

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD NOVEMBER 28, 2017

A regular meeting of the Kenosha Unified School Board was held on Tuesday, November 28, 2017, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:02 P.M. with the following Board members present: Mr. Falkofske, Mr. Kunich, Ms. Stevens, Mr. Wade, Mrs. Snyder, Mr. Garcia, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Chief Communication Officer, presented the Tremper Girls Soccer Team – United Soccer Coaches Academic All-American Team Award, the Indian Trail Students – 2017- KEMPA (Kettle Moraine Press Association) Journalism Contest Award Winners, and the Tremper Girls Golf (Individual) - Golf Coaches Association of Wisconsin Academic All-State Honorees Awards.

There were no Administrative and/or Supervisory Appointments.

Mr. Falkofske introduced the student ambassadors, Molinna Bui from Indian Trail High School and Academy, and Jon Monet Riley from Bradford High School, and they made their comments.

There was no legislative report.

Views and/or comments were made by the public.

Board members made their responses/comments.

Mrs. Coleman gave the Board President remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report which included an anti-bullying video created by Alex Perez.

Consent-Approve item XI-D – Board Policy 7400 – Naming or Renaming District Buildings and 7410 – Naming an Area Within or on a District Site was pulled from the consent agenda per the request of Mr. Falkofske.

Board members then considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations.

Consent-Approve item XI-B – Minutes of the 10/16/17 Special Meeting, 10/24/17 Special Meeting and Executive Session and the 10/24/17 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

"It is recommended that the October 2017 cash receipt deposits totaling \$239,612.99, and cash receipt wire transfers-in totaling \$1,056,734.15, be approved.

Check numbers 556651 through 557877 totaling \$11,422,481.45, and general operating wire transfers-out totaling \$443,233.45, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the October 2017 net payroll and benefit EFT batches totaling \$11,297,379.21, and net payroll check batches totaling \$15,278.43, be approved."

Mr. Falkofske moved to approve the revised consent agenda. Mr. Wade seconded the motion. Unanimously approved.

Mr. Hamdan presented the 2017-2018 Adopted Budget Book. He demonstrated how to navigate the budget book through the following areas: table of contents, executive summary, district staffing, staffing by location, student information, revenue limit history, equalized values breakdown by municipality, tax levy information and history, fund balance history, detail of revenue by source, chart of revenue source, detail of expenditures, and summary of revenues expenditures by location.

Mr. Hamdan answered questions from board members. No action was taken on this item as it was an informational item.

Mr. Kristopher Keckler, Chief Information Officer, presented the 2017 Parent/Guardian Survey submitted by Mrs. Brienne Schreiber, Research Analyst; Mrs. Renee Blise, Research Coordinator; Mr. Keckler and Dr. Savaglio-Jarvis, excerpts follow:

"Kenosha Unified Policy 1110 Parent/Guardian/Caregiver Survey, stipulates that KUSD implement a parent/guardian survey every two years. The 2017 Parent/Guardian Survey contained items in the following areas:

- School Climate
- Cleanliness/Safety
- Student Achievement/Grading/Assessment
- Curriculum
- Communication/Follow Up
- Expectations
- Shared Decision-making
- Instructional Calendar (new section)
- Student Information System (Infinite Campus Parent Portal)

Responses for each item were presented using a Likert-type scale where respondents were asked to rate their agreement using response categories that ranged from Strongly Agree to Strongly Disagree. A Neutral category was also available for selection. In addition, respondents were asked to write comments related to strengths of the school, areas for improvement at the school, and other areas to share thoughts.

The 2017 Parent/Guardian Survey was administered from February 20 through April 3, 2017. Similar to the previous version of this survey, the current student information system, Infinite Campus, was utilized to allow for secure and anonymous delivery. A specific link to the anonymous survey was distributed to each parent/guardian account. This process removes the potential for incorrect multiple submissions and responses from non-parents/guardians. Parents/guardians were informed of the survey through

various media notifications, both from the central office and the local school building.

KUSD parents and guardians provided 2,031 responses, which is a noticeable improvement over the 720 individuals responses from the previous survey.

Parents had the ability to complete multiple submissions so they could reference different schools. 82.8% of the parents identified themselves as white, with 74.4% overall as white, non-Hispanic. Because of the small number of responses for several buildings, the quantitative analysis was completed for KUSD as a 31 whole. Seven (7) buildings had less than twelve (12) parent responses, which is a big improvement from 28 schools with low participation rates two years ago.

Once again many respondents gave credit towards a caring staff, plenty of educational and extra-curricular offerings, and the ability to participate in the growth of their child while enrolled in KUSD. Staff from every area (classroom teachers, counselors, educational assistants, support staff, administrators) received directed praise and compliments for addressing the various needs of their students. Repeated accolades existed for the quality of positive school climates and initiatives (PBIS, recognitions) along with the frequent appearance of a clean and orderly set of buildings.

