



**REGULAR MONTHLY BOARD MEETING**

**November 24, 2015**

**7:00 PM**

**Educational Support Center  
Board Meeting Room  
3600-52<sup>nd</sup> Street  
Kenosha, Wisconsin**

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Regular School Board Meeting  
November 24, 2015  
Educational Support Center  
7:00 PM

I. Pledge of Allegiance	
II. Roll Call of Members	
III. Awards/Recognition	
IV. Administrative and Supervisory Appointments	
V. Introduction and Welcome of Student Ambassador	
VI. Legislative Report	
VII. Views and Comments by the Public	
VIII. Response and Comments by Board Members (Three Minute Limit)	
IX. Remarks by the President	
X. Superintendent's Report	
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XV. Predetermined Time and Date of Adjourned Meeting, If Necessary	
XVI. Adjournment	

**Kenosha Unified School District**  
**Kenosha, WI**  
**November 24, 2015**

The Human Resources recommendations regarding the following actions:

<b>ACTION</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL/DEPT</b>	<b>POSITION</b>	<b>STAFF</b>	<b>DATE</b>	<b>FTE</b>	<b>SALARY</b>
Appointment	Brown	Melinda	Bullen Middle School	Special Education Cross Categorical	Instructional	10/19/2015	1	\$55,390.00
Appointment	Arellano	Maria	EBSOLA	Bilingual ESP	ESP	09/23/2015	0.49	\$15.44
Appointment	Days	Willie	School Leadership	Coordinator of Diversity/Student & Family Engagement	Administration	11/01/2015	1	\$87,802.00
Appointment	Pytel	Mark	Vernon Elementary School	Grade 5	Instructional	10/19/2015	1	\$39,106.00
Appointment	Clements	Patricia	Teaching and Learning	Coordinator of Gifted & Talented & Summer School	Administration	10/28/2015	1	\$89,591.00
Appointment	Anderson	Katherine	KTEC	ESP - Classroom	ESP	10/12/2015	1	\$15.33
Appointment	States	Hiroko	Whittier Elementary School	ESP - Classroom	ESP	10/26/2015	1	\$15.33
Appointment	Kroehler	Molly	Bullen Middle School	Grade 7 Social Studies	Instructional	11/02/2015	1	\$39,106.00
Appointment	Huss	Barbara	Tremper High School	Secretary 1	Secretarial	11/16/2015	1	\$17.32
Resignation	Conforti	Tammy	Whittier Elementary School	HR ESP on Leave	ESP	10/26/2015	1	\$17.64
Resignation	Boehm	Katherine	Pleasant Prairie Elementary School	C.D.B.	Instructional	12/22/2015	1	\$53,304.00
Resignation	Days	Willie	Bradford High School	Guidance - HS	Instructional	10/31/2015	1	\$85,902.00
Resignation	Hargrove	Mark	Chavez Learning Station	Family Service Provider	Miscellaneous	11/06/2015	1	\$15.03
Resignation	Kaprelian	Mary	Bose Elementary School	E.C.	Instructional	10/29/2015	1	\$67,218.00
Retirement	Geisler	Carolyn	Strange Elementary School	Grade 3	Instructional	06/10/2016	1	\$65,005.00
Retirement	Irmo	Paula	Nash Elementary School	Special Education	ESP	10/28/2015	1	\$18.64
Retirement	Heintz	Candice	Lakeview Tech	Special Education	ESP	01/22/2015	1	\$17.64
Separation	Kreger	Frederick	Human Resources	HR Teacher on Leave	Instructional	10/23/2015	1	\$65,005.00

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SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD OCTOBER 22, 2015

A special meeting of the Kenosha Unified School Board was held on Thursday, October 22, 2015, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:34 P.M. with the following members present: Mr. Flood, Ms. Stevens, Mr. Kunich, Mr. Wade, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis; Mr. Tarik Hamdan, Chief Financial Officer; and Attorney Shana Lewis from Strang, Patteson, Renning, Lewis & Lacy, S.C. were also present. Mrs. Snyder was excused.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Coleman announced that an executive session had been scheduled to follow this special meeting for the purpose of Litigation, Personnel: Problems, and Collective Bargaining Deliberations.

Mr. Wade moved that the executive session be held. Mr. Kunich seconded the motion.

Roll call vote. Ayes: Mr. Flood, Ms. Stevens, Mr. Kunich, Mr. Wade, Mr. Falkofske, and Mrs. Coleman. Noes: None. Unanimously approved.

1. Litigation and Personnel: Problems

Dr. Savaglio-Jarvis and Attorney Lewis presented Board members with a personnel issue, answered questions from Board members, and then asked for direction on how to proceed.

Mr. Flood departed the meeting at 6:38 PM.

Attorney Lewis provided Board members with the options available to the Board in proceeding with this matter. Discussion followed.

Attorney Lewis was excused at 7:04 P.M.

2. Collective Bargaining Deliberations

Attorney Joel Aziere from Buelow, Vetter, Buikema, Olson & Vliet, LLC was connected to the meeting via a telephone conference call at 7:12 P.M.

Attorney Aziere updated Board members on the status of collective bargaining deliberations pertaining to teachers, substitute teachers, and educational support personnel. Discussion followed.

Attorney Aziere and Mr. Hamdan answered questions from Board members.

Mr. Falkofske moved to adjourn. Mr. Wade seconded the motion. Unanimously approved.

Meeting adjourned at 8:10 P.M.

Stacy Schroeder Busby  
School Board Secretary



SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD OCTOBER 27, 2015

A special meeting of the Kenosha Unified School Board was held on Tuesday, October 27, 2015, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:30 P.M. with the following members present: Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis and Attorney Shana Lewis from Strang, Patteson, Renning, Lewis & Lacy S.C. were also present. Mr. Flood arrived later.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Coleman announced that an executive session had been scheduled to follow this special meeting for the purpose of Items Relating to Students Requiring Confidentiality by Law, Litigation, and Personnel: Problems, Position Assignments, and Compensation and/or Contracts.

Mr. Falkofske moved that the executive session be held. Mr. Wade seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Noes: None. Unanimously approved.

1. Litigation and Personnel: Problems

Dr. Savaglio-Jarvis and Attorney Lewis answered questions from Board members in regards to a personnel issue.

Mr. Flood arrived at 5:45 P.M.

Attorney Lewis provided Board members with the options available to the Board in proceeding with this matter. Discussion followed.

Attorney Lewis was excused at 6:27 P.M.

2. Personnel: Position Assignments and Compensation and/or Contracts

Dr. Savaglio-Jarvis presented two Administrative appointments to Board members.

Mr. Willie Days arrived at 6:29 P.M. and answered questions from Board members. Mr. Days was excused at 6:37 P.M.

Ms. Patti Clements arrived at 6:38 P.M. and answered questions from Board members. Ms. Clements was excused at 6:44 P.M.

3. Items Related to Students Requiring Confidentiality by Law

Mr. Daniel Tenuta, Principal at Kenosha eSchool, arrived at 6:45 P.M. and presented Board members with a request for acceptance of a student who was expelled out of state.

Dr. Savaglio-Jarvis and Mr. Tenuta were excused at 6:55 P.M.

Ms. Stevens moved to approve Administration's recommendation of acceptance of a student who was expelled out of state with the addition of review by the School Board at the end of this school year. Mr. Falkofske seconded the motion. Unanimously approved.

Mr. Wade moved to adjourn. Mr. Falkofske seconded the motion. Unanimously approved.

Meeting adjourned at 6:56 P.M.

Stacy Schroeder Busby  
School Board Secretary

REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD OCTOBER 27, 2015

A regular meeting of the Kenosha Unified School Board was held on Tuesday, October 27, 2015, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:08 P.M. with the following Board members present: Mr. Flood, Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the National Coaches of America Association Academic All-American Award - Tremper High School Girls Varsity Soccer.

Dr. Savaglio presented two Administrative appointments.

Ms. Stevens moved to approve Patti Clements as the Coordinator of Gifted and Talented Education and Summer School effective October 28, 2015. Mrs. Snyder seconded the motion. Unanimously approved.

Ms. Stevens moved to approve Mr. Willie Days as the Coordinator of Diversity/Student and Family Engagement effective November 2, 2015. Mr. Flood seconded the motion. Unanimously approved.

Ms. Stevens introduced the Student Ambassador, Amanda Tennant from Indian Trail High School and Academy, and she made her comments.

Mr. Flood gave the Legislative Report.

There were views and comments by the public.

Board members made their responses/comments.

There were no remarks by the Board President.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

Consent-Approve items XI-D – Policy and Rule 6440 – Course Options Enrollment and XI-E – Policy and Rule 4332 – Criminal Background Checks were pulled from the consent agenda.

The Board then considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Consent-Approve item XI-B – Minutes of the 8/26/15 and 8/27/15 Special Meetings, 9/22/15 Special Meeting and Executive Session, and the 9/22/15 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the September 2015 cash receipt deposits totaling \$375,775.32, and cash receipt wire transfers-in totaling \$22,703,018.94, be approved.

Check numbers 526933 through 527917 totaling \$9,864,384.02, and general operating wire transfers-out totaling \$226,691.56, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the September 2015 net payroll and benefit EFT batches totaling \$14,617,903.62, and net payroll check batches totaling \$55,974.02, be approved.”

Mrs. Snyder moved to approve the Consent Agenda as revised. Mr. Flood seconded the motion. Unanimously approved.

Mrs. Coleman asked for unanimous consent to move New Business Discussion item XIII-A – Wisconsin Open Meetings Law up in the agenda to be discussed next. There were no objections to the request.

Mrs. Coleman introduced the Wisconsin Open Meetings Law discussion item and indicated that Attorney Lewis would give an informational presentation to the Board to keep them informed and up-to-date on the matter.

Attorney Shana Lewis from Strang, Patteson, Renning, Lewis, & Lacy, S.C. presented information pertaining to the Open Meetings Law which covered the following topics: what is a governmental body?, the definition of a meeting, the convening of members as it pertains to written correspondence, telephone calls, electronic communication, and social media, a walking quorum, the enforcement of the open meetings law, and the penalties for violation of the open meetings law.

Attorney Lewis answered questions from Board members.

Dr. Sue Savaglio-Jarvis introduced the Outdoor Athletic Facility Project Conceptual Design & Cost Estimate submitted by Mr. Steven Knecht, Coordinator of Athletics/Physical Education; Mr. Patrick Finnemore, Director of Facilities; and Dr. Savaglio-Jarvis, excerpts follow:

“On April 7, 2015, the voting public approved a \$16,700,000 referendum to construct major upgrades to the outdoor athletic facilities for Bradford (including those at Bullen), Indian Trail and Tremper High Schools. In May, the school board interviewed and selected Partners in Design Architects and Camosy Construction to help the district design and construct the new facilities. The first step in the design and construction process is the development of a conceptual design and associated cost estimate. This was done, in part, with the help of a Facilities Design Committee made up of board members, district staff, and community members. The Design Committee began meeting in early June and again periodically throughout the summer and early fall. In addition representatives of the committee took several tours of athletic facilities at other school districts or colleges to help evaluate different aspects of the project. In addition representatives of the committee took several tours of athletic facilities at other school districts or colleges to help evaluate different aspects of the project. A roster of members of the Facilities Design Committee is provided as Attachment 1 to this report. Attachment 2 includes the conceptual plans for the project including site plans for all four sites, more detailed floor plans for the team buildings, as well as renderings of the team buildings, bleachers, and stadiums. Attachment 3 is a cost estimate summary for the project developed by Camosy Construction with input from Partners in Design and KUSD staff. The overall cost for the project is \$16,700,000 as approved by the voters April.

One of the unique steps in this project involves an approval process from the City of Kenosha Parks Commission. Parks Commission approval is needed for the improvements planned at Anderson Park (Ameche Field and Anderson 2 softball field) as well as expanding the premises covered in the lease agreement to account for a slight expansion to the Ameche Field footprint and to provide a space for the discus field event. The lease agreement was approved by the school board at the October 25, 2005 meeting and commenced on January 1, 2006. It is a 50-year lease with an option to extend for 49 additional years. The terms of the lease agreement and the use agreement for the softball field will not require any meaningful changes, so it is recommended that the school board authorize the Director of Facilities to work with the City on making any necessary changes and to sign any amendments that result from these discussions. In addition to the Parks Commission approval, the other upcoming major steps in the project include City Plan Commission and Common Council approval of the conceptual plans, development of construction documents by the design team, bidding out the project this winter and starting construction next spring. A timeline of key dates is provided as Attachment 4.

This report was presented at the October 13, 2015, meeting of the Planning, Facilities, and Equipment Committee and the committee voted unanimously to forward this report onto the Board for consideration.

Administration recommends Board approval of the design and proposed budget for the Outdoor Athletic Facility Project as discussed in this report.”

Mr. Finnemore and Mr. Knecht displayed and presented the site plans for the Tremper, Bradford/Bullen, and Indian Trail outdoor athletic projects.

Mr. Finnemore answered questions from Board members.

Mr. Kunich moved for approval of the design and proposed budget for the Outdoor Athletic Facility Project as presented in the report. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced Policy 5436 – Weapons submitted Dr. Bethany Ormseth, Assistant Superintendent of Secondary School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

“Policy and Rule 5436 - Weapons was last revised in 1999. School Board member Dan Wade has suggested revisions to the policy which would define any knife as a dangerous weapon as well as razor blades and box cutters.

At its October 13, 2015, meeting the Personnel/Policy Committee voted to forward revisions to Policy 5436 to the School Board for consideration. Administration recommends that the School Board approve revisions to Policy 5436 – Weapons as a first reading on October 27, 2015, and a second reading on November 24, 2015.”

Mrs. Coleman noted that a revised copy of Policy 5436 – Weapons was distributed.

Mrs. Snyder moved to approve the first reading of revised Policy 5436 – Weapons which included a cross reference correction of policy 5140.21 to 5111. Mr. Wade seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced Act 55 – Notice of Academic Standards submitted by Mrs. Christine Pratt, Coordinator of Science; Mrs. Susan Mirsky, Coordinator of English/Language Arts; Mrs. Jennifer Lawler, Coordinator of Mathematics; Mr. Che Kearby, Coordinator of Educator Effectiveness and Social Studies; Ms. Belinda Grantham, Director of Early Education; Dr. Floyd Williams, Assistant Superintendent of Elementary School Leadership; Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning; and Dr. Savaglio-Jarvis, excerpts follow:

“On July 12, 2015, the Wisconsin 2015-17 State Budget Bill, Act 55, was signed into law. It requires Kenosha Unified School District to provide the parents and guardians of all enrolled students with notice of the academic standards in mathematics, science, reading and writing, geography, and history that have been adopted by the school board and that will be in effect during each school year. Accordingly, electronic links to the detailed version of the applicable standards are provided pursuant to section 120.12(13) and section 118.30(1g)(a)1 of the state statutes. Additionally, with regards to emphasizing content-area literacy in all subjects, the Kenosha Unified School District

has adopted the Common Core Standards for Disciplinary Literacy. A link to this additional resource is: <http://dpi.wi.gov/standards/literacy-all-subjects>.

At its October 13, 2015, meeting, the Curriculum/Program Committee voted to forward this report to the School Board for approval. Administration recommends that the School Board approve the annual declaration and parent notice of the district's student academic standards that will be in effect for the 2015-16 school year."

Ms. Stevens moved to approve the annual declaration and parent notice of the district's student academic standards that will be in effect for the 2015-16 school year. Mr. Falkofske seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the 2014-2015 Budget Carryovers to the 2015-2016 Budget submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

"Historically, Kenosha Unified School District (KUSD) has prohibited the carryover of unutilized budget authority from one fiscal year to the next. At the August 9, 2000 meeting of the School Board it was unanimously approved to discontinue the practice of site carryovers.

Occasionally, purchases that were authorized but not fully paid for by the close of the respective fiscal year lead to a request to carry budget dollars over to the next year to cover those expenses.

In addition, there are several exceptional items that are potentially carried over from year to year. Administration is requesting to carryover the following to the 2015-2016 fiscal year budget:

Site Requested Carryover	\$254,800
Donation and Mini-Grant Carryover	<u>\$197,836</u>
	\$452,636

The charter schools are allowed carryover of any unspent general fund dollars, as stipulated in their individual contracts with the district. This is necessitated due to the unique funding of the schools, the responsibility they have for their entire budget, and their responsibility for future major maintenance issues or technology replacement not funded by the district. Starting fiscal year 2013, charter school carryovers were accounted for as assigned portions of the general fund balance rather than be added as additional amounts in expense budgets as in the past. This method provides for more accurate year to year budgeting while preserving the charter school's access to their surplus funds. The schedule at the bottom of Attachment A shows the total balance in the charter fund balance reserve accounts as \$1,188,193 as of June 30, 2015.

This report was reviewed by the Audit/Budget/Finance Committee at the October 13, 2015 meeting where it was recommended to be forwarded to the full School Board for approval. Administration requests that the School Board approve the report so that these carryover funds can be incorporated into the adopted 2015-16 budget."

Mr. Falkofske moved to approve the 2014-15 Budget Carryovers to the 2015-16 Budget. Mr. Wade seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Change in the Fiscal Year 2014-15 Adopted Budget submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“The Board of Education adopted the 2014-15 budget on October 28, 2014, as prescribed by Wisconsin State Statute 65.90. From time to time there is a need to modify or amend the adopted budget for a variety of reasons. State Statutes require that official modifications to the adopted budget be approved by two-thirds (2/3) majority of the Board of Education and that there be a publication of a Class 1 notice within ten (10) days of board approval. This document identifies budget modifications to the 2014-2015 Budget.

The majority of the changes are the result of carryover notifications determined to be available for various grants after the budget was formally adopted. Other grant awards (e.g. Ed Foundation, mini-grants) were also received after the adoption of the budget. These grant awards conform to existing board policy and have been previously shared with the Board of Education through the approval of the grant as well as grant summary reports submitted to the Audit/Budget/Finance Committee.

Since State Statutes authorize the budget to be adopted by function; administration also requests approval of additional budget modifications that did not add or subtract dollars to the overall budget, but may have changed the function or purpose of the funding.

Attached is a copy of the Notice of Change in Adopted Budget in the proper State approved format that will need to be published in the Kenosha News after the board has approved these budget modifications.

This report was reviewed by the Audit/Budget/Finance Committee at the October 13, 2015 meeting where it was recommended to be forwarded to the full School Board for approval. Administration requests that the School Board approve the report and that the attached Class 1 notice be published within ten (10) days of the official board adoption.”

