

**POLICY 5473  
SUSPENSIONS**

The building principal may suspend a student for not more than five (5) days for noncompliance with District policies and rules or for other reasons outlined in state law. No student shall be suspended solely because of poor attendance or repeated tardiness.

A five (5) day suspension may be used when a student endangers the health, safety, or property of others and an extended suspension is needed as a part of the discipline plan for the student, or when there is a need to ensure a safe return to school. A five (5) day suspension may also be used as a part of the discipline plan for a student when progressively more serious consequences are needed in an effort to change a student's behavior.

Suspension of students shall be in accordance with state law. Students may be assigned to in- or out-of-school suspensions.

Suspended students shall be allowed to make up examinations and other classwork missed during the suspension in accordance with the District's student attendance procedures.

The District shall not discriminate in student suspensions on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

**LEGAL REF.:** Wisconsin Statutes

- Sections: 118.13 Student discrimination prohibited
- 118.16(4) Student attendance; making up work/examinations missed due to suspension
- 120.13(1) Board powers; rules of conduct, suspension, and expulsion

Wisconsin Administrative Code

- PI 9.03(1) Student nondiscrimination policy requirement
- PI 11 Change of placement for EEN students

Individuals with Disabilities Education Act (Removal of EEN Students from school setting for disciplinary reasons)

- CROSS REF.:** 5155 Pupil Discrimination Complaint and Appeal Procedure  
5310 Student Attendance  
5474 Student Expulsion  
5475 Discipline of Students with Exceptional Educational Needs

**AFFIRMED:** August 13, 1991

**REVISED:** February 10, 1998

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SUSPENSION

A. In-School Suspension

1. In-school suspension is to be used for students in violation of District policies and/or rules at the elementary or secondary level where appropriate.
2. The principal/designee will assign students to in-school suspension.
3. The student's parent/guardian will be informed of the in-school suspension.
4. The length of time a student will be assigned in-school suspension shall be the remainder of school day to a maximum of three days.
5. The student will meet with the school counselor during or following in-school suspension as needed.
6. Classwork will be assigned and completed during in-school suspension in accordance with the District's student attendance procedures. Credit will be given for work completed.

B. Out-of-School Suspension

1. The principal may suspend a student from school for any of the following conduct:
  - a. Noncompliance with District policies or school rules;
  - b. For knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives;
  - c. Conduct while at school or under the supervision of a school authority which endangers the property, health or safety of others;
  - d. Conduct while not at school or while not under the supervision of a school authority which endangers the property, health or safety of others at school or under the supervision of a school authority; or
  - e. Conduct while not at school or not under the supervision of a school authority which endangers the property, health or safety of any District employee or School Board member.
2. Students shall be suspended from school when required by state law.
3. A suspension shall not exceed five school days for each noncompliance of District policies or school rules or misconduct, except that a student may be suspended for not more than 15 consecutive school days pending an expulsion hearing. Students with exceptional education needs may not be suspended for more than 10 days, except as otherwise specifically provided by law.
4. Prior to suspension, a student shall be advised of the reason for the proposed suspension. The student shall have the right to respond except in emergency situations. It is the responsibility of the principal/designee to determine that the student is guilty of noncompliance with a District policy or school rule or of the conduct charged and that the suspension is reasonably justified.

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5. The parent/guardian of a minor student shall be given prompt notice of the suspension and the reason therefore.
6. Within five days following the commencement of the suspension, the suspended student or the student's parent(s)/guardian(s) may have a conference with the Superintendent of Schools/designee. Such designee shall not be a staff member of the suspended student's school. If the Superintendent/designee determines that the suspension was unfair, unjust or inappropriate or that the student suffered undue consequences or penalties as a result of the suspension, reference to the suspension shall be erased from the student's record. Such a determination shall be made within 15 days following the conference.
7. A suspended student is assigned to the custody of the student's parent/guardian and is not allowed to be on or near school premises or to attend school activities while suspended.
8. A suspended student shall be permitted to make up examinations or other class work missed during the suspension period in accordance with the District's student attendance procedures. Following a suspension a student will have the responsibility, within the number of days equal to the length of the suspension, to contact the teacher to make arrangements to develop a teacher approved plan for making up for full credit any missed work or any quizzes or examinations.
9. A student suspended more than 15 cumulative days per year shall be referred to the SIT for assessment, and interventions will be outlined.