



KENOSHA UNIFIED SCHOOL BOARD
PLANNING/FACILITIES/EQUIPMENT MEETING
Educational Support Center – Room 110
October 14, 2014
MINUTES

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mr. Kunich was called to order at 5:30 P.M. with the following Committee members present: Mr. Flood, Mr. Valeri, Mrs. Bothe, Mr. Falkofske, Mr. Thomey, Mr. Butts, Mr. Schaffrick, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Ms. Stevens, Mr. Zielinski, and Mr. Stephens were excused.

Mr. Kunich welcomed the new Committee members and introductions were made.

Approval of Minutes – August 12, 2014

Mrs. Bothe moved to approve the minutes as presented. Mr. Flood seconded the motion. Unanimously approved.

Information Items

Mr. Finnemore, Director of Facilities, presented the Capital Projects Update as contained in the agenda. He explained the three different project categories (major maintenance, Act 32 energy efficiency, and security) to the Committee and noted the before and after project pictures contained in the agenda. Mr. Finnemore indicated that if Committee members were interested in seeing any of the projects that he could arrange for a walk through of them. Questions from Committee members were answered by Mr. Finnemore.

Mr. Finnemore presented the Utility and Energy Savings Program Update as contained in the agenda. He explained that the savings program was implemented in 2003 and has been tracked ever since. He noted the tracking summary spreadsheet included in the agenda which notes the savings for this year compared to the base year. Mr. Valeri suggested that the track summary spreadsheet be provided in a bigger font and that the previous year savings also be added. Questions from Committee members were answered by Mr. Finnemore.

Future Agenda Items

Mr. Finnemore indicated that if the Board approves the Sports Advisory Committee Report that he would be bringing referendum information to the Committee in November.

Mr. Valeri moved to adjourn the meeting. Mr. Flood seconded the motion. Unanimously approved.

Meeting adjourned at 5:50 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
JOINT PLANNING/FACILITIES/EQUIPMENT
AND AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 110
October 14, 2014
MINUTES

A joint meeting of the Kenosha Unified Planning/Facilities/Equipment and Audit/Budget/Finance Committees chaired by Mr. Kunich was called to order at 5:50 P.M. with the following Committee members present: Mr. Flood, Mr. Valeri, Mrs. Bothe, Mr. Falkofske, Mr. Thomey, Mr. Butts, Mr. Schaffrick, Mr. Kent, Mr. Aceto, Mr. Holdorf, Mr. Battle, Mr. Castle, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Ms. Stevens, Mr. Zielinski, Mr. Stephens, Mr. Wade, Mr. Bryan, and Mrs. Marcich were excused. Mrs. Dawson and Ms. London were absent.

Mr. Kunich welcomed the new Committee members and introductions were made.

Sports Advisory Committee Report

Mr. Finnemore, Director of Facilities, presented the Sports Advisory Committee Report. He gave the background of the 2000 Sports Advisory Committee, an update of outdoor athletic improvements done since the 2000 Sports Advisory Committee, an update of the work done by the 2014 Sports Advisory Committee, the proposed plans and cost estimates recommended by the 2014 Sports Advisory Committee, and the proposed timeline for the recommended 2015 referendum as contained in the agenda. Mr. Finnemore and Mr. Steven Knecht, Coordinator of Athletics/Physical Education, answered questions from Committee members.

Mr. Valeri moved to forward the Sports Advisory Committee Report to the full Board for consideration. Mr. Falkofske seconded the motion. Unanimously approved.

Future Agenda Items

Mr. Finnemore indicated that if the Board approves the Sports Advisory Committee Report that he would be bringing referendum information to the Committee in November.

Mr. Falkofske moved to adjourn the meeting. Mr. Valeri seconded the motion. Unanimously approved.

Meeting adjourned at 6:25 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Flood was called to order at 6:29 P.M. with the following Committee members present: Mr. Kent, Mr. Aceto, Mr. Holdorf, Mr. Battle, Mr. Castle, and Mr. Flood. Dr. Savaglio-Jarvis was also present. Mr. Wade, Mr. Bryan, and Mrs. Marcich were excused. Mrs. Dawson and Ms. London were absent.

