



**Moral imperative:** ALL students will have an equal opportunity to prepare for college and/or careers with the support of highly qualified educators in a learning environment that is resource rich, safe, and welcoming.

# REGULAR SCHOOL BOARD MEETING

**October 24, 2023 at 7 p.m.**

**John J. Hosmanek Educational Support Center**  
Board Meeting Room  
3600 52<sup>nd</sup> St., Kenosha WI, 53144

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Regular School Board Meeting  
October 24, 2023  
Educational Support Center  
3600 52nd St.  
Kenosha, WI 53144  
7:00 PM

I. Pledge of Allegiance	
II. Roll Call of Members	
III. Awards/Recognition	
IV. Superintendent's Report	
V. Legislative Report	
VI. Views and Comments by the Public	
VII. Introduction, Welcome and Comments by Student Ambassador	
VIII. Remarks by the President	
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J. Discussion/Action	94
Resolution 416 - American Education Week November 2023	
K. Discussion/Action	95
Resolution 417 - National Native American Heritage Month November 2023	
L. Discussion/Action	
Donations to the District	
XIII. Announcements/Updates by Board members (2-minute limit per member)	
<ul style="list-style-type: none"> <li>Per Policy 8710, comments in response to public comments are allowable only if the topic was included in the original notice of the meeting.</li> </ul>	
XIV. Other Business as Permitted by Law	
XV. Tentative Schedule of Reports, Events and Legal Deadlines for School Board (October - November)	96
XVI. Predetermined Time and Date of Adjourned Meeting, if Necessary	
XVII. Adjournment	



**Kenosha Unified School District**  
**Kenosha, WI**  
**October 24, 2023**

**The Office of Human Resources recommends the following actions:**

<b>ACTION</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL/DEPT</b>	<b>POSITION</b>	<b>STAFF</b>	<b>DATE</b>	<b>FTE</b>
Appointment	Anderson	Sandra	Tremper High School	Special Education	ESP	10/18/2023	1
Appointment	Archer	Laquana	Tremper High School	Special Education	ESP	10/04/2023	1
Appointment	Baker	Tiffany	Lincoln Middle School	E.D.	Instructional	10/10/2023	1
Appointment	Barreras	Maria	EBSOLA DL	Instructional Coach	Instructional	10/03/2023	1
Appointment	Blaziewske	Anna	4K Program	4K Program	Instructional	10/04/2023	0.5
Appointment	Bradley	Christopher	Lance Middle School	Security	ESP	10/16/2023	1
Appointment	Delgado	Samantha	Tremper High School	Administrative Support (12 MO)	ASP	10/09/2023	1
Appointment	Dillon	Crystal	Chavez Learning Station	Family Service Provider	ESP	10/18/2023	1
Appointment	Hupp	Kaitlyn	Bradford High School	Marketing	Instructional	10/23/2023	1
Appointment	Jeon	Na Rae	Grewenow Elementary School	Classroom	ESP	09/25/2023	0.4
Appointment	Lara	Cynthia	McKinley Elementary School	ESL Other Language	Instructional	10/16/2023	0.4
Appointment	Madinah	Amina	Curtis Strange Elementary School	Grade 5	Instructional	10/09/2023	1
Appointment	Martin	Svetlana	The Brompton School	Classroom	ESP	10/02/2023	0.5
Appointment	Salmon	Sarah	Community and Parent	Administrative Support (10 MO)	ASP	09/18/2023	0.5
Appointment	Sandberg	Scott	Tremper High School	Security	ESP	10/03/2023	1
Appointment	Vieau-Johnson	Tonia	Bradford High School	Special Education	ESP	10/02/2023	1
Resignation	Fischer-Tracy	Mary	Bradford High School	Marketing	Instructional	09/28/2023	1
Resignation	Folkers	Jody	Indian Trail HS & Academy	Special Education	ESP	10/06/2023	1
Resignation	Ledlow	Katie	Tremper High School	Special Education	ESP	10/27/2023	1
Resignation	Maya	Edith	Grant Elementary School	Head Start	ESP	10/04/2023	1
Resignation	Naeve	Denise	Forest Park Elementary School	Night Custodian Second Shift	Facilities	09/21/2023	1
Resignation	Ruffalo	Rayanna	Library Media and Instructional Technology	Administrative Support (12 MO)	ASP	10/02/2023	1
Resignation	Schmidt	Nicole	Stocker Elementary School	Kindergarten	Instructional	11/03/2023	1
Retirement	Bowman	Karen	Reuther Central High School	E.D.	Instructional	10/18/2023	1
Retirement	Zirbel	Jacqueline	Chavez Learning Station	Administrative Specialist (12 MO)	ASP	02/16/2024	1
Separation	Weathersby	Billy	Tremper High School	Security	ESP	09/24/2023	1

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SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD SEPTEMBER 26, 2023

A special meeting of the Kenosha Unified School Board was held on Tuesday, September 26, 2023, in Room 125 at the John J. Hosmanek Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:15 P.M. with the following members present: Mr. Meadows, Mrs. Modder, Mrs. Schmaling, Ms. Stevens, Mr. Price, Mr. Battle and Ms. Adams. Dr. Weiss, Ms. Schroeder, and Mr. Neir were also present.

Ms. Adams, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Adams announced that an executive session was scheduled to follow this special meeting for the purposes of discussing Litigation, Personnel problems, and Evaluation Consideration.

Ms. Stevens moved that the executive session be held. Mr. Meadows seconded the motion. Motion carried unanimously.

1. Personnel: Problems

Mr. Kevin Neir, Chief Human Resources Officer, updated Board members on a personnel matter.

Mr. Neir departed the meeting at 6:21 p.m.

2. Litigation

Dr. Weiss presented information regarding a potential legal case. Board members provided direction.

3. Personnel: Evaluation Consideration

Dr. Weiss and Board members discussed aspects to be considered for the Superintendent's evaluation for the upcoming year.

Dr. Weiss departed the meeting at 6:57 p.m.

Mr. Battle moved to adjourn the meeting. Ms. Stevens seconded the motion. Motion carried unanimously.

Meeting adjourned at 7:09 p.m.

Denise Ewing  
School Board Secretary

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REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD SEPTEMBER 26, 2023

A regular meeting of the Kenosha Unified School Board was held on Tuesday, September 26, 2023, at 7:00 P.M. in the Board Room of the John J. Hosmanek Educational Support Center. Ms. Adams, President, presided.

The meeting was called to order at 7:14 p.m. with the following Board members present: Mr. Meadows, Mrs. Modder, Mr. Battle, Mrs. Schmaling, Ms. Stevens, Mr. Price and Ms. Adams. Dr. Weiss and Ms. Schroeder were also present.

Ms. Adams, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Ruder presented the Statewide Musical Theater Awards (Jerry Awards) and the National Junior Honor Society Outstanding Achievement Awards.

Dr. Weiss gave the Superintendent's Report.

Mr. Price gave the Legislative Report.

Views and comments were made by the public.

Mr. Meadows made a motion to extend the time allotted for views and comments. Seconded by Mrs. Schmaling.

A motion to amend was made by Mrs. Schmaling to extend the time allotted for views and comments with a one minute limit per speaker. Seconded by Mr. Price. The motion to amend was defeated 4-3.

Board members then voted on the original motion to extend. Motion defeated 4-3.

Mr. Meadows introduced the student ambassador, Rogelio (JJ) Castro from Reuther Central High School, and he made his comments.

Remarks by the President were made by Ms. Adams.

There were no administrative or supervisory appointments.

Board members considered the following Consent-Approve items:

Consent-Approve item X-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations, and Separations.

Consent-Approve item X-B – Minutes of the 8/22/23 Special Meeting and Executive Session, 8/22/23 Regular Meeting, and 8/31/23 Special Meeting.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Jeffrey Weiss, Superintendent of Schools; excerpts follow:

“It is recommended that the August 2023 cash receipt deposits totaling \$383,252.43, and cash receipt wire transfers-in totaling \$20,440,421.29, be approved.

Check numbers 626000 through 626703 (net of voided batches) totaling \$8,562,739.96, and general operating wire transfers-out totaling \$4,273,788.50, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the August 2023 net payroll and benefit EFT batches totaling \$9,384,840.32, and net payroll check batches totaling \$3,560.77, be approved.”

Mrs. Modder moved to approve the consent agenda as presented. Mrs. Schmaling seconded the motion. Motion carried unanimously.

Dr. Weiss and Mr. Keckler, Chief Information Officer, presented the KUSD Rightsizing Committee and Project Update submitted by Dr. Weiss and Mr. Keckler, excerpts follow:

“The Kenosha Rightsizing Committee (KRC) had a September 25, 2023 meeting, just one day prior to the September 26, regular School Board meeting. The primary goals of both of these meetings will be the presentation of the recently completed 10-year forecast (attached) and utilization analysis. Methodology and additional data points will help the members and public understand how the resident study areas will change over time and impact KUSD enrollments. Part of this analysis is the student yield rates related to new housing developments. Based on past enrollments from the last 10 years of housing growth and planned developments, KUSD could expect to gain 56 students for every 100 new single-family homes and just 19 students for every 100 new apartments. These figures would be distributed across 13 grade levels and diluted by requests for nonboundary enrollments. The KRC also reviewed the Board approved August 31, 2023, initial rightsizing parameters and how those will shape potential scenarios.

Administration has scheduled the following three community presentations and feedback options:

- October 17, 2023, Indian Trail Auditorium, 5:30 pm; and
- October 18, 2023, Tremper Auditorium, 4:00 pm, and
- October 18, 2023, Reuther Auditorium, 6:30 pm (bilingual).

To help ensure staff awareness, all KUSD principals attended a Rightsizing update presentation given by the Superintendent (September 12, 19, and 20). Building principals will also share this presentation with their respective building staff no later than the end of September. All ESC staff had opportunities to attend this presentation on multiple occasions.

Administrative Recommendation: This item is primarily informational, but the Board may take action as noticed in the full agenda.”

No motions were made, as this was an informational item.

Mr. William Haithcock, Chief of School Leadership, and Ms. Rhonda Lopez, Principal of Chavez/Head Start, presented the Head Start Semi-Annual Report, submitted by Dr. Weiss, Mr. Haithcock, Ms. Lopez, and Mr. Martin Pitts, Regional Coordinator of Leadership and Learning/Elementary. Excerpts follow:

“The purpose of this report is to ensure community and School Board awareness of the progress of the Kenosha Unified Head Start Program. This is an informational report provided every six months. Head Start is defined as a program that works with the most identified at-risk three and four year-old children and their families.

The Head Start Program has the capacity to serve 389 enrolled children. Three hundred thirty of these children are funded through the Federal Head Start Grant. Fifty-nine are funded through the State Head Start Supplemental Grant. All Head Start programs are structured through a common framework with the following components: Program Design and Management, Family and Community Partnership, and Early Childhood Development and Health Services. This report will summarize activities in each of these components from January 2023 through June 2023.”

No motions were made, as this was an informational item.

Mr. Battle presented Resolution 413 – Resolution in Recognition of National Bullying Prevention Month 2023, which read as follows:

**“WHEREAS**, bullying is unwanted physical, verbal, written, indirect and electronic behaviors that involve an observed or perceived power imbalance and may be repeated multiple times or is highly likely to be repeated; and

**WHEREAS**, bullying occurs throughout our community, including in neighborhoods, on playgrounds, at schools, in homes and through technology, such as the internet, social media and cellphones; and

**WHEREAS**, children who witness or who are victims of bullying often feel less secure, more fearful and intimidated; and

**WHEREAS**, bullying can have lifelong negative consequences for both those who are victims of bullying and those who bully others; and

**WHEREAS**, families, schools, youth organizations, colleges, workplaces, places of worship and other groups are responsible for empowering and protecting their members and promoting cultures of caring, respect and safety for everyone; and

**WHEREAS**, it is time for our community to do its part to help end bullying in Kenosha.

**NOW, THEREFORE**, be it resolved that Kenosha Unified School District does hereby proclaim October as the annual observance of National Bullying Prevention Month as a symbol of our commitment to the ongoing, year-round struggle against bullying.

**BE IT FURTHER RESOLVED**, that a true copy of this resolution be spread upon the official minutes of the Board of Education.”

Mrs. Modder moved to approve Resolution 413 – Resolution in Recognition of National Bullying Prevention Month 2023. Ms. Stevens seconded the motion. Motion carried unanimously.

Mrs. Schmaling presented Resolution 414 – Resolution in Recognition of Italian Heritage Month 2023 which read as follows:

**“WHEREAS**, in 1989, President George H. W. Bush and Congress first proclaimed Italian Heritage Month to celebrate the heritage and achievements Italians have made to American culture; and

**WHEREAS**, Italians and Italian-Americans have made great contributions to America's society economically, culturally, and politically; and

**WHEREAS**, Kenosha is home to an Italian-American community that has long contributed to our city's rich history; and

**WHEREAS**, Italian and Italian-American Heritage Month is held to salute the Italian and Italian-American community and to exhibit appreciation for their culture and heritage that have immeasurably enriched our community, nation and world; and

**WHEREAS**, corresponding school activities held in October, as well as throughout the school year, will educate students about Italian cultures, traditions and contributions that have impacted business, law, education, politics, science, the arts and more.

**NOW, THEREFORE**, be it resolved that Kenosha Unified School District does hereby proclaim October as Italian Heritage Month in an effort to recognize and honor the contributions Italian and Italian-American people have made on our community, nation and world.

**BE IT FURTHER RESOLVED**, that a true copy of this resolution be spread upon the official minutes of the Board of Education.”

Mr. Price moved to approve Resolution 414 – Resolution in Recognition of Italian Heritage Month 2023. Mrs. Modder seconded the motion. Motion carried. Mr. Meadows dissenting.

Mrs. Modder presented Resolution 415 – Resolution in Recognition of Polish Heritage Month 2023 which read as follows:



***“WHEREAS,*** in 1981, Polish American activists residing in Pennsylvania designated October as Polish Heritage Month; and

***WHEREAS,*** October coincides with the anniversary of Casimir Pulaski’s death and when the first Polish settlers arrived at Jamestown, Virginia in 1608; and

***WHEREAS,*** in 1986 a proposal was made at the national Polish American Congress meeting to celebrate Polish Heritage Month nationwide; and

***WHEREAS,*** by observing Polish Heritage Month, we raise awareness of and celebrate the Polish culture, traditions and contributions that have impacted business, law, education, politics, science, the arts and more; and

***WHEREAS,*** celebrating events like Polish Heritage Month remind us of the rich and diverse heritage of our community and beyond.

***NOW, THEREFORE,*** be it resolved that Kenosha Unified School District does hereby proclaim October as Polish Heritage Month in an effort to recognize and honor the contributions Polish and Polish-American people have made on our community, nation and world.

***BE IT FURTHER RESOLVED,*** that a true copy of this resolution be spread upon the official minutes of the Board of Education.”

Mrs. Modder moved to approve Resolution 415 – Resolution in Recognition of Polish Heritage Month 2023. Ms. Stevens seconded the motion. Motion carried. Mr. Meadows dissenting.

Ms. Stevens presented the Donations to the District.

Ms. Stevens moved to approve the Donations to the District as presented. Mrs. Modder seconded the motion. Motion carried unanimously.

Board Member announcements were made by Mr. Meadows, Mrs. Schmaling, Mrs. Modder, and Mr. Price.

Mrs. Modder moved to adjourn the meeting. Mr. Price seconded the motion. Motion carried unanimously.

Meeting adjourned at 9:08 p.m.

Denise Ewing  
School Board Secretary

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Kenosha Unified School District  
Kenosha, Wisconsin  
Summary of Cash Receipts and Disbursements  
October 24, 2023

CASH RECEIPTS	reference	total
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**September 2023 Wire Transfers-In, to Johnson Bank from:**

WI Department of Public Instruction	<i>state aids register receipts</i>	\$ 28,193,719.17
Bankcard Services (MyLunchMoney.com)	<i>food services credit card receipts (net of fees)</i>	55,720.37
Bank (Infinite Campus)	<i>district web store receipts (net of fees)</i>	144,787.94
Retired & Active Leave Benefit Participants	<i>premium reimbursements</i>	44,849.22
Various Sources	<i>small miscellaneous grants / refunds / rebates</i>	14,002.20
Total Incoming Wire Transfers		28,453,078.90

**September 2023 Deposits to Johnson Bank - All Funds:**

General operating and food services receipts	<i>(excluding credit cards)</i>	296,576.86
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**TOTAL SEPTEMBER CASH RECEIPTS**

**\$ 28,749,655.76**

CASH DISBURSEMENTS	reference	total
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**September 2023 Wire Transfers-Out, from Johnson Bank to:**

*Payroll & Benefit wires*

Individual Employee Bank Accounts	<i>net payrolls by EFT (net of reversals)</i>	\$ 8,194,539.84
WI Department of Revenue	<i>state payroll taxes</i>	283,541.34
WI Department of Revenue	<i>state wage attachments</i>	3,032.25
IL Department of Revenue	<i>IL state payroll taxes</i>	3,236.78
IRS	<i>federal payroll taxes</i>	2,778,647.51
Delta Dental	<i>dental insurance premiums</i>	206,555.40
Diversified Benefits Services	<i>flexible spending account claims</i>	3,222.47
Employee Trust Funds	<i>wisconsin retirement system</i>	410,050.82
NVA	<i>vision insurance premiums</i>	18,874.23
Optum	<i>HSA</i>	276,091.26
Various	<i>TSA payments</i>	310,767.83

*Subtotal* 12,488,559.73

*General Operating Wires*

US Bank	<i>purchasing card payment-individuals</i>	237,290.54 *
Aegis	<i>workers' compensation payment</i>	200,000.00
Kenosha Area Business Alliance	<i>LakeView lease payment</i>	18,371.22
United Healthcare	<i>health insurance premiums</i>	4,036,619.54
Neopost	<i>Postage</i>	1,088.97
Various	<i>returned checks</i>	1,200.00

*Subtotal* 4,494,570.27

Total Outgoing Wire Transfers \$ 16,983,130.00

**September 2023 Check Registers - All Funds:**

Net payrolls by paper check	<i>Register# 01018DP, 01019DP</i>	\$ 23,331.37
General operating and food services	<i>Check# 626704 thru Check# 627496 (net of void batches)</i>	5,631,024.78
Total Check Registers		\$ 5,654,356.15

**TOTAL SEPTEMBER CASH DISBURSEMENTS**

**\$ 22,637,486.15**

\*See attached supplemental report for purchasing card transaction information

**KUSD Purchasing Card Program - Individual Cardholders**

## Transaction Summary by Merchant

Billing Cycle Ending September 15, 2023

Merchant Name	Total
IN *GROHS ELECTRIC LLC	\$ 27,731.36
MENARDS KENOSHA WI	\$ 11,597.74
SYNTEGON TECHNOLOGY SERVIC	\$ 9,354.53
VEHICLE MAINT. & FUEL	\$ 8,371.47
ULINE *SHIP SUPPLIES	\$ 8,250.22
NORTHERN MECHANICAL...	\$ 7,983.54
RESTAURANTS & CATERING	\$ 7,797.98
MARK'S PLUMBING PARTS	\$ 6,874.18
HAJOCA KENOSHA PC354	\$ 6,546.88
SCHOOL OUTFITTERS LLC	\$ 6,022.20
AUTOMATIONDIRECT.COM	\$ 5,662.00
(PC) 3654 INTERSTATE	\$ 5,531.81
SAMSClub.COM	\$ 4,224.77
CONCORD THEATRICALS CORP.	\$ 4,102.92
HALLMAN LINDSAY PAINTS -	\$ 4,049.81
KIMBALL MIDWEST PAYEEZY	\$ 4,026.24
KINSTA	\$ 3,718.36
IN *BLOOMZ INC	\$ 3,075.00
AMZN MKTP US*TQ9M804G2	\$ 2,784.40
THE TRANE COMPANY	\$ 2,615.26
HIGHWAY C SERVICE INC	\$ 2,576.12
MUSIC THEATRE INTL	\$ 2,505.00
LYNCH CHEVROLET OF KENOSH	\$ 2,276.94
TRANE SUPPLY-116407	\$ 2,148.39
GFS STORE #1919	\$ 2,018.38
REINDERS BRISTOL	\$ 2,015.56
AMZN MKTP US*TO8Q51WK2	\$ 2,004.79
CENTERPOINT ENERGY SERV	\$ 1,858.01
GATEWAY TRUCK REFRIGERA	\$ 1,815.87
FIRST SUPPLY KENOSHA	\$ 1,768.95
WM SUPERCENTER #1167	\$ 1,744.90
ZOOM.US 888-799-9666	\$ 1,629.84
CHESTER ELECTRONIC SUPPLY	\$ 1,537.00
SHERWIN WILLIAMS 703481	\$ 1,481.62
DSPS EPAY ISE	\$ 1,450.00
SAMS CLUB #6331	\$ 1,359.51
ARNIES SCREEN PRINTING	\$ 1,323.98
WASBO FOUNDATION	\$ 1,190.00
SMARTSIGN	\$ 1,161.90
PAYPAL *STARKIDPROD	\$ 1,150.00
AMZN MKTP US*T32S59SY0	\$ 1,049.75
MCMaster-CARR	\$ 1,037.84
MID STATE EQUIP SALEM 010	\$ 1,020.31
COSTCO WHSE #1198	\$ 997.08
AMZN MKTP US*TL7QV8YL2	\$ 994.60
LAKESIDE STEEL AND MFG CO	\$ 928.00
ELITE SPORTSWEAR	\$ 921.48

**KUSD Purchasing Card Program - Individual Cardholders**

## Transaction Summary by Merchant

Billing Cycle Ending September 15, 2023

Merchant Name	Total
WALMART.COM	\$ 911.58
MAILCHIMP *MISC	\$ 910.00
SP CUTRATEBATTERIES	\$ 905.00
HEAT & POWER PRODUCTS INC	\$ 867.00
WISCONSIN ASSOCIATION OF	\$ 830.00
MAKEMUSIC, INC.	\$ 799.80
WAL-MART #1167	\$ 799.30
WOODWORKERS HARDWARE I	\$ 798.09
LYNCH TRUCK CENTER	\$ 787.91
SIXFLAGS GAM GURNEE IL	\$ 785.14
FASTSIGNS 301101	\$ 769.85
MONSTER JANITORIAL LLC	\$ 768.90
SAMS CLUB#6331	\$ 752.53
GOPHER FAMILY BRANDS	\$ 744.58
LOWES #02560*	\$ 741.94
SMK*WUFOO.COM CHARGE	\$ 737.00
AMAZON.COM*T37O06RD0 AMZN	\$ 727.50
L & S ELECTRIC, INC.	\$ 719.00
SP JAMIN T-SHIRTS &	\$ 715.80
STERICYCLE	\$ 702.25
SAMSClub #6331	\$ 686.41
ON DECK SPORTS	\$ 685.56
MILW PUBLIC MUSEUM	\$ 680.00
DICKSSPORTINGGOODS.COM	\$ 664.59
THE LITTLE SIGN CO INC	\$ 650.00
EUROFINS SF ANALYTICAL LA	\$ 627.86
ACTIVEPARENTING.COM	\$ 603.62
CARPETLAND USA - KENOSHA	\$ 596.11
JMB & ASSOCIATES	\$ 550.80
TOWN & COUNTRY GLASS	\$ 545.28
WADA FEES	\$ 535.60
TENUTAS	\$ 534.39
HOTEL	\$ 525.00
SAN-A-CARE	\$ 510.00
QUALITY LOGO PRODUCTS	\$ 502.74
GMFSCHOOL FUNDRAISER	\$ 499.00
JOHNSTONE SUPPLY - RACINE	\$ 497.47
TEACHERSPAYTEACHERS.COM	\$ 482.40
VIKING ELECTRIC-MILWAUKEE	\$ 472.16
IN *KAIN ENERGY CORPORATI	\$ 455.78
MENARDS RACINE WI	\$ 446.61
SQ *BLUE SKY INFLATABLES	\$ 445.00
YARDSIGNWHOLESALE.COM	\$ 422.00
IN *AMERICAN LASER MARK I	\$ 421.84
OFFICEMAX/DEPOT 6358	\$ 421.32
UW MADISON CAREER SERVICE	\$ 400.00
NASSP PRODUCT & SERVICE	\$ 385.00

