



Moral imperative: ALL students will have an equal opportunity to prepare for college and/or careers with the support of highly qualified educators in a learning environment that is resource rich, safe, and welcoming.

(Revised)

REGULAR SCHOOL BOARD MEETING

January 23, 2024 at 7 p.m.

John J. Hosmanek Educational Support Center
Board Meeting Room
3600 – 52nd Street, Kenosha WI, 53144

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Regular School Board Meeting
January 23, 2024
Educational Support Center
3600 52nd St.
Kenosha, WI 53144
7:00 PM

I. Pledge of Allegiance	
II. Roll Call of Members	
III. Awards/Recognition	
• United Soccer Coaches Association Academic All American Team	
• EL Education's Klingenstein Teacher of the Year	
IV. Superintendent's Report	
V. Legislative Report	
VI. Views and Comments by the Public	
VII. Introduction, Welcome and Comments by Student Ambassador	
VIII. Remarks by the President	
IX. Administrative and Supervisory Appointments	
X. Consent Agenda	
A. Consent/Approve	4
Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations	
B. Consent/Approve	5
Minutes of 12/12/23 Special Meeting and Executive Session and 12/12/23 Regular Meeting	
C. Consent/Approve	9
Summary of Receipts, Wire Transfers and Check Registers	
XI. Old Business	
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A. Discussion/Action	16
Board Policy 6620 - Library Resources	
B. Discussion	
Annual Financial Report	
C. Discussion/Action	22
2024-2025 Budget Assumptions	
D. Discussion/Action	24

Washington Middle School Relocation Project	
E. Discussion/Action	30
Board Policy 4391 - Limitation on Outside Employment (First Reading)	
F. Discussion/Action	33
Open Enrollment Allocations 2024-2025 School Year	
G. Discussion/Action	35
Black History Month Resolution	
H. Discussion/Action	36
Donations to the District	
XIII. Announcements/Updates by Board members (2-minute limit per member)	
• Per Policy 8710, comments in response to public comments are allowable only if the topic was included in the original notice of the meeting.	
XIV. Other Business as Permitted by Law	
XV. Tentative Schedule of Reports, Events and Legal Deadlines for School Board	37
(February - March)	
XVI. Predetermined Time and Date of Adjourned Meeting, if Necessary	
XVII. Adjournment	

Kenosha Unified School District
Kenosha, WI
January 23, 2024

The Office of Human Resources recommends the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE
Appointment	Black	Suzannah	Somers Elementary School	Art	Instructional	01/16/2024	1
Appointment	Burnett	Terri	Bullen Middle School	Special Education	ESP	01/22/2024	1
Appointment	Fech	Madisyn	Bullen Middle School	Special Education	ESP	01/03/2024	1
Appointment	Garcia	Courtney	Chavez Learning Station	Head Start	ESP	12/04/2023	1
Appointment	Hoogstraten	Mariela	Bradford High School	Bilingual	ESP	01/03/2024	1
Appointment	Kiczula	Francis	Grewenow/Forest Park Elementary Schools	Night Custodian Second Shift	Facilities	12/14/2023	1
Appointment	Kotarak	Jered	Bradford High School	Principal High School	AST	07/01/2024	1
Appointment	Marshall	Cortney	Indian Trail HS & Academy	Cross Categorical	Instructional	01/08/2024	1
Appointment	Schroth	Karen	Whittier Elementary School	Special Education	ESP	01/08/2024	1
Resignation	Adams	Jonathan	Indian Trail HS & Academy	Technology Education	Instructional	01/03/2024	1
Resignation	Breit	Courtney	Tremper High School	Special Education	ESP	12/20/2023	1
Resignation	Castineyra	Kattie	Tremper High School	Math	Instructional	06/13/2024	1
Resignation	Contreras	Shannon	Bradford High School	ESL Other Language	Instructional	02/02/2024	1
Resignation	Feiler	Abigail	Lincoln Middle School	Middle School Choir	Instructional	01/18/2024	1
Resignation	Garrett	Kimberly	KTEC West	Art	Instructional	01/07/2024	1
Resignation	Gibson	Diamond	Indian Trail HS & Academy	Security	ESP	01/23/2024	1
Resignation	Hardy	Rosalind	EBSOLA CA	Cross Categorical	Instructional	01/12/2024	1
Resignation	Lian	Wangjie	Lincoln Middle School	Grade 6	Instructional	01/05/2024	1
Resignation	MacPhail	Molly	Stocker Elementary School	Grade 1	Instructional	01/09/2024	1
Resignation	Neal	Rickeya	Bradford High School	Special Education	ESP	02/12/2024	1
Resignation	Nixon	Kristine	Somers Elementary School	Art	Instructional	01/04/2024	1
Resignation	Sanderson	Aaron	Indian Trail HS & Academy	Business	Instructional	01/19/2024	1
Resignation	Thompkins	Nathan	Lincoln Middle School	L.D.	Instructional	12/20/2023	1
Retirement	Daley	Starlynn	Lincoln Middle School	Middle School Principal	AST	07/19/2024	1
Retirement	Glass	Jacqueline	Bradford High School	Security	ESP	01/18/2024	1
Retirement	Hillesland	Karen	Food Service	Administrative Support (12 MO)	ASP	06/30/2024	1
Retirement	Larson	Tracy	Forest Park Elementary School	Grade 4	Instructional	01/03/2024	1
Retirement	O'Neill	Kathleen	4K Program	Instructional Coach	Instructional	06/13/2024	1
Retirement	Resudek	Brian	Somers Elementary School	Night Custodian Second Shift	Facilities	04/18/2024	1
Retirement	Wooden	John	Indian Trail HS & Academy	Night Custodian Second Shift	Facilities	01/11/2024	1

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SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD DECEMBER 12, 2023

A special meeting of the Kenosha Unified School Board was held on Tuesday, December 12, 2023, in Room 1825 at Indian Trail High School and Academy. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:30 p.m. with the following members present: Mr. Meadows, Mrs. Modder, Mrs. Schmaling, Ms. Stevens, Mr. Price, Mr. Battle and Ms. Adams. Dr. Weiss was also present.

Ms. Adams, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Adams announced that an executive session was scheduled to follow this special meeting for the purposes of Review of Findings of Facts/Order by Independent Hearing Officer.

Mrs. Schmaling moved that the executive session be held. Second by Mr. Meadows. Motion carried unanimously. Moved into closed session at 6:31 p.m.

Mr. Tony Casper entered the meeting at 6:31 p.m.

1. Review of Findings/Order by Independent Hearing Officer

Mr. Casper, Chairman of Administrative Review Committee, presented board members information pertaining to two student expulsions.

Mr. Casper and Dr. Weiss left the meeting at 6:41 p.m. Board members discussed the cases and had further questions. Mr. Casper and Dr. Weiss returned to the meeting at 6:45 p.m. to answer further questions and give clarification. Mr. Casper and Dr. Weiss left the meeting again at 6:50 p.m.

Mrs. Modder moved to approve the hearing officer's recommendation in regards to first expulsion. Second by Mr. Meadows. Motion carried.

Mr. Meadows moved to approve the hearing officer's recommendation in regards to the second expulsion. Second by Mrs. Modder. Motion carried.

Dr. Weiss returned to the meeting at 6:55 p.m.

Ms. Stevens moved to adjourn the meeting. Second by Mrs. Modder. Motion carried unanimously.

Meeting adjourned at 6:58 p.m.

Degise Ewing
School Board Secretary

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD DECEMBER 12, 2023

A regular meeting of the Kenosha Unified School Board was held on Tuesday, December 12, 2023, at 7:00 P.M. in the Auditorium of Indian Trail High School and Academy. Ms. Adams, President, presided.

