



## **REGULAR MONTHLY BOARD MEETING**

**January 26, 2016**

**7:00 PM**

**Educational Support Center  
Board Meeting Room  
3600-52<sup>nd</sup> Street  
Kenosha, Wisconsin**

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Regular School Board Meeting  
January 26, 2016  
Educational Support Center  
7:00 PM

- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards/Recognition
  - A. 2015 Boys Volleyball State Sportsmanship Award - Indian Trail Boys Volleyball Team
  - B. Mentor Recognition
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Response and Comments by Board Members (Three Minute Limit)
- IX. Remarks by the President
- X. Superintendent's Report
- XI. Consent Agenda
  - A. Consent/Approve 4  
Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations
  - B. Consent/Approve 5  
Minutes of 12/15/15 and 1/12/16 Special Meetings & Executive Sessions, 12/15/15 Regular Meeting, and 1/14/16 Special Meeting
  - C. Consent/Approve 21  
Summary of Receipts, Wire Transfers and Check Registers
  - D. Consent/Approve 28  
Policy 5240 - Accommodation of Private School, Tribal School, and Home-Based Private Educational Program Students  
(Second Reading)

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XV. Predetermined Time and Date of Adjourned Meeting, If Necessary	
XVI. Adjournment	

**Kenosha Unified School District**  
**Kenosha, WI**  
**January 26, 2016**

The Human Resources recommendations regarding the following actions:

<b>ACTION</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL/DEPT</b>	<b>POSITION</b>	<b>STAFF</b>	<b>DATE</b>	<b>FTE</b>	<b>SALARY</b>
Appointment	Heimstead	Bridget	Bradford High School	English	Instructional	01/11/2016	0.5	\$21,336.50
Appointment	Olszewski	Matthew	Tremper High School	Security	ESP	12/14/2015	1	\$14.33
Appointment	Barnhart	Trent	Harborside Academy	Assistant Principal	Administration	01/25/2016	1	\$89,591.00
Appointment	Henrickson	Inger	Washington Middle School	Grade 6 Math	Instructional	12/14/2015	1	\$39,106.00
Appointment	Kaiser	Dawn	Nash Elementary School	Special Education	ESP	12/07/2015	1	\$15.33
Appointment	Giudice	Carla	Special Education&Student Support	Speech & Language Pathologist	Instructional	01/25/2016	1	\$43,064.00
Appointment	Hetelle	Jeffrey	Bradford/Frank	Night Custodian - Second Shift	Service	12/11/2015	1	\$20.32
Appointment	Temple	Denise	Pleasant Prairie Elementary School	Special Education	Instructional	01/04/2016	1	\$39,106.00
Appointment	Chamberlain	Donna	Bose Elementary School	Special Education - Cross Categorical	Instructional	01/04/2016	1	\$39,106.00
Appointment	Montemurro	Gina	Special Education/Student Support	Secretary III	Secretarial	01/11/2016	1	\$19.10
Appointment	Adams	Jonathan	ITA	Technology Education	Instructional	01/11/2016	1	\$39,106.00
Appointment	Ciesielski	Alexandria	Teaching and Learning	Secretary II	Secretarial	01/19/2016	1	\$18.37
Appointment	Gutierrez	Paula	Bullen Middle School/ Washington Middle School	Bilingual ESP	ESP	01/19/2016	1	\$15.97
Early, Early Retirement	Guttormsen	Kevin	Athletics Department	Physical Education	Instructional	01/22/2016	1	\$70,517.00
Early, Early Retirement	Bonnar	Richard	Student Support/Guidance	Guidance	Instructional	09/01/2016	1	\$78,396.00
Resignation	Strangberg	Joshua	Tremper High School	Math	Instructional	12/07/2015	0.66	\$25,809.96
Resignation	Barnhart	Trent	Harborside Academy	Math	Instructional	01/25/2016	1	\$46,483.00
Resignation	Bohm	Alyssa	Bradford	Special Education	ESP	01/21/2016	1	\$15.33
Resignation	Legler	Kristina	Teaching and Learning	Secretary II (12 month)	Secretarial	01/06/2016	1	\$18.37
Resignation	Rios	Melissa	Headstart	Family Literacy/Service Provider	Miscellaneous	11/13/2015	1	\$14.75
Resignation	Williams, Jr.	Floyd	School Leadership - Elementary	Assistant Superintendent - School Leadership, Elementary	Administration	12/31/2015	1	\$138,966.00
Retirement	Heintz	Candice	Lakeview Tech	Special Education	ESP	01/21/2016	1	\$17.64

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SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD DECEMBER 15, 2015

A special meeting of the Kenosha Unified School Board was held on Tuesday, December 15, 2015, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:00 P.M. with the following members present: Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mr. Flood arrived later.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Coleman announced that an executive session had been scheduled to follow this special meeting for the purpose of Reviewing Findings/Orders by Independent Hearing Officer, Items Relating to Students Requiring Confidentiality by Law, and Personnel: Position Assignments.

Mr. Wade moved that the executive session be held. Mr. Falkofske seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Noes: None. Unanimously approved.

1. Reviewing Findings/Orders by Independent Hearing Officer and Items Relating to Students Requiring Confidentiality by Law

Mr. Daniel Tenuta, Principal at Kenosha eSchool, arrived at 6:01 P.M. and presented Board members with information pertaining to two expulsions and one expulsion modification request.

Mr. Flood arrived at 6:12 P.M.

Mr. Tenuta and Dr. Savaglio-Jarvis were excused at 6:18 P.M.

Ms. Stevens moved to approve the recommendation of the hearing officer with respect to the first expulsion. Mr. Kunich seconded the motion. Motion carried. Mr. Flood abstaining.

Mr. Falkofske moved to approve the recommendation of the school and administrative review committee for expulsion through the end of the first semester of the 2017-2018 school year with respect to the second expulsion. Ms. Stevens seconded the motion. Discussion followed. Motion failed.

Mrs. Coleman moved to approve the recommendation of the hearing officer with respect to the second expulsion. Ms. Stevens seconded the motion. Motion carried. Mr. Flood abstaining.

Mrs. Snyder moved to approve the expulsion modification request to add the option of consideration for the Hillcrest Bridges Program for the remainder of the expulsion. Mr. Falkofske seconded the motion. Unanimously approved.

Personnel: Position Assignments

Dr. Savaglio-Jarvis returned to the meeting at 6:30 P.M. and provided Board members with a position assignment.

Mr. Trent Barnhart arrived at 6:31 P.M. and answered questions from Board members.

Mr. Barnhart was excused at 6:38 P.M.

Mr. Falkofske moved to adjourn. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 6:40 P.M.

Stacy Schroeder Busby  
School Board Secretary



REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD DECEMBER 15, 2015

A regular meeting of the Kenosha Unified School Board was held on Tuesday, December 15, 2015, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:01 P.M. with the following Board members present: Mr. Flood, Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the Wisconsin School Music Association Honors Project Student Awards, the Lincoln Middle School Samsung Solve for Tomorrow State Winner Award, and the KUSD Communication Department WSPRA Spectrum Awards.

Dr. Savaglio-Jarvis presented one Administrative appointment.

Ms. Stevens moved to appoint Mr. Trent Barnhart as Harborside Academy Assistant Principal effective December 16, 2015. Mr. Kunich seconded the motion. Unanimously approved.

Mrs. Snyder introduced the Student Ambassador, Rose Carrillo from Indian Trail Academy and High School, and she made her comments.

Mr. Flood gave the Legislative Report.

There were no views and/or comments by the public.

Board members made their responses/comments.

Mrs. Coleman made Board President remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

Board members considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations.

Consent-Approve item XI-B – Minutes of the 11/18/15 and 11/24/15 Special Meetings and Executive Sessions, the 11/24/15 Regular Meeting, and the 12/1/15 Special Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the November 2015 cash receipt deposits totaling \$278,690.44, and cash receipt wire transfers-in totaling \$4,554,593.09, be approved.

Check numbers 529335 through 530536 totaling \$7,145,569.17, and general operating wire transfers-out totaling \$421,840.83, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the November 2015 net payroll and benefit EFT batches totaling \$12,553,771.42, and net payroll check batches totaling \$16,882.66, be approved.”

Consent-Approve item XI-D – Policy 6300 – Curriculum Development and Improvement and Policy 6610 – Selection of Instructional Materials submitted by Mrs. Sarah Smith, Coordinator of Language Acquisition; Mrs. Christine Pratt, Coordinator of Science; Mr. Scott Plank, Coordinator of Fine Arts; Ms. Marsha Nelson, Coordinator of Career and Technical Education; Mrs. Susan Mirsky, Coordinator of English/Language Arts; Mrs. Jennifer Lawler, Coordinator of Mathematics; Mr. Steven Knecht, Coordinator of Athletics/Physical Education; Mr. Che Kearby, Coordinator of Educator Effectiveness and Social Studies; Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning; and Dr. Savaglio-Jarvis, excerpts follow:

“It is critical that teachers are provided the support, training, and instructional resources to successfully implement district curriculum in all content areas. A systematic process is essential to evaluate, develop, and implement all curricula in a manner that allocates district resources effectively. This report outlines a proposed update to Kenosha Unified School District Board Policy 6300 to include a systematic curriculum development cycle and Policy 6610 to include a seven-year curriculum review cycle.

Kenosha Unified School District Board of Education Policy 6610 provides a process for selecting instructional materials, including required textbooks and supplementary materials. A chart outlining a curriculum evaluation and renewal cycle that spanned the school years from 1999-2000 through 2006-07 is contained in Appendix C.

Due to several factors—notably significant budget reductions—curriculum reviews were delayed and off cycle beginning with the 2005-06 adoption of mathematics curriculum resources. Because there were insufficient funds, the mathematics purchase was extended over two years, and the curriculum evaluation and renewal

cycle was altered from that point forward. Funding formerly allocated to the purchase of curriculum materials was removed from the Teaching and Learning budget in the 2011-12 budget. Appendix D outlines the purchase of textbooks and curriculum materials from the 1999-2000 school year through the 2014-15 school year.

In spring 2013 the International Curriculum Management Audit Center was retained to complete a comprehensive curriculum audit. Finding 2.1 of this audit identified a lack of a planning process and comprehensive management plan to provide coordinated direction of the design, delivery, and evaluation of the curriculum. The auditors responded to the findings with eight recommendations for how to address the problems that were pinpointed in the audit. Establishing a seven-year curriculum review cycle is one specific item recorded in Recommendation 5.

School board Policy 6300 has been updated to include a proposed curriculum development cycle. This cycle provides for a comprehensive evaluation of course content, an inclusive development process, a thoughtful implementation, revision based on data, and time for program effectiveness to be realized. The curriculum development cycle will adhere to a five-phase process.

School Board Policy 6610 includes the proposed seven-year curriculum review cycle and indicates where each curriculum area falls within the cycle. It is important to note that all content areas responded to the curriculum audit and began work in the 2013-14 school year. In some content areas (mathematics, for example), multiple phases were accomplished during that year. In other content areas, the work of a single phase was spread over multiple years. This is indicated in the District Curriculum Work 2013-16 table.

At its November 10, 2015, meeting, the joint Personnel/Policy and Curriculum/Program Committee voted to forward proposed revisions to Policies 6300 and 6610 to the School Board for consideration.

At its November 24, 2015, regular meeting, the School Board approved a first reading of Policy 6300 to include a systematic curriculum review cycle.

At its November 24, 2015, regular meeting, the School Board approved a first reading of Policy 6610 to include a seven-year curriculum review cycle with an annual budget assumption to support needed purchases as outlined in Phase 3 of the cycle.

Administration recommends that the School Board approved revised Policies 6300 – Curriculum Development and Improvement and 6610 – Selection of Instructional Materials as a second reading at its December 15, 2015, regular meeting.”

Mrs. Snyder moved to approve the Consent Agenda as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Mrs. Housaman presented Policy 5240 – Accommodation of Private School, Tribal School, and Home-Based Private Educational Program Students submitted by

Mr. Steven Knecht, Coordinator of Athletics/Physical Education; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 524 has been updated to address the compliance requirements identified in Act 55 (Appendix A). An Application for Participation in Interscholastic Athletics or Extracurricular Activities for Home-Based Private Education Students is included as Appendix B. This form will assist designees in confirming that home-based private education students are indeed residents in the district, meet academic requirements, and meet attendance requirements. Additionally, all home-schooled students will be required to complete and turn in all other forms required for public school students to participate in interscholastic sports or extra-curricular activities. Examples of these forms include: Physical Examination Form, Activities Code of Conduct Form, Risk of Injury Form, etc. Home-based private education students are required to remit the same fees as mandated for students enrolled in district schools participating in interscholastic sports or extra-curricular activities.

