



## **REGULAR MONTHLY BOARD MEETING**

**September 27, 2016**

**7:00 PM**

**Educational Support Center  
Board Meeting Room  
3600-52<sup>nd</sup> Street  
Kenosha, Wisconsin**

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Regular School Board Meeting  
September 27, 2016  
Educational Support Center  
7:00 PM

I. Pledge of Allegiance	
II. Roll Call of Members	
III. Awards/Recognition	
A. Summer Art Show Award Winners	
IV. Administrative and Supervisory Appointments	
V. Introduction and Welcome of Student Ambassador	
VI. Legislative Report	
VII. Views and Comments by the Public	
VIII. Response and Comments by Board Members (Three Minute Limit)	
IX. Remarks by the President	
X. Superintendent's Report	
XI. Consent Agenda	
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Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations	
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E. Discussion/Action	52
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F. Discussion/Action	55
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XVI. Adjournment	

**Kenosha Unified School District**

**Kenosha, WI**

**September 27, 2016**

The Human Resources recommendations regarding the following actions:

<b>ACTION</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL/DEPT</b>	<b>POSITION</b>	<b>STAFF</b>	<b>DATE</b>	<b>FTE</b>	<b>SALARY</b>
Appointment	Aceto	Samantha	Vernon Elementary School	Classroom	ESP	08/31/2016	1	\$14.33
Appointment	Ackerman	Kayla	Hillcrest School	Special Education	ESP	08/31/2016	1	\$14.33
Appointment	Anguiano	Osvaldo	EBSOLA Creative Arts	Special Education - Title One	ESP	08/31/2016	0.49	\$15.44
Appointment	Atkins	Jonathan	Dimensions of Learning	Physical Education	Instructional	08/26/2016	1	\$39,106.00
Appointment	Azmus	Dora	Bradford High School	Science	Instructional	08/26/2016	0.42	\$22,387.68
Appointment	Barone	Angela	Brompton School	General Music/Instrumental	Instructional	08/26/2016	1	\$39,106.00
Appointment	Baryenbruch	Allie	Bradford High School	Art	Instructional	08/26/2016	1	\$39,106.00
Appointment	Basaldua	Charles	Roosevelt Elementary School	Grade 4	Instructional	08/26/2016	1	\$42,673.00
Appointment	Beck	Christina	4K Program	4K Teacher	Instructional	08/26/2016	0.5	\$21,659.50
Appointment	Becker	Angela	Harvey Elementary School	Special Education	ESP	08/31/2016	1	\$14.33
Appointment	Beiser	Erica	Food Services	Food Service Worker	Service	08/29/2016	1	\$17.75
Appointment	Bentel	Katie	Jefferson Elementary School	Early Childhood	Instructional	08/26/2016	1	\$39,106.00
Appointment	Blise	Nicole	Whittier Elementary School	Speech Impact	ESP	08/31/2016	0.8	\$15.44
Appointment	Boak	Kelly	Food Services	Food Service Worker	Service	08/29/2016	1	\$17.75
Appointment	Bongratz	Jennifer	Pleasant Prairie Elementary School	Special Education	ESP	08/31/2016	1	\$15.33
Appointment	Brooks	CasSandra	Washington Middle School	Assistant Principal	AST	08/15/2016	1	\$86,007.00
Appointment	Buban	Jayne	Indian Trail Academy	Library Clerical Assistant (10 month)	Secretarial	08/30/2016	1	\$17.32
Appointment	Cascio	Jody	Forest Park Elementary School	Principal	AST	08/10/2016	1	\$93,873.00
Appointment	Chamberlain	Abigail	Indian Trail Academy	Special Education	ESP	08/31/2016	1	\$14.33
Appointment	Cruz	Diana	EBSOLA Creative Arts	Title 1	ESP	09/13/2016	0.49	\$14.44
Appointment	Dial	Kristine	4K Program	4K Teacher	Instructional	08/26/2016	0.5	\$19,553.00
Appointment	Fischer	Mandy	4K Program	4K Teacher	Instructional	08/26/2016	0.5	\$24,736.00
Appointment	Floreani	Jeanne	Harborside Academy School	Scheduling Secretary	Secretarial	09/06/2016	1	\$18.37
Appointment	Franklin	Marcus	Brass Community School	Parent/Home Liaison	Support	08/30/2016	1	\$14.47
Appointment	Frye	Shannon	Vernon Elementary School	Special Education	ESP	08/31/2016	1	\$14.33
Appointment	Glaum	Nicole	4K Program	4K Teacher	Instructional	09/07/2016	0.5	\$19,553.00
Appointment	Grochowski	Christine	Bradford High School	Marketing	Instructional	08/26/2016	0.17	\$10,691.81
Appointment	Gutierrez	Justin	KTEC West	Classroom	ESP	09/06/2016	1	\$15.33
Appointment	Heimstead	Bridget	Bradford High School	English/Instructional Coach	Instructional	08/26/2016	1	\$42,673.00
Appointment	Hoerter	Kathy	Pleasant Prairie Elementary School	Special Education	ESP	08/31/2016	1	\$15.33
Appointment	Hood	Amanda	McKinley Elementary School	Special Education	ESP	08/31/2016	1	\$14.33
Appointment	Jazdzewski	Kelly	Vernon Elementary School	Special Education	ESP	08/31/2016	1	\$15.33
Appointment	Kessler	Andrea	Mahone Middle School	Special Education	ESP	08/31/2016	1	\$15.33

**Kenosha Unified School District**

**Kenosha, WI**

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The Human Resources recommendations regarding the following actions:

<b>ACTION</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL/DEPT</b>	<b>POSITION</b>	<b>STAFF</b>	<b>DATE</b>	<b>FTE</b>	<b>SALARY</b>
Appointment	Kraenzler	Kari	Fine Arts	Elementary General Music/ Elementary Band	Instructional	08/11/2016	1	\$55,701.00
Appointment	Labbe	Debbie	Food Services	Unit Manager	Service	08/22/2016	1	\$19.70
Appointment	Lemke	Jason	Bradford High School	Interim Assistant Principal	AST	08/15/2016	1	\$89,591.00
Appointment	Mogensen	Bryan	Athletics/Physical Education	Coordinator	AST	08/10/2016	1	\$89,591.00
Appointment	Montgomery	Scoletta	Washington Middle School	Attendance Secretary	Secretarial	08/26/2016	1	\$17.32
Appointment	Morgan	Evelyn	Reuther High School	Math	Instructional	08/26/2016	1	\$39,106.00
Appointment	Nieman	Milissa	EBSOLA-DL	Interventionist	Instructional	09/01/2016	1	\$43,069.00
Appointment	Nohn	Monica	Fine Arts	Elementary Art	Instructional	09/08/2016	1	\$43,069.00
Appointment	Nudi	Sarah	Washington Middle School	Science	Instructional	09/01/2016	1	\$39,106.00
Appointment	Olson	Melissa	Indian Trail Academy	Cross Categorical	Instructional	08/26/2016	1	\$39,106.00
Appointment	Packard	Gina	Tremper High School	Cross Categorical	Instructional	09/08/2016	1	\$44,454.00
Appointment	Petkus	Jurga	Dimensions of Learning	Art	Instructional	08/26/2016	0.8	\$31,284.80
Appointment	Potter	Diana	Pleasant Prairie Elementary School	Special Education - IDEA	ESP	08/31/2016	1	\$14.33
Appointment	Read	Matthew	Bradford High School	Special Education - IDEA	Instructional	08/26/2016	1	\$39,106.00
Appointment	Rosenbaum	Heather	Jefferson Elementary School	Grade 4	Instructional	08/26/2016	1	\$39,106.00
Appointment	Ruiz	Gabby	EBSOLA Creative Arts	Title 1	ESP	08/31/2016	0.49	\$14.44
Appointment	Sakalaucks	William	Fine Arts	Elementary General Music	Instructional	09/13/2016	1	\$39,106.00
Appointment	Sembach	Lynn	4K Program	4K Teacher	Instructional	08/26/2016	0.5	\$20,445.00
Appointment	Smith	Isis	EBSOLA Creative Arts	Title 1	ESP	09/12/2016	0.49	\$14.44
Appointment	Smith	Eleanor	Bradford High School	English	Instructional	09/13/2016	0.34	\$26,157.56
Appointment	Stokes	Kelley	Harborside Academy School	Head Secretary	Secretarial	08/22/2016	1	\$19.10
Appointment	Sustachek	William	Lance Middle School	Cross Categorical	Instructional	08/26/2016	1	\$46,990.00
Appointment	Thomas	Norjaie	Food Services	Food Service Worker	Service	08/29/2016	1	\$17.75
Appointment	Thomas	Ryan	Brass Community School	Night Custodian - Second Shift	Service	09/13/2016	1	\$20.32
Appointment	Thompson	Tuanquilla	Student Support/Guidance	Social Worker	Instructional	09/12/2016	1	\$53,304.00
Appointment	Traske	Robert	Bullen Middle School	Social Studies	Instructional	08/26/2016	1	\$39,106.00
Appointment	Walcott	Patricia	Hillcrest School	E.D.	Instructional	08/26/2016	1	\$75,467.00
Appointment	Weis	Ashton	Vernon Elementary School	Grade 1	Instructional	08/26/2016	1	\$39,106.00
Appointment	Welton	Amy	Jefferson Elementary School	Cross Categorical	Instructional	08/26/2016	1	\$53,369.00
Appointment	Williams	Mynida	Washington Middle School	Special Education	ESP	08/31/2016	1	\$15.33
Appointment	Williams	Cynthia	EBSOLA Creative Arts	Title 1	ESP	08/31/2016	0.49	\$15.44
Appointment	Woodard	Hilary	Stocker Elementary School	Special Education - IDEA	ESP	08/31/2016	1	\$15.33
Appointment	Woods	Theresa	Harborside Academy School	Special Education	ESP	08/31/2016	1	\$15.33
Appointment	Yusk	Meghan	Tremper High School	French	Instructional	08/26/2016	1	\$39,106.00
Resignation	Antoniewicz	Kelly	Fine Arts	Art	Instructional	08/18/2016	1	\$39,106.00

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Resignation	Clark	Michael	Bradford High School	Security	ESP	08/22/2016	1	\$15.33
Resignation	Collum	Heather	Bradford High School	C.D.B.	Instructional	08/25/2016	1	\$64,205.00
Resignation	Cruz	Tammy	Frank Elementary School	Grade 3	Instructional	08/24/2016	1	\$67,218.00
Resignation	De Witt	Whendi	Finance Department	Purchasing Clerk	Secretarial	09/16/2016	1	\$19.10
Resignation	Findlay	Elizabeth	Bradford High School	Special Education	ESP	09/20/2016	1	\$14.33
Resignation	Freitag	Taylor	Vernon Elementary School	Special Education	ESP	09/06/2016	1	\$15.33
Resignation	Hall	Brittany	Grewenow Elementary School	Early Childhood	Instructional	08/18/2016	1	\$45,804.00
Resignation	Hamilton	Zachary	Fine Arts	Music	Instructional	08/12/2016	1	\$43,069.00
Resignation	Jankowski	Deborah	Lincoln Middle School	Guidance Counselor	Instructional	09/09/2016	1	\$78,396.00
Resignation	Kessler-Smith	Susan	Pleasant Prairie Elementary School	Special Education	ESP	08/12/2016	1	\$14.97
Resignation	Markowski	John	Indian Trail Academy	Math	Instructional	08/10/2016	0.5	\$39,198.00
Resignation	Montero Lopez	Yanel	Headstart	Family Literacy/Service Provider	Support	08/26/2016	1	\$15.03
Resignation	Mortensen	Stacy	Reuther High School	Cross Categorical	Instructional	08/23/2016	1	\$67,218.00
Resignation	Padlock	Jennifer	Pleasant Prairie Elementary School	Special Education	ESP	08/16/2016	1	\$15.44
Resignation	Schmidt	Margaret	Tremper High School	French	Instructional	08/23/2016	1	\$78,396.00
Resignation	Twelmeyer	Emilia	Bradford High School	Physical Education	Instructional	09/02/2016	1	\$39,106.00
Resignation	White	Jennifer	Headstart	Family Literacy/Service Provider	Support	09/27/2016	1	\$15.03
Resignation	Yost	Jennifer	Bradford High School	Math	Instructional	08/29/2016	1	\$60,411.00
Separation	Comstock	Michael	Facility Services	Transportation Supervisor	AST	08/22/2016	1	\$66,603.00

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REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD AUGUST 23, 2016

A regular meeting of the Kenosha Unified School Board was held on Tuesday, August 23, 2016, at 7:01 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:05 P.M. with the following Board members present: Ms. Stevens, Mrs. Snyder, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

There were no awards and/or recognitions.

There were no administrative and/or supervisory appointments.

There was no Legislative Report.

Views and/or comments by the public were made.

Responses and/or comments were made by Board members.

Mrs. Coleman gave the Board President remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

Board members considered the following Consent-Approve items:

Consent-Approve item X-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations.

Consent-Approve item X-B – Minutes of the 7/26/16, 7/27/16, and 8/9/16 Special Meetings and Executive Sessions, 7/26/16 Regular Meeting, and 8/9/16 Special Meeting.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

"It is recommended that the July 2016 cash receipt deposits totaling \$731,887.11, and cash receipt wire transfers-in totaling \$7,550,323.47, be approved.