The meeting was called to order at 7:05 p.m. with the following Board members present: Mr. Meadows, Mrs. Modder, Mr. Battle, Mrs. Schmaling, Ms. Stevens, Mr. Price and Ms. Adams. Dr. Weiss was also present.

Ms. Adams, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

There were no awards or recognitions.

Dr. Weiss gave the Superintendent's Report.

Mr. Price gave the Legislative Report.

Views and comments were made by the public, beginning at 7:11 p.m.

Mr. Price made a motion to extend the time allotted for views and comments. Second by Ms. Stevens. Motion carried unanimously.

There was no student ambassador at this meeting.

No remarks were made by the President, Ms. Adams.

There were no administrative or supervisory appointments.

Mr. Price moved to approve the consent agenda as printed in the agenda. Second by Ms. Stevens. Motion carried unanimously.

The board recessed from 9:40 – 9:45 p.m. while the Rightsizing Committee set up their presentation.

The KUSD Rightsizing Committee began their presentation, which included: Recap of Process, Davis Demographics – MGT Summary, Rightsizing Committee Feedback, Scenario with No Changes, Financial Outlook: Deficit, Recommended Elementary School: Scenario, Rationale, and Phases; Recommended Middle School: Scenario, Rationale, and Phases; Recommended High School Scenario, Reuther Options and Phases, Recap of All Options, and What's Next?

Mrs. Modder made a motion to extend the board meeting beyond 10:00 p.m. Second by Mr. Meadows. Motion carried unanimously.

At the conclusion of the Rightsizing presentation, the board returned to the stage at 11:03 p.m.

Mr. Price made a motion to separate elementary, middle school, and high school scenarios. Second by Ms. Stevens. Motion defeated 4-3.

Mr. Meadows moved to approve the Elementary scenario recommendation from Administration which included the following:

- Closure of EBSOLA-Creative Arts; Jefferson Elementary, McKinley Elementary, Stocker Elementary, and Vernon Elementary;
- Revisions to the elementary school boundaries as presented;
- Relocation of the PK-5 Dual Language program to Stocker Elementary building, with a planned future rollup to the middle school grade levels;
- Relocation of Dimensions of Learning Academy to Vernon Elementary building;
- Relocation of the Early Learners program to Vernon Elementary building; and
- The proposed Newcomer Family Support program to be housed at Stocker Elementary.

Second by Mr. Battle. Motion carried unanimously.

Mr. Meadows moved to approve the Middle School scenario recommendation from Administration, which included the following:

- Closure of Lincoln Middle School;
- Revisions to the middle school boundaries as presented;
- Relocation of Washington Middle School to the Edward Bain School of Language Arts (EBSOLA) building; and
- Relocation of KTEC East and West to the Lincoln Middle School building.

Second by Mr. Battle. Motion carried.

Mrs. Modder moved to approve the High School recommendation #2 to include the reduction of approximately 10 FTE (\$1MM Staffing) at Reuther Central High School without the relocation of Hillcrest to the Wilson building. Second by Mr. Price. Motion carried.

Mr. Tarik Hamdan, Chief Financial Officer, presented the Lakeview Technology Academy Sublease as submitted by himself, Dr. Weiss, and Mr. Patrick Finnemore, Director of Facilities.

Ms. Stevens made a motion to accept the administration's recommendation to approve the terms of the sublease agreement (Attachment A) between KUSD and Gateway Technical College. Second by Mrs. Modder. Motion carried unanimously.

Dr. Weiss presented WASB Proposed Resolutions – 2024 as submitted by himself. He requested that Dr. Todd Price be given the ability to vote yes on these resolutions at the upcoming WASB convention as KUSD's delegate.

Mr. Battle made a motion to accept the 11 items relative to the 2024 WASB proposed resolutions as printed and give the board delegate, Dr. Price, the discretionary latitude to vote on amendments or other resolutions. Second by Ms. Stevens. Motion carried unanimously.

Mrs. Modder made a motion to approve the amendment to the current contract, along with the renewal of the Superintendent's employment contract, for the period of July 1, 2024 through June 30, 2026, with the option of a one-year extension. Second by Mr. Battle. Motion carried unanimously.

Ms. Stevens read and moved to approve Resolution 419 - National Mentoring Month. Second by Mrs. Modder. Motion carried.

There were no donations to the district.

Board Members made announcements.

Mr. Price moved to adjourn the meeting. Second by Ms. Stevens. Motion carried unanimously.

Meeting adjourned at 12:08 a.m. on December 13, 2023.

Denise Ewing
School Board Secretary

Kenosha Unified School District
Kenosha, Wisconsin
Summary of Cash Receipts and Disbursements
January 23, 2024

CASH RECEIPTS	reference	total
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December 2023 Wire Transfers-In, to Johnson Bank from:

WI Department of Public Instruction	state aids register receipts	\$ 47,366,545.24
Bankcard Services (MyLunchMoney.com)	food services credit card receipts (net of fees)	37,638.59
Bankcard Services (Purplepass)	fine arts ticket sales receipts (net of fees)	15,600.26
Bank (Infinite Campus)	district web store receipts (net of fees)	49,209.36
Retired & Active Leave Benefit Participants	premium reimbursements	44,922.01
HHS	head start grant	360,999.59
Various Sources	small miscellaneous grants / refunds / rebates	23,775.31
Total Incoming Wire Transfers		47,898,690.36

December 2023 Deposits to Johnson Bank - All Funds:

General operating and food services receipts	(excluding credit cards)	123,493.57
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TOTAL DECEMBER CASH RECEIPTS

\$ 48,022,183.93

CASH DISBURSEMENTS	reference	total
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December 2023 Wire Transfers-Out, from Johnson Bank to:

Payroll & Benefit wires

Individual Employee Bank Accounts	net payrolls by EFT (net of reversals)	\$ 8,469,785.69
WI Department of Revenue	state payroll taxes	476,835.66
WI Department of Revenue	state wage attachments	2,712.23
IL Department of Revenue	IL state payroll taxes	16,588.90
IRS	federal payroll taxes	2,812,653.13
Delta Dental	dental insurance premiums	219,805.13
Diversified Benefits Services	flexible spending account claims	10,668.88
Employee Trust Funds	wisconsin retirement system	2,556,947.62
NVA	vision insurance premiums	19,024.91
Aflac	insurance premiums	85,360.54
Optum	HSA	279,196.12
Various	TSA payments	371,759.73

Subtotal 15,321,338.54

General Operating Wires

US Bank	purchasing card payment-individuals	141,805.21 *
Kenosha Area Business Alliance	LakeView lease payment	18,371.22
United Healthcare	health insurance premiums	4,097,834.54
Various	returned checks	53.00

Subtotal 4,258,063.97

Total Outgoing Wire Transfers \$ 19,579,402.51

December 2023 Check Registers - All Funds:

Net payrolls by paper check	Register# 01025DP, 01026DP	\$ 8,557.56
General operating and food services	Check# 629366 thru Check# 629897 (net of void batches)	1,947,961.38
Total Check Registers		\$ 1,956,518.94

