



**KENOSHA UNIFIED SCHOOL BOARD**  
**AUDIT/BUDGET/FINANCE MEETING**  
Educational Support Center – Room 110  
February 12, 2019  
**MINUTES**

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Battle was called to order at 5:31 P.M. with the following Committee members present: Mr. Garcia, Mr. Duncan, and Mr. Battle. Dr. Savaglio-Jarvis was also present. Mrs. Dahl arrived later. Mrs. Dawson, Mr. Scalzo, and Ms. Shankur-Famaile were absent. Mr. Aceto was excused.

**Information Items**

There were no questions, concerns, or comments in regards to the November 13, 2018 Audit/Budget/Finance meeting minutes.

Mr. Tarik Hamdan, Chief Financial Officer, presented the Monthly Financial Statements as of December 31, 2018. He noted that the expense for district funded teachers is approximately one percent lower than budgeted at this time; however, CPI retroactive payments which were just processed in February will impact that variance in future statements.

Mr. Hamdan presented the Cash and Investment Quarterly Report as of December 31, 2018. He noted that it was a snapshot comparison of general fund, debt service, capital projects and OPEB cash and investments.

Mr. Hamdan presented the Summary of Grant Activity as of December 31, 2018. There were no concerns and/or questions from Committee members.

Mrs. Dahl arrived at 5:38 P.M.

Mr. Hamdan gave a PowerPoint presentation in regards to the Initial Budget Position Projected for 2019-2020 which covered the following topics: KUSD total enrollment trend, numbers of births (Kenosha, Pleasant Prairie, Somers) and KUSD kindergarten enrollment (5 years later), WI large district trends, revenue limit - What is it?, 2018-19 KUSD Revenue Limit Calculation, state of WI revenue limit, KUSD enrollment trend (current 3 year enrollment trend), allowable per member revenue increase/decrease, per pupil categorical aid (PPCA) - outside of revenue limit dollars per members (current average), per pupil categorical aid (PPCA) - outside of revenue limit total dollar amount for KUSD, per pupil categorical aid (CCPA – outside of revenue limit total dollar amount difference for KUSD, budget projection 2019-20 (revenue), budget projection 2019-2020 (expense additions), budget projections 2019-2020 (expense subtractions), budget projection 2019-2020 (summary), and CPI-U trending data.

**Future Agenda Items**

There were no future agenda items noted.

Mr. Garcia moved to adjourn the meeting. Mr. Duncan seconded the motion. Unanimously approved.

Meeting adjourned at 5:53 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
PLANNING/FACILITIES/EQUIPMENT MEETING  
Educational Support Center – Room 110  
February 12, 1019  
**MINUTES**

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Ms. Stevens was called to order at 6:00 P.M. with the following committee members present: Mr. Battle, Mr. Kunich, Mr. Esselman, Mr. Flood, Mr. Gross and Ms. Stevens. Dr. Savaglio-Jarvis and Mr. Finnemore were also present. Mrs. Trudell arrived later. Mrs. Bothe was excused. Ms. Swanson was absent.

**Welcome of New Members**

Ms. Stevens welcomed new committee members, Mr. Esselman and Mr. Gross, and returning committee member, Mr. Flood.

**2019-2020 Capital Projects Plan**

Mr. Patrick Finnemore, Director of Facilities, presented the Capital Projects Plan. He explained that Board policy requires that the capital projects list be developed and reviewed by the Planning/Facilities/Equipment Committee and taken to the Board for action. He noted that the Bullen and Lance projects were essentially complete and the focus is now on Tremper and Bradford projects. The main projects at Bradford are the commons area, restroom remodels, and securing the main entrance. The main projects at Tremper are restroom remodels, auditorium renovation, flooring, and securing the main entrance.

Mrs. Trudell arrived at 6:05 PM

Mr. Finnemore noted that the next report will include before and after pictures of the Bradford and Tremper projects.

Mr. Kunich moved to forward the 2019-2020 Capital Projects Plan to the full Board for consideration. Mr. Flood seconded the motion. Unanimously approved.

**Information Items**

There were no questions, concerns, or comments in regards to the November 13, 2018 Planning/Facilities/Equipment meeting minutes.

Mr. Finnemore presented the Utility and Energy Savings Program Report. He noted that approximately \$808,994.90 (15.7%) of the budget has been saved since the early 2000's in spite of increased utility rates.

Mr. Finnemore presented the Capital Project Update. He noted a window correction item at Bullen that would be in June at no cost to the district. He indicated that Tremper projects are approximately 45% complete. Design work for Bradford was complete in late November, bid out, and a summary of the selected contractors are included in the report.

Mr. Finnemore gave a PowerPoint presentation in regard to School Safety which covered the following topics: school safety grant 1 project update, shatter-resistant film at main entrances, new video intercom system at main entrances, visitor screening system, gunshot detector system, flashing blue indicator lights, shatter-resistant film at other entrances at high schools, training related to first grant, school safety grant 2 project updates, secure entrances at 13 schools, main office intruder push button, classroom door locks, shatter resistant film at other entrances at middle schools, two way radios, additional and replacement cameras, training related to second grant, video demonstration, and questions and answers.

**Future Agenda Items**

There were no future agenda items noted.

Meeting adjourned at 6:53 P.M.

Stacy Schroeder Busby  
School Board Secretary