Check numbers 539296 through 540193 totaling \$15,374,418.60, and general operating wire transfers-out totaling \$215,496.14, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the July 2016 net payroll and benefit EFT batches totaling \$16,792,694.34, and net payroll check batches totaling \$3,465.56, be approved."

Mr. Kunich moved to approve the Consent Agenda as presented in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Hamdan presented Policy 3420 – Purchasing submitted by Mrs. Salo; Mr. Robert Hofer, Purchasing Agent; Mr. Hamdan, and Dr. Savaglio-Jarvis, excerpts follow:

"The Kenosha Unified School District receives approximately \$23 million dollars in Federal grant reimbursements annually. As the recipient of significant Federal funds, we are required to follow the new Federal Uniform Grant Guidance (OMB CFR Section 200) which became effective during the 2015-16 fiscal year. The guidance includes changes to procurement (purchasing) requirements. Non-Federal entities, such as Kenosha Unified School District, were provided with one year to adopt the new procurement standards. The required Federal standards will be effective for the District's 2016-17 fiscal year and will require some revisions to School Board Policy and Rule 3420 – Purchasing in order to reflect the new requirements and to ensure compliance.

At the August 9, 2016, Joint Audit/Budget/Finance and Personnel/Policy Committee meeting, the committee voted to forward revised Policy 3420 to the School Board for consideration. Administration recommends that the School Board approve revised Policy 3420 – Purchasing as a first reading on August 23, 2016, and a second reading on September 27, 2016."

Mr. Hamdan and Mr. Hofer were present and answered questions from Board members.

Ms. Stevens moved to approve revised Policy 3420 – Purchasing as a first reading. Mr. Wade seconded the motion. Unanimously approved.

Mrs. Coleman presented the Motion to Rescind Action Taken at the August 9, 2016 Special Meeting, Policy 7410 – Naming an Area Within or on a District Site, submitted by herself, excerpts follow:

"On Tuesday, August 9, 2016, the Board of Education held a special meeting to vote on naming the Bradford Stadium. Administration recommended that the School Board approve the Naming Committee's recommendation that the stadium being

constructed north of Bradford High School be named Mary D. Bradford Stadium. The motion and vote follow:

“Ms. Stevens moved that the stadium being constructed north of Bradford High School be named the Olen Arrington, Jr. Stadium. Mrs. Snyder seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mrs. Snyder, and Mrs. Coleman. Noes: Mr. Kunich and Mr. Garcia. Motion carried.”

Per Board Policy 8810, number 5, I recommend that the Board rescind action taken at the August 9, 2016, meeting. I will be making a motion that the Board of Education accept the recommendation of the Stadium Naming Committee and name the stadium Mary D. Bradford Stadium. In addition I am requesting that the Board of Education review and/or update Policy 7400 – Naming or Renaming District Buildings and 7410 – Naming an Area Within or on a District Site by May 2017.”

Mrs. Coleman passed the gavel to Mrs. Snyder.

Mrs. Coleman moved to rescind the action taken at the August 9, 2016 meeting naming the stadium being constructed north of Bradford High School the Olen Arrington, Jr. Stadium. Mr. Wade seconded the motion.

Roll call: Ayes: Ms. Stevens, Mrs. Snyder, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Noes: None. Unanimously approved.

Mrs. Coleman moved to accept the recommendation of the Stadium Naming Committee and name the stadium being constructed north of Bradford High School the Mary D. Bradford Stadium and that the Board of Education review and/or update policies 7400 and 7410 by May 2017. Mr. Wade seconded the motion.

Roll call: Ayes: Mrs. Snyder, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Noes: Ms. Stevens. Motion carried.

Mrs. Snyder passed the gavel back to Mrs. Coleman and she chaired the remainder of the meeting.

Mr. Patrick Finnemore, Director of Facilities, presented the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2016-2017 Year submitted by Mr. Finnemore; Dr. Bethany Ormseth, Chief of School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

“The provisions for the transporting of students attending public and private schools will become effective from and after the fifteenth day of August 2016. (These provisions relate to Board Policies 3511 and 3514.)

Interviews for the Transportation Supervisor vacancy were scheduled for late July with the hope to have someone in place by mid-August. In light of the timing of this transition, First Student was contracted to develop all large bus routes for the 2016-17

school in addition to the special education bus routing that First Student normally provides. In addition, KUSD will be transitioning bus routing software to the Windows-based Versatrans software product in time for the 2017-18 school year.

Administration recommends school board approval of the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2016-2017 year.”

Mr. Wade moved to approve the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2016-2017 year. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Hofer; Mrs. Julie Housaman, Chief Academic Officer; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to July 26, 2016 with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

The following contracts/agreements have not been added to the Contract Management Database and are being presented for board approval:

- Ellevation, LLC in the amount of \$31,000; and
- International Center for Leadership in Education in the amount of \$30,000.”

Mrs. Housaman was present and answered questions from Board members.

Mr. Kunich moved to approve the contract/agreement with Ellevation, LLC in the amount of \$31,000. Mr. Wade seconded the motion. Unanimously approved.

Mr. Wade move to approve the contract/agreement with the International Center for Leadership in Education in the amount of \$30,000. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Keckler presented the Annual Restraint and Seclusion Requirement Report submitted by Mr. Keckler; Ms. Susan Valeri, Chief of Special Education and Pupil Services; and Dr. Savaglio-Jarvis, excerpts follow:

“By September 1, Wisconsin requires each school to report the district restraint and seclusion data annually, to the school board. Districts must submit the number of

incidents of physical restraint and seclusion, the total number of students involved in the incidents, and the number of students with disabilities who were involved in the incidents. The report to the school board contains the same data as required in the U.S. Department Office of Civil Rights Cyclical Data Collection (CRDC) on physical restraint and seclusion.

Districts are required to report on two (2) types of restraint: mechanical and physical, and seclusion, detailing both the number of students (by disability status) and number of incidents. For example, the use of handcuffs by police officers would constitute a mechanical restraint and schools are required to fully document identified instances. Both a summary report and a full building level report are attached. For the 2015-16 school year, KUSD had 1 report of a mechanical restraint, 89 students who had a total of 233 incidents of physical restraint, and 72 students who had a total of 249 incidents of seclusion. The recent trends still demonstrate an overall increase in incidents, but not as high an increase rate over the previous period. The factors that contribute to these increases can be traced to the continued and prolonged efforts to properly train and record these accurately and appropriately. The Chief of Special Education and Pupil Services practices proper accountability by reviewing each documented report with respective follow-up on a case by cases basis.

This report is for informational purposes only.”

Ms. Valeri was present and answered questions from Board members.

Mr. Kunich presented the Donations to the District.

Mr. Kunich moved to approve the Donations to the District. Mrs. Snyder seconded the motion. Unanimously approved.

Mr. Wade move to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 8:45 P.M.

Stacy Schroeder Busby  
School Board Secretary

A SPECIAL MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD SEPTEMBER 8, 2016

A special meeting of the Kenosha Unified School Board was held on Thursday, September 8, 2016, at 6:30 P.M. in the Board Meeting Room at the Educational Support Center. The purpose of this meeting was for Discussion Regarding the Definition of the Base Wage for Teachers and for Views and Comments by the Public.

The meeting was called to order at 6:36 P.M. with the following members present: Ms. Stevens, Mrs. Snyder, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis; Attorney Shana Lewis from Strang, Patteson, Renning, Lewis, & Lacy, s.c.; Mr. Tarik Hamdan, Chief Financial Officer; Mrs. Annie Petering; Chief Human Resource Officer; and Mrs. Tanya Ruder, Chief Communication Officer, were also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Attorney Lewis gave a PowerPoint presentation pertaining to the implications of Act 10 in which she covered the following topics: Act 10, what did Act 10 do, Act 10 in KUSD, and what's next for KUSD.

Attorney Lewis indicated that Administration needs the Board of Education to define the base wage for teachers in order to move forward with the development of a new salary structure for teachers.

Mr. Hamdan continued the PowerPoint presentation discussing base wage which covered the following topics: problems to avoid, 2015-16 teacher status, teacher increases since 2005, starting salary for teachers near KUSD, base wage implications, examples of base wage implications, minimum hiring wage vs. current, future implications, and past and trending CPI.

Attorney Lewis, Mr. Hamdan, Mrs. Petering, and Mrs. Ruder answered questions from Board members.

The following information was requested by board members:

- a list of school districts that have defined their base wage;
- referenda information of the districts that have defined base wage; and
- for the districts that defined their base wage as something other than the hiring wage, why they decided to do it that way.

Views and comments by the public were made.

Ms. Stevens moved to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 7:58 P.M.

Stacy Busby  
School Board Secretary

A SPECIAL MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD SEPTEMBER 12, 2016

A special meeting of the Kenosha Unified School Board was held on Monday, September 12, 2016, at 5:15 P.M. in the Board Meeting Room at the Educational Support Center. The purpose of this meeting was for Views and Comments by the Public, Discussion/Possible Action to Define the Base Wage for Teachers, Discussion/Possible Action to Set the Minimum Hiring Wage for Teachers Effective 7/1/17, and Possible Discussion Regarding Variables to be Considered While Developing a New Salary Structure for Teachers.

The meeting was called to order at 5:16 P.M. with the following members present: Ms. Stevens, Mrs. Snyder, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis; Tarik Hamdan, Chief Financial Officer; Mrs. Annie Petering; Chief Human Resource Officer; and Mrs. Tanya Ruder, Chief Communication Officer, were also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Views and comments by the public were made.

Mr. Hamdan gave a PowerPoint presentation pertaining to defining the base wage which covered the following topics: purpose of today's meeting, purpose of defining base wage, define base wage for negotiations, base wage definition options, what are other districts' definition of base wage for teachers?, last approved teacher salary schedule for KUSD, current teacher salaries, ERC 90, modified ERC 90, minimum hiring wage, base wage definition options and CPI, board tasks, how will we get there, and vote on definition of base wage.

Mr. Hamdan, Mrs. Petering, and Mrs. Ruder answered questions from board members.

Mr. Hamdan informed board members that Administration needs the Board of Education to define the base wage for teachers in order to move forward with the development of a new salary structure for teachers.

Ms. Stevens moved to approve the definition of base wage for teachers as the current salary, as presented during the September 12, 2016 meeting. Mr. Wade seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Noes: Mrs. Snyder. Motion carried.



Mrs. Coleman noted that the next agenda item was for discussion/possible action to set the minimum hiring wage for teachers effective 7/1/17.

Mr. Wade moved to set the minimum hiring wage at \$41,000 effective 7/1/17. Mr. Kunich seconded the motion.

Mr. Hamdan cautioned on making a change to the current hiring wage at this point in time as he felt it was a discussion/action item to be addressed when discussing the new salary structure.

Mr. Wade withdrew his motion to set the minimum hiring wage at \$41,000 effective 7/1/17.

Dr. Savaglio-Jarvis indicated that the next step is for Administration to obtain staff input pertaining to a new salary structure. Once the data is collected, it will be presented to the Board as information to be considered when discussing a new salary structure.

Mr. Kunich moved to adjourn the meeting. Mr. Wade seconded the motion. Unanimously approved.

Meeting adjourned at 6:23 P.M.

Stacy Busby  
School Board Secretary

A SPECIAL MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD SEPTEMBER 19, 2016

A special meeting of the Kenosha Unified School Board was held on Monday, September 19, 2016, at 7:00 P.M. in the Auditorium at Indian Trail High School and Academy. The purpose of this meeting was for the Presentation and Public Hearing on the Proposed 2016-17 District Budget and for Views and Comments by the Public.

The meeting was called to order at 7:02 P.M. with the following members present: Mrs. Snyder, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Ms. Stevens was excused.

Mrs. Coleman, President, opened the meeting by announcing that this was a public hearing on the proposed 2016-17 Kenosha Unified School District No. 1 budget. Notice of this public hearing was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Dr. Savaglio-Jarvis presented the Superintendent's Report.

Mr. Tarik Hamdan, Chief Financial Officer, gave a PowerPoint presentation regarding the District's 2016-17 budget which included the following topics: 2016-17 proposed budget general (fund 10), general fund ending fund balance, fund balance analysis (DPI data as of 6/30/15), financial status update (Moody's ratings), projected revenue collection calendar 2016-17, budget variables, KUSD enrollment trend (current three year average membership), allowable per member revenue increase/decrease, 2016-17 preliminary revenue limit calculation, revenue limit history, KUSD fund structure, trust funds (fund 70), OPEB trust fund (fund 73) 2016 annual update on trust activity, community service funds (fund 80), total tax levy history, tax levy changes, mill rate, property values, state aid, tax levy, and 2016-17 next steps.

There were views and comments from the public.

Mr. Wade moved to adjourn the meeting. Mr. Falkofske seconded the motion. Unanimously approved.

Meeting adjourned at 7:40 P.M.

Stacy Schroeder Busby  
School Board Secretary

ANNUAL MEETING OF ELECTORS  
OF THE KENOSHA UNIFIED SCHOOL DISTRICT  
HELD SEPTEMBER 19, 2016

The annual meeting of the Kenosha Unified School District was held on Monday, September 19, 2016, at 7:00 P.M. in the Auditorium at Indian Trail High School and Academy.

