



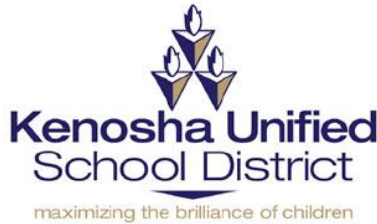
REGULAR MONTHLY BOARD MEETING

December 16, 2014

7:00 PM

**Educational Support Center
Board Meeting Room
3600-52nd Street
Kenosha, Wisconsin**

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Regular School Board Meeting
December 16, 2014
Educational Support Center
7:00 PM

- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards/Recognition
 - A. SkillsUSA National Leadership and Skills Conference Award Winners
 - B. Wisconsin School Music Association 2014 Honors Project Participants
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Response and Comments by Board Members (Three Minute Limit)
- IX. Remarks by the President
- X. Superintendent's Report
- XI. Consent Agenda
 - A. Consent/Approve 4
Recommendations Concerning Appointments, Leaves of Absence,
Retirements and Resignations
 - B. Consent/Approve 5
Minutes of 11/20/14 Special Meeting, 11/25/14 Special Meeting and
Executive Session and 11/25/14 Regular Meeting
 - C. Consent/Approve 21
Summary of Receipts, Wire Transfers and Check Registers
 - D. Consent/Approve 29
School Board Policy 1131 - Memorials and Dedications Within Schools
(Second Reading)
 - E. Consent/Approve 33
School Board Policy 1950 - Relations With Wisconsin Interscholastic
Athletics Association and School Board Policy 6770 - Interscholastic
Athletics (Second Reading)

| | |
|--|----|
| XII. Old Business | |
| XIII. New Business | |
| A. Discussion/Action | 38 |
| Report of Contracts in Aggregate of \$25,000 | |
| B. Discussion/Action | 42 |
| WASB Proposed Resolutions - 2015 | |
| C. Discussion/Action | 50 |
| School Board Resolution 306 - National Mentoring Month | |
| D. Discussion/Action | 51 |
| Donations to the District | |
| XIV. Other Business as Permitted by Law Tentative Schedule of Reports, Events and Legal Deadlines For School Board (December-January) | 52 |
| XV. Predetermined Time and Date of Adjourned Meeting, If Necessary | |
| XVI. Adjournment | |

Kenosha Unified School District

Kenosha, WI

December 16, 2014

The Human Resources recommendations regarding the following actions:

| ACTION | LAST NAME | FIRST NAME | SCHOOL/DEPT | POSITION | STAFF | DATE | FTE | SALARY |
|-------------------------|---------------------|------------|-----------------------------|---|----------------|------------|-----|--------------|
| Appointment | Koel | David | Bradford High School | Art | Instructional | 11/19/2014 | 0.7 | \$52,525.32 |
| Appointment | Lohner | Daniel | EBSOLA | Night Custodian - Second Shift | Service | 12/01/2014 | 1 | \$20.32 |
| Early Retirement | Harris | Thomas | Information Services | Data Communications Network | Administrative | 06/30/2015 | 1 | \$105,265.00 |
| Early, Early Retirement | Boyd | Jill | Lance Middle School | Guidance | Instructional | 01/24/2015 | 1 | \$78,396.00 |
| Early, Early Retirement | Duster - Crittendon | Jacqueline | Lance Middle School | Business | Instructional | 01/23/2014 | 1 | \$72,158.00 |
| Resignation | Weinstein | Jennifer | Lincoln Middle School | Grade 6 | Instructional | 11/30/2014 | 1 | \$67,218.00 |
| Resignation | Hinterberg | Mark | Teaching & Learning | Curriculum Coordinator - Social Studies | Administrative | 01/16/2015 | 1 | \$102,746.00 |
| Resignation | Weiland | James | Southport Elementary School | Grade 4 | Instructional | 01/04/2015 | 1 | \$72,158.00 |
| Retirement | Pfefferle | Kathleen | Brompton School | Grade 2 | Instructional | 01/23/2015 | 1 | \$65,005.00 |
| Separation | Hardy | Kelly | HR Leave Status | HR Teacher on Leave | Instructional | 05/12/2014 | 1 | \$76,934.00 |

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A SPECIAL MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD NOVEMBER 20, 2014

A special meeting of the Kenosha Unified School Board was held on Thursday, November 20, 2014, at 6:00 P.M. in the Board Meeting Room at the Educational Support Center. The purpose of this meeting was for Discussion/Review of the 8000 Series of Board Policies and for Views and Comments by the Public.

The meeting was called to order at 6:01 P.M. with the following members present: Mr. Kunich, Mr. Bryan, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Ms. Stevens was excused and Mr. Flood arrived later. Dr. Jonas, Dr. Savaglio-Jarvis, Dr. Ormseth, Mr. Keckler, Ms. Valeri, Mrs. Ruder, and Mr. Hamdan were also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mr. Flood arrived at 6:04 P.M.

Review and discussion took place regarding Board meeting norms, the District's goals, and the District's mission.

Mr. Keckler departed the meeting at 6:19 P.M.

Board members reviewed the 8000 series of Board policies and made the following suggested changes:

There should not be a hyphen in the word Vice-President in Policy 8412.

The title of Policy 8510 should be changed to "School Board Policy Development, Revision and Repeal". The last sentence of the policy and the cross reference noted needs to be double checked by the attorney.

The second paragraph of Policy 8530, (e.g. excessive absence, lack of preparation for meetings, etc.) should be changed to (i.e. violating meeting norms).

Policy 8540 should include the suggested language proposed by Mr. Bryan with the changes of "is" to "its" and "keep" to "be kept" in the second sentence of the first paragraph, the removal of "and other concerned groups" in the second paragraph, and the addition of "non partisan" before legislative advocacy program in the second paragraph.

Mr. Keckler returned to the meeting at 7:09 P.M.

The second sentence of policy 8651, which defines immediate family, should be removed. Legal advice should be sought in regards to whether or not Board members, more specifically Mr. Bryan and Mrs. Coleman, would be affected by this policy since they have a family member employed by the District. Research should be done to see if there is a disclosure form which can be provided to Board members in relation to the last sentence of the policy.

In Policy 8710, change “two-thirds” to “a majority” in relation to the exception of no new business being taken up after 10 P.M.

Remove the following sentence: “A copy of the agenda shall also be sent to each building principal, to the school attorney and to those employee organizations designated by negotiated agreements” in Policy 8712. Do not number the agenda items when listing the order of business.

Change “two-thirds” to “a majority” in the last sentence of Policy 8720.

Change “lectors” to “electors” in the last sentence of Policy 8750.

Policy 8810 needs to be reviewed by the District attorney as it was inadvertently left out during the attorney’s first review. Change “six” minutes to “three” minutes in number 11 of the policy.

In relation to policy 8850, change the last sentence of the first paragraph to read: “A quorum of the committee shall include a minimum of two (2) Board members”. Add “and can only chair one standing committee” to the end of the second sentence of the second paragraph. Remove the last sentence in B(2) regarding meetings being limited to an hour or less. In B(5) change “Robert’s Rules of Order Revised” to “Policy 8810”. Remove B(8). Mrs. Coleman will work on updating Section C of the policy.

There were no views or comments from the public.

Meeting adjourned at 8:55 P.M.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD NOVEMBER 25, 2014

A special meeting of the Kenosha Unified School Board was held on Tuesday, November 25, 2014, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:00 P.M. with the following members present: Mr. Kunich, Ms. Stevens, Mr. Flood, Mr. Bryan, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis and Attorney Shana Lewis were also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Coleman announced that an executive session had been scheduled to follow this special meeting for the purpose of Personnel: Problems, Position Assignments, Compensation and/or Contracts, and Evaluation Consideration.

Mr. Wade moved that the executive session be held. Mr. Kunich seconded the motion.

Roll call vote. Ayes: Mr. Kunich, Ms. Stevens, Mr. Flood, Mr. Bryan, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Noes: None. Unanimously approved.

Mr. Bryan moved to adjourn to executive session. Mr. Flood seconded the motion. Unanimously approved.

1. Personnel: Problems, Position Assignments, Compensation and/or Contracts, and Evaluation Consideration

Board members discussed a personnel matter.

These minutes were composed by notes taken by Mrs. Snyder.

Meeting adjourned at 6:58 P.M.

Stacy Schroeder Busby
School Board Secretary

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD NOVEMBER 25, 2014

A regular meeting of the Kenosha Unified School Board was held on Tuesday, November 25, 2014, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:05 P.M. with the following Board members present: Mr. Kunich, Ms. Stevens, Mr. Flood, Mr. Bryan, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the Golf Coaches Association of Wisconsin Academic All-State Honorees Awards.

There were no Administrative or Supervisory Appointments.

Mrs. Snyder introduced the Student Ambassador, Wesley Wrzesinski, from Harborside Academy and he made his comments.

Mr. Bryan gave the Legislative Report.

There were views and comments by the public.

Board members made their responses/comments.

Mrs. Coleman made Board President remarks.

Dr. Savaglio-Jarvis presented the Superintendent's Report.

The Board considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations as contained in the agenda.

Consent-Approve item XI-B – Minutes of the 10/28/14 Special Meeting and Executive Session and the 10/28/14 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Ms. Heather Kraeuter, Accounting & Payroll Manager; Mr. Hamdan, Interim Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

"It is recommended that the October 2014 cash receipt deposits totaling \$258,632.74, and cash receipt wire transfers-in totaling \$461,529.69, be approved.

Check numbers 513780 through 515297 totaling \$9,701,885.29, and general operating wire transfers-out totaling \$235,708.56, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the October 2014 net payroll and benefit EFT batches totaling \$17,785,291.90 and net payroll check batches totaling \$17,988.86, be approved."

Consent-Approve item XI-D – School Board Policy 5433 – Tobacco Use by Students submitted by Ms. Susan Valeri, Director of Special Education and Student Support, and Dr. Savaglio-Jarvis, excerpts follow:

"On September 9, 2014, school board member, Carl Bryan, requested a review of Policy 5433.

Mr. Bryan asked for the following changes:

- Add the words "electronic cigarette" to the policy.
- Add three definitions to the policy that were provided by the Public Health Law Center for use in Wisconsin. Definitions included tobacco products, electronic cigarette, and tobacco-related devices.

The school board approved revisions to Policy 5433 as a first reading on October 28, 2014, and it is recommended that the school board approve the revisions to Policy 5433 - Tobacco Use by Students as a second reading on November 25, 2014."

Consent/Approve item XI-E – School Board Policy 6210 – School/Day/Year/Calendar submitted by Mr. Kristopher Keckler, Executive Director of Information & Accountability, and Dr. Savaglio-Jarvis, excerpts follow:

"Policy 6210 – School Day/Year/Calendar is recommended for revision as the state mandates have changed. In April of 2014 Governor Walker approved Act 257. This act removed the traditional 180-day minimum instructional day requirement. The historical minute requirement was not changed. Kenosha Unified has a past practice of including the equivalent of two full days of instruction for potential school closings.

The school calendar will be developed and approved at least 16 months prior to the start of the respective school year to allow for adequate planning and preparation. Due to potential school closings, late adjustments will be made in the best interests of instructional practice while still meeting the DPI requirements.

Certain district programs such as the extended year schools, alternative schools, and approved charter schools may continue to develop alternative calendars that best meet the needs of their students and program formats.

The School Board approved revisions to Policy 6210 as a first reading on October 28, 2014, and it is recommended that the School Board approve the revisions to Policy 6210 – School Day/Year/Calendar as a second reading at its November 25, 2014 meeting.”