At its December 1, 2015, meeting, the Personnel/Policy committee voted to forward revised Policy and Rule 5240 to the School Board for consideration. Administration recommends that the School Board approve revised Policy and Rule 5240 as a first reading at the December 15, 2015, regular meeting followed by a second reading on January 26, 2016.”

Mr. Kunich moved to approve revised Policy and Rule 5240 - Accommodation of Private School, Tribal School, and Home-Based Private Educational Program Students as a first reading. Mrs. Snyder seconded the motion. Unanimously approved.

Mr. Kristopher Keckler, Executive Director of Information & Accountability presented Policy 5260 – Open Enrollment – Full Time submitted by Ms. Susan Valeri, Director of Special Education and Student Support; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

“A recent legislative change due to the Wisconsin Biennial Budget (2015 Act 55) requires that public school districts must update their local Open Enrollment Policy. Moving forward, application processing, aid transfer, and calculating services for students with special needs who are enrolled through the open enrollment process or identified as a tuition waiver will be handled differently. According to DPI these changes will require school boards to update their open enrollment policies. These updates must be completed before the first day of the regular application period to which the policy will first apply. Therefore, changes related to Act 55 that will apply to the 2016-17 school year must be completed before February 1, 2016.

At its December 1, 2015, meeting, the Personnel/Policy Committee voted to forward revised Policy and Rule 5260 to the School Board for consideration. Administration recommends that the School Board approve the proposed revisions to Policy and Rule 5260 – Open Enrollment - Full Time as a first reading at the December 15, 2015, regular School Board meeting and a second reading at the January 26, 2016 regular School Board meeting.”

Ms. Stevens moved to approve Policy and Rule 5260 – Open Enrollment - Full Time as a first reading. Mrs. Kunich seconded the motion. Unanimously approved.

Mrs. Housaman presented New Course Proposal: Exploring Computer Science submitted by Ms. Marsha Nelson, Coordinator of Career and Technical Education; Mrs. Jennifer Lawler, Coordinator of Mathematics; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“In the United States it is estimated that 1.2 million workers will be needed in the fields of computer science and mathematics over the next five years. While the demand for employees with this training is rapidly increasing, the number of students seeking this pathway in technical and four-year colleges will only fill approximately 40 percent of the openings. It is imperative that opportunities are available for students to explore this field. Currently, computer science courses are only taught at LakeView Technology Academy. The lack of a computer science pathway at the comprehensive high schools is a significant gap in the high school program. This course is the first in the sequence of computer science courses that will constitute this pathway.

At its December 1, 2015, meeting, the Curriculum/Program Committee voted to forward this report to the School Board for consideration. Administration recommends that the School Board approve the proposal for the addition of the Exploring Computer Science course.”

Mr. Wade moved to approve the proposal for the addition of the Exploring Computer Science course. Mr. Kunich seconded the motion. Unanimously approved.

Mrs. Housaman presented New Course Proposal: English Language Development III submitted by Mrs. Sarah Smith, Coordinator of Language Acquisition Programs; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“English Language Development (ELD) courses are designed to help English language learners understand, develop, and continue to expand academic vocabulary in the English language. English Language Development III (ELD III) is the final course in the three part ELD course series. ELD I and ELD II were approved at the March 2015 school board meeting and have been used this year at the three comprehensive high schools. ELD III is recommended for our English language learners with English proficiency levels ranging from 3.6 to 5.9, helping students to develop and strengthen academic vocabulary that will assist them in being college and career ready. This course, similar to ELD I and ELD II would be offered as an elective at Bradford, Tremper, and Indian Trail high schools.

At its December 1, 2015, meeting, the Curriculum/Program Committee voted to forward this report to the School Board for consideration. Administration recommends that the School Board approve the addition of the course entitled ‘English Language Development III’.”

Mr. Kunich moved to approve the addition of the course entitled “English Language Development III”. Mr. Flood seconded the motion. Unanimously approved.

Mrs. Housaman presented New Course Proposal: Spanish for Spanish Speakers II submitted by Mrs. Smith, Mrs. Housaman, and Dr. Savaglio-Jarvis, excerpts follow:

“Spanish for Spanish Speakers II is the second and final course in the two part series. Spanish for Spanish Speakers I was approved at the July 2014 school board meeting, and is in the second year of operation at the three comprehensive high schools in Kenosha Unified. During initial curriculum design work in 2014, Dr. Carlos Pagan, a specialist from the curriculum audit, recommended this course be developed into a two part series differentiating between intermediate and advanced native Spanish speakers. Spanish for Spanish Speakers II is designed for students who speak Spanish as a native or heritage language at an advanced level, or students who have successfully completed Spanish for Spanish Speakers I. The purpose of this course is to continue to strengthen language skills in the native language by focusing on literacy skills and grammar concepts in Spanish. This course, similar to Spanish for Spanish Speakers I, would be offered as an elective course at Bradford, Tremper, and Indian Trail high schools.

At its December 1, 2015, meeting, the Curriculum/Program Committee voted to forward this report to the School Board for consideration. Administration recommends that the School Board approve the addition of the course entitled ‘Spanish for Spanish Speakers II’.”

Mr. Flood moved to approve the addition of the course entitled “Spanish for Spanish Speakers II”. Ms. Stevens seconded the motion. Unanimously approved.

Mrs. Housman presented the Summer School 2015 Update and Summer School 2016 Program Recommendations submitted by Mrs. Keri Heusdens, Summer School Coordinator; Mrs. Patricia Clements, Coordinator of Gifted and Talented Education and Summer School; Mrs. Jennifer Navarro, Coordinator of Organizational Training and Development; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“The goal of the Summer School program was to provide interventions and enrichment consistent with the approved curriculum of the Kenosha Unified School District. In the programs at the elementary and middle school levels, the objective was to provide opportunities for personalized learning in reading and math that encompassed collaboration, creativity, critical thinking, and communication around meaningful learning targets. At the high school level, the objective was to provide high school students with credit recovery opportunities and to improve the graduation rate. In addition, Summer School provided learning opportunities in the areas of music, theater, and Recreation Department Summer Activities for Children programs. The district continued to use a regional site partner school plan at the elementary level. Elementary schools either held Summer School at their site or used the partner school plan. Middle level programs were held at each of the buildings and included future sixth graders enrolled in the Forward Progress program. High school programs were offered at Bradford, Indian Trail, Reuther, Tremper, and Kenosha eSchool. The high school program included future ninth graders enrolled in the Early Start program.

Edward Bain School of Language and Art—Creative Arts—and Edward Bain School of Language and Art—Dual Language—have provided summer programs through the Regional Site Partner School Plan. Due to the specific needs of students at Dual Language, the schools have requested to operate programming as individual sites for the 2016 summer session.

Middle school feedback indicated a need for more support to meet students' individual learning needs. The interventionist position was added as a half-time position for the 2015 Summer School term. It is proposed that the interventionist position be increased to a full-time summer teaching position at each of the five middle schools.

Four-day Science, Technology, Engineering, and Mathematics (STEM) Camps at various schools in the summer of 2015 provided hands-on learning opportunities for students. The Carl Perkins federal grant provided staff and supplies for these camps with unspent funds from the 2014-15 school year. It is proposed that the staff funding for the STEM Camps be allocated in the 2016 Summer School budget while the supplies continue to be funded through the grant. All-allocating Summer School funding for staff will secure the future of these enrichment learning experiences for students. See Appendix D for specific program information.

Seven one-week World Language Camps were provided for students interested in learning French, German, Italian, and Spanish during summer 2015. The Language Camps were funded through the Office of Language Acquisition budget. Due to the positive response to these camps, Chinese will be added, resulting in a total of nine one-week world language camps offered in the summer of 2016. It is proposed that the Summer School budget fund the Language Camps for the 2016 Summer School Program. See Appendix E for specific program information.

The ability to include summer marching bands and the Kenosha Youth Performing Arts Company (KYPAC) as part of the aidable academic courses of the Kenosha Unified School District Summer School program has become increasingly problematic. Major areas of concern are as follows: student attendance records not consistently matching the strict daily Summer School requirements set by the Wisconsin Department of Public Instruction and the collection of revenue generated from parade participation, ticket sales, and performance fees being charged to participating families (Appendix F).

It is recommended that both activities be removed from the Summer School program and added to the Recreation Program for summer 2016. Additional adjustments may be made to these programs to ensure that they are in compliance with Community Programs and Services guidelines (Fund 80). This may include, but is not limited to, expanded accessibility to all school-aged residents of Kenosha, Pleasant Prairie, and Somers (Appendix G). It is anticipated that any adjustments will impact the high-quality programming that is the expected operational norm for the marching bands and KYPAC.

Approximately \$55,000 in Summer School funds supported the theatre arts and marching band staff. The transition of Marching Band and KYPAC from Summer

School to the Recreation Department will provide the opportunity to shift these funds to support STEM Camps, World Language Camps, and increased intervention positions in the middle schools. As a result no increase in funding is requested and the proposed 2016 Summer School budget will remain at \$1,253,336.

At its December 1, 2015, meeting, the Curriculum/Program Committee voted for forward this report to the School Board for consideration. Administration recommends that the School Board approve the calendar, funding source change, and budget for Summer School 2016 as presented.”

Ms. Stevens moved to approve the calendar, funding source change, and budget for Summer School 2016 as presented. Mr. Kunich seconded the motion. Unanimously approved.

Mrs. Coleman presented the Minutes of the 10/22/15 Special Meeting and Executive Session.

Ms. Stevens moved to approve the Minutes of the 10/22/15 Special and Executive Session. Mr. Kunich seconded the motion. Unanimously approved.

Mr. Hamdan presented the 2015-2016 Budget Book and then answered questions from Board members. No action was taken on this item as it was an item for discussion purposes only.

Mr. Keckler presented the Summary Regarding Allocation and Execution of the 2015 Technology Refresh Budget submitted by Mrs. Housaman, Mr. Keckler, and Dr. Savaglio-Jarvis, excerpts follow:

Each year, the KUSD budget contains a Technology Refresh line item. For the last several years, this line item has been \$1,000,000. Some minor variance will slightly shift this as the per-pupil amount is usually rounded up or down to the nearest dollar to get as close to the intended amount. The original allocation for the 2015-16 school year was \$1,010,616. Using the official pupil count day data, the refresh amount is divided equally for each student, and then allocated to the respective building. This distribution removes any liability for unintended supplanting from other funds.

In the early 2000s, the vast majority of this allocation was provided from TEACH funds and Title 5 monies. About 10 years ago, the refresh allocation was noticeably reduced as those source funds went away and general school allocations could not sustain this need. Several years ago, the district approved a budget assumption to return to the original amount.

The sole purpose of the Technology Refresh allocations is to address the ever changing technology landscape for our staff and students. Several communications are shared with all district staff who work hard to contribute to the monitoring and maintenance of all instructional technology. Past and current practices strategically target these allocations and resources for instructional use. Plans are reviewed against intended purpose, user expectations, support resources, and infrastructure. The KUSD



3 Year Technology Plan is also referenced to align with district and school objectives for technology integration.

As of December 9, 2015, there is approximately \$60,000 remaining. This amount is a small remainder for a few schools who are making final adjustments based on recent identified needs. Final orders are expected shortly to utilize the full amount. Therefore, should the board of education decide to utilize the refresh dollars, the remaining amount is \$60,000. For your consideration, the administration would like to point out that if you would like to repurpose these remaining funds, several schools would have an unequal allocation/allowance distribution scenario.”

Mr. Keckler answered questions from Board members. No action was taken on this item as it was an item for discussion purposes only.

Ms. Stevens presented Resolution 319 – National Mentoring Month – January 2016 which read as follows:

“WHEREAS, a number of Kenosha organizations have partnered with the Kenosha Unified School District to offer a variety of mentoring programs that support students; and

WHEREAS, relationships with caring individuals offer students valuable support; and

WHEREAS, quality mentoring encourages positive choices, promotes self-esteem, supports academic achievement and introduces young people to new ideas; and

WHEREAS, mentoring provides the skills needed to build strong, positive relationships with family, friends and community members; and

WHEREAS, mentoring programs have shown to be effective in combating school violence and discipline problems, substance abuse, incarceration and truancy.

NOW, THEREFORE, be it resolved that Kenosha Unified School District does hereby proclaim January 2016 as the annual observance of National Mentoring Month and recognizes those who volunteer their time to help our students reach their full potential.

BE IT FURTHER RESOLVED, that a true copy of this resolution be spread upon the official minutes of the Board of Education.”

Ms. Stevens moved to approve Resolution 319 – National Mentoring Month – January 2016. Mr. Flood seconded the motion. Unanimously approved.