Mrs. Tamarra Coleman, School Board President, called the meeting to order at 7:42 P.M. and noted the meeting's rules of order. Attorney Shana Lewis was present serving as parliamentarian.

Mrs. Coleman opened nominations for chairperson of the meeting.

Mr. Gary Snyder nominated Tamarra Coleman for chairperson. Mr. Kevin Hutchinson seconded the motion. There was a voice vote, motion passed.

Mrs. Coleman asked for a motion to approve the Rules of Order.

Mrs. Mary Snyder moved to approve the Rules of Order as contained in the agenda. Mr. Antonio Garcia seconded the motion. There was a voice vote, motion passed.

Mrs. Coleman asked for a motion to approve the agenda.

Mr. Michael Falkofske moved to approve the agenda as contained in the packet. Mrs. Snyder seconded the motion. Discussion followed. There was a voice vote, motion passed.

Mrs. Coleman asked for a motion regarding salaries for School Board members.

Mr. Chris Leipski moved to pay School Board members \$6,500 per year and that a limit of \$100 be paid per day to Board members for loss of actual earnings when on school business as set forth in District Policy 8640, School Board Member Compensation and Expenses. The effective period is from Annual Meeting to Annual Meeting. Mr. Falkofske seconded the motion. Discussion followed and Mrs. Coleman called for a vote.

Mr. Leipski moved to reopen discussion on the motion. Mr. Falkofske seconded the motion. There was a voice vote, motion passed. Discussion continued.

There was a show of hands on Mr. Leipski's motion to pay School Board members \$6,500 per year and that a limit of \$100 be paid per day to Board members for loss of actual earnings when on school business as set forth in District Policy 8640, School Board Member Compensation and Expenses. The effective period is from Annual Meeting to Annual Meeting. Motion passed.

Mrs. Coleman asked for a motion regarding reimbursement of School Board members' expenses.

Mr. Kyle Flood moved that School Board members be reimbursed for only necessary expenses incurred when traveling in the performance of their duties as a member of the School Board. Motion failed due to lack of a second.

Mr. Gary Kunich moved that School Board members be reimbursed for actual and necessary expenses incurred when traveling in the performance of their duties as a member of the School Board. Mr. Falkofske seconded the motion. Discussion followed. There was a voice vote, motion passed.

Mrs. Coleman asked for a motion to approve the 2016-2017 tax levy.

Mr. Kunich moved to approve the 2016-17 tax levy at the maximum amount allowed by law as recommended by the School Board. Mrs. Snyder seconded the motion. Discussion followed. There was a voice vote, motion passed.

Mrs. Coleman asked for a motion authorizing the School Board to establish the date for the 2017 annual meeting.

Mr. Falkofske moved to authorize the School Board, pursuant to Section 120.08(1) of the Wisconsin Statutes, to establish a date and time between May 15 and October 31 for the District's Annual Meeting. Mr. Daniel Wade seconded the motion. Discussion followed. There was a voice vote, motion passed.

Mr. Wade moved to adjourn the meeting. Mr. Falkofske seconded the motion. There was a voice vote, motion passed.

Meeting adjourned at 8:15 P.M.

Stacy Schroeder Busby  
School Board Secretary

A SPECIAL MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD SEPTEMBER 19, 2016

A special meeting of the Kenosha Unified School Board was held on Monday, September 19, 2016, at 7:45 P.M. in the Board Meeting Room at the Educational Support Center. The purpose of this meeting was for Discussion/Action on a Resolution Authorizing Temporary Borrowing in an Amount Not to Exceed \$25,000,000 Pursuant to Section 67.12(8)(a)1, Wis. Stats. and Views and Comments by the Public.

The meeting was called to order at 8:20 P.M. with the following members present: Mrs. Snyder, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Ms. Stevens was excused.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mr. Tarik Hamdan, Chief Financial Officer, introduced Mrs. Michele Wiberg of PMA Securities and she presented the Resolution Authorizing Temporary Borrowing in an Amount Not to Exceed \$25,000,000 Pursuant to Section 67.12(8)(a)1, Wis. Stats. submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

“Due to the timing of the receipt of the majority of school districts’ funding (state aid and tax levy), there are periods throughout the year when expenditures payable are greater than cash on hand. In these cases, short-term borrowing is required to meet the district’s current obligations. Last fall, the Board of Education approved authorization for issuance and sale of Tax and Revenue Anticipation Promissory Notes (TRANS) for \$25 million. Based on the results of the 2015-2016 fiscal year and anticipated revenues and expenditures for the 2016-2017 fiscal year, the district’s short-term borrowing needs are projected to be approximately \$25 million for this fiscal year as well.

Attachment A is a monthly summary of the 2016-2017 cash flow projection that has been reviewed by the district’s financial advisor, PMA Securities, Inc. This schedule confirms the district’s projected cash flow shortfalls and supports the need to borrow funds. The document shows that November has the greatest month-end cash flow deficit.

Attachment B is a daily projection of the anticipated revenues and expenditures for November. The month-end deficit is projected to be \$20,540,416. On the first Monday in December, the State is scheduled to provide the second of the five general state aid payments for the 2016-2017 school year.

Attachment C is a resolution that is presented to the board to authorize the borrowing. The district is scheduled to repay a portion of the \$25 million in February 2017 when the second tax levy payment is scheduled to be received. The remaining balance will then be paid in September 2017. This repayment structure has been thoughtfully negotiated to help reduce the district's overall interest cost of the debt service. The Tax and Revenue Anticipation Promissory Notes (TRANS) were sold on September 19, 2016.

Administration recommends that the board approve the attached Resolution Authorizing Temporary Borrowing in Amount Not to Exceed \$25,000,000 Pursuant to Section 67.12(8)(a)1, Wis. Stats."

Mrs. Snyder moved to approve the attached Resolution Authorizing Temporary Borrowing in Amount Not to Exceed \$25,000,000 Pursuant to Section 67.12(8)(a)1, Wis. Stats. Mr. Wade seconded the motion. Unanimously approved.

There were no views and/or comments by the public.

Mr. Kunich moved to adjourn the meeting. Mr. Wade seconded the motion. Unanimously approved.

Meeting adjourned at 8:32 P.M.

Stacy Busby  
School Board Secretary

Kenosha Unified School District  
Kenosha, Wisconsin  
Summary of Cash Receipts and Disbursements  
September 27, 2016

<b>CASH RECEIPTS</b>	<b>reference</b>	<b>total</b>
<b>August 2016 Wire Transfers-In, to Johnson Bank from:</b>		
WI Department of Public Instruction	<i>state aids register receipts</i>	\$ 1,795,192.04
District Municipalities	<i>tax settlement - August payment</i>	19,749,043.32
Johnson Bank	<i>account interest</i>	169.87
Bankcard Services (MyLunchMoney.com)	<i>food services credit card receipts (net of fees)</i>	17,190.83
Bankcard Services (TicketSpice.com)	<i>fine arts ticket sales receipts (net of fees)</i>	(5.00)
Bank (RevTrak)	<i>district web store receipts (net of fees)</i>	384,321.65
Retired & Active Leave Benefit Participants	<i>premium reimbursements</i>	37,428.04
HHS	<i>head start grant</i>	307,129.89
Various Sources	<i>small miscellaneous grants / refunds / rebates</i>	15,773.31
Total Incoming Wire Transfers		22,306,243.95

**August 2016 Deposits to Johnson Bank - All Funds:**

General operating and food services receipts	<i>(excluding credit cards)</i>	320,614.45
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**TOTAL AUGUST CASH RECEIPTS**

**\$ 22,626,858.40**

<b>CASH DISBURSEMENTS</b>	<b>reference</b>	<b>total</b>
<b>August 2016 Wire Transfers-Out, from Johnson Bank to:</b>		
<i>Payroll &amp; Benefit wires</i>		
Individual Employee Bank Accounts	<i>net payrolls by EFT (net of reversals)</i>	\$ 10,419,797.08
WI Department of Revenue	<i>state payroll taxes</i>	192,617.31
WI Department of Revenue	<i>state wage attachments</i>	154.42
IRS	<i>federal payroll taxes</i>	724,193.49
Delta Dental	<i>dental insurance premiums</i>	230,011.26
Diversified Benefits Services	<i>flexible spending account claims</i>	21,484.90
Employee Trust Funds	<i>wisconsin retirement system</i>	296,439.56
NVA	<i>vision insurance premiums</i>	13,770.57
Various	<i>TSA payments</i>	91,552.16
<i>Subtotal</i>		11,990,020.75
<i>General Operating Wires</i>		
US Bank	<i>purchasing card payment-individuals</i>	172,891.48 *
Aegis	<i>workers' compensation payment</i>	150,000.00
Kenosha Area Business Alliance	<i>LakeView lease payment</i>	16,666.67
Johnson Bank	<i>banking fees</i>	53.83
Various	<i>returned checks</i>	1,077.00
<i>Subtotal</i>		340,688.98
Total Outgoing Wire Transfers		\$ 12,330,709.73

**August 2016 Check Registers - All Funds:**

Net payrolls by paper check	<i>Register# 01016DP, 01017DP 01917DP, 01018DP</i>	\$ 8,718.85
General operating and food services	<i>Check# 540194 thru Check# 540955 (net of void batches)</i>	5,640,083.20
Total Check Registers		\$ 5,648,802.05

**TOTAL AUGUST CASH DISBURSEMENTS**

**\$ 17,979,511.78**

\*See attached supplemental report for purchasing card transaction information

**KUSD Purchasing Card Program - Individual Cardholders****Transaction Summary by Merchant**

Billing Cycle Ending August 15, 2016

<b>Merchant Name</b>	<b>Total</b>
MENARDS KENOSHA WI	\$ 11,725.19
HOTEL	\$ 11,568.36
WW GRAINGER	\$ 9,330.69
AUER STEEL - MILWAULKEE	\$ 6,644.80
HIGHLAND PRDCTS GRP LLC	\$ 6,044.00
HAJOCA KENOSHA PC354	\$ 5,347.27
VIKING ELECTRIC-CREDIT DE	\$ 5,256.06
AIRLINE	\$ 5,110.94
MOSKOWITZ INC	\$ 5,090.00
HALLMAN LINDSAY PAINTS	\$ 4,451.58
IMAGINE U LLC	\$ 4,318.00
JOHNSTONE SUPPLY	\$ 3,720.62
REINDERS - BRISTOL	\$ 3,591.30
INDUSTRIAL CONTROLS	\$ 3,324.53
MARK S PLUMBING PARTS	\$ 3,318.16
FASTENAL COMPANY01	\$ 3,103.65
MOORE OIL COMPANY INC	\$ 2,910.00
234 WISC- MILWAUKEE	\$ 2,869.98
ANIXTER/CLARK/TRI-ED	\$ 2,457.72
RESTAURANTS & CATERING	\$ 2,300.17
PROJECT LEAD THE WAY, INC	\$ 2,260.00
VEHICLE MAINT. & FUEL	\$ 2,095.75
CLASS 1 AIR INC	\$ 2,019.60
3654 INTERSTATE	\$ 1,944.56
IN *A BEEP, LLC	\$ 1,901.90
TEAM CONNECTIONS INC	\$ 1,683.91
AMERICAN OUTFITTERS LTD	\$ 1,679.00
MODULAR ROBOTICS	\$ 1,530.00
DW DAVIES AND CO INC	\$ 1,392.97
HYDRO-FLO PRODUCTS INC	\$ 1,379.75
BATTERIES PLUS KEN	\$ 1,257.28
TRANE SUPPLY-116407	\$ 1,245.92
WM SUPERCENTER #1167	\$ 1,242.90
DIETZ ELECTRIC CO INC	\$ 1,201.00
HOLLAND SUPPLY INC	\$ 1,184.33
CHESTER ELECTRONIC SUPPLY	\$ 1,156.17
ULINE *SHIP SUPPLIES	\$ 1,154.08
WAL-MART #1167	\$ 1,136.26
VIKING ELECTRIC - KENOSHA	\$ 1,089.60
LINCOLN CONTRACTOR	\$ 1,049.45
TRUGREEN LP *5545	\$ 1,000.00
PK SAFETY SUPPLY	\$ 998.00
CONCRETE SOLUTIONS	\$ 923.80
VARIDESK	\$ 900.00
CONNEY SAFETY	\$ 881.15
WWW.ROBOTERRA.COM	\$ 875.98
STAPLES DIRECT	\$ 841.68



