

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD JANUARY 27, 2015

A regular meeting of the Kenosha Unified School Board was held on Tuesday, January 27, 2015, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Mr. Kunich, Ms. Stevens, Mr. Flood, Mr. Bryan, Mrs. Snyder, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mr. Wade was excused.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the 2014 Wisconsin State Theatre Festival All-State and Ensemble Awards. Mr. Paul Frederickson, Commander of Kenosha VFW Post 7308, presented the VFW Post 7308 Teacher of the Year Awards.

Dr. Savaglio-Jarvis presented two Administrative/Supervisory Appointments.

Mr. Flood moved to approve Che Kearby as the Coordinator of Social Studies effective January 27, 2015. Mr. Bryan seconded the motion. Unanimously approved.

Mr. Bryan moved to approve Juan Torres as the Coordinator of Diversity/Student and Family Engagement effective January 27, 2015. Mr. Kunich seconded the motion. Unanimously approved.

Mr. Bryan introduced the Student Ambassador, Mollie Hillstrom, from Indian Trail Academy and she made her comments.

Mr. Bryan gave the Legislative Report.

There were views and comments by the public.

Board members made their responses/comments.

Mrs. Coleman made Board President remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

The Board considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations as contained in the agenda.

Consent-Approve item XI-B – Minutes of the 12/9/14 and 12/16/14 Special Meetings and Executive Sessions and the 12/16/14 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Ms. Heather Kraeuter, Accounting & Payroll Manager; Mr. Hamdan, Interim Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the December 2014 cash receipt deposits totaling \$315,772.49, and cash receipt wire transfers-in totaling \$42,122,338.93, be approved.

Check numbers 516370 through 517460 totaling \$7,613,776.42, and general operating wire transfers-out totaling \$208,941.07, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the December 2014 net payroll and benefit EFT batches totaling \$12,398,545.58, and net payroll check batches totaling \$5,997.26, be approved.”

Consent-Approve item XI-D – Palmer Foundation Grant Application submitted by Mr. William Hittman, Principal at LakeView Technology Academy; Dr. Bethany Ormseth, Assistant Superintendent of Secondary School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

“On November 17, 2014, The Palmer Foundation awarded LakeView Technical Academy a grant for \$77,000 to be used for the purchase of an atomic scanning electron microscope (SEM). The timeline for the grant is 2014/2015 school year. The microscope will be used to visualize objects in the nanometer scale in Biology, Chemistry, Physics and Engineering. This microscope will support the STEM based curriculum at LakeView.

There is no match and the District is caused no financial obligations due to this grant award.

The Foundation may monitor and conduct an evaluation of operations under this grant, which may include a visit from Foundation Directors, or other personnel, to observe and discuss the program with our personnel, and review financial and other records and materials connected with the activities financed by this grant. At the completion of the grant period, an evaluation report will be submitted to the Foundation. If grant funds are not expended in full within 10 month, Kenosha Unified must request an extension from The Palmer Foundation.

Although SEM is non-perishable, the materials required to use it, and the cost of maintenance will be an ongoing cost. To address this issue, funding will be provided from the technology budget and Carl Perkins financial allocations.

The total project budget of \$86,040 exceeds the grant amount by \$9,040.00. The difference will be covered using funds from LakeView Technology Academy in the 2015/2016 budget.

At its January 13, 2015 meeting, the Audit/Budget/Finance Committee voted to forward this grant to the school board for consideration. Administration recommends that the school board accept the Palmer Foundation Grant in the amount of \$77,000 for the purchase of an atomic scanning electron microscope to support the STEM based curriculum at LakeView Technology Academy.”

Mr. Bryan moved to approve the Consent Agenda as contained in the agenda. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio Jarvis presented School Board Policy 3810 – Employee Use of District Equipment submitted by Mr. Patrick Finnemore, Director of Facilities, and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 3810 is being revised to prohibit employee use of district equipment for personal purposes inside or outside of the district. The current version of the policy allows for personal use provided the employee received prior approval from their immediate supervisor and department head or building administrator or from the superintendent of schools for items valued at over \$1,000.

Since all district equipment is purchased in some manner with public monies, the personal use by employees is not appropriate. In addition, personal use of school district equipment by employees creates an unnecessary potential liability issue in regards to replacement of the equipment if damaged or any injuries that may arise due to the use of the equipment for non-district purposes.

This policy is also being revised to require only building principal or department head approval to use district equipment outside of district owned buildings for district job-related purposes. This more accurately reflects our current practices as superintendent approval is neither necessary nor practical in most cases.

This policy does not apply to technology-related equipment such as laptop computers or cell phones. Use of technology-related equipment is governed by Policy 3535, Technology Acceptable Use.