Ms. Stevens moved to approve the Consent Agenda as contained in the agenda. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the 2013-2014 Financial Audit Report submitted by Mr. Hamdan, Ms. Kraeuter, and Dr. Savaglio-Jarvis, excerpts follow:

“The District’s Auditor, Schenck SC, has concluded their financial audit of the District’s financial statements and major federal and state programs. The Audit, Budget and Finance Committee reviewed the audited financial reports at the November 11, 2014, meeting, and had the opportunity to ask questions. Ms. Lisa Salo from Schenck was on hand to answer questions and provided a Management Communications report to the Committee. It was the opinion of Schenck that the District’s financial statements “...present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America. The full Annual Financial Report is available on the District’s website on the Finance Department web page or by connecting through this link: http://kUSD.edu/sites/default/files/document-library/english/FY14_AFR.pdf.

Representatives from Schenck SC will be available for questions or discussion at the November 25, 2014 School Board meeting.

Administration recommends that the school board move to receive the audited 2013-2014 Annual.”

Mr. David Maccoux from Schenck, S.C. was present and gave a brief overview of the 2013-2014 Financial Audit Report. Mr. Hamdan was also present. Mr. Maccoux answered questions from Board members.

Ms. Stevens moved to receive the 2013-2014 Financial Audit Report. Mr. Flood seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Other Post-Employment Benefits Actuarial Study submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“Organizations may offer benefits to their employees that are earned during their years of service, but are not due until after their employment ends through retirement. These benefits, other than pensions, are referred to as other post-employment benefits (OPEB). Kenosha Unified offers benefits such as health insurance, dental insurance and long term care insurance for eligible employees from the date of retirement until age 65 or Medicare eligibility.

In 2004, the Governmental Accounting Standards Board (GASB) established Statement 45 to provide more complete and reliable financial reporting regarding OPEB. This accounting rule had been in place for private sector companies for many years; however public entities were not previously required to report these long term obligations.

An actuarial valuation under GASB 45 must be performed for plans with a total membership of 200 or more at least biennially. In order to comply with this requirement, KUSD administration requested that Milliman, Inc. prepare an updated report.

Attached is the new actuarial valuation report as of July 1, 2014. The report shows a significant reduction in total liabilities as compared to the last report just two years ago. Most of the reductions can be attributed to changes in the medical plan and the fact that future retirees will now pay a larger portion of the total premium (up to 12%). Administration has invited a representative from Milliman, Inc. to answer any questions and address the assumptions that were used.

This report was reviewed at the November 11, 2014, meeting of the Audit/Budget/Finance Committee, and the committee voted unanimously to forward this report to the school board for consideration.

Administration recommends that the school board move to receive the Other Post-Employment Benefits Actuarial Study as delivered by Milliman, Inc.”

Mr. Hamdan was present and distributed a terminology information sheet, a GASB 45 balance sheet liability, and a GASB exposure drafts for OPEB plans. Mr. Timothy Blake from Milliman, Inc. presented the information distributed. There were no questions from Board members.

Mrs. Snyder moved to receive the Other Post-Employment Benefits Actuarial Study. Mr. Flood seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Outdoor Athletic Improvements Referendum submitted by Mr. Steven Knecht, Coordinator of Athletics/Physical Education; Mr. Patrick Finnemore, Director of Facilities; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

“This report consists of two main sections; the first section is from the October 28, 2014 board report and is included in this report for the purpose of having one complete document on the subject. The second section is a combination of updated and new information related to the transition needed to convert the Sports Advisory Committee recommendations into a facilities project referendum.

The proposed referendum scope of work includes several major maintenance items that will need to be done with or without a referendum within the next five years. Specifically, a total of \$4,080,000 of the costs estimated in the attachment will need to be incurred whether or not we have a successful referendum. These projects include the parking lot projects, Indian Trail track resurfacing, replacement of the home and away bleachers at Ameche Field, replacement of the tennis courts at Bradford and Tremper, and removal of the tracks at Bullen and Tremper. If these projects were funded as part of major maintenance they would account for all of the available funding over the next three

years which would come at the expense of all of the other needs that exist in the district. In reality these projects would need to be spread over several more years and numerous concessions would need to be made with other pressing maintenance needs.

Unlike most referendum projects, this referendum would have minimal impact on the district's operating budget. These projects would not require any additional staffing, nor will there be any measurable impact on utility costs. There will be a relatively minor savings related to field preparation time for the varsity baseball and softball infields of approximately 20 hours per field as well as some irrigation and fertilization savings moving from natural grass to synthetic on the baseball infields. The utility costs from the lighting related to the new stadium at Bradford would be offset by the energy and maintenance savings due to the new lighting at Ameche Field.

At the October 28th board meeting, several board members brought up other benefits to the district and/or community if the referendum is successful. Some of the items mentioned were:

- The potential positive impact on tourism in the area. It is a little early to quantify what the impact might be, but members of the Sports Advisory Committee are actively evaluating what opportunities may result from this project and the overall impact of those opportunities.
- That a project this size will help employ numerous people in the construction industry both locally and regionally. KUSD has hired local construction manager/general contractors on all of our referendum type projects for the past 10 years.
- The expansion and upgrade of the Bradford parking lot related to the construction of the proposed new stadium will benefit the school and community for other events and activities outside of just athletics.

The timing of this project is designed to align with the KUSD debt schedule in order to minimize the tax impact. KUSD will be experiencing a drop in debt payments starting in the 2016-2017 fiscal year. The drop in debt payments is related to the borrowings that funded past projects such as the construction of EBSOLA Elementary School and Mahone Middle School finally being paid off.

Acting as the Financial Advisors to KUSD; PMA Securities has produced an example financing plan showing that changes in the debt schedule would potentially translate into the borrowing power of approximately \$85 million dollars over the next 20 years (Attachment 3A) without raising the mill rate. The proposed \$16.7 million dollar project would only take up a portion of this debt replacement capacity; therefore there would be no effective tax increase.

In terms of actual mill rate impact, the \$16.7 million dollar borrowing itself, would average out over the twenty year term to \$.10 per every thousand dollars of property value (Attachment 3B). For the owner of a two-hundred thousand dollar home, that would be approximately \$20 per year.

Referendum language provided by Quarles and Brady is shown as Attachment 5.

The Sports Advisory Committee recommended that a referendum question be placed on the ballot in 2015 for the scope and associated cost estimate provided in this report. Discussions with the City of Kenosha Clerk indicate that 2015 is a light year for elections with the only confirmed election date being April 7, 2015 (Note that there may be a February primary associated with the April election depending on the number of candidates for those offices on the ballot in April). The following schedule is based on a referendum question being placed on the April ballot:

- November 25, 2014 – School Board review and approval of proposed April Referendum Plan.
- December through April – Referendum informational community outreach effort.
- April 7, 2015 – Public vote on referendum.

This report was reviewed at the November 11, 2014, joint meeting of the Audit/Budget/Finance and the Planning/Facilities/Equipment Committees, and the combined committees voted unanimously to forward this report to the school board for consideration.

Administration recommends school board approval to place the Outdoor Athletic Improvements Referendum on the April 7, 2015 ballot as described in this report.”

Mr. Finnemore, Mr. Knecht, and Mr. Hamdan were present to answer questions from Board members.

Ms. Stevens moved to approve the placement the Outdoor Athletic Improvements Referendum on the April 7, 2015 ballot as described in the report. Mr. Bryan seconded the motion. Unanimously approved.

Mrs. Coleman presented the Handbook Policy Updates and Changes submitted by Mrs. Tanya Ruder; Mrs. Annie Petering, Human Resources Specialist; Mr. Rade Dimitrijevic, Human Resources Coordinator; Ms. Judy Rogers, Human Resources Coordinator; Mrs. Sheronda Glass, Executive Director of Business Services; and Dr. Savaglio-Jarvis, excerpts follow:

“In order to ensure accurate policies are included in the forthcoming employee handbook, administration and Buelow Vetter attorneys reviewed and updated the policies listed below for a first reading by the board of education on September 23, 2014. At the October 28, 2014, regular school board meeting, this report and the updated policies were presented for board consideration as a second reading. However, a motion to approve the revised handbook, instead of the policies, was approved unanimously. The appropriate motion should have been to approve the updated policies as a second reading since the policies, not the handbook, were listed in the regular board meeting agenda for approval that evening.

It is the recommendation of the administration that the board of education approve the updated policies presented in the agenda as a second reading on November 25, 2014.”

Mr. Kunich moved to approve the updated policies presented in the agenda as a second reading. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Final Handbook Adoption submitted by Mrs. Tanya Ruder, Annie Petering, Mr. Rade Dimitrijevic, Ms. Judy Rogers, Mrs. Glass, and Dr. Savaglio-Jarvis, excerpts follow:

“The administration and Buelow Vetter attorneys, along with the board of education, have reviewed and updated a number of policies and essential non-policy items in the handbook since August 2014. By working together, a number of policies have been updated to provide a more solid foundation for the employees of Kenosha Unified. The goal was to develop an employee handbook that accurately communicates state and federal statutes and the employment policies of the board of education while serving as a decision-making guide for district staff. In addition, the administration invited all employees to participate in a series of focus groups that were held in October 2014. A total of 30 employees attended the four meetings that were held. The focus group participants received a draft copy of the handbook to review for clarity and their input was taken into consideration as the handbook was finalized for board review.

It is the recommendation of the administration that the board of education adopt the updated Kenosha Unified School District Employee Handbook in its entirety effective November 26, 2014.”

Attorney Joel Aziere from Buelow, Vetter, Buikema, Olson & Vliet, LLC, Ms. Rogers, and Mr. Dimitrijevic were present and answered questions from Board members.

Mr. Bryan moved that reconsideration be given to the Reduction in Workforce section at a later date with recommendations from district staff. Mr. Wade seconded the motion. Unanimously approved.

Mr. Bryan moved to approve the Employee Handbook in its entirety. Mr. Wade seconded the motion. Motion carried. Mr. Flood dissenting.

Dr. Savaglio-Jarvis introduced School Board Policy 1131 – Memorials and Dedications Within Schools submitted by Mr. Finnemore, Mrs. Glass, and Dr. Savaglio-Jarvis, excerpts follow:

“At the August 12, 2014, Personnel/Policy Standing Committee meeting proposed revisions to Policy 1131 – Memorials/Dedications Within Schools were offered by school board member Kyle Flood. The committee voted to forward Policy 1131 to the school board for a first and second reading as proposed by Mr. Flood.

At the September 23, 2014, Regular School Board meeting, administration recommended that school board Policy 1131 - Memorials/Dedications Within Schools be referred back to the Personnel/Policy Standing Committee to allow administration the

opportunity to review the policy and present any additional recommended revisions to the committee for consideration prior to being forwarded to the board for a first and second reading.

After reviewing the policy with Mr. Flood, the following changes are recommended to Policy and Rule 1131 - Memorials and Dedications Within Schools:

- Change the name from Memorials/Dedications to Memorials.
- Remove the term dedication plates. Recommend using the term plaques.
- Provide clarification that memorials are for the deceased.
- Recommend removing approval by the school board to be consistent with past practice which has been to seek approval from the superintendent.
- Eliminate rule “b” as it is not clear.
- Add language related to maintaining or relocating memorials in the event of a major building project.

At its November 11, 2014 meeting, the Personnel/Policy Standing Committee voted to forward Policy 1131 to the school board for a first and second reading.

Administration recommends that the school board approve Policy and Rule 1311 – Memorials Within Schools as a first reading on November 25, 2014 and a second reading on December 16, 2014.”