**KUSD Purchasing Card Program - Individual Cardholders**

## Transaction Summary by Merchant

Billing Cycle Ending September 15, 2023

Merchant Name	Total
SP SCHOOLGIRL STYLE,	\$ 384.98
AMAZON.COM*TR4LW8KF0	\$ 382.38
SMORE.COM	\$ 376.99
MARTINOS	\$ 372.70
COSTCO WHSE #1212	\$ 349.36
SP TURFBOND	\$ 341.32
AMZN MKTP US*TL2ND4SM1	\$ 339.60
AMZN MKTP US*TO53F0DI1	\$ 339.40
WIS HS FORENSIC ASSOC	\$ 337.99
IC* INSTACART	\$ 336.23
RECREONICS INC	\$ 336.00
AMZN MKTP US*TO0G572A1	\$ 329.64
GRAINGER	\$ 326.85
STRAWBRIDGE STUDIOS INC	\$ 322.14
IN *ELITE TUMBLING LLC	\$ 320.00
IN *ECONO HOLDING COMPANY	\$ 319.30
DESIGN AIR	\$ 316.03
STICKER MULE	\$ 314.00
HARBOR FREIGHT TOOLS 358	\$ 313.47
SQ *BLUE HOUSE BOOKS	\$ 308.73
IC* COSTCO BY IN CAR	\$ 298.00
OFFICEMAX/DEPOT 6358	\$ 292.48
#75 LAKESHORE LEARNING	\$ 290.60
BEST BUY 00011916	\$ 284.92
BUREAU OF EDUCATION AND R	\$ 279.00
IN *AMERICAN ASSOC OF SCH	\$ 275.00
WM SUPERCENTER #1551	\$ 274.22
BOOKPAL	\$ 274.04
WISCONSIN SCHOOL SAFETY	\$ 270.00
AMZN MKTP US*T379B09B1	\$ 268.78
ANIMOTO INC	\$ 264.00
FIREHOUSE CARPET CLEAN	\$ 260.00
AAA SSP FL0994	\$ 257.75
AMZN MKTP US*TO8RW7YX1 AM	\$ 253.16
SECRETSTORIES-	\$ 251.42
MENARDS GURNEE IL	\$ 251.14
WI DHFS LEAD AND ASBESTOS	\$ 250.00
UW OSHKOSH	\$ 250.00
TOP CHOICE TENTS INC	\$ 246.95
IN *FILTRATION CONCEPTS,	\$ 246.57
SQ *MASTERS BUILDING SOLU	\$ 246.33
PAYPAL *FIELDPRINT	\$ 241.75
OFFICEMAX/DEPOT 6359	\$ 241.57
TARGET.COM *	\$ 237.85
PICK N SAVE #874	\$ 236.40
SP SHOP DECA	\$ 235.00
S & S SALES CORP	\$ 227.93

**KUSD Purchasing Card Program - Individual Cardholders**

## Transaction Summary by Merchant

Billing Cycle Ending September 15, 2023

Merchant Name	Total
ZORO TOOLS INC	\$ 222.55
WISCONSIN ASSOC. OF CONV	\$ 220.00
PODS 9/100	\$ 212.16
HP *HP.COM STORE	\$ 204.65
APPLE HOLLER	\$ 200.00
DICK'S CLOTHING&SPORTING	\$ 198.40
FARM & FLEET STURTEVANT	\$ 195.33
DOLLAR TREE	\$ 195.25
SQ *ON TARGET PEST CONTRO	\$ 195.00
KENOSHA AREA BUSINESS	\$ 195.00
TARGET 00022517	\$ 187.62
IN *GOOD ARMSTRONG TRAINI	\$ 185.00
WALMART.COM 8009666546	\$ 184.08
SCRIPPS SPELLING BEE	\$ 180.00
NOVISIGN LTD	\$ 180.00
PLAN SPONSOR	\$ 175.00
UNIVERSITY OF WISCONSI	\$ 175.00
JIFFYSHIRTS.COM	\$ 173.26
AIRLINE	\$ 172.79
APPLE.COM/US	\$ 169.40
SAMS CLUB #8184	\$ 169.39
SPECTRUM	\$ 166.53
AM LEONARD	\$ 165.64
FASTENAL COMPANY 01WIKEN	\$ 155.21
THE LETTERING MACHINE	\$ 151.16
UNIV OF WISCONSIN PKSI	\$ 150.00
AMZN MKTP US*TR39T6ZA1	\$ 149.88
EXPEDIA 72655111418841	\$ 144.47
VISTAPRINT	\$ 139.50
LOCKMART USA	\$ 139.00
AMZN MKTP US*TQ1LD5PV1	\$ 137.12
KRANZ INC.	\$ 136.78
WM SUPERCENTER #2668	\$ 136.54
AMZN MKTP US*TL8N72X61	\$ 136.19
WALGREENS #9605	\$ 135.00
AMZN MKTP US*T38Q62AH2	\$ 130.40
AMZN MKTP US*T39800JD2	\$ 129.95
WF* WAYFAIR3963894873	\$ 129.75
MICHAELS #9490	\$ 129.49
HD SUPPLY FACILITIES	\$ 124.99
PLANK ROAD PUBLISHING IN	\$ 124.95
ETSY.COM - BLOOMBUNNY	\$ 122.98
CANVA* I03887-51273151	\$ 119.99
WWW.VOXBULGAR.COM	\$ 119.20
MEIJER # 292	\$ 117.83
AMZN MKTP US*TQ6ED7C40	\$ 114.53
AMZN MKTP US*TL73D33D2	\$ 112.42

**KUSD Purchasing Card Program - Individual Cardholders****Transaction Summary by Merchant**

Billing Cycle Ending September 15, 2023

Merchant Name	Total
AMAZON.COM*TO55C38D1 AMZN	\$ 105.49
HARDWARE DISTRIBUTORS I	\$ 104.91
PIANO SHOWCASE/WWW.VANDAK	\$ 103.98
QUIZLET.COM	\$ 102.57
EBAY O*24-10545-07337	\$ 101.90
JC LICHT - 1290 - KENOSHA	\$ 101.71
HALOGEN SUPPLY COMPANY IN	\$ 100.48
CITY OF KENOSHA PUBLIC	\$ 100.00
DISCOVERY EDUCATION	\$ 99.00
WF WAYFAIR3963367029	\$ 96.99
ANIMOTO INC	\$ 96.00
V BELT GLOBAL SUPPLY	\$ 95.72
AMERICAN RED CROSS	\$ 95.00
PROFESSIONAL INTERPRETING	\$ 95.00
PICK N SAVE #856	\$ 94.72
AMZN MKTP US*T36RW08M0	\$ 92.26
AMAZON.COM*TO1D46GM1 AMZN	\$ 90.10
ASCD MEMBERSHIP	\$ 89.00
HEGGERTY LITERACY RES	\$ 89.00
AMZN MKTP US*TL4UC6VT0	\$ 87.50
COMMUNITY PLAYTHINGS	\$ 87.00
PICK N SAVE #891	\$ 86.16
MICHAELS STORES 6709	\$ 81.89
SHERWIN WILLIAMS 703180	\$ 77.49
MEIJER # 284	\$ 76.97
REI*GREENWOODHEINEMANN	\$ 73.95
HOBBY LOBBY #350	\$ 70.23
SAVVAS LEARNING	\$ 70.19
AWSA	\$ 70.00
WAL-MART #5668	\$ 68.62
FESTIVAL FOODS	\$ 68.42
ROBERT BROOKE & ASSOCIATE	\$ 68.23
AMZN MKTP US*TR3HB9TM0	\$ 63.85
EB UW-STEVENS POINT E	\$ 62.00
PRAIRIE SIDE ACE HARDWARE	\$ 59.94
AMZN MKTP US*TL2YC7UC2	\$ 59.89
AMZN MKTP US*T35UX7EI2	\$ 58.45
AMZN MKTP US*T38UQ2ZA1	\$ 52.70
CSE*LAKES GAS CO 065	\$ 52.23
FLOOR AND DECOR 175	\$ 51.75
AMZN MKTP US*T36PW8N20	\$ 51.64
USPS.COM POSTAL STORE	\$ 49.65
J.W. PEPPER	\$ 48.89
EPIC SPORTS	\$ 44.64
AMAZON.COM*TR7TD4F00	\$ 44.01
AMAZON.COM*TR6VV5A12	\$ 36.49
AMAZON.COM*TR7DM5N00	\$ 36.49



**KUSD Purchasing Card Program - Individual Cardholders****Transaction Summary by Merchant**

Billing Cycle Ending September 15, 2023

Merchant Name	Total
AMAZON.COM*TR8TV2AD2	\$ 36.49
AMZN MKTP US*TR7897UK2	\$ 34.98
AMZN MKTP US*TQ5I88UX0	\$ 32.97
AMZN MKTP US*TQ99S5G40	\$ 32.97
WALGREENS #3617	\$ 32.66
WWW COSTCO COM	\$ 31.98
DOLLAR TREE, INC.	\$ 31.65
ADOBE *STOCK	\$ 31.64
AMZN MKTP US*TO3VQ4BL1	\$ 31.62
DSPS E SERVICE FEE COM	\$ 30.00
AMZN MKTP US*TL2LZ6AA0	\$ 29.61
TARGET 00001529	\$ 28.13
PICK N SAVE #871	\$ 27.23
PLANBOOK.COM	\$ 27.00
HOBBY LOBBY #283	\$ 26.52
AMZN MKTP US*TL8QX4VQ1	\$ 26.15
PETCO #618 63506182	\$ 25.30
AIRGAS LLC - NORTH N126	\$ 24.60
AMZN MKTP US*TR0F32XL1	\$ 24.34
123RF.COM	\$ 24.00
AMZN MKTP US*TO9KD4SJ1	\$ 23.74
MENARDS OAK CREEK WI	\$ 21.66
CHATGPT SUBSCRIPTION	\$ 20.00
AMZN MKTP US*TR67B2N40	\$ 19.89
AMZN MKTP US*TO3YN0RW1	\$ 19.66
BEN FRANKLIN CRAFTS	\$ 19.54
PARTY CITY BOPIS	\$ 19.33
AMZN MKTP US*TO0NU3WE2 AM	\$ 18.98
AMZN MKTP US*TO6TQ0IW0	\$ 18.98
AMZN MKTP US*TX3R34CD0	\$ 18.46
PIGGLY WIGGLY	\$ 18.37
AMAZON.COM*TL8NC10C0 AMZN	\$ 17.80
AMAZON PRIME*T34AW3FS0	\$ 15.05
AMZN MKTP US*T338A2SR1	\$ 14.89
AMAZON.COM*TQ39C1312	\$ 12.85
AMZN MKTP US*TR9CP4NA0	\$ 11.99
SPOTIFY USA	\$ 11.59
BEST BUY 00000299	\$ 11.01
BATTERIES PLUS #0561	\$ 10.86
AMZN MKTP US*TL4DQ3O61	\$ 10.49
AMZN MKTP US*TR5HF1R10	\$ 8.38
AMZN MKTP US*TR1ZX1HY1	\$ 8.17
JPMCKENOSHACITYPMTPOS	\$ 3.00
FASTENAL COMPANY 01ECOMM	\$ (1.60)
EDPUZZLE PRO TEACHER	\$ (12.50)
AMZN MKTP US	\$ (12.91)
AMZN MKTP US AMZN.COM/BIL	\$ (16.32)

**KUSD Purchasing Card Program - Individual Cardholders**

**Transaction Summary by Merchant**

Billing Cycle Ending September 15, 2023

Merchant Name	Total
WAL-MART #5438	\$ (29.48)
AMZ*AMAZON.COM	\$ (36.49)
MICHAELS STORES 9192	\$ (58.65)
AMAZON.COM AMZN.COM/BILL	\$ (105.49)
PBBS EQUIPMENT CORPORA	\$ (581.20)
<b>US Bank Purchasing Card Payment - Individuals</b>	<b>\$ 237,290.54</b>

KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

October 24, 2023

**Administrative Recommendation**

It is recommended that the September 2023 cash receipt deposits totaling \$296,576.86, and cash receipt wire transfers-in totaling \$28,453,078.90, be approved.

Check numbers 626704 through 627496 (net of voided batches) totaling \$5,631,024.78, and general operating wire transfers-out totaling \$4,494,570.27, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the September 2023 net payroll and benefit EFT batches totaling \$12,488,559.73, and net payroll check batches totaling \$23,331.37, be approved.

Dr. Jeffrey Weiss  
Superintendent of Schools

Tarik Hamdan  
Chief Financial Officer

Lisa M. Salo, CPA  
Accounting Manager

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## KENOSHA UNIFIED SCHOOL DISTRICT

October 24, 2023

### **KUSD Rightsizing Committee & Project Update**

Over the past several weeks, the KUSD Rightsizing Project has greatly expanded its information sharing within the district and beyond. Nearly 50 Rightsizing presentations have been provided to all staff across the district. Feedback opportunities and inquiries from those meetings have formed a growing FAQ guide to increase knowledge and understanding of the current process and future impact for known areas. Five Community Engagement Sessions occurred, with bilingual options and resources and a recording that anyone can view on demand. Input from those meetings will be reviewed as scenarios continue to develop in draft form. The Rightsizing Committee members were encouraged to attend one of these sessions to experience the greater community vantage point regarding this entire process.

Administration is currently working with Davis Demographics on the initial scenarios and options, which also includes some training on the GIS system for boundary adjustments and enrollment impact.

All Rightsizing resources, including the Community Engagement Recording and survey can be found on the KUSD Rightsizing Project website:

<https://www.kusd.edu/district/rightsizing/>

The Community Engagement Survey will close on October 31, 2023. Results from the survey will be presented at the November 14, regular School Board Meeting.

#### **Administrative Recommendation:**

This item is primarily informational, but the Board may take action as noticed in the full agenda.

Dr. Jeffrey Weiss  
Superintendent of Schools

Mr. Kris Keckler  
Chief Information Officer

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Kenosha Unified School District  
Kenosha, Wisconsin

October 24, 2023

**Change in the Fiscal Year 2022-23 Adopted Budget**

The Board of Education adopted the 2022-2023 budget on October 25, 2022, as prescribed by Wisconsin State Statute 65.90. From time to time there is a need to modify or amend the adopted budget for a variety of reasons. State Statutes require that official modifications to the adopted budget be approved by a two-thirds majority of the Board of Education and that there be a publication of a Class 1 notice within 10 days of approval. This document identifies budget modifications to the 2022-2023 budget delineated by fund and project.

<b>Fund Description</b>	<b>Fund</b>	<b>Project</b>	<b>Revenue</b>	<b>Expense</b>
<b>10-General</b>	10	0-Local Funding	13,954.00	1,970,954.00
		031-Common School Library Fund	260,743.00	389,002.25
		750-Donations	102,300.94	259,115.27
		751-New School Grant	367,671.72	501,753.45
		754-Theatre (Co-Curricular)	113,559.18	226,060.60
		140-Neglected/Delinquent	114.76	114.76
		345-C.E.I.S. (IDEA)	8,395.73	8,395.73
		604-Title IIA	36,381.61	36,381.61
		614-Youth Apprentice	-25,300.00	-25,300.00
		583-Educator Effectiveness	-2,960.00	-2,960.00
		297-School-Based Mental Health	101,222.00	101,222.00
		395-AODA Mini Grant	20,000.00	20,000.00
		577-CTE Incentives	-6,625.28	145,438.56
		753-Athletic Fields		45,639.12
		430-Carl Perkins	50,634.00	50,634.00
	<b>10 Total</b>		<b>1,040,091.66</b>	<b>3,726,451.35</b>
<b>10-General Total</b>			<b>1,040,091.66</b>	<b>3,726,451.35</b>
<b>20-Special Projects</b>	21	0-Local Funding	81,599.07	2,356,499.16
		725-Planetarium		1,047.24
	<b>21 Total</b>		<b>81,599.07</b>	<b>2,357,546.40</b>
	27	0-Local Funding	-2,067.00	
		019-Non-Aided Costs		9,388.00
		011-Aided Costs		-11,455.00
		341-IDEA Flow Thru	202,940.07	202,940.07
		347-IDEA Pre-School	4,628.58	4,628.58
	<b>27 Total</b>		<b>205,501.65</b>	<b>205,501.65</b>
	25	601-Head Start - Fed	69,471.00	69,471.00
	<b>25 Total</b>		<b>69,471.00</b>	<b>69,471.00</b>
<b>20-Special Projects Total</b>			<b>356,571.72</b>	<b>2,632,519.05</b>
<b>50-Food Service</b>	50	376-Fruits & Veggies	-29,742.00	-29,742.00
		594-Fruits & Veggies	11,456.00	11,456.00
	<b>50 Total</b>		<b>-18,286.00</b>	<b>-18,286.00</b>
<b>50-Food Service Total</b>			<b>-18,286.00</b>	<b>-18,286.00</b>
<b>80-Community Services</b>	83	0-Local Funding		32,000.00
	<b>83 Total</b>		<b>0.00</b>	<b>32,000.00</b>
	86	0-Local Funding	4,152.92	4,152.92
	<b>86 Total</b>		<b>4,152.92</b>	<b>4,152.92</b>
<b>80-Community Services Total</b>			<b>4,152.92</b>	<b>36,152.92</b>
<b>Grand Total</b>			<b>1,382,530.30</b>	<b>6,376,837.32</b>

The majority of these changes are the result of carryover notifications determined to be available for various grants/programs after the budget was formally adopted. Other grant awards (e.g. Education Foundation, mini-grants) were also received after the adoption of the budget. These grant awards conform to existing Board policy and have been previously shared with the Board of Education through the approval of the grant.

Since State Statutes authorize the budget to be adopted by function; the administration also requests approval of additional budget modifications that did not add or subtract dollars to the overall budget but may have changed the function or purpose of the funding.

These budget modifications include:

- Transferred budgets and expenditures from one salary account to another salary account resulting from a review of position control. Reclassifying the salary and benefit dollars from one account to another does not change the overall amount of the budget.
- Transferred operational line item budget dollars from one budget account to another as a result of ongoing review and monitoring of budgets. Reclassifying budget dollars from one account to another account does not change the overall amount of the budget.
- Transferred grant budgets to the appropriate function or object based on formal DPI grant modifications. Since the budget was formally adopted, some grant managers have requested that expenditure budget dollars be reassigned to the function or object where the dollars were expended. The grant budgets have been revised and the resulting modifications may have changed the function or object of the expenditures, but they did not change the total amount of the grant.

Attachment A is a copy of the Notice of Change in Adopted Budget in the proper State-approved format that will need to be published in the Kenosha News after the Board has approved these budget modifications.

### **Administrative Recommendation**

The administration requests that the School Board approve this report and that the attached Class 1 notice be published within 10 days of the official Board adoption.

Dr. Jeffrey Weiss  
Superintendent of Schools

Tarik Hamdan  
Chief Financial Officer



**NOTICE OF CHANGE IN ADOPTED 2022-2023 BUDGET  
KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**

Notice is hereby given, in accordance with the provisions of Wisconsin Statute 65.90(5)(a), that the School Board of Kenosha Unified School District No.1, on October 24, 2023, adopted the following changes to previously approved budgeted 2022-2023 amounts.

LINE ITEM	ACCOUNT CODE	PREVIOUS APPROVED AMOUNT \$	AMENDED APPROVED AMOUNT \$	CHANGE \$
<b>Fund 10 - General</b>				
Anticipated Revenue:	Source			
Operating Transfer	100	321,886	335,840	13,954
Local Sources	200	71,967,056	72,393,151	426,096
Other School Districts within Wisconsin	300 & 400	1,700,000	1,700,000	0
Intermediate Sources	500	0	158,461	158,461
State Sources	600	166,384,173	166,880,228	496,055
Federal Sources	700	55,186,163	55,131,689	(54,474)
Other Financing Sources	800 & 900	60,000	60,000	0
Total Anticipated Revenue		295,619,278	296,659,369	1,040,092
Expenditure Appropriations:	Function			
Instruction	100000	132,087,303	138,321,642	6,234,339
Support Services	200000	119,151,364	116,658,321	(2,493,043)
Non-Program Transactions	400000	44,748,271	44,733,426	(14,844)
Total Expenditure Appropriations		295,986,938	299,713,390	3,726,451
Beginning Fund Balance	930000	74,884,517	74,884,517	0
Anticipated Ending Fund Balance	930000	74,516,857	71,830,497	(2,686,360)
<b>Fund 20 - Special Projects</b>				
Beginning Fund Balance		2,275,947	2,275,947	0
Anticipated Ending Fund Balance		2,275,947	0	(2,275,947)
Total Revenues & Other Financing Sources	Total	54,371,723	54,728,295	356,572
Expenditures & Other Financing Use	Total	54,371,723	57,004,242	2,632,519
<b>Fund 30 - Debt Service</b>				
Beginning Fund Balance		2,645,748	2,645,748	0
Anticipated Ending Fund Balance		2,462,547	2,462,547	0
Total Revenues & Other Financing Sources	Total	12,311,491	12,311,491	0
Expenditures & Other Financing Use	Total	12,494,692	12,494,692	0
<b>Fund 40 - Capital Projects</b>				
Beginning Fund Balance		0	0	0
Anticipated Ending Fund Balance		0	0	0
Total Revenues & Other Financing Sources	Total	0	0	0
Expenditures & Other Financing Use	Total	0	0	0
<b>Fund 50 - Food Service</b>				
Beginning Fund Balance		3,836,694	3,836,694	0
Anticipated Ending Fund Balance		2,364,042	2,364,042	0
Total Revenues & Other Financing Sources	Total	7,291,725	7,273,439	(18,286)
Expenditures & Other Financing Use	Total	8,764,378	8,746,092	(18,286)
<b>Fund 80 - Community Service</b>				
Beginning Fund Balance		4,155,064	4,155,064	0
Anticipated Ending Fund Balance		3,679,185	3,647,185	(32,000)
Total Revenues & Other Financing Sources	Total	1,512,450	1,516,603	4,153
Expenditures & Other Financing Use	Total	1,988,329	2,024,482	36,153

Subtotals contain calculated fields and formulas which may result in rounded values

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Kenosha Unified School District  
Kenosha, Wisconsin

October 24, 2023

**2022-2023 Budget Carryovers to the 2023-2024 Budget**

Historically, Kenosha Unified School District (KUSD) has prohibited the automatic carryover of unutilized budget authority from one fiscal year to the next. At the August 9, 2000 meeting of the School Board, it was unanimously approved to discontinue the practice of automatic site carryovers. Currently, carryover authority is only approved if required by an outside agency or if it is specifically approved by the Board on an exception basis.

The administration is requesting to carryover the following amounts identified in Attachment A to the 2023-2024 fiscal year budget:

Site Requested Carryover	\$3,176,195
Required Grant Carryover	\$1,302,076
Donation and Mini-Grant Carryover	\$324,787
Athletic Fields Carryover	\$28,548
Theater (Co-Curricular) Carryover	\$102,319
<b>Total Fund 10 Carryover</b>	<b>\$4,933,926</b>

Site Requested Carryovers

Site requested carryovers require a pre-approved specific purpose before they are brought forward for Board consideration.