Ms. Valeri presented the WASB Proposed Resolutions – 2016 submitted by Dr. Savaglio-Jarvis, excerpts follow:

“The Superintendent and Leadership Council reviewed the 2016 WASB proposed resolutions and make the following recommendations:

- 16-01 Revenue Limit Flexibility and Time to Adjust to State Law Changes – Support;
- 16-02 Referendum Approval to Transfer Public Schools to Private School Operators – Support;
- 16-03 Private Schools' Eligibility to Participate in the Statewide Voucher Program – Support;
- 16-04 Maintenance of Effort – Support;
- 16-05 Creation of a Statutory Mechanism to Allow Districts to Set Aside Funds in Trust for the Purchase of Long-Term Fixed Assets – Support;
- 16-06 Increase Special Education Categorical Aid Reimbursement to 33 Percent by Amending Existing Resolution 2.31 – Support;
- 16-07 Restore Two-Thirds State Funding and Increase Primary Guarantee Value Per Member – Support;
- 16-08 Sparsity Aide - Do Not Support;
- 16-09 Sliding Scale Funding Formula Adjustment - Do Not Support;
- 16-10 Student Assessments - Support;
- 16-11 State-Mandated Graduation Requirements – Support;
- 16-12 Use of Electronic Communication to Notify Parent of Child's Truancy – Support;
- 16-13 Elimination/Reduction of Newspaper Notice/Publishing Requirements – Support;
- 16-14 Mental Health Supports - Support;
- 16-15 Transfer of Territory From One District to Another – Support; and
- 16-16 Prevailing Wage - Do Not Support.

It is recommended that the School Board provide direction to its delegate relative to the 2016 WASB proposed resolutions and give their delegate discretionary latitude to vote on amendments or other resolutions.”

Ms. Steven moved that the delegate vote in favor of resolutions 16-01 through 16-07 as recommended by the Superintendent and Leadership Council and that discretionary latitude be given to the delegate to vote on amendments or other resolutions. Mr. Kunich seconded the motion. Unanimously approved.

Mr. Kunich moved that the delegate vote as recommended by the Superintendent and Leadership Council in regards to resolutions 16-08 through 16-15 and that discretionary latitude be given to the delegate to vote on amendments or other resolutions. Mr. Flood seconded the motion. Unanimously approved.

Mr. Flood moved that the delegate vote in support of resolution 16-16 and that discretionary latitude be given to the delegate to vote on amendments or other resolutions. Ms. Stevens seconded the motion. Motion failed. Mr. Kunich, Mr. Wade, Mrs. Snyder, and Mrs. Coleman dissenting.

Mr. Kunich moved that the delegate vote not in support of resolution 16-16 as recommended by the Superintendent and Leadership Council and that discretionary

latitude be given to the delegate to vote on amendments or other resolutions. Mr. Wade seconded the motion. Motion carried. Mr. Flood, Ms. Stevens, and Mr. Falkofske dissenting.

Dr. Savaglio-Jarvis presented the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Robert Hofer, Purchasing Agent; Mr. Hamdan, and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to November 24, 2015, with approval of the purchasing agent are shown in the database in coral color.

The following contracts/agreements have not been added to the Contract Management Database and are being presented for board approval:

- Strategic Direction Consulting Service – Not to Exceed \$38,900.”

Mr. Wade moved to approve the strategic direction consulting service contract not to exceed \$38,900. Mr. Kunich seconded the motion. Motion carried. Mr. Flood abstaining.

Dr. Bethany Ormseth, Assistant Superintendent of School Leadership, presented the Student Voice Sessions submitted by Dr. Ormseth and Dr. Savaglio-Jarvis, excerpts follow:

“At the August 15, 2015 regular board meeting, the agenda included discussion/action on item: Student Survey Summary /Student Advisory Council Policy. The motion to form a Student Advisory Council failed, but administration explained quarterly student voice sessions will be scheduled at each high school to solicit student input.

The first rounds of student voice sessions were scheduled. Five sessions have been completed. The sessions completed are Bradford, Tremper, Indian Trail, Harborside and Lakeview. The sessions were scheduled during lunch periods. Sessions were promoted by the school prior to the lunch date and were promoted during the lunch periods.

While we have 247 reported comments from students, the number of students interacted with far exceeds that number. Board members interacted with the tables and often reported by comments but had conversations with hundreds more students. This format of lunch room visits gives the entire student body access to offer comments. There were many informal interactions with students not reported. As students

approached the table many students said things like, "it is good here" or "I have no issues."

At the time of this report, we are still compiling student voice sessions from other high schools. Once we have a complete set of data from all high schools we will direct information to proper departments to process next steps."

Dr. Ormseth answered questions from Board members. No action was taken on this item as it was an item for discussion purposes only.

Mr. Falkofske presented the Donations to the District as contained in the agenda.

Mr. Falkofske moved to approve the Donations to the District as contained in the agenda. Mr. Kunich seconded the motion. Unanimously approved.

Ms. Stevens moved to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 8:48 P.M.

Stacy Schroeder Busby  
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD JANUARY 12, 2016

A special meeting of the Kenosha Unified School Board was held on Tuesday, January 12, 2015, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:08 P.M. with the following members present: Mr. Flood, Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Coleman announced that an executive session had been scheduled to follow this special meeting for the purpose of Reviewing Findings/Orders by Independent Hearing Officer.

Mr. Flood moved that the executive session be held. Mr. Wade seconded the motion.

Roll call vote. Ayes: Mr. Flood, Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Noes: None. Unanimously approved.

1. Reviewing Findings/Orders by Independent Hearing Officer

Mr. Daniel Tenuta, Principal at Kenosha eSchool, arrived at 6:10 P.M. and presented Board members with information pertaining to two expulsions.

Mr. Tenuta and Dr. Savaglio-Jarvis were excused at 6:17 P.M.

Ms. Stevens moved to approve the recommendation of the hearing officer with respect to the first expulsion. Mr. Wade seconded the motion. Unanimously approved.

Mrs. Snyder moved to approve the recommendation of the hearing officer with respect to the second expulsion. Mr. Flood seconded the motion. Unanimously approved.

Meeting adjourned at 6:30 P.M.

Stacy Schroeder Busby  
School Board Secretary

A SPECIAL MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD JANUARY 14, 2016

A special meeting of the Kenosha Unified School Board was held on Thursday, January 14, 2016, at 6:00 P.M. in the Board Meeting Room at the Educational Support Center. The purpose of this meeting was for Views and Comments by the Public and Discussion on the Presentation by Hays Companies of Wisconsin Regarding Health Insurance Request for Proposal Results and Other Employee Fringe Benefits.

The meeting was called to order at 6:00 P.M. with the following members present: Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis; Mrs. Annie Petering, Chief Human Resource Officer; Mr. Tarik Hamdan, Chief Financial Officer; and Mr. Scott Schultz and Mrs. Colleen Hoeksema, both from Hays Companies of Wisconsin, were also present. Mr. Flood arrived later.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

There were views and comments by the public.

Mr. Flood arrived at 6:05 P.M.

Mr. Schultz gave a PowerPoint presentation regarding the health insurance request for proposal results and other employee fringe benefits which covered the following topics: request for proposal timeline review, request for proposal results pertaining to medical insurance, plan design change-modeled option differential results, dental insurance, self-funded analysis (medical and dental), disability insurance, carrier bundled alternatives, voluntary vision, employee assistance program, section 125 cafeteria flexible spending, COBRA, long term care, near site clinic, and next steps.

Mr. Schultz, Mr. Hamdan, and Mrs. Petering answered questions from Board members.

Mr. Wade moved to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 7:40 P.M.

Stacy Schroeder Busby  
School Board Secretary

Kenosha Unified School District  
Kenosha, Wisconsin  
Summary of Cash Receipts and Disbursements  
January 26, 2016

CASH RECEIPTS	reference	total
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**December 2015 Wire Transfers-In, to Johnson Bank from:**

WI Department of Public Instruction	state aids register receipts	\$ 40,672,760.29
Johnson Bank	account interest	163.56
Bankcard Services (MyLunchMoney.com)	food services credit card receipts (net of fees)	125,305.84
Bankcard Services (TicketSpice.com)	fine arts ticket sales receipts (net of fees)	(87.65)
Bank (RevTrak)	district web store receipts (net of fees)	7,577.18
Retired & Active Leave Benefit Participants	premium reimbursements	25,181.20
HHS	head start grant	160,365.39
Various Sources	small miscellaneous grants / refunds / rebates	11,371.23
Total Incoming Wire Transfers		41,002,637.04

**December 2015 Deposits to Johnson Bank - All Funds:**

General operating and food services receipts	(excluding credit cards)	204,641.58
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**TOTAL DECEMBER CASH RECEIPTS**

**\$ 41,207,278.62**

CASH DISBURSEMENTS	reference	total
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**December 2015 Wire Transfers-Out, from Johnson Bank to:**

*Payroll & Benefit wires*

Individual Employee Bank Accounts	net payrolls by EFT (net of reversals)	\$ 8,424,724.64
WI Department of Revenue	state payroll taxes	245,051.63
WI Department of Revenue	state wage attachments	2,804.29
IRS	federal payroll taxes	3,383,959.96
Delta Dental	dental insurance premiums	248,977.92
Diversified Benefits Services	flexible spending account claims	22,837.05
Employee Trust Funds	wisconsin retirement system	1,491,575.17
NVA	vision insurance premiums	13,604.85
Various	TSA payments	405,172.69

*Subtotal*

14,238,708.20

*General Operating Wires*

US Bank	purchasing card payment-individuals	146,519.50 *
US Bank	purchasing card payment-AP program	56,012.55 *
Kenosha Area Business Alliance	LakeView lease payment	16,666.67
Johnson Bank	banking fees	436.64
Various	returned checks	152.00

*Subtotal*

219,787.36

Total Outgoing Wire Transfers

\$ 14,458,495.56

**December 2015 Check Registers - All Funds:**

Net payrolls by paper check	Register# 01025DP, 01925DP 01026DP	\$ 19,338.81
General operating and food services	Check# 530537 thru Check# 531548 (net of void batches)	7,964,419.31
Total Check Registers		<u>\$ 7,983,758.12</u>

**TOTAL DECEMBER CASH DISBURSEMENTS**

**\$ 22,442,253.68**

\*See attached supplemental report for purchasing card transaction information

**KUSD Purchasing Card Program - Individual Cardholders**

## Transaction Summary by Merchant

Billing Cycle Ending December 15, 2015

Merchant Name	Total
HOTEL	\$ 24,120.16
WW GRAINGER	\$ 6,592.11
IN *GAPPA SECURITY SOLUTI	\$ 6,107.05
VIKING ELECTRIC-CREDIT DE	\$ 5,804.51
MENARDS KENOSHA WI	\$ 5,426.64
VEHICLE MAINT. & FUEL	\$ 4,430.56
CHESTER ELECTRONIC SUPPLY	\$ 4,382.30
ULINE *SHIP SUPPLIES	\$ 4,139.28
MARK S PLUMBING PARTS	\$ 4,056.24
AMAZON MKTPLACE PMTS	\$ 4,042.36
SIEMENS INDUSTRY INC	\$ 3,870.00
HAJOCA KENOSHA PC354	\$ 3,555.85
HIGHWAY C SVC	\$ 3,235.20
AIRLINE	\$ 2,894.08
INDUSTRIAL CONTROLS	\$ 2,590.91
FIRST SUPPLY LLC #2033	\$ 2,428.60
GTM SPORTSWEAR	\$ 2,186.00
LA FORCE INC	\$ 2,162.87
FASTENAL COMPANY01	\$ 1,949.58
BATTERIES PLUS KEN	\$ 1,828.39
PAYPAL *MILESTONE	\$ 1,771.18
WASBO FOUNDATION INC	\$ 1,525.00
MAYFAIR RENT A CAR KENO	\$ 1,470.28
BURRIS EQUIPMENT CO	\$ 1,433.00
DW DAVIES AND CO INC	\$ 1,425.35
KRANZ INC	\$ 1,424.70
DEMCO INC	\$ 1,419.51
AT&T FW76 15439	\$ 1,414.97
QUILL CORPORATION	\$ 1,320.42
JOHNSTONE SUPPLY	\$ 1,308.82
TRUCK RACKS PLUS	\$ 1,285.00
3654 INTERSTATE	\$ 1,282.57
HALLMAN LINDSAY PAINTS	\$ 1,227.12
SQ *THE ODD-LOT PUPPETRY	\$ 1,214.34
PALMEN BUICK GMC CADL	\$ 1,196.52
RESTAURANTS & CATERING	\$ 1,171.88
OMNI TECHNOLOGIES	\$ 1,145.00
VIKING ELECTRIC - KENOSHA	\$ 1,043.72
RUSSO POWER	\$ 1,009.95
MUSEUM OF SCIENCE & IN	\$ 1,006.00
SCHOLASTIC BOOK FAIRS	\$ 997.14
NELSON ELECTRIC SUPPLY	\$ 973.76
LOWES #02560*	\$ 928.24
IN *A BEEP, LLC	\$ 818.00
TOOLBARN	\$ 817.48
POSITIVE PROMOTIONS INC	\$ 741.01
WESTSIDE WHOLESALE, IN	\$ 717.98



