

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD NOVEMBER 15, 2016

A regular meeting of the Kenosha Unified School Board was held on Tuesday, November 15, 2016, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:02 P.M. with the following Board members present: Ms. Stevens, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mrs. Snyder was excused.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Chief Communication Officer, presented LakeView's Principles of Engineering Class - 2016 Racine County Pumpkin Chunkin Contest Winners Award, Tremper Girls Soccer Team - Academic All American Team by the National Soccer Coaches Association of America Award, and Indian Trail Student Athletes (Girls Golf) - Golf Coaches Association of Wisconsin Academic All-Stars Award.

There were no Administrative or Supervisory Appointments.

There was not a student ambassador present.

Mr. Wade gave the legislative report.

There were views/comments by the public.

Board members made their responses/comments.

Mrs. Coleman gave the Board President remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

Board members considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations.

Consent-Approve item XI-B – Minutes of the 10/25/16 Special Meeting and Executive Session and 10/25/16 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Savaglio-Jarvis, excerpts follow:

“It is recommended that the October 2016 cash receipt deposits totaling \$244,742.90, and cash receipt wire transfers-in totaling \$1,125,487.71, be approved.

Check numbers 542416 through 543601 totaling \$9,292,392.17, and general operating wire transfers-out totaling \$259,894.90, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the October 2016 net payroll and benefit EFT batches totaling \$12,282,347.64, and net payroll check batches totaling \$20,441.65, be approved.”

Consent-Approve item XI-D – Policy and Rule 5437 – Threats/Assaults submitted by Ms. Susan Valeri, Chief of Special Education/Student Support, and Dr. Savaglio-Jarvis, excerpts follow:

“During the 2015-2016 school year there were several bomb threats to school buildings in the Kenosha Unified School District. One of the grounds for suspension and expulsion is knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives. The District wants to ensure that Policy and Rule 5437, Threats/Assaults, references all forms of communication by which a threat or false information can be conveyed, in violation of the policy. Therefore, Policy and Rule 5437, Threats/Assaults, now includes language making it clear that students are prohibited from knowingly conveying (through verbal, written, electronic, or other forms of communication) any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives.

In addition, section 947.015 of the Wisconsin Statutes makes it a Class I felony to intentionally convey or cause to be conveyed any threat or false information, knowing such to be false, concerning an attempt being made or to be made to destroy any property by the means of explosives. An update to Rule 5437 also includes a reference to Wis. Stat. § 947.015.

At its October 11, 2016, meeting, the Personnel/Policy Standing Committee voted to forward revised Policy 5437 to the School Board for approval. The Board approved revised Policy 5437 as a first reading on October 25, 2016. Administration recommends that the School Board approve revised Policy 5437 – Threats/Assaults as a second reading on November 15, 2016.”

Consent-Approve item XI-E – Policy and Rule 6700 – Extracurricular Activities and Programs submitted by Mr. Bryan Mogensen, Coordinator of Athletics, Physical Education, Health, Recreation, and Senior Center; Mrs. Julie Housaman, Chief Academic Officer; and Dr. Savaglio-Jarvis, excerpts follow:

“The U.S. Department of Education, Office of Civil Rights (OCR), filed a complaint against Kenosha Unified School District alleging discrimination on the basis of sex. On October 24, 2012, the Kenosha Unified School District signed a Resolution Agreement to resolve the complaint filed. Section III of the agreement required the district to develop a process or procedure for students or other interested parties, such as coaches or parents, to use to request the addition of new sports or level of sports at Bradford or Tremper and to publish the procedure, including on the district’s website. The revisions to Policy 6700 are based on the recommendations made by legal counsel.

On October 11, 2016, the Personnel/Policy Standing Committee approved to forward the proposed revisions to Policy 6700—Extracurricular Activities and Programs—to the Board of Education for approval. The Board approved revised Policy 6700 as a first reading at the October 25, 2016, regular school board meeting. Administration recommends that the school board approve as a second reading the revised Policy 6700—Extracurricular Activities and Programs—at the November 15, 2016, regular school board meeting.”

Mr. Kunich moved to approve the Consent Agenda as presented in the agenda. Mr. Falkofske seconded the motion. Unanimously approved.

Mr. Hamdan presented the Unallocated Funds in the 2016-2016 Budget submitted by himself and Dr. Savaglio-Jarvis, excerpts follow:

“On October 25, 2016, the Board of Education unanimously voted to approve a balanced operating budget of \$248.2 MM for the 2016-17 fiscal year with the exception of \$147 K of approved carry-over funds. Contained within the approved 2016-17 budget there are also approximately \$4.3 MM of unallocated funds awaiting Board action.

The capacity created in the 2016-17 budget was primarily the result of cost saving decisions made by the Board. These decisions include changes to the District health insurance plan and the elimination of the Long Term Care benefit.

As shared with the Board on October 25, 2016, the unallocated funds are available for the Board of Education to allocate in the 2016-17 budget as they see fit. Uses could include, but are not limited to, staff compensation or funding of previously approved initiatives such as the curriculum adoption cycle that was approved by the Board on November 24, 2015. The Teaching and Learning Department has identified pieces of the previously approved curriculum adoption cycle which they could move forward on immediately. Those pieces are the K-5 Science (estimated cost \$900 K) and 9-12 World Languages (estimated cost \$100 K) for a total amount of approximately \$1 MM.

Administration requests that the School Board vote on the amount of the unallocated funds that should be used to provide one-time, non-base building stipends for Full-Time Equivalent (FTE) staff and vote on the method to use for distributing those funds.”

