



**KENOSHA UNIFIED SCHOOL BOARD**  
**PLANNING/FACILITIES/EQUIPMENT MEETING**  
Educational Support Center – Room 110  
May 14, 1019  
**MINUTES**

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mr. Battle was called to order at 5:31 P.M. with the following committee members present: Mrs. Bothe, Mr. Gross, and Mr. Battle. Ms. Stevens arrived later. Dr. Savaglio-Jarvis and Mr. Finnemore were also present. Mr. Kunich was excused. Mr. Esselman, Mr. Flood, Mrs. Trudell, and Ms. Swanson were absent.

**Information Items**

There were no questions, concerns, or comments in regards to the February 12, 2019, Planning/Facilities/Equipment meeting minutes.

Mr. Patrick Finnemore, Director of Facilities, presented the Utility and Energy Savings Program Report. He indicated that there were no concerns in regards to the utilities budget. He noted that the Lance Middle School energy savings are not where they were anticipated to be at since the completion of the projects; therefore, it is being looked into.

Ms. Stevens arrived at 5:37 P.M. and chaired the remainder of the meeting.

Mr. Finnemore presented the Capital Projects Update. He gave a PowerPoint presentation on the Bradford energy efficiency projects which covered the following: overall project scope, non-energy related project scope, new chillers/generator scope, new main entrance, new staff entrance, major renovation to commons, major renovation to public restrooms, project schedule, year 4 (2022) scope, spring 2019 activities, summer of 2019 staging plan, summer parking, and late summer scheduling.

In reference to other capital projects, he noted the following:

- Tremper projects are doing well and he will bring a detailed update on those projects in September or October;
- The main entrance windows at Bullen are scheduled to be redone in June at no cost to the district; and
- The remainder of the school security projects are still being worked through as scheduled.

**Future Agenda Items**

Mr. Finnemore noted that the Capital Projects Update provided in September or October would include a detailed report on the Tremper energy projects and school security projects.

Meeting adjourned at 6:00 P.M.

Stacy Schroeder Busby  
School Board Secretary



## **KENOSHA UNIFIED SCHOOL BOARD**

AUDIT/BUDGET/FINANCE MEETING  
Educational Support Center – Room 110

May 14, 2019

MINUTES

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Battle was called to order at 6:03 P.M. with the following Committee members present: Mr. Garcia, Mr. Duncan, Mr. Aceto, and Mr. Battle. Dr. Savaglio-Jarvis and Mr. Hamdan were also present. Mrs. Dahl, Mrs. Dawson, and Mr. Scalzo were absent. Ms. Shankur-Famaile was excused.

### **Information Items**

There were no questions, concerns, or comments in regards to the February 12, 2019, Audit/Budget/Finance meeting minutes.

Mr. Tarik Hamdan, Chief Financial Officer, presented the Monthly Financial Statements as of March 31, 2019. He noted that there is currently a one and a half percent variance for the district funded teachers expense and anticipates that to rise to approximately two percent by the end of the fiscal year.

Mr. Hamdan presented the Cash and Investment Quarterly Report as of March 31, 2019. He noted that it was a snapshot comparison of general fund, debt service, capital projects and OPEB cash and investments.

Mr. Hamdan presented the Summary of Grant Activity as of March 31, 2019. There were no concerns and/or questions from Committee members.

Mr. Hamdan presented the Updated Budget Position Projection for 2019-2020. He explained the district annual budget calendar to demonstrate the expected state of the budget development at this point in time. He noted that uncertainty remains on the revenue side of the budget due to the State budget debate; therefore, the district will conservatively proceed with the assumption of the status quo until more is known. To date, the district's 2019-2020 budget is projected to be balanced with a positive net position estimated at approximately \$9,000.

### **Future Agenda Items**

There were no future agenda items noted.

Mr. Duncan moved to adjourn the meeting. Mr. Garcia seconded the motion. Unanimously approved.

Meeting adjourned at 6:24 P.M.

Stacy Schroeder Busby  
School Board Secretary