



KENOSHA UNIFIED SCHOOL BOARD
PLANNING/FACILITIES/EQUIPMENT MEETING
Educational Support Center – Room 110
February 14, 2017
MINUTES

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Ms. Stevens was called to order at 5:32 P.M. with the following committee members present: Mr. Falkofske, Mr. Garcia, Mrs. Bothe, Mr. Thomey, and Ms. Stevens. Dr. Savaglio-Jarvis was also present. Mr. Cardinali, Mr. Flood, Mr. Wicklund, Mr. Butts, and Mr. Schaffrick were absent.

Ms. Stevens noted that there was not a quorum present; therefore, no action could be taken.

Approval of Minutes – November 1, 2016 Planning/Facilities/Equipment

Ms. Stevens indicated that the November 1, 2016, minutes will be included on the agenda for the next meeting for approval due to lack of a quorum.

2017-18 Capital Projects Plan

Mr. Patrick Finnemore, Director of Facilities, presented the 2017-18 Capital Projects Plan. He explained that the overall major maintenance budget is \$2,000,000; however, \$500,000 has been committed to continue to pay off the Reuther masonry restoration project. Mr. Finnemore noted that starting with this year's plan, and continuing for the next 5 years, a large portion of the available capital funds will be used to support the major energy efficiency projects at Bullen and Lance Middle Schools and Tremper and Bradford High Schools.

Mrs. Stevens indicated that no action could be taken on the 2017-18 Capital Projects Plan due to lack of a quorum and that the item would be forwarded to the full Board for action.

Information Items

Mr. Finnemore presented the Capital Projects Update. He noted that outdoor athletic facility projects were suspended for the winter months but will resume at Tremper/Ameche in approximately two weeks. Installation of the synthetic turf infields for the varsity baseball and softball fields at Indian Trail will occur in June and July of 2017. Mr. Finnemore indicated that bid summary information for the selected subcontractors for the Bullen and Lance energy efficiency projects will be presented to the Committee at next month's meeting.

Mr. Finnemore presented the Utility and Energy Savings Report. He noted that both natural gas and electricity usage were higher this year compared to last year and that 42% of the overall utility budget compared to 39% last year at this time has been spent.

Future Agenda Items

Mr. Finnemore indicated that the Capital Projects Update (including bid summary information for the selected subcontractors for the Bullen and Lance energy efficiency projects) and the Utility and Energy Savings Program Report would be presented next month.

Meeting adjourned at 5:47 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
JOINT PLANNING/FACILITIES/EQUIPMENT AND
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
February 14, 2017
MINUTES

A joint meeting of the Kenosha Unified Planning/Facilities/Equipment and Personnel/Policy Committees chaired by Ms. Stevens was called to order at 5:51 P.M. with the following committee members present: Mr. Falkofske, Mr. Garcia, Mrs. Bothe, Mr. Thomey, Mrs. Snyder, Mrs. Marks, Mrs. Stephens, Mr. Fellman, and Ms. Stevens. Dr. Savaglio-Jarvis was also present. Mr. Kunich and Mr. Moore were excused. Mr. Cardinali, Mr. Flood, Mr. Wicklund, Mr. Butts, Mr. Schaffrick, Mrs. Dahl, Mrs. Shane, and Mr. Gospodarek were absent.

Ms. Stevens noted that there was not a quorum present; therefore, no action could be taken.

Changes to Building Permit Fees and Regulations and Board Policies 1330 and 1331

Mr. Patrick Finnemore, Director of Facilities, presented the Changes to Building Permit Fees and Regulations and Board Policies 1330 and 1331. He explained that the changes are being suggested to reflect the new or improved outdoor athletic high school facilities. Mr. Finnemore noted the suggested outdoor athletic fee and regulation changes, other fee and regulation changes, and the board policy and rule changes. Mr. Finnemore answered questions from Committee members.

Mrs. Stevens indicated that no action could be taken on the changes to Building Permit Fees and Regulations and Board Policies 1330 and 1331 due to lack of a quorum and that the item would be forwarded to the full Board for action.

Meeting adjourned at 6:11 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
February 14, 2017
MINUTES

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mrs. Snyder was called to order at 6:13 P.M. with the following committee members present: Mr. Falkofske, Mrs. Marks, Mrs. Stevens, Mr. Fellman, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mr. Kunich and Mr. Moore were excused. Mrs. Dahl, Mrs. Shane, and Mr. Gospodarek were absent.

Mrs. Snyder noted that there was not a quorum present; therefore, no action could be taken.

Approval of Minutes – January 10, 2017 Personnel/Policy

Mrs. Snyder indicated that the January 10, 2017, minutes will be included on the agenda for the next meeting for approval due to lack of a quorum.

