



## MONTHLY SCHOOL BOARD STANDING COMMITTEE MEETINGS

5:30 P.M. Planning/Facilities/Equipment

5:50 P.M. Joint

Planning/Facilities/Equipment &  
Audit/Budget/Finance

6:20 P.M. Audit/Budget/Finance

7:00 P.M. Personnel/Policy

7:20 P.M. Joint Personnel/Policy &  
Curriculum/Program

7:45 P.M. Curriculum/Program

November 11, 2014

Please Note: Committee meetings may start early if  
preceding meeting adjourns early.

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<b><u>I. PLANNING/FACILITIES/EQUIPMENT - 5:30 P.M.</u></b>	
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B. Information Items	
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2. Utility and Energy Savings Program Report	8
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<b><u>II. JOINT PLANNING/FACILITIES/EQUIPMENT &amp; AUDIT/BUDGET/FINANCE - 5:50 P.M. OR IMMEDIATELY FOLLOWING CONCLUSION OF PRECEDING MEETING</u></b>	
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B. Outdoor Athletic Improvements Referendum	12
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B. Change in the Fiscal Year 2013-14 Adopted Budget	40
C. Annual Financial Report for 2013-14 ( <b>link to full document below</b> ) <b><u><a href="http://kUSD.edu/sites/default/files/document-library/english/FY14_AFR.pdf">http://kUSD.edu/sites/default/files/document-library/english/FY14_AFR.pdf</a></u></b>	
D. Other Post-Employment Benefits Actuarial Study	43
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**IV. PERSONNEL/POLICY - 7:00 P.M. OR IMMEDIATELY FOLLOWING  
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- A. Approval of Minutes - September 9, 2014 Personnel/Policy, 58  
October 14, 2014 Joint Audit/Budget/Finance and Personnel/Policy  
and October 14, 2014 Personnel/Policy
- B. School Board Policy 1131 - Memorials and Dedications Within Schools 62
- C. Information Item
  - 1. Recommendations Concerning Appointments, Leaves of Absence, 65  
Retirements and Resignations
- D. Future Agenda Items
- E. Adjournment

**V. JOINT PERSONNEL/POLICY AND CURRICULUM/PROGRAM - 7:20  
P.M. OR IMMEDIATELY FOLLOWING CONCLUSION OF PRECEDING  
MEETING**

- A. Approval of Minutes - September 9, 2014 Joint Personnel/Policy and 66  
Curriculum/Program
- B. School Board Policy 1950 - Relations with Wisconsin Interscholastic 67  
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- C. Future Agenda Items
- D. Adjournment

**VI. CURRICULUM/PROGRAM - 7:45 P.M. OR IMMEDIATELY FOLLOWING  
CONCLUSION OF PRECEDING MEETING**

- A. Approval of Minutes - October 14, 2014 Curriculum/Program 72
- B. Summer School 2014 Update and Summer School 2015 Program 74  
Recommendations
- C. Reuther Central High School - Bradford High School Athletic 87  
Cooperative Agreement
- D. Information Item
  - 1. Roosevelt Elementary International Baccalaureate Program Update 89
- E. Future Agenda Items
- F. Adjournment

There may be a quorum of the board present at these Standing Committee meetings; however, under no circumstances will a board meeting be convened nor board action taken as part of the committee process. The three board members who have been appointed to each committee and the community advisors are the only voting members of the Standing Committees.



**KENOSHA UNIFIED SCHOOL BOARD**  
**PLANNING/FACILITIES/EQUIPMENT MEETING**  
Educational Support Center – Room 110  
October 14, 2014  
**MINUTES**

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mr. Kunich was called to order at 5:30 P.M. with the following Committee members present: Mr. Flood, Mr. Valeri, Mrs. Bothe, Mr. Falkofske, Mr. Thomey, Mr. Butts, Mr. Schaffrick, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Ms. Stevens, Mr. Zielinski, and Mr. Stephens were excused.

Mr. Kunich welcomed the new Committee members and introductions were made.

**Approval of Minutes – August 12, 2014**

Mrs. Bothe moved to approve the minutes as presented. Mr. Flood seconded the motion. Unanimously approved.

**Information Items**

Mr. Finnemore, Director of Facilities, presented the Capital Projects Update as contained in the agenda. He explained the three different project categories (major maintenance, Act 32 energy efficiency, and security) to the Committee and noted the before and after project pictures contained in the agenda. Mr. Finnemore indicated that if Committee members were interested in seeing any of the projects that he could arrange for a walk through of them. Questions from Committee members were answered by Mr. Finnemore.

Mr. Finnemore presented the Utility and Energy Savings Program Update as contained in the agenda. He explained that the savings program was implemented in 2003 and has been tracked ever since. He noted the tracking summary spreadsheet included in the agenda which notes the savings for this year compared to the base year. Mr. Valeri suggested that the track summary spreadsheet be provided in a bigger font and that the previous year savings also be added. Questions from Committee members were answered by Mr. Finnemore.

**Future Agenda Items**

Mr. Finnemore indicated that if the Board approves the Sports Advisory Committee Report that he would be bringing referendum information to the Committee in November.

Mr. Valeri moved to adjourn the meeting. Mr. Flood seconded the motion. Unanimously approved.

Meeting adjourned at 5:50 P.M.

Stacy Schroeder Busby  
School Board Secretary

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

November 11, 2014  
Planning/Facilities/Equipment Standing Committee

**CAPITAL PROJECTS UPDATE**

**2014-15 Major Maintenance Projects:**

The summer major maintenance projects have all been completed. We are finalizing the scope development for the summer of 2015 projects, and will bring the proposed capital plan to the Planning/Facilities/Equipment Committee in early 2015 (most likely at the February meeting).

**Act 32 Energy Efficiency Projects:**

The School Board approved implementation of energy efficiency projects at nine elementary schools over the course of two years at the August 27, 2013 regular Board meeting. The projects at the first five schools: Bose, Grant, Grewenow, Forest Park, and Harvey are all substantially complete.

Design work for the summer of 2015 projects is in the final review stages with a plan to put the projects out to bid in November. Those projects will take place at Jefferson, Jeffery, Roosevelt and Vernon as well as window replacement at Grewenow. A summary of the bid results will be brought to the Planning/Facilities/Equipment Committee in early 2015 (most likely at the March meeting).

**Security Projects:**

Implementation of the security related improvements associated with the second year of a three-year plan approved by the Board at the June 25, 2013 meeting are well underway. Maintenance crew members are continuing to install cameras, and VoIP phone projects are being implemented as well. We have made significant progress in providing the Kenosha County Sheriff's Department with access to our camera system and are working with the City and Village Police Departments to provide them with similar access. The attachment to this report provides a summary of the status of VoIP and camera installations at every school.

This is an informational report.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mr. Patrick Finnemore, PE  
Director of Facilities

**Security Project Status - VoIP and Cameras**  
**November 11, 2014**

<b>High Schools</b>	<b>VoIP Classroom Phones</b>	<b>Cameras</b>
Bradford	Complete	A
Indian Trail	Complete	A
Lakeview Tech	Complete	Complete
Reuther	Complete	A
Tremper	Complete	A
<b>Middle Schools</b>		
Bullen	Complete	A
Lance	Complete	A
Lincoln	Complete	Complete
Mahone	Complete	Complete
Washington	Complete	A
<b>Elementary</b>		
Bose	Phase 3	B
Brass	Complete	In Progress
Curtis Strange	In Progress	Complete
Ebsola - Creative Arts	Complete	Complete
Ebsola - Dual Language	Complete	Complete
Forest Park	Phase 3	A
Frank	In Progress	A
Grant	In Progress	B
Grewenow	Phase 3	B
Harvey	Phase 3	B
Jefferson	In Progress	B
Jeffery	Phase 3	Complete
McKinley	In Progress	A
Nash	Complete	A
Pleasant Prairie	Phase 3	A
Prairie Lane	Complete	Complete
Roosevelt	Phase 3	B
Somers	Phase 3	Complete
Southport	Phase 3	A
Stocker	Phase 3	A
Vernon	Phase 3	A
Whittier	Phase 3	Complete
Wilson	In Progress	B



Other	VoIP Classroom Phones	Cameras
Brompton	Complete	A
Chavez	In Progress	Complete
Dimension of Learning	Phase 3	A
Harborside	Complete	A
Hillcrest	In Progress	A
Kenosha e-School	Complete	Complete
KTEC East	Complete	A
KTEC West	Complete	B
ESC	Complete	A
Jefferson Annex/eSchool		Complete
Recreation		A

**Key:**

- A. Complete camera coverage. waiting upgrade on some cameras
- B. Head end installed and one camera. Waiting on wiring backbone for cameras.

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

November 11, 2014  
Planning/Facilities/Equipment Standing Committee

**UTILITY & ENERGY SAVINGS PROGRAM REPORT**

The purpose of this report is to provide the regular update on the 2014-15 utilities budget and the operational energy savings program through September.

**Utilities Budget Update:**

The following is a brief summary of the costs incurred for natural gas, electricity, and the entire utilities budget.

- We have spent \$5,367 more on natural gas this year as compared to last year.
- We have spent \$11,425 less on electricity this year as compared to last year.
- We have spent 18% of the overall utility budget as compared to 19% last year at this time.

The electricity consumption information is promising considering we were almost \$20,000 over the previous year during the summer months due in large part to all of the construction activity; indicating that September was a good month. This is also despite the reopening of both the former Jefferson Annex as the Kenosha eSchool and the former McKinley Middle School as KTEC-West Campus.

**Operational Energy Program Update:**

The following is a brief summary of the amount of energy saved in the month of September. Please see the attachment for energy savings by school (note that the attachment has been revised to show a comparison versus last year as well as making it easier to read):

	<b>2014-15</b>	<b>2013-14</b>
Electricity Saved (KWh)	922,167	926,548
Gas Saved (Therms)	19,419	28,767
<b>Dollars Saved</b>	<b>\$99,615</b>	<b>\$99,967</b>

As the year progresses we will be monitoring the energy consumption and costs for the 5 schools (Bose, Grant, Grewenow, Forest Park and Harvey) that had major energy projects performed. The bulk of the savings will be realized during the winter heating months, but we should see some level of savings year round because of lighting upgrades and other minor changes. In the month of September, we saw a nice decrease in usage at Bose, Grant, Grewenow and Harvey. We did have a slight increase at Forest Park. This slight increase may have been related to the electricity consumption associated with the reroofing project which went through the middle of October. We will continue to investigate this increase.

This is an informational report.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mr. Patrick Finnemore, PE  
Director of Facilities

Mr. John Allen  
Distribution and Utilities Manager

Mr. Kevin Christoun  
Maintenance Supervisor

# Monthly Energy Efficiency Program Tracking Summary

UTILITY INFORMATION through September (1 month of data)

## Energy Tracking: September 2014 Through June 2015

End of FY -		Current Month: 2014 - 09													
BUILDING	ACTUAL USE FY2015			2014 FY SAVINGS				2015 FY SAVINGS				% Savings Relative to Base Year	Weather Adjusted 5Yr Avg Energy Use	1yr Avg Energy Use	
	kWh	kW	therms	\$	kWh	kW	therms	\$	kWh	kW	therms	\$	%	kBtu/sqft	kBtu/sqft
Bradford H	252,105	804	2,996	\$30,204	85,358	98	2,569	\$8,289	87,192	115	2,020	\$8,111	21.2%	85.2	91.1
Hillcrest H	6,400	-	67	\$950	1,035	-	195	\$236	2,090	0	358	\$406	29.9%	84.8	81.8
Indian Trail H	320,000	1,280	3,755	\$42,947	186,994	350	616	\$19,315	193,705	2,689	(1,781)	\$19,716	31.5%	58.4	58.1
Lakeview H	36,000	176	248	\$5,408	40,689	15	19	\$2,843	39,050	22	58	\$2,966	35.4%	57.1	59.3
Reuther H	81,360	495	3,365	\$13,704	33,048	128	(594)	\$3,714	33,023	68	2,320	\$3,410	19.9%	115.3	125.3
Tremper H	180,804	601	2,802	\$21,187	81,117	92	960	\$6,661	50,703	7	1,749	\$3,345	13.6%	90.0	84.5
HS Subtotal:	876,669	3,356	13,233	\$114,399	428,241	683	3,765	\$41,057	405,763	2,910	4,724	\$37,955	24.9%		
Bullen M	54,939	204	404	\$7,260	40,930	15	334	\$2,927	46,327	38	796	\$3,811	34.4%	68.8	64.5
Lance M	46,030	199	377	\$6,708	8,218	31	698	\$1,339	8,463	18	1,013	\$1,125	14.4%	59.6	56.9
Lincoln M	101,946	452	483	\$14,296	23,412	(2)	1,089	\$1,765	25,798	(20)	1,573	\$1,545	9.8%	80.0	78.9
Mahone M	113,400	692	2,016	\$19,058	4,134	16	(105)	\$612	68,685	11	696	\$4,874	20.4%	66.8	57.8
McKinley M	33,600	117	77	\$4,457	58,691	208	670	\$7,564	34,160	107	1,030	\$4,898	52.4%	56.5	25.1
Washington M	36,811	164	62	\$5,425	16,104	61	437	\$2,090	22,720	61	697	\$2,751	33.6%	77.6	81.8
MS Subtotal:	386,726	1,828	3,419	\$57,204	151,489	329	3,123	\$16,297	206,153	215	5,805	\$19,003	24.9%		
Bain E	70,800	501	558	\$12,535	31,932	113	2,697	\$5,145	20,240	(33)	2,580	\$1,875	13.0%	37.8	40.8
Bose E	13,120	64	118	\$1,988	13,167	18	422	\$1,627	20,007	34	649	\$2,510	55.8%	84.2	87.0
Brass E	54,480	228	77	\$7,345	9,144	56	733	\$1,742	(4,651)	44	880	\$794	9.8%	52.2	56.0
Dimensions E	7,059	-	65	\$1,064	(115)	-	(30)	(\$25)	244	0	24	\$45	4.1%	81.5	81.9
Forest Park E	21,855	87	71	\$3,207	4,522	(3)	250	\$588	(892)	(17)	550	(\$67)	-2.1%	110.5	110.1
Frank E	54,580	270	89	\$8,326	32,296	(33)	138	\$1,821	28,642	(6)	306	\$2,010	19.4%	61.4	63.1
Grant E	14,920	50	76	\$2,027	3,352	10	436	\$647	1,340	14	699	\$505	19.9%	92.5	83.6
Grewenow E	13,680	56	101	\$1,956	8,847	14	277	\$1,139	10,533	19	719	\$1,452	42.6%	93.6	88.7
Harvey E	10,762	49	16	\$1,585	10,814	24	506	\$1,538	12,326	31	801	\$1,791	53.0%	94.2	91.9
Jefferson E	16,773	52	99	\$2,488	8,204	16	560	\$1,272	5,665	11	818	\$926	27.1%	87.7	80.0
Jeffery E	14,797	70	-	\$2,145	13,995	22	33	\$1,565	15,759	30	0	\$1,835	46.1%	70.6	71.0
Ketch (Lincoln)	18,000	79	88	\$2,575	(4,286)	(14)	65	(\$459)	(1,044)	(5)	293	(\$16)	-0.6%	18.3	17.1
McKinley E	13,280	62	63	\$1,949	2,223	(6)	224	\$331	4,791	(0)	444	\$682	25.9%	88.6	84.9
Nash E	43,440	192	118	\$6,254	18,272	83	1,513	\$2,913	9,048	89	1,784	\$2,456	28.2%	59.9	54.6
Peasant Prairie E	65,440	242	166	\$8,443	9,523	(14)	94	\$505	(4,435)	(24)	306	(\$583)	-7.4%	60.8	73.4
Prairie Lane E	21,690	99	86	\$3,156	11,286	9	52	\$1,351	18,052	32	249	\$2,286	42.0%	51.1	42.4
Roosevelt E	14,640	59	72	\$2,098	4,196	16	185	\$604	5,592	18	354	\$806	27.8%	87.1	78.2
Somers E	41,440	147	136	\$5,240	15,797	15	114	\$1,494	16,631	18	325	\$1,642	23.9%	65.6	72.4
Southport E	21,280	120	75	\$3,237	7,687	(10)	150	\$768	10,181	7	388	\$1,217	27.3%	70.0	68.1
Stocker E	39,040	190	125	\$5,746	30,350	154	60	\$4,207	35,191	73	198	\$3,563	38.3%	43.0	41.9
Strange E	23,285	94	148	\$3,285	11,752	13	15	\$1,217	10,673	14	145	\$1,172	26.3%	58.7	59.3
Vernon E	29,739	134	1,009	\$4,718	7,215	16	1,880	\$1,552	15,610	33	2,634	\$2,336	33.1%	105.8	102.3
Whittier E	36,600	208	121	\$5,909	22,972	70	173	\$2,564	27,326	61	430	\$2,941	33.2%	55.4	54.1
Wilson E	12,160	68	20	\$1,890	7,580	10	235	\$831	9,005	7	456	\$1,108	37.0%	89.9	95.2
ELLEN Subtotal:	672,860	3,122	3,497	\$99,165	280,725	581	10,782	\$34,938	265,834	450	16,032	\$33,285	25.1%		
Cesar Chavez ESC	8,760	46	21	\$1,510	9,926	17	48	\$1,072	9,598	22	119	\$1,134	42.9%	73.5	61.2
Recreation	122,560	382	450	\$14,275	50,699	127	1,632	\$5,689	37,996	80	2,009	\$4,400	23.6%	76.5	78.2
Other Subtotal:	6,305	-	74	\$942	1,087	4	70	\$562	1,204	0	78	\$190	16.8%	87.1	83.2
Other Subtotal:	137,625	429	545	\$16,727	61,712	148	1,750	\$7,322	48,798	102	2,206	\$5,725	25.5%		
Totals:	2,073,880	8,736	20,694	\$287,495	922,167	1,740	19,419	\$99,615	926,548	3,677	28,767	\$95,967	25.0%		

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**KENOSHA UNIFIED SCHOOL BOARD**  
**JOINT PLANNING/FACILITIES/EQUIPMENT AND**  
**AUDIT/BUDGET/FINANCE MEETING**  
Educational Support Center – Room 110  
October 14, 2014  
**MINUTES**

A joint meeting of the Kenosha Unified Planning/Facilities/Equipment and Audit/Budget/Finance Committees chaired by Mr. Kunich was called to order at 5:50 P.M. with the following Committee members present: Mr. Flood, Mr. Valeri, Mrs. Bothe, Mr. Falkofske, Mr. Thomey, Mr. Butts, Mr. Schaffrick, Mr. Kent, Mr. Aceto, Mr. Holdorf, Mr. Battle, Mr. Castle, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Ms. Stevens, Mr. Zielinski, Mr. Stephens, Mr. Wade, Mr. Bryan, and Mrs. Marcich were excused. Mrs. Dawson and Ms. London were absent.

Mr. Kunich welcomed the new Committee members and introductions were made.

**Sports Advisory Committee Report**

Mr. Finnemore, Director of Facilities, presented the Sports Advisory Committee Report. He gave the background of the 2000 Sports Advisory Committee, an update of outdoor athletic improvements done since the 2000 Sports Advisory Committee, an update of the work done by the 2014 Sports Advisory Committee, the proposed plans and cost estimates recommended by the 2014 Sports Advisory Committee, and the proposed timeline for the recommended 2015 referendum as contained in the agenda. Mr. Finnemore and Mr. Steven Knecht, Coordinator of Athletics/Physical Education, answered questions from Committee members.

Mr. Valeri moved to forward the Sports Advisory Committee Report to the full Board for consideration. Mr. Falkofske seconded the motion. Unanimously approved.

**Future Agenda Items**

Mr. Finnemore indicated that if the Board approves the Sports Advisory Committee Report that he would be bringing referendum information to the Committee in November.

Mr. Falkofske moved to adjourn the meeting. Mr. Valeri seconded the motion. Unanimously approved.

Meeting adjourned at 6:25 P.M.

Stacy Schroeder Busby  
School Board Secretary

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

November 11, 2014

Joint Planning/Facilities/Equipment and Audit/Budget/Finance Committees

**OUTDOOR ATHLETIC IMPROVEMENTS REFERENDUM**

**Introduction:**

This report consists of two main sections; the first section is from the October 28, 2014 board report and is included in this report for the purpose of having one complete document on the subject. The second section is a combination of updated and new information related to the transition needed to convert the Sports Advisory Committee recommendations into a facilities project referendum.

