

Moral imperative: ALL students will have an equal opportunity to prepare for college and/or careers with the support of highly qualified educators in a learning environment that is resource rich, safe, and welcoming.

STANDING COMMITTEE MEETINGS October 10, 2023

5:00 PM - Curriculum/Program Committee

5:45 PM - Planning/Facilities Committee

6:30 PM - Personnel Committee

7:15 PM - Audit/Budget/Finance Committee

John J. Hosmanek Educational Support Center

Board Meeting Room 3600 52nd St., Kenosha WI, 53144

This page intentionally left blank



Standing Committee Meeting Curriculum/Program

October 10, 2023 5:00 – 5:45 P.M. ESC Boardroom

Agenda Items

Topic		Purpose	Time allotted
1.	Review of Minutes – Modder, Chair • June 6, 2023 – Meeting of a Whole	Review	2 Minutes
2.	Policy 5534 – Medication - Housaman	Sharing/ Feedback	43 Minutes

Other Information

Next Meeting: February 13, 2024

Please Note: Four or more School Board members may attend the October 10, 2023 Curriculum/Program Standing Committee Meeting. Section 19.82(2), Wisconsin Statutes, states in part as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that four or more members of the School Board attend, the above listed meeting may be rebuttably presumed to be a meeting within the meaning of Wisconsin's open meeting law. Notice is, therefore, given. The Board of Education will take no votes.

This page intentionally left blank



KENOSHA UNIFIED SCHOOL BOARD

STANDING COMMITTEE MEETING
Meeting of the Whole
Educational Support Center – Room 110
June 6, 2023
MINUTES

A standing committee meeting of the whole which included the Kenosha Unified School District's Audit/Budget/Finance, Curriculum/Program, Personnel, and Planning/Facilities Committees chaired by Ms. Adams was called to order at 5:00 P.M. with the following committee members present: Mrs. Modder, Mr. Meadows, Ms. Cullen, Mr. Frese, Ms. McLean, Mr. Wilson, Mr. Puhr, Ms. Garin, Mr. Flood, Ms. Geissman, Mrs. Infusino, Ms. Stevens, Mrs. Schmaling, Mr. Bryan, Mrs. Krajacic, Mr. Westhoff, Mr. Barry, Mr. Pokorny, Mr. Thomas, Ms. Kelsey, Mr. Yao, and Ms. Adams. Dr. Weiss, Dr. Ewald, Mrs. Ruder, Mrs. Housman, Mr. Haithcock, and Mr. Hamdan were also present. Mr. Battle, Ms. Elrod, Ms. Gravitter, Mr. Price, Dr. Moon, Ms. Gyger, Ms. Koschkee, Ms. McRoberts, Dr. Kavenik, Ms. Rightler, and Mrs. Ciesielski were excused. Mr. Pereira, Ms. Arcos, Ms. Kretchmer, Mr. Levin, Mr. Kauffman, Mr. Garcia, Mr. Huff, Ms. Gonzalez, Ms. Sanchez-Nava, Ms. Minalga, Mr. Rugani, and Ms. Santoro were absent.

Review of Minutes - April 18, 2023 Curriculum/Program, Personnel, and Joint Audit/Budget/Finance and Planning/Facilities Committee Meeting Minutes

There were no suggested changes to the minutes.

Portrait of a Graduate Feedback Session

Dr. Weiss welcomed the committee members and noted that the evening would be spent working in small groups on the district's Portrait of a Graduate. He explained that the Portrait of a Graduate is the district's collective vision for student success that pushes beyond standardized test scores. It is a vision that describes the skills and competencies that the district agrees its students need to thrive in learning, work and life.

Dr. Weiss introduced Dr. Brenda Ewald from CESA #1 and she gave a Portrait of a Graduate Community Feedback PowerPoint presentation which covered the following topics: welcome and purpose, What is a portrait of a graduate?, achievement gap, readiness gap, top 10 skills of 2025, McKinsey and Company: defining the skills citizens will need in the future world of work, processing the process, essential skills criteria, feedback process, and next steps.

Dr. Weiss, Mr. Haithcock, Mrs. Housaman, Mr. Hamdan, and Mrs. Ruder were present and helped assist committee members during the feedback process.

Dr. Ewald tasked the committee members with ranking the various skills and competencies from most essential to least essential, discussing their top selections amongst their group, and having a committee member from each group share their top skill selection and their thoughts behind their choice.

The attendees were then tasked with providing their individual feedback relating to their top three skills and competencies that they believe should be included in the district's Portrait of a Graduate along with the selection of one skill or competency that they felt should not

be included. Dr. Ewald indicated that the feedback provided by the committee members would be collected and would ultimately be used to finalize KUSD portrait of a graduate profile.

Dr. Weiss thanked the committee members for participating in the exercise and asked them to fill out an exit slip with their feedback before departing the meeting.

Meeting adjourned at 7:09 P.M.

Stacy Schroeder School Board Secretary

POLICY 5534 MEDICATION

Nonprescription and prescription drugs shall be taken by students and administered by authorized school employees on behalf of the parent/guardian of the student in accordance with this policy, established District procedures, and state law requirements.

Non-prescription and prescription medications should be administered to school children at home, rather than at school, whenever possible. School personnel who are authorized to do so may administer medications to students under the procedures and conditions established to implement this policy that are developed with the assistance of a school nurse and adopted by the School Board.

"Administer" means the direct application of a nonprescription drug-medication product or prescription drug medication, whether by injection, ingestion or other means, to the human body. "Drugs" "Medications" means any substance recognized as a drug-medication in the official U.S. pharmacopeia and national formulary or official homeopathic pharmacopeia of the United States or any supplement to either of them. "Drug Medication product" means a specific drug medication or drugs medications in a specific dosage form and strength from a known source of manufacture. "Nonprescription drug medication product" means any nonnarcotic drug medication product which may be sold without a prescription order and which is prepackaged for use by consumers and labeled in accordance with the requirements of state and federal law. CBD products are neither "prescription medications" nor "nonprescription medication products" (i.e. over-the counter medications), as those terms are defined under state law. As a result, school employees or school volunteers who might administer a CBD product to a student in response to a parent or guardian's request could not claim the legal protections that are offered under the state's medication administration law. "Practitioner" means any physician, dentist, optometrist, physician assistant, advanced practice nurse practitioner, or podiatrist licensed by the state.

Authorized school employees may administer a prescription drug medication to a student in compliance with the written directions of a practitioner if the student's parent/guardian consents in writing. Authorized school personnel may administer nonprescription drug medication products with the written consent of the student's parent/guardian. The prescription and nonprescription drug medication product is supplied and brought to the school office by the pupil's parent or guardian in the original manufacturer's package or in the original pharmacy labeled container and the package lists the ingredients and recommended therapeutic dose in a legible format

A copy of all written directions by a practitioner and written consent by a parent/guardian shall be on file in the school office. These directions shall be renewed annually or more frequently if there is a change in medication or dosage. Primary responsibility for the medical management and welfare of the children rests with the parent. The District's intention will be to administer as few doses as possible during the school day without impacting the health care of any student.

No school employee, except a healthcare professional (e.g. physician, registered nurse, or licensed practical nurse), shall be required to administer medication to a student by injection. Each principal shall arrange to have volunteer employees for administration of medication by injection for emergency situations or situations in which the well-being of a student is involved. Such employee volunteers may administer medication by injection in accordance with the written directions of a physician, written consent of a student's parent/guardian, and the written authorization of the principal. Training and

periodic monitoring of the employee volunteer shall be completed by a health care professional prior to the administration of any medication to a student by injection.

