

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD AUGUST 27, 2019

A regular meeting of the Kenosha Unified School Board was held on Tuesday, August 27, 2019, at 7:00 P.M. in the Board Room of the Educational Support Center. Mr. Wade, President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Ms. Adams, Mrs. Modder, Mr. Duncan, Mr. Battle, Mr. Garcia, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Ms. Stevens was excused.

Mr. Wade, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Chief Communications Officer, presented the American Baseball Coaches Association Team Academic Excellence Award.

Dr. Savaglio-Jarvis presented an Administrative/Supervisory Appointment.

Mr. Battle moved to approve Mr. James Brown as the Interim Assistant Principal at Bradford High School. Mr. Garcia seconded the motion. Unanimously approved.

A student ambassador was not present this evening.

A legislative report was not given.

Views and/or comments were made by the public.

There were no responses/comments by Board members.

The Board President made his remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

Consent-Approve items XI-D – Policy 6300 – Curriculum Development and Improvement, XI-E – Policy 6610 – Procedures for Selecting and Using Supplementary Instructional Materials, and XI-F – Policy 8712 – School Board Meeting Agenda Preparation and Dissemination were pulled from the consent agenda.

Board members then considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations.

Consent-Approve item XI-B – Minutes of the 7/23/19, 8/1/19 and 8/13/19 Special Meetings and Executive Sessions, 8/1/19 and 8/13/19 Special Meetings and 7/23/19 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the July 2019 cash receipt deposits totaling \$329,362.68, and cash receipt wire transfers-in totaling \$4,012,887.47, be approved.

Check numbers 581458 through 582412 totaling \$8,551,188.33, and general operating wire transfers-out totaling \$391,217.83, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the July 2019 net payroll and benefit EFT batches totaling \$18,575,637.40, and net payroll check batches totaling \$7,440.35, be approved.”

Mr. Duncan moved to approve the revised consent agenda. Mr. Battle seconded the motion. Unanimously approved.

Mr. Wade presented Resolution No. 353 – Resolution of Appreciation to Gary Kunich, which read as follows:

“WHEREAS, Gary Kunich was elected to the Board of Education of the Kenosha Unified School District in April 2014, and served faithfully and with honor for nearly two, three-year terms; and

WHEREAS, he held the positions of member and treasurer during his tenure on the Board; and

WHEREAS, during his terms on the Board he chaired the Audit/Budget/Finance, Curriculum/Program, Personnel/Policy and Planning/Facilities/Equipment Committees; as well as served on various ad-hoc committees; and

WHEREAS, during his term the Board approved the first employee handbook; hired the current superintendent; approved ALiCE student lesson plans; approved \$17 million in energy efficiency projects for nine elementary schools; approved \$1.5 million for school security improvements as well as a \$900,000 Department of Justice security grant; approved the expansion of the Kenosha School of Technology Enhanced Curriculum; adopted the Board and Superintendent Team Charter; approved the 2015 outdoor athletic referendum for Bradford, Tremper and Indian Trail; adopted a new mission, vision, core values and strategic goals; adopted new salary structures for multiple employee groups; approved the Gang Prevention Education Program; and approved the renovation of the Bradford planetarium; and

WHEREAS, he has been an advocate for the staff, students, families and taxpayers of the Kenosha community as he worked to ensure all students were provided excellent, challenging learning opportunities and experiences that prepare each student for success.

NOW, THEREFORE, BE IT RESOLVED, that the Kenosha Unified School District formally acknowledges and extends profound appreciation to Gary Kunich for his many years of service and continued support of educating the children of our community; and

BE IT FURTHER RESOLVED, that a true copy of this resolution be spread upon the official minutes of the Board of Education, and that a signed copy be presented to Gary Kunich in recognition of his service to the Kenosha Unified School District.”

Mr. Duncan moved to approve Resolution No. 353 – Resolution of Appreciation to Gary Kunich. Mrs. Modder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2019-2020 Year submitted by Mr. Jeffrey Marx, Transportation Supervisor; Mr. Patrick Finnemore, Director of Facilities; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 3511 states, “The Board shall review and approve the student transportation program annually.” School Board Policy 3514 outlines the use of privately owned vehicles to transport students. The following provisions for the transporting of students attending public and private schools will become effective from and after the fifteenth day of August 2019.

Administration recommends school board approval of the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2019-2020 year.”

Dr. Savaglio-Jarvis presented Policy and Rule 3643 – Emergency School Closings submitted by Ms. Susan Valeri, Chief of School Leadership, and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 3643 was developed to give the superintendent and/or his/her designee guidance when determining whether or not to close schools due to inclement weather or an emergency/crisis closing. Rule 3643 outlines how staff will make up the instructional minutes lost due to these closings.

The Wisconsin Department of Public Instruction previously required districts to make up the instructional time in days (half or full student instructional days). As of 2013, current DPI guidelines/Wisconsin Statute 121.02 require districts to have student contact minutes versus number of days in school.

Administration Recommendation: Administration recommends that the board approve revised Policy and Rule 3643 – Emergency School Closings as a first reading on August 27, 2019, and a second reading on September 24, 2019.”