**Section 1 – Background Information**

In fall of 2000 the school board authorized the formation of a Sports Advisory Committee to evaluate all aspects of the Kenosha Unified School District athletics program. One of the four primary subcommittees formed as part of the sports advisory effort focused on athletic facilities. The subcommittee evaluated the KUSD athletic facilities extensively and that effort was the primary driver of two major initiatives:

1. The inclusion of a high school competition track as part of the design and construction of Mahone Middle School
2. The successful 2005 referendum, which included athletic additions to both Bradford and Tremper High Schools. These additions focused on the interior athletic facilities as the subcommittee determined that this was a higher priority than outdoor facilities at that time.

Since that time great strides have been made in improving the outdoor athletic facilities through a combination of general fund dollars, fundraising, donations, and the Indian Trail referendum project. A brief list of the outdoor athletic facility improvements includes:

Bradford

- Created Wavro Field for baseball—including dugouts, press box, bullpens, fencing, and infield construction through major donations and some district financial support.

- Major upgrades to the softball field including fencing, scoreboard, bullpens, and infield work through donations and some district financial support.
- Added an irrigation system for all game and practice fields funded by district operational funds.
- Created three practice football fields north of the ravine through district operational funds.
- Resurfaced the tennis courts through district operational funds.

### Tremper

- Created a new varsity softball field at Anderson Park—including fencing, infield work, batting cage, and dugouts through major donations and some district financial support.
- Relocated the practice football fields to allow the baseball field to become the varsity game field with addition of fencing, dugouts, scoreboard, and warning tracks through major donations and some district financial support.
- Added an irrigation system for all game and practice fields funded by district operational funds.
- Resurfaced the tennis courts through district operational funds.

In addition, the Indian Trail referendum funded Jaskwhich Stadium as well as all of the competition and practice facilities at Indian Trail High School. Finally, the sale of the old Bain Elementary School led to the installation of synthetic turf at Ameche Field.

These improvements have been dramatic to the landscape of the athletic facilities but have also spurred on the community to expect even more. They have helped fuel the discussion for having a full complement of facilities for each of the three boundary high schools.

One example of this is the relatively recent (2012) success of the Bradford High School football team, which spurred greater interest in Bradford having a football stadium of its own. One other looming need is the replacement of the bleachers and press box at Ameche Field. The bleachers and press box were constructed by the city over 30 years ago and are both a safety concern and a pending major maintenance need.

In response to the growing interest to improve our exterior athletic facilities, a small team of facilities and athletics personnel toured and evaluated the exterior

athletic facilities of the district's high schools in 2013. This team came up with a conceptual plan for possible long-term improvements.

The conceptual plan was presented to the board committees and the full board in January of this year. The board approved the formation of a new Sports Advisory Committee for the purpose of evaluating and making recommendations related to the outdoor athletic facilities at the three boundary high schools with the majority of attention being focused on Bradford and Tremper.

#### 2014 Sports Advisory Committee

The committee, which is chaired by Steve Knecht, was formed shortly after Board approval and the membership includes a general committee as well as subcommittees for each of the three comprehensive high schools. Committee members were solicited in a number of ways and include athletic directors, coaches, principals, parents, community members, Board members, and other elected officials. A full list of the Sports Advisory Committee Roster is provided below.

#### **Sports Advisory Committee Members**

<b>Name</b>	<b>School Affiliation</b>	<b>Title</b>
Adam Sulko	Bradford	Athletic Director
Andrew Baumgart	Bradford	Principal - Bullen Middle School
Andy Maki	Tremper	Assistant Baseball Coach
Ashley Vanderhoef	Indian Trail	Track/Cross Country
Brad Fortney	Bradford	Head Girls Track/Assistant Football Coach
Brian Vanderhoef	Indian Trail	Track/Cross Country
Bryan Mogensen	Bradford	Assistant Boys Basketball
Carl Bryan	KUSD	School Board Member
Carol Higgins	KUSD	District Athletic Secretary
Chris Tindall	Tremper	Head Boys Soccer Coach
Chuck Bradley	Tremper	Head Cross Country & Boys Track Coach
Dave Paff	KUSD	City of Kenosha Alderman
David Naylor	Bradford	Head Girls' Soccer Coach
Denise Hoff	KUSD	Ameche Stadium Manager
Dominic Giannini	Bradford	Head Custodian
Doug Townsend	Tremper	Head Softball Coach
Drew Baker	Indian Trail	Head Girls Soccer Coach
Eric Corbett	Indian Trail	Athletic Director
Ernest Llanas	Bradford	Retired KUSD Principal
Jackie Valeri	Tremper	Phy Ed Teacher/Assistant Girls Golf Coach

***Sports Advisory Committee Members (continued)***

<b>Name</b>	<b>School Affiliation</b>	<b>Title</b>
Jeff Laurent	Indian Trail	Boys Soccer
Jeff Reget	Bradford	Head Boys Soccer Coach
Jeff Valeri	Tremper	Citizen
Jered Kotarak	Bradford	Assistant Principal
Jim Heiring	Bradford	Kenosha Police Liaison
Jim Kreuser	KUSD	Kenosha County Executive
John Matera	Tremper	Athletic Director/Head Baseball Coach
John Ramey	Bradford	Head Boys' Tennis Coach
John Ruffolo	Bradford	Head Softball Coach
John Sykora	Bradford	Citizen
Kevin Griffin	Tremper	Booster Club
Kris Jensen	Tremper	Booster Club
Kurt Sinclair	Bradford	Principal
Lynda Smith	Bradford	Bradford Athletic Secretary
Maria Kotz	Indian Trail	Principal
Mark Aslakson	Bradford	Head Cross Country & Boys Track Coach
Matt LaBuda	Bradford	Head Baseball Coach
Matt Rizzo	Bradford	Head Football Coach
Megan Vassos	Indian Trail	Softball
Mike Schmidt	Indian Trail	Baseball
Mike Wade	Tremper	Booster Club
Mona Sykora	Bradford	Citizen
Nick Perrine	Bradford	Head Girls Tennis Coach
Pat Finnemore	KUSD-Facilities	Co-Chair Sports Advisory Committee
Rebecca Stevens	KUSD	School Board Member
Richard Aiello	Tremper	Principal
Rocco LaMacchia	KUSD	City of Kenosha Alderman
Scott Lindgren	KUSD	Retired Coord. of Ath, PE, Health, Rec
Steve Knecht	KUSD-Athletics	Co-Chair Sports Advisory Committee
Tom Stone	Bradford	Booster Club
Trisha Roach	Indian Trail	Booster Club
William Aiello	Bradford	Citizen and Bradford Parent

**Proposed Plans and Cost Estimate:**

The Sports Advisory Committee with a great deal of help from Partners in Design Architects and Camosy Construction has developed detailed conceptual site plans and associated cost estimates which are provided as attachments to this report. The Committee made several changes to the original conceptual plans

provided by staff at the start of the process which was expected and desired. It was important to identify and develop plans that balance the needs of each of the sports and schools as well as take into consideration how the community will view the final proposal. Not every idea was incorporated into the final proposal as the Committee recognized that it was important to develop a plan that was both comprehensive and fiscally responsible.

Some of the more significant ideas brought forward by Committee members that were incorporated into the final conceptual plans include:

- Locating the Bradford football/soccer/track stadium on the Bradford campus instead of the property adjacent to Bullen Middle School. There are some cost saving opportunities with this related to site preparation. Referendum funds would be used to replace and expand the aging Bradford parking lot instead of building a new parking lot at Bullen and still having to replace the Bradford lot. This requires the relocation of the tennis courts, softball field and practice soccer fields to the Bullen site. The tennis courts would need to be completely rebuilt with whatever option we had chosen.
- Installing synthetic turf for the infields of the varsity baseball and softball fields at all three comprehensive high schools to reflect a growing trend nationally and in the State. The primary driver for this recommendation is to minimize the weather-related restrictions related to traditional infields, but we will also realize some operational and maintenance savings and greater opportunity for use of the fields by the public.
- Constructing 9 lane tracks instead of 8 for the proposed new tracks at Bradford and Tremper. 9 lane tracks are required to host a WIAA Regional or Sectional meet which should be a goal for the District once the new facilities are completed.
- Resurfacing of the track at Indian Trail. The track was constructed in the spring of 2002 as part of the Mahone Middle School project and has a standard Seal-Flex type rubberized surface. The manufacturers recommend resurfacing tracks every 7-10 years for optimal performance. As with many manufacturers' recommendations, this is a little more frequent than what most users experience, and the general rule of thumb for schools is resurfacing in the 10-15 year range. It has been 12 years since the track was first surfaced and we are starting to have flaking issues on the track. The track will need to be resurfaced in the next couple of years with or without a referendum.

The scope of work identified by the Committee was evaluated by estimators from Camosy Construction at no cost and with no obligations. The estimate which

includes architectural and engineering costs and a reasonable contingency is \$16,685,000. The breakdown by school is:

- Bradford \$9,587,000
- Indian Trail \$620,000
- Tremper \$6,478,000

The Bradford costs include the improvements made both on the Bradford and Bullen sites and are as expected the highest because of the construction of the new stadium versus just a renovated stadium in the case of Tremper. The 2005 sports referendum funding was approximately 75% for Tremper and 25% for Bradford based on the interior facilities needs of the two schools; as identified by the prior Sports Advisory Committee.

The costs at Indian Trail are limited to three items:

- Installing a synthetic turf infield at the varsity baseball field.
- Installing a synthetic turf infield at the varsity softball field.
- Resurfacing of track as mentioned earlier.

The Committee feels comfortable with these three improvements even though the school was just constructed a few years ago because the track was constructed 12 years ago and does need to be resurfaced as explained earlier, and the use of synthetic turf for infields was not something considered in the design because there were no high schools in the State at that time that had synthetic turf infields. A lot has changed in the last three years and the weather the past two springs has ramped up the number of school districts installing or planning to install synthetic turf infields. This is consistent to what we experienced in the early and mid-2000's with football/soccer fields. When KUSD installed synthetic turf at Ameche Field, we were one of the first in the State; now synthetic turf is the standard for new construction and renovations for football/soccer fields.

There were other items identified by the Committee that would be more appropriately paid for by funding sources other than a referendum. One example would be adding water to the concession area at Jaskwhich Stadium. These items have been and will continue to be funded by athletics or facilities operating budgets, booster clubs, or other fundraising methods. There are a couple of items that could be funded by the Major Maintenance budget or through the referendum depending on the preference of the school board, these items include: the parking lot project at Bradford and the track resurfacing at Indian Trail (currently in the estimated total), as well as a parking lot replacement project at Anderson/Ameche (currently listed as an alternate and not included in the estimated total).

## **Section 2 – Updated and New Information**

This section contains information from the October 28<sup>th</sup> report that has been updated as well as new information related to the referendum specifics or in response to questions from board or committee members.

### Maintenance and Safety Projects:

As mentioned earlier, the proposed referendum scope of work includes several major maintenance items that will need to be done with or without a referendum within the next five years. Specifically, a total of \$4,080,000 of the costs estimated in the attachment will need to be incurred whether or not we have a successful referendum. These projects include the parking lot projects, Indian Trail track resurfacing, replacement of the home and away bleachers at Ameche Field, replacement of the tennis courts at Bradford and Tremper, and removal of the tracks at Bullen and Tremper. If these projects were funded as part of major maintenance they would account for all of the available funding over the next three years which would come at the expense of all of the other needs that exist in the district. In reality these projects would need to be spread over several more years and numerous concessions would need to be made with other pressing maintenance needs.

### Middle School Tracks:

One of the questions asked at the October 14<sup>th</sup> committee meeting was in regards to the long-term plan for the asphalt track at Lance Middle School. The current short-term plan is to continue to maintain the track at Lance until a decision is made in regards to the long-term needs. The short-term actions have included complete crack filling maintenance this fall. If this referendum is successful, the long-term decision for the Lance track will be made after the new tracks at Ameche and Bradford have been completed and in use for at least one year. The intent is to hold the middle school track meets at the three high school tracks. There would still be a benefit to Lance to continue to have a track on site for practice purposes as the proximity of Lance to Ameche is not as convenient as that of Mahone to Jaskwhich and Bullen to Bradford. The fact that Lincoln and Washington Middle Schools do not have tracks will also be considered in the decision. If the referendum is not successful, a long-term decision for the tracks at both Lance and Bullen would need to be made. If the two 6 lane asphalt tracks were replaced in-kind, the estimated total cost would be \$270,000. The track at Bullen is beyond reasonable repair and would need to be addressed sooner than the track at Lance.

### Operating Budget Impact:

Unlike most referendum projects, this referendum would have minimal impact on the district's operating budget. These projects would not require any additional

staffing, nor will there be any measurable impact on utility costs. There will be a relatively minor savings related to field preparation time for the varsity baseball and softball infields of approximately 20 hours per field as well as some irrigation and fertilization savings moving from natural grass to synthetic on the baseball infields. The utility costs from the lighting related to the new stadium at Bradford would be offset by the energy and maintenance savings due to the new lighting at Ameche Field.

#### Expected Life of Synthetic Turf:

When we installed the synthetic turf at Ameche Field in 2006, much of the manufacturer literature provided a life expectancy estimate of 8 years. It was felt at the time that we would most likely realize a longer life than that, although it was not certain how much longer. Since that time there have been significant improvements in all phases of the manufacturing and installation methods used for synthetic turf and the life expectancies for the fields have increased because of this. The quality of the turf installed at Jaskwhich Stadium only two years later in the summer of 2008 was a major improvement in quality over the turf at Ameche, and still looks new 6 years later. The newest generation of synthetic turf fields being installed now has over 7 times the durability of the turf fields the age of the field of Ameche. It is premature to quantify the expected life of this newest generation of fields, but it would appear to be significant based on the improvements in the two years between the installations at Ameche and Jaskwhich.

#### Other Benefits:

At the October 28<sup>th</sup> board meeting, several board members brought up other benefits to the district and/or community if the referendum is successful. Some of the items mentioned were:

- The potential positive impact on tourism in the area. It is a little early to quantify what the impact might be, but members of the Sports Advisory Committee are actively evaluating what opportunities may result from this project and the overall impact of those opportunities.
- That a project this size will help employ numerous people in the construction industry both locally and regionally. KUSD has hired local construction manager/general contractors on all of our referendum type projects for the past 10 years.
- The expansion and upgrade of the Bradford parking lot related to the construction of the proposed new stadium will benefit the school and community for other events and activities outside of just athletics.



### Tax Impact:

The timing of this project is designed to align with the KUSD debt schedule in order to minimize the tax impact. KUSD will be experiencing a drop in debt payments starting in the 2016-2017 fiscal year. The drop in debt payments is related to the borrowings that funded past projects such as the construction of EBSOLA Elementary School and Mahone Middle School finally being paid off.

Acting as the Financial Advisors to KUSD, PMA Securities has produced an example financing plan showing that changes in the debt schedule would potentially translate into the borrowing power of approximately \$85 million dollars over the next 20 years (Attachment 3A) without raising the mill rate. The proposed \$16.7 million dollar project would only take up a portion of this debt replacement capacity; therefore there would be no effective tax increase.

In terms of actual mill rate impact, the \$16.7 million dollar borrowing itself, would average out over the twenty year term to \$.10 per every thousand dollars of property value (Attachment 3B). For the owner of a two-hundred thousand dollar home, that would be approximately \$20 per year.

### Referendum Language:

Referendum language provided by Quarles and Brady is shown as attachment 5.

### Informational Referendum Campaign:

It is important to understand that any KUSD efforts related to educating the public about referendum must be informational in nature and not direct or make recommendations on how the public should vote. Obviously, by moving forward with this referendum we are expressing to the community a desire to implement these improvements; however we must follow the appropriately strict rules related to referendum campaigns. We have followed these rules very closely in our past referenda, and strongly believe in the democratic process that the rules support.

Our informational campaign will employ a variety of methods to help educate the public on the proposed projects. One example is the flier that is attached to this report. Additional fliers and other forms of communication such as presentations to groups will occur throughout the process. One item that was raised by the board at the October 28<sup>th</sup> meeting was an interest in polling or surveying the public sometime prior to the election. We did use a survey in advance of the 2008 referendum for the Indian Trail expansion and benefitted from the feedback from that survey. We will identify the best means to receive this type of feedback from the public for the outdoor athletics referendum and obtain that feedback between the time the informational campaign starts and the election.

### Timeline:

The Sports Advisory Committee recommended that a referendum question be placed on the ballot in 2015 for the scope and associated cost estimate provided in this report. Discussions with the City of Kenosha Clerk indicate that 2015 is a light year for elections with the only confirmed election date being April 7, 2015. (Note that there may be a February primary associated with the April election depending on the number of candidates for those offices on the ballot in April). The following schedule is based on a referendum question being placed on the April ballot:

- November 11, 2014 – Review of proposed April Referendum Plan including draft referendum language, financial analysis by our financial advisor, and other related information by PFE and ABF Committees
- November 25, 2014 – School Board review and approval of proposed April Referendum Plan
- December through April – Referendum informational community outreach effort
- April 7, 2015 – Public vote on referendum

### **Administration Recommendation:**

Administration recommends that both the combined Audit/Budget/Finance and Planning/Facilities/Equipment Committees forward this report to the full board for their consideration.

