Kenosha Unified School District

maximizing the brilliance of children

MONTHLY SCHOOL BOARD STANDING COMMITTEE MEETINGS

5:30 P.M. Audit/Budget/Finance
6:00 P.M. Personnel/Policy
6:05 P.M. Joint Personnel/Policy & Curriculum/Program
6:25 P.M. Curriculum/Program

September 9, 2014

Please Note: Committee meetings may start early if preceding meeting adjourns early.

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Kenosha Unified School District

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Standing Committee Meetings
September 9, 2014
Educational Support Center

D. Adjournment

PLEASE NOTE: The September 2014 Planning/Facilities/Equipment Standing Committee Meeting has been Canceled

There may be a quorum of the board present at these Standing Committee meetings; however, under no circumstances will a board meeting be convened nor board action taken as part of the committee process. The three board members who have been appointed to each committee and the community advisors are the only voting members of the Standing Committees.

KENOSHA UNIFIED SCHOOL BOARD
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 110
August 12, 2014
MINUTES

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Bryan was called to order at 6:28 P.M. with the following Committee members present: Mr. Flood, Mrs. Marcich, Mr. Kent, Mr. Aceto, Mr. Holdorf, and Mr. Bryan. Dr. Savglio-Jarvis was also present. Mrs. Dawson arrived later. Mr. Wade and Mr. Coleman were excused. Ms. London was absent.

Approval of Minutes – June 10, 2014

Mr. Kent moved to approve the minutes as contained in the agenda. Mr. Flood seconded the motion. Unanimously approved.

Renewal of Southeastern Wisconsin School Alliance Membership

Dr. Savaglio-Jarvis presented the Renewal of the Southeastern Wisconsin School Alliance (SWSA) Membership and indicated that the District has participated in SWSA for the past 11 years which provides school officials and parents with objective, non-partisan information and training needed to be strong advocates for educational excellence.

Mr. Kent moved forward the Renewal of the Southeastern Wisconsin School Alliance Membership to the full Board with the recommendation for approval of the attached resolution and membership in SWSA for the 2014-2015 fiscal year and of authorization of Board Officers and District Administration to execute any and all documents related to the renewal. Mr. Flood seconded. Unanimously approved.

Information Items

Mr. Tarik Hamdan, Interim Chief Financial Officer, presented the Cash and Investment Quarterly Report as contained in the agenda. He noted the interest earned and different interest rates on the various funds and then answered questions from Committee members.

Mr. Hamdan presented the Monthly Financial Statements. He indicated that due to additional year-end entries the agenda content was already outdated; therefore, he distributed an additional spreadsheet which contained estimated fund 10 results for FY14 including estimated year end entries as of 8/4. He noted an estimated fund balance surplus of $9.6 million but reminded the Committee that the numbers are still preliminary. He also noted that the math adoption costs of approximately $1.5 million would need to be paid for out of the surplus as the invoices were not entered as of yet. Mr. Hamdan provided Committee members with a Wisconsin school district fund balance comparison spreadsheet as of 6/30/13 and noted that the District ranked 407 out of 424 districts. He then distributed a WASBO school district fund balance article and noted information relating to what a school district fund balance is, why a sufficient fund balance is so important, and how a sufficient fund balance is determined.

Future Agenda Items

There were no future agenda items noted.

Mrs. Marcich moved to adjourn the meeting. Mr. Flood seconded the motion. Unanimously approved.

Meeting adjourned at 7:04 P.M.

Stacy Schroeder Busby
School Board Secretary

Kenosha Unified School District

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 6/30/2014

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Fund 10 General Fund

	Source	**2014 Budget**	**2014 Actual**	**2014 Balance**	**2014 % Rec**	**2013 Budget**	**2013 Actual**	**2013 Balance**	**2013 % Rec**	**2013 Fiscal**
	Fund Balance - Beginning	27,109,475	27,109,475			15,683,728	15,683,728			
100	Operating Transfers In	926,412	926,412	0	100.00	0	0	0		0
200	Local revenues	77,871,884	77,962,264	-90,381	100.12	77,667,217	77,070,376	596,841	99.23	77,070,376
300	Interdistrict revenues	350,000	341,003	8,997	97.43	300,000	351,557	-51,557	117.19	351,557
500	Intermediate revenues	39,376	17,117	22,259	43.47	32,500	25,950	6,550	79.85	25,950
600	State aid	151,616,796	151,689,893	-73,097	100.05	150,466,803	150,545,880	-79,077	100.05	150,545,880
700	Federal aid	10,446,225	12,856,960	-2,410,735	123.08	10,439,218	9,236,820	1,202,397	88.48	9,236,820
800	Debt proceeds	0	101,256	-101,256		0	0	0		0
900	Revenue adjustments	648,993	865,260	-216,267	133.32	575,887	2,373,538	-1,797,650	412.15	2,373,538
	Total Revenues	**241,899,685**	**244,760,164**	**-2,860,479**	**101.18**	**239,481,625**	**239,604,121**	**-122,497**	**100.05**	**239,604,121**

	Object	**2014 Budget**	**2014 Actual**	**2014 Encumbered**	**2014 Balance**	**2014 % Used**	**2013 Budget**	**2013 Actual**	**2013 Encumbered**	**2013 Balance**	**2013 % Used**	**2013 Fiscal**
100	Salaries	117,702,061	114,354,156	0	3,347,905	97.16	110,915,026	107,314,036	0	3,600,990	96.75	107,314,036
200	Benefits	54,102,041	52,967,826	0	1,134,216	97.90	59,763,460	57,761,038	0	2,002,422	96.65	57,761,038
300	Purchased Services	22,502,234	21,540,710	0	961,524	95.73	19,225,971	17,468,737	35,298	1,721,936	91.04	17,468,737
400	Supplies	11,201,330	10,331,345	6,187	863,798	92.29	9,821,192	8,105,801	79,764	1,635,627	83.35	8,105,801
500	Capital Outlay	2,143,923	2,379,844	0	-235,921	111.00	2,500,522	2,529,750	23,070	-52,299	102.09	2,529,750
600	Debt Services	326,676	307,340	0	19,336	94.08	450,093	636,843	0	-186,750	141.49	636,843
700	Insurance	970,207	653,038		317,169	67.31	2,326,707	1,342,151	0	984,556	57.68	1,342,151
800	Operating Transfers Out	32,122,752	32,212,678		-89,926	100.28	31,289,473	32,416,742		-1,127,269	103.60	32,416,742
900	Other objects	828,461	317,072	0	511,389	38.27	189,180	603,275	75	-414,169	318.93	603,275
	Total Expenditures	**241,899,685**	**235,064,008**	**6,187**	**6,829,490**	**97.18**	**236,481,625**	**228,178,374**	**138,207**	**8,165,044**	**96.55**	**228,178,374**
	Net Revenue/Expenses	**0**	**9,696,156**				**3,000,000**	**11,425,747**				**11,425,747**
	Fund Balance - Ending	**27,109,475**	**36,805,631**				**18,683,728**	**27,109,475**				**27,109,475**

Kenosha Unified School District

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 6/30/2014

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Fund 25 Head Start

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	0	0			0	0			
700	Federal aid	1,857,747	1,862,632	-4,885	100.26	1,956,394	1,736,967	219,427	88.78	1,736,967
	Total Revenues	**1,857,747**	**1,862,632**	**-4,885**	**100.26**	**1,956,394**	**1,736,967**	**219,427**	**88.78**	**1,736,967**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
100	Salaries	908,438	978,180		-69,742	107.68	944,729	880,040		64,688	93.15	880,040
200	Benefits	671,766	676,380		-4,614	100.69	605,818	610,889		-5,072	100.84	610,889
300	Purchased Services	152,086	113,828	0	38,258	74.84	132,170	123,385	0	8,784	93.35	123,385
400	Supplies	119,152	85,968	0	33,184	72.15	94,529	80,170	0	14,359	84.81	80,170
500	Capital Outlay	0	1,971		-1,971		177,667	41,000		136,667	23.08	41,000
900	Other objects	6,305	6,305	0	0	100.00	1,482	1,482	0	0	100.00	1,482
	Total Expenditures	**1,857,747**	**1,862,632**	**0**	**-4,885**	**100.26**	**1,956,394**	**1,736,967**	**0**	**219,427**	**88.78**	**1,736,967**
	Net Revenue/Expenses	**0**	**0**				**0**	**0**				**0**
	Fund Balance - Ending	**0**	**0**				**0**	**0**				**0**