AMAZON MKTPLACE PMTS	\$	816.24
NATIONAL COUNCIL FOR THE	\$	815.00
MCMASTER-CARR	\$	798.44
ORIENTAL TRADING CO	\$	769.61
IN *GAPPA SECURITY SOLUTI	\$	758.00
REC PLEX SITE	\$	735.00
EPROMOS PROMOTIONAL PRODU	\$	731.22
PROVANTAGE LLC	\$	699.03
TARGET 00022517	\$	679.40
FIRST SUPPLY LLC #2033	\$	643.18
IRIS USA INC	\$	640.00
ACME TOOLS	\$	639.98
LENNYS POOL SERVICE INC	\$	622.09
HALOGEN SUPPLY COMPANY	\$	621.00
WINDOW REPAIR SYSTEMS	\$	610.54
PIGGLY WIGGLY #004	\$	597.00
DROPBOX*BQRKQZSL4VSJ	\$	556.50
DICKOW CYZAK TILE CARP	\$	535.89
NPC*NEW PIG CORP	\$	534.71
IN *BECKER BOILER CO., IN	\$	534.00
FARM & FLEET STURTEVAN	\$	505.36
SHIFFLER EQUIPMENT	\$	495.17
WISCONSIN ASSOCIATION OF	\$	455.00
NSPRA	\$	445.00
THE HOME DEPOT #4926	\$	426.33
AMAZON.COM AMZN.COM/BILL	\$	404.19
STATE OF WI DPI REGONLINE	\$	400.00
BUS MGMT DAILY	\$	394.00
MENARDS RACINE WI	\$	390.77
ROCKLER	\$	368.45
HIGHWAY C SVC	\$	366.45
GFS STORE #1919	\$	360.30
BLAINE RAY WORKSHOP	\$	359.00
PAYPAL *PSU COOP	\$	350.00
KENOSHA PUBLIC MUSEU	\$	350.00
LOWES #02560*	\$	345.45
AWL*PEARSON EDUCATION	\$	341.60
SHERWIN WILLIAMS 703180	\$	341.07
EXPEDIA*1140943603309	\$	318.57
TURFCO DIRECT	\$	316.67
IVIE ENTERPRISES INC	\$	308.70
IN *HANSENS POOL & SPA, I	\$	305.96
SP * GREG TANG MATH	\$	302.95
WHOLESALE FLORAL	\$	301.49
BEST BUY 00011916	\$	299.96
EXPEDIA*1140946902976	\$	296.68
SSI*EPSCC	\$	290.40
USPS POSTAL ST66100207	\$	283.75
RETAIL DEPOT	\$	283.10
USPS564280750050303676	\$	282.00
HOBBY LOBBY #350	\$	280.09
PRIVATE LINES INC	\$	267.10
ZORO TOOLS INC	\$	263.82
SHERWIN WILLIAMS #3180	\$	262.40
1-WORLD	\$	260.95

MYOFFICEINNOVATIONS	\$	256.86
WI DHFS LEAD AND ASBESTOS	\$	250.00
OFFICEMAX/OFFICEDEPOT6358	\$	240.89
JOANN FABRIC #0576	\$	233.08
AT&T*BILL PAYMENT	\$	229.92
SCHOLASTIC MAGAZINES	\$	227.70
WASBO FOUNDATION INC	\$	225.00
AMERICAN HOLE IN ONE INC	\$	225.00
ASSN CAREER NETWORK	\$	217.00
ACME TOOLS #110	\$	216.99
AMAZON.COM	\$	213.39
IN *B AND L OFFICE FURNIT	\$	205.00
WCASS	\$	200.00
ZEP SALES AND SERVICE	\$	197.46
PBBS EQUIPMENT CORP	\$	197.20
WAL-MART #3322	\$	195.50
MATHALICIOUS.COM	\$	185.00
BETTYMILLSC	\$	183.05
NYC-TAXI	\$	182.84
BARNES & NOBLE #2037	\$	181.02
MOUSER ELECTRONICS DIS	\$	180.26
IN THE NEWS WALL PLAQUES	\$	177.00
WWW.KENNYPRODUCTS.COM	\$	175.00
E-CONOLIGHT	\$	171.33
TATTOOFUN TEMP TATS	\$	163.43
HAWK'S VIEW GOLF CLUB	\$	140.00
TARGET.COM *	\$	135.96
AQUAPONICS USA	\$	135.00
855-321-8844 TUGG.COM	\$	132.00
TEACHERSPAYTEACHERS.COM	\$	129.60
PARTY CITY	\$	126.88
MAYFAIR RENT A CAR KENO	\$	118.06
PRAIRIE SIDE TRUE VALUE	\$	117.72
WILLIAM V MACGILL & CO	\$	114.50
WALMART.COM	\$	112.78
WOODWORKERS HARDWARE - W	\$	110.95
MICHAELS STORES 9192	\$	107.95
PRINCE AMERICAS LLC	\$	101.95
THE HON CO. CUST. SERVIC	\$	100.00
DROPBOX*8PKZFH8Q7GG3	\$	99.00
TESOL INTERNATIONAL ASSOC	\$	98.00
BESTBUYCOM788046063952	\$	92.83
WALGREENS #3153	\$	92.48
THE LEGO STORE	\$	86.35
COSTCO WHSE #1198	\$	86.24
MEIJER STORE #284	\$	84.90
AIRGASS NORTH	\$	81.70
TRAVEL INSURANCE POLICY	\$	79.46
GOODWILL RETAIL #037	\$	79.28
SHOPKO 31 00200311	\$	77.15
WALGREENS #7965	\$	75.20
BEST BUY 00000299	\$	73.56
CLASSROOM SUPPLY MART	\$	72.47
PICK N SAVE 00068502	\$	69.70
ASSOC SUPERV AND CURR	\$	69.00

USPS 56661001532563942	\$	65.80
A AND R DOOR SERVICE INC	\$	60.00
N AMER COUNCIL FR ONLN	\$	60.00
WRISTBANDCOMWRISTBAND	\$	59.00
MONOPRICE COM	\$	57.97
DG HARDWARE	\$	56.76
WALGREENS #3617	\$	56.33
NELSON ELECTRIC SUPPLY	\$	53.24
BARNES&NOBLE.COM-BN	\$	50.78
AMERICAN CHEMICAL SOCI	\$	50.00
DOLLAR TREE	\$	42.00
TARGET 00001529	\$	38.97
ABC SUPPLY 0205	\$	38.38
CREATIVE COMMUNICATION	\$	35.40
SUPERSHUTTLE SAN ANTONIO	\$	34.00
ARO LOCK & DOOR	\$	31.50
TEACHERS COLLEGE COLUMBI	\$	30.00
REI*GREENWOODHEINEMANN	\$	30.00
UCI SALES INC	\$	30.00
WUFOO.COM/CHARGE	\$	29.95
CNP*WIRED MAGAZINE	\$	24.99
JIMS AQUARIUM AND PETS	\$	23.99
NYC LPEP TAXI	\$	22.10
PICK N SAVE 00068718	\$	21.10
NYC TAXI SBV151	\$	20.75
FESTIVAL FOODS	\$	19.80
WEST RACINE SHOE SERVICE	\$	18.50
APL* ITUNES.COM/BILL	\$	15.78
ZOOM.US	\$	14.99
NYC TAXI 6H31	\$	14.75
NYC TAXI CCRMT	\$	14.16
NYC TAXI 5G16	\$	14.15
NYC TAXI 8K45	\$	14.15
NYC TAXI 4M18	\$	13.30
THE UPS STORE 3860	\$	12.59
AMERLIBASSOC-BRIGHTKEY	\$	9.00
QUILL CORPORATION	\$	7.99
BLS*PREZI INC	\$	-
THEATRE HOUSE	\$	(9.90)
BLAINE RAY WORKSHOPS INC.	\$	(289.00)
US Bank Purchasing Card Payment - Individuals	\$	172,891.48

KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

September 27, 2016

**Administrative Recommendation**

It is recommended that the August 2016 cash receipt deposits totaling \$320,614.45, and cash receipt wire transfers-in totaling \$22,306,243.95, be approved.

Check numbers 540194 through 540955 totaling \$5,640,083.20, and general operating wire transfers-out totaling \$340,688.98, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the August 2016 net payroll and benefit EFT batches totaling \$11,990,020.75, and net payroll check batches totaling \$8,718.85, be approved.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tarik Hamdan  
Chief Financial Officer

Lisa M. Salo, CPA  
Accounting Manager

Kenosha Unified School District  
Kenosha, Wisconsin

September 27, 2016

**Policy 3420 – Purchasing**

The Kenosha Unified School District receives approximately \$23 million dollars in Federal grant reimbursements annually. As the recipient of significant Federal funds, we are required to follow the new Federal Uniform Grant Guidance (OMB CFR Section 200) which became effective during the 2015-16 fiscal year. The guidance includes changes to procurement (purchasing) requirements. Non-Federal entities, such as Kenosha Unified School District, were provided with one year to adopt the new procurement standards. The required Federal standards will be effective for the District's 2016-17 fiscal year and will require some revisions to School Board Policy and Rule 3420 – Purchasing in order to reflect the new requirements and to ensure compliance.

**Administrative Recommendation**

At the August 9, 2016, Joint Audit/Budget/Finance and Personnel/Policy Committee meeting, the committee voted to forward revised Policy 3420 to the School Board for consideration. At the August 23, 2016, regular meeting, the School Board approved revised Policy 3420 as first reading. Administration recommends that the School Board approve revised Policy 3420 – Purchasing as a second reading on September 27, 2016.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tarik Hamdan  
Chief Financial Officer

Robert Hofer  
Purchasing Agent

Lisa M. Salo, CPA  
Accounting Manager

POLICY 3420  
PURCHASING

Purchasing in the School District shall be in accordance with **federal laws**, state laws, accepted purchasing practices, ~~and aligned with the District strategic plan~~, ethical business practices, ~~and the District's purchasing guidelines~~, **and be aligned with the District strategic plan.**

Purchases of supplies and equipment shall be made through the established requisition procedure. Approved purchase orders shall be required prior to all purchases.

Any public officer or public employee is prohibited from having any private interest in a public contract except as permitted by state law.

LEGAL REF.: Wisconsin Statutes

Sections	19.59	<del>[Ethical standards for public officials]</del> <b>Codes of ethics for local government officials, employees, and candidates]</b>
	66.0131	<del>[Local governmental purchasing]</del>
	66.0607	<del>[Disbursements from the local treasury]</del> <b>[Withdrawal or Disbursements from the local treasury]</b>
	66.0901	<del>[Public works contracts, bids]</del>
	120.13(5)	<del>[Purchase of books, materials and equipment]</del> <b>School board powers (books, material, and equipment)]</b>
	175.10	<del>[Procurement for sale to employees prohibited]</del>
	946.10	<del>[Bribery of public officers or employees prohibited]</del>
	946.13	<del>[Private interest in public contracts prohibited]</del>
<b>Code of Federal Regulations (CFR)</b>		
Section	<b>200</b>	<b>[Uniform Grant Guidance]</b>

CROSS REF.: 3121 Financial Accounting  
3321 Student Activity Funds  
3422 Exclusivity Agreements with Vendors  
3430 Payment for Supplies, Equipment and Services  
3522 Milk Program  
3651 Hazardous Chemicals  
3711 Improvement or Maintenance Projects  
3750 Playground Equipment  
3800 Asset Management  
4224 Employee Code of Ethics  
7330 Construction Contracts, Bidding and Awards, **and Change Orders**  
8651 School Board Member Conflicts of Interest  
~~District Purchasing and Requisition~~ **and Purchasing Procedure Manual**

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: March 26, 1991

REVISED: August 13, 1996  
January 12, 1999  
October 26, 1999  
October 28, 2003  
December 18, 2007

December 20, 2011  
August 26, 2013  
**September 27, 2016**

RULE 3420  
PURCHASING

**A. Definitions**

1. **Procurement:** the act of purchasing, renting, leasing or otherwise acquiring any supplies, services, equipment or construction. The process includes preparation and processing of a demand as well as the end receipt and approval of payment.
2. **Purchase Requisition:** the initial purchase request that an employee enters into the District financial accounting software. Once the requisition has made it through the approval process it is printed out or emailed as a purchase order and the order is processed.
3. **Quote:** the cost for a good or service that an authorized seller or provider offers in good faith. This is a written agreement to sell the product at the stated amount. Generally, this is considered an informal bid.
4. **Bid:** a formal written offer or response to provide a good or service for a particular price based on specifications in a request for proposal.
5. **Contract:** a voluntary arrangement between two or more parties that is enforceable by law as a binding legal agreement.
6. **Purchase Order:** a document issued by the District that authorizes a purchase transaction. The purchase order sets forth the descriptions, quantities, prices, discounts, date and other terms and conditions.
7. **Confirming Order:** when an order for goods, services, equipment, or construction is placed and an invoice is received before a purchase requisition is processed and the purchase order is created.