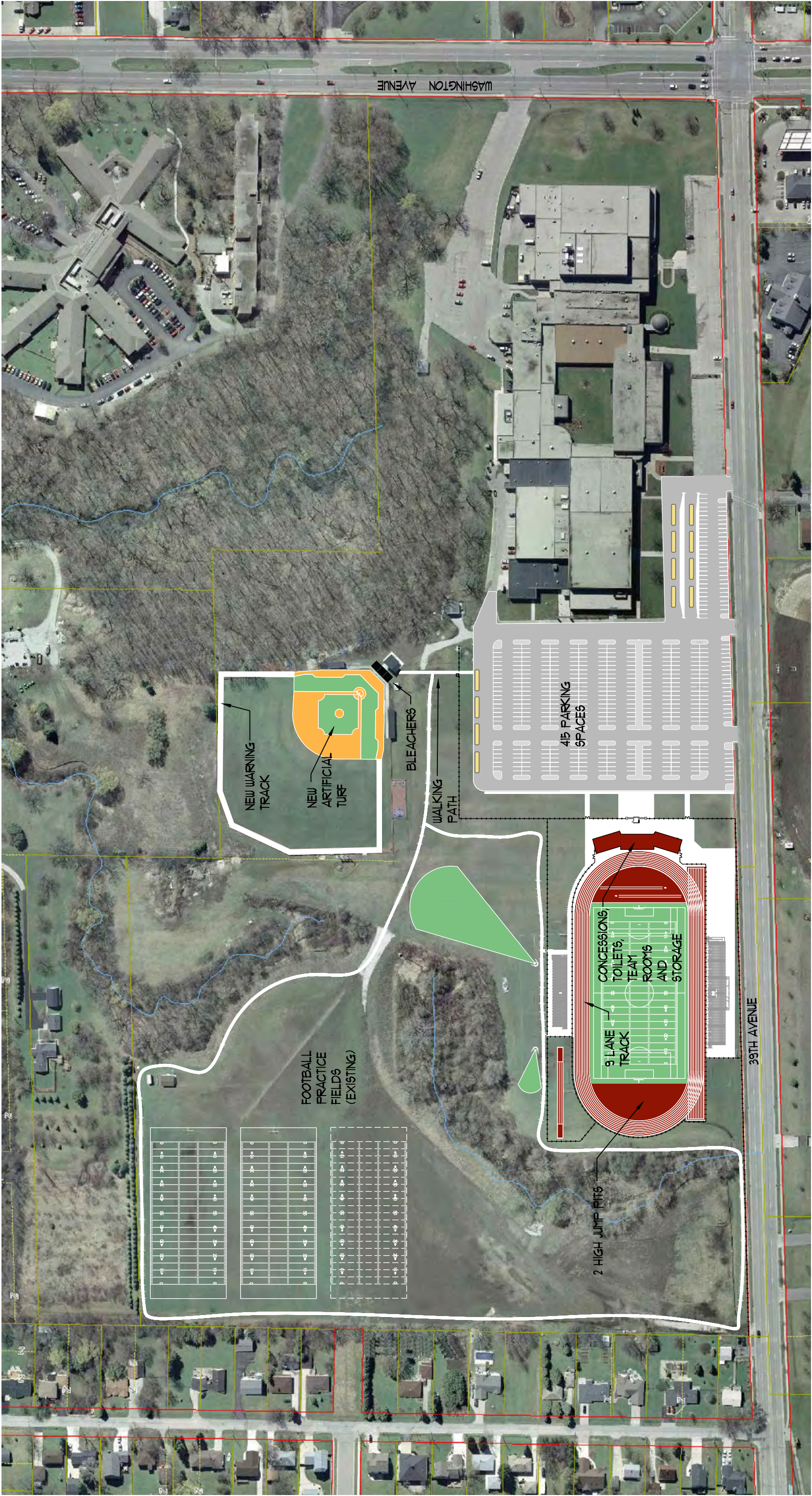
Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mr. Tarik Hamdan  
Interim Chief Financial Officer

Mr. Patrick M. Finnemore, P.E.  
Director of Facilities

Mr. Steven Knecht  
Coordinator of Athletics/Physical  
Education





Bradford Site

Kenosha Unified School District - 2014 Sports Advisory Committee



Kenosha, WI  
1" = 200'-0"

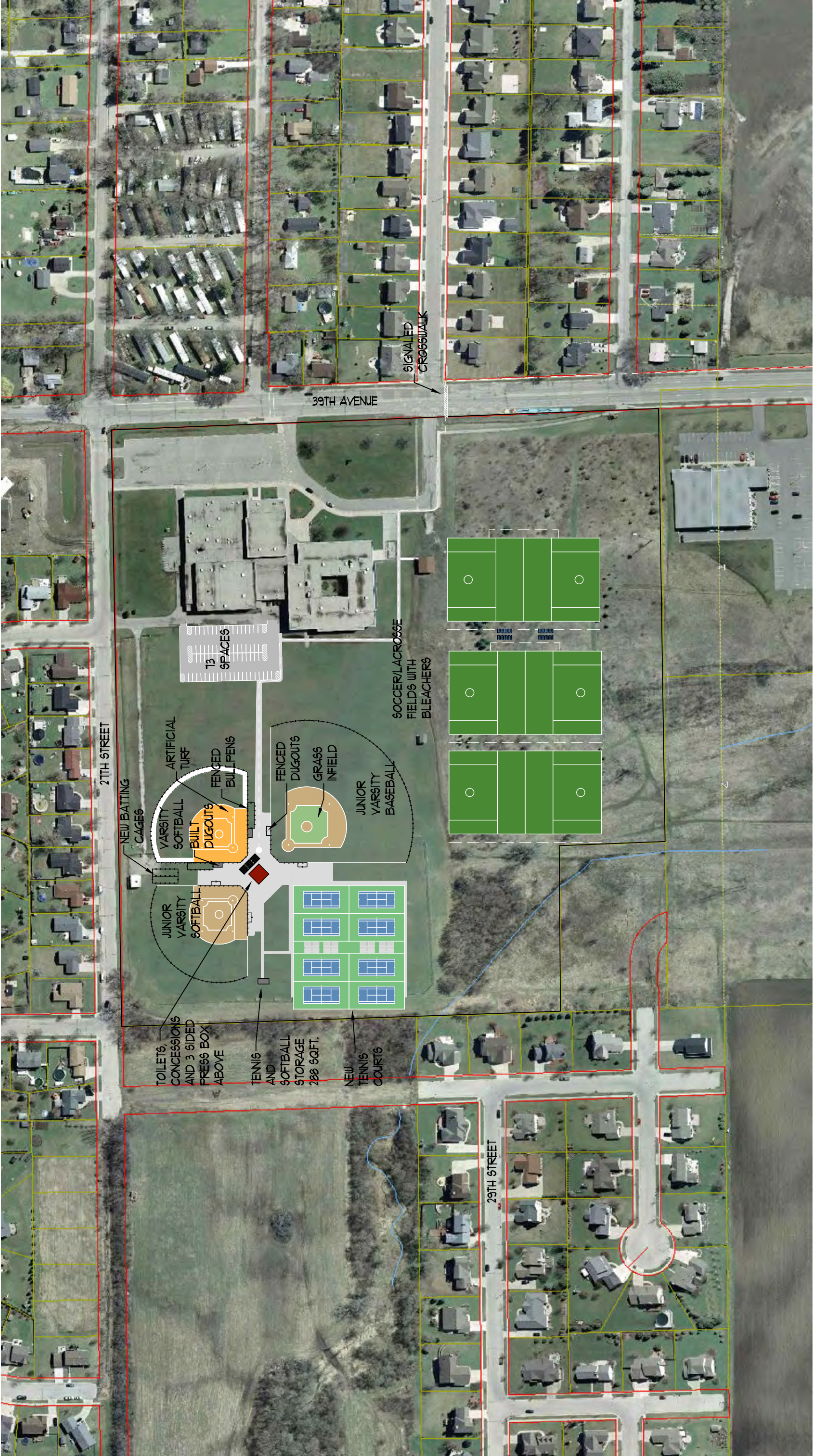
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09.23.14



262.652.2800  
Kenosha, WI  
847.940.0300  
Riverwoods, IL





Bullen Site

Kenosha Unified School District - 2014 Sports Advisory Committee



Kenosha, WI

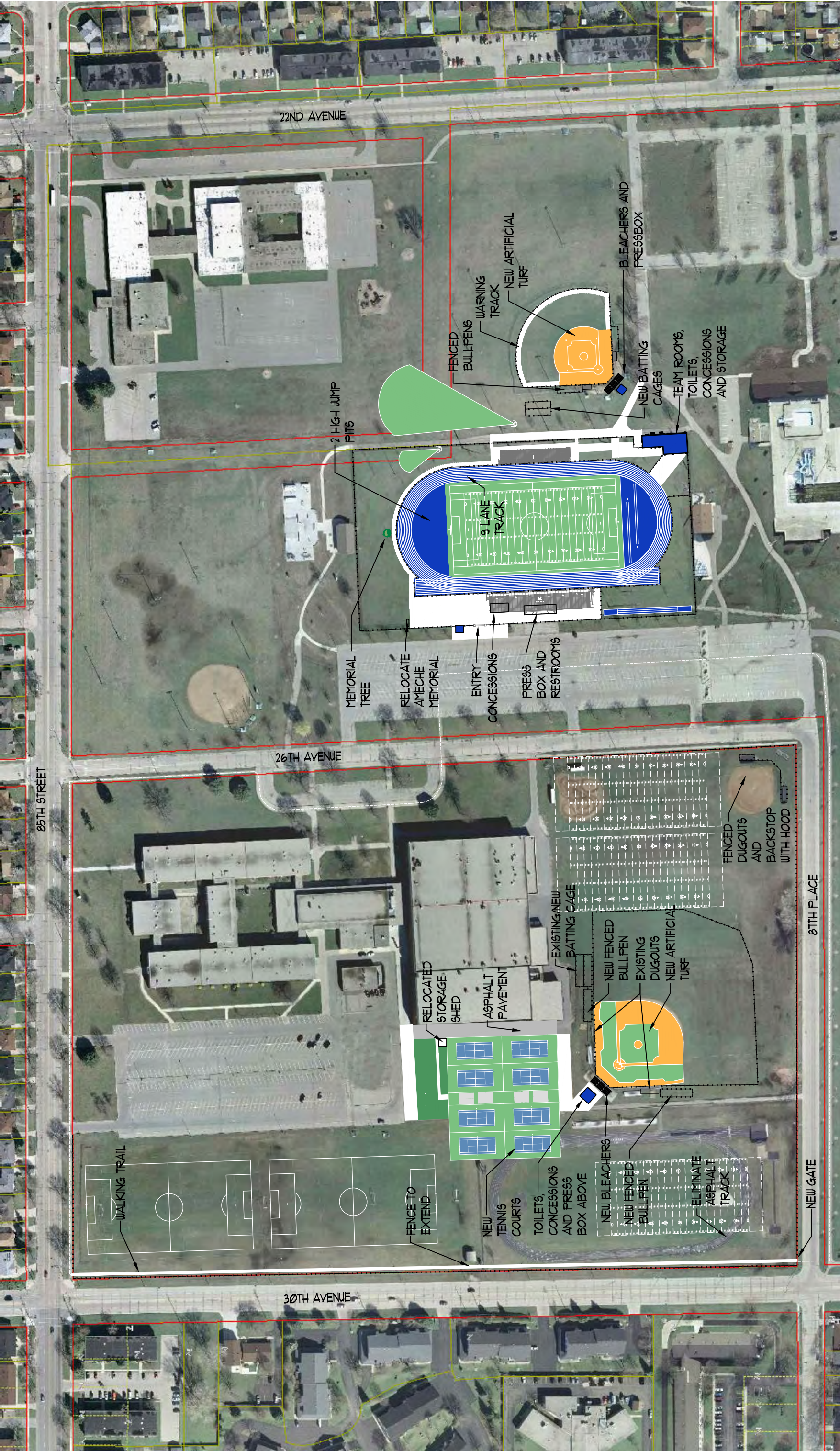
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ARCHITECTS





Tremper Site

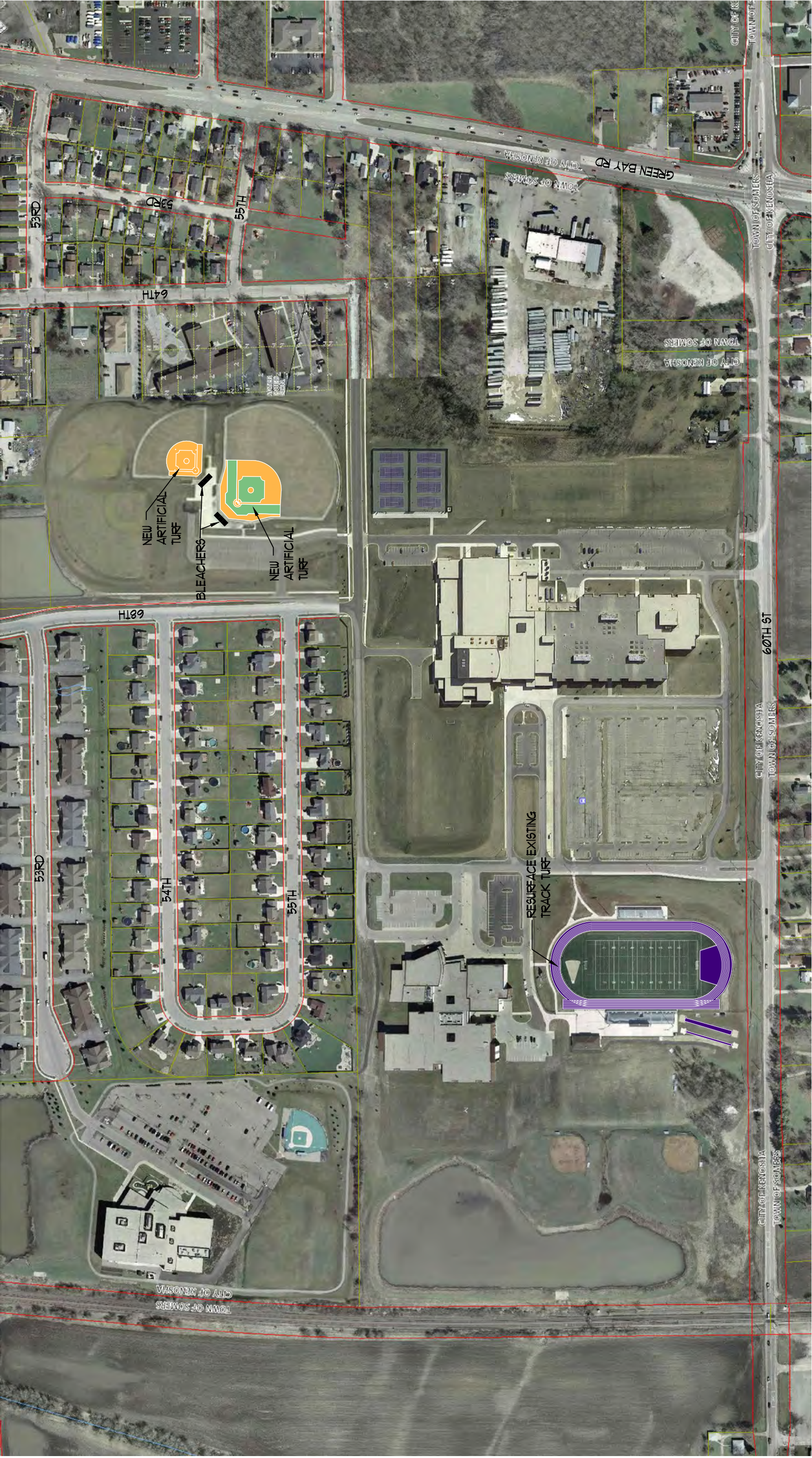
Kenosha Unified School District - 2014 Sports Advisory Committee



Partners in Design  
ARCHITECTS

Kenosha, WI  
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NORTH  
09.23.14





## Indian Trail Site

Kenosha Unified School District - 2014 Sports Advisory Committee



Kenosha, WI

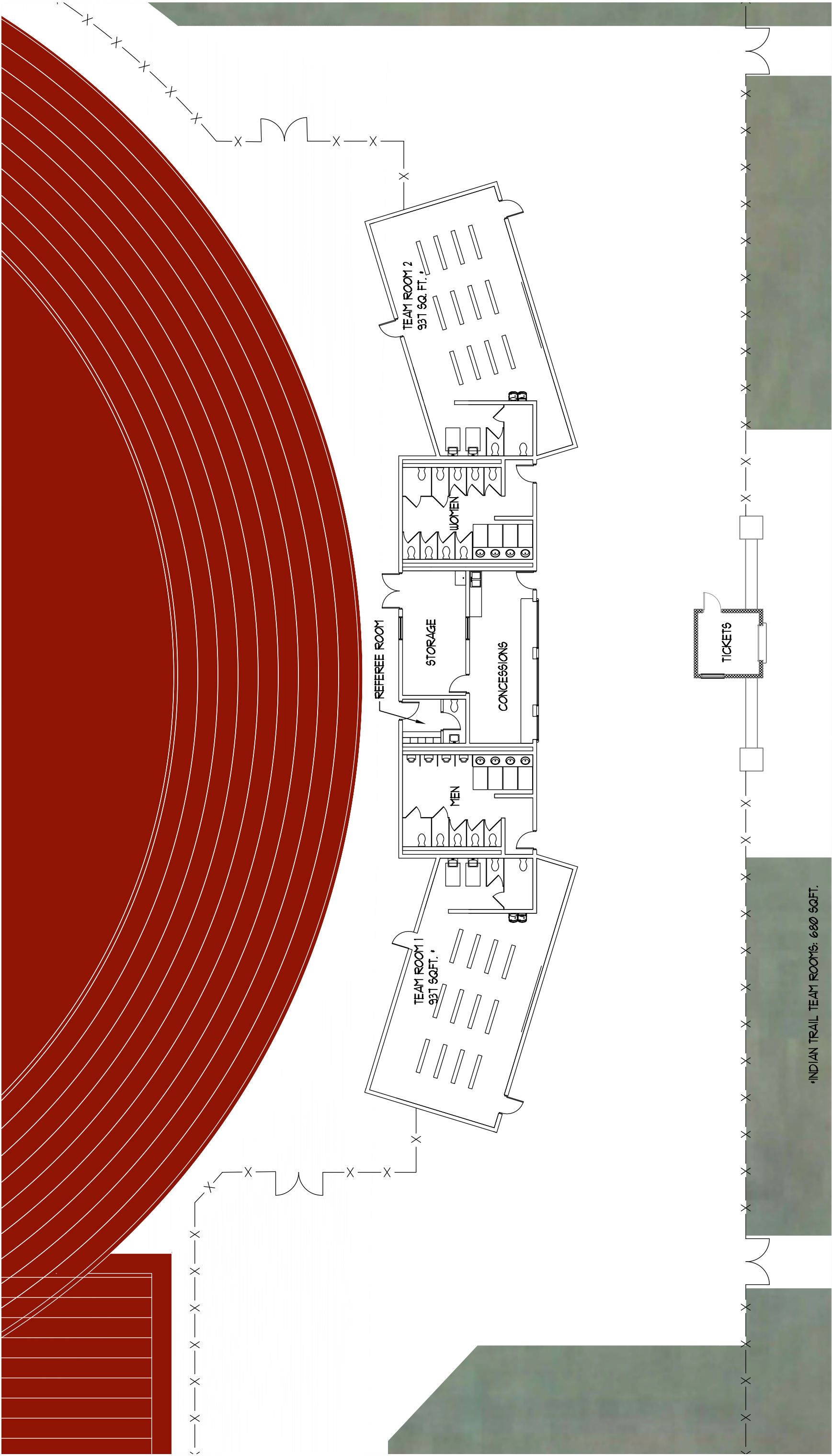
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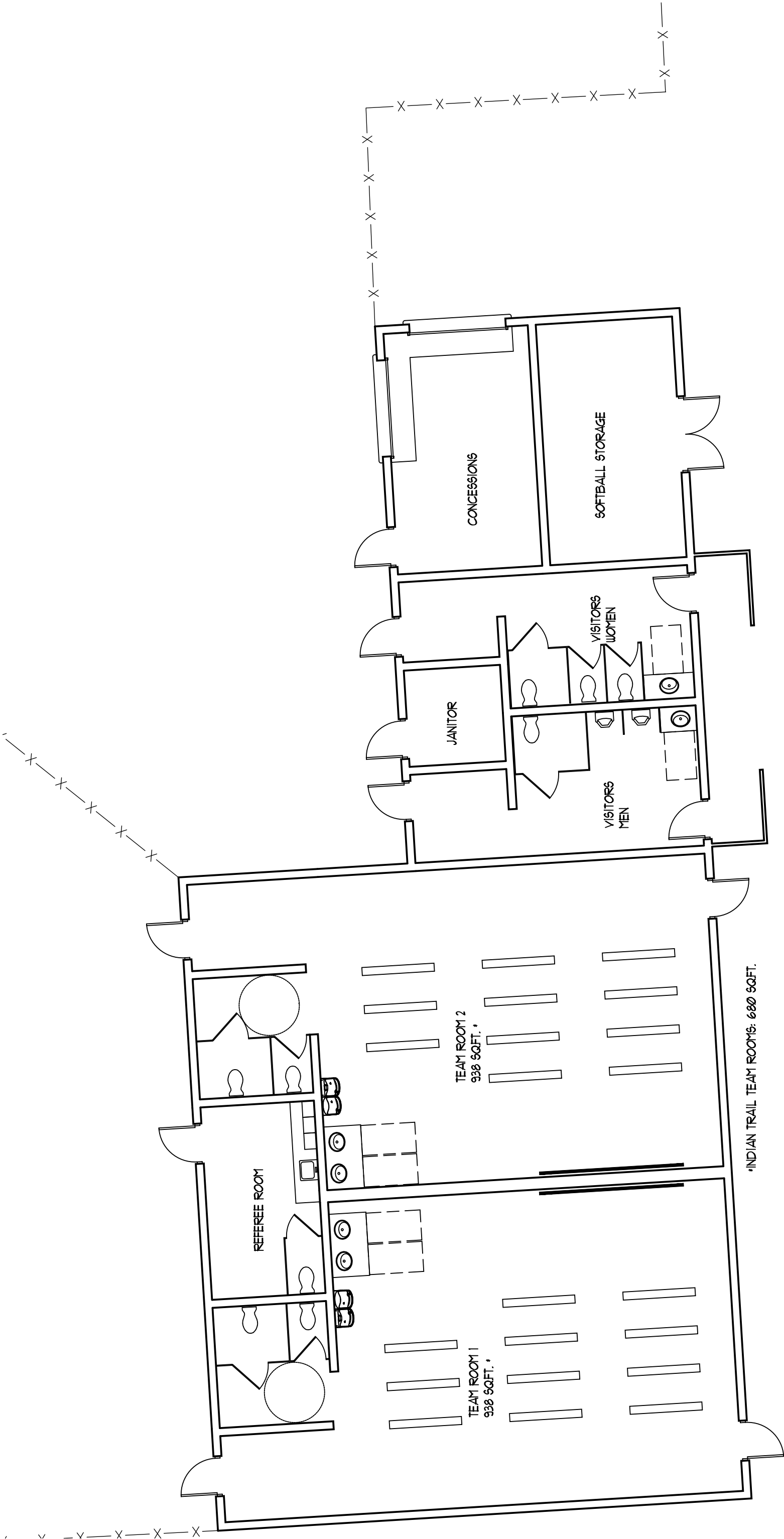
09.23.14



