



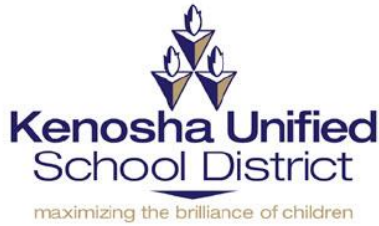
## **REGULAR MONTHLY BOARD MEETING**

**September 22, 2015**

**7:00 PM**

**Educational Support Center  
Board Meeting Room  
3600-52<sup>nd</sup> Street  
Kenosha, Wisconsin**

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Regular School Board Meeting  
September 22, 2015  
Educational Support Center  
7:00 PM

- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards/Recognition
  - A. State of Education Address - Tremper High School Wind Ensemble
  - B. Summer Art Show Collection Award Presentation
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Response and Comments by Board Members (Three Minute Limit)
- IX. Remarks by the President
- X. Superintendent's Report
- XI. Consent Agenda
  - A. Consent/Approve 5  
Recommendations Concerning Appointments, Leaves of Absence,  
Retirements and Resignations
  - B. Consent/Approve 8  
Minutes of 8/25/15 Special Meeting & Executive Session, 8/25/15  
Regular Meeting, 9/14/15 (2) Special Meetings and 9/14/15 Annual  
Meeting of Electors
  - C. Consent/Approve 29  
Summary of Receipts, Wire Transfers and Check Registers
  - D. Consent/Approve 35  
School Board Policy and Rule 1520 - Notification of Materials and  
Literature to Students  
(Second Reading)

E. Consent/Approve School Board Policy and Rule 3643 - Emergency School Closing (Inclement Weather) (Second Reading)	40
F. Consent/Approve Policy 5471 - Corporal Punishment/Use of Physical Force and Resolution for Off-Duty Law Enforcement Officers Who Serve as Security Officers in Schools (Second Reading)	45
G. Consent/Approve Policy 4370 Professional Development Opportunities (Second Reading)	51
XII. Old Business	
A. Discussion/Action School Board Policy 4332 - Criminal Background Checks (First Reading)	63
B. Discussion/Action Policy and Rule 6440 - Course Options Enrollment (First Reading)	66
C. Discussion/Action Policy and Rule 8850 - School Board Committees (Second Reading)	69
XIII. New Business	
A. Discussion/Action School Board Resolution 318 - National Bullying Prevention Month	78
B. Discussion/Action School Board Resolution 319 - Wisconsin School Board Appreciation Week	79
C. Discussion/Action Policy 6100 - Mission, Principles, Goals, Results and Approval of New Mission, Vision, Core Values and Strategic Directions (First and Second Reading)	80
D. Discussion 2014-15 Parent/Guardian Survey	86
E. Discussion School Accountability Update	100

F. Discussion/Action	103
Donations to the District	
XIV. Other Business as Permitted by Law Tentative Schedule of Reports, Events and Legal Deadlines For School Board (September-October)	104
XV. Predetermined Time and Date of Adjourned Meeting, If Necessary	
XVI. Adjournment	

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**Kenosha Unified School District**

**Kenosha, WI**

**September 22, 2015**

The Human Resources recommendations regarding the following actions:

<b>ACTION</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL/DEPT</b>	<b>POSITION</b>	<b>STAFF</b>	<b>DATE</b>	<b>FTE</b>	<b>SALARY</b>
Appointment	Green	Sarah	Title I Programs	ESL	Instructional	08/25/2015	1	\$40,296.00
Appointment	Greig	Alyson	Vernon Elementary School	Kindergarten	Instructional	08/25/2015	1	\$43,069.00
Appointment	Thomas	Taylor	Harvey Elementary School	Special Education	ESP	08/28/2015	1	\$15.33
Appointment	Crossett	Scott	Bullen Middle School	Math	Instructional	08/25/2015	1	\$40,890.00
Appointment	Rushing	Lauren	Jefferson Elementary School	Library Media Specialist	Instructional	08/25/2015	0.5	\$27,850.50
Appointment	Jardon	Patricia	Language Acquisition Dept.	ESL	Instructional	08/25/2015	0.6	\$39,162.60
Appointment	Goettge	Curtis	Tremper High School	History	Instructional	08/25/2015	1	\$39,106.00
Appointment	Shah	Rafat	Indian Trail Academy	Cross Categorical	Instructional	08/25/2015	1	\$39,106.00
Appointment	Hultman	Emily	Brompton School	Art	Instructional	08/25/2015	0.5	\$19,553.00
Appointment	Kaupila	Jamie	Washington Middle School	Cross Categorical	Instructional	08/25/2015	1	\$41,483.00
Appointment	Hahn	Ashley	Mahone Middle School	Grade 6 Social Studies	Instructional	08/25/2015	1	\$39,106.00
Appointment	Kutz	James	Mahone Middle School	Grade 7 Social Studies	Instructional	08/25/2015	1	\$41,483.00
Appointment	Anderson	Sara	Harvey Elementary School	Grade 2	Instructional	08/25/2015	1	\$41,483.00
Appointment	Quirk	Shawn	Washington Middle School	Grade 6 Social Studies	Instructional	08/25/2015	1	\$39,106.00
Appointment	Geidner	Christi	Bradford High School	Theatre	Instructional	08/25/2015	1	\$70,517.00
Appointment	Hauke	Justin	Indian Trail Academy	Theatre	Instructional	08/25/2015	0.33	\$12,904.98
Appointment	Schoen	Jacquelyn	Bullen Middle School	Grade 6	Instructional	08/25/2015	1	\$61,860.00
Appointment	Escobedo	Mayra	Language Acquisition Dept.	ESL	Instructional	08/25/2015	1	\$39,106.00
Appointment	Zwerling	Michelle	Lincoln Middle School	Reading	Instructional	08/25/2015	1	\$53,720.00
Appointment	De Witt	Matthew	Lincoln Middle School	Grade 7 Social Studies/Grade 7 Science	Instructional	08/25/2015	1	\$43,069.00
Appointment	Giorno	Joseph	Lance Middle School	Math	Instructional	08/25/2015	1	\$39,106.00
Appointment	Singh	Harpuneet	Language Acquisition Dept.	ESL	Instructional	08/25/2015	1	\$42,673.00
Appointment	Dietman	Taylor	Curtis Strange Elementary School	Special Education 4K/EC	Instructional	08/25/2015	1	\$41,483.00
Appointment	Hawkins	Mary	Special Education	Speech and Language Pathologist	Instructional	08/25/2015	0.6	\$47,037.60
Appointment	Warren	Hannah	Prairie Lane Elementary School	Special Education	ESP	08/28/2015	1	\$15.33
Appointment	Ferrell	Rose	EBSOLA - Creative Arts	Title 1 Classroom	ESP	08/28/2015	0.49	\$15.33
Appointment	Conner	Sabrina	Bullen Middle School	In School Suspension	ESP	08/28/2015	1	\$15.33
Appointment	Henson	Jessica	Nash Elementary School	Grade 4/5 Multi-Aged	Instructional	08/25/2015	1	\$39,106.00
Appointment	Lueken	Nash	Indian Trail Academy	Intervention Specialist	Instructional	08/25/2015	1	\$39,106.00
Appointment	Wahl	Daniel	Bullen Middle School	Math	Instructional	08/25/2015	1	\$39,106.00
Appointment	Schultz	Ryan	Tremper High School	Chemistry	Instructional	08/25/2015	1	\$43,069.00
Appointment	Sembach	Lynn	1st United Child Care/Early Education	4K Teacher	Instructional	08/25/2015	0.5	\$19,553.00
Appointment	Mozinski	Susan	Educational Accountability	District Data Coacj	Instructional	08/25/2015	1	\$53,304.00
Appointment	Vroman	Katelyn	Washington Middle School	Grade 8 Math	Instructional	08/25/2015	1	\$39,106.00

**Kenosha Unified School District**

**Kenosha, WI**

**September 22, 2015**

The Human Resources recommendations regarding the following actions:

<b>ACTION</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL/DEPT</b>	<b>POSITION</b>	<b>STAFF</b>	<b>DATE</b>	<b>FTE</b>	<b>SALARY</b>
Appointment	Becker	Christina	Kid's Castle	Early Education	Instructional	08/25/2015	0.5	\$19,553.00
Appointment	Kelnhofe	Jamie	KTEC East	Word Language	Instructional	08/25/2015	0.67	\$28,644.51
Appointment	Taylor	Donis	ITA	Technology Education	Instructional	08/25/2015	1	\$42,673.00
Appointment	Barth	Deanna	Washington Middle School	Library Media Specialist	Instructional	08/25/2015	1	\$78,396.00
Appointment	Griffiths	Sara	Whittier Elementary School	4K Teacher	Instructional	08/25/2015	0.5	\$19,553.00
Appointment	Erickson	Lisa	Early Education Program	4K Teacher	Instructional	08/25/2015	0.5	\$20,741.50
Appointment	Kegler	Sharon	Vernon Elementary School	Grade 3	Instructional	08/25/2015	1	\$39,106.00
Appointment	Hernandez	Luisana	Cesar Chavez Learning Station	Bilingual Clerical	ESP	08/28/2015	1	\$15.33
Appointment	Schneider	Kimberly	Mahone Middle School	Special Education	ESP	08/28/2015	1	\$15.33
Appointment	Saldana Lane	Marivel	Lincoln Middle School	Secretary I	Secretarial	09/03/2015	1	\$17.63
Appointment	Jensen	Timothy	Grant Elementary School	Night Custodian - Second Shift	Service	09/03/2015	1	\$20.32
Appointment	Binninger	Ryan	ITA	Assistant Head Custodian	Service	08/24/2015	1	\$21.00
Appointment	English	Ric	Bullen Middle School	Night Custodian - Second Shift	Service	08/24/2015	1	\$20.32
Appointment	Schroeder	Erick	Lakeview Tech	Chemistry/Biology	Instructional	08/25/2015	1	\$56,280.00
Appointment	Lavery	Leanne	Mahone Middle School	Physical Education	Instructional	08/25/2015	1	\$47,638.00
Appointment	Mackenzie	Clinton	Bradford High School/Frank Elementary	Night Custodian - Second Shift	Service	08/24/2015	1	\$20.32
Appointment	Graziani	Michael	Information Services	Technology Support Technician	Miscellaneous	09/09/2015	1	\$20.22
Appointment	Stevens	Joseph	Physical Education	Elementary Physical Education	Instructional	08/25/2015	1	\$40,890.00
Appointment	Strangberg	Joshua	Tremper High School	Math	Instructional	08/27/2015	0.66	\$25,809.96
Appointment	Freitag	Taylor	Vernon Elementary School	Special Education	ESP	08/28/2015	1	\$15.33
Appointment	Johnston	Rosemarie	Lincoln Middle School	Special Education	ESP	08/28/2015	1	\$15.33
Appointment	Feltner	Amanda	Tremper High School	Special Education	ESP	08/26/2015	1	\$14.33
Appointment	LaFever	James	McKinley Elementary	Night Custodian - Second Shift	Service	09/04/2015	1	\$20.32
Appointment	Siedjak	Brent	EBSOLA-CA	Night Custodian - Second Shift	Service	09/03/2015	1	\$20.32
Appointment	Bohm	Alyssa	Bradford High School	Special Education	ESP	08/28/2015	1	\$15.33
Appointment	Schroeder	Meghan	Bradford High School	Special Education	ESP	08/28/2015	1	\$15.33
Appointment	Kramer	Jacob	Information Services	Technology Support Technician	Miscellaneous	09/14/2015	1	\$20.22
Appointment	Elmblad	Elise	ITA	Special Education	ESP	08/28/2015	1	\$15.33
Appointment	Stolfi	Rebecca	Frank Elementary School	Classroom Title I	ESP	09/01/2015	1	\$15.33
Appointment	Torres	Christina	Frank Elementary School	Information/Health Services	ESP	09/01/2015	1	\$15.33
Appointment	Muratore	Audrey	Tremper High School	Special Education	ESP	09/17/2015	1	\$15.33
Appointment	Wexter	Connor	Bradford	Security	ESP	08/28/2015	1	\$15.33
Appointment	Brennen	Jeremy	Bradford High School	Special Education-CDB	Instructional	09/08/2015	1	\$39,106.00
Appointment	Redmond	Titus	EBSOLA-CA	Title 1 Classroom	ESP	09/01/2015	1	\$15.33
Appointment	Rizzo	Suzanne	Southport Elementary School	Special Education	ESP	08/27/2015	1	\$15.33
Early Retirement	Devries	John	Facility Services	Night Custodian - Second Shift	Service	08/31/2015	1	\$21.32
Early Retirement	Nickel	David	Facility Services	Night Custodian - Second Shift	Service	09/01/2015	1	\$21.32



**Kenosha Unified School District**  
**Kenosha, WI**  
**September 22, 2015**

The Human Resources recommendations regarding the following actions:

<b>ACTION</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL/DEPT</b>	<b>POSITION</b>	<b>STAFF</b>	<b>DATE</b>	<b>FTE</b>	<b>SALARY</b>
Early Retirement	Lawler	Frederick	Facility Services	Head Custodian	Service	11/30/2015	1	\$22.87
Early, Early Retirement	Lindquist	Kim	Prairie Lane Elementary School	Kindergarten	Instructional	06/12/2016	1	\$65,005.00
Resignation	Weiss	Julie	Indian Trail Academy	Math	Instructional	08/17/2015	1	\$73,809.00
Resignation	Kallio	Emily	Mahone Middle School	Physical Education	Instructional	08/18/2015	1	\$61,775.00
Resignation	Azriel	Anne	Reuther Central High School	Social Worker	Instructional	08/17/2015	1	\$43,069.00
Resignation	Towry	Tanna	KTEC	Music/Intervention Specialist	Instructional	08/17/2015	1	\$39,702.00
Resignation	Hernandez	Luisana	Headstart	Family Literacy/Service Provider	Miscellaneous	08/27/2015	1	\$15.63
Resignation	Mackenzie	Clinton	Bradford High School	Security	ESP	08/21/2015	1	\$14.33
Resignation	Tucker	Susan	Bullen Middle School	Intervention Specialist	Instructional	08/24/2015	1	\$71,396.00
Resignation	Steffes	John	Dept Of Sp Ed	Speech Therapist	Instructional	08/19/2015	1	\$78,396.00
Resignation	Huron	Lisa	Dept Of Sp Ed	Occupational Therapy	Instructional	08/21/2015	1	\$62,893.00
Resignation	Bartel	Andrew	Dimensions of Learning	Physical Education	Instructional	08/26/2015	0.6	\$23,463.60
Resignation	Maldonado	Leticia	Jefferson Elementary School	Information/Health Services	ESP	09/04/2015	0.57	\$14.33
Resignation	Hogan	Lisa	Bradford High School	C.D.B.	Instructional	08/27/2015	1	\$78,396.00
Resignation	Garcia	Gabriel M.	Indian Trail Academy	Security	ESP	08/28/2015	1	\$15.33
Separation	Larosa	Chad	Athletics Department	Physical Education	Instructional	06/12/2015	1	\$48,022.00
Separation	Pavelchik	Adam	Frank Elementary	ESL Other Language	Instructional	06/12/2015	1	\$55,701.00
Separation	Gruenke	Genesis	Jefferson Elementary School	Grade 4	Instructional	06/12/2015	1	\$39,106.00

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SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD AUGUST 25, 2015

A special meeting of the Kenosha Unified School Board was held on Tuesday, August 25, 2015, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:30 P.M. with the following members present: Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mr. Flood arrived later. Ms. Stevens was excused.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Coleman announced that an executive session had been scheduled to follow this special meeting for the purpose of Property: Purchase.

Mr. Kunich moved that the executive session be held. Mr. Wade seconded the motion.

Roll call vote. Ayes: Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Noes: None. Unanimously approved.

1. Property: Purchase

Mr. Flood arrived at 6:31 P.M.

Mr. Patrick Finnemore, Director of Facilities, arrived at 6:32 P.M. and updated Board members on the status of a potential property purchase.

Mr. Finnemore was excused at 6:42 P.M.

Mrs. Snyder moved to adjourn. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 6:42 P.M.

Stacy Schroeder Busby  
School Board Secretary

REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD AUGUST 25, 2015

A regular meeting of the Kenosha Unified School Board was held on Tuesday, August 25, 2015, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:01 P.M. with the following Board members present: Mr. Flood, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Ms. Stevens was excused.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, recognized Mr. Ken Wiele who had received the Mahone Fund Recognition Award.

There were no Administrative or Supervisory appointments.

There was not a Student Ambassador present.

There was not a Legislative Report.

There were views or comments by the public.

Board members made their responses/comments.

Mrs. Coleman made Board President remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

The Board considered the following Consent-Approve items:

Consent-Approve item XI-A – Revised Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Consent-Approve item XI-B – Minutes of the 7/28/15 Special Meetings & Executive Session and the 7/28/15 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the July 2015 cash receipt deposits totaling \$509,272.59, and cash receipt wire transfers-in totaling \$4,028,354.09, be approved.

Check numbers 525069 through 526113 totaling \$15,451,641.50, and general operating wire transfers-out totaling \$297,957.00, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the July 2015 net payroll and benefit EFT batches totaling \$17,471,643.24, and net payroll check batches totaling \$7,844.98, be approved.”

Consent-Approve item XI-D – Policy 4333 - Chaperone Requirements and Expectations submitted by Mrs. Annie Petering, Chief Human Resources Officer, and Dr. Savaglio-Jarvis, excerpts follow:

“Currently, the District does not have a chaperone policy. There is need for the school board to approve a chaperone policy in order to provide a safe environment for any off campus activity.

Chaperones must be responsible for keeping order and are responsible for the safety, welfare and conduct of students at all times. This chaperone policy will hold individuals, who take on the responsibility to chaperone students, accountable for their actions during the supervised activity.

After a thorough investigation, district employees serving as chaperones may be subject to disciplinary actions, up to and including termination for failing to meet the expected behaviors.

All other volunteer chaperones, after a thorough investigation, will have their services related to the trip or future chaperone activities terminated immediately for failing to meet the expected behaviors.

Any individual or other types of volunteers are responsible for the safety of the students in their charge for the entire time.

Forms have been developed to ensure that each chaperone is aware of his/her duties and responsibilities. Attachment B is the KUSD Employee Chaperone Policy Acknowledgement. Attachment C is the KUSD Volunteer Chaperone Policy Acknowledgement.

The school board approved Policy and Rule 4333 as a first reading at the July 28, 2015, regular meeting with the change of “volunteer” to “chaperone” in the non-employee chaperone policy acknowledgement. Administration recommends that the

school board approve proposed Policy and Rule 4333 – Chaperone Requirements and Expectations as a second reading at the August 25, 2015, regular meeting.”

Mrs. Snyder moved to approve the Consent Agenda with the revised Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations. Mr. Flood seconded the motion. Unanimously approved.

Dr. Sue Savaglio-Jarvis introduced the EBSOLA Adjacent Vacant Parcel submitted by Mr. Patrick Finnemore, Director of Facilities, and Dr. Savaglio-Jarvis, excerpts follow:

“The procurement of the 12-acre site that the Edward Bain School of Language and Art (EBSOLA) was constructed on was a long and difficult process. The site had known soil and groundwater contamination as determined by extensive testing performed by KUSD as part of our due diligence process related to the property acquisition. Most of the environmental contamination issues were soil related, and were issues that all of the experts we employed or consulted with felt could be effectively remediated and/or addressed to allow a school to be constructed on the site. There was one glaring exception and that was a localized area of groundwater contamination on the SE corner of the 16-acre property owned by the Mann Engineering, Ltd., Employee Pension Fund. In order to negotiate a deal to purchase property and construct a school, we had to work with the property owner, the late Mr. Earnest Mankowski; the previous owner of the property, Daimler Chrysler Corporation; the City of Kenosha; the Wisconsin Department of Natural Resources; the State of Wisconsin Dept. of Health; and insurance companies and their representatives.

The end result was an agreement to split the 16-acre property into 2 parcels, one being the 12-acre parcel that we purchased and constructed EBSOLA on, and the second would remain under the ownership of Mann Engineering.

The 4-acre vacant lot, which was referred to in the various agreements as the South Parcel became the subject of a great deal of discussion and negotiation. In fact, even though we did not purchase the parcel, specific agreements were developed at the time we acquired the 12 acres regarding the remediation and possible future use of that parcel. In those agreements, KUSD maintained the right to someday acquire the South Parcel, however there were several stipulations associated with the acquisition and use of that parcel.

Upon the death of Mr. Mankowski in 2005, his heirs discontinued paying property taxes on the parcel which eventually led to the parcel being placed in limbo as far as ownership and responsibility. In addition, the Daimler Chrysler bankruptcy filings resulted in the end of their responsibilities associated with clean-up of this parcel. For over 10 years, the property has been essentially untouched without a viable solution to clean and improve it.

Approximately three years ago representatives from the City of Kenosha, Kenosha County, the Wisconsin DNR, KUSD Superintendent Joe Mangi and staff met with the intent on developing a plan to clean-up and find a use for this blighted property.

The City, County and KUSD were all interested in the property being environmental remediated provided outside funding for the remediation could be obtained. It was agreed that if outside funding was obtained the County would take ownership of the property and then transfer that ownership to the City at no cost. The City would then oversee the clean-up of the property with the DNR through final closure of the remediation by the DNR. The City would then transfer ownership of the property to KUSD at no cost. KUSD, in turn, would be responsible for costs associated with the improvements to the property, i.e. parking lots and/or green space.

KUSD was notified in March of this year that the DNR had identified funding sources for the clean-up and was in a position to move forward, but required written assurance from the County, City and KUSD that if the clean-up occurs KUSD will move forward with the property ownership transfers and that KUSD will make the final site improvements. A draft of this agreement was developed by the DNR and modified by all other parties and is attached to this report. The City and County are in the process of approving this agreement and will need KUSD approval as well to move forward.

Although this is a property acquisition, the only KUSD approval needed is from school board since this acquisition is from another governmental body at no cost to the district, and because the Elector approval for the acquisition which occurred on August 18, 1999, included acquisition of the entire 16 acre property.

KUSD's responsibilities as outlined in the agreement are very simple. Basically we wait for the ownership transactions to take place, the environmental remediation to be complete, and for DNR closure of the remediation to occur. Once all of those events have occurred, the final transaction between the City and KUSD would take place for no consideration (cost). KUSD would then be required to make any improvements deemed necessary by KUSD provided that they are in accordance with the DNR closure letter.