Mr. Kunich moved to approve Change in the Fiscal Year 2014-15 Adopted Budget and that the Class 1 notice be published within ten (10) days of the official board adoption. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Official Third Friday Enrollment Report – School Year 2015-16 submitted by Ms. Erin Roethe, Data Analyst; Mrs. Lorien Thomas, Research Analyst; Ms. Renee Blise, Research Analyst; Mr. Kristopher Keckler, Executive Director of Information and Accountability; and Dr. Savaglio-Jarvis, excerpts follow:



“Annually, Administration provides the Kenosha Unified School Board with the District’s Official Third Friday Enrollment Report. The data contained in this report are also reported to the Wisconsin Department of Public Instruction (DPI) in its designated format. The School Board should note that this report contains only *enrollment* data and does not contain student membership data that are used to develop revenue projections and budgetary planning documents.

District-wide, enrollment decreased -213 students, from 22,474 students in 2014-15 to 22,261 students in 2015-16. Kenosha Unified will continue to experience the effects of large decline in PK/K enrollments due to a decline in birth rates. The Kenosha community had 209 fewer births in 2010 when compared to 2009. This timeframe would align with the current Kindergarten grade level.

The District reported a decrease of -266 students in the elementary schools, but this decrease was mainly due to both the noticeable decline in birth rates and the continued KTEC growth. Middle school enrollment decreased by -216 students (also related to the grade 6 expansion for KTEC) and high school enrollment increased by +155 students.

The total enrollment for the Special Schools, which included all charter schools, Chavez Learning Station, Kenosha 4 Year Old Kindergarten, Hillcrest, and the Phoenix Project, reported an increase of +114 students. The number of community-based child care centers at Kenosha 4 Year Old Kindergarten was reduced from 9 in 2014-15 to 8 in 2015-16, as these locations are also experiencing decreased enrollments.

The average class sizes for students in traditional elementary schools were relatively stable, consistent with the minor changes from the previous report, from 2014-15 to 2015-16. Kindergarten reported the largest change for a single grade with an average classroom decrease of -1.2, from 22.8 in 2014-15 to 21.6 in 2015-16. Middle schools reported an average class size of 26.5 students for the overall academic area, a decrease of -0.5 when compared to last year’s average of 27.0. The average high school class size in the overall academic areas rose slightly, +0.7 students, from 26.4 in 2014-15 to 27.1 in 2015-16.

At its October 13, 2015 meeting, the School Board Joint Audit/Budget/Finance & Personnel/Policy Standing Committee reviewed the 2015-16 Official Third Friday Enrollment Report and recommended that it be forwarded to the full School Board. Administration recommends that the School Board review the 2015-2016 Official Third Friday Enrollment Report, which is an informational item.”

Dr. Savaglio-Jarvis introduced the Formal Adoption of the 2015-16 Budget submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“The Public Hearing on the 2015-16 Budget and the Annual Meeting of District Electors were held on September 14, 2015, in the auditorium of Indian Trail High School and Academy. The Board of Education has approved the budget assumptions which provided the direction to form the budget.

Since the public hearing and annual meeting, administration has updated the budget to reflect key variables such as student membership, equalized property valuations, certified state aid, and tax levies. In the official October 15 General Aid Certification the State has provided an increase of \$1,889,413 of general state aid as compared to last year which resulted in a reduction of our General Fund (10) tax levy.

The 2015-16 General Fund (10) is being budgeted as a balanced budget in which expenditures are projected to equal revenues, however administration is also presenting a request to carryover spending authority for an additional \$452,636 that would be a one-time authorized use of fund balance reserves; therefore, the budget will show a deficit equal to the amount of carryover allowed. General Fund balance reserves are currently greater than 10% of budgeted expenditures; therefore, the portion of School Board Policy 3323 that requires a one million dollar budgeted surplus (if the fund balance is below the 10% threshold) will not be applicable for 2015-16.

The total General Fund (10) ending fund balance is projected to be \$41.77 million dollars at the end of 2015-16 which represents 17.03% of the current year expenditures. Included in that number are the portions of the balance assigned to the charter schools (\$1,188,193). After adjusting for the charter balances, the district is left with a projected unassigned fund balance of \$40.58 million which represents 16.55% of the budgeted expenditures.

The 2015-16 Budget will include a proposed tax levy of \$89,365,681. The proposed tax levy for the General Fund (10) is the maximum amount allowable within State law without going to referendum. The overall 0.06% increase in total tax levy equates to \$57,887 additional tax dollars for the Kenosha Unified School District as compared to the previous year.

The total mill rate per \$1,000 of equalized valuation is \$10.88, a 3.06% decrease as compared to the prior year. The Equalized Property Values increased by 3.22% from last year which contributed to the overall mill rate decrease as the tax levy was spread over a larger base. Attachment A delineates this tax levy scenario and the last 10 years of equalized property values, tax levies, and mill rates.

It is requested that the Board of Education accept the following recommendations:

1. Formally adopt the District's 2015-2016 Budget using the accompanying Budget Adoption Motion (Attachment B).
2. Direct Administration to prepare a class one legal notice to be published publicly within ten days of the adoption (Attachment C).
3. Approve the property tax levy to be collected from the municipalities within the School District in the amount of \$71,041,926 for the General Fund, \$16,823,755 for the Debt Service Fund, and \$1,500,000 for the Community Service Fund. The Board must approve levy amounts on or before November 1st each year, per Wis. Stats. 120.12 (3)(a).

4. Direct the District Clerk to certify and deliver the Board approved tax levy to the Clerk of each municipality on or before November 10, 2015.”

Mr. Hamdan answered questions from Board members.

Mrs. Snyder moved to formally adopt the District’s 2015-2016 budget as recommended, prepare a class one legal notice to be published publicly within ten days of the adoption, approve the property tax levy to be collected from the municipalities within the District in the amount of \$71,041,926 for the General Fund, \$16,823,755 for the Debt Service Fund, and \$1,500,000 for the Community Service Fund, and direct the District Clerk to certify and deliver the Board approved tax levy to the Clerk of each municipality on or before November 10, 2015. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Robert Hofer, Purchasing Agent; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to September 22, 2015, with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

The following contract/agreement has not been added to the Contract Management Database and is being presented for board approval:

- Boys & Girls Club of Kenosha Gang Prevention Education - \$50,000.”

Mr. Kunich moved to approve the Boys & Girls Club of Kenosha Gang Prevention Education contract in the amount of \$50,000. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Falkofske presented School Board Resolution 320 – American Education Week 2015, which read as follows:

“*WHEREAS*, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

*WHEREAS*, by equipping Kenosha’s youth with both practical skills and broader intellectual abilities, we give them hope for, and access to, a productive future; and

*WHEREAS*, education employees work tirelessly to serve our children and communities with care and professionalism; and

*WHEREAS*, schools encourage community, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

*NOW, THEREFORE*, be it resolved that Kenosha Unified School District does hereby proclaim November 16–20 as the annual observance of American Education Week.

*BE IT FURTHER RESOLVED*, that a true copy of this resolution be spread upon the official minutes of the Board of Education.”

Mr. Falkofske moved to approve School Board Resolution 320 – American Education Week 2015. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Resolution to Exceed the Revenue Limit on Non-Recurring Basis (Debt Service Payment on Energy Efficiency Measures) submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“At the June 25, 2013, School Board meeting, the Board voted to approve a resolution authorizing the sale of general obligation bonds not to exceed \$17,000,000 in order to finance the Energy Efficiency Project, also previously approved by the Board. The project involves energy efficiency and operational savings projects at district buildings, including HVAC system upgrades, HVAC control system improvements, lighting improvements, roof, window and wall repairs and replacement, and constructing vestibules at building entrances.

Section 121.91(4)(o)1. of the Wisconsin Statutes provides that, upon the adoption by a school board of a resolution to do so, the District’s revenue limit may be increased by the amount spent in that school year on a project to implement energy efficiency measures or to purchase energy efficiency products, including the payment of debt service on bonds or notes issued to finance an Energy Efficiency Project. Due to the adoption of new emergency rules issued by the Department of Public Instruction (DPI) at the end of September, 2015, school boards will no longer need to pass a resolution to exceed revenue limit for the net debt service amount each and every year of the debt service; rather they can pass a resolution that encompasses all future related debt payments.

Administration requests that the Board approve the attached resolution to exceed the revenue limit for 18 years, on a non-recurring basis, for the purpose of servicing debt issued to finance the current Energy Efficiency Project.”

Ms. Stevens moved to approve the Resolution to Exceed the Revenue Limit for 18 years, on a non-recurring basis, for the purpose of servicing debt issued to finance the current Energy Efficiency Project. Mr. Wade seconded the motion. Unanimously approved.

Mr. Kunich presented the Donations to the District as contained in the agenda.

Mr. Kunich moved to approve the Donations to the District as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Mrs. Coleman introduced the Policy and Rule 6440 – Course Options Enrollment submitted by Mrs. Marsha Nelson, Career and Technical Education Coordinator; Mrs. Housaman; Dr. Ormseth; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

“Policy and Rule 6440 – Course Options Enrollment, was recently approved as a new KUSD policy in July. The Wisconsin 2015-17 State Budget Bill, Act 55, made changes to the Course Options statute (s. 118.52 WIS. Stats.). These changes took effect upon passage of the bill and are in effect for the 2015-16 school year. The new changes do not alter the current practice of enrollment options for students. However, the updated rules relate to the ability for postsecondary institutions to charge additional tuition and fees to students and parents. The original Course Options process called for students and parents to incur zero costs associated with participation, while the resident school district and the Institute of Higher Education (IHE) negotiated a DPI approved amount per enrollment. With these changes, the student and parent would still have zero costs if the student only obtains high school credit for the Course Options enrollment. However, if the student would earn college/postsecondary credit for successful completion, then the IHE may charge the pupil, or the parent or guardian of a minor pupil, additional tuition and fees. These fees would be in addition to any amount paid by the school district to the IHE.

The current Course Options enrollment timeline requires that students submit enrollment requests at least six weeks prior to the start of the course. With these immediate and important changes to the financial impact, KUSD felt it necessary to educate families so that they may understand the current developments. The minor revision to the policy will help KUSD students and parents improve their understanding of this program and its potential costs.

At its September 22, 2015 meeting the Board of Education approved the revised Policy & Rule 6440 as a first reading. Due only to the state statute and the DPI expectation, Administration recommends that the school board approve Policy & Rule 6440 as a second reading at the October 27, 2015 regular school board meeting.”

Mr. Falkofske moved to approve Policy and Rule 6440 – Course Options Enrollment as a second reading. Mr. Kunich seconded the motion. Motion carried. Mr. Flood abstaining.

Dr. Savaglio-Jarvis introduced Policy and Rule 4332 – Criminal Background Checks submitted by Mrs. Annie Petering, Chief Human Resources Officer; and Dr. Savaglio-Jarvis, excerpts follow:

“Currently, the Criminal Background Check, Policy 4332, does not reference doing background checks for chaperones. Although the current language states, “This

includes, but is not limited to, volunteers, tutors, mentors and independent contractors”, it would be best to add “chaperones” to the explicitly listed individuals who are subject to criminal background checks. This addition would align with the proposed new Board Policy and Rule 4333 Chaperone Requirements and Expectations (see attached Criminal Background Check Policy 4332).

At its September 8, 2015, meeting, the Personnel/Policy Committee voted to forward revisions to Policy and Rule 4332 to the School Board for consideration. The Board approved revised Policy and Rule 4332 as a first reading on September 22, 2015. Administration recommends that the School Board approve proposed revisions to Policy and Rule 4332 – Criminal Background Checks as a second reading at the October 27, 2015, regular meeting.”

Mrs. Petering explained that there were some recent changes in state law that may require changes in the policy, that she is working on the possible incorporation of a national background criminal check instead of just a state criminal background check through the Department of Justice as noted in the policy, and would like the policy reviewed by the District’s legal counsel before final approval; therefore, she recommends that final approval of the policy be table.

Mrs. Snyder moved to table Policy and Rule 4332 – Criminal Background Checks until a future date. Mr. Falkofske seconded the motion. Unanimously approved.

Ms. Stevens moved to adjourn the meeting. Mr. Wade seconded the motion. Unanimously approved.

Meeting adjourned at 9:49 P.M.

Stacy Schroeder Busby  
School Board Secretary

Kenosha Unified School District  
Kenosha, Wisconsin  
Summary of Cash Receipts and Disbursements  
November 24, 2015

CASH RECEIPTS	reference	total
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**October 2015 Wire Transfers-In, to Johnson Bank from:**

Johnson Bank	account interest	164.39
Bankcard Services (MyLunchMoney.com)	food services credit card receipts (net of fees)	159,670.21
Bankcard Services (TicketSpice.com)	fine arts ticket sales receipts (net of fees)	1,560.00
Bank (RevTrak)	district web store receipts (net of fees)	12,931.45
Retired & Active Leave Benefit Participants	premium reimbursements	25,157.92
Various Sources	small miscellaneous grants / refunds / rebates	30,223.90
Total Incoming Wire Transfers		229,707.87

**October 2015 Deposits to Johnson Bank - All Funds:**

General operating and food services receipts	(excluding credit cards)	283,251.40
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**TOTAL OCTOBER CASH RECEIPTS**

**\$ 512,959.27**

CASH DISBURSEMENTS	reference	total
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**October 2015 Wire Transfers-Out, from Johnson Bank to:**

*Payroll & Benefit wires*

Individual Employee Bank Accounts	net payrolls by EFT (net of reversals)	\$ 7,187,523.42
WI Department of Revenue	state payroll taxes	492,554.35
WI Department of Revenue	state wage attachments	2,408.13
IRS	federal payroll taxes	4,103,192.24
Delta Dental	dental insurance premiums	250,867.72
Diversified Benefits Services	flexible spending account claims	10,178.09
Employee Trust Funds	wisconsin retirement system	2,217,660.20
NVA	vision insurance premiums	14,000.38
Various	TSA payments	411,696.65

*Subtotal* 14,690,081.18

*General Operating Wires*

US Bank	purchasing card payment-individuals	251,236.03 *
US Bank	purchasing card payment-AP program	20,350.45 *
Kenosha Area Business Alliance	LakeView lease payment	16,666.67
Johnson Bank	banking fees	230.13
Various	returned checks	227.75

*Subtotal* 288,711.03

Total Outgoing Wire Transfers \$ 14,978,792.21

**October 2015 Check Registers - All Funds:**

Net payrolls by paper check	Register# 01021DP, 01022DP, 01922DP	\$ 15,208.53
General operating and food services	Check# 527918 thru Check# 529334 (net of void batches)	10,077,715.81
Total Check Registers		<u>\$ 10,092,924.34</u>

**TOTAL OCTOBER CASH DISBURSEMENTS**

**\$ 25,071,716.55**

\*See attached supplemental report for purchasing card transaction information

**KUSD Purchasing Card Program - Accounts Payable**

**Transaction Summary**

Billing Cycle Ending October 15, 2015

Check #	Vendor ID	Vendor Name	Total
99000683	V01058	FIRST STUDENT	\$ 20,350.45
US Bank Purchasing Card Payment - Accounts Payable			\$ 20,350.45



**KUSD Purchasing Card Program - Individual Cardholders****Transaction Summary by Merchant**

Billing Cycle Ending October 15, 2015

Merchant Name	Total
AIRLINE	\$ 12,538.14
DAKOTA SECURITY SYSTEMS	\$ 9,420.00
MENARDS KENOSHA	\$ 9,058.78
HOTEL	\$ 8,585.19
VEHICLE MAINT. & FUEL	\$ 8,129.73
FASTENAL COMPANY01	\$ 8,114.35
GLENROY, INC.	\$ 7,949.08
MAYFAIR RENT A CAR KENO	\$ 7,112.17
WW GRAINGER	\$ 6,829.36
VIKING ELECTRIC - KENOSHA	\$ 6,085.00
VIKING ELECTRIC-CREDIT DE	\$ 5,903.81
EDS ARCHITECTURAL OPENING	\$ 5,840.60
IRIS USA INC	\$ 5,197.12
AMAZON MKTPLACE PMTS	\$ 4,295.82
IN *GAPPA SECURITY SOLUTI	\$ 4,282.95
ULINE *SHIP SUPPLIES	\$ 3,674.00
CONNEY SAFETY	\$ 3,650.80
SOLUTION TREE INC	\$ 3,553.45
DICKOW CYZAK TILE CARP	\$ 3,342.60
MARK S PLUMBING PARTS	\$ 3,021.73
BATTERIES PLUS KEN	\$ 3,016.62
HALLMAN LINDSAY PAINTS	\$ 2,915.81
HAJOCA KENOSHA PC354	\$ 2,745.46
NORTHEAST FOUNDATION F	\$ 2,729.40
PALMEN BUICK GMC CADL	\$ 2,670.30
FIRST SUPPLY LLC #2033	\$ 2,509.30
IN *A BEEP, LLC	\$ 2,485.68
IDENTICARD	\$ 2,419.97
RESTAURANTS & CATERING	\$ 2,343.41
CHESTER ELECTRONIC SUPPLY	\$ 2,217.55
FLANNERY FIRE PROTECTION,	\$ 2,215.50
3654 INTERSTATE	\$ 2,066.93
INDUSTRIAL CONTROLS	\$ 1,876.94
IN *MASTER BUILDING SPECI	\$ 1,865.00
HIGHWAY C SVC	\$ 1,839.78
FLAG CENTER	\$ 1,790.00
COREL	\$ 1,760.00
PROJECT LEAD THE WAY, INC	\$ 1,650.00
AMAZON.COM AMZN.COM/BILL	\$ 1,636.58
AWL *PRENTICE HALL	\$ 1,597.60
EPIC SPORTS	\$ 1,584.41
BETTYMILLSC	\$ 1,574.66
WI SCHOOL PR ASSOC	\$ 1,550.00
HOUGHTON CHEMICAL CARLSTA	\$ 1,520.05
EXPEDIA*1117725411168	\$ 1,478.55
EXPRESS MEDALS	\$ 1,432.80
STU*STUMPS	\$ 1,268.69