EDS ARCHITECTURAL OPENING	\$	695.00
SOLUTION TREE INC	\$	673.10
L AND S ELECTRIC	\$	664.00
AIR FLOW INC	\$	602.00
WI ASSN SCHOOL BOARDS	\$	600.00
SN *WISCONSIN ASSOCIATION	\$	535.00
LOOKINGGLASS THEATRE CO	\$	510.00
FASTSPRINGSOFTWARE.COM	\$	510.00
SHIFFLER EQUIPMENT SAL	\$	502.72
FITNESS FINDERS INC	\$	443.86
SEI*EUROSPORT	\$	436.72
WISCONSIN STATE READING A	\$	435.00
EXPEDIA*1122587675682	\$	429.13
WM SUPERCENTER #1167	\$	426.66
NATIONAL SCIENCE TEACHER	\$	414.00
FREDPRYOR CAREERTRACK	\$	358.00
TCS BASYS CONTROLS	\$	339.11
IN *ECONO SEWER AND DRAIN	\$	338.00
WALTERS CLIMATE INC	\$	329.00
AMAZON.COM AMZN.COM/BILL	\$	318.58
NAEYC SALES	\$	316.80
HYDRO-FLO PRODUCTS INC	\$	313.89
LIFTPRO LLC	\$	309.75
TUNSTALL CORPORATION	\$	286.53
FCCLA	\$	281.00
USA WRESTLING ASSOCIATION	\$	280.00
U-HAUL OF KENOSHA	\$	276.36
IN *ELITE APPAREL LLC	\$	272.00
MCMASTER-CARR	\$	267.39
SHERWIN WILLIAMS #3180	\$	262.40
ANIMOTO INC	\$	249.00
MATERIALS HANDLING SOLUTI	\$	248.95
WAL-MART #2668	\$	247.07
META INC	\$	245.00
MILWAUKEE PARTS SUPPLY	\$	239.77
SCAN PAC INDUSTRIAL SALES	\$	223.52
GYPSUM SUPPLY CO.-ELKHORN	\$	222.00
AT&T*BILL PAYMENT	\$	215.66
B&H PHOTO, 800-606-6969	\$	215.52
SCRIPPS SPELLING BEE	\$	211.00
NATL CCL TEACHERS OF MATH	\$	210.90
BEST BUY 00011916	\$	204.64
VISTAPR*VISTAPRINT.COM	\$	195.47
WM SUPERCENTER #2668	\$	173.11
DEBERGES FRAMING & GALLER	\$	169.66
E BIKES	\$	165.36
SEARCHINSTITUTESTORE.O	\$	151.10
OFFICEMAX/OFFICEDEPOT6358	\$	138.45
ELECTRIC MOTORSPORT INC	\$	133.78
BIG K LIMO	\$	130.00
UW HOSPITAL AND CLINIC	\$	125.00
HOLLAND SUPPLY INC	\$	124.08
AMAZON.COM	\$	116.66
OLD NAVY ON-LINE	\$	115.94
AED SUPERSTORE	\$	111.00

ORIENTAL TRADING CO	\$	104.07
ANTON'S GREENHOUSE	\$	100.89
CHARACTER.ORG	\$	100.00
PAYPAL *CESA 5	\$	100.00
WALGREENS #3153	\$	98.15
GFS STORE #1919	\$	96.39
HOT WATER PRODUCTS, INC.	\$	93.48
HESCO INC	\$	93.33
MONOPRICE COM	\$	92.23
SUPERSHUTTLE EXECUCARWDC	\$	90.85
VENTRA WEBSITE	\$	90.00
CHARGING CHARGERS COM	\$	89.63
JACKS SMALL ENGINES & GEN	\$	85.95
DAHLSTROM & COMPANY INC	\$	85.25
LOWES #02309*	\$	83.42
MENARDS RACINE WI	\$	83.02
ACT*PROGRAMS	\$	81.50
LINCOLN CONTRACTOR	\$	78.99
FLN*FLINT MOBILE	\$	78.00
DOLRTREE 661 00006619	\$	74.00
OFFICE DEPOT #1105	\$	70.97
PICK N SAVE 00068742	\$	66.45
GORDON ELECTRIC SUPPLY	\$	66.06
SQ *GAYLORD HOTEL TRANSP	\$	65.00
USPS 56428002632502569	\$	60.88
VZWRLSS*IVR VN	\$	58.01
THE HOME DEPOT 4926	\$	57.01
CURB	\$	55.81
APL* ITUNES.COM/BILL	\$	51.60
MEDICBATTERIES COM	\$	47.39
ZORO TOOLS INC	\$	41.40
PRIVATEINTERNETACCESS	\$	39.95
HOBBY LOBBY #350	\$	39.43
E BOARD.COM	\$	39.00
MEIJER STORE #284	\$	38.40
LAKESIDE SUPERVALU	\$	35.94
ARO KENOSHA	\$	35.50
WISMATH	\$	35.00
SPARKFUN ELECTRONICS	\$	33.98
NONCONDUCTIVE TOOL COM	\$	33.90
WUFOO.COM/CHARGE	\$	29.95
SCREENCAST-O-MATIC.COM	\$	29.00
WAL-MART #1167	\$	26.94
AIRGASS NORTH	\$	26.33
PARKSIDE TRUE VALUE	\$	25.64
REI*GREENWOODHEINEMANN	\$	25.00
TAXI CAB SERVICE	\$	24.92
DG HARDWARE	\$	24.83
WALGREENS #9605	\$	22.99
J W PEPPER AND SON INC	\$	21.94
DC VIP CAB	\$	21.80
LIFE CYCLE BOOKS LLC	\$	16.95
DIVERSITYCOMM INC.	\$	16.00
ADAFRUIT INDUSTRIES	\$	14.60
GRAND CAB	\$	13.92

PIGGLY WIGGLY #004	\$	13.92
ROC*ROCKLER WDWK HDWE	\$	11.98
SQ *SIROS NASROLLAHI	\$	10.45
TAXICHARG WASHINGTONDC	\$	9.36
MOUSER ELECTRONICS DIS	\$	7.64
ATLANTA DAILY WORLD -	\$	7.20
DOLRTREE 752 00007526	\$	4.22
QUEENSBORO	\$	(26.35)
BATTERY MART OF WINCHESTE	\$	(97.95)
NATIONAL ALLIANCE OF BLAC	\$	(135.00)
EXPEDIA*1120199048388	\$	(482.73)
CONNEY SAFETY	\$	(815.15)
<b>US Bank Purchasing Card Payment - Individuals</b>	<b>\$</b>	<b>146,519.50</b>

**KUSD Purchasing Card Program - Accounts Payable**

**Transaction Summary**

Billing Cycle Ending November 16, 2015

Check #	Vendor ID	Vendor Name	Total
99000725	V01058	FIRST STUDENT	\$ 56,012.55
US Bank Purchasing Card Payment - Accounts Payable			\$ 56,012.55

KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

January 26, 2016

**Administrative Recommendation**

It is recommended that the December 2015 cash receipt deposits totaling \$204,641.58, and cash receipt wire transfers-in totaling \$41,002,637.04, be approved.

Check numbers 530537 through 531548 totaling \$7,964,419.31, and general operating wire transfers-out totaling \$219,787.36, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the December 2015 net payroll and benefit EFT batches totaling \$14,238,708.20, and net payroll check batches totaling \$19,338.81, be approved.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tarik Hamdan  
Chief Financial Officer

Lisa M. Salo, CPA  
Accounting Manager

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**Kenosha Unified School District  
Kenosha, Wisconsin**

**January 26, 2016**

**POLICY 5240—ACCOMMODATION OF PRIVATE SCHOOL, TRIBAL SCHOOL,  
AND HOME-BASED PRIVATE EDUCATIONAL PROGRAM STUDENTS**

**Policy Development**

The Kenosha Unified School District strives to be a leading district in the state and with that adjusts practices and policies in accordance to state law. On July 12, 2015, the Wisconsin State Legislature enacted Wisconsin Act 55. Within Act 55 was an item that created opportunity for resident students in public school districts who are enrolled in a private home-based education program to participate in public school district athletic and extracurricular programs. This act mandates that school districts allow home-schooled students to participate in interscholastic athletics and extra-curricular activities “on the same basis and to the same extent” as district enrolled students.

Wisconsin Act 55 has driven public school districts across Wisconsin to review existing policies and adopt new policies in order to maintain compliance as a district as well as provide opportunities for home-schooled students in their district. It is important to recognize and reiterate that participation in interscholastic sports and extra-curricular activities is a privilege and not a right. For this reason, every school district has the ability to apply reasonable policies and set reasonable expectations for all participants who are enrolled or home schooled.

Kenosha Unified School District Policy 5240 has been updated to address the compliance requirements identified in Act 55 (Appendix A). An Application for Participation in Interscholastic Athletics or Extracurricular Activities for Home-Based Private Education Students is included as Appendix B. This form will assist designees in confirming that home-based private education students are indeed residents in the district, meet academic requirements, and meet attendance requirements. Additionally, all home-schooled students will be required to complete and turn in all other forms required for public school students to participate in interscholastic sports or extra-curricular activities. Examples of these forms include: Physical Examination Form, Activities Code of Conduct Form, Risk of Injury Form, etc. Home-based private education students are required to remit the same fees as mandated for students enrolled in district schools participating in interscholastic sports or extra-curricular activities.

### **Administrative Recommendation**

At its December 1, 2015, meeting, the Personnel/Policy committee voted to forward revised Policy and Rule 5240 to the School Board for consideration. The Board approved revised Policy and Rule 5240 as a first reading at the December 15, 2015, regular meeting. Administration recommends that the School Board approve Policy and Rule 5240 – Accommodation of Private School, Tribal School, and Home-Based Private Educational Program Students as a second reading on January 26, 2016.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mrs. Julie Housaman  
Assistant Superintendent of Teaching and Learning

Mr. Steven Knecht  
Coordinator of Athletics/Physical Education



## POLICY 5240

ACCOMMODATION OF PRIVATE SCHOOL AND  
HOME BASED EDUCATIONAL PROGRAM STUDENTS

The District shall accommodate parents/guardians who wish to have their children receive education in an alternative setting to a public school, including those participating in private schools or home-based private educational programs.

## LEGAL REF.: Wisconsin Statutes

Sections	115.001(3g)	Home-based private educational program definition
	115.001(3r)	Private school definition
	<del>115.001(3r)</del>	<del>Private school definition</del>
	<b>118.133</b>	<b>Participation in interscholastic athletics and extracurricular activities</b>
	118.145(3)	Private school and home-based student enrollment in high school courses
	118.15(4)	Home based private educational program as alternative to public or private school enrollment
	<del>118.53</del> <b>118.153</b>	<del>Attendance by pupils enrolled in a home-based private educational program</del>
	<b>118.167</b>	<b>Private school determination by state superintendent</b>
	120.13	Broad board power to do all things reasonable to promote education of students
	121.004(2)	Inclusion of private and home-based educational program students in membership report for state aid purposes
	121.004(7)(em)	Inclusion of pupils attending school outside or in his or her district shall be counted accordingly

CROSS REF.: 5200 School Admissions

AFFIRMED: December 28, 1990

REVISED: January 27, 1998  
 March 25, 2014  
**January 26, 2016**

RULE 5240

ACCOMMODATING PRIVATE SCHOOL AND  
HOME BASED EDUCATIONAL PROGRAM STUDENTS

To accommodate private school and home based educational program students, the District shall:

1. Provide assistance and information to parents/guardians who seek information on alternative educational programs, including private schools and home-based educational programs.
2. Allow a student enrolled in a private school or home based educational program tribal school to enroll in not more than two courses during the each school semester in a District high school provided the following conditions are met:-

~~Private School Student:~~

- ~~1. the private school student is eligible for high school admission, and~~
- ~~2. the private school student resides in the Kenosha Unified School District, and~~
- ~~3. the private school pupil meets the minimum standards for each course, and~~
- ~~4. there is sufficient space in the classroom.~~

~~Home based/Homeschool Student:~~

- ~~1. the resident/non-resident homeschool student is eligible for admission at any grade, and~~
- ~~2. the resident/non-resident homeschool student meets the minimum standards for each course, and~~
- ~~3. there is sufficient space in the classroom.~~

- A. The student is eligible for high school admission,
- B. The student resides in the Kenosha Unified School District, and
- C. There is sufficient space in the classroom.