As part of the original design of EBSOLA, KUSD had worked with Bray Architects to develop a conceptual plan for the 4 acres. In addition, we had Riley Construction estimate the cost of implementing that plan. Funds were reserved in the EBSOLA project account to support this project; however, that account was closed out approximately one year (sometime in 2005 or 2006) after the school opened as required by State Statutes. That plan is now quite outdated and is longer desirable based on the current operations of the school. Our redevelopment could be as simple as creating a green space on the entire property at a cost in the \$100,000 - \$150,000 range, or be more involved with additional parking and better traffic flow at a cost on the order of \$450,000. Our recommendation on the redevelopment is to incorporate that into our capital plan for the year following final closure by the DNR.

This report was presented at the August 11, 2015, meeting of the Planning, Facilities, and equipment Committee. A quorum was not present that evening to formally vote on recommending to move this report on to the full school board; however, it was understood this would be brought to the board at the August 25, 2015 meeting.

Administration recommends school board approval of the agreement between the City of Kenosha, Kenosha County, and the Wisconsin DNR as described in this

report. A determination on how the property is redeveloped will occur at a later date after remediation has been completed and final closure has been obtained from the DNR.”

Mr. Finnemore was present but there were no questions from Board members.

Mr. Wade moved to approve the agreement between the City of Kenosha, Kenosha County, and the Wisconsin DNR as described in this report with a determination on how the property is redeveloped occurring at a later date after remediation has been completed and final closure has been obtained from the DNR. Mr. Falkofske seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2015-2016 Year submitted by Mr. Jeffrey Marx, Supervisor of Transportation Services; Mr. Finnemore; and Dr. Savaglio-Jarvis, excerpts follow:

“The provisions for the transporting of students attending public and private schools will become effective from and after the fifteenth day of August 2015. (These provisions relate to Board Policies 3545 and 3545.4.)

First Student has worked with the district to fulfill our student needs and requirements. We have reached a new 5 year contract agreement with First Student. This new agreement will take us through the 2019-2020 school year.

This report was presented at the August 11, 2015, meeting of the Planning, Facilities, and equipment Committee. A quorum was not present that evening to formally vote on recommending to move this report on to the full school board; however, it was understood this would be brought to the board at the August 25, 2015 meeting.

Administration recommends school board approval of the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2015-2016 year.”

Mr. Finnemore and Mr. Marx were present and answered questions from Board members.

Mr. Kunich moved to approve the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2015-2016 year. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced Policy and Rule 1520 – Notification of Materials and Literature to Students submitted by Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 1520 was developed to give the superintendent or his/her designee guidance in approving materials that are distributed to students by schools and outside organizations. Due to the lack of clarity in the policy as it currently stands, materials that do not meet the current board policy have been sent home with students.



In an effort to prevent this from happening in the future, the policy has been edited to provide a more definitive guideline of what may and may not be sent home with students of Kenosha Unified. In addition, the language has been simplified for outside organizations seeking to distribute materials to students.

At its August 11, 2015, meeting, the Personnel/Policy Committee voted to forward revised Policy and Rule 1520 to the school board for consideration. Administration recommends that the school board approve revised Policy and Rule 1520 as a first reading on August 25, 2015, and a second reading on September 22, 2015.”

Mrs. Ruder was present and answered questions from Board members.

Mr. Wade moved to approve revised Policy and Rule 1520 – Notification of Materials and Literature to Students as a first reading. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced Policy and Rule 3643 – Emergency School Closing (Inclement Weather) submitted by Mrs. Ruder and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 3643 was developed to give the superintendent or his/her designee guidance when determining whether or not to close schools. The rule outlines the operations of the district if and when school is closed due to inclement weather. The rule is also used to create an annual flier that is shared out with parents/guardians in the fall to remind them of how the decision to close is made and where they can learn of this decision.

The policy has been reviewed and updated to reflect current staff requirements regarding who reports to work, as well as what items are taken into consideration when deciding to close due to inclement weather. In addition, the notification time was changed to 5:30 a.m. in an effort to better meet parental needs when scheduling childcare, etc. when the district closes.

There was not a quorum present at the August 11, 2015, Personnel/Policy committee meeting. Administration recommends that the school board approve revised Policy and Rule 3643 as a first reading on August 25, 2015, and a second reading on September 22, 2015.”

Mr. Kunich moved to approve revised Policy and Rule 3643 Emergency School Closing (Inclement Weather) as a first reading. Mr. Falkofske seconded the motion.

Mr. Flood moved to approve revised Policy and Rule 3643 Emergency School Closing (Inclement Weather) as a first reading with the change of three inclement weather days to four inclement days. Mr. Falkofske seconded the motion. Motion failed. Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman dissenting.

Mrs. Coleman requested that information on how many inclement weather days the other larger school districts are figuring in to their school year calendar be provided to the Board before next month's meeting.

Mr. Kunich's original motion to approve revised Policy and Rule 3643 Emergency School Closing (Inclement Weather) as a first reading was voted on and passed unanimously.

Dr. Savaglio-Jarvis introduced Policy 5471 – Corporal Punishment/Use of Physical Force and Resolution for Off-Duty Law Enforcement Officers Who Serve as Security Officers in Schools submitted by Ms. Susan Valeri, Director of Special Education and Student Support, and Dr. Savaglio-Jarvis, excerpts follow:

"Policy 5471 was last updated in 2007. Since the revision of this policy in 2007, the State of Wisconsin created Statute §118.305, Seclusion and Restraint law, for all school districts to follow. This law generally provides that students, both special education and regular education, may only be secluded or restrained in very specific and limited circumstances and only when specific procedures and cautionary measures are taken. Seclusion means the involuntary confinement of a pupil, apart from other pupils, in a room or area from which the pupil is physically prevented from leaving. Physical Restraint means a restriction that immobilizes or reduces the ability of a pupil to freely move his or her torso, arms, legs or head. The changes at the state level and the requirements that have accompanied the law have required the district to align KUSD's policy to the new state statute.

The resolution was created to clarify the use of off-duty police officers within our schools. Statute §118.305(1)(c)(2) states, "Any law enforcement officer who has been authorized or designated to perform the duties under §118.125(1)(bL)1. or 2. is not a covered individual under this law and is not prohibited from restraining students".

The duties specified in §118.125(1)(bL) are:

1. Enforce any law or ordinance, or refer to the appropriate authorities a matter for enforcement of any law or ordinance, against any person other than the school district.
2. Maintain the physical security and safety of a public school.

These two statutes, properly read in conjunction, provide that the restrictions on restraining students do not apply to a law enforcement officer who is authorized or designated by a governing body. This exempts authorized law enforcement officers from the seclusion and restraint law, including the absolute prohibition on mechanical restraints such as handcuffs.

There was not a quorum present at the August 11, 2015, Personnel/Policy committee meeting. Administration recommends that the school board approve revision of Policy 5471 as a first reading at the August 25, 2015, regular school board meeting and a second reading at the September 22, 2015, regular school board meeting. It is

further recommended that the resolution clarifying the use of off-duty police officers in our schools be approval.”

Ms. Valeri presented Resolution 317 – Resolution for Off-Duty Law Enforcement Officers Who Serve as Security Officers in Schools, which read as follows:

“WHEREAS, all off-duty law enforcement officers hired into school security guard positions are being hired, authorized and designated to enforce any law or ordinance, or refer to the appropriate authorities a matter for enforcement of any law or ordinance, against any person other than the school district; and

WHEREAS, all off-duty law enforcement officers hired into school security guard positions are being hired to maintain the physical security and safety of a public school, as defined in §118.125(1)(bL) and §118.305(1)(c)(2); and

WHEREAS, NOW BE IT RESOLVED, that Kenosha Unified School District does hereby support the use of off-duty officers for the protection and safety of all staff and students.

BE IT FURTHER RESOLVED, that a true copy of this resolution be spread upon the official minutes of the Board of Education.”

Mr. Flood moved to approve presented Resolution 317 – Resolution for Off-Duty Law Enforcement Officers Who Serve as Security Officers in Schools. Mr. Kunich seconded the motion. Unanimously approved.

Ms. Valeri answered questions from board members in regards to Policy 5471 – Corporal Punishment/Use of Physical Force.

Mr. Falkofske moved to approve Policy 5471 – Corporal Punishment/Use of Physical Force as a first reading. Mr. Flood seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced Policy 4370 – Professional Development Opportunities submitted by Ms. Jennifer Navarro, Coordinator of Organizational Training and Development; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“The September 2013 Curriculum Audit conducted by Phi Delta Kappa International states that “There is no clear expectation within board policies that requires a comprehensive, coordinated professional plan (page 334).” In response to this finding, the Professional Learning Steering Committee revised Policy 4370, which was last updated September 24, 2002. This policy is 13 years old.

The revisions to the policy focus on the administrative recommendations in the November 2013 Curriculum Audit of Kenosha Unified School District as follows:

- Direct the superintendent to revise Board Policy 4370 to align with the 18 Quality Criteria for Staff Development found in Exhibit 3.2.3. Direct the superintendent to

develop for consideration and adoption a board policy that establishes a clear expectation for a written plan for the development and implementation of a comprehensive, coordinated professional development program with clear direction for how professional development needs will be identified, prioritized, and coordinated at the district, school site, and individual levels. Establish within this policy guidance directing the procedures and criteria that will be used to determine the effectiveness of the district's professional development efforts. (Page 334)

- Revise Board Policy 4370 to define the purpose of professional development, to be in congruence with state expectation and the goals of the district, and to align with the Quality Criteria for Staff Development. Develop for consideration by the board, a board policy to direct the development and implementation of a comprehensive written professional development plan focused on the effective delivery of the adopted curriculum that aligns with the district's strategic plan and implementation projects. (Page 335)

The Professional Learning Steering Committee revised policy 4370 (Appendix A) to reflect these recommendations as well as current best practices from the field of professional learning. These revisions will provide guidance in the development of a professional learning plan. The table on pages 2 through 6 shows the correlations between the November 2013 Kenosha Unified School District Curriculum Audit and Learning Forward's Learning System components.

In the process of revising the policy, the Professional Learning Steering Committee suggested that the name of the policy be revised to *Professional Learning* from *Professional Development Opportunities*. Current research states that professional development denotes something that is done to staff with little say in the process along with the understanding that once the professional development has been completed that the task has been accomplished. In-stead, the committee would like Kenosha Unified to maintain a positive mindset about professional learning in which staff members engage in authentic valuable learning experiences that promote active engagement, teacher voice, collaboration, inquiry, and reflection. Professional learning promotes ongoing learning in which staff engages in an ongoing cycle of improvement.

At its August 11, 2015, meeting, the Joint Personnel/Policy & Curriculum/Program Committee voted to forward revised Policy 4370 to the school board for consideration. Administration recommends that the school board approve revised Policy 4370—Professional Learning as a first reading at the August 25, 2015, regular board meeting and second reading at the September 22, 2015, regular board meeting.”

Mrs. Snyder moved to approve revised Policy 4370 - Professional Learning as a first reading. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the New Course Proposals: Writing About Sports and Arts, Rhetoric, and Swing submitted by Mr. Daniel Tenuta, Principal of Kenosha eSchool; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“Kenosha eSchool is requesting the addition of two new elective courses for the 2015-16 school year. As online learning course options expand both within the state and the nation, eSchool actively reviews options and adds to its course catalogue to meet the market demands of its student population. Additionally, eSchool administration must consider the licensure of the teaching staff when selecting new elective courses. The eSchool English teacher is certified to provide instruction for both of these courses.

In order to implement these additional courses in the first semester of the 2015-16 school year, the Office of Teaching and Learning is proposing, for board of education approval, the course addition forms. The forms are attached in Appendices A and B. The attached forms are completed in full and explain the rationale for the new course additions. They will also provide a description of each course, course standards, and a sample pacing guide.

At its August 11, 2015, meeting the Curriculum/Program committee voted to forward these new course proposals to the school board for consideration. Administration recommends that the school board approve the proposal for the addition of the eSchool elective courses entitled Writing About Sports and Art, Rhetoric, and Swing.”

Mr. Flood moved to approve the addition of the eSchool elective courses entitled Writing About Sports and Art, Rhetoric, and Swing. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced New Course Proposal: Scripting submitted by Mr. William Hittman, Principal at LakeView Technology Academy; Mrs. Marsha Nelson, Coordinator of Career and Technical Education; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“Network scripting is the complementary course with the already-offered Network Administration—Microsoft—class. Students learn the scripting skills needed by network administrators and network security professionals. This course fulfills Gateway Technical College credit requirements for both professions and is for students who wish to pursue a career in networking or in network/cyber security.

In order to implement this additional course in the second semester of the 2015-16 school year, the Office of Teaching and Learning is proposing, for board of education approval, the course addition form. The form is attached in Appendix A. The attached form is completed in full and explains the rationale for the new course addition. It also provides a description of the course, course standards, and a sample pacing guide.

At its August 11, 2015, meeting the Curriculum/Program committee voted to forward this new course proposal to the school board for consideration. Administration recommends that the school board approve the proposal for the addition of the Gateway Technical College Contracted Service course entitled Scripting.”

Mr. Wade moved to approve the addition of the Gateway Technical College Contracted Service course entitled Scripting. Mr. Flood seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the 2015-2016 Elementary School Multiage Waivers Request submitted by Dr. Floyd Williams, Assistant Superintendent of Elementary School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

“On July 30, 2013, revisions were made to Kenosha Unified School District School Board Policy 6432 – Class Size. See Attachment 1, Item Number 6 for the revision that was approved by the Board of Education pertaining to Policy 6432-Class Size.

During the 2014-2015 school year, requests were made and waivers were at the following four (4) elementary schools: Grant, Nash, Whittier, and Wilson.

In order to meet the guidelines for number six (6) of Policy 6432 for the 2015-2016 school year, the administration is requesting waivers for the following six (6) elementary schools: Jefferson, Nash, Somers, Vernon, Whittier, and Wilson.

The cost to Kenosha Unified School District to add five (5) teachers if waivers are not approved would be based on an average teacher salary and benefits rate of \$90,000 per teacher, an increase to the overall district budget of \$450,000.

Administration recommends that the Board of Education approve the class size waiver request for Jefferson, Nash (Next Generation Personalized Learning), Somers, Vernon, Whittier, and Wilson Elementary Schools for the 2015-2016 school year at the August 25, 2015 board meeting.”

Mr. Flood moved to approve Nash Elementary’s (Next Generation Personalized Learning) class size waiver. Mr. Falkofske seconded the motion. Unanimously approved.

Dr. Williams was present and answered questions from Board members.

Mrs. Snyder moved to approve the class size waivers for the other requested schools noted in the agenda (Jefferson, Somers, Vernon, Whittier and Wilson). Mr. Kunich seconded the motion. Motion carried. Mr. Flood and Mr. Falkofske dissenting.

Mrs. Coleman requested that the board to be updated on the status of the approved waivers after the third Friday count is complete.

Dr. Savaglio-Jarvis introduced the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Robert Hofer, Purchasing Agent; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 3420 requires that all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in

the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to July 28, 2015, with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

The following contracts/agreements have not been added to the Contract Management Database and are being presented for board approval:

- Northwest Evaluation Association (NWEA)—Web-Based Measures of Academic Progress \$168,070.”

Mr. Falkofske moved to approve the contract/agreement with Northwest Evaluation Association (NWEA)—Web-Based Measures of Academic Progress in the amount of \$168,070. Mr. Wade seconded the motion. Unanimously approved.

Mr. Kristopher Keckler, Executive Director of Information and Accountability presented the Annual Restraint and Seclusion Requirement Report submitted by Mr. Keckler, Ms. Valeri, and Dr. Savaglio-Jarvis, excerpts follow:

“By September 1, Wisconsin requires each school to report the district restraint and seclusion data annually, to the school board. Districts must submit the number of incidents of physical restraint and seclusion, the total number of students involved in the incidents, and the number of students with disabilities who were involved in the incidents. The report to the school board contains the same data as required in the U.S. Department Office of Civil Rights cyclical data collection on physical restraint and seclusion.

Districts are required to report on two (2) types of restraint: mechanical and physical, and seclusion, detailing both the number of students (by disability status) and number of incidents. School Resource Officers (SROs) may place a student in handcuffs. After receiving a legal opinion, it was determined that the use of handcuffs by police officers would constitute a mechanical restraint and schools will now be required to fully document future instances. Both a summary report and a full building level report are attached. For the 2014-15 school year, KUSD had 1 report of a *mechanical* restraint, 76 students who had a total of 199 incidents of *physical* restraint, and 51 students who had a total of 173 incidents of *seclusion*.”

Action was not required on the Annual Restraint and Seclusion Requirement Report as it was presented for informational purposes only.

Dr. Savaglio-Jarvis introduced the 2014-15 Student Survey Summary/Student Advisory Council Policy submitted by Dr. Bethany Ormseth, Assistant Superintendent of Secondary School Leadership; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

"The end of year student survey was originally requested by board member Kyle Flood in an email (11/06/14) and referenced by the KUSD school board during the January 27, 2015, full board meeting. Specific direction from that meeting was to include a question pertaining to a proposed Student Advisory Committee (survey question #20). The school board reviewed the survey questions and had opportunity to provide feedback regarding the student survey prior to its distribution.

The survey was created to encompass multiple areas related to the secondary school environment (curriculum, sports, school climate, student information interaction, schedule options. etc). The survey was provided to each secondary student in KUSD, approximately 11,704 students in grades 6-12, from May 19 through June 2, 2015. All secondary students received a secure link through Infinite Campus, which only tracked completion. Based on the official Third Friday count, KUSD had 11,704 students enrolled in grades 6-12. 3,285 students provided responses to some or all portions of the survey, which constitutes an approximate 28% participation rate for all students in grades 6-12. Overall the majority of responses (almost 80%) originated from high school students. All responses were gathered anonymously and are summarized in the following report. For this written summary, response rates were recalculated to only include submitted answers.

As approved from the January 27, 2015, regular school board meeting minutes: "Mr. Flood moved to approve a Student Advisory Council Policy. The motion failed due to a lack of a second. Mrs. Coleman ...moved to table the Student Advisory Council Policy until the July, 2015 Board meeting and/or pending the results of the student culture and climate survey. Mr. Flood seconded the motion. Unanimously approved."

Secondary students were asked if they would be interested in serving and/or participating in the election of a Student Advisory Council. Mr. Flood reviewed and contributed revisions on this survey item. This was a select response item to gauge interest and did not allow for comments. Almost 3,000 students responded. More students (36.6%) did not have an interest with this proposal compared to those students who expressed interest (27.1%). As a result of the Student Advisory Council data, Secondary School Leadership will meet with elected student government officials from each school on a quarterly basis.

This student survey summary is an informational item and is provided at the request of the school board (January 27, 2015). Survey results and text responses will be shared with secondary schools and respective support staff. With the results of the student survey, the school board may reconsider the tabled proposal to create a Student Advisory Council Policy. The cover report and proposed policy which appeared in the January 27, 2015, agenda are attached following the student survey summary."

Mr. Flood moved to limit debate to four speaking turns on the agenda item. Mr. Falkofske seconded the motion. Motion failed. Mr. Kunich, Mr. Wade, Mrs. Snyder and Mrs. Coleman dissenting.



Mrs. Coleman requested that the board be kept up to date and informed on the status of the student advisory efforts being made by Dr. Ormseth, i.e. meeting dates, provided with copies of the meeting minutes/notes, and give periodical status updates.

Mr. Flood moved to approve the Student Advisory Council Policy. Mr. Falkofske seconded the motion. Discussion followed.

Dr. Ormseth was present and answered questions from board members.

A vote was taken on Mr. Flood's motion to approve the Student Advisory Council Policy. Motion failed. Mr. Kunich, Mr. Wade, Mrs. Snyder, and Mrs. Coleman dissenting.

Mr. Keckler presented the Student Survey Summary results and answered questions from board members.

Mrs. Housaman presented the Act 55 Information Report submitted by Mrs. Housman and Dr. Savaglio-Jarvis, excerpts follow:

"On July 12, 2015, the Wisconsin 2015-17 State Budget Bill, Act 55, was signed into law. It identifies the following requirements for school districts:

- Each school board must annually include as an item on the agenda of the first school board meeting of each school year, notice that identifies the academic standards that have been adopted by the school board and that will be in effect for the school year.
- Annual parent notice of academic standards must be issued prior to the beginning of the school year. This parent notice may be provided electronically by posting the notice or posting a link to the specific academic standards on the school district's web page.

The specific content areas that must be addressed in the annual notice are mathematics, science, reading and writing, geography, and history.

The Office of Teaching and Learning will bring the standards for mathematics, science, reading and writing, geography, and history to the School Board for approval at the October 27, 2015, meeting. Moving forward the annual approval of standards will be scheduled for the July school board meetings."

No action was taken on Act 55 Report as it was provided for informational purposes only.

Dr. Savaglio-Jarvis presented the Classification, Compensation and Personnel Policy for General Administrative, Instructional Administrative, Supervisory and Technical Personnel and AST Employment Contacts submitted by Mrs. Petering and Dr. Savaglio-Jarvis, excerpts follow:

“The only change being recommended for the Classification, Compensation, and Personnel Policy for General Administrative, Instructional Administrative, Supervisory and Technical Personnel is to extend the term of the policy from July 1, 2015, through June 30, 2017. In addition, it is recommended that all currently issued one and two-year contracts be approved.

Currently, Human Resources has issued 120 contracts in total. One-year contracts were issued to 42 administrators, supervisors and technical employees and will expire on June 30, 2016. Two-year contracts were issued to 78 administrators, supervisors and technical employees and will expire on June 30, 2017. It is recommended that the Board approve all issued contracts.

Administration recommends that the board of education approve the changes to the Classification, Compensation, and Personnel Policy for General Administrative, Instructional Administrative, Supervisory and Technical Personnel as noted above. Administration also recommends that the board of education approve all currently issued one and two-year AST employment contracts.”

Mr. Wade moved to approve the changes to the Classification, Compensation, and Personnel Policy for General Administrative, Instructional Administrative, Supervisory and Technical Personnel as noted in the agenda and approve all currently issued one and two-year AST employment contracts. Mr. Falkofske seconded the motion. Unanimously approved.

Mrs. Coleman presented Policy and Rule 8850 – School Board Committees submitted by herself, excepts follow:

“The board of education values the participation of community members and student ambassadors on district committees. The purpose of school board committees is to collaboratively work with the board on researching district items surrounding policy, finance, facilities and curriculum.

On February 24, 2015, the board updated and adopted the 8000 policy series. Since then the board has experienced an issue with maintaining meeting quorums and has decided to again review policy and rule 8850 in an effort to remedy the issue. Currently, the policy is being updated to reflect current practice to assist with ensuring quorum requirements can be met. Updates to the rule portion include grammatical updates and changes to provide clarity and accountability in line with current practice. Feedback on the rule was provided by the district’s leadership council.

It is the board president’s recommendation that the school board approve revised Policy and Rule 8850 – School Board Committees as a first and second reading at the August 25, 2015, and September 22, 2015, regular school board meetings.”

Mr. Kunich moved to approve revised Policy and Rule 8850 – School Board Committees as a first reading. Mrs. Snyder seconded the motion.