TOTAL DECEMBER CASH DISBURSEMENTS

\$ 21,535,921.45

*See attached supplemental report for purchasing card transaction information

KUSD Purchasing Card Program - Individual Cardholders

Transaction Summary by Merchant

Billing Cycle Ending December 15, 2023

Merchant Name	Total
IN *A BEEP, LLC	\$ 11,702.67
HOTEL	\$ 8,589.33
SYNTEGON TECHNOLOGY SERVIC	\$ 7,276.44
MARK'S PLUMBING PARTS	\$ 6,664.14
(PC) 3654 INTERSTATE	\$ 5,536.49
HAJOCA KENOSHA PC354	\$ 4,824.19
CONVERGINT	\$ 4,818.33
NORTHERN MECHANICAL...	\$ 4,251.03
IC* INSTACART	\$ 3,999.50
RESTAURANTS & CATERING	\$ 3,701.09
MENARDS KENOSHA WI	\$ 3,309.48
EXCEL SPORTS	\$ 3,000.00
A WISH COME TRUE	\$ 2,520.00
SP BLACKHAWK SUPPLY	\$ 2,477.12
HYDRO-FLO PRODUCTS INC	\$ 2,447.25
THE NED SHOW	\$ 2,206.00
ULINE *SHIP SUPPLIES	\$ 2,177.10
AMERHART LTD - ECOMM	\$ 2,156.80
HALLMAN LINDSAY PAINTS -	\$ 1,996.89
IN *ECONO HOLDING COMPANY	\$ 1,968.60
SP NINJA TRANSFERS DTF	\$ 1,958.78
CARDIO PARTNERS INC	\$ 1,648.41
IN *KAIN ENERGY CORPORATI	\$ 1,626.59
MBA RESEARCH	\$ 1,381.80
DAVIS ULMER SPRINKLER CO	\$ 1,340.00
VEHICLE MAINT. & FUEL	\$ 1,302.98
WISCONSIN EDUCATIONAL MED	\$ 1,212.00
KSA EVENTS	\$ 1,200.00
SAMS CLUB #6331	\$ 1,172.55
MAXON EQUIPMENT INC.	\$ 1,081.44
MCCORMICK'S GROUP LLC	\$ 1,009.69
THECAUSETEAMS.COM	\$ 1,009.00
CESA #11	\$ 1,000.00
DASH MEDICAL GLOVES	\$ 1,000.00
HOMEDEPOT.COM	\$ 959.84
GFS STORE #1919	\$ 948.75
HUDL	\$ 900.00
BROOKS TRACTOR MOUNT PLEA	\$ 867.87
MID STATE EQUIP SALEM 010	\$ 813.36
WAL-MART #1167	\$ 766.08
WISCONSIN FOUNDATION F	\$ 765.00
STERICYCLE INC/SHRED-IT	\$ 702.26
US CARGO CONTROL	\$ 701.19
ISU CONFERENCES	\$ 696.00
TRANE SUPPLY-116407	\$ 691.17
USPS.COM POSTAL STORE	\$ 662.30
ON DECK SPORTS	\$ 626.93

KUSD Purchasing Card Program - Individual Cardholders

Transaction Summary by Merchant

Billing Cycle Ending December 15, 2023

Merchant Name	Total
AMZN MKTP US*YO61I5AJ3	\$ 591.98
JM BRENNAN INC	\$ 587.10
PALMEN BUICK GMC CADIL	\$ 586.46
WASBO FOUNDATION	\$ 572.00
FIRST SUPPLY KENOSHA	\$ 566.74
ZORO TOOLS INC	\$ 558.76
ASSN *ORDER	\$ 545.00
SQ *CITY 13	\$ 513.00
KAMIHQ.COM	\$ 509.85
HOMETOWN MEATS	\$ 479.78
OTP/AIR TECHNOLOGIES	\$ 466.24
NASSP PRODUCT & SERVICE	\$ 465.99
SHIFFLEREQUIP.COM	\$ 455.50
WM SUPERCENTER #1167	\$ 442.89
SOCIETYFORHUMANRESOURCE	\$ 439.00
COSTCO WHSE #1198	\$ 431.13
T-MOBILE STORE # 3SAE	\$ 425.20
LOWES #02560*	\$ 425.18
SAMSClub #6331	\$ 423.48
CROWN AWARDS INC	\$ 407.15
HFI FLUID POWER PRODUCTS	\$ 406.11
VISTAPRINT	\$ 405.64
TOWN & COUNTRY GLASS	\$ 395.00
AMZN MKTP US*PV4JY10U3	\$ 392.37
AIR FLOW INC	\$ 389.00
PY *CESA #1	\$ 384.00
GRAINGER	\$ 383.88
WASC	\$ 381.00
MENARDS RACINE WI	\$ 364.51
THE LETTERING MACHINE	\$ 359.42
JOHNSTONE SUPPLY - RACINE	\$ 343.11
VIKING ELECTRIC - KENOSHA	\$ 341.38
MAILCHIMP *MISC	\$ 340.00
TARGET 00022517	\$ 300.04
AMZN MKTP US*4A49Q0ES3	\$ 291.37
KIMBALL MIDWEST PAYEEZY	\$ 290.66
MONSTER JANITORIAL LLC	\$ 273.77
HIGHWAY C SERVICE INC	\$ 266.99
USPS PO 5676800171	\$ 264.59
WOODWORKERS HARDWARE I	\$ 260.32
RACINE THEATRE GUILD	\$ 252.00
ANIMOTO INC	\$ 249.00
AMZN MKTP US*X95MH16R3	\$ 244.46
COSTCO WHSE #1212	\$ 227.49
SAMS CLUB#6331	\$ 224.83
WPY*FBLA HQ	\$ 221.00
AMAZON.COM*0R00G0SB3	\$ 217.56

KUSD Purchasing Card Program - Individual Cardholders

Transaction Summary by Merchant

Billing Cycle Ending December 15, 2023

Merchant Name	Total
SAN-A-CARE	\$ 210.16
MWC STRIPE* THE 77TH M	\$ 210.00
CHRISTOPHER R GREEN SR	\$ 208.25
USPS PO 5642800260	\$ 206.80
FOUNDATION BLDG 270	\$ 200.04
FLIPPED MATH	\$ 200.00
OVERTURE CENTER	\$ 200.00
GOVERNMENT FINANCE OFFIC	\$ 195.00
SP FLIPPER DEVICES	\$ 178.30
PROFESSIONAL INTERPRETIN	\$ 175.00
REINDERS BRISTOL	\$ 171.95
VACLAND	\$ 167.25
PAPERTRUE	\$ 167.00
SPECTRUM	\$ 166.53
IMSE	\$ 165.00
INTERSTATE ADVANCED MATE	\$ 162.86
AMZN MKTP US*C40GU6CJ3	\$ 160.32
PAYPAL *WALGREEN CO	\$ 159.80
NATL CCL TEACHERS OF MATH	\$ 157.00
HVAC EXPRESS	\$ 156.00
LYNCH CHEVROLET OF KENOSH	\$ 152.64
VIKING ELECTRIC-MILWAUKEE	\$ 149.54
AMZN MKTP US*CX8IB4SK3	\$ 146.97
AMAZON.COM*4T0O39TZ3	\$ 144.52
HOBBY LOBBY #350	\$ 141.22
ULTIMATE SLP	\$ 139.92
LEARNING WITHOUT TEARS	\$ 139.00
AUER STEEL MILWAULKEE	\$ 138.18
KOLBE & KOLBE MILLWORK	\$ 135.00
2CO.COM*TELESTREAM.NET	\$ 125.55
MEIJER 284 *PRODESC	\$ 121.20
CANVA* I03998-49471058	\$ 119.99
SQ *LIGHTBULBS.COM	\$ 117.23
GFS ECOMM #1919	\$ 112.75
AMZN MKTP US*MN5IW81X3	\$ 109.91
SMARTTEAMBUILDING.COM	\$ 109.00
DK HARDWARE SUPPLY LLC	\$ 106.67
PIONEER VALLEY BOOKS	\$ 105.60
JIFFYSHIRTS.COM	\$ 103.40
DOLLARTREE	\$ 101.55
KENOSHA PUB MUSEUM	\$ 100.00
MIDWEST BADMINTON CLUB	\$ 100.00
SMORE.COM	\$ 99.00
AMAZON.COM*KN4HU2373	\$ 98.98
SCHOOL CASH SUPPLIES	\$ 98.86
CAROLINA BIOLOGIC SUPPLY	\$ 96.86
AMZN MKTP US*XW35O0KP3	\$ 96.53