**AB. General**

1. The Purchasing Agent will be responsible for the procurement of all District supplies and equipment.
2. In making a selection for purchase, the Purchasing Agent shall attempt to achieve maximum price advantage within quality specifications.
3. Bid specifications **and requests for proposals** shall be developed for larger dollar volume purchases and will be coordinated **between the user and the Purchasing Agent.**  
~~between the user and the Purchasing Agent.~~
4. Continuing efforts shall be made to ~~effect~~**affect** savings in purchasing and maintenance through the standardization of specifications for similar items used throughout the District. Proprietary specifications or source procurement for items that will allow such standardization for security or confidentiality requires the approval of the ~~Assistant Superintendent of Business Services~~**Purchasing Agent.**
5. Impartial and open consideration shall be given to bids and ~~quotations~~**quotes** received from vendors. There will be prompt follow-up on questions concerning vendor orders and vendor services. The Purchasing Agent shall maintain a ~~vendor performance record~~**an approved vendor list.**
6. Authorized employees are encouraged to purchase high quality items and to make purchases of ~~non-stock~~ items having a value of less than \$30 out of petty cash, or with department purchasing cards.
7. **All ongoing purchases of supplies, materials, maintenance, and repairs should be reviewed annually to obtain and ensure maximum price advantage within quality specifications.**
78. The Purchasing Agent shall furnish a current ~~Requisitioning and Purchasing Procedures Manual~~ to all principals and departmental administrators.
9. **Verification will be performed on all new vendors so that they are confirmed to have not been debarred or suspended per the Federal Government System for Award Management (SAM).**



**RULE 3420**  
**PURCHASING**  
**Page 2**

**C. Purchasing Methods**

One of the following purchasing methods should be completed before a purchase requisition is entered into accounting information system:

1. **Purchases < \$3,000 (Micro-purchase):** A micro-purchase is where the purchase for supplies or services aggregate dollar amount does not exceed \$3,000. There is no need to solicit competitive quotes if management determines that the price is reasonable. However, when practical, the District should distribute micro-purchases equitably among qualified suppliers.
2. **Purchases \$3,000 to \$10,000 (Small purchase):** A small purchase is where the purchase requisition for supplies or services aggregate dollar amount is between \$3,000 and \$10,000. A minimum of 2 QUOTES shall be obtained and documented for these purchases. If for whatever reason two quotes are not possible, documentation must be provided on why only one quote was obtained and approved by the Purchasing Agent.
3. **Purchases over \$10,000 should complete one of the following methods:**
  - a. **Sealed bids:** Sealed bids shall be used for purchases over \$10,000. Under this purchase method, formal solicitation is required. An individual, independent of the bid approval process, shall be responsible for sending out bid requests to vendors, maintaining a record of the bids, documenting the receipt of the quotation and sending letters to all vendors informing them of the bid results. The bid shall be awarded to the responsible bidder based on the evaluation on the basis of District specifications and the lowest in price. In the event of identical bids, and all other conditions being equal, a local manufacturer or business merchant shall be given preference in purchases and contracts.
  - b. **Competitive proposals:** Competitive proposals shall be used for purchases over \$10,000 and when sealed bids are not appropriate or feasible. Under this purchase method, formal solicitation and fixed-price or cost-reimbursement contracts are required. The contract shall be awarded to the responsible firm whose proposal is most advantageous to the program, with the price being one of the various factors.
  - c. **Noncompetitive proposals:** Noncompetitive proposals are also known as sole-source procurements. If it is not possible to obtain competitive proposals, approval of the Purchasing Agent is required. Documentation of the competitive proposal attempt(s), documentation on why a noncompetitive proposal should be used and the final approval is required to be maintained.

A proposal from only one source can be used under the following conditions:

- The item is only available from one source; however, this cannot be based on “name brand.”
- Public emergency makes a sealed or competitive bid process unrealistic.

- A grant pass through entity expressly authorizes in response to a written request by a grant sub-recipient. This is the case with contracts with the CESA's and CCDEB's in the state of Wisconsin.
- After solicitation of a number of sources, competition is determined to be inadequate.

**RULE 3420**  
**PURCHASING**  
**Page 3**

**D. Purchasing and Signing Authority**

The levels of authority for purchase approval are as follows:

**Purchases less than \$25,000:**

1. The Purchasing Agent shall be authorized to approve purchases less than \$25,000 for equipment or services.
2. The Purchasing Agent shall be authorized to approve contracts and renewals less than \$25,000.

**Purchases greater than \$25,000:**

1. All contracts and renewals of contracts in an aggregate of \$25,000 or more in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent. If a bid has been approved by the Board, the Superintendent or Designee can implement and approve the contract without further board action.
2. Purchases of \$25,000 and over for equipment or services, shall require the approval of the Budget Manager, and the Superintendent's Delegate over the school/department making the purchase. Contracts for purchases of equipment or services must be signed by both the Budget Manager and the Superintendent's Delegate over the school/department making the purchase.

**No threshold:**

1. The Purchasing Agent shall be authorized to approve the purchase of supplies and to contract for equipment maintenance agreements in accordance with sound purchasing procedures. The Purchasing Agent is authorized to sign on behalf of the District, agreements or contracts for equipment maintenance.

**E. Purchase Requisitions**

1. Once the procurement requirements above have been completed and proper approvals have been obtained, a purchase requisition is entered in the accounting information system.
2. The *Requisition and Purchasing Procedure Manual* includes procedures for preparing, processing, and routing of requisitions; criteria for supply and equipment items; a sample listing of requisition forms in use; and year-end requisitioning procedures.
3. Requisitions shall be reviewed by Finance and Purchasing personnel for authorization, funding, and coding prior to processing the requisition and creating a purchase order by the Purchasing Agent.
4. Confirming orders require advance, written approval from the Purchasing Agent before committing the District to a purchase of supplies or equipment. Failure to follow proper procedures may result in disciplinary action, personal liability or return of the merchandise. Confirming orders are not encouraged and will not be standard practice.

**F. Purchase Orders**

1. Once the purchase requisition workflow has been completed, Purchasing will create the purchase order and send out the purchase order to the vendor for fulfillment of the purchase.
2. The authority for issuing purchase orders is delegated to the Purchasing Agent by the Superintendent.
3. Only approved District purchase order forms shall be used. The *Requisition and Purchasing Procedure Manual* shall include instruction for use of requisition/purchase order forms, distribution of purchase order copies, and a sample of the purchase order form in use.

***B. Bidding Requirements***

- 1. A minimum of three bids shall be obtained and documented for all individual purchases over \$10,000.
- 2. All ongoing purchase of supplies, materials, maintenance and repairs should be bid out annually to obtain and ensure the most competitive bidding unless long term agreements are entered into, which shall be approved by the Director of Finance or Assistant Superintendent of Business Services.
- 3. An individual, independent of the bid approval process, shall be responsible for sending out bid requests to vendors, maintaining a record of the bids, documenting the receipt of the quotation and sending letters to all vendors informing them of the bid results. This process should be performed for all District purchases over \$10,000 for all departments. Bids for contracted services will have qualification factors identified and included as part of the bid document.
- 4. Bids shall be evaluated on the basis of District specifications and the selection for purchase shall be made on the basis of the low qualified bid. In the event of identical bids, and all other conditions being equal, a local manufacturer or business merchant shall be given preference in purchases and contracts.

***C. Purchasing and Signing Authority***

- Requisitions for equipment, supplies and services shall be approved for funding and coding before the Purchasing Agent proceeds with the purchase. The levels of authority for purchase approval are as follows:
- 1. The Purchasing Agent shall be authorized to approve purchases less than \$25,000 for equipment or services. If the purchase value is \$10,000 or more, three price quotations shall be obtained wherever possible. When it is not possible to obtain three written quotations, approval of the Chief Financial Officer or Executive Director of Business Services is required. Documentation must be maintained.

RULE 3420  
PURCHASING  
Page 2

2. ~~All contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent, and shall be based on three price quotations, whenever possible, or advertised bids. If a bid or proposal has been approved by the Board, the Superintendent or designee can implement and approve the contract without further board action. Purchases of \$25,000 and over for equipment or services shall require the approval of the budget manager, and the Assistant Superintendent over the department making the purchase. Contracts for purchases of equipment or services must be signed by both the Budget Manager and the Assistant Superintendent over the department making the purchase.~~
3. ~~The Purchasing Agent shall be authorized to approve the purchase of supplies and to contract for equipment maintenance agreements in accordance with sound purchasing procedures. The Purchasing Agent is authorized to sign on behalf of the District, agreements or contracts for equipment maintenance.~~

**D. Requisitions**

1. ~~The principal or departmental administrator/budget manager shall approve all requisitions. In the processing of requisitions, consideration will be given to availability of service, staff, budgetary appropriations and priority of District needs.~~
2. ~~Requisitions shall be checked by the Finance Office for authorization, funding and coding prior to forwarding to the Purchasing Office for processing.~~
3. ~~Each principal or departmental administrator shall keep a record of requisitions submitted for Budget control uses.~~
4. ~~Approved District requisition forms shall be used for specific requisitioning applications.~~
5. ~~The *Requisition and Purchasing Procedures Manual* will include procedures for preparing, processing and routing of requisitions, information on warehouse items, criteria for supply and equipment items and a listing of samples of requisition forms in use, and year end requisitioning procedures.~~

**E. Purchase Orders**

1. ~~The authority for issuing purchase orders is delegated to the Purchasing Agent by the Superintendent.~~
2. ~~Confirmation requisitions/orders require advance approval, by telephone, from the Purchasing Agent before committing the District to a purchase of supplies or equipment. Failure to follow proper procedures may result in disciplinary action, personal liability or return of the merchandise.~~
3. ~~Only approved District purchase order forms shall be used. The *Requisition and Purchasing Procedures Manual* shall include instruction for use of requisition/purchase order forms, distribution of purchase order copies, and a sample of the purchase order form in use.~~

## KENOSHA UNIFIED SCHOOL DISTRICT

September 27, 2016

### **Policy and Rule 6456 – Graduation Requirements**

**&**

### **Removal of KUSD Policy 5270: Open Enrollment – Part Time**

In 2015, Wisconsin Act 212 was approved and subsequently enacted in March 2016, by the Wisconsin state legislature to modify the Wisconsin high school graduation requirements starting with diploma requests for the 2016-17 school year. Act 212 revised the previously adopted Civics Exam requirement for high school completion.

The first law regarding the Civics Exam required that, beginning in the 2016-17 school year, students may not receive a high school diploma from a public, charter, or choice school without first attaining a passing score (60% or higher) on a Civics Exam that is identical to the [Civics Exam required for U.S. citizenship](#). It also stipulated that students who had an Individualized Education Plan (IEP) in effect must take the Civics Exam, but were exempted from the requirement to attain a passing score on the exam in order to graduate. Wisconsin Act 212 replaces that universal treatment of the state Civics Exam requirements for special needs students with an individualized determination. Under Act 212, a special needs student's IEP will govern the Civics Exam requirements. The IEP team must determine the appropriateness of administering the state Civics Exam, as well as whether it is appropriate to require that the student pass the Civics Exam in order to graduate. Students with an approved IEP but no modification of a waiver for the Civics Exam will still only need to attempt the exam and will not be required to achieve a passing score.

In preparation for the Civics Exam requirement, Kenosha Unified developed an online internal select response assessment. This assessment is currently integrated within the Grade 11 Government & Politics course work, allowing students to gain the relevant knowledge related to the required exam. Though the graduation Civics Exam is attempted during this course, it has no impact on the actual Government & Politics course grade. In this model, the required Civics Exam could be viewed as a "practice exam" for the course. Students may continue to attempt the exam until achieving a passing score, with numerous and varied opportunities at each KUSD high school. Some KUSD schools and programs offer the Government & Politics course in grade 12, and some students establish schedules that cover this class in their senior year.

With the new change to allow for an approved waiver as noted for students with disabilities in their individualized educational plan, a number of students who have yet to attempt the Civics Exam will now be realized as having this requirement listed as "completed" in the coming months. The data listed below is preliminary and will only increase as schools verify the completed tests.

Civics Exam Completion Rates (Cohort 2017)

School	Current Completions	Projections	Completion Rate
Bradford	236	469	50.3%
Harborside	0	103	0.0%
Hillcrest	0	32	0.0%
Indian Trail	328	612	53.6%
eSchool	3	31	9.7%
Lakeview	28	106	26.4%
Phoenix	0	14	0.0%
Reuther	36	167	21.6%
Tremper	139	448	31.0%
Total	770	1982	38.8%

Kenosha Unified last revised the Graduation Policy and Rule in July 2015 to align to the updated Department of Public Instruction requirements and recommendations. Currently, KUSD requires that a student obtain 23.5 credits for successful graduation, unless enrolled in a board-approved program. KUSD also requires a minimum of 10 hours of Community Service. The Civics Exam requirement will be appropriately listed on the official student transcript and viewable on the student/parent portal of the student information system.

During the cross-reference validation for the graduation policy, it was discovered that the state statute related to part time open enrollment for students has since been updated to reflect the Wisconsin Course Options program. Kenosha Unified already aligns to this requirement with KUSD Policy 6440 Course Options Enrollment. The existing KUSD Policy 5270 Open Enrollment Part Time can be completely removed as it has not been addressed since 1998 and is now covered through the Course Options material.

Administrative Recommendation:

On September 12, 2016, the Curriculum/Program and Personnel/Policy Joint Standing Committee approved to forward the proposed revisions to Policy and Rule 6456 Graduation Requirements and deletion of Policy 5270 Open Enrollment Part-Time to the Board of Education for approval as a first reading at the September 27, 2016, regular school board meeting. Administration recommends that the School Board approve as a first reading the revised Policy and Rule 6456 Graduation Requirements and deletion of Policy 5270 Open Enrollment Part-Time, and move to a second reading at the October 25, 2016 regular school board meeting.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Kristopher Keckler  
Chief Information Officer

Dr. Beth Ormseth  
Chief of School leadership

GRADUATION REQUIREMENTS

Academic credits shall be awarded for mastery of standards in grades nine through twelve. A student must earn ~~23 credits, and~~ 23.5 credits ~~beginning with the class of 2016-17~~, as described in Rule 6456 to graduate from the Kenosha Unified School District and a student must also complete **10 hours of community service, successfully pass the state required civics exam with a score of 60% or higher, and** one of the following:

1. Earn a score of basic or above in three of five subtests on the high school Wisconsin Knowledge and Concepts Exam (WKCE), or reaching a Readiness Level of “Close” or above on three of five subtests for the Grade 10 ACT Aspire or meeting the equivalent benchmarks on the ACT Plus Writing.
2. Earn a cumulative grade point average (GPA) of at least 1.5 on an unweighted scale through the seventh semester of high school; i.e., January of senior year
3. Meet one of the following test scores requirements:
  - a. ACT Assessment - 18 or above
  - b. SAT I Exam - 870 or above

OR

A student may receive a diploma by successfully completing an approved Individual Education Plan (IEP), Limited Language Plan (LLP), and/or Section 504 Plan that specifically defines any graduation requirement modifications.