REI*GREENWOODHEINEMANN	\$	1,256.50
TOOLBARN	\$	1,251.98
RGS PAY*	\$	1,251.91
J W PEPPER AND SON INC	\$	1,232.99
JOHNSON CONTROLS SS	\$	1,186.33
MASTERS BUILDING SOLUTION	\$	1,159.91
SUPER MIX CONCRETE LLC	\$	1,112.40
HOBBY LOBBY #350	\$	1,111.00
TOWN & CNTRY GLASS CO	\$	1,068.04
TEACHSTONE	\$	1,026.25
SOCRATIC SEMINAR INTL	\$	1,025.00
BARNES&NOBLE.COM-BN	\$	1,023.99
ARING EQUIPMENT COMPANY	\$	989.37
WI ASSOC OF SCHOOL PERS	\$	973.00
LAKESIDE STEEL & MFG	\$	962.84
SOUTHEASTERN EQUIPMENT &	\$	924.58
MILWAUKEE PARTS SUPPLY	\$	918.12
L AND S ELECTRIC	\$	913.00
AIR FLOW INC	\$	910.00
NELSON ELECTRIC SUPPLY	\$	906.97
FLUID HANDLING INC	\$	857.16
IN *BECKER BOILER CO., IN	\$	849.50
HOMEAWAY B&B*	\$	847.32
WWW.KENNYPRODUCTS.COM	\$	835.00
EXPEDIA*1117137420842	\$	822.12
SOUTHEASTERN PERFORMAN	\$	818.55
MCMASTER-CARR	\$	802.18
EXPEDIA*1117116234024	\$	756.71
HYDRO-FLO PRODUCTS INC	\$	748.16
OFFICEMAX/OFFICEDEPOT6358	\$	743.32
B&H PHOTO, 800-606-6969	\$	727.74
FARM & FLEET STURTEVAN	\$	718.90
BUREAU OF EDUCATION AND R	\$	717.00
SHIFFLER EQUIPMENT SAL	\$	708.90
EUROFINS S F ANALYTICAL L	\$	706.15
PAYPAL *WALMART COM	\$	681.71
EXPEDIA*1117214864454	\$	668.48
SUPER SPORTS FOOTWEAR	\$	656.00
EXPEDIA*1118138521688	\$	653.90
EXPEDIA*1118138914632	\$	653.90
MILWAUKEE PUB MUSEUM ADM	\$	630.00
ACT*AWSA	\$	629.00
EXPEDIA*1117214685384	\$	626.44
EXPEDIA*1117055148304	\$	618.94
EXPEDIA*1117117297575	\$	618.94
SPORT NGIN	\$	595.00
ELITE SIGNATURE DJS	\$	580.00
JOHNSTONE SUPPLY	\$	574.39
ATHLETICS 2000	\$	560.30
FIRST STAGE CHILDRENS THE	\$	560.25
PAYPAL *DLENM	\$	560.00
ANIXTER/CLARK/TRI-ED	\$	558.19
LOWES #02560*	\$	551.71
AUER STEEL - MILWAULKEE	\$	518.13

BAUDVILLE INC.	\$	517.76
NETBRANDS MEDIA CORP.	\$	505.65
WAL-MART #1167	\$	497.36
NSPRA	\$	495.00
USPS POSTAL ST66100207	\$	491.85
ARO KENOSHA	\$	474.00
TACONY POWR FLITE TORNADO	\$	472.64
VZWRLSS*IVR VN	\$	463.51
WISCONSIN MUSIC EDUCATORS	\$	456.00
HINSHAW MUSIC	\$	444.29
USPS 56428002632502569	\$	431.67
SHERWIN WILLIAMS #3180	\$	429.75
DW DAVIES AND CO INC	\$	417.50
EXPEDIA*1117134237180	\$	411.04
WM SUPERCENTER #1167	\$	410.16
SCRIPPS SPELLING BEE	\$	408.00
WWW SCHOOLMATE COM	\$	405.00
OSMO GAME	\$	399.96
ORIENTAL TRADING CO	\$	370.44
FESTIVAL FOODS	\$	367.67
E-CONOLIGHT	\$	367.40
LEGO EDUCATION	\$	366.44
ASSOC SUPERV AND CURR	\$	360.99
GERHARDS	\$	352.26
SOUTHPORT VACUUM	\$	344.00
AMAZON.COM	\$	336.00
EXPEDIA*1117214356892	\$	334.52
EXPEDIA*1117214445376	\$	334.52
EXPEDIA*1117214506175	\$	334.52
EXPEDIA*1117214937280	\$	334.24
BIG K LIMO	\$	330.00
OMNITRON ELECTRONICS	\$	328.64
PATS SERVICES INC	\$	325.00
NVITE EVENT TICKET NVI	\$	325.00
EXPEDIA*1117214182100	\$	313.46
EXPEDIA*1117214235017	\$	313.46
TCT*ANDERSON'S	\$	304.95
DOVER FLAG & MAP LLC	\$	297.44
T BOLT USA	\$	289.00
KRANZ INC	\$	287.28
WORDMASTERS	\$	285.00
COLUMBIA PIPE & SUPPLY	\$	283.77
RESOUCES FOR EDUCATORS	\$	250.43
FLORIDA VIRTUAL SCHOOL	\$	250.00
WI ASSN SCHOOL BOARDS	\$	246.00
IN *B AND L OFFICE FURNIT	\$	245.00
HERITAGE FOOD SERVICE GRO	\$	243.18
WWW.MATHCOUNTS.ORG	\$	240.00
ANIMOTO INC	\$	239.88
CLOUD ELECTRIC	\$	223.11
WI ASSOC. FOR LANGUAGE	\$	216.50
AT&T*BILL PAYMENT	\$	215.80
MOTION INDUSTRIES WI04	\$	214.00
CARDINAL STRITCH UNIVERSI	\$	210.00

WANA K I G O L F C O U R S E	\$	210.00
PAYPAL *COG COACHNG	\$	201.30
SKILLPATH NATIONAL	\$	199.00
ZORO TOOLS INC	\$	198.12
SEARS.COM 9301	\$	195.64
BEST BUY 00011916	\$	194.95
RLI*RENAISSANCE LEARN	\$	193.80
MIDWEST CERTIFIED TRAINING	\$	190.00
MENARDS RACINE	\$	189.51
SMARTSIGN	\$	187.80
AIRGASS NORTH	\$	184.16
SHINERETROF	\$	182.58
SSI*CLASSROOM DIRECT	\$	181.49
STU*SPIRITLINE	\$	178.81
PIGGLY WIGGLY #209	\$	170.88
THE ANTENNA FARM	\$	169.85
THE WEBSTAU RANT STORE	\$	162.49
EB WISCONSIN STATE PL	\$	161.22
HOMED E P O T . C O M	\$	158.10
THE MIDWEST CLINIC	\$	150.00
G2 PRINTING SOLUTIONS	\$	149.77
HITECH WIRELESS.COM	\$	149.70
IN THE NEWS	\$	147.00
HOLLAND SUPPLY INC	\$	145.61
AUTOMATIC BUILDING CONTRO	\$	143.75
JENSENEQUIP	\$	143.50
INTERNATIONAL SOCIE	\$	142.98
LINCOLN CONTRACTOR	\$	138.36
LIQGLD/TOFSCNT/NEOSKIN	\$	137.50
HESCO INC	\$	135.30
USA WRESTLING ASSOCIATION	\$	130.00
ALLIED ELECTRONICS INC	\$	127.48
WI DHFS LEAD AND ASBESTOS	\$	125.00
QUILL CORPORATION	\$	124.95
GFS STORE #1919	\$	123.58
NEWMATIC MEDICAL	\$	119.98
IVES GROVE GOLF LINKS	\$	119.97
NATL CCL TEACHERS OF MATH	\$	119.85
PETSMART INC 1636	\$	114.96
DG HARDWARE	\$	113.07
OFFICE DEPOT #1105	\$	107.96
PICK N SAVE 00068718	\$	107.37
TARGET 00022517	\$	103.92
MONOPRICE INC	\$	102.40
KENOSHA AREA BUSINESS	\$	100.00
NATIONALGEO	\$	100.00
MENARDS KENOSHA WI	\$	100.00
BEST BUY 00000299	\$	95.98
GOODWILL RETAIL #037	\$	92.76
PARTS EXPRESS	\$	92.75
WALMART.COM 8009666546	\$	89.77
DESIGN AIR MIL	\$	89.15
SCREENCAST-O-MATIC.COM	\$	87.00
PALMER HAMILTON LLC	\$	84.77

BOSTON STORE #0521	\$	84.00
B&N BOOKSTR DEPAUL #0850	\$	81.94
STATE OF WI DPI REGONLINE	\$	80.00
ADAFRUIT INDUSTRIES	\$	76.91
MEIJER STORE #284	\$	75.73
KABA YLINK	\$	75.00
EDUCATION WEEK	\$	74.94
PICK N SAVE 00068502	\$	69.18
TRAVEL INSURANCE POLICY	\$	68.25
WM SUPERCENTER #2668	\$	66.64
TARGET 00001529	\$	66.03
WALGREENS #3153	\$	62.89
ASOPE INC	\$	60.00
AMLE	\$	56.23
BARNES & NOBLE #2037	\$	55.07
US FIRST	\$	50.00
EBE*ENCY. BRITANNICA	\$	50.00
ADY*ONEHOURTRANSLATIONUS	\$	48.49
CC-27 INSULATION PLUS	\$	43.95
STEIN GARDENS & GIFTS 14	\$	42.93
PIGGLY WIGGLY #004	\$	42.19
WM SUPERCENTER #2936	\$	39.66
APL* ITUNES.COM/BILL	\$	38.91
SQ *AUSTIN CAB	\$	38.80
INTECH BEARING INC.	\$	37.54
NEW ORLEANS TAXI	\$	36.00
MODERN APOTHECARY	\$	35.67
SQ *H KAJJAJ	\$	33.36
MAKE MAGAZINE	\$	29.99
WUFOO.COM/CHARGE	\$	29.95
MICRO PARTS & SUPPLIES IN	\$	29.45
WEBCONNEX.COM/CHARGE	\$	29.00
USCELL 5669	\$	26.36
SEARS ROEBUCK 7711	\$	25.77
ELECTRIC MOTORSPORT INC.	\$	25.01
FEED & SEED STATION	\$	25.00
QUIZLET.COM	\$	24.99
DOLRTREE 661 00006619	\$	24.00
RIDEMAX INC	\$	24.00
THE UPS STORE 3860	\$	23.09
TENUTAS	\$	22.07
PICK N SAVE 00068742	\$	21.96
KENOSHA FRESH MARKE	\$	20.03
HISTORIC MILWAUKEE, IN	\$	20.00
EASYKEYSCOM INC	\$	18.00
KMART 3088	\$	16.99
PARTY CITY	\$	16.86
AWL*PEARSON EDUCATION	\$	16.00
PARKSIDE TRUE VALUE	\$	11.67
APL*APPLE ONLINE STORE	\$	10.00
OFFICEMAX/OFFICE DEPOT684	\$	9.49
WALGREENS #15667	\$	5.33
BED BATH & BEYOND #651	\$	(2.03)
AMAZONPRIME MEMBERSHIP	\$	(99.98)

EMA*EMMA EMAIL MARKETING	\$	(432.00)
GTM SPORTSWEAR	\$	(2,506.00)
<b>US Bank Purchasing Card Payment - Individuals</b>	<b>\$</b>	<b>251,236.03</b>

KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

November 24, 2015

**Administrative Recommendation**

It is recommended that the October 2015 cash receipt deposits totaling \$283,251.40, and cash receipt wire transfers-in totaling \$229,707.87, be approved.

Check numbers 527918 through 529334 totaling \$10,077,715.81, and general operating wire transfers-out totaling \$288,711.03, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the October 2015 net payroll and benefit EFT batches totaling \$14,690,081.18, and net payroll check batches totaling \$15,208.53, be approved.

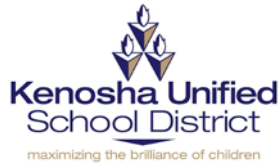
Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tarik Hamdan  
Chief Financial Officer

Lisa M. Salo, CPA  
Accounting Manager

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November 24, 2015

## **POLICY 5436 – WEAPONS**

### **Background:**

Policy and Rule 5436 - Weapons was last revised in 1999. School Board member Dan Wade has suggested revisions to the policy which would define any knife as a dangerous weapon as well as razor blades and box cutters.

### **Administration Recommendation:**

At its October 13, 2015, meeting the Personnel/Policy Committee voted to forward revisions to Policy 5436 to the School Board for consideration. The School Board approved revised Policy 5436 as a first reading on October 27, 2015. Administration recommends that the School Board approve revisions to Policy 5436 – Weapons as a second reading on November 24, 2015.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Bethany Ormseth  
Assistant Superintendent  
Secondary School Leadership

POLICY 5436  
WEAPONS

The Kenosha Unified School District shall strive to provide a safe and healthy environment for all persons on its premises or attending any of its activities or functions. To aid in reaching this goal, the District will strictly enforce a zero tolerance policy that no one shall possess, use, or store a dangerous weapon on school property, school buses, or at any school related event. Furthermore, no student will use a dangerous weapon to threaten the life of another student, an employee, or any other person while on school property or engaged in a school activity on or off school property. "Dangerous weapons" include:

- A firearm, whether loaded or unloaded, operational or non-operational ;
- A weapon facsimile that could reasonably be mistaken for an actual firearm; or other weapon. A weapon facsimile includes any object, device, instrument, material, or substance that substantially mimics a weapon;
- Any pellet or "BB" gun or other device, whether operational or not, designed to propel projectiles by spring action or compressed air;
- ~~A fixed blade knife with a blade that measures longer than three inches in length or a spring loaded knife or a pocket knife with a blade longer than three and one half inches; or~~
- Any object, device, **edged** instrument **which includes knives of any length, razor blades, box cutters**, material, or substance, whether animate or inanimate, that is used or intended to be used by the student to inflict death or serious bodily injury; or designed to inflict serious bodily injury or death, regardless of the student's intent.

The following are exempted from this policy: weapons under the control of law enforcement personnel, theatrical props used in appropriate settings, starter pistols used in appropriate sporting events, military personnel armed in line of duty, ROTC instructional activities under the supervision of a certified staff member, and items pre-approved by the building principal as part of a class or individual presentation under adult supervision. This approval must be in writing and granted prior to the weapon being brought to the school.

Persons violating this policy may be referred for prosecution under applicable laws and/or subject to school disciplinary action.

**LEGAL REF.:** Wisconsin Statutes

Sections:	120.13(1)	School government rules: suspension; expulsion
	930.22	Words and phrases defined
	948.60	Possession of a dangerous weapon for person under 18
	948.605	Gun-free school zones
	948.61	Dangerous weapons other than firearms on school premises
Federal Law		Gun-Free Schools Act of 1994

**CROSS REF.:** ~~5140.21 Harassment/Hate~~

**5111 Anti-Bullying/Harassment/Hate**

5436.1 Fires, Fire Alarms, Explosives, Firecrackers and Spray Devices

5436.2 Missiles

5437 Threats and/or Assaults by Students

5430 Student Conduct and Discipline

5473 Student Suspension

5474 Student Expulsion

5475 Discipline of Students with Exceptional Educational Needs

Current Employee Agreements

POLICY 5436  
WEAPONS  
Page 2

**ADMINISTRATIVE REGULATIONS:**      None

**AFFIRMED:**      August 13, 1991

**REVISED:**      October 8, 1996  
September 9, 1997  
May 11, 1999  
November 24, 2015

RULE 5436  
WEAPONS

Students violating the Board's policy on possession, use, storage of weapons, and use of weapons to threaten the life of others will be subject to disciplinary action including immediate suspension and a referral to the Board for expulsion from the regular school program. Except as otherwise specifically provided by law or the Board, a student found in possession of a dangerous weapon will be expelled from the regular school program for a minimum of one year or longer as determined by the Board. Such expulsion will not preclude the student violator's attendance in alternative programs or the receipt of educational services outside the regular school program during the period of expulsion. The Board may modify the expulsion requirement on a case-by-case basis.

Parent(s)/guardian(s) will be notified in all cases where this policy is violated. Law enforcement, criminal justice, and/or other juvenile justice system officials will also be notified. Weapons will be confiscated by the District and turned over to the proper law enforcement officials.

The District will comply with federal and state laws and reporting requirements including assurance of compliance with state regulations regarding student expulsion for firearms possession.

**Kenosha Unified School District  
Kenosha, Wisconsin**

**November 24, 2015**

**POLICY 6300—CURRICULUM DEVELOPMENT AND IMPROVEMENT—AND  
POLICY 6610—SELECTION OF INSTRUCTIONAL MATERIALS**

**Rationale**

It is critical that teachers are provided the support, training, and instructional resources to successfully implement district curriculum in all content areas. A systematic process is essential to evaluate, develop, and implement all curricula in a manner that allocates district resources effectively. This report outlines a proposed update to Kenosha Unified School District Board Policy 6300 to include a systematic curriculum development cycle (Appendix A) and Policy 6610 to include a seven-year curriculum review cycle (Appendix B).

**Background**

Kenosha Unified School District Board of Education Policy 6610 provides a process for selecting instructional materials, including required textbooks and supplementary materials. A chart outlining a curriculum evaluation and renewal cycle that spanned the school years from 1999-2000 through 2006-07 is contained in Appendix C.

Due to several factors—notably significant budget reductions—curriculum reviews were delayed and off cycle beginning with the 2005-06 adoption of mathematics curriculum resources. Because there were insufficient funds, the mathematics purchase was extended over two years, and the curriculum evaluation and renewal cycle was altered from that point forward. Funding formerly allocated to the purchase of curriculum materials was removed from the Teaching and Learning budget in the 2011-12 budget. Appendix D outlines the purchase of textbooks and curriculum materials from the 1999-2000 school year through the 2014-15 school year.

In spring 2013 the International Curriculum Management Audit Center was retained to complete a comprehensive curriculum audit. Finding 2.1 of this audit identified a lack of a planning process and comprehensive management plan to provide coordinated direction of the design, delivery, and evaluation of the curriculum. The auditors responded to the findings with eight recommendations for how to address the problems that were pinpointed in the audit. Establishing a seven-year curriculum review cycle is one specific item recorded in Recommendation 5, and it states:

“Establish and implement a seven-year curriculum review cycle that includes the design of curriculum guides. During the initial review cycle, develop local curriculum guides for every instructional offering in the district. (A5.4)”

## **Curriculum Development Cycle**

School board Policy 6300 (Appendix A) has been updated to include a proposed curriculum development cycle. This cycle provides for a comprehensive evaluation of course content, an inclusive development process, a thoughtful implementation, revision based on data, and time for program effectiveness to be realized. The curriculum development cycle will adhere to a five-phase process as follows:

- Phase 1—Review (one year)
- Phase 2—Develop (one year)
- Phase 3—Prepare (one year)
- Phase 4—Implement (one year)
- Phase 5—Monitor (three years)

Additionally, the curriculum development cycle supports effective teaching and learning in every classroom. The cycle requires teams of teachers and administrators to collaboratively examine student performance data, to design and implement instruction, and to monitor results. It includes the examination of current curricula and student achievement data to determine necessary improvements. The plan also determines when concepts and standards should be taught and when and how they will be assessed. The assessments of the curricula provide the necessary data to drive ongoing curriculum review, revision, and renewal. The process helps ensure that the curricular expectations of the district and its schools are rigorous, relevant, and public. In addition, it guarantees that the curriculum is aligned with appropriate state and national standards and is preparing and inspiring students to realize their potential. The five-phase cyclical process is guided by four essential questions:

- What do students need to know and be able to do?
- How will we know that students have learned?
- What will we do when they haven't learned?
- What will we do when they already know it?