KUSD Purchasing Card Program - Individual Cardholders

Transaction Summary by Merchant

Billing Cycle Ending December 15, 2023

Merchant Name	Total
FESTIVAL FOODS	\$ 96.21
DOLLAR TREE	\$ 94.75
AMAZON.COM*YA5D37LM3	\$ 94.47
STEIN'S GARDEN & HOME 2	\$ 92.50
VENTRIS LEARNING	\$ 90.00
AMZN MKTP US*C16AG03G3	\$ 81.15
FACEBK 23P6JV7DL2	\$ 80.33
AMZN MKTP US*QP4BK4XL3	\$ 80.12
IXL FAMILY SUBSCRIPT	\$ 79.00
PAYPAL *FIELDPRINT	\$ 78.00
HALOGEN SUPPLY COMPANY IN	\$ 77.76
TARGET 00018952	\$ 74.22
USPS PO 5666100158	\$ 71.94
THINK SOCIAL PUBLISHING,	\$ 70.29
FLOWER SHOP NETWORK	\$ 64.02
BLAIN'S FARM & FLEET	\$ 62.98
WALGREENS #3617	\$ 61.51
HOMEGOODS # 0739	\$ 60.78
GIMKIT PRO - 1 YEAR	\$ 59.88
DOCHUB.COM/BILL	\$ 59.88
AMZN MKTP US*YM0SM8GZ3	\$ 59.84
AIRGAS LLC - NORTH N126	\$ 56.95
TENUTAS	\$ 56.57
AMZN MKTP US*EP3TM1IR3	\$ 54.96
AMZN MKTP US*RL9UL4DL3	\$ 54.84
GARDENER'S SUPPLY	\$ 52.72
V BELT GLOBAL SUPPLY	\$ 51.38
PIGGLY WIGGLY #209	\$ 50.96
AMZN MKTP US*K48ZN4753	\$ 50.37
WALMART.COM	\$ 49.20
AMZN MKTP US*H02EZ5T63	\$ 48.49
HEYMIKEALPERT.COM	\$ 48.00
SHEETMUSICDIRECT.COM	\$ 47.40
AMZN MKTP US*ZR5TM5HF3	\$ 46.51
MENARDS WEST MILWAUKEE WI	\$ 46.06
EBAY O*02-10903-20627	\$ 45.50
AMAZON.COM*ZK03Z2XC3	\$ 45.20
ACTFL	\$ 45.00
WI DSPS LICENSURE	\$ 43.00
AMZN MKTP US*8V24M9LJ3	\$ 42.89
AMAZON.COM*345FP9W43	\$ 42.75
MF ATHLETIC & PERFORM BE	\$ 41.95
UNITED STATES PLASTIC COR	\$ 41.54
SMK*WUFOO.COM CHARGE	\$ 39.00
WAL-MART #5438	\$ 37.84
AMZN MKTP US*CJ9HI2223	\$ 36.99
AMZN MKTP US*UM8DJ4VJ3	\$ 35.30

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending December 15, 2023

Merchant Name	Total
NAT*GEO KIDS 8006475463	\$ 34.00
AMZN MKTP US*L409Y3Q43	\$ 33.88
SHERWIN WILLIAMS 703180	\$ 31.80
ADOBE *STOCK	\$ 31.64
AMAZON.COM*XN3WG6I53	\$ 30.78
CHESTER ELECTRONIC SUPPLY	\$ 30.20
AMERICAN RED CROSS	\$ 30.00
CNA SURETY	\$ 30.00
REPRESENTATION.WPENGIN	\$ 29.99
EBAY O*20-10874-92080	\$ 29.03
PARTY CITY 5174	\$ 28.00
AMZN MKTP US*AF3K44Y83	\$ 26.85
EBAY O*20-10874-92078	\$ 26.79
MEIJER # 284	\$ 25.49
MICHAELS #9490	\$ 25.12
SQ *RACINE HERITAGE MUSEU	\$ 25.00
AMAZON.COM*D10V60L33	\$ 23.71
AMAZON.COM*828YH7M93	\$ 20.77
U-HAUL TOLLS AND CITATION	\$ 20.65
WI DFI WS2 CFI CC EPAY	\$ 20.00
CHATGPT SUBSCRIPTION	\$ 20.00
JONES SCHOOL SUPPLY CO.,	\$ 17.84
FARM & FLEET STURTEVANT	\$ 15.99
AMAZON PRIME*K80PU5W63	\$ 15.05
ASSOC FOR MIDDLE LEVEL E	\$ 14.99
DRAMANOTEBOOK COM	\$ 12.95
AMAZON.COM*CV3A34LZ3	\$ 12.22
ARES HOTELS AND TICKETS	\$ 11.98
SPOTIFY USA	\$ 11.59
APPLE.COM/BILL	\$ 10.54
UBER TRIP	\$ 10.50
WALGREENS #9605	\$ 6.31
FACEBK ZZBWBVTCL2	\$ 4.97
PICK N SAVE #874	\$ 4.62
PICK N SAVE #871	\$ 3.18
DSPS E SERVICE FEE REN	\$ 0.97
FASTENAL COMPANY 01WIKEN	\$ 0.84
SMUGMUG.COM	\$ (12.38)
AMAZON.COM	\$ (42.75)
AMZN MKTP US	\$ (69.60)
WFEA	\$ (455.00)
US Bank Purchasing Card Payment - Individuals	\$ 141,805.21

KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

January 23, 2024

Administrative Recommendation

It is recommended that the December 2023 cash receipt deposits totaling \$123,493.57, and cash receipt wire transfers-in totaling \$47,898,690.36, be approved.

Check numbers 629366 through 629897 (net of voided batches) totaling \$1,947,961.38, and general operating wire transfers-out totaling \$4,258,063.97, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the December 2023 net payroll and benefit EFT batches totaling \$15,321,338.54, and net payroll check batches totaling \$8,557.56, be approved.

Dr. Jeffrey Weiss
Superintendent of Schools

Tarik Hamdan
Chief Financial Officer

Lisa M. Salo, CPA
Accounting Manager

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**Kenosha Unified School District
Kenosha, Wisconsin**

January 23, 2024

POLICY AND RULE 6620 LIBRARY RESOURCES

Background

Administration is proposing revisions to Board Policy and Rule 6620 - Library Resources to update the current book challenge procedures to ensure efficient and timely processing of challenges that are received for review.

The proposed revisions to Board Policy and Rule 6620 are based on a review of sample policies from professional organizations as well as input from legal counsel. Additions include steps and timelines previously not included that will bring clarity to the policy for staff and community members.

Recommendation

Administration recommends that the Board of Education approve revisions of Board Policy and Rule 6620 - Library Resources as a first and second reading on January 23, 2024.

Dr. Jeffery Weiss
Superintendent of Schools

Ms. Julie Housaman
Chief Academic Officer

Ms. Christine O'Regan
Coordinator of Library Media and Instructional Technology

POLICY 6620
LIBRARY RESOURCES

The School Board recognizes the importance of dynamic, student-centered library media resources designed to support students and staff in becoming active and creative locators, evaluators and users of information to solve problems and satisfy their own curiosity. It further recognizes that information must be current, relevant to the curriculum, culturally diverse, inclusive, and available through a variety of formats.

