

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD MARCH 24, 2020

A regular meeting of the Kenosha Unified School Board was held on Tuesday, March 24, 2020, at 7:00 P.M. in the Board Room of the Educational Support Center. Mr. Wade, President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Ms. Adams, Ms. Stevens (virtually), Mrs. Modder, Mr. Duncan, Mr. Battle (virtually), Mr. Garcia, and Mr. Wade. Dr. Savaglio-Jarvis and Ms. Valeri (virtually) were also present.

Mr. Wade, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

There was not a student ambassador present.

There were no awards or recognitions.

There were no Administrative/Supervisory Appointments.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

Mrs. Modder gave the legislative report.

Mr. Wade presented the Motion to Waive School Board Policy 8870 submitted by himself, excerpts follow:

"Due to the current COVID-19 pandemic, I move that Policy 8870 – Public Participation at School Board Meetings be waived for the March 24, 2020, regular school board meeting.

Citizens wishing to share their views and comments with the board may do so in writing via email to the school board secretary, Stacy Busby at sbusby@kUSD.edu or via United States Postal Service mailed to 3600-52nd Street, Kenosha, WI 53144."

Mr. Garcia moved that Policy 8870 – Public Participation at School Board Meetings be waived for the March 24, 2020, regular school board meeting. Mrs. Modder seconded the motion. Unanimously approved.

Remarks made by the Board President and Board members were made.

Board members considered the following Consent-Approve items:

Consent-Approve item X-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations.

Consent-Approve item X-B – Minutes of the 2/19/20 Special Meeting, 2/25/20 Special and Executive Session and the 2/25/20 Regular Meeting.

Consent-Approve item X – C – Summary of Receipts, Wire Transfers and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Savaglio-Jarvis, excerpts follow:

“It is recommended that the February 2020 cash receipt deposits totaling \$332,488.11, and cash receipt wire transfers-in totaling \$25,703,897.47, be approved.

Check numbers 589077 through 590307 (net of voided batches) totaling \$3,312,398.53, and general operating wire transfers-out totaling \$3,487,995.89, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the February 2020 net payroll and benefit EFT batches totaling \$13,684,770.43, and net payroll check batches totaling \$14,530.29, be approved.”

Ms. Adams moved to approve the consent agenda. Mr. Duncan seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Head Start Federal Grant Request submitted by Ms. Luanne Rohde, Director of Early Education; Mr. Martin Pitts, Regional Coordinator of Leadership and Learning; Ms. Susan Valeri, Chief of School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

“Approval from the Board of Education is requested to submit and implement the Head Start Federal Grant for the 2020-2021 school year. The funding for this grant is \$2,166,902 for Head Start operations. The grant is designed to fund the operating costs of the Kenosha Unified School District Head Start Program.

The purpose of Head Start is to provide comprehensive services in the areas of health, education, social/emotional development, and parent involvement for low income preschool children and their families. This grant will service 330 high-risk children who will be three or four years of age on or before September 1, 2020. Funds will be utilized to serve the children and their families in all program component areas as required in the Head Start Act and through the Head Start Performance Standards.

The Head Start approach to school readiness ensures that families have the resources and knowledge to support the development of their children, that children are healthy enough to learn, and that quality instruction is being provided to these children.

Readiness goals are defined as the expectations at children’s developmental levels and progress across domains of language, literacy, cognition/general knowledge, approaches to learning, physical health, well-being, motor and social/emotional development. Success in these areas will support each child’s readiness for kindergarten.

Changes in service locations for the 2020-2021 school year will be to add a PM session at McKinley Elementary to meet enrollment needs. All Head Start sites will remain the same. There are no changes in staffing, all staff will remain the same for the 2020-2021 school year. Head Start will continue to hold sessions at the same sites as the previous year for the 2020-2021 school year.

Administration recommends that the school board approve the Head Start Federal Grant for the 2020-2021 school year.”

Mrs. Modder moved to approve the Head Start Federal Grant for the 2020-2021 school year. Mr. Duncan seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Head Start Federal Grant Cost-of-Living Adjustment (COLA) and Quality Improvement Request submitted by Ms. Rohde, Mr. Pitts, Ms. Valeri, and Dr. Savaglio-Jarvis, excerpts follow:

“On March 13, 2020 the Kenosha Unified School District Head Start Program received notification of a Supplemental Federal Head Start Cost-of-Living Adjustment (COLA) and Quality Improvement Supplemental Grant award of \$130,492. Application for the separate Cost-of-Living Adjustment (COLA) and Quality Improvement Grant is due May 15, 2020.