Mr. Flood moved to approve Policy and Rule 1311 – Memorials Within Schools as a first reading. Mr. Wade seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced School Board Policy 1950 – Relations With Wisconsin Interscholastic Athletics Association and School Board Policy 6770 – Interscholastic Athletics submitted by Mr. Knecht; Mrs. Julie Housaman, Interim Assistant Superintendent of Teaching and Learning; and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 1950, Relations with Wisconsin Interscholastic Athletics Association, describes the relationship Kenosha Unified School District has with the Wisconsin Interscholastic Athletic Association. At the June 24, 2014, regular school board meeting, Kenosha Unified School District Board of Education voted to break ties with the Wisconsin Interscholastic Athletic Association at the middle school level. Therefore, middle school athletics needs to be stricken from the policy.

Policy 6770, Interscholastic Athletics, contains a set of rules titled “Guidelines for Interscholastic Athletics.” Rule 3 needs clarity as to who is eligible to compete on athletic teams in the Kenosha Unified School District. Adding the phrase “full-time Kenosha Unified School District” to this rule clarifies the interpretation of Rule 3 and illustrates that

the privilege of participation in athletics shall be awarded to Kenosha Unified School District students.

On November 11, 2014 the joint Curriculum/Program and Personnel/Policy Standing Committees voted to forward Policies 1950 and 6770 to the school board for a first and second reading.

Administration recommends that the school board approve Policy 1950 – Relations With Wisconsin Interscholastic Athletics Association and Policy 6770 – Interscholastic Athletics as a first reading on November 25, 2014 and a second reading on December 16, 2014.”

Mr. Knecht and Mrs. Housaman were present to answer questions from Board members but there were none.

Ms. Stevens moved to approve School Board Policy 1950 – Relations With Wisconsin Interscholastic Athletics Association and School Board Policy 6770 – Interscholastic Athletics as a first reading. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Reuther Central High School – Bradford High School Athletic Cooperative Agreement submitted by Ms. Karen Walters, Principal at Reuther; Dr. Kurt Sinclair, Principal at Bradford High School; Mr. Knecht; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“Reuther Central High School and Bradford High School are both members of the Wisconsin Interscholastic Athletic Association (WIAA) and provide opportunities for students to play sports at their school. When a school becomes a member of the WIAA and has at least one sport that it sponsors that school has then dedicated its athletic program as a stand-alone membership. Therefore, athletes at member schools are only eligible at the school that they attend.

In 1982 the WIAA made an amendment to their constitution, bylaws, and rules of eligibility which permitted member schools to have cooperative teams. Cooperative teams permitted member schools to join together and support an athletic program in order to have a team exist.

To date, Reuther participates with no other school on a cooperative team and provides only a boys’ and a girls’ basketball program for its students. Over the past three years, more students at Reuther are becoming interested in participating in sports other than basketball, and no other opportunity is available to them for participation. In order to provide its students with extra-curricular opportunities beyond basketball, Reuther administration is requesting a cooperative agreement with Bradford in all sports other than boys’ and girls’ basketball.

Every high school student in the Kenosha Unified School District has the opportunity to participate in any athletic program the district offers, except for students attending Reuther. Pro-viding a cooperative team opportunity with Bradford in all sports,

except for girls' and boys' basketball, would provide all of the district's high school students with athletic opportunities.

The Reuther principal has brought the idea of cooperative team expansion to her colleagues, and they agreed that the best school to partner with in the district is Bradford. Currently, when considering the three comprehensive high schools, Bradford has the lowest population of students in its school; and a cooperative team partnership with Reuther would not only provide an opportunity for Reuther students to participate but it would increase the participation numbers on the teams at Bradford.

At its November 11, 2014 meeting, the Curriculum/Program Standing Committee voted for forward this report to the school board for consideration.

Administration recommends that the school board approve the request to apply for a cooperative membership between Reuther Central High School and Bradford High School for all sports except for boys' and girls' basketball."

Mr. Knecht was present and answered questions from Board members.

Mr. Flood moved to approve the request to apply for a cooperative membership between Reuther Central High School and Bradford High School for all sports except for boys' and girls' basketball. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Summer School 2014 Update and Summer School 2015 Program Recommendations submitted by Mrs. Debra Giorno, Assistant Principal at Bullen Middle School; Mrs. Jennifer Navarro, Coordinator of Organization Training and Development; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

"The goal of the Summer School program was to provide interventions and enrichment consistent with the approved curriculum of the Kenosha Unified School District. In the pro-grams at the elementary and middle school levels, the objective was to provide opportunities for personalized learning in reading and math that encompassed collaboration, creativity, critical thinking, and communication around meaningful learning targets. At the high school level, the objective was to provide high school students credit recovery opportunities and to improve the graduation rate. In addition, Summer School provided learning opportunities in the areas of music, theater, and Recreation Department Summer Activities for Children programs.

The district continued to use a regional site partner school plan at the elementary level. Elementary schools either held Summer School at their site or used the partner school plan.

Middle level programs were held at each of the buildings and included future sixth graders enrolled in the Forward Progress program. High school programs were offered at Bradford High School, Indian Trail High School and Academy, Reuther Central High School, and Tremper High School. The high school program included future ninth graders enrolled in the Early Start program.

The number of classroom teachers varied by site based on enrollment averages for the past three years. Recommended class size was an 18-to-1 student-to-teacher ratio. In 2014 an interventionist position was added to each elementary site. The interventionist provided focused interventions to individual students and small groups. Additionally, the interventionist worked with teachers on developing intervention strategies for the classroom teacher and helped with assessments and data reviews. Also new in 2014 was the addition of a library media teacher to each elementary site. The library media teacher's primary role was to help students locate, evaluate, and use resources for their inquiry processes as well as assist students in selecting appropriate independent choice reading books. The library media teacher worked as an instructional partner with teachers during the inquiry-based learning units.

The total amount budgeted for Summer School was \$1,241,336. The decentralized Summer School budget gave sites and departments control of their own budgets. The budget amount was based on each school's Summer School attendance from the previous year. It was up to each site administrator to determine how much to allocate for salaries and benefits for both certified and noncertified staff, supplies, and purchased services.

In order to meet the growing needs in the Life, Learning, and Leisure classroom, an additional ten educational support personnel positions are requested. This staffing request will ensure that the same support provided for students with special needs (including medically fragile students) throughout the school year is maintained during the summer program. The total amount requested for this proposal is \$12,000.

Strange Elementary School and McKinley Elementary School have provided summer programs through the Regional Site Partner School Plan, and Strange has been the host school. Both schools have requested to provide programming at their individual sites for the 2015 summer session. Students at both schools are walking distance from their respective sites, and offering summer programs at each school will ensure that all students have equal access to summer programs.

It is proposed that the 2015 Summer School budget be increased by \$12,000 for a total of \$1,253,336. With this amount schools will be able to continue to offer summer programs that are personalized meeting the needs of all learners.

At its November 11, 2014 meeting, the Curriculum/Program Standing Committee voted to forward the proposed dates and budget for Summer School 2015 to the school board for consideration.

Administration recommends that the school board approve the proposed dates and budget for Summer School 2015 as presented in the Summer School 2014 Update and Summer School 2015 Program Recommendations."

Mrs. Housman; Mrs. Giorno; and Mrs. Keri Heusdens, Summer School Coordinator; were present to answer questions from Board members.

Mrs. Snyder moved to approve the proposed dates and budget for Summer School 2015 as presented in the Summer School 2014 Update and Summer School 2015 Program Recommendations. Mr. Wade seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Change in the Fiscal Year 2013-2014 Adopted Budget submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“The Board of Education adopted the 2013-2014 budget on November 4, 2013, as prescribed by Wisconsin State Statute 65.90. From time to time there is a need to modify or amend the adopted budget for a variety of reasons. State Statute requires that official modifications to the adopted budget be approved by two-thirds (2/3) majority of the Board of Education and that there be a publication of a Class 1 notice within ten (10) days of board approval. This document identifies budget modifications to the 2013-2014 Budget.

The majority of the changes are the result of notifications of carryover funds determined to be available for various grants after the budget was formally adopted. Other grant awards (i.e. Ed Foundation, mini-grants) were also received after the adoption of the budget. These grant awards conform to existing board policy and have been previously shared with the Board of Education through the approval of the grant as well as grant summary reports submitted to the Audit/Budget/Finance Committee.

Since State Statutes authorize the budget to be adopted by function; administration also requests approval of additional budget modifications that did not add or subtract dollars to the overall budget, but may have changed the function or purpose of the funding.

Attached is a copy of the Notice of Change in Adopted Budget in the proper State approved format that will need to be published in the Kenosha News after the Board has approved these budget modifications.

This report was reviewed at the November 11, 2014, meeting of the Audit/Budget/Finance Committee, and the committee voted unanimously to forward this report to the school board for consideration.

Administration recommends school board approval of the 2013-2014 budget modifications as described, and that the attached Class 1 notice be published within ten (10) days of the official board approval.”

Mr. Hamdan was present to answer questions from Board members but there were none.

Mr. Bryan moved to approve the 2013-2014 budget modifications as described and that the attached Class 1 notice be published within ten (10) days of the official board approval. Mr. Flood seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Hofer; Mr. Hamdan; Mr. Robert Neu, Interim Director of Title I/CLC Programs; Mrs. Glass; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to October 28, 2014, with approval of the purchasing agent are shown in the database in coral color.

The following contract/agreement has not been added to the Contract Management Database and is being presented for Board Approval. A Purchase/Contract Rationale forms is attached for the vendor.

- Compass Learning – \$33,725.”

Mr. Hofer was present and provided Board members information in regards to the contract/agreement with Compass Learning. There were no questions from Board members.

Mr. Kunich moved to approve the contract/agreement with Compass Learning. Mr. Wade seconded the motion. Unanimously approved.

Ms. Stevens presented the Donations to the District as contained in the agenda.

Mr. Bryan moved to approve the Donations to the District as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Bryan moved to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 8:59 P.M.

Stacy Schroeder Busby
School Board Secretary

Kenosha Unified School District No. 1
Kenosha, Wisconsin
Summary of Cash Receipts and Disbursements
December 16, 2014

| CASH RECEIPTS | reference | total |
|---|---|-----------------|
| November 2014 Wire Transfers-In, to Johnson Bank from: | | |
| WI Department of Public Instruction | <i>state aids register receipts</i> | \$ 2,683,731.98 |
| Johnson Bank | <i>account interest</i> | 122.65 |
| Bankcard Services (MyLunchMoney.com) | <i>food services credit card receipts (net of fees)</i> | 131,512.52 |
| Bankcard Services (TicketSpice.com) | <i>fine arts ticket sales receipts (net of fees)</i> | 3,372.91 |
| 5/3 Bank (RevTrak) | <i>district web store receipts (net of fees)</i> | 10,571.09 |
| Retired & Active Leave Benefit Participants | <i>premium reimbursements</i> | 29,863.27 |
| HHS | <i>head start grant</i> | 251,811.59 |
| Various Sources | <i>small miscellaneous grants / refunds / rebates</i> | 44,164.41 |
| Total Incoming Wire Transfers | | \$ 3,155,150.42 |

November 2014 Deposits to Johnson Bank - All Funds:

General operating and food services receipts *(excluding credit cards)* \$ 249,747.56