### **PHASE 1: REVIEW**

The ideal program is determined by a comprehensive review of research and best practice, deconstructing relevant state and national standards, and comparing the actual district program to the desired program. A wide range of data is collected and reviewed including but not limited to:

- Existing curriculum documents
- District and state assessment data
- Curriculum audit recommendations

The comprehensive review reveals the strengths of the existing program as well as the deficiencies to be addressed during curriculum development. Areas that require further development are identified. A philosophical statement is developed to guide the work of the design team.

This phase also includes the development of a scope and sequence, including district-developed content objectives that align with district, state, and national standards. In all content areas, the scope and sequence ensures vertical articulation and cohesiveness in content, instruction, and assessment processes and predictability of curriculum delivery from one level to another.

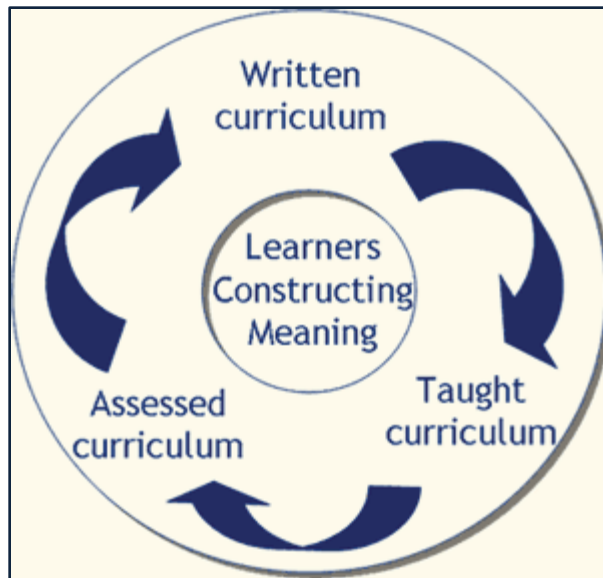
## **PHASE 2: DEVELOP**

This process begins with establishing a framework for the curriculum design based on the philosophical statement prepared in Phase 1. It leads to the fulfillment of a student-centered written curriculum that provides teachers with the information they need to prepare high-quality lessons and ensure student achievement. There are three distinct content/course/grade-level documents that are produced through the development process:

- Curriculum guides
- Units of study
- Assessments

A curriculum guide is a more detailed outline of the scope and sequence and is created by staff that teaches the content/course/grade level. The guide includes: pacing calendars, prerequisite learning, academic vocabulary, suggested teaching strategies, reteaching and intervention strategies, connections to other content areas, real-world applications, enrichment opportunities, and suggested instructional resources. The instructional units are fluid and can be edited on an ongoing basis so that the latest research-based strategies and resources are available to all teachers and administrators. Curriculum documents are available electronically to all district personnel in LiveBinders via a link on the district's staff web page.

Additionally, in Phase 2, the foundation for program evaluation is established. Benchmarks for program success and student success indicators are established. These indicators guide the development of assessments to measure student achievement and reveal needs for additional resources to prepare teachers for successful implementation.



### PHASE 3: PREPARE

Completed curriculum documents are shared informally, and feedback is provided through focus groups comprised of classroom teachers and school administrators. A comprehensive review of curriculum resources is completed using appropriate rubrics to ensure alignment of curriculum documents and resources.

**Budget.** Early in this phase, the curriculum design team will determine both the material resources and the professional learning needs that are essential to strengthen the curriculum and instruction for the identified content area based on the work completed in Phases 1 and 2. The assistant superintendent of teaching and learning will prepare a budget assumption for presentation to the superintendent and the school board. It is estimated that an annual set-aside of \$1.5 million to \$2 million will be required to purchase updated curriculum resources.

### PHASE 4: IMPLEMENT

In this phase the curriculum, composed of curriculum guides, appropriate resources, and assessments, is put into practice in classrooms. Professional learning is a major focus. Ongoing opportunities for training to support implementation are provided. Teacher feedback is encouraged and is gathered through two electronic forms: the Error Reporting Form and the End of Unit Reflection Tool.

Content coordinators, instructional coaches, and school principals conduct program observations to gather additional feedback from teachers. Emphasis is placed on implementation and interpretation of the curriculum and continuity of delivery. The information collected is used to impact professional learning and to provide continued support.



## **PHASE 5: MONITOR**

In this final phase, the program is fully operational in all classrooms. Teachers are implementing the curriculum and instruction in direct alignment with the newly established curriculum guides. Data collection is ongoing, and data are utilized to develop a comprehensive program evaluation report.

Based on input gathered during the school year and feedback from teachers and administrators, some revisions to the curriculum may be necessary. A comprehensive analysis of district and state assessment results will further inform the effectiveness of implementation and the extent to which curriculum alignment is present. Professional learning will continue for needed areas.

# SEVEN-YEAR CURRICULUM REVIEW CYCLE

PHASE 1: REVIEW	PHASE 2: DEVELOP	PHASE 3: PREPARE	PHASE 4: IMPLEMENT	PHASE 5: MONITOR		
Year 1—How does what we are doing now correlate with the research?	Year 2—What are we going to do?	Year 3—How are we going to do it?	Year 4—What does it look like in the classroom?	Year 5—How will we know we accomplished what we intended?	Year 6—How well is it working, and how can we make it better?	Year 7—Is what we set out to do happening—are students learning?
<ul style="list-style-type: none"> <li>Review curriculum audit recommendations.</li> <li>Analyze state and district assessment results.</li> <li>Study current trends and basic beliefs surrounding discipline.</li> <li>Develop philosophical statement.</li> <li>Deconstruct standards and compare to curriculum.</li> <li>Develop scope and sequence.</li> </ul> <p><b>Who:</b> Content coordinator and curriculum team</p> <p><b>Products:</b> Summaries of assessment data, scope and sequence, and philosophical statement</p>	<ul style="list-style-type: none"> <li>Determine units of study.</li> <li>Align written and tested curriculum.</li> <li>Create assessment tools.</li> <li>Complete curriculum guides.</li> <li>Determine resource and professional learning needs.</li> </ul> <p><b>Who:</b> Content coordinator and curriculum team</p> <p><b>Products:</b> Curriculum guides, assessments, identification of resources, and professional learning needs.</p>	<ul style="list-style-type: none"> <li>Gather feedback from focus groups.</li> <li>Recommend and purchase identified resources and materials based on board of education approval.</li> <li>Plan professional learning.</li> </ul> <p><b>Who:</b> Content coordinator, curriculum team, and teachers</p> <p><b>Products:</b> Summary of focus group feedback, resource purchase request, and professional learning plan</p>	<ul style="list-style-type: none"> <li>Deliver professional learning, and monitor impact.</li> <li>Assess student progress using end-of-unit assessments.</li> <li>Plan and activate the ongoing program evaluation design.</li> <li>Collect feedback via Error Reporting Form and End-of-Unit Reflection Tool.</li> </ul> <p><b>Who:</b> Content coordinator, teachers, instructional coaches, and principals</p> <p><b>Products:</b> Summary of program evaluation data and summary of professional learning impact</p>	<ul style="list-style-type: none"> <li>Analyze student work on end-of-unit assessments.</li> <li>Analyze state assessment results.</li> <li>Review data to determine extend to which curriculum alignment is present.</li> <li>Review and update curriculum guides and assessments.</li> <li>Continue professional learning and monitor impact.</li> <li>Evaluate improvements made.</li> </ul> <p><b>Who:</b> Content coordinator and curriculum team</p> <p><b>Products:</b> Summary of alignment review, updated curriculum guides, summary of professional learning impact, and recommendations for improvement</p>		

### **Selection of Instructional Materials**

School Board Policy 6610 (Appendix B) includes the proposed seven-year curriculum review cycle and indicates where each curriculum area falls within the cycle. It is important to note that all content areas responded to the curriculum audit and began work in the 2013-14 school year. In some content areas (mathematics, for example), multiple phases were accomplished during that year. In other content areas, the work of a single phase was spread over multiple years. This is indicated in the District Curriculum Work 2013-16 table.

In the absence of district set-aside funding for curriculum resources, the Teaching and Learning budget has been utilized to purchase essential resources as determined by the curriculum design teams. For the 2015-16 school year, the assistant superintendent of teaching and learning will request to carryover \$231,951.63 in unspent funds from the 2014-15 school year to obtain the Phase III resources for eleventh through twelfth grade math, kindergarten through second grade science, kindergarten through second grade social studies, and ninth through twelfth grade English Language Development III.

While an established cycle is practical, it must also take into consideration responsiveness to the continuously changing global community and academic expectations and standards. In addition, the immediate needs of students and teachers alike must be addressed as the curriculum is implemented. This process will assure that curriculum is revised or developed in a cycle that will facilitate effective and fiscally responsible use of district resources. Budget allocations for materials, textbooks, and professional learning can be focused on the successful implementation of the revisions to existing resources or the adoption of new program resources.

DISTRICT CURRICULUM WORK 2013-15\*

SCHOOL YEAR	PHASE 1: REVIEW	PHASE 2: DEVELOP	PHASE 3: PREPARE	PHASE 4: IMPLEMENT	PHASE 5: MONITOR		
2013-14**	<ul style="list-style-type: none"> <li>• K-12 ELA</li> <li>• K-12 math</li> <li>• K-12 science</li> <li>• K-12 social studies</li> </ul>	<ul style="list-style-type: none"> <li>• K-12 ELA</li> <li>• K-11 math</li> <li>• K-11 science</li> <li>• K-12 social studies</li> </ul>	<ul style="list-style-type: none"> <li>• 6-10 math</li> </ul>				
2014-15**	<ul style="list-style-type: none"> <li>• K-5 social studies</li> <li>• 9-12 career and technical education (Exploring Health Occupations)</li> </ul>	<ul style="list-style-type: none"> <li>• K-12 ELA</li> <li>• K-12 math</li> <li>• K-11 science</li> <li>• K-12 social studies</li> <li>• 9-12 world languages</li> <li>• K-12 English Language Development I and II</li> <li>• 9-12 English Language Development III</li> </ul>	<ul style="list-style-type: none"> <li>• K-5 reading</li> <li>• 6-12 English</li> <li>• K-12 English Language Development I and II</li> </ul>	<ul style="list-style-type: none"> <li>• 6-10 math</li> </ul>			
2015-16	<ul style="list-style-type: none"> <li>• 9-12 social studies (World History)</li> <li>• K-12 health</li> <li>• 6-12 theatre</li> </ul>	<ul style="list-style-type: none"> <li>• K-11 science</li> <li>• K-5 social studies</li> <li>• 9-12 social studies (U.S. History)</li> <li>• 9-12 career and technical education (Exploring Health Occupations)</li> <li>• 9-12 world languages</li> </ul>	<ul style="list-style-type: none"> <li>• 11-12 math (fourth courses)</li> <li>• K-2 science</li> <li>• K-2 social studies</li> <li>• 9-12 English Language Development III</li> </ul>	<ul style="list-style-type: none"> <li>• K-5 reading</li> <li>• 6-12 English</li> <li>• K-12 English Language Development I/II</li> </ul>	<ul style="list-style-type: none"> <li>• 6-10 math</li> </ul>		

\*All content areas responded to the curriculum audit and began work. In some cases multiple phases were addressed in one year.

\*\*In some content areas, multiple years were required to accomplish the initial work.

## **Summary**

The curriculum review process is a dynamic endeavor that responds to the needs of specific school communities. The development of this thorough process is a credit to the commitment of district personnel. As each area is approached for review, the Office of Teaching and Learning and the curriculum design teams keep the specific needs and interests of the Kenosha community in the forefront of their planning. Perhaps the most important elements of the curriculum review process are the knowledgeable and thoughtful ways in which teachers implement curricula in each classroom to meet student needs, abilities, interests, and aspirations.

## **Administrative Recommendations**

At its November 10, 2015, meeting, the joint Personnel/Policy and Curriculum/Program Committee voted to forward proposed revisions to Policies 6300 and 6610 to the School Board for consideration.

Administration recommends that the school board approve Policy 6300 to include a systematic curriculum review cycle as a first reading on November 24, 2015, and a second reading on December 15, 2015.

Administration recommends that the school board approve Policy 6610 to include a seven-year curriculum review cycle with an annual budget assumption to support needed purchases as outlined in Phase 3 of the cycle as a first reading on November 24, 2015, and a second reading on December 15, 2015.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mrs. Susan Mirsky  
Coordinator of English/Language Arts

Ms. Julie Housaman  
Assistant Superintendent of Teaching  
and Learning

Ms. Marsha Nelson  
Coordinator of Career and  
Technical Education

Mr. Che Kearby  
Coordinator of Educator Effectiveness and  
Social Studies

Mr. Scott Plank  
Coordinator of Fine Arts

Mr. Steven Knecht  
Coordinator of Athletics/Physical Education

Mrs. Christine Pratt  
Coordinator of Science

Mrs. Jennifer Lawler  
Coordinator of Mathematics

Mrs. Sarah Smith  
Coordinator of Language Acquisition

## POLICY 6300

## CURRICULUM DEVELOPMENT AND IMPROVEMENT

A **prekindergarten through twelfth grade**~~PK-12~~ curriculum shall be established and maintained in accordance with state law, the needs of society, the local community, and the individual student.

The District's academic content ~~and the state's academic~~ standards adopted by the School Board shall serve as the basis for all curriculum and instructional program development in the District.

**A cyclical curriculum development process for all fields of study will provide a comprehensive evaluation of course content, an inclusive curriculum development process, a thoughtful implementation, revisions based on data, and time for program effectiveness to be realized. The cyclical curriculum development process includes five phases encompassing seven years of work. In Phase 3 the curriculum design team will determine the curriculum resources and professional learning needs that are critical to advance the curriculum development process to Phase 4. A budget assumption will be brought to the school board for approval annually during Phase 3.**

Recommendation for additions or deletions to the established curriculum shall be reviewed by the Assistant Superintendent of Teaching and Learning and provided to the Superintendent of Schools and School Board for approval.

## LEGAL REF: Wisconsin Statutes

- Sections 118.01 (Instructional program goal requirements)
- 118.30 (Academic standards and assessment requirements)
- 120.13 (Board power to do all things reasonable for the cause of education)
- 121.02(1)(k) & (L) (Rules implementing curriculum state standard)
- Wisconsin Administrative Code
- PI 8.01(2)(k) & (l) Rules implementing curriculum program standards

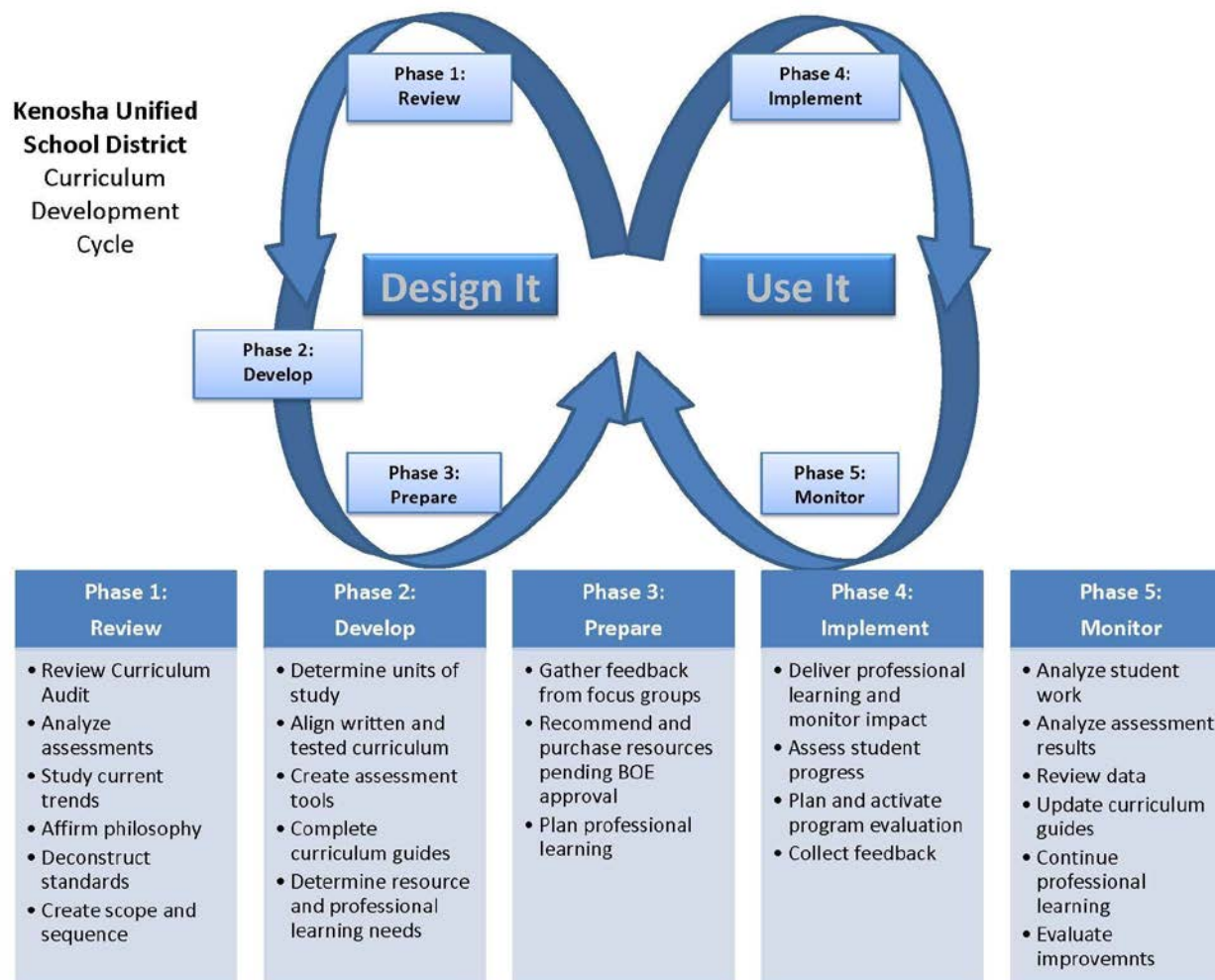
## CROSS REF:

- 6100, Mission, Principles, Goals, Results
- 6310, Elementary School Curriculum
- 6610, Selection of Instructional Materials
- 6620, Library Resources
- Board-Adopted Academic Standards
- District Learning and Content Standards
- ~~Teaching and Learning Handbook~~

AFFIRMED: September 24, 1991

REVISED: November 8, 1994  
 October 13, 1998  
 January 29, 2002  
 December 20, 2011  
 June 25, 2013  
**December 15, 2015**

RULE 6300  
CURRICULUM DEVELOPMENT AND IMPROVEMENT



## POLICY 6610

## SELECTION OF INSTRUCTIONAL MATERIALS

The selection of instructional materials, including required textbooks and supplementary books and materials, shall be recommended to the School Board by the Superintendent of Schools, in accordance with District rules and regulations. The Board shall make the final determination regarding selection of materials.