Concerns were submitted for the perceived lack of curriculum choices (more AP courses, electives) or support options for several different situations. Parents listed a desire for a better drop-off and pickup procedure and parking options for schools. Multiple calendar changes were requested, most asking for less "off" days for students so parents didn't have to address childcare.

The 2017 Parent/Guardian survey summary is provided as an informational item, as mandated by KUSD Policy 1110. The survey results with an adequate sample size will be disseminated by school and shared at the building level through School Leadership."

Mr. Keckler answered questions from Board members. No action was taken on this item as it was an informational item.

Mrs. Julie Housaman, Chief Academic Officer, introduced the Advanced Placement Update and noted that a revised report was distributed prior to the meeting. Mrs. Patricia, Clements, Coordinator of Gifted and Talented Education and Summer School; Mrs. Jennifer Lawler, Coordinator of Mathematics; Mrs. Susan Mirsky, Coordinator of Literacy; Mrs. Christine Pratt, Coordinator of Science; Mrs. Sarah Shanebrook-Smith, Coordinator of Language Acquisition; Mr. Che Kearby, Coordinator of Social Studies; and Mr. Scott Plank, Coordinator of Fine Arts then presented the Advanced Placement Update, excerpts follow:

"In past years an annual report has been presented to the school board to review the Advanced Placement (AP) program in the Kenosha Unified School District. This report is intended to provide an overview of the program, to summarize the 2016-17 action steps and performance, present future action steps, and recognize AP Scholars.

The AP examinations are administered the first two weeks in May. The 2017 AP examinations were administered beginning on Monday, May 1, 2017, and ending on Friday, May 12, 2017. Late exams were given between May 17 and 19, 2017. The 2018 AP examinations will be administered

beginning Monday, May 7, 2018, and ending Friday, May 18, 2017. To accommodate the increase in the number of AP exams being administered and to stay compliant with AP exam regulations, the exams were administered at various locations. Tremper High School and Indian Trail High School and Academy administered the exams at their respective schools. Bradford High School administered the exam at the United Auto Workers facilities due to the lack of necessary space at Bradford. Harborside Academy, LakeView Technology Academy, and Kenosha e-School combined to form a "multischool exam center" and administered exams in the St. James gymnasium.

High school building administrators designate an AP coordinator(s) (Appendix B). The designated coordinator(s) must be identified on the school's AP Participation Form and must not have a conflict of interest according to the College Board-stated requirements. Schools wishing to use the AP designation on their courses must participate yearly in the AP Course Audit. Teachers who are new to AP as well as those whose course has undergone a revision are required to submit their syllabi to the College Board to receive authorization to teach the course. College Board adheres to strict guidelines, and all of the district's teachers and courses must be approved by College Board prior to appearing on the AP Course Ledger. Only courses that appear on the AP Course Ledger are recorded as AP on a student's transcript.

The number of students taking AP courses continues to grow. In 2016-17 Kenosha Unified School District students occupied 2,550 seats in AP courses. This was an increase of 9 percent, or 220 seats, from the previous year. More specifically:

- 1,519 students enrolled in an AP course;
- 788 students, or 52 percent, were enrolled one AP course;
- 487 students, or 32 percent, were enrolled in two AP courses; and
- 244 students, or 16 percent, were enrolled in three or more AP courses.

The number of students taking the AP examination continues to grow. In 2016-17 1,522 examinations were administered. This number equates to 62.2 percent of the students taking AP courses participating in the exam. Over 80 more exams were administered in 2016-17 from the previous year (2015-16), in which 1,438 examinations were administered (or 61.7 percent of the students took the exam).

Students passed 950 of the 1,528 exams taken in May 2017, receiving a score of 3, 4, or 5. This was an increase of 72 exams from the previous year. The percentage of students passing the examination also increased from 60 percent in 2016 to 62 percent in 2017.

Each August through the AP Scholar Awards, College Board recognizes high school students who have demonstrated exemplary college-level achievement on AP exams. In 2017 Kenosha Unified School District increased the number of AP scholars from 162 in 2016 to 167. Appendix H shows the breakdown of the scholars by level and school. There are three levels of the AP Scholar Award. The AP Scholar Award was granted to 100 students who received scores of three or higher on three or more AP exams. There were 32 AP Scholar with Honors Awards, which were granted to students who received an average score of at least 3.25 on all AP exams

50 taken and scores of 3 or higher on 4 or more of these exams. The AP Scholar with Distinction Award was granted to 35 students who received an average score of at least 3.5 on all AP exams taken and scores of 3 or higher on 5 or more of these exams.