Kenosha Unified School District

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 6/30/2014

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Fund 27 Special Education

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	0	0			0	0			
100	Operating Transfers In	29,371,547	29,461,473	-89,926	100.31	29,983,235	31,110,504	-1,127,269	103.76	31,110,504
200	Local revenues	10,000	7,868	2,132	78.68	10,064	8,681	1,383	86.26	8,681
300	Interdistrict revenues	20,000	0	20,000	0.00	20,000	0	20,000	0.00	0
500	Intermediate revenues	0	202	-202		0	0	0		0
600	State aid	10,390,000	11,218,167	-828,167	107.97	10,405,000	11,019,398	-614,398	105.90	11,019,398
700	Federal aid	7,862,072	4,301,145	3,560,927	54.71	7,710,576	4,578,040	3,132,536	59.37	4,578,040
	Total Revenues	**47,653,619**	**44,988,855**	**2,664,764**	**94.41**	**48,128,875**	**46,716,623**	**1,412,252**	**97.07**	**46,716,623**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
100	Salaries	27,374,180	26,927,636		446,544	98.37	27,124,930	26,352,529		772,401	97.15	26,352,529
200	Benefits	14,740,868	14,310,174		430,694	97.08	17,136,466	16,818,598		317,868	98.15	16,818,598
300	Purchased Services	3,972,383	3,286,156	0	686,227	82.73	3,158,312	3,280,623	0	-122,311	103.87	3,280,623
400	Supplies	1,556,850	324,901	0	1,231,949	20.87	574,796	256,548	1,347	316,902	44.87	256,548
500	Capital Outlay	9,338	10,372	0	-1,034	111.07	8,500	8,248	0	252	97.03	8,248
900	Other objects	0	129,616		-129,616		125,871	78		125,793	0.06	78
	Total Expenditures	**47,653,619**	**44,988,855**	**0**	**2,664,764**	**94.41**	**48,128,875**	**46,716,623**	**1,347**	**1,410,905**	**97.07**	**46,716,623**
	Net Revenue/Expenses	**0**	**0**				**0**	**0**				**0**
	Fund Balance - Ending	**0**	**0**				**0**	**0**				**0**

Kenosha Unified School District

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 6/30/2014

Fund 30-39 Debt Services Fund

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	950,971	950,971			24,177	24,177			
100	Operating Transfers In	2,751,205	2,751,205	0	100.00	1,156,895	1,156,895	0	100.00	1,156,895
200	Local revenues	16,159,147	16,156,284	2,863	99.98	15,626,548	15,635,768	-9,220	100.06	15,635,768
800	Debt proceeds	6,616,812	6,616,812	0	100.00	0	0	0		0
900	Revenue adjustments	1,772,817	1,789,219	-16,402	100.93	966,723	1,227,403	-260,679	126.97	1,227,403
	Total Revenues	**27,299,981**	**27,313,521**	**-13,539**	**100.05**	**17,750,166**	**18,020,066**	**-269,899**	**101.52**	**18,020,066**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
600	Debt Services	24,059,106	24,059,106		0	100.00	16,908,485	16,908,485		0	100.00	16,908,485
800	Operating Transfers Out	926,412	926,412		0	100.00	0	0		0		0
900	Other objects	0	0		0		184,786	184,786		0	100.00	184,786
	Total Expenditures	**24,985,518**	**24,985,518**		**0**	**100.00**	**17,093,271**	**17,093,271**		**0**	**100.00**	**17,093,271**
	Net Revenue/Expenses	**2,314,464**	**2,328,003**				**656,895**	**926,794**				**926,794**
	Fund Balance - Ending	**3,265,435**	**3,278,974**				**681,072**	**950,971**				**950,971**

Kenosha Unified School District

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 6/30/2014

Fund 40-49 Capital Project Fund

		2014				2013				
	Source	**Budget**	**Actual**	**Balance**	**% Rec**	**Budget**	**Actual**	**Balance**	**% Rec**	**Fiscal**
	Fund Balance - Beginning	0	0			341,397	341,397			
100	Operating Transfers In	0	0	0		149,343	149,343	0	100.00	149,343
200	Local revenues	12,000	9,169	2,831	76.40	0	0	0		0
800	Debt proceeds	16,690,000	16,690,000	0	100.00	0	0	0		0
900	Revenue adjustments	0	0	0		184,786	184,786	0	100.00	184,786
	Total Revenues	**16,702,000**	**16,699,169**	**2,831**	**99.98**	**334,130**	**334,130**	**0**	**100.00**	**334,130**

		2014					2013					
	Object	**Budget**	**Actual**	**Encumbered**	**Balance**	**% Used**	**Budget**	**Actual**	**Encumbered**	**Balance**	**% Used**	**Fiscal**
300	Purchased Services	4,350,000	3,208,908	0	1,141,092	73.77	675,527	675,527	0	0	100.00	675,527
	Total Expenditures	**4,350,000**	**3,208,908**	**0**	**1,141,092**	**73.77**	**675,527**	**675,527**	**0**	**0**	**100.00**	**675,527**
	Net Revenue/Expenses	**12,352,000**	**13,490,260**				**-341,397**	**-341,397**				**-341,397**
	Fund Balance - Ending	**12,352,000**	**13,490,260**				**0**	**0**				**0**

Kenosha Unified School District

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 6/30/2014

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Fund 50 Food Service

		2014				2013				
	Source	**Budget**	**Actual**	**Balance**	**% Rec**	**Budget**	**Actual**	**Balance**	**% Rec**	**Fiscal**
	Fund Balance - Beginning	1,646,432	1,646,432			560,079	560,079			
200	Local revenues	2,647,589	2,380,071	267,518	89.90	2,834,551	2,652,744	181,807	93.59	2,652,744
600	State aid	140,000	135,136	4,864	96.53	142,370	140,005	2,365	98.34	140,005
700	Federal aid	5,712,411	5,782,119	-69,708	101.22	5,142,850	5,757,694	-614,844	111.96	5,757,694
900	Revenue adjustments	0	2,913	-2,913		0	0	0		0
	Total Revenues	**8,500,000**	**8,300,239**	**199,761**	**97.65**	**8,119,771**	**8,550,443**	**-430,672**	**105.30**	**8,550,443**

		2014					2013					
	Object	**Budget**	**Actual**	**Encumbered**	**Balance**	**% Used**	**Budget**	**Actual**	**Encumbered**	**Balance**	**% Used**	**Fiscal**
100	Salaries	1,991,165	2,088,049		-96,884	104.87	2,121,141	1,928,908		192,234	90.94	1,928,908
200	Benefits	711,949	731,612		-19,664	102.76	1,193,987	704,882		489,105	59.04	704,882
300	Purchased Services	268,275	127,269	0	141,006	47.44	213,097	112,396	0	100,701	52.74	112,396
400	Supplies	5,299,611	4,096,673	0	1,202,938	77.30	4,369,552	4,607,228	0	-237,676	105.44	4,607,228
500	Capital Outlay	104,000	66,735	0	37,265	64.17	151,264	18,089	0	133,175	11.96	18,089
900	Other objects	125,000	72,461		52,539	57.97	70,730	92,589		-21,859	130.90	92,589
	Total Expenditures	**8,500,000**	**7,182,799**	**0**	**1,317,201**	**84.50**	**8,119,771**	**7,464,090**	**0**	**655,681**	**91.92**	**7,464,090**
	Net Revenue/Expenses	**0**	**1,117,440**				**0**	**1,086,353**				**1,086,353**
	Fund Balance - Ending	**1,646,432**	**2,763,872**				**560,079**	**1,646,432**				**1,646,432**

Kenosha Unified School District

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 6/30/2014

Fund 60 Student Activity Fund

		2014				2013				
	Source	**Budget**	**Actual**	**Balance**	**% Rec**	**Budget**	**Actual**	**Balance**	**% Rec**	**Fiscal**
	Fund Balance - Beginning	0	0			0	0			
200	Local revenues	0	0	0		0	0	0		0
	Total Revenues	**0**	**0**	**0**		**0**	**0**	**0**		**0**