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ARCHITECTS







## Tremper Site - Team Building

Kenosha Unified School District - 2014 Sports Advisory Committee

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Kenosha, WI  
1/8"=1'0"  
09.23.14



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Kenosha, WI

847.940.0300  
Riverwoods, IL



**Kenosha Unified School District**  
**Sports Fields**  
**Referendum Budget**



RECAP

23-Sep-14

ITEM	DESCRIPTION	Total
	Bradford High School Sports Fields	
	Bradford Site	\$6,697,000
	Bullen Site	\$2,890,000
	Tremper High School Sports Fields	\$6,478,000
	Indian Trail High School Sports Fields	\$620,000
Totals		\$16,685,000

Excludes Ameche Field Parking Lot Improvements

Add \$450,000.00

**Kenosha Unified School District**  
**Bradford High School Sports Fields**  
**Referendum Budget**



**RECAP**

23-Sep-14

ITEM	DESCRIPTION	Total
<b>Bradford Site</b>		
	New Football Stadium with Colored Urethane Track	\$3,700,000
	New Home & Away Bleachers	\$1,050,000
	New Concession / Restroom / Team Building	\$670,000
	New 415 Space Parking Lot	\$675,000
	New Shotput / Discus / Long Jump	\$150,000
	New Synthetic Baseball Infield & Bleachers	\$275,000
	New Perimeter Fence	\$92,000
	New Walking Paths	\$85,000

<b>Totals</b>		<b>\$6,697,000</b>
<b>Bullen Site</b>		
	New Tennis Court Facility	\$465,000
	New Varsity Softball Field with Synthetic Infield & Dugouts	\$460,000
	New JV Softball Field with Dirt Infield	\$355,000
	New JV Baseball Field with Dirt & Grass Infield	\$375,000
	New Irrigated Turf Practice Multi Purpose Fields	\$750,000
	New Restroom Concession /Press Box	\$350,000
	New Concrete Walkways	\$135,000
<b>Totals</b>		<b>\$2,890,000</b>

**Kenosha Unified School District**  
**Tremper High School Sports Fields**  
**Referendum Budget**



**RECAP**

23-Sep-14

ITEM	DESCRIPTION	Total
	New Football Stadium with Colored Urethane Track	\$2,600,000
	New Home & Away Bleachers with Restrooms	\$1,150,000
	New Concession / Restroom / Team Building	\$875,000
	New Shotput / Discus / Long Jump	\$150,000
	New Synthetic Baseball Infield with Small Press Box	\$560,000
	New Synthetic Softball Infield & Bleachers / Press Box	\$335,000
	New Tennis Court Facility	\$465,000
	JV Football Field Improvements including Old Track Demo	\$100,000
	New Perimeter Fence	\$175,000
	New Asphalt Walking Paths	\$68,000

Totals \$6,478,000

Alternate The additive cost to mill in place the existing 18,900 SY Ameche  
 Lot & Pave with new binder coarse, finish coarse & restripe. \$450,000



**Kenosha Unified School District**  
**Indian Trail High School Sports Fields**  
**Referendum Budget**



23-Sep-14

**RECAP**

ITEM	DESCRIPTION	Total
	New Synthetic Baseball Infield & Bleachers	\$225,000
	New Synthetic Softball Infield & Bleachers	\$155,000
	Remove existing 14 yr old Track surface & replace with New Colored Urethane Coated surface	\$240,000
Totals		\$620,000

# Kenosha Unified School District No. 1

## EXAMPLE FINANCING PLAN

<div><div>\$85,000,000</div><div>G.O. SCHOOL IMPROVEMENT BONDS</div><div>Dated July 1, 2016 (First interest 4/1/17)</div></div>													
LEVY YEAR	YEAR DUE	EXISTING FUND 39+EE DEBT SERVICE <i>(net of premium &amp; subsidies)</i>	STATE AID IMPACT ON			NET COST <i>(Factoring Aid)</i>	NET MILL RATE <i>(B)</i>	FUND 39+EE DEBT LEVY EXISTING PLUS NEW	COMBINED COST <i>(Factoring Aid)</i>	COMBINED MILL RATE <i>(B)</i>			
			PRINCIPAL <i>(4/1)</i>	INTEREST <i>(4/1 &amp; 10/1)</i>	TOTAL								



KENOSHA UNIFIED SCHOOL DISTRICT

# ATHLETIC FACILITIES REFERENDUM

## LET THE PUBLIC DECIDE

Let's ask Kenosha for permission to enhance  
Kenosha Unified School District's athletic  
facilities on April 7, 2015



16.7 MILLION = TOTAL



9.6 MILLION = BRADFORD



6.5 MILLION = TREMPER



670,000 = INDIAN TRAIL



OVER \$4 MILLION



Over \$4 million  
will be spent for required  
maintenance and/or safety  
issues whether or not the  
district pursues this  
referendum.



Kenosha Unified  
School District  
maximizing the brilliance of children





# KENOSHA UNIFIED SCHOOL DISTRICT ATHLETIC FACILITIES REFERENDUM FAQ

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## 1. What is a revenue limit?

According to the Wisconsin Department of Public Instruction, a district's revenue limit is the maximum amount of revenue that may be raised through state general aid and property tax for the General, Non-Referendum Debt (authorized after August 12, 1993) and Capital Expansion Funds, also referred to as Funds 10, 38 and 41 respectively.

## 2. What is a referendum?

According to the Wisconsin Association of School Boards, a referendum is a direct vote in which an entire school district electorate is asked to either accept or reject a particular proposal.

## 3. There are two types of referendums: Recurring and Non-recurring. What is the difference?

Recurring referendums ask the public to levy an additional tax above the revenue limit indefinitely to help cover on-going expenses.

Non-recurring referendums ask the public to levy an additional tax above the revenue limit for a set period of time. This is the type of referendum needed for athletic updates in Kenosha Unified.

## 4. Why not hire teachers with the \$16.7 million instead?

The \$16.7 million currently does not exist. This is the amount Kenosha Unified needs to borrow through a non-recurring referendum in order to update athletic facilities.

In order to hire teachers, Kenosha Unified would have to propose a recurring referendum to ask voters to allow the district to permanently increase the budget by exceeding the revenue limit indefinitely. This would also increase taxes permanently.

## 5. Will this increase taxes for residents?

With the timing of this project, Kenosha Unified will be experiencing debt retirement from past projects, so this new debt will not increase taxes, it will simply replace the retiring debt.

\* If school board approves this request, the district will provide actual numbers showing the impact to taxpayers.

## 6. Why synthetic turf for the football, soccer, baseball and softball fields?

This is the trend for athletic fields throughout Wisconsin, and nationwide. Each year, more synthetic turf fields are constructed. This allows student athletes to play and practice their desired sport(s) without the challenges of natural outdoor surfaces, such as bad weather and overuse. For example, fewer competitions will be cancelled due to the lack of playable conditions and/or field availability.

## 7. Why update Indian Trail High School and Academy (ITHSA), it's not that old?

Soon after the completion of ITHSA, high schools around the state began using synthetic turf on baseball and softball fields. If the board approves going to referendum and public passes it, synthetic turf will be used on the Bradford and Tremper baseball and softball fields. In order to provide equality to all students, the Sports Advisory Committee felt that the ITHSA baseball and softball fields should also be converted to synthetic turf.

The other project at ITHSA includes resurfacing the track, which was constructed as part of the Mahone Middle School project in 2002. In general, manufacturers suggest resurfacing tracks every 7-10 years, however, districts tend to do so every 10-15 years. The track falls in this range and will be resurfaced as part of the general maintenance if the referendum does not pass.

## 8. What happens if the referendum fails?

The district will spend \$4 million from the general operational funds over the next five years to cover necessary maintenance and/or safety issues at various locations, and Bradford High School will not get a stadium.



OFFICIAL REFERENDUM BALLOT

April 7, 2015

**NOTICE TO ELECTORS: THIS BALLOT MAY BE INVALID UNLESS INITIALED BY TWO (2) ELECTION INSPECTORS. IF CAST AS AN ABSENTEE BALLOT, THE BALLOT MUST BEAR THE INITIALS OF THE MUNICIPAL CLERK OR DEPUTY CLERK.**

To vote on the question, make a cross (X) in the square at the **RIGHT** of "YES" if in favor of the question or make a cross (X) in the square at the **RIGHT** of "NO" if opposed to the question.

Shall the Kenosha Unified School District No. 1, Kenosha County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$16,700,000 for the public purpose of paying the cost of constructing and improving outdoor athletic facilities for Bradford High School, Indian Trail High School and Academy, and Tremper High School, including constructing a new stadium for Bradford High School and renovating the stadium at Tremper High School, and acquiring furnishings, fixtures and equipment necessary to support the facilities?

YES

☐

NO

☐

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A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Flood was called to order at 6:29 P.M. with the following Committee members present: Mr. Kent, Mr. Aceto, Mr. Holdorf, Mr. Battle, Mr. Castle, and Mr. Flood. Dr. Savaglio-Jarvis was also present. Mr. Wade, Mr. Bryan, and Mrs. Marcich were excused. Mrs. Dawson and Ms. London were absent.

### **Approval of Minutes – September 9, 2014**

Mr. Kent moved to approve the minutes as contained in the agenda. Mr. Flood seconded the motion. Unanimously approved.

### **2013-14 Budget Carryovers to the 2014-15 Budget**

Mr. Tarik Hamdan, Interim Chief Financial Officer, presented the 2013-14 Budget Carryover to the 2014-15 Budget. He noted the elimination of site budget carryovers since the 2002-2003 budget year but indicated that there have traditionally been exceptions made for the carryover relating to donations and/or mini grants and charter schools. He indicated that this year there are two site requested carryovers. The first request is in the amount of \$1,074,256 related to the new math curriculum adoption authorized during the 2013-14 budget year but processed after the fiscal year was closed and therefore recorded as 2014-15 expenditures. The other request is in the amount of \$23,150 related to ACT Explore preparation services provided by Sylvan Learning Center and due to a late arriving invoice. Mr. Hamdan answered questions from Committee members.

Mr. Battle moved to forward the 2013-14 Budget Carryovers to the 2014-15 Budget to the full Board for approval. Mr. Holdorf seconded the motion. Unanimously approved.

### **Information Items**

Mr. Hamdan presented the Monthly Financial Statements as contained in the agenda. He noted that the financial statements for the month of August are unique as the budget numbers are preliminary and would change once state aid numbers, enrollment numbers, and staffing numbers were verified. He also noted that there was not a teacher payroll in the month of August. There were no questions from the Committee members.

### **Future Agenda Items**

Mr. Hamdan indicated that he would have the Financial Audit Report for the Committee in November

Mr. Holdorf moved to adjourn the meeting. Mr. Kent seconded the motion. Unanimously approved.

Meeting adjourned at 6:36 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
**JOINT AUDIT/BUDGET/FINANCE AND**  
**PERSONNEL/POLICY MEETING**  
Educational Support Center – Room 110  
October 14, 2014  
**MINUTES**

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Personnel/Policy Committees chaired by Mr. Kunich was called to order at 6:42 P.M. with the following Committee members present: Mr. Flood, Mr. Kent, Mr. Aceto, Mr. Holdorf, Mr. Battle, Mr. Castle, Mrs. Morrison, Mrs. Coleman, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mrs. Hamilton and Mrs. Stephens arrived later. Mr. Wade, Mr. Bryan, Mrs. Snyder, Mrs. Marcich, and Mrs. Burns were excused. Mrs. Dawson, Ms. London, Mrs. Butler, Mrs. Dahl, Mr. Riley, and Ms. Connor were absent.

**Official Third Friday Enrollment Report**

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation, presented the Official Third Friday Enrollment Report as contained in the agenda. He noted a District-wide enrollment decrease from 22,676 students in 2013-14 to 22,474 students in 2014-15. The decrease was expected in part as the Kenosha community had 209 fewer births in 2010 when compared to 2009. The District reported a decrease of -445 students in the elementary schools (mainly due to the KTEC expansion (grades PK-5) to a second campus), a middle school enrollment decrease of -121 students, and a high school enrollment increase of +111 students.

Mrs. Hamilton arrived at 6:51 P.M.

Mrs. Stephens arrived at 6:52 P.M.

Mr. Keckler distributed and presented Appendix 1, Appendix 2, and Appendix 3 of the report. He noted that the information in the appendices was not available for the agenda print deadline. Appendix 1 contained the official enrollment for school year 2014-15, Appendix 2 contained the total enrollment by school, and Appendix 3 contained class size averages by school. Mr. Keckler answered questions from Committee members.

Mr. Flood moved to forward the Official Third Friday Enrollment Report to the full Board for consideration. Mr. Battle seconded the motion. Unanimously approved.

**Future Agenda Items**

No future agenda items were noted.

Mr. Holdorf moved to adjourn the meeting. Mrs. Stephens seconded the motion. Unanimously approved.

Meeting adjourned at 7:03 P.M.

Stacy Schroeder Busby  
School Board Secretary

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Kenosha Unified School District  
Kenosha, Wisconsin

November 11, 2014  
Audit/Budget/Finance Standing Committee

**Change in the Fiscal Year 2013-14 Adopted Budget**

The Board of Education adopted the 2013-2014 budget on November 4, 2013, as prescribed by Wisconsin State Statute 65.90. From time to time there is a need to modify or amend the adopted budget for a variety of reasons. State Statute requires that official modifications to the adopted budget be approved by two-thirds (2/3) majority of the Board of Education and that there be a publication of a Class 1 notice within ten (10) days of Board approval. This document identifies budget modifications to the 2013-2014 Budget.

Below is a delineation of the actual budget modifications by fund and project:

Fund	Project	Revenue Change	Expenditure Change
<b>10</b>	0-Local Funding	1,961	-20,138
	140-Neglected/Delinquent	3,487	3,487
	141-Title 1	752,290	752,290
	145-Title I Supplemental	84,000	84,000
	322-Bilingual/Bicultural		18,993
	341-IDEA Flow Thru	69,872	69,872
	347-IDEA Pre-School	4,674	4,674
	391-Title 3	7,775	7,775
	412-Infant Child Lab		1,684
	430-Carl Perkins	30,415	30,415
	583-Educator Effectiveness	118,320	118,320
	601-Head Start - Fed	-3,758	-3,758
	604-Eisenhower Grant	150,542	150,542
	702-Secondary School Support		482
	704-AIS		975
	707-21st Century CLC		-35
	750-Donations	87,988	87,988
	751-New School Grant	76,800	76,800
<b>10 Total</b>		<b>1,384,365</b>	<b>1,384,365</b>
<b>20</b>	0-Local Funding	-130,536	
	11-Aided Costs		-136,338
	19-Non-Aided Costs		5,802
	341-IDEA Flow Thru	2,133,032	2,133,032
	347-IDEA Pre-School	136,786	136,786
	601-Head Start - Fed	-67,250	-66,403
	611-Head Start - Fed		-847
<b>20 Total</b>		<b>2,072,032</b>	<b>2,072,032</b>
<b>30</b>	0-Local Funding	1,324,793	0
<b>30 Total</b>		<b>1,324,793</b>	<b>0</b>
<b>50</b>	0-Local Funding	7,350	155,485
	376-Fruits & Veggies	-7,350	-155,485
<b>50 Total</b>		<b>0</b>	<b>0</b>

The majority of the changes are the result of notifications of carryover funds determined to be available for various grants after the budget was formally adopted. Other grant awards (i.e. Ed Foundation, mini-grants) were also received after the adoption of the budget. These grant awards conform to existing board policy and have been previously shared with the Board of Education through the approval of the grant as well as grant summary reports submitted to the Audit/Budget/Finance Committee.

Since State Statutes authorize the budget to be adopted by function; administration also requests approval of additional budget modifications that did not add or subtract dollars to the overall budget, but may have changed the function or purpose of the funding.

These budget modifications include:

- Transferred budgets and expenditures from one salary account to another salary account resulting from a review of position control. Reclassifying the salary and benefit dollars from one account to another does not change the overall amount of the budget.
- Transferred operational line item budget dollars from one budget account to another as a result of ongoing review and monitoring of budgets. Reclassifying budget dollars from one account to another account does not change the overall amount of the budget.
- Transferred grant budgets to the appropriate function or object based on formal DPI grant modifications. Since the budget was formally adopted, some grant managers have requested that expenditure budget dollars be reassigned to the function or object where the dollars were expended. The grant budgets have been revised and the resulting modifications may have changed the function or object of the expenditures, but they did not change the total amount of the grant.

Attached is a copy of the Notice of Change in Adopted Budget in the proper State approved format that will need to be published in the Kenosha News after the Board has approved these budget modifications.

### **Administrative Recommendation**

Administration recommends that the Audit/Budget/Finance Committee reviews the 2013-2014 budget modifications as described; forward the report to the full School Board for approval, and that the attached Class 1 notice be published within ten (10) days of the official Board Adoption.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tarik Hamdan  
Interim Chief Financial Officer



**NOTICE OF CHANGE IN ADOPTED 2013-2014 BUDGET  
KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**

Notice is hereby given, in accordance with the provisions of Wisconsin Statute 65.90(5)(a), that the School Board of Kenosha Unified School District No.1, on November 25, 2014 adopted the following changes to previously approved budgeted 2013-2014 amounts.

LINE ITEM	ACCOUNT CODE	PREVIOUS APPROVED AMOUNT \$	AMENDED APPROVED AMOUNT \$	CHANGE \$
<b>Fund 10 - General</b>				
<b>Anticipated Revenue:</b>	<b>Source</b>			
Operating Transfer	100	0	0	0
Local Sources	200	77,724,093	77,871,883	147,790
Other School Districts within Wisconsin	300 & 400	350,000	350,000	0
Intermediate Sources	500	24,376	39,376	15,000
State Sources	600	151,496,515	151,616,796	120,281
Federal Sources	700	9,346,928	10,446,225	1,099,297
Other Financing Sources	800 & 900	646,996	648,993	1,997
<b>Total Anticipated Revenue</b>		<b>239,588,908</b>	<b>240,973,273</b>	<b>1,384,365</b>
<b>Expenditure Appropriations:</b>	<b>Function</b>			
Instruction	100000	122,455,211	122,801,077	345,866
Support Services	200000	84,902,914	84,520,244	(382,670)
Non-Program Transactions	400000	32,230,783	33,651,953	1,421,170
<b>Total Expenditure Appropriations</b>		<b>239,588,908</b>	<b>240,973,273</b>	<b>1,384,365</b>
<b>Beginning Fund Balance</b>	930000	27,109,475	27,109,475	0
<b>Anticipated Ending Fund Balance</b>	930000	27,109,475	27,109,475	0
<b>Fund 20 - Special Projects</b>				
Beginning Fund Balance		0	0	0
Anticipated Ending Fund Balance		0	0	0
Total Revenues & Other Financing Sources	Total	47,439,334	49,511,366	2,072,032
Expenditures & Other Financing Use	Total	47,439,334	49,511,366	2,072,032
<b>Fund 30 - Debt Service</b>				
Beginning Fund Balance		950,971	950,971	0
Anticipated Ending Fund Balance		1,940,641	3,265,434	1,324,793
Total Revenues & Other Financing Sources	Total	25,048,776	26,373,569	1,324,793
Expenditures & Other Financing Use	Total	24,059,106	24,059,106	0
<b>Fund 40 - Capital Projects</b>				
Beginning Fund Balance		0	0	0
Anticipated Ending Fund Balance		12,352,000	12,352,000	0
Total Revenues & Other Financing Sources	Total	16,702,000	16,702,000	0
Expenditures & Other Financing Use	Total	4,350,000	4,350,000	0
<b>Fund 50 - Food Service</b>				
Beginning Fund Balance		1,646,432	1,646,432	0
Anticipated Ending Fund Balance		1,646,432	1,646,432	0
Total Revenues & Other Financing Sources	Total	8,500,000	8,500,000	0
Expenditures & Other Financing Use	Total	8,500,000	8,500,000	0
<b>Fund 80 - Community Service</b>				
Beginning Fund Balance		1,564,679	1,564,679	0
Anticipated Ending Fund Balance		1,564,679	1,564,679	0
Total Revenues & Other Financing Sources	Total	1,587,125	1,587,125	0
Expenditures & Other Financing Use	Total	1,587,125	1,587,125	0

Subtotals contain calculated fields and formulas which may result in rounded values

Dated this 25th day of November 2014  
Kyle Flood, School Board Clerk

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Kenosha Unified School District No. 1  
Kenosha, Wisconsin

November 11, 2014  
Audit/Budget/Finance Standing Committee

**Other Post-Employment Benefits Actuarial Study**

Organizations may offer benefits to their employees that are earned during their years of service, but are not due until after their employment ends through retirement. These benefits, other than pensions, are referred to as other post-employment benefits (OPEB). Kenosha Unified offers benefits such as health insurance, dental insurance and long term care insurance for eligible employees from the date of retirement until age 65 or Medicare eligibility.