TOTAL NOVEMBER CASH RECEIPTS **\$ 3,404,897.98**

| CASH DISBURSEMENTS | reference | total |
|--|---|------------------|
| November 2014 Wire Transfers-Out, from Johnson Bank to: | | |
| <i>payroll & benefit wires</i> | | |
| Individual Employee Bank Accounts | <i>net payrolls by EFT (net of reversals)</i> | \$ 7,131,027.64 |
| WI Department of Revenue | <i>state payroll taxes</i> | 254,699.62 |
| WI Department of Revenue | <i>state wage attachments</i> | 1,678.38 |
| IRS | <i>federal payroll taxes</i> | 2,727,113.15 |
| Diversified Benefits Services | <i>flexible spending account claims</i> | 20,898.35 |
| Employee Trust Funds | <i>wisconsin retirement system</i> | 2,321,231.18 |
| NVA | <i>vision insurance premiums</i> | 11,655.74 |
| Various | <i>TSA payments</i> | 181,854.13 |
| <i>general operating wires</i> | | |
| US Bank | <i>purchasing card payment-individuals</i> | 210,043.26 * |
| US Bank | <i>purchasing card payment-AP program</i> | 56,344.78 * |
| Aegis | <i>workers' compensation payment</i> | 100,000.00 |
| Kenosha Area Business Alliance | <i>LakeView lease payment</i> | 13,333.33 |
| Johnson Bank | <i>banking fees</i> | 1,257.20 |
| Various | <i>returned checks</i> | 6.00 |
| Total Outgoing Wire Transfers | | \$ 13,031,142.76 |

November 2014 Check Registers - All Funds:

Net payrolls by paper check *Register# 01023DP, 01723DP, 01024DP* \$ 5,927.85
General operating and food services *Check# 515298 thru Check# 516369
(net of void batches)* 13,954,224.61
Total Check Registers \$ 13,960,152.46

TOTAL NOVEMBER CASH DISBURSEMENTS **\$ 26,991,295.22**

**See attached supplemental report for purchasing card transaction information*

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending November 17, 2014

| Merchant/Vendor | Total Charge (Credit) |
|---------------------------|------------------------------|
| HOTEL | \$ 22,034.23 |
| AIRLINE | \$ 10,706.39 |
| VIKING ELECTRIC - KENOSHA | \$ 8,475.01 |
| WW GRAINGER | \$ 6,136.15 |
| DW DAVIES AND CO INC | \$ 5,956.20 |
| RESTAURANTS & CATERING | \$ 5,861.13 |
| HYDRO-FLO PRODUCTS INC | \$ 5,763.67 |
| ULINE *SHIP SUPPLIES | \$ 5,706.96 |
| MENARDS | \$ 5,229.03 |
| VEHICLE MAINT. & FUEL | \$ 4,663.54 |
| DAKOTA SECURITY SYSTEMS | \$ 4,305.00 |
| INDUSTRIAL CONTROLS | \$ 3,965.45 |
| ESP*FARMTEK | \$ 3,889.47 |
| MARK S PLUMBING PARTS | \$ 3,485.91 |
| HAJOCA KENOSHA PC354 | \$ 3,279.69 |
| MAYFAIR RENT A CAR KENO | \$ 2,817.14 |
| FLAG CENTER | \$ 2,700.00 |
| EXPEDIA* | \$ 2,640.69 |
| AMAZON.COM | \$ 2,453.68 |
| SIEMENS INDUSTRY INC | \$ 2,313.62 |
| AC RADIO SUPPLY INC | \$ 2,291.38 |
| ACT*AWSA | \$ 2,232.00 |
| EDS ARCHITECTURAL OPENING | \$ 2,209.00 |
| JOHNSTONE SUPPLY | \$ 2,201.78 |
| BATTERIES PLUS KEN | \$ 2,199.76 |
| IN *A BEEP, LLC | \$ 2,163.00 |
| NELSON ELECTRIC SUPPLY | \$ 2,110.93 |
| 2CO.COM*FOCUSONRE | \$ 2,100.00 |
| HALOGEN SUPPLY COMPANY | \$ 2,091.45 |
| LA FORCE INC | \$ 1,988.00 |
| SEE OUR SOUND | \$ 1,904.25 |
| SCHOLASTIC BOOK CLUB | \$ 1,868.50 |
| 3654 INTERSTATE | \$ 1,824.94 |
| IRIS USA INC | \$ 1,800.46 |
| AMAZON MKTPLACE PMTS | \$ 1,731.75 |
| USPS POSTAL ST66100207 | \$ 1,649.35 |
| HIGHWAY C SVC | \$ 1,629.96 |
| FIRST SUPPLY LLC #2033 | \$ 1,625.52 |
| KITCHEN CUBES LLC | \$ 1,552.00 |
| HALLMAN LINDSAY PAINTS | \$ 1,507.33 |
| GFS MKTPLC #1919 | \$ 1,439.27 |
| CROWN LIFT TRK-MILWAUKEE | \$ 1,347.00 |
| CHESTER ELECTRONIC SUPPLY | \$ 1,337.79 |
| MCMASTER-CARR | \$ 1,325.27 |
| WAL-MART #1167 | \$ 1,223.58 |
| FLANNERY FIRE PROTECTION, | \$ 1,218.08 |
| NATIONAL ALLIANCE OF BLAC | \$ 1,200.00 |
| CLASS 1 AIR INC | \$ 1,083.00 |
| SETON IDENTIFICATION PRD | \$ 1,059.75 |
| LEE RECREATION LLC | \$ 1,017.00 |
| ADVANCED LEARNING CENTER | \$ 1,000.00 |

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending November 17, 2014

| Merchant/Vendor | Total Charge (Credit) |
|---------------------------|-----------------------|
| WI ASSOC. FOR LANGUAGE | \$ 983.00 |
| PROVANTAGE LLC | \$ 934.53 |
| CONNEY SAFETY | \$ 893.26 |
| FASTENAL COMPANY01 | \$ 888.62 |
| 234 WISC- MILWAUKEE | \$ 865.60 |
| TUNSTALL CORPORATION | \$ 853.15 |
| BETTYMILLSC | \$ 845.00 |
| SUPER MIX CONCRETE LLC | \$ 793.10 |
| SCRIPPS SPELLING BEE | \$ 780.00 |
| WALMART.COM | \$ 746.56 |
| I D WHOLESALERS | \$ 744.00 |
| LIBERTS | \$ 740.99 |
| DOLLARTREE.COM | \$ 725.75 |
| STAFF DEVELOPMENT RESOURC | \$ 717.00 |
| LEARNING FORWARD | \$ 691.20 |
| WINDOW REPAIR SYSTEMS | \$ 679.54 |
| TARGET 00001529 | \$ 669.63 |
| ASCA | \$ 656.12 |
| DASH MEDICAL GLOVES | \$ 650.00 |
| WM SUPERCENTER | \$ 643.03 |
| AED SUPERSTORE | \$ 630.90 |
| BEST BUY 00011916 | \$ 605.66 |
| LAWRENCE BOX OFFICE | \$ 604.00 |
| RUNDLE SPENCE MFG CO | \$ 602.50 |
| CONVENTION STRATEGY GROU | \$ 550.00 |
| ACME TOOLS #110 | \$ 549.00 |
| IN *AMERICAN LASER MARK I | \$ 522.29 |
| MSDSOONLINE INC | \$ 499.00 |
| SP * BARTLETT AUDIO | \$ 478.05 |
| PAYPAL *PURPLDOG | \$ 475.00 |
| GCI*MSCN-FRND-WB | \$ 474.00 |
| SQ *THOMAS CONCRETE, LAND | \$ 463.50 |
| HESCO INC | \$ 438.22 |
| STATE OF WI DPI REGONLINE | \$ 425.00 |
| PENSKE MAYFAIR RENT A CA | \$ 419.92 |
| NAEYC SALES | \$ 416.55 |
| A&M HARDWARE INC | \$ 413.38 |
| HOLLAND SUPPLY INC | \$ 398.20 |
| NCTI | \$ 395.72 |
| DG HARDWARE | \$ 389.20 |
| SAGE PUBLICATIONS INC. | \$ 384.45 |
| HOMEDEPOT.COM | \$ 378.99 |
| TC LIFE SAFETY | \$ 360.97 |
| QUILL CORPORATION | \$ 350.32 |
| IN *B AND L OFFICE FURNIT | \$ 350.00 |
| NICHOLAS P PIPINO ASSO | \$ 339.00 |
| ANIXTER-115687 | \$ 330.36 |
| LOWES #02560* | \$ 329.25 |
| KELVIN | \$ 326.30 |
| PATS SERVICES INC | \$ 325.00 |
| IVIE ENTERPRISES INC | \$ 322.56 |

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending November 17, 2014

| Merchant/Vendor | Total Charge (Credit) |
|---------------------------|------------------------------|
| AUTOMATIC ENTRANCES OF WI | \$ 322.10 |
| DUNN'S SPORTING GOODS | \$ 317.50 |
| G2 PRINTING | \$ 315.40 |
| HARBOR FREIGHT TOOLS 358 | \$ 313.92 |
| ORIENTAL TRADING CO | \$ 306.93 |
| FOLLETT | \$ 297.00 |
| IN *GAPPA SECURITY SOLUTI | \$ 290.50 |
| FIRST BOOK | \$ 289.80 |
| WICPA | \$ 279.00 |
| HAPPY TURF | \$ 275.00 |
| EB *MIDWEST SUMMIT FEA | \$ 265.00 |
| CAM*CAMBRIDGE UNIVERS | \$ 263.18 |
| L AND S ELECTRIC | \$ 263.00 |
| NATIONAL ENGLISH HONOR | \$ 261.50 |
| RAYMOND GEDDES | \$ 261.31 |
| WALGREENS | \$ 257.74 |
| MINVALCO INC | \$ 246.99 |
| SEARS ROEBUCK 2342 | \$ 244.87 |
| STEIN GARDENS & GIFTS 14 | \$ 243.25 |
| BIZSHOPPES.COM (KLEIN) | \$ 242.35 |
| PAYPAL *MIFAB INC MIFAB I | \$ 240.00 |
| BUREAU OF EDU & RESEARCH | \$ 239.00 |
| HELLO DIRECT INC | \$ 236.50 |
| SOUTHPORT VACUUM | \$ 228.67 |
| PLN*PRICELINE RENTAL | \$ 225.24 |
| B&H PHOTO, 800-606-6969 | \$ 224.85 |
| TOWN & COUNTRY GLASS CO | \$ 217.60 |
| AT&T*BILL PAYMENT | \$ 213.77 |
| WEBCONNEX.COM/CHARGE | \$ 209.12 |
| CEC | \$ 205.00 |
| MILWAUKEE COUNTY ZOO | \$ 204.59 |
| CAN*CANONUSA DIRECT | \$ 202.53 |
| SF ANALYTICAL LABO | \$ 200.00 |
| BOSCH PACKAGING SERVICE | \$ 198.84 |
| ROC*ROCKLER WDWK HDWE | \$ 191.23 |
| THE VAC SHOP NORTH INC | \$ 190.21 |
| SKILLASTICS | \$ 189.95 |
| TARP SUPPLY | \$ 187.80 |
| HOMETOWN MEATS | \$ 174.00 |
| HOBBY LOBBY | \$ 170.97 |
| AIRGASS NORTH | \$ 158.65 |
| LYNCH TRUCK CENTER | \$ 155.04 |
| PREVENTION RESEARC | \$ 150.00 |
| NATIONAL SCIENCE TEACH | \$ 145.00 |
| PAYPAL *GRANDAMERIC | \$ 145.00 |
| LASXPRESS | \$ 144.00 |
| JACKS SMALL ENGINES & GEN | \$ 143.80 |
| PICK N SAVE | \$ 142.69 |
| ZORO TOOLS INC | \$ 141.94 |
| THE HOME DEPOT 4926 | \$ 132.60 |
| WINDY CITY NOVELTIE | \$ 132.49 |