		2014					2013					
	Object	**Budget**	**Actual**	**Encumbered**	**Balance**	**% Used**	**Budget**	**Actual**	**Encumbered**	**Balance**	**% Used**	**Fiscal**
100	Salaries	0	0		0		0	0		0		0
200	Benefits	0	0		0		0	0		0		0
300	Purchased Services	0	0		0		0	0		0		0
400	Supplies	0	0	0	0		0	0	5,692	-5,692		0
900	Other objects	0	0	0	0		0	0		0		0
	Total Expenditures	**0**	**0**	**0**	**0**		**0**	**0**	**5,692**	**-5,692**		**0**
	Net Revenue/Expenses	**0**	**0**				**0**	**0**				**0**
	Fund Balance - Ending	**0**	**0**				**0**	**0**				**0**

Kenosha Unified School District

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 6/30/2014

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Fund 70-79 Trust Funds

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	8,792,243	8,792,243			8,351,826	8,351,826			
200	Local revenues	14,000	18,723	-4,723	133.74	4,398,798	13,709	4,385,089	0.31	13,709
900	Revenue adjustments	9,986,000	11,642,903	-1,656,903	116.59	0	8,574,740	-8,574,740		8,574,740
	Total Revenues	**10,000,000**	**11,661,626**	**-1,661,626**	**116.62**	**4,398,798**	**8,588,450**	**-4,189,652**	**195.25**	**8,588,450**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
200	Benefits	0	5,068,601	0	-5,068,601		3,370,000	0	0	3,370,000	0.00	0
300	Purchased Services	0	701		-701		310,000	14,914	0	295,086	4.81	14,914
400	Supplies	0	0		0		0	0		0		0
900	Other objects	9,500,000	3,692,500		5,807,500	38.87	0	8,134,626		-8,134,626		8,134,626
	Total Expenditures	**9,500,000**	**8,761,802**	**0**	**738,198**	**92.23**	**3,680,000**	**8,149,540**	**0**	**-4,469,540**	**221.45**	**8,149,540**
	Net Revenue/Expenses	**500,000**	**2,899,824**				**718,798**	**438,910**				**438,910**
	Fund Balance - Ending	**9,292,243**	**11,692,067**				**9,070,624**	**8,790,735**				**8,790,735**

Kenosha Unified School District

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 6/30/2014

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Fund 81 Recreation Services Program

		2014				2013				
	Source	**Budget**	**Actual**	**Balance**	**% Rec**	**Budget**	**Actual**	**Balance**	**% Rec**	**Fiscal**
	Fund Balance - Beginning	232,729	232,729			241,277	241,277			
200	Local revenues	428,000	422,465	5,535	98.71	428,000	426,470	1,530	99.64	426,470
	Total Revenues	**428,000**	**422,465**	**5,535**	**98.71**	**428,000**	**426,470**	**1,530**	**99.64**	**426,470**

		2014					2013					
	Object	**Budget**	**Actual**	**Encumbered**	**Balance**	**% Used**	**Budget**	**Actual**	**Encumbered**	**Balance**	**% Used**	**Fiscal**
100	Salaries	306,779	272,632		34,147	88.87	291,773	246,246		45,527	84.40	246,246
200	Benefits	141,231	141,462		-231	100.16	141,719	135,991		5,728	95.96	135,991
300	Purchased Services	45,400	35,661	0	9,739	78.55	45,400	36,895	0	8,505	81.27	36,895
400	Supplies	23,959	8,690	0	15,270	36.27	15,300	9,388	0	5,912	61.36	9,388
500	Capital Outlay	7,680	7,680	0	0	100.00	7,000	3,870	0	3,130	55.29	3,870
900	Other objects	4,000	2,509		1,491	62.73	4,000	2,628	0	1,372	65.70	2,628
	Total Expenditures	**529,050**	**468,634**	**0**	**60,416**	**88.58**	**505,192**	**435,018**	**0**	**70,174**	**86.11**	**435,018**
	Net Revenue/Expenses	**-101,050**	**-46,169**				**-77,192**	**-8,548**				**-8,548**
	Fund Balance - Ending	**131,679**	**186,560**				**164,085**	**232,729**				**232,729**

Kenosha Unified School District

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 6/30/2014

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Fund 82 Athletic Venues

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	4,117	4,117			7,999	7,999			
200	Local revenues	29,125	22,652	6,473	77.78	29,125	32,452	-3,327	111.42	32,452
	Total Revenues	**29,125**	**22,652**	**6,473**	**77.78**	**29,125**	**32,452**	**-3,327**	**111.42**	**32,452**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
100	Salaries	10,000	12,404		-2,404	124.04	10,000	15,326		-5,326	153.26	15,326
200	Benefits	0	1,486		-1,486		0	2,384		-2,384		2,384
300	Purchased Services	10,000	7,153		2,847	71.53	10,000	18,624	0	-8,624	186.24	18,624
400	Supplies	380	667		-287	175.42	2,148	0		2,148	0.00	0
	Total Expenditures	**20,380**	**21,711**		**-1,331**	**106.53**	**22,148**	**36,334**	**0**	**-14,186**	**164.05**	**36,334**
	Net Revenue/Expenses	**8,745**	**942**				**6,977**	**-3,882**				**-3,882**
	Fund Balance - Ending	**12,862**	**5,059**				**14,976**	**4,117**				**4,117**

Kenosha Unified School District

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 6/30/2014

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Fund 83 Community Services Program

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	1,249,488	1,249,488			-6,293	-6,293			
200	Local revenues	1,130,000	1,130,000	0	100.00	1,680,267	1,685,342	-5,075	100.30	1,685,342
900	Revenue adjustments	0	30	-30		0	230	-230		230
	Total Revenues	**1,130,000**	**1,130,030**	**-30**	**100.00**	**1,680,267**	**1,685,572**	**-5,305**	**100.32**	**1,685,572**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
100	Salaries	231,013	221,863		9,150	96.04	96,372	99,519		-3,147	103.27	99,519
200	Benefits	65,819	62,247		3,572	94.57	20,101	21,718		-1,617	108.05	21,718
300	Purchased Services	293,278	292,609	0	669	99.77	284,291	281,998	0	2,293	99.19	281,998
400	Supplies	34,252	33,859	0	393	98.85	21,768	25,789	0	-4,022	118.48	25,789
500	Capital Outlay	396,932	0		396,932	0.00	742,019	0		742,019	0.00	0
900	Other objects	0	0		0		602	767		-165	127.43	767
	Total Expenditures	**1,021,295**	**610,578**	**0**	**410,717**	**59.78**	**1,165,152**	**429,791**	**0**	**735,361**	**36.89**	**429,791**
	Net Revenue/Expenses	**108,705**	**519,452**				**515,115**	**1,255,782**				**1,255,782**
	Fund Balance - Ending	**1,358,194**	**1,768,941**				**508,822**	**1,249,488**				**1,249,488**

Kenosha Unified School District

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 6/30/2014

Fund 85 CLC After School Program

		2014				2013				
	Source	**Budget**	**Actual**	**Balance**	**% Rec**	**Budget**	**Actual**	**Balance**	**% Rec**	**Fiscal**
	Fund Balance - Beginning	78,344	78,344			34,756	34,756			
200	Local revenues	0	6,215	-6,215		0	55,464	-55,464		55,464
500	Intermediate revenues	0	3,160	-3,160		0	31,934	-31,934		31,934
	Total Revenues	**0**	**9,375**	**-9,375**		**0**	**87,398**	**-87,398**		**87,398**

		2014					2013					
	Object	**Budget**	**Actual**	**Encumbered**	**Balance**	**% Used**	**Budget**	**Actual**	**Encumbered**	**Balance**	**% Used**	**Fiscal**
200	Benefits	0	0		0		0	72		-72		72
300	Purchased Services	16,400	15,255		1,145	93.02	0	43,738		-43,738		43,738
	Total Expenditures	**16,400**	**15,255**		**1,145**	**93.02**	**0**	**43,810**		**-43,810**		**43,810**
	Net Revenue/Expenses	**-16,400**	**-5,879**				**0**	**43,588**				**43,588**
	Fund Balance - Ending	**61,944**	**72,465**				**34,756**	**78,344**				**78,344**