3. ~~Accommodate other requests from students~~ **Allow a student** enrolled in a ~~private school or home-based~~ **private** educational program to enroll in a ~~class or co-curricular activity in the District where space is available and the District would not incur any additional cost due to such accommodation. The rules of the Wisconsin Interscholastic Athletic Association (WIAA) and other co-curricular activity regulatory entities will be followed where applicable when making decisions regarding student enrollment in a co-curricular activity.~~ **not more than two courses during each school semester in a district school provided the following conditions are met:**

- A. The student is eligible for admission, and
- B. There is sufficient space in the classroom.

4. **Allow a student who resides in the district and is enrolled in a home-based private educational program to participate in interscholastic athletics and/or extracurricular activities in the district on the same basis and to the same extent that it permits students enrolled in the district to participate. The rules of the Wisconsin Interscholastic Athletic Association (WIAA) and other cocurricular activity regulatory entities will be followed where applicable when making decisions regarding student participation in a cocurricular in interscholastic athletics and other cocurricular activities. Upon request, the home-based educational program in which the student is enrolled shall provide the district with a written statement that the student meets the district's requirements for participation in interscholastic athletics based on age and academic disciplinary records.**

5. Determine grade ~~and/or class~~ placement for students **and number of credits for courses completed** who transfer into a District school from a private school, **tribal school** or home-based **private** educational program primarily based on the student's mastery of the District's subject matter content standards. The school principal/designee shall evaluate the student's records to determine the amount of credit that will be granted for the alternative education experience. Evaluative criteria may include but is not limited to: grade transcripts, progress reports, portfolios of completed work, curriculum reviews, recommendations and assessments administered by the receiving school.

**APPENDIX B**

**APPLICATION FOR PARTICIPATION IN INTERSCHOLASTIC ATHLETICS  
OR EXTRA-CURRICULAR ACTIVITIES FOR HOME-BASED  
PRIVATE EDUCATION STUDENTS**

Per Wisconsin Statute 118.133 students who reside in the school district and are enrolled in a home-based private educational program may participate in interscholastic athletics and/or extra-curricular activities in the school district on the same basis and to the same extent that it permits pupils enrolled in the school district to participate.

**An application must be completed each year prior to the start of the first activity/practice of the school year.**

Student Legal Name: \_\_\_\_\_  
(from birth certificate)                      Last                      First                      Middle

Birthdate: \_\_\_\_\_ ☐ I acknowledge that my child is under the age of 19 as of August 1st of the school year.  
MMDDYY

Student Gender: ☐ Male ☐ Female    Student Grade Entering: \_\_\_\_\_    School Year: \_\_\_\_\_

Has student ever attended Kenosha Unified School District? ☐ Yes ☐ No    If yes, what year(s)? \_\_\_\_\_

Home-Based Registration/ PI-1206 Report Completed Date: \_\_\_\_\_

Has student ever attended any public/private school? ☐ Yes ☐ No    If yes, please complete the following:

School: \_\_\_\_\_ Street Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Dates: \_\_\_\_\_

Home High School: ☐ Bradford ☐ Indian Trail ☐ Tremper

**Optional Information:**

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_

Demographics:

Race—check any that apply.
<input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Native Hawaiian/Other Pacific Islander <input type="checkbox"/> White

☐ I acknowledge that I am the legal parent/guardian of the above-listed student and that all required information, including the information as listed on the back side of this document is correct and verified by me. I understand I am required to notify the Kenosha Unified School District immediately regarding any changes to this information. I am requesting that my child be considered for inclusion in athletic and/or extra-curricular activities at his/her home high school in our resident district. I understand that if/when my child makes the roster for the athletic or extracurricular activity, I am responsible for any fees associated with the athletic or extra-curricular activity that are charged to enrolled students in the district. I understand that I need to complete all required eligibility documents and that my student must have a physical exam completed (athletics only) prior to my student being afforded the opportunity to compete or perform in an official contest/performance.

Parent/Guardian Legal Name (please print): \_\_\_\_\_  
Last
First
MI

Parent/Guardian Signature: \_\_\_\_\_

**Discipline Eligibility**—I have read the Kenosha Unified School District’s Cocurricular Code and acknowledge the following (check one):

- ☐ There are no discipline issues as outlined in the cocurricular code that would lead to a restriction of my child’s eligibility.
- ☐ There are discipline issues as outlined in the cocurricular code that could lead to a restriction of my child’s eligibility. I will work with the athletic director to work through the appropriate discipline process.

**Academic Eligibility**—Per Wisconsin Statute 118.165(1)(d) home-based private education students must be participating in a program that provides a sequentially progressive curriculum of fundamental instruction in subjects listed below. The Kenosha Unified School District’s Cocurricular Code requires a student to be passing all courses in order to participate in athletics or extracurricular activities. I understand I will need to provide this information to my school’s athletic director at the end of each grading period regardless of whether or not my child is currently active in an athletic or extra-curricular activity. Quarter and midterm grade reports will also be required for actively participating students.

To determine academic eligibility fill in the grade received by student—A, B, C, D, or F—or pass/fail if letter grades are not applicable.

SUBJECT	NINTH GRADE Sem. 1	NINTH GRADE Sem. 2	TENTH GRADE Sem. 1	TENTH GRADE Sem. 2	ELEVENTH GRADE Sem. 1	ELEVENTH GRADE Sem. 2	TWELFTH GRADE Sem. 1	TWELFTH GRADE Sem. 2
Reading								
Language Arts								
Mathematics								
Social Studies								
Science								
Health								
Elective								

**Attendance Eligibility**—I have read the Kenosha Unified School District’s Cocurricular Code and acknowledge all of the following (check all):

- ☐ My child has not previously attended high school in a setting other than home schooling. If my child has previously attended high school in a setting other than home schooling, I have verified with the athletic director of the school we are applying to attend that my child is eligible for competition.
- ☐ My child has resided at the home address as listed on this application for the entirety of my child’s high school career. If my child has not resided at the home address as listed on this application for the entirety of my child’s high school career, I have verified with the athletic director of the school we are applying to attend that my child is eligible for competition.
- ☐ Per the Cocurricular Code I confirm that my child will attend class the entire school day for every day that my child is participating in practice, competition, or attending a cocurricular

activity. I understand that if my child is not in attendance for instruction, my child is not eligible to participate in practice, competition, or activity for that day. I understand that if my child will be absent, a contact to the advisor/coach of the activity will be made prior to the practice, competition, or activity for safety reasons. I will provide written documentation verifying proof of attendance for specific date(s) if requested.

**TO BE COMPLETED BY DISTRICT PERSONNEL**

Proof of Address Received: \_\_\_\_\_ (Attach a copy of proof of address with original of this document.)  
Date

Parent Picture Identification Verified: \_\_\_\_\_ Home-Based Registration/  
Date PI-1206 Report Verified: \_\_\_\_\_ Date

Documents Verified By: \_\_\_\_\_  
Name of District Employee

**DO NOT ASK FOR  
COPY OF PI-1206  
FROM PARENT.**  
Request copy from  
Information and  
Accountability, and  
attach.

The Kenosha Unified School District's Cocurricular Code guides participation in all Kenosha Unified School District interscholastic athletics or extra-curricular activities.

## KENOSHA UNIFIED SCHOOL DISTRICT

January 26, 2016

### **Policy 5260 –Open Enrollment - Full Time**

Policy 5260 – Open Enrollment - Full Time addresses the state mandate of providing open enrollment opportunities to nonresident students. Currently, the Wisconsin Department of Public Instruction requires non-resident districts to designate regular and special education spaces at the January school board meeting. A recent legislative change due to the Wisconsin Biennial Budget (2015 Act 55) requires that public school districts must update their local Open Enrollment Policy. Moving forward, application processing, aid transfer, and calculating services for students with special needs who are enrolled through the open enrollment process or identified as a tuition waiver will be handled differently. The Department of Public Instruction (DPI) has provided some guidance which is outlined below, along with an impact statement of how these changes may affect KUSD.

#### **Ability to Deny Applications:**

- **Historical:** A resident school district had the ability to deny an application approved by a non-resident school district if the resident district was able to show that the transfer would cause an undue financial burden. Scenario: a resident KUSD student with disabilities applies to attend Racine. Racine accepts. The student has existing documentation in their Individualized Educational Plan (IEP) for Autism. Racine informs KUSD that the special educational cost estimate would be \$54,000 annually. KUSD has multiple options to service this student at a number of schools without adding any additional cost.
- **New Regulation:** Starting in 2016-17, no resident district may deny an application based on undue financial burden.
- **KUSD Impact:** This would have the potential to cause non-resident districts to incur additional costs for special needs services. If the pupil's costs of special education and related services are significantly more, the nonresident district may be able to claim High Cost Special Education Aid from the state.

#### **Transfer Amount:**

- **Historical:** Previously, all Open Enrollment (OE) students provided about 2/3 of the per pupil amount to the non-resident district. The basic open enrollment transfer amount for 2015-16 is \$6,639.
- **New Regulation:** The OE transfer amount for pupils with disabilities will be set to \$12,000 beginning with the 2016-17 school year. This transfer amount is paid directly from DPI to the non-resident district. This amount is a general school aid cost, not a tuition payment for specific costs. All related costs for services are the responsibility of the nonresident district.
- **KUSD Impact:** As a resident district, KUSD will lose almost twice the amount for the transfer to a non-resident district. This is effective for any new and existing situations.

According to DPI these changes will require school boards to update their open enrollment policies. These updates must be completed before the first day of the regular application period to which the policy will first apply. Therefore, changes related to Act 55 that will apply to the 2016-17 school year must be completed before February 1, 2016.

**Administrative Recommendation:**

At its December 15, 2015, meeting, the Board of Education approved the revised Policy and Rule 5260 – Open Enrollment - Full Time as a first reading. Administration recommends that the Board of Education approve Policy and Rule 5260 as a second reading at the January 26, 2016, regular school board meeting.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Kristopher Keckler  
Executive Director of Information & Accountability

Sue Valeri  
Director of Special Education



**POLICY 5260  
OPEN ENROLLMENT – FULL TIME**

**Nonresident Students Attending School in the District**

A nonresident student residing within the State of Wisconsin may apply for full-time enrollment in a Kenosha Unified School District school under the public school open enrollment program in accordance with state law and established procedures. The district shall use the following criteria when accepting or rejecting a nonresident student's application for full-time enrollment:

1. The district shall consider the availability of space in the schools and classrooms within the district, student-teacher ratios including educational assistant ratios, and enrollment projections. Space availability decisions shall be made in accordance with district policies and procedures.
2. The district shall not enroll a student if that student was habitually truant during any semester of attendance from the nonresident school district in the current or previous school year.
3. The district shall not enroll a student during the term of the student's expulsion from another school district. Further, the district shall not enroll a student who has been expelled from another district during the preceding two school years or has disciplinary proceedings pending for endangering the health, safety, or property of others, conveying or causing to be conveyed any threat made to destroy any school property by means of explosives, or possessing a dangerous weapon while at school or under the supervision of a school authority. If any of these disciplinary actions occur after initial acceptance of the student and prior to the beginning of the school year in which the student first enrolls in the Kenosha Unified School District, the student's enrollment shall be denied.
4. A student with special education needs will be considered for enrollment only if the special education program or services described in the student's individual educational program (IEP) are currently available in the district and there is space available in the required program. When determining space availability, consideration shall be given to class size limits, teacher-student ratios and enrollment projections. If a nonresident student's IEP changes after the student begins attending school in the Kenosha Unified School district and the special education program or services required by the IEP are not available in the district or there is no space available in the special education program identified in the IEP, the district shall deny the student's continued enrollment in the district.
5. A student who has been screened for possible disability and need for special education by the student's resident district or who has been identified or reported as a student with a disability and need for special education, but not yet evaluated by an IEP Team in the resident district, shall be considered for enrollment only after the student's resident district completes the evaluation process. Upon completion of the IEP Team evaluation process, the district shall consider the open enrollment application as per item (4) above.

The Kenosha Unified School District shall give preference in accepting full-time open enrollment applications to the siblings of nonresident students already attending school in the district. If the district receives more nonresident student applications for a particular grade, program or school than there are available spaces, students will be accepted for enrollment on a random basis.

POLICY 5260  
OPEN ENROLLMENT FULL TIME  
Page 2

Once accepted for enrollment, the district shall assign the nonresident student to a school or program in accordance with district policies and procedures. The district shall give preference in attendance at a school, program, class or grade to resident students who live outside the school's attendance area.

Nonresident open enrollment students will not be required to reapply more than once, except:

- All nonresident open enrollment students attending elementary school in the District shall be required to reapply for enrollment prior to admission to middle school.
- All nonresident open enrollment students who come into the district on open enrollment at the middle school level will need to reapply for open enrollment at the high school level.

Student transportation shall be the responsibility of the student's parent(s)/guardian(s) or the adult student except as otherwise required by law.

Nonresident open enrollment students attending a school or program in the district have all the rights and privileges of resident students and are subject to the same rules and regulations as resident students.