With the closing of the Pleasant Prairie Tax Increment District #2 during FY23 came a one-time close-out payment of \$2,887,695. The Board of Education took action and approved \$2,400,000 of these funds to go towards the Bradford field house flooring project. The actual work is being done in FY24 therefore a carryover request is necessary. The remaining \$487,695 is also being requested to carry over pending additional Board action to allocate these funds.

The Office of Teaching and Learning has requested to carry over \$288,500 of the previously approved curriculum adoption budget that was previously allocated but was not spent in FY23 due to delivery delays. The amount of \$1,987,000 had historically been a standing annual allocation for this specific purpose. Beginning in the 2022-23 fiscal year the district implemented an as-needed approach where Teaching and Learning would identify and request specific funding needs for the upcoming year rather than a standing annual allocation.

Required Grant Carryovers

Certain funding that is provided to our district is required by the Department of Public Instruction (DPI) to be carried over into the following fiscal year if all the funds were not spent on the designated purpose within the fiscal year in which they were received. Such is the case for the \$340,613 balance of Common School Library Funds, the \$544,686 balance of the Getting Kids Ahead grant, and the \$416,777 balance of Career and Technical Education Incentives and Project Lead the Way grants.

Donations and Mini-Grants

During the previous school year, several schools/departments received cash donations or mini-grants from outside organizations, most notably from the Education Foundation of Kenosha (EFK). Some of the donated funds totaling \$324,787 were not completely spent by the end of the school year; therefore these funds are carried over to the next year to be spent on the programs as intended by the donors.

### Athletic Fields

Through an agreement amongst Finance, Athletics, and Facilities, we have arranged to earmark rental revenue generated at our various athletic fields so that it will be used specifically for the maintenance and upkeep of those fields. The \$28,548 balance of these funds is recommended for carryover so that it can be used for the intended purpose.

### Theater (Co-Curricular)

Starting in the 2018-19 fiscal year, KUSD began transitioning some accounts previously held in Student Activities (Fund 60) to the General Fund (Fund10) due to their co-curricular purposes. These accounts included a variety of revenue sources including ticket sale proceeds. The \$102,319 balance of these funds is recommended for carryover so that it can be used for the intended purpose.

### Charter Schools

KUSD instrumentality charter schools are allowed access to any of their earmarked and unspent general fund dollars, as stipulated in their contracts (charters) with the district. This is necessitated due to the unique funding of the schools, the responsibility they have for their respective budgets, and their responsibility for future major maintenance issues or technology replacements not funded by the district. Starting in the fiscal year 2012-2013, charter school carryovers were accounted for as assigned portions of the general fund balance rather than being added as additional amounts in expense budgets as they used to be. This method provides for more accurate year-to-year budgeting while preserving the charter school's access to surplus funds. The schedule at the bottom of Attachment A shows the total balance in the charter school fund balance reserve accounts as \$3,704,371 as of June 30, 2023.

### **Administrative Recommendation**

The administration requests that the School Board approve this report so that these carryover funds can be incorporated into the adopted 2023-2024 budget.

Dr. Jeffrey Weiss  
Superintendent of Schools

Tarik Hamdan  
Chief Financial Officer

Lisa Salo  
Accounting Manager

**Kenosha Unified School District**  
**Carryover Requested from the FY23 to FY24 Budget**

Loc #	Location	Site Requested Carryover	Required Grant Carryovers	Site Donation and Mini-Grant Carryover	Athletic Fields Carryover	Theater Co-Curricular Program Carryover	Total of Carryover
145	Forest Park	\$ -	\$ -	\$ 2,985	\$ -	\$ -	\$ 2,985
146	Frank	\$ -	\$ -	\$ 11,190	\$ -	\$ -	\$ 11,190
147	Grant	\$ -	\$ -	\$ 2,866	\$ -	\$ -	\$ 2,866
150	Harvey	\$ -	\$ -	\$ 733	\$ -	\$ -	\$ 733
153	Jefferson	\$ -	\$ -	\$ 6,374	\$ -	\$ -	\$ 6,374
155	McKinley	\$ -	\$ -	\$ 4,033	\$ -	\$ -	\$ 4,033
156	Pleasant Prairie	\$ -	\$ -	\$ 12,317	\$ -	\$ -	\$ 12,317
157	Prairie Lane	\$ -	\$ -	\$ 511	\$ -	\$ -	\$ 511
158	Roosevelt	\$ -	\$ -	\$ 3,798	\$ -	\$ -	\$ 3,798
160	Somers	\$ -	\$ -	\$ 2,508	\$ -	\$ -	\$ 2,508
161	Southport	\$ -	\$ -	\$ 2,565	\$ -	\$ -	\$ 2,565
162	Strange	\$ -	\$ -	\$ 2,178	\$ -	\$ -	\$ 2,178
163	Grewenow	\$ -	\$ -	\$ 325	\$ -	\$ -	\$ 325
164	Vernon	\$ -	\$ -	\$ 1,310	\$ -	\$ -	\$ 1,310
165	Brass	\$ -	\$ -	\$ 9,751	\$ -	\$ -	\$ 9,751
166	Whittier	\$ -	\$ -	\$ 6,651	\$ -	\$ -	\$ 6,651
167	Wilson (Send to Frank)	\$ -	\$ -	\$ 672	\$ -	\$ -	\$ 672
168	Bose	\$ -	\$ -	\$ 4,706	\$ -	\$ -	\$ 4,706
169	Stocker	\$ -	\$ -	\$ 4,119	\$ -	\$ -	\$ 4,119
170	Jeffery	\$ -	\$ -	\$ 995	\$ -	\$ -	\$ 995
173	EBSOLA-Creative Arts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
175	EBSOLA-Dual Language	\$ -	\$ -	\$ 2,013	\$ -	\$ -	\$ 2,013
178	Nash	\$ -	\$ -	\$ 18,777	\$ -	\$ -	\$ 18,777
<b>Elementary Subtotal</b>		\$ -	\$ -	\$ 101,377	\$ -	\$ -	\$ 101,377
330	Lance	\$ -	\$ -	\$ -	\$ -	\$ 2,728	\$ 2,728
331	Lincoln MS	\$ -	\$ -	\$ 6,485	\$ -	\$ -	\$ 6,485
333	Washington	\$ -	\$ -	\$ 7,771	\$ -	\$ -	\$ 7,771
334	Bullen	\$ -	\$ -	\$ 7,290	\$ -	\$ -	\$ 7,290
337	Mahone	\$ -	\$ -	\$ 307	\$ -	\$ -	\$ 307
<b>Middle School Subtotal</b>		\$ -	\$ -	\$ 21,853	\$ -	\$ 2,728	\$ 24,582
424	Indian Trail	\$ -	\$ -	\$ 41,094	\$ -	\$ 29,756	\$ 70,850
425	Bradford	\$ -	\$ -	\$ 6,067	\$ -	\$ 31,306	\$ 37,373
426	Tremper	\$ -	\$ -	\$ 11,309	\$ -	\$ 38,529	\$ 49,838
427	Reuther	\$ -	\$ -	\$ 890	\$ -	\$ -	\$ 890
428	Lakeview	\$ -	\$ -	\$ 259	\$ -	\$ -	\$ 259
<b>High School Subtotal</b>		\$ -	\$ -	\$ 59,620	\$ -	\$ 99,591	\$ 159,211
102	Brompton	\$ -	\$ -	\$ 23,792	\$ -	\$ -	\$ 23,792
112	Dimensions of Learning	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ 100
113	KTEC	\$ -	\$ -	\$ 3,108	\$ -	\$ -	\$ 3,108
272	4K Program	\$ -	\$ -	\$ 25	\$ -	\$ -	\$ 25
421	E-School	\$ -	\$ -	\$ 4,562	\$ -	\$ -	\$ 4,562
422	Harborside	\$ -	\$ -	\$ 15,828	\$ -	\$ -	\$ 15,828
852	Hillcrest	\$ -	\$ -	\$ 17,437	\$ -	\$ -	\$ 17,437
871	Headstart	\$ -	\$ -	\$ 1,169	\$ -	\$ -	\$ 1,169
<b>Other Schools Subtotal</b>		\$ -	\$ -	\$ 66,021	\$ -	\$ -	\$ 66,021
<b>Total Schools</b>		\$ -	\$ -	\$ 248,870	\$ -	\$ 102,319	\$ 351,189

Loc #	Location	Site Requested Carryover	Required Grant Carryovers	Site Donation and Mini-Grant Carryover	Athletic Fields Carryover	Theater Co-Curricular Program Carryover	Total of Carryover
801	Board of Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
802	Superintendent's Office	\$ -	\$ -	\$ 2,038	\$ -	\$ -	\$ 2,038
803	Special Projects Dept	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
804	Office of Human Resources	\$ -	\$ -	\$ 134	\$ -	\$ -	\$ 134
805	Office of Information Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
806	Business Service Dept	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
807	Office of Facilities Services	\$ 2,400,000	\$ -	\$ 44,045	\$ -	\$ -	\$ 2,444,045
808	Office of Finance	\$ 487,695	\$ -	\$ 1,784	\$ -	\$ -	\$ 489,479
809	Career & Tech Ed Dept	\$ -	\$ 416,777	\$ 10,415	\$ -	\$ -	\$ 427,193
810	Athletics/Health/Rec Dept	\$ -	\$ -	\$ -	\$ 28,548	\$ -	\$ 28,548
811	Office of Teaching & Learning	\$ 288,500	\$ -	\$ 5,092	\$ -	\$ -	\$ 293,592
812	Fine Arts Dept	\$ -	\$ -	\$ 10	\$ -	\$ -	\$ 10
815	Special Education Dept	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
816	Title I Dept	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
817	Library & Technology Dept	\$ -	\$ 340,613	\$ 4	\$ -	\$ -	\$ 340,617
818	Student Support Dept	\$ -	\$ 544,686	\$ 5,027	\$ -	\$ -	\$ 549,713
819	Professional Learning Dept	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
820	Purchasing Dept	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
822	Transportation Dept	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
823	Distribution & Utilities Dept	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
824	Food Service Dept	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
825	Copy Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
837	Community Relations Dept	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
838	Office of Communications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
839	Office of School Leadership	\$ -	\$ -	\$ 4,666	\$ -	\$ -	\$ 4,666
840	Engagement & Equity Dept	\$ -	\$ -	\$ 30	\$ -	\$ -	\$ 30
851	Office of Ed Accountability	\$ -	\$ -	\$ 2,672	\$ -	\$ -	\$ 2,672
874	Educational Support Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
880	Recreation Dept	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
999	Summer School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Total Departments</b>	<b>\$ 3,176,195</b>	<b>\$ 1,302,076</b>	<b>\$ 75,917</b>	<b>\$ 28,548</b>	<b>\$ -</b>	<b>\$ 4,582,736</b>
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<b>Grand Total</b>	<b>\$ 3,176,195</b>	<b>\$ 1,302,076</b>	<b>\$ 324,787</b>	<b>\$ 28,548</b>	<b>\$ 102,319</b>	<b>\$ 4,933,926</b>
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Charter Fund Balance Reserves to 2023-2024					
	102-Brompton	112-Dimensions	113-KTEC	422-Harborside	Totals
2023 Beginning Balance	447,730	447,614	2,133,778	677,620	3,706,743
2023 F10 Revenue/Budget*	1,871,057	1,860,627	10,123,789	4,958,638	18,814,111
2023 F10 Expense*	1,783,881	1,876,972	10,151,364	5,008,779	18,820,996
2023 F10 Net Rev(Exp)	87,176	(16,345)	(27,575)	(50,141)	(6,885)
2023 After School Program Revenue**	29,867	-	-	-	29,867
2023 After School Program Expense**	25,354	-	-	-	25,354
2023 After School Program Net Rev(Exp)	4,513	-	-	-	4,513
<b>2023 Ending Balance</b>	<b>539,419</b>	<b>431,269</b>	<b>2,106,203</b>	<b>627,479</b>	<b>3,704,371</b>
2023 Ending Balance % of F10 Budget	28.83%	23.18%	20.80%	12.65%	19.69%
* Includes Fund 10 Projects 000 (Local Budget), 999 (Summer School Budget), but <u>not</u> 714 (Sub Budget)					
** Includes Fund 10 Project 712 (After School Program)					

Kenosha Unified School District  
Kenosha, Wisconsin

October 24, 2023

**Formal Adoption of the 2023-24 Budget**

The public hearing on the 2023-24 budget and the annual meeting of district electors were held on September 19, 2023, in the auditorium of Indian Trail High School and Academy. In an advisory vote at the annual meeting of district electors, stakeholders in attendance voted to set the total tax levy at the maximum allowed by law, which was initially projected to be a total of \$80,722,398. At the time of the annual meeting, it is important to note that key variables in the budgeting process were not finalized, therefore conservative estimates were included.

Since the public hearing and the annual meeting, the administration has updated the budget to reflect key components such as student membership, equalized property valuations, certified state aid, tax levies, private school voucher information, and detailed staffing costs (salary and benefits).

As birth rates continue to decline, we continue to experience a decline in our total student full-time equivalents (FTE) which drives our revenue limit authority. While 3<sup>rd</sup> Friday enrollment counts came in slightly better than originally expected, after counts were converted into membership FTE, we still experienced an overall loss of 355 FTE. This resulted in an average loss of 194 FTE for revenue limit authority purposes. Our continual declining enrollment status can trigger additional temporary (non-recurring) revenue limit exemptions that are meant to buy districts time and provide temporary budget relief as they prepare to make adjustments to operations. These exemptions include a declining enrollment exemption amount of \$2,134,000 for KUSD in this year's calculation.








**State Aid in Revenue Limit Computation**

In the official October 15<sup>th</sup> certification, our general state aid increased by \$708,637, or 0.48% as compared to last year. However, our total state aid that impacts tax levy decreased by a total of \$364,603 or -0.24% as shown in the following table.

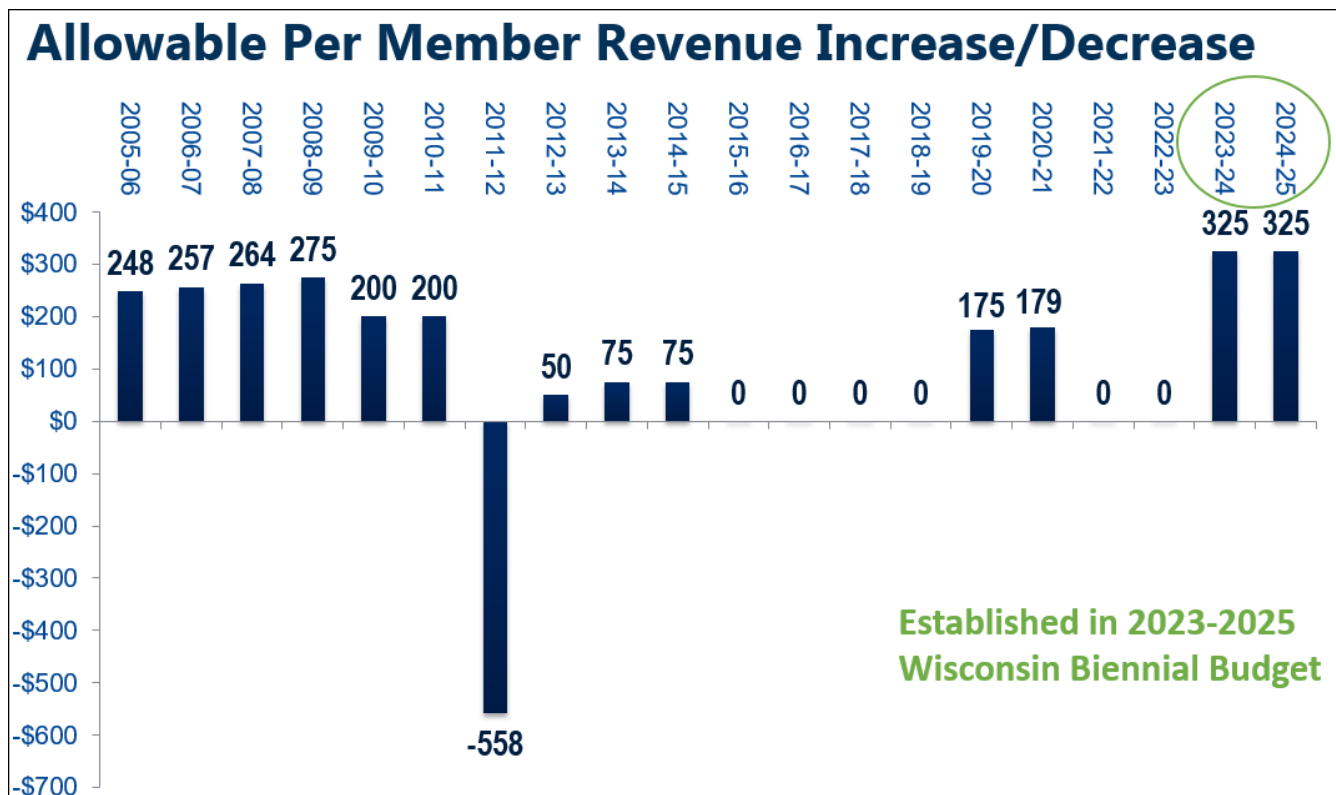
	2022-23 DPI October 15 Certified Aid	2023-24 DPI July 1 Estimated Aid	2023-24 KUSD September 20 (Annual Meeting) Projected Aid	2023-24 DPI October 15 Certified Aid	Certified \$ Change From Prior Year	Certified % Change from Prior Year
General State Aid (Equalization Aid)	\$147,448,617	\$149,925,254	\$148,993,775	\$148,157,254	<b>\$708,637</b>	0.48%
High Poverty Aid	\$1,073,240	\$0	\$0	\$0	<b>(\$1,073,240)</b>	-100.00%
State Aid for Exempt Computers	\$410,259	\$410,259	\$410,259	\$410,259	<b>\$0</b>	0.00%
State Aid for Personal Property	\$926,820	\$926,820	\$926,820	\$926,820	<b>\$0</b>	0.00%
Total Aid in Revenue Limit Computation	<b>\$149,858,936</b>	<b>\$151,262,333</b>	<b>\$150,330,854</b>	<b>\$149,494,333</b>	<b>(\$364,603)</b>	<b>-0.24%</b>

The increase in General State Aid is negated by the loss of High Poverty Aid which has been defunded in the 2023-2025 WI Biennial Budget.

## 2023-2025 WI Biennial Budget Highlights

- Allowable Per Member (Student) Change
  - 2023-24 = \$325+\$52 for Low Revenue Ceiling of \$11,000 
  - 2024-25 = \$325 
- Per Pupil Categorical Aid (PPCA) \$742 per member
  - 2023-24 = \$0 
  - 2024-25 = \$0 
- High Poverty Aid
  - 2023-24 = No longer funded  (loss of \$1.1 MM within revenue limit
    - Allocations shifted to General State Aid
- Special Education Categorical Aid
  - 2023-24 = 33.3% but sum certain;  increase of 3.3% rate or about \$1.3 MM
  - 2024-25 = 33.3% but sum certain ; actual may decrease as districts claim more





## General Fund (10)

The 2023-24 general fund (10) is being presented as an unbalanced budget in which expenditures are projected to exceed revenues by \$6,018,105 if all budget authority is fully exercised. The budget is not in a positive position with unallocated funds that could be used to absorb the carryover spending authority requests submitted to the Board for consideration. Any approved carryover authority will increase the budgeted expenditures and increase the deficit or difference between expected revenues and expenditures for the year. Any approved carryover spending will be considered a planned one-time use of fund balance.

Based on an analysis of district funded positions within the operational funds of the general fund (10) and special education fund (27), vacancies are projected to make up for most of the projected deficit after factoring in the likelihood of increases in other areas of the budget such as substitute teacher and special education support substitutes.

A summary of the relevant district funded positions are depicted in the following chart:

ASSIGNMENT GROUP	Funding	Fund	Sum of AUTHORIZED	Sum of CALC FTE (FILLED)	Sum of Variance	Sum of Fill Rate
AST	District	10	146.55	145.55	1.00	99.32%
AST	District	27	4.00	4.00	0.00	100.00%
<b>AST Total</b>			<b>150.55</b>	<b>149.55</b>	<b>1.00</b>	<b>99.34%</b>
CARP	District	10	9.00	9.00	0.00	100.00%
<b>CARP Total</b>			<b>9.00</b>	<b>9.00</b>	<b>0.00</b>	<b>100.00%</b>
EDASST	District	10	77.00	69.36	7.64	90.08%
EDASST	District	27	145.85	138.86	6.99	95.21%
<b>EDASST Total</b>			<b>222.85</b>	<b>208.22</b>	<b>14.63</b>	<b>93.43%</b>
INTERP	District	27	6.00	3.00	3.00	50.00%
<b>INTERP Total</b>			<b>6.00</b>	<b>3.00</b>	<b>3.00</b>	<b>50.00%</b>
KEAT	District	10	1,159.75	1,133.27	26.48	97.72%
KEAT	District	27	359.90	336.28	23.62	93.44%
<b>KEAT Total</b>			<b>1,519.65</b>	<b>1,469.54</b>	<b>50.11</b>	<b>96.70%</b>
SEC	District	10	125.55	119.05	6.50	94.82%
SEC	District	27	2.00	2.00	0.00	100.00%
<b>SEC Total</b>			<b>127.55</b>	<b>121.05</b>	<b>6.50</b>	<b>94.90%</b>
SERVICE	District	10	163.97	160.98	2.99	98.17%
<b>SERVICE Total</b>			<b>163.97</b>	<b>160.98</b>	<b>2.99</b>	<b>98.17%</b>
<b>Grand Total</b>			<b>2,199.57</b>	<b>2,121.33</b>	<b>78.24</b>	<b>96.44%</b>

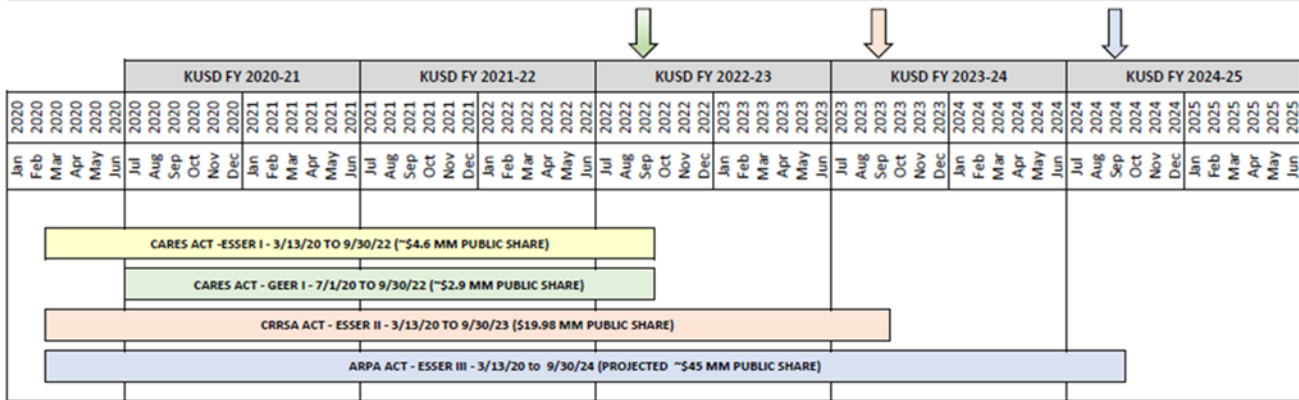
Comparing all of the authorized (budgeted) staffing FTE to the filled positions reveals an overall fill rate of 96.08%. The district intends to continue efforts to fill all authorized positions which are summarized by employee groups in Attachment D.