Kenosha Unified School District

Budget to Actual Comparison Report

2013 - 2014 District Summary Budget

For the Period Ended 6/30/2014

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All Funds

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	40,063,800	40,063,800			25,238,945	25,238,945			
100	Operating Transfers In	33,049,164	33,139,089	-89,926	100.27	31,289,473	32,416,742	-1,127,269	103.60	32,416,742
200	Local revenues	98,301,744	98,115,711	186,033	99.81	102,674,570	97,581,006	5,093,564	95.04	97,581,006
300	Interdistrict revenues	370,000	341,003	28,997	92.16	320,000	351,557	-31,557	109.86	351,557
500	Intermediate revenues	39,376	20,480	18,896	52.01	32,500	57,885	-25,385	178.11	57,885
600	State aid	162,146,796	163,043,195	-896,399	100.55	161,014,173	161,705,283	-691,110	100.43	161,705,283
700	Federal aid	25,878,455	24,802,856	1,075,599	95.84	25,249,038	21,309,522	3,939,516	84.40	21,309,522
800	Debt proceeds	23,306,812	23,408,067	-101,256	100.43	0	0	0		0
900	Revenue adjustments	12,407,810	14,300,325	-1,892,515	115.25	1,727,397	12,360,697	-10,633,300	715.57	12,360,697
	Total Revenues	**355,500,157**	**357,170,728**	**-1,670,571**	**100.47**	**322,307,151**	**325,782,692**	**-3,475,541**	**101.08**	**325,782,692**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
100	Salaries	148,523,636	144,854,920	0	3,668,717	97.53	141,503,971	136,836,604	0	4,667,367	96.70	136,836,604
200	Benefits	70,433,674	73,959,789	0	-3,526,115	105.01	82,231,550	76,055,572	0	6,175,979	92.49	76,055,572
300	Purchased Services	31,610,055	28,628,249	0	2,981,806	90.57	24,054,768	22,056,837	35,298	1,962,633	91.84	22,056,837
400	Supplies	18,235,535	14,882,103	6,187	3,347,246	81.64	14,899,285	13,084,924	86,802	1,727,558	88.41	13,084,924
500	Capital Outlay	2,661,873	2,466,601	0	195,272	92.66	3,586,971	2,600,956	23,070	962,945	73.15	2,600,956
600	Debt Services	24,385,782	24,366,446	0	19,336	99.92	17,358,577	17,545,327	0	-186,750	101.08	17,545,327
700	Insurance	970,207	653,038		317,169	67.31	2,326,707	1,342,151	0	984,556	57.68	1,342,151
800	Operating Transfers Out	33,049,164	33,139,089		-89,926	100.27	31,289,473	32,416,742		-1,127,269	103.60	32,416,742
900	Other objects	10,463,766	4,220,463	0	6,243,303	40.33	576,651	9,020,230	75	-8,443,654	1,564.26	9,020,230
	Total Expenditures	**340,333,693**	**327,170,699**	**6,187**	**13,156,808**	**96.13**	**317,827,954**	**310,959,344**	**145,245**	**6,723,365**	**97.88**	**310,959,344**
	Net Revenue/Expenses	**15,166,464**	**30,000,029**				**4,479,196**	**14,823,348**				**14,823,348**
	Fund Balance - Ending	**55,230,264**	**70,063,829**				**29,718,141**	**40,062,293**				**40,062,293**

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NOTICE OF ANNUAL MEETING OF DISTRICT ELECTORS
KENOSHA UNIFIED SCHOOL DISTRICT NO.1

TO: Electors of the Kenosha Unified School District No.1

PLEASE TAKE NOTICE that the annual meeting of Kenosha Unified School District No.1 for the transaction of school business and the approval of the tax levy for the 2014-2015 school year will be held on Wednesday September 10, 2014. It will be held in the Auditorium at Indian Trial High School and Academy, 6800 60th Street, Kenosha, Wisconsin. The annual meeting will begin immediately following a special meeting of the School Board to be held on the same evening at 7:00 P.M. for the purpose of the presentation and public hearing on the District's proposed budget for 2014-2015. The agenda for the annual meeting will be to elect a chairperson, adopt rules of order and the agenda, establish salaries and reimbursement of expenses for School Board members, approve the 2014-2015 tax levy, and establish the date for the 2015-2016 annual meeting.

BY ORDER OF THE SCHOOL BOARD
Kyle Flood, School Board Clerk

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
2014-2015 PROPOSED BUDGET PUBLICATION

GENERAL FUND (FUND 10)	Audited 2012-2013	Unaudited 2013-2014	Proposed 2014-2015
Beginning Fund Balance	17,090,004 [1]	27,109,475	36,805,631
Ending Fund Balance	27,109,475	36,805,631	36,805,631
REVENUES AND OTHER FINANCING SOURCES			
Operating Transfer-In (Source 100)	0	926,412	0
Local Sources (Source 200)	77,070,376	77,962,264	75,198,363
Inter-district Payments (Source 300 & 400)	351,557	341,003	350,000
Intermediate Sources (Source 500)	25,950	17,117	22,500
State Sources (Source 600)	150,545,880	151,689,893	156,987,883
Federal Sources (Source 700)	9,236,820	12,856,960	11,609,270
All Other Sources (Source 800 & 900)	967,262	966,515	280,000
TOTAL REVENUES & OTHER FINANCING SOURCES	**238,197,845**	**244,760,164**	**244,448,016**
EXPENDITURES & OTHER FINANCING USES			
Instruction (Function 100000)	118,928,648	119,361,262	126,471,018
Support Services (Function 200000)	74,175,854	80,737,477	82,708,989
Non-Program Transactions (Function 400000)	35,073,872	34,965,269	35,268,009
TOTAL EXPENDITURES & OTHER FINANCING USES	**228,178,374**	**235,064,008**	**244,448,016**

SPECIAL PROJECTS FUND (FUND 20)	Audited 2012-2013	Unaudited 2013-2014	Proposed 2014-2015
Beginning Fund Balance	0	0	0
Ending Fund Balance	0	0	0
REVENUES & OTHER FINANCING SOURCES	**48,453,590**	**46,851,487**	**52,835,726**
EXPENDITURES & OTHER FINANCING USES	**48,453,590**	**46,851,487**	**52,835,726**

DEBT SERVICE FUND (FUND 30)	Audited 2012-2013	Unaudited 2013-2014	Proposed 2014-2015
Beginning Fund Balance	24,177	950,971	3,278,974
Ending Fund Balance	950,971	3,278,974	2,227,310
REVENUES & OTHER FINANCING SOURCES	**18,020,066**	**27,313,521**	**16,565,909**
EXPENDITURES & OTHER FINANCING USES	**17,093,271**	**24,985,518**	**17,617,572**

CAPITAL PROJECTS FUND (FUND 40)	Audited 2012-2013	Unaudited 2013-2014	Proposed 2014-2015
Beginning Fund Balance	341,397	0	13,490,260
Ending Fund Balance	0	13,490,260	765,260
REVENUES & OTHER FINANCING SOURCES	**334,130**	**16,699,169**	**10,000**
EXPENDITURES & OTHER FINANCING USES	**675,527**	**3,208,908**	**12,735,000**

FOOD SERVICE FUND (50)	Audited 2012-2013	Unaudited 2013-2014	Proposed 2014-2015
Beginning Fund Balance	560,079	1,646,432	2,763,872
Ending Fund Balance	1,646,432	2,763,872	2,763,872
REVENUES & OTHER FINANCING SOURCES	**8,550,443**	**8,300,239**	**8,300,860**
EXPENDITURES & OTHER FINANCING USES	**7,464,090**	**7,182,799**	**8,300,860**

COMMUNITY SERVICES FUND (FUND 80)	Audited 2012-2013	Unaudited 2013-2014	Proposed 2014-2015
Beginning Fund Balance	277,738	1,564,679	2,033,025
Ending Fund Balance	1,564,679	2,033,025	2,006,545
REVENUES & OTHER FINANCING SOURCES	**2,231,892**	**1,584,523**	**1,579,125**
EXPENDITURES & OTHER FINANCING USES	**944,952**	**1,116,177**	**1,605,605**