LEGAL REF:	Wisconsin Statutes	
	Sections	43.70
		Common School Fund added as it defines how monies are allocated for school libraries
		115.7 [local education agency duties related to students with disabilities]
		118.13 [Student discrimination prohibited nondiscrimination]
		120.13 [Board power to do all things reasonable for cause of education]
		120.13 (5) [Board power to purchase books, equipment and materials for use in schools]
		121.02(1)(h) [school district standard; selection of instructional and library media materials]
	Wisconsin Administrative Code	
	PI 8.01 (2)	[Rules governing the selection of instructional library materials]
	PI 8.01(2)(h)	[school district standard; selection and reconsideration of instructional and library media materials]
	PI 9.03(1)(e)	[requirement to address student nondiscrimination in selection of instructional and library media materials policy]
	Federal Laws and Regulations	
	20 U.S.C. §1400 et seq.	[The Individuals with Disabilities Education Act, providing for programs, services, and other rights for students with disabilities, including the National Instructional Materials Accessibility Standard and the provision of assistive technology devices and services for students with disabilities; implementing regulations at <u>34 C.F.R. Part 300</u>]
	Assistive Technology Act of 1998	[assistive technology devices and services]
CROSS REF:	1410, Use of Free Materials	
	5110.1, Student Equal Opportunity and non-Discrimination in Education	
	6100, Mission, Vision, Core Values and Strategic Goals	
	6300, Curriculum, Development and Improvement	
	6600, Instructional Resources	
	6610, Selection of Instructional Resources	
	Board-Adopted Academic Standards	

AFFIRMED: January 25, 2000

POLICY 6620
LIBRARY RESOURCES
Page 2

REVISED: January 29, 2002
 April 23, 2012
 July 28, 2020
 January 23, 2024

RULE 6620
LIBRARY RESOURCES

The District library media collection shall not discriminate in the selection and elevation of library materials or media on the basis of sex; race; ancestry; creed; religion; color; pregnancy; marital or parental status; sexual orientation; national origin or undocumented/immigration status (including limited English proficiency); transgender status (including gender expression, gender identify, and gender nonconformity); social, economic, or family status; or physical, mental, emotional, or learning disability or handicap. (See Policy 5110.1.)

Materials purchased shall be supported by professional journal reviews and the review of a certified library media teacher.

Selection of materials for the library shall be based upon information value as a whole and not in part. Incidents of sexual reference, profanity, or different points of view shall not automatically disqualify materials from library collections. Nor shall materials be deemed inappropriate for an age group based on the identities of the characters or authors.

The District recognizes that library media resources at the middle school may contain some materials written at an adult level. The majority of materials in the high school may be written at an adult reading level.

The Board of Education recognizes the rights of parents/guardians and District residents to question the suitability of library materials. Any complaint received by a school staff member shall be reported to the building principal, whether received by telephone, letter, or in personal conversation. The building principal and the library media teacher (LMT) will contact the complainant and attempt to resolve the issue at the building level. Parents/guardians may request that their child not have access to these materials, as they can for any particular library materials of the library collection generally.

~~Citizens~~ Parents/guardians or District residents with specific requests, which cannot be satisfied by telephone or conference at the school level, shall be given the opportunity to complete a "Citizens Request for Reconsideration of a Library Material," which is available from the Office of the Superintendent. Challenges will be limited to specific individual material. The parent/guardian or District resident must have read, viewed, or listened to the challenged material in its entirety to submit a challenge at each level. Parents/guardians will have first priority for their submissions to be reviewed.

Upon receipt of a signed complaint, the Superintendent (and/or designee) shall: ~~appoint an ad hoc committee of teacher(s), library media teacher(s), administrator(s), and citizens to consider this request. The committee shall reevaluate the material in question against selection criteria for library media center collections. The committee may invite the complainant for conferences so that all facets of the complaint can be explored.~~ appoint an initial decision maker for the complaint. The initial decision maker will:

1. Review the complaint and the challenged material(s). The decision maker may contact the complainant and may consult with such District personnel as deemed necessary or appropriate.
2. Either:

RULE 6620
LIBRARY RESOURCES
Page 2

- A. Dismiss the complaint without a decision on the merits for a lawful reason and with the approval of the Superintendent;
- B. Refer the complaint to a materials review committee for a recommendation back to the initial decision-maker; or
- C. Issue a determination on the merits of the complaint, which may consist of granting or denying relief in whole or in part. The Superintendent must approve the remedy of permanent removal of the challenged resource.

Examples of reasons the initial decision maker may dismiss a complaint include but are not limited to:

- 1. A determination that the complainant does not have a sufficient connection to the District to qualify as an aggrieved person;
- 2. That the complaint seeks only an individualized accommodation or modification;
- 3. That the complaint was not made in good faith; or
- 4. That the reconsideration request is redundant of a previous complaint in which the relevant resource was thoroughly reviewed and evaluated.

If the initial decision maker refers the complaint to a materials review committee for a recommendation, such committee will be designated by the superintendent and/or designee and normally will consist of a library media teacher, a building principal or administrator, and a teacher. Such committee shall meet in compliance with the Open Meetings Law. The committee shall assess the challenged materials and the basis for the complaint and formulate and provide a recommendation to the initial decision maker who, in turn, will make the decision on the complaint.

The initial decision-maker shall provide notice of decision to the complainant.

If the complainant is dissatisfied with the decision reached by the initial decision maker, then within 14 calendar days of the date the District sends notice of the decision to the complainant, the complainant may submit a written request to the superintendent for a final review of the decision. The request shall identify the reasons the complainant disagrees with the decision.

Upon an appeal, the superintendent shall review the decision reached by the initial decision maker and the appeal and make a decision on the appeal. The resulting decision of the superintendent is the final District decision.

The superintendent shall ensure that the complainant and relevant District personnel are notified of the final District decision. To the extent the complaint had alleged that the challenged materials violate the state student nondiscrimination laws, then this reconsideration process may serve as the applicable

RULE 6620
LIBRARY RESOURCES
Page 3

District complaint procedure; and the notice of the final District decision shall also inform the complainant of the right to appeal an adverse determination of the complaint to the state superintendent within 30 days and of the Chapter PI 1 procedures for making the appeal.

~~The committee shall make a recommendation to the Superintendent concerning the disposition of the complaint, the material in question, or both. The Superintendent shall inform the complainant detailing the decision concerning the complaint.~~

~~Appeals related to the decision may be directed to the School Board.~~

Kenosha Unified School District
Kenosha, Wisconsin

January 23, 2024

2024-25 BUDGET ASSUMPTIONS

On November 14th, 2023, the administration presented the preliminary 2024-25 budget discussion report to the Board of Education. With the 2024-25 fiscal year aligning with the second year of the Biennial State Budget, the key variable of allowable per-member change for revenue limit purposes was known to be \$325. Other key variables such as the continual decline in student enrollment (-355 FTE) and increases in health insurance premiums (11% cap) were also known. Early in the process, a significant structural deficit was projected at upwards of \$15 MM and the administration was tasked with presenting options that would balance the budget.

On December 12, 2023, the Board of Education approved portions of the recommended rightsizing plan that are projected to yield significant savings for the 2024-25 budget and go a long way to close the budget gap, but more work needed to be done as budget assumptions were refined and priority additions were identified.

The proposed budget option provides for salary schedule movements (valued at 1.5% on average) and 2% base wage increases. However, staffing vacancies of 30 FTE or \$3 MM are also assumed based on analysis of prior years' data.

To balance the budget, the administration is recommending reductions in staffing that impact every school level and virtually every department in the Educational Support Center. Yet, those cuts are still not enough. To balance the 2024-25 budget, we will need to take advantage of the final closeout of the ESSER III grant and find eligible expenses currently being funded by local funds that we can claim through the grant. Most notably, Summer School expenses between July 1, 2024, and September 30, 2024, will be shifted to the grant. These are recurring operational expenses that will have to come back to budget in the following year 2025-26.

Administrative Recommendation

The administration recommends that the Board of Education approve the 2024-25 budget assumptions (Attachment A) as the basis for building next year's budget to balance the budget.