Nonresident open enrollment students may have their enrollment terminated due to habitual truancy. The definitions and notifications for open enrolled habitual truant students will be consistent with those of resident students (KUSD Policy 5310). The resident school district of open enrolled students will also receive these notifications.

Nonresident students that attend a school that does not offer WIAA athletics will be assigned, on a lottery basis, a WIAA-eligible school for sports, extra-curricular activities and fine arts.

The school board shall guarantee open enrollment approval to currently attending Kenosha Unified pupils who submit a completed open enrollment application. Currently attending pupils will not impact the open enrollment space allocations approved by the board.

Resident Students Attending School Outside of the District

~~Except as otherwise provided, a~~Any student residing in the Kenosha Unified School District shall be allowed to attend public school in another district on a full-time basis if the student has filed the appropriate application with that school district and has been accepted for enrollment. ~~The district shall deny a student's enrollment in another district only under the following conditions:~~

- ~~1. The district shall deny a student from attending school in another district, or continuing to attend school in another district, if the costs of special education services required in the student's IEP would place an undue financial burden on the district. The Kenosha Unified School District will provide an appropriate educational program to meet the student's needs in such cases.~~

The student's parent(s)/guardian(s) or the adult student shall be responsible for providing student transportation to and from the nonresident district.

A resident student attending school outside the district under open enrollment may not be allowed to take courses or participate in extra curricular activities in the resident district.

**LEGAL REF.:** Wisconsin Statutes

- Sections 118.13 (Student discrimination prohibited)
- 118.15 (Compulsory school attendance)
- 118.16 (School attendance enforcement)
- 118.51 (Full-time open enrollment)
- 121.84 (Tuition Waiver)
- Chapter 115, Subchapter V (Special education program requirements)

**CROSS REF.:** 4351.1 Teaching Load

- 5110 Equal Educational Opportunities
- 5120 Student Enrollment Reporting
- 5200 School Admissions
- 5210 Entrance Age
- 5220 Nonresident Students (Excluding Open Enrollment)
- 5250 Emancipated Minors
- 5270 Open Enrollment – Part Time
- 5310 Student Attendance
- 5320 School Attendance Areas
- 5330 Assignment of Students to Schools
- Program and Procedure Manual for Special Education and Student Support

**AFFIRMED:** January 27, 1998  
May 27, 2008  
January 25, 2011  
February 28, 2013  
January 27, 2015

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## KENOSHA UNIFIED SCHOOL DISTRICT

January 26, 2016

### **Policy and Rule 5436 – Weapons**

Policy and Rule 5436 – Weapons – was last revised in 1999. School Board member Dan Wade had suggested revisions to the policy, which would define any knife as a dangerous weapon as well as razor blades and box cutters. Due to the current nature of the Wisconsin Department of Public Instruction and the federal Civil Rights Data Collection reporting requirements, as well as conflicting use of the term “dangerous weapon” and how it is defined at the state and federal levels, additional time was requested to allow for legal opinion and clarification. Based on further review and consultation, Policy and Rule 5436 has been revised to establish a blade of any length as a dangerous weapon by legal counsel.

### **Administrative Recommendation:**

At its October 13, 2015, meeting, the Personnel/Policy Committee voted to forward revisions to Policy and Rule 5436 to the School Board for consideration. The School Board approved revised Policy and Rule 5436 as a first reading on October 27, 2015. The School Board agreed to table this policy prior to a scheduled second reading on November 24, 2015. Administration recommends School Board approval of the proposed revisions to Policy and Rule 5436 – Weapons as a first reading at the January 26, 2016, regular School Board meeting and a second reading at the February 23, 2016, regular School Board meeting.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Kristopher Keckler  
Executive Director of Information & Accountability

Dr. Bethany Ormseth  
Assistant Superintendent Secondary School Leadership

POLICY 5436  
WEAPONS

The Kenosha Unified School District shall strive to provide a safe and healthy environment for all persons on its premises or attending any of its activities or functions. To aid in reaching this goal, the District will strictly enforce a zero tolerance policy that no one shall possess, use, or store a dangerous weapon on school property, school buses, or at any school related event. Furthermore, no student will use a dangerous weapon to threaten the life of another student, an employee, or any other person while on school property or engaged in a school activity on or off school property. "Dangerous weapons" include:

- A firearm, whether loaded or unloaded, operational or non-operational;
- A weapon facsimile that could reasonably be mistaken for an actual firearm; or other weapon. A weapon facsimile includes any object, device, instrument, material, or substance that substantially mimics a weapon;
- Any pellet or "BB" gun or other device, whether operational or not, designed to propel projectiles by spring action or compressed air;
- ~~A fixed blade knife with a blade that measures longer than three inches in length or a spring loaded knife or a pocket knife with a blade longer than three and one half inches; or~~
- **Knives of any length, razor blades, or box cutters, or**
- Any object, device, instrument, material, or substance, whether animate or inanimate, that is used or intended to be used by the student to inflict death or serious bodily injury; or designed to inflict serious bodily injury or death, regardless of the student's intent.

The following are exempted from this policy: weapons under the control of law enforcement personnel, theatrical props used in appropriate settings, starter pistols used in appropriate sporting events, military personnel armed in line of duty, ROTC instructional activities under the supervision of a certified staff member, and items pre-approved by the building principal as part of a class or individual presentation under adult supervision. This approval must be in writing and granted prior to the weapon being brought to the school.

Persons violating this policy may be referred for prosecution under applicable laws and/or subject to school disciplinary action.

**LEGAL REF.:** Wisconsin Statutes

Sections:	120.13(1)	School government rules: suspension; expulsion
	<del>930.22</del>	<del>Words and phrases defined</del>
	948.60	Possession of a dangerous weapon for person under 18
	948.605	Gun-free school zones
	948.61	Dangerous weapons other than firearms on school premises
Federal Law		Gun-Free Schools Act of 1994

**CROSS REF.:** ~~5140.21 Harassment/Hate~~

**5111 Anti-Bullying/Harassment/Hate**

5430 Student Conduct and Discipline

5436.1 Fires, Fire Alarms, Explosives, Firecrackers and Spray Devices

5436.2 Missiles

5437 Threats ~~and/or~~ Assaults ~~by Students~~

5473 Student Suspension

5474 Student Expulsion

5475 ~~Discipline of Students with Exceptional Educational Needs~~ **Disabilities**

~~Current Employee Agreements~~ **Handbook**

POLICY 5436  
WEAPONS  
Page 2

**ADMINISTRATIVE REGULATIONS:**      None

**AFFIRMED:**      August 13, 1991

**REVISED:**      October 8, 1996  
September 9, 1997  
May 11, 1999  
**February 23, 2016**

RULE 5436  
WEAPONS

Students violating the Board's policy on possession, use, storage of weapons, and use of weapons to threaten the life of others will be subject to disciplinary action including immediate suspension and a referral to the Board for expulsion from the regular school program. Except as otherwise specifically provided by law or the Board, a student found in possession of a dangerous weapon will be expelled from the regular school program for a minimum of one year or longer as determined by the Board. Such expulsion will not preclude the student violator's attendance in alternative programs or the receipt of educational services outside the regular school program during the period of expulsion. The Board may modify the expulsion requirement on a case-by-case basis.

Parent(s)/guardian(s) will be notified in all cases where this policy is violated. Law enforcement, criminal justice, and/or other juvenile justice system officials will also be notified. Weapons will be confiscated by the District and turned over to the proper law enforcement officials.

The District will comply with federal and state laws and reporting requirements including assurance of compliance with state regulations regarding student expulsion for firearms possession.



KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

January 26, 2016

**FOUR-YEAR GRADUATION RATE – COHORT ANALYSIS**

*(School Year 2014-15 Graduation Class of 2015)*

***Executive Summary***

Administration presented the first cohort analysis of graduation trends to the Kenosha Unified School Board beginning with School Year 1994-95. This cohort analysis is the twentieth annual report to the Kenosha Unified School Board. It provides a “base cohort” illustrating the progress of students from their initial enrollment as a ninth grader on the Official Third Friday Count Day in SY 2011-12 until the end of summer school four school years later in August 2015. Additionally, the graduation “base cohort” of the Class of 2014 was examined in terms of its progress during the year following its designated graduation year (fifth year) along with the Class of 2013 after two years (sixth year).

The cohort graduation rate presented in this report is slightly different than the rate published by the Wisconsin Department of Public Instruction (DPI). Beginning in 2009-10, DPI reported a 4-year cohort graduation rate which includes all students who have been assigned to a *Wisconsin* public school cohort and were last enrolled in KUSD during the 4-year time period, whether or not the student *began* in KUSD in their ninth grade year. Additionally, DPI’s graduation rate is a factor in two priority areas of the annual Accountability School and District Report Card: Closing Gaps and On-Track and Postsecondary Readiness. For the school and district report cards, DPI provides data on the 4-year cohort and the 6-year cohort graduation rates. DPI’s WISEdash portal also includes a 5-year rate. This KUSD cohort report will align with the DPI model of presenting a 4-year, 5-year and 6-year graduation rate.

Beginning in SY 2010-11, new federal guidelines regarding student race and ethnicity were implemented. In the past, parents/guardians were required to categorize their child in one of the following ethnic groups: Asian, Black/African American, Hispanic, Native American, and White. The current guidelines apply a two-part question format: first whether or not the student is Hispanic/Latino **and** then selecting one or more of the following races: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White. The students of the Class of 2015 will utilize the new race/ethnicity categories whereas cohorts prior to Class of 2014 will use the former categories.

Since this report covers the past several years, readers should be aware of respective graduation changes. In April 2012, the Kenosha Unified Rule 6456 *Graduation Requirements* was updated. Effective for the Class of 2013 was a change in the high school graduation credit requirement, which reduced the required number of credits from 26 to 23. The minimum credits for Social Studies, Math and Science were each reduced from 4 to 3 credits. Currently, Wisconsin High School Graduation Standards contain a minimum requirement of 4 credits for

English/Language Arts, 3 credits for Social Studies, 2 credits each for Math and Science, and 21.5 credits overall. Rule 6456 also added a Community/Service Learning requirement beginning with the Class of 2013. Another change was implemented in September 2013, as the standardized assessment used in the High School Competency Diploma Option transitioned from the paper and pencil Iowa Tests of Educational Development (ITED) to the Iowa Assessment, an on-line version that is aligned to the Common Core Standards.

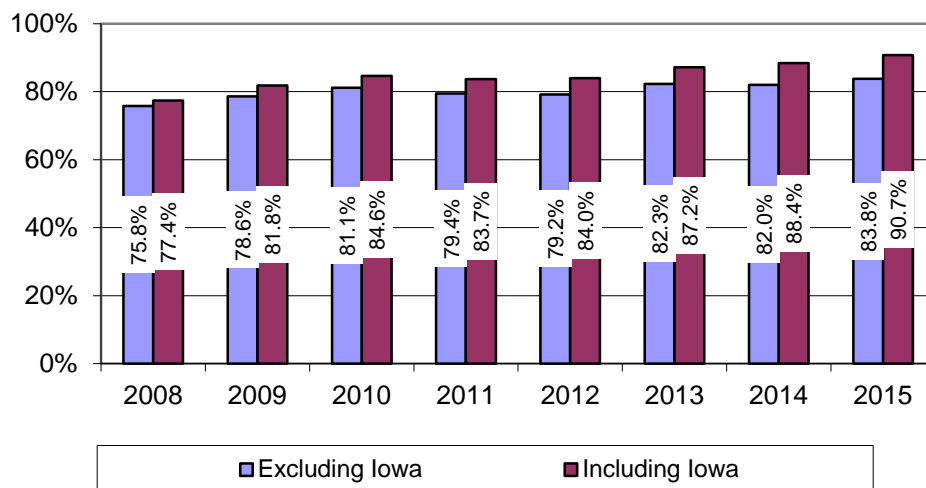
## **NOTICABLE FINDINGS**

### ***Four-Year Cycle (Class of 2015)***

The following is a list of significant findings based on a review of this year's cohort analysis. Please note that the terms "Students with Disabilities", "Economically Disadvantaged", and "Limited English Proficient" are used as defined by the new Every Student Succeeds Act (ESSA) (formerly No Child Left Behind (NCLB)) and the Individuals with Disabilities Education Act (IDEA), as well as the state-approved waiver agreement post-NCLB, and are consistent with DPI reporting.