TOTAL EXPENDITURES AND OTHER FINANCING USES

ALL FUNDS	Audited 2012-2013	Unaudited 2013-2014	Proposed 2014-2015
GROSS TOTAL EXPENDITURES - ALL FUNDS	**302,809,804**	**318,408,896**	**337,542,779**
Interfund Transfers (Source 100) - ALL FUNDS	**32,416,742**	**33,139,089**	**32,542,509**
Refinancing Expenditures (Fund 30)	**0**	**6,762,137**	**0**
NET TOTAL EXPENDITURES - ALL FUNDS	**270,393,061**	**278,507,670**	**305,000,270**
PERCENTAGE CHANGE FROM PRIOR YEAR	**-7.86%**	**3.00%**	**9.51%**

PROPOSED PROPERTY TAX LEVY

FUND	Audited 2012-2013	Unaudited 2013-2014	Proposed 2014-2015
General Fund	74,748,494	75,664,429	73,250,463
Referendum Debt Service Fund	12,740,424	12,299,413	11,596,806
Non-Referendum Debt Service Fund	2,886,123	3,853,284	3,422,647
Capital Expansion Fund	0	0	0
Community Service Fund	2,050,267	1,500,000	1,500,000
TOTAL SCHOOL LEVY	**92,425,308**	**93,317,126**	**89,769,916**
PERCENTAGE INCREASE FROM PRIOR YEAR	**-1.34%**	**0.96%**	**-3.80%** [2]

[1] Audited 2012-2013 beginning fund balance as restated

[2] Preliminary Estimate

Note: Subtotals contain calculated fields and formulas which may result in rounded values

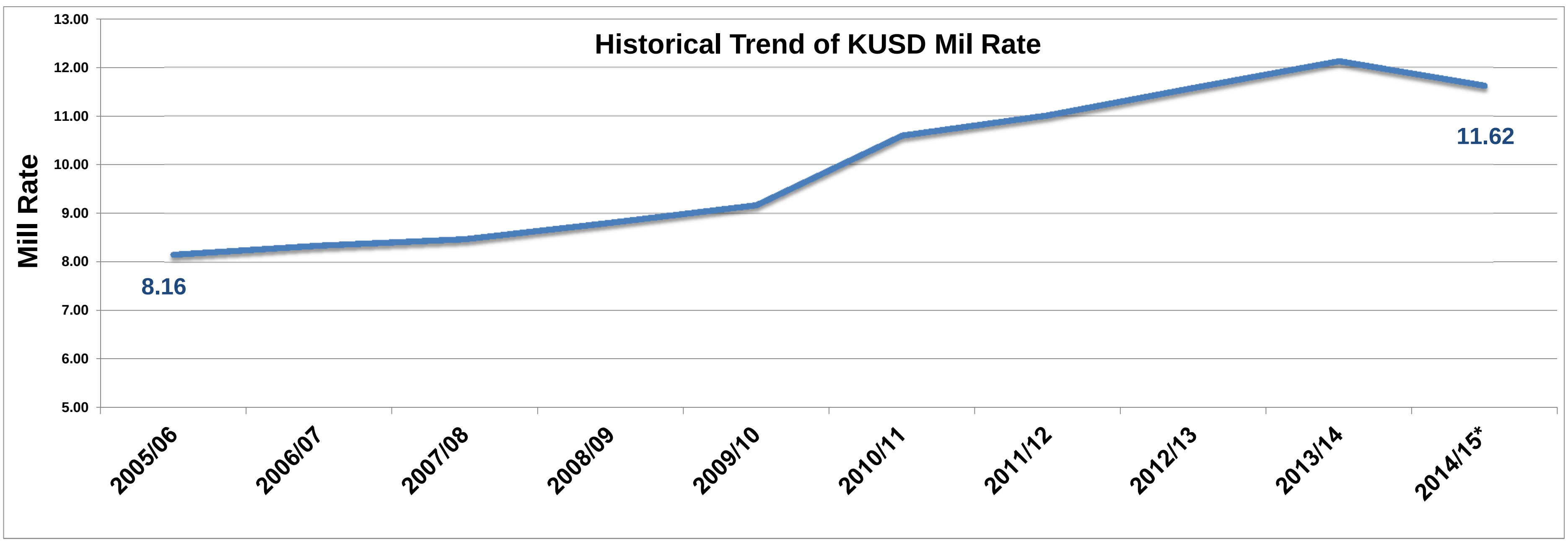
KENOSHA UNIFIED SCHOOL DISTRICT
TAX LEVY COMPARISON

School Year	Equalized Valuation	% Change	Fund 10 Levy	Fund 10 Chargeback Levy	Mil Rate	Fund 30 Debt Service Levy	Mil Rate	Fund 80 Community Service Levy	Mil Rate	Total Levy	Total Mil Rate	% Tax Levy Change	% Mil rate Change
2005/06	8,158,321,427	10.09%	54,800,909	19,431	6.720	10,590,066	1.2981	1,142,626	0.1401	66,553,032	8.1577	-0.87%	-9.95%
2006/07	8,948,360,876	9.68%	61,386,666	15,075	6.862	11,611,911	1.2977	1,653,564	0.1848	74,667,216	8.3442	12.19%	2.29%
2007/08	9,499,722,109	6.16%	66,465,447	7,369	6.997	12,323,576	1.2973	1,714,513	0.1805	80,510,905	8.4751	7.83%	1.57%
2008/09	9,628,413,923	1.35%	70,705,971	18,570	7.345	12,264,373	1.2738	1,881,240	0.1954	84,870,154	8.8146	5.41%	4.01%
2009/10	9,510,858,704	-1.22%	73,218,329	6,733	7.699	12,168,871	1.2795	1,881,240	0.1978	87,275,173	9.1764	2.83%	4.10%
2010/11	8,931,500,985	-6.09%	79,133,470	29,422	8.863	13,520,354	1.5138	1,981,240	0.2218	94,664,486	10.5989	8.47%	15.50%
2011/12	8,503,804,152	-4.79%	77,070,827	-	9.063	14,625,987	1.7199	1,981,240	0.2330	93,678,054	11.0160	-1.04%	3.94%
2012/13	7,982,932,601	-6.13%	74,684,161	64,333	9.364	15,626,547	1.9575	2,050,267	0.2568	92,425,308	11.5779	-1.34%	5.10%
2013/14	7,693,298,078	-3.63%	75,664,429		9.835	16,152,697	2.0996	1,500,000	0.1950	93,317,126	12.1297	0.96%	4.77%
2014/15*	**7,723,303,978**	**0.39%**	**73,250,463**		**9.484**	**15,019,453**	**1.9447**	**1,500,000**	**0.1942**	**89,769,916**	**11.6233**	**-3.80%**	**-4.17%**

* **Projected** (pending final equalized property valuations and general aid certification)

Tax on $100,000 Property		
13/14 Property Tax	$	1,212.97
14/15 Property Tax	$	1,162.33
Increase (Decrease)	$	(50.64)
% Increase (Decrease)		-4.17%

2014/15 Projection*	
Equalized Valuation	$7,723,303,978
% Change in Valuation	0.39%
Total Levy	$89,769,916
Total Mil Rate	$11.62
% Tax Levy Change	-3.80%
% Mil rate Change	-4.17%



KENOSHA UNIFIED SCHOOL BOARD
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
August 12, 2014
MINUTES

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Kunich was called to order at 6:05 P.M. with the following Committee members present: Mr. Bryan, Mrs. Snyder, Mrs. Burns, Mrs. Butler, and Mr. Kunich. Mrs. Morrison arrived later. Dr. Savaglio-Jarvis was also present. Mrs. Hamilton and Mrs. Dahl were excused.

Approval of Minutes – July 8, 2014 Personnel/Policy and July 8, 2014 Joint Personnel/Policy & Curriculum/Program

Mrs. Snyder moved to approve the minutes as presented. Mr. Bryan seconded the motion. Unanimously approved.

School Board Policy 1110 – Parent/Guardian/Caregiver Surveys

Mr. Flood presented School Board Policy 1110 – Parent/Guardian/Caregiver Surveys. He indicated that in order to increase district transparency, accountability, and communication with parents/guardians/caregivers he is suggesting that the parent/guardian/caregiver survey be done every year and that the Board have final approval.

Mrs. Morrison arrived at 6:13 P.M.

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation, provided a history of the parent/guardian/caregiver surveys and answered questions from Committee members.