Dr. Jeffrey Weiss
Superintendent of Schools

Tarik Hamdan
Chief Financial Officer

Revenues		
Ref	Description	Amount
1	Revenue Limit Change (+\$325 PP, -355 3rd Friday)	\$4,435,177
2	Per Pupil Categorical Aid (PPCA) Decline	-\$221,116
3	ESSER III \$ (Indirect Cost/Stabilization)	-\$3,231,627
Total Revenues		\$982,434

Expenses		
Ref	Description	Amount
1	Structural Deficit Carried from FY24	\$6,000,000
2	Health Insurance 11% Increase	\$4,005,217
3	ESSER III \$ (Daily Subs)	\$1,500,000
4	ESSER III \$ (Technology Refresh) 100% ESSER funded FY25	-\$500,000
5	ESSER III \$ (10 Building Subs)	\$1,000,000
6	ESSER III \$ (Bradford Assistant Principal)	\$164,420
7	ESSER III \$ (4 FTE Headstart ESPs)	\$162,994
8	Salary Increase Schedule Movements ~1.5% (TBD)	\$2,393,477
9	Salary Increase 2% CPI Projected Max (TBD)	\$3,191,302
10	Staffing Vacancies (30 FTE TBD)	-\$3,000,000
11	Elementary School Rightsizing Potential Savings	-\$5,500,000
12	Middle School Rightsizing Potential Savings	-\$2,500,000
13	High School Rightsizing Potential Savings (Reuther -10 FTE)	-\$1,000,000
14	Utilities Rightsizing Potential Savings (Combined)	-\$400,000
15	Transportation/Bussing Rightsizing Potential Increase (Combined)	\$650,000
16	High School Natural Teacher FTE Reduction (18 FTE)	-\$1,800,000
17	Charter Reductions (125 Student FTE)	-\$1,132,500
18	Reabsorbed Charter Students (2 FTE)	\$200,000
19	Specials Reductions (4 FTE)	-\$400,000
20	Elementary Dean Reduction 1.0 FTE	-\$100,000
21	ESC Reductions	-\$1,000,000
22	Charter Per Pupil Increases (80% of \$325)	\$543,764
23	Natural School Discretionary Decreases (Enrollment)	-\$34,000
24	Lance Community ESP	\$90,000
25	Property Insurance Change?	\$12,050
26	Liability Insurance Change?	\$30,350
27	Elementary Intervention Specialist Restoration (8.5 FTE)	\$850,000
28	ESSER III spend-down One-Time Savings (Summer School+Other Qualifying)	-\$2,444,639
Total Expenses		\$982,434

Net Budget Position **\$0**

Kenosha Unified School District
Kenosha, Wisconsin

January 23, 2024

WASHINGTON MIDDLE SCHOOL RELOCATION PROJECT

On December 12, 2023, as part of the recommended right-sizing proposals, the Board of Education approved relocating Washington Middle School from the current site into what is known today as EBSOLA Elementary School.

As detailed in the Proposed Scope of Work (Attachment A) provided by our Facilities Department, several modifications will be required to convert the building into a functional middle school.

Timing is of the essence on this project as we can realize significant efficiencies and savings by completing these recommended modifications while the previously approved ESSER-funded HVAC infrastructure project would occur concurrently. The total scope of the work being done at the EBSOLA building would be approximately \$1.65 MM with \$750 K being funded by the ESSER grant and up to \$900 K being funded by district local funds.

Administrative Recommendation

The administration recommends that the Board of Education approve the one-time use of general fund 10 balance reserves in an amount not to exceed \$900 K to convert the existing EBSOLA building into Washington Middle School.

Dr. Jeffrey Weiss
Superintendent of Schools

Tarik Hamdan
Chief Financial Officer

Patrick Finnemore
Director of Facilities

**Washington Relocation Project
Proposed Scope of Work
January 23, 2024**

Summary:

The conversion of the EBSOLA building into the new location for Washington Middle School requires a number of modifications to the building in order to make it functional as a middle school and offer the majority of types of spaces normally associated with a middle school. The scope of work was developed around the reality that funds are limited and there are only two and a half months this summer to perform construction activities before the start of the 2024-25 school year. That said, the original design of the EBSOLA building lends itself well to a conversion to a middle school, and the age and excellent condition of the school offers the Washington students, families, and staff a significant upgrade in the overall physical atmosphere of their school. The new school is approximately 80 years newer than the current school. In addition, it is nearly 30,000 square feet larger than the existing school, and sits on 12 acres versus the 3.75-acre site that Washington is currently located at. It is also air-conditioned which addresses the shortcoming where Washington had been the only boundary secondary school that was not air-conditioned.

This attachment summarizes the proposed scope of work that has been developed in the past month since the School Board approved the relocation of the school as part of the right-sizing plan on December 12, 2023. There are some specific details that are still being finalized, but this reflects the majority of the work being proposed.

Overall Layout of Grade Levels and Specials:

The EBSOLA building was designed around having a central core with three, two-story fingers coming off that central core to separate each of the six elementary grade levels (K-5th grade). That finger design lends itself well as one floor of a finger provides the classroom needs for one grade level for a middle school the size that is expected for Washington. The three, two-story fingers will be used for one of the following:

- Sixth Grade
- Seventh Grade
- Eighth Grade
- Physical Education/Athletics
- Music
- Other Specials – Art, Career & Technical Education, etc.

Special education spaces will be located in the grade level wings as well as some of the other wings. The floor plan included in this attachment shows the proposed locations for each of these six wings.

Concurrent ESSER Infrastructure Project:

One advantage with the timing of this project is that some HVAC infrastructure work was already planned at the building this summer using ESSER III funds. That work includes replacement of the chiller as well as some ventilation system modifications to address issues related to energy savings modifications made in the past two decades

1st Floor Common Core Areas:

One of the most notable differences in the new Washington from the current school will be layout, look and feel of the public areas of the school. At the current building, the visitor parking and entrance is on the backside of the building. Visitors are buzzed into the building and enter the school in a stairwell and walk up a half flight of stairs and then down a hallway before they enter the main office. At the new school, they will have a secure controlled entrance where visitors once buzzed into the vestibule must enter through the main office before being allowed into the remainder of the school. The main office will see some modifications to provide space for the larger office staff at a middle school as well as having a counter of the appropriate length and height for a middle school. The construction work performed in the main office would be performed by the KUSD maintenance skilled trades crews. Those same crews would be involved in making more cosmetic changes in a few of the other core area spaces, namely the main lobby, cafeteria, and library media center. All of those spaces are very conveniently located at the front of the school and are excellent spaces that just need some minor changes to reflect the new school and not EBSOLA.

The most significant construction-related changes in the public area of the school will be in the gymnasium. There are several changes proposed in the gymnasium to make it functional for middle school physical education and athletics as well as to provide a performance space for fine arts using the existing stage. These changes include:

- Remove existing VCT floor
- Install new Mondo rubber floor
- Install new 5 row bleachers
- Remove existing wall pads and stage pads and relocate wall pads from Washington to this building
- Relocate auditorium sound system from Washington
- Relocate projection screen from Washington
- Replace main front stage curtains
- Paint entire space
- Replace EBSOLA sound panels with those from Washington gymnasium
- Relocate volleyball insert locations to correspond to new gym line locations because of the addition of bleachers
- Relocate basketball standards to correspond to new gym line locations because of the addition of bleachers
- Relocate two Washington scoreboards
- Relocate middle school conference banners
- Relocate Washington basketball backboards
- Purchase portable stage extension so that the stage is large enough for middle school music concerts
- Purchase portable stage lighting system

1st Floor Athletics Wing:

The first floor of the center finger coming off the central core of the building will be modified to house spaces that support middle school physical education and athletics that do not exist in an elementary school. That work scope includes:

- Create boys and girls locker rooms that include phy ed/coaches offices

- Relocate and paint lockers from hallway and install on a base into each locker room
- Create blind entry into locker rooms to meet privacy requirements
- Masonry infill on exterior windows in the classrooms being converted into locker rooms
- Replace flooring in locker rooms
- Create a weight room/fitness center
- Convert one classroom to outdoor athletics/PE storage
- Remove remainder of corridor lockers and patch walls as necessary