Board members discussed the following suggested changes:

- the removal of “with the approval of the board president” at the end of the paragraph 2 of the policy.
- change the word “review” to “review and make recommendations on” throughout all of the committee duty descriptions in portion C of the rule.
- request more information and/or a rationale from Mr. Finnemore for the third bullet listed under the Planning/Facilities/Equipment committee duties.
- whether or not the Personnel/Policy committee should be changed to just the Policy committee.
- whether or not bullet 3 under the Personnel/Policy committee should include the review of job descriptions and hiring information.
- keeping the word “All” in bullet 5 of the Personnel/Policy committee.

A vote was taken on Mr. Kunich’s motion to approve revised Policy and Rule 8850 – School Board Committees as contained in the agenda as a first reading. Motion carried. Mr. Flood and Mr. Falkofske dissenting.

Mrs. Snyder moved to amend the motion to approve the revised Policy and Rule 8850 – School Board Committees incorporating the discussed changes. Mr. Kunich seconded the amendment. Mrs. Snyder withdrew her amended motion.

Mrs. Snyder presented the Donations to the District as contained in the agenda.

Mrs. Snyder moved to approve the Donations to the District as contained in the agenda. Mr. Flood seconded the motion. Unanimously approved.

Mr. Falkofske moved to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 10:07 P.M.

Stacy Schroeder Busby  
School Board Secretary

A SPECIAL MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD SEPTEMBER 14, 2015

A special meeting of the Kenosha Unified School Board was held on Monday, September 14, 2015, at 7:00 P.M. in the Auditorium at Indian Trail High School and Academy. The purpose of this meeting was for the Presentation and Public Hearing on the Proposed 2015-16 District Budget and for Views and Comments by the Public.

The meeting was called to order at 7:07 P.M. with the following members present: Mr. Flood, Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a public hearing on the proposed 2015-2016 Kenosha Unified School District No. 1 budget. Notice of this public hearing was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Dr. Savaglio-Jarvis presented the Superintendent's Report.

Mr. Tarik Hamdan, Chief Financial Officer, gave a PowerPoint presentation regarding the District's 2015-16 budget which included information on the general fund (fund 10), general fund ending balance, a fund balance analysis, financial status update, revenue collection calendar, budget variables, KUSD enrollment trends, allowable per member revenue increase/decrease, 2015-2016 revenue limit calculation, revenue limit history, KUSD fund structure, trust funds (fund 70), OPEB trust fund (fund 73), community service funds (fund 80), total tax levy history, tax levy changes, mill rate, relationship between property values, state aid, and tax levy, and the 2015-2016 budget next steps.

There was one view/comment from the public.

Ms. Stevens moved to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 7:37 P.M.

Stacy Schroeder Busby  
School Board Secretary

ANNUAL MEETING OF ELECTORS  
OF THE KENOSHA UNIFIED SCHOOL DISTRICT  
HELD SEPTEMBER 14, 2015

The annual meeting of the Kenosha Unified School District was held on Monday, September 14, 2015, at 7:00 P.M. in the Auditorium at Indian Trail High School and Academy.

Mrs. Tamarra Coleman, School Board President, called the meeting to order at 7:39 P.M. and noted the meeting's rules of order. Attorney Gilbert Berthelsen was present serving as parliamentarian.

Mrs. Coleman opened nominations for chairperson of the meeting.

Mr. Gary Kunich nominated Tamarra Coleman for chairperson. Mr. Chris Leipski seconded the motion. There was a voice vote, motion passed.

Mrs. Coleman asked for a motion to approve the Rules of Order.

Mrs. Joyce Behlke moved to approve the Rules of Order as contained in the Agenda. Mrs. Mary Snyder seconded the motion. There was a voice vote, motion passed.

Mrs. Coleman asked for a motion to approve the Agenda.

Ms. Rebecca Stevens moved to approve the Agenda as contained in the packet. Mr. Kyle Flood seconded the motion. There was a voice vote, motion passed.

Mrs. Coleman asked for a motion regarding salaries for School Board members.

Mr. Gary Kunich moved to continue to pay School Board members \$4,500 per year and that a limit of \$60 continued to be paid per day to Board members for loss of actual earnings when on school business as set forth in District Policy 8640, School Board Member Compensation and Expenses. The effective period is from Annual Meeting to Annual Meeting. Mr. Daniel Wade seconded the motion. There was a voice vote, motion passed.

Mrs. Coleman asked for a motion regarding reimbursement of School Board members' expenses.

Mr. Kunich moved that School Board members be reimbursed for actual and necessary expenses incurred when traveling in the performance of their duties as a member of the School Board. Ms. Stevens seconded the motion. There was a voice vote, motion passed.

Mrs. Coleman asked for a motion to approve the 2015-2016 tax levy.

Mrs. Behlke moved to approve the 2015-16 tax levy at the maximum amount allowed by law as recommended by the School Board. Mr. Wade seconded the motion. There was a voice vote, motion passed.

Mrs. Coleman asked for a motion authorizing the School Board to establish the date for the 2016 annual meeting.

Mr. Michael Falkofske moved to authorize the School Board, pursuant to Section 120.08(1) of the Wisconsin Statutes, to establish a date and time between May 15 and October 31 for the District's Annual Meeting. Mr. Flood seconded the motion. There was a voice vote, motion passed.

Ms. Stevens moved to adjourn the meeting. Mr. Leipski seconded the motion. There was a voice vote, motion passed.

Meeting adjourned at 7:48 P.M.

Stacy Schroeder Busby  
School Board Secretary

A SPECIAL MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD SEPTEMBER 14, 2015

A special meeting of the Kenosha Unified School Board was held on Monday, September 14, 2015, at 7:45 P.M. in the Auditorium at Indian Trail High School and Academy. The purpose of this meeting was for Discussion/Action on the Resolution Authorizing Temporary Borrowing in an Amount Not to Exceed \$25,000,000 and for Views and Comments by the Public.

The meeting was called to order at 7:51 P.M. with the following members present: Mr. Flood, Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mr. Tarik Hamdan, Chief Financial Officer, distributed documents containing an overview of the 2015-2016 budget, a monthly summary of the 2015-2016 cash flow projections, a daily projection of the anticipated revenues and expenditures for November, and the resolution authorizing the borrowing. He then introduced Mrs. Michele Wiberg, Vice President of PMA Financial Network, Inc., who presented the information distributed.

There were no questions from Board members.

There were no views or comments from the public.

Ms. Stevens moved to approve the Resolution Authorizing Temporary Borrowing in an Amount Not to Exceed \$25,000,000 pursuant to Wisconsin Statutes Section 67.12(8)(a)1. Mrs. Snyder seconded the motion. Unanimously approved.

Meeting adjourned at 7:56 P.M.

Stacy Schroeder Busby  
School Board Secretary

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Kenosha Unified School District  
Kenosha, Wisconsin  
Summary of Cash Receipts and Disbursements  
September 22, 2015

CASH RECEIPTS	reference	total
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**August 2015 Wire Transfers-In, to Johnson Bank from:**

WI Department of Public Instruction	state aids register receipts	\$ 2,106,822.40
District Municipalities	tax settlement - August payment	19,962,916.81
Johnson Bank	account interest	169.86
Bankcard Services (MyLunchMoney.com)	food services credit card receipts (net of fees)	18,758.09
Bank (RevTrak)	district web store receipts (net of fees)	354,238.74
Retired & Active Leave Benefit Participants	premium reimbursements	25,619.98
HHS	head start grant	184,867.23
Various Sources	small miscellaneous grants / refunds / rebates	19,351.40
Total Incoming Wire Transfers		22,672,744.51

**August 2015 Deposits to Johnson Bank - All Funds:**

General operating and food services receipts	(excluding credit cards)	342,537.37
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**TOTAL AUGUST CASH RECEIPTS**

**\$ 23,015,281.88**

CASH DISBURSEMENTS	reference	total
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**August 2015 Wire Transfers-Out, from Johnson Bank to:**

*Payroll & Benefit wires*

Individual Employee Bank Accounts	net payrolls by EFT (net of reversals)	\$ 6,908,025.25
WI Department of Revenue	state payroll taxes	119,560.68
WI Department of Revenue	state wage attachments	916.22
IRS	federal payroll taxes	691,801.74
Delta Dental	dental insurance premiums	246,319.80
Diversified Benefits Services	flexible spending account claims	16,240.37
Employee Trust Funds	wisconsin retirement system	319,814.17
NVA	vision insurance premiums	12,576.51
Various	TSA payments	71,388.11

*Subtotal*

8,386,642.85

*General Operating Wires*

US Bank	purchasing card payment-individuals	202,739.47 *
Aegis	workers' compensation payment	200,000.00
Kenosha Area Business Alliance	LakeView lease payment	16,666.67
Johnson Bank	banking fees	4.32
Various	returned checks	459.00

*Subtotal*

419,869.46

Total Outgoing Wire Transfers

\$ 8,806,512.31

**August 2015 Check Registers - All Funds:**

Net payrolls by paper check	Register# 01016DP, 01516DP, 01017DP, 01517DP	\$ 5,406.08
General operating and food services	Check# 526114 thru Check# 526932 (net of void batches)	9,146,880.54
Total Check Registers		\$ 9,152,286.62

**TOTAL AUGUST CASH DISBURSEMENTS**

**\$ 17,958,798.93**

\*See attached supplemental report for purchasing card transaction information

**KUSD Purchasing Card Program - Individual Cardholders****Transaction Summary by Merchant**

Billing Cycle Ending August 17, 2015

<b>Merchant Name</b>	<b>Total</b>
HOTEL	\$ 19,241.15
WW GRAINGER	\$ 13,787.26
MENARDS KENOSHA	\$ 9,379.45
HEAT & POWER PRODUCTS INC	\$ 9,308.28
EDS ARCHITECTURAL OPENING	\$ 7,457.50
IRIS USA INC	\$ 6,470.00
JOHNSTONE SUPPLY	\$ 5,248.84
IMAGINE U LLC	\$ 4,971.75
PROVANTAGE LLC	\$ 4,866.42
HALLMAN LINDSAY PAINTS	\$ 4,706.99
BOSCH PACKAGING SERVICE	\$ 4,262.83
VEHICLE MAINT. & FUEL	\$ 3,924.44
NELSON ELECTRIC SUPPLY	\$ 3,737.46
VIKING ELECTRIC - KENOSHA	\$ 3,470.68
REI*GREENWOODHEINEMANN	\$ 3,421.40
CLASS 1 AIR INC	\$ 3,330.66
VIKING ELECTRIC-CREDIT DE	\$ 3,200.00
REINDERS T&I - KEYED	\$ 3,153.17
AMAZON MKTPLACE PMTS	\$ 2,880.09
DAKOTA SECURITY SYSTEMS	\$ 2,750.00
HIGHWAY C SVC	\$ 2,640.06
GTM SPORTSWEAR	\$ 2,506.00
MARK S PLUMBING PARTS	\$ 2,278.13
RESTAURANTS & CATERING	\$ 2,227.60
3654 INTERSTATE	\$ 2,099.84
MSOE - STUDENT ACCOUNTS	\$ 2,000.00
MILWAUKEE BREWERS BOX OFF	\$ 1,857.50
TEACHSTONE	\$ 1,800.00
COREL	\$ 1,760.00
L AND S ELECTRIC	\$ 1,645.00
CLOUD ELECTRIC	\$ 1,494.19
SCHOOL OUTFITTERS	\$ 1,486.06
MCMASTER-CARR	\$ 1,485.14
DA-MIL100	\$ 1,475.17
ACTE	\$ 1,419.00
H H WHOLESALE TROPHIES	\$ 1,309.84
BEST BUY 00011916	\$ 1,235.09
IN *A BEEP, LLC	\$ 1,184.05
AUER STEEL - MILWAULKEE	\$ 1,183.01
UNITED RENTALS	\$ 1,174.63
KRANZ INC	\$ 1,104.93
IN *GAPPA SECURITY SOLUTI	\$ 1,081.75
THE HOME DEPOT 4926	\$ 1,075.00
DIETZ ELECTRIC CO INC	\$ 1,050.00
REINDERS - BRISTOL	\$ 994.93
BATTERIES PLUS KEN	\$ 955.84
DALE L PRENTICE CO.	\$ 953.53

AIRLINE	\$	925.60
CHESTER ELECTRONIC SUPPLY	\$	915.99
AMERICAN TIME	\$	913.31
HAJOCA KENOSHA PC354	\$	894.97
DISCOUNTMUGS.COM	\$	886.75
AMAZON.COM	\$	871.56
GYPSUM SUPPLY CO.-ELKHORN	\$	820.46
BAUDVILLE INC.	\$	805.73
TROPHY DEPOT INC	\$	777.35
WATCO INDUSTRIAL FLOORING	\$	775.00
DICKOW CYZAK TILE CARP	\$	754.00
AIR FLOW INC	\$	744.00
USCUTTER INC	\$	735.81
LOCKMASTERS USA	\$	723.82
HALOGEN SUPPLY COMPANY	\$	694.62
WM SUPERCENTER #1167	\$	680.93
WAL-MART #1167	\$	679.08
BETTYMILLSC	\$	672.93
FIRST SUPPLY LLC #2033	\$	654.37
LOWES #02560*	\$	646.41
THE TRANE COMPANY	\$	614.58
REC PLEX SITE	\$	607.50
USPS 56428002632502569	\$	594.74
GFS STORE #1919	\$	570.92
THE WEBSTAURANT STORE	\$	563.40
DEMCO INC	\$	557.66
DROPBOX*1Q655MYLTPF6	\$	556.50
FLORIDA VIRTUAL SCHOOL	\$	540.75
GOLFCLUBS.COM	\$	539.98
SHIFFLER EQUIPMENT SAL	\$	538.56
ULINE *SHIP SUPPLIES	\$	525.00
FEDEX 650306911	\$	509.00
IN *B AND L OFFICE FURNIT	\$	508.95
FARM & FLEET STURTEVAN	\$	502.61
RODES CAMERA SHOP	\$	497.77
COLUMBIA PIPE & SUPPLY	\$	481.13
NASSP MOTO	\$	480.00
PODS #58	\$	462.00
CROWN LIFT TRK-MILWAUKEE	\$	449.00
MOTION INDUSTRIES WI04	\$	445.97
DG HARDWARE	\$	442.95
MAGNET STREET	\$	434.50
IVIE ENTERPRISES INC	\$	420.53
MILWAUKEE PARTS SUPPLY	\$	414.42
TEAMCHEER-GIRLSGOTGAME	\$	407.76
IN *BECKER BOILER CO., IN	\$	406.80
KITCHEN CUBES LLC	\$	405.00
234 WISC- MILWAUKEE	\$	402.52
NPC*NEW PIG CORP	\$	390.32
FASTENAL COMPANY01	\$	388.60
ORIENTAL TRADING CO	\$	384.69
BROOKES PUBLISHING	\$	367.25
NATIONAL SCIENCE TEACHER	\$	349.49
SHERWIN WILLIAMS #3180	\$	335.56
SEARS ROEBUCK 2342	\$	329.99

PATS SERVICES INC	\$	325.00
PROGRESSIVE BUSIN	\$	295.00
UNIVERSAL PUBLISHING	\$	260.70
RGS PAY*	\$	253.03
IKEA CHICAGO	\$	251.99
WILLIAM V MACGILL & CO	\$	246.54
RACINE ZOOLOGICAL SOCIETY	\$	241.40
ROC*ROCKLER WDWRK HDWE	\$	240.07
BLAINE WINDOW HARDWARE	\$	237.57
KMART 3088	\$	237.22
OFFICEMAX/OFFICEDEPOT6358	\$	235.75
TOWN & CNTRY GLASS CO	\$	230.85
THE SET SHOP	\$	229.95
AMERICAN HOLE IN ONE	\$	225.00
DW DAVIES AND CO INC	\$	223.44
OMNI CHEER	\$	222.56
WASBO FOUNDATION INC	\$	220.00
AT&T*BILL PAYMENT	\$	215.80
QUILL CORPORATION	\$	214.98
WERNER ELEC SUP KE	\$	213.51
NEWARKINONE-US00000109	\$	202.83
BESTBUYCOM738922002446	\$	195.82
HARBOR FREIGHT TOOLS 358	\$	173.76
WWW.DICKSSPORTNGGOODS.COM	\$	168.73
PLASTICCARD	\$	162.00
BLS*PREZI INC	\$	159.00
FACTORY DIRECT PARTY	\$	155.50
LAMINATION DEPOT	\$	138.98
MENARDS RACINE	\$	136.17
ANYPROMO.COM	\$	135.51
SSI*SCHOOL SPECIALTY	\$	130.02
ARTEDUCATIO	\$	125.00
PIGGLY WIGGLY #004	\$	117.22
MAYFAIR RENT A CAR KENO	\$	115.07
ZORO TOOLS INC	\$	110.19
INFOBASE LEARNING	\$	106.95
PFEIFFERS SALES & SERVICE	\$	103.85
EXPRESS SHUTTLE	\$	102.00
U-HAUL OF KENOSHA	\$	101.90
PICK N SAVE 00068742	\$	101.47
REGAL LIMOUSINE	\$	100.00
MYOFFICEINNOVATIONS	\$	99.68
EDUCATIONCLOSET.COM	\$	99.00
CARLEX 800-526-3768	\$	95.65
ACCO BRANDS DIRECT	\$	94.94
TARGET 00022517	\$	90.34
WWW.DICKSSPORTNGGOODS.COM	\$	85.51
FIRE BRICK	\$	85.17
PARTY CITY	\$	84.89
WAL-MART #1668	\$	80.43
ASSOC SUPERV AND CURR	\$	80.10
TARGET.COM *	\$	77.94
PRAIRIE SIDE TRUE VALUE	\$	73.94
AMAZON.COM AMZN.COM/BILL	\$	71.02
WAL-MART #2668	\$	70.39

THE ANTENNA FARM	\$	69.90
BARNES & NOBLE #2037	\$	68.70
AIRGASS NORTH	\$	67.97
WOODWORKERS HARDWARE - W	\$	65.47
HOBBY LOBBY #350	\$	59.15
DOLRTREE 752 00007526	\$	59.00
NORTHEAST FOUNDATION F	\$	54.40
LINCOLN CONTRACTOR	\$	52.24
VZWRLSS*IVR VN	\$	50.85
MAILCHIMP	\$	50.00
PARKSIDE TRUE VALUE	\$	49.46
RUDIG TROPHIES	\$	48.11
FRANKLINCOVEYPRODUCTS	\$	43.97
MEIJER STORE #284	\$	43.89
DOLLAR-GENERAL #6776	\$	42.20
WALGREENS #3153	\$	41.01
INTECH BEARING INC.	\$	38.02
TARGET 00001529	\$	35.92
CC-27 INSULATION PLUS	\$	35.28
EXPEDIA*1113912848559	\$	30.00
VOLUNTEER TAXI INC	\$	30.00
WUFOO.COM/CHARGE	\$	29.95
PICK N SAVE 00068718	\$	28.99
USPS POSTAL ST66100207	\$	23.30
BATTERYSLA.COM	\$	21.19
EXPEDIA*1113911368338	\$	19.00
APL* ITUNES.COM/BILL	\$	17.85
SOUTHPORT VACUUM	\$	17.00
BIG LOTS STORES - #0423	\$	17.00
KENOSHA FRESH MARKE	\$	15.83
USPS 56687202432506115	\$	15.68
ARO KENOSHA	\$	15.18
ZOOM.US	\$	9.99
SHOPKO 00200311	\$	9.48
WALGREENS #3738	\$	8.43
DOLRTREE 661 00006619	\$	8.00
PARADIES SLC LLC Q02	\$	4.10
T J MAXX #1359	\$	-
OTTERBOX/LIFEPROOF	\$	(30.91)
GYP SUM SUPPLY CO # 50	\$	(421.21)
<b>US Bank Purchasing Card Payment - Individuals</b>	<b>\$</b>	<b>202,739.47</b>

KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

September 22, 2015

**Administrative Recommendation**

It is recommended that the August 2015 cash receipt deposits totaling \$342,537.37, and cash receipt wire transfers-in totaling \$22,672,744.51, be approved.

Check numbers 526114 through 526932 totaling \$9,146,880.54, and general operating wire transfers-out totaling \$419,869.46, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the August 2015 net payroll and benefit EFT batches totaling \$8,386,642.85, and net payroll check batches totaling \$5,406.08, be approved.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tarik Hamdan  
Chief Financial Officer

Lisa M. Salo, CPA  
Accounting Manager



September 22, 2015

**POLICY AND RULE 1520 – NOTIFICATION OF MATERIALS  
AND LITERATURE TO STUDENTS**

**Background:**

Policy 1520 was developed to give the superintendent or his/her designee guidance in approving materials that are distributed to students by schools and outside organizations. Due to the lack of clarity in the policy as it currently stands, materials that do not meet the current board policy have been sent home with students.

In an effort to prevent this from happening in the future, the policy has been edited to provide a more definitive guideline of what may and may not be sent home with students of Kenosha Unified. In addition, the language has been simplified for outside organizations seeking to distribute materials to students.

**Administration Recommendation:**

At its August 11, 2015, meeting, the Personnel/Policy Committee voted to forward revised Policy and Rule 1520 to the school board for consideration. The School Board approved revised Policy and Rule 1520 as a first reading on August 25, 2015. Administration recommends that the school board approve revised Policy and Rule 1520 – Notification of Materials and Literature to Students as a second reading on September 22, 2015.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tanya Ruder  
Executive Director of Community  
Partnerships and Media Relations

POLICY 1520

**NOTIFICATION-DISTRIBUTION OF MARKETING MATERIALS AND LITERATURE TO STUDENTS**

~~Students or others may wish to notify students of upcoming events at District schools. Any individual, group of individuals, or organization that wish~~**inges** to notify students of upcoming events is subject to this policy.