School Board Policies Update

Mrs. Annie Petering, Chief Human Resources Officers, presented the School Board Policies Update. She explained that the Office of Human Resources reviews and updates the employee handbook each year. During the review, it was determined that several policies needed clarifying language updates, that additional language needed to be added regarding bone marrow and organ donation leave, that some cross references needed to be updated, and that some formatting changes needed to be made. There were no questions from Committee members.

Mrs. Snyder indicated that no action could be taken on the School Board Policies Update due to lack of a quorum and that the item would be forwarded to the full Board for action.

Informational Items

Mr. Kristopher Keckler, Chief Information Officer, presented the Preliminary Enrollment Projections for School Year 2017-18. He gave a PowerPoint presentation which covered the following topics: KUSD total enrollment trends, large district trends, number of births and KUSD kindergarten enrollment, 10 year trend, and cohort average.

Future Agenda Items

There were no future agenda items noted.

Meeting adjourned at 6:25 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
JOINT PERSONNEL/POLICY AND
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 110
February 14, 2017
MINUTES

A joint meeting of the Kenosha Unified Personnel/Policy and Audit/Budget/Finance Committees chaired by Mrs. Snyder was called to order at 6:27 P.M. with the following Committee members present: Mr. Falkofske, Mrs. Marks, Mrs. Stevens, Mr. Fellman, Ms. Stevens, Mr. Wade, Mr. Battle, Mr. Holdorf, Mr. Leipski, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mr. Kunich, Mr. Moore, and Mr. Aceto were excused. Mrs. Dahl, Mrs. Shane, Mr. Gospodarek, Mrs. Dawson, Mr. Kent, Mr. Balk, and Mr. Potineni were absent.

Mrs. Snyder noted that there was not a quorum present; therefore, no action could be taken.

Strategic Direction No. 4 Planning Overview

Mrs. Julie Housaman, Chief Academic Officer, presented Strategic Direction 4 and the correlating objectives and initiatives. She then asked Committee members to note their self-reflection thoughts, pair up with another Committee member and share input and/or feedback, and report out comments to the entire Committee.

Meeting adjourned at 6:59 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Wade was called to order at 7:02 P.M. with the following Committee members present: Ms. Stevens, Mr. Battle, Mr. Holdorf, Mr. Leipski, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Kunich and Mr. Aceto were excused. Mrs. Dawson, Mr. Kent, Mr. Balk, and Mr. Potineni were absent.

Mr. Wade noted that there was not a quorum present; therefore, no action could be taken.

Approval of Minutes – January 10, 2017 Audit/Budget/Finance

Mr. Wade indicated that the January 10, 2017, minutes will be included on the agenda for the next meeting for approval due to lack of a quorum.

Building Our Future Partnership (Strive Together)

Dr. Savaglio-Jarvis presented the Building Our Future Partnership (Strive Together). She explained that the District was approached with a proposal for a partnership with the Building Our Future organization which is based on the Strive Together initiative. Building Our Future is a partnership that works to align efforts, outcomes, and help all students attain academic excellence by providing an all-inclusive solution based on the Strive Together Theory of Action. The collective impact approach centers around the following four principles: engaging the community by uniting all sectors around a single goal, focusing on eliminating locally defined disparities by identifying best practices, developing a culture of continuous improvement by using data to drive decisions, and leveraging existing assets by expanding what works.

Mr. Tarik Hamdan, Chief Financial Officer, explained that the funding source for the Building Our Future Partnership (Strive Together) would be the Community Program and Services Fund, also referred to as Fund 80, which is separate from the District's operational budget. The Community Program and Services Fund is used to account for activities outside of the District's regular instructional time periods which serve the community.

Dr. Savaglio-Jarvis and Mr. Battle answered questions from Committee members.

Mr. Wade indicated that no action could be taken on the Building Our Future Partnership (Strive Together) due to lack of a quorum and that the item would be forwarded to the full Board for action.

Information Items

Mr. Hamdan presented the Monthly Financial Statements. He noted that expected-to-actual salary financial information will look higher due to the one-time payment of stipends. He indicated that it should not be of concern and that it is being monitored. Mr. Hamdan provided Committee members with an update on District position vacancies. Ms. Stevens requested additional information pertaining to hard to fill positions and the money associated with those positions.

Mr. Hamdan presented the Summary of Grant Activity. He noted that this report is presented quarterly and that no substantial grants have been received since the last presentation. There were no questions from Committee members.

Future Agenda Items

Mr. Wade indicated that the Monthly Financial Statements would be presented in March.

Meeting adjourned at 7:22 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
JOINT AUDIT/BUDGET/FINANCE AND
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
February 14, 2017
MINUTES

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Curriculum/Program Committees chaired by Mr. Wade was called to order at 7:24 P.M. with the following Committee members present: Ms. Stevens, Mr. Battle, Mr. Holdorf, Mr. Leipski, Mr. Garcia, Mrs. Snyder, Mrs. Karabetsos, Dr. Werwie, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Kunich, Mr. Aceto, and Mrs. Hamilton were excused. Mrs. Dawson, Mr. Kent, Mr. Balk, Mr. Potineni, Dr. Evans, Ms. Riese, and Mr. Ghouse were absent.