Mr. Hamdan gave a PowerPoint presentation which covered the following topics: pathways to success, 2016-2017 budget status, available funds, why one-time bonus for 2016-2017, former teacher schedule step analysis, step implications, former teacher schedule lane analysis, lane implications, consumer price index trend (CPI-U), budget considerations, preliminary forecast for 2017-2018, preliminary forecast for 2018-2019, sustainability, and school board decisions.

Mr. Hamdan answered questions from School Board members and discussion followed.

Mr. Kunich moved that \$3.3 MM of the 2016-2017 unallocated funds to be used for one-time, non-base building, supplemental compensation for full-time equivalent (FTE) staff and that \$1 MM of the 2016-2017 unallocated funds be reserved for expenses related to curricular needs. Motion failed due to lack of a second.

Mr. Wade moved that \$1 MM of the \$4.3 MM 2016-2017 unallocated funds be set aside and used for expenses related to curricular needs. Mr. Kunich seconded the motion. Unanimously approved.

Mr. Kunich moved to approve a one-time, non-base building, 2.4% stipend calculated on base salary for full-time equivalent (FTE) staff. Motion failed due to lack of a second.

Mr. Kunich moved to approve a one-time, non-base building, 2.4% stipend calculated on base salary for full-time equivalent (FTE) staff with the condition that the Board vote on a salary structure no later than June 2017. Mr. Wade seconded the motion.

Roll call vote: Ayes: Mr. Kunich, Mr. Wade, and Mrs. Coleman. Noes: Ms. Stevens, Mr. Garcia, Mr. Falkofske. Motion failed.

Mr. Kunich moved to approve a one-time, non-base building, 2.4% stipend calculated on base salary for full-time equivalent staff based on the condition that the Board approve a new salary structure by May 2017, and that Administration sit down with any and all school board members over the next nine months to discuss any and all options regarding the salary structure. Mr. Wade seconded the motion. Motion carried. Ms. Stevens dissenting.

Dr. Savaglio-Jarvis introduced the Other Post-Employment Benefits Actuarial Study submitted by Mr. Hamdan and herself, excerpts follow:

“Organizations may offer benefits to their employees that are earned during their years of service, but are not due until after their employment ends through retirement. These benefits, other than pensions, are referred to as other post-employment benefits (OPEB). Kenosha Unified School District offers benefits such as health insurance and dental insurance for eligible employees from the date of retirement until age 65 or Medicare eligibility.

In 2004, the Governmental Accounting Standards Board (GASB) established Statement 45 to provide more complete and reliable financial reporting regarding OPEB. This accounting rule had been in place for private sector companies for many years; however public entities were not previously required to report these long term obligations.

An actuarial valuation under GASB 45 must be performed for plans with a total membership of 200 or more at least biennially. In order to comply with this requirement, KUSD administration requested that Milliman, Inc. prepare an updated report.

Attached is the new actuarial valuation report as of July 1, 2016. The report shows a significant reduction in total liabilities as compared to the last report just two years ago. Most of the reductions can be attributed to changes in the medical plan and the fact that future retirees will now pay a larger portion of the total premium (up to 12%). Administration has invited a representative from Milliman, Inc. to answer any questions and address the assumptions that were used.

This report was reviewed at the November 1, 2016, meeting of the Audit/Budget/Finance Committee, and the committee voted unanimously to forward this report to the School Board for consideration. This is an informational report only.”

Mr. Hamdan introduced Mr. Timothy Bleick from Milliman, Inc. and he distributed and presented valuation results, GASB 45 balance sheet liability, and new GASB account standards for OPEB plans.

There were no questions from Board members.

No action was taken on the Other Post-Employment Benefits Actuarial Study as it was provided for informational purposes only.

Dr. Savaglio-Jarvis introduced the ALiCE Lesson Plans submitted by Ms. Kimberly Fischer, Interim Regional Coordinator of Leadership and Learning – Secondary; Mr. Martin Pitts, Regional Coordinator of Leadership and Learning – Elementary; Mr. Scott Kennow – Regional Coordinator of Leadership and Learning – Elementary; and Dr. Savaglio-Jarvis, excerpts follow:

“At the July 28, 2015, regular school board meeting, the ALiCE response to violent intruder events was adopted along with six action steps. One action step was the creation of training materials and lesson plans to provide training to all district students in an age appropriate manner.

During the summer of 2016, school leadership and district staff drafted lesson plans for student training. The lesson plans focus on instructional and procedural aspects of ALiCE; there are no plans for physical role playing of students. These lesson plans are differentiated for each level and specific for elementary, middle and high school.

Staff signed up for feedback sessions and the sessions were led by school leadership staff. Lesson plans will be finalized and brought to the regular school board

meeting on November 15, 2016. Lesson plans will be delivered to the building leaders, each school will determine a training schedule, and the timeline for lesson plan distribution.

The ALiCE lesson plans were presented to the Curriculum/Program Standing Committee on November 1, 2016. All lesson plans were mailed to the Board of Education in hard copy format on November 4, 2016 and sent electronically on November 7, 2016. The plans are now being presented to the school board for discussion. This item will again be brought before the Curriculum/Program Committee for feedback at their November 29, 2016, meeting with anticipated approval by the School Board on December 13, 2016.”

Dr. Bethany Ormseth, Chief of School Leadership; Ms. Fischer; Mr. Pitts; and Mr. Kennow were present to answer questions from board members but there were no questions.

No action was taken on the ALiCE Lesson Plans as they were provided for informational purposes only.

Mr. Falkofske presented the Donations to the District.

Ms. Stevens moved to approve the Donations to the District. Mr. Kunich seconded the motion. Unanimously approved.

Mr. Kunich moved to adjourn the meeting. Mr. Garcia seconded the motion. Unanimously approved.

Meeting adjourned at 9:40 P.M.

Stacy Schroeder Busby
School Board Secretary