Textbooks and other materials which are required to be read by all students shall be evaluated and recommended to the Superintendent by the Assistant Superintendent of ~~Instruction~~ **Teaching and Learning** and the curriculum ~~design team study committee~~. This ~~team committee~~ is charged with the responsibility of screening materials and preparing recommendations for selection and adoption of instructional materials.

Supplementary materials which are to be used for particular programs in individual schools may be selected by teachers, teacher committees or departments with the approval of the principal, the Assistant Superintendent of **Teaching and Learning** ~~Instruction~~, and the Superintendent/designee.

The Board shall adopt the required textbooks for the District. ~~and shall file a list of these books with the Department of Instruction.~~

The District shall not discriminate in the selection and evaluation of instructional and library materials or media on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

## LEGAL REF.: Wisconsin Statutes

- Sections 118.03(2) [Purchase of textbooks]
- 118.13 [Student discrimination prohibited]
- 120.10(15) [Annual meeting power; authorize school to furnish textbooks]
- 120.12(11) [Board duty; provision of books and supplies to indigent students]
- 120.13 [Board power to do all things reasonable for cause of education]
- 120.13(5) [Board power to purchase books, equipment and materials for use in schools]
- 121.02(1)(h) [Instructional materials standard]

## Wisconsin Administrative Code

- PI 9.03(1) [Nondiscrimination statement required in instructional materials selection/evaluation policy]

## CROSS REF.: 1410, Use of Free Materials

- 2110, Accountability
- 3100, Annual Operating Budget
- 3280, Student Fees
- 5110, Equal Educational Opportunities
- 6300, Curriculum Development and Improvement
- 6430, Instructional Arrangements (The Learning Situation)
- 6110, Instructional Program Mission and Beliefs
- 6620, Library Resources



6810, Teaching about Controversial Issues  
Board-Adopted Academic Standards  
District Learning and Content Standards

ADMINISTRATIVE REGULATIONS: 6620, Guidelines for Library Resources

AFFIRMED: September 24, 1991

REVISED: March 9, 1999  
January 29, 2002  
**December 15, 2015**

RULE 6610

PROCEDURES FOR SELECTING AND USING  
SUPPLEMENTARY INSTRUCTIONAL MATERIALS

1. No student shall be required to read supplementary books; or those on a required list; if the parent/guardian indicates there are reasons why a particular book should not be read by their child.
2. **Movies/video clips can enhance the educational experience for students. Therefore, movies/videos must be directly relevant to the curriculum and be appropriate for all students within the classroom.** Following careful evaluation, **movies/video clips** in various formats and other audio-visual materials may be used for instructional purposes **in accordance with District Policy 3531.1—Copyrighted Materials.**
3. **Movies/video clips are defined as being less than 25 minutes in length and are to be used with classroom discussion or activities.**
4. Commercial entertainment videos having obvious educational value may be included when appropriate to the subject being studied. Commercial videos that are unrated or rated PG or PG-13 shall not be shown to students in the District without advance written notice to the parents. Such notice shall contain an accurate description of the contents of the film. No videos having an R, NC-17, or X shall be shown to students at any school.
5. Parents/guardians not wishing to have their children participate in viewing a particular video may indicate this decision in a note to the principal. The decision of the parent/guardian will be respected, and an assignment of equal value may be given as an alternative to attending the showing of such a video. The parent/guardian shall be given an opportunity to review District-owned audio-visual materials as available; at no additional expense to the District.

RULE 6610  
 PROCEDURES FOR SELECTING AND USING  
 SUPPLEMENTARY INSTRUCTIONAL MATERIALS

SEVEN-YEAR CURRICULUM REVIEW CYCLE

SCHOOL YEAR	PHASE 1: REVIEW	PHASE 2: DEVELOP	PHASE 3: PREPARE	PHASE 4: IMPLEMENT	PHASE 5: MONITOR		
	Year 1—How does what we are doing now correlate with the research?	Year 2—What are we going to do?	Year 3—How are we going to do it?	Year 4—What does it look like in the classroom?	Year 5—How will we know we accomplished what we intended?	Year 6—How well is it working, and how can we make it better?	Year 7—Is what we set out to do happening—are students learning?
2016-17	<ul style="list-style-type: none"> <li>• K-5 math</li> <li>• 9-12 science electives</li> <li>• K-12 art</li> <li>• 9-12 career and technical education (business and family and consumer science)</li> </ul>	<ul style="list-style-type: none"> <li>• 9-12 social studies (World History)</li> <li>• K-12 health</li> <li>• 6-12 theatre</li> <li>• 6-11 science</li> </ul>	<ul style="list-style-type: none"> <li>• 3-5 science</li> <li>• 3-5 social studies</li> <li>• 9-12 social studies (U.S. History)</li> <li>• 9-12 career and technical education (Exploring Health Occupations)</li> <li>• 9-12 world languages</li> </ul>	<ul style="list-style-type: none"> <li>• 11-12 math (fourth courses)</li> <li>• K-2 science</li> <li>• K-2 social studies</li> <li>• 9-12 English Language Development III</li> </ul>	<ul style="list-style-type: none"> <li>• K-5 reading</li> <li>• 6-12 English</li> <li>• K-12 English Language Development I/II</li> </ul>	<ul style="list-style-type: none"> <li>• 6-10 math</li> </ul>	

<b>SCHOOL YEAR</b>	<b>PHASE 1: REVIEW</b>	<b>PHASE 2: DEVELOP</b>	<b>PHASE 3: PREPARE</b>	<b>PHASE 4: IMPLEMENT</b>	<b>PHASE 5: MONITOR</b>		
2017-18	<ul style="list-style-type: none"> <li>6-8 social studies</li> <li>9-12 social studies (U.S. Government, Psychology, and electives)</li> <li>4-12 performance music</li> <li>Career and technical education (technology)</li> </ul>	<ul style="list-style-type: none"> <li>K-5 math</li> <li>9-12 science electives</li> <li>K-12 art</li> <li>9-12 career and technical education (business and family and consumer science)</li> </ul>	<ul style="list-style-type: none"> <li>9-12 social studies (World History)</li> <li>K-12 health</li> <li>6-12 theatre</li> <li>6-11 science</li> </ul>	<ul style="list-style-type: none"> <li>3-5 science</li> <li>3-5 social studies</li> <li>9-12 social studies (U.S. History)</li> <li>9-12 career and technical education (Exploring Health Occupations)</li> <li>9-12 world languages</li> </ul>	<ul style="list-style-type: none"> <li>11-12 math (fourth courses)</li> <li>K-2 science</li> <li>K-2 social studies</li> <li>9-12 English Language Development III</li> </ul>	<ul style="list-style-type: none"> <li>K-5 reading</li> <li>6-12 English</li> <li>K-12 English Language Development I/II</li> </ul>	<ul style="list-style-type: none"> <li>6-10 math</li> </ul>
2018-19	<ul style="list-style-type: none"> <li>6-10 math</li> <li>K-5 music</li> </ul>	<ul style="list-style-type: none"> <li>6-8 social studies</li> <li>9-12 social studies (U.S. Government, Psychology, and electives)</li> <li>4-12 performance music</li> <li>Career and technical education (technology)</li> </ul>	<ul style="list-style-type: none"> <li>K-5 math</li> <li>9-12 science electives</li> <li>K-12 art</li> <li>9-12 career and technical education (business and family and consumer science)</li> </ul>	<ul style="list-style-type: none"> <li>9-12 social studies (World History)</li> <li>K-12 health</li> <li>6-11 theatre</li> <li>6-11 science</li> </ul>	<ul style="list-style-type: none"> <li>3-5 science</li> <li>3-5 social studies</li> <li>9-12 social studies (U.S. History)</li> <li>9-12 career and technical education (Exploring Health Occupations)</li> <li>9-12 world languages</li> </ul>	<ul style="list-style-type: none"> <li>11-12 math (fourth courses)</li> <li>K-2 science</li> <li>K-2 social studies</li> <li>9-12 English Language Development III</li> </ul>	<ul style="list-style-type: none"> <li>K-5 reading</li> <li>6-12 English</li> <li>K-12 English Language Development I/II</li> </ul>

SCHOOL YEAR	PHASE 1: REVIEW	PHASE 2: DEVELOP	PHASE 3: PREPARE	PHASE 4: IMPLEMENT	PHASE 5: MONITOR		
2019-20	<ul style="list-style-type: none"> <li>• K-12 English language arts</li> <li>• K-12 English Language Development I/II</li> <li>• K-12 physical education</li> </ul>	<ul style="list-style-type: none"> <li>• 6-10 math</li> <li>• K-5 music</li> </ul>	<ul style="list-style-type: none"> <li>• 6-8 social studies</li> <li>• 9-12 social studies (U.S. Government, Psychology, and electives)</li> <li>• 4-12 performance music</li> <li>• Career and technical education (technology)</li> </ul>	<ul style="list-style-type: none"> <li>• K-5 math</li> <li>• 9-12 science electives</li> <li>• K-12 art</li> <li>• 9-12 career and technical education (business and family and consumer science)</li> </ul>	<ul style="list-style-type: none"> <li>• 9-12 social studies (World History)</li> <li>• K-12 health</li> <li>• 6-12 theatre</li> <li>• 6-11 science</li> </ul>	<ul style="list-style-type: none"> <li>• 3-5 science</li> <li>• 3-5 social studies</li> <li>• 9-12 social studies (U.S. History)</li> <li>• 9-12 career and technical education (Exploring Health Occupations)</li> <li>• 9-12 world languages</li> </ul>	<ul style="list-style-type: none"> <li>• 11-12 math (fourth courses)</li> <li>• K-2 science</li> <li>• K-2 social studies</li> <li>• 9-12 English Language Development III</li> </ul>
2020-21		<ul style="list-style-type: none"> <li>• K-12 English language arts</li> <li>• K-12 English Language Development I/II</li> <li>• K-12 physical education</li> </ul>	<ul style="list-style-type: none"> <li>• 6-10 math</li> <li>• K-5 music</li> </ul>	<ul style="list-style-type: none"> <li>• 6-8 social studies</li> <li>• 9-12 social studies (U.S. Government, psychology, and electives)</li> <li>• 4-12 performance music</li> <li>• Career and technical education (technology)</li> </ul>	<ul style="list-style-type: none"> <li>• K-5 math</li> <li>• 9-12 science electives</li> <li>• K-12 art</li> <li>• 9-12 career and technical education (business and family and consumer science)</li> </ul>	<ul style="list-style-type: none"> <li>• 9-12 social studies (World History)</li> <li>• K-12 health</li> <li>• 6-12 theatre</li> <li>• 6-11 science</li> </ul>	<ul style="list-style-type: none"> <li>• 3-5 science</li> <li>• 3-5 social studies</li> <li>• 9-12 social studies (U.S. History)</li> <li>• 9-12 career and technical education (Exploring Health Occupations)</li> <li>• 9-12 world languages</li> </ul>

\*Throughout 2016-21 the Curriculum Review Cycle may need to be amended due to state and district curriculum and assessment guidelines and revisions.

## Curriculum Evaluation and Renewal Cycle

	99-00	00-01	01-02	02-03	03-04	04-05	05-06	06-07
Study and Review of Programs	Rdg./LA K-5	Soc. St. K-12	School to Career K-12	Rdg/LA 6-12 Music K-12	For.Lang. 6-12 Health K-5* Art K-12	Math K-12	Science K-12	Rdg/LA K-5
Pilot/Purchase Materials (Major Budget Year)	Science K-12 (1.0)	Rdg/LA K-5 (1.0)	Soc. St. K-12 (1.0)	School to Career K-12 (1.0)	Rdg/LA 6-12 (.75) Music K-12 (.25)	For. Lang. 6-12(.4) Health K-5* (.4) Art K-12 (.2)	Math K-12 (1.0)	Science K-12 (1.0)
Implement Program (Staff Development and Formative Assess.)								
Use and Review (Staff Development and Formative Assess.)								
Use and Review (Staff Development and Formative Assess.)								
Use and Review (Staff Development and Formative Assess.)								
Use and Review (Summative Assessment)								

1. KSOL: Immersion curriculum work and materials adoption should match the identified subject areas for study, piloting, and purchasing.
  2. Staff development: Emphasis should be given to subject areas participating in the first 3 years of the review/adoption cycle.
  3. Different amounts of money will be required depending on the subjects being studied during each calendar year. This should be determined prior to the start of each subject's cycle (year 1). Science K-12, Math K-12, Reading/LA K-12, and Social Studies K-12 are heavy budget items. Other areas may require a smaller budgeted figure.
- \* Since Health 6-12 texts were purchased in 1999-2000, Health would not be studied as a complete K-12 unit until 2009-2010.

## HISTORY OF CURRICULUM PURCHASES

SCHOOL YEAR	1999-2000	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06*	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
PURCHASE	SCI K-12  Health 6-12	ELA K-5	SS K-12	CTE K-12	ELA 6-12  Music K-12	WL 6-12  Art K-12	Math 6-12	Math K-5	Sci 6-12	Sci K-5 Literature sets only  PE^ K-2	SS# 6-12  PE^ 3-8	ELA K-5	WL@ K-8  Math K-5** eSuite  PE^ 9-12	Math K-5** eSuite	Math 6-8 Algebra Geo Alg 2  Math K-5** eSuite	Music K-5  Math K-5** eSuite  Sci*** On-line renew

## Key:

- ELA – English Language Arts
- SS – Social Studies
- CTE – Career and Technical Education
- WL – World Language
- Sci – Science
- PE – Physical Education

## Notes:

\*In the 2005-06 school year available funds were not sufficient to purchase K-12 materials. The purchase and implementation were split over two years and the cycle was altered from that point forward.

#No K-5 SS adoption occurred. SS 6-12 purchase occurred out of sequence to allow two study years for ELA K-5.

^Physical Education began a 4 year phase in of a K-12 Curriculum (Spark) that was completely grant funded.

\*\* Everyday Math eSuite is an update to a new version of teacher resources and student journals for everyday math. It is an annual expense.

@World Language K-8 was purchased 2011-12 for implementation in 2012-13 and is a new addition to the cycle.

\*\*\*On-line science textbook subscriptions from the 2007-08 school year began to expire. Renewal is a yearly expense.

Career/Tech Ed was scheduled to purchase in 2011-12 and did not.

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**Kenosha Unified School District  
Kenosha, Wisconsin**

**November 24, 2015**

**ATHLETICS FOR PHYSICAL EDUCATION CREDIT WAIVER**

**Background**

In 2011 the state of Wisconsin passed Act 105, offering school districts the option to provide credit toward graduation in physical education for participation in extracurricular activities (Wisconsin State Statute 118.33). Specifically, Act 105 states: “A school board may allow a pupil who participates in sports or in another organized physical activity, as determined by the school board, to complete an additional .5 credit in English, social studies, mathematics, science, or health education in lieu of a .5 credit in physical education.”

A committee was formed in January 2015 to research the merits of an athletic for physical education waiver and to bring forward a recommendation based on the findings. All kindergarten through twelfth grade physical education teachers were invited to participate on this committee, and high school teachers comprised the majority of this group of volunteers.

On August 11, 2015 the work of this committee was presented to the Curriculum/Program Standing Committee. Following discussion of the findings, the Curriculum/Program Standing Committee requested that district administration:

- Respond to multiple inquiries brought forward by school board and committee members (Appendix A).
- Seek participation from community members, parents, and student athletes to participate on the Athletic Waiver Committee. A press release (Appendix B) was sent to Kenosha News on September 1, 2015; and the newly formed committee met on September 30, October 7 and October 21. All of those who expressed interest in participating on the committee were invited to attend; and members include: students, community members, administration, coaches, and physical education teachers (Appendix C).

**Athletic Waiver Committee Work**

The newly formed Athletic Waiver Committee work commenced with a review of the following information:

- Act 105
- Findings of the original Athletic Waiver Committee (Appendix D)

- Administration’s findings in response to questions presented by school board and committee members

Committee members were divided into four groups to review and seek information regarding the following topics:

- Club sports and activities available in Kenosha
- Existing waivers from Racine, Westosha Central, Hudson, and Menomonee Falls
- Research on physical activity breaks during the school day
- Requirements to obtain Physical Education Certification at the University of Wisconsin—Madison, the University of Wisconsin—Lacrosse, the University of Wisconsin—Whitewater, and Carthage College

Each of these groups shared the information they gathered with the full committee as follows:

- Club sports (Appendix E)—
  - Practice—minimum of two to three times per week plus competition (Each session is a minimum of two hours in length.)
  - Most club sports are available year round. Exception may be that they are not offered during the season the sport is played in high school.
  - Focus on fitness—cardio, flexibility, and endurance.
  - Most available to students from age 7 to 18
- Review of existing waivers in four school districts—

Athletic Waiver Comparisons of Four Wisconsin School Districts

<b>DISTRICT</b>	Racine	Westosha	Hudson	Menominee Falls
<b>WAIVER FOR WIAA</b>	Yes	Yes	Yes	Yes
<b>WAIVER FOR OTHER ACTIVITIES AND/OR CLUB SPORTS</b>	Yes  Minimum 75 hours required in activity or club sport	Yes—cheer and dance  No—outside clubs  Minimum 75 hours required in activity	Yes—cheer and dance  No—outside clubs  No hour requirement	Yes—school activities only  95% participation in activity required

<b>OTHER DETAILS</b>	Complete by end of first semester senior year	Complete by end of first semester senior year	Complete by fall senior year	Complete by fall senior year
	Juniors and seniors	Some tenth grade students, juniors, and seniors	Juniors and seniors	Juniors and seniors
	No injury criteria	Injury criteria included	No injury criteria	Injury criteria included
	Athletic code	Athletic code	No athletic code	Athletic code

- Physical activity breaks during the school day—
  - There is more activity going on by the neurons in the brain when students are moving (Brain-Based Learning Theory).
  - Active students demonstrate more excitement/motivation for being in class.
  - Active students are more focused.
  - Behavioral issues decrease.
  - Participation in physical education does not have a negative effect on student academic performance.
- Physical education certification requirements for the University of Wisconsin—Whitewater, the University of Wisconsin—Madison, the University of Wisconsin—LaCrosse, and Carthage College—
  - Physical education teachers' course of study includes the human body, physical education, sports training, and wellness at all universities.
  - Other options available at some institutions include:
    - Coaching,

- Working with special needs students (specially designed physical education certification),
- Cardiopulmonary resuscitation/automated external defibrillator and athletic training with board exam

Based on the committee's research and extensive discussion, committee members collaboratively developed the following document highlighting the pros and cons of implementing a waiver for athletes:

Pros and Cons of Implementing a Waiver for Athletes

<b>PROS</b>	<b>CONS</b>
Athletes are able to take an additional academic course.	Athletes would have the opportunity to have a greater probability to achieve valedictorian status if waiver allows athletes to take an AP course (or honors) in place of physical education (nonweighted course)
Athletes would have the opportunity to have a greater probability to achieve valedictorian status if waiver allows athletes to take an AP course (or honors) in place of physical education (nonweighted course)	There will be a potential for lawsuits if the waiver provides an advantage for athletes to achieve valedictorian status.
The risk of injury may be reduced for athletes.	Board policy must be revised and/or developed to govern this waiver.
Kenosha Unified School District Mission references providing opportunities for students; this offers additional opportunities for academic coursework for athletes	Is the statute long-term? This was implemented in 2011 and has not changed. Will time be invested in developing the waiver and then the state change the statute?
Athletes' participation in AP courses may increase.	<u>Credit Replacement</u>  How many opportunities are there for .5 courses in the allowed areas? Scheduling complications may result and be an "added burden" for the district to develop.
One credit of physical education is required—only waiving a .5 credit.	A structure for implementing the waiver would need to be developed. <ul style="list-style-type: none"> <li>• Who is in charge of approving the waiver?</li> <li>• What happens if the athlete fails the</li> </ul>

PROS	CONS
	<p>replacement course?</p> <ul style="list-style-type: none"> <li>Who makes the final decision about whether or not the replacement activity will meet the requirements?</li> <li>The coach, athletic director, guidance counselor, or administrator must take on the additional paperwork to determine that all criteria are met for students who opt to waive physical education.</li> </ul>
High school student participation in Wisconsin Interscholastic Athletic Association sports may increase.	What happens if a student has already taken all courses available in a content area? Special needs students, as an example, may have more limited options available depending upon their specific academic needs.
	Will students in club and extra-curricular activities (e.g., cheerleading, gymnastics, club track, club soccer, etc.) be interested in participating in the waiver?
	A protocol will be needed to determine the how to respond if an athlete is injured and not able to participate in practice or the sport for the remainder of the season.
	If the committee develops a waiver, the board may change the result.
	Existing board policy does not support the waiver and would need to be adjusted.
	The criteria coaches used to determine whether or not the athlete met the criteria for the waiver may be considered subjective.