LEGAL REF.: Wisconsin Statutes

Sections 118.125 Confidentiality/maintenance of student records

118.29 Medication administration by school personnel; policy/procedure

requirements

118.291 Student possession and use of inhalers

118.29(2)2m Wisconsin Administrative Code: Administer epinephrine

118.2925 Life-threatening allergies in schools; allergy management plan and use of epinephrine

118.29(3) Emergency Care: Civil Liability Exemption 121.02(1)(g) Emergency nursing services standard

146.81 - 146.83 Confidentiality of patient health care records

441.18 Authority of certified advanced practice nurses to prescribe and deliver opioid antagonists to designated individuals and to issue a standing order to persons authorizing the dispensing of an opioid antagonist.

448.037 Authority of physician or physician assistant to prescribe and deliver opioid antagonists to designated individuals and to issue a standing order to persons authorizing the dispensing of an opioid antagonist.

Wisconsin Administrative Codes

PI 8.01(2)(g) Emergency nursing services requirements; medication administration

procedures required

N 6.03(3) Supervision and delegation of nursing acts

CROSS REF.: 5434 Student Alcohol and Other Drug Use

5531 Emergency Care Services

AFFIRMED: August 13, 1991

REVISED: January 23, 1996

February 10, 1998 September 26, 2000 February 22, 2011 August 27, 2013 October 24, 2023

RULE 5534 MEDICATION

A. Required Written Statements

- 1. Copies of all required written directions of a practitioner and written consent of a parent/guardian pertaining to administration of medication to a student shall be filed in the school nurse's or principal's or health office.
- 2. The practitioner providing the direction and prescribing the medication must state in writing, either on the prescription or in a letter, the name of the student, the name of the drug including strength, dosage, time indications, and duration of the prescription; the specific conditions under which he/she should be contacted regarding the condition or reactions of the student receiving the prescription medication. The practitioner must also express a willingness to accept communication from the person dispensing or administering the prescription medication. The school must receive written instructions from the student's health care practitioner regarding the administration of the prescribed medication. These instructions shall include the medication name, dose, route, frequency, time/conditions, duration and the healthcare practitioner's name and contact information. By signing the medication authorization form, the parent/guardian permits designated school staff to contact the health care practitioner at any time with questions or concerns related to their child's medical condition.

B. Medication Administration

- 1. Designated school employees i.e. health/information assistants, principals, secretaries, teachers, counselors, will dispense and administer medication at the elementary and middle school level.
- 2. Middle and Senior high school students will be allowed to carry and administer their own emergency medication (i.e. EPI, Rescue Inhaler, Glucagon, Insulin) with written parent/guardian and practitioner permission. Any secondary school student needing prescription medication during school hours must have the prescription and medication on file in the nurse's school or health office. If a student is unable to administer his/her own medication, a designated school employee will assume this responsibility.
- 3. Parents/guardians of students taking medications labeled twice more than once daily shall administer these at home, unless otherwise ordered by a physician and approved by the building administrator.
- 4. Daily morning medications should only be administered on a case-by-case basis upon administrative approval.
- 5. Parents/guardians of students taking medications labeled three times daily shall administer the first and last dosage, unless otherwise ordered by a practitioner designated personnel shall administer the middle dosage. Designated school employees will take on the responsibility of a midday/lunch medication dose during school hours.
 - 6. Parents/guardians of students taking medications labeled four times daily shall administer the first, third and fourth dosage and the school shall administer the second.
- 6. School personnel who have received all state-mandated and any district-required training may administer an opioid antagonist to any student or other person who appears to be undergoing an opioid-related drug overdose if, as soon as practicable, the person administering the drug reports the drug overdose by calling for an emergency medical service provider.
- 7. WI School A Department of Public Instruction (DPI) approved Meds medication on-line training course will be provided for school personnel.

C. Medication Storage and Recordkeeping

- 1. All medication must be supplied in the original container. **Prescription medication must be in the original pharmacy labeled container.** The label on the bottle must contain the name and telephone number of the pharmacy, the pupil's identification, name of the practitioner, medication name, number dispensed, strength, dose, route, times or circumstances for medication to be given, special directions for storage or dispensing. Non-prescription medication must be in the original container with the directions on the container including the pupil's name. The prescribed medication shall be kept in a locked cubicle or drawer. Taking the medication shall be supervised by the designated school personnel at the time conforming with the indicated schedule.
- 2. Anyone dispensing or administering medication under Board policy and these procedures shall record such action in a log kept in the school nurse's or school office. the student information management system. This log will documentation should contain the recorded time the medication was administered and the initials of the person who was responsible for the administration of the medication.
- 3. For field trips and other co-curricular or extracurricular activities held off school premises, student medication will be stored in a secure location determined appropriate by the activity supervisor, keeping in mind the manufacturer's or health practitioner's storage instructions. Designated school employees shall administer medications and document on the provided medication administration record with the date, time, and staff initials.
- 4. Any unused medication at the end of the period for which it was prescribed shall be picked up by the parent/guardian after notification to the parent/guardian, or the medication shall be destroyed.
- 5. Controlled substances will be locked and secured. The school nurse will perform a weekly count witnessed by a secondary employee and recorded.

D. Liability Exemption

School employees, except health care professionals, shall be immune from civil liability for any acts or omissions in administering medication to students in accordance with Board policy, these procedures and state law requirements unless the act or omission constitutes a high degree of negligence.

School employees and volunteers, other than health care professionals, who in good faith render emergency care to a student, are immune from civil liability for any of their acts or omissions in rendering such emergency care.



Planning/Facilities

October 10, 2023 5:45 – 6:15 P.M.

Agenda Items

Topic		Purpose	Time allotted
1.	Review of Minutes – Adams, Chair • June 6, 2023 – Meeting of a Whole	Review	2 Minutes
2.	Proposed Policy Updates on Food Service Programs - Finnemore • Policy 3520 – School Nutrition Programs & Administrative Regulation 3520 – School Nutrition Programs Free and Reduced Price Meal Eligibility • Policy 3522 – Milk Program	Sharing/ Feedback	33 Minutes
3.	Bradford Fieldhouse Floor Project Update - Finnemore	Sharing	10

Other Information

Next Meeting: February 13, 2024

Please Note: Four or more School Board members may attend the October 10, 2023 Planning/Facilities Standing Committee Meeting. Section 19.82(2), Wisconsin Statutes, states in part as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that four or more members of the School Board attend, the above listed meeting may be rebuttably presumed to be a meeting within the meaning of Wisconsin's open meeting law. Notice is, therefore, given. The Board of Education will take no votes.

This page intentionally left blank



KENOSHA UNIFIED SCHOOL BOARD

STANDING COMMITTEE MEETING
Meeting of the Whole
Educational Support Center – Room 110
June 6, 2023
MINUTES

A standing committee meeting of the whole which included the Kenosha Unified School District's Audit/Budget/Finance, Curriculum/Program, Personnel, and Planning/Facilities Committees chaired by Ms. Adams was called to order at 5:00 P.M. with the following committee members present: Mrs. Modder, Mr. Meadows, Ms. Cullen, Mr. Frese, Ms. McLean, Mr. Wilson, Mr. Puhr, Ms. Garin, Mr. Flood, Ms. Geissman, Mrs. Infusino, Ms. Stevens, Mrs. Schmaling, Mr. Bryan, Mrs. Krajacic, Mr. Westhoff, Mr. Barry, Mr. Pokorny, Mr. Thomas, Ms. Kelsey, Mr. Yao, and Ms. Adams. Dr. Weiss, Dr. Ewald, Mrs. Ruder, Mrs. Housman, Mr. Haithcock, and Mr. Hamdan were also present. Mr. Battle, Ms. Elrod, Ms. Gravitter, Mr. Price, Dr. Moon, Ms. Gyger, Ms. Koschkee, Ms. McRoberts, Dr. Kavenik, Ms. Rightler, and Mrs. Ciesielski were excused. Mr. Pereira, Ms. Arcos, Ms. Kretchmer, Mr. Levin, Mr. Kauffman, Mr. Garcia, Mr. Huff, Ms. Gonzalez, Ms. Sanchez-Nava, Ms. Minalga, Mr. Rugani, and Ms. Santoro were absent.