2nd Floor Music Wing:

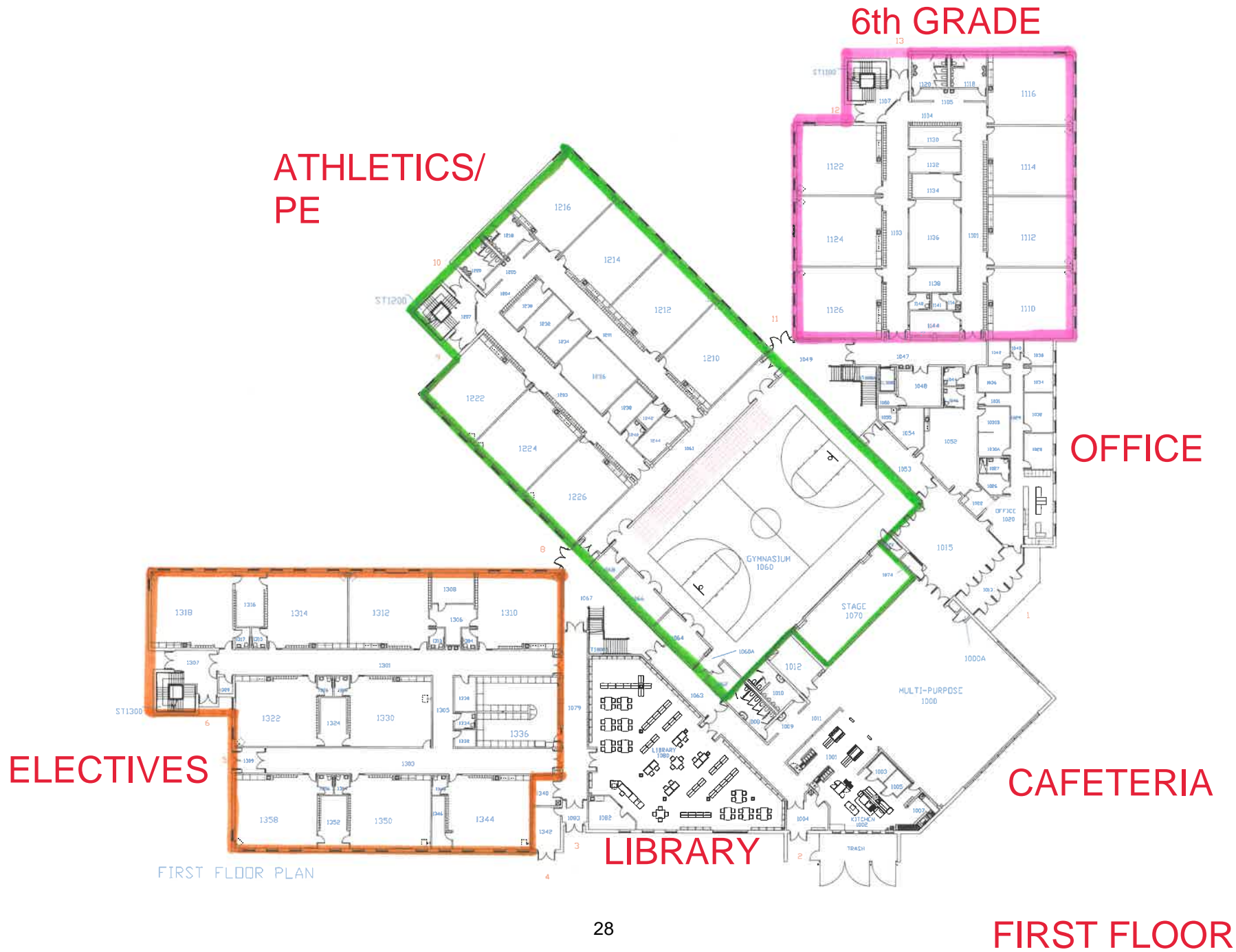
A music wing would be created in the wing directly above the physical education/athletics wing so that the noise from the music rooms is isolated from the 6th, 7th and 8th grade classroom wings. With EBSOLA being an elementary school, there are currently not band or orchestra classrooms. Those would be added in this wing directly above spaces like locker rooms, weight room and outdoor athletic equipment storage. There will also be a choir room, practice rooms, and space for instrument storage in this wing. Finally, a multipurpose type room will be created by combining two classrooms that can be used for smaller type performances that do not need a space the size of the gymnasium, rehearsals, and other large group setting type applications.

2nd Floor Specials Wing:

The western-most wing on the first floor would be modified from the kindergarten/early childhood wing to the wing for specials such as art, STEM, foreign language, etc. This wing has larger than normal classrooms with attached spaces that can be used to store materials associated with that curriculum.

Exterior:

The exterior changes will be minimal. EBSOLA has 116 parking stalls as compared to the 85 at Washington. Existing building and pylon signage at EBSOLA will be modified to reflect the change to Washington. We are also looking at potential outdoor practice spaces for the middle school fall sports (softball and football) either at the new Washington site or the nearby site that previously housed Wilson Elementary School.



7th GRADE

FINE ARTS

8th GRADE

SECOND FLOOR PLAN

**Kenosha Unified School District
Kenosha, Wisconsin**

January 23, 2024

Policy 4391 – LIMITATIONS ON OUTSIDE EMPLOYMENT

Background:

Policy 4391 – Limitations on Outside Employment was last updated in June 2000. The policy is dated and needs to be updated to address the ever-changing environment in education and competition from other educational venues. Language regarding what is acceptable secondary employment has been added to clarify what types of outside employment KUSD employees may engage in.

Updating this policy will provide clarification on the types of outside employment KUSD employees may engage in.

Recommendation

It is Administration's recommendation that the school board approve the recommended updates to School Board Policy and Rule 4391 – Limitations on Outside Employment as a first reading.

Dr. Jeffrey Weiss
Superintendent of Schools

Kevin Neir
Chief Human Resources Officer

POLICY 4391

LIMITATIONS ON OUTSIDE EMPLOYMENT

No District employee shall engage in any outside activities or employment that interferes with his/her ability to carry out regularly assigned duties.

The District recognizes the right of District employees to engage in employment outside of the district. However, outside employment and other non-employment pursuits must not conflict with the employee's duties, responsibilities, and regular periods of work for the district.

District employees shall not engage in any outside business activity, accept private employment, or render services for private interest when such business activity, private employment, or services is incompatible with the employee's official duties or would impair the employee's independence, judgement or action in the performance of the employee's official duties.

District employees shall not disclose to third parties privileged information gained in the course of or due to their official position or activities with the District. District employees shall not make use of materials, equipment, or facilities of the Kenosha Unified School District for their own personal financial gain or business interest, or the gain or interest of any third party. District employees shall not solicit or accept gratuities, favors, or anything of monetary value from contractors or subcontractors.

Employees must seek written approval from the Superintendent or their designee prior to accepting outside employment or engaging in outside activities or other pursuits which are not permitted pursuits identified in this policy.

Examples of outside activities, employment and other pursuits permitted by the District without the need for approval include but are not limited to the following:

1. Volunteering to chaperone a child's field trip or other special event;
2. Attending events at another K-12 educational institution that are open to the public;
3. Attending Parent Teacher Organization (PTO) meetings or events;
4. Volunteering at a K-12 educational institution's charity event or gathering;
5. Volunteering in a classroom to assist a teacher with student activities;
6. Tutoring, provided those sessions do not interfere with the employee's scheduled work hours.