Approval from the Board of Education is requested to submit and implement the Supplemental Head Start Federal Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) Grant for the 2020-2021 school year. The funding of this grant is \$42,712 for COLA and \$87,780 for QI for a total of \$130,492. As stated in the program instruction memorandum, COLA funds are to be used to increase staff salaries and fringe benefits to pay for higher operating costs. The Quality Improvement funds are to be used to improve the program in the area of servicing children and families of trauma. Additionally, funds up to 50% of the QI money can be used for salary and benefit increases.

KUSD Head Start will use these monies to off-set the increased costs of employee salaries and health and dental insurance benefits for the 2020-2021 school year. The anticipated increase in salary costs is estimated to be 4% which amounts to \$41,479. The increases in benefits are estimated to be 9% for health insurance and 5% for dental insurance. \$45,000 of this grant will offset the increases in health benefits for staff. This grant will also support the salary and benefit costs of the Head Start Mental Health Coordinator (Guidance Counselor). This position is critical to supporting our children and families in the Head Start program in the areas of Mental Health. This is a grant given annually to help offset the cost of living for employees working under the Head Start Grant.

All Head Start staff are employed through the Kenosha Unified School District and follow the contract agreements for their work classification. The monies that are provided in the Supplemental Cost-of-Living (COLA) and Quality Improvement Grant will be dedicated toward the cost of the Mental Health Coordinator position and the anticipated increases in salaries, health and dental insurance benefit costs for the 2020-2021 school year. In addition, \$4,000 of this money will support trainings for staff and to provide opportunities to support our families with training and/or support groups with licensed mental health facilitators.”

Mr. Duncan moved to approve the Supplemental Federal Head Start Cost-of-Living Adjustment (COLA) and Quality Improvement Supplemental Grant. Mr. Garcia seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Adoption of Instructional Materials for Secondary English submitted by Mrs. Susan Mirsky, Coordinator of Literacy; Mrs. Julie Housaman, Chief Academic Officer; and Dr. Savaglio-Jarvis, excerpts follow:

“The Kenosha Unified School District Board of Education adopted Policy 6300—Curriculum Development and Improvement—which provides a timetable for the adoption of new curricular resources for each content area. Per the expectations stated for Phases 2 and 3 in the policy, teacher teams, under the guidance of the coordinator of English/language arts, met from June 2019 through February 2020 to complete the curriculum cycle for middle school English/language arts and high school English courses.

This request to adopt and purchase secondary English/language arts instructional materials aligns with Phase 3 of the Curriculum Development Cycle in Kenosha Unified School District Board of Education Policy 6300—Curriculum Development and Improvement (Appendix A).

The instructional materials review process began in June 2019. The English/language arts curriculum review teams for middle school and high school (Appendix B) met eight times from June 2019 through August 2019. Representatives from the instructional programs chosen for in-depth review were invited to present their programs to all English teachers. These presentations occurred at the Middle School Content Meeting and High School Content Meeting held in August 2019. After presentations were complete, an English/language arts curriculum field test team was formed to study the selected programs and use specific parts of the programs with students. These teams met between August 2019 and February 2020 for professional learning on each program and to provide feedback on the programs. As a result of these meetings, the teams chose the program finalists. Instructional materials and resources from both finalists were on display at the Educational Support Center from February 10 through 17, 2020. Instructional staff and community members were invited, via the Kenosha Unified School District media outlets, to peruse the materials and provide feedback (Appendix D). The finalists presented their programs to all middle school English/language arts teachers on February 10, 2020, and to high school English teachers on February 12, 2020.

As a result of the in-depth review process described in this report, the following teacher resources were selected:

<u>COURSE NAME</u>	<u>MATERIALS SELECTED</u>	<u>VENDOR</u>
• Sixth to Eighth Grade English/Language Arts	<i>Into Literature</i>	Houghton Mifflin
• Survey of Literature and Composition (grade 9)	<i>myPerspectives</i>	Pearson
• World Literature and Composition (grade 10)	<i>myPerspectives</i>	Pearson

• American Literature and Composition (grade 11)	<i>myPerspectives</i>	Pearson
• Diverse Perspectives in Literature and Composition (grade 12)	<i>Springboard</i>	College Board

Administration recommends that the Board of Education grant approval to purchase secondary English curriculum materials as outlined in this report, including Appendix F, showing an estimated purchase cost of \$1,664,671.10.”