Review of Minutes - April 18, 2023 Curriculum/Program, Personnel, and Joint Audit/Budget/Finance and Planning/Facilities Committee Meeting Minutes

There were no suggested changes to the minutes.

Portrait of a Graduate Feedback Session

Dr. Weiss welcomed the committee members and noted that the evening would be spent working in small groups on the district's Portrait of a Graduate. He explained that the Portrait of a Graduate is the district's collective vision for student success that pushes beyond standardized test scores. It is a vision that describes the skills and competencies that the district agrees its students need to thrive in learning, work and life.

Dr. Weiss introduced Dr. Brenda Ewald from CESA #1 and she gave a Portrait of a Graduate Community Feedback PowerPoint presentation which covered the following topics: welcome and purpose, What is a portrait of a graduate?, achievement gap, readiness gap, top 10 skills of 2025, McKinsey and Company: defining the skills citizens will need in the future world of work, processing the process, essential skills criteria, feedback process, and next steps.

Dr. Weiss, Mr. Haithcock, Mrs. Housaman, Mr. Hamdan, and Mrs. Ruder were present and helped assist committee members during the feedback process.

Dr. Ewald tasked the committee members with ranking the various skills and competencies from most essential to least essential, discussing their top selections amongst their group, and having a committee member from each group share their top skill selection and their thoughts behind their choice.

The attendees were then tasked with providing their individual feedback relating to their top three skills and competencies that they believe should be included in the district's Portrait of a Graduate along with the selection of one skill or competency that they felt should not be included. Dr. Ewald indicated that the feedback provided by the committee members would be collected and would ultimately be used to finalize KUSD portrait of a graduate profile.

Dr. Weiss thanked the committee members for participating in the exercise and asked them to fill out an exit slip with their feedback before departing the meeting.

Meeting adjourned at 7:09 P.M.

Stacy Schroeder School Board Secretary

POLICY 3520

SCHOOL NUTRITION PROGRAMS

School nutrition programs may be provided at District schools as determined by the School Board. The Director of Food Services shall be responsible for providing food services in accordance with the program and procedures approved by the Board and consistent with applicable legal requirements.

Meal pricing strategy shall be approved by the Board. The Board shall supply school meals free or at a reduced price to students whose parents/guardians are unable to pay the prevailing price as determined by criteria based on state and federal guidelines. The Director of Food Services shall be delegated authority to determine eligibility.

The District shall not discriminate in school-sponsored food services programs on the basis of sex, race, religion, age, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

The District's food service program is intended to provide nutritious and appetizing meals to students. The School Board recognizes that good nutrition is vital to students' health, their mental and physical growth, and their readiness to participate and learn at school.

The food service program is operated in conjunction with federal and state school nutrition programs, including the National School Lunch Program and the School Breakfast Program.

It is the School Board's goal that the food service program shall be operated in a manner that is financially self-supporting on an operational basis, with allowances for capital expenditures (e.g., facilities and capital equipment). The price of unsubsidized school meals shall be established in accordance with the USDA meal pricing requirements. Employees and authorized school visitors may be permitted to purchase school meals according to procedures approved by the District Administrator.

The District's Director of Food Service shall have primary responsibility for the management of the District's food service program, subject to administrative supervision and Board oversight. The responsibilities of the Director of Food Service include the following:

- 1. Establish a program that meets applicable nutrition standards that is consistent with the District's school wellness policy.
- 2. Establish and monitor implementation of a food safety program/plan that includes procedures and standards for the safe and sanitary transportation, storage, preparation, and serving of food.
- 3. Arrange for regular inspection of the District's food service preparation and serving facilities as required by law.

POLICY 3520 SCHOOL NUTRITION PROGRAMS Page 2

- 4. Work with the District's Chief Financial Officer to implement and monitor sound program accounting practices; appropriate lawful procurement procedures and financial reporting.
- 5. Arrange for and monitor the completion of training received by the District's food service employees, including training related to food safety and civil rights obligations.
- 6. Ensure the proper dissemination and processing of free and reduced-price meal applications and establish standards and procedures to ensure the appropriate confidentiality of application information and eligibility status.
- 7. Ensure that students who participate in the free or reduced-price meals program are not overtly identified, distinguished, or served differently than other students, and have the same choice of meals or milk as other students.
- 8. Work with individual students, and their parents/guardians and school to address special dietary needs.
- 9. Arrange for and verify that the District issues and provides required public notices related to the District's food service program. Such notices include (a) the District's annual public release; (b) the distribution of information letters to households with children attending District schools; (c) the appropriate posting of the most recent food safety inspection report; (d) the appropriate posting of the mandatory federal nondiscrimination poster; and (e) the inclusion of the mandatory nondiscrimination statement in appropriate publications, documents, and other informational sources.
- 10. Establish a system to collect and report program ethnic and racial data on an annual basis.
- 11. Compile all reports concerning the school nutrition programs.

DISTRICT NONDISCRIMINATION STATEMENT AND COMPLAINT INFORMATION

Refer to KUSD School Board Policy 5110.1 – Student Equal Opportunity, Nondiscrimination, and Anti-Harassment in Education at https://www.kusd.edu/wp-content/uploads/2021/02/5110.1.pdf.

<u>USDA NONDISCRIMINATION STATEMENT AND COMPLAINT INFORMATION</u>

Refer to the U.S. Department of Agriculture (USDA) Nondiscrimination Statement at https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs.

POLICY 3520 SCHOOL NUTRITION PROGRAMS Page 3

LEGAL REF.:	Wisconsin St	atutes		
	97.33 [Certificate of food protection practices]			
	97.59 [Handling foods]			
	115.34	[School lunch program]		
	115.341	<u> </u>		
	115.343	[Wisconsin school day milk program]		
	115.345 [Elderly lunch program]			
	115.347	[Direct certifi	ication of school nutrition program eligibility]	
	[Student nondiscrimination]			
	120.10(16)	[Annual meeti	ing power; furnish school lunches and	
		appropriate	= =	
	120.13(6)	[Board power:	; apply for/receive/expend federal aid]	
	120.13(10)	[Board power:	; furnish school meals and charge for them]	
	Wisconsin A	dministrative	Code	
	PI 1.11	[Food and nu	itrition appeals]	
PI 9.03(1) [Student nondiscrimination policy requirements]			liscrimination policy requirements]	
	PI 42	[School break	fast program]	
	U.S. Code &	Codes of Fed	eral Regulations	
	National Sc	chool Lunch Ad	ct (42 U.S.C. 1751 et.seq)	
	Child Nutri	tion Act of 196	66 (42 U.S.C. 1771 et.seq.)	
	Child Nutri	tion and WIC	Reauthorization Act of 2004	
	20 U.S.C. §	1400 et seq.	[Individuals with Disabilities Education Act]	
	29 U.S.C. §	794 et seq.	[Nondiscrimination under Federal grants and	
		_	programs]	
	42 U.S.C. (Ch. 13	[Provisions and requirements of the National	
			School Lunch Act]	
	42 U.S.C. (Ch. 13A	Other federal programs under the Child	
			Nutrition Act]	
	42 U.S.C. §	1758(b)	[School lunch program eligibility requirements]	
		12131 et seq.		
	7 C.F.R. Pa		[Nondiscrimination on the basis of handicap in	
			programs or activities receiving federal aid]	
	7 C.F.R. §2	210.10	[Lunch and afterschool snack requirements]	
	7 C.F.R. §2		[Student, parent, and community involvement in	
	· ·		school meal programs and activities]	
	7 C.F.R. §2	220.8	[School breakfast requirements]	
	7 C.F.R. Pa		[Determining eligibility for free and reduced-	
			price meals and free milk in schools]	