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending November 17, 2014

| Merchant/Vendor | Total Charge (Credit) |
|---------------------------|-----------------------|
| PODS #58 | \$ 131.50 |
| SHERWIN WILLIAMS #3180 | \$ 131.20 |
| MATH OLYMPIADS | \$ 129.00 |
| PAYPAL *FAST MODEL | \$ 125.54 |
| THE MIDWEST CLINIC | \$ 125.00 |
| GIH*GLOBALINDUSTRIALEQ | \$ 124.94 |
| ZORN COMPRESSOR | \$ 123.82 |
| CONCRETE SOLUTIONS AND | \$ 121.50 |
| CARDINAL STRITCH UNIVERSI | \$ 120.00 |
| INTERNATIONAL COLLEGE OF | \$ 120.00 |
| PAYPAL *WCPA | \$ 120.00 |
| TOWN & COUNTRY TRANSPORT | \$ 118.00 |
| CHILD AND FAMILY CENTERS | \$ 116.00 |
| JOHNSON PLASTICS | \$ 115.10 |
| DOVER FLAG & MAP LLC | \$ 114.22 |
| PP*MILWEB1 LLC | \$ 112.50 |
| JCPENNEY.COM | \$ 106.49 |
| ASSOC SUPERV AND CURR | \$ 104.45 |
| SAGE PUBLICATIONS | \$ 104.00 |
| FESTIVAL FOODS | \$ 103.53 |
| SMILEMAKERS INC | \$ 102.89 |
| NATIONALGEO | \$ 100.00 |
| WINITOATHLETICS.COM | \$ 100.00 |
| EMA*EMMA EMAIL MARKETING | \$ 99.00 |
| MONOPRICE INC | \$ 97.58 |
| TIMBER-LEE CHRISTIAN CENT | \$ 95.00 |
| HAJOCA ABLE DIST 353 | \$ 93.92 |
| WAYFAIR*WAYFAIR | \$ 93.48 |
| SCHOOL HEALTH CORP | \$ 92.93 |
| OFFICE MAX | \$ 91.05 |
| PAYPAL *WI ASCD | \$ 89.00 |
| MONROE EQUIPMENT INC | \$ 82.93 |
| ASG GLOBAL INC | \$ 82.68 |
| FEDEX | \$ 81.75 |
| DPI E PAY PUBL SALES | \$ 74.00 |
| DOLRTREE | \$ 69.60 |
| NATIONAL COUNCIL FOR THE | \$ 69.00 |
| DISCOVERY EDUCATION INC | \$ 68.45 |
| RENEGADE SUCCESS | \$ 64.00 |
| BLANK SHIRTS, INC. | \$ 61.50 |
| KABA YLINK | \$ 60.00 |
| WUFOO.COM/CHARGE | \$ 59.90 |
| UT WEB TXSHOP | \$ 58.50 |
| PAYPAL *MILESTONE | \$ 58.06 |
| VZWRLSS*IVR VN | \$ 58.01 |
| PIGGLY WIGGLY | \$ 56.56 |
| CHILDTHERAPYTOYS.COM | \$ 54.40 |
| AMLE | \$ 49.99 |
| SRVCFEE COM | \$ 49.96 |
| APL* ITUNES.COM/BILL | \$ 49.90 |
| KMART 3088 | \$ 49.90 |

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending November 17, 2014

| Merchant/Vendor | Total Charge (Credit) |
|--|-----------------------|
| QUIA WEB | \$ 49.00 |
| SHOPKO 00200311 | \$ 47.99 |
| BB CRAFTS INC | \$ 47.44 |
| CERTIFIEDBACKGROUND.COM | \$ 45.00 |
| UNCLE JIMS WORM FARM | \$ 42.90 |
| UPS*1Z2221BT0392497025 | \$ 41.24 |
| PAYPAL *WISCONSINED | \$ 41.00 |
| MOTION INDUSTRIES WI04 | \$ 40.58 |
| E BOARD.COM | \$ 39.00 |
| VAC PARTS WAREHOUSE | \$ 37.48 |
| RED CROSS STORE | \$ 36.93 |
| MAILCHIMP | \$ 35.00 |
| SENIOR WOOLY LLC | \$ 35.00 |
| AMERICAN CAB LLC | \$ 33.76 |
| ACE EDUCATIONAL MOTO | \$ 31.01 |
| PAYPAL *ASOPE INC | \$ 30.00 |
| SCHOLASTIC INC. KEY 6 | \$ 29.95 |
| RIVISTAS SUBSCRIPTION SER | \$ 26.74 |
| B&N MEMBERSHIP RENEWAL | \$ 25.00 |
| DOA MONONA TERRACE PARKIN | \$ 23.25 |
| NATL CCL TEACHERS OF MATH | \$ 21.81 |
| LEES RENT IT | \$ 20.35 |
| A&B HARDWARE & LOCK SH | \$ 20.32 |
| WORLD OF READING LTD | \$ 20.00 |
| ADOBE SYSTEMS, INC. | \$ 19.99 |
| MERITLINE.COM | \$ 19.04 |
| SQ *THE LETTERING M | \$ 17.25 |
| PRAIRIE SIDE TRUE VALUE | \$ 16.86 |
| CROWN TROPHY | \$ 15.90 |
| KENOSHA PUBLIC MUSEUM | \$ 15.00 |
| PAYPAL *SCREENCASTO | \$ 15.00 |
| WEMTAWI EDUCATIONAL MEDI | \$ 15.00 |
| AMAZON SERVICES-KINDLE | \$ 14.90 |
| OFFICE DEPOT #2681 | \$ 14.49 |
| LIFE STUDIES, LLC | \$ 11.13 |
| SQ *AMERICAN CAB | \$ 7.34 |
| EASYKEYSCOM INC | \$ 6.95 |
| MARTINOS CLEANERS | \$ 6.08 |
| AMAZON EDOCS | \$ 5.95 |
| PAYPAL *CESA 2 | \$ (25.00) |
| WASDA | \$ (75.00) |
| DS DOMINATION | \$ (218.95) |
| US Bank Purchasing Card Payment - Individuals | \$ 210,043.26 |

KUSD Purchasing Card Program - Accounts Payable

Transaction Summary

Billing Cycle Ending November 17, 2014

| Check # | Vendor ID | Vendor Name | Total |
|---|-----------|------------------------------|---------------------|
| 99000492 | V01124 | WIL-KIL PEST CONTROL COMPANY | \$ 1,473.75 |
| 99000512 | V01058 | FIRST STUDENT | \$ 54,871.03 |
| US Bank Purchasing Card Payment - Accounts Payable | | | \$ 56,344.78 |

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, WI

December 16, 2014

Administrative Recommendation

It is recommended that the November 2014 cash receipt deposits totaling \$249,747.56, and cash receipt wire transfers-in totaling \$3,155,150.42, be approved.

Check numbers 515298 through 516369 totaling \$13,954,224.61, and general operating wire transfers-out totaling \$380,984.57, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the November 2014 net payroll and benefit EFT batches totaling \$12,650,158.19, and net payroll check batches totaling \$5,927.85, be approved.

Dr. Sue Savaglio-Jarvis
Superintendent of Schools

Tarik Hamdan
Interim Chief Financial Officer

Heather Kraeuter, CPA
Accounting & Payroll Manager

KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

December 16, 2014

Policy 1131 – MEMORIALS AND DEDICATIONS WITHIN SCHOOLS

At the August 12, 2014, Personnel/Policy Standing Committee meeting proposed revisions to Policy 1131 – Memorials/Dedications Within Schools were offered by school board member Kyle Flood. The committee voted to forward Policy 1131 to the school board for a first and second reading as proposed by Mr. Flood.

At the September 23, 2014, Regular School Board meeting, administration recommended that school board Policy 1131 - Memorials/Dedications Within Schools be referred back to the Personnel/Policy Standing Committee to allow administration the opportunity to review the policy and present any additional recommended revisions to the committee for consideration prior to being forwarded to the board for a first and second reading.

After reviewing the policy with Mr. Flood, the following changes are recommended to Policy and Rule 1131 - Memorials and Dedications Within Schools:

- Change the name from Memorials/Dedications to Memorials.
- Remove the term dedication plates. Recommend using the term plaques.
- Provide clarification that memorials are for the deceased.
- Recommend removing approval by the school board to be consistent with past practice which has been to seek approval from the superintendent.
- Eliminate rule “b” as it is not clear.
- Add language related to maintaining or relocating memorials in the event of a major building project.

At its November 11, 2014 meeting, the Personnel/Policy Standing Committee voted to forward Policy 1131 to the school board for a first and second reading.

Recommendation

The school board approved Policy and Rule 1311 as a first reading on November 25, 2014. Administration recommends that the school board approve Policy and Rule 1311 – Memorials Within Schools as a second reading on December 16, 2014.

Dr. Sue Savaglio-Jarvis
Superintendent of Schools

Patrick Finnemore
Director of Facilities

POLICY 1131

MEMORIALS/~~DEDICATIONS~~ WITHIN SCHOOLS

As an integral part of acknowledging citizen participation in public school improvement, the ~~School Board~~ **superintendent of schools** shall allow memorial plaques ~~and/or dedication plates~~ to be placed in particular ~~rooms or~~ areas within ~~D~~district buildings in recognition of citizens who made significant contributions to public education in the ~~D~~district. Former students, employees, or taxpayers may be considered for such recognition ~~under certain circumstances such as death~~ **upon their passing**. The ~~Board~~ **district** may hold appropriate dedication ceremonies.

LEGAL REF.: Wisconsin Statutes
Section 120.12(1) (Board duty; care, control and management of school property)

CROSS REF.: 7400, Naming or Renaming School Buildings or Facilities
7410, Naming an Area Within or on a District Site

ADMINISTRATIVE REGULATIONS: None

AFFIRMED IN PART: June 10, 1991

REVISED: December 8, 1998
February 25, 2003
December 19, 2006

RULE 1131

MEMORIALS/~~DEDICATIONS~~ WITHIN SCHOOLS

The following procedures shall be used in establishing memorials ~~and conducting dedications~~ within ~~D~~district schools:

1. A memorial plaque ~~and/or dedication plate~~ may be placed in a particular ~~room or~~ area within a ~~D~~district school in an individual's honor under the following conditions:
 - a. Memorials ~~or dedications~~ in recognition of a person's contribution to public education in the ~~D~~district may only be made after the death of the person who is being considered for recognition.
 - b. ~~Because the main purpose of the Board's policy and these procedures is citizen recognition, District employees shall not be eligible for recognition through a memorial or dedication, unless they have been employed fewer than six months in the District or their death is directly related to their employment with the District. Former School Board members are exempted from the six-month employment stipulation.~~
 - b. Students who have died during their time of attendance at a ~~D~~district school may be recognized through a memorial ~~or dedication~~.
 - c. An individual can be considered for a memorial ~~or dedication~~ upon the first anniversary of his/her death. In the case of a memorialization of a student or ~~D~~district employee, ~~such dedication a ceremony~~ may take place sooner than one year under appropriate circumstances.
 - d. No ~~D~~district monies shall be expended for memorial plaques ~~and/or dedication plates~~, except as required for installation purposes.
 - e. ~~Written~~ **P**ermission from family members shall be obtained prior to making final arrangements for a memorial ~~or dedication~~.
2. ~~Before consideration is given for placement of a memorial plaque and/or dedication plate in a particular room or area within a District school, a resolution signed by at least four Board members is required. Any citizen in the District may draft a resolution. The resolution shall be presented to the Board for formal action.~~
2. The ~~S~~uperintendent of ~~S~~chools ~~O~~ffice shall be responsible for ~~coordinating~~ **approving** the **memorial, its location, and any associated** ~~placement of approved memorial plaques and/or dedication plates within District buildings. A committee appointed by the Superintendent shall plan the dedication program and ceremonies.~~
3. Memorial plaques ~~or dedication plates~~ placed in particular ~~rooms or~~ areas within a ~~D~~district school shall not be removed within 20 years of placement, except in the case of **a major building project**, building demolition or decommission. **In the case of a major building project, every reasonable effort should be made to either preserve the location of the memorial or relocate it to an appropriate location.**

**Kenosha Unified School District
Kenosha, Wisconsin**

December 16, 2014

**POLICY 1950—RELATIONS WITH WISCONSIN
INTERSCHOLASTIC ATHLETICS ASSOCIATION AND
POLICY 6770—INTERSCHOLASTIC ATHLETICS**

There are Kenosha Unified School District Board of Education policies related to interscholastic athletics that require changes to clarify each policy.