In 2004, the Governmental Accounting Standards Board (GASB) established Statement 45 to provide more complete and reliable financial reporting regarding OPEB. This accounting rule had been in place for private sector companies for many years; however public entities were not previously required to report these long term obligations.

An actuarial valuation under GASB 45 must be performed for plans with a total membership of 200 or more at least biennially. In order to comply with this requirement, KUSD administration requested that Milliman, Inc. prepare an updated report.

Attached is the new actuarial valuation report as of July 1, 2014. The report shows a significant reduction in total liabilities as compared to the last report just two years ago. Most of the reductions can be attributed to changes in the medical plan and the fact that future retirees will now pay a larger portion of the total premium (up to 12%). Administration has invited a representative from Milliman, Inc. to answer any questions and address the assumptions that were used.

[Link to Other Post-Employment Benefits Actuarial Study](#)

**Administrative Recommendation**

Administration recommends that the Audit/Budget/Finance Committee reviews the OPEB Actuarial Report and forward the report to the full School Board.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tarik Hamdan  
Interim Chief Financial Officer

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# Budget to Actual Comparison Report by Fund Groups

2014 - 2015 Fund Summary Budget

For the Period Ended 9/30/2014

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## Fund 10 General Fund

		----- 2015 -----				----- 2014 -----				
Source		Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning		36,805,631	36,805,631			27,109,475	27,109,475			
100	Operating Transfers In	0	0	0		0	0	0		926,412
200	Local revenues	74,986,852	1,000,263	73,986,589	1.33	77,724,093	1,019,277	76,704,816	1.31	77,962,264
300	Interdistrict revenues	350,000	0	350,000	0.00	350,000	0	350,000	0.00	341,003
500	Intermediate revenues	20,383	128	20,254	0.63	24,376	0	24,376	0.00	17,117
600	State aid	157,347,130	21,604,674	135,742,456	13.73	151,496,515	21,712,928	129,783,587	14.33	151,689,893
700	Federal aid	11,610,843	16,975	11,593,868	0.15	9,346,928	24,944	9,321,984	0.27	12,856,960
800	Debt proceeds	0	503	-503		0	2,473	-2,473		101,256
900	Revenue adjustments	281,352	140,162	141,191	49.82	646,996	12,952	634,044	2.00	865,260
Total Revenues		244,596,560	22,762,705	221,833,855	9.31	239,588,908	22,772,574	216,816,334	9.50	244,760,164

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----- 2015 -----							----- 2014 -----						
Object	Budget	Actual	Encumbered	Balance	% Used		Budget	Actual	Encumbered	Balance	% Used	Fiscal	
100 Salaries	119,231,991	12,872,245		106,359,747	10.80		118,071,682	12,278,296	0	105,793,386	10.40	114,354,156	
200 Benefits	57,819,703	4,172,222	286	53,647,194	7.22		54,040,379	3,605,201	1,000	50,434,178	6.67	52,967,826	
300 Purchased Services	21,086,856	3,706,033	2,200,617	15,180,207	28.01		21,129,172	3,261,854	2,548,714	15,318,604	27.50	21,540,710	
400 Supplies	11,195,843	4,229,414	1,031,653	5,934,776	46.99		11,311,343	3,156,960	1,187,869	6,966,514	38.41	10,331,345	
500 Capital Outlay	2,086,449	736,742	160,372	1,189,335	43.00		2,263,529	464,327	327,359	1,471,843	34.98	2,379,844	
600 Debt Services	326,676	36,895		289,781	11.29		506,588	170,826	17,000	318,762	37.08	307,340	
700 Insurance	736,164	458,355		277,809	62.26		926,707	500,464		426,243	54.00	653,038	
800 Operating Transfers Out	33,064,914	0		33,064,914	0.00		30,002,283	0		30,002,283	0.00	32,212,678	
900 Other objects	266,976	75,161	26,988	164,827	38.26		1,337,225	62,928	4,054	1,270,243	5.01	317,072	
Total Expenditures	245,815,572	26,287,067	3,419,915	216,108,590	12.09		239,588,908	23,500,856	4,085,996	212,002,056	11.51	235,064,008	
Net Revenue/Expenses	-1,219,012	-3,524,362					0	-728,282				9,696,156	
Fund Balance - Ending	35,586,620	33,281,269					27,109,475	26,381,193				36,805,631	

# Budget to Actual Comparison Report by Fund Groups

2014 - 2015 Fund Summary Budget

For the Period Ended 9/30/2014

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## Fund 25 Head Start

-----2015-----						-----2014-----					
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal	
Fund Balance - Beginning	0	0				0	0				
700 Federal aid	1,984,494	0	1,984,494	0.00		1,924,997	0	1,924,997	0.00	1,862,632	
Total Revenues	1,984,494	0	1,984,494	0.00		1,924,997	0	1,924,997	0.00	1,862,632	
-----2015-----						-----2014-----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	993,484	122,157		871,327	12.30	1,046,552	115,191		931,361	11.01	978,180
200 Benefits	794,112	50,067		744,045	6.30	641,308	40,950		600,358	6.39	676,380
300 Purchased Services	0	11,878	49,070	-60,948		132,170	7,794	55,702	68,673	48.04	113,828
400 Supplies	0	14,834	1,108	-15,942		103,485	25,141	1,995	76,349	26.22	85,968
500 Capital Outlay	0	1,794		-1,794		0	0		0		1,971
900 Other objects	196,898	150		196,748	0.08	1,482	0		1,482	0.00	6,305
Total Expenditures	1,984,494	200,880	50,178	1,733,436	12.65	1,924,997	189,077	57,698	1,678,222	12.82	1,862,632
Net Revenue/Expenses	0	-200,880				0	-189,077				0
Fund Balance - Ending	0	-200,880				0	-189,077				0

Budget to Actual Comparison Report by Fund Groups

2014 - 2015 Fund Summary Budget

For the Period Ended 9/30/2014

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Fund 27 Special Education

-----2015-----2014-----									
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0			0	0			
100 Operating Transfers In	32,564,914	0	32,564,914	0.00	29,502,083	0	29,502,083	0.00	29,461,473
200 Local revenues	8,000	1,326	6,674	16.58	10,000	1,040	8,960	10.40	7,868
300 Interdistrict revenues	0	0	0		20,000	0	20,000	0.00	0
500 Intermediate revenues	0	0	0		0	0	0		202
600 State aid	10,791,667	0	10,791,667	0.00	10,390,000	0	10,390,000	0.00	11,218,167
700 Federal aid	7,583,262	2,226	7,581,036	0.03	5,592,254	268,187	5,324,067	4.80	4,301,145
Total Revenues	50,947,843	3,552	50,944,291	0.01	45,514,337	269,227	45,245,110	0.59	44,988,855
-----2015-----2014-----									
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Fiscal
100 Salaries	28,514,315	2,171,720		26,342,596	7.62	27,388,923	2,122,020		26,927,636
200 Benefits	15,946,358	921,676		15,024,681	5.78	14,497,108	821,912		14,310,174
300 Purchased Services	3,244,104	140,404	397,144	2,706,555	16.57	3,360,080	128,396	541,792	3,286,156
400 Supplies	280,057	42,311	40,689	197,058	29.64	261,325	81,086	39,285	324,901
500 Capital Outlay	0	2,438	8,993	-11,430		6,900	9,790	0	10,372
900 Other objects	2,963,009	869	0	2,962,140	0.03	0	18	-18	129,616
Total Expenditures	50,947,843	3,279,417	446,825	47,221,600	7.31	45,514,337	3,163,223	581,077	44,988,855
Net Revenue/Expenses	0	-3,275,865				0	-2,893,996		0
Fund Balance - Ending	0	-3,275,865				0	-2,893,996		0

## Budget to Actual Comparison Report by Fund Groups

2014 - 2015 Fund Summary Budget

For the Period Ended 9/30/2014

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### Fund 30-39 Debt Services Fund

----- 2015 -----						----- 2014 -----						
Source		Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal		
Fund Balance - Beginning		3,278,974	3,278,974			950,971	950,971					
100 Operating Transfers In		500,000	0	500,000	0.00	500,000	0	500,000	0.00	2,751,205		
200 Local revenues		15,021,203	278	15,020,926	0.00	16,159,147	804	16,158,343	0.00	16,156,284		
800 Debt proceeds		0	0	0		6,616,812	6,616,812	0	100.00	6,616,812		
900 Revenue adjustments		1,044,705	259,840	784,865	24.87	1,772,817	951,607	821,210	53.68	1,789,219		
Total Revenues		16,565,909	260,118	16,305,791	1.57	25,048,776	7,569,222	17,479,554	30.22	27,313,521		
----- 2015 -----						----- 2014 -----						
Object		Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
600 Debt Services		17,617,572	1,201,213		16,416,360	6.82	24,059,106	1,399,173		22,659,933	5.82	24,059,106
800 Operating Transfers Out		0	0		0		0	0		0		926,412
Total Expenditures		17,617,572	1,201,213		16,416,360	6.82	24,059,106	1,399,173		22,659,933	5.82	24,985,518
Net Revenue/Expenses		-1,051,664	-941,095				989,670	6,170,050				2,328,003
Fund Balance - Ending		2,227,310	2,337,879				1,940,641	7,121,021				3,278,974



## Budget to Actual Comparison Report by Fund Groups

## 2014 - 2015 Fund Summary Budget

For the Period Ended 9/30/2014

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## Fund 40-49 Capital Project Fund

		-----2015-----				-----2014-----						
Source		Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal		
	Fund Balance - Beginning	13,490,260	13,490,260			0	0					
200	Local revenues	10,000	12,869	-2,869	128.69	12,000	171	11,829	1.43	9,169		
800	Debt proceeds	0	0	0		16,690,000	16,690,000	0	100.00	16,690,000		
Total Revenues		10,000	12,869	-2,869	128.69	16,702,000	16,690,171	11,829	99.93	16,699,169		
		-----2015-----				-----2014-----						
Object		Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
300	Purchased Services	12,735,000	3,840,752	113,325	8,780,923	31.05	4,350,000	0		4,350,000	0.00	3,208,908
400	Supplies	0	3,246		-3,246		0	0		0		0
Total Expenditures		12,735,000	3,843,998	113,325	8,777,677	31.07	4,350,000	0		4,350,000	0.00	3,208,908
		-----2015-----				-----2014-----						
Net Revenue/Expenses		-12,725,000	-3,831,129			12,352,000	16,690,171					13,490,260
Fund Balance - Ending		765,260	9,659,131			12,352,000	16,690,171					13,490,260

# Budget to Actual Comparison Report by Fund Groups

2014 - 2015 Fund Summary Budget

For the Period Ended 9/30/2014

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## Fund 50 Food Service

		----- 2015 -----				----- 2014 -----						
Source		Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal		
	Fund Balance - Beginning	2,763,872	2,763,872			1,646,432	1,646,432					
200	Local revenues	2,647,964	245,360	2,402,604	9.27	2,640,239	279,295	2,360,944	10.58	2,380,071		
600	State aid	140,000	0	140,000	0.00	140,000	0	140,000	0.00	135,136		
700	Federal aid	5,511,409	54,287	5,457,122	0.99	5,719,761	37,212	5,682,549	0.65	5,782,119		
900	Revenue adjustments	0	0	0		0	0	0		2,913		
Total Revenues		8,299,373	299,647	7,999,726	3.61	8,500,000	316,507	8,183,493	3.72	8,300,239		
		----- 2015 -----				----- 2014 -----						
Object		Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100	Salaries	2,132,708	187,931		1,944,777	8.81	1,982,202	188,960		1,793,243	9.53	2,088,049
200	Benefits	795,474	58,790		736,683	7.39	668,345	51,681		616,665	7.73	731,612
300	Purchased Services	268,275	37,574	155,857	74,844	72.10	257,275	30,324	49,312	177,638	30.95	127,269
400	Supplies	4,878,806	363,670	4,101,290	413,846	91.52	5,363,177	434,427	3,523,560	1,405,190	73.80	4,096,673
500	Capital Outlay	104,000	608,682	62,219	-566,901	645.10	104,000	398	8,668	94,934	8.72	66,735
900	Other objects	120,111	3,207		116,904	2.67	125,000	2,768		122,232	2.21	72,461
Total Expenditures		8,299,373	1,259,854	4,319,366	2,720,153	67.22	8,500,000	708,559	3,581,540	4,209,901	50.47	7,182,799
Net Revenue/Expenses		0	-960,207				0	-392,052				1,117,440
Fund Balance - Ending		2,763,872	1,803,665				1,646,432	1,254,381				2,763,872

# Budget to Actual Comparison Report by Fund Groups

2014 - 2015 Fund Summary Budget

For the Period Ended 9/30/2014

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## Fund 60 Student Activity Fund

		----- 2015 -----				----- 2014 -----			
Source		Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec Fiscal
Fund Balance - Beginning		0	0			0	0		
200 Local revenues		0	0	0		0	44	-44	0
<b>Total Revenues</b>		<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>44</b>	<b>-44</b>	<b>0</b>
		----- 2015 -----				----- 2014 -----			
Object		Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered Balance % Used Fiscal
100 Salaries		0	0		0		0	0	0
200 Benefits		0	0		0		0	0	0
300 Purchased Services		0	0		0		0	0	0
400 Supplies		0	-362,136	13,157	348,979		0	-336,320 42,192 294,128	0
900 Other objects		0	0		0		0	0	0
<b>Total Expenditures</b>		<b>0</b>	<b>-362,136</b>	<b>13,157</b>	<b>348,979</b>		<b>0</b>	<b>-336,320 42,192 294,128</b>	<b>0</b>
<b>Net Revenue/Expenses</b>		<b>0</b>	<b>362,136</b>						
<b>Fund Balance - Ending</b>		<b>0</b>	<b>362,136</b>						

# Budget to Actual Comparison Report by Fund Groups

2014 - 2015 Fund Summary Budget

For the Period Ended 9/30/2014

/Bitech-gl\_bs\_mgmt02\_rpt

## Fund 70-79 Trust Funds

		-----2015-----				-----2014-----						
Source		Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal		
	Fund Balance - Beginning	11,691,917	11,691,917			8,790,735	8,790,735					
200	Local revenues	18,000	3,896	14,104	21.65	14,000	548	13,452	3.92	18,723		
900	Revenue adjustments	10,025,000	0	10,025,000	0.00	9,986,000	0	9,986,000	0.00	11,642,903		
	Total Revenues	10,043,000	3,896	10,039,104	0.04	10,000,000	548	9,999,452	0.01	11,661,626		
		-----2015-----				-----2014-----						
Object		Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
200	Benefits	0	1,400,596	0	-1,400,596		0	612,141	2,974,780	-3,586,921		5,068,601
300	Purchased Services	0	0	0	0		0	0	0	0		701
900	Other objects	9,500,000	0	0	9,500,000	0.00	9,500,000	0	0	9,500,000	0.00	3,692,500
51	Total Expenditures	9,500,000	1,400,596	0	8,099,404	14.74	9,500,000	612,141	2,974,780	5,913,079	37.76	8,761,802
	Net Revenue/Expenses	543,000	-1,396,700				500,000	-611,593				2,899,824
	Fund Balance - Ending	12,234,917	10,295,217				9,290,735	8,179,142				11,692,067

Budget to Actual Comparison Report by Fund Groups

2014 - 2015 Fund Summary Budget

For the Period Ended 9/30/2014

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Fund 81 Recreation Services Program

-----2015-----2014-----									
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	186,560	186,560			232,729	232,729			
200 Local revenues	420,000	11,348	408,652	2.70	428,000	10,464	417,536	2.44	422,465
Total Revenues	420,000	11,348	408,652	2.70	428,000	10,464	417,536	2.44	422,465
-----2015-----2014-----									
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Fiscal
100 Salaries	312,039	74,575		237,464	23.90	306,652	63,016		272,632
200 Benefits	151,828	16,212		135,616	10.68	141,205	13,385		141,462
300 Purchased Services	45,400	7,790	9,445	28,165	37.96	45,400	4,782	11,282	35,661
400 Supplies	23,959	608	155	23,197	3.18	24,793	1,799	272	8,690
500 Capital Outlay	7,680	0		7,680	0.00	7,000	0		7,680
900 Other objects	4,000	60	0	3,940	1.50	4,000	417		2,509
Total Expenditures	544,907	99,245	9,599	436,062	19.97	529,050	83,400	11,554	468,634
Net Revenue/Expenses	-124,907	-87,897				-101,050	-72,935		-46,169
Fund Balance - Ending	61,654	98,663				131,679	159,794		186,560

Budget to Actual Comparison Report by Fund Groups

2014 - 2015 Fund Summary Budget

For the Period Ended 9/30/2014

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Fund 82 Athletic Venues

-----2015-----2014-----									
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	5,059	5,059			4,117	4,117			
200 Local revenues	29,125	7,307	21,818	25.09	29,125	12,245	16,880	42.04	22,652
Total Revenues	29,125	7,307	21,818	25.09	29,125	12,245	16,880	42.04	22,652
-----2015-----2014-----									
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance
100 Salaries	10,000	4,243		5,757	42.43	10,000	632		9,368
200 Benefits	0	264		-264		0	97		-97
300 Purchased Services	10,000	2,848		7,152	28.48	10,000	386		9,614
400 Supplies	380	384	0	-3	100.90	380	0		380
Total Expenditures	20,380	7,738	0	12,642	37.97	20,380	1,115		19,265
53									21,711
Net Revenue/Expenses	8,745	-432				8,745	11,130		942
Fund Balance - Ending	13,804	4,627				12,862	15,248		5,059

## Budget to Actual Comparison Report by Fund Groups

2014 - 2015 Fund Summary Budget

For the Period Ended 9/30/2014

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### Fund 83 Community Services Program

-----2015-----2014-----

Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	1,768,941	1,768,941			1,249,488	1,249,488			
200 Local revenues	1,130,000	0	1,130,000	0.00	1,130,000	0	1,130,000	0.00	1,130,000
900 Revenue adjustments	0	0	0		0	30	-30		30
<b>Total Revenues</b>	<b>1,130,000</b>	<b>0</b>	<b>1,130,000</b>	<b>0.00</b>	<b>1,130,000</b>	<b>30</b>	<b>1,129,970</b>	<b>0.00</b>	<b>1,130,030</b>

-----2015-----2014-----

Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	239,180	35,653		203,527	14.91	251,703	74,575		177,129	29.63	221,863
200 Benefits	68,460	8,113		60,346	11.85	68,279	18,538		49,741	27.15	62,247
300 Purchased Services	284,373	3,260	51	281,063	1.16	286,369	9,588	16,907	259,874	9.25	292,609
400 Supplies	35,446	7,174	16,750	11,522	67.49	17,770	8,458	7,548	1,764	90.07	33,859
500 Capital Outlay	396,932	0		396,932	0.00	397,173	0		397,173	0.00	0
900 Other objects	0	0		0		0	0		0		0
<b>Total Expenditures</b>	<b>1,024,392</b>	<b>54,201</b>	<b>16,800</b>	<b>953,390</b>	<b>6.93</b>	<b>1,021,295</b>	<b>111,159</b>	<b>24,455</b>	<b>885,681</b>	<b>13.28</b>	<b>610,578</b>