The coordinator of gifted and talented education and summer school will work with administrators, counselors, teachers, and parents to expand the opportunities for all students to participate and be successful in AP courses, particularly students of color and those in other under-represented groups. Content coordinators and building principals will work collaboratively to develop course pathways for students to take AP courses.

AP presentations will be developed and conducted for middle school parents and students in spring 2018.

The coordinator of gifted and talented education and summer school will work with building administrators, AP coordinators, counselors, and teachers to: develop and implement an AP summer boot camp to prepare students for AP classes to be offered in summer 2018, increase opportunities for students to take AP practice exams, and explore opportunities for an AP tutoring program.”

Mrs. Housaman answered questions from Board members. No action was taken on this item as it was an informational item.

Dr. Savaglio-Jarvis introduced the New Course Proposal: Career and Technical Education submitted by Mrs. Cheryl Kothe, Coordinator of Career and Technical Education; Mr. Steven Knecht, Principal at Tremper High School; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“This is a new course proposal to add an Introduction to Tech Ed course to provide students of all grade levels the opportunity to explore, develop knowledge, and build upon the skills of a variety of the tech ed courses. The Introduction to Tech Ed course will eliminate a gap in course planning that has occurred for students who have not taken a tech ed course in middle school. Tremper has specifically requested this course; however, the course may be offered at any of the high schools pending their specific need in the career and technical education field of course study.

Administration recommends that the School Board approve the proposal to add Introduction to Tech Ed to the course catalogue.”

Mr. Wade moved to approve the addition of Introduction to Tech Ed to the course catalogue. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the New Course Proposal: Supermileage Vehicle submitted by Dr. Bethany Ormseth, Principal at LakeView Technology Academy; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“The LakeView Technology Academy Supermileage Vehicle (SMV) team has become an unofficial capstone for LakeView’s engineering courses as it encompasses and reinforces the multifaceted lessons learned throughout the students’ course completion in science, mathematics, and engineering technologies. LakeView Technology Academy requests the addition of SMV as an elective course in order to increase the opportunity for student participation so that many, if not all, students completing the engineering pathway will have the opportunity to participate in this capstone activity. LakeView is requesting approval to add this elective course

beginning January 22, 2018, (second semester of the 2017-18 school year). Students enrolled in the second semester course would earn .5 elective credit for the 2017-18 school year.

Administration recommends that the school board approve LakeView Technology Academy's proposal for the addition of the Supermileage Vehicle course beginning in the second semester of 2017-18."

Mr. Wade moved to approve the addition of the Supermileage Vehicle course beginning in the second semester of 2017-18. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Course Change Proposals: Family and Consumer Science submitted by Mrs. Kothe, Mrs. Housaman, and Dr. Savaglio-Jarvis, excerpts follow:

"Five Course Change Proposals are being submitted to update the names of five courses in the family and consumer science area to more appropriately represent the courses. The course name changes will align with academic career planning pathways that prepare students for career readiness in the culinary and hospital fields.

Course name changes were needed within Kenosha Unified School District's family and consumer science curriculum such that the administration recommends the following:

<u>Current Course Name</u>	<u>New Course Title</u>
Family Clothing: Clothing 1	Clothing Textile and Apparel
Family Clothing: Clothing 2	Advanced Clothing Textile and Apparel
Food and Nutrition	Culinary Basics
Child Development 1	Developing Child
Child Development 2	Early Childhood Education"

Mr. Kunich moved to approve the Course Change Proposals: Family and Consumer Science. Mr. Falkofske seconded the motion. Unanimously approved.

Mrs. Housaman presented the Course Change Proposals: Indian Trail Business Academy submitted by Mrs. Kothe, Mrs. Housaman, and Dr. Savaglio-Jarvis, excerpts follow:

"Three Course Change Proposals involving one course revision that includes a name change and two new courses are being submitted in the area of career and technology education for the business academy at Indian Trail Academy and High School. The course revision and name change will better describe the current standards and extend the course from one semester to a year providing students the opportunity to obtain college credit through Gateway. The two new course requests will create two specific pathways of finance and marketing in the Business Academy.

<u>Current Course Name</u>	<u>Proposed Course Name</u>
Business and the Economy	Introduction to Business
<u>Course to be Added</u>	
The Millionaire's Club	
Social Media	

Administration recommends that the School Board approve the proposals for new course name and the two course additions in the Business Academy at Indian Trail Academy and High School."

Mr. Kunich moved to approve the new course name and the two course additions in the Business Academy at Indian Trail Academy and High School. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Course Change Proposals: Fine Arts submitted by Mr. Plank, Mrs. Housaman, and Dr. Savaglio-Jarvis, excerpts follow:

“Six Course Change Proposals involving new course names are being submitted in the area of fine arts for the communication academy at Indian Trail Academy and High School. The courses are now based on the International Society for Technology in Education Standards, which make the existing course names misleading to students, parents, and staff. The proposed course names exemplify the new age of digital communication.