Relations with Wisconsin Interscholastic Athletics Association Policy 1950

Policy 1950, Relations with Wisconsin Interscholastic Athletics Association, describes the relationship Kenosha Unified School District has with the Wisconsin Interscholastic Athletic Association. At the June 24, 2014, regular school board meeting, Kenosha Unified School District Board of Education voted to break ties with the Wisconsin Interscholastic Athletic Association at the middle school level. Therefore, middle school athletics needs to be stricken from the policy. (Recommended changes appear in Appendix A.)

Interscholastic Athletics Policy 6770

Policy 6770, Interscholastic Athletics, contains a set of rules titled “Guidelines for Interscholastic Athletics.” Rule 3 needs clarity as to who is eligible to compete on athletic teams in the Kenosha Unified School District. Adding the phrase “full-time Kenosha Unified School District” to this rule clarifies the interpretation of Rule 3 and illustrates that the privilege of participation in athletics shall be awarded to Kenosha Unified School District students. (Recommended changes appear in Appendix B.)

On November 11, 2014 the joint Curriculum/Program and Personnel/Policy Standing Committees voted to forward Policies 1950 and 6770 to the school board for a first and second reading.

Administrative Recommendation

The school board approved Policies 1950 and 6770 as a first reading on November 25, 2014. Administration recommends that the school board approve Policy 1950 – Relations With Wisconsin Interscholastic Athletics Association and Policy 6770 – Interscholastic Athletics as a second reading on December 16, 2014.

Dr. Sue Savaglio-Jarvis
Superintendent of Schools

Mrs. Julie Housaman
Interim Assistant Superintendent of Teaching and Learning

Mr. Steven Knecht, CAA
Coordinator of Athletics/Physical Education

POLICY 1950**RELATIONS WITH WISCONSIN INTERSCHOLASTIC ATHLETICS ASSOCIATION**

The ~~D~~district recognizes the Wisconsin Interscholastic Athletic Association (WIAA) as a regulatory organization for high school ~~and middle school~~ athletics and shall pursue an active voice in WIAA deliberations through an official representative to WIAA membership meetings.

The ~~S~~superintendent of ~~S~~schools shall appoint the ~~D~~district's WIAA representative annually in April, and the representative shall report periodically to the ~~S~~superintendent on WIAA business and developments. Replies to all WIAA surveys shall be approved by the ~~S~~superintendent before being returned to the WIAA.

Prior to membership meetings of the WIAA, the ~~D~~district's WIAA representative shall report to the ~~S~~superintendent on WIAA Board of Control nominees and other issues to be voted upon at the WIAA membership meeting. The ~~S~~superintendent and the ~~D~~district's WIAA representative shall decide the ~~D~~district's position on issues pending before the WIAA meeting, and the representative shall vote accordingly. Representatives are authorized to vote only as consistent with the ~~S~~superintendent's direction.

The ~~S~~superintendent shall report ~~their~~ **his/her** recommendations to the ~~S~~school ~~B~~board.

LEGAL REF: **None**

CROSS REF.: 6770, Interscholastic Athletics

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: May 25, 1993

REVISED June 25, 1996
 February 25, 2003

APPENDIX B

*Kenosha Unified School District
Kenosha, Wisconsin*

*School Board Policies
Rules and Regulations*

POLICY 6770 INTERSCHOLASTIC ATHLETICS

The ~~S~~school ~~B~~board recognizes the role that interscholastic athletics plays in the total educational program. Interscholastic athletics is an outgrowth of the physical education and intramural programs and should provide opportunities for participation in a wide variety of sports.

Interscholastic athletics shall provide an educational example of the worth of hard work, physical conditioning, discipline, teamwork, competition and sportsmanship. Students will come to understand through participation in interscholastic athletics that any endeavor worth undertaking is worth doing to the best of one's ability. Students shall be encouraged to develop their respective skills to the maximum of their abilities. Athletes shall be ever mindful that the athlete is also a student, and athletic endeavors shall not supplant other needs of the students such as satisfactory academic achievement.

It is the responsibility of the ~~D~~district to provide students who are interested in competitive athletics with appropriate coaching and facilities. Interscholastic athletic programs in the ~~D~~district shall be conducted under the general rules and regulations of the Wisconsin Interscholastic Athletic Association (WIAA).

The ~~D~~district shall not discriminate in student athletic programs or activities, standards and rules of behavior, disciplinary actions or facilities usage on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. This policy does not, however, prohibit the district from placing a student in a program or activity based on objective standards of individual performance, providing separate programs in interscholastic athletics for males and females if such programs are comparable in type, scope and support from the ~~D~~district, or from providing separate toilet, locker and shower facilities. Discrimination complaints shall be process in accordance with established procedures.

LEGAL REF.: Wisconsin Statutes

- Sections 118.3 (Student discrimination prohibited)
- 120.12(23) (Board duty; encourage full participation of ~~K-8 kindergarten~~ **through eighth grade** students in extracurricular and recreational activities)
- 120.13 (Board power to do all things reasonable for the cause of education)
- 120.13(1)(a) (Board power to establish rules of conduct)

Wisconsin Administrative Code

- PI 9.03(1) (Interscholastic athletics policy required to include nondiscrimination statement)

CROSS REF.: 5110, Equal Educational Opportunities

5430, Student Conduct and Discipline

~~6110, Instructional Program Mission and Beliefs~~

6100, Mission, Principles, Goals, Results

6700, Extracurricular Activities and Programs

Athletic Code of Conduct

WIAA Handbook

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: September 24, 1991

REVISED: January 29, 2002

POLICY 6770
GUIDELINES FOR INTERSCHOLASTIC ATHLETICS

1. Interscholastic athletic programs shall be conducted in such a fashion that the physical welfare and safety of the participants are a primary objective.
2. Middle level athletics are an extension of the total educational process. The mission of middle level athletics is to provide an enjoyable educational experience for young adolescents based on their developmental characteristics and needs, rather than the emphasis being placed on producing winning teams. The development of the young adolescent's self-esteem, citizenship, responsibility and skill in cooperation and leadership behaviors are positive outcomes of appropriate middle level athletic programs.
3. District secondary schools shall provide to all full-time **Kenosha Unified School District** students residing within their attendance area the opportunity to participate in all sports programs offered at their schools. The District athletic programs shall follow all Wisconsin Interscholastic Athletics Association (WIAA) rules and regulations and shall be in compliance with state and federal legal requirements, including Title IX regulations.
4. Interscholastic athletic programs shall be subject to the same administrative control as the total education program.
5. The personnel selected to conduct the athletic programs shall be individuals having proper training, emotional maturity, and a clear understanding of the objectives and values to be derived from the program.
6. A year-round athletic training code shall be in effect for all secondary schools.
7. Good sportsmanship shall be demonstrated on and off the field by athletes and coaches.
8. Students involved in athletics should be ever mindful that their athletic endeavors should not supplant their academic needs.
9. Spectators are an integral part of the athletic program and as such shall exhibit good sportsmanship.

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Kenosha Unified School District
Kenosha, Wisconsin

December 16, 2014

Report of Contracts in Aggregate of \$25,000

School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to November 25, 2014, with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

[Link to Contract Management Database](#)

Approval of Contracts in Aggregate of \$25,000

The following contracts/agreements have not been added to the Contract Management Database and are being presented for Board Approval. Purchase/Contract Rationale forms are attached for each vendor.

- **CESA 1 – \$38,000**
- **McGraw Hill – \$42,000**

Dr. Sue Savaglio-Jarvis
Superintendent of Schools

Dr. Bethany Ormseth
Assistant Superintendent of School Leadership – Secondary

Ms. Julie Housaman
Interim Assistant Superintendent of Teaching and Learning

Mr. Tarik Hamdan
Interim Chief Financial Officer

Mr. Robert Hofer
Purchasing Agent

PURCHASE/CONTRACT RATIONALE

Per School Board Policy 3420, please complete the following to be attached to your purchase order/contract. Additional information may be required and presented before the District's School Board for approval. Your submission must allow for adequate time for the Board to approve.

Vendor: _____ CESA #1 _____

Purchased Good/Program: PBIS (Positive Behavioral Intervention and Supports)

Start Date/Date Needed: September 2010 with 2 schools and worked up to 28 schools in 2014.

1. PURPOSE – What is the purpose of the proposed purchase?

- PBIS is a researched-based systematic approach to a proactive, school wide discipline program.
- Framework in which the ultimate goals are to increase academic performance, improve school safety, decrease problem behaviors and establish a positive school culture.
- A committee trained to plan and implement PBIS.
- This committee consists of a school based leadership team including an administrator, educators, support staff, and families.
- Successful PBIS implementation and subsequent sustainability of efforts requires deliberate planning and resource allocation.

2. FUNDING – What is the total cost of purchase and the funding source?

Total Budgeted from CEIS funds - \$38,000.00 for 2014-15

- Tier I Team Training – up to 8 people, \$1600.00 for registration for training.
- Sub Costs - \$175.00 per person, an average of 4 subs needed per training per school.
- Tier II Team Training – up to 8 people, \$1600.00 for registration for training.
- Sub Costs - \$175.00 per person, an average of 4 subs needed per training.
- PBIS Leadership Conference - \$125.00 per person for registration. No subs needed because it was in August.
- Hotel Cost for Leadership Conference - \$149.00 per night, approximately 35 rooms for 2 nights.
- Ongoing expenditures will be taking place throughout the school year.

3. REQUEST FOR PROPOSAL (RFP) – indicate if an RFP has been completed

YES ☐

NO ☒

If no, please request an RFP packet

4. EDUCATIONAL OUTCOME – What is the educational outcome of this purchase?

- Improved culture and climate of schools.
- Improved relationships between staff and students.
- Improved academic achievement.
- Decrease in discipline referrals, suspensions, and expulsions.

5. START DATE – When is the anticipated start date?

PBIS began with 2 schools in 2010 using the S3 grants at the time (S3 grants have been discontinued). Since 2011, PBIS has expanded to 28 schools.

Your response does not establish approval of either a contract or a purchase order.

Appropriate Leadership Signature Susan Valeri Date 12-9-14

PURCHASE/CONTRACT RATIONALE

Per School Board Policy 3420, please complete the following to be attached to your purchase order/contract. Additional information may be required and presented before the District's School Board for approval. Your submission must allow for adequate time for the Board to approve.

Vendor: _____ McGraw Hill _____

Purchased Good/Program: Career and Technical Education _____ (CTE) _____

Start Date/Date Needed: _____ January 15, 2015 _____

1. Courses: To provide textbooks for: Parenting and Building Relationships for Reuther; Marketing textbooks for Bradford and Tremper; Foods/Nutrition textbooks for Reuther, Tremper, Bradford and Indian Trail; Business and Personal Law, Career Foods, Building Relationships, Interior Design, Culinary Skills and Interior Design for Indian Trail High School; Business & Personal Law, Culinary Skills, Family Clothing and Career Foods for Tremper.
Rationale: added courses at Reuther; textbooks lost, disappeared at Tremper, Bradford, Indian Trail; additional textbooks for Indian Trail due to increased enrollment.

2. **FUNDING** – What is the total cost of purchase and the funding source?