~~This policy does not apply to material that is intended to be a private communication between two individuals. (e.g., a written note or greeting card passed from one student to another, graded comments from a teacher to a student, an electronic or digital message, or a note from the school office to a student)~~

~~Notification~~**Distribution** of ~~marketing~~ materials to students shall be ~~classified~~ determined by classification of the materials as either school-sponsored or non-school-sponsored**internal requests or external requests.**  
~~Notification~~**Upon approval from the superintendent or his/her designee, distribution of marketing materials may will be posted on**~~take place via any or all of the following;~~

- District website;
- School websites;
- Channel 20;
- ~~S~~social media sites (**KUSD-sponsored events only**)
- **Elementary folders**

~~or as approved by the Superintendent. Principals shall determine if copies of materials shall be made available to families who do not have access to the internet.~~

In all cases, notification of the following is not permitted:

**1.1.—Material that is primarily of a commercial nature, including material that primarily seeks to advertise products or services of outside businesses**

**2.**Material that is insulting~~to~~ or violates the rights of others, including ~~but not limited to~~ material that is libelous, invades the privacy of others, infringes on a copyright or is in any way prohibited by state or federal law

~~—2.—~~**2.**Material that is socially inappropriate or inappropriate due to the maturity level of the students, including ~~but not limited to~~ material that is obscene, pornographic, ~~or~~ lewd, vulgar, ~~or~~ indecent; ~~or is~~ insulting to any group or individual

**3.**

~~—3.—~~**3.**Material that may incite ~~(lead)~~ a person/**peoples** to commit illegal acts or violate ~~s~~School ~~b~~Board policy

**4.4.** ~~Material that is primarily of a commercial nature, including but not limited to, material that primarily seeks to advertise for sale, the products or services of outside businesses~~

**5.5.**Material that is likely to cause substantial disruption~~to~~ or ~~materially~~ interferes with the ~~proper~~ and orderly operation and discipline of the **district**, school or school activities

LEGAL REF.: Wisconsin Statutes

Section 118.12(1)

[Promotions in the schools]

120.12(2)

[Board duty; supervision over the schools]

CROSS REF.:

~~1330, Facilities Use~~

1410, Free Materials

1510, Advertising/Promotions

~~Current Employee Agreements~~



ADMINISTRATIVE REGULATIONS: ~~None~~

AFFIRMED: February 25, 2003

REVISED: March 25, 2003  
December 19, 2006  
September 28, 2010  
June 25, 2013

RULE 1520

**NOTIFICATION-DISTRIBUTION OF MARKETING MATERIALS**

**AND LITERATURE TO STUDENTS**

**The superintendent or his/her designee is responsible for reviewing and approving all materials that will be distributed widely to students.**

**I. Notification of School Sponsored MaterialsINTERNAL REQUESTS**

~~School sponsored materials may be placed for notification by school personnel with the approval of the Superintendent/designee. Notification of such~~ **Distribution of marketing materials shall must be done** in accordance with adopted policies, rules and procedures. **Internal requests may be approved if the following are true:**

- ~~The Mmaterials are considered “school sponsored” when intended to be~~ an extension of the school’s curriculum
- ~~and notification is given under the direction of school personnel. School sponsored materials must be consistent with the District’s curriculum or programs. Such notification is intended to be informational in nature and may include information about the school’s operations, programs and events. School sponsored materials may include information about a school sponsored or co-sponsored community event that is related to the school’s mission, is an extension of the District’s curriculum, andThe event will educationally benefit studentsis educationally beneficial to students.~~
- **The materials provide information about the school’s operations, programs or events**

**II. Non-School Sponsored MaterialsEXTERNAL REQUESTS**

~~Non-school sponsored materials may~~ **Distribution of materials must be placed for notificationdone** in accordance with adopted policies, rules and procedures. ~~Notification~~ **Distribution** shall not be construed as an endorsement or approval of the materials by the ~~dDistrict~~. Recognizing that the primary mission of the ~~dDistrict~~ is to meet the educational needs of its students, the ~~dDistrict~~ reserves the right to **deny requests. No student may be required, coerced or harassed to accept the materials.** ~~disallow notification that is inconsistent or interferes with this mission.~~

~~A. Requests to Provide Notification of Materials by Students~~

~~Students requesting materials to be placed for notification shall submit a copy of the materials and a request to the Superintendent/designee prior to publication. The material must contain the following:~~

- ~~1. The name of the sponsoring student or organization, and detailed information regarding the event to include; date, time, cost and location of event.~~
- ~~2. A clear and bold statement using front size 12 or larger on the front of the notice stating: “This material and/or activity is not sponsored by KUSD or its personnel.”~~

~~— The Superintendent/designee shall provide a timely response to the student's request. All materials placed for notification are not sponsored by the school district or its personnel.~~

**B. ~~Requests to Provide Notification of Materials by Non-Students~~**

~~— It is the policy of this Board to provide notification to students by outside individuals or organizations under limited circumstances. Non-school sponsored materials may be placed for notification~~ **Requests may be approved for students only if ALL of the following are true:**

~~— 1. The group or organization requesting to have their material placed for notification is a School Related Activity Group (e.g., PTA), a Recreation Department Sponsored Group, a Kenosha Unified Community Partner, or a Kenosha Unified Community Youth Group, as those terms are defined in Policy 1330.1.~~

~~— 2. The group or organization follows the procedure for notification of the materials.~~

~~— 3. The notification does not interfere with classroom instruction.~~

~~— 4. The materials meet the following criteria:~~

~~— a. The materials must provide information regarding a non-profit Kenosha Unified Community Youth Group sponsored activity that promotes the health, education and/or welfare of District school age children.~~

~~— b. The materials must provide information regarding a specific activity/event for students, but the material to be placed for notification must not seek to indoctrinate or convert.~~

~~The activity/event does not violate the law.~~

- The event is free
- The event is educationally beneficial to students
- The event is age-appropriate for students at the discretion of the superintendent or his/her designee
- The material contains the disclaimer, "This material and/or activity is not sponsored by KUSD or its personnel." This must be located on the front of the material in 12-point font or larger
- Materials are submitted for review one month prior to the event
- Distribution guidelines provided upon approval are followed
- e. • The individual or organization seeking approval provides and delivers all printed copies for distribution

**Distribution requests that are denied may be considered for placement on the Events for Youth webpage of kusd.edu if:**

- The event is educationally beneficial to students (academic/athletic considered)
- The material contains the disclaimer, "This material and/or activity is not sponsored by KUSD or its personnel." This must be located on the front of the material in 12-point font or larger
- Materials are submitted for review one month prior to the event

**The superintendent and his/her designee reserves the right to deny requests based on the guidelines above and the best interest of students/families of KUSD.**

**RULE 1520**

**NOTIFICATION OF MATERIALS AND LITERATURE TO STUDENTS**

**Page 2**

~~— d. The program/activity must be considered age appropriate by the Superintendent/ designee.~~

~~— e. The materials must contain the name of the sponsoring group, detailed information regarding the event to include; date, time, cost and location of event and a clear and bold statement using font size 12 or larger on the front of the notice stating: "This~~

material and/or activity is not sponsored by KUSD or its personnel.”

An electronic copy of the materials and a request must be submitted to the Superintendent/designee prior to the proposed notification. The Superintendent/designee shall provide a timely response to the request. No student may be required, coerced or harassed to accept the materials. All materials placed for notification are not sponsored by the school district or its personnel.

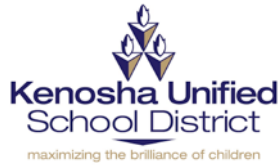
### ~~III.— Special Consideration for Notification in District Elementary Schools~~

The District recognizes that elementary school children are highly impressionable due to their relative age and less developed cognitive, emotional and psychological development. For this reason, elementary school children are vulnerable and more susceptible to outside influences than are middle and high school age children. Due to their underdeveloped ability to distinguish the source of written materials and weight to be given to any messages contained therein, notifications of materials in elementary schools will be given closer scrutiny for age appropriateness. Materials that seek to market, solicit money, recruit, indoctrinate or convert shall not be placed for notification in the elementary schools to elementary school students.

### ~~IV.— Notification Guidelines~~

Permission must be received from the Superintendent/designee for notification of materials on the District website at least one month prior to the scheduled event. A general rule to be followed for notification of materials to students is that information disseminated should be an extension of the curriculum of the School District. Requests for notification of advertising materials for businesses will not be approved. All requests for notification must be in accordance with the District School Board Policies. An electronic copy of the item to be posted on the District/School website must be submitted to [youthevents@kUSD.edu](mailto:youthevents@kUSD.edu) for review along with a description of intent for approval. Approval will be sent along with dates posted. All information posted will be removed 30 days after posting.

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September 22, 2015

**POLICY AND RULE 3643 – EMERGENCY SCHOOL CLOSING**  
**(INCLEMENT WEATHER)**

**Background:**

Policy 3643 was developed to give the superintendent or his/her designee guidance when determining whether or not to close schools. The rule outlines the operations of the district if and when school is closed due to inclement weather. The rule is also used to create an annual flier that is shared out with parents/guardians in the fall to remind them of how the decision to close is made and where they can learn of this decision.

The policy has been reviewed and updated to reflect current staff requirements regarding who reports to work, as well as what items are taken into consideration when deciding to close due to inclement weather. In addition, the notification time was changed to 5:30 a.m. in an effort to better meet parental needs when scheduling childcare, etc. when the district closes.

**Administration Recommendation:**

There was not a quorum present at the August 11, 2015, Personnel/Policy committee meeting. The School Board approved revised Policy and Rule 3643 as a first reading on August 25, 2015. Administration recommends that the school board approve revised Policy and Rule 3643 – Emergency School Closing (Inclement Weather) as a second reading on September 22, 2015.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tanya Ruder  
Executive Director of Community  
Partnerships and Media Relations

POLICY 3643  
EMERGENCY SCHOOL CLOSINGS  
(Inclement Weather)

**Only** ~~the~~ superintendent of schools **or his/her** designee is ~~the only person~~ authorized to determine whether schools shall be closed in inclement weather.

A public announcement of school closings shall be made through the various available media. Schools **are** ~~shall be~~ expected to be open **following their** ~~on~~ regular schedules if no public announcement is made to the contrary by **5:30** ~~6~~ a.m. on any given day. Schools may be open when bus transportation or food services are not in operation.

~~The same announcement, when made, shall specify whether all district personnel are expected to report to work at their regularly scheduled time. The superintendent shall determine which personnel are expected to report. All personnel should refer to the three procedures outlined in Rule 3643 to determine if/when to report to work during inclement weather. The superintendent reserves the right to close the district for all students and employees if deemed necessary.~~

LEGAL REF.: Wisconsin Statutes

Sections 115.01(10) [School day definition]

121.02(1)(f) [School district standard; minimum number of school days and hours of instruction/authority to close schools for inclement weather]

121.56 [Safe student transportation]

**118.15 [Compulsory school attendance]**

CROSS REF.: 3511 Transportation

6210 School Day/Year/Calendar

**5310 Student Attendance**

*Crisis Response Manual*

*Emergency Operations Plan*

AFFIRMED: September 24, 1991

REVISED: January 29, 2002

October 28, 2003

December 18, 2007

September 23, 2014

October 28, 2014

RULE 3643  
EMERGENCY SCHOOL CLOSING  
(Inclement Weather)

Kenosha Unified School District (KUSD) puts student safety first, **which is why the district takes several factors into consideration** when determining whether to close schools due to extreme weather, **such as:-** ~~Several factors are taken into consideration, including~~

÷

- ~~• Is there a sustained wind chill of -34° or lower? (automatic closure)~~
- ~~• Is there a sustained temperature of -20° or lower? (automatic closure)~~
- **Winter weather warning:**
  - **If the warning is issued prior to 5 a.m. and remains in effect throughout the school day, schools will be closed (automatic closure)**
    - Is there a sustained wind chill of -34° or lower?
    - Is there a sustained temperature of -20° or lower?
  - **If the warning goes into effect after 9 a.m. and ends by 3 p.m., school will be in session as usual**
  - **If the warning goes into effect after 9 a.m., but lasts into the evening, a decision will be made by 5:30 a.m. regarding closure**
- ~~• Will the wind chill stay that low for an extended period of time?~~
- **Other considerations:**
  - Is there blowing ~~and driving~~ snow with winds of 20 miles per hour?
  - Is there or will there be a heavy accumulation of snow, especially during the typical travel times to and from school?
  - Are streets and sidewalks clear?
  - Are buses unable to run due to extreme cold or unplowed streets?
  - Are driving conditions hazardous?
  - ~~• Are there power or phone outages?~~

**If school is not canceled and a parent and/or guardian feels his/her child is safer at home, they reserve the right to keep them home. Keeping a child home due to weather will be recorded as an excused absence on the student's record per Policy 5310 and State Statute 118.15 so long as the parent and/or guardian reports the absence in a timely manner.**

In the event ~~our~~ schools are closed or the arrival/dismissal time is changed due to severe weather, an announcement will be made via: local television stations, radio stations, the KUSD website ([www.kusd.edu](http://www.kusd.edu)), KUSD Channel 20, [Facebook.com/kenoshaschools](https://www.facebook.com/kenoshaschools), [Twitter.com/KUSD](https://twitter.com/KUSD) and 359-SNOW (7669).

If schools are ~~to be~~ closed for the day, KUSD will make every effort to release this information via the aforementioned avenues by **5:30** a.m. If schools **are** ~~is~~ closed, all after-school activities in the district, including sports and evening events, will also be canceled. ~~WAlso, when KUSD schools are closed, no transportation will be provided to private and parochial schools.~~

~~Please instruct your child in what to do, whom to contact, and where to go if school is dismissed early. School personnel will not leave buildings until all students are transported home and walkers are dismissed.~~

**THREE PROCEDURES TO LOOK/LISTEN FOR**  
*Unless notified otherwise, Procedure 1 is in effect.*

Procedure 1:

All schools in KUSD will be open today. Students and personnel are expected to attend.

Procedure 2:

All schools in KUSD will open two hours late, and **school** buses that transport students will be running approximately two hours late. There will be no **a.m.**~~AM~~ or **p.m.**~~PM~~ Early Childhood, Speech Impact or ~~Four Year Old Kindergarten~~**4K** classes. Personnel are expected to report as normally scheduled. Dismissal will be at the regular time.

RULE 3643  
EMERGENCY SCHOOL CLOSING  
(Inclement Weather)  
-Page 2

Procedure 3:

All schools in KUSD will be closed and no students are expected to report. The Senior Citizen Center **also** will be closed. **KUSD employees must refer to Policy Rule 3643 for attendance guidelines.** ~~KUSD employees required to report to work are: full-time custodial employees; full-time food service workers; maintenance personnel; carpenters and painters; warehouse personnel; administrative, supervisory technical staff.~~

**INCLEMENT WEATHER DAYS:**

~~Two~~**Three (3)** potential ~~school inclement weather days~~**inclement weather day** closings are built into the academic calendar for: teachers, education support professionals (ESPs), interpreters, **miscellaneous employees and**, ~~10-month and 12-month secretaries and miscellaneous employees.~~

**KUSD employees required to report to work, use vacation or personal time or take unpaid time (deduct) are: full-time custodial employees; full-time food service workers; maintenance personnel; carpenters and painters; warehouse personnel; administrative, supervisory and technical staff.**

**12-MONTH SECRETARIES AND 12-MONTH MISCELLANEOUS EMPLOYEES BEYOND THREE (3) DAYS:**

**If there are more than three (3) inclement weather days in a school year, 12-month miscellaneous employees and 12-month secretaries are required to:**

- **Report to work,**
- **Use vacation**
- **Use personal time, or**
- **Take unpaid time (deduct with supervisor's approval)**



**TEACHERS, ESPs, INTERPRETERS, 10-MONTH MISCELLANEOUS EMPLOYEES AND 10-MONTH SECRETARIES BEYOND THREE (3) DAYS:**

If there are more than three (3) inclement weather days in a school year, teachers, ESPs, interpreters, 10-month miscellaneous employees and 10-month secretaries will be required to make up student contact minutes to fulfill state instructional requirements. This may be done during the spring months of the same school year, however, -if scheduling prevents this from occurring, additional instructional days will be added to the end of the school year.

If student contact minute requirements are met during spring months, teachers, ESPs, interpreters, 10-month miscellaneous employees and 10-month secretaries also will make up non-instructional days at the end of the year to meet working day requirements pursuant to their respective payroll calendar. On these days, teachers, ESPs, interpreters, 10-month miscellaneous employees and 10-month secretaries will be required to:

- Report to work,
- Use vacation (10-month employees who received and retained the vacation benefit prior to the sunset date of June 30, 2013)
- Use personal time, or
- Take unpaid time (deduct with supervisor's approval)

~~If there are more than two school closings, 10-month secretaries will have the school year extended for the purpose of making up the day(s). Twelve (12) month secretaries, education support professionals, interpreters and miscellaneous employees may report to work, use vacation or personal time, or take unpaid time (deduct).~~

**INDOOR/OUTDOOR GUIDELINES**

1. ~~1.~~ **General guidelines:** 10<sup>o</sup> degrees and below; wind chill factor of 0 degrees<sup>2</sup> or below; and rain/drizzle/blizzard = indoor recess, indoor noon recess and early entrance to door areas/hallways.
2. ~~2.~~ **Administrator's responsibilities:** Principals are responsible for the timely implementation of the guidelines; reasonable supervision of students under all circumstances; and informing parents each year of the district's expectations regarding indoor periods due to weather conditions.

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September 22, 2015

**Policy 5471 – Corporal Punishment/Use of Physical Force and  
Resolution For Off-duty Law Enforcement Officers Who Serve as Security Officers in Schools**

**Background**

Policy 5471 was last updated in 2007. Since the revision of this policy in 2007, the State of Wisconsin created Statute §118.305, Seclusion and Restraint law, for all school districts to follow. This law generally provides that students, both special education and regular education, may only be secluded or restrained in very specific and limited circumstances and only when specific procedures and cautionary measures are taken. Seclusion means the involuntary confinement of a pupil, apart from other pupils, in a room or area from which the pupil is physically prevented from leaving. Physical Restraint means a restriction that immobilizes or reduces the ability of a pupil to freely move his or her torso, arms, legs or head. The changes at the state level and the requirements that have accompanied the law have required the district to align KUSD's policy to the new state statute.

**Resolution**

The resolution was created to clarify the use of off-duty police officers within our schools. Statute §118.305(1)(c)(2) states, "Any law enforcement officer who has been authorized or designated to perform the duties under §118.125(1)(bL)1. or 2. is not a covered individual under this law and is not prohibited from restraining students".

The duties specified in §118.125(1)(bL) are:

1. Enforce any law or ordinance, or refer to the appropriate authorities a matter for enforcement of any law or ordinance, against any person other than the school district.
2. Maintain the physical security and safety of a public school.

These two statutes, properly read in conjunction, provide that the restrictions on restraining students do not apply to a law enforcement officer who is authorized or designated by a governing body. This exempts authorized law enforcement officers from the seclusion and restraint law, including the absolute prohibition on mechanical restraints such as handcuffs.

Administrative Recommendation:

There was not a quorum present at the August 11, 2015, Personnel/Policy committee meeting. The School Board approved revised Policy 5471 as a first reading on August 25, 2015. Administration recommends that the school board approve revision of Policy 5471 as a second reading at the September 22, 2015, regular school board meeting.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Susan Valeri  
Director of Special Education and Student Support

**Attachment 1**

**POLICY 5471**

**CORPORAL PUNISHMENT/USE OF PHYSICAL FORCE**

District employees may not use corporal punishment of any kind on students. District employees who violate this policy shall be subject to established disciplinary procedures.

School officials, employees or agents **are required to follow Wisconsin Statute 125 when addressing the use of seclusion and physical restraint in schools**. School officials may, according to state law, use reasonable and necessary force under the following specific circumstances:

1. To quell a disturbance or prevent an act that threatens physical injury to any person;
2. to obtain possession of a weapon or other dangerous object within a student's control;
3. for the purpose of self-defense or the defense of others, or for the protection of property in accordance with state statutes;
4. to remove a disruptive student from school premises, a motor vehicle, or a school-sponsored activity;
5. to prevent a student from inflicting harm on him/herself; and,
6. to protect the safety of others.

Incidental, minor or reasonable physical contact designed to maintain order and control may be used in the district.

In determining whether or not a person is using reasonable and necessary force, deference shall be given to reasonable, good faith judgments made by an official, employee or agent of the district.

**Wisconsin Statute §118.305, which was created by Wisconsin Act 125, generally provides that students, both special education and regular education, may only be restrained in very specific and limited circumstances and only when specific procedures and cautionary measures are taken. In particular the statute addresses seclusion and restraint as follows:**

***Definitions***

**Physical restraint: a restriction that immobilizes or reduces the ability of a student to freely move his or her torso, arms, legs or head.**

**Seclusion: the involuntary confinement of a student, apart from other students, in a room or area from which the student is physically prevented from leaving.**

***Seclusion - Wisconsin Act 125***

**Prohibits the use of seclusion in public schools, including charter schools, except when:**

- A student's behavior presents a clear, present and imminent risk to the physical safety of the student or to others, and it is the least restrictive intervention feasible;
- constant supervision of the student is maintained;
- the student has adequate access to the bathroom, drinking water, required medications and regularly scheduled meals; and

- seclusion is used no longer than necessary to resolve the risk to the physical safety of the student or others.

A room may not be used for seclusion unless:

- The room or area is free of objects or fixtures that may cause injury;
- there are no locks on the door, including hold down type mechanisms that immediately release when pressure is removed; and
- meets all applicable school building code requirements.

Prohibits covered individuals from using physical restraint in public schools, including charter schools, except when:

- A student's behavior presents a clear, present and imminent risk to the physical safety of the student or to others, and it is the least restrictive intervention feasible;
- there are no medical contraindications to its use;
- the degree of force and duration used do not exceed what is necessary and reasonable to resolve the risk to the physical safety of the student or others; and
- no prohibited maneuver is used.

Prohibits maneuvers or techniques that:

- Do not give adequate attention and care to protecting the pupil's head;
- cause chest compression by placing pressure or weight on the student's chest, lungs, sternum, diaphragm, back or abdomen;
- place pressure or weight on the student's neck or throat, on an artery, or on the back of the student's head or neck, or that otherwise obstruct the student's circulation or breathing; and
- constitute corporal punishment.

Act 125 prohibits mechanical or chemical restraints. Supportive equipment that properly aligns a student's body, assists in maintaining balance, or assists in mobility under the oversight of appropriate medical staff is not mechanical restraint.

### *Notification and Reporting Requirements*

If seclusion and/or physical restraint is used on a student at school, the principal or designee must:

- As soon as possible, but no later than one business day after the incident, notify the student's parent of the incident and of the availability of the written report.
- Within two business days after the incident, after consulting with school staff who were present, prepare a written report containing all of the following information:
  - Student's name;
  - date, time and duration of the incident;
  - description of the incident including a description of the student's behavior before and after the incident; and
  - names and titles of school staff present during the incident.
- The written report must be kept at the school and made available for review by the student's parents within three business days of the incident.

Except as discussed below, no school staff may use physical restraint unless he or she has received training that includes:

- Methods of preventing the need for physical restraint;

- instruction in the identification and description of dangerous behavior indicating the need for physical restraint, and in methods of evaluating risk of harm to determine whether physical restraint is needed;
- experience in administering and receiving various types of physical restraint;
- instruction on the effects of physical restraint on the person restrained, methods of monitoring signs physical distress, and techniques for determining when medical assistance may be needed;
- instruction in documenting and reporting incidents of physical restraint; and
- demonstration of proficiency in administering physical restraint.

School staff who have not received the prescribed training in physical restraint may use physical restraint on the student at school:

- Only in an emergency; and
- only if school staff members who have received training are not immediately available.

