



A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Kunich was called to order at 5:30 P.M. with the following committee members present: Mrs. Snyder, Mrs. Hamilton, Mr. Moore, Mr. Jenewein, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Ms. Stevens and Mrs. Dahl arrived later. Mrs. Gentner and Mrs. Stephens were excused.

**Approval of Minutes – June 9, 2015 and August 11, 2015 Joint Curriculum/Program & Personnel/Policy and June 9, 2015, July 14, 2015, and August 11, 2015 Personnel/Policy**

Mrs. Snyder moved to approve the minutes as presented in the agenda. Mrs. Hamilton seconded the motion. Unanimously approved.

Ms. Stevens arrived at 5:31 P.M. and Mrs. Dahl arrived at 5:35 P.M.

**Policy and Rule 6440 – Course Options Enrollment**

Mr. Kristopher Keckler, Executive Director of Information & Accountability, presented Policy and Rule 6440 – Course Options Enrollment. He explained that the policy was recently approved as a new district policy in July; however, recently, the Wisconsin 2015-17 State Budget Bill, Act 55, made changes to the Course Options statute. The new changes do not alter the current practice of enrollment options for students; however, they relate to the ability for postsecondary institutions to charge additional tuition and fees to students and parents. The original Course Options process called for students and parents to incur zero costs associated with participation, while the resident school district and the Institute of Higher Education (IHE) negotiated an approved amount per enrollment. With these changes, the student and parent would still have zero costs if the student only obtains high school credit for the Course Options enrollment. However, if the student would earn college/postsecondary credit for successful completion, then the IHE may charge the pupil, or the parent or guardian of a minor pupil, additional tuition and fees. These fees would be in addition to any amount paid by the school district to the IHE. The minor revision to the policy will help students and parents better understand this program and potential costs.

Mr. Keckler answered questions from committee members.

Mrs. Snyder moved to forward the proposed revisions to Policy and Rule 6440 - Course Options Enrollment to the board for approval. Mrs. Dahl seconded the motion. Unanimously approved.

**Policy and Rule 4332 – Criminal Background Checks**

Mrs. Annie Petering, Chief Human Resources Officer, presented Policy and Rule 4332 – Criminal Background Checks. She explained that the current policy does not reference doing background checks for chaperones. In order to align with Policy 4333 – Chaperone Requirements and Expectations, it would be best to add “chaperones” to the explicitly listed individuals who are subject to criminal background checks.

Mrs. Petering answered questions from Committee members.

Ms. Stevens moved to forward proposed revisions to Policy and Rule 4332 – Criminal Background Checks to the board for approval. Mrs. Dahl seconded the motion. Unanimously approved.

**Information Items**

There were no questions on the Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations.

**Future Agenda Items**

Mr. Kunich noted that the Official Third Friday Enrollment Report would be presented in October and that Policy 6320 – Instructional Program Adoptions and Review would be presented in October or November as noted in the agenda.

Mr. Kunich welcomed new committee members, Mr. Moore and Mr. Jenewein, to the committee.

Ms. Stevens moved to adjourn the meeting. Mrs. Dahl seconded the motion. Unanimously approved.

Meeting adjourned at 5:53 P.M.

Stacy Schroeder Busby  
School Board Secretary