Total cost - \$42,000 The funding source is Career and Technical Education (CTE) 80913900002470 . This funding has already been budgeted in the 2014-2015 CTE budget.

3. **REQUEST FOR PROPOSAL (RFP)** – indicate if an RFP has been completed

YES ☐

NO ☒

If no, please request an RFP packet

4. **EDUCATIONAL OUTCOME** – What is the educational outcome of this purchase?

Students in the Wisconsin Career Pathways of Finance, Human Services, Business Management & Administration, Marketing, Hospitality & Tourism, courses will have access to updated materials. There will be enough textbooks for those students with Individual Education Plans to have personal access as well as providing equity of materials for teachers and students at the comprehensive high schools. Career Pathways in the areas of Human Services and Hospitality & Tourism is an addition to Reuther Central's course opportunities.

5. **START DATE** – When is the anticipated start date?

January 26, 2015

Your response does not establish approval of either a contract or a purchase order.

Appropriate Leadership Signature *Julie Huama* Date 12-9-14

Kenosha Unified School District
Kenosha, Wisconsin

December 16, 2014

WASB Proposed Resolutions – 2015

The Superintendent and Leadership Council reviewed the 2015 WASB proposed resolutions and make the following recommendations:

- 15-01 – Creation of School Districts - Support
- 15-02 – School Start Date & Pupil Transportation - Support
- 15-03 – School Start Date Waivers & Pupil Transportation–Alignment of Public & Private School Calendars - Support
- 15-04 – Technical Education Teacher Shortage - Support
- 15-05 – State Funding and Flexibility for Course Options Program - Support
- 15-06 – Increase Coordination Between Youth Options and Course Options - Support
- 15-07 – Open Enrollment-Revise Open Enrollment Application Window Period - Support
- 15-08 – Open Enrollment-Decision-Making Under the Alternative Application Process - Allow delegate authority to make decision based on debate at delegate assembly
- 15-09 – Modify Out-of-State Tuition Payment Statute - Support
- 15-10 – Boundary Appeal Board Decisions - Support
- 15-11 – Rehiring Wisconsin Retirement System (WRS) Retirees - Support
- 15-12 – Repeal of “Populous Counties Teacher Tenure” Statute - Support
- 15-13 – Rural School Staff Recruitment and Retention – Do Not Support
- 15-14 – Rehiring Retired Teachers - Support
- 15-15 – Student Achievement Guarantee in Education Program (SAGE) – Support
- 15-16 – Allow School Board Members to Serve as Volunteer Coaches or Student Advisors – Support
- 15-17 – Teacher Shortages & Alternative Licensure Pathways - Support

It is recommended that the School Board provide direction to its delegate relative to the 2015 WASB proposed resolutions and give their delegate discretionary latitude to vote on amendments or other resolutions.

Dr. Sue Savaglio-Jarvis
Superintendent of Schools

1 **WISCONSIN ASSOCIATION OF SCHOOL BOARDS, INC.**

2 Madison, Wisconsin

3 November 21, 2014

4
5
6 **REPORT TO THE MEMBERSHIP ON PROPOSED 2015 RESOLUTIONS**

7 WASB Policy & Resolutions Committee

8 Wanda Owens, Barneveld School Board, Chair

9
10
11 ***Resolution 15-01: Creation of School Districts***

12 Amend existing resolution 1.31 to add the underlined language as follows:

13
14 The WASB supports a process for the creation of school districts only if the action to create a
15 new district is:

16 (a) approved by the school board(s) in the affected school district(s), and

17 (b) approved by a majority of the voters at a referendum in each of the affected school
18 districts.

19
20 Rationale: Proposals to create new school districts involve a number of important decisions that
21 impact the affected communities, including determining the precise boundaries of the proposed
22 district and apportioning the assets and liabilities among the existing district(s) and the proposed
23 district. The Policy & Resolutions Committee advanced this resolution to allow WASB members
24 an opportunity to validate and clarify the WASB's existing position regarding the process for
25 creating new districts.

26
27
28 ***Resolution 15-02: School Start Date & Pupil Transportation—AP & IB Programming***

29 Create resolution 1.22 (b) as follows:

30
31 Barring a repeal of the existing September 1 school start mandate, the WASB encourages the
32 DPI to amend its administrative rules to allow waivers from the September 1 start date to school
33 boards that enroll significant percentages of 11th and 12th grade students in Advanced Placement
34 (AP) programming as it does with respect to International Baccalaureate (IB) programming.

35 The WASB further encourages the DPI to allow all schools within such a district a start date
36 waiver if the school district operates one schedule of busses for transporting all K-12 students.

37
38 Rationale: Under current DPI administrative rules, the DPI may allow high schools to start the
39 school year earlier than September 1 if they enroll at least 75 percent of 11th and 12th grade students
40 in International Baccalaureate (IB) programming. The Policy & Resolutions Committee advanced
41 this resolution to allow WASB members to decide whether to express support for treating
42 Advanced Placement (AP) programming on a par with IB programming when it comes to the
43 school start date as well as support for allowing a district granted such a waiver based on
44 enrollment in AP programming to start all classes before September 1 if the school district operates
45 one schedule of busses for transporting all district pupils.

1 ***Resolution 15-03: School Start Date Waivers & Pupil Transportation—Alignment of Public &***
2 ***Private School Calendars***

3 Create: The WASB encourages the DPI to grant a start date waiver to every school district that has
4 been unable to reach agreements to align the school year start date with private and parochial
5 schools for which the district provides pupil transportation.

6
7 Rationale: Some private and parochial high schools advertise that they start school prior to
8 September 1 and assert that students who attend their schools will, for example, have more time to
9 prepare for Advanced Placement (AP) exams. The Policy & Resolutions Committee advanced this
10 resolution to allow WASB members to decide whether to express their support for encouraging the
11 DPI to recognize the competitive disadvantage and costs to public school districts when schedules
12 are not aligned when it considers granting waivers to the September 1 start date mandate.

13
14
15 ***Resolution 15-04: Technical Education Teacher Shortage***

16 Create: The WASB supports reasonable efforts to address the shortage of licensed technical
17 education teachers, including efforts to increase the number of licensed teachers qualified to be in a
18 classroom in technical education content areas where shortages are most acute.

19
20 Rationale: The Policy & Resolutions Committee advanced this resolution to allow WASB members
21 to decide whether to express support for addressing the shortage of licensed technical education
22 teachers in the state and the problems this shortage is creating for districts, including the
23 phenomenon of districts “poaching” technical education teachers from neighboring districts and the
24 increased costs to districts that result from the bidding up of salaries, including starting salaries.

25
26 Efforts to address this problem could, for example, include attempts: to update the trade specialist
27 permit pathway (§ 118.19, Wis. Stats.), including to reflect that certain apprenticeship programs
28 (e.g., in auto mechanics) no longer exist; to broaden the alternative teacher training program (§
29 118.192, Wis. Stats.) to include career and technical education content areas; to harmonize
30 requirements for those with a bachelor’s degree who are licensed as a technical education
31 instructor in a technical college with the requirements needed for DPI licensure as a technical
32 education teacher; to create a general technical education licensure, with the ability to get additional
33 specific certifications; to rely more on industry standards and certifications plus appropriate
34 pedagogical training for those who already have a DPI teacher license in a non-technical education
35 area but are willing to add technical expertise to obtain a technical education license; and to
36 maximize the use of technical college system resources to prepare candidates for licensure in
37 automotive-related and other appropriate areas.

38
39
40 ***Resolution 15-05: State Funding and Flexibility for Course Options Program***

41 Create: The WASB supports additional, adequate state funding to reimburse the cost to school
42 districts of students taking courses through the Course Options Program. The WASB further
43 supports legislation to amend the Course Options Program to provide school districts with an
44 adequate amount of time to make appropriate adjustments to course offerings, class schedules,
45 and staffing assignments and to allow districts to give due consideration to their resident students in
46 allocating spaces in Course Options Program classes conducted as concurrent enrollment classes in
47 the district’s own facilities and taught by a district teacher.

1 Rationale: The Policy & Resolutions Committee advanced this resolution to allow the members to
2 decide whether to express support for making revisions to statutory changes that replaced the Part-
3 time Open Enrollment Program with the Course Options Program, including providing adequate
4 state funding to ensure the Course Options Program does not operate as an unfunded mandate on
5 local districts. Among the changes that resulted from the transformation of the Part-Time Open
6 Enrollment Program to a Course Options Program is that the responsibility for the payment of
7 tuition to a college or university for a concurrent enrollment course (in which a student receives
8 both high school and college credit) now falls on the student's resident school board rather than on
9 the student. A formal Attorney General opinion affirms that the Course Options Program statute (§
10 118.52, Wis. Stats.) applies to a concurrent enrollment class taught by a high school teacher who is
11 classified as an adjunct instructor of the college or university.
12
13

14 ***Resolution 15-06: Increase Coordination between Youth Options and Course Options Programs***

15 Create: The WASB supports statutory changes to improve coordination between the Youth Options
16 and Course Options programs that provide opportunities for students to complete coursework at
17 educational institutions other than the student's resident district. The WASB further supports
18 reasonable limitations on opportunities for students to initiate postsecondary coursework at other
19 educational institutions at the expense of the student's resident school district.
20

21 Rationale: The Policy & Resolutions Committee advanced this resolution to allow the members to
22 decide whether to express support for revising the Youth Options and Course Options programs so
23 they are better coordinated and operate in greater harmony with each other and support for
24 providing for reasonable limitations on the extent to which public school districts are responsible
25 for subsidizing the earning of post-secondary credits by students while still enrolled in K-12
26 schools.
27
28

29 ***Resolution 15-07: Open Enrollment--Revise Open Enrollment Application Window Period***

30 Amend existing resolution 3.77 (j) to add the following underlined language:
31

32 The WASB supports requiring that all open enrollment applications be submitted within the
33 statutory window period. Further, the WASB supports legislation shortening the statutory
34 open enrollment window period so it begins on the first Monday in February and ends on
35 the second Friday in March.
36
37

38 Rationale: The Policy & Resolutions Committee advanced this resolution to allow members to
39 decide whether to express support for a proposed change the Committee determined could make
40 open enrollment more manageable for school districts. A shorter application window would give
41 parents whose open enrollment applications submitted during the window period have been
42 approved more time to make decisions and would give districts more time to make staffing
43 decisions.
44
45
46
47
48
49

1 ***Resolution 15-08: Open Enrollment –Decision-Making under the Alternative Application Process***

2 Repeal and recreate existing resolution 3.77(k) so it reads as follows:

3
4 The WASB supports requiring open enrollment applications submitted outside the statutory
5 window period be subject to the sole approval by the school board of the resident district.
6

7 **Rationale:** At the time existing resolution 3.77(k) was adopted, creation of an alternative
8 application process for open enrollment had been proposed but had not yet been enacted into law.
9 The Policy & Resolutions Committee advanced this resolution to allow WASB members to decide
10 whether to update existing resolution 3.77(k) to reflect that an exception to the open enrollment
11 statutory window has indeed been created and to express support for allowing the student's resident
12 district to control the approval of open enrollment applications submitted for any reason allowable
13 under the law outside the statutory application window period.
14
15

16 ***Resolution 15-09: Modify Out-of-State Tuition Payment Statute***

17 Create: The WASB supports modifications to the tuition payment statute that currently allows
18 some Wisconsin pupils to attend an out-of-state public school with the pupil's resident district
19 making tuition payments to the out-of-state school district.
20

21 **Rationale:** The Policy & Resolutions Committee advanced this resolution to allow WASB members
22 to decide whether to express support for modifying a Wisconsin statute (§ 121.78, Wis. Stats.) that
23 places in-state school districts in border areas in a position where an out-of-state school can recruit
24 Wisconsin pupils and have the pupil's tuition paid by a Wisconsin school district without any
25 similar mutual obligation on the part of the out-of-state school.
26

27 Potential changes to this statute include changes that might create a mutuality of obligation (or level
28 the playing field) between in-state and out-of-state school districts, including: (1) permitting a
29 Wisconsin school district to deny such requests when the state in which the out-of-state school is
30 located does not have a reciprocity agreement that similarly permits an out-of-state pupil to attend
31 school in a Wisconsin school district; (2) better ensuring that Wisconsin school districts and
32 taxpayers are not financially disadvantaged by such arrangements, including through the provision
33 of maximum payment amounts; (3) providing that the appeal of a denial by a resident school district
34 is to the appropriate Wisconsin circuit court rather than to the school district boundary appeal
35 board; and (4) clarifying that a Wisconsin pupil who enrolls at a public school located outside this
36 state pursuant to the tuition payment statute is fully counted in membership of his or her resident
37 district for revenue limit purposes as the pupil would be counted if he or she were attending a public
38 school in a nonresident Wisconsin public school district under Wisconsin's Full-Time Open
39 Enrollment Program.
40
41

42 ***Resolution 15-10: Boundary Appeal Board Decisions***

43 Create resolution 5.24 c) as follows:

44
45 c) Considering appeals arising from the tuition payment statute.
46

47 **Rationale:** The Policy & Resolutions Committee advanced this resolution to allow WASB members to
48 decide whether to express support for prohibiting the boundary appeal board from considering appeals
49 arising from the tuition payment statute (§ 121.78, Wis. Stats.).