*Authority Under Other Statutory Provisions*

Nothing in Act 125 affects the ability of school staff to remove a student from class under current law (Section 118.164 (3) (b) of the Wisconsin Statutes).

Nothing in Act 125 affects the ability of school staff to use the exceptions to the prohibition on corporal punishment under current law (Section 118.31 (3) of the Wisconsin Statutes).

**LEGAL REF.: Wisconsin Statutes**

**Section 118.305 Use of Seclusion and Physical Restraint**

Section 118.31 Corporal punishment prohibited; reasonable physical force  
Authorized, policy required

**CROSS REF.:** 4362 Employee Discipline  
Current Employee Agreements

**AFFIRMED:** August 13, 1991

**REVISED:** July 26, 1994  
February 10, 1998  
March 27, 2007  
September 22, 2015



**RESOLUTION FOR OFF-DUTY LAW ENFORCEMENT OFFICERS WHO SERVE AS SECURITY OFFICERS IN SCHOOLS**

WHEREAS, all off-duty law enforcement officers hired into school security guard positions are being hired, authorized and designated to enforce any law or ordinance, or refer to the appropriate authorities a matter for enforcement of any law or ordinance, against any person other than the school district; and

WHEREAS, all off-duty law enforcement officers hired into school security guard positions are being hired to maintain the physical security and safety of a public school, as defined in §118.125(1)(bL) and §118.305(1)(c)(2); and

WHEREAS, NOW BE IT RESOLVED, that Kenosha Unified School District does hereby support the use of off-duty officers for the protection and safety of all staff and students.

BE IT FURTHER RESOLVED, that a true copy of this resolution be spread upon the official minutes of the Board of Education.

\_\_\_\_\_  
*President, Board of Education*

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*Superintendent of Schools*

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*Secretary, Board of Education*  
*Members of the Board:*

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*Resolution 317*

*September 22, 2015*



**Kenosha Unified School District  
Kenosha, Wisconsin**

**September 22, 2015**

**POLICY 4370—PROFESSIONAL DEVELOPMENT OPPORTUNITIES**

**Background**

The September 2013 Curriculum Audit conducted by Phi Delta Kappa International states that “There is no clear expectation within board policies that requires a comprehensive, coordinated professional plan (page 334).” In response to this finding, the Professional Learning Steering Committee revised Policy 4370, which was last updated September 24, 2002. This policy is 13 years old.

The revisions to the policy focus on the administrative recommendations in the November 2013 Curriculum Audit of Kenosha Unified School District as follows:

- Direct the superintendent to revise Board Policy 4370 to align with the 18 Quality Criteria for Staff Development found in Exhibit 3.2.3. Direct the superintendent to develop for consideration and adoption a board policy that establishes a clear expectation for a written plan for the development and implementation of a comprehensive, coordinated professional development program with clear direction for how professional development needs will be identified, prioritized, and coordinated at the district, school site, and individual levels. Establish within this policy guidance directing the procedures and criteria that will be used to determine the effectiveness of the district’s professional development efforts. (Page 334)
- Revise Board Policy 4370 to define the purpose of professional development, to be in congruence with state expectation and the goals of the district, and to align with the Quality Criteria for Staff Development. Develop for consideration by the board, a board policy to direct the development and implementation of a comprehensive written professional development plan focused on the effective delivery of the adopted curriculum that aligns with the district’s strategic plan and implementation projects. (Page 335)

The Professional Learning Steering Committee revised policy 4370 (Appendix A) to reflect these recommendations as well as current best practices from the field of professional learning. These revisions will provide guidance in the development of a professional learning plan. The table on pages 2 through 6 shows the correlations between the November 2013 Kenosha Unified School District Curriculum Audit and Learning Forward’s Learning System components. Learning Forward is a professional learning association devoted exclusively to

educators and administrators who work in educator professional development. This organization focuses on planning, implementing, and measuring high quality professional learning so that individuals, schools, and the district can demonstrate improved academic achievement for all students.

<b>CORRELATION BETWEEN CURRICULUM AUDIT RECOMMENDATIONS AND UPDATED POLICY</b>		
<b>Curriculum Audit Recommendation (Page 335)</b>	<b>Learning Forward System Component(s)*</b>	<b>New Policy Verbiage</b>
Alignment of a mission for professional development with that of the district and a focus on organizational change consistent with district goals	Vision, mission, beliefs for professional learning	The school Board requires that professional learning aligns with the district's mission, vision, goals, and strategic directions. (Paragraph 1, Appendix A)
A framework that takes a long-range planning approach and focuses on organizational change with professional development efforts in line with district goals	Alignment with other systems  Plans for professional learning	District leadership will collaborate with school and department leaders in using a long-range planning framework to systematically align district-wide, school- or department-based, and individual professional learning in order to address identified areas of improvement. (Paragraph 3, Appendix A)  Professional learning opportunities provided through the district must include an implementation plan outlining steps for ongoing support and a method to determine the effectiveness of the professional learning. (Paragraph 8, Appendix A)
A norm of continuous improvement and learning for all employees	Definition of professional learning	The school board recognizes the importance of providing high quality professional learning with an expectation of continuous improvement for all employees in order to support organizational change and growth. (Paragraph 1, Appendix A)  Professional learning is defined as a comprehensive, sustained, and intensive approach to improving

\*Hirsh, S., Psencik, K., and Brown, F., *Becoming a Learning System*, Learning Forward, Oxford, Ohio, 2014.

Curriculum Audit Recommendation (Page 335)	Learning Forward System Component(s)*	New Policy Verbiage
		<p>staff effectiveness in raising student achievement. Professional learning should be collaborative and job embedded in order to support the transfer of new knowledge and skills into the workplace. (Paragraph 2, Appendix A)</p> <p>District employees are required to engage in professional learning as part of the continuous improvement cycle. Certified staff members are responsible for engaging in the necessary professional learning to maintain licenses or certifications required for their position. (Paragraph 7, Appendix A)</p> <p>The delivery of high quality professional learning occurs within learning communities committed to continuous improvement, collective responsibility, and goal alignment. (Paragraph 9, Appendix A)</p>
Provision for district-wide, school-based, and individual development in a systemic manner	Purposes for professional learning	<p>A district plan will outline the identification, implementation, and institutionalization of systemic professional learning. (Paragraph 1, Appendix A)</p> <p>District leadership will collaborate with school and department leaders in using a long-range planning framework to systematically align district-wide, school- or department-based, and individual professional learning in order to address identified areas of improvement. (Paragraph 3, Appendix A)</p>

\*Hirsh, S., Psencik, K., and Brown, F., *Becoming a Learning System*, Learning Forward, Oxford, Ohio, 2014.

Curriculum Audit Recommendation (Page 335)	Learning Forward System Component(s)*	New Policy Verbiage
		Administrators and staff members will work collaboratively to identify, implement, and assess the effectiveness of individual's professional goals that are aligned with district and school or department goals in order to increase student achievement. (Paragraph 6, Appendix A)
Supervisors to serve as staff developers of those supervised	Roles and responsibilities for professional learning  Leadership for professional learning	Detailed descriptions of all professional learning roles and responsibilities are provided in paragraphs 1, 3, 4, 5, 6, and 7 of the policy. The delivery of high quality professional learning requires skillful leaders who develop capacity, advocate, and create support systems for professional learning. (Paragraph 9, Appendix A)
Basis in data-based analysis of needs	Data-informed professional learning	Through the analysis of student achievement and system data, priority areas for professional learning will be determined through a district's needs assessment process. (Paragraph 3, Appendix A)  Administrators will use school/department data to develop a professional learning plan that is aligned with district goals and will assess the effectiveness of implementation. (Paragraph 6, Appendix A)  The delivery of high quality professional learning uses a variety of sources and types of data to plan, assess, and evaluate professional learning. (Paragraph 9, Appendix A)

\*Hirsh, S., Psencik, K., and Brown, F., *Becoming a Learning System*, Learning Forward, Oxford, Ohio, 2014.

<b>Curriculum Audit Recommendation (Page 335)</b>	<b>Learning Forward System Component(s)*</b>	<b>New Policy Verbiage</b>
A focus on proven research-based approaches with demonstrated effectiveness in increasing productivity	Standards for professional learning	All district-endorsed professional learning opportunities will meet the district's standards for high quality professional learning. (Paragraph 2, Appendix A)
		<p>The delivery of high quality professional learning applies research on change and sustaining support for implementation of professional learning for long-term change. (Paragraph 9, Appendix A)</p> <p>The departments will oversee the use and leverage of necessary resources to ensure the delivery of high quality professional learning in compliance with all local, state, and federal funding regulations. (Paragraph 5, Appendix A)</p>
Provision of support for all three phases of the change process—initiation, implementation, and institutionalizations—which require provision of an on-the-job application and follow-up training and support necessary to cement new learning	<p>Dedicated time for professional learning</p> <p>Job-embedded collaboration</p>	<p>A district plan will outline the identification, implementation, and institutionalization of systemic professional learning. (Paragraph 1, Appendix A)</p> <p>District leadership will ensure dedicated time within the work day for professional learning. (Paragraph 3, Appendix A)</p> <p>Administrators will ensure the effective use of dedicated time and provide opportunities for professional learning that supports the professional growth of their staff members. (Paragraph 6, Appendix A)</p>

\*Hirsh, S., Psencik, K., and Brown, F., *Becoming a Learning System*, Learning Forward, Oxford, Ohio, 2014.

<b>Curriculum Audit Recommendation (Page 335)</b>	<b>Learning Forward System Component(s)*</b>	<b>New Policy Verbiage</b>
Use of various staff development and adult learning approaches—all based on understanding of adult learning and development	Flexible designs	The delivery of high quality professional learning integrates theories, research, and models of human learning to achieve its intended outcomes. (Paragraph 9, Appendix A)
Ongoing evaluation using multiple information sources focusing on all levels of the organization and based on actual changed behavior	Evaluation of professional learning	The Professional Learning Steering Committee, comprised of district and building administrators, teacher leaders, teachers, and noninstructional staff will apply a framework to monitor and assess the implementation of the district professional learning plan. (Paragraph 4, Appendix A)
System-wide oversight and coordination	Governance for professional learning  Roles and responsibilities for professional learning	The Office of Organizational Training and Development will coordinate district-identified professional learning for instructional staff. The Office of Human Resources will coordinate professional learning for noninstructional staff. The departments will oversee the use and leverage of necessary resources to ensure the delivery of high quality professional learning in compliance with all local, state, and federal funding regulations. (Paragraph 5, Appendix A)  The delivery of high quality professional learning requires prioritizing, monitoring, and coordinating resources for professional learning. (Paragraph 9, Appendix A)
Provision for necessary funding to carry out staff development goals	Dedicated funding for professional learning	The board will allocate the funding to successfully implement the plan. (Paragraph 1, Appendix A)

\*Hirsh, S., Psencik, K., and Brown, F., *Becoming a Learning System*, Learning Forward, Oxford, Ohio, 2014.

Curriculum Audit Recommendation (Page 335)	Learning Forward System Component(s)*	New Policy Verbiage
		The departments will oversee the use and leverage of necessary resources to ensure the delivery of high quality professional learning in compliance with all local, state and federal funding regulations. (Paragraph 5, Appendix A)

In the process of revising the policy, the Professional Learning Steering Committee suggested that the name of the policy be revised to *Professional Learning* from *Professional Development Opportunities*. Current research states that professional development denotes something that is done to staff with little say in the process along with the understanding that once the professional development has been completed that the task has been accomplished. Instead, the committee would like Kenosha Unified to maintain a positive mindset about professional learning in which staff members engage in authentic valuable learning experiences that promote active engagement, teacher voice, collaboration, inquiry, and reflection. Professional learning promotes ongoing learning in which staff engages in an ongoing cycle of improvement.

#### **2014-15 Professional Learning Steering Committee**

Sarah Aguilar Elementary Instructional Coach	Patty Barrett High School Special Education Teacher	Andrea Baumgart High School Instructional Coach
Eric Beem High School Teacher	Pamela Black Coordinator of Special Education and Student Support	Kristal Brandt Middle School Instructional Coach
Mary Beth Braun Elementary Special Area Teacher	Patricia Bytnar High School Instructional Coach	Stacy Cortez Middle School Instructional\ Coach
Star Daley Middle School Principal	Amy Garrigan Professional Learning Specialist	Jennifer Haluska Middle School Teacher
Keri Heusdens District Instructional Coach	Julie Housaman Assistant Superintendent of Teaching and Learning	Stacey Keckler Middle School Teacher
Beverly Keelin High School English as a Second Language Teacher	Page Kessler High School Instructional Technology Teacher	Wendy LaLonde High School Assistant Principal
Jennifer Lawler Coordinator of Mathematics	Mary Limbach Elementary Instructional	Michael Makowka Elementary Dean of Students

\*Hirsh, S., Psencik, K., and Brown, F., *Becoming a Learning System*, Learning Forward, Oxford, Ohio, 2014.

	Coach	
Susan Mirsky Coordinator of English/Language Arts	Shebaniah Muhammad Elementary Principal	Jennifer Navarro Coordinator of Organizational Training and Development
Katie O'Neil Early Childhood Instructional Coach	Christine Pratt Coordinator of Science	Amy Riedlinger High School Assistant Principal
Luanne Rohde Elementary Principal	Jolene Schneider Elementary Principal	Curtiss Tolefree Middle School Principal
Susanne Ventura Elementary Special Education Teacher	Peggy Walasek Elementary Instructional Coach	

### **Recommendation**

At its August 11, 2015, meeting, the Joint Personnel/Policy & Curriculum/Program Committee voted to forward revised Policy 4370 to the School Board for consideration. The School Board approved revised Policy 4370 as a first reading on August 25, 2015. Administration recommends that the School Board approve revised Policy 4370—Professional Learning as a second reading at the September 22, 2015, regular Board meeting.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mrs. Julie Housaman  
Assistant Superintendent of Teaching and Learning

Ms. Jennifer Navarro  
Coordinator of Organizational Training and Development



POLICY 4370 STAFF DEVELOPMENT OPPORTUNITIES  
POLICY 4370 PROFESSIONAL LEARNING

The School Board recognizes the importance of providing high quality professional development inservice education opportunities.

District staff development inservice courses are designed to:

- Deepen knowledge of subject content
- Expand research-based instructional skills
- Provide ongoing classroom assistance in implementing new skills
- Provide classroom assessment skills
- Encourage innovation, teach state of the art practices, share new ideas and practices
- Provide diversity instruction
- Provide for job-related growth for improved operations

Inservice courses are aligned with District goals and initiatives.

District staff is provided opportunities to attend periodic conferences, workshops and seminars sponsored by associations outside the District. Permission to attend and funds allocated for these activities must be directly aligned with District department and site goals. Cost considerations include pooling funds to provide on-site staff development opportunities, working in collaboration with CESA, local universities and other agencies. Every effort will be made to send a small core of staff to seek information and share ideas upon their return.

Staff development opportunities shall be provided consistent with the District, school and department staff development plan. Staff members may become involved in formulating the staff development plan, and may participate in professional development activities in accordance with state law and established District procedures.

The school board recognizes the importance of providing high quality professional learning with an expectation of continuous improvement for all employees in order to support organizational change and growth. The school board requires that professional learning aligns with the district's mission, vision, goals, and strategic directions. A district plan will outline the identification, implementation, and institutionalization of systemic professional learning. The board will allocate the funding to successfully implement the plan.

Professional learning is defined as a comprehensive, sustained, and intensive approach to improving staff effectiveness in raising student achievement. Professional learning should be collaborative and job embedded in order to support the transfer of new knowledge and skills into the workplace. All district-endorsed professional learning opportunities will meet the district's standards for high quality professional learning.

Through the analysis of student achievement and system data, priority areas for professional learning will be determined through a district's needs assessment process. District leadership will collaborate with school and department leaders in using a long-range planning framework to systematically align district-wide, school- or department-based, and individual professional learning in order to address identified areas of improvement. District leadership will ensure dedicated time for professional learning.

**The Professional Learning Steering Committee, comprised of district and building administrators, teacher leaders, teachers, and noninstructional staff, will apply a framework to monitor and assess the implementation of the district professional learning plan.**

**The Office of Organizational Training and Development will coordinate district-identified professional learning for instructional staff. The Office of Human Resources will coordinate professional learning for noninstructional staff. The departments will oversee the use and leverage of necessary resources to ensure the delivery of high quality professional learning in compliance with all local, state, and federal funding regulations.**

**Administrators will use school/department data to develop a professional learning plan that is aligned with district goals and will assess the effectiveness of implementation. Administrators will ensure the effective use of dedicated time and provide opportunities for professional learning that support the professional growth of their staff members. Administrators and staff members will work collaboratively to identify, implement, and assess the effectiveness of individual's professional goals that are aligned with district and school or department goals in order to increase student achievement.**

**District employees are required to engage in professional learning as part of the continuous improvement cycle. Certified staff members are responsible for engaging in the necessary professional learning to maintain licenses or certifications required for their position.**

**Professional learning opportunities provided through the district will include an implementation plan outlining steps for ongoing support and a method to determine the effectiveness of the professional learning.**

**The delivery of high quality professional learning:**

- **Occurs within learning communities committed to continuous improvement, collective responsibility, and goal alignment.**
- **Requires skillful leaders who develop capacity, advocate, and create support systems for professional learning.**
- **Requires prioritizing, monitoring, and coordinating resources for professional learning.**
- **Uses a variety of sources and types of data to plan, assess, and evaluate professional learning.**
- **Integrates theories, research, and models of human learning to achieve its intended outcomes.**
- **Applies research on change and sustaining support for implementation of professional learning for long-term change.**
- **Aligns its outcomes with employee performance and standards.**

**(Taken from: <http://learningforward.org/standards-for-professional-learning#.VbACLfViko>)**

**A professional learning report will be submitted to the board annually by the Office of Organizational Training and Development.**

LEGAL REF.: Wisconsin  
Statutes

121.02(1)(b) Professional staff development plan required  
[PI 8.01\(2\)\(b\), Wisconsin Administrative Code \(Professional staff  
development plan  
requirements\)](#)

Proposed Amendments to Section 9101 (34) of the Elementary and  
Secondary Education Act as  
reauthorized by the No  
Child Left Behind Act of  
2001.

CROSS REF.: Current Employee Agreements

AFFIRMED: September 24, 1991

REVISED: June 2, 2000  
January 29, 2002  
September 24, 2002  
**September 2015**

**RULE 4370 STAFF DEVELOPMENT OPPORTUNITIES**  
**RULE 4370 PROFESSIONAL LEARNING**

1. ~~Inservice courses appropriate to the needs of the instructional staff and aligned with District initiatives will be organized and directed annually by the Coordinator of Staff Development, Library Media and Instructional Technology and with the assistance of the Executive Director of Special Projects and administrative personnel.~~
2. ~~Inservice credit for instructional staff appropriate to their needs and aligned with District initiatives may be earned for courses/workshops/seminars offered by agencies outside the District. These courses/workshops/seminars are subject to approval by the Coordinator of Staff Development, Library Media and Instructional Technology.~~
3. Permission to attend ~~staff development~~ **professional learning** activities (conferences, workshops, seminars, etc.) requires the approval of the **employee's direct** supervisor and budget manager.
4. District employees will provide ~~staff development~~ **professional learning** when appropriate.

5. District ~~staff members~~ **employees** will not be permitted to attend more than two conferences, workshops, **or** seminars, ~~etc.~~ outside the ~~Dd~~district, annually; unless their attendance at such conferences, workshops, **and** seminars, ~~etc.~~ is required for the performance of their job duties **and approval is granted by the employee's direct supervisor.**

KENOSHA UNIFIED SCHOOL DISTRICT

September 22, 2015

**SCHOOL BOARD POLICY AND RULE 4332 – CRIMINAL BACKGROUND CHECKS**

**Background**

Currently, the Criminal Background Check, Policy 4332, does not reference doing background checks for chaperones. Although the current language states, “This includes, but is not limited to, volunteers, tutors, mentors and independent contractors”, it would be best to add “chaperones” to the explicitly listed individuals who are subject to criminal background checks. This addition would align with the proposed new Board Policy and Rule 4333 Chaperone Requirements and Expectations (see attached Criminal Background Check Policy 4332).

**Administrative Recommendation:**

At its September 8, 2015, meeting, the Personnel/Policy Committee voted to forward revisions to Policy and Rule 4332 to the school board for consideration. Administration recommends that the school board approve proposed revisions to Policy and Rule 4332 – Criminal Background Checks as a first reading at the September 22, 2015, regular meeting. It will be presented at the October 28, 2015, regular meeting for a second reading.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Annie Petering, J.D.  
Chief Human Resources Officer

POLICY 4332

CRIMINAL BACKGROUND CHECKS

A criminal background check shall be conducted for all persons recommended for employment as administrators, teachers, other certified employees, substitute teachers, and all other non-certified employees, including but not limited to substitutes, service employees, educational assistants, secretarial/clerical staff, educational interpreters, carpenters/painters, part-time/temporary, miscellaneous, advisors and coaching assignments.

Likewise, a criminal background check shall be conducted on any persons who have District approved access to children in supervised or unsupervised settings before they will be allowed to come in contact with students. This includes, but is not limited to, **chaperones**, volunteers, tutors, mentors and independent contractors.

Information from criminal background checks will not be used or considered in making employment or volunteerism decisions, unless there are past convictions or pending charges that are substantially related to the circumstances of the particular job.

Under the principle of federal supremacy and in accordance with the provisions of federal law requirements, all applicants recommended for employment with federally funded Head Start positions shall be required to disclose information regarding all prior arrests, in addition to convictions and pending charges.

LEGAL REF.:       42 U.S.C. 2928  
                      Wisconsin Statutes  
                      Sections 111.335   (Arrest or conviction record discrimination; exceptions and special cases)  
                                  118.19   (Teacher licenses; limits on DPI issuance of license based on conviction record)

CROSS REF.:       2210   Recruitment and Appointment of Superintendent  
                      2211   Recruitment and Appointment of Administrative, Supervisory, and Technical Staff  
                      4110   Equal Employment Opportunity and Affirmative Action  
                      4260   Personnel Records  
                      4330   Staff Selection and Hiring Process  
                      4340   Substitute Personnel Employment  
                      6530   Community Resources

ADMINISTRATIVE REGULATIONS:   None

AFFIRMED:       May 10, 1994

REVISED:       June 27, 2000  
                      May 14, 2002  
                      July 23, 2002  
                      February 23, 2010

RULE 4332  
CRIMINAL BACKGROUND CHECKS

1. The employment application will include a permission form for obtaining crime record information.
2. Applicants for federally funded Head Start positions shall complete a separate form detailing all arrests, in addition to convictions and pending charges. If an applicant for a Head Start position discloses that they have been arrested or convicted of a crime, the Office of Personnel will determine whether the nature of the offense or alleged offense precludes the applicant from serving in the position applied for. The Office of Personnel will keep all arrest and conviction record information confidential to the extent authorized by law, and will not disclose same to the interview teams.
3. If the person recommended for employment refuses to cooperate in fully completing the form or is found to have provided false, inaccurate or incomplete information on the employment application, the person will be disqualified from consideration for employment or may be considered for dismissal.
4. A crime records check shall be made through the Department of Justice for each applicant recommended for employment. The District will reimburse the Department of Justice for this service.
5. Persons recommended for employment will be provided a copy of the information from the crime records check upon request. Persons requesting copies of the information will reimburse the District for the cost of providing the copies. Persons recommended for employment may attach any statement or explanation to the report.