POLICY 3520 SCHOOL NUTRITION PROGRAMS Page 4

CROSS REF.: 3110 Annual Operating Budget

3420 Purchasing

3422 Exclusivity Agreements with Vendors

3522 Milk Program

3523 Vending Machines for Food Items

3600 School Safety

3643 Emergency School Closings (Inclement Weather)

5110 Equal Educational Opportunity/Student Discrimination Complaint

5533 Communicable Disease Control

5580 School Wellness

Crisis Response Manual District Emergency Operations Plan

ADMINISTRATIVE REGULATION: 3520 School Nutrition Programs Free and Reduced—

Price Meal Eligibility None

AFFIRMED: April 9, 1991

REVISED: August 8, 1995

July 27, 1999 October 28, 2003 December 18, 2007 **November 14, 2023**

RULE 3520 SCHOOL NUTRITION PROGRAMS

Family income guidelines set by state and federal authorities shall serve as the basis for determining eligibility for free or reduced price meals. Eligibility for the program will be determined by completing and forwarding the appropriate application materials to the Food Services Department, or through prequalification through the Wisconsin Department of Health and Family Services.

The Director of Food Services shall be responsible for the compilation of all reports concerning the school nutrition programs.

FREE AND REDUCED-PRICE MEAL ELIGIBILITY

The District participates in the National School Lunch Program and the federal School Breakfast Program. In these programs, the District follows state and federal requirements regarding a child's or household's eligibility for free or reduced-price meals, including the applicable income eligibility guidelines and all applicable nondiscrimination requirements. The primary means of establishing eligibility for free or reduced-price meals are:

- 1. Through the annual submission of an application for the free or reduced-price benefits; or
- 2. Through direct certification, which is based on a match to state-provided data that confirms an individual child's status as a child in foster care or that confirms a household's participation in a qualifying means-tested benefit program, including Wisconsin's version of the Supplemental Nutrition Assistance Program (SNAP, also called FoodShare) and Wisconsin Works (also called W-2) cash assistance.

SCHOOL MEAL ACCOUNT CHARGES AND ACCESS TO SCHOOL MEALS AND OTHER FOOD SERVICE ITEMS

These procedures describe how the District approaches charges and payments for meals and other items that are offered for sale within the District's food service program.

When a student purchases a school meal or other food-service item, the general rule is that payment is due no later than at the time of service. However, a student may occasionally wish to receive a school-prepared meal that the student does not have enough money to pay for, either in hand or in a pre-paid account balance. Unless the student's parent or guardian has made alternative arrangements with the school, these situations will normally be handled as follows:

- 1. Students in elementary school may charge the cost of school meals or ala carte milk up to a total negative balance of \$19.25 equivalent to about seven lunches.
- 2. Middle and High school students are not permitted to charge meals or other food-service items, in any amount.

RULE 3520 SCHOOL NUTRITION PROGRAMS Page 2

Students who are not permitted to charge meals will be offered a courtesy snack at a price consistent with USDA required non-program foods pricing requirements. The courtesy meal normally consists of the following for breakfast and lunch: graham crackers, applesauce and milk.

In addition, even if a student's household owes a debt within the food service program, a student will <u>always</u> be permitted to select and receive a regular school meal at the time of meal service if either (1) the student is currently eligible to receive free meals at school, or (2) the student has sufficient funds to pay for the meal on the day the that meal is purchased.

School officials will address any possible abuse of the privilege of charging food service costs and any overuse of the courtesy snack option with the student's parent or guardian. The District may suspend one or both of these privileges if the District determines that there has been an abuse of the privilege. Indicators of possible abuse include the following: (1) a student has received 15 courtesy snacks in any school year; or (2) a household has repeatedly neglected to pay a negative balance upon reasonable notice.

COMMUNITY ELIGIBILITY PROVISION (CEP) ACCOUNT CHARGES

When/if the district is operating CEP district-wide, the following procedures will be in place:

- 1. All students will be allowed to eat a reimbursable breakfast and/or lunch regardless of their account balance.
- 2. Elementary school students will be allowed to accrue a negative balance of \$5. Once this is reached, ala carte milk will not be allowed to be purchased and milk cards will be pulled. Negative balance notices will be sent home weekly in the take home folder.
- 3. Middle and high school students are not allowed to accrue a negative balance. Students must have money in their meal account or provide a deposit at time of purchase in order to purchase ala carte items.

MODIFIED MEALS

Federal laws and regulations governing Child Nutrition Programs expressly require the District to provide a modified meal, at no extra charge, for a student who has a disability that restricts the student's diet whenever the need is supported by a sufficient written statement signed by a state-licensed healthcare professional who is authorized to write medical prescriptions. The written statement from the qualified healthcare professional must include the following:

1. A description of the child's physical or mental impairment that is sufficient to allow the District to understand how the impairment restricts the child's diet; and

RULE 3520 SCHOOL NUTRITION PROGRAMS Page 3

2. An explanation of what must be done to accommodate the disability (for example, identifying the food(s) or ingredient(s) to be avoided, and, to the extent applicable, identifying the choice of foods or ingredients that may be reasonably substituted).

The Medical Statement for Special Dietary Needs is available by contacting the Food Service Department.

If a medical statement is unclear or lacks sufficient detail, District staff will seek appropriate clarification from the parent or guardian and/or the healthcare practitioner so that a proper and safe meal can be provided.

Even when the need for a modification is supported by a medical statement, the District is not necessarily obligated to (1) prepare a specific meal or provide a specific food item that is chosen by the family, or (2) use a particular brand of food or food ingredient. Rather, the District's obligation is to offer a reasonable modification that effectively accommodates the child's disability, while also taking into account factors such as cost and efficiency.

When a request for an individualized meal modification is not supported by adequate documentation (i.e., a qualifying medical statement and/or a sufficiently explicit IEP requirement), the District may not provide modified meals that do not comply with applicable federal meal pattern requirements and nutrition standards. Further, the District has no legal obligation to accommodate a student's or parents or guardian's general food or dietary preferences or general concerns about health, nutrition, or certain foods. However, when supported by the written request of a medical authority that identifies the special need, the District does offer a federally approved milk substitute for students with special medical or dietary needs other than a disability, i.e. lactose intolerance.

ADMINISTRATIVE REGULATION

3520_SCHOOL NUTRITION PROGRAMS FREE AND REDUCED PRICE MEAL ELIGIBILITY

- 1. The Food Services Department will be responsible for the pre-qualification of students identified through the Wisconsin Department of Health and Family Services for free or reduced price meals. Students who meet these requirements will be automatically identified in the student records computer system. Eligible recipients will be notified by mail, by Food Services, that they have qualified for free/reduced meals and instructed not to complete a separate application form at their respective school.
- 2. Students who are not pre-qualified, prior to the start of school, will need to complete an application and submit it to their building principal. Building principals may review eligibility and establish free/reduced price status upon the federal guidelines provided to them by the Food Services Department. These applications must be forwarded to the Food Services Department for final determination of eligibility, and for recording in the student records computer system.
- 3. As required in the federal guidelines for school nutrition programs, three percent of all applications processed will be verified through the Business Services Office to ensure the accuracy of the eligibility of applicants.