PROS	CONS
	The opportunity to waive physical education is not available for all students.
	In spite of increased obesity rates, physical education requirements would be reduced.
	Changing the number of full-time equivalents for content courses based on what courses students opt to take may be difficult to plan for.
	Athletes may have additional homework by replacing physical education with a content course.

Athletic Waiver Committee members were asked to vote yes or no to the following question at the end of the second and third committee meetings: Do you feel Kenosha Unified School District should offer a physical education waiver for student athletes? The results were as follows:

- October 7, 2015 (15 members present)
  - Six committee members voted yes.
  - Seven committee members voted no.
  - Two committee members were undecided.
- October 21, 2015 (13 members present and 1 vote by letter)
  - Seven committee members voted yes.
  - Seven committee members voted no.

Committee members in support of the waiver and those against the waiver were equally emphatic in articulating the rationale that would justify the district implementing a waiver or the district declining the waiver.

### **School Board Curriculum/Program Standing Committee Work**

At the November 10, 2015 Curriculum/Program Standing Committee meeting, committee members participated in a working session to review the work of the Athletic Waiver Committee. Curriculum/Program Standing Committee members worked in small groups to respond to the following questions:

- What do you agree with?
- What do you wonder about?
- How does this connect to student learning?
- How does this impact a student's educational experience?

Table discussions led to the collaborative development of a chart categorizing the pros and cons of pursuing the implementation of an athletic waiver for participation in sports and activities. Below is a compilation of the work from the three table groups.

PROS	CONS
Athletes can take an additional .5 credit in an academic course.*	Athletes will have an increased workload.
Implementation of a waiver empowers students to make schedule choices.	The opportunity for athletes to take a weighted academic course in place of physical education (unweighted course) creates an unfair advantage for athletes in GPA calculations.
Offers athletes an advantage in increasing their grade point average (GPA).**	Implementation of the waiver would require an extensive rewrite of the current GPA/grading policy.**
The opportunity to seek a waiver will motivate nonathletes to get involved in athletics.**	Less time spent in physical education equals more obesity.
Students will have more flexibility in scheduling based on their academic goals.	The development of a waiver creates <u>many</u> unknowns, questions, and issues to work through.
	There may be scheduling challenges if there are not enough .5 credit options available at each high school.
	Staffing challenges may occur based on the course options students select (i.e., a reduced number of students in physical education will result in increases in other courses).
	The monitoring and administration of the waiver will be an increased workload for administration, athletic directors, and coaches.
	There would be an inequity between awarding a GPA advantage to athletes and not to students in other extra-curricular activities.
	Not all .5 credit options are offered at all high schools. Students may not take full advantage of this opportunity due to a lack of an interesting course.
	This will be potentially hard to manage because of individual situations, club sports, etc.
	All students may not be able to participate in athletic opportunities due to limited financial resources (especially with club sports).

\*Statement was repeated three times.

\*\*Statement was repeated twice.

Curriculum/Program Standing Committee members were asked to vote yes or no to the same question presented to the Athletic Waiver Committee (Do you feel Kenosha Unified School District should offer a physical education waiver for student athletes?). The results were as follows:

- November 10, 2015 (8 standing committee members present)
  - Two committee members voted yes.
    - One yes vote included the following statement:
      - “Please get more info from students.”
  - Five committee members voted no.
  - One committee member was undecided.

This is an information only item.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mrs. Julie Housaman  
Assistant Superintendent of Teaching and Learning

Mr. Steven Knecht  
Coordinator of Athletics/Physical Education



## APPENDIX A

### PHYSICAL EDUCATION CREDIT WAIVER FOR ATHLETES

#### SCHOOL BOARD AND CURRICULUM/PROGRAM STANDING COMMITTEE MEMBER QUESTIONS

QUESTION/CONCERN	RESPONSE
Survey athletes to see if this is something they want Kenosha Unified School District to consider.	Athletes at Bradford High School, Indian Trail High School and Academy, and Tremper High School were invited to attend a brief presentation of Wisconsin Act 105 followed by a six-question electronic survey. Ultimately, 539 students completed the survey. In the 2014-15 school year there were 2,315 high school athletes that participated in Wisconsin Interscholastic Athletic Association sports for the school district. Assuming the total number of district athletes will be similar for the 2015-16 school year, this would be an athletic waiver survey participation rate of 23.28 percent of all student athletes. The survey results (Appendix F ) indicate that 66.79 percent of the 308 students who choose to take the survey would take an academic class in order to waive .5 credit of physical education. Over 31 percent of these students would replace physical education with a math course, and 28 percent would select a science course. The current high school course catalogue offers the following .5-credit options in the content areas identified as allowable in Act 105:

QUESTION/CONCERN	RESPONSE					
	<u>Kenosha Unified School District .5 Credit Course Options</u>					
	<b>CONTENT</b>	<b>ENGLISH</b>	<b>SOCIAL STUDIES</b>	<b>SCIENCE</b>	<b>MATH</b>	<b>HEALTH</b>
	Number of existing .5-credit options*	None	Sociology Ethnic Studies Psychology Economics Global Studies	Forensic Science Genetics	Trigonometry Probability & Statistics	None
	eSchool courses	None	Economics Psychology Sociology	None	Trigonometry	None
*Not all courses are offered at all schools and/or every semester						
Explain how the waiver is different from credit for drama.	Drama courses (Theatre Practicum and Stagecraft) are elective credits, and elective credits are NOT required for graduation. A total of 1.5 credits of physical education are required for graduation.					
Why aren't athletes awarded credit like theatre students are?	<p>Theatre students have the option to take an elective course. A total of 1.5 credits of physical education are required for graduation.</p> <p>Act 105 does not provide athletes with a credit for their time participating in a sport. It does offer athletes the option of being waived from a .5 credit of gym but they must take a .5 credit in English, math, social studies, science, or health in place of the .5 credit for physical education.</p>					

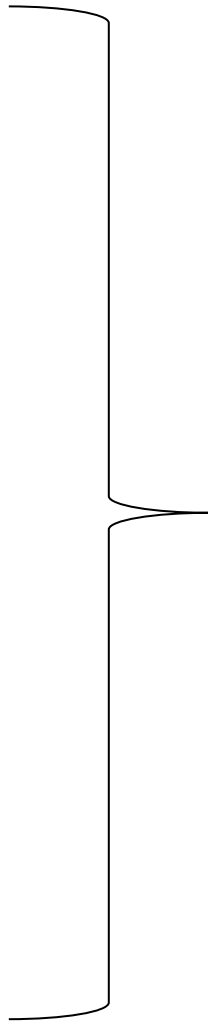
QUESTION/CONCERN	RESPONSE
How are credits currently awarded for extracurricular theater?	<p>Theatre Practicum is offered as an afterschool course for .5 elective credit at Bradford. It is a graded course, it may be taken for honors credit, and students may take this course multiple times.</p> <p>Stagecraft is also offered as an afterschool course option at Bradford and Indian Trail. It is a graded course, it may be taken for honors credit, and students may take this course multiple times.</p>
Are there any other extracurricular courses offered where students can get credit or a credit waiver?	<p>Theatre Practicum and Stagecraft are the only other examples of afterschool courses available for credit.</p> <p>The only option to waive a credit available is for physical education <i>if</i> a school board chooses to do so.</p>
Many students who do not participate in Kenosha Unified School District sports do participate in club sports. Will this also qualify for the waiver?	ACT 105 does not specify the criteria for what sports or activities would be eligible for the waiver. Each district must develop guidelines to identify the sports and/or activities that would meet their criteria for the waiver.
Keep track of Racine and how the implementation of the waiver impacts them.	Racine will implement the waiver in the 2015-16 school year.
Why not allow student athletes on the committee or parents of athletes?	Mr. Steven Knecht was asked to gather information about the waiver to provide an overview to the Kenosha Unified School District Board of Education. For this initial purpose, current physical education teachers volunteered to participate.
Explore adding the option to award elective credit for participation in a sport.	Sports participation is a privilege, not a right for public education.
Questions about grading and teacher certification	Physical education credit will be waived so <u>no grade</u> will be given for the waived physical education .5 credit. While this eliminates the concern of coaches being certified (for the purposes of providing a grade), it does not alleviate the concern of whether or not a coach without physical education certification has the same knowledge of physical fitness and health that a certified physical education teacher has. The majority of coaches have a singular focus—a single sport—as compared to a physical education teacher that has studied how the body works and a wide variety of physical activities.

QUESTION/CONCERN	RESPONSE																		
	<div>2014-15 Kenosha Unified School District Coaching Staff Data</div> <table><tr><th>COACHING POSITIONS</th><th>NUMBER</th><th>PERCENT OF COACHING STAFF</th></tr><tr><td>Paid coaching positions</td><td>250</td><td>100%</td></tr><tr><td>Certified teachers</td><td>137</td><td>55%</td></tr><tr><td>Noncertified teachers</td><td>113</td><td>45%</td></tr><tr><td>Physical education certified teachers of the certified staff</td><td>35</td><td>31%</td></tr><tr><td>Physical education certified teachers of the coaching staff</td><td>35</td><td>14%</td></tr></table>	COACHING POSITIONS	NUMBER	PERCENT OF COACHING STAFF	Paid coaching positions	250	100%	Certified teachers	137	55%	Noncertified teachers	113	45%	Physical education certified teachers of the certified staff	35	31%	Physical education certified teachers of the coaching staff	35	14%
COACHING POSITIONS	NUMBER	PERCENT OF COACHING STAFF																	
Paid coaching positions	250	100%																	
Certified teachers	137	55%																	
Noncertified teachers	113	45%																	
Physical education certified teachers of the certified staff	35	31%																	
Physical education certified teachers of the coaching staff	35	14%																	
Issue of equity concern—for students without skill to participate on a team, parents to get you to practice, and funds to join teams. Rather than focus on a policy like this, we should focus on programs that are available to all students.	<p>Kenosha Unified School District does not decline student participation in sports due to inability to pay fees. The principal has the authority to waive fees for students that qualify for free and reduced lunch.</p> <p>Each school maintains records of fees waived, and this is not information administrators have access to at the district level.</p>																		
With block scheduling students only had four course options; now they have seven. The argument that students don’t have time to get all the courses they want is not accurate.	<p>Students currently have seven credit opportunities each year. Additionally, if a student elects to take advanced gym credit (summer gym), he/she would have the option to take 1.5 additional academic credits during the school year.</p>																		
Can we experiment with this with a small number of schools—give it a “test run”?	<p>It is challenging to provide this at one school and not offer the opportunity to athletes at other schools.</p>																		

QUESTION/CONCERN	RESPONSE
How do we get more opportunities for younger students?	With a longer school day (contact minutes with students), adding time for additional physical education minutes would be possible. Additional funding would also be needed to increase the number of physical education teachers.
Could high school physical education teachers be moved to elementary schools if class sizes at high schools decline because of the waiver (so teachers would not lose positions)?	Yes, but consider that additional academic teachers may be needed due to waived students entering these sections. As a result moving high school physical education teachers to elementary schools, rather than reducing and then needing to add additional full-time equivalents in academic subjects, will require additional funding.
McKinley Middle School offered different options for students after school. How was that done?	These activities were provided using 21 <sup>st</sup> Century Community Learning Center (CLC) grant funds and middle school intramural funding (\$15,000/year). Although middle schools no longer have CLC grant funding, each school does have intramural funding that is used to provide before- and after-school activities for students.
Give credit to athletes that help other students.	There has been a practice of students being invited to be a teacher's assistant to replace study hall, but the students do not receive credit for this. Students may use ten hours of their time as a teachers' assistants toward their community service requirement.
What does Act 105 mean—is it in lieu of physical education credit?	Student wouldn't be given credit in physical education; rather, eligible students would be required to take an additional one-half credit in English, math, social studies, science or health education that is otherwise not required for graduation in lieu of the .5 physical education credit. No semester grade is given for the physical education course because that graduation credit requirement is waived.
Doesn't the opportunity for students to take "advanced credit" in physical education make the opportunity to waive the physical education credit equal to anyone?	No, it does not because students taking physical education as an advanced credit have three .5 credits averaged into their total grade point average. A student that has the opportunity to waive one .5 credit and replace it with an honors .5 credit will receive a larger number of points for averaging overall grade point average. (Scenarios will demonstrate this.)

QUESTION/CONCERN	RESPONSE																
What is the average class size of physical education classes?	<div>Average Student-to-Teacher Ratio</div> <div>(Based on Annual Third Friday Count)</div> <table><tr><th>School</th><th>2012-13</th><th>2013-14</th><th>2014-15</th></tr><tr><td>Bradford</td><td>37.7</td><td>34</td><td>40.4</td></tr><tr><td>Indian Trail</td><td>46.5</td><td>36.9</td><td>38.3</td></tr><tr><td>Tremper</td><td>40.8</td><td>32.8</td><td>31.4</td></tr></table>	School	2012-13	2013-14	2014-15	Bradford	37.7	34	40.4	Indian Trail	46.5	36.9	38.3	Tremper	40.8	32.8	31.4
School	2012-13	2013-14	2014-15														
Bradford	37.7	34	40.4														
Indian Trail	46.5	36.9	38.3														
Tremper	40.8	32.8	31.4														
Athletes are already excelling physically so the waiver makes sense.	Is there data to indicate that all athletes are excelling physically? For example, a shot putter has much less physical activity than a long distance runner.																
What if a student is engaged in two sports—wouldn’t this be enough physical activity?	Act 105 does not define how much physical activity a student must be involved in to have the .5 physical education credit waived. This decision is made by the school district																
What years did Kenosha Unified School District waive credit for physical education?  When was physical education credit requirements reduced to 1.5 credits?  What were the required number of physical education credits between 1985 and 2015?	<ul style="list-style-type: none"><li>• In 1974 high school students were required to complete 13.5 credits to graduate—including 1 credit of physical education and .5 credit of health.</li><li>• In 1980 athletes were excused from physical education on the day of an athletic contest. The superintendent, Dr. John Hosmanek, recommended development of a plan to permit substituting participation on an athletic team for physical education units of study in the junior or senior class level.</li><li>• A motion was made in 1082 for athletes to waive a .5 physical education credit requirement for the 1983-84 school year and obtain the .5 credit in another area. This motion failed.</li><li>• In 1983 a motion was made for a .5 physical education credit to be waived for athletic participation, but no credit would be given toward graduation. This motion also failed.</li><li>• A second motion attempt was made in December 1983. Students presently receiving physical education credit would receive a waiver, and students taking four seasons of athletics would receive credit. This motion passed.</li></ul>																

QUESTION/CONCERN	RESPONSE
	<ul style="list-style-type: none"> <li>On January 10, 1984, the previous motion was amended and approved as follows: Students may receive .5 credit in physical education for the second semester physical education requirement upon completion of athletic participation which meets or exceeds the following criteria: <ul style="list-style-type: none"> <li>Three seasons of participation and</li> <li>More than one sport and</li> <li>More than one school year</li> </ul> </li> </ul>
<p>A committee member shared an example of her son—an AP student, an athlete, a musician, and he took summer gym. Students like this would benefit from the waiver so they could have a study hall.</p>	<p>Act 105 requires that students eligible to waive .5 physical education credit take an academic course in place of the physical education credit. Presumably, the student's workload would increase. (The implication was that multiple-sport athletes are already so busy that they could use a study hall. Whereas this waiver would result in additional academic work, rather than a study hall, to complete homework.)</p>
<p>Of the 1.5 credits currently required, are they all physical education, or is .5 a health credit?</p>	<p>The 1.5 credits in physical education are required for graduation.</p> <p>An additional .5 credit in health is required for graduation.</p>

QUESTION/CONCERN	RESPONSE
<p>What if the student gets hurt and already received the waiver and it's too late for them to take gym? Do they not graduate?</p>	 <div data-bbox="894 748 1892 857" style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> <p>The school board determines the criteria for the waiver. Each of these questions will need to be considered in developing a policy for the waiver.</p> </div>
<p>Do we only offer this to sophomores and juniors? juniors or seniors? Depending on which grade level, what does it look like?</p>	
<p>What happens if the student gets cut from the team?</p>	
<p>What happens if the student quits the team?</p>	
<p>The statue states that it can also be waived for ". . . any physical activity." Well, if my daughter is on a competitive cheerleading squad, does that mean she can get a waiver? We have to think about how that works? Or, if a student travels on an Amateur Athletic Union basketball team outside of school that is considered a physical activity, how does that work?</p>	