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## KENOSHA UNIFIED SCHOOL DISTRICT

September 22, 2015

### **Policy and Rule 6440 – Course Options Enrollment**

Policy and Rule 6440 – Course Options Enrollment, was recently approved as a new KUSD policy in July. The Wisconsin 2015-17 State Budget Bill, Act 55, made changes to the Course Options statute (s. 118.52 WIS. Stats.). These changes took effect upon passage of the bill and are in effect for the 2015-16 school year. The new changes do not alter the current practice of enrollment options for students. However, the updated rules relate to the ability for postsecondary institutions to charge additional tuition and fees to students and parents. The original Course Options process called for students and parents to incur zero costs associated with participation, while the resident school district and the Institute of Higher Education (IHE) negotiated a DPI approved amount per enrollment. With these changes, the student and parent would still have zero costs if the student only obtains high school credit for the Course Options enrollment. However, if the student would earn college/postsecondary credit for successful completion, then the IHE may charge the pupil, or the parent or guardian of a minor pupil, additional tuition and fees. These fees would be in addition to any amount paid by the school district to the IHE.

The current Course Options enrollment timeline requires that students submit enrollment requests at least six weeks prior to the start of the course. KUSD currently has approved Course Options enrollments for the upcoming fall term, and will work to communicate these new changes to these families so they may understand the current developments. The minor revision to the policy will help KUSD students and parents improve their understanding of this program and its potential costs.

#### **Administrative Recommendation:**

On September 8, 2015, the Personnel/Policy Committee approved to forward the proposed revisions to Policy and Rule 6440 Course Options Enrollment to the Board of Education for approval as a first reading at the September 22, 2015, regular school board meeting. Administration recommends that the School Board approve as a first reading the revised Policy and Rule Course Options Enrollment, and move to a second reading at the October 27, 2015, regular school board meeting.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Kristopher Keckler  
Executive Director of Information & Accountability

Dr. Beth Ormseth  
Assistant Superintendent of  
Secondary Schools

Julie Housaman  
Assistant Superintendent of Teaching & Learning

Marsha Nelson  
Career and Technical Education Coordinator

**COURSE OPTIONS ENROLLMENT**

The district shall accommodate resident students who wish to participate in the Wisconsin Course Options Program. District resident students, and those accepted full-time through Open Enrollment, may submit an application to an Institute of Higher Education (IHE), or other Department of Public Instruction (DPI) approved program. The Course Options program is not available to private school or home-based students.

Through the Course Options Program, students may receive both high school and postsecondary credit for successfully completed courses. District high schools grant a diploma to students who successfully complete district high school graduation requirements, regardless of whether the student satisfied all or any portion of the requirements through the Course Options Program.

The School Board is responsible for the costs associated with student enrollments for any course under the Course Options Program. The district shall pay the educational institution a calculated amount in a manner determined by DPI. **An IHE may charge a pupil, or the parent or guardian of a minor pupil, additional tuition and fees for attending a course at the IHE for postsecondary credit.**

**LEGAL REF.: Wisconsin Statutes**

Sections	115.28(59)(a)	(Academic and career planning)
	118.13	(Student discrimination prohibited)
	118.15	(Compulsory school attendance)
	118.15(4)	(Broad board power to do all things reasonable to promote education of students)
	118.16	(School attendance enforcement)
	118.33	(High school graduation standards)
	118.51	(Full-time open enrollment)
	118.52	(Course options)
	121.004(7)(em)	(Inclusion of pupils attending school outside or in his or her district shall be counted accordingly)

**CROSS REF.: 5110 Equal Education Opportunities**

5120 Student Enrollment Reporting  
5200 School Admissions  
5210 Entrance Age  
5260 Open Enrollment Full Time  
5310 Student Attendance  
5320 School Attendance Areas  
6100 Mission, Principals, Goals, Results  
6421 Programs for Students with Disabilities  
6423 Talent Development Program  
6426 Student Program and Curriculum Modifications  
6434.2 Youth Options Program  
6456 Graduation Requirements  
Special Education Program and Procedure Manual

All district resident students in grades K-12 by law are eligible to participate in the Course Options Program. The student and parent/guardian must submit an application (PI-8900) to the Institute of Higher Education (IHE) or other DPI approved educational institution no later than six weeks prior to the start of the requested course. A student may take up to two courses at any one time under Course Options, though there is no limit to the total number of courses in this program. The courses may be taken at different educational institutions at any time. Educational institutions are defined under the Course Options Program as:

- A public school in a nonresident school district;
- The University of Wisconsin System;
- A technical college;
- Nonprofit institutions of higher education;
- A tribal college;
- A charter school; and
- A nonprofit organization that has been approved by DPI.

To accommodate the Course Options Program for district resident students, and those enrolled full-time through open enrollment, the district shall:

- Provide assistance and information to students and parents/guardians who seek information regarding the Wisconsin Course Options Program.
- Cover the related enrollment costs associated with the approved Course Options course for a calculated amount in a manner determined by DPI.
- Ensure that beginning no later than the 2017-18 school year, academic and career planning services are provided to pupils enrolled in grades 6-12.

A resident district must deny the application if the course conflicts with the student's individualized education plan. A resident district may deny the application if:

- The course does not satisfy a high school graduation requirement; or
- The course does not conform to or support a student's academic and career plan, if one exists.

The student's parent/guardian is responsible for satisfactory student attendance and compliance with the state compulsory school attendance law. It is also the responsibility of the student to ensure that their schedule can accommodate any participation in the Course Options Program. The student and parent/guardian are accountable for obtaining any related prerequisites or other requirements prior to participation.

The Board or designee shall determine whether a postsecondary course is eligible for high school credit and how many high school credits may be awarded. Course Options courses that result in high school credit will be factored into the high school GPA. Such decisions shall be made consistent with state law requirements and established by district procedures.

The parent/guardian or student is responsible for transportation between the school and the assigned educational institution. Transportation assistance is available from DPI for students who are eligible for free/reduced-price meals under the federal school lunch program. Transportation costs may only be reimbursed if the student is taking a designated Course Options approved course. The transportation reimbursement form is available from DPI ([oe.dpi.wi.gov](http://oe.dpi.wi.gov)) and must be submitted to DPI no later than July 15 for courses attended during the previous school year.

AFFIRMED: July 28, 2015

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September 22, 2015

## **POLICY AND RULE 8850 – SCHOOL BOARD COMMITTEES**

### **Background**

The Board of Education values the participation of community members and student ambassadors on District committees. The purpose of School Board committees is to collaboratively work with the board on researching district items surrounding policy, finance, facilities and curriculum.

On February 24, 2015, the Board updated and adopted the 8000 policy series. Since then the Board has experienced an issue with maintaining meeting quorums and has decided to again review policy and rule 8850 in an effort to remedy the issue. Currently, the policy is being updated to reflect current practice to assist with ensuring quorum requirements can be met. Updates to the rule portion include grammatical updates and changes to provide clarity and accountability in line with current practice. Feedback on the rule was provided by the District's leadership council.

The revised policy was presented and approved as a first reading at the August 25, 2015 School Board meeting. At that meeting, the following changes were discussed and have since been incorporated into the revised policy as noted in red:

- the removal of the wording “with the approval of the board president” at the end of the paragraph 2 of the policy. **The wording has been removed.**
- The change of the word “review” to “review and make recommendations on” throughout all of the committee duty descriptions in portion C of the rule. **After reviewing the wording, the change to “review and make recommendations on” was made in all instances with the exception of the fifth bullet under the Audit, Budget, Finance Committee, the first and second bullet under the Curriculum, Program, Committee, the second and third bullets under the Planning, Facilities, Equipment Committee, and the first and seconded bullets under the Policy Committee.**
- keep the word “All” in bullet 5 of the Personnel and Policy committee. **The word “All” was left in.**
- it was requested that Administration provide more information and/or a rationale for the removal of the third bullet under the Planning, Facilities and Equipment committee duties which original read “Assist in establish of building standards for each type of educational facility.” **After talking with**

Administration, it is recommended that the wording be changed to "Review building standards for each type of educational facility."

- whether or not the Personnel and Policy committee should be changed to just the Policy committee and whether or not bullet three under the Personnel and Policy committee should include the review of job descriptions and hiring information. Per the district's attorney, personnel issues are not appropriate duties for a subcommittee as they are responsibilities of the Administration. The reason the Administration is tasked with these duties is because they are legally entitled to the information necessary to carry out personnel actions. Allowing committee members such access could expose the District to legal liability. Therefore, it is still being recommended that the committee be revised to be the Policy committee and that the third bullet under that committee be removed.

### **Additional Recommended Changes**

At the September 2, 2015 standing committee member orientation, Rule 8850 as approved at the August 25, 2015 Board meeting, was shared with the individuals present. The following input and/or recommendations were noted:

- There were concerns expressed in regards to the first and fifth bullets under the Curriculum/Program committee in regards to the committee having the task of reviewing teaching materials and/or book selections. In an effort to try to ease concerns, it is proposed that the first and fifth bullets be combined to read as follows: "Review matters related to existing or new curriculum and programs which may include teaching materials, book selections, etc."

On September 8, 2015, Rule 8850 was sent to all standing committee members for review and feedback. The following input and/or recommendations were made:

- Two standing committee members indicated that they felt the "b" in "board" should be capitalized. It is being recommended that the following words remain capitalized: Board, District, Administration, President, Chair, and Superintendent.

After one last look at the policy and rule by Administration and the Board President, the following changes were also made:

- In the first sentence of the second paragraph of the policy, it is being recommended that the words "Personnel and" be removed for consistency purposes.
- In the fifth bullet under the Audit/Budget/Finance committee, it is being recommended that "including the AASA audit" be removed as this audit is no longer utilized by the District.

- In the sixth bullet under the Curriculum/Program committee, it is being recommended that the word “all” remain.
- In the fifth bullet under the Planning/Facilities/Equipment committee, minor word changes are being recommended for easier reading.
- In the fifth bullet under the Policy committee, it is being recommended that the word “may” be changed to “should” to strengthen the statement.

### **School Board President Recommendation**

It is the Board President’s recommendation that the School Board approve revised Policy and Rule 8850 – School Board Committees as contained in the agenda as a second reading at the September 22, 2015, regular school board meeting.

Tamarra Coleman  
School Board President

POLICY 8850  
SCHOOL BOARD COMMITTEES

The ~~School Board~~ ~~school Board~~ ~~board School Board~~ believes committees ~~can be useful in~~ **are an integral part of** the decision-making process and in the conducting of ~~Board board Board~~ business. By using a ~~Board board Board~~ committee structure, the ~~Board board Board~~ is able to conduct its business in an efficient and effective manner, study issues facing the ~~District district District~~ more in depth, and take more ownership **in of** things happening in the ~~District district District~~. The committee structure is designed to assist the ~~Board board Board~~ in the conducting of ~~Board board Board~~ business; it is not intended to take away **any** ~~Board board Board~~ member's opportunity to ask questions or to be involved in the decision-making process.

The ~~Board board Board~~ shall have four standing committees: (1) Audit, Budget and Finance, (2) Curriculum and Program, (3) Planning, Facilities and Equipment, and (4) ~~Personnel and~~ Policy. Each standing committee shall consist of three ~~Board board Board~~ members. A quorum of the committee shall ~~include a minimum of two (2) Board members~~ **be defined as a majority of the committee members**. The ~~Board board Board President president President~~ shall appoint ~~Board board Board~~ members to standing committees in accordance with established procedures. No ~~Board board Board~~ member may serve on more than two standing committees and can only chair one standing committee. The ~~Board board Board President president President~~ shall select the committee chair. The committee chair may seek six qualified community members and two students to serve on the committee. Every attempt will be made to have these committees reflect the diversity of the ~~District district District~~. Community member appointments shall be made in accordance with established procedures. The term of appointment to a standing committee will be for two years for community and student members, with option of renewal at the chair's discretion **with the approval of the board president**.

Whenever possible, terms will be staggered. It is expected that all committee members will attend at least **80% percent** of the meetings of the standing committee to which they have been appointed. Consistent with ~~Board board Board~~ policy concerning ~~Board board Board~~ officers, the chair of each committee may not serve as committee chair for more than two consecutive years.

The ~~Board board Board~~ may establish other standing and temporary ad-hoc committees from time to time as needed. The ~~Board board Board President president President~~ shall make such committee appointments in the same manner as ~~other~~ standing committee appointments.

The ~~Board board Board President president President~~ shall serve as an ex-officio member of all standing and temporary committees ~~of the Board~~.

The function of all ~~Board board Board~~ committees should be fact-finding, deliberating and advising, but not legislating or policymaking. Standing ~~Board board Board~~ committees may not act or speak for the ~~Board board Board~~ unless authorized by the ~~Board board Board~~. Each ~~Board board Board~~ committee shall be assigned specific duties. All policymaking actions taken by a ~~Board board Board~~ committee shall be subject to ratification and approval of the ~~Board board Board~~. For policy-related items, the ~~Board board Board~~ will have a first and second reading of the recommended policy before final policy adoption. The policy readings shall occur at separate ~~Board board Board~~ meetings.

Public notice shall be given for all ~~Board board Board~~ committee meetings in accordance with state law and ~~Board board Board~~ policy.



POLICY 8850  
SCHOOL BOARD COMMITTEES  
Page 2

LEGAL REF.: Wisconsin Statutes  
Sections 19.84 [Public notice requirement]  
19.85 [Reasons for closed session]

CROSS REF.: 8712, School Board Meeting Agenda Preparation and Dissemination  
8840, School Board Minutes  
8850, School Board Committees

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: June 8, 1993

REVISED: April 21, 1998  
July 13, 1999  
February 22, 2000  
July 10, 2001  
July 28, 2009

DELETED: June 25, 2002

REAFFIRMED: May 13, 2003  
December 19, 2006  
June 22, 2010  
February 24, 2015

RULE 8850  
SCHOOL BOARD COMMITTEES

A. Committee Appointment Process

1. The ~~Board~~ **board** ~~Board~~ **Board** ~~President~~ **president** shall appoint Board members to standing committees immediately following the ~~School~~ **school** ~~School~~ **School** ~~Board's~~ **board's** annual organizational meeting. Such appointments shall be made, in order, as follows:
  - a. by seeking volunteers and making appointments based on ~~Board~~ **board** ~~Board~~ **Board** member interest
  - b. by direct appointment of ~~Board~~ **board** ~~Board~~ **Board** members to specific committees
2. Community members may be appointed to serve as members on standing committees as outlined in ~~Board~~ **board** ~~Board~~ **Board** policy. Such appointments shall be made, in order, as follows:
  - a. by encouraging volunteers that reflect the diverse student population
  - b. by seeking volunteers and making appointments based on citizen interest
  - c. by direct appointment of the committee chair with approval of the ~~Board~~ **board** ~~Board~~ **Board** ~~President~~ **president** ~~President~~ **President**
  - d. by appointment of the ~~Board~~ **board** ~~Board~~ **Board** ~~President~~ **president** ~~President~~ **President**

B. Standing Committee Operating Procedures

1. Whenever possible, policy items to be considered by the ~~Board~~ **board** ~~Board~~ **Board** shall be introduced to the standing committee at a monthly committee meeting. Any item referred to a standing committee must come back to the full ~~Board~~ **board** ~~Board~~ **Board** within 30 days, unless a motion by the standing committee to further review the item is determined.
2. Standing committees, unless canceled by the committee ~~Chair~~ **chair** ~~Chair~~ **Chair** or ~~Board~~ **board** ~~Board~~ **Board** ~~President~~ **president** ~~President~~ **President**, shall meet once each month. Additional meetings will be scheduled by the chair as necessary. -
3. The committee chairs, the ~~Superintendent~~ **superintendent** ~~Superintendent~~ **Superintendent** of ~~Schools~~ **schools** ~~Schools~~ **Schools** and designated administrators shall meet to establish meeting agendas for standing committees. This process will ensure the orderly flow of information and the effective operation of the ~~Board~~ **board** ~~Board~~ **Board** and committees. Committee agenda items are limited to those referred by the ~~Board~~ **board** ~~Board~~ **Board** ~~President~~ **president** ~~President~~ **President**, committee chairs and designated administrators. Meeting agendas must be published at least five working days prior to a scheduled meeting.
4. -Administrators and other ~~District~~ **district** ~~District~~ **District** staff, as appropriate, will be requested to serve in an advisory capacity to standing committees and/or to provide necessary support resources.
5. Committee meetings shall be conducted in accordance with *Policy 8810*.
6. Any ~~Board~~ **board** ~~Board~~ **Board** member or citizen may attend a standing committee and may speak to any item on the agenda. However, only committee members may vote on agenda items.
7. Minutes shall be kept of all standing committee meetings. The minutes shall be distributed to all ~~Board~~ **board** ~~Board~~ **Board** members in order to keep the full Board informed of matters discussed at committee meetings. Committee meeting minutes shall also be made available for inspection by the public in accordance with state law and the Board's policy on access to public records.
8. Motions that have come from committee shall appear on a regular meeting agenda, and shall contain the committee's recommendation, and include comments of dissent, in addition to ~~Administration's~~ **administration's** ~~Administration's~~ **Administration's** recommendation.

RULE 8850  
SCHOOL BOARD COMMITTEES  
Page 2

C. Specific Duties of ~~Standing-standing~~ Committeescommittees

BOARD OF EDUCATION  
ORGANIZATIONAL CHART – COMMITTEES

<u>Audit, Budget and Finance Committee</u>	<u>Curriculum and Program Committee</u>	<u>Planning, Facilities and Equipment Committee</u>
<ul style="list-style-type: none"> <li>• <del>Assist in the preparation and development of the Board and District's annual budget</del></li> <li>• Review <b>and make recommendations on</b> all monthly budget expenditures and all budget modifications, changes, etc., throughout the year</li> <li>• Review <b>and make recommendations on</b> all budgets related to grants submitted and/or awarded</li> <li>• Review <b>and make recommendations on</b> all proposed Board <del>board Board</del> policies related to budget and finance matters</li> <li>• <del>Assist in the planning and completion of the District's management,</del> <b>Review and make recommendations on</b> financial, and program audits, <del>including the AASA audit</del></li> <li>• Review any audit findings and prepare recommended action plans</li> <li>• Strategic Plan—Strategic planning will have a financial impact as the plan proceeds toward implementation. The Audit, Budget and Finance Committee will review <b>Review and make recommendations on</b> the strategic planning budget and implications to overall District <del>district District</del> budget.</li> </ul>	<ul style="list-style-type: none"> <li>• Review all matters related to existing or new curriculum and programs <b>which may include materials, book selections, etc.</b></li> <li>• Review survey, test and evaluation results of the District <del>district District</del></li> <li>• Monitor curriculum adoption and implementation schedule</li> <li>• Review <b>and make recommendations on</b> all grant proposals in terms of program components</li> <li>• <del>Review teaching materials, book selections, etc.</del></li> <li>• Review <b>and make recommendations on</b> all all proposed Board <del>board Board</del> policies related to education, teaching or support programs</li> <li>• Review <b>and make recommendations on</b> comprehensive staff development plan and implementation</li> <li>• Strategic Plan—Many initiatives of Strategic Plan will have significant curriculum implications. As initiatives are identified and implemented, it is appropriate that the Curriculum and Program Committee be kept apprised of their process.</li> <li>• <b>Review and make recommendations on</b> strategic plan initiatives to be implemented</li> </ul>	<ul style="list-style-type: none"> <li>• <del>Assist in the preparation and updating of</del> <b>Review and make recommendations on recommend</b> the District's <del>district's District's</del> five-year capital improvement budget</li> <li>• Review the implementation of all expenditures related to facilities and equipment</li> <li>• <del>Assist in establishing of building standards for each type of educational facility</del> <b>Review building standards for each type of educational facility</b></li> <li>• <b>Review and make recommendations on</b> and update the District's <del>district's Districts</del> comprehensive technology and administrative computer plan</li> <li>• Work with community groups to develop <del>a</del> financial plans to <del>accommodate the implementation of</del> the District's <del>district's</del> physical <del>plant plans</del> <b>facilities</b></li> <li>• Review <b>and make recommendations on</b> all proposed Board <del>board Board</del> policies related to planning facilities and equipment</li> <li>• Strategic Plan—A portion of the strategic plan that involves facilities or accommodations within facilities will be reviewed by this committee.</li> <li>• <b>Review and make recommendations on</b> accommodations required for</li> </ul>

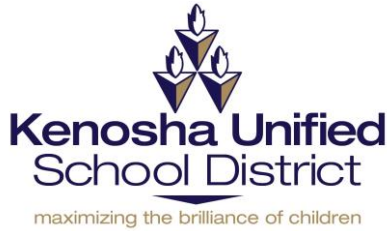
		<b>strategic planning</b>
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RULE 8850  
SCHOOL BOARD COMMITTEES  
Page 3

BOARD OF EDUCATION  
ORGANIZATIONAL CHART – COMMITTEES

<u>Personnel and Policy Committee</u>	<u>Ad-Hoc Committee</u>
<ul style="list-style-type: none"><li>• <del>All employment of staff and related issues concerning staff would be addressed through this committee</del></li><li>• <del>Bargaining of Labor Contracts—All contracts that are bargained would be reviewed with recommendations forwarded to the full Board</del></li><li>• <del>Review all personnel transactions, job descriptions, hiring, etc.</del></li><li>• Prepare and update <del>Review</del> annual student enrollment projections</li><li>• Policy Development—<del>All pP</del> <b>All</b> policy development <del>would</del> <b>may</b> <b>should</b> receive first readings through <del>Personnel and</del> Policy Committee <b>when applicable</b></li><li>• Strategic Plan—<del>Any issues of personnel or policy that may come out of plan will be reviewed by this committee. Those issues endorsed by this committee would be forwarded to the full Board for approval.</del></li><li>• <b>Review and make recommendations on</b> personnel or policy issues resulting from strategic planning</li></ul>	<ul style="list-style-type: none"><li>• Ad-hoc committee(s) are appointed by the <del>Board</del> <b>board</b> <del>Board President</del> <b>president</b> <b>President</b></li><li>• Their responsibilities are based on the task(s) for which they are assigned</li><li>• Ad-hoc committees are not standing committees and have a limited term</li></ul>

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## National Bullying Prevention Month 2015

*WHEREAS*, bullying is unwanted physical, verbal, written, indirect and electronic behaviors that involve an observed or perceived power imbalance and may be repeated multiple times or is highly likely to be repeated; and

*WHEREAS*, bullying occurs in neighborhoods, playgrounds, schools and through technology, such as the internet and cell phones; and

*WHEREAS*, children who witness bullying often feel less secure, more fearful and intimidated; and

*WHEREAS*, families, schools, youth organizations, colleges, workplaces, places of worship and other groups are responsible for empowering and protecting their members and for promoting cultures of caring, respect and safety for everyone; and

*WHEREAS*, it is time to Stand Up Kenosha.