POLICY 3522 MILK PROGRAM

The School Board may make additional milk available to students participating in the school nutrition programs. Also, Milk may be made available at times outside of the National School Lunch and School Breakfast Programs to eligible students enrolled in prekindergarten to grade 5 through the Wisconsin School Day Milk Program. to students who do not participate in the school lunch program and may be made available at other times to elementary students as determined by the Board.

The District shall purchase milk free from synthetic bovine growth hormone (rBGH) if it does not jeopardize federal subsidies that the District receives to offset the cost of school meals.

When milk is made available to students who do not participate in the school nutrition programs or is made available at times other than meal periods, an established fee in accordance with the USDA Non-Program Foods pricing requirements shall be charged for the milk, as determined by the Food Service Director.

LEGAL REF.: Wisconsin Statutes

Sections 115.343 [Wisconsin school day milk program]

120.13(10) [Board power; charge for school food services]

CROSS REF.: 3280 Student Fees, Fines and Charges

3420 Purchasing

3520 School Nutrition Programs

3523 Vending Machines with Food Items

5110 Equal Educational Opportunity/Student Discrimination Complaint

5580 School Wellness

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: April 9, 1991

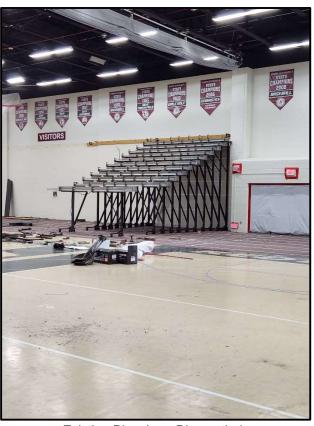
REVISED: July 26, 1994

October 28, 2003 December 18, 2007 **November 14, 2023**

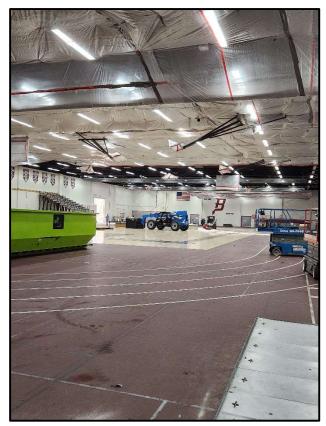
This page intentionally left blank



Construction Entrance Created



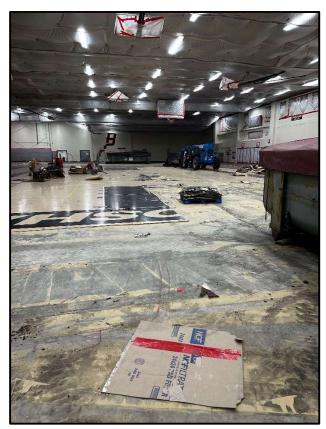
Existing Bleachers Dismantled



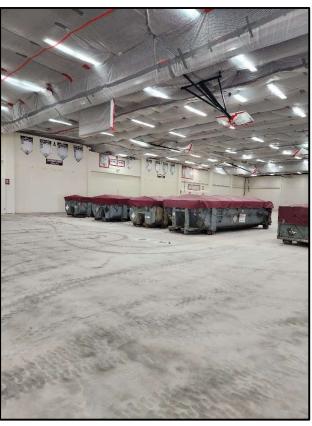
Ceiling Joists Covered for Dust Protection



First Layer of Mondo Surface Removed



Exposed Layer of Poured Floor Material



Dumpsters Filled with Flooring Material



Removal from Fieldhouse



Concrete Floor Clear of All Abatement Material



Exhaust System



Removal of Concrete Floor



Concrete Floor Removed



Rusted/Broken Conduit Under Concrete



Interior Excavation for New Drain Tile



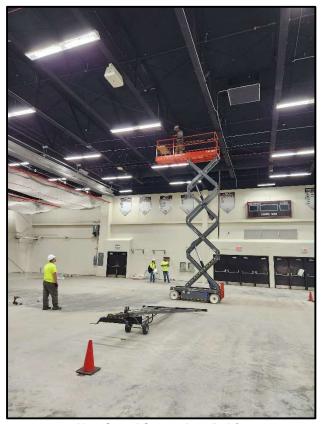
New Drain Tile Installed



Connection to Exterior Manhole



Backfilled & Graded for New Concrete Subfloor



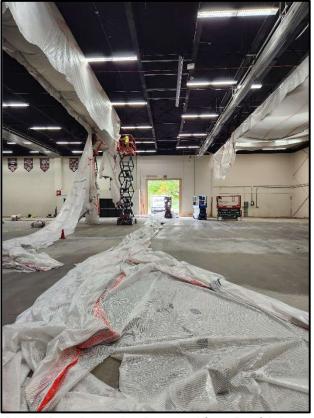
New Sound System Installed & Basketball Hoop Relocated



New Concrete Floor Slab Poured



New Concrete Floor Slab Completed



Plastic Dust Protection Removed from Roof Joists

This page intentionally left blank



Standing Committee Meeting Personnel

October 10, 2023 6:30 – 7:15 P.M. ESC Boardroom

Agenda Items

Topic		Purpose	Time
			allotted
1.	Review of Minutes – Price, Chair • June 6, 2023 – Meeting of a Whole	Review	2 Minutes
2.	Recruitment/Retention Update - Neir	Sharing	43 Minutes

Other Information

Next Meeting: February 13, 2024

Please Note: Four or more School Board members may attend the October 10, 2023 Personnel Standing Committee Meeting. Section 19.82(2), Wisconsin Statutes, states in part as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that four or more members of the School Board attend, the above listed meeting may be rebuttably presumed to be a meeting within the meaning of Wisconsin's open meeting law. Notice is, therefore, given. The Board of Education will take no votes.

This page intentionally left blank



KENOSHA UNIFIED SCHOOL BOARD

STANDING COMMITTEE MEETING
Meeting of the Whole
Educational Support Center – Room 110
June 6, 2023
MINUTES

A standing committee meeting of the whole which included the Kenosha Unified School District's Audit/Budget/Finance, Curriculum/Program, Personnel, and Planning/Facilities Committees chaired by Ms. Adams was called to order at 5:00 P.M. with the following committee members present: Mrs. Modder, Mr. Meadows, Ms. Cullen, Mr. Frese, Ms. McLean, Mr. Wilson, Mr. Puhr, Ms. Garin, Mr. Flood, Ms. Geissman, Mrs. Infusino, Ms. Stevens, Mrs. Schmaling, Mr. Bryan, Mrs. Krajacic, Mr. Westhoff, Mr. Barry, Mr. Pokorny, Mr. Thomas, Ms. Kelsey, Mr. Yao, and Ms. Adams. Dr. Weiss, Dr. Ewald, Mrs. Ruder, Mrs. Housman, Mr. Haithcock, and Mr. Hamdan were also present. Mr. Battle, Ms. Elrod, Ms. Gravitter, Mr. Price, Dr. Moon, Ms. Gyger, Ms. Koschkee, Ms. McRoberts, Dr. Kavenik, Ms. Rightler, and Mrs. Ciesielski were excused. Mr. Pereira, Ms. Arcos, Ms. Kretchmer, Mr. Levin, Mr. Kauffman, Mr. Garcia, Mr. Huff, Ms. Gonzalez, Ms. Sanchez-Nava, Ms. Minalga, Mr. Rugani, and Ms. Santoro were absent.