Approval of Minutes – September 9, 2014

Mr. Kent moved to approve the minutes as contained in the agenda. Mr. Flood seconded the motion. Unanimously approved.

2013-14 Budget Carryovers to the 2014-15 Budget

Mr. Tarik Hamdan, Interim Chief Financial Officer, presented the 2013-14 Budget Carryover to the 2014-15 Budget. He noted the elimination of site budget carryovers since the 2002-2003 budget year but indicated that there have traditionally been exceptions made for the carryover relating to donations and/or mini grants and charter schools. He indicated that this year there are two site requested carryovers. The first request is in the amount of \$1,074,256 related to the new math curriculum adoption authorized during the 2013-14 budget year but processed after the fiscal year was closed and therefore recorded as 2014-15 expenditures. The other request is in the amount of \$23,150 related to ACT Explore preparation services provided by Sylvan Learning Center and due to a late arriving invoice. Mr. Hamdan answered questions from Committee members.

Mr. Battle moved to forward the 2013-14 Budget Carryovers to the 2014-15 Budget to the full Board for approval. Mr. Holdorf seconded the motion. Unanimously approved.

Information Items

Mr. Hamdan presented the Monthly Financial Statements as contained in the agenda. He noted that the financial statements for the month of August are unique as the budget numbers are preliminary and would change once state aid numbers, enrollment numbers, and staffing numbers were verified. He also noted that there was not a teacher payroll in the month of August. There were no questions from the Committee members.

Future Agenda Items

Mr. Hamdan indicated that he would have the Financial Audit Report for the Committee in November

Mr. Holdorf moved to adjourn the meeting. Mr. Kent seconded the motion. Unanimously approved.

Meeting adjourned at 6:36 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
JOINT AUDIT/BUDGET/FINANCE AND
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
October 14, 2014
MINUTES

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Personnel/Policy Committees chaired by Mr. Kunich was called to order at 6:42 P.M. with the following Committee members present: Mr. Flood, Mr. Kent, Mr. Aceto, Mr. Holdorf, Mr. Battle, Mr. Castle, Mrs. Morrison, Mrs. Coleman, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mrs. Hamilton and Mrs. Stephens arrived later. Mr. Wade, Mr. Bryan, Mrs. Snyder, Mrs. Marcich, and Mrs. Burns were excused. Mrs. Dawson, Ms. London, Mrs. Butler, Mrs. Dahl, Mr. Riley, and Ms. Connor were absent.

Official Third Friday Enrollment Report

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation, presented the Official Third Friday Enrollment Report as contained in the agenda. He noted a District-wide enrollment decrease from 22,676 students in 2013-14 to 22,474 students in 2014-15. The decrease was expected in part as the Kenosha community had 209 fewer births in 2010 when compared to 2009. The District reported a decrease of -445 students in the elementary schools (mainly due to the KTEC expansion (grades PK-5) to a second campus), a middle school enrollment decrease of -121 students, and a high school enrollment increase of +111 students.

Mrs. Hamilton arrived at 6:51 P.M.

Mrs. Stephens arrived at 6:52 P.M.

Mr. Keckler distributed and presented Appendix 1, Appendix 2, and Appendix 3 of the report. He noted that the information in the appendices was not available for the agenda print deadline. Appendix 1 contained the official enrollment for school year 2014-15, Appendix 2 contained the total enrollment by school, and Appendix 3 contained class size averages by school. Mr. Keckler answered questions from Committee members.

Mr. Flood moved to forward the Official Third Friday Enrollment Report to the full Board for consideration. Mr. Battle seconded the motion. Unanimously approved.

Future Agenda Items

No future agenda items were noted.

Mr. Holdorf moved to adjourn the meeting. Mrs. Stephens seconded the motion. Unanimously approved.

Meeting adjourned at 7:03 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Kunich was called to order at 7:10 P.M. with the following Committee members present: Mrs. Hamilton, Mrs. Morrison, Mrs. Stephens, Mrs. Coleman, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mr. Bryan, Mrs. Snyder, and Mrs. Burns were excused. Mrs. Butler, Mrs. Dahl, Mr. Riley, and Ms. Connor were absent.

Mr. Kunich noted that a quorum was not present; therefore, no action on items would be taken and that necessary items would be moved forward to the full Board for consideration.