At its January 13, 2015 meeting, the Personnel/Policy Committee voted to forward revised Policy and Rule 3810 to the school board for consideration. Administration recommends that the school board approve Policy and Rule 3810 – Employee Use of District Equipment as a first reading on January 27, 2015 and a second reading on February 24, 2015.”

Ms. Stevens moved to approve revised Policy and Rule 3810 – Employee Use of District Equipment as a first reading. Mr. Bryan seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented School Board Policy 3531.1 – Copyrighted Materials submitted by Mrs. Ann Fredriksson, Coordinator of Library Media and Instructional Technology; Mrs. Ruder; Mrs. Julie Housaman, Interim Assistant Superintendent of Teaching and Learning; and Dr. Savaglio-Jarvis, excerpts follow:

“The current Policy 3531.1—Copyrighted Materials—was last revised in 2007. With technology evolving in the educational world, some components of the policy have become out-dated, and new verbiage needs to be included. Digital technology has changed the way teachers teach and students learn, and copyright law has become a top focus within digital citizenship. Efforts have begun to protect learning and works by identifying the role of copyright in the educational environment. District library media and instructional technology staff provide professional development and learning opportunities regarding copyright guidelines throughout the school year. Communications through social media and video broadcasting will be adhering to appropriate copyright practices as well.

A team of administrators, library media teachers, and instructional technology teachers met in summer 2014 to update Policy 3531.1 and the accompanying Rule 3531.1

At its January 13, 2015 meeting, the Personnel/Policy Committee voted to forward revised Policy and Rule 3531.1 to the school board for consideration. Administration recommends that the school board approve revised Policy and Rule 3531.1 - Copyrighted Materials as a first reading on January 27, 2015 and a second reading on February 24, 2015.”

Mr. Flood moved to approve revised Policy and Rule 3531.1 - Copyrighted Materials as a first reading. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented Policy 5260 – Open Enrollment – Full Time submitted by Mr. Kristopher Keckler, Executive Director of Information and Accountability, and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 5260 – Open Enrollment - Full Time addresses the state mandate of providing open enrollment opportunities to nonresident students. Currently, the Wisconsin Department of Public Instruction requires non-resident districts to designate regular and special education spaces at the January school board meeting. This timeline has the potential to affect the educational offerings and continued enrollment for students who begin the school year as a resident district student, but become a tuition waiver student due to a move outside of the resident district at some point during the school year. The parents/guardians may apply for a tuition waiver if the family moves outside of the district during a particular school year but would like to continue to attend the district. This rule prevents the district or parent from any tuition costs while the district retains enrollment recognition for state aid reporting purposes for that school year. Tuition waiver students have enrollment rights to remain enrolled for the current year. If the student wishes to continue to attend in future years, he/she must apply and be approved through open enrollment.

Students who become tuition waiver students prior to the open enrollment space allocation would receive preference for any board-approved spaces; however, this does not guarantee these students a designated open enrollment space. This recommended policy revision would guarantee an open enrollment approval for currently enrolled students, including any who may become tuition waiver students, and they submit a valid open enrollment application prior to the start of the upcoming school year. The Department of Public Instruction has revised its resources to allow for a local policy guarantee for currently enrolled/tuition waiver students, but the policy must be in place

prior to the space allocation vote in January. Students who receive approval through this process will not impact the board approved open enrollment spaces for other applicants. This guarantee does not overrule the special education, habitually truant, or expulsion criteria that currently exist for denial reasons.

At its January 13, 2015, meeting, the Personnel/Policy Committee voted to forward revised Policy 5260 to the school board for consideration. Subsequent to the committee meeting, some minor typographical and wording placement changes have been made to the revised policy presented tonight due to a review and recommendation from DPI. Administration recommends that the school board approve revised Policy 5260 – Open Enrollment - Full Time as a simultaneous first and second reading at the January 27, 2015, regular school board meeting.”

Mr. Bryan moved to approve revised Policy 5260 – Open Enrollment - Full Time as a simultaneous first and second reading. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Four-Year Graduation Rate (Cohort Analysis) School Year 2013-14 submitted by Ms. Renee Blise, Research Coordinator; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

“Administration presented the first cohort analysis of graduation trends to the Kenosha Unified School Board beginning with School Year 1994-95. This cohort analysis is the nineteenth annual report to the Kenosha Unified School Board. It provides a “base cohort” illustrating the progress of students from their initial assignment as a ninth grader on the Official Third Friday Count Day in SY 2010-11 until the end of summer school four school years later in August 2014. Additionally, the graduation “base cohort” of the Class of 2013 was examined in terms of its progress during the year following its designated graduation year (fifth year) along with the Class of 2012 after two years (sixth year).