### Federal Stimulus Funding for Emergency COVID-19 Relief

For all intents and purposes, KUSD has spent down or allocated three out of the four major Federal stimulus grants intended to provide relief to districts facing unplanned COVID-related expenses. This budget contains the final \$30.5 MM of the Elementary and Secondary School Emergency Relief (ESSER III) grant that closes on September 30, 2024. While the grant technically closes in the first quarter of the next fiscal year, the only expenses expected to occur in FY 2024-2025 are facilities-related air quality projects that will be completed in the summer.

The following chart depicts a timeline of the individual stimulus grant periods:

## KUSD Federal Stimulus Funding Timeline



### Notes:

- 1) Coronavirus Aid, Relief, and Economic Security (CARES) - enacted 3/27/20
- 2) Elementary and Secondary School Emergency Relief (ESSER) Grant- enacted 3/27/20
- 3) Governor's Emergency Education Relief Fund (GEERF)- enacted 3/27/20
- 4) Coronavirus Response and Relief Supplemental Appropriations (CRRSA) - enacted 12/27/20
- 5) American Rescue Plan Act (ARPA) - enacted 3/11/21

There are currently 101.25 staffing FTE being paid for by the ESSER III grant which are in their final year of funding.

The following chart depicts the ESSER III funded positions by group and FTE:

ASSIGNMENT GROUP	POSITION TITLE	Sum of AUTHORIZED
AST	ASST PRINCIPAL HS (ESSER III)	1.00
AST	REG COORD EL LEADERSHIP (EIII)	1.00
<b>AST Total</b>		<b>2.00</b>
EDASST	CLASSROOM (ESSER III)	3.00
EDASST	HEAD START (ESSER III)	10.00
EDASST	SEL SUPPORT SPECIALIST (EIII)	2.00
<b>EDASST Total</b>		<b>15.00</b>
KEAT	CROSS CATEGORICAL (ESSER III)	0.50
KEAT	CULTURE AND SAFETY SPEC(EIII)	2.00
KEAT	ESL OTHER LANGUAGE (ESSER III)	3.00
KEAT	GRADE 1 (ESSER III)	3.00
KEAT	GRADE 2 (ESSER III)	2.00
KEAT	GRADE 3 (ESSER III)	2.00
KEAT	GRADE 4 (ESSER III)	2.00
KEAT	GUIDANCE (ESSER III)	2.00
KEAT	INSTRUCTIONAL COACH-ELA (EIII)	2.00
KEAT	INSTRUCTIONAL COACH-MATH(EIII)	2.00
KEAT	INTERVENTION SPEC (ESSER III)	22.45
KEAT	KINDERGARTEN (ESSER III)	4.00
KEAT	MATH INTERV SPEC (ESSER III)	7.50
KEAT	SEL INTERVENTION SPEC (EIII)	16.80
KEAT	SOCIAL WORKER (ESSER III)	9.00
KEAT	MULTI-AGE 4/5 (ESSER III)	1.00
KEAT	MULTI K/1 EIII	1.00
KEAT	MULTI 2/3 EIII	1.00
KEAT	GRADE 5 (ESSER III)	1.00
<b>KEAT Total</b>		<b>84.25</b>
<b>Grand Total</b>		<b>101.25</b>

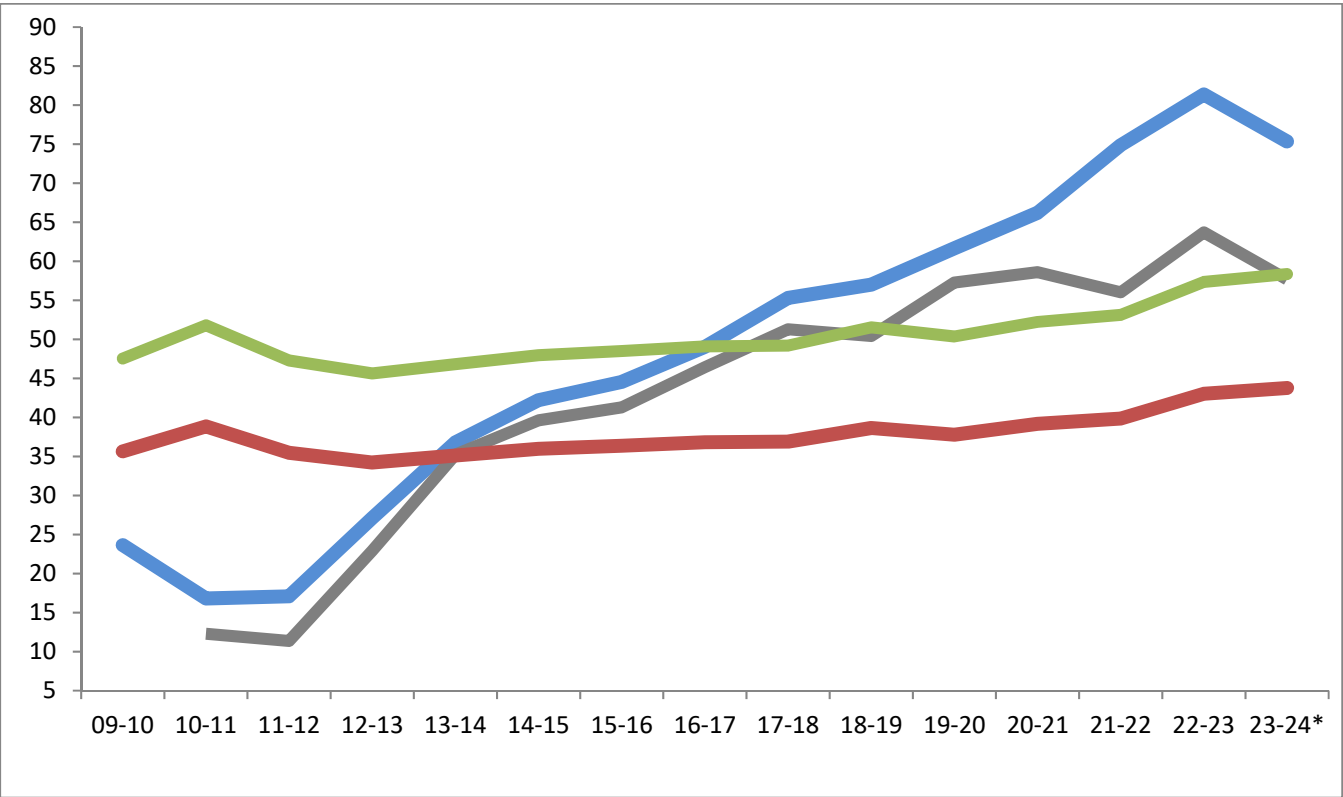
Fund Balance

The difference between a fund’s assets and liabilities equals the fund balance. This is a required point-in-time accounting measure that is not simply a cash account or a rainy day fund. The Governmental Accounting Standards Board (GASB) requires fund balances to be even further defined using specific classifications. The unassigned general fund balance as of June 30, 2023, or operational portion that doesn’t fit into another classification, is currently greater than 10% of budgeted expenditures; therefore, the portion of school board policy 3323 requiring a \$1 MM budgeted surplus (if the fund balance is below the 10% threshold) will not be applicable for FY 2023-24.

If all spending authority is utilized during the fiscal year 2023-24, then the total general fund (10) ending fund balance is projected to go down by \$6 MM to \$75.4 MM at the end of the fiscal year.

The fund balance would go down even further for any approved carryover fund usage.

General Fund Ending Fund Balance Projection as of 6/30/2024



\*Projected

**Total Balance**  
25.82% of Expenses  
\$75.4 MM

**Unassigned**  
Policy Max 20% of  
Expenses \$58.4 MM

**Unassigned**  
Balance 19.8% of  
Expenses \$57.7 MM

**Unassigned**  
Policy Min 15% of  
Expenses \$43.8 MM

## Certification of the Tax Levy

The 2023-24 budget will include the following proposed tax levy of \$82,634,051:

<b>Fund</b>	<b>FY 2022/23</b>	<b>FY 2023/24*</b>	<b>\$ Change</b>	<b>% Change</b>
General	\$70,288,237	\$68,817,610	-\$1,470,627	-2.09%
Debt Service	12,311,491	12,316,441	4,950	0.04%
Community Service	1,500,000	1,500,000	0	0.00%
<b>Total Tax Levy</b>	<b>\$84,099,728</b>	<b>\$82,634,051</b>	<b>-\$1,465,677</b>	<b>-1.74%</b>

The proposed tax levy for the general fund (10) is the maximum amount allowed within state law without passing a referendum. The overall 1.74% decrease in total tax levy equates to \$1,465,677 less local property tax dollars needed for the Kenosha Unified School District as compared to the previous year. The decrease in tax levy is directly correlated to changes in state aid and decreasing revenue limit authority driven by declining enrollment in the general fund.

The total mill rate (tax per \$1,000 of equalized property valuation) is \$5.62, a 9.96% decrease as compared to the prior year's rate of \$6.24. This decrease is the result of changes in both tax levies and equalized property values in our district. Our equalized property value increased by 9.13% from last year allowing the reduced tax levy to be spread over an even larger tax base. This results in a more dramatic change in the mill rate. This tax levy scenario and a historical view of the District's equalized property values, tax levies, and mill rates are shown in Attachment A.

## Recommendation

It is requested that the Board of Education accept the following recommendations:

1. Formally adopt the District's 2023-2024 budget using the accompanying budget adoption motion (Attachment B).
2. Direct the administration to prepare a class one legal notice to be published publicly within ten days of the adoption (Attachment C).
3. Approve the property tax levy to be collected from the municipalities within the school district in the amount of \$68,817,610 for the general fund, \$12,316,441 for the debt service fund, and \$1,500,000 for the community service fund. The Board must approve levy amounts on or before November 1st each year, per Wis. Stats. 120.12 (3)(a).

4. Direct the district clerk to certify and deliver the Board approved tax levy to the clerk of each municipality on or before November 10, 2023.

Dr. Jeffrey Weiss  
Superintendent of Schools

Tarik Hamdan  
Chief Financial Officer

Lisa Salo, CPA  
Accounting Manager

## KENOSHA UNIFIED SCHOOL DISTRICT TAX LEVY COMPARISON

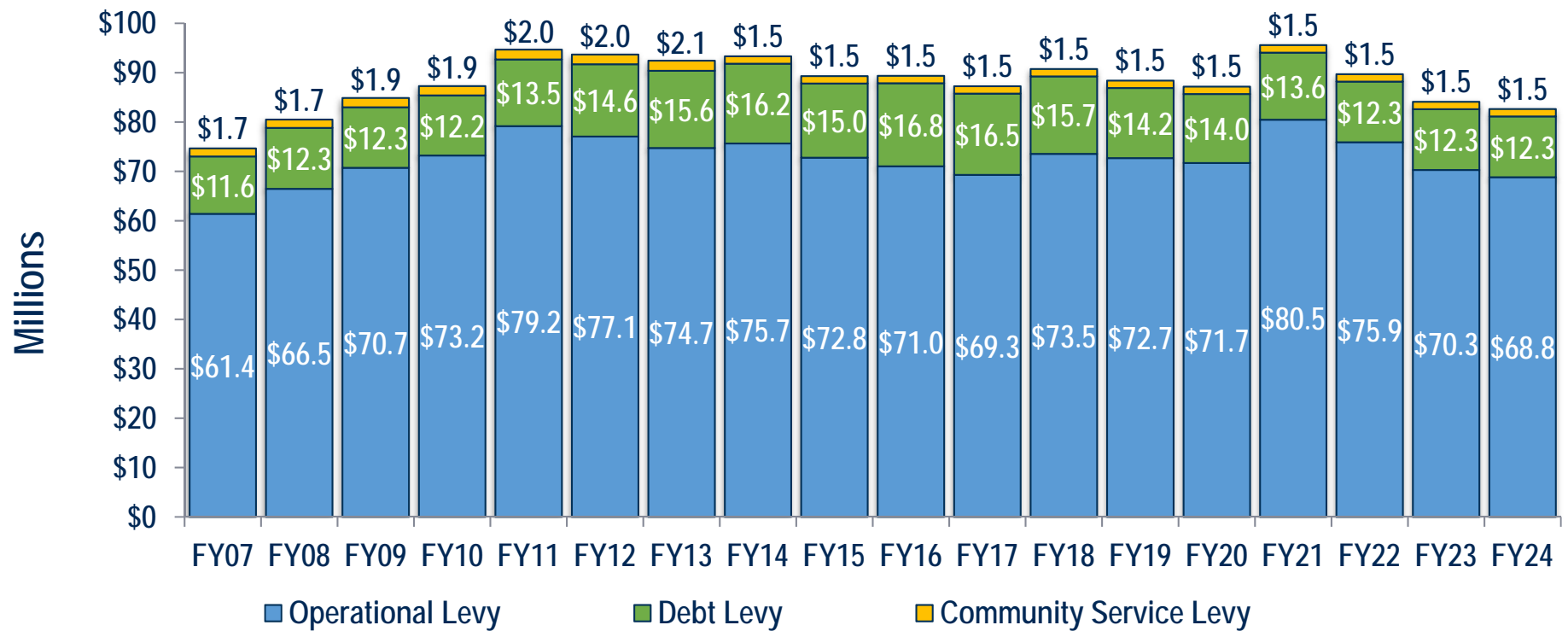
School Year	Equalized Valuation	% Change	Fund 10 Levy	Fund 10 Chargeback Levy	Mill Rate	Fund 30 Debt Service Levy	Mill Rate	Fund 80 Community Service Levy	Mill Rate	Total Levy	Total Mill Rate	% Tax Levy Change	% Mill rate Change
2008/09	9,628,413,923	1.35%	70,705,971	18,570	7.3454	12,264,373	1.2738	1,881,240	0.1954	84,870,154	8.8146	5.41%	4.01%
2009/10	9,510,858,704	-1.22%	73,218,329	6,733	7.6991	12,168,871	1.2795	1,881,240	0.1978	87,275,173	9.1764	2.83%	4.10%
2010/11	8,931,500,985	-6.09%	79,133,470	29,422	8.8633	13,520,354	1.5138	1,981,240	0.2218	94,664,486	10.5989	8.47%	15.50%
2011/12	8,503,804,152	-4.79%	77,070,827	0	9.0631	14,625,987	1.7199	1,981,240	0.2330	93,678,054	11.0160	-1.04%	3.94%
2012/13	7,982,932,601	-6.13%	74,684,161	64,333	9.3635	15,626,547	1.9575	2,050,267	0.2568	92,425,308	11.5779	-1.34%	5.10%
2013/14	7,693,298,078	-3.63%	75,664,429		9.8351	16,152,697	2.0996	1,500,000	0.1950	93,317,126	12.1297	0.96%	4.77%
2014/15	7,956,343,824	3.42%	72,788,341		9.1485	15,019,453	1.8877	1,500,000	0.1885	89,307,794	11.2247	-4.30%	-7.46%
2015/16	8,212,853,321	3.22%	71,041,926		8.6501	16,823,755	2.0485	1,500,000	0.1826	89,365,681	10.8812	0.06%	-3.06%
2016/17	8,580,130,959	4.47%	69,282,075		8.0747	16,473,727	1.9200	1,500,000	0.1748	87,255,802	10.1695	-2.36%	-6.54%
2017/18	8,868,543,467	3.36%	73,540,969		8.2923	15,700,879	1.7704	1,500,000	0.1691	90,741,848	10.2319	4.00%	0.61%
2018/19	9,402,602,402	6.02%	72,697,706		7.7317	14,186,884	1.5088	1,500,000	0.1595	88,384,590	9.4000	-2.60%	-8.13%
2019/20	10,149,242,668	7.94%	71,682,744		7.0629	13,995,875	1.3790	1,500,000	0.1478	87,178,619	8.5897	-1.36%	-8.62%
2020/21	10,696,369,572	5.39%	80,475,961		7.5237	13,598,392	1.2713	1,500,000	0.1402	95,574,353	8.9352	9.63%	4.02%
2021/22	11,524,718,146	7.74%	75,891,832		6.5851	12,304,641	1.0677	1,500,000	0.1302	89,696,473	7.7830	-6.15%	-12.90%
2022/23	13,481,174,919	16.98%	70,288,237		5.2138	12,311,491	0.9132	1,500,000	0.1113	84,099,728	6.2383	-6.24%	-19.85%
2023/24*	14,711,896,140	9.13%	68,817,610		4.6777	12,316,441	0.8372	1,500,000	0.1020	82,634,051	5.6168	-1.74%	-9.96%
Δ	1,230,721,221		-1,470,627		-0.5361	4,950	-0.0761	0	-0.0093	-1,465,677	-0.6215		

Tax per \$100,000 Property		\$200,000 Property
2022/23 Property Tax	\$623.83	\$1,247.66
2023/24* Property Tax	\$561.68	\$1,123.36
\$ Change	-\$62.15	-\$124.30
% Change	-9.96%	-9.96%

2023/24*	
Equalized Valuation	\$14,711,896,140
% Change in Valuation	9.13%
Total Levy	\$82,634,051
Total Mill Rate	\$5.62
% Tax Levy Change	-1.74%
% Mill rate Change	-9.96%



# Total Tax Levy History



KENOSHA UNIFIED SCHOOL DISTRICT



Kenosha Unified School District  
Kenosha, Wisconsin

October 24, 2023

**2023-2024 Budget Adoption Motion**

I, \_\_\_\_\_, move that the 2023-2024 budget for the Kenosha Unified School District, as presented, for all funds showing expenditures, other revenues, and tax levies in summary be adopted as set forth below and in the accompanying format required by the Wisconsin Department of Public Instruction (see Attachment C).

	Tax Levy	Other Revenues	Total Revenue	Expenditures	Variance
General Fund (10)	\$ 68,817,610	\$ 216,990,678	\$ 285,808,288	\$ 291,826,393	\$ (6,018,105)
Special Projects Fund (20)		56,862,375	56,862,375	59,214,178	(2,351,803)
Debt Service Fund (30)	12,316,441	-	12,316,441	12,528,294	(211,853)
Capital Projects Fund (40)	-	-	-	-	-
Food Service Fund (50)	-	9,414,678	9,414,678	9,489,034	(74,356)
Community Service Fund (80)	1,500,000	16,603	1,516,603	2,053,841	(537,238)
	<b>\$ 82,634,051</b>	<b>\$ 283,284,334</b>	<b>\$ 365,918,385</b>	<b>\$ 375,111,739</b>	<b>\$ (9,193,355)</b>

I, \_\_\_\_\_, second the motion.

**KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**  
**2023-2024 BUDGET PUBLICATION**

**Attachment C**

<b>GENERAL FUND (FUND 10)</b>	<b>Audited 2021-2022</b>	<b>Unaudited 2022-2023</b>	<b>Proposed 2023-2024</b>
Beginning Fund Balance	66,216,513	74,884,517	81,374,853
Ending Fund Balance	74,884,517	81,374,853	75,356,748
<b>REVENUES AND OTHER FINANCING SOURCES</b>			
Operating Transfer-In (Source 100)	224,791	257,311	555,374
Local Sources (Source 200)	77,911,627	77,341,624	72,514,177
Inter-district Payments (Source 300 & 400)	1,707,498	1,778,983	1,800,000
Intermediate Sources (Source 500)	0	154,861	0
State Sources (Source 600)	167,886,480	166,933,264	166,123,934
Federal Sources (Source 700)	25,555,656	36,610,605	44,664,804
All Other Sources (Source 800 & 900)	1,084,326	10,231,762	150,000
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>274,370,378</b>	<b>293,308,410</b>	<b>285,808,288</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>			
Instruction (Function 100000)	124,290,136	126,935,613	133,634,767
Support Services (Function 200000)	102,927,021	118,098,129	110,120,899
Non-Program Transactions (Function 400000)	38,485,217	41,784,332	48,070,727
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>265,702,374</b>	<b>286,818,074</b>	<b>291,826,393</b>

<b>SPECIAL PROJECTS FUND (FUND 20)</b>	<b>Audited 2021-2022</b>	<b>Unaudited 2022-2023</b>	<b>Proposed 2023-2024</b>
Beginning Fund Balance	2,178,807	2,275,947	2,351,803
Ending Fund Balance	2,275,947	2,351,803	0
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>51,482,967</b>	<b>54,604,301</b>	<b>56,862,375</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>51,385,827</b>	<b>54,528,445</b>	<b>59,214,178</b>

<b>DEBT SERVICE FUND (FUND 30)</b>	<b>Audited 2021-2022</b>	<b>Unaudited 2022-2023</b>	<b>Proposed 2023-2024</b>
Beginning Fund Balance	2,816,376	2,645,748	2,622,077
Ending Fund Balance	2,645,748	2,622,077	2,410,224
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>12,308,962</b>	<b>12,471,019</b>	<b>12,316,441</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>12,479,590</b>	<b>12,494,690</b>	<b>12,528,294</b>

<b>CAPITAL PROJECTS FUND (FUND 40)</b>	<b>Audited 2021-2022</b>	<b>Unaudited 2022-2023</b>	<b>Proposed 2023-2024</b>
Beginning Fund Balance	879,444	0	0
Ending Fund Balance	0	0	0
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>115,974</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>995,418</b>	<b>0</b>	<b>0</b>

<b>FOOD SERVICE FUND (50)</b>	<b>Audited 2021-2022</b>	<b>Unaudited 2022-2023</b>	<b>Proposed 2023-2024</b>
Beginning Fund Balance	1,314,616	3,836,694	3,759,873
Ending Fund Balance	3,836,694	3,759,873	3,685,517
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>10,610,994</b>	<b>9,414,678</b>	<b>9,414,678</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>8,088,916</b>	<b>9,491,499</b>	<b>9,489,034</b>

<b>COMMUNITY SERVICES FUND (FUND 80)</b>	<b>Audited 2021-2022</b>	<b>Unaudited 2022-2023</b>	<b>Proposed 2023-2024</b>
Beginning Fund Balance	3,882,209	4,155,064	4,171,064
Ending Fund Balance	4,155,064	4,171,064	3,633,826
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>1,536,877</b>	<b>1,574,865</b>	<b>1,516,603</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>1,264,022</b>	<b>1,558,865</b>	<b>2,053,841</b>

**KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**  
**2023-2024 BUDGET PUBLICATION**

Attachment C

TOTAL EXPENDITURES AND OTHER FINANCING USES			
ALL FUNDS	Audited 2021-2022	Unaudited 2022-2023	Proposed 2023-2024
GROSS TOTAL EXPENDITURES - ALL FUNDS	339,916,147	364,891,573	375,111,739
Interfund Transfers (Source 100) - ALL FUNDS	29,426,157	31,019,520	35,888,312
Refinancing Expenditures (Fund 30)	0	0	0
NET TOTAL EXPENDITURES - ALL FUNDS	310,489,990	333,872,053	339,223,428
PERCENTAGE CHANGE FROM PRIOR YEAR	0.91%	7.53%	1.60%

PROPOSED PROPERTY TAX LEVY			
FUND	Audited 2021-2022	Unaudited 2022-2023	Proposed 2023-2024
General Fund	75,891,832	70,288,237	68,817,610
Referendum Debt Service Fund	6,913,369	6,918,469	6,336,319
Non-Referendum Debt Service Fund	5,391,272	5,393,022	5,980,122
Capital Expansion Fund	0	0	0
Community Service Fund	1,500,000	1,500,000	1,500,000
TOTAL SCHOOL LEVY	89,696,473	84,099,728	82,634,051
PERCENTAGE INCREASE FROM PRIOR YEAR	-6.15%	-6.24%	-1.74%

Note: Subtotals contain calculated fields and formulas which may result in rounded values