Mr. Wade noted that there was not a quorum present; therefore, no action could be taken.

Mary Frost Ashley Charitable Trust

Ms. Patricia Demos, Community School Relations Coordinator, presented the Mary Frost Ashley Charitable Trust. She explained that since 2010, the District has applied for and received funding from the Mary Frost Ashley Charitable Trust for back to school supplies, parent and student education and learning experiences, parent leadership training, the District's recognition program, annual Alcohol, Tobacco, and Other Drugs Awareness Student Recognition Brunch, as well as playground equipment for one elementary school. During the 2017-18 school year, the district plans to initiate several new programs to further develop and strengthen the comprehensive parent education training and family interactive learning experiences, expand student learning opportunities through support of high school student groups, strengthen the sustainability of the district's Recognition Program, and support the annual Alcohol, Tobacco and Other Drugs Awareness Student Recognition Brunch. Permission is requested to submit this one-year grant proposal titled Framework for Healthy Youth Development: Expanding Family Learning and Student Engagement Program in the amount of \$117,125 to the Mary Frost Ashley Charitable Trust.

Mr. Wade indicated that no action could be taken on the Mary Frost Ashley Charitable Trust due to lack of a quorum and that the item would be forwarded to the full Board for action.

Meeting adjourned at 7:27 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
February 14, 2017
MINUTES

A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mr. Wade was called to order at 7:27 P.M. with the following committee members present: Mr. Garcia, Mrs. Snyder, Mrs. Karabetsos, Dr. Werwie, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mrs. Hamilton was excused. Dr. Evans, Ms. Riese, and Mr. Ghouse were absent.

Approval of Minutes – January 10, 2017 Curriculum/Program

Mrs. Snyder moved to approve the minutes as contained in the agenda. Mr. Garcia seconded the motion. Unanimously approved.

Information Technology Course Change Proposal for LakeView Technology Academy

Ms. Julie Housaman, Chief Academic Officer, presented the Information Technology Course Change Proposal for LakeView Technology Academy. She noted that it has been determined that alternate courses should be proposed to shift the focus of the senior curriculum to favor programming over web development as that is the primary focus for LakeView. Approval is being sought for the removal of three courses formerly approved for the 2017-18 school year and the addition of two courses as detailed in the report.

Mrs. Snyder moved to forward the attached course proposals and course elimination requests for the Information Technology Curriculum at LakeView Technology Academy to the full School Board for consideration. Dr. Werwie seconded the motion. Unanimously approved.

Engineering Course Change Proposals for LakeView Technology Academy

Mrs. Housaman presented the Engineering Course Change Proposal for LakeView Technology Academy. She indicated that LakeView, under the guidance of Gateway Technical College, is proposing an update to the upper-level instructional program as well as some new courses that focus on computer numerical control (CNC) for the 2017-18 school year. With the proposed changes, engineering students, by the time of graduation, have the opportunity to earn a certificate as a mechanical maintenance technician, a certificate as a CNC operator, and be halfway through a certificate as an electromechanical maintenance technician. Approval is requested for the removal of the four courses and the addition of the five courses detailed in the report.

Mrs. Snyder moved to forward the course proposals and course elimination requests from LakeView Technology Academy to the full Board for consideration. Mr. Garcia seconded the motion. Unanimously approved.

New Course Proposal: Computer Science 2

Mrs. Housaman presented the New Course Proposal: Computer Science 2. She explained that in February 2016, the Board approved the addition of Computer Science Fundamentals for the middle schools. The introductory computer science curriculum has now been expanded to include Computer Science 2; therefore, approval is sought for the addition of this course to develop a second middle school elective course to provide additional opportunities for students to explore this growing career pathway. Due to space limitations on course

registration forms, Computer Science Fundamentals will be renamed Computer Science 1 and offered to students in seventh grade. A second middle school course, Computer Science 2, will be developed for grade 8. This course will provide an opportunity for students to go beyond the exploration and expression of their new skills to the innovation of design and the ability to analyze the impact of their design.

Mrs. Snyder moved to forward the proposal for the Addition of a Computer Science 2 course to the full Board for consideration. Mr. Garcia seconded the motion. Unanimously approved.

Information Item

Ms. Luanne Rohde, Director of Early Education, presented the Head Start Semi Annual Report. She noted that required Head Start performance standards for enrollment and health assessment requirements have been met; however, there was non-compliance noted in regards to the leadership and governance review. Measures have since been taken to address the areas of noncompliance. Ms. Rohde answered questions from Committee members.

Future Agenda Items

Mr. Wade indicated that the K-5 Science Materials, 9-12 World Language Materials, and Policy 6610 – Procedures and Selecting and Using Supplementary Materials would be presented in March.

Meeting adjourned at 7:39 P.M.

Stacy Schroeder Busby
School Board Secretary