Mrs. Burns moved to forward the revised policy to the Board with the recommendation that the parent/guardian/caregiver surveys be conducted every two years and that the suggested language of "and final approval by the Board" not be included. Mrs. Butler seconded the motion. Unanimously approved.

School Board Policy 1131 – Memorials/Dedications Within Schools

Mr. Flood presented School Board Policy 1131 – Memorials/Dedications Within Schools and indicated that he would like the language requirement under 1(b) to be removed as it would allow all teachers to be recognized for their extraordinary work versus only teachers with six months or more employment with the District.

Mrs. Snyder moved to forward Policy 1131 – Memorials/Dedications Within Schools to the full Board for approval. Mr. Bryan seconded the motion. Unanimously approved.

Information Items

There were no questions or comments on the Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Mrs. Snyder moved to approve the the Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations. Mrs. Butler seconded the motion. Unanimously approved.

Future Agenda Items

No future agenda items were noted.

Mr. Bryan moved to adjourn the meeting. Mrs. Burns seconded the motion. Unanimously approved.

Meeting adjourned at 6:23 P.M.

Stacy Schroeder Busby
School Board Secretary

Kenosha Unified School District
Kenosha, WI
September 9, 2014

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAM	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Krass	Jennie	Tremper High School	Special Education	Instructional	08/25/2014	1	$71,123.00
Appointment	Benser	Shannon	Lance Middle School	Science	Instructional	08/25/2014	1	$39,106.00
Appointment	Quevedo-Torrero	Jesus	Bradford High School	Math	Instructional	08/25/2014	1	$78,396.00
Appointment	Luckett	Jerry	Lincoln Middle School	Dean of Students	Instructional	08/25/2014	1	$78,396.00
Appointment	Quirk	Shawn	Bradford High School	Dean of Students	Instructional	08/25/2014	1	$39,106.00
Appointment	Thomas	Roberta	Harvey Elementary School	4K Teacher	Instructional	08/25/2014	1	$72,158.00
Appointment	Boyce	Krista	EBSOLA-Creative Arts	K5 Teacher	Instructional	08/25/2014	1	$41,483.00
Appointment	Rieger	Ronald	ITA	Political Science	Instructional	08/25/2014	1	$40,890.00
Appointment	Roscioli-Greco	Veronica	Fine Arts	Elementary Art (Wilson)	Instructional	08/04/2014	0.3	$19,599.00
Appointment	Ebbert	Nathaniel	Tremper High School	ESP Security	ESP	08/29/2014	1	$14.33
Appointment	Dotson	Bridget	Special Education & Student Support	School Social Worker	Instructional	08/25/2014	0.6	$45,360.00
Appointment	Gunther	Dream	Lincoln Middle School	Special Education Cross Categorical	Instructional	08/25/2014	1	$65,005.00
Appointment	Precht	Jennifer	ITA	Special Education Cross Categorical	Instructional	08/25/2014	1	$39,106.00
Appointment	Shaw	Maddie	ITA	History/Psychology	Instructional	08/25/2014	0.8	$36,177.96
Appointment	McNear-Powell	Bridget	Jefferson Elementary School	Grade 4	Instructional	08/25/2014	1	$58,100.00
Appointment	Hill	Laurel	McKinley	Intervention Specialist	Instructional	08/25/2014	1	$70,517.00
Appointment	Weil	Bryana	Bradford High School	Special Education Cross Categorical	Instructional	08/25/2014	1	$39,106.00
Appointment	Kosman	Joseph	Physical Education	Elementary PE	Instructional	08/04/2014	0.8	$37,383.75
Appointment	Arient	Amanda	Bradford High School	Math	Instructional	08/25/2014	1	$39,106.00
Appointment	Cram	Linda	Bradford High School	Chemistry/Biology	Instructional	08/25/2014	1	$73,809.00
Appointment	Becker	Samantha	Lincoln Middle School	Spanish	Instructional	08/25/2014	1	$39,106.00
Appointment	VanCleve	Miranda	Bullen Middle School	Grade 6	Instructional	08/25/2014	1	$43,319.00
Appointment	Tate	Tameka	Lincoln Middle School	Grade 7	Instructional	08/25/2014	1	$43,069.00
Appointment	Roders	Thomas	Bradford High School	Social Studies	Instructional	08/25/2014	0.7	$43,553.35
Appointment	Chiglo	Alexander	Bradford High School	Math	Instructional	08/25/2014	1	$39,106.00
Appointment	Stubblefield	Miatta	ITA	Special Education Cross Categorical	Instructional	08/25/2014	1	$48,947.00
Appointment	Leonard	Amanda	Bullen Middle School	Special Education	ESP	08/29/2014	1	$15.33
Appointment	Cairo	Kelli	ITA	Business Teacher	Instructional	08/25/2014	0.7	$26,201.02
Appointment	Straub	Patrick	ITA	English	Instructional	08/25/2014	1	$45,030.00
Appointment	Wells	Robert	Fine Arts	Elementary Orchestra	Instructional	08/25/2014	0.6	$50,174.44
Appointment	Lindo	William	ITA	Asst Army Instructor - JROTC	Miscellaneous	08/25/2014	1	$60,865.00
Appointment	Cohen	Elliott	ITA	Student Support Specialist	Miscellaneous	08/25/2014	1	$15.26

Kenosha Unified School District
Kenosha, WI
September 9, 2014

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAM	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Resignation	Hess	Anna	Tremper High School	Art	Instructional	08/14/2014	0.8	$34,858.60
Resignation	Hovell	Lori	Southport Elementary Schoo	Grade 4 ESL	Instructional	08/13/2014	1	$72,433.00
Resignation	Rodgers	Bridgid	ITA	Student Support Specialist	Miscellaneous	08/15/2014	1	$16.26
Separation	Jones	Norris	Bullen Middle School	Asst. Middle School Principal	Administration	08/13/2014	1	$107,721.00

KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

September 9, 2014
Joint Personnel/Policy & Curriculum/Program Standing Committee

Policy and Rule 6440 – Course Options Enrollment

Policy and Rule 6440 – Course Options Enrollment is a new program mandated by the State of Wisconsin. This new initiative, established with WI Act 20 in late 2013, takes effect for the start of the 2014-15 school year. Students in any grade K-12 have the opportunity to enroll in up to two courses at a time through an Institute of Higher Education (IHE) or other DPI approved program.

The Course Options Program greatly expands the integration and participation of post-secondary and other DPI-approved educational opportunities.

All Course Options courses must be made available to public school students at no cost to the student. The resident district is required to pay a DPI determined amount to the educational institution. As a point of reference, the cost of the KUSD Youth Options program for the 2013-14 school year was approximately $85,000, which includes certain limitations that do not pertain to the Course Options Program. DPI established an expectation that local school boards adopt policies and/or procedures respective to the Course Options statute. The attached Course Options Policy & Rule has been reviewed by KUSD legal counsel (Gib Berthelsen and Nathan Fronk).

Students and parents must submit an application to the IHE no later than six weeks prior to the date on which the course is scheduled to begin. The IHE must notify the resident school district and may request related materials, such as academic, attendance, and discipline records. The applicant will receive notification of acceptance or rejection no later than one week prior to the start of the course. A resident school district must reject the application if the course conflicts with a student's individualized education plan. A district may also reject an application if 1) the course does not satisfy a high school graduation requirement or 2) the course does not conform to or support a student's academic and career plan, if one exists. A budget assumption will be established as well as any internal resources for managing enrollment requests and coordination between the educational institutions by March 2015. Administration is currently working with high school counselors, building administrators, and support staff to adhere to the new state required Course Options program requirements.

Administrative Recommendation

Administration recommends that the Joint Personnel/Policy & Curriculum/Program Standing Committee forward the proposed creation of Policy and Rule 6440 Course Options Enrollment to the Board of Education for approval as a first reading at the September 23, 2014 regular school board meeting.

Dr. Sue Savaglio-Jarvis
Superintendent of Schools

Kristopher Keckler
Executive Director of Information & Accountability

Dr. Beth Ormseth
Assistant Superintendent of
Secondary Schools

Marsha Nelson
Career and Technical Education Coordinator

POLICY 6440
COURSE OPTIONS ENROLLMENT

The district shall accommodate resident students who wish to participate in the Wisconsin Course Options Program. District resident students, and those accepted full-time through Open Enrollment, may submit an application to an Institute of Higher Education (IHE), or other Department of Public Instruction (DPI) approved program. The Course Options program is not available to private school or home-based students.