The cohort graduation rate presented in this report is slightly different than the rate published by the Wisconsin Department of Public Instruction (DPI). Beginning in 2009-10, DPI reported a 4-year cohort graduation rate which includes all students who have been assigned to a *Wisconsin* public school cohort and were last enrolled in KUSD during the 4-year time period, whether or not the student *began* in KUSD in their ninth grade year. Additionally, DPI’s graduation rate is a factor in two priority areas of the new Accountability School and District Report Card: Closing Gaps and On-Track and Postsecondary Readiness. For the school and district report cards, DPI provides data on the 4-year cohort and the 6-year cohort graduation rates. DPI’s WISEdash portal also includes a 5-year rate. This KUSD cohort report will align with the DPI model of presenting a 4-year, 5-year and 6-year graduation rate.

Beginning in SY 2010-11, new federal guidelines regarding student race and ethnicity were implemented. In the past, parents/guardians were required to categorize their child in one of the following ethnic groups: Asian, Black/African American, Hispanic, Native American, and White. The new guidelines apply a two-part question format, first whether or not the student is Hispanic/Latino and then selecting one or more of the following races: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White. The students of the Class of 2014

will utilize the new race/ethnicity categories whereas previous cohort will use the former categories.

It should be noted that a few changes regarding high school completion were put in place during the recent past. In April 2012, the Kenosha Unified Rule 6456 *Graduation Requirements* was updated. Effective for the Class of 2013 was a change in the high school graduation credit requirement, which reduced the required number of credits from 26 to 23. The minimum credits for Social Studies, Math and Science were each reduced from 4 to 3 credits. Currently, Wisconsin High School Graduation Standards contain a minimum requirement of 3 credits for Social Studies, 2 credits each for Math and Science, and 21.5 credits overall. Rule 6456 also added a Community/Service Learning requirement beginning with the Class of 2013 and an Online Learning Experience beginning with the Class of 2016. Another change was implemented in September 2013; the standardized assessment used in the High School Competency Diploma Option transitioned from the paper and pencil Iowa Tests of Educational Development (ITED) to the Iowa Assessment, an on-line version that is aligned to the Common Core Standards.

At its January 13, 2015 meeting, the Curriculum /Program Standing Committee reviewed and accepted the 2013-14 Four Year Graduation Rate – Cohort Analysis Report and recommended that it be forwarded to the full School Board for its review and acceptance. Administration recommends that the School Board review and accept the 2013-14 Four Year Graduation Rate - Cohort Analysis Report.”

Mr. Keckler was present and answered questions from Board members.

Mr. Kunich moved to accept the 2013-14 Four Year Graduation Rate – Cohort Analysis Report. Mr. Bryan seconded the motion. Unanimously approved.

Mrs. Coleman presented the 8000 Policy Series – Internal Board Operations submitted by Mrs. Coleman, experts follow:

“Work by board members on the 8000 policy series began in August, 2014, with an anonymous survey created by Dr. Jonas in which board members reviewed each policy and chose to accept, eliminate, and/or change them. The survey input was collected and compiled by Dr. Jonas and then shared with board members.

A special meeting, led by Dr. Jonas, took place on August 25, 2014. This meeting consisted of board members and leadership council. At this meeting, the survey results and an adoption timeline was reviewed. Group work began and suggested policy changes were submitted and compiled by Dr. Jonas. At this meeting it was decided that the 8000 policy series would not need Committee level review due to the fact that they pertained to internal board operations.

The revised 8000 policy series was sent to board members on September 3, 2014, for review, input, and/or feedback which was to be submitted to Dr. Jonas.

A second special meeting, led by Dr. Jonas, took place on November 20, 2014. This meeting also consisted of board members and leadership council. At this meeting, the 8000 policy series was reviewed one policy at a time by the group as a whole. On 12/2/14,

the noted changes to the policies from the November 20, 2014, special meeting were sent to board members for their review. Shortly following this meeting, Mr. Flood submitted a draft proposal of a new "Student Advisory Council" policy.

In December, legal counsel at Buelow, Vetter, Buikema, Olson, & Vliet reviewed the revised 8000 policy series and questions brought forward by board members during their review. A copy of the response from the legal counsel is included as Attachment 1. It is suggested that board members review our legal counsel's responses in red on Attachment 1 and make final decisions on those policies (8510, 8651).

It is recommended that the school board review input from legal counsel and approve the 8000 policy series (Attachment 2) as a first reading on January 27, 2015, and as a second reading on February 24, 2015."