Approval of Minutes – September 9, 2014 Personnel/Policy and September 9, 2014 Joint Personnel/Policy and Curriculum/Program

No action was taken due to a quorum not being present. This item will be brought back next month for action.

School Board Policy 5433 – Tobacco Use by Students

Dr. Savaglio-Jarvis presented School Board Policy 5433 – Tobacco Use by Students. She indicated that at the September Committee meeting, school board member Carl Bryan requested a review of the policy to add “electronic cigarettes”. After reviewing the policy and consulting with Mr. Bryan, the policy was revised to add “electronic cigarettes” along with the addition of three definitions for the purpose of the policy.

There were no questions from Committee members.

No action was taken due to a quorum not being present. This item will be forwarded to the full Board for consideration.

School Board Policy 6210 – School Day/Year/Calendar

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation, presented School Board Policy 6210 – School Day/Year/Calendar. He indicated that Act 257 was approved in April, 2014 which removed the traditional 180-day minimum instructional day requirement; therefore, the policy was revised to reflect that change. The historical minute requirement was not changed. He also noted the change of language pertaining to the approval of the school calendar from annually to at least 16 months prior to the start of the respective school year to allow for adequate planning and preparation. Mr. Keckler answered questions from Committee members.

No action was taken due to a quorum not being present. This item will be forwarded to the full Board for consideration.

Information Items

There were no questions or comments on the Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Future Agenda Items

No future agenda items were noted.

Meeting adjourned at 7:19 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Coleman was called to order at 7:23 P.M. with the following Committee members present: Mrs. Daghfal, Mrs. Karabetsos, Mrs. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, Mrs. Wickersheim, Mr. Wojciechowicz, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mr. Belotti arrived later. Mrs. Snyder, Ms. Stevens, and Mr. Wade were excused.

Mrs. Coleman welcomed the new Committee members and introductions were made.

Approval of Minutes – September 9, 2014 Joint Personnel/Policy and Curriculum/Program and September 9, 2014 Curriculum/Program

Mrs. Daghfal moved to approve the minutes as presented. Mrs. Kenefick seconded the motion. Unanimously approved.

Information Item

Mrs. Julie Housaman, Interim Assistant Superintendent of Teaching and Learning, indicated that the Advanced Placement (AP) Update was being provided for informational purposes only and that the report is being presented to summarize the past year's performance and the next steps of the program.

Mr. Belotti arrived at 7:29 P.M.

Mrs. Housaman introduced Mr. David Tuttle, Coordinator of Talent Development, and he provided Committee members with an update on the AP Program. He indicated the cost of an AP examination for parents will increase by \$2 this year to \$91. College Board provides districts with a reduced rate of \$61 per examination for students that qualify for the fee reduction. The District is also provided with a \$9 rebate per examination to help offset the costs of proctors, testing site rentals, test materials and supplies, and other associated costs. That is a \$1 increase for the upcoming year. He noted that the number of students taking the AP examination continues to grow. This past year (2013-2014), 1,238 examinations were administered to 714 students. The percentage of students taking examinations of those enrolled was 63.7 percent. Students passed 743 of the 1,238 exams taken in May 2014, receiving a score of 3, 4, or 5 which was an increase of 50 exams from the previous year. The percentage of students passing the examination also increased (from 56.4% in 2013) to 60.1%. He explained that work continues to increase the number of AP teachers in each building. For the 2014-15 school year, there are 63 AP teachers, of which 9 are new to teaching AP courses. It is the expectation that all new AP teachers attend the weeklong AP Summer Institute in their content area prior to teaching the AP course. All AP teachers will be expected to participate in an AP Fall Workshop, when available, to learn of changes in the program, to network with other AP teachers in their field, and to have discussions on best practices in an AP classroom. Mr. Tuttle answered questions from Committee members.

Future Agenda Items

Mrs. Housaman indicated that she would be bringing Policy 1950 – Relations with Wisconsin Interscholastic Athletics Association, Policy 6770 – Interscholastic Athletics, and a Summer School Update in November to the Committee.

Mrs. Kenefick moved to adjourn the meeting. Mrs. Daghfal seconded the motion. Unanimously approved.

Meeting adjourned at 7:55 P.M.

Stacy Schroeder Busby
School Board Secretary