KUSD students may obtain an online learning endorsement.

A student may complete the online learning endorsement through one of the following options:

1. Pass an online course (earned mark must appear on the transcript).
2. Pass a course with approved online components (as listed below in Section 6 of the credit requirements).

A credit deficient student who is at least 17 years of age who has been enrolled in a high school cohort group for more than three years (a student with a summer birthday would be able to take the exam with the spring testing group if they attended high school for more than three years with their peers) may also successfully complete the District Competency Graduation Requirements or a comparable program to earn a District diploma. In addition, a District diploma may be earned by a transfer student through an academic review of the student’s transcript by a building administrator.

The School Board may also grant a District high school diploma to students who have successfully completed the graduation requirements of the Wisconsin National Guard Challenge Academy. Challenge Academy students must reach content proficiency either by meeting the proficiency standards on the Challenge Academy content assessments or the KUSD competency diploma assessments.

All students shall be required to take a full schedule. Junior and senior year students may be allowed to have only one release at any time. Freshmen and sophomores release requests will require an administrative approval. In addition, four years of high school attendance shall be required unless early graduation is applied for and approved pursuant to established District procedures. Each regular school year a student is required to enroll in no less than six (6.0) credits. Students are eligible for early graduation when they have completed the requirements for receipt of a diploma.

POLICY 6456  
GRADUATION REQUIREMENTS  
PAGE 2

The Board may award a high school diploma to certain veterans, notwithstanding District and statutory high school graduation standards. To be awarded a diploma, a person must be at least 65 years of age, attended high school in the District or attended high school in Wisconsin and resides in the District, left high school before graduation to join the U.S. armed forces during a war period as defined in state law, and served on active duty under honorable conditions in the U.S. armed forces or in forces incorporated as part of the U.S. armed forces. War periods include, among others, World War II, the Korean Conflict, Vietnam War, and Persian Gulf War.

The Board may also award a high school diploma to a person who received a high school equivalency diploma after serving on active duty in the U.S. armed forces or in forces incorporated as part of the U.S. armed forces if the person meets the other conditions outlined in this paragraph and to a veteran who is deceased, but who has satisfied the conditions outlined in this paragraph prior to death.

LEGAL REF.: Wisconsin Statutes

Sections	115.787	[Individualized education programs]
	115.915	[ <b>Availability of P</b> program services or curriculum and modifications for school-age parents]
	118.15(1)(b)-(cm)	[ <b>Compulsory School Attendance</b> 16 and 17 year old student participation in program leading to high school graduation or high school equivalency]
	118.153	[ <b>Programs for Children at risk of not graduating from high school</b> ]
	118.30	[ <b>Student Pupil</b> assessment; state requirements]
	118.33	[High school graduation standards; <b>criteria for promotion</b> ]
	118.35	[Programs for gifted and talented <b>pupils students</b> ]
	118.52(3)(d)2	[ <b>Part-time public school open enrollment Course Options</b> ]
	118.55	[Youth Options Program]
	120.13	[ <b>School Board Powers</b> Board power to do all things reasonable for the cause of education]
	120.13(37)	[Board power to issue diplomas to veterans]
	121.02(1)(p)	[School district standard; graduation requirements]
	PI 18	Wisconsin Administrative Code [High school graduation standards]
	PI 40	[Determining and awarding high school credit for Youth Options Program courses]

CROSS REF.: 5110, Equal Educational Opportunity/Discrimination Complaint  
5118.1, Promotion  
5120, Student Enrollment Reporting  
5240, Accommodation of Private School and Home-Based Private Education Program Students  
5260, Open Enrollment – Full Time  
~~5270, Open Enrollment – Part Time~~  
5310, Student Attendance  
6423, Talent Development Program  
6460, Testing /Assessment  
**6434.2** Youth Options Program  
**6440 Course Options Enrollment**  
*Special Education Program and Procedure Manual*



POLICY 6456  
GRADUATION REQUIREMENTS  
PAGE 3

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: August 13, 1991

REVISED: August 22, 1995  
May 28, 1996  
July 30, 1996  
September 11, 1996  
June 17, 1997  
June 9, 1998  
August 11, 1998  
September 14, 1999  
October 23, 2001  
May 27, 2003  
November 22, 2005  
August 26, 2008  
November 25, 2008  
April 26, 2011  
April 23, 2012  
July 28, 2015

**GRADUATION REQUIREMENTS**

**A. Credit Requirements and distinctions**

1. Specific Credits Required out of ~~23~~. ~~23.5 credits starting with diploma requests in 2016-17.~~

ENGLISH	4 credits
SOCIAL STUDIES	3 credits* 1 credit - U.S. History 1 credit - World History * ½ credit U.S. Government & Politics ½ credit Behavioral Science
MATHEMATICS	3 credits
SCIENCE	3 credits
PHYSICAL EDUCATION	1.5 ½ credits**
HEALTH	0.5 ½ credit
CONSUMER EDUCATION	0.5 ½ credit***
ELECTIVES	<del>7.5 credits for approved diplomas in 2015-16; 8.0</del> <del>credits beginning with diploma requests in 2016-17</del>
<b>CIVICS EXAM</b>	<b>Successfully pass the state required civics exam with a score of 60% or above.</b>
COMMUNITY/SERVICE LEARNING	Required of all students – 10 Service Hours
DIPLOMA WITH SERVICE DISTINCTION	100 Service Hours
DIPLOMA WITH HONORS DISTINCTION	4 Advanced Placement credits
ONLINE LEARNING ENDORSEMENT	Pass an online course or pass a course with a high quality online component.
<p>* Note: Students selecting the Advanced Placement U.S. Government and Politics option will be required to satisfactorily complete the entire course. Failure to do so will require students to take either U.S. Government and Politics or U.S. Government and Politics – Honors in order to satisfy the requirement. In the instance where a student successfully completes one credit of AP Government and Politics and has completed one credit of U.S. History and one credit of World History, the student has met the required 3 credits of social studies for graduation. Students planning on attending an institution of higher education are encouraged to take a behavioral science course.</p> <p>Note: Economics can be applied towards satisfying the consumer education requirement.</p> <p>**Unless exempted pursuant to Wisconsin Statutes, exemption shall be granted for medical reasons upon presentation of a physician's statement. Students excused from physical education for all four years of high school for medical reasons shall be required to makeup ½ credit in another elective subject for each semester excused from physical education.</p> <p>***Waived for students who successfully complete ½ credit Honors Economics, ½ credit Economics, 1 credit Advanced Placement Economics, or 1 credit Marketing.</p>	

2. The District will provide access to honors, advanced placement, and post-secondary courses in accordance with state law requirements.
3. Summer school credit is awarded on the basis of one-half **(0.5)** credit for each class successfully completed based on standards. Prior approval by the principal is required to earn credit for summer school courses taken outside of the District.
4. Credit deficient students who are at least 17 years of age who have been in a high school cohort group for more than three years (a student with a summer birthday would be able to take the exam with the spring testing group if they attended high school for more than three years with their peers) and are current residents of the District may be issued a District diploma if they satisfy the following Competency Graduation Requirements.
  - a. Are enrolled members of a District cohort group, which means that students must have been enrolled members of a particular Kenosha Unified School District graduating class. Eligible students must have been enrolled in the District prior to the end of their cohort year graduation date. Non-KUSD cohort students 18 yrs of age or older whose graduation year has expired will not be eligible to participate in the program.
  - b. Score at or above the fourth stanine on all predetermined subtests including core areas of the District's adopted standardized achievement tests.
  - c. Demonstrate competency in writing, which can be accomplished by scoring at a level 4.0 or higher on the WKCE writing assessment or ACT Aspire/ACT Plus Writing Equivalent or scoring at a level 3.0 or higher on the WorkKeys writing assessment.
  - d. Complete consumer education/economics, health, government and politics, or approved comparable courses.
  - e. Meet employability standards in one of the following ways:
    1. Successful employment for a six-month period of time and can provide validation; or
    2. Meet an employability component established by the District in the form of a work readiness portfolio.
  - f. Students will be required to assume any associated costs for the administration and scoring of District adopted standardized assessments.
5. Students who have successfully completed the graduation requirements of the Wisconsin National Guard Challenge Academy, including reaching proficiency on assessed content, may earn a District diploma. Challenge Academy students must reach content proficiency either by meeting the proficiency standards on the Challenge Academy content assessments or the KUSD competency diploma assessments.
6. Standards of a Quality Online Learning Course:

A high quality online course is defined as a structured learning environment that utilizes technology, consistently and regularly (lasting 10 hours or more) throughout the course. Students do not need to take a completely virtual course. Each building administration will maintain and communicate a list of courses that aligns to this expectation. Students have multiple options to complete this endorsement within or outside of their primary assigned school.

An online component involves the use of a variety of media. This includes Intranet and Internet based tools and resources as delivery methods for the following: instruction, research, assessment, communication, and collaboration.

RULE 6456  
GRADUATION REQUIREMENTS  
PAGE 3

An online course/learning management system should be utilized to promote an understanding of progress monitoring systems, support universal learning opportunities, and facilitate the management of online experiences.

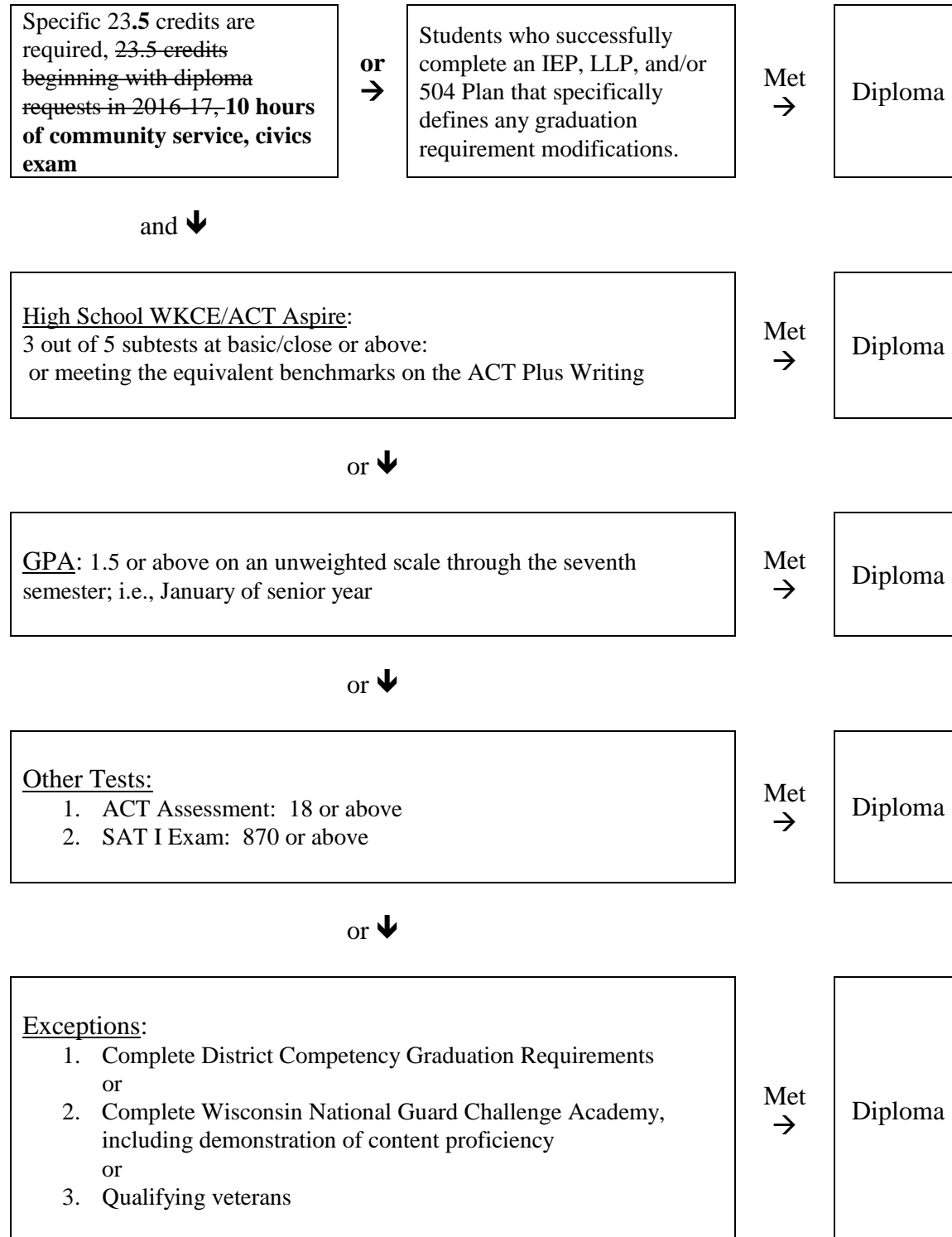
7. Accelerated/alternative high school credit attainment is an option for high school students aged 16 and above who may earn high school credit based upon satisfactory completion of individual portions of a District or state-approved criterion referenced test at 85 percent mastery or on norm referenced tests at the 4th stanine or above, normed at 12th grade, 7th month, independent of length of time required; completion of performance-based assignments, and attainment of minimum required credits.