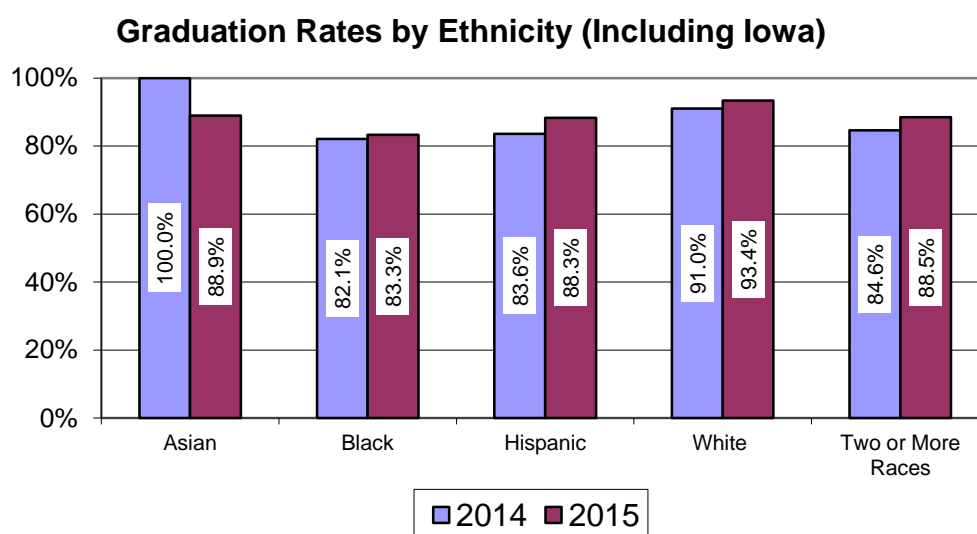
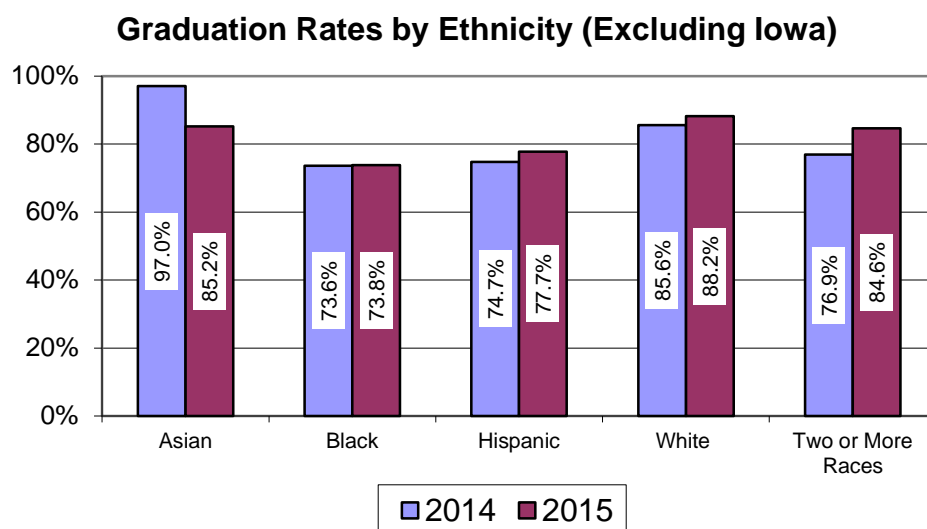
1. At the end of the four-year cycle, KUSD achieved an overall graduation rate of 83.8%, an increase of 1.8% over last year's rate of 82.0% when excluding "Iowa" graduates. When including "Iowa" graduates, the rate was 90.7%, an increase of 2.3% from last year's rate of 88.4%. This rate is also the highest reported since the reporting a 9<sup>th</sup> grade cohort rate.

**Graduation Rates (after 4 years)**



2. As in previous years, Females graduated at a higher rate than Males, with a slight increase in the GAP between gender graduation rates. However, both of the current graduation rates for Males (88.6%) and females (92.9%) are at peak levels.
3. Most of the minority ethnic groups graduated at lower levels than their white peers in 2015. However, all but the Asian minority ethnic group reported a rate increase from 2014 to 2015 when excluding and including "Iowa" graduates.

4. Hispanic students again reported visible gains from 2014 to 2015. When excluding “Iowa” graduates, the Hispanic graduation rate rose from 74.7% in 2014 to 77.7% in 2015. When including “Iowa” graduates, the rate increased from 83.6% in 2014 to 88.3% in 2015. These increases by Hispanic students caused the graduation gap between Hispanic and White students to decrease from the previous year (7.4% in 2014 to 5.1% in 2015).

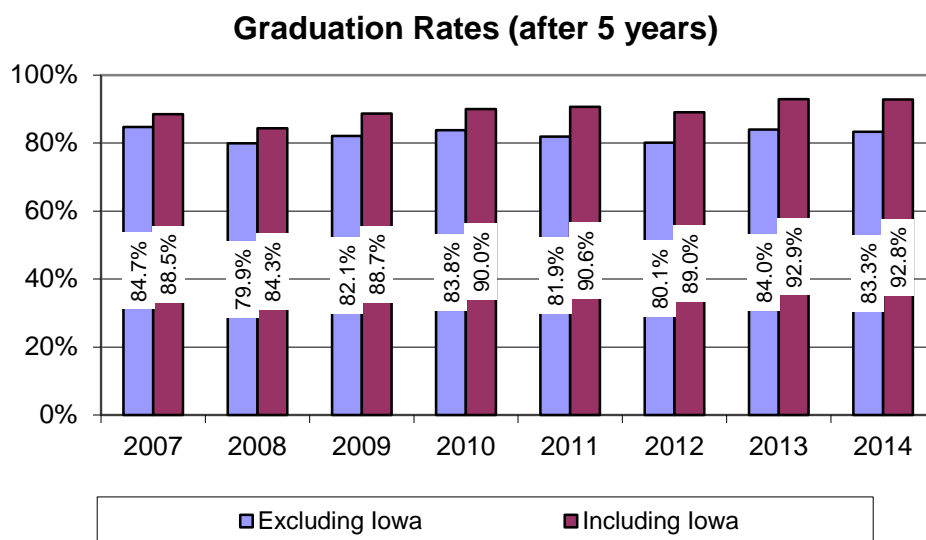


5. The graduation rates for the target groups in the School and District Report Card, “Students with Disabilities”, “Economically Disadvantaged”, and “Limited English Proficient” report graduation rates at a lower rate than their comparison group; however, all three of these groups reported increases from 2014 to 2015. “Limited English Proficient” students had a substantial increase of 70.0% in 2014 to 81.9% in 2015.
6. When excluding “Iowa” graduates, Students with Disabilities reported an increase from 64.5% in 2014 to 69.6% in 2015. When including “Iowa” graduates, Students with Disabilities reported an increase from 78.0% in 2014 to 79.6% in 2015.

7. “Economically Disadvantaged” graduates reported an increase when *including* and *excluding* Iowa graduates. When *excluding* “Iowa” graduates, the graduation rate for “Economically Disadvantaged” students was 73.4%, an increase of 2.2% over last year’s rate of 71.2%. The rate increased to 84.8% when *including* “Iowa” graduates, an increase of 4.0% when compared to last year’s rate of 80.8%. The gap for this group was reduced, from 14.8% in 2014 to 12.4% in 2015.
8. The percent of students that transferred out of Kenosha remained relatively stable at 11.2%. One of the highest rates was from Black students, with 21.3% (slightly up from 20.3% in 2014) of the original cohort leaving the district.
9. The dropout rate also remained stable (2.0% in 2013, 1.9% in 2014) at 2.0% in 2015. The greatest disparity in the dropout rate is due to economic status. “Economically Disadvantaged” students dropped out at a rate of 3.2% compared to 0.6% of those “Not Economically Disadvantaged”.
10. The number of “Iowa” graduates in the 2015 Cohort Graduation Class after four years was 99, which was very consistent with the 97 Iowa graduates in 2014 class.

#### ***Five-Year Cycle (Class of 2014)***

11. At the end of the five-year period, 1,253 students (83.3%) graduated when *excluding* “Iowa” graduates and 1,396 students (92.8%) graduated when *including* “Iowa” graduates, resulting in an additional +1.3% and +4.4% of students, respectively, when compared to the end of the fourth year.



12. The graduation rates for the reported student subgroups increased when measured at the end of the fifth year as compared to the rate reported at the end of the fourth year, with the exception of no change for Asian students (100.0%) and American Indian/Alaska Native students (80.0%).

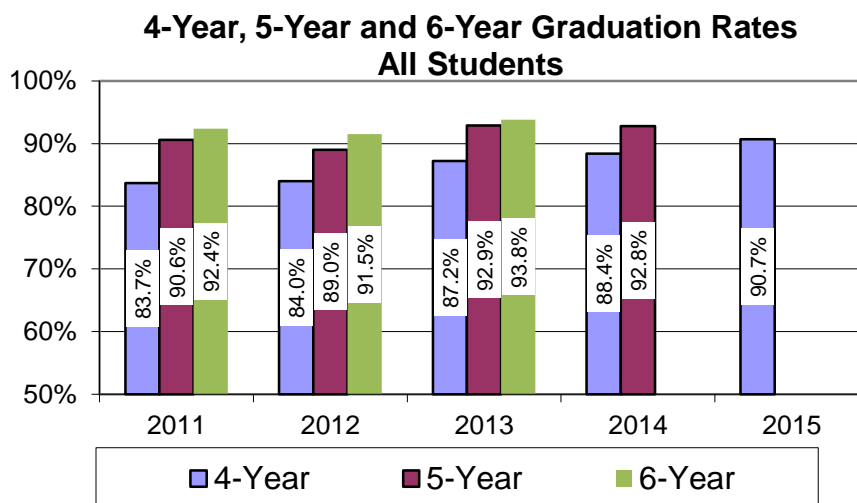
13. The percent of “Credit Deficient” students in the 2014 graduation cohort group at the end of the fifth year was 4.1%, which was a decrease from 9.7% after four years.
14. The number of “Iowa” graduates in the 2014 cohort group after five years was 143 students, an increase of 46 students when compared to the same cohort group after four years.

### *Six-Year Cycle (Class of 2013)*

15. At the end of the six-year period, 1,273 students (84.0%) graduated when excluding “Iowa” graduates and 1,422 students (93.8%) graduated when including “Iowa” graduates, resulting in an additional +1.7% and +6.6% of students, respectively.

### *Cohort Graduation Rates*

16. The Class of 2013 was the first to meet and exceed DPI’s Annual Measurable Objective (AMO) for graduation of 85.0%. The Class of 2014 reported another increase to 88.4%. When examining graduation rates from the past five years, one can observe an improvement of about five percentage points from the 4-year rate to the 5-year rate. DPI has communicated a new target goal of a 92.0% graduation rate by 2017.



### **Administrative Recommendation:**

At its January 12, 2016, meeting the Curriculum/Program Standing Committee moved approval to forward this report to the full board. Administration recommends that the school board review and accept the 2014-15 Four Year Graduation Rate – Cohort Analysis Report.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mr. Kristopher Keckler  
Executive Director Information and Accountability

Ms. Renee Blise  
Research Coordinator

Link to Complete Report with Appendices:

<http://www.kusd.edu/sites/default/files/document-library/english/cohort.pdf>

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

January 26, 2016

**Open Enrollment Allocations – 2016-17 School Year**

The Wisconsin Department of Public Instruction (DPI) stipulates that each resident school district allocate open enrollment spaces during their January board meetings. The 2016-17 Open Enrollment period is from February 1 to April 29, 2016. Along with the posted 3-month open enrollment window, applicants may also apply to a non-resident district using the designated Alternative Open Enrollment Application during the current school year if the applicant can demonstrate that he/she meets certain criteria. Appendix A contains a listing by grade of available open enrollment regular education spaces for School Year 2016-17. DPI has clarified that the District's affirmation must specifically delineate both regular education seats by specific grade level and special education seats by program and/or service type.

KUSD Policy 5260 requires that a current open enrolled student re-apply just once, which is during the transition from elementary to middle school, or if they first enrolled during middle school, then they must reapply during the transition from middle school to high school. Also, tuition waiver students (those who start the year in KUSD but move out of district) have a right to complete the current year and apply for open enrollment the following year. Even though these are current KUSD students, they are counted as new applications for our state reporting.

The Offices of Educational Accountability, School Leadership, Teaching and Learning, Special Education/Student Support and Early Education met on multiple occasions to gather, refine and allocate information in regards to the number of available spaces for School Year 2016-17 within the Kenosha Unified School District. After review of the available data and enrollment projections, this cooperative team with the endorsement of the Superintendent of Schools makes the recommendation contained in Appendix A (regular education) and Appendix B (special education) to the School Board.

**Administrative Recommendation:**

Administration recommends that the Kenosha Unified School Board affirm and approve the space availability for open enrollment students for school year 2016-17.