Review of Minutes - April 18, 2023 Curriculum/Program, Personnel, and Joint Audit/Budget/Finance and Planning/Facilities Committee Meeting Minutes

There were no suggested changes to the minutes.

Portrait of a Graduate Feedback Session

Dr. Weiss welcomed the committee members and noted that the evening would be spent working in small groups on the district's Portrait of a Graduate. He explained that the Portrait of a Graduate is the district's collective vision for student success that pushes beyond standardized test scores. It is a vision that describes the skills and competencies that the district agrees its students need to thrive in learning, work and life.

Dr. Weiss introduced Dr. Brenda Ewald from CESA #1 and she gave a Portrait of a Graduate Community Feedback PowerPoint presentation which covered the following topics: welcome and purpose, What is a portrait of a graduate?, achievement gap, readiness gap, top 10 skills of 2025, McKinsey and Company: defining the skills citizens will need in the future world of work, processing the process, essential skills criteria, feedback process, and next steps.

Dr. Weiss, Mr. Haithcock, Mrs. Housaman, Mr. Hamdan, and Mrs. Ruder were present and helped assist committee members during the feedback process.

Dr. Ewald tasked the committee members with ranking the various skills and competencies from most essential to least essential, discussing their top selections amongst their group, and having a committee member from each group share their top skill selection and their thoughts behind their choice.

The attendees were then tasked with providing their individual feedback relating to their top three skills and competencies that they believe should be included in the district's Portrait of a Graduate along with the selection of one skill or competency that they felt should not be included. Dr. Ewald indicated that the feedback provided by the committee members would be collected and would ultimately be used to finalize KUSD portrait of a graduate profile.

Dr. Weiss thanked the committee members for participating in the exercise and asked them to fill out an exit slip with their feedback before departing the meeting.

Meeting adjourned at 7:09 P.M.

Stacy Schroeder School Board Secretary

Recruitment & Retention Presented October 2023





- Update on Challenges: Wisconsin's Teacher Workforce
- KUSD: New Hires, Teacher, AST
- Recruitment Goals, Action Steps and Progress

Challenges: Wisconsin's Teacher Workforce

From Wisconsin DPI
Educator Preparation
Program Report &
Workforce Analysis

Wisconsin Focused Information!

Published by WI DPI January 2023, using 2020-21 data

- √ Teacher retention rates are 67 percent after their first five years.
- ✓ Out of a possible 5,391 new public school teachers who completed a program, the state only added 3,618 teachers.
- ✓ Enrollment in educator preparation programs is still below 2008-09 levels.
- ✓ Wisconsin is producing more teachers overall than there are retirements.
- ✓ Median salaries and wages for educators have been dropping over the last decade.

Challenges: Wisconsin's Teacher Workforce

From Wisconsin DPI
Educator Preparation
Program Report &
Workforce Analysis

Foundations of Reading Test (FORT) passage rates are 54 percent for firsttime test takers and the FORT is a particular barrier to teachers of color when compared to white test takers. Table 8 shows FORT pass rates for 2020-21 EPP completers disaggregated by race-ethnicity. These patterns show disparities seen in other test score data from Wisconsin. Among those who selected one or more race-ethnic groups, EPP completers who identify as white have the highest first attempt (57%) and any attempt (63%) pass rates.

Table 9: FORT Pass Rates by Race/Ethnicity

		First Attempt		Any Attempt			
Test Year	Race/ Ethnicity	# Candidates	# Passing	% Passing	# Candidates	# Passing	% Passing
	Asian	51	17	33%	71	29	41%
	Black	53	8	15%	77	19	25%
	Hispanic	119	43	36%	178	65	37%
2020-	Multiracial	45	21	47%	54	27	50%
21	NatAmer	12	6	50%	15	8	53%
	Other	6			11	5	45%
	Undeclared	26	18	69%	33	23	70%
	White	2,206	1254	57%	2,813	1769	63%

^{*}Results suppressed for tests with fewer than 10 test-takers.

Challenges: Wisconsin's Teacher Workforce

From <u>Wisconsin DPI</u>

<u>Educator Preparation</u>

<u>Program Report &</u>

<u>Workforce Analysis</u>

The teaching workforce continues to be overwhelmingly white and female.

KUSD teachers (2023)

- 94.5% white
- 78.3% female

Wisconsin Teachers (2020-21)

- 94.4% white
- 71.6% female

Table 15: Unduplicated Count of Teachers by Race-Ethnicity and Gender

	2019-20		2020-	21
	Count	Percent	Count	Percent
White	60,722	94.5%	60,776	94.4%
White: Female	46,098	71.7%	46,102	71.6%
White: Male	14,624	22.7%	14,674	22.8%
Hispanic	1,303	2.0%	1,353	2.1%
Hispanic: Female	987	1.5%	1,032	1.6%
Hispanic: Male	316	0.5%	321	0.5%
Black	1,256	2.0%	1,253	1.9%
Black: Female	914	1.4%	917	1.4%
Black: Male	342	0.5%	336	0.5%
Asian	557	0.9%	557	0.9%
Asian: Female	441	0.7%	438	0.7%
Asian: Male	116	0.2%	119	0.2%
Native American	185	0.3%	185	0.3%
Native American: Female	145	0.2%	144	0.2%
Native American: Male	40	0.1%	41	0.1%
Two or more	235	0.4%	259	0.4%
Two or more: Female	170	0.3%	190	0.3%
Two or more: Male	65	0.1%	69	0.1%
Pacific Islander	32	0.0%	32	0.0%
Pacific Islander: Female	26	0.0%	26	0.0%
Pacific Islander: Male	6	0.0%	6	0.0%
TOTAL	64,290	100.0%	64,415	100.0%



KUSD New Hires - Past and Present

	2018	2019	2020	2021	2022	2023
People of Color (POC) Hires	72	73	66	68	109	104
Total New Hires	395	495	365	465	470	341
POC% of Total Hires	18%	15%	18%	15%	23%	30%
Total Number of Teacher New Hires	113	120	116	157	107	112
POC Number of Teacher New Hires	11	8	11	15	16	32
POC % Teacher New Hires	10%	7%	9%	10%	15%	29%
Total Number of Administrator New Hires	11	12	3	12	5	2
POC Number of Administrator New Hires	3	2	1	2	0	1
POC% Administrator New Hires	27%	17%	33%	17%	0%	50%



KUSD New Hires 2018-2023

New Hires	2018	2019	2020	2021	2022	2023
Asian	6	3	4	9	3	6
Black	29	43	32	41	65	27
Hispanic	18	14	13	6	10	13
Indigenous	3	1	4	2	7	6
Two or More	15	12	12	10	24	16
Pacific Islander	1	0	1	0	0	0
White	323	422	297	392	353	267
No Response	0	0	2	5	8	6
TOTAL	395	495	365	465	470	341
POC%	18%	15%	18%	15%	23%	20%



KUSD New Hires 2018-2023: Teachers

Teachers (New Hires)	2018	2019	2020	2021	2022	2023
Asian	0	1	1	2	2	2
Black	5	3	6	12	4	3
Hispanic	2	3	1	0	3	1
Indigenous	0	0	1	1	1	2
Two or More	4	1	2	0	6	9
Pacific Islander	0	0	0	0	0	0
White	102	112	105	142	91	92
No Response	0	0	0	0	0	3
TOTAL	113	120	116	157	107	112
POC%	10%	7%	9%	10%	15%	15%



Substitute Teachers

Action Steps:

To support classrooms, and alleviate substitute shortages in schools:

- ✓ In process: Have hired 45 Substitute Teachers since August 2023
- ✓ **Constant**: Implemented in-person Substitute Onboarding program
 - ✓ Many career transitioners and returning to the workforce
 - ✓ Better prepared for the classroom
 - ✓ Developed in collaboration with Professional Learning (Chris Geyer)
 - ✓ Topics such as classroom management and instructional technologies



Increase Diversity

- ✓ In process: Develop Diversity and Inclusion statement: Affirms our commitment to an inclusive district that welcomes people from different backgrounds and with different perspectives
- ✓ In process: Develop recruiting message, branding and website to include staff videos and testimonials
- ✓ Completed: Improve recruitment website by including career paths and licensing information
- ✓ In process: Improve application process and applicant demographics data tracking through implementation of new applicant tracking system
 - Targeted implementation October 2023



University relationships

- ✓ **In process**: Foster and strengthen relationships with targeted regional universities through connections, fliers and informational emails for students and attending career fairs:
- Wisconsin educator programs:
 - UW Madison, UW Milwaukee, UW Whitewater, UW LaCrosse, UW Stout, UW Parkside, Carthage, Concordia
- Historically Black Colleges and Universities in the Midwest with Educator programs:
 - Central State University, Lincoln University Jefferson City, Harris Stowe State University, Wilberforce University
- Online Educator Preparation Programs:
 - American Board, Educate-WI, CESA 1 Proficiency Based Licensure, Concordia CAPTL, UW Stevens Point, UW Superior



University Relationships

- ✓ In process: Foster and strengthen relationships with targeted regional universities through connections, fliers and informational emails for students and attending career fairs
- √ Student teachers/Clinical Observations:
 - Currently 55 placements from 13 different colleges/universities!
 - Becoming our next substitutes, counselors, and teachers!



Career Fairs

- ✓ Constant: Attend career fairs looking to connect with our next teachers, psychologists, and counselors!
- ✓ **Constant**: Build relationships with Education programs of identified colleges/universities
- ✓ Constant: Career Fair schedule published to KUSD website
- ✓ In process: Provide multiple perspectives to candidates use videos and testimonials in recruitment materials



FIND US AT THESE UPCOMING CAREER FAIRS

- <u>UW-Madison's Fall 2023 Career & Internship Fair September 20, 2023</u>
- 2023 UW Oshkosh Fall Internship & Career Fair September 27, 2023
- <u>UW-Whitewater's Fall 2023 All Majors Hawk Career Fair October 4, 2023</u>
- UW Stevens Point Education Career Fair October 6, 2023
- <u>Fall 2023 Internship & Career Fair with Kenosha Area Colleges</u>, hosted by UW Parkside, October 19, 2023



Career Pathways

- ✓ **In process**: Develop and publicize pathways to becoming a Teacher, especially for Educational Support Professionals and Administrative Support Professionals.
- ✓ In process: Investigate Fast Forward and other grants to develop pathways
- ✓ In process: Out of state programs: how to become a teacher in Wisconsin for use with those targeted programs outside of the state
- ✓ **Completed**: Added as a resource on KUSD website



Educators Rising

Action Steps:

- Educators Rising: student pathway to becoming teacher
- Program offered to 10th and 11th grade KUSD students
- Partnership with Carthage and UW Parkside
- Earn up to 13 college credits

EDUCATORS RISING

Educators Rising is a program offered to 10th and 11th grade KUSD students free of charge through a partnership with Carthage College and UW-Parkside. Educators Rising allows students interested in becoming an educator to earn up to 13 college credits while simultaneously earning high school credit.

There are a total of four elective courses that must be taken in sequential order to advance through the program, with each one counting toward the total high school credit allotment.

Courses will be held virtually on Wednesday evenings from 6-9 p.m.

More information about the program: https://www.kusd.edu/departments/teaching-and-learning/educators-rising/



Educators Rising

Action Steps:

- Educators Rising: student pathway to becoming teacher
- √ 25 students enrolled this semester

Educators Rising enrollment: Foundations of Education					
	2022-	-23 S2	2023	-24 S1	
	M	F	M	F	
Asian	0	2	1	1	
Black	1	0	0	0	
Hispanic/Latino	0	3	0	3	
Native					
Hawaiian/Pacific					
Islander	0	0	1	0	
White	4	8	7	11	
Two or more	0	1	1	0	
	5	14	10	15	

More information about the program: https://www.kusd.edu/departments/teaching-and-learning/educators-rising/



Job Postings

Action Steps:

- Internally and externally advertise open positions
 - Advertising and job posting sites used by KUSD 2023
 - WECAN
 - Indeed
 - Job Center of Wisconsin
 - Illinois Education Job Bank
 - College/university education departments

- Kenosha News online and in print
- Racine Journal Times
- Visuals: Flags, fliers and signs
- Handshake
- Student digital backpack and parent emails, KUSD Community Report

Use connections with Educator Prep Programs to get KUSD in front of students





THANK YOU

Any questions?

You can find me at: csteiner@kusd.edu











Standing Committee Meeting Audit/Budget/Finance

October 10, 2023 7:15 – 8:00 P.M. ESC Boardroom

Agenda Items

Toj	pic	Purpose	Time allotted
1.	Review of Minutes – Stevens, Chair • June 6, 2023 – Meeting of a Whole	Review	2 Minutes
2.	 Fund 80 Programming Overview – Hamdan Kenosha Emerging Leaders Academy (KELA) SEGA Program 	Sharing	43 Minutes

Other Information

Next Meeting: February 13, 2024

Please Note: Four or more School Board members may attend the October 10, 2023 Audit/Budget/Finance Standing Committee Meeting. Section 19.82(2), Wisconsin Statutes, states in part as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that four or more members of the School Board attend, the above listed meeting may be rebuttably presumed to be a meeting within the meaning of Wisconsin's open meeting law. Notice is, therefore, given. The Board of Education will take no votes.

This page intentionally left blank



KENOSHA UNIFIED SCHOOL BOARD

STANDING COMMITTEE MEETING
Meeting of the Whole
Educational Support Center – Room 110
June 6, 2023
MINUTES

A standing committee meeting of the whole which included the Kenosha Unified School District's Audit/Budget/Finance, Curriculum/Program, Personnel, and Planning/Facilities Committees chaired by Ms. Adams was called to order at 5:00 P.M. with the following committee members present: Mrs. Modder, Mr. Meadows, Ms. Cullen, Mr. Frese, Ms. McLean, Mr. Wilson, Mr. Puhr, Ms. Garin, Mr. Flood, Ms. Geissman, Mrs. Infusino, Ms. Stevens, Mrs. Schmaling, Mr. Bryan, Mrs. Krajacic, Mr. Westhoff, Mr. Barry, Mr. Pokorny, Mr. Thomas, Ms. Kelsey, Mr. Yao, and Ms. Adams. Dr. Weiss, Dr. Ewald, Mrs. Ruder, Mrs. Housman, Mr. Haithcock, and Mr. Hamdan were also present. Mr. Battle, Ms. Elrod, Ms. Gravitter, Mr. Price, Dr. Moon, Ms. Gyger, Ms. Koschkee, Ms. McRoberts, Dr. Kavenik, Ms. Rightler, and Mrs. Ciesielski were excused. Mr. Pereira, Ms. Arcos, Ms. Kretchmer, Mr. Levin, Mr. Kauffman, Mr. Garcia, Mr. Huff, Ms. Gonzalez, Ms. Sanchez-Nava, Ms. Minalga, Mr. Rugani, and Ms. Santoro were absent.