1 ***Resolution 15-11: Rehiring Wisconsin Retirement System (WRS) Retirees***

2 Repeal and recreate existing resolution 4.37 to read as follows:

3
4 The WASB supports legislation that would: a) allow a person who is receiving a Wisconsin
5 Retirement System (WRS) retirement annuity to be rehired in WRS participating employment
6 after at least a 60-day break period between terminating WRS participating employment and
7 returning to WRS participating employment; and b) restore to such rehired employees the
8 option to continue to receive their WRS annuity (but not accrue any additional WRS
9 contributions or service credit), regardless of the number of hours worked.

10
11 Rationale: The Policy & Resolutions Committee advanced this resolution to allow members to
12 decide whether to express support for revising and updating resolution 4.37, which was adopted
13 before legislation regarding rehiring retired WRS participants (e.g., teachers and administrators)
14 was enacted and whether to express support for a 60-day break-in-service requirement rather than
15 75 days as required under current law.

16
17 2013 Wisconsin Act 20, the biennial budget act, changed, from 30 days to 75 days, the length of
18 time that a WRS participant who has applied for a retirement annuity or payment must wait
19 between terminating WRS covered employment and returning to WRS participating employment.
20 Returning to WRS eligible employment within the 75-day minimum break period makes the
21 participant ineligible for a retirement annuity or lump sum payment. This change first applied to
22 participating employees under the WRS who terminate covered employment under the WRS on
23 July 2, 2013. The proposed resolution would decrease the required break-in-service period before a
24 retired employee may be rehired from 75 days to 60 days.

25
26 Act 20 further provides that if a WRS participant receiving a retirement annuity obtains subsequent
27 covered employment in which he or she is expected to work at least two-thirds of what is
28 considered full-time employment (defined as 880 hours for teachers and educational support staff
29 and 1,200 hours for all others), the participant's annuity shall be suspended and no annuity payment
30 shall be payable until after the participant terminates this subsequent covered employment. This
31 change applies to participating employees under the WRS who terminated covered employment
32 under the WRS on or after July 2, 2013. The proposed resolution would support restoring to a
33 rehired employee who is currently receiving a WRS annuity the option to continue to receive his or
34 her WRS annuity (but not accrue any additional WRS contributions or service credit), regardless of
35 the number of hours he or she works, rather than being required to suspend the WRS annuity during
36 the period or reemployment as is the case under current law.

37
38
39 ***Resolution 15-12: Repeal of "Populous Counties Teacher Tenure" Statute***

40 Create: The WASB supports the repeal of the "teacher tenure" statute.

41
42 Rationale: The Policy & Resolutions Committee advanced this resolution to allow WASB members
43 to decide whether to express support for the repeal of the "teacher tenure" law (§ 118.23, Wis.
44 Stats.), which granted to certain Milwaukee County teachers who achieved tenure status before
45 December 21, 1995, a form of permanent employment rights known as tenure when they received
46 their fourth contract in the same school system.

47
48 Although tenure is no longer being granted, those teachers who received tenure on or before Dec.
49 21, 1995 are "grandfathered" under the statute and continue to have tenure. A teacher who has

1 attained tenure status may be dismissed or discharged only for the reasons specified in the statute
2 and upon written charges. The “teacher tenure” statute creates a higher burden on districts seeking
3 to dismiss or discharge a teacher than even the “just cause” standard that was common in collective
4 bargaining agreements. Further, a public hearing on the charges before the school board must be
5 granted if the teacher submits a written request for a hearing.
6
7

8 ***Resolution 15-13: Rural School Staff Recruitment and Retention***

9 Create: The WASB supports state and federal initiatives to assist rural school districts in their
10 efforts to attract and retain high quality staff, including student loan forgiveness programs and
11 grants for teachers who commit to work in rural school districts for at least a minimum number of
12 years as determined by the legislature.
13

14 Rationale: The Policy & Resolutions Committee advanced this resolution in recognition that rural
15 school districts often have trouble attracting and retaining high quality staff to give WASB
16 members an opportunity to decide whether to express support for proposals that address this issue.
17 Often rural school districts complain that they hire new teachers and provide training and
18 experience only to see them leave for bigger districts that offer higher salaries. Offering incentives
19 could help attract teachers to underserved, high-needs areas of the state and keep them in those
20 areas. (A proposal to create a state initiative of this type was endorsed by the Assembly Speaker’s
21 Task Force on Rural Schools.)
22
23

24 ***Resolution 15-14: Rehiring Retired Teachers - Affordable Care Act Issues***

25 Create: The WASB supports legislation to clarify that under the federal Affordable Care Act a
26 retiree who participates in a school district’s retiree-only Health Reimbursement Arrangement
27 (HRA) may return to employment in that school district for less than 30 hours per week without
28 jeopardizing his or her eligibility to continue to receive retiree health benefits through an HRA and
29 without jeopardizing the school district’s compliance with the Affordable Care Act.
30

31 Rationale: The Policy & Resolutions Committee advanced this resolution to allow WASB members
32 to decide whether to express support for addressing a concern that the Affordable Care Act
33 interferes with some school districts’ abilities to hire retirees, including retired teachers and
34 administrators as substitute teachers or interim administrators, without impacting the retiree health
35 benefits of such rehired retirees. The solution suggested by the resolution seeks to provide some
36 clarity for rehired retirees and for districts alike.
37
38

39 ***Resolution 15-15: Student Achievement Guarantee in Education Program (SAGE)***

40 Create: The WASB supports legislation to shift the emphasis of the Student Achievement
41 Guarantee in Education (SAGE) Program from class-size reduction to achievement-gap reduction.
42

43 Rationale: The Policy & Resolutions Committee advanced this resolution to allow WASB members
44 to express their support for a change likely to be recommended by a Legislative Council Special
45 Study Committee that has been examining alternatives to the current SAGE program.
46
47
48
49

1 ***Resolution 15-16: Allow School Board Members to Serve as Volunteer Coaches or Student Advisors***

2 Create: The WASB supports legislation to allow a school board member to serve as a volunteer
3 coach or advisor of student extracurricular activities provided all of the following conditions are
4 met:

5
6 (a) The school board member receives no compensation for service as a volunteer coach or
7 advisor.

8 (b) During the period he or she serves as a volunteer in a particular program, the school
9 board member abstains from voting on issues before the school board concerning that
10 program.

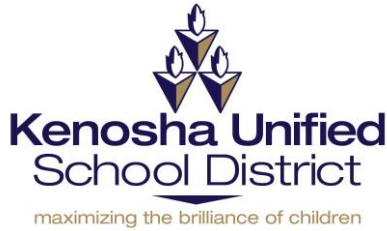
11 (c) The appointing authority has received the results of a criminal history background check
12 from the Wisconsin Department of Justice or the Federal Bureau of Investigation for the
13 school board member.
14

15 Rationale: The common law doctrine of incompatibility generally provides that a public officer may
16 not be a public employee if the office and employment are incompatible. The Policy & Resolutions
17 Committee advanced this resolution to allow the WASB membership to decide whether to express
18 support for the adoption in Wisconsin of a law, similar to one enacted in Michigan, which, in effect,
19 codifies the common law doctrine of incompatibility, but provides an exception to allow a member
20 of a school board to be appointed to or serve as a volunteer coach or supervisor of a student
21 extracurricular activity provided certain specific conditions are met.
22
23

24 ***Resolution 15-17: Teacher Shortages & Alternative Licensure Pathways***

25 Create: The WASB supports reasonable efforts to provide pathways to licensure for teaching
26 candidates in subject or content areas where there is a shortage of licensed teachers, provided that
27 candidates have bachelor's degrees and are qualified to be in a classroom as demonstrated by
28 appropriate experience, knowledge and skills in the subject or content area, and rigorous training in
29 pedagogy, assessment, and classroom management.
30

31 Rationale: The Policy & Resolutions Committee advanced this resolution to allow WASB members
32 to decide whether to express support for reasonable efforts to provide alternative pathways to
33 licensure in subject or content areas where there is a shortage of licensed teachers.



National Mentoring Month January 2015

WHEREAS, a number of Kenosha organizations have partnered with the Kenosha Unified School District to offer a variety of mentoring programs that support students; and

WHEREAS, relationships with caring individuals offer students valuable support; and

WHEREAS, quality mentoring encourages positive choices, promotes self-esteem, supports academic achievement and introduces young people to new ideas; and

WHEREAS, mentoring provides the skills needed to build strong, positive relationships with family, friends and community members; and

WHEREAS, mentoring programs have shown to be effective in combating school violence and discipline problems, substance abuse, incarceration and truancy.

NOW, THEREFORE, be it resolved that Kenosha Unified School District does hereby proclaim January 2015 as the annual observance of National Mentoring Month and recognizes those who volunteer their time to help our students reach their full potential.

BE IT FURTHER RESOLVED, that a true copy of this resolution be spread upon the official minutes of the Board of Education.

President, Board of Education

Superintendent of Schools

Secretary, Board of Education

Members of the Board:

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December 16, 2014

DONATIONS TO THE DISTRICT

The District has received the following donations:

1. Wal-Mart donated \$2,000.00 to the Bradford Marketing Program. The donation is to be used for DECA activities.
2. Bull and Bear Eatery donated \$500.00 to Grant Elementary School to support reading initiatives, parent engagement activities and classroom supplies.
3. Spanky's donated \$250.00 to the Bradford Baseball team. The donation is to be used to offset the cost for the Florida trip.
4. Nicole Gulatz donated \$50.00 to the Bradford Bakers Club.

Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Sue Savaglio-Jarvis
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

December 16, 2014

**Tentative Schedule of Reports, Events,
and Legal Deadlines for School Board
December-January**

December

- December 2, 2014 – Standing Committee Meetings **Canceled**
- December 16, 2014 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room
- December 20, 2014 – January 4, 2015 – Winter Recess

January

- January 13, 2015 – Standing Committee Meetings – 5:30 p.m. in ESC Board Room
- January 19, 2015 – Dr. Martin Luther King Day Observance – No school for students or staff
- January 23, 2015 – End of Second Quarter/Teacher Workday – No school for students
- January 27, 2015 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room

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