



School Closings

Staff Reporting Requirements

Only the superintendent of schools and/or their designee is authorized to close school buildings or shift to a fully virtual learning environment due to inclement weather and/or intermittent emergency/crisis situations.



Procedures for Emergency Closing or Shift to Virtual Learning

- Announcement will be made via KUSD text alerts, website, channel 20 and social media along with other various local news and radio stations no later than 5:30 a.m. unless emergency circumstance require otherwise.
- If buildings are closed, all after-school activities, including sports, fine arts and evening events, also will be canceled.
- When KUSD schools are closed, no transportation will be provided to private or parochial schools.

PROCEDURE 1

ALL SCHOOLS OPEN



Staff will be expected to report to work at their assigned buildings as normally scheduled.

PROCEDURE 2

ALL SCHOOLS OPEN 2 HOURS LATE

(no a.m. or p.m. early childhood, speech impact or 4K classes)



Staff will be expected to report to work at their assigned buildings as normally scheduled.

PROCEDURE 3

ALL SCHOOLS SHIFT TO VIRTUAL LEARNING

(All KUSD buildings and Kenosha Senior Center will be closed)



Students and staff will shift to virtual learning. All staff, other than specified facilities staff, may work from home due to the inclement weather and/or emergency/crisis. Specified facilities staff include those required for snow removal and/or other maintenance needs as indicated by their supervisor. Timesheet employees will not be required to work on virtual days and as such will not be compensated unless their direct supervisor requests otherwise, in which case a timesheet for hours worked must be submitted.

PROCEDURE 4

ALL SCHOOLS CLOSED

(only enacted when the situation leads to a widespread internet outage or would endanger staff and/or students)



Only specified facilities staff shall report to work the first two days, no others shall report to work and the school and/or district will be considered closed for the day. Specified facilities staff include those required for snow removal and/or other maintenance needs as indicated by their supervisor. These individuals shall receive flextime for the day(s) worked that must be used by June 30 of the school year in which the closings occur. Timesheet employees will not be required to work on closure days and as such will not be compensated unless their direct supervisor requests otherwise, in which case a timesheet for hours worked must be submitted.



To view the full policy and rule, visit kUSD.edu/schoolclosings