Through the Course Options Program, students may receive both high school and postsecondary credit for successfully completed courses. District high schools grant a diploma to students who successfully complete district high school graduation requirements, regardless of whether the student satisfied all or any portion of the requirements through the Course Options Program.

The School Board is responsible for the costs associated with student enrollments for any course under the Course Options Program. The district shall pay the educational institution a calculated amount in a manner determined by DPI.

LEGAL REF.: Wisconsin Statutes

Sections	**115.28(59)(a)**	**(Academic and career planning)**
	118.13	**(Student discrimination prohibited)**
	118.15	**(Compulsory school attendance)**
	118.15(4)	**(Broad board power to do all things reasonable to promote education of students)**
	118.16	**(School attendance enforcement)**
	118.33	**(High school graduation standards)**
	118.51	**(Full-time open enrollment)**
	118.52	**(Course options)**
	121.004(7)(em)	**(Inclusion of pupils attending school outside or in his or her district shall be counted accordingly)**

CROSS REF.: 5110 Equal Education Opportunities
5120 Student Enrollment Reporting
5200 School Admissions
5210 Entrance Age
5260 Open Enrollment Full Time
5310 Student Attendance
5320 School Attendance Areas
6100 Mission, Principals, Goals, Results
6421 Programs for Students with Disabilities
6423 Talent Development Program
6426 Student Program and Curriculum Modifications
6434.2 Youth Options Program
6456 Graduation Requirements
Special Education Program and Procedure Manual

RULE 6440
COURSE OPTIONS ENROLLMENT

All district resident students in grades K-12 by law are eligible to participate in the Course Options Program. The student and parent/guardian must submit an application (PI-8900) to the Institute of Higher Education (IHE) or other DPI approved educational institution no later than six weeks prior to the start of the requested course. A student may take up to two courses at any one time under Course Options, though there is no limit to the total number of courses in this program. The courses may be taken at different educational institutions at any time. Educational institutions are defined under the Course Options Program as:

- **A public school in a nonresident school district;**
- **The University of Wisconsin System;**
- **A technical college;**
- **Nonprofit institutions of higher education;**
- **A tribal college;**
- **A charter school; and**
- **A nonprofit organization that has been approved by DPI.**

To accommodate the Course Options Program for district resident students, and those enrolled full-time through open enrollment, the district shall:

- **Provide assistance and information to students and parents/guardians who seek information regarding the Wisconsin Course Options Program.**
- **Cover the related enrollment costs associated with the approved Course Options course for a calculated amount in a manner determined by DPI.**
- **Ensure that beginning no later than the 2017-18 school year, academic and career planning services are provided to pupils enrolled in grades 6-12.**

A resident district must deny the application if the course conflicts with the student's individualized education plan. A resident district may deny the application if:

- **The course does not satisfy a high school graduation requirement; or**
- **The course does not conform to or support a student's academic and career plan, if one exists.**

The student's parent/guardian is responsible for satisfactory student attendance and compliance with the state compulsory school attendance law. It is also the responsibility of the student to ensure that their schedule can accommodate any participation in the Course Options Program. The student and parent/guardian are accountable for obtaining any related prerequisites or other requirements prior to participation.

The Board or designee shall determine whether a postsecondary course is eligible for high school credit and how many high school credits may be awarded. Course Options courses that result in high school credit will be factored into the high school GPA. Such decisions shall be made consistent with state law requirements and established by district procedures.

The parent/guardian or student is responsible for transportation between the school and the assigned educational institution. Transportation assistance is available from DPI for students who are eligible for free/reduced-price meals under the federal school lunch program.

Transportation costs may only be reimbursed if the student is taking a designated Course Options approved course. The transportation reimbursement form is available from DPI (oe.dpi.wi.gov) and must be submitted to DPI no later than July 15 for courses attended during the previous school year.

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KENOSHA UNIFIED SCHOOL BOARD
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
August 12, 2014
MINUTES

A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Snyder was called to order at 7:07 P.M. with the following Committee members present: Ms. Stevens, Mrs. Daghfal, Mrs. Karabetsos, Mrs. Renish-Ratelis, Ms. Galli, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mr. Wade, Mrs. Kenefick, and Mrs. Santoro were excused.

Approval of Minutes – July 8, 2014 Joint Personnel/Policy & Curriculum/Program and July 8, 2014 Curriculum/Program

Ms. Stevens moved to approve the minutes as presented. Mrs. Karabetsos seconded the motion. Unanimously approved.

Information Item

Dr. Savaglio-Jarvis introduced the Head Start Semi-Annual Report and indicated the purpose of the report was to ensure the community and School Board was aware of the progress of the Head Start Program. She noted that the evidence in the report shows that students are making continuous improvements throughout the year with the students achieving highest in fine motor skills and in literacy and with the most growth in the area of mathematics. Dr. Floyd Williams, Assistant Superintendent of Elementary School Leadership, and Ms. Belinda Grantham, Director of Early Education, were both present to answer questions of Committee members. Ms. Grantham noted that the full day Head Start session coordinated by Just Kid Inn Childcare would take place at their 22nd Avenue location for the upcoming year. There were no questions by Committee members.

Dr. Savaglio-Jarvis introduced the Talent Development Program Update and indicated that per the request from the Committee Mr. David Tuttle, Coordinator of Talent Development, would be giving an informational PowerPoint presentation. Mr. Tuttle provided information on the following topics in his PowerPoint presentation: what is gifted?, definition of gifted, federal definition, who is gifted, characteristics of gifted children, what are the major ideas for developing gifted education plans in Wisconsin?, gifted funding in Wisconsin, gifted funding comparison, where does the support come from?, DPI recommendations, what does KUSD's plan look like?, and next steps. Mr. Tuttle also distributed an information sheet noting the differences between a bright child and a gifted learner and an information sheet entitled "A Gifted Child's Bill of Rights".

Ms. Stevens requested that the Talent Development Program Update be presented to the full Board. Dr. Savaglio-Jarvis indicated that it could be presented to the Board in September.

Future Agenda Items

Dr. Savaglio-Jarvis indicated that she would be bringing a Middle School English Language Arts Honors Unit Update to the Committee in September. Mr. Tuttle indicated that he would have an AP Update for the Committee in October. Upon questions from Mrs. Renish-Ratelis, Dr. Savaglio-Jarvis indicated that the Middle School Supply List would be brought forward for review.

Ms. Stevens moved to adjourn the meeting. Mrs. Daghfal seconded the motion. Unanimously approved.

Meeting adjourned at 7:42 P.M.

Stacy Schroeder Busby
School Board Secretary

Kenosha Unified School District
Kenosha, Wisconsin

SEPTEMBER 9, 2014
Curriculum/Program Standing Committee

MIDDLE SCHOOL ENGLISH HONORS UPDATE

Background

The board of education approved seventh and eighth grade honors courses for the 2014-2015 school year on March 25, 2014. The desired goal is to provide students English course offerings focused on application of high-order and critical thinking skills, inquiry, relevance to global settings, and preparation for ninth grade English honor courses. Honor level English courses will be part of each middle school's master schedule.

Recommendations from the Curriculum/Program Standing Committee meeting of March 11, 2014 included the following criteria:

- Students use a variety of literary texts, not solely the texts used in general education English courses, and

- The curriculum for honors level courses differ from general education English courses, not only in pacing, but in content.

The Literacy content coordinator organized a comprehensive plan to meet these objectives and design the curriculum for the courses. The plan was organized into three segments and implemented April-August 2014.

- Phase I: Collection of research

- Phase II: Formation of the Curriculum Design Team

- Phase III: Creation of curriculum

The above timeline document is attached in Appendix A.

English Honors Update: Phase I Collection of Research

To gain clarity, set expectations for English honors curriculum, and achieve the collective curriculum program committee's vision, detailed data regarding English honors curriculum and instruction was collected. The data comes from two sources: 1) teachers/middle school assistant principals and principals and 2) curriculum information from top-performing school districts.