#### Net Revenue/Expenses

105,608 -54,201

519,452

#### Fund Balance - Ending

1,874,549 1,714,740

1,768,941

## Budget to Actual Comparison Report by Fund Groups

2014 - 2015 Fund Summary Budget

For the Period Ended 9/30/2014

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### Fund 85 CLC After School Program

		-----2015-----				-----2014-----						
Source		Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal		
Fund Balance - Beginning		72,465	72,465			78,344	78,344					
200	Local revenues	0	0	0		0	4,593	-4,593		6,215		
500	Intermediate revenues	0	0	0		0	315	-315		3,160		
Total Revenues		0	0	0		0	4,908	-4,908		9,375		
		-----2015-----				-----2014-----						
Object		Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
300	Purchased Services	16,400	0		16,400	0.00	16,400	0		16,400	0.00	15,255
Total Expenditures		16,400	0		16,400	0.00	16,400	0		16,400	0.00	15,255
Net Revenue/Expenses		-16,400	0				-16,400	4,908				-5,879
55	Fund Balance - Ending	56,065	72,465				61,944	83,252				72,465



# Kenosha Unified School District Budget to Actual Comparison Report

2014 - 2015 District Summary Budget

For the Period Ended 9/30/2014

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**All Funds**

-----2015-----											-----2014-----										
Source		Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal	Source		Budget	Actual	Balance	% Rec	Fiscal				
Fund Balance - Beginning		70,063,679	70,063,679			40,062,293	40,062,293				100 Operating Transfers In		30,002,083	0	30,002,083	0.00	33,139,089				
200 Local revenues		94,271,144	1,282,647	92,988,497	1.36	98,146,604	1,328,481	96,818,123	1.35	98,115,711	300 Interdistrict revenues		370,000	0	370,000	0.00	341,003				
500 Intermediate revenues		20,383	128	20,254	0.63	24,376	315	24,061	1.29	20,480	600 State aid		162,026,515	21,712,928	140,313,587	13.40	163,043,195				
700 Federal aid		26,690,008	73,488	26,616,520	0.28	22,583,940	330,344	22,253,596	1.46	24,802,856	800 Debt proceeds		23,306,812	23,309,285	-2,473	100.01	23,408,067				
900 Revenue adjustments		11,351,058	400,002	10,951,056	3.52	12,405,813	964,589	11,441,224	7.78	14,300,325	Total Revenues		348,866,142	47,645,942	301,220,200	13.66	357,170,728				
-----2015-----											-----2014-----										
Object		Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal	Object		Budget	Actual	Encumbered	Balance	% Used	Fiscal	
100 Salaries		151,433,718	15,468,523		135,965,195	10.21	149,057,715	14,842,691	0	134,215,024	9.96	144,854,920	200 Benefits		70,056,625	5,163,906	2,975,780	61,916,939	11.62	73,959,789	
300 Purchased Services		37,690,409	7,750,538	2,925,508	27,014,362	28.33	29,586,866	3,443,124	3,223,710	22,920,032	22.53	28,628,249	400 Supplies		17,082,274	3,371,552	4,802,720	8,908,002	47.85	14,882,103	
500 Capital Outlay		2,595,061	1,349,657	231,583	1,013,821	60.93	2,778,602	474,515	336,027	1,968,060	29.17	2,466,601	600 Debt Services		24,565,694	1,569,999	17,000	22,978,695	6.46	24,366,446	
700 Insurance		736,164	458,355		277,809	62.26	926,707	500,464		426,243	54.00	653,038	800 Operating Transfers Out		30,002,283	0	30,002,283	0.00	33,139,089		
900 Other objects		13,050,994	79,447	26,988	12,944,559	0.82	10,967,707	66,132	4,054	10,897,521	0.64	4,220,463	Total Expenditures		335,024,472	29,432,382	11,359,291	294,232,799	12.18	327,170,699	
Net Revenue/Expenses		-14,479,629	-13,910,633																	30,000,029	
Fund Balance - Ending		55,584,051	56,153,046																	70,063,829	

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**Kenosha Unified School District**  
**CASH AND INVESTMENT QUARTERLY REPORT**  
**As of September 30, 2014**

Financial Institution	Total Fiscal Year to-Date 2014 - 2015			Total Fiscal Year 2013 - 2014			Total Fiscal Year 2012 - 2013		
	Cash Balance	Interest Earned*	Rate	Cash Balance	Interest Earned*	Rate	Cash Balance	Interest Earned*	Rate
<b>General (Funds 10, 20s, 50, &amp; 80s)</b>									
Johnson Bank Checking	\$ 4,501,564	\$ -	0.00%	\$ 12,310,148	\$ -	0.00%	\$ 4,575,966	\$ -	0.00%
Johnson Bank Repurchase Account	4,000,000	446	0.04%	4,000,000	1,597	0.02%	4,000,000	1,331	0.02%
U.S. Bank Savings	10,251	1	0.01%	10,275	3	0.01%	10,297	4	0.01%
Petty Cash Accounts	5,074			5,074			6,090		
Local Government Investment Pool	43,574	9	0.08%	43,565	40	0.09%	43,525	10,365	0.08%
Wisconsin Investment Series Coop	17,149,624	10,961	(a)	58,418,860	27,444	(a)	53,498,734	28,171	(a)
	\$ 25,710,087	\$ 11,417		\$ 74,787,922	\$ 29,085		\$ 62,134,612	\$ 39,871	
<b>Debt Service (Fund 30s)</b>									
Local Government Investment Pool	143	-	0.08%	143	1,876	0.09%	4,322,736	5,090	0.08%
Wisconsin Investment Series Coop	2,076,729	278	(a)	3,088,323	1,711	(a)	8,817	4,130	(a)
	\$ 2,076,872	\$ 278		\$ 3,088,466	\$ 3,587		\$ 4,331,553	\$ 9,220	
<b>Capital Projects (Fund 40s)</b>									
Wisconsin Investment Series Coop	9,849,025	12,869	(a)	15,016,209	9,169	(a)	7,429	-	0.01%
	\$ 9,849,025	\$ 12,869		\$ 15,016,209	\$ 9,169		\$ 7,429	\$ -	
<b>OPEB (Fund 73)</b>									
Wisconsin Investment Series Coop (CDO)	570	-	0.11%	570	-	0.11%	570	-	0.13%
Wisconsin Investment Series Coop	11,448,478	3,896	(a)	7,317,804	18,723	(a)	4,458,461	13,709	(a)
	\$ 11,449,047	\$ 3,896		\$ 7,318,374	\$ 18,723		\$ 4,459,030	\$ 13,709	

\* This represents the interest recognized at this time. The interest earned from Certificates of Deposits will be recognized when the CD matures.

(a) Rate varies by fund and investment term. Lowest return is .01% and highest return is .80%.

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**KENOSHA UNIFIED SCHOOL BOARD**  
**PERSONNEL/POLICY MEETING**  
Educational Support Center – Room 110  
September 9, 2014  
**MINUTES**

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Kunich was called to order at 5:52 P.M. with the following Committee members present: Mr. Bryan, Mrs. Snyder, Mrs. Burns, Mrs. Butler, Mrs. Hamilton, Mrs. Morrison, Mrs. Dahl, and Mr. Kunich. Dr. Savaglio-Jarvis was also present.

**Approval of Minutes – August 12, 2014**

Mr. Bryan moved to approve the minutes as presented. Mrs. Snyder seconded the motion. Unanimously approved.

**Information Items**

There were no questions or comments on the Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

**Future Agenda Items**

Mr. Bryan requested that Policy 1310 – Tobacco Use on School Premises be added to next month's agenda.

Mr. Bryan moved to adjourn the meeting. Mrs. Dahl seconded the motion. Unanimously approved.

Meeting adjourned at 5:54 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
**JOINT AUDIT/BUDGET/FINANCE AND**  
**PERSONNEL/POLICY MEETING**  
Educational Support Center – Room 110  
October 14, 2014  
**MINUTES**

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Personnel/Policy Committees chaired by Mr. Kunich was called to order at 6:42 P.M. with the following Committee members present: Mr. Flood, Mr. Kent, Mr. Aceto, Mr. Holdorf, Mr. Battle, Mr. Castle, Mrs. Morrison, Mrs. Coleman, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mrs. Hamilton and Mrs. Stephens arrived later. Mr. Wade, Mr. Bryan, Mrs. Snyder, Mrs. Marcich, and Mrs. Burns were excused. Mrs. Dawson, Ms. London, Mrs. Butler, Mrs. Dahl, Mr. Riley, and Ms. Connor were absent.

**Official Third Friday Enrollment Report**

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation, presented the Official Third Friday Enrollment Report as contained in the agenda. He noted a District-wide enrollment decrease from 22,676 students in 2013-14 to 22,474 students in 2014-15. The decrease was expected in part as the Kenosha community had 209 fewer births in 2010 when compared to 2009. The District reported a decrease of -445 students in the elementary schools (mainly due to the KTEC expansion (grades PK-5) to a second campus), a middle school enrollment decrease of -121 students, and a high school enrollment increase of +111 students.

Mrs. Hamilton arrived at 6:51 P.M.

Mrs. Stephens arrived at 6:52 P.M.

Mr. Keckler distributed and presented Appendix 1, Appendix 2, and Appendix 3 of the report. He noted that the information in the appendices was not available for the agenda print deadline. Appendix 1 contained the official enrollment for school year 2014-15, Appendix 2 contained the total enrollment by school, and Appendix 3 contained class size averages by school. Mr. Keckler answered questions from Committee members.

Mr. Flood moved to forward the Official Third Friday Enrollment Report to the full Board for consideration. Mr. Battle seconded the motion. Unanimously approved.

**Future Agenda Items**

No future agenda items were noted.

Mr. Holdorf moved to adjourn the meeting. Mrs. Stephens seconded the motion. Unanimously approved.

Meeting adjourned at 7:03 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
**PERSONNEL/POLICY MEETING**  
Educational Support Center – Room 110  
October 14, 2014  
**MINUTES**

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Kunich was called to order at 7:10 P.M. with the following Committee members present: Mrs. Hamilton, Mrs. Morrison, Mrs. Stephens, Mrs. Coleman, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mr. Bryan, Mrs. Snyder, and Mrs. Burns were excused. Mrs. Butler, Mrs. Dahl, Mr. Riley, and Ms. Connor were absent.

Mr. Kunich noted that a quorum was not present; therefore, no action on items would be taken and that necessary items would be moved forward to the full Board for consideration.

**Approval of Minutes – September 9, 2014 Personnel/Policy and September 9, 2014 Joint Personnel/Policy and Curriculum/Program**

No action was taken due to a quorum not being present. This item will be brought back next month for action.

**School Board Policy 5433 – Tobacco Use by Students**

Dr. Savaglio-Jarvis presented School Board Policy 5433 – Tobacco Use by Students. She indicated that at the September Committee meeting, school board member Carl Bryan requested a review of the policy to add “electronic cigarettes”. After reviewing the policy and consulting with Mr. Bryan, the policy was revised to add “electronic cigarettes” along with the addition of three definitions for the purpose of the policy.

There were no questions from Committee members.

No action was taken due to a quorum not being present. This item will be forwarded to the full Board for consideration.

**School Board Policy 6210 – School Day/Year/Calendar**

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation, presented School Board Policy 6210 – School Day/Year/Calendar. He indicated that Act 257 was approved in April, 2014 which removed the traditional 180-day minimum instructional day requirement; therefore, the policy was revised to reflect that change. The historical minute requirement was not changed. He also noted the change of language pertaining to the approval of the school calendar from annually to at least 16 months prior to the start of the respective school year to allow for adequate planning and preparation. Mr. Keckler answered questions from Committee members.

No action was taken due to a quorum not being present. This item will be forwarded to the full Board for consideration.

**Information Items**

There were no questions or comments on the Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

**Future Agenda Items**

No future agenda items were noted.

Meeting adjourned at 7:19 P.M.

Stacy Schroeder Busby  
School Board Secretary



KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

November 11, 2014  
Personnel/Policy Standing Committee

**Policy 1131 – MEMORIALS AND DEDICATIONS WITHIN SCHOOLS**

At the August 12, 2014, Personnel/Policy Standing Committee meeting proposed revisions to Policy 1131 – Memorials/Dedications Within Schools were offered by school board member Kyle Flood. The committee voted to forward Policy 1131 to the school board for a first and second reading as proposed by Mr. Flood.

At the September 23, 2014, Regular School Board meeting, administration recommended that school board Policy 1131 - Memorials/Dedications Within Schools be referred back to the Personnel/Policy Standing Committee to allow administration the opportunity to review the policy and present any additional recommended revisions to the committee for consideration prior to being forwarded to the board for a first and second reading.

After reviewing the policy with Mr. Flood, the following changes are recommended to Policy and Rule 1131 - Memorials and Dedications Within Schools:

- Change the name from Memorials/Dedications to Memorials.
- Remove the term dedication plates. Recommend using the term plaques.
- Provide clarification that memorials are for the deceased.
- Recommend removing approval by the school board to be consistent with past practice which has been to seek approval from the superintendent.
- Eliminate rule “b” as it is not clear.
- Add language related to maintaining or relocating memorials in the event of a major building project.

**Recommendation**

Administration recommends that the Personnel/Policy Committee forward revised Policy and Rule 1311 – Memorials Within Schools to the school board for consideration of a first reading on November 25, 2014 and a second reading on December 16, 2014.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Sheronda Glass  
Executive Director of Business Services

Patrick Finnemore  
Director of Facilities

POLICY 1131

MEMORIALS/~~DEDICATIONS~~ WITHIN SCHOOLS

As an integral part of acknowledging citizen participation in public school improvement, the ~~School Board~~ **superintendent of schools** shall allow memorial plaques ~~and/or dedication plates~~ to be placed in particular ~~rooms or~~ areas within ~~D~~district buildings in recognition of citizens who made significant contributions to public education in the ~~D~~district. Former students, employees, or taxpayers may be considered for such recognition ~~under certain circumstances such as death~~ **upon their passing**. The ~~Board~~ **district** may hold appropriate dedication ceremonies.

LEGAL REF.: Wisconsin Statutes  
Section 120.12(1) (Board duty; care, control and management of school property)

CROSS REF.: 7400, Naming or Renaming School Buildings or Facilities  
7410, Naming an Area Within or on a District Site

ADMINISTRATIVE REGULATIONS: None

AFFIRMED IN PART: June 10, 1991

REVISED: December 8, 1998  
February 25, 2003  
December 19, 2006

RULE 1131

MEMORIALS/~~DEDICATIONS~~ WITHIN SCHOOLS

The following procedures shall be used in establishing memorials ~~and conducting dedications~~ within ~~D~~district schools:

1. A memorial plaque ~~and/or dedication plate~~ may be placed in a particular ~~room or~~ area within a ~~D~~district school in an individual's honor under the following conditions:
  - a. Memorials ~~or dedications~~ in recognition of a person's contribution to public education in the ~~D~~district may only be made after the death of the person who is being considered for recognition.
  - b. ~~Because the main purpose of the Board's policy and these procedures is citizen recognition, District employees shall not be eligible for recognition through a memorial or dedication, unless they have been employed fewer than six months in the District or their death is directly related to their employment with the District. Former School Board members are exempted from the six-month employment stipulation.~~
  - b. Students who have died during their time of attendance at a ~~D~~district school may be recognized through a memorial ~~or dedication~~.
  - c. An individual can be considered for a memorial ~~or dedication~~ upon the first anniversary of his/her death. In the case of a memorialization of a student or ~~D~~district employee, ~~such dedication a ceremony~~ may take place sooner than one year under appropriate circumstances.
  - d. No ~~D~~district monies shall be expended for memorial plaques ~~and/or dedication plates~~, except as required for installation purposes.
  - e. ~~Written~~ **P**ermission from family members shall be obtained prior to making final arrangements for a memorial ~~or dedication~~.
2. ~~Before consideration is given for placement of a memorial plaque and/or dedication plate in a particular room or area within a District school, a resolution signed by at least four Board members is required. Any citizen in the District may draft a resolution. The resolution shall be presented to the Board for formal action.~~
2. The ~~S~~uperintendent of ~~S~~chools ~~O~~ffice shall be responsible for ~~coordinating~~ **approving** the **memorial, its location, and any associated** ~~placement of approved memorial plaques and/or dedication plates within District buildings. A committee appointed by the Superintendent shall plan the dedication program and ceremonies.~~
3. Memorial plaques ~~or dedication plates~~ placed in particular ~~rooms or~~ areas within a ~~D~~district school shall not be removed within 20 years of placement, except in the case of **a major building project**, building demolition or decommission. **In the case of a major building project, every reasonable effort should be made to either preserve the location of the memorial or relocate it to an appropriate location.**

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Kenosha Unified School District

Kenosha, WI

November 11, 2014

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Allotey	Dolly	Indian Trail Academy	Math	Instructional	10/22/2014	0.5	\$17,029.83
Appointment	Koslica	Michael	Tremper High School	Special Education-Cross Categorical	Instructional	10/27/2014	1	\$39,106.00
Appointment	Tuttle	Jessica	Office of Communications	Communications Support Specialist	Miscellaneous	11/03/2014	1	\$42,000.00
Appointment	Loomis	Jamie	Tremper High School	Secretary 1 - 12 Months	Secretarial	10/22/2014	1	\$17.32
Appointment	Bednar	Rebecca	Bullen Middle School	Parent Liaison	Miscellaneous	10/27/2014	0.49	\$14.47
Resignation	Banaszynski	Scott	Southport Elementary School	Special Education	ESP	10/24/2014	1	\$14.97
Resignation	Cheeks	Serita	Brass Community School	Special Education	ESP	10/24/2014	1	\$15,344.00
Retirement	Armstrong	Sandra	HR Leave Status	HR Teacher on Leave	Instructional	10/31/2014	1	\$78,396.00

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A joint meeting of the Kenosha Unified Personnel/Policy and Curriculum/Program Committees chaired by Mr. Kunich was called to order at 5:54 P.M. with the following Committee members present: Mr. Bryan, Mrs. Snyder, Mrs. Burns, Mrs. Butler, Mrs. Hamilton, Mrs. Morrison, Mrs. Dahl, Ms. Stevens, Mr. Wade, Mrs. Daghfal, Mrs. Karabetos, Mrs. Santoro, Mrs. Renish-Ratelis, and Mr. Kunich. Dr. Savaglio-Jarvis was also present.

### **Policy/Rule 6440 – Course Options Enrollment**

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation, presented Policy/Rule 6440 – Course Options Enrollment. He explained that Course Options Enrollment is a new program mandated by the State of Wisconsin that allows for students in any grade (K-12) to have the opportunity to enroll in up to two courses at a time through an Institution of Higher Education or other DPI approved program at no cost to the student with the resident district being required to pay a DPI determined amount to the educational institution. He indicated that a budget assumption will have to be established as well as any internal resources for managing enrollment requests and coordination between the educational institutions.

He indicated that this item was presented to the Committee in July, 2014; however, Administration felt that review by legal counsel should be done before being forwarded to the Board for approval. The policy has been reviewed by legal counsel and the only change made was the removal of the full time status requirement at the advice of the attorney. He also noted that DPI is still making adjustments and clarifying timeline guidelines in regards to the processing of applications. Administration is currently working with high school counselors, building administrators, and support staff to adhere to the new state required program requirements.

Mr. Keckler answered questions from Committee members.

Mr. Bryan moved to forward Policy/Rule 6440 – Course Options Enrollment to the full Board for approval. Mrs. Renish-Ratelis seconded the motion. Unanimously approved.

### **Future Agenda Items**

No future agenda items were noted.

Mr. Bryan moved to adjourn the meeting. Mrs. Burns seconded the motion. Unanimously approved.

Meeting adjourned at 6:22 P.M.

Stacy Schroeder Busby  
School Board Secretary

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**Kenosha Unified School District  
Kenosha, Wisconsin**

**November 11, 2014**

**Joint Curriculum/Program and Personnel/Policy Standing Committee Meeting**

**POLICY 1950—RELATIONS WITH WISCONSIN  
INTERSCHOLASTIC ATHLETICS ASSOCIATION AND  
POLICY 6770—INTERSCHOLASTIC ATHLETICS**

There are Kenosha Unified School District Board of Education policies related to interscholastic athletics that require changes to clarify each policy.