Review of Minutes - April 18, 2023 Curriculum/Program, Personnel, and Joint Audit/Budget/Finance and Planning/Facilities Committee Meeting Minutes

There were no suggested changes to the minutes.

Portrait of a Graduate Feedback Session

Dr. Weiss welcomed the committee members and noted that the evening would be spent working in small groups on the district's Portrait of a Graduate. He explained that the Portrait of a Graduate is the district's collective vision for student success that pushes beyond standardized test scores. It is a vision that describes the skills and competencies that the district agrees its students need to thrive in learning, work and life.

Dr. Weiss introduced Dr. Brenda Ewald from CESA #1 and she gave a Portrait of a Graduate Community Feedback PowerPoint presentation which covered the following topics: welcome and purpose, What is a portrait of a graduate?, achievement gap, readiness gap, top 10 skills of 2025, McKinsey and Company: defining the skills citizens will need in the future world of work, processing the process, essential skills criteria, feedback process, and next steps.

Dr. Weiss, Mr. Haithcock, Mrs. Housaman, Mr. Hamdan, and Mrs. Ruder were present and helped assist committee members during the feedback process.

Dr. Ewald tasked the committee members with ranking the various skills and competencies from most essential to least essential, discussing their top selections amongst their group, and having a committee member from each group share their top skill selection and their thoughts behind their choice.

The attendees were then tasked with providing their individual feedback relating to their top three skills and competencies that they believe should be included in the district's Portrait of a Graduate along with the selection of one skill or competency that they felt should not

be included. Dr. Ewald indicated that the feedback provided by the committee members would be collected and would ultimately be used to finalize KUSD portrait of a graduate profile.

Dr. Weiss thanked the committee members for participating in the exercise and asked them to fill out an exit slip with their feedback before departing the meeting.

Meeting adjourned at 7:09 P.M.

Stacy Schroeder School Board Secretary

KENOSHA UNIFIED **SCHOOL DISTRICT**

Audit / Budget / Finance Committee Meeting October 10, 2023

Community Services Fund Overview



KUSD Fund Structure

General Fund (10)

 Operations (majority of salaries, benefits and other expenses)

Debt Service (30)

 Transactions for repayment of bonds, notes and loans

Community Service (80)

 Non-Instructional programs supporting all Kenosha, Pleasant Prairie and Somers residents

Special Projects (20)

- Special Revenue (donations)
- Special Education
- Head Start

Capital Projects (40)

 Expenditures for expansion and remodeling

Food Service (50)

 Activities related to student food services

Trust Funds (70)

- Other Post-Employment Benefits (OPEB)
- Scholarships



Community Service Funds (Fund 80)

Community and Parent Programs

- Family Education
- Safety Trainings
- Parenting Skills Development
- Community Outreach
- Boys & Girls Club Programs
 - Gang Prevention
- Adult Education
 - GED Programs
 - ESL
 - Even Start Literacy
- Building Our Future Partnership

Recreation Department

- Adult Sports
 - Softball
 - Volleyball
 - Basketball
- Youth Summer Programs
- Swimming
- Kenosha Youth Performing Arts Company (KYPAC)
- Marching Bands
 - Black Watch
 - Rambler
 - Winter Guard

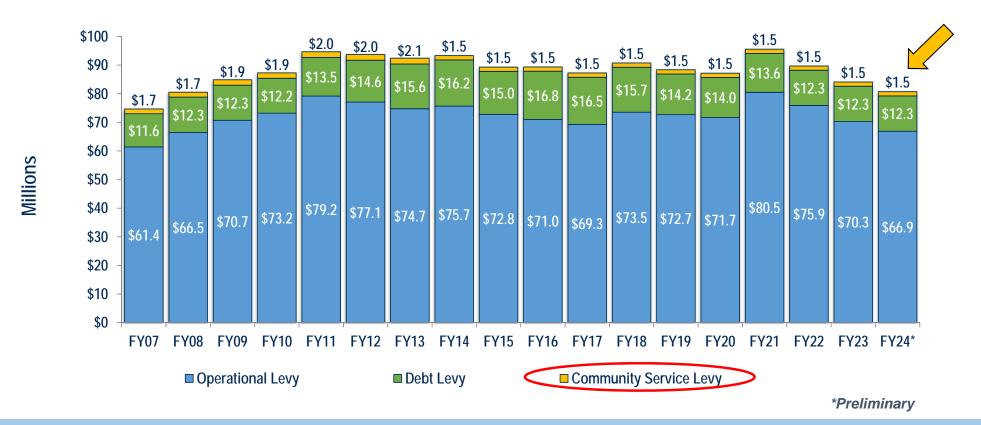
Kenosha Senior Center

- Wide variety of popular recreational, educational and social activities
- Open to all seniors in our community age 55 and up
- Founded in 1970
- 1,300 members plus volunteers

KENOSHA UNIFIED SCHOOL DISTRICT



Total Tax Levy History



KENOSHA UNIFIED SCHOOL DISTRICT



Fund 80 Tax Levy Breakdown

Source Description	Budget	Fund	Notes
Property taxes	500,000.00	81	Rec and Senior Center
Property taxes	725,662.00	83	Community Programs
Property taxes	53,060.00	86	КҮРАС
Property taxes	221,278.00	87	Pageantry Arts (Black Watch and Rambler)

Fund	Estimated Fund Balance 6/30/23
81	\$522,558.00
83	\$2,541,712.00
86	\$84,251.00
87	\$1,022,543.00

1,500,000.00 Total F80 Levy	\$4,171,064.00

Rec	310,000.00	62%
Senior	190,000.00	38%
Rec and Senior	500,000.00	100%

Accumulated Fund Balances must stay in the Fund 80 Group and be used for the same qualifying expenses that they were originally levied for.

THANK YOU











SEGA
Students Engaged in
Groups & Activities



(KELA) Kenosha Emerging Leaders Academy

KELA:

- Is located at 2216 63rd Street (the former Brown Bank Building).
- Exists to provide "Steps to Success."
- Creates partnerships in order to maximize community impact on student success.



KELA Community Partners

- Carthage College
- City of Kenosha
- Gateway Technical College
- gener8tor
- Herzing University
- Mahone Fund
- Kenosha Innovative Neighborhood (KIN)
- Kenosha Young Men's Christians Association
- Kenosha YMCA
- UW-Parkside





(SEGA) Students Engaged in Groups & Activities

SEGA:

- Started by City of Kenosha.
- Is open to all Kenosha high school students, grades 9-12.
- Will support 50 youth participants, 25 per semester.
- Is a community outreach program funded by Fund 80.



The goal of SEGA is to provide support for students who:

- Are struggling academically or have a history of failing grades (or)
- Have school attendance rate below 90% (or)
- Have received behavioral referrals in school, or trouble with law enforcement within the community



Each student will enroll in a self-help group that is designed for personalized support.

Self-help groups may include:

- Healthy Decisions
- Conflict Resolution
- Girls Group
- Gang Diversion





Staff Employment Expenses	Notes	Total Yearly Cost
Part-time Staff		\$36,600
Lead Worker		\$17,600
Clerical Staff		\$4,000
		Subtotal
		\$58,200
Program Expenses		
Activities & Supplies	Incentive based opportunities through school and groups	\$12,000
Transportation	Buss passes and transportation for activities	\$5,000.00
Self-help group contracting	AODA, Anger Management, Gang diversion, Girls Group	\$6,000.00
		Subtotal
		\$23,000
Total Rent Fee & CAM Costs		Subtotal
COSIS		\$17,093
Total Operating Costs		\$98,293

THANK YOU

Any questions?

You can find me at:

whaithco@kusd.edu yjackson@kusd.edu