Findings from Teacher/Principal Focus Groups

Perspectives of individuals most closely connected to the curriculum and instruction of Middle School English honors courses were part of focus sessions held in spring, 2014. The first group consisted of middle school English teachers who previously taught English honors courses. Teachers of ninth grade English honors courses took part in the second focus session, and session three was comprised of general education English teachers and middle school assistant principals. Each focus session answered similar questions (Appendix A). Feedback from each group was synthesized and resulted in a list of criteria for developing the English honors curriculum for grades 7 and 8:

Middle level English honors courses will incorporate these elements:

- Pace
- Complexity
- Depth and Breadth

Middle school English honors courses combine the following methodologies:

- Independent study
- Use of inquiry and problem-solving approaches
- More guided student decision making regarding goals, activities, and products
- Creative and open-ended tasks

Middle school English honors courses require students to demonstrate learning behaviors that include:

- A level of stamina and endurance that allow students to read and analyze text independently.
- The ability to identify and use the major conventions of grammar and language.
- The intensity of motivation necessary to complete rigorous and challenging learning tasks without losing the joy of learning.

Findings from Research on Top Performing Schools

Research of top performing middle schools (Appendix B) was conducted to determine the instructional methodology and curricular resources used at the schools for their English honors courses. The study of the schools produced the following information:

- Schools varied on their use of text. No two schools used the same set of literary texts.
- One school identified a curriculum resource or textbook.
- A core curriculum was used for both general education and honors level courses.
- Rigor, sophisticated critical thinking, and use of complex texts was emphasized, rather than the completion of more work than general education English courses.

English Honors Update: Phase II Formation of the Curricular Design Team

Principals from each middle school selected teachers for the English Honors Curriculum Design Team. During the month of May 2014, the design teams met to summarize the research collected in Phase I of the project and apply the information in the development of the English Honors curriculum. After analyzing the research, the team was organized to complete these curriculum tasks:

- Write a statement of philosophy to guide curriculum writing and instruction. (Appendix C)

- Write curriculum for each course to include all elements outlined by the curriculum audit of the Kenosha Unified School District.

- Develop assessments for each unit designed to meet the quality and learning expectations designated by Smarter Balanced assessments.

English Honors Update: Phase III Curriculum Writing

The Curriculum Design Team for English honors (Members are listed in Appendix D) has completed the curriculum for honors courses. The curriculum includes three components:

- **Year-at-A-Glance** provides teachers with the instructional days and standards in each unit
- **Unit Overview** is a detailed description of the content for each unit
- **Scope and Sequence** shows the distribution of standards across each middle school English course

The Year At A Glance document is attached in Appendix E.

The majority of the Curriculum Design Team's effort was devoted toward writing the Unit Overview. This document provides teachers with what each student needs to learn, how to know if each student has acquired the knowledge/skills/content, and how to help them if they have not. Within each Unit Overview, teachers will find:

- Content standards that align with general education English courses.

- Standards grouped into units of study to promote learning experiences that connect directly with essential questions and enduring understandings.

- Text selection based on student interest, difficulty level, and recommendations from the research.

- Suggested learning activities.

Next Steps

Appendix D contains the names of the Curriculum Design team members. Team members will continue their work during the 2014-2015 school year.

- Share the curriculum with teachers at the Middle School Content Meeting held August 26, 2014.
- Continue the development of assessments for each unit.
- Create an online site for the collection and distribution of curriculum resources, i.e. templates, learning activities, etc.

This is an informational agenda item update.

Dr. Sue Savaglio-Jarvis
Superintendent of Schools

Mrs. Julie Housaman
Interim Assistant Superintendent of Teaching and Learning

Mrs. Susan Mirsky
Coordinator of Literacy

Appendix A

Time Line for
Development of English Honors Curriculum

Time Frame	Activity	Description of Activity	Outcome
April 2014	Determine top 10 State/National Curriculum for ELA-honors	We will conduct research of the top schools in both Wisconsin and the nation to identify the following: --What is the criteria for entrance to ELA honors? --What curriculum is used for ELA honors? --Compare and contrast ELA honors with Gifted and Talented programming	Philosophy Statement
Late April (after spring break) 2014	Focus Sessions	We will hold listening sessions with the following stakeholders: students, teachers (grades 7-9), and principals. We will analyze and determine: ----What is the criteria for entrance to ELA honors? --What curriculum is used for ELA honors? --Compare and contrast ELA honors with Gifted and Talented programming	Additions to the philosophy statement Foundation for the content and context of curriculum
May-June 2014	Form Curriculum Design Team	The design team will use the research as the foundation for writing the curriculum for English honors in grades 7 and 8.	Create units of study Identify novels for each unit Create the performance task for each unit
Late July 2014	Purchase novels for the English honors classes	Literacy Coordinator will organize	Novels for each unit
September-October 2014	Teacher Training	We will work with the Coordinator of Talent Development to locate workshops designed for teachers of high-ability students. If no workshops are found, Teaching and Learning Coordinators will work together to organize local professional learning for the teachers of the honors classes.	PD for ELA honors teachers

Appendix B

Programming for Middle School English Honors Classes

School	Grade Levels for ELA Honors	Textbook/Novels Used	Summary of Philosophy
Carroll County Schools (Maryland)	7, 8	Teacher choice	• Differentiated course • Provides increased rigor and challenge
Carmel Clay (Indiana)	7, 8	Variety of titles determined by teachers	• Faster pacing • Deeper exploration of concepts and topics • Expansion of topics for greater analysis • Students set goals for products and making decisions about learning
Fairfax County (Virgina)	7, 8	Teacher chosen novels	• Open to all students who see academic rigor
Tolt (Washington)	7, 8	Variety of titles determined by teachers	• Follow the core curriculum but with added rigor, additional assignment requirements, and higher expectations
Bloomington (Minnesota)	7,8	Springboard Curriculum	• Honors courses differ in three distinct ways: pace, complexity, and depth
Prairie Star (Kansas)	7,8	Teacher chosen novels	• Complex areas of study • Go beyond the typical components of the regular curriculum
Short Pump (Virginia)	7, 8	Teacher chosen novels	• Expectations higher than normal • "Regardless of students' abilities, they will be challenged.
Lower Dauphin School (Pennsylvania)	7, 8	Variety of titles determined by teachers	• Student interest level and motivation are keys to succeeding in honors level courses.
Raleigh Hills (Oregon)	7.8	Variety of titles determined by teachers	• Take an advanced approach to developing proficient communication skills through critical reading, writing, speaking, and through a variety of written genres and oral presentations.
Brentwood Middle (Tennessee)	7, 8	Titles for summer reading and reading during the school year	• Same texts read by honors and general education English classes • Collaborative discussions • Frequent writing

Appendix C

ENGLISH HONORS

DESCRIPTION

English honors courses in the Kenosha Unified School District represent instruction that is differentiated to provide increased rigor and challenge for highly motivated students while preserving and nurturing the joy of learning. Honors level courses are not designed to produce more work in terms of quantity, but rather are more demanding to the extent that students are required to use higher level thinking skills and be more independent, creative and extensive in the pursuit of topics and concepts. The English honors level courses offered at the middle school level are also designed to prepare students for honors and advanced placement English courses in high school.

PHILOSOPHY

We, the literacy teachers of Kenosha Unified, view literacy as dynamic and ever-changing. We believe that reading and writing can be transformative; empowering our students and equipping them with the tools needed to succeed both within the classroom and in the world. Our goal is to equip our students with tools for effective communication, thus instruction begins with our youngest readers/writers and extends through grade twelve, with each grade level giving importance to both content and the processes of reading and writing. Our goal is support all students in their use of language to interact, imagine, reflect, think critically and create knowledge in order to make a difference in their lives and the lives of others.

Appendix D

Honors English Curriculum Design Team

Teacher	School	Grade Level
Kristin Canfield	Washington	7
Jill Hoffman	Mahone	7
Julie Krautkramer	Lance	7
Lorena Rasmussen	Lincoln	7
Jessica Worchester	Bullen	7
Pamela Dombkowski	Mahone	8
Kerrie Gardina	Bullen	8
Helen Sapieka	Lincoln	8
Andrea Shike	Washington	8
Andrea Valeri	Lance	8

<u>Appendix E</u>

ENGLISH LANGUAGE ARTS
YEAR AT A GLANCE: GRADE 8