**Relations with Wisconsin Interscholastic Athletics Association Policy 1950**

Policy 1950, Relations with Wisconsin Interscholastic Athletics Association, describes the relationship Kenosha Unified School District has with the Wisconsin Interscholastic Athletic Association. At the June 24, 2014, regular school board meeting, Kenosha Unified School District Board of Education voted to break ties with the Wisconsin Interscholastic Athletic Association at the middle school level. Therefore, middle school athletics needs to be stricken from the policy. (Recommended changes appear in Appendix A.)

**Interscholastic Athletics Policy 6770**

Policy 6770, Interscholastic Athletics, contains a set of rules titled “Guidelines for Interscholastic Athletics.” Rule 3 needs clarity as to who is eligible to compete on athletic teams in the Kenosha Unified School District. Adding the phrase “full-time Kenosha Unified School District” to this rule clarifies the interpretation of Rule 3 and illustrates that the privilege of participation in athletics shall be awarded to Kenosha Unified School District students. (Recommended changes appear in Appendix B.)

### **Administrative Recommendation**

Administration recommends that the Curriculum/Program Standing Committee and the Personnel/Policy Standing Committee forward the recommendation for changes in Policy 1950 and Rule 3 of Policy 6770 to the Board of Education for consideration of a first and second reading.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mrs. Julie Housaman  
Interim Assistant Superintendent of Teaching and Learning

Mr. Steven Knecht, CAA  
Coordinator of Athletics/Physical Education

POLICY 1950

RELATIONS WITH WISCONSIN INTERSCHOLASTIC ATHLETICS ASSOCIATION

The ~~D~~district recognizes the Wisconsin Interscholastic Athletic Association (WIAA) as a regulatory organization for high school ~~and middle school~~ athletics and shall pursue an active voice in WIAA deliberations through an official representative to WIAA membership meetings.

The ~~S~~superintendent of ~~S~~schools shall appoint the ~~D~~district's WIAA representative annually in April, and the representative shall report periodically to the ~~S~~superintendent on WIAA business and developments. Replies to all WIAA surveys shall be approved by the ~~S~~superintendent before being returned to the WIAA.

Prior to membership meetings of the WIAA, the ~~D~~district's WIAA representative shall report to the ~~S~~superintendent on WIAA Board of Control nominees and other issues to be voted upon at the WIAA membership meeting. The ~~S~~superintendent and the ~~D~~district's WIAA representative shall decide the ~~D~~district's position on issues pending before the WIAA meeting, and the representative shall vote accordingly. Representatives are authorized to vote only as consistent with the ~~S~~superintendent's direction.

The ~~S~~superintendent shall report ~~their~~ **his/her** recommendations to the ~~S~~school ~~B~~board.

**LEGAL REF:**     None

CROSS REF.:    6770, Interscholastic Athletics

ADMINISTRATIVE REGULATIONS: None

AFFIRMED:     May 25, 1993

REVISED       June 25, 1996  
                  February 25, 2003

## APPENDIX B

*Kenosha Unified School District  
Kenosha, Wisconsin*

*School Board Policies  
Rules and Regulations*

### POLICY 6770 INTERSCHOLASTIC ATHLETICS

The ~~S~~school ~~B~~board recognizes the role that interscholastic athletics plays in the total educational program. Interscholastic athletics is an outgrowth of the physical education and intramural programs and should provide opportunities for participation in a wide variety of sports.

Interscholastic athletics shall provide an educational example of the worth of hard work, physical conditioning, discipline, teamwork, competition and sportsmanship. Students will come to understand through participation in interscholastic athletics that any endeavor worth undertaking is worth doing to the best of one's ability. Students shall be encouraged to develop their respective skills to the maximum of their abilities. Athletes shall be ever mindful that the athlete is also a student, and athletic endeavors shall not supplant other needs of the students such as satisfactory academic achievement.

It is the responsibility of the ~~D~~district to provide students who are interested in competitive athletics with appropriate coaching and facilities. Interscholastic athletic programs in the ~~D~~district shall be conducted under the general rules and regulations of the Wisconsin Interscholastic Athletic Association (WIAA).

The ~~D~~district shall not discriminate in student athletic programs or activities, standards and rules of behavior, disciplinary actions or facilities usage on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. This policy does not, however, prohibit the district from placing a student in a program or activity based on objective standards of individual performance, providing separate programs in interscholastic athletics for males and females if such programs are comparable in type, scope and support from the ~~D~~district, or from providing separate toilet, locker and shower facilities. Discrimination complaints shall be process in accordance with established procedures.

#### LEGAL REF.: Wisconsin Statutes

- |                               |  |
|-------------------------------|--|
| Sections 118.3                | (Student discrimination prohibited)  |
| 120.12(23)                    | (Board duty; encourage full participation of <del>K-8 kindergarten</del><br><b>through eighth grade</b> students in extracurricular and recreational activities) |
| 120.13                        | (Board power to do all things reasonable for the cause of education)   |
| 120.13(1)(a)                  | (Board power to establish rules of conduct)  |
| Wisconsin Administrative Code |  |
| PI 9.03(1)                    | (Interscholastic athletics policy required to include nondiscrimination statement)   |

CROSS REF.: 5110, Equal Educational Opportunities  
5430, Student Conduct and Discipline  
~~6110, Instructional Program Mission and Beliefs~~  
**6100, Mission, Principles, Goals, Results**  
6700, Extracurricular Activities and Programs  
*Athletic Code of Conduct*  
WIAA Handbook

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: September 24, 1991

REVISED: January 29, 2002

POLICY 6770

GUIDELINES FOR INTERSCHOLASTIC ATHLETICS

1. Interscholastic athletic programs shall be conducted in such a fashion that the physical welfare and safety of the participants are a primary objective.
2. Middle level athletics are an extension of the total educational process. The mission of middle level athletics is to provide an enjoyable educational experience for young adolescents based on their developmental characteristics and needs, rather than the emphasis being placed on producing winning teams. The development of the young adolescent's self-esteem, citizenship, responsibility and skill in cooperation and leadership behaviors are positive outcomes of appropriate middle level athletic programs.
3. District secondary schools shall provide to all full-time **Kenosha Unified School District** students residing within their attendance area the opportunity to participate in all sports programs offered at their schools. The ~~D~~district athletic programs shall follow all Wisconsin Interscholastic Athletics Association (WIAA) rules and regulations and shall be in compliance with state and federal legal requirements, including Title IX regulations.
4. Interscholastic athletic programs shall be subject to the same administrative control as the total education program.
5. The personnel selected to conduct the athletic programs shall be individuals having proper training, emotional maturity, and a clear understanding of the objectives and values to be derived from the program.
6. A year-round athletic training code shall be in effect for all secondary schools.
7. Good sportsmanship shall be demonstrated on and off the field by athletes and coaches.
8. Students involved in athletics should be ever mindful that their athletic endeavors should not supplant their academic needs.
9. Spectators are an integral part of the athletic program and as such shall exhibit good sportsmanship.

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A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Coleman was called to order at 7:23 P.M. with the following Committee members present: Mrs. Daghfal, Mrs. Karabetsos, Mrs. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, Mrs. Wickersheim, Mr. Wojciechowicz, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mr. Belotti arrived later. Mrs. Snyder, Ms. Stevens, and Mr. Wade were excused.

Mrs. Coleman welcomed the new Committee members and introductions were made.

**Approval of Minutes – September 9, 2014 Joint Personnel/Policy and Curriculum/Program and September 9, 2014 Curriculum/Program**

Mrs. Daghfal moved to approve the minutes as presented. Mrs. Kenefick seconded the motion. Unanimously approved.

**Information Item**

Mrs. Julie Housaman, Interim Assistant Superintendent of Teaching and Learning, indicated that the Advanced Placement (AP) Update was being provided for informational purposes only and that the report is being presented to summarize the past year's performance and the next steps of the program.

Mr. Belotti arrived at 7:29 P.M.

Mrs. Housaman introduced Mr. David Tuttle, Coordinator of Talent Development, and he provided Committee members with an update on the AP Program. He indicated the cost of an AP examination for parents will increase by \$2 this year to \$91. College Board provides districts with a reduced rate of \$61 per examination for students that qualify for the fee reduction. The District is also provided with a \$9 rebate per examination to help offset the costs of proctors, testing site rentals, test materials and supplies, and other associated costs. That is a \$1 increase for the upcoming year. He noted that the number of students taking the AP examination continues to grow. This past year (2013-2014), 1,238 examinations were administered to 714 students. The percentage of students taking examinations of those enrolled was 63.7 percent. Students passed 743 of the 1,238 exams taken in May 2014, receiving a score of 3, 4, or 5 which was an increase of 50 exams from the previous year. The percentage of students passing the examination also increased (from 56.4% in 2013) to 60.1%. He explained that work continues to increase the number of AP teachers in each building. For the 2014-15 school year, there are 63 AP teachers, of which 9 are new to teaching AP courses. It is the expectation that all new AP teachers attend the weeklong AP Summer Institute in their content area prior to teaching the AP course. All AP teachers will be expected to participate in an AP Fall Workshop, when available, to learn of changes in the program, to network with other AP teachers in their field, and to have discussions on best practices in an AP classroom. Mr. Tuttle answered questions from Committee members.

### **Future Agenda Items**

Mrs. Housaman indicated that she would be bringing Policy 1950 – Relations with Wisconsin Interscholastic Athletics Association, Policy 6770 – Interscholastic Athletics, and a Summer School Update in November to the Committee.

Mrs. Kenefick moved to adjourn the meeting. Mrs. Daghfal seconded the motion. Unanimously approved.

Meeting adjourned at 7:55 P.M.

Stacy Schroeder Busby  
School Board Secretary



**Kenosha Unified School District  
Kenosha, Wisconsin**

**November 11, 2014  
Curriculum/Program Standing Committee Meeting**

**SUMMER SCHOOL 2014 UPDATE AND  
SUMMER SCHOOL 2015 PROGRAM RECOMMENDATIONS**

**Program Overview**

The goal of the Summer School program was to provide interventions and enrichment consistent with the approved curriculum of the Kenosha Unified School District. In the programs at the elementary and middle school levels, the objective was to provide opportunities for personalized learning in reading and math that encompassed collaboration, creativity, critical thinking, and communication around meaningful learning targets. At the high school level, the objective was to provide high school students credit recovery opportunities and to improve the graduation rate. In addition, Summer School provided learning opportunities in the areas of music, theater, and Recreation Department Summer Activities for Children programs.

The district continued to use a regional site partner school plan at the elementary level. Elementary schools either held Summer School at their site or used the partner school plan.

Middle level programs were held at each of the buildings and included future sixth graders enrolled in the Forward Progress program. High school programs were offered at Bradford High School, Indian Trail High School and Academy, Reuther Central High School, and Tremper High School. The high school program included future ninth graders enrolled in the Early Start program.

**ELEMENTARY SCHOOL PROGRAM**

The objective at the elementary level was to provide opportunities for personalized learning in reading and math that encompass collaboration, creativity, critical thinking, and communication around meaningful learning targets. The Regional Site Partner School Plan is continuing at the elementary level. The following elementary schools hosted the summer program at their sites: Jefferson, Nash, Pleasant Prairie, Somers, Southport, Stocker, Strange and Whittier Elementary Schools as well as Brass Community School and Edward Bain School of Language and Art. (See Appendix A for regional sites.)

**Getting Ready For Kindergarten**

Getting Ready for Kindergarten classes were available for students at Bose Elementary School, Brass Community School, Edward Bain School of Language and Art, Jefferson

Elementary School, Somers Elementary School, Southport Elementary School, Stocker Elementary School, Strange Elementary School, and Whittier Elementary School. The curriculum was based on state standards used in kindergarten math, reading, and language arts as well as physical development, readiness skills, conduct, and work habits.

### **Getting Ready For First Grade**

Getting Ready for First Grade classes were available for all students entering first grade. The curriculum was based on state standards used in first grade math, reading, and language arts as well as physical development, readiness skills, conduct, and work habits.

### **Grades 2 Through 5**

Summer reading and math programs for elementary were available to students entering grades 2 through 5. Summer School attendance was open to all students but was highly encouraged for students who met the identification criteria set by the school.

The elementary program focused on personalized learning in math and literacy. It was up to each site to provide engaging, high quality programs which addressed Common Core State Standards for English language arts and math based on student need. A variety of resources were used for instruction.

The addition of inquiry-based learning units was new in 2014. Essential questions to help drive the inquiry were identified by curriculum coordinators. Summer School teachers participated in professional development on the use of inquiry circles. (See Appendix B for inquiry essential questions.)

### **Resources**

- Primary Comprehension Toolkit (kindergarten through second grade)
- Comprehension Toolkit (third through fifth grade)
- Compass Learning Pathways
- Moving with Math—Extensions
- Summer Success: Reading
- Journeys
- Everyday Math
- Fraction Nation
- FASTT Math

- MathXL
- Accelerated Reader
- myON
- Manipulative kits
- Kenosha Unified School District online resources for students
- Math Work Stations: Independent Learning You Can Count On (kindergarten through second grade)
- Minds on Mathematics: Using Math Workshop to Develop Deep Understanding (third through fifth grade)
- Teaching the Qualities of Writing: Getting Started with Teaching the Qualities of Writing (third through fifth grade)

## **Staff**

The number of classroom teachers varied by site based on enrollment averages for the past three years. Recommended class size was an 18-to-1 student-to-teacher ratio. In 2014 an interventionist position was added to each elementary site. The interventionist provided focused interventions to individual students and small groups. Additionally, the interventionist worked with teachers on developing intervention strategies for the classroom teacher and helped with assessments and data reviews. Also new in 2014 was the addition of a library media teacher to each elementary site. The library media teacher's primary role was to help students locate, evaluate, and use resources for their inquiry processes as well as assist students in selecting appropriate independent choice reading books. The library media teacher worked as an instructional partner with teachers during the inquiry-based learning units.

## **MIDDLE SCHOOL PROGRAM**

Reading and math programs were held at Bullen, Lance, Lincoln, Mahone, and Washington Middle Schools for students entering sixth through eighth grade. Summer School attendance was open to all students but was highly encouraged for students who met the identification criteria set by schools. Mahone, Harborside, and Bullen Middle Schools added a course completion component to their program similar to that offered at the high school level. Students entering seventh and eighth grade who did not earn passing grades in core classes completed work to show mastery of current grade level state standards.

Middle school reading focused on meeting the Common Core standards for literacy. This included developing the most essential strategies used by good readers and writers, including making connections, asking questions, making predictions, summarizing both fiction and

nonfiction texts, and building reading stamina. Instruction was provided to accommodate the student's skill level and learning style and incorporated a variety of media and teaching strategies while using a balance of nonfiction and fiction texts.

The middle school math program focused on Common Core State Standards aimed at improving student skills in computation, number sense, and problem solving through a variety of activities. Personalized learning opportunities were provided for students through the use of Compass Learning, Study Island, and Moby Math.

Middle schools also incorporated problem-based learning into the summer curriculum, allowing students to gain knowledge and skills by working for an extended period of time to investigate and respond to a complex question, problem, or challenge. Problem-based learning units were created by a planning team at each site to address the interest and needs of the students.

The number of classroom teachers varied by site based on enrollment from the averages for the past three years. Recommended class size was a 20-to-1 student-to-teacher ratio. New in 2014 was the addition of a library media teacher to each middle school site. The library media teacher's primary role was to help students locate, evaluate, and use resources for problem-based learning units as well as assist students in selecting appropriate independent choice reading books. The library media teacher worked as an instructional partner with teachers during the problem-based learning process.

## **HIGH SCHOOL PROGRAM**

High school programs were offered at Bradford High School, Indian Trail High School and Academy, Reuther Central High School, and Tremper High School. Students had the opportunity to recover credits, thus improving the graduation rate. Bradford, Harborside, Indian Trail, Reuther, and Tremper ran credit recovery classes. In addition to credit recovery classes, the high schools offered physical education and health for credit for students entering grades 9 through 12. Early Start Math and English Language Arts were available to incoming ninth graders.

### **Early Start Math and English Language Arts**

Early Start Math and English Language Arts provided students with the opportunity to improve skills they need to be successful in high school, including algebra, geometry, nonfiction reading, writing, and study techniques. The literacy component focused on nonfiction strategies, note taking, study skills, and vocabulary strategies. The math portion focused on problem solving and vocabulary. Students also had the opportunity to become familiar with high school procedures. These classes were open to all students, but attendance was highly encouraged for students who did not master current grade-level standards. Students who successfully completed both portions of the course received a .5 elective credit.

## **High School Credit Recovery**

The credit recovery program used district-developed curriculum and an on-line learning platform called Compass Learning Odyssey. Credits for recovery were available in English language arts, math, science and social studies. Once students successfully completed the course of study, they were awarded credit for the failed course. Training was provided for high school credit recovery teachers on Compass Learning Odyssey.

## **Employability Skills Programs**

In collaboration among Kenosha Unified School District, the Boys and Girls Club, and the Kenosha County Division of Children and Family Services, the Employability Skills program provided at-risk children with opportunities that linked academic and occupational standards to workplace skills and experiences. The course included six weeks of classroom instruction on work readiness skills, including money and banking, social, higher education, resume writing and interviewing, conflict management, job seeking, safety in the workplace, and employer expectation. Students were employed for 20 hours a week for 8 weeks at the Kenosha County Park System and other work sites. Students who successfully completed the program earned a .5 elective credit.

## **LIFE, LEARNING, AND LEISURE PROGRAM**

The Life, Learning, and Leisure Program is designed for students with significant developmental needs. Students whose Individual Education Plans (IEPs) indicated extended school year services, enrolled in Life, Learning, and Leisure. Students participated in activities that focused on the skills that related to each student's IEP. Students were bussed to the school sites.

## **FINE ARTS PROGRAMS**

### **Instructional Music**

Instructional music labs were available for orchestra students entering grades 4 through 12. Five hundred seventy-six students attended the summer orchestra music labs. All four strings groups held a final concert.

#### Strings Groups

1. Beginning Strings (grades 3 through 6)
2. Intermediate Strings (grades 5 through 6)
3. Middle School Strings (grades 7 through 9)
4. High School Strings (grades 10 through 12)

Music instruction was offered for band students entering grades 6 through 12. Three hundred fifty students enrolled in the summer band program. The bands rehearsed and performed at various venues throughout the summer.

### Bands

1. K-L Band (grade 6)
2. Continental Band (grade 7)
3. American Band (grade 8)
4. Rambler Band (grade 9)
5. Band of the Black Watch (grades 10 through 12)

### **Theater Arts**

The Kenosha Youth Performing Arts Company (KYPAC) theater arts programs involved 197 students in kindergarten through twelfth grade. KYPAC presented *Joseph and the Amazing Technicolor Dream Coat*.

## **RECREATION DEPARTMENT SUMMER ACTIVITIES FOR CHILDREN**

Recreation Department Summer Activities for Children offered swimming, tennis, soccer, baseball/softball, and basketball. Certified teaching staff developed lessons, and instruction was provided in each of these areas following the guidelines established in the physical education curriculum.

### **Enrollment**

See Appendix C for student enrollment figures.

### **Summer School Advisory Groups**

Advisory groups made up of principals, Teaching and Learning coordinators, and the teacher consultant: instructional coaches and summer school reviewed information from the 2013 Summer School program to help plan for the 2014 Summer School program year. The group made the following enhancements to the 2013 Summer School program:

#### Elementary School

- Add an inquiry-based learning component.
- Add an interventionist in each school.
- Add a library media specialist in each school.

### Middle School

- Add a library media specialist in each school.
- Add a course completion component at some sites.

### High School

- Use Compass Learning Odyssey at all schools for credit recovery courses.

## **Budget**

The total amount budgeted for Summer School was \$1,241,336. The decentralized Summer School budget gave sites and departments control of their own budgets. The budget amount was based on each school's Summer School attendance from the previous year. It was up to each site administrator to determine how much to allocate for salaries and benefits for both certified and noncertified staff, supplies, and purchased services.

## **2015 Summer School Program Administrative Recommendations**

### **CALENDAR**

It is proposed that elementary and middle schools continue to run on a 24-day schedule, and high schools offer 2 sessions of 15 days each.