ENERGY EFFICIENCY EXEMPTION				
§ 121.91 (4) (o) Revenue Limit Exemption for Energy Efficiencies-Evaluation of the Energy Performance Indicators				
Resolution ID	3694	4131	4294	4295
Name of Qualified Contractor	Performance Services	Nexus	McKinstry	Nexus
Performance Contract Length (years)	10	20	20	20
Total Project Cost (including financing)	\$25,444,229	\$35,093,038	\$33,510,032	\$32,156,617
Total Project Payback Period	10	15	19	19
Years of Debt Payments	20	20	20	20
Remaining Useful Life of the Facility	25	50	50	40
Prior Year Resolution Expense Amount	Fiscal Year	2023	\$5,843,071	
Prior Year Related Expense Amount or CY debt levy	Fiscal Year	2023	\$5,552,485	
Utility Savings applied in Prior Year to Debt	Fiscal Year	2023	\$290,586	
Sum of reported Utility Savings to be applied to Debt			\$295,384	
Applicable Savings Reported for 2024				
Specific Energy Efficiency Measure or Products	Project Cost Including Financing	Utility Cost Savings	Non-Utility Cost Savings	
Bose Elementary School	\$2,318,840	\$25,179	\$216,024	
Forest Park Elementary School	\$4,179,133	\$19,624	\$392,027	
Grant Elementary School	\$2,644,576	\$11,079	\$244,773	
Grewenow Elementary School	\$1,363,798	\$14,079	\$119,844	
Harvey Elementary School	\$2,502,299	\$9,157	\$220,839	
Jefferson Elementary School	\$2,250,193	\$11,601	\$208,212	
Jeffery Elementary School	\$1,139,833	\$10,702	\$106,537	
Roosevelt Elementary School	\$4,047,209	\$16,659	\$363,959	
Vernon Elementary School	\$4,998,347	\$35,487	\$465,684	
Bullen Middle School	\$16,334,377	\$43,028	\$807,016	
Lance Middle School	\$18,758,661	\$43,930	\$925,890	
Bradford High School	\$33,510,032	TBD	TBD	
Tremper High School	\$32,156,617	\$54,859	\$1,212,360	
Entire Energy Efficiency Project Totals	\$126,203,916	\$295,384	\$5,283,165	

Dated this 24th day of October, 2023

Dr. Todd Alan Price  
School Board Clerk

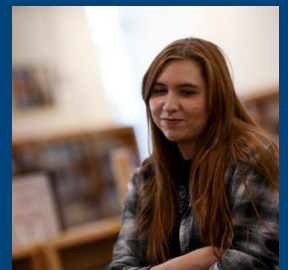
Values							
ASSIGNMENT							
GROUP	Funding	Fund	Sum of AUTHORIZED	Sum of CALC FTE (FILLED)	Sum of Variance	Sum of Fill Rate	
AST	District	10	146.55	145.55	<div></div> 1.00	99.32%	
	District	27	4.00	4.00	<div></div> 0.00	100.00%	
	District	50	3.00	3.00	<div></div> 0.00	100.00%	
	District	81	0.15	0.15	<div></div> 0.00	100.00%	
	District	83	1.00	1.00	<div></div> 0.00	100.00%	
	District Total		154.70	153.70	<div></div> 1.00	99.35%	
	Grant	10	7.50	7.50	<div></div> 0.00	100.00%	
	Grant	25	0.80	0.80	<div></div> 0.00	100.00%	
	Grant	27	3.00	3.00	<div></div> 0.00	100.00%	
	Grant Total		11.30	11.30	<div></div> 0.00	100.00%	
AST Total			166.00	165.00	<div></div> 1.00	99.40%	
CARP	District	10	9.00	9.00	<div></div> 0.00	100.00%	
	District Total		9.00	9.00	<div></div> 0.00	100.00%	
CARP Total			9.00	9.00	<div></div> 0.00	100.00%	
EDASST	District	10	77.00	69.36	<div></div> 7.64	90.08%	
	District	27	145.85	138.86	<div></div> 6.99	95.21%	
	District	81	0.88	0.88	<div></div> 0.01	99.43%	
	District	83	1.00	1.00	<div></div> 0.00	100.00%	
	District Total		224.73	210.09	<div></div> 14.64	93.49%	
	Grant	10	41.78	35.88	<div></div> 5.90	85.88%	
	Grant	25	21.00	19.00	<div></div> 2.00	90.48%	
	Grant	27	33.00	31.00	<div></div> 2.00	93.94%	
	Grant Total		95.78	85.88	<div></div> 9.90	89.66%	
EDASST Total			320.51	295.97	<div></div> 24.54	92.34%	
INTERP	District	27	6.00	3.00	<div></div> 3.00	50.00%	
	District Total		6.00	3.00	<div></div> 3.00	50.00%	
INTERP Total			6.00	3.00	<div></div> 3.00	50.00%	
KEAT	District	10	1,159.75	1,133.27	<div></div> 26.48	97.72%	
	District	27	359.90	336.28	<div></div> 23.62	93.44%	
	District	83	1.00	1.00	<div></div> 0.00	100.00%	
	District Total		1,520.65	1,470.54	<div></div> 50.11	96.70%	
	Grant	10	122.98	118.10	<div></div> 4.88	96.03%	
	Grant	25	8.14	8.14	<div></div> 0.00	100.00%	
	Grant	27	22.79	19.36	<div></div> 3.43	84.95%	
	Grant Total		153.91	145.60	<div></div> 8.31	94.60%	
KEAT Total			1,674.56	1,616.15	<div></div> 58.41	96.51%	
SEC	District	10	125.55	119.05	<div></div> 6.50	94.82%	
	District	27	2.00	2.00	<div></div> 0.00	100.00%	
	District	50	2.00	2.00	<div></div> 0.00	100.00%	
	District	81	4.50	3.50	<div></div> 1.00	77.78%	
	District	83	1.30	1.30	<div></div> 0.00	100.00%	
	District Total		135.35	127.85	<div></div> 7.50	94.46%	
	Grant	10	5.35	5.20	<div></div> 0.15	97.20%	
	Grant	25	3.00	3.00	<div></div> 0.00	100.00%	
	Grant	27	3.00	3.00	<div></div> 0.00	100.00%	
	Grant Total		11.35	11.20	<div></div> 0.15	98.68%	
SEC Total			146.70	139.05	<div></div> 7.65	94.79%	
SERVICE	District	10	163.97	160.98	<div></div> 2.99	98.17%	
	District	50	27.60	26.60	<div></div> 1.00	96.38%	
	District	81	0.26	0.26	<div></div> 0.00	101.27%	
	District Total		191.83	187.84	<div></div> 3.99	97.92%	
	Grant	10	0.70	0.70	<div></div> 0.00	100.00%	
	Grant	25	0.05	0.05	<div></div> 0.00	100.00%	
	Grant Total		0.75	0.75	<div></div> 0.00	100.00%	
SERVICE Total			192.58	188.59	<div></div> 3.99	97.93%	
Grand Total			2,515.35	2,416.76	<div></div> 98.59	96.08%	



OFFICIAL THIRD FRIDAY

# Enrollment Report

SCHOOL YEAR 2023-24



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Kenosha Unified School District  
Kenosha, Wisconsin

October 24, 2023

**OFFICIAL THIRD FRIDAY ENROLLMENT REPORT**

***(School Year 2023-24)***

**OVERVIEW**

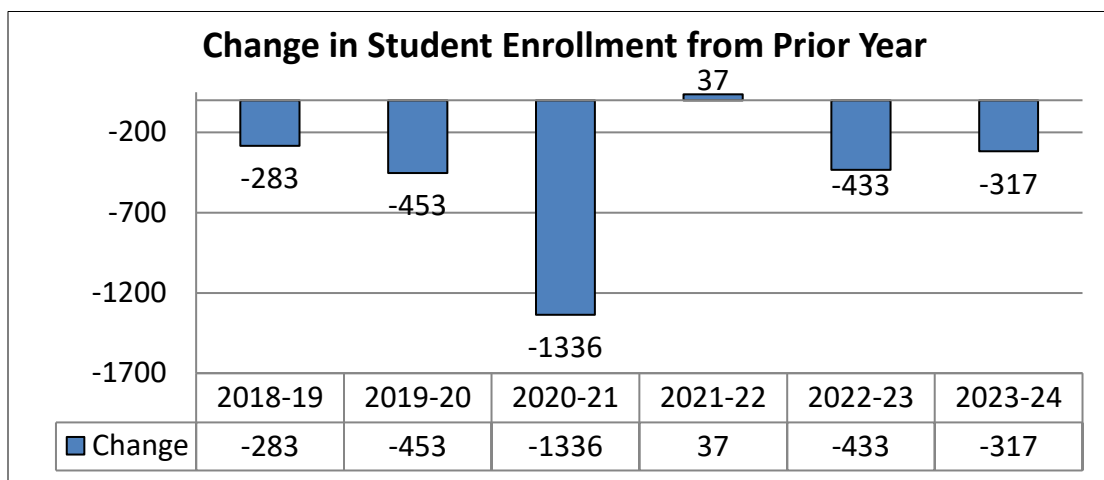
Annually, Administration provides the Kenosha Unified School Board with the District's *Official Third Friday Enrollment Report*. The data contained in this report are also reported to the Wisconsin Department of Public Instruction (DPI) in its designated format. The School Board should note that this report contains only *enrollment* data and does not contain student membership data that are used to develop revenue projections and budgetary planning documents.

**GENERAL FINDINGS**

1. District-wide, enrollment decreased -317 students, from 19,187 students in 2022-23 to 18,870 in 2023-24. Beginning in 2009-10, Kenosha started to experience a decline in community birth rates, with the related effect of declines in elementary school enrollments five years later. This trend currently impacts grades pre-kindergarten through grade 8. The District's overall enrollment for the past six (6) years is shown below. The COVID-19 Pandemic significantly impacted school year 2020-21.

School Year	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Enrollment	21,372	20,919	19,583	19,620	19,187	18,870

2. The following chart illustrates the changes in student enrollment for School Years 2018-19 to 2023-24, showing an average annual decrease of -464 in the prior six school years.



3. At the end of school year 2022-23, Wilson Elementary School was closed. Nearly half of those students transferred to Frank, with smaller amounts moving to EBSOLA-CA, and Stocker. Also, the Kenosha eSchool is no longer an individual school a student can attend, however, the program and classes are still being offered at individual schools where needed.
4. The percent and number of English Learner students (ELs) for the district barely changed from the previous school year. There are 1,794 (9.5%) EL students in 2023-24 compared to 1,782 (9.3%) EL students in 2022-23. The English Learners are reported out by those in Dual Language and those in a traditional classroom (EL). The number of Dual Language students increased to 420 in 2023-24 in comparison to 216 in 2022-23. *Please note that the Dual Language EL category includes only those students who are enrolled in the Dual Language Program at Edward Bain – Dual Language or Bullen **and** are **not** English proficient. All other students who are not English proficient are identified as English Learners (EL).*
5. The enrollment for students with disabilities (*as defined by IDEA-Individuals with Disabilities Act*) decreased, from 2,685 in 2022-23, to 2,646 in 2023-24. These students currently account for 14.2% of the overall KUSD population compared to 14.0% in 2022-23.
6. KUSD continues to expand its diverse student population. The combined non-white race/ethnicities make up a majority of the student population at 55.4%. The enrollment distribution for Asian, Black, American Indian, and Native Hawaiian/Pacific Islander remains constant. A continual increase can be seen in the number of students identified as Hispanic students.

The chart below reports the changes in the distribution of each ethnic category for the past six years.

Race/Ethnicity	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Asian	322 (1.5%)	344 (1.6 %)	340 (1.7%)	331 (1.7%)	344 (1.8%)	320 (1.7%)
Black or African American	3,052 (14.3%)	2,921 (14.0%)	2,715 (13.7%)	2,708 (13.8%)	2,675 (13.9%)	2,611 (13.8%)
Hispanic of any Race	6,170 (28.9%)	6,070 (29.0%)	5,799 (29.6%)	5,918 (30.2%)	5,947 (31.0%)	5,979 (31.7%)
American Indian or Alaska Native	41 (0.2%)	36 (0.2%)	35 (0.2%)	35 (0.2%)	37 (0.2%)	39 (0.2%)
White	10,399 (48.7%)	10,125 (48.4%)	9,303 (47.5%)	9,161 (46.7%)	8,741 (45.6%)	8,418 (44.6%)
Native Hawaiian/ Pacific Islander	19 (0.1%)	15 (0.1%)	16 (0.01%)	17 (0.01%)	17 (0.1%)	18 (0.1%)
Two or More Races	1,369 (6.4%)	1,408 (6.7%)	1,375 (7.0%)	1,450 (7.4%)	1,426 (7.4%)	1,485 (7.9%)
<b>DISTRICT</b>	<b>21,372</b>	<b>20,919</b>	<b>19,583</b>	<b>19,620</b>	<b>19,187</b>	<b>18,870</b>



The full report including the appendices listed below can be found at the following link: <http://kusd.edu/sites/default/files/document-library/english/third-friday.pdf>.

#### APPENDIX 1 – Official Enrollment School Year 2023-24

- District enrollment by grade span
- District enrollment by grade level
- Total enrollment by school

*Enrollment information for six (6) school years is included, beginning with school year 2018-19.*

#### APPENDIX 2 – Total Enrollment by School

- Enrollment by building, category, and grade level, grouped by elementary, middle, high, and charter/choice schools
- Summary recapitulation by category and grade span, with six (6) years of data

#### APPENDIX 3 – Class Size Averages by School

- Average class sizes for district schools and programs (middle and high school program averages are currently unavailable)
- Summary of average class sizes by elementary grade span and program, with six (6) years of data

### **Informational Item**

The 2023-24 Official Third Friday Enrollment Report is an informational item.

Dr. Jeffrey Weiss  
Superintendent of Schools

Mr. Kristopher Keckler  
Chief Information Officer

Ms. Erin Roethe  
Data Analyst

Ms. Laura Sawyer  
Research Analyst

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# APPENDIX 1

Official Enrollment  
School Year 2023-24

# KENOSHA UNIFIED SCHOOL DISTRICT

## Official Third Friday Enrollment Report for the 2023-24 School Year

### I. DISTRICT ENROLLMENT

DISTRICT ENROLLMENT BY GRADE SPAN							
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2023-24 Difference
Elementary Schools	8,869	8,540	7,578	7,722	7,529	7,424	-105
Middle Schools	3,719	3,796	3,730	3,467	3,286	3,147	-139
High Schools	6,143	5,963	5,790	5,750	5,749	5,756	+7
Special Schools	2,641	2,620	2,485	2,681	2,623	2,543	-80
District Total	21,372	20,919	19,583	19,620	19,187	18,870	-317

DISTRICT ENROLLMENT BY GRADE LEVEL							
GRADE LEVEL	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2023-24 Difference
Pre-kindergarten	1,356	1,284	887	1,142	1,051	1,080	+29
Kindergarten	1,403	1,400	1,190	1,228	1,268	1,163	-105
1	1,432	1,370	1,346	1,234	1,243	1,282	+39
2	1,418	1,411	1,286	1,347	1,222	1,239	+17
3	1,422	1,399	1,366	1,296	1,350	1,232	-118
4	1,583	1,417	1,347	1,367	1,295	1,364	+69
5	1,576	1,563	1,342	1,347	1,358	1,309	-49
6	1,540	1,540	1,476	1,328	1,310	1,360	+50
7	1,498	1,544	1,506	1,457	1,318	1,322	+4
8	1,465	1,499	1,517	1,509	1,472	1,312	-160
9	1,613	1,551	1,518	1,580	1,495	1,473	-22
10	1,627	1,575	1,534	1,501	1,576	1,487	-89
11	1,538	1,615	1,528	1,534	1,514	1,542	+28
12	1,901	1,751	1,740	1,750	1,715	1,705	-10
District Total	21,372	20,919	19,583	19,620	19,187	18,870	-317

## II. ENROLLMENT BY SCHOOL

ENROLLMENT BY ELEMENTARY SCHOOLS							
SCHOOL	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2023-2024 Difference
Bose EL	324	280	235	264	271	257	-14
Brass EL	503	456	391	372	331	340	9
EBSOLA - Creative Arts	444	429	372	373	352	362	10
EBSOLA - Dual Language	340	338	299	299	315	313	-2
Forest Park EL	401	376	301	322	343	327	-16
Frank EL	330	330	314	326	327	372	45
Grant EL	273	250	211	185	190	191	1
Grewenow EL	366	369	339	328	273	264	-9
Harvey EL	261	276	255	246	269	276	7
Jefferson EL	259	245	231	212	215	228	13
Jeffery EL	302	289	262	281	273	281	8
McKinley EL	329	288	269	253	206	223	17
Nash EL	601	613	536	532	545	512	-33
Pleasant Prairie EL	611	608	517	502	504	491	-13
Prairie Lane EL	415	417	391	394	378	373	-5
Roosevelt EL	443	455	439	441	461	459	-2
Somers EL	481	440	398	407	434	446	12
Southport EL	365	362	312	293	285	278	-7
Stocker EL	436	421	357	325	311	302	-9
Strange EL	509	443	384	409	432	454	22
Vernon EL	297	294	270	253	268	249	-19
Whittier EL	419	402	358	575	429	426	-3
Wilson EL (Closed in 2023)	160	159	137	130	117	0	-117

## II. ENROLLMENT BY SCHOOL

ENROLLMENT BY MIDDLE SCHOOLS							
SCHOOL	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2023-2024 Difference
Bullen MS	659	721	770	768	694	682	-12
Lance MS	857	912	887	822	791	788	-3
Lincoln MS	620	582	570	511	451	406	-45
Mahone MS	1,060	1,033	1,012	926	936	919	-17
Washington MS	523	548	491	440	414	352	-62

ENROLLMENT BY HIGH SCHOOLS							
SCHOOL	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2023-2024 Difference
Bradford HS	1,479	1,421	1,359	1,383	1,443	1,490	47
Indian Trail HS & Academy	2,205	2,098	2,067	2,011	1,990	2,018	28
Indian Trail Academies	762	732	737	732	698	668	-30
Indian Trail HS	1,443	1,366	1,330	1,279	1,292	1,350	58
LakeView	392	369	376	395	394	391	-3
Reuther HS	390	373	335	351	370	364	-6
Tremper HS	1,677	1,702	1,653	1,610	1,552	1,493	-59

ENROLLMENT BY CHARTER/CHOICE							
SCHOOL	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2023-2024 Difference
Brompton School	209	211	209	209	219	218	-1
Chavez Learning Station	165	139	71	106	123	118	-5
Dimensions of Learning Academy	221	221	215	216	218	218	0
Kenosha 4 Year K	109	118	77	88	59	81	22
KTEC	1,225	1,224	1,206	1,209	1,214	1,191	-23
KTEC East	434	430	392	433	423	414	-9
KTEC West	791	794	814	776	791	777	-14
Harborside Academy	599	587	594	596	583	615	32
Hillcrest School	67	69	69	56	66	93	27
Kenosha eSchool (Closed in 2023)	28	30	35	176	119	0	-119
Phoenix Project	18	21	9	25	22	9	-13

TOTAL ENROLLMENT							
DISTRICT	21,372	20,919	19,583	19,620	19,187	18,870	-317

# APPENDIX 2

Total Enrollment by School  
School Year 2023-24

## I. TOTAL ENROLLMENT: ELEMENTARY SCHOOLS

<b>Bose</b>					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			2	23	25
K	33	3	4	-	40
1	32	5	6	-	42
2	26	4	8	-	37
3	21	4	5	-	30
4	35	2	7	-	44
5	25	4	12	-	39
<b>TOTAL</b>	<b>172</b>	<b>22</b>	<b>44</b>	<b>23</b>	<b>257</b>

<b>Brass</b>					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			8	36	44
K	32	8	6	-	46
1	34	10	13	-	57
2	36	8	9	-	53
3	32	10	2	-	44
4	30	11	10	-	51
5	32	6	11	-	49
<b>TOTAL</b>	<b>196</b>	<b>53</b>	<b>59</b>	<b>36</b>	<b>344</b>

<b>Edward Bain - Creative Arts</b>					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			10	40	50
K	36	9	6	-	51
1	31	7	10	-	48
2	37	10	6	-	53
3	40	11	7	-	58
4	22	17	13	-	52
5	38	12	11	-	61
<b>TOTAL</b>	<b>204</b>	<b>66</b>	<b>63</b>	<b>40</b>	<b>373</b>

<b>Edward Bain - Dual Language</b>					
Grade Level	Dual Language	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K	29	-	2	27	58
K	50	22	3	-	75
1	48	31	5	-	84
2	49	30	6	-	85
3	48	30	2	-	80
4	43	28	6	-	77
5	46	28	-	-	74
<b>TOTAL</b>	<b>313</b>	<b>169</b>	<b>24</b>	<b>27</b>	<b>533</b>



## I. TOTAL ENROLLMENT: ELEMENTARY SCHOOLS

Forest Park					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			1	17	18
K	43	3	10	-	56
1	41	3	10	-	54
2	37	5	15	-	57
3	32	2	10	-	44
4	41	4	11	-	56
5	34	2	9	-	45
<b>TOTAL</b>	<b>228</b>	<b>19</b>	<b>66</b>	<b>17</b>	<b>330</b>

Frank					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			23	38	61
K	32	14	10	-	56
1	34	5	10	-	49
2	20	7	12	-	39
3	32	9	12	-	53
4	39	15	17	-	71
5	32	9	16	-	57
<b>TOTAL</b>	<b>189</b>	<b>59</b>	<b>100</b>	<b>38</b>	<b>386</b>

Grant					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			-	22	22
K	24	-	4	-	28
1	27	6	8	-	41
2	17	1	2	-	20
3	20	1	4	-	25
4	24	1	4	-	29
5	24	2	1	-	27
<b>TOTAL</b>	<b>136</b>	<b>11</b>	<b>23</b>	<b>22</b>	<b>192</b>

Grewenow					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			4	27	31
K	19	2	5	-	26
1	28	3	4	-	35
2	25	3	6	-	34
3	44	2	11	-	57
4	31	2	6	-	39
5	37	-	5	-	42
<b>TOTAL</b>	<b>184</b>	<b>12</b>	<b>41</b>	<b>27</b>	<b>264</b>

## I. TOTAL ENROLLMENT: ELEMENTARY SCHOOLS

<b>Harvey</b>					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			20	25	45
K	29	5	8	-	42
1	28	2	11	-	41
2	35	4	13	-	52
3	31	1	2	-	34
4	24	5	10	-	39
5	23	3	1	-	27
<b>TOTAL</b>	<b>170</b>	<b>20</b>	<b>65</b>	<b>25</b>	<b>280</b>

<b>Jefferson</b>					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			2	29	31
K	15	4	5	-	24
1	22	6	5	-	33
2	22	6	9	-	37
3	25	5	6	-	36
4	25	6	4	-	35
5	24	6	5	-	35
<b>TOTAL</b>	<b>133</b>	<b>33</b>	<b>36</b>	<b>29</b>	<b>231</b>

<b>Jeffery</b>					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			3	16	19
K	30	1	11	-	42
1	48	3	3	-	54
2	23	3	12	-	38
3	31	-	5	-	36
4	38	4	10	-	52
5	39	1	6	-	46
<b>TOTAL</b>	<b>209</b>	<b>12</b>	<b>50</b>	<b>16</b>	<b>287</b>

<b>McKinley</b>					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			2	41	43
K	22	5	6	-	33
1	22	7	5	-	34
2	17	5	8	-	30
3	11	4	7	-	22
4	20	9	7	-	36
5	20	4	7	-	31
<b>TOTAL</b>	<b>112</b>	<b>34</b>	<b>42</b>	<b>41</b>	<b>229</b>

