

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD MARCH 26, 2019

A regular meeting of the Kenosha Unified School Board was held on Tuesday, March 26, 2019, at 7:00 P.M. in the Board Room of the Educational Support Center. Mr. Wade, President, presided.

The meeting was called to order at 7:01 P.M. with the following Board members present: Ms. Stevens, Mr. Garcia, Mr. Battle, Mr. Duncan, Mrs. Modder, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Kunich was excused.

Mr. Wade, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Chief Communications Officer, presented the Elementary and Middle School District-Wide Spelling Bee Winners and Black History Bee Winner.

There were no Administrative or Supervisory Appointments.

Mr. Battle introduced the student ambassador, Isabella Ricker from Tremper High School, and she made her comments.

Mrs. Modder gave the legislative report.

Views and/or comments were made by the public.

There were responses/comments by Board members.

The Board President made his remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

Board members considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations.

Consent-Approve item XI-B – Minutes of the 2/18/19, 2/25/19, 3/12/19 and 3/20/19 Special Meetings, 2/26/19 Special Meeting and Executive Session and 2/26/19 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the February 2019 cash receipt deposits totaling \$415,948.51, and cash receipt wire transfers-in totaling \$25,687,906.85, be approved.

Check numbers 575232 through 576452 totaling \$9,601,260.86, and general operating wire transfers-out totaling \$234,190.16, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the February 2019 net payroll and benefit EFT batches totaling \$15,845,884.80, and net payroll check batches totaling \$17,954.37, be approved.”

Mrs. Modder moved to approve the consent agenda. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Employee Handbook submitted by Mrs. Ruder and Dr. Savaglio-Jarvis, excerpts follow:

“The 2019-2020 handbook is the fifth edition of the handbook. This year we have a few minor housekeeping updates and grammatical and formatting corrections, but no changes to any currently existing benefits.

This document is being shared as a discussion item for this meeting on Feb. 26, 2019. Any suggestions, comments or reflections by board members will be processed accordingly. This will be presented to the Board for approval on March 26, 2019.”

Mr. Battle moved to approve the revised Employee Handbook. Mr. Duncan seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Report of Contracts in Aggregate of \$50,000 submitted by Mr. Robert Hofer, Purchasing Agent; Mrs. Julie Housaman, Chief Academic Officer; Mrs. Patricia Clements, Coordinator of Talent Development; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$50,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$50,000 that have been added to the Contract Management Database subsequent to March 26, 2019 with approval of the purchasing agent are shown in the database in coral color.

The following contract/agreement has not been added to the Contract Management Database and is being presented for board approval:

- Equal Opportunity Schools in the amount of \$72,900 for the acquisition of Equal Opportunity Schools for our district high schools Bradford, Indian Trail and Tremper will increase the number of students of color who participate in Advanced Placement (AP) courses.”

Ms. Stevens moved to approve the contract/agreement with Equal Opportunity Schools in the amount of \$72,900 for the acquisition of Equal Opportunity Schools for our district high schools (Bradford, Indian Trail and Tremper) to increase the number of students of color who participate in Advanced Placement (AP) courses. Mr. Battle seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Head Start Federal Grant Request submitted by Ms. Luanne Rohde, Director of Early Education; Mr. Martin Pitts, Regional Coordinator of Leadership and Learning-Elementary; Ms. Susan Valeri, Chief of School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

“Approval from the Board of Education is requested to submit and implement the Head Start Federal Grant for the 2019-2020 school year. The funding for this grant is \$2,166,902 for Head Start operations. The grant is designed to fund the operating costs of the Kenosha Unified School District Head Start Program.

The purpose of Head Start is to provide comprehensive services in the areas of health, education, social/emotional development, and parent involvement for low income preschool children and their families. This grant will service 330 high-risk children who will be three or four years of age on or before September 1, 2019. Funds will be utilized to serve the children and their families in all program component areas as required in the Head Start Act and through the Head Start Performance Standards.