- Teacher workday: June 19, 2015
- Elementary and middle school: June 22, 2015, through July 24, 2015
- High school Session 1: June 22, 2015, through July 13, 2015
- High school Session 2: July 14, 2015, through August 3, 2015
- No school for staff or students: July 3, 2015

### **Program Updates**

In order to meet the growing needs in the Life, Learning, and Leisure classroom, an additional ten educational support personnel positions are requested. This staffing request will ensure that the same support provided for students with special needs (including medically fragile students) throughout the school year is maintained during the summer program. The total amount requested for this proposal is \$12,000.

Strange Elementary School and McKinley Elementary School have provided summer programs through the Regional Site Partner School Plan, and Strange has been the host school. Both schools have requested to provide programming at their individual sites for the 2015 summer session. Students at both schools are walking distance from their respective sites, and offering summer programs at each school will ensure that all students have equal access to summer programs.

## **BUDGET**

It is proposed that the 2015 Summer School budget be increased by \$12,000 for a total of \$1,253,336. With this amount schools will be able to continue to offer summer programs that are personalized meeting the needs of all learners.

### **Administrative Recommendation**

Administration recommends that the Curriculum/Program Standing Committee forward the proposed dates and budget for Summer School 2015 to the Kenosha Unified School District Board of Education for approval.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mrs. Julie Housaman  
Interim Assistant Superintendent of Teaching and Learning

Mrs. Jennifer Navarro  
Coordinator of Organizational Training and Development

Mrs. Debra Giorno  
Assistant Principal, Bullen Middle School





## APPENDIX A

### Teaching and Learning Organizational Training and Development

#### SUMMER SCHOOL ELEMENTARY REGIONAL SITES 2014

HOST SCHOOL	PARTNER SCHOOL(S)
<ul style="list-style-type: none"> <li>Edward Bain School of Language and Art—Creative Arts</li> </ul>	<ul style="list-style-type: none"> <li>Edward Bain School of Language and Art—Dual Language</li> </ul>
<ul style="list-style-type: none"> <li>Brass Community School</li> </ul>	<ul style="list-style-type: none"> <li>Roosevelt Elementary School</li> </ul>
<ul style="list-style-type: none"> <li>Jefferson Elementary School</li> </ul>	<ul style="list-style-type: none"> <li>Grant Elementary School</li> </ul>
<ul style="list-style-type: none"> <li>Nash Elementary School</li> </ul>	<ul style="list-style-type: none"> <li>NA</li> </ul>
<ul style="list-style-type: none"> <li>Pleasant Prairie Elementary School</li> </ul>	<ul style="list-style-type: none"> <li>NA</li> </ul>
<ul style="list-style-type: none"> <li>Somers Elementary School</li> </ul>	<ul style="list-style-type: none"> <li>Bose Elementary School</li> <li>Harvey Elementary School</li> </ul>
<ul style="list-style-type: none"> <li>Southport Elementary School</li> </ul>	<ul style="list-style-type: none"> <li>Grewenow Elementary School</li> <li>Vernon Elementary School</li> </ul>
<ul style="list-style-type: none"> <li>Stocker Elementary School</li> </ul>	<ul style="list-style-type: none"> <li>Forest Park Elementary School</li> </ul>
<ul style="list-style-type: none"> <li>Strange Elementary School</li> </ul>	<ul style="list-style-type: none"> <li>McKinley Elementary School</li> </ul>
<ul style="list-style-type: none"> <li>Whittier Elementary School</li> </ul>	<ul style="list-style-type: none"> <li>Jeffery Elementary School</li> <li>Prairie Lane Elementary School</li> </ul>

**Teaching and Learning  
Organizational Training and Development**

**SUMMER SCHOOL  
ELEMENTARY INQUIRY ESSENTIAL QUESTIONS  
2014**

<b>STUDENTS ENTERING</b>	<b>LIFE SCIENCE ESSENTIAL QUESTIONS</b>	<b>PHYSICAL SCIENCE ESSENTIAL QUESTIONS</b>	<b>SOCIAL STUDIES ESSENTIAL QUESTIONS AND SUPPORTING QUESTIONS</b>
<b>Grade 2</b>	<p>How do plants and insects in the world around me use and provide resources?</p> <ul style="list-style-type: none"> <li>▶ Needs of plants and animals</li> <li>▶ Human interaction with plants and animals</li> </ul>	<p>How does heating and cooling affect materials found in the world around me?</p> <ul style="list-style-type: none"> <li>▶ Changes in materials</li> <li>▶ Weather</li> <li>▶ Forces caused by heating and cooling air</li> </ul>	<p>How does location impact how I live?</p> <p><u>Supporting Questions</u></p> <ul style="list-style-type: none"> <li>• What physical attributes and resources make up our community?</li> <li>• How does Lake Michigan impact our community?</li> <li>• What part(s) of our environment help me?</li> </ul>
<b>Grade 3</b>	<p>How do animals use and provide resources in the world around me?</p> <ul style="list-style-type: none"> <li>▶ Needs of animals</li> <li>▶ Human interaction with other animals</li> </ul>	<p>How can pushes and pulls help me get work done?</p> <ul style="list-style-type: none"> <li>▶ Simple machines</li> </ul>	<p>How do I gather information about my community and world?</p> <p><u>Supporting Questions</u></p> <ul style="list-style-type: none"> <li>• How does my environment define me?</li> <li>• How are children around the world (selected locations) like me? different from me? I wonder what it is like to live there?</li> </ul>

STUDENTS ENTERING	LIFE SCIENCE ESSENTIAL QUESTIONS	PHYSICAL SCIENCE ESSENTIAL QUESTIONS	SOCIAL STUDIES ESSENTIAL QUESTIONS AND SUPPORTING QUESTIONS
Grade 4	<p>How do people use water and earth's materials?</p> <ul style="list-style-type: none"> <li>▶ Natural resource use and conservation</li> </ul>	<p>How are forces related to motion and energy?</p> <ul style="list-style-type: none"> <li>▶ Collisions, magnets, electricity, and sound</li> </ul>	<p>How do I gather information about the region where I live and compare that information to another region in the country?</p> <p><u>Supporting Questions</u></p> <ul style="list-style-type: none"> <li>• What are our regions dominant physical features?</li> <li>• How does our climate and weather affect how we live?</li> <li>• How do the region's resources affect our economic activity?</li> </ul>
Grade 5	<p>How do people affect the environment in which they live?</p> <ul style="list-style-type: none"> <li>▶ Human impact on environments and other living things</li> </ul>	<p>How can I design investigations to measure and record the motion and actions of objects?</p> <ul style="list-style-type: none"> <li>▶ Experiments and variables</li> </ul>	<p>How does my ancestry affect the way I live (customs, beliefs, and norms)?</p> <p><u>Supporting Question</u></p> <ul style="list-style-type: none"> <li>• I wonder what it was like when my grandfather was my age.</li> </ul>



## APPENDIX C

### Teaching and Learning Organizational Training and Development

#### SUMMER SCHOOL ENROLLMENTS BY SITE 2014

ELEMENTARY SCHOOL			
Host School	Partner School(s)	2013 Student Enrollment	2014 Student Enrollment
• Brass	• Roosevelt	208	115
• Bain	NA	125	218
• Jefferson	• Grant	86	84
• Nash	NA	79	146
• Pleasant Prairie	NA	56	62
• Somers	• Bose • Harvey	150	155
• Southport	• Grewenow • Vernon	137	165
• Stocker	• Forest Park	193	157
• Strange	• McKinley	222	142
• Whittier	• Jeffery • Prairie Lane	103	117
• Life, Learning, and Leisure (Stocker)		28	35
<b>STUDENT TOTALS</b>		<b>1,387</b>	<b>1,396</b>

MIDDLE SCHOOL		
School	2013 Student Enrollment	2014 Student Enrollment
• Bullen	122	203
• Lance	107	114
• Lincoln	74	66
• Mahone	93	80
• Washington	99	81
• Life, Learning, and Leisure (Mahone)	53	60
<b>STUDENT TOTALS</b>	<b>548</b>	<b>604</b>
<i>Information based on Zangle data, unduplicated count</i>		

<b>HIGH SCHOOL</b>		
<b>School</b>	<b>2013 Student Enrollment</b>	<b>2013 Student Enrollment</b>
• Bradford	537	477
• Indian Trail	420	594
• Reuther/Harborside	176	148
• Kenosha eSchool	83	0
• Tremper	487	848
<b>STUDENT TOTALS</b>	<b>1,703</b>	<b>2,067</b>

<b>FINE ARTS AND INSTRUCTIONAL RECREATIONAL OFFERINGS</b>		
<b>Area</b>	<b>2012 Student Enrollment</b>	<b>2013 Student Enrollment</b>
<b>Fine Arts</b>		
• Band	384	350
• Orchestra	546	576
• Theater	207	197
<b>Instructional Recreation Classes</b>		
• Swimming	1119	1108
• Baseball/softball	218	164
• Basketball	238	201
• Tennis	342	279
• Soccer	231	196
<b>STUDENT TOTALS</b>	<b>3,285</b>	<b>3,071</b>

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**Kenosha Unified School District  
Kenosha, Wisconsin**

**Curriculum/Program Standing Committee Meeting  
November 11, 2014**

**REUTHER CENTRAL HIGH SCHOOL-BRADFORD HIGH SCHOOL  
ATHLETIC COOPERATIVE AGREEMENT**

Approval is being sought to apply for a cooperative membership between Reuther Central High School and Bradford High School.

**Background**

Reuther Central High School and Bradford High School are both members of the Wisconsin Interscholastic Athletic Association (WIAA) and provide opportunities for students to play sports at their school. When a school becomes a member of the WIAA and has at least one sport that it sponsors that school has then dedicated its athletic program as a stand-alone membership. Therefore, athletes at member schools are only eligible at the school that they attend.

In 1982 the WIAA made an amendment to their constitution, bylaws, and rules of eligibility which permitted member schools to have cooperative teams. Cooperative teams permitted member schools to join together and support an athletic program in order to have a team exist.

To date, Reuther participates with no other school on a cooperative team and provides only a boys' and a girls' basketball program for its students. Over the past three years, more students at Reuther are becoming interested in participating in sports other than basketball, and no other opportunity is available to them for participation. In order to provide its students with extra-curricular opportunities beyond basketball, Reuther administration is requesting a cooperative agreement with Bradford in all sports other than boys' and girls' basketball.

**Rationale**

Every high school student in the Kenosha Unified School District has the opportunity to participate in any athletic program the district offers, except for students attending Reuther. Providing a cooperative team opportunity with Bradford in all sports, except for girls' and boys' basketball, would provide all of the district's high school students with athletic opportunities.

The Reuther principal has brought the idea of cooperative team expansion to her colleagues, and they agreed that the best school to partner with in the district is Bradford.

Currently, when considering the three comprehensive high schools, Bradford has the lowest population of students in its school; and a cooperative team partnership with Reuther would not only provide an opportunity for Reuther students to participate but it would increase the participation numbers on the teams at Bradford.

### **Recommendation**

It is recommended that the Curriculum/Program Committee forward this report to the Kenosha Unified School District Board of Education for approval to apply for a cooperative membership between Reuther Central High School and Bradford High School for all sports except for boys' and girls' basketball.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mrs. Julie Housaman  
Interim Assistant Superintendent of Teaching and Learning

Mr. Steven Knecht  
Coordinator of Athletics/Physical Education

Dr. Kurt Sinclair  
Principal, Bradford High School

Ms. Karen Walters  
Principal, Reuther Central High School



Kenosha Unified School District  
Kenosha, Wisconsin

November 11, 2014  
Curriculum/Program Standing Committee

**ROOSEVELT ELEMENTARY INTERNATIONAL  
BACCALAUREATE PROGRAM UPDATE**

**Background**

The International Baccalaureate Organization is a non-profit educational and non-governmental organization established in Geneva, Switzerland in 1968. International Baccalaureate (IB) has four programs of international education for students: the Diploma Program, the IB Career-related Certificate Program, the Middle Years Program, and the Primary Years Program. Currently, IB schools serve over 1.2 million students in 147 countries. There are 27 IB schools in Wisconsin. Eleven schools are Primary Years (including a few like us that are candidate schools). In southeastern Wisconsin there are 5 IB Primary Years schools and in Racine there are 2. Green Bay, similarly sized district to ours, has 1 also.

An International Baccalaureate school seeks to:

- Develop inquiring, knowledgeable, and caring young people;
- Create a better and more peaceful world through intercultural understanding and respect;
- Develop a challenging program of international education and rigorous assessment; and
- Encourage students to become active, compassionate lifelong learners.

Roosevelt's mission statement is "The mission of Roosevelt Elementary School is to create a community of thinkers and learners who strive for excellence by developing the knowledge and attitudes of productive, global citizens." Our mission shows our commitment to both the district goals and IB philosophy.

**Curriculum**

The International Baccalaureate curriculum complements the Common Core Standards, and is supported by current curricular materials such as Everyday Math and Foss Science. It emphasizes collaboration, critical thinking, problem solving and other 21<sup>st</sup> Century Skills while providing a unique learning experience for students.

The Primary Years Program (PYP) sets high standards and has high expectations for the students. The teachers and administrators, working within the guidelines of the PYP and the Common Core Standards, collaboratively plan the units that will make up the Roosevelt Elementary Program of Inquiry (POI), which will feature:

- Transdisciplinary units based on large themes,
- Student-driven investigations with research as a focus,
- Flexible grouping within grade levels,
- Foreign language instruction,
- Global connections to develop international-mindedness, and
- Emphasis on the attributes and attitudes that lead to student success.

### **Roosevelt Planning Phase-2012-2013**

From the time a school is granted candidacy to when it becomes an authorized World School is typically a three year process. In the spring of 2013, Roosevelt Elementary School submitted an application to become a Primary Years Program International Baccalaureate Candidate School. To prepare for submission of the application:

- Teacher teams, instructional coach, principal, and parent volunteers visited IB elementary schools in Racine and University Park, IL. Teams reported back to the staff at faculty meetings.
- Program coordinator, Patti Hammes, from Racine addressed staff during professional development on IB
- Principal, Nola Ratliff, and teacher designee, Diane Wood, spoke to Dr. Hancock and leadership council regarding IB and plans to move forward into the candidate phase.
- Fifteen teachers attended IB training.
- Three teachers attended statewide IB elementary teachers sharing session.
- Parent informational meeting was held in March.
- Teachers voted (over 80%) to pursue candidacy.
- Application was prepared, approved by superintendent, Dr. Hancock and School Board president, Mary Synder and submitted (see attached application).
- Information was shared with the KUSD curriculum committee.
- Notification of acceptance as a candidate school is received in May, 2013.
- In July two staff members, Diane Wood, Dorinda Aldridge and principal, Nola Ratliff attended an IB National Convention in New Orleans.
- In August, 2013, Mary Williams, was trained in the first phrase of IB.

We became a candidate school in the spring of 2013.

**Cost:** Title One Funds in the amount of \$27,319.00 were designated for the year of 2012-2013.

### **During the 2013-2014 school year the following activities took place:**

- Twelve additional teachers received IB training.
- Learner Profile (successful student qualities) was implemented and promoted school wide.
- Learner Profile displayed in the hallway.
- Fall Chat'N'Chews were assigned for families to learn about IB.
- Program Coordinator Diane Wood attends monthly meetings of the Wisconsin Assoc. of International Baccalaureate World Schools in Madison.
- Program coordinator, Diane Wood, received advanced training.
- IB Professional development for teachers focused on meeting IB requirements.
- Teachers began creating inquiry-based units of instruction.
- Teacher teams visited IB schools in Racine and Milwaukee for tours and sharing opportunities.
- In April, the IB Consultant visited Roosevelt to monitor our progress.
- In July, two staff members, Diane Wood, and Sarah Aguilar attended the IB national conference in Washington D.C.
- In August, 2014, two teachers, Beth Luckhardt, Dorinda Aldridge and program coordinator, Diane Wood, received advanced training in inquiry.

We applied for and received a Teacher of Critical Language Grant in 2012 to offer Chinese to our students. Students 4K through Grade 5 all had weekly Chinese lessons by a teacher from China. Our students also used Rosetta Stone. Parents also became involved through monthly flyers explaining the Learner Profile characteristics (i.e. inquirer, thinker, caring). The parents and teachers nominated children to be recognized for demonstrating the "Learner Profile of the Month." Pictures of children were displayed throughout the halls and certificates were given to each student recognized.

**Cost:** Title One Funds in the amount \$25,980.00 were designated for the school year of 2013-2014.

#### **Activities for the school year of 2014 – 2015**

- Twelve teachers began inquiry-based book study.
- Three or more teachers will visit Academy of Accelerated Learning in Milwaukee to shadow IB teachers and learn strategies in November or December.
- “Learner Profile of the Month” will be identified by a parent or teacher.
- Three or more teachers will attend roundtable sharing sessions at other IB schools in January, 2015.
- In November, six additional teachers will be trained in Chicago.
- Release time will be provided to develop planners.
- Assemblies are focus on the international arts.
- Parents will continue to be updated through monthly newsletters and informational flyers.
- Teachers begin implementing inquiry-based units and creating additional ones. The goal is to create four units by end of year.
- IB consultant will return to monitor our progress and give us additional feedback.

Roosevelt has formed a partnership with the faculty and students of the education department at Carthage to bring rich multicultural lessons to our students. Roosevelt is also honoring the mother tongues of our students through our correspondence with parents, informational signs around the building in both Spanish and English, and our internationally focused assemblies and events. Roosevelt is developing a section of our library for books in the languages of our families.

**Cost:** Title One Funds in the amount of \$21,500 is designated for the school year 2014-2015.

#### **Activities that will be provided during the school year of 2015-2016**

- Implement inquiry-based units.
- Learner Profile of Month will be identified by parents and/or teacher
- IB Program Coordinator, Diane Wood, will continue attending monthly IB meetings in Madison.
- IB Coordinator, Diane Wood and principal, Nola Ratliff will attend IB national convention.
- Training if needed for additional staff.
- Continue professional development in IB.
- Foreign language teacher is assigned to Roosevelt.
- Chat’N’Chew International night is to keep parents informed of our global focus.
- Assemblies will focus on international arts.

Our plan is to have all six units created by spring of the 2016 school year and to have all full-time staff IB trained with Level 1 certification. We will submit an Application for Authorization. A team from IB will visit our school for several days to determine whether or not we meet the requirements to become an authorized International Baccalaureate Primary World School.

**Cost:** Title One Funds in the amount of \$21,500 will be designated for the school year of 2015-2016

#### **World Language Requirement**

The International Baccalaureate Organization feels strongly that for students to become global citizens, better communicators, and internationally-minded, it is important to learn a second language. It is one of the requirements to become authorized. To that end Roosevelt has had a Chinese teacher for the past two years through the State Department of exchange teacher program. There was little or no cost to the district. The grant covered the cost of finding a teacher in China, transportation, a stipend, and additional training in the United States. Roosevelt staff members provided housing, entertainment, and transportation. The grant was estimated at over \$100,000 per year. Unfortunately, the grant was only available for two years.

It will be necessary for us to have language instruction at least for grades 2 – 5 in order for us to be authorized. Therefore, we will be submitting a budget assumption in the year of 2015 for a Spanish or Chinese instructor.

**District Funds:** Requesting \$90,000 for a full time Foreign Language teacher or  
Requesting \$45,000 for a half time Foreign Language teacher

**Annual IB Contract Cost-All Fees are and will be covered by Title One Funds.**

The costs for this program are as follows:

- \$4,000 application fee (a one time-fee paid in 2013)
- \$9,500 annually during development period-2014, 2015, 2016
- \$7,910 annually once fully implemented-2017

One of the requirements of the International Baccalaureate Program is to have a staff member designated as the IB Coordinator to help the school through the implementation process, coordinate and help deliver professional development, maintain the rigorous standards of IB once Roosevelt is authorized, and represent Roosevelt at the state and national level. Additional costs for on-going training will be covered through Title One funding.

More information about the International Baccalaureate Program can be found at [www.ibo.org](http://www.ibo.org).

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Dr. Floyd E. Williams, Jr.  
Assistant Superintendent of Elementary Schools

Nola Starling-Ratliff  
Principal, Roosevelt Elementary School

Diane Wood  
International Baccalaureate program coordinator, Roosevelt Elementary School