## I. TOTAL ENROLLMENT: ELEMENTARY SCHOOLS

Nash					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			3	35	38
K	60	3	9	-	72
1	63	5	6	-	74
2	61	6	12	-	79
3	71	1	7	-	79
4	68	6	13	-	87
5	72	1	13	-	86
<b>TOTAL</b>	<b>395</b>	<b>22</b>	<b>63</b>	<b>35</b>	<b>515</b>

Pleasant Prairie					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			13	34	47
K	51	9	9	-	69
1	60	7	5	-	72
2	55	7	9	-	71
3	57	8	6	-	71
4	70	6	9	-	85
5	67	6	11	-	84
<b>TOTAL</b>	<b>360</b>	<b>43</b>	<b>62</b>	<b>34</b>	<b>499</b>

Prairie Lane					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			7	32	39
K	38	2	6	-	46
1	46	3	7	-	56
2	61	1	6	-	68
3	44	2	4	-	50
4	51	3	6	-	60
5	52	1	4	-	57
<b>TOTAL</b>	<b>292</b>	<b>12</b>	<b>40</b>	<b>32</b>	<b>376</b>

Roosevelt						
Grade Level	Regular Ed	English Learner (EL)	Enrichment	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K				5	26	31
K	38	6	-	5	-	49
1	52	3	-	6	-	61
2	71	7	26	4	-	108
3	66	7	26	7	-	106
4	71	2	30	8	-	111
5	63	7	23	11	-	104
<b>TOTAL</b>	<b>361</b>	<b>32</b>	<b>105</b>	<b>46</b>	<b>26</b>	<b>570</b>

## I. TOTAL ENROLLMENT: ELEMENTARY SCHOOLS

Somers					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			9	35	44
K	55	5	13	-	73
1	52	8	9	-	69
2	53	-	9	-	62
3	47	8	14	-	69
4	57	7	9	-	73
5	46	5	14	-	65
<b>TOTAL</b>	<b>310</b>	<b>33</b>	<b>77</b>	<b>35</b>	<b>455</b>

Southport					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			2	25	27
K	29	1	5	-	35
1	29	3	12	-	43
2	32	1	8	-	41
3	29	1	6	-	35
4	39	10	11	-	59
5	28	4	8	-	38
<b>TOTAL</b>	<b>186</b>	<b>20</b>	<b>52</b>	<b>25</b>	<b>278</b>

Stocker					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			4	22	26
K	31	4	12	-	47
1	35	2	10	-	47
2	35	1	4	-	40
3	38	5	5	-	48
4	37	6	6	-	49
5	43	3	3	-	49
<b>TOTAL</b>	<b>219</b>	<b>21</b>	<b>44</b>	<b>22</b>	<b>306</b>

Strange					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			14	49	63
K	38	13	7	-	58
1	53	18	15	-	86
2	32	17	14	-	63
3	36	19	7	-	62
4	47	17	9	-	73
5	45	11	11	-	67
<b>TOTAL</b>	<b>251</b>	<b>95</b>	<b>77</b>	<b>49</b>	<b>472</b>

## I. TOTAL ENROLLMENT: ELEMENTARY SCHOOLS

Vernon					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			9	15	24
K	21	-	8	-	29
1	25	2	4	-	31
2	39	4	4	-	47
3	22	5	10	-	37
4	29	3	7	-	39
5	32	2	10	-	44
<b>TOTAL</b>	<b>168</b>	<b>16</b>	<b>52</b>	<b>15</b>	<b>251</b>

Whittier					
Grade Level	Regular Ed	English Learner (EL)	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K			36	24	60
K	54	2	9	-	65
1	60	9	9	-	78
2	38	3	5	-	46
3	46	4	6	-	56
4	52	3	3	-	58
5	57	6	3	-	66
<b>TOTAL</b>	<b>307</b>	<b>27</b>	<b>71</b>	<b>24</b>	<b>429</b>

<b>ELEMENTARY RECAPITULATION</b>							
Grade Level	Regular Ed	Dual Language	English Learner (EL)	Enrichment	Special Education	4 Yr K/ HeadStart	TOTAL
Pre-K	-	-	-	-	179	638	817
K	730	22	119	-	161	-	1,032
1	822	31	146	-	173	-	1,172
2	772	30	132	26	181	-	1,141
3	775	30	144	26	145	-	1,120
4	850	28	162	30	186	-	1,256
5	833	28	128	23	172	-	1,184
<b>TOTAL</b>	<b>4782</b>	<b>169</b>	<b>831</b>	<b>105</b>	<b>1197</b>	<b>638</b>	<b>7,722</b>

## II. TOTAL ENROLLMENT: MIDDLE SCHOOLS

<b>Bullen</b>						<b>Lance</b>					<b>Lincoln</b>				
Grade Level	Regular Education	Special Education	Dual Language	English Learner (EL)	TOTAL	Grade Level	Regular Education	Special Education	English Learner (EL)	TOTAL	Grade Level	Regular Education	Special Education	English Learner (EL)	TOTAL
6	150	30	43	58	281	6	235	35	11	281	6	97	16	18	131
7	129	25	38	36	235	7	203	42	13	258	7	97	25	23	145
8	135	30	26	44	243	8	214	34	10	258	8	91	21	27	139
<b>TOTAL</b>	<b>414</b>	<b>85</b>	<b>107</b>	<b>138</b>	<b>759</b>	<b>TOTAL</b>	<b>652</b>	<b>111</b>	<b>34</b>	<b>797</b>	<b>TOTAL</b>	<b>285</b>	<b>62</b>	<b>68</b>	<b>415</b>

<b>Mahone</b>					<b>Washington</b>				
Grade Level	Regular Education	Special Education	English Learner (EL)	TOTAL	Grade Level	Regular Education	Special Education	English Learner (EL)	TOTAL
6	273	25	16	314	6	78	14	15	107
7	274	33	13	320	7	87	23	14	124
8	228	44	24	296	8	84	27	22	133
<b>TOTAL</b>	<b>775</b>	<b>102</b>	<b>53</b>	<b>930</b>	<b>TOTAL</b>	<b>249</b>	<b>64</b>	<b>51</b>	<b>364</b>

<b>MIDDLE SCHOOL RECAPITULATION</b>					
Grade Level	Regular Education	Special Education	Dual Language	English Learner (EL)	TOTAL
6	833	120	43	118	1114
7	790	148	38	99	1075
8	752	156	26	127	1061
<b>TOTAL</b>	<b>2,375</b>	<b>424</b>	<b>107</b>	<b>344</b>	<b>3,250</b>

### III. TOTAL ENROLLMENT: HIGH SCHOOLS

<i>Bradford</i>					<i>Indian Trail</i>					<i>LakeView Technology</i>				
Grade Level	Regular Education	Special Education	English Learner (EL)	TOTAL	Grade Level	Regular Education	Special Education	English Learner (EL)	TOTAL	Grade Level	Regular Education	Special Education	English Learner (EL)	TOTAL
9	267	60	57	384	9	441	42	30	513	9	86	2	1	89
10	255	72	53	380	10	397	51	34	482	10	102	14	-	116
11	254	52	49	355	11	425	47	42	514	11	85	3	2	90
12	283	79	47	409	12	445	62	33	540	12	93	4	-	97
<b>TOTAL</b>	<b>1,059</b>	<b>263</b>	<b>206</b>	<b>1,528</b>	<b>TOTAL</b>	<b>1,708</b>	<b>202</b>	<b>139</b>	<b>2,049</b>	<b>TOTAL</b>	<b>366</b>	<b>23</b>	<b>3</b>	<b>392</b>

<i>Reuther</i>					<i>Tremper</i>				
Grade Level	Regular Education	Special Education	English Learner (EL)	TOTAL	Grade Level	Regular Education	Special Education	English Learner (EL)	TOTAL
9	28	8	4	40	9	293	55	34	382
10	48	10	5	63	10	287	47	30	364
11	86	6	9	101	11	316	44	25	385
12	135	17	13	165	12	282	74	26	382
<b>TOTAL</b>	<b>297</b>	<b>41</b>	<b>31</b>	<b>369</b>	<b>TOTAL</b>	<b>1,178</b>	<b>220</b>	<b>115</b>	<b>1,513</b>

<b>HIGH SCHOOL RECAPITULATION</b>				
Grade Level	Regular Education	Special Education	English Learner (EL)	TOTAL
9	1115	169	126	1410
10	1089	182	122	1393
11	1166	163	127	1456
12	1238	235	119	1592
<b>TOTAL</b>	<b>4,608</b>	<b>749</b>	<b>494</b>	<b>5,851</b>

#### IV. TOTAL ENROLLMENT: SPECIAL SCHOOLS

<i>Chavez Learning Station</i>				
Grade Level	Regular Education	Special Education	English Learner	TOTAL
Pre-K	95	23	-	118
<b>TOTAL</b>	<b>95</b>	<b>23</b>	<b>-</b>	<b>118</b>

<i>Kenosha 4 Yr Kindergarten</i>				
Grade Level	Regular Education	Special Education	English Learner	TOTAL
Pre-K	76	5	-	81
<b>TOTAL</b>	<b>76</b>	<b>5</b>	<b>-</b>	<b>81</b>

<i>Brompton School</i>				
Grade Level	Regular Education	Special Education	English Learner	TOTAL
K	17	3	2	22
1	20	2	-	22
2	23	1	-	24
3	23	1	-	24
4	23	1	1	25
5	25	1	-	26
6	25	-	1	26
7	20	2	1	23
8	25	1	-	26
<b>TOTAL</b>	<b>201</b>	<b>12</b>	<b>5</b>	<b>218</b>

<i>Dimensions of Learning</i>				
Grade Level	Regular Education	Special Education	English Learner	TOTAL
K	21	1	-	22
1	21	2	-	23
2	22	-	-	22
3	16	5	3	24
4	25	2	1	28
5	24	3	1	28
6	25	3	2	30
7	19	4	2	25
8	18	1	-	19
<b>TOTAL</b>	<b>191</b>	<b>21</b>	<b>9</b>	<b>221</b>

<i>KTEC</i>				
Grade Level	Regular Education	Special Education	English Learner	TOTAL
Pre-K	60	4	-	64
K	86	9	6	101
1	83	14	6	103
2	90	10	11	111
3	102	13	9	124
4	114	8	7	129
5	107	14	8	129
6	128	15	9	152
7	109	16	10	135
8	127	20	5	152
<b>TOTAL</b>	<b>1,006</b>	<b>123</b>	<b>71</b>	<b>1,200</b>

<i>Harborside Academy</i>				
Grade Level	Regular Education	Special Education	English Learner	TOTAL
6	77	4	3	84
7	72	6	5	83
8	67	10	3	80
9	64	8	7	79
10	81	11	8	100
11	81	8	6	95
12	88	5	3	96
<b>TOTAL</b>	<b>530</b>	<b>52</b>	<b>35</b>	<b>617</b>

<i>Hillcrest</i>				
Grade Level	Regular Education	Special Education	English Learner	TOTAL
6	-	-	-	-
7	6	2	-	8
8	6	5	-	11
9	4	5	2	11
10	12	7	1	20
11	6	6	1	13
12	19	11	1	31
<b>TOTAL</b>	<b>53</b>	<b>36</b>	<b>5</b>	<b>94</b>



## VI. SUMMARY RECAPITULATION: TOTAL ENROLLMENT

<b>Elementary</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
Regular Education Kindergarten	949	941	905	815	849	730
Regular Education Grades 1-5	4,688	6,322	5,028	4,201	3,962	4,052
English Learner	1,208	1,020	886	850	844	831
Enrichment	88	97	89	94	106	105
Pre-Kindergarten Regular Education	900	750	514	710	168	638
Pre-Kindergarten Special Education	105	212	161	149	637	179
Special Education K-5	1,037	1,019	970	1,075	1,002	1,018
<b>Middle School</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
Regular Education Grades 6-8	2,936	2,892	2,847	2,583	2,465	2,375
English Learner	336	364	382	374	346	344
Special Education	477	521	483	493	458	424
<b>High School</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
Regular Education Grades 9-12	5,083	4,920	4,757	4,725	4,640	4,608
English Learner	405	398	389	405	453	494
Special Education	736	709	729	708	742	749
<b>Special Schools</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
Chavez Learning Station	165	139	71	106	123	118
Head Start Program	338	358	233	292	277	350
Kenosha 4 Yr Old K (off-site centers)	109	118	77	88	59	81
Charters	2,282	2,243	2,224	2,230	2,234	2,256
Hillcrest	67	69	69	56	66	94
Phoenix Project	18	21	9	25	22	9
English Learner	163	147	146	159	136	125
Special Education	241	244	248	309	315	276
<b>DISTRICT ENROLLMENT</b>	<b>21,655</b>	<b>21,372</b>	<b>19,583</b>	<b>19,620</b>	<b>19,187</b>	<b>18,870</b>

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# APPENDIX 3

## Class Size Averages by School School Year 2022-23

## I. CLASS SIZE AVERAGES: ELEMENTARY SCHOOLS

School	Gr. K	Gr. K-3	Gr. 4-5	Gr. K-5	Pre-Schl (HS, EC, K4)
Bose*	20.0	18.8	14.2	17.4	12.5
Brass*	15.3	17.9	16.5	17.4	22.0
Edward Bain - Creative Arts*	19.7	20.6	17.7	19.0	25.0
Edward Bain - Dual Language	25.0	24.4	22.3	23.6	29.0
Forest Park*	18.7	15.1	20.4	17.8	18.0
Frank*	26.5	16.1	15.8	17.6	14.5
Grant	9.3	16.1	18.7	16.0	22.0
Grewenow*	13.0	19.0	20.3	17.6	31.0
Harvey*	20.0	18.8	17.5	19.7	36.0
Jefferson*	24.0	18.1	23.3	20.3	31.0
Jeffery*	20.5	20.9	23.8	22.6	19.0
McKinley*	16.5	16.4	16.3	16.0	21.5
Nash*	23.3	23.2	24.6	24.4	19.0
Pleasant Prairie*	22.0	23.2	20.8	22.0	11.8
Prairie Lane	15.0	19.8	23.2	20.3	39.0
Roosevelt	23.5	21.7	21.2	20.7	31.0
Somers*	24.3	20.8	17.4	19.9	22.0
Southport*	17.5	19.3	19.4	19.6	27.0
Stocker	22.5	20.0	24.0	20.7	26.0
Strange*	18.3	18.4	26.6	20.8	31.5
Vernon*	14.5	18.0	20.3	18.8	24.0
Whittier*	21.3	22.0	17.1	19.4	10.0
OVERALL AVERAGE	19.6	19.5	20.1	19.6	23.8

\* Includes dual school K4 classes

NOTE: Pre-Schl (HS, EC, K4) averages reflect HS (Headstart), EC (Early Childhood)

## II. CLASS SIZE AVERAGES: MIDDLE SCHOOLS

	Bullen	Lance	Lincoln	Mahone	Washington	Overall
English	16.8	18.5	15.7	21.3	16.7	18.8
Math	20.0	21.1	17.0	23.6	18.7	20.5
Science	20.7	22.7	16.1	24.3	18.7	22.9
Social Studies	20.7	22.7	16.5	24.3	18.7	22.6
Academic Average	19.6	21.3	16.3	23.4	18.2	21.2
Art	24.7	23.3	18.7	21.0	19.4	20.3
Technology & Engineering (STEM)	24.8	24.5	15.8	18.7	16.2	20.1
Technical Education	24.7	25.4	22.3	20.1	0.0	23.5
World Language	21.6	25.9	17.0	17.4	16.1	18.3
Elective Average	24.0	24.8	18.5	19.3	12.9	12.9
Music	20.9	28.3	14.0	23.2	13.4	20.3
Physical Education/Health	29.1	21.4	18.5	25.3	17.2	21.2
Activity Average	25.0	24.9	16.3	24.3	15.3	20.8
Special Education*	7.3	10.6	7.8	9.7	8.7	8.8

### \*NOTES

Special education class sizes are based on FTE totals for special education teachers and students identified with an IEP.

### III. CLASS SIZE AVERAGES: HIGH SCHOOLS

	Bradford	Indian Trail	LakeView	Reuther	Tremper	Overall
English	23.3	22.8	25.0	14.4	21.5	22.0
Math	21.0	23.2	23.3	15.3	21.0	21.6
Science	22.2	23.7	20.8	15.8	22.8	22.4
Social Studies	24.2	23.3	23.7	16.1	20.4	23.3
Academic Average	22.7	23.3	23.2	15.4	21.4	22.3
Art	23.3	19.8	NA	14.8	15.9	19.3
Business & Information Technology	18.1	24.4	10.7	12.0	22.3	20.7
Dance	16.6	NA	NA	NA	NA	16.6
Family and Consumer Science	25.1	27.0	23.0	12.4	24.1	23.5
Publications	19.7	17.3	10.0	NA	20.2	18.2
Technology & Engineering	22.8	23.5	18.6	NA	20.4	20.8
Theatre Arts	22.8	17.2	NA	NA	13.8	15.1
World Language	22.2	25.5	NA	NA	25.5	24.8
Elective Average	21.3	22.1	15.6	13.1	20.3	19.9
Music	16.8	33.2	NA	10.1	21.2	23.0
Physical Education	36.8	32.5	26.4	16.4	31.7	31.1
Activity Average	26.8	32.9	26.4	13.3	26.5	27.1
Health	23.5	27.7	31.0	15.2	20.3	23.1
*Special Education	12.3	10.9	10.5	10.3	11.6	11.5

#### \*NOTES

Special education class sizes are based on FTE totals for special education teachers and students identified with an IEP.

#### IV. CLASS SIZE AVERAGES: SPECIAL SCHOOL

HILLCREST SCHOOL AVERAGE	3.8
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#### V. CLASS SIZE AVERAGES: CHARTER SCHOOLS

Brompton	20.1
Dimensions of Learning Academy	22.1
KTEC	22.6
Harborside Academy	19.9
OVERALL CHARTER SCHOOL AVERAGE	21.2

#### VI. CLASS SIZE AVERAGES: SPECIAL PRE-SCHOOL

Chavez Learning Station	11.2
Kenosha 4 Yr Kindergarten (off site centers)	16.2
OVERALL SPECIAL PRE-SCHOOL AVERAGE	12.8

#### VII. CLASS SIZE AVERAGES: RECAPITULATION

Elementary Schools		Middle Schools		High Schools	
Kindergarten	19.6	Academics	21.2	Academics	22.3
Kindergarten - 3	19.5	Electives	12.9	Electives	19.9
4 - 5	20.1	Activities	20.8	Activities	27.1
Kindergarten - 5	19.6	Special Education	8.8	Special Education	11.5
Dual Language	24.1	Dual Language (Bullen)	21.9		
Enrichment	26.3				
Pre-Schl (HS, EC, K4)	20.1				
Pre-Schl (Speech)	10.0				
Special Schools					
Hillcrest	3.8	Charter Schools	21.2	Special Pre-Schools	12.8

## VIII. CLASS SIZE AVERAGES: SUMMARY RECAPITULATION

Cluster/Classroom Type	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2022-23 Difference
<b>Elementary School Enrollment</b>	8,869	8,540	7,578	7,722	7,529	7,424	-105
Grade K	22.4	21.9	17.9	19.0	20.7	19.6	-1.1
Grades K-3	22.0	21.2	19.3	19.1	20.3	19.5	-0.8
Grades 4-5	23.2	22.7	20.3	19.4	22.0	20.1	-1.9
Grades K-5	22.4	21.9	19.5	19.2	20.8	19.6	-1.2
Dual Language	22.7	26.9	23.0	21.4	24.2	24.1	-0.1
Enrichment	22.0	23.0	22.3	23.5	25.7	26.3	0.6
Pre-kindergarten (HS, EC, K4)	14.5	13.2	10.5	14.5	15.7	23.8	8.1
Pre-kindergarten (Speech)	5.5	5.0	2.0	3.7	4.0	10.0	6.0
<b>Middle School Enrollment</b>	3,719	3,796	3,730	3,467	3,286	3,147	-139
Academic	24.0	22.7	21.9	21.0	20.2	21.2	1.0
Elective	22.8	22.3	21.4	23.8	20.7	12.9	-7.8
Activity	25.6	27.6	21.1	23.8	21.6	20.8	-0.8
Dual Language	18.4	20.5	8.7	22.7	21.9	21.9	0.0
Special Education*	11.0	9.7	21.0	9.6	4.3	8.8	4.5
<b>High School Enrollment</b>	6,143	5,963	5,790	5,750	5,749	5,756	7
Academic	24.4	23.2	22.3	21.2	21.6	23.3	1.7
Elective	22.1	19.1	19.7	19.6	20.0	19.9	-0.1
Activity	33.5	33.1	28.3	27.5	27.8	27.1	-0.7
Special Education*	12.8	10.2	10.7	10.5	10.7	11.5	0.8
<b>Special School Enrollment</b>	2,641	2,620	2,485	2,681	2,623	2,543	-80
Hillcrest	4.4	2.7	4.4	1.7	2.2	3.8	1.6
Charter Schools	23.8	21.8	20.7	23.1	21.3	21.2	-0.1
Special Pre-Schools	16.1	12.9	8.2	9.9	11.3	12.8	1.5
<b>District Enrollment</b>	21,655	21,372	19,583	19,620	19,187	18,870	-317

**\*NOTES**

Special education class sizes are based on FTE totals for special education teachers and speech therapists.



KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

October 24, 2023

## ANNUAL SCHOOL SAFETY LAW REQUIREMENTS

### **Background**

On March 26, 2018, former Governor Walker signed the Wisconsin School Safety Bill which created a new Office of School Safety in the Department of Justice (DOJ) and provided \$100M in funding for school safety grants of which KUSD received \$2,121,287. In addition to the grant funding, the new school safety law contained other requirements some of which require School Board review and approval. This report will serve as the formal Board approval of these requirements for 2023.

### **Emergency Operations Plan:**

The law requires [State Statute 118.07(4)(b-e)] that school districts file a copy of their school safety plan with the Department of Justice Office of School Safety prior to January 1, 2019, and before January 1 every year thereafter. We will submit our safety plan as part of the annual submittals to the DOJ at the end of December. The law also requires that the School Board review and approve the plan every three years, and that local law enforcement also review the plan.

Even though the District is not required to have a formal review and approval of the entire plan annually, we have chosen to do have our Kenosha County Emergency Management Director perform an annual review of any changes we make. The major changes this year were:

- We added a new section covering mass dismissal which covers all of the major roles and assignments in the event that a large number of parents come to a school to pick up their children after an event that does not warrant an offsite reunification and/or cancelling school for the remainder of the day (that procedure starts on page 52 of the EOP).
- We added a two-page summary on our threat assessment process per the recommendation of the DOJ Office of School Safety (pages 21 and 22 of the EOP).
- We updated the contact list which is something we do annually (that list starts on page 101 of the EOP).
- One other change we made per the recommendation of the DOJ was to add steps to every procedure regarding providing access for students and staff to counselors and other student support services after an emergency. Those additions were made near the end of every major procedure.

The changes were review and approved by Kenosha County Emergency Management Director, Sgt. Christopher Hannah of the Kenosha County Sheriff's Department on September 23, 2023.

Copies of both the full and simplified versions of the district's updated Emergency Operations Plan (EOP) are provided in the following Google Doc links:

- [2023 Emergency Operations Plan](#)
- [23-24 Pocket EOP](#)

### **School Violence Event Safety Drills:**

Another requirement of the law [State Statute 118.07(4)(cp)] is that districts perform at least one annual drill related to a school violence event. As part of our District-wide adoption of ALICE a few years ago, KUSD developed a set of seven lesson plans per grade level that included two active threat/ALICE drills each year. The law also requires that the principal of each school submit a brief written description of each annual drill(s) to the School Board within 30 days of holding the drill. Those assessments are coordinated by the Office of School Leadership.

The first ALICE drill of this school year was held throughout the district on October 12, 2023. The second ALICE drill scheduled for this school year will take place on February 15, 2024.