QUESTION/CONCERN	RESPONSE																				
<p>The state statute said ". . . it's in lieu of .5 credit." Who gives the waiver then?</p>	<p>The school board gives the waiver to the student based on board policy to implement Act 105.</p>																				
<p>Does this effect student grade point average and class rankings? Does it give a greater advantage for a student to take more honor/AP classes to boost their grade point average because they can get a waiver? We have to consider that.</p>	<p>Yes this will impact grade point average and class rank. In the scenario which follows, both students take the same courses with the exception of period 6. The athlete has been waived from her final .5 physical education credit and replaces that with an honors forensics course. The nonathlete is required to take the .5 physical education credit to meet graduation requirements. Physical education does not have an honors option, making it impossible for Student B to earn the same number of points for this course and thus obtaining a lower grade point average.</p> <table border="1" data-bbox="558 634 1904 1045"> <thead> <tr> <th data-bbox="558 634 1230 708">STUDENT A</th><th data-bbox="1234 634 1904 708">STUDENT B (Physical Education Waived)</th></tr> </thead> <tbody> <tr> <td data-bbox="558 711 1230 748">Honors English—A (6.0)</td><td data-bbox="1234 711 1904 748">Honors English—A (6.0)</td></tr> <tr> <td data-bbox="558 751 1230 789">Honors Geometry—A (6.0)</td><td data-bbox="1234 751 1904 789">Honors Geometry—A (6.0)</td></tr> <tr> <td data-bbox="558 792 1230 829">Honors U.S. History—A (6.0)</td><td data-bbox="1234 792 1904 829">Honors U.S. History—A (6.0)</td></tr> <tr> <td data-bbox="558 833 1230 870">Honors Biology—A (6.0)</td><td data-bbox="1234 833 1904 870">Honors Biology—A (6.0)</td></tr> <tr> <td data-bbox="558 873 1230 911">Honors Band—A (6.0)</td><td data-bbox="1234 873 1904 911">Honors Band—A (6.0)</td></tr> <tr> <td data-bbox="558 914 1230 951">Honors Spanish—A (6.0)</td><td data-bbox="1234 914 1904 951">Honors Spanish—A (6.0)</td></tr> <tr> <td data-bbox="558 954 1230 992">Honors Personal Finance—A (3.0)</td><td data-bbox="1234 954 1904 992">Honors Personal Finance—A (3.0)</td></tr> <tr> <td data-bbox="558 995 1230 1032">Physical Education—A (2.0)</td><td data-bbox="1234 995 1904 1032">Honors Economics—A (3.0)</td></tr> <tr> <td data-bbox="558 1036 1230 1045"><b>41 points/7 credits=5.857 GPA</b></td><td data-bbox="1234 1036 1904 1045"><b>42 points/7 credits=6.0 GPA</b></td></tr> </tbody> </table>	STUDENT A	STUDENT B (Physical Education Waived)	Honors English—A (6.0)	Honors English—A (6.0)	Honors Geometry—A (6.0)	Honors Geometry—A (6.0)	Honors U.S. History—A (6.0)	Honors U.S. History—A (6.0)	Honors Biology—A (6.0)	Honors Biology—A (6.0)	Honors Band—A (6.0)	Honors Band—A (6.0)	Honors Spanish—A (6.0)	Honors Spanish—A (6.0)	Honors Personal Finance—A (3.0)	Honors Personal Finance—A (3.0)	Physical Education—A (2.0)	Honors Economics—A (3.0)	<b>41 points/7 credits=5.857 GPA</b>	<b>42 points/7 credits=6.0 GPA</b>
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<p>How many different athletic extracurricular options are currently available, and what are they?</p>	<p>Intramural funding is provided to elementary, middle and high schools to design extra-curricular intramural opportunities. No credit is offered for these activities.</p> <p>At each of the comprehensive high schools there are a total of 52 Wisconsin Interscholastic Athletic Association athletic opportunities through 22 sport programs:</p> <ul style="list-style-type: none"> <li>• Baseball—freshman, junior varsity, varsity</li> <li>• Boys basketball—freshman, junior varsity, varsity</li> <li>• Girls basketball—freshman, junior varsity, varsity</li> <li>• Boys cross country—junior varsity, varsity</li> </ul>																				

QUESTION/CONCERN	RESPONSE
	<ul style="list-style-type: none"> <li>• Girls cross country—junior varsity, varsity</li> <li>• Football—freshman, junior varsity, varsity</li> <li>• Gymnastics*—j junior varsity, varsity</li> <li>• Boys golf—junior varsity, varsity</li> <li>• Girls golf—junior varsity, varsity</li> <li>• Boys hockey**—junior varsity 1, junior varsity 2, varsity</li> <li>• Boys soccer—junior varsity 1, junior varsity 2, varsity</li> <li>• Girls soccer—junior varsity 1, junior varsity 2, varsity</li> <li>• Softball—junior varsity 1, junior varsity 2, varsity</li> <li>• Boys swimming and diving—junior varsity, varsity</li> <li>• Girls swimming and diving—junior varsity, varsity</li> <li>• Boys tennis—junior varsity, varsity</li> <li>• Girls tennis—junior varsity, varsity</li> <li>• Boys track and field—junior varsity, varsity</li> <li>• Girls track and field—junior varsity, varsity</li> <li>• Boys volleyball—junior varsity, varsity</li> <li>• Girls volleyball—freshman, junior varsity, varsity</li> <li>• Wrestling—junior varsity, varsity</li> </ul> <p>*These opportunities exist in each high school, but it is one combined team in the district.</p> <p>**These opportunities exist in each high school, but it is one combined team in the district. Also, girls may participate on the boys’ team and have. The interest or the numbers have not been there to sustain a girls’ hockey team.</p> <p>Beyond the Wisconsin Interscholastic Athletic Association programs in the high schools there are clubs and intramurals that differ from school to school and differ in physical activity</p>

QUESTION/CONCERN	RESPONSE																
What ratio would it be to force a reduction in physical education teacher positions?	<p>This will vary by school. Based on the range of average class sizes depicted in the table above, a section of physical education would be reduced for every 31.4 students seeking a waiver.</p> <p>KUSD provides opportunities for students to seek advanced credit in physical education. Athletes are able to take this option to select a study hall during the school year. More than 1,000 students took physical education credit in summer 2015. As a result of the increasing enrollment in summer school, fewer sections of physical education are needed during the school year. This resulted in a reduction of full-time equivalents at each high school but did not reduce class size.</p> <p style="text-align: center;"><u>Physical Education Full-Time Equivalent Reduction from 2014-15 to 2015-16</u></p> <table><tr><th>SCHOOL</th><th>2014-15 FTE ALLOCATED</th><th>2015-16 FTE ALLOCATED</th><th>DIFFERENCE IN FTE ALLOCATION</th></tr><tr><td>Bradford</td><td>3.17</td><td>3.0</td><td>-.17 (The .17 was added back to Bradford following Third Friday count due to increased enrollment.)</td></tr><tr><td>Indian Trail</td><td>5.0</td><td>4.83</td><td>-.17</td></tr><tr><td>Tremper</td><td>3.42</td><td>3.0</td><td>-.42</td></tr></table>	SCHOOL	2014-15 FTE ALLOCATED	2015-16 FTE ALLOCATED	DIFFERENCE IN FTE ALLOCATION	Bradford	3.17	3.0	-.17 (The .17 was added back to Bradford following Third Friday count due to increased enrollment.)	Indian Trail	5.0	4.83	-.17	Tremper	3.42	3.0	-.42
SCHOOL	2014-15 FTE ALLOCATED	2015-16 FTE ALLOCATED	DIFFERENCE IN FTE ALLOCATION														
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Tremper	3.42	3.0	-.42														

QUESTION/CONCERN	RESPONSE			
	<u>Summer School Physical Education Participation History</u>			
	YEAR	NUMBER OF STUDENTS IN KENOSHA ESCHOOL PHYSICAL EDUCATION	NUMBER OF STUDENTS IN SUMMER SCHOOL PHYSICAL EDUCATION	
	2010	NA	399	
	2011	NA	566	
	2012	66	654	
	2013	52	847	
	2014	0 (not offered—moved to Jefferson Annex)	910	
	2015	7	1,095	
What is the current student-to-teacher physical education ratio?	<u>Average Student to Teacher Ratio</u>			
	(Based on Annual Third Friday Count)			
	SCHOOL	2012-13	2013-14	2014-15
	Bradford	37.7	34	40.4
	Indian Trail	46.5	36.9	38.3
Tremper	40.8	32.8	31.4	
How quickly would those positions be reduced if a reduction was necessary?	This is based on student enrollment in physical education courses. Reduction in force process occurs in the spring.			
What would happen to those teachers who lost those positions?	Reduction in work force procedure would be implemented.			

QUESTION/CONCERN	RESPONSE								
How many students currently participate in extracurricular athletic options?	<p style="text-align: center;"><u>Kenosha Unified School District Student Participation in Wisconsin Interscholastic Athletic Association Activities</u></p> <table border="1" data-bbox="562 337 1906 529"> <thead> <tr> <th data-bbox="562 337 772 412">SCHOOL YEAR</th><th data-bbox="772 337 1906 412">TOTAL NUMBER OF ATHLETES PARTICIPATING IN WISCONSIN INTERSCHOLASTIC ATHLETIC ASSOCIATION ACTIVITIES*</th></tr> </thead> <tbody> <tr> <td data-bbox="562 412 772 451">2012-13</td><td data-bbox="772 412 1906 451">3,791</td></tr> <tr> <td data-bbox="562 451 772 490">2013-14</td><td data-bbox="772 451 1906 490">3,766</td></tr> <tr> <td data-bbox="562 490 772 529">2014-15</td><td data-bbox="772 490 1906 529">3,645</td></tr> </tbody> </table> <p>*Includes middle and high school students</p>	SCHOOL YEAR	TOTAL NUMBER OF ATHLETES PARTICIPATING IN WISCONSIN INTERSCHOLASTIC ATHLETIC ASSOCIATION ACTIVITIES*	2012-13	3,791	2013-14	3,766	2014-15	3,645
SCHOOL YEAR	TOTAL NUMBER OF ATHLETES PARTICIPATING IN WISCONSIN INTERSCHOLASTIC ATHLETIC ASSOCIATION ACTIVITIES*								
2012-13	3,791								
2013-14	3,766								
2014-15	3,645								
How many semesters of English, science, math, and history are currently required?	<p>School Board Policy 6456 states that 23.5 credits are required for graduation. This includes:</p> <ul style="list-style-type: none"> <li>• English—4 credits</li> <li>• Social Studies—3 credits</li> <li>• U.S. History—1 credit</li> <li>• World History – 1 credit</li> <li>• Government/Politics—.5 credit</li> <li>• Behavior Science.5 credit</li> <li>• Science—3 credits</li> <li>• Physical Education—1.5 credits</li> <li>• Health—.5 credit</li> <li>• Consumer education—1 credit</li> <li>• Electives—7.5 credits</li> </ul>								
What options would there be to give the credit waiver to students (i.e., would it be just for varsity or for all athletes)? How would it be determined?	<p>The school board will determine the criteria for students to request that the final .5 physical education credit requirement be waived so that they are able to take an additional .5 course in English, math, social studies, science or health.</p> <p>Current .5-credit courses available in each of these content areas include:</p>								

QUESTION/CONCERN	RESPONSE						
Is someone was on varsity but didn't show up for all practices or was second string and didn't get a lot of playing time, how would credit be determined?		<b>CONTENT</b>	<b>ENGLISH</b>	<b>SOCIAL STUDIES</b>	<b>SCIENCE</b>	<b>MATH</b>	<b>HEALTH</b>
		Number of existing .5-credit options*	None	Sociology Ethnic Studies Psychology Economics Global Studies	Forensic Science Genetics	Trigonometry Probability & Statistics	None
		Kenosha eSchool courses	None	Economics Psychology Sociology	None	Trigonometry	None
Have any students requested a waiver?	*Not all courses are offered at all schools and/or every semester						
	Mr. Knecht has received occasional parent inquiries, and most of these have inquired about the option of waiving the .5 physical education credit for a study hall. (This is not allowable according to the state statute.) The remainder were interested in an additional AP credit. (This is allowable in English, social studies, science, math, or health.)						

<p>Do students have the option to take more than 1.5 credits of physical education right now?</p>	<p>Yes, there are 4 different .5 credit courses available to students:</p> <ul style="list-style-type: none"> <li>• PE Foundations—.5 credit—required for all students</li> <li>• Lifetime Fitness</li> <li>• Personal Fitness</li> <li>• Active Fitness</li> </ul> <div style="border: 1px solid black; padding: 5px; margin-left: 150px;"> <p>Students are required to select two of these options to complete the additional one credit required for graduation.</p> </div> <p>Physical Education Foundations will introduce fitness to students through many different activities, including team sports, individual sports, and organized fitness activities. Implementation of the SPARK curriculum for high school will come from Physical Education Foundations. This course must be successfully completed before entering any of the other offered physical education courses.</p> <p>Lifetime Fitness class will teach students fitness and the importance of fitness through team sports and team building. Students will have the opportunity to cooperatively learn the importance of staying fit and the healthy aspects of lifetime sports. SPARK curriculum will continue with emphasis on team lessons.</p> <p>Personal Fitness class is primarily held in the school's fitness center/weight room. The class will introduce and incorporate a fitness plan for students to follow and transition into each student developing and implementing his/ her own personalized fitness plan. Where appropriate, SPARK curriculum will be incorporated into lessons.</p> <p>Active Lifestyles class emphasizes the importance of staying fit and healthy individually. Students will be able to learn different ways to take responsibility for their fitness and health through individual lifetime sports and individual fitness opportunities. SPARK curriculum will continue with the emphasis on individual fitness-building lessons.</p>
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Contact: Tanya Ruder  
Executive Director of Community Partnerships and Media Relations  
Tel: 262-359-7612  
Cell: 414-587-9998  
Email: [truder@kUSD.edu](mailto:truder@kUSD.edu)

FOR IMMEDIATE RELEASE

### KUSD SEEKS PE WAIVER COMMITTEE MEMBERS

KENOSHA, Wis. (Monday, Aug. 31, 2015) – The Kenosha Unified School District is inviting members of the public to participate on a physical education waiver committee. The committee will be tasked with exploring Wisconsin Act 105 which offers school districts the option to provide credit toward graduation in physical education for participation in extracurricular activities (Wisconsin State Statute 118.33).

Individuals who wish to serve on the committee should submit their interest in writing no later than Friday, Sept. 18. The district will then appoint committee members by Wednesday, Sept. 23.

The committee will meet at the Educational Support Center, 3600 52<sup>nd</sup> St., at 5:30 p.m. on Sept. 30, Oct. 7 and Oct. 21. Attendance is required for all meetings.

Letters of interest should be mailed to the Office of Teaching and Learning, ATTN: Carol Higgins, via U.S. mail (3600 52<sup>nd</sup> St., Kenosha, WI 53144), fax (262-359-7648) or email ([chiggins@kUSD.edu](mailto:chiggins@kUSD.edu)) by Friday, Sept. 18. They also can be dropped off in person from 7:30 a.m. to 4:30 p.m., Monday through Friday.

###

About Kenosha Unified School District: *Our mission is to assure every child experiences high quality, personalized learning success.* KUSD is the third largest public school district in Wisconsin. It serves over 22,000 students and almost 2,500 staff. The District, created in 1967, includes the city of Kenosha, village of Pleasant Prairie and town of Somers. The Board of Education is comprised of seven elected members. The Superintendent of Schools is Dr. Michele Hancock.



## APPENDIX C

### PHYSICAL EDUCATION WAIVER COMMITTEE MEMBERS

NAME	POSITION
Julie Housaman	Assistant superintendent of teaching and learning
Steve Knecht	Coordinator of athletics/physical Education
Maxwell Bado	Student at LakeView
Andy Berg	Community member
Mary Jane Carreno	Community member
Richard Coshun	Dean at Lincoln
Jennifer Garin	Physical education teacher at LakeView
Patricia Hupp	Track coach at Tremper
Kurt Koesser	Community member
Paul Kresse	Physical education teacher at Indian Trail
Gary Kunich	School board member
Bob McFall	Community member
Paul Myers	Community member
Charlene Smith	Community member
Paige Smith	Student at Harborside
Elizabeth Wickersheim	Curriculum/Program Standing Committee member
Myron Yench	Community member

## APPENDIX D

### PROS AND CONS OF IMPLEMENTING THE PHYSICAL EDUCATION WAIVER FOR ATHLETES DEVELOPED BY KENOSHA UNIFIED SCHOOL DISTRICT PHYSICAL EDUCATION TEACHERS

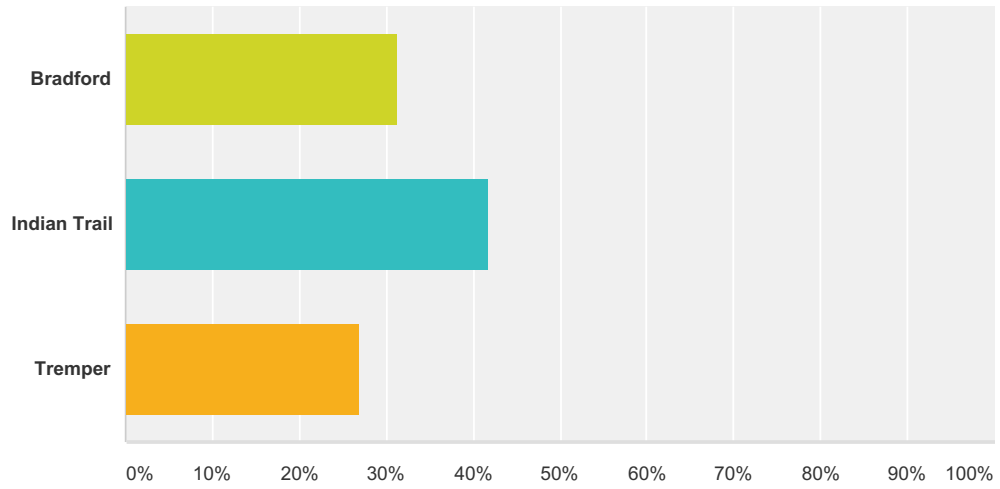
PROS	CONS
Additional academic credit will be available to athletes.	The waiver may be discriminatory to students with special needs and nonathletes.
There will be potential growth for Wisconsin Interscholastic Athletic Association teams.	Nationally, childhood obesity is a focus; and decreasing opportunities for any student to participate in physical activity is counterproductive to achieving this goal.
This may result in lower high school physical education class size.	Kenosha Unified School District has opportunities for students to receive advanced credit in physical education, providing opportunities for <i>all</i> students to pursue additional academic credits.
	Kenosha Unified School District has been proactive in developing courses designed to meet the physical conditioning needs of athletes with the guidance of a trained instructor. <ul style="list-style-type: none"> <li>• Personal Fitness</li> <li>• Active Lifestyles</li> <li>• Lifetime Fitness</li> <li>• Physical Education Foundations</li> </ul>
	Brain-based research supports opportunities for physical fitness during the school day (i.e., fitness breaks).
	The implementation of the waiver will create additional clerical work for high school personnel, such as: <ul style="list-style-type: none"> <li>• Counselors</li> <li>• Registrar</li> <li>• Physical education teachers</li> <li>• Coaches</li> </ul>
	<i>If</i> Kenosha Unified School District Board of Education decided to implement the waiver option, academic classes would recognize an increase of students in the classroom.