Mrs. Modder moved to approve the purchase of secondary English curriculum materials as outlined in the report, including Appendix F, showing an estimated purchase cost of \$1,664,671.10. Mr. Duncan seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Adoption of Elementary Music Materials submitted by Mr. Scott Plank, Coordinator of Fine Arts; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“Kenosha Unified School District School Board Policy 6300, Curriculum Development and Improvement, outlines the five phases of the curriculum development cycle (Appendix A). The policy states, “In Phase 3 the curriculum design team will determine the curriculum resources and professional learning needs that are critical to advance the curriculum development process to Phase 4.” The teacher team, under the leadership of the coordinator of fine arts from the Office of Teaching and Learning, recently completed Phase 3 of the curriculum development cycle for elementary music materials.

In fall of the 2017-18 school year, the elementary general music team began the curriculum writing process (Appendix C). The National Coalition for Core Arts Standards (NCCAS), adopted by the Board in June 2017 were used as the foundation for the curriculum writing process.

A Request for Proposal for elementary general music materials was created on January 7, 2020, with the Kenosha Unified School District Office of Finance (Appendix D). Three companies offered materials for consideration that were reviewed by the coordinator of fine arts and shared with the elementary general music curriculum team.

Following careful analysis of each program’s components, the elementary general music team determined that a continuation of the contract with Quaver music curriculum resources best meets the needs of the district’s students. Training investment, familiarity with the system, and high levels of student engagement were critical factors in making this decision.

Administration recommends that the Board of Education grant approval to purchase kindergarten through grade 5 Quaver curriculum materials as outlined in this report including Appendix C, showing an estimated purchased cost of \$267,540 for a seven-year contract for online resources.”

Mr. Duncan moved to approve the purchase of kindergarten through grade 5 Quaver curriculum materials as outlined in this report including Appendix C, showing an estimated

purchase cost of \$267,540 for a seven-year contract for online resources. Mr. Garcia seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Youth Apprenticeship Request to Increase Credit Earned submitted by Mrs. Cheryl Kothe, Coordinator of Career and Technical Education; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“Youth Apprenticeship (YA) courses provide students an opportunity for employment that is aligned to high school coursework and a career pathway. Students must complete two pathway courses prior to beginning the application process for a YA course. The application process involves completing an application and interviewing with perspective employers. Students who are successful in obtaining employment are enrolled in the appropriate YA course. Currently students earn .5 credit for participation in YA courses.

Due to the rapidly increasing business partnerships and the rigorous workforce demand, students are on job sites for a minimum of 225 hours each semester as compared to 67 to 70 hours in class for one semester. As a result, the time invested in learning exceeds the current .5 credit allocated for a YA course. For this reason, administration recommends that we increase the credit earned for each YA course from .5 to 1.0.

Administration recommends that the Board of Education approve the increase of credit from .5 to 1.0 for all Youth Apprenticeship courses listed in the chart.”

Ms. Adams moved to approve the increase of credit from .5 to 1.0 for all Youth Apprenticeship courses listed in the chart. Mrs. Modder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the LakeView Technology Academy Course Change Requests submitted by Dr. Bethany Ormseth, Principal at LakeView Technology Academy; Mrs. Kothe; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“LakeView Technology Academy, under the guidance of Gateway Technical College, is proposing course updates to the information technology pathway to remain in alignment with course offerings at Gateway Technical College. Additionally, a feeder course for the computer numerical control (CNC) and programming tracks at Gateway, Introduction to Programming, Robotics and CNC, is proposed.

LakeView Technology Academy and the Office of Teaching and Learning are proposing, for Board of Education approval, the removal of two courses and the addition of three courses as detailed below. These new courses will support LakeView’s informational technology programming focus. The attached appendices include the Course/Program Change Proposal forms and recommended course schedules for the course additions.

Courses removed in the 2020-21 school year: Advanced Databases (Appendix A) and IT Essentials (Appendix B).

Courses added in the 2020-21 school year: Programming in Python (Appendix C) Databases (Appendix D), and Introduction to Programming, Robotics and CNC (Appendix E).

Administration recommends that the Board of Education approve the eliminations and additions to the information technology courses for the 2020-21 school year as described in this report.”

Mrs. Modder moved to approve the eliminations and additions to the information technology courses for the 2020-21 school year as described in the report. Mr. Duncan seconded the motion. Unanimously approved.

Mrs. Modder presented the Donations to the District.

Mrs. Modder moved to approve the Donations to the District. Mr. Duncan seconded the motion. Unanimously approved.

Mr. Duncan moved to adjourn the meeting. Ms. Adams seconded the motion. Unanimously approved.

Meeting adjourned at 7:32 P.M.

Stacy Schroeder Busby
School Board Secretary