B. Early Graduation:

To be considered for early graduation, the student and the parent/guardian shall submit a written request to the principal no later than the end of the first marking period of the school year in which the student plans to graduate early.

The student's course of study, earned grades in such courses, grade point average, and other performance indicators shall be made part of the student's transcript.

- C. Students enrolled in a middle school who complete high school courses may be awarded high school credit toward the overall district credit requirement, but not for the credit specified in WI State Statues.
- D. A student may receive a diploma by successfully completing an approved Individual Education Plan (IEP), Limited Language Plan (LLP), and/or Section 504 Plan that specifically defines any graduation requirement modifications.



POLICY 5270  
OPEN ENROLLMENT—PART TIME

A nonresident public high school student may apply for enrollment in a course(s) in the Kenosha Unified School District in accordance with state law and established procedures. The District shall use the same criteria for accepting and rejecting course applications for nonresident students as resident students except that preference shall be given in attendance in a course to residents of the District.

If the District receives more nonresident student course applications than there are spaces available, determination of which students to accept shall be made on a random basis in accordance with established District procedures.

Student transportation shall be the responsibility of the nonresident student's parents(s)/guardian(s) or the adult student.

Nonresident open enrollment students attending courses in the District have all the rights and privileges of resident students and are subject to the same rules and regulations as resident students.

A District high school student may apply for enrollment in a course(s) in another school district in accordance with state law. Students may not enroll in more than two courses at any time. The Kenosha Unified School District shall deny a student's enrollment in a course if it conflicts with the student's individual education program (IEP). The District shall also deny a resident student's enrollment in a course in another public school district if the cost would impose an undue financial burden on the District.

Transportation to and from the course(s) in another school district under the open enrollment program shall be the responsibility of the student's parents(s)/guardians(s) or the adult student.

LEGAL REF.: Wisconsin Statutes

Sections 118.13 (Student discrimination prohibited)  
118.145 (4) (Private school/parochial school participation in high school courses)  
118.52 (Part time open enrollment)

CROSS REF.:

4310 Instructional Staffing  
4351.1 Teaching Load  
6120.1 Equal Educational Opportunities  
5200 School Admissions  
5240 Accommodation of Private School and Home-Based Educational Programs  
5138.5 Closed Campus  
6151 Class Size  
5119.1 Graduation Requirements  
5125 Student Records  
EEN Policy and Procedure Handbooks

AFFIRMED—January 27, 1998



## National Bullying Prevention Month 2016

*WHEREAS*, bullying is unwanted physical, verbal, written, indirect and electronic behaviors that involve an observed or perceived power imbalance and may be repeated multiple times or is highly likely to be repeated; and

*WHEREAS*, bullying occurs in neighborhoods, playgrounds, schools and through technology, such as the internet and cell phones; and

*WHEREAS*, children who witness bullying often feel less secure, more fearful and intimidated; and

*WHEREAS*, families, schools, youth organizations, colleges, workplaces, places of worship and other groups are responsible for empowering and protecting their members and for promoting cultures of caring, respect and safety for everyone; and

*WHEREAS*, it is time to Stand Up Kenosha.

*NOW, THEREFORE*, be it resolved that Kenosha Unified School District does hereby proclaim October as the annual observance of National Bullying Prevention Month as a symbol of our commitment to the year-round struggle against bullying.

*BE IT FURTHER RESOLVED*, that a true copy of this resolution be spread upon the official minutes of the Board of Education.

\_\_\_\_\_  
*President, Board of Education*

\_\_\_\_\_  
*Superintendent of Schools*

\_\_\_\_\_  
*Secretary, Board of Education*

*Members of the Board:*

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*Resolution 326  
September 27, 2016*

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**Wisconsin School Board Appreciation Week**  
**October 2-8, 2016**

*WHEREAS*, an excellent public education system is vital to the quality of life of our community and to the economic development of our state; and

*WHEREAS*, the members of the Kenosha Unified School District Board of Education are dedicated to children, learning and community, and devote many hours of service to public education as they continually strive for improvement, excellence and progress in education; and

*WHEREAS*, the district appreciates the vital role played by the local school board, which establishes policies to ensure an efficient, effective school system; and

*WHEREAS*, school board members are charged with representing our local education interests to state and federal government and ensuring compliance with state and federal law; and

*WHEREAS*, school board members selflessly devote their knowledge, time and talents as advocates for our school children and community's future.

*NOW, THEREFORE*, be it resolved that Kenosha Unified School District recognizes and salutes the members of the Kenosha Unified Board of Education by proclaiming October 2-8, 2016, as Wisconsin School Board Appreciation Week.

*BE IT FURTHER RESOLVED*, that a true copy of this resolution be spread upon the official minutes of the Board of Education.

\_\_\_\_\_  
*President, Board of Education*

\_\_\_\_\_  
*Superintendent of Schools*

\_\_\_\_\_  
*Secretary, Board of Education*

*Members of the Board:*

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*Resolution 327*  
*September 27, 2016*

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Kenosha Unified School District  
Kenosha, Wisconsin

September 27, 2016

**Motion to Define Base Wage for Non-Teachers**

On September 12, 2016 at a special meeting, the School Board voted to define the base wage for negotiations with the KEA for the 2016-17 collective bargaining agreement as the current salary of each employee as of January 1, 2016. Our teachers are currently the only group of employees in the District represented by a certified union, at this time, with whom we will engage in negotiations on the topic of total base wage increases for the 2016-17 contract year. However, the Board may also approve similar increases for non-teachers.

If the Board approves a similar base wage increase for non-teachers, administration will also need a definition of base wage to apply the increase for those employees.

This motion and the plan to negotiate with the KEA over total base wage increases for the 2016-17 contract year does not prohibit the District from unilaterally deciding to issue non-base wage salary increases or stipends.

**Administrative Recommendation**

As it relates to non-teachers, it is Administration's recommendation that the Board define base wage as the current salary for each salaried employee and as the current hourly wage for each hourly employee.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tarik Hamdan  
Chief Financial Officer

Annie Petering, J.D.  
Chief Human Resources Officer

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

September 27, 2016

**2016-2017 ELEMENTARY SCHOOL MULTIAGE WAIVERS REQUEST**

**Background**

On July 30, 2013, revisions were made to Kenosha Unified School District School Board Policy 6432 – Class Size. See Attachment 1, Item Number (6) for the revision that was approved by the Board of Education pertaining to Policy 6432-Class Size.

**Rationale**

In order to meet the guidelines for number six (6) of Policy 6432 for the 2016-2017 school year, the administration is requesting waivers for the following two (2) elementary schools:

School	Numbers of Requested Classrooms	Grades	Current Class Size
*Nash	12	1-3	23 to 1
	8	4/5	25 to 1
Wilson	3	2/3	24

\* Next Generation Personalized Learning

Nash Elementary School's Next Generation/Personalized Learning program is designed to challenge every child within his/her proximal range of development so that he/she may consistently make optimal academic progress. Students set goals that are aligned with Common Core standards, and they work with teachers to create and carry out learning plans for meeting those learning targets. Within each Next Generation/Personalized Learning Team, the following three foundational components are present:

- **Learner Profiles** – Data-rich learner profiles convey how a student learns best and are used to both create customized learning paths and plan instructional strategies. They are dynamic, real-time and learner-owned and managed.
- **Customized Learning Paths** – Each learner follows a unique path based on his/her individual strengths, learning style, and interests. Students work with teachers to set and successfully achieve personalized learning targets.
- **Proficiency-Based Progress** – Learners must demonstrate knowledge and/or skills prior to advancing along the continuum of Common Core standards and benchmarks.

The instructional design consists of teacher teams, usually three teachers, assigned to students grouped in multiage 1-3 or 4 & 5 configurations. Administration requests Nash Elementary School is allowed to continue with multiage grouping and Next Generation/Personalized Learning for the 2016-2017 school year. Nash will be in the fourth year and has demonstrative gains in academic achievement and the Nash community continues to show strong support for the Next Generation/Personalized Learning Program.

**Financial Impact**

In addition to the fact that the instructional design at Nash would need to be completely reconfigured, impacting class rosters and staff assignments, the financial cost to Kenosha Unified School District to add two (2) teachers if waivers are not approved would be based on an average teacher salary and benefits rate of \$90,000 per teacher, an increase to the overall district budget of \$180,000.

<b>Additional Teaching Staff Needed if Waiver is Not Granted</b>	
<b>Elementary School</b>	<b>FTE</b>
Wilson Elementary	2

**Recommendation**

Administration recommends that the Board of Education approve the class size waiver request for Nash (Next Generation Personalized Learning) and Wilson Elementary Schools for the 2016-2017 school year.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Dr. Beth Ormseth  
Chief of School Leadership

Scott Kennow  
Regional Coordinator of Leadership and Learning-Elementary

Martin Pitts  
Regional Coordinator of Leadership and Learning-Elementary

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***Kenosha Unified School District No. 1***  
***Kenosha, Wisconsin***

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***School Board Policies***  
***Rules and Regulations***

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POLICY 6432  
CLASS SIZE

The School Board will maintain class sizes in accordance with sound educational practices.

**LEGAL REF.: Wisconsin Statutes**

Sections 118.43 [Student Achievement Guarantee in Education (SAGE) class size requirements]  
120.12(2) [Board duty; advise regarding instruction and progress of students]  
120.13(1) [Board power to do all things reasonable for the cause of education]

**CROSS REF.: 4351.1, Teaching Load**

Special Education Policy and Procedure Handbook

**ADMINISTRATIVE REGULATIONS: None**

**AFFIRMED: September 24, 1991**

**REVISED: August 24, 1999**

March 28, 2000

January 29, 2002

November 25, 2003

March 9, 2004

July 30, 2013

**RULE 6432**  
**CLASS SIZE**

The following guidelines will be used in maintaining class size:

1. Reasonable effort will be made to maintain class sizes of twenty (20) or under and a maximum class size of twenty-two (22) in academic subjects at the elementary school level, grades kindergarten through third. Reasonable effort will be made to maintain an average class size of twenty-three (23) in grades four and five with a maximum of twenty-five (25).
2. Reasonable effort will be made to maintain an optimum class size of twenty-five (25) and a maximum class size of twenty-nine (29) in academic subjects, at the secondary level. Reasonable effort will be made to maintain English Composition class size at the high school level between nineteen (19) and twenty three (23). The foregoing standards are subject to modifications for educational purposes or specialized or experimental instruction.
3. Reasonable effort will be made to insure that the number of students per class will not exceed the number of pupil stations available.
4. Reasonable effort will be made to insure that the number of students in physical education and music (non-band, orchestra or choir) classes in the secondary schools does not exceed forty (40) and thirty (30) respectively.
5. In areas of high population mobility or where special considerations are present, the class size range indicated herein may be revised to fit the particular situation. Class sizes in schools participating in special governmental programs approved by the Board (e.g., Student Achievement Guarantee in Education – SAGE) shall be in line with legal requirements for such programs.
6. Reasonable effort will be made to avoid split grade classes entirely. If split grade classes are utilized at any school, there are to be no more than twenty (20) students in the class. Exceptions to this guideline may be approved by the School Board.
7. Reasonable effort will be made so that middle school staffing will be provided on a ratio of 1 full time equivalent (FTE) teacher position for every 17.66 students. Guidance, Instructional Technology Specialists and Library Media Specialists are not included in this staffing ratio. Reasonable efforts will be made to ensure that travel time FTE at the secondary level is split evenly between the schools where a traveling teacher works.
8. Reasonable effort will be made to follow staffing guidelines for special education that are determined through the use of the Statewide Caseload Formula recommended by the State Superintendent's Task Force on Caseloads in Special Education. Classroom models are administratively determined based upon the needs of students and the percentage of time students receive special education services.
9. High Enrollment Educational Assistant support will be considered, when available, for each elementary classroom that exceeds 25 students. A half time assistant will be considered, when available, for classrooms that have enrollments of 25 to 30 students, and a full time assistant will be considered, when available, for classrooms that have enrollments of over 30 students. If classroom enrollments drop below either 30 or 25 students, the high enrollment educational assistants may be reassigned.



Kenosha Unified School District  
Kenosha, Wisconsin

September 27, 2016

**REPORT OF CONTRACTS IN AGGREGATE OF \$25,000**

School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to July 26, 2016 with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

[Link to Contract Management Database](#)

**Approval of Contract in Aggregate of \$25,000**

The following contract/agreement has not been added to the Contract Management Database and is being presented for board approval. The Purchase/Contract Rationale is attached.

Vendor	Program/Product	Amount
CESA #1	CESA #1 /PBIS	\$60,000

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mr. Tarik Hamdan  
Chief Financial Officer

Susan Valeri  
Chief of Special Education/Student Support

Mr. Robert Hofer  
Purchasing Agent

## PURCHASE/CONTRACT RATIONALE

Per School Board Policy 3420, please complete the following to be attached to your purchase order/contract. Additional information may be required and presented before the District's School Board for approval. Your submission must allow for adequate time for the Board to approve.