*NOW, THEREFORE*, be it resolved that Kenosha Unified School District does hereby proclaim October as the annual observance of National Bullying Prevention Month as a symbol of our commitment to the year-round struggle against bullying.

*BE IT FURTHER RESOLVED*, that a true copy of this resolution be spread upon the official minutes of the Board of Education.

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*President, Board of Education*

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*Superintendent of Schools*

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*Secretary, Board of Education*

*Members of the Board:*

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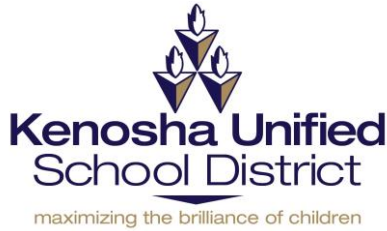
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## Wisconsin School Board Appreciation Week October 4-10, 2015

*WHEREAS*, an excellent public education system is vital to the quality of life of our community and to the economic development of our state; and

*WHEREAS*, the members of the Kenosha Unified School District Board of Education are dedicated to children, learning and community, and devote many hours of service to public education as they continually strive for improvement, excellence and progress in education; and

*WHEREAS*, the district appreciates the vital role played by the local school board, which establishes policies to ensure an efficient, effective school system; and

*WHEREAS*, school board members are charged with representing our local education interests to state and federal government and ensuring compliance with state and federal law; and

*WHEREAS*, school board members selflessly devote their knowledge, time and talents as advocates for our school children and community's future.

*NOW, THEREFORE*, be it resolved that Kenosha Unified School District recognizes and salutes the members of the Kenosha Unified Board of Education by proclaiming October 4-10, 2015, as Wisconsin School Board Appreciation Week.

*BE IT FURTHER RESOLVED*, that a true copy of this resolution be spread upon the official minutes of the Board of Education.

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*President, Board of Education*

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*Superintendent of Schools*

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*Secretary, Board of Education*

*Members of the Board:*

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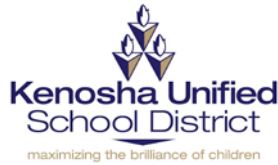
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*Resolution 319  
September 22, 2015*

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September 22, 2015  
Board Meeting

**POLICY 6100 – MISSION, PRINCIPLES, GOALS, RESULTS AND APPROVAL OF  
NEW MISSION, VISION, CORE VALUES AND STRATEGIC DIRECTIONS**

**Background:**

Policy 6100 was developed to outline the focus of the district. Throughout the years this policy has been adjusted to align with the district's current goals and initiatives. The attached version outlines the work completed thus far by the board of education, leadership council, KUSD staff and community members.

The current strategic planning process began in February 2015 and will continue through the 2015-16 school year. The initial work focused on developing the mission, vision, core values and strategic directions that will drive the work of the district. In late August, the board met with the leadership council and facilitator Dr. Randy Clegg to finalize the mission, vision, core values and strategic directions, which are included in this report.

Below is a list of meetings held in 2015 with board members, staff and community members:

- **Board**
  - February 14 – 8 a.m. - 4 p.m.
  - August 26 – 4-9 p.m.
  - August 27 4-9 p.m.
- **Staff**
  - Administrators, supervisors and technical employees:
    - April 28 – 8:30 a.m.
    - April 28 – 1 p.m.
    - April 29 – 4 p.m.
    - April 30 – 8:30 a.m.
    - April 30 – 12 p.m.
  - All staff and board invited:
    - May 5 – 3:30 p.m.
    - May 6 – 4:30 p.m.
    - May 12 - 3:30 p.m.
    - May 20 – 4:30 p.m.
    - May 21 – 3:30 p.m.
    - May 27 - 4:30 p.m.

- **Community focus groups**
  - June 2 – 5:30 – 7 p.m.
  - June 3 – 5:30 – 7 p.m.
  - June 4 – 5:30 – 7 p.m.
  - April 21 – 4 p.m. KABA Bd. Of Directors
  - May 12 – Noon – Downtown Rotary
  - May 14 – 7 p.m. - CUSH
  - May 20 – 8:50 a.m. – United Way Board
  - May 21 – Noon - Rotary West
  - June 3 – Noon – Downtown Kiwanis
- **Focus group promotion**
  - May 13 – 5 p.m. - WIPZ
  - May 18 – 2 p.m. - Kenosha News
  - May 21 – 8 a.m. - WGTD
  - May 27 – 1 p.m. – Happenings Radio Show
- **Community-wide survey**
  - July 7-23

Upon approval by the board of education, the district will move forward with developing strategies to support the strategic directions that will guide the work of the district for the next three to five years.

#### **Administration Recommendation:**

Administration recommends that the school board approve the mission, vision, core values and strategic directions contained in this report. It is also recommended that the school board approve revised Policy 6100 as a first and second reading on September 22, 2015.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tanya Ruder  
Executive Director of Community  
Partnerships and Media Relations

**MISSION:**

Provide excellent, challenging learning opportunities and experiences that prepare each student for success.

**VISION:**

To be Wisconsin's top performing urban school district that is highly regarded for continuously exceeding all expectations.

**CORE VALUES:**

Safety – providing a safe learning and working environment

Teamwork – collaborating respectfully to meet goals

Unity – being united among staff, students, families and all other stakeholders

Diversity – being inclusive of all individuals

Equity – treating all in a fair and just manner

Nurturing – providing a caring and encouraging environment

Trust – building confidence through transparency

Stability – building organizational capacity to adapt to change successfully

**STRATEGIC DIRECTIONS**

1. Increase academic achievement for all students by prioritizing, planning and implementing recommendations from the curriculum audit.
2. Implement transparent fiscal management practices that prioritize and align resources with strategic goals.
3. Retain and recruit highly qualified staff who work to ensure the success of every student.
4. Enhance the leadership and expertise of all staff through professional learning and collaboration.
5. Foster and strengthen community partnerships to increase student learning and family engagement.

POLICY 6100

**MISSION, ~~PRINCIPLES, GOALS, RESULTS~~ VISION, CORE VALUES AND STRATEGIC DIRECTIONS**

**MISSION:**

**Provide excellent, challenging learning opportunities and experiences that prepare each student for success.**

**VISION:**

**To be Wisconsin's top performing urban school district that is highly regarded for continuously exceeding all expectations.**

**CORE VALUES:**

- **Safety – providing a safe learning and working environment**
- **Teamwork – collaborating respectfully to meet goals**
- **Unity – being united among staff, students, families and all other stakeholders**
- **Diversity – being inclusive of all individuals**
- **Equity – treating all in a fair and just manner**
- **Nurturing – providing a caring and encouraging environment**
- **Trust – building confidence through transparency**
- **Stability – building organizational capacity to adapt to change successfully**

**STRATEGIC DIRECTIONS:**

- 1. Increase academic achievement for all students by prioritizing, planning and implementing recommendations from the curriculum audit.**
- 2. Implement transparent fiscal management practices that prioritize and align resources with strategic goals.**
- 3. Retain and recruit highly qualified staff who work to ensure the success of every student.**
- 4. Enhance the leadership and expertise of all staff through professional learning and collaboration.**
- 5. Foster and strengthen community partnerships to increase student learning and family engagement.**

~~The Kenosha Unified School District Mission is to assure every child experiences high quality, personalized learning success.~~

~~Transformation Principles~~

~~We value...~~

- ~~• Blended Personalized Learning~~
- ~~— (Adaptable to individual needs, flexible in access and delivery and interactive, engaging~~

learning)

- ~~Multi Dimensional Life and Career Skills~~  
~~— (Creativity and innovation, critical thinking and problem solving and communication and collaboration)~~
- ~~Relevant Global Knowledge~~  
~~— (Content/information/media literacy and social and cross-cultural competencies)~~

**~~Transformation Goals~~**

*~~We will...~~*

- ~~Improve student achievement.~~
- ~~Expand collaborative partnerships with families, community, and industry.~~
- ~~Secure resources (time, people, finances, operating processes) to support learning.~~

**~~Transformation Student Results~~**

*~~Every student will...~~*

- ~~Be engaged~~
- ~~Demonstrate proficiency~~
- ~~Show continuous growth~~
- ~~Graduate~~

**LEGAL REF.: Wisconsin Statutes**

Sections 118.01	[educational goals and expectations]
118.13	[pupil discrimination prohibited]
118.30	[pupil assessment]
120.13	[Board power to do all things reasonable for the cause of education]
121.02(1)	[School district standards]
No Child Left Behind Act of 2001	[Federal academic requirements for all students]

**MISSION, PRINCIPLES, GOALS, RESULTS VISION, CORE VALUES AND STRATEGIC DIRECTIONS**

Page 2

**CROSS REF.:** 1120, Parent/Caregiver Involvement  
2110, Benchmarks  
2720, Shared Decision Making  
3600, School Safety  
4370, Staff Development Opportunities  
5110, Equal Educational Opportunities

5430, Student Conduct and Discipline  
6110, Instructional Program Mission and Beliefs  
6456, Graduation Requirements  
8520, Board Goal Setting

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: September 24, 1991

REVISED: October 10, 2000  
January 29, 2002  
December 13, 2005  
June 28, 2011  
**September 22, 2015**



## KENOSHA UNIFIED SCHOOL DISTRICT

September 22, 2015

### **2014-15 Parent/Guardian Survey**

#### **Background**

KUSD has implemented a Parent/Guardian survey every few years since 1996-97 school year. On October 28, 2014, the School Board approved revisions to Policy 1110 Parent/Guardian/Caregiver Survey, changing the frequency of this survey to every two years. The current survey contained similar questions as past versions, with the addition of a series of questions related to the parent/guardian use of Infinite Campus.

#### **Survey Content**

The 2014-15 Parent/Guardian Survey contained items in the following areas:

- School Climate
- Cleanliness/Safety
- Student Achievement/Grading/Assessment
- Curriculum
- Communication/Follow Up
- Expectations
- Shared Decision-making
- Student Information System (Parent Portal)
- Other

#### **Responses**

Responses for each item were presented using a Likert-type scale where respondents were asked to rate their agreement using response categories that ranged from Strongly Agree to Strongly Disagree. A Neutral category was also available for selection. In addition, respondents were asked to write comments related to strengths of the school, areas for improvement at the school, and any other comments regarding their child's school.

#### **Survey Administration**

The 2014-15 Parent/Guardian Survey was administered from April 29 through May 29, 2015. As KUSD transitioned to a new student information system, Infinite Campus, a specific link to the anonymous survey was distributed to each parent/guardian account. This process was different from previous surveys, which were publically available. Though this survey received noticeably less responses than the 2012 survey, it removed the potential for incorrect multiple submissions and responses from non-parents/guardians. Parents/guardians were informed of the survey through various media notifications, both from the central office and the local school building.

#### **Survey Results**

A total of 720 individuals attempted most/all of the survey. As mentioned, the 2012 survey had just over 2,000 responses. However, the current response rate is slightly higher than the 2008 survey. By grade levels, the district received 208 responses at the elementary school level, 258 at the middle school level and 334 at the high school level (overlapping charter schools are applicable to multiple groupings). Parents had the

ability to complete multiple submissions so they could reference different schools. Over 90% of the survey responses were from white, non-Hispanic parents/guardians. Because of the small number of responses for several buildings, the quantitative analysis was completed for KUSD as a whole. Twenty-eight (28) buildings had less than twelve (12) parent responses. Parents/guardians noticeably selected neutral for each question. A qualitative summary of parent comments is also included with each survey section. Comments that did not refer to the topic section were removed from the summary analysis (i.e. "I have no comment on this section").

### **Summary Points for the Quantitative/Qualitative Analysis**

**School Climate:** 81.4% of parents felt welcome at their child's school (5.6% disagreed). 51.8% agreed they could visit a classroom if desired (11.9% disagreed) and 61.4% were encouraged to volunteer or become involved with school activities. 85% of parents agreed that they are treated with respect at their school (4.1% disagreed), and 77% agreed that the schools were receptive to inquiries (phone calls, emails), with 9.1% having a negative opinion. Of the 165 comments related to the school climate section, the largest portion (50 comments) were positive remarks about the school and staff. The next largest concern was a poor or lack of communication from the school staff (29 comments).

**School Cleanliness:** The school cleanliness section received some of the highest positive results for the entire survey. The vast majority of KUSD parents/guardians agreed that their school and surrounding grounds were clean and well maintained (89.5 % and 90.1% respectively), with a rare .9% and 1.8% having an unfavorable view. 86.5% were happy with the school parking lots, with just 3.6% conveying disagreement. Only 44 comments related to school cleanliness were provided, with some leaving positive feedback (12 comments) and a small amount requesting better parking lots and roads.

**School Safety:** Of the survey questions related to school safety, 82.6% of parents/guardians agreed that their child feels safe at school (5.3% did not), and 87.5% feel safe in their travels to and from school (3.4% did not). Of the 84 comments provided, a small amount related to concerns for bullying (11 comments) and unsafe driving practices in school parking lots (10 comments).

**School Achievement/Grading:** Several survey questions related to the parent/guardian perception of the current student achievement and grading practices utilized within KUSD schools. 67.4% of parents are fully informed about the school's goals for student achievement; with 14.4% do not feel informed about these goals. A slightly higher amount (72.1%) is fully aware of their own child's academic performance, though 12.7% disagreed about being aware. Most parents (66.5%) receive explanation for academic progress reports and 69.8% feel that those progress reports are an accurate reflection of their child's progress in school. 11.8% of parents do not feel that their child's progress and report cards are an accurate reflection. The opportunity for parents to discuss academic performance privately with teachers received the highest agreeable response (77.5%), with 8.3% responding negatively. The school achievement comments expressed concerns for the online gradebook being up to date (20 comments) and poor communication between staff and parents (19 comments).

**School Curriculum:** Regarding the school curriculum, 75.4% of parents agreed that KUSD schools were helping student to be responsible citizens (5.8% disagreed), but only 68.0% stated that the schools help students to understand and appreciate diversity. Most parents felt that they both understand (65.7%) and could assist (67.0%) their children with their school work. 14.2% and 12.4% of responses, respectively, had disagreement with understanding and assisting with school work. Only 58.7% of parents were pleased with the secondary schedule format. Many parents were neutral and only 9.8% of parents were not pleased with the secondary schedule. 69.7% of parents felt that the school curriculum was preparing students for the next grade (10.2% did not) and slightly less parents (67.0%) were pleased with the variety of course offerings (8.3% were not). A few comments requested more course options (9 comments) including additional world languages at the building level (7 comments).

**School Communication:** Results from the school communication section received some of the lowest results. Only 39.6% of parents heard from the school if their child was doing something well and 39.3% did not receive this notice. Slightly more parents (44.7%) received prompt notice if their child was having difficulties, but 30.7% stated that they still did not receive this type of notice. Half of the parents (50.6%) reported that they received regular information about their child's overall progress (25.8% did not). The highest rated item regarding communication related to the material sent from the school level, with 75.0% of parents having adequate awareness about school activities, events, etc (11.4% did not have this adequate awareness). Rarely did a parent feel that translation services were not available, as just .6% of parents gave a negative response. A very small amount of parents disagreed that both teachers (9.9%) and principals (8.5%) were approachable. The two highest response notions were equal remarks about poor school communication (17 comments) and good communication (16 comments).

**School Expectations:** Parents clearly felt that their child's school believes that all students can learn (75.3%) and that their teachers are concerned about their child as an individual (66.6%). Most other responses were neutral, with negative responses of 3.3% and 9.4% respectively. Equal comments were related to a general feeling that there are good teachers and bad teachers (13 comments).

**School Shared Decision-making:** About half of parents (54.5%) believe their community is actively involved in the schools, with only 10.1% in disagreement. Fewer parents (46.5%) feel that concerns from parents are reflected in school decisions (11.4% did not), but 56.3% agreed that students do participate in planning student activities, with 7.7% responding negatively.

**School Student Information System:** The use and comfort feedback regarding Infinite Campus was the only new portion of the parent guardian survey. 61.6% of parents use the Campus Parent Portal on at least a weekly basis, with higher amounts of users (87.2%) finding it very useful, though 12.8% did not find it useful. 74.5% of parents found the online registration process easy to use. Large portions of parents were neutral (18.0%), with only 7.5% in disagreement. Regarding the ability for parents to navigate and use the Parent Portal, 74.0% of responses agreed, while 9.4% did not agree. The majority of the comments were related to the up to date status of assignments and grades (27 comments) and the ability to monitor GPA/Rank (27 comments).

**Other Areas:** Concerning the ability for a school to meet the requirements of students with needs, most parents were neutral (49.0%), with just 6.9% in disagreement. Only 8.9% of parents are dissatisfied with the level of busing their child receives. Busing concerns, such as drop-off location, were also the largest area of response (10 comments) for this section.

**School Strengths:** The largest responses for areas of school strength were related to the positive quality of the school staff (98 comments), with noted comments for the good communication (28 comments) and quality offerings of activities and opportunities (25 comments). Overall, parents felt that the schools are well-maintained, quality educational institutions.

**School Areas of Improvement:** Parents identified communication issues as the main concern in this section, such as improved awareness of assignments and after school activities, with 45 negative comments, followed by parking lot issues (23 comments) and discipline concerns (11 comments).

### **Informational Item**

The 2014-15 Parent/Guardian survey summary is provided as an informational item, as mandated by KUSD Policy 1110. The survey results will be disseminated by school and shared at the building level through School Leadership.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Kristopher Keckler  
Executive Director of Information &  
Accountability

Ms. Renee Blise  
Research Coordinator

Brienne Schreiber  
Research Analyst

**Survey Response Summary Report**

Survey: 2015 Parent/Guardian Survey

Number of Responses: 720

1. Please select your school and answer the questions to follow. If you have children that attend multiple schools, please feel free to complete a survey for each school.			Total Responses	Percent of Total
a.	Bain - Creative Arts		1	0.14%
b.	Bain - Dual Language		0	0.00%
c.	Bose		6	0.83%
d.	Bradford		48	6.67%
e.	Brass		0	0.00%
f.	Brompton		20	2.78%
g.	Bullen		29	4.03%
h.	Chavez Learning Station		0	0.00%
i.	Dimensions of Learning		5	0.69%
j.	Forest Park		15	2.08%
k.	Frank		1	0.14%
l.	Grant		3	0.42%
m.	Grewenow		10	1.39%
n.	Harborside		31	4.31%
o.	Harvey		4	0.56%
p.	Hillcrest		1	0.14%
q.	Indian Trail		104	14.44%
r.	Jefferson		1	0.14%
s.	Jeffery		9	1.25%
t.	Kenosha 4-Yr. Old Kindergarten (Child Care Sites)		1	0.14%
u.	Kenosha eSchool		5	0.69%
v.	KTEC		14	1.94%
w.	Lakeview Technology Academy		41	5.69%
x.	Lance		71	9.86%
y.	Lincoln		11	1.53%
z.	Mahone		65	9.03%
aa.	McKinley		1	0.14%
ab.	Nash		9	1.25%
ac.	Phoenix Project		0	0.00%
ad.	Pleasant Prairie		15	2.08%
ae.	Prairie Lane		34	4.72%
af.	Reuther		8	1.11%
ag.	Roosevelt		4	0.56%
ah.	Somers		6	0.83%
ai.	Southport		7	0.97%
aj.	Stocker		9	1.25%
ak.	Strange		3	0.42%
al.	Tremper		96	13.33%
am.	Vernon		4	0.56%
an.	Washington		7	0.97%
ao.	Whittier		20	2.78%
ap.	Wilson		1	0.14%
Total Not Answered:			0	0.00%
Total Respondents:			720	100.00%

2. Please select the appropriate category for your race and ethnicity (two part question).			Total Responses	Percent of Total
a.	Hispanic or Latino		65	9.03%
b.	Not Hispanic or Latino		655	90.97%
Total Not Answered:			0	0.00%
Total Respondents:			720	100.00%

3. Please select one or more ethnicities.		Total Responses	Percent of Total
a.	American Indian or Alaska Native	10	1.39%
b.	Asian	21	2.92%
c.	Black or African American	55	7.64%
d.	Native Hawaiian or Other Pacific Islander	8	1.11%
e.	White	666	92.50%
Total Not Answered:		0	0.00%
Total Respondents:		720	100.00%

4. I feel welcome in my child's school.		Total Responses	Percent of Total
a.	Strongly Agree	263	36.53%
b.	Agree	291	40.42%
c.	Neutral	89	12.36%
d.	Disagree	25	3.47%
e.	Strongly Disagree	13	1.81%
Total Not Answered:		39	5.42%
Total Respondents:		681	94.58%

5. I am welcomed to visit or observe my child's classroom(s).		Total Responses	Percent of Total
a.	Strongly Agree	142	19.72%
b.	Agree	211	29.31%
c.	Neutral	247	34.31%
d.	Disagree	55	7.64%
e.	Strongly Disagree	26	3.61%
Total Not Answered:		39	5.42%
Total Respondents:		681	94.58%

6. I am treated with respect at my child's school.		Total Responses	Percent of Total
a.	Strongly Agree	258	35.83%
b.	Agree	318	44.17%
c.	Neutral	77	10.69%
d.	Disagree	13	1.81%
e.	Strongly Disagree	15	2.08%
Total Not Answered:		39	5.42%
Total Respondents:		681	94.58%

7. My child's school encourages me to volunteer for school activities and to become involved in his/her education.		Total Responses	Percent of Total
a.	Strongly Agree	187	25.97%
b.	Agree	231	32.08%
c.	Neutral	167	23.19%
d.	Disagree	75	10.42%
e.	Strongly Disagree	21	2.92%
Total Not Answered:		39	5.42%
Total Respondents:		681	94.58%

8. My child's school is receptive to my phone calls and emails.		Total Responses	Percent of Total
a.	Strongly Agree	237	32.92%
b.	Agree	290	40.28%
c.	Neutral	92	12.78%
d.	Disagree	39	5.42%
e.	Strongly Disagree	23	3.19%
Total Not Answered:		39	5.42%
Total Respondents:		681	94.58%