Recommendation is for a total of 195 spaces, 25 of which are designated for selected special education programs service/types as noted below.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Kristopher Keckler  
Executive Director  
of Information & Accountability

Dr. Bethany Ormseth  
Assistant Superintendent  
of Secondary School Leadership

Susan Valeri  
Director of Special Education  
and Student Support

Belinda Grantham  
Director of Early Education Programs

Renee Blise  
Research Coordinator

**APPENDIX A**  
**Number of Regular Education Open Enrollment Spaces**  
**School Year 2016-17**

<b>Grade Level</b>	<b>Regular Education</b>
Pre-K	20
Kindergarten	10
Grade 1	40
Grade 2	5
Grade 3	0
Grade 4	0
Grade 5	0
Grade 6	10
Grade 7	10
Grade 8	0
Grade 9	60
Grade 10	5
Grade 11	5
Grade 12	5
<b>Total</b>	<b>170</b>

**Historical Open Enrollment Allocations & Confirmed Enrollments**

<b>School Year</b>	<b>Board Allocated Seats</b>	<b>New Open Enrollment Students</b>	<b>Total Open Enrollment Students (3<sup>rd</sup> Friday)</b>	<b>Alternative Application Enrollments</b>
2015-16	457	7	80	7
2014-15	37	24	69	13
2013-14	65	15	51	3
2012-13	111	14	55	1
2011-12	53	15	52	NA
2010-11	71	10	51	NA

**APPENDIX B**  
**Number of Special Education Open Enrollment Spaces**  
**School Year 2016-17**

<b>Program/Service Type</b>	<b>Early Childhood</b>	<b>Elementary</b>	<b>Middle</b>	<b>High</b>	<b>Total</b>
Speech/Language	5	0	0	0	<b>5</b>
Cross-Categorical	0	2 (K), 5 (gr. 1)	3 (gr. 6)	5 (gr. 9)	<b>15</b>
Occupational Therapy	0	0	0	0	<b>0</b>
Physical Therapy	0	0	0	0	<b>0</b>
Severe Developmental Delay	5	0	0	0	<b>5</b>
Intellectual Disability	0	0	0	0	<b>0</b>
Traumatic Brain Injury	0	0	0	0	<b>0</b>
<b>Total</b>	<b>10</b>	<b>7</b>	<b>3</b>	<b>5</b>	<b>25</b>



## KENOSHA UNIFIED SCHOOL DISTRICT

January 26, 2016

### **2016-2017 Employee Handbook – Revised Edition**

Administration recommends the changes for the 2016-2017 employee handbook.

#### **Introduction (p. 1)**

We recommend no changes to this section.

#### **Common Terms and Definitions (p. 1)**

We recommend no changes to this section.

#### **Other Definitions (p. 1)**

We recommend using a simple statement defining benefit eligible employees as an employee who works 50 percent or more per week (.50 FTE or greater). In the current version of the handbook, each employee group is listed out separately. We are recommending removing each of the employee groups as we are no longer under collective bargaining language and we need to realign so that we are looking at all our employees similarly. Further, these employee groups are inaccurate as there is no longer a service employee group.

### **Section 1: Employment**

#### **Teacher Resignation Forfeiture (p. 7)**

We are recommending the removal of the wording “consideration may be given for extenuating circumstances.” Currently, we have been receiving requests for waivers based on this language, the majority of which are not based on extenuating circumstances.

When a teacher signs his/her contract the contract is clear and expressly states that “Resignations submitted after June 15 will be subject to a forfeiture fee of \$1,500. Resignations submitted after the first teacher workday will be subject to a forfeiture penalty of \$3,000.”

We need to hold true to the terms and conditions of the teacher contract otherwise there is no purpose to the contracted language. Further, the rationale behind this penalty/ forfeiture is to discourage teachers from leaving after June 15 and/ or the start of the school year which leaves the district in a comprising situation to quickly find a replacement.

#### Inclement Weather (p. 7-9)

We updated the inclement weather provision so that it aligns with the updated inclement weather policy and rule 3643, approved by the Board on September 22, 2015.

#### Job Postings (p. 9)

We updated this provision to read “[w]hen the district determines to post a position, the vacancies will be posted on the district website for a minimum of five days.”

We are recommending this change so that we can maximize the number of highly qualified applicants we receive within a brief period of time. If we wait five days to post externally we may miss out on many external highly qualified applicants.

#### **Section 2: Compensation (p. 10-11)**

This section was copied and pasted from elsewhere, which is why it is bold, but there are no content or grammatical changes. We recommend no changes to this section.

#### **Section 3: Employment Records (p. 12)**

We recommend no changes to this section.

#### **Section 4: Employee District Benefits and General Leaves**

##### Vacation Days (Revised Copy p. 14)

We changed vacation payout so that now all employees who accrue vacation time will be paid out upon separation (voluntary) from the district. We are recommending this change as there are some employees who upon submitting their resignation will submit their vacation request in order to use up their vacation time. In cases of long-term employees, they may have over four weeks of vacation to use up and this causes a hardship for supervisors and managers as they cannot afford to have the employee out for such a long period of time. In addition, the supervisor/ manager also has to wait to fill the position until the resignation is effective. So, basically, the supervisor/ manager is without an employee for four weeks or longer.

In order to alleviate this hardship, we are therefore making the recommendation so that all employees who accrue vacation time will be paid out their vacation time upon voluntary separation from the district.

##### Personal Days (Revised Copy p. 15)

We updated the sentence pertaining to when personal days may be taken to read “may be taken January through December” in place of “each calendar year.” We are recommending this update as there was confusion as to the wording of calendar year.

#### Additional Holiday Information (p. 15-16)

We are recommending giving all 12-month employees, except custodial and maintenance staff, paid spring break in the same manner as winter recess. Patrick Finnemore, Director of Facilities Services, has shared the challenges associated with custodial and maintenance staff having spring break off work. Supervisors will have the option of adjusting schedules of those employees who may have to work due to the needs of the district, e.g. facilities employees.

We are recommending updating paragraph two of this section to indicate that maintenance and custodial staff will not receive spring break as paid time off.

#### Sick Days (p. 16)

We updated the sick leave language to read “[a]ny benefit-eligible employee who works 50 percent or greater per week (.50 FTE or greater) will be eligible for sick leave on a pro-rated basis”. The previous language was not very clear and inapposite to the definition of employees who are benefit-eligible.

We are recommending updating the noted sentence so that the language matches the definition of a benefit eligible employee (see page 1) and so that there is no ambiguity in the intent as to which employees are eligible to accrue sick time.

#### Funeral Leave (p. 16)

We updated the wording of funeral leave to “bereavement” as this is more appropriate wording when an employer provides paid time off.

#### Childrearing Leave (p. 20)

We will continue to offer childrearing leave to both male and female employees equally. An employee will have the opportunity to request a total of one year off for the birth or adoption of a child. We recommend no changes to this section.

#### Unpaid Medical Leave (p. 20-21)

We will continue to offer unpaid medical leave for those employees who do not qualify for FMLA or have exhausted their FMLA leave. We recommend no changes to this section.

#### Tuition Reimbursement (p. 22-23)

Under the current handbook, there were six different sections for tuition reimbursement for employee groups (service employees, secretaries, interpreters, educational support professionals, teachers and AST’s). We decided to condense into three sections – one for non-instructional staff, one for teachers and interpreters and one for AST’s. As referenced earlier, we need to move away from treating employees disparately and need to have language that treats all comparable employees equally, e.g. non-instructional and instructional staff.

Both non-instructional and teachers and interpreters will receive \$50 per credit up to six credits per semester. The requirements for reimbursement have not changed as they are a mixture of the requirements currently listed in the handbook.

#### Long-Term Leave of Absence without Pay (p. 23)

This section was removed as it is currently written and revised and placed into separate sections as child-rearing leave and unpaid medical leave.

We are no longer offering an unpaid educational leave of up to (1) year as this was a benefit conferred several years ago under collective bargaining. The intent was to allow teachers a sabbatical leave. Over the years, few teachers have used this provision. In the most recent two years, no teachers have put in for this leave.

#### Light Duty (p. 25)

We updated the last sentence to read “[u]pon return to work following a work-related injury *or illness*, an employee *will* be required to provide certification from the employee’s treating physician verifying that the employee is able to safely perform job functions.” We added the words “or illness” and deleted the word “may” and added the word “will” so that the sentence comports with requirements under the law.

### **Section 5: Conditions of Employment**

#### Required Medical Documentation: Non-Certified Positions (p. 32-33)

We are recommending that employees furnish proof of a completed physical exam prior to employment start date. It is necessary that employees are physically able to perform the essential functions of their job and we need to know this prior to the employee’s start date, not 30 days after as the current practice.

#### Required Transcripts, Certification and Medical Documentation for Certified Staff (p. 33)

We updated paragraph four so that it matches the same language as that of the medical documentation requirements for non-certified employees.

#### Absence Reporting/ Procedures (p. 35)

We updated this section by removing references to AESOP and instead used the language “the district absence reporting system in place.” We do not want to use the name of a specific vendor as we may or may not continue to use this vendor. If we use generic language then we do not have to update handbook language each time the vendors are changed.

#### Drug Testing: Reasonable Suspicion (p. 37)

We updated the second sentence of the first paragraph to read, "...we prohibit the use of non-prescribed drugs or alcohol and/ or the abuse of prescribed drugs during work hours." We want to make sure that we address all possible scenarios of drug abuse. Therefore, we updated paragraph three, by removing the word "illegal" to read "[i]f there is reason to suspect that an employee is working while under the influence of drugs or alcohol..."

We updated the fourth paragraph by identifying Policy 4221 in this sentence, "[t]he employee must also sign a testing authorization and acknowledgement form confirming that he or she is aware of Policy 4221 and employee's rights."

#### Employee Training and Professional Learning (p. 38)

We updated this section by replacing the word "development" with "learning" so that we align with updated board policies reflecting the professional learning for staff.

#### Layoff & Reduction in Workforce (p. 38)

We retitled this section to "Reduction in Force" so that it aligns with law when describing reduction in force. We also made minor grammatical changes. We did not make any changes to the content.

#### **Section 6: Employee Conduct, Code of Ethics and Disciplinary Action (p. 39)**

We updated this section in the second paragraph. We added the phrase "and all board policies" at the end of the second sentence in the second paragraph as it is incumbent upon all new employees to familiarize themselves with the departmental rules of conduct, regulations and all board policies.

#### Employee Discipline Procedures (p. 40)

We are recommending updating the title of this section to read "Employee Discipline" so that it matches the title of Board Policy 4362.

#### Employee Acknowledgment (p. 47)

We are directing employees to access the employee handbook in the Human Resources portal. We are requesting the employees acknowledge receipt and review the handbook online. This is a one-time requirement of all employees anytime there is an update to the handbook.

#### Next Steps

This report and the Employee Handbook are presented as an informational item this evening and will be presented at the February 23, 2016, regular board meeting for a first reading.

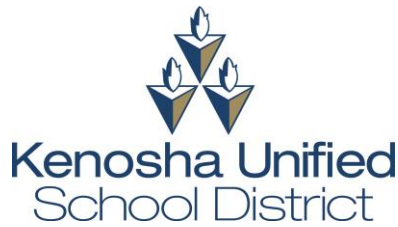
Administration will schedule employee focus group meetings during the months of February and March to clarify any portions of the document to employees and/or respond to questions. Administration will then bring the Employee Handbook to the board for a second reading at the April 25, 2016, regular board meeting with an effective date of July 1, 2016.

Link to 2016-2017 Employee Handbook – Revised Edition

[http://www.kusd.edu/docs/Handbook%202014-3\\_Revisions\\_2015\\_1.14.16.pdf](http://www.kusd.edu/docs/Handbook%202014-3_Revisions_2015_1.14.16.pdf)

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Annie Petering  
Chief Human Resources Officer



January 26, 2016

### DONATIONS TO THE DISTRICT

The District has received the following donations:

1. Gateway Technical College donated \$5,000.00 to the LakeView Supermileage Vehicle Club.
2. Kevin Christoun donated a Washburn Baby Grand Piano to the Fine Arts Department. The estimated value of this donation is \$2,500.00.
3. Wisitalia Inc. donated \$1,000.00 to the Bradford Italian Club.
4. Iris USA, Inc. donated \$500.00 to the LakeView Supermileage Vehicle Club.
5. Jamie Pivovar donated \$200.00 to the Reuther Music Department.
6. GoSportsAmerica LLC. donated \$125.00 to the Bradford High School Christmas Tournament.
7. GoSportsAmerica LLC. donated \$125.00 to the Bradford Boys Basketball Program.

### Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

January 26, 2016

**Tentative Schedule of Reports, Events,  
and Legal Deadlines for School Board  
January-February**

**January**

- January 12, 2016 – Standing Committee Meetings – 5:30 p.m. in ESC Board
- January 18, 2016 – Dr. Martin Luther King Day Observance – No school for students or staff
- January 22, 2016 – End of Second Quarter/ Teacher Workday – No school for students
- January 26, 2016 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room

**February**

- February 9, 2016 – Standing Committee Meetings – 5:30 p.m. in ESC Board Room
- February 23, 2016 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room

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