Mrs. Modder moved to approve Policy and Rule 3643 – Emergency School Closings as a first reading. Mr. Duncan seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented Policy 5533.2 – Pediculosis (Head Lice) submitted by Mrs. Bridget Kotarak, Director of Special Education and Student Support, Mrs. Julie Housaman, Chief Academic Officer; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy and Rule 5533.2 (Pediculosis-Head Lice) was originally approved in 1991 and was later revised in February of 1998. Since that time, there has been a shift in guidance for head lice management within the school setting. Current KUSD policy on head lice management does not align with current recommendations from the American Academy of Pediatrics, the National Association of School Nurses, and the Centers for Disease Control and Prevention. These professional medical agencies have provided recommendations for school district policies on head lice based upon current research.

Furthermore, in August of 2014, Carolyn Stanford Taylor, then WI-DPI Assistant State Superintendent, sent all school districts school health updates and notices from the Student Services, Prevention, and Wellness Team for the upcoming school year. This update encouraged school districts to review their lice policies if they had not done so recently. This guidance included many of the recommendations included in these proposed revisions to Policy and Rule 5533.2 (Appendix A).

The proposed revisions to School Board Policy and Rule 5533.2 are based upon:

- Recommendations from professional medical agencies;
- Collaboration among KUSD School Nurses, Kenosha County Public Health Nurses, and KUSD Special Health Needs Nurses; and
- Input and feedback from the Department of School Leadership and KUSD school principals.

Administration recommends that the Board of Education approve the revised Kenosha Unified School District Policy and Rule 5533.2 - Pediculosis (Head Lice) - as a first reading on August 27, 2019, and a second reading on September 24, 2019.”

Mr. Duncan moved to approve revised Policy and Rule 5533.2 - Pediculosis (Head Lice) as a first reading. Mr. Battle seconded the motion. Unanimously approved.

Mr. Kristopher Keckler, Chief Information Officer, presented the Update on Student and Staff Technology Acceptable Use Policies submitted by Ms. Angela Becker, Network Manager; Mrs. Annie Fredriksson, Coordinator of Instructional Technology; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

“In order for school districts to be compliant with current and emerging technology and security standards, Kenosha Unified has worked to implement new resources to best meet the educational initiatives for staff and student use. Federal regulations require that every school district abide by filtering and network policies for proper information access for minors, as well as staff use with public owned devices. Currently there are two local policies that describe the staff and student expectations for acceptable use with technology within KUSD:

- Policy and Rule 4226 Staff Technology Acceptable Use Policy
- Policy and Rule 6633 Student Technology Acceptable Use Policy

KUSD works to ensure student and staff internet safety by blocking, filtering and monitoring access to online resources. Best practice guidelines, based on Federal regulations, are applied and implemented daily.

Kenosha Unified will continue to do its due diligence to educate staff and students for potential online risks and reliable threats. Educating users about acceptable and responsible use of technology and appropriate online behavior is essential to keeping the environment secure. KUSD will comply with security standards and regulations to minimize threats by training staff with cybersecurity tutorials that address the ever increasing internet security dangers.

Administration recommends that the Board of Education review and approve the listed revisions as a first reading:

- Policy and Rule 4226 Staff Technology Acceptable Use Policy
- Policy and Rule 6633 Student Technology Acceptable Use Policy.”

Mr. Keckler gave a PowerPoint presentation entitled “Student and Staff Technology Acceptable Use Policy Updates” which covered the following topics: technology use in KUSD, K12 cyber incidents: 2018, numerous federal warnings, local examples, KUSD examples, international compliance and impact on work and education.

Mrs. Modder moved to approve revised policies and rules 4226 - Staff Technology Acceptable Use Policy and 6633 - Student Technology Acceptable Use Policy as a first reading. Mr. Garcia seconded the motion. Unanimously approved.

Mr. Keckler presented the Annual Restraint and Seclusion Report submitted by Mrs. Kotarak, Mr. Keckler, and Dr. Savaglio-Jarvis, excerpts follow:

“By September 1, Wisconsin requires each school district to report the district restraint and seclusion data annually, to the school board. Districts must submit the number of incidents of physical restraint and seclusion, the total number of students involved in the incidents, and the number of students with disabilities who were involved in the incidents. The report to the school board contains the same data as required in the U.S. Department Office of Civil Rights Cyclical Data Collection (CRDC) on physical restraint and seclusion.

Districts are required to report on two (2) types of restraint: mechanical and physical, and seclusion, detailing both the number of students (by disability status) and number of incidents. For example, the use of handcuffs by police officers would constitute a mechanical restraint and schools are required to fully document identified instances. Both a summary report and a full building level report are attached. For the 2018-19 school year, KUSD had 12 incidents of mechanical restraint, 205 incidents of physical restraint, and 187 incidents of seclusion.

The use of handcuffs by school resource officers (police) and other police officials while on school property or during school functions have been identified as mechanical restraint. Those cases would be the direct result of the state expectation to ensure that any police involved use of handcuffs or other restraint are documented and reported. Police officers receive their own training and tactics related to the decision or need to apply some form of restraint. This report is for informational purposes only.”