<u>Current Course Name</u>	<u>Proposed Course Name</u>
Multi-Media 1	Digital Productions 1
Multi-Media 2	Digital Productions 2
Correlations of Design and Graphics	Integrated Digital Productions
Foundations of Design and Drawing	Intro to Digital Graphics
Graphic Design Illustration 1	Advanced Digital Graphics
Graphic Design and Illustration 2	Digital/Illustration Media Concepts

Administration recommends that the School Board approve the proposals for new course names for the six fine arts courses in the Communications Academy at Indian Trail Academy and High School.”

Ms. Stevens moved to approve the new course names for the six fine arts courses in the Communications Academy at Indian Trail Academy and High School. Mr. Wade seconded the motion. Unanimously approved.

Mrs. Housaman presented the Course Change Proposals: Science submitted by Mrs. Pratt, Mrs. Housaman, and Dr. Savaglio-Jarvis, excerpts follow:

“Two Course Change Proposals are being submitted in the area of science. The proposals are related to one another in that the requests are for one course to be removed and a new course added to replace it. This change will establish a course pathway that provides students access to biology, matter and energy and earth science thus encompassing all of the Next Generation Science Standards (NGSS). Additionally this change ensures the broadest coverage of standards that are addressed on high stakes tests. Appendix A provides an overview of the science pathway options that are available to students.

Administration recommends that the School Board approve the proposal to remove Geology and add Earth Science at the November 28, 2017 meeting.”

Mr. Stevens moved to approve the removal of Geology and the addition of Earth Science. Mr. Garcia seconded the motion. Unanimously approved.

Mrs. Coleman introduced Board Policy 7400 – Naming or Renaming District Buildings and 7410 – Naming an Area Within or on a District Site submitted by Mrs. Ruder and Dr. Savaglio-Jarvis, excerpts follow:

“The communications team was asked to review Policy 7400 – Naming or Renaming District Buildings and 7410 – Naming an Area Within or On a District Site to bring forth a revised document that would provide clarity as to the intention of each policy. Upon review, it was determined that the policies are very close in nature and that a combination of the policies along with

cleanup of the wording would better suit the needs of the district and those reading/utilizing the policy.

It is recommended that language in Policy 7410 – Naming an Area Within or On a District Site be combined with Policy 7400 – Naming or Renaming District Buildings and that Policy 7410 as written be eliminated. This streamlines the entire policy and clarifies which areas may be named and how that process must take place. The language regarding committee duties was also adjusted for clarity purposes.

Updates and rationale were shared with board members at July 2017 Agenda Review meetings and board members provided the following feedback to administration:

- Consider not requiring the committee to rank suggested names
- Consider eliminating the use of names when naming buildings
- Consider allowing buildings to be named after things

On July 20, 2017, Dr. Sue Savaglio-Jarvis sent an email reminder to the board of education to submit any additional feedback to Tanya Ruder. No one responded and no feedback was received.

On July 27, 2017, Stacy Busby sent another email reminding board members to submit any additional feedback to Tanya Ruder. One board member responded that they had no additional feedback.

On Aug. 3, 2017, Stacy Busby emailed board members with a final reminder to submit additional feedback to Tanya Ruder. Two board members responded that they had no additional feedback.

On Sept. 11, 2017, board members were provided an opportunity to submit final feedback to Tanya Ruder. No feedback was received.

On Oct. 10, 2017, the Personnel/Policy Committee reviewed the report and policies and made additional recommendations that were discussed and/or included for board consideration.

After review by the School Board and Personnel/Policy Committee on Oct. 10, 2017, administration forwarded revised Policy/Rule 7400 - Naming or Renaming District Buildings, which includes the elimination of Policy/Rule 7410 - Naming an Area Within or on a District Site, to the school board for a first reading on Oct. 24, 2017. It is recommended that the board approve revised Policy/Rule 7400 and eliminate Policy/Rule 7410 as a second reading on Nov. 28, 2017."

Mr. Falkofske moved to approve revised Policy/Rule 7400 - Naming and Renaming District Buildings and eliminate Policy/Rule 7410 – Naming an Area Within or on a District Site as a second reading. Mr. Kunich seconded the motion. Unanimously approved.

Mrs. Snyder presented the Donations to the District.

Mrs. Snyder moved to approve the Donations to the District. Mr. Falkofske seconded the motion. Unanimously approved.

Mr. Falkofske moved to adjourn the meeting. Mr. Garcia seconded the motion. Unanimously approved.

Meeting adjourned at 8:29 P.M.

Stacy Schroeder Busby
School Board Secretary