Copies of the district's most recent School Violence Event Safety Drill assessments are provided in the following Google Doc links:

- [23-24 ALICE Drill 1 Feedback Summary | October 2023](#)
- [22-23 ALICE Drill 2 Feedback Summary | February 2023](#)
- [22-23 ALICE Drill 1 Feedback Summary | October 2022](#)
- [2023 Informacast Testing Summary](#)

### **School Security Training:**

There are a number of staff and student training requirements associated with the law and the two grant applications. One of the reporting requirements of the law [State Statute 118.07(4)(e)] is to report the date of the most recent school training on school safety. KUSD has a very extensive training system related to ALICE as well as other safety and security prevention topics. As mentioned above, our ALICE training for students involves seven age-appropriate lessons/drills that were formally developed as lesson plans.

KUSD also trained every staff member and new staff member the past nine years on ALICE. The initial staff training includes 60 minutes of classroom instruction, followed by 90 minutes of active simulations in actual classrooms at our schools. Additionally, current staff are required to complete online ALICE Refresher Training every year through the Vector program administered by the Office of Human Resources.

Information related to the district's School Security Training initiatives for this school year are provided in the following Google Doc links:

- [23-24 ALICE Training & Drill Schedule](#)
- [23-24 ALICE New Staff Training Roster](#)
- [2023 ALICE Online Refresher Training Completions](#)

### **Recommendation**

Administration recommends that the School Board approve the Annual School Safety Law Requirements as described in this report for the 2023-2024 school year on October 24, 2023.

Dr. Jeffery Weiss  
Superintendent of Schools

William Haithcock  
Chief of School Leadership

Patrick Finnemore, P.E.  
Director of Facilities

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Kenosha Unified School District  
Kenosha, Wisconsin

October 24, 2023

**EXPULSION INDEPENDENT HEARING OFFICERS - RESOLUTION 418**

In July 2023, KUSD administration brought forth a recommendation concerning the appointment of Hearing Officers to assist the District with any expulsion hearings during the 2023-2024 school year. Hearing Officers are part time employees that are called upon when needed for expulsion hearings and are paid \$100 for the first hour and \$25 for every 15 additional minutes after the first hour not to exceed \$300 for each hearing.

Christopher Hauser, who handled the majority of the KUSD expulsion hearings since the 2021-2022 school year has relocated and his family now lives in another state. Therefore, we have interviewed and recommend the hire of Therese Freiberg to replace Mr. Hauser as our primary expulsion independent hearing officer. Mrs. Titus and Mr. Rupnow, who were added as KUSD hearing officers in April of 2022, and re-approved in July of 2023 will continue to serve as backup/secondary hearing officers for the remainder of the 2023-2024 school year and thereafter.

**Therese Freiberg**

Ms. Freiberg earned her bachelor's degree from UW Wisconsin Madison in 1987 and earned her doctorate of law from Marquette University in 1990. For over twenty years, Ms. Freiberg served as an attorney for Milwaukee Public Schools (MPS). In her time with MPS she acted as the Director of Employment Relations, Administrative Law Specialist, and EEOC Compliance Supervisor. Ms. Freiberg was frequently involved in employee complaints, grievances and supported student expulsion hearings frequently.

**Administrative Recommendation**

Administration recommends that the Board of Education authorize the appointment of Therese Freiberg as the primary Hearing Officer for the purpose of expulsion hearings for the 2023-2024 school year at the rate of \$100 for the first hour and \$25 for every 15 additional minutes after the first hour not to exceed \$300 per hearing. It is also recommended that the Board approve Resolution 418 – Resolution to Authorize Independent Hearing Officers to Determine Pupil Expulsions for the 2023-2024 School Year.

William Haithcock  
Chief of School Leadership

Dr. Jeffrey Weiss  
Superintendent of Schools



**RESOLUTION TO AUTHORIZE INDEPENDENT HEARING OFFICERS TO DETERMINE  
PUPIL EXPULSIONS FOR THE 2023-2024 SCHOOL YEAR**

**WHEREAS**, pursuant to Section 120.13(1)(e) of the Wisconsin Statutes, a school board may adopt a resolution authorizing independent hearing officers appointed by the school board to determine pupil expulsions from school under Wis. Stat. §§ 120.13(1)(e)2. through 120.13(1)(e)4.; and

**WHEREAS**, such a resolution authorizing the use of an independent hearing officer to determine pupil expulsion is effective only during the school year in which it is adopted; and

**WHEREAS**, the Board of Education of the Kenosha Unified School District desires to authorize the use of independent hearing officers, to determine pupil expulsions for the 2023-2024 school year;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE KENOSHA UNIFIED SCHOOL DISTRICT** that, pursuant to Wis. Stat. § 120.13(1)(e), the Board of Education authorizes independent hearing officers appointed by the Board of Education to determine pupil expulsion matters for the 2023-2024 school year; and

**BE IT FURTHER RESOLVED** that the Board of Education shall, by motion, appoint one or more individuals who, in the judgment of the Board, are qualified to serve in the capacity of an independent hearing officer under Section 120.13(1)(e) of the Wisconsin Statutes; and, thereafter, the Superintendent or any administrative designee of the Superintendent may select any individual who has been so appointed to hear and determine, subject to the Board of Education's review of any expulsion order, any pupil expulsion matter that arises in the school year in which this Resolution is effective.

**BE IT FURTHER RESOLVED** that the officers, employees, and agents of the Kenosha Unified School District are authorized and directed, to the extent consistent with applicable law and Board of Education policy, to do any and all things reasonably necessary to accomplish the purposes of this Resolution.

**BE IT FURTHER RESOLVED** that the Kenosha Unified School District Board of Education previously approved Resolution 410 on July 25, 2023 appointing Michael Rupnow and Gayle Titus as Expulsion Independent Hearing Officers for the 2023-2024 school year as filed with the secretary to the Board of Education.

**BE IT FURTHER RESOLVED** that the Kenosha Unified School District Board of Education approve Theresa Freiberg Independent Hearing Officers for the remainder of the 2023-2024 school year as filed with the secretary to the Board of Education.

This Resolution was adopted by the Board of Education at their meeting held on the 24<sup>th</sup> day of October, 2023.

Kenosha Unified School District  
BOARD OF EDUCATION

\_\_\_\_\_  
Yolanda Adams, Board President

\_\_\_\_\_  
Todd Price, Board Clerk

**Kenosha Unified School District  
Kenosha, Wisconsin**

**October 24, 2023**

**POLICY AND RULE 5534–MEDICATION**

**Background**

School Board Policy and Rule 5534–Medication–was originally approved in 1991 and most recently revised in August of 2013. Since that time there has been a shift in guidance for medication administration to students within the school setting. Current Kenosha Unified School District policy on medication administration and management does not align with current recommendations from the Wisconsin Department of Public Instruction, the National Association of School Nurses, or the Wisconsin Public Health Association. These professional medical agencies have provided recommendations for school district policies on medication administration and management based upon current research.

The proposed revisions to School Board Policy and Rule 5534 are based upon:

- Recommendations from professional medical agencies;
- Collaboration among Kenosha Unified School District school nurses, Kenosha County Public Health Nurses, and Kenosha Unified School District special health needs nurses; and
- A recommendation to add information on medication disposal from Curriculum/Program Standing Committee which met and reviewed the policy at their October 10, 2023 meeting.

**Recommendation**

Administration recommends that the Board of Education grant approval to revise Kenosha Unified School District Policy and Rule 5534–Medication–as a first reading on October 24, 2023, and a second reading on November 14, 2023.

Dr. Jeffery Weiss  
Superintendent of Schools

Mrs. Julie Housaman  
Chief Academic Officer

Ms. Stacy Guckenberger  
Director of Special Education and Student  
Support

POLICY 5534  
MEDICATION

~~Nonprescription and prescription drugs shall be taken by students and administered by authorized school employees on behalf of the parent/guardian of the student in accordance with this policy, established District procedures, and state law requirements.~~

**Nonprescription and prescription medications should be administered to school children at home, rather than at school, whenever possible. School personnel who are authorized to do so may administer medications to students under the procedures and conditions established to implement this policy that are developed with the assistance of a school nurse and adopted by the School Board.**

“Administer” means the direct application of a nonprescription **drug medication** product or prescription **drug medication**, whether by injection, ingestion or other means, to the human body. “**Drugs**” “**Medications**” means any substance recognized as a **drug medication** in the official U.S. pharmacopeia and national formulary or official homeopathic pharmacopeia of the United States or any supplement to either of them. “**Drug Medication** product” means a specific **drug medication** or **drugs medications** in a specific dosage form and strength from a known source of manufacture. “Nonprescription **drug medication** product” means any nonnarcotic **drug medication** product which may be sold without a prescription order and which is prepackaged for use by consumers and labeled in accordance with the requirements of state and federal law. **Cannabidiol (CBD) products are neither “prescription medications” nor “nonprescription medication products” (i.e., over-the-counter medications) as those terms are defined under state law. As a result, school employees or school volunteers who might administer a CBD product to a student in response to a parent’s or guardian’s request could not claim the legal protections that are offered under the state’s medication administration law.** “Practitioner” means any physician, dentist, optometrist, physician assistant, advanced practice nurse practitioner, or podiatrist licensed by the state.

Authorized school employees may administer a prescription **drug medication** to a student in compliance with the written directions of a practitioner if the student’s parent/guardian consents in writing. Authorized school personnel may administer nonprescription **drug medication** products with the written consent of the student’s parent/guardian. The **prescription and nonprescription drug medication** product is supplied **and brought to the school office** by the pupil’s parent or guardian in the original manufacturer’s package **or in the original pharmacy-labeled container** and the package lists the ingredients and recommended therapeutic dose in a legible format

A copy of all written directions by a practitioner and written consent by a parent/guardian shall be on file in the school office. These directions shall be renewed annually or more frequently if there is a change in medication or dosage. Primary responsibility for the medical management and welfare of the children rests with the parent. The District’s intention will be to administer as few doses as possible during the school day without impacting the health care of any student.

No school employee, except a healthcare professional (e.g. physician, registered nurse, or licensed practical nurse), shall be required to administer medication to a student by injection. Each principal shall arrange to have volunteer employees for administration of medication by injection for emergency situations or situations in which the well-being of a student is involved. Such employee volunteers may administer medication by injection in accordance ~~with~~ the written directions of a physician, written consent of a student’s parent/guardian, and the written authorization of the principal. Training and



periodic monitoring of the employee volunteer shall be completed by a health care professional prior to the administration of any medication to a student by injection.

**LEGAL REF.:** Wisconsin Statutes

Sections      118.125 Confidentiality/maintenance of student records  
                 118.29 Medication administration by school personnel; policy/procedure requirements  
                 **118.291 Student possession and use of inhalers**  
                 118.29(2)2m Wisconsin Administrative Code: Administer epinephrine  
                 **118.2925 Life-threatening allergies in schools; allergy management plan and use of epinephrine**  
                 118.29(3) Emergency Care: Civil Liability Exemption  
                 121.02(1)(g) Emergency nursing services standard  
                 146.81 - 146.83 Confidentiality of patient health care records  
                 **441.18 Authority of certified advanced practice nurses to prescribe and deliver opioid antagonists to designated individuals and to issue a standing order to persons authorizing the dispensing of an opioid antagonist.**  
                 **448.037 Authority of physician or physician assistant to prescribe and deliver opioid antagonists to designated individuals and to issue a standing order to persons authorizing the dispensing of an opioid antagonist.**  
  
                 Wisconsin Administrative Codes  
                 PI 8.01(2)(g) Emergency nursing services requirements; medication administration procedures required  
                 **N 6.03(3) Supervision and delegation of nursing acts**

**CROSS REF.:** 5434 Student Alcohol and Other Drug Use  
                 5531 Emergency Care Services

**AFFIRMED:** August 13, 1991

**REVISED:** January 23, 1996  
                 February 10, 1998  
                 September 26, 2000  
                 February 22, 2011  
                 August 27, 2013  
                 **October 24, 2023**

RULE 5534  
MEDICATION

A. Required Written Statements

1. Copies of all required written directions of a practitioner and written consent of a parent/guardian pertaining to administration of medication to a student shall be filed in the school ~~nurse's or principal's~~ **or health** office.
2. ~~The practitioner providing the direction and prescribing the medication must state in writing, either on the prescription or in a letter, the name of the student, the name of the drug including strength, dosage, time indications, and duration of the prescription; the specific conditions under which he/she should be contacted regarding the condition or reactions of the student receiving the prescription medication. The practitioner must also express a willingness to accept communication from the person dispensing or administering the prescription medication. The school must receive written instructions from the student's health care practitioner regarding the administration of the prescribed medication. These instructions shall include the medication name, dose, route, frequency, time/conditions, duration, and the healthcare practitioner's name and contact information. By signing the medication authorization form, the parent/guardian permits designated school staff to contact the health care practitioner at any time with questions or concerns related to their child's medical condition.~~

B. Medication Administration

1. Designated school employees i.e. health/information assistants, principals, secretaries, teachers, counselors, will dispense and administer medication at the elementary and middle school level.
2. ~~Middle and Senior~~ high school students will be allowed to **carry and** administer their own **emergency** medication (**i.e., epinephrine auto injector [EpiPen], rescue inhaler, glucagon, insulin**) with written parent/guardian **and practitioner** permission. Any ~~secondary~~ school student needing prescription medication during school hours must have the prescription **and medication** on file in the ~~nurse's~~ **school or health** office. If a student is unable to administer his/her own medication, a designated school employee will assume this responsibility.
3. Parents/guardians of students taking medications labeled ~~twice~~ **more than once** daily shall administer these at home, unless otherwise ordered by a physician **and approved by the building administrator.**
4. **Daily morning medications should only be administered on a case-by-case basis upon administrative approval.**
5. ~~Parents/guardians of students taking medications labeled three times daily shall administer the first and last dosage, unless otherwise ordered by a practitioner – designated personnel shall administer the middle dosage.~~ **Designated school employees will take on the responsibility of a midday/lunch medication dose during school hours.**
6. ~~Parents/guardians of students taking medications labeled four times daily shall administer the first, third and fourth dosage and the school shall administer the second.~~
6. **School personnel who have received all state-mandated and any district-required training may administer an opioid antagonist to any student or other person who appears to be undergoing an opioid-related drug overdose if, as soon as practicable, the person administering the drug reports the drug overdose by calling for an emergency medical service provider.**
7. ~~WI School A Department of Public Instruction-approved Meds~~ **medication** on-line training course **will be provided** for school personnel.

C. Medication Storage, **Disposal**, and Recordkeeping

1. All medication must be supplied in the original container. **Prescription medication must be in the original pharmacy-labeled container.** The label on the bottle must contain the name and telephone number of the pharmacy, the pupil's identification, name of the practitioner, medication name, number dispensed, strength, dose, route, times or circumstances for medication to be given, special directions for storage or dispensing. Non-prescription medication must be in the original container with the directions on the container including the pupil's name. The ~~prescribed~~ medication shall be kept in a locked cubicle or drawer. Taking the medication shall be supervised by the designated school personnel at the time conforming with the indicated schedule.
2. Anyone dispensing or administering medication under Board policy and these procedures shall record such action in ~~a log kept in the school nurse's or school office.~~ **the student information management system.** This ~~log will~~ **documentation should** contain the recorded time the medication was administered and ~~the initials of the person~~ who was responsible for the administration of the medication.
3. **For field trips and other cocurricular or extracurricular activities held off school premises, student medication will be stored in a secure location determined appropriate by the activity supervisor, keeping in mind the manufacturer's or health practitioner's storage instructions. Designated school employees shall administer medications and document on the provided medication administration record with the date, time, and staff initials.**
4. **Student medications that have been used will be disposed of in a safe and proper manner in accordance with the Wisconsin Department of Public Instruction's Guidelines for Disposal of Medications in the Schools.**
5. Any unused medication at the end of the period for which it was prescribed shall be picked up by the parent/guardian after notification to the parent/guardian, or the medication shall be destroyed.
6. **Controlled substances will be locked and secured. The school nurse will perform a weekly count witnessed by a secondary employee and recorded.**

D. Liability Exemption

School employees, except health care professionals, shall be immune from civil liability for any acts or omissions in administering medication to students in accordance with Board policy, these procedures and state law requirements unless the act or omission constitutes a high degree of negligence.

School employees and volunteers, other than health care professionals, who in good faith render emergency care to a student, are immune from civil liability for any of their acts or omissions in rendering such emergency care.

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

October 24, 2023

**Policy 8850 – School Board Committees**

**Background**

This policy is being brought forward for updating to reflect the current practices followed when soliciting and appointing the representatives to the four different standing committees.

Currently, the Board President works in collaboration with the Board Secretary to solicit and appoint the community, staff, and student representatives to the four standing committees each year.

The current policy indicates that the “committee chair” will seek the representatives and gives the “chair” the discretion to renew a representative’s appointment to a committee for an additional year. As mentioned above, this is not the current practice. Therefore, it is being recommended that the policy be updated to reflect the current practice of the Board President soliciting and appointing the representatives to the committees and having the discretion to renew a representative’s appointment for an additional year.

**Recommendation**

Administration recommends that the board approve the proposed revisions to Policy 8850 – School Board Committees as a first reading on October 26, 2023, and a second reading on November 14, 2023.

Dr. Jeffrey Weiss  
Superintendent of Schools

POLICY 8850  
SCHOOL BOARD COMMITTEES

The School Board believes committees can be useful in contributing to the decision-making process and in conducting of Board business. By using a Board committee structure, the Board is able to study issues facing the District more in depth, and fully engage stakeholders in issues happening in the District. The committee structure is designed to assist the Board in the conducting of Board business; it is not intended to diminish the Board's governance responsibilities.

The Board shall have four standing committees: (1) Audit, Budget and Finance, (2) Curriculum and Program, (3) Planning and Facilities and (4) Personnel. Each standing committee shall consist of three Board members. A quorum of the committee shall include a minimum of two Board members. The Board President shall appoint Board members to standing committees in accordance with the procedures established in Rule 8850. No Board member may serve on more than two standing committees and can only chair one standing committee. The Board President shall select the committee chair. ~~The committee chair~~ **Board President** shall seek up to six qualified community members, two District staff members, and two students to serve on the committee. Every attempt will be made to have these committees reflect the diversity of the District. Community member appointments shall be made in accordance with procedures established in Rule 8850. The term of appointment to a standing committee will be for one year for community, staff and student members, with option of renewal at the ~~chair's~~ **Board President's** discretion.

Standing committees will be held quarterly each school year on the second Tuesday of the month in October, February, April and June unless otherwise noted. It is expected that all committee members will miss no more than one meeting per year of the standing committee to which they have been appointed. The Chair of each committee may not serve as committee chair for more than two consecutive years.

The Board may also establish ad-hoc committees as needed. The Board President shall make ad-hoc committee appointments in the same manner as standing committee appointments. The Board President shall serve as an ex-officio member of all standing and ad hoc committees of the Board.

The function of all Board committees shall be advisory in that they serve as an avenue through which the School Board will receive feedback on items brought forth by administration, which may include specific assigned duties. Committees are not voting bodies. Requests for agenda items shall be made by Board members only in accordance with Policy 4211. Standing Board committees may not act or speak for the Board unless authorized by the Board President. All policy suggestions provided by a Board committee shall be subject to ratification and approval of the Board. For policy-related items, the Board may have a first and second reading of the recommended policy before final policy adoption, which shall occur at separate Board meetings.

Minutes shall be kept of all standing committee meetings.

POLICY 8850  
SCHOOL BOARD COMMITTEES  
Page 2

Public notice shall be given for all Board standing and ad hoc committee meetings in accordance with state law and Board policy.

LEGAL REF.: Wisconsin Statutes

Sections 19.84 [Public notice requirement]

19.85 [Reasons for closed session]

CROSS REF.: 4211 – Guidelines for staff communications to the school board  
8712, School Board Meeting Agenda Preparation and Dissemination  
8840, School Board Minutes  
8810, Rules of Order

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: June 8, 1993

DELETED: June 25, 2002

REAFFIRMED: May 13, 2003

REVISED: April 21, 1998  
July 13, 1999  
February 22, 2000  
July 10, 2001  
December 19, 2006  
July 28, 2009  
June 22, 2010  
February 24, 2015  
September 2020  
**October 24, 2023**

RULE 8850  
SCHOOL BOARD COMMITTEES

A. Committee Appointment Process

1. The Board President shall appoint Board members to standing committees within three (3) months of the School Board's annual organizational meeting. Such appointments shall be made, in order, as follows:
  - a. by seeking volunteers and making appointments based on Board member interest
  - b. by direct appointment of Board members to specific committees
2. Community members, students, District staff members and teachers may be appointed to serve as members on standing committees as outlined in Board policy. Such appointments shall be made, in order, as follows:
  - a. by seeking volunteers who reflect the diverse student population for appointment to committees by the Board President, or appointment by individual committee chairs with approval of the Board President
  - b. by publicly seeking volunteers for appointment to committees by the Board President based on citizen interest

B. Standing Committee Operating Procedures

1. Whenever possible, any new policies of the District to be considered by the Board shall be introduced to the appropriate standing committee at a quarterly committee meeting. Any item referred to a standing committee shall come back to the full Board once a review is completed.
2. Standing committees, unless canceled by the committee Chair or Board President shall meet at least on a quarterly basis. Additional meetings may be scheduled by the chair as deemed necessary.
3. The committee chairs, Superintendent of Schools and designated administrators shall meet to establish meeting agendas for standing committees. This process will ensure the orderly flow of information and the effective operation of the Board and committees. Committee agenda items are limited to those referred by the Board President, committee chairs and designated administrators. Meeting agendas must be published at least five (5) working days prior to a scheduled meeting.
4. Administrators and other District staff, as appropriate, may be requested to serve in an advisory capacity to standing committees and/or to provide necessary support resources.
5. Committee meetings shall be conducted in accordance with *Policy 8810*, to the extent applicable.
6. Any Board member or citizen may attend a committee meeting and submit a written comment regarding any agenda item to the office of the Superintendent of Schools. Said comments will be distributed to the members of the specific committee, the Board and relevant District administrators.



RULE 8850  
SCHOOL BOARD COMMITTEES  
Page 2

7. Minutes shall be kept of all standing committee meetings. The minutes shall be distributed to all Board members in order to keep the full Board informed of matters discussed at committee meetings. Committee meeting minutes shall also be made available for inspection by the public in accordance with state law and the Board's policy on access to public records.
8. Feedback that comes from a committee shall be distributed to the Board, and shall contain the committee's recommendation, and include comments of dissent, in addition to Administration's recommendation.
9. All committee meetings are subject to, and shall adhere to, Wisconsin's Open Meetings Law.

C. Specific Duties of Standing Committees

BOARD OF EDUCATION  
ORGANIZATIONAL CHART – COMMITTEES

<u>Audit, Budget and Finance Committee</u>	<u>Curriculum and Program Committee</u>	<u>Planning and Facilities Committee</u>
<ul style="list-style-type: none"><li>• Review monthly fund statements and financial reports throughout the year</li><li>• Review budgets related to significant grants submitted and/or awarded</li><li>• Review, offer ideas, and provide suggestions on all proposed Board policies related to budget and finance matters</li><li>• Review financial and program audits</li><li>• Review any audit findings and related action plans</li><li>• Review annual student enrollment projections</li><li>• Newly developed applicable policies should be reviewed by the Committee prior to the first reading by the Board</li></ul>	<ul style="list-style-type: none"><li>• Review annual recommendations for new curriculum resource requests</li><li>• Review the District's state student achievement results</li><li>• Review recommendations for request to modify the curriculum adoption and implementation cycle</li><li>• Review, offer ideas, and provide suggestions on all proposed Board policies related to education, teaching or support programs</li><li>• Review professional learning plan process</li><li>• Review, offer ideas, and provide suggestions on the District's technology and administrative computer plan</li></ul>	<ul style="list-style-type: none"><li>• Review, offer ideas, and provide suggestions on the District's capital improvement budget</li><li>• Review the implementation of all expenditures related to facilities and equipment</li><li>• Review building standards for each type of educational facility</li><li>• Work with community groups to develop financial plans to implement the district's physical facilities</li><li>• Review, offer ideas, and provide suggestions on all proposed Board policies related to planning facilities and equipment</li><li>• Review recommendations related to school program capacity issues</li><li>• Review job cost summaries for</li></ul>

	<ul style="list-style-type: none"> <li>Newly developed applicable policies should be reviewed by the Committee prior to the first reading by the Board</li> </ul>	<p>large capital projects such as those associated with a referendum</p> <ul style="list-style-type: none"> <li>Periodically review major facilities programs such as safety, security, building envelop maintenance, indoor air quality, etc.</li> <li>Review utility expenditure and consumption data as well as district energy efficiency programs</li> <li>Newly developed applicable policies should be reviewed by the Committee prior to the first reading by the Board</li> </ul>
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<p><u>Personnel Committee</u></p> <ul style="list-style-type: none"> <li>Review, offer ideas, and provide suggestions regarding staff recruitment and retention strategies</li> <li>Newly developed applicable policies should be reviewed by the Committee prior to the first reading by the Board</li> <li>Strategic Plan – Any issues of personnel that may come out of plan will be reviewed by this committee. Those issues endorsed by this committee would be forwarded to the full Board for approval.</li> </ul>	<p><u>Ad-Hoc Committee</u></p> <ul style="list-style-type: none"> <li>Ad-hoc committee(s) are appointed by the Board President</li> <li>Their responsibilities are based on the task(s) for which they are assigned</li> <li>Ad-hoc committees are not standing committees and have a limited term</li> </ul>
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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

October 24, 2023

## REVISIONS TO FOOD SERVICES POLICIES & RULES

### **Background**

As part of the Wisconsin School Board Association (WASB) review of the KUSD School Board policies, one of the recommendations was to review and update Policy and Rule 3520 related to School Nutrition Programs which had not been updated in over a decade. Policy 3522 which governs the Milk Program had also not been updated in over a decade and was included in our review. This report summarizes the proposed changes to these two policies and the attachments to this report provide copies of the proposed new language.

### **Policy 3520 – School Nutrition Programs:**

Policy 3520- School Nutrition Programs was last updated in 2007. Since its last update, there have been numerous changes to the School Nutrition programs as a result of the United States Department of Agriculture (USDA) regulatory updates. The following is a summary of the major changes being proposed to the policy:

- Inclusion of the District's Nondiscrimination Statement and District Complaint Information.
- Removal of Rule 3520, as this information is being included within the updated policy.
- Significant updates related to School Nutrition Programs Free and Reduced-Price Meal Eligibility describing the ways students may qualify for free or reduced priced meals and general information related to the application process including:
  - Information related to the Community Eligibility Provision (CEP) was added as the district has had schools participating in CEP since 2014 and is currently operating the program district-wide.
  - Initial Eligibility and Carryover and Transfer Eligibility was included in the policy.
- Updates regarding unpaid meal charges and collections, in accordance with Federal Regulations and KUSD procedures, include the following:
  - USDA memo SP 46-2016 states that schools operating the school meals programs are required to have a written and clearly communicated policy to address unpaid meal charges. The policy was required to be in effect no later than July 1, 2017. Administration developed the School Meal Charges Procedures in 2017, but it was not implemented as a School Board Policy. Current procedures were utilized to develop this policy.
  - Information related to CEP account charge procedures, payments, account management, negative account balances, and collection procedures.

- Updates related to accommodating students with disabilities include the following:
  - U.S. Department of Agriculture (USDA) regulations 7 CFR Part 15b requires the school district to make reasonable modifications to accommodate students with disabilities including providing special dietary accommodations to students with a disability which restricts their diet. The Department of Public Instruction (DPI) strongly suggests that school districts have a Special Dietary Accommodation Policy. While the Food Service Department has its own internal procedures, addition of this information within the School Board policy will allow families and staff to better understand how these situations are handled.
  - Information was added about how to request an accommodation or modification, as well as when a request will not be honored, i.e., student preference, or no qualifying medical statement provided.

**Policy 3522 – Milk Program:**

Policy 3522 – Milk Program was last updated in 2007. On July 1, 2011, the United States Department of Agriculture (USDA) added language to the Code of Federal Regulations stating schools were required to ensure that revenue generated from the sale of non-program foods complies with the federal requirements. This includes that all revenue from non-program foods accrues to the school food service account (Fund 50), and that proportion of total revenue from the sale of non-program foods is at least equal to the cost of such foods. Schools are required to ensure that revenue from serving reimbursable meals is not being used to subsidize non-program foods.

The Wisconsin School Day Milk Program is a state program that occurs outside of the federal National School Lunch and School Breakfast Programs. Because this is a state program, it falls under the non-program food category; and therefore, must be priced as such to ensure the cost of the milk is at least being covered. Language has also been added to this policy to reflect the USDA requirements for pricing milk that's made available outside of meal periods.

**Recommendation**

Administration recommends that the School Board approve as a first reading on October 24, 2023, and as a second reading on November 14, 2023.

Dr. Jeffery Weiss  
Superintendent of Schools

Patrick Finnemore, P.E.  
Director of Facilities

Emily Riedler, RD  
Food Services Director

POLICY 3520

SCHOOL NUTRITION PROGRAMS

~~School nutrition programs may be provided at District schools as determined by the School Board. The Director of Food Services shall be responsible for providing food services in accordance with the program and procedures approved by the Board and consistent with applicable legal requirements.~~

~~Meal pricing strategy shall be approved by the Board. The Board shall supply school meals free or at a reduced price to students whose parents/guardians are unable to pay the prevailing price as determined by criteria based on state and federal guidelines. The Director of Food Services shall be delegated authority to determine eligibility.~~

~~The District shall not discriminate in school sponsored food services programs on the basis of sex, race, religion, age, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.~~

**The District's food service program is intended to provide nutritious and appetizing meals to students. The School Board recognizes that good nutrition is vital to students' health, their mental and physical growth, and their readiness to participate and learn at school.**

**The food service program is operated in conjunction with federal and state school nutrition programs, including the National School Lunch Program and the School Breakfast Program.**

**It is the School Board's goal that the food service program shall be operated in a manner that is financially self-supporting on an operational basis, with allowances for capital expenditures (e.g., facilities and capital equipment). The price of unsubsidized school meals shall be established in accordance with the USDA meal pricing requirements. Employees and authorized school visitors may be permitted to purchase school meals according to procedures approved by the District Administrator.**

**The District's Director of Food Service shall have primary responsibility for the management of the District's food service program, subject to administrative supervision and Board oversight. The responsibilities of the Director of Food Service include the following:**

- 1. Establish a program that meets applicable nutrition standards that is consistent with the District's school wellness policy.**
- 2. Establish and monitor implementation of a food safety program/plan that includes procedures and standards for the safe and sanitary transportation, storage, preparation, and serving of food.**
- 3. Arrange for regular inspection of the District's food service preparation and serving facilities as required by law.**

**POLICY 3520  
SCHOOL NUTRITION PROGRAMS  
Page 2**

4. Work with the District's Chief Financial Officer to implement and monitor sound program accounting practices; appropriate lawful procurement procedures and financial reporting.
5. Arrange for and monitor the completion of training received by the District's food service employees, including training related to food safety and civil rights obligations.
6. Ensure the proper dissemination and processing of free and reduced-price meal applications and establish standards and procedures to ensure the appropriate confidentiality of application information and eligibility status.
7. Ensure that students who participate in the free or reduced-price meals program are not overtly identified, distinguished, or served differently than other students, and have the same choice of meals or milk as other students.
8. Work with individual students, and their parents/guardians and school to address special dietary needs.
9. Arrange for and verify that the District issues and provides required public notices related to the District's food service program. Such notices include (a) the District's annual public release; (b) the distribution of information letters to households with children attending District schools; (c) the appropriate posting of the most recent food safety inspection report; (d) the appropriate posting of the mandatory federal nondiscrimination poster; and (e) the inclusion of the mandatory nondiscrimination statement in appropriate publications, documents, and other informational sources.
10. Establish a system to collect and report program ethnic and racial data on an annual basis.
11. Compile all reports concerning the school nutrition programs.

**DISTRICT NONDISCRIMINATION STATEMENT AND COMPLAINT INFORMATION**

Refer to KUSD School Board Policy 5110.1 – Student Equal Opportunity, Nondiscrimination, and Anti-Harassment in Education at <https://www.kusd.edu/wp-content/uploads/2021/02/5110.1.pdf>.

**USDA NONDISCRIMINATION STATEMENT AND COMPLAINT INFORMATION**

Refer to the U.S. Department of Agriculture (USDA) Nondiscrimination Statement at <https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs>.

**POLICY 3520**  
**SCHOOL NUTRITION PROGRAMS**  
**Page 3**

LEGAL REF.: **Wisconsin Statutes**

- 97.33** [Certificate of food protection practices]
- 97.59** [Handling foods]
- 115.34 [School lunch program]
- 115.341 [School breakfast program]
- 115.343** [Wisconsin school day milk program]
- ~~115.345~~ [~~Elderly lunch program~~]
- 115.347** [Direct certification of school nutrition program eligibility]
- 118.13 [Student nondiscrimination]
- 120.10(16) [Annual meeting power; furnish school lunches and appropriate funds]
- 120.13(6) [Board power; apply for/receive/expend federal aid]
- 120.13(10) [Board power; furnish school meals and charge for them]

**Wisconsin Administrative Code**

- PI 1.11** [Food and nutrition appeals]
- PI 9.03(1) [Student nondiscrimination policy requirements]
- ~~PI 42~~ [~~School breakfast program~~]

**U.S. Code & Codes of Federal Regulations**

- National School Lunch Act (42 U.S.C. 1751 et.seq)
- Child Nutrition Act of 1966 (42 U.S.C. 1771 et.seq.)
- Child Nutrition and WIC Reauthorization Act of 2004
- 20 U.S.C. §1400 et seq.** [Individuals with Disabilities Education Act]
- 29 U.S.C. §794 et seq.** [Nondiscrimination under Federal grants and programs]
- 42 U.S.C. Ch. 13** [Provisions and requirements of the National School Lunch Act]
- 42 U.S.C. Ch. 13A** [Other federal programs under the Child Nutrition Act]
- 42 U.S.C. §1758(b)** [School lunch program eligibility requirements]
- 42 U.S.C. §12131 et seq.** [Americans with Disabilities Act, Title II]
- 7 C.F.R. Part 15b** [Nondiscrimination on the basis of handicap in programs or activities receiving federal aid]
- 7 C.F.R. §210.10** [Lunch and afterschool snack requirements]
- 7 C.F.R. §210.12** [Student, parent, and community involvement in school meal programs and activities]
- 7 C.F.R. §220.8** [School breakfast requirements]
- 7 C.F.R. Part 245** [Determining eligibility for free and reduced-price meals and free milk in schools]

**POLICY 3520**  
**SCHOOL NUTRITION PROGRAMS**  
**Page 4**

CROSS REF.: 3110 Annual Operating Budget  
3420 Purchasing  
3422 Exclusivity Agreements with Vendors  
3522 Milk Program  
3523 Vending Machines for Food Items  
3600 School Safety  
3643 Emergency School Closings (Inclement Weather)  
5110 Equal Educational Opportunity/Student Discrimination Complaint  
5533 Communicable Disease Control  
5580 School Wellness  
~~Crisis Response Manual~~ **District Emergency Operations Plan**

ADMINISTRATIVE REGULATION: ~~3520 School Nutrition Programs Free and Reduced—  
Price Meal Eligibility~~ **None**

AFFIRMED: April 9, 1991

REVISED: August 8, 1995  
July 27, 1999  
October 28, 2003  
December 18, 2007  
**November 14, 2023**



RULE 3520  
SCHOOL NUTRITION PROGRAMS

~~Family income guidelines set by state and federal authorities shall serve as the basis for determining eligibility for free or reduced price meals. Eligibility for the program will be determined by completing and forwarding the appropriate application materials to the Food Services Department, or through prequalification through the Wisconsin Department of Health and Family Services.~~

~~The Director of Food Services shall be responsible for the compilation of all reports concerning the school nutrition programs.~~

**FREE AND REDUCED-PRICE MEAL ELIGIBILITY**

**The District participates in the National School Lunch Program and the federal School Breakfast Program. In these programs, the District follows state and federal requirements regarding a child's or household's eligibility for free or reduced-price meals, including the applicable income eligibility guidelines and all applicable nondiscrimination requirements. The primary means of establishing eligibility for free or reduced-price meals are:**

- 1. Through the annual submission of an application for the free or reduced-price benefits; or**
- 2. Through direct certification, which is based on a match to state-provided data that confirms an individual child's status as a child in foster care or that confirms a household's participation in a qualifying means-tested benefit program, including Wisconsin's version of the Supplemental Nutrition Assistance Program (SNAP, also called FoodShare) and Wisconsin Works (also called W-2) cash assistance.**

**SCHOOL MEAL ACCOUNT CHARGES AND ACCESS TO SCHOOL MEALS AND OTHER FOOD SERVICE ITEMS**

**These procedures describe how the District approaches charges and payments for meals and other items that are offered for sale within the District's food service program.**

**When a student purchases a school meal or other food-service item, the general rule is that payment is due no later than at the time of service. However, a student may occasionally wish to receive a school-prepared meal that the student does not have enough money to pay for, either in hand or in a pre-paid account balance. Unless the student's parent or guardian has made alternative arrangements with the school, these situations will normally be handled as follows:**

- 1. Students in elementary school may charge the cost of school meals or ala carte milk up to a total negative balance of \$19.25 equivalent to about seven lunches.**
- 2. Middle and High school students are not permitted to charge meals or other food-service items, in any amount.**

**RULE 3520  
SCHOOL NUTRITION PROGRAMS  
Page 2**

Students who are not permitted to charge meals will be offered a courtesy snack at a price consistent with USDA required non-program foods pricing requirements. The courtesy meal normally consists of the following for breakfast and lunch: graham crackers, applesauce and milk.

In addition, even if a student's household owes a debt within the food service program, a student will always be permitted to select and receive a regular school meal at the time of meal service if either (1) the student is currently eligible to receive free meals at school, or (2) the student has sufficient funds to pay for the meal on the day the that meal is purchased.

School officials will address any possible abuse of the privilege of charging food service costs and any overuse of the courtesy snack option with the student's parent or guardian. The District may suspend one or both of these privileges if the District determines that there has been an abuse of the privilege. Indicators of possible abuse include the following: (1) a student has received 15 courtesy snacks in any school year; or (2) a household has repeatedly neglected to pay a negative balance upon reasonable notice.

**COMMUNITY ELIGIBILITY PROVISION (CEP) ACCOUNT CHARGES**

When/if the district is operating CEP district-wide, the following procedures will be in place:

1. All students will be allowed to eat a reimbursable breakfast and/or lunch regardless of their account balance.
2. Elementary school students will be allowed to accrue a negative balance of \$5. Once this is reached, ala carte milk will not be allowed to be purchased and milk cards will be pulled. Negative balance notices will be sent home weekly.
3. Middle and high school students are not allowed to accrue a negative balance. Students must have money in their meal account or provide a deposit at time of purchase in order to purchase ala carte items.

**MODIFIED MEALS**

Federal laws and regulations governing Child Nutrition Programs expressly require the District to provide a modified meal, at no extra charge, for a student who has a disability that restricts the student's diet whenever the need is supported by a sufficient written statement signed by a state-licensed healthcare professional who is authorized to write medical prescriptions. The written statement from the qualified healthcare professional must include the following:

1. A description of the child's physical or mental impairment that is sufficient to allow the District to understand how the impairment restricts the child's diet; and

**RULE 3520  
SCHOOL NUTRITION PROGRAMS  
Page 3**

2. An explanation of what must be done to accommodate the disability (for example, identifying the food(s) or ingredient(s) to be avoided, and, to the extent applicable, identifying the choice of foods or ingredients that may be reasonably substituted).

The Medical Statement for Special Dietary Needs is available by contacting the Food Service Department.

If a medical statement is unclear or lacks sufficient detail, District staff will seek appropriate clarification from the parent or guardian and/or the healthcare practitioner so that a proper and safe meal can be provided.

Even when the need for a modification is supported by a medical statement, the District is not necessarily obligated to (1) prepare a specific meal or provide a specific food item that is chosen by the family, or (2) use a particular brand of food or food ingredient. Rather, the District's obligation is to offer a reasonable modification that effectively accommodates the child's disability, while also taking into account factors such as cost and efficiency.

When a request for an individualized meal modification is not supported by adequate documentation (i.e., a qualifying medical statement and/or a sufficiently explicit IEP requirement), the District may not provide modified meals that do not comply with applicable federal meal pattern requirements and nutrition standards. Further, the District has no legal obligation to accommodate a student's or parents or guardian's general food or dietary preferences or general concerns about health, nutrition, or certain foods. However, when supported by the written request of a medical authority that identifies the special need, the District does offer a federally approved milk substitute for students with special medical or dietary needs other than a disability, i.e. lactose intolerance.

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# ~~ADMINISTRATIVE REGULATION~~

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## ~~3520\_SCHOOL NUTRITION PROGRAMS FREE AND REDUCED PRICE MEAL ELIGIBILITY~~

- ~~1. The Food Services Department will be responsible for the pre-qualification of students identified through the Wisconsin Department of Health and Family Services for free or reduced price meals. Students who meet these requirements will be automatically identified in the student records computer system. Eligible recipients will be notified by mail, by Food Services, that they have qualified for free/reduced meals and instructed not to complete a separate application form at their respective school.~~
- ~~2. Students who are not pre-qualified, prior to the start of school, will need to complete an application and submit it to their building principal. Building principals may review eligibility and establish free/reduced price status upon the federal guidelines provided to them by the Food Services Department. These applications must be forwarded to the Food Services Department for final determination of eligibility, and for recording in the student records computer system.~~
- ~~3. As required in the federal guidelines for school nutrition programs, three percent of all applications processed will be verified through the Business Services Office to ensure the accuracy of the eligibility of applicants.~~

POLICY 3522  
MILK PROGRAM

The School Board may make additional milk available to students participating in the school nutrition programs. ~~Also, Milk may be made available at times~~ **outside of the National School Lunch and School Breakfast Programs to eligible students enrolled in prekindergarten to grade 5 through the Wisconsin School Day Milk Program.** ~~to students who do not participate in the school lunch program and may be made available at other times to elementary students as determined by the Board.~~

The District shall purchase milk free from synthetic bovine growth hormone (rBGH) if it does not jeopardize federal subsidies that the District receives to offset the cost of school meals.

When milk is made available to students who do not participate in the school nutrition programs or is made available at times other than meal periods, an established fee **in accordance with the USDA Non-Program Foods pricing requirements** shall be charged for the milk, **as determined by the Food Service Director.**

LEGAL REF.: Wisconsin Statutes

Sections 115.343 [Wisconsin school day milk program]

120.13(10) [Board power; charge for school food services]

CROSS REF.: 3280 Student Fees, Fines and Charges

3420 Purchasing

3520 School Nutrition Programs

3523 Vending Machines with Food Items

5110 Equal Educational Opportunity/Student Discrimination Complaint

5580 School Wellness

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: April 9, 1991

REVISED: July 26, 1994

October 28, 2003

December 18, 2007

**November 14, 2023**

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**American Education Week  
November 13-17, 2023**

**WHEREAS**, American Education Week is designated to celebrate and honor the individuals who are dedicated to ensuring every child receives a quality education; and

**WHEREAS**, collaborative sponsors include the U.S. Department of Education and national organizations, including the American Association of School Administrators, the American Federation of Teachers, the American Legion, the American Legion Auxiliary, the American School Counselor Association, the Council of Chief State School Officers, the National Association of State Boards of Education, the National Association of Elementary School Principals, the National Association of Secondary School Principals, the National Education Association, National PTA, the National School Boards Association, and the National School Public Relations Association; and

**WHEREAS**, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

**WHEREAS**, all students, parents, employees, volunteers and stakeholders share responsibility for promoting and maintaining a nurturing, safe academic environment in which every student shall be provided excellent, challenging learning opportunities and experiences that prepare them for success; and

**WHEREAS**, all Kenosha Unified staff work tirelessly to serve our children and community with great care and professionalism; and

**WHEREAS**, our schools encourage the bringing together of children, families, educators, volunteers, business leaders and elected officials in a common enterprise that offers exceptional opportunities in academics and extracurricular activities to provide students with the skills needed to grow and succeed in a global society.

**NOW, THEREFORE**, be it resolved that Kenosha Unified School District does hereby proclaim November 13-17, 2023, as the annual observance of American Education Week.

**BE IT FURTHER RESOLVED**, that a true copy of this resolution be spread upon the official minutes of the Board of Education.

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*President, Board of Education*

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*Superintendent of Schools*

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*Secretary, Board of Education*

*Members of the Board:*

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## **National Native American Heritage Month 2023**

**WHEREAS**, National Native American Heritage Month is celebrated from November 1 through November 30 as a way to consider and recognize the contributions of Native Americans to the history of the United States of America; and

**WHEREAS**, Native Americans are descendants of the original, indigenous inhabitants of what is now the United States; and

**WHEREAS**, Native Americans have made important contributions to the United States and the rest of the world as business owners, artists, teachers, writers, members of our Armed Forces, and much more; and

**WHEREAS**, Their contributions to our society are cause for celebration and appreciation; and

**WHEREAS**, The month is a time dedicated to celebrating their rich and diverse cultures, traditions, and histories while acknowledging the importance of their contributions; and

**WHEREAS**, National Native American Heritage Month is an opportune time to educate students about tribes, raise a general awareness about the unique challenges Native Americans have faced both historically and in the present, and the ways in which tribal citizens have worked to conquer these challenges; and

**WHEREAS**, corresponding school activities held in November, as well as throughout the school year, will educate students about Native American cultures, traditions and contributions that have impacted business, law, education, politics, science, the arts and more.

**NOW, THEREFORE, BE IT RESOLVED** that Kenosha Unified School District's Board of Education does hereby adopt this resolution to proclaim November as National Native American Heritage Month.

**BE IT FURTHER RESOLVED**, that a true copy of this resolution be spread upon the official minutes of the Board of Education.

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*President, Board of Education*

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*Superintendent of Schools*

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*Secretary, Board of Education*

*Members of the Board:*

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*Resolution 417  
October 24, 2023*

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

October 24, 2023

**Tentative Schedule of Reports, Events,  
and Legal Deadlines for School Board  
October - November**

**October**

- October 5, 2023 – Frank staff workday, no Frank students report
- October 6, 2023 – Frank professional learning day, no Frank students report
- October 9-20, 2023 – Frank Enrichment Weeks
- October 10, 2023 - Standing Committee Meetings - 5:00 P.M
- October 10 & 12, 2023 – Middle school conferences
- October 13 - Staff work day, no students report
- October 18-20, 2023 – Elementary school conferences
- October 20, 2023 – No elementary students report
- October 24, 2023 – Regular School Board Meeting – 7 P.M.
- October 25, 2023 – Rightsizing Community Engagement Session – 5:30 P.M. –  
Bullen Middle School Auditorium

**November**

- November 3, 2023 – Staff workday, no students report (except Frank)
- November 3, 2023 – Frank conferences, no Frank students report
- November 14, 2023 – Regular School Board Meeting
- November 22-23, 2023 – Schools closed, no students report

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