Dr. Savaglio-Jarvis presented the Hearing Officers submitted by Ms. Valeri and Dr. Savaglio-Jarvis, excerpts follow:

“Administration brings forth a recommendation concerning the appointment of Hearing Officers to assist the District with any expulsion hearings for the upcoming school year. Hearing Officers are paid \$100 for the first hour and \$25 for every 15 additional minutes after the first hour not to exceed \$300 for each hearing.

Hearing Officers are part time employees that are called upon when needed for expulsion hearings. The two people being recommended for the 2019-2020 school year are both returning individuals with positive work relationships for the district. The position of hearing officers was last posted in 2017 and typically posts every couple of years. We will post in the spring/summer of 2020.

Nancy Wheeler - Ms. Wheeler is a practicing attorney in Racine. She previously served as a Racine Judge, of which four years were in the juvenile division. Ms. Wheeler has served as a KUSD Hearing Officer for the past seven years.

Richard Regner - Mr. Regner is a retired school Administrator who has experience as a teacher, building principal and as a District level administrator. Mr. Regner has served as a KUSD Hearing Officer also for the past seven years.

Administration recommends that the Board of Education authorize the appointment of Nancy Wheeler and Richard Regner as Hearing Officers for the purpose of expulsion hearings during the 2019-2020 school year.”

Mr. Duncan moved to approve the appointment of Nancy Wheeler and Richard Regner as Hearing Officers for the purpose of expulsion hearings during the 2019-2020 school year. Mr. Battle seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented Policy 6300 – Curriculum Development and Improvement submitted by Mrs. Housaman and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 6300-Curriculum Development and Improvement-outlines the district’s curriculum development cycle (Appendix A). The legal references and cross references have been updated to correspond with name changes in legislative and district policy.

It is recommended that, at this second reading, the Board of Education approve the revised Kenosha Unified School District Policy 6300—Curriculum Development and Improvement.”

Mrs. Modder moved to approved revised Policy 6300 – Curriculum Development and Improvement. Mr. Duncan seconded the motion. Unanimously approved.

Mrs. Housaman presented Policy 6610 - Procedures for Selecting and Using Supplementary Instructional Materials submitted by Mr. Bryan Mogensen, Coordinator of Athletics, Physical Education, Health, Recreation and Senior Center; Ms. Cheryl Kothe,

Coordinator of Career and Technical Education; Mr. Scott Plank, Coordinator of Fine Arts; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 6610 includes a seven-year curriculum cycle that details the selection and purchase of updated curriculum materials in Phase 3 of the seven-year cycle. To be responsive to the continuously changing global community and academic expectations and standards, it is essential that the curriculum cycle is reviewed regularly. When necessary, updates to this cycle are brought to the School Board for approval to ensure the immediate needs of students and teachers alike are addressed through this process.

At the January 22, 2019, school board meeting a board member requested that a revision of policy 6610 be made to include guidance for instructional staff on the implementation of new curriculum and instructional materials. The statement below is included in the policy revision:

Upon adoption, curriculum and instruction materials must be implemented by the instructional staff.

The revisions to the seven-year cycle in Policy 6610 are based on updating career and technical education, physical education and fine arts course placement in the curriculum development cycle. These changes will not have an impact on the annual set-aside for curriculum purchases.

It is recommended that, at this second reading, the Board of Education approve the revised Kenosha Unified School District Policy 6610—Procedures for Selecting and Using Supplementary Instructional Materials.”

Mr. Battle moved to approve revised Policy 6610—Procedures for Selecting and Using Supplementary Instructional Materials. Mr. Duncan seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented Policy and Rule 8712 – School Board Meeting Agenda Preparation and Dissemination, excerpts follow:

“School Board Policy and Rule 8712 - School Board Meeting Agenda Preparation and Dissemination was last reviewed in February 2015. The revisions suggested this evening are intended to accomplish a more orderly flow of agenda items. No items have been removed from the agenda and no new items have been added but rather just a reorganization of the current agenda items.

Specific changes include:

- Moving “Introduction, Welcome, and Comments by Student Ambassador” to follow “Roll Call of Members”
- Moving “Administrative and Supervisory Appointments” to follow “Awards”
- Moving “Superintendent’s Report” to follow “Administrative and Supervisory Appointments”
- Add “Response and Comments by Board Members” back into the rule portion per memo to board from board secretary dated July 5, 2019.

Administration recommends board approval of revised School Board Policy/Rule 8712 - School Board Meeting Agenda Preparation and Dissemination as a second reading on August 27, 2019.”

Mr. Duncan moved to approve revised Policy 8712 - School Board Meeting Agenda Preparation and Dissemination without the addition of “Response and Comments by Board Members” back into the rule portion. Mr. Battle seconded the motion.

Roll Call: Ayes: Mr. Duncan, Mr. Battle, Mr. Garcia, and Mr. Wade. Noes: Ms. Adams and Mrs. Modder. Motion passed.

Mrs. Modder moved to adjourn the meeting. Mr. Garcia seconded the motion. Unanimously approved.

Meeting adjourned at 8:07 P.M.

Stacy Schroeder Busby
School Board Secretary