Outside activities, employment and other pursuits that are strictly prohibited by the District include but are not limited to the following:

1. Assisting another K-12 educational institution within the KUSD boundaries with the recruitment of students and/or the administration of the school;
2. Assisting another K-12 educational institution within the KUSD boundaries with teaching students (not applicable for staff who have part-time contracts with higher educational institutions);
3. Serving on a board for another K-12 educational institution within the KUSD boundaries.
4. Work which interferes with your responsibility as a District employee and interferes with your independent judgement in the exercise of your official duties;
5. Outside activities, employment or other pursuits that conflict with the interests of the District's mission, vision, goals and purpose.

Outside activities, employment and other pursuits will not be considered an excuse for poor job performance, absenteeism, tardiness, or failure to adhere to the employee's required work schedule. Employees may not use district paid leave to perform work on outside employment. If

outside activities, employment or other pursuits cause or contribute to job-related problems, the employee will be asked to discontinue the outside activity, employment or other pursuit and may be disciplined up to and including termination of employment.

Approval for outside employment shall be at the sole discretion of the Superintendent or their designee. The decision of the Superintendent shall be final.

All employees must comply with provisions of the Wisconsin Code of Ethics for Public Officials and Employees, as well as the KUSD Code of Ethics and General Rules of Conduct.

All employees shall abide by all laws, regulations, and Board policies pertaining to personnel and/or financial affairs that would conflict with their positions as District employees. Failure to abide by this policy may result in (1) disciplinary action, up to and including termination of employment; and (2) referral to law enforcement authorities.

Please contact the Office of Human Resources if you have questions regarding this policy.

LEGAL REF.: Section 19.41 – 19.46, Wis. Stats. Code of ethics for public officials, employees and candidates
Section 946.12, Wis. Stats. Misconduct in public office
Section 946.13, Wis. Stats. Private interest in public contract prohibited

CROSS REF.: ~~Current Employee Agreements~~
1500 Solicitations/Fundraising
3810 Employee Use of District Equipment
4200 General Personnel
4226 Staff Technology Acceptable Use
4240 Staff Gifts
4260 Personnel Records
4331 Conflicts of Interest
6470 Student Records

ADMINISTRATIVE REGULATIONS: Compensation and Personnel Policy:
General Administrative, Instructional Administrative,
Supervisory and Technical Personnel

AFFIRMED: April 22, 1991

REVISED: June 27, 2000

January 23, 2024

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KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

January 23, 2024

Open Enrollment Allocations – 2024-25 School Year

The Wisconsin Department of Public Instruction (DPI) stipulates that each resident school district allocate open enrollment spaces during their January board meetings. The 2024-25 Open Enrollment period is from February 5, 2024, to April 30, 2024. Along with the posted 3-month open enrollment window, applicants may also apply to a non-resident district using the designated Alternative Open Enrollment Application during the current school year if the applicant can demonstrate that he/she meets certain criteria. Appendix A contains a listing by grade of available open enrollment regular education spaces for School Year 2024-25. Each District must delineate both regular education and special education seats by grade level, program, and/or service type.

The state open enrollment statute and KUSD Policy 5260 (Full-Time Open Enrollment) require a current open-enrolled student re-apply just once, which is during the transition from elementary to middle school, or if they first enrolled during middle school, then they must reapply during the transition from middle school to high school. Also, tuition waiver students (those who start the year in KUSD but move out of the district) have a right to complete the current school year and apply for open enrollment to attend the following year. Even though these are current KUSD students, they are counted as new applications for state reporting. The Offices of Educational Accountability, School Leadership, Teaching and Learning, Special Education/Student Support, and Early Education have provided the following recommendations for available KUSD spaces for School Year 2024-25.

Administrative Recommendation:

Administration recommends that the Kenosha Unified School Board affirm and approve the space available for open-enrollment students for the school year 2024-25. The recommendation is for 125 spaces, 10 of which are designated for selected special education programs service/types as noted in Appendix A & B.

Dr. Jeffrey Weiss
Superintendent of Schools

Kristopher Keckler
Chief Information Officer

William Haithcock
Chief of School Leadership

Stacy Guckenberger
Director of Special Education
and Student Support

Rhonda Lopez
Director of Early Education Programs

APPENDIX A

Number of Regular Education Open Enrollment Spaces (2024-25)

Grade Level	Regular Education Recommended Spaces
Pre-K	10
Kindergarten	15
Grade 1	8
Grade 2	8
Grade 3	8
Grade 4	6
Grade 5	6
Grade 6	15
Grade 7	8
Grade 8	8
Grade 9	20
Grade 10	5
Grade 11	4
Grade 12	4
Total	125

Historical Open Enrollment Allocations & Confirmed Enrollments

School Year	Board Allocated Seats	New Open Enrollment Students (3rd Friday)	Total Open Enrollment Students (3rd Friday)	Alternative Application Enrollments Accepted
2023-24	185	59	219	31
2022-23	185	69	211	42
2021-22	195	92	211	38
2020-21	191	52	166	12
2019-20	191	53	152	28

APPENDIX B

Number of Special Education Open Enrollment Spaces (2024-25)

Program	Recommended Spaces
High School	
• Cross-Categorical	3
• Speech/Language	0
Middle School	
• Cross-Categorical	3
• Speech/Language	0
Elementary School	
• Cross-Categorical	1
• Speech/Language/ Early Childhood	0
District-Wide	
Occupational Therapy	2
Physical Therapy	1
Total	10



Black History Month 2024

WHEREAS, the origination of Black History Month stems back as far as 1915 when a national celebration of the 50th anniversary of emancipation sponsored by the state of Illinois took place to highlight the progress made since the destruction of slavery; and

WHEREAS, every U.S. president since 1976 has officially designated the month of February as Black History Month as a means to celebrate the achievements of black Americans and a time for recognizing the central role of African Americans in U.S. history; and

WHEREAS, it is extremely important to reflect on, recognize and celebrate the contributions and accomplishments of black Americans throughout history, not just in February, but throughout the entire year; and

WHEREAS, by observing Black History Month, we raise awareness of the continuing struggle for freedom and equal opportunity, and bring focus to racial barriers to equal education in public schools and work towards closing racial achievement gaps; and

WHEREAS, corresponding school activities held in February and throughout the school year will encourage students to strive for the best education as a means to fulfill their potential.

NOW, THEREFORE, BE IT RESOLVED that Kenosha Unified School District's Board of Education does hereby adopt this resolution to proclaim February as Black History Month.

President, Board of Education

Superintendent of Schools

Secretary, Board of Education

Members of the Board:

*Resolution 420
January 23, 2024*

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January 23, 2024

DONATIONS TO THE DISTRICT

The district has received the following donations:

1. Amy Maurer donated \$4,000 to Bradford Baseball's student activity fund for equipment/uniforms; and
2. John & Wendy Matera donated \$2,500 to Tremper Baseball's student activity fund for uniforms.

Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above-listed gift(s), grant(s), or bequest(s) as per Board Policy 1400 to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Jeffrey Weiss
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

January 23, 2024

**Tentative Schedule of Reports, Events,
and Legal Deadlines for School Board
(February - March)**

February

- 2/13 – Standing Committee Meetings
- 2/13 and 2/15 - Middle School Conferences
- 2/16 - Professional Learning, No Students Report
- 2/27 – Regular School Board Meeting
- 2/28 and 2/29 - Elementary Conferences (except Frank)

March

- 3/1 – Elementary Conferences (including Frank), No Elementary Students Report
- 3/5 and 3/7 - High School Conferences
- 3/12 - ACT Assessment for 11th Graders Only With Early Release, Grades 9, 10 and 12 Do Not Report
- 3/14 - Frank Staff Workday, No Students Report
- 3/15 - Professional Learning Day, No Students Report
- 3/18 - 3/28 - Frank Enrichment Weeks
- 3/26 - Pre-ACT Assessment for Grades 9 and 10 With Early Release, Grades 11 and 12 Do Not Report
- 3/28 - Staff Workday, No Students Report
- 3/29 - District Closed for Good Friday

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