Vendor: \_\_\_\_\_ CESA #1 \_\_\_\_\_

Purchased Good/Program: PBIS (Positive Behavioral Intervention and Supports)

Start Date/Date Needed: September 2010 with 2 schools and worked up to 36 schools in 2016.

### 1. PURPOSE – What is the purpose of the proposed purchase?

- PBIS is a researched-based systematic approach to a proactive, school wide behavior program.
- Framework in which the ultimate goals are to increase academic performance, improve school safety, decrease problem behaviors and establish a positive school culture.
- A committee trained to plan and implement PBIS.
- This committee consists of a school based leadership team including an administrator, educators, support staff, and families.
- Successful PBIS implementation and subsequent sustainability of efforts requires deliberate planning and resource allocation.

### 2. FUNDING – What is the total cost of purchase and the funding source?

Total Budgeted from CEIS funds - \$60,000.00 for 2016-17

- Tier II Team Training – up to 8 people per school, \$1600.00 for registration for the training. Eight schools scheduled to go through Tier II training, these include: Grewenow, EBSOLA CA, Forest Park, Frank, Wilson, McKinley, Washington, and Bradford.
- Sub Costs - \$175.00 per person, an average of 4 subs needed per training.
- PBIS Leadership Conference - \$150.00 per person for registration. No subs needed because it is in August.
- Hotel Cost for Leadership Conference - \$136.00 per night, approximately 35 rooms for 2 nights.
- Bully Prevention Training – trainer fee and travel is \$3,500.00.
- Sub Coverage for the Bully Prevention Training – approximately 30 people @\$175

### 3. REQUEST FOR PROPOSAL (RFP) – indicate if an RFP has been completed

YES ☐ NO ☒ If no, please request an RFP packet

### 4. EDUCATIONAL OUTCOME – What is the educational outcome of this purchase?

- Improved culture and climate of schools.
- Improved relationships between staff and students.
- Improved academic achievement.
- Decrease in discipline referrals, suspensions, and expulsions.

5. START DATE – When is the anticipated start date?

PBIS began with 2 schools in 2010 using the S3 grants at the time (S3 grants have been discontinued). Since 2011, PBIS has expanded to 36 schools and has incorporated a bullying component.

**Your response does not establish approval of either a contract or a purchase order.**

Appropriate Leadership Signature Susan Valeri Date 8-9-16

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Kenosha Unified School District  
Kenosha, Wisconsin

September 27, 2016

**Resolution to Exceed Revenue Limit on Non-Recurring Basis  
(Debt Service Payments on Energy Efficiency Measures)**

At the April 25, 2016, School Board meeting, the Board approved a proposal to implement the Phase 2 series of energy efficiency projects using the revenue limit exemption based on provisions in 2011 Wisconsin Act 32 and subsequent legislation. On May 10, 2016, at a special meeting of the School Board, the Board approved an initial resolution authorizing general obligation bonds in an amount not to exceed \$74,990,000 and called for a public hearing in connection with the bonds. The public hearing was held on May 24, 2016, where no objections to the project were heard. Following the public hearing, a 30-day petition period passed with no objections being heard. Finally, on June 28, 2016, the Board unanimously approved the sale of the bonds needed to complete Project 1 (\$28,495,000) of the Phase 2 series.

The Phase 2 series of energy efficiency projects consist of the following:

- Project 1 - Bullen Middle School and Lance Middle School
- Project 2 - Tremper High School
- Project 3 - Bradford High School

Section 121.91(4)(o)1. of the Wisconsin Statutes provides that, upon the adoption by a school board of a resolution to do so, the District's revenue limit may be increased by the amount spent in that school year on a project to implement energy efficiency measures or to purchase energy efficiency products, including the payment of debt service on bonds or notes issued to finance an energy efficiency project. Due to the adoption of new emergency rules issued by the Department of Public Instruction (DPI) at the end of September, 2015, school boards will no longer need to pass a resolution to exceed revenue limit for the net debt service amount each and every year of the debt service; rather they can pass a resolution that encompasses all future related debt payments.

**Administrative Recommendation**

Administration requests that the Board approve the attached resolution to exceed the revenue limit for 20 years, on a non-recurring basis, for the purpose of servicing debt issued to finance Project 1 of the second phase of energy efficiency projects.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tarik Hamdan  
Chief Financial Officer

## RESOLUTION TO EXCEED REVENUE LIMIT ON NON-RECURRING BASIS

### *(Debt Service Payments on Energy Efficiency Measures)*

**Be it resolved that** the Kenosha Unified School District is exercising its taxing authority under s. 121.91 (4) (o), Wis. Stats., on or before October 1, to exceed the revenue limit on a non-recurring basis by an amount the District will spend on new energy efficiency measures and energy efficiency products for projects in the 2016-17 school year and for the remaining debt for the term of the bond.

The project is financed with \$28,495,000 General Obligation School Improvement Bonds for a term of 20 years.

The amount to be expended:

<u>Levy Year</u>	<u>Payment Year</u>	<b>Principal + Interest Payments</b>
2016	2017	\$4,640,450
2017	2018	\$4,646,275
2018	2019	\$1,675,025
2019	2020	\$1,625,025
2020	2021	\$1,575,025
2021	2022	\$1,539,650
2022	2023	\$1,542,525
2023	2024	\$445,775
2024	2025	\$445,775
2025	2026	\$1,543,375
2026	2027	\$1,542,675
2027	2028	\$1,541,300
2028	2029	\$1,539,625
2029	2030	\$1,541,825
2030	2031	\$1,542,825
2031	2032	\$1,542,625
2032	2033	\$1,541,225
2033	2034	\$1,538,625
2034	2035	\$1,543,463
2035	2036	\$1,539,950

After review of the recommendations report per s. 66.0133 (2) (b), Stats., the District has determined that the \$35,093,038 it would spend on energy efficiency projects recommended in the report is not likely to exceed the amount to be saved in annual utility costs of \$2,127,000 and non-utility costs of \$43,776,636 over the remaining 50-year useful life of the facility to which the measures apply.

The Board has entered into a 20-year performance contract under s. 66.0133, Stats., with Nexus Solutions, LLC for a project to implement the following energy efficiency measures or to purchase energy efficiency products. The Board has also identified the following cost recovery performance indicators to measure energy savings and/or operational savings for each measure or product, including the timeline for cost recovery: (Please see attached Cost/Savings Analysis).

The Board shall annually perform an evaluation of the performance indicators and shall report to the electorate as an addendum in the required published budget summary document per s. 65.90, Wis. Stats., and in the School District's newsletter or in the published minutes of the school board meeting. The Board shall use this evaluation to determine the amount of energy or utility cost savings, as a result of the project, that shall be applied to retire the debt.

Name of School District  
Name of Qualified Contractor  
Contract Length (years)  
Total Project Cost\*  
Total Project Payback Period  
Years of Debt Payments  
Remaining Useful Life of the Facility

Kenosha Unified School District
Nexus
20
\$28,495,000
15.3
20
50

SUMMARY COST/SAVINGS ANALYSIS							
PROJECT EXPENDITURES				Payback Years	PROJECT COST SAVINGS		
Specific Energy Efficiency Measure or Products	Project Cost	Financing Cost (Interest)	Total Project Cost Including Financing	Cost/Savings	Total Average Annual Utility Cost Savings Over Term	Total Average Annual Non-Utility Cost Savings Over Term	One-time Savings
Bullen Middle School - Building Envelope Improvements	\$3,849,087	\$891,259	\$4,740,346	16.7	\$10,699	\$273,929	\$0
Bullen Middle School - Electrical Infrastructure Improvements	\$1,009,256	\$233,694	\$1,242,950	9.1	\$28,156	\$106,417	\$14,790
Bullen Middle School - Environmental System Upgrades	\$7,701,491	\$1,783,286	\$9,484,777	16.2	\$9,353	\$575,715	\$20,470
Bullen Middle School - Plumbing Improvements	\$703,425	\$162,879	\$866,304	13.4	\$1,502	\$63,281	\$400
Lance Middle School - Building Envelope Improvements	\$4,510,327	\$1,044,370	\$5,554,696	17.3	\$9,440	\$311,583	\$0
Lance Middle School - Electrical Infrastructure Improvements	\$1,859,192	\$430,497	\$2,289,689	12.8	\$33,806	\$144,198	\$14,500
Lance Middle School - Environmental System Upgrades	\$7,969,190	\$1,845,272	\$9,814,462	15.2	\$11,888	\$634,381	\$20,470
Lance Middle School - Plumbing Improvements	\$893,032	\$206,782	\$1,099,814	13.6	\$1,505	\$79,327	\$400
<b>Entire Energy Efficiency Project *</b>	\$28,495,000	\$6,598,038	\$35,093,038	15.3	\$106,350	\$2,188,832	\$71,030

Cost Saving(Recovery) Performance Indicators and Measures											
Electricity Utility Savings				Heating Utility Savings				Water Utility Savings			
Measurement Units kWh	Unit Savings	Cost per Unit	Cost Savings	Measurement Unit Therms	Unit Savings	Cost per Unit	Cost Savings	Measurement Units Gallons	Unit Savings	Cost per Unit	Cost Savings
kWh	0	0	\$0	Therms	14,103	\$0.54	\$7,567	Gallons	0	0	\$0
kWh	161,178	\$0.12	\$19,912	Therms	0	0	\$0	Gallons	0	0	\$0
kWh	0	0	\$0	Therms	12,329	\$0.54	\$6,615	Gallons	0	0	\$0
kWh	0	0	\$0	Therms	1,009	\$0.54	\$541	Gallons	93,207	\$0.0056	\$521
kWh	0	0	\$0	Therms	12,787	\$0.52	\$6,676	Gallons	0	0	\$0
kWh	181,378	\$0.13	\$23,909	Therms	0	0	\$0	Gallons	0	0	\$0
kWh	0	0	\$0	Therms	16,103	\$0.52	\$8,407	Gallons	0	0	\$0
kWh	0	0	\$0	Therms	1,109	\$0.52	\$579	Gallons	81,687	\$0.0059	\$485



Cost Saving(Recovery) Performance Indicators and Measures					
Annual Operational Savings		Annual Capital Cost Avoidance		One-Time Savings	
Description	Cost Savings	Description	Cost Savings	Description	Cost Savings
Reduced maintenance and repair costs	\$6,900	Labor, maintenance & repair, increased productivity	\$186,829		\$0
Reduced maintenance and repair costs	\$2,561	Labor, maintenance & repair, increased productivity	\$72,700	Focus on Energy rebates	\$14,790
Reduced maintenance and repair costs	\$11,355	Labor, maintenance & repair, increased productivity	\$395,803	Focus on Energy rebates	\$20,470
Reduced maintenance and repair costs	\$970	Labor, maintenance & repair, increased productivity	\$43,784	Focus on Energy rebates	\$400
Reduced maintenance and repair costs	\$6,560	Labor, maintenance & repair, increased productivity	\$213,798		\$0
Reduced maintenance and repair costs	\$2,108	Labor, maintenance & repair, increased productivity	\$99,872	Focus on Energy rebates	\$14,500
Reduced maintenance and repair costs	\$10,234	Labor, maintenance & repair, increased productivity	\$438,414	Focus on Energy rebates	\$20,470
Reduced maintenance and repair costs	\$1,832	Labor, maintenance & repair, increased productivity	\$54,270	Focus on Energy rebates	\$400

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September 27, 2016

### DONATIONS TO THE DISTRICT

The District has received the following donations:

1. The Colerget Conference Center donated \$1,000 to the LakeView Supermileage Club. The donation is to be used to purchase vehicle parts.
2. Binder Family Chiropractic donated \$516 to the Bradford Boys soccer team. The donation is to be used to purchase uniforms.
3. Buckeye Brothers, LLC donated \$250 to the Bradford Football program.
4. Lakeside Pediatrics (Jason Friedlander, MD) donated \$250 to the LakeView Supermileage Club. The donation is to be used to purchase vehicle parts.
5. Bryan Terry donated \$100 to the Bradford Pom and Dance team. The donation is to be used to purchase uniforms.
6. Kiwanis-Circle K donated 21 handmade coloring books for the Frank and Wilson CLC programs.
7. AT&T Pioneers, US Navy Ship 40 of Kenosha and VFW Post 7308 of Pleasant Prairie donated 60 backpacks filled with school supplies to Bullen Middle School.
8. Kenosha Subaru donated 250 books for the middle school science classrooms through their Subaru Loves Learning Campaign. These books are winners of the American Association for the Advancement of Science/Subaru Books and Film Prize for Excellence. The middle schools also will be provided with standards-based science lessons to help teachers integrate the books into their classroom instruction.

### Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

September 27, 2016

**Tentative Schedule of Reports, Events,  
and Legal Deadlines for School Board  
September-October**

**September**

- September 1, 2016 – First Day of School for Students
- September 5, 2016 – Labor Day – Schools and Offices Closed
- September 13, 2016 – Standing Committee Meetings – 5:30 P.M. in ESC Boardroom
- September 27 – Regular Board of Education Meeting – 7:00 P.M. in ESC Boardroom

**October**

- October 11, 2016 – Standing Committee Meetings – 5:30 p.m. in ESC Boardroom
- August 25, 2016 –Regular Board of Education Meeting – 7:00 P.M. in ESC Boardroom

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