9. Please leave any other comments regarding the school climate at your child's school in the below box.		Total Responses	Percent of Total
Individual Text Area Responses Are Not Displayed In This Report.			
Total Not Answered:		555	77.08%
Total Respondents:		165	22.92%

10. My child's school is clean and well maintained.		Total Responses	Percent of Total
a.	Strongly Agree	254	35.28%
b.	Agree	351	48.75%
c.	Neutral	65	9.03%
d.	Disagree	5	0.69%
e.	Strongly Disagree	1	0.14%
Total Not Answered:		44	6.11%
Total Respondents:		676	93.89%

11. The school grounds are clean and well maintained.		Total Responses	Percent of Total
a.	Strongly Agree	244	33.89%
b.	Agree	365	50.69%
c.	Neutral	55	7.64%
d.	Disagree	10	1.39%
e.	Strongly Disagree	2	0.28%
Total Not Answered:		44	6.11%
Total Respondents:		676	93.89%

12. The school parking lot is clean and free of debris/litter.		Total Responses	Percent of Total
a.	Strongly Agree	236	32.78%
b.	Agree	349	48.47%
c.	Neutral	67	9.31%
d.	Disagree	21	2.92%
e.	Strongly Disagree	3	0.42%
Total Not Answered:		44	6.11%
Total Respondents:		676	93.89%

13. Please leave any other comments regarding the cleanliness of your child's school in the below box.		Total Responses	Percent of Total
Individual Text Area Responses Are Not Displayed In This Report.			
Total Not Answered:		642	89.17%
Total Respondents:		78	10.83%

14. My child feels safe at school.		Total Responses	Percent of Total
a.	Strongly Agree	222	30.83%
b.	Agree	334	46.39%
c.	Neutral	81	11.25%
d.	Disagree	24	3.33%
e.	Strongly Disagree	12	1.67%
Total Not Answered:		47	6.53%
Total Respondents:		673	93.47%

15. My child feels safe going to and from school.		Total Responses	Percent of Total
a.	Strongly Agree	231	32.08%
b.	Agree	358	49.72%
c.	Neutral	61	8.47%
d.	Disagree	20	2.78%
e.	Strongly Disagree	3	0.42%
Total Not Answered:		47	6.53%
Total Respondents:		673	93.47%

16. Please leave any other comments regarding safety at your child's school in the below box.		Total Responses	Percent of Total
Individual Text Area Responses Are Not Displayed In This Report.			
Total Not Answered:		636	88.33%
Total Respondents:		84	11.67%

17. I feel fully informed about the school's goals for student achievement.		Total Responses	Percent of Total
a.	Strongly Agree	161	22.36%
b.	Agree	284	39.44%
c.	Neutral	120	16.67%
d.	Disagree	83	11.53%
e.	Strongly Disagree	12	1.67%
Total Not Answered:		60	8.33%
Total Respondents:		660	91.67%

18. I feel fully informed about my child's academic performance.		Total Responses	Percent of Total
a.	Strongly Agree	187	25.97%
b.	Agree	289	40.14%
c.	Neutral	100	13.89%
d.	Disagree	58	8.06%
e.	Strongly Disagree	26	3.61%
Total Not Answered:		60	8.33%
Total Respondents:		660	91.67%

19. Progress reports and/or report cards are explained to me.		Total Responses	Percent of Total
a.	Strongly Agree	170	23.61%
b.	Agree	269	37.36%
c.	Neutral	138	19.17%
d.	Disagree	63	8.75%
e.	Strongly Disagree	20	2.78%
Total Not Answered:		60	8.33%
Total Respondents:		660	91.67%



My child's progress reports and/or report cards are an accurate reflection of my child's achievement and progress in school.		
20.	Total Responses	Percent of Total
a. Strongly Agree	148	20.56%
b. Agree	313	43.47%
c. Neutral	121	16.81%
d. Disagree	57	7.92%
e. Strongly Disagree	21	2.92%
Total Not Answered:		60 8.33%
Total Respondents:		660 91.67%

I have the opportunity to discuss how to improve my child's performance privately with teachers.		
21.	Total Responses	Percent of Total
a. Strongly Agree	209	29.03%
b. Agree	303	42.08%
c. Neutral	93	12.92%
d. Disagree	39	5.42%
e. Strongly Disagree	16	2.22%
Total Not Answered:		60 8.33%
Total Respondents:		660 91.67%

Please leave any other comments regarding student achievement, grading and/or assessment at your child's school in the below box.		
22.	Total Responses	Percent of Total
Individual Text Area Responses Are Not Displayed In This Report.		
Total Not Answered:		549 76.25%
Total Respondents:		171 23.75%

My child's school helps teach students to be responsible citizens.		
23.	Total Responses	Percent of Total
a. Strongly Agree	184	25.56%
b. Agree	309	42.92%
c. Neutral	123	17.08%
d. Disagree	29	4.03%
e. Strongly Disagree	9	1.25%
Total Not Answered:		66 9.17%
Total Respondents:		654 90.83%

My child's school is helping to teach students to understand and appreciate cultural diversity.		
24.	Total Responses	Percent of Total
a. Strongly Agree	159	22.08%
b. Agree	286	39.72%
c. Neutral	168	23.33%
d. Disagree	35	4.86%
e. Strongly Disagree	6	0.83%
Total Not Answered:		66 9.17%
Total Respondents:		654 90.83%

I understand what my child is learning and how he/she is being taught.		
25.	Total Responses	Percent of Total
a. Strongly Agree	126	17.50%
b. Agree	304	42.22%
c. Neutral	131	18.19%
d. Disagree	68	9.44%
e. Strongly Disagree	25	3.47%
Total Not Answered:		66 9.17%
Total Respondents:		654 90.83%

26. I am able to assist my child with what he/she is learning at school.		Total Responses	Percent of Total
a.	Strongly Agree	162	22.50%
b.	Agree	276	38.33%
c.	Neutral	135	18.75%
d.	Disagree	67	9.31%
e.	Strongly Disagree	14	1.94%
Total Not Answered:		66	9.17%
Total Respondents:		654	90.83%

27. I am pleased with the implementation of the class scheduling at the middle and/or high school level.		Total Responses	Percent of Total
a.	Strongly Agree	75	10.42%
b.	Agree	250	34.72%
c.	Neutral	175	24.31%
d.	Disagree	38	5.28%
e.	Strongly Disagree	16	2.22%
Total Not Answered:		166	23.06%
Total Respondents:		554	76.94%

28. The curriculum at my child's school helps prepare students for the next grade level and/or further education beyond high school.		Total Responses	Percent of Total
a.	Strongly Agree	107	14.86%
b.	Agree	277	38.47%
c.	Neutral	111	15.42%
d.	Disagree	43	5.97%
e.	Strongly Disagree	13	1.81%
Total Not Answered:		169	23.47%
Total Respondents:		551	76.53%

29. I am pleased with the variety of course offerings at my child's school.		Total Responses	Percent of Total
a.	Strongly Agree	93	12.92%
b.	Agree	276	38.33%
c.	Neutral	136	18.89%
d.	Disagree	36	5.00%
e.	Strongly Disagree	10	1.39%
Total Not Answered:		169	23.47%
Total Respondents:		551	76.53%

30. Please leave any other comments regarding the curriculum at your child's school in the below box.		Total Responses	Percent of Total
Individual Text Area Responses Are Not Displayed In This Report.			
Total Not Answered:		602	83.61%
Total Respondents:		118	16.39%

31. I hear from my child's teacher(s) if he/she is doing something well.		Total Responses	Percent of Total
a.	Strongly Agree	95	13.19%
b.	Agree	155	21.53%
c.	Neutral	133	18.47%
d.	Disagree	167	23.19%
e.	Strongly Disagree	81	11.25%
Total Not Answered:		89	12.36%
Total Respondents:		631	87.64%

<b>32. I am notified promptly if my child has difficulties at school or falls behind.</b>		<b>Total Responses</b>	<b>Percent of Total</b>
a.	Strongly Agree	101	14.03%
b.	Agree	181	25.14%
c.	Neutral	155	21.53%
d.	Disagree	134	18.61%
e.	Strongly Disagree	60	8.33%
Total Not Answered:		89	12.36%
Total Respondents:		631	87.64%

<b>33. Communications from the school (such as: newsletters, email, website, etc.) provide adequate information to keep me informed of important dates, activities and events.</b>		<b>Total Responses</b>	<b>Percent of Total</b>
a.	Strongly Agree	177	24.58%
b.	Agree	296	41.11%
c.	Neutral	86	11.94%
d.	Disagree	50	6.94%
e.	Strongly Disagree	22	3.06%
Total Not Answered:		89	12.36%
Total Respondents:		631	87.64%

<b>34. I am regularly informed about my child's progress in school.</b>		<b>Total Responses</b>	<b>Percent of Total</b>
a.	Strongly Agree	112	15.56%
b.	Agree	207	28.75%
c.	Neutral	149	20.69%
d.	Disagree	115	15.97%
e.	Strongly Disagree	48	6.67%
Total Not Answered:		89	12.36%
Total Respondents:		631	87.64%

<b>35. My child's teachers are approachable and available when I have concerns.</b>		<b>Total Responses</b>	<b>Percent of Total</b>
a.	Strongly Agree	187	25.97%
b.	Agree	266	36.94%
c.	Neutral	115	15.97%
d.	Disagree	41	5.69%
e.	Strongly Disagree	22	3.06%
Total Not Answered:		89	12.36%
Total Respondents:		631	87.64%

<b>36. My child's principal is approachable and available when I have concerns.</b>		<b>Total Responses</b>	<b>Percent of Total</b>
a.	Strongly Agree	195	27.08%
b.	Agree	222	30.83%
c.	Neutral	160	22.22%
d.	Disagree	38	5.28%
e.	Strongly Disagree	16	2.22%
Total Not Answered:		89	12.36%
Total Respondents:		631	87.64%

37. School documents are translated and I am provided with an interpreter when needed.		Total Responses	Percent of Total
a.	Strongly Agree	66	9.17%
b.	Agree	87	12.08%
c.	Neutral	474	65.83%
d.	Disagree	4	0.56%
e.	Strongly Disagree	0	0.00%
Total Not Answered:		89	12.36%
Total Respondents:		631	87.64%

38. Please leave any other comments regarding communication and/or follow up at your child's school in the below box.		Total Responses	Percent of Total
Individual Text Area Responses Are Not Displayed In This Report.			
Total Not Answered:		597	82.92%
Total Respondents:		123	17.08%

39. Teachers at my child's school believe all students can learn.		Total Responses	Percent of Total
a.	Strongly Agree	181	25.14%
b.	Agree	292	40.56%
c.	Neutral	134	18.61%
d.	Disagree	16	2.22%
e.	Strongly Disagree	5	0.69%
Total Not Answered:		92	12.78%
Total Respondents:		628	87.22%

40. Teachers at my child's school are concerned about my child as an individual.		Total Responses	Percent of Total
a.	Strongly Agree	181	25.14%
b.	Agree	237	32.92%
c.	Neutral	151	20.97%
d.	Disagree	40	5.56%
e.	Strongly Disagree	19	2.64%
Total Not Answered:		92	12.78%
Total Respondents:		628	87.22%

41. Please leave any other comments regarding expectations at your child's school in the below box.		Total Responses	Percent of Total
Individual Text Area Responses Are Not Displayed In This Report.			
Total Not Answered:		646	89.72%
Total Respondents:		74	10.28%

42. Our community is actively involved in the school.		Total Responses	Percent of Total
a.	Strongly Agree	98	13.61%
b.	Agree	241	33.47%
c.	Neutral	220	30.56%
d.	Disagree	53	7.36%
e.	Strongly Disagree	10	1.39%
Total Not Answered:		98	13.61%
Total Respondents:		622	86.39%

43. The concerns of parents are reflected in the decisions made by my child's school.		Total Responses	Percent of Total
a.	Strongly Agree	88	12.22%
b.	Agree	201	27.92%
c.	Neutral	262	36.39%
d.	Disagree	54	7.50%
e.	Strongly Disagree	17	2.36%
Total Not Answered:		98	13.61%
Total Respondents:		622	86.39%

44. Students at my child's school participate in planning student activities.		Total Responses	Percent of Total
a.	Strongly Agree	100	13.89%
b.	Agree	250	34.72%
c.	Neutral	225	31.25%
d.	Disagree	43	5.97%
e.	Strongly Disagree	5	0.69%
Total Not Answered:		98	13.61%
Total Respondents:		622	86.39%

Please leave any other comments regarding shared decision-making at your child's school

45. in the below box.		Total Responses	Percent of Total
Individual Text Area Responses Are Not Displayed In This Report.			
Total Not Answered:		675	93.75%
Total Respondents:		45	6.25%

46. On average, how often do you use the Infinite Campus Parent Portal?		Total Responses	Percent of Total
a.	More than once a week	264	36.67%
b.	Once a week	115	15.97%
c.	Once every two weeks	62	8.61%
d.	Once a month	59	8.19%
e.	Less than once a month	81	11.25%
f.	I have not utilized the parent portal	34	4.72%
Total Not Answered:		105	14.58%
Total Respondents:		615	85.42%

47. How useful do you find the Infinite Campus Parent Portal?		Total Responses	Percent of Total
a.	Very useful	283	39.31%
b.	Somewhat useful	253	35.14%
c.	Not very useful	62	8.61%
d.	Not at all usefull	17	2.36%
Total Not Answered:		105	14.58%
Total Respondents:		615	85.42%

48. Using the Infinite Campus Parent Portal to register my child for the school year was easy.		Total Responses	Percent of Total
a.	Strongly Agree	194	26.94%
b.	Agree	264	36.67%
c.	Neutral	111	15.42%
d.	Disagree	30	4.17%
e.	Strongly Disagree	16	2.22%
Total Not Answered:		105	14.58%
Total Respondents:		615	85.42%

49. The Infinite Campus Parent Portal is easy to navigate and use.		Total Responses	Percent of Total
a.	Strongly Agree	165	22.92%
b.	Agree	290	40.28%
c.	Neutral	102	14.17%
d.	Disagree	47	6.53%
e.	Strongly Disagree	11	1.53%
Total Not Answered:		105	14.58%
Total Respondents:		615	85.42%

Please leave any other comments regarding the student information system in the below

50. box.		Total Responses	Percent of Total
Individual Text Area Responses Are Not Displayed In This Report.			
Total Not Answered:		563	78.19%
Total Respondents:		157	21.81%

My child's school is able to meet the requirements of students with disabilities or special

51. needs (i.e. gifted, learning and/or physically challenged, limited English proficiency, etc.)		Total Responses	Percent of Total
a.	Strongly Agree	104	14.44%
b.	Agree	179	24.86%
c.	Neutral	288	40.00%
d.	Disagree	26	3.61%
e.	Strongly Disagree	16	2.22%
Total Not Answered:		107	14.86%
Total Respondents:		613	85.14%

52. I am pleased with the level of busing service my child receives.		Total Responses	Percent of Total
a.	Strongly Agree	95	13.19%
b.	Agree	162	22.50%
c.	Neutral	301	41.81%
d.	Disagree	30	4.17%
e.	Strongly Disagree	25	3.47%
Total Not Answered:		107	14.86%
Total Respondents:		613	85.14%

53. Please share any other comments you have in the below box.		Total Responses	Percent of Total
Individual Text Area Responses Are Not Displayed In This Report.			
Total Not Answered:		642	89.17%
Total Respondents:		78	10.83%

54. Please list the strengths of your child's school.		Total Responses	Percent of Total
Individual Text Area Responses Are Not Displayed In This Report.			
Total Not Answered:		130	18.06%
Total Respondents:		590	81.94%

55. Please list areas for improvement at your child's school.		Total Responses	Percent of Total
Individual Text Area Responses Are Not Displayed In This Report.			
Total Not Answered:		130	18.06%
Total Respondents:		590	81.94%

## KENOSHA UNIFIED SCHOOL DISTRICT

September 22, 2015

### **School Accountability Update**

The Department of Public Instruction (DPI) implemented the use of School and District Report Cards since the fall of 2012. These report cards, which were the result of the state of Wisconsin's waiver submission to the federal No Child Left Behind requirement, included multiple data points covering multiple years of student performance and participation. School districts across the state have also had to implement new assessments and formats to identify student progress related to increased accountability for student services and educational value. Due to recent changes noted in WI Act 55 (state biennial budget) and the current expectation of student assessments, districts have to be aware of the immediate and near future impact. DPI will also analyze the recent student performance data and may revise their current annual measurable objectives (AMOs). This brief summary provides the current criteria and future expectations.

#### **Alternative Pupil Assessments:**

- DPI requested a waiver from the U.S. Department of Education (USED) that allows DPI to approve multiple assessments for administration in place of the state-procured assessment.
- If granted, districts would have the option to choose from three to five alternative assessments in place of the examination selected through the state procurement, beginning in 2016-17.
- All costs associated with any district selected alternative assessments above those designated for the state exam would be the responsibility of the district.
- **KUSD Impact:** District administration will monitor the status of the waiver for possible future assessment options.

#### **Current Requirements for Statewide Assessment System:**

- All students in grades 3-8 & 11 participate in English/language arts (ELA) and math assessments.
- Students in grades 4, 8, & 10 also have science and social studies assessments.
- WI state law requires 9th & 10th grade participation in ACT Aspire.
- Grade 11 students take the ACT Plus Writing and the ACT WorkKeys.
- **KUSD Impact:** The Office of Educational Accountability (OEA) will continue to support all schools with their required assessments.

#### **ACCESS for ELLs:**

- The assessment used to assist with identification and classification of our English Language Learners is moving to an online format.
- **KUSD Impact:** The World Language Department & OEA will support with awareness and training.

#### **ACT Aspire:**

- The 9th grade ACT Aspire will no longer be administered in the fall. The spring administration requirement remains in effect for grades 9 and 10.
- **KUSD Impact:** The Office of Educational Accountability will be reviewing our current (MAP) and potential interim assessments.

**New ELA, Mathematics, Science, and Social Studies Assessments:**

- DPI is barred from adopting assessments from the Smarter Balanced Assessment Consortium.
- DPI issued a Request for Proposals (RFP) in the spring and will result in the selection of new statewide summative assessments for grades 3-8 in ELA and mathematics, and grades 4, 8, and 10 in science. A separate RFP was issued for social studies.
- The fall WKCE science and social studies tests at grades 4, 8, and 10 will no longer be administered. Science and social studies assessments will shift to a spring administration.
- The procurement goal is to release an “Intent to Award” (i.e., select the vendors) by September 2015.
- **KUSD Impact:** The Office of Educational Accountability will continue to coordinate the required assessments and support the district staff.

**Allow Districts to Select Assessment of Reading Readiness:**

- The current law requiring districts to assess reading readiness using PALS (grades PK-2) remains in place for the 2015-16 school year. Beginning in the 2016-17 school year, PALS will no longer be administered statewide. Instead, districts will select their own reading readiness screener and receive some funding for the use of that screener.
- **KUSD Impact:** The Teaching & Learning Department, Elementary School Leadership, and OEA will explore potential replacement assessments for this requirement. Possibility to continue with PALS.

**Civics Assessment Requirement for High School Graduation:**

- Beginning in 2016-17, districts may not grant a high school diploma until the student successfully completes (60 of 100 questions) a civics test.
- The questions must be identical to those on the U.S. citizenship test administered by the United States Citizenship and Immigration Services.
- This assessment falls under the jurisdiction of districts and will not be administered by DPI. Districts and schools will be responsible for the format.
- **KUSD Impact:** The Teaching & Learning Department, Secondary School Leadership, and OEA will develop a plan to administer this new requirement.

**Report Cards:**

- School and district report cards will not be released for the 2014-15 school year.
  - However, the data will still be publically available later this fall.
  - The 2014-15 data will still be used for federal funding areas (Title I, III).
- All schools receiving public funds—public, charter, and private schools participating in the voucher program—will receive a report card (or complete the alternate accountability process) for the 2015-16 school year.
- **KUSD Impact:** The Office of Educational Accountability will work to develop and share these historical data points.

**Priority Areas:**

- It is no longer required that the multiple measures in the report card include measures of college and career readiness. This does not mean that the report cards may not include such measures.



- **KUSD Impact:** The Office of Educational Accountability will work to develop and share these historical data points.

#### **Ratings:**

- In addition to an overall score and the existing rating categories, Act 55 also requires that DPI institute a five-star rating system for the report cards, and prepare descriptions of each of the rating categories.
- **KUSD Impact:** The Office of Educational Accountability will provide district wide summary reports using the new rating system.

#### **New Weighting Formulas for Report Cards:**

- The weighting of the Student Achievement and Student Growth priority areas will be **weighted with respect to the percentage of economically disadvantaged** (ECD) students in the school or district, respectively. Generally, the higher the proportion of ECD students, the greater the weight assigned to growth.
- Another change **accounts for student enrollment** length (up to three years). The longer a student is enrolled in the district, the greater the impact.
- **KUSD Impact:** The Office of Educational Accountability will work to analyze these new weighted areas.

#### **Notice of Educational Options:**

- All schools receiving public funds must annually provide to the parent/guardian of each enrolled student a copy of:
  - The School Report Card
  - A list of the educational options available to children from ages 3 to 17. This includes public schools, charter schools, choice schools, virtual schools, open-enrollment, youth options, course options, and options for home-schooling. This requirement falls under the jurisdiction of districts, charter operators, and choice schools, which are responsible for distributing copies to families.
- **KUSD Impact:** The Office of Educational Accountability and the Communications Department will ensure accurate sharing of the required material.

This school accountability update is provided as an informational item. The Office of Educational Accountability will continue to monitor the state and federal accountability requirements and communicate as necessary.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Kristopher Keckler  
Executive Director of Information &  
Accountability

Ms. Renee Blise  
Research Coordinator

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September 22, 2015

### DONATIONS TO THE DISTRICT

The District has received the following donations:

1. Mark Schmaling donated a 1989 Pontiac Bonneville to the Bradford Automotive Program. The estimated value of this donation is \$2,675.00.

The District would like to recognize the following entities:

1. The Kenosha Today Show with Scott Barter, Charlie V's Kids Foundation, WLIP and Casey Family Options held a school supply fundraiser that raised \$1,715.00 to purchase school supplies along with the donation of \$400 in school supplies and \$100 worth of toothbrushes for the students of Kenosha Unified.

### Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

September 22, 2015

**Tentative Schedule of Reports, Events,  
and Legal Deadlines for School Board  
September-October**

**September**

- September 1, 2015 – First Day of School for Students
- September 7, 2015 – Labor Day – No School
- September 8, 2015 – Standing Committee Meetings – 5:30 p.m. in ESC Board Room
- July 22, 2015 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room

**October**

- October 13, 2015 – Standing Committee Meetings – 5:30 p.m. in ESC Board Room
- October 27, 2015 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room
- October 30, 2015 – Staff Workday – No School for Students

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