There are no changes in service locations for the 2019-2020 school year. All Head Start sites will remain the same. The results of Head Start’s annual self-assessment from February 2019 identified the need to strengthen the Mental Health Consultant role in the Head Start Program. To meet this need, the Family Services Coordinator position was redesigned to include supporting the mental health needs of our children and their families. By restructuring this position, a more coordinated and informed effort to support the mental health needs of children and families can be implemented. This position would begin as a .6 position, with the possibility of increasing to a fulltime position if it is determined to be a need in the future.

The most significant domains of improvement during the 2017-2018 school year were math (49% increase in children meeting or exceeding expectations from Fall to Spring) and literacy (48% increase in children meeting or exceeding expectations from Fall to Spring). The highest areas of achievement overall are physical development and social-emotional development.

Administration recommends that the school board approve the Head Start Federal Grant for the 2019-2020 school year.”

Ms. Stevens moved to approve the Head Start Federal Grant for the 2019-2020 school year. Mrs. Modder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Adoption of the Instructional Materials submitted by Mr. Che Kearby, Coordinator of Social Studies; Mrs. Julie Housaman, Chief Academic Officer; and Dr. Savaglio-Jarvis, excerpts follow:

“Kenosha Unified School District School Board Policy 6300, Curriculum Development and Improvement, outlines the five phases of the curriculum development cycle (Appendix A).

The policy states, “In Phase 3 the curriculum design team will determine the curriculum resources and professional learning needs that are critical to advance the curriculum development process to Phase 4.” Teacher teams, under the leadership of Content Coordinators from the Department of Teaching and Learning, recently completed Phase 3 of the curriculum development cycle for the following courses:

- Middle school: Grade 8 U.S. History
- High school: AP Human Geography, High School United States History and Government.

A Request for Proposal (RFP) was created in partnership with the Kenosha Unified School District Purchasing Department. Responses to the RFP were opened and reviewed by the Office of Finance and the coordinator of social studies on October 2, 2018. Materials were requested from four vendors and the public viewing was held from November 19, 2019 to December 8, 2019. The three finalist vendors were invited to provide a full presentation to the design team (Appendix B) which would include access to the online resources and teacher materials. A rubric was shared with the team for use during presentations to collect data that would guide vendor selection (Appendix C). Following this presentation, the design team took samples back to their schools to share with each social studies teacher. A google form was created to allow teachers to provide feedback that became part of the data collected to finalize the materials selection.

HMH and Pearson materials provide an ideal combination of print materials and dynamic digital resources. An expansive variety of engaging opportunities are available for teachers to design lessons that actively immerse students in learning while addressing the new Wisconsin state standards for social studies. Additionally, these materials are available on any device increasing the ease of student learning and teacher preparation.

Purchase of the HMH and Pearson social studies curriculum resources in April 2019 will allow teachers to access the materials and begin planning prior to leaving for the summer. The design team will complete the curriculum document updates to ensure a seamless implementation in the 2019-20 school year. HMH and Pearson will work with the district to coordinate professional learning opportunities and the District’s Social Studies Coordinator will develop specific trainings and support throughout the school year.

Secondary studies teachers will begin Phase 4 of the curriculum development process in September 2019. Throughout the school year, the social studies coordinator will work with lead teachers, instructional coaches, and principals to monitor the impact of the new instructional resources. The Phase 4 work will include:

- Assessing student progress using district common assessments
- Planning and activating the ongoing program evaluation design
- Collecting teacher feedback

Phase 5 of the curriculum review cycle will be conducted from September 2020 through June 2023.

Administration recommends that the Board of Education grant approval to purchase secondary social studies curriculum materials as outlined, including Appendices D&E, showing an estimated purchase cost of \$561,201.00.”

Ms. Stevens moved to approve the purchase of secondary social studies curriculum materials as outlined, including Appendices D&E, showing an estimated purchase cost of \$561,201.00. Mr. Duncan seconded the motion. Unanimously approved.

Mr. Battle presented the Donations to the District.

Ms. Stevens moved to approve the Donations to the District. Mr. Garcia seconded the motion. Unanimously approved.

Mr. Duncan moved to adjourn the meeting. Ms. Stevens seconded the motion. Unanimously approved.

Meeting adjourned at 7:37 P.M.

Stacy Schroeder Busby
School Board Secretary