Board members discussed the following suggested changes to the revised 8000 policy series:

- The removal of the definition of "immediate family" from Policy 8651 – School Board Member Conflicts of Interest;
- The addition of "Introduction, Welcome, and Comments by Student Ambassador" to the order of business in Policy 8712 – School Board Meeting Agenda Preparation and Dissemination;
- The addition of "or more time" after "The use of another member's time..." in the last sentence of #12 (before the listed provisions) in Policy 8810 – Rules of Order; and
- In Policy 8880 – Audio Recording of Board Meetings, the change of "audio" to "audio and video" throughout the policy, the addition of "Regular" before "School Board" in the first sentence of the policy, and the addition of the following sentence after the first sentence, "Audio and/or video recording of Special Board meetings will be made at the discretion of the Board president."

Mr. Flood moved to add the discussed suggested policy changes in Policy 8712, Policy 8810, and Policy 8880 and approve the revised 8000 Policy Series as a first reading. Mrs. Snyder seconded the motion. Unanimously approved.

Mr. Flood presented the Student Advisory Council Policy – 8000 Series submitted by Dr. Savaglio-Jarvis, excerpts follow:

"School board member Kyle Flood proposed creation of a new school board policy which would require creation of a Student Advisory Council. His proposed policy wording was forwarded to legal counsel for review and their suggested changes are noted in red on the attached draft policy.

The proposed student advisory council policy is brought forward for school board consideration."

Board members discussed their concerns of student interest, student attendance, the addition of another committee, and the specifics of agenda topics and agenda creation. It was suggested that questions pertaining to a proposed Student Advisory Council be included in the student culture and climate survey.

Mr. Flood moved to approve the Student Advisory Council Policy. Motion failed due to lack of a second.

Mrs. Coleman passed the gavel to Mrs. Snyder and moved to table the Student Advisory Council Policy until the July, 2015 Board meeting and/or pending the results of the student culture and climate survey. Mr. Flood seconded the motion. Unanimously approved.

Mrs. Snyder returned the gavel to Mrs. Coleman.

Dr. Savaglio-Jarvis presented the Outdoor Athletic Improvements Referendum Resolutions #307 and #308 submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“At the November 25, 2014 regular school board meeting of the Kenosha Unified School District, the board voted unanimously to approve the proposed plan for an outdoor athletic improvements referendum. With the guidance of Quarles & Brady LLP, acting as bond counsel for the district, administration also provided the referendum question language that will appear on the April 7, 2015 ballot, which was also included in the approved plan.

The next step in the process is to adopt two resolutions required to authorize the financing to support the plan. The initial resolution authorizes the district to borrow an amount not to exceed \$16,700,000 to finance the plan by issuing general obligation bonds. The second resolution provides for a referendum election that allows the electors to vote on the plan and related financing.

Administration recommends school board adoption of resolution #307 and #308 as contained in this report.”

Ms. Stevens moved to adopt resolutions #307 and #308 as contained in this report. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented Open Enrollment Allocations – 2015-16 School Year submitted by Ms. Blise; Ms. Belinda Grantham, Director of Early Education Programs; Ms. Susan Valeri, Director of Special Education and Student Support; Dr. Ormseth; Dr. Floyd Williams, Assistant Superintendent of Elementary School Leadership; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

“The Wisconsin Department of Public Instruction (DPI) stipulates that a district must allocate open enrollment spaces during their January board meetings. The Open Enrollment period for the state runs from February 2 to April 30, 2015. Along with the posted 3-month open enrollment window, applicants can also apply to a non-resident

district using an Alternative Open Enrollment Application during the current school year if the applicant can demonstrate that he/she meets certain criteria.

The Offices of Educational Accountability, School Leadership, and Teaching and Learning (Special Education/Student Support and Early Education) met on multiple occasions to gather, delineate and refine information in regard to the number of available spaces for School Year 2015-16 within the Kenosha Unified School District. After review of the available data and enrollment projections, this collaborative team with the endorsement of the Superintendent of Schools makes the recommendation contained in Appendix A and Appendix B to the School Board for formal affirmation. The affirmation is only applicable to space availability for School Year 2015-16.

Administration recommends that the Kenosha Unified School Board affirm and approve the space availability for open enrollment students (both regular and special education) as noted herein for School Year 2015-16.”

Ms. Stevens moved to approve the space availability for open enrollment students (both regular and special education) as contained in the agenda for School Year 2015-16. Mrs. Snyder seconded the motion. Unanimously approved.

Mrs. Snyder presented the Donations to the District as contained in the agenda.

Mrs. Snyder moved to approve the Donations to the District as contained in the agenda. Mr. Flood seconded the motion. Unanimously approved.

Mr. Bryan moved to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 9:10 P.M.

Stacy Schroeder Busby
School Board Secretary