2022-23 PARENT INITIATED SCHOOL TRANSFER REQUEST FORM

Requests for students in grades 1-12 will be accepted Jan. 1-21, 2022 for the 2022-23 school year. A decision letter will be sent by February 1, 2022.

Requests for students in 4K and Kindergarten will be accepted through May 1, 2022 for the 2022-23 school year. A decision letter will be sent by June 1, 2022.

NOTE: Families with a current approved transfer do not need to fill out a new form unless your child is moving from elementary to middle or middle to high school and a transfer at the new level is also desired. Please read Board Policy 5330 for more information.

- Will your child be moving from elementary to middle school, or from middle to high school for the 2022-23 school year? *If so, please complete a new Parent Initiated Transfer Form.*
- Does your child have an approved transfer to the school they are **currently** attending? *If so, please assume transfer will continue unless notified differently.*
- Do you want your child to keep your current approved transfer **for the 2022-23** school year? *If no, contact current school.*
- Do you want your child to **apply for a transfer to a school they ARE NOT currently attending**? *Please complete this form.*

Student's first name: _____Student's last name:_____

Student's ID: _____Student's date of birth: _____Phone number:_____

Student's street address: _____City:_____Zip:_____

Grade next school year (2022-23): _____Reason for transfer:_____

Current school attending: _____Boundary school based on your address:_____

To find your boundary school, KUSD Boundary School, or go to https://www.kusd.edu , click on Schools, then boundary school locator and type in your address.

School requested to be transferred to: _____

Parent/Guardian signature: _____

Parent/Guardian printed name: _____

_____ Yes, Approved ☐ No ☐

Sending School Principal Date

_____ Yes, Approved ☐ No ☐

Receiving School Principal Date

PLEASE TURN THIS FORM INTO YOUR CHILD'S CURRENT SCHOOL OFFICE BY JAN. 21, 2022.

THIS IS NOT THE PROCESS USED FOR CHOICE/CHARTER APPLICATION. PLEASE SEE KUSD.EDU/SCHOOLS/CHOICECHARTER-SCHOOLS