KENOSHA COMMUNITY CLUB SPORTS AND ACTIVITIES

ORGANIZATION	Pleasant Prairie Patriots	Scamps Gymnastics, Inc.	Tremper Cheer	Kenosha Phylerz	Red Star Soccer Club	Patriettes	Various Amateur Athletic Union Clubs	Southport Boys' Volleyball Club	Kenosha Academy of Dance
SPORT/ACTIVITY	Swimming	Gymnastics	Cheerleading	Track and field/cross country	Soccer	Ice skating	Basketball	Volleyball	Dance
LENGTH OF SEASON	Year round	Year round	Football and basketball seasons	Year round  High school— summer and fall only	August-June	Year round	Year round	November- July	Year round
AVERAGE PRACTICE TIMES/WEEK	Varies by age  Seniors practice six to eight sessions per week for two hours each session.	Advanced gymnasts (middle and high school) average 18 hours per week.	Two times per week for two hours  Competition teams practice an additional day each week for three hours.	Five days per week for two hours each day and one competition day	Two to three times per week depending on team	Minimum of two hours per day plus competitions and seasonal shows	Two to three times per week for two hours plus tournaments	Two to three times per week plus tournaments	Number and frequency depends on the type of dance course or courses participating in
FITNESS RELATED GOALS	Cardio Strength training	Strength, flexibility, stamina, kinesthetic awareness, and spatial awareness	Tumbling class, run laps, conditioning, and stretching	Fitness, strengthening core, speed, general conditioning, weights, and mental health	Conditioning	Strength and conditioning	Strength, conditioning, and skill work	Strength, conditioning, and skill work	Strength, conditioning, and performance
AGE GROUPS	All ages	Ages 3-18	Ninth-twelfth grade	Ages 8-18	Ages 7-17	All ages	All ages	Middle and high school	All ages

### Q1 Please select your primary school.

Answered: 539 Skipped: 0

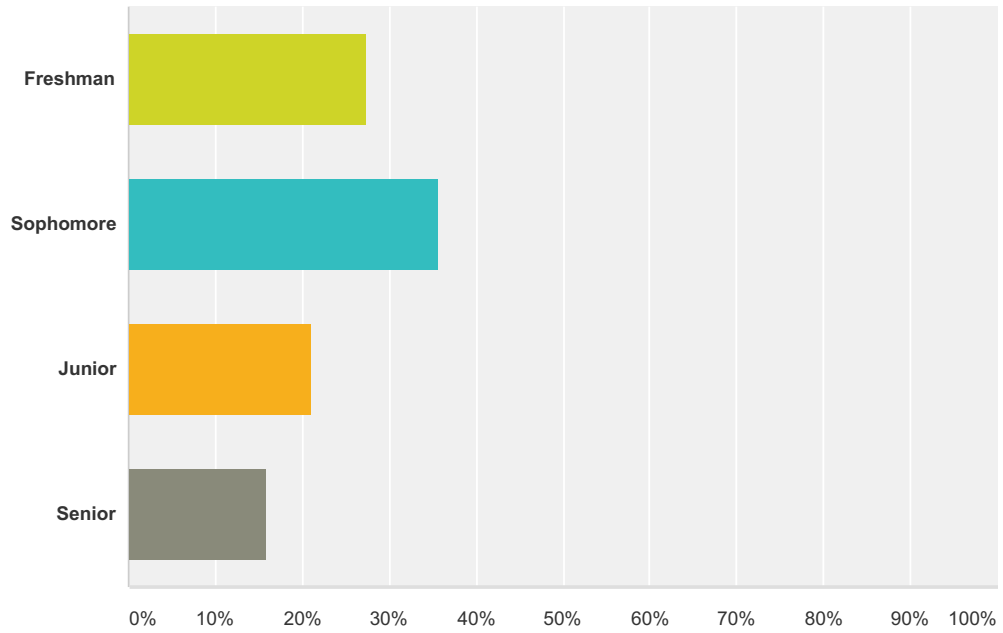


Answer Choices	Responses	
Bradford	31.35%	169
Indian Trail	41.74%	225
Tremper	26.90%	145
Total		539

# Athletic Waiver Student Survey

## Q2 Please select your current year in school.

Answered: 539 Skipped: 0

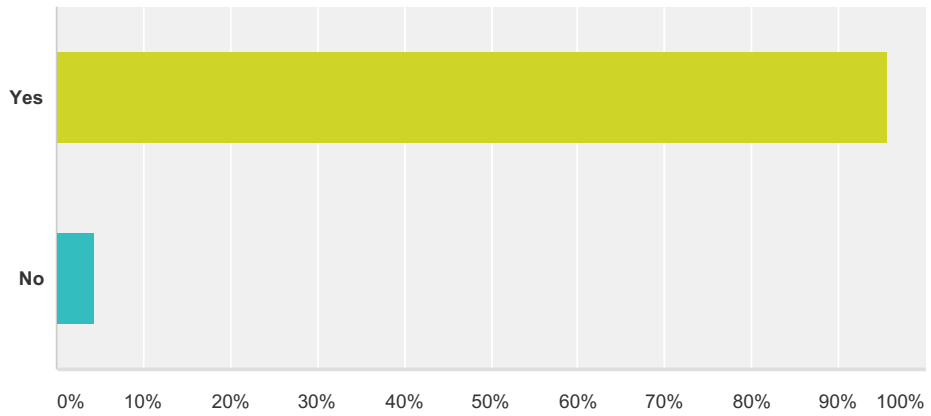


Answer Choices	Responses	
Freshman	27.27%	147
Sophomore	35.62%	192
Junior	21.15%	114
Senior	15.96%	86
<b>Total</b>		<b>539</b>

# Athletic Waiver Student Survey

## Q3 Are you currently a member of a WIAA approved KUSD sports team?

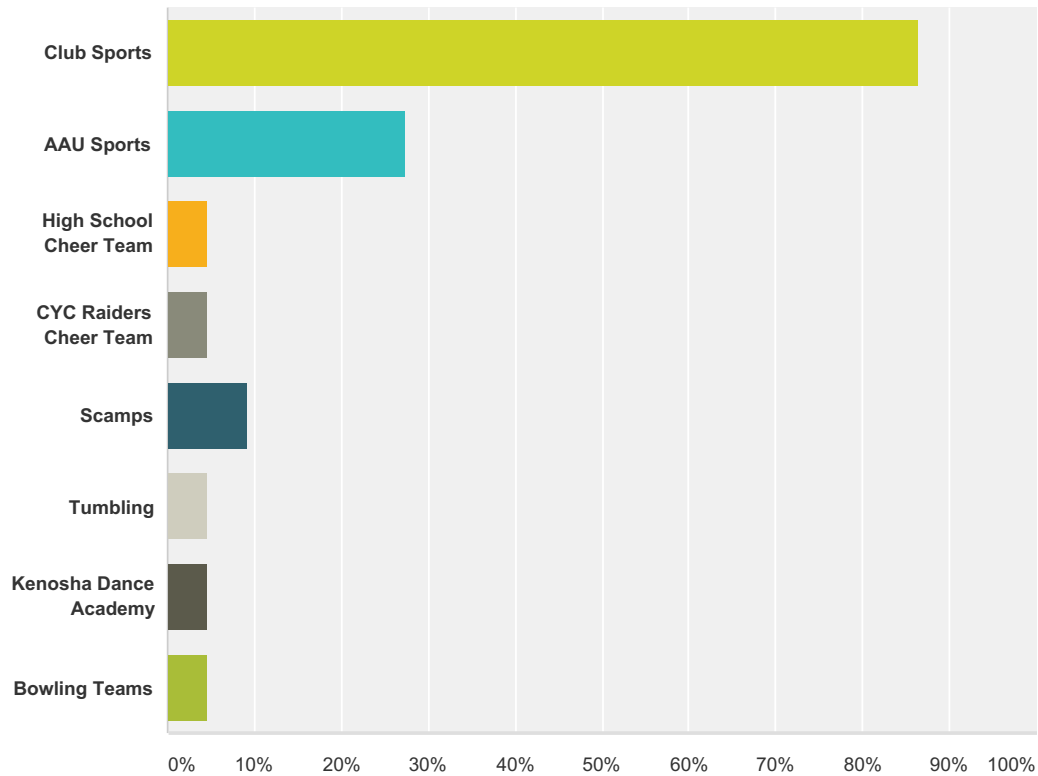
Answered: 539 Skipped: 0



Answer Choices	Responses	
Yes	95.55%	515
No	4.45%	24
Total		539

### Q4 What physical activity do you currently participate in that you feel would make you eligible for the waiver? (select all that apply)

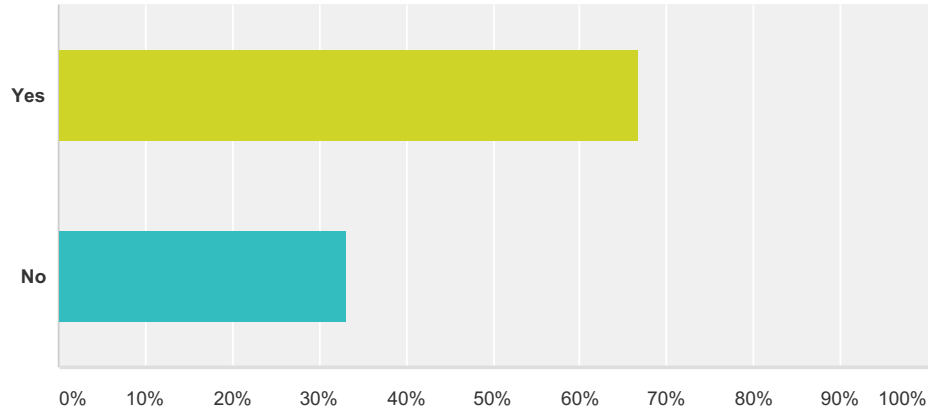
Answered: 22 Skipped: 517



Answer Choices	Responses	
Club Sports	86.36%	19
AAU Sports	27.27%	6
High School Cheer Team	4.55%	1
CYC Raiders Cheer Team	4.55%	1
Scamps	9.09%	2
Tumbling	4.55%	1
Kenosha Dance Academy	4.55%	1
Bowling Teams	4.55%	1
Total Respondents: 22		

**Q5 If provided the opportunity, would you take an academic class in order to waive the .5 credit of PE?**

Answered: 533 Skipped: 6

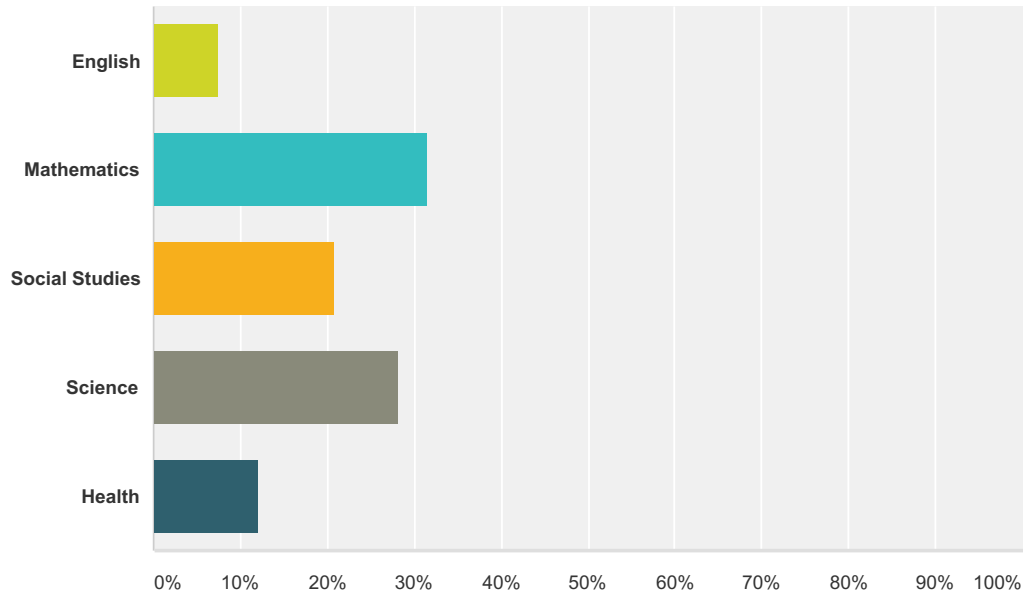


Answer Choices	Responses	
Yes	66.79%	356
No	33.21%	177
Total		533



**Q6 In what subject area would you most likely take an additional .5 credit? This .5 credit would be in addition to the credits in the subject area required for graduation.**

Answered: 356 Skipped: 183



Answer Choices	Responses
English	7.58% 27
Mathematics	31.46% 112
Social Studies	20.79% 74
Science	28.09% 100
Health	12.08% 43
<b>Total</b>	<b>356</b>

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Kenosha Unified School District  
Kenosha, Wisconsin

November 24, 2015

## **2014-2015 Financial Audit Report**

The DPI requires districts to be audited annually and to submit the audited financial statements no later than December 1, 2015.

The District's Auditor, Schenck SC, has concluded their financial audit of the District's financial statements and major federal and state programs. The Audit, Budget and Finance Committee reviewed the audited financial reports at the November 10, 2015, meeting, and had the opportunity to ask questions. Mr. David Maccoux, CPA and Shareholder from Schenck was on hand to answer questions and provided a Management Communications report to the Committee. It was the opinion of Schenck that the District's financial statements "...present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2015, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America." The full Annual Financial Report is available on the District's website on the Finance Department web page or by connecting through this link: [http://kUSD.edu/sites/default/files/document-library/english/FY15\\_AFR.pdf](http://kUSD.edu/sites/default/files/document-library/english/FY15_AFR.pdf)

Representatives from Schenck SC will be available for questions or discussion at the November 24, 2015 School Board meeting.

### **Administrative Recommendation**

Administration recommends that the school board move to receive the audited 2014-2015 Annual Financial Report.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tarik Hamdan  
Interim Chief Financial Officer

Lisa M. Salo, CPA  
Accounting Manager

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November 24, 2015

DONATIONS TO THE DISTRICT

The District has received the following donations:

1. Voya Unsung Heroes Award Program donated \$7,000.00 to the LakeView Technology Academy Radio Club.
2. Uline donated \$3,000.00 to the LakeView Technology Academy Supermileage Vehicle Club.
3. Lee Plumbing Mechanical Contractor donated PVC materials to the LakeView Technology Academy Tech. Department. The value of this donation is \$739.70.
4. Ellie Gross and Associates, Ltd. donated \$100.00 to the LakeView Technology Academy Supermileage Vehicle Club.
5. Baker's Street Restaurant donated 60 gift certificates for free pizza and ice cream to be used as a positive incentive for student attendance. The value of this donation is unknown.
6. Buffalo Wild Wings donated wing sauce and 3 free wing coupons to be used as a positive incentive for student attendance. The value of this donation is unknown.
7. Burger King donated 10 French fry gift cards and 21 free burger gift cards to be used as a positive incentive for student attendance. The value of this donation is unknown.
8. Cheddar's donated 3 \$10.00 gift cards to be used as a positive incentive for student attendance. The value of this donation is \$30.00.
9. Chili's donated 50 gift certificates for kid's meals and ice cream and 25 pairs of sunglasses to be used as a positive incentive for student attendance. The value of this donation is unknown.
10. Cousin's Sub donated 25 free kid's meal certificates to be used as a positive incentive for student attendance. The value of this donation is unknown.
11. Culver's (Green Bay Rd.) donated gift certificates and prizes to be used as a positive incentive for student attendance. The value of this donation is unknown.
12. Culver's (Sheridan Rd.) donated 1,000 awards/ice cream and 10 family awards to be used as a positive incentive for student attendance. The value of this donation is unknown.

13. DeRango's donated 4 pizza parties to be used as a positive incentive for student attendance. The value of this donation is unknown.
14. Dickey's donated 20 free kid's meals and 20 free sandwich gift cards to be used as a positive incentive for student attendance. The value of this donation is unknown.
15. Jimmy John's donated 20 free sub coupons to be used as a positive incentive for student attendance. The value of this donation is unknown.
16. Kwik Trip Corporate donated 20 \$5.00 gift cards to be used as a positive incentive for student attendance. The value of this donation is \$100.00.
17. LaFogata donated 2 \$5.00 gift cards to be used as a positive incentive for student attendance. The value of this donation is \$10.00.
18. Marco's/Family Video donated 100 gift certificates to be used as a positive incentive for student attendance. The value of this donation is unknown.
19. Noodles & Co. donated 9 free bowl coupons to be used as a positive incentive for student attendance. The value of this donation is unknown.
20. The Green Bay Packers donated backpacks, water bottles and footballs to be used as a positive incentive for student attendance. The value of this donation is unknown.
21. Panda Express donated a gift basket with sauce and a gift card to be used as a positive incentive for student attendance. The value of this donation is unknown.
22. The UW Parkside book store donated 3 hats, 2 t-shirts, lanyards and notebooks to be used as a positive incentive for student attendance. The value of this donation is unknown.
23. PDQ Corporate donated a \$20.00 gift card to be used as a positive incentive for student attendance. The value of this donation is \$20.00.
24. Red Robin donated 200 certificates to be used as a positive incentive for student attendance. The value of this donation is unknown.
25. Rocky Rococo's donated 100 certificates to be used as a positive incentive for student attendance. The value of this donation is unknown.
26. Texas Road House donated certificates and prizes to be used as a positive incentive for student attendance. The value of this donation is unknown.
27. Uline donated 6 lanyards to be used as a positive incentive for student attendance. The value of this donation is unknown.
28. Woodman's Market donated 2 \$25.00 gift certificates to be used as a positive incentive for student attendance. The value of this donation is \$50.00.

### Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

November 24, 2015

**Tentative Schedule of Reports, Events,  
and Legal Deadlines for School Board  
November-December**

**November**

- November 10, 2015 – Standing Committee Meetings – 5:30 p.m. in ESC Board Room
- November 24, 2015 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room
- November 23, 2015 – Special School Board Meeting – 6:00 P.M.
- November 25, 2015 – ½ Day for Students and Instructional Staff
- November 26-27, 2015 – Thanksgiving Recess

**December**

- December 1, 2015 – Standing Committee Meetings – 5:30 p.m. in ESC Board Room
- December 15, 2015 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room
- December 20, 2015 – January 4, 2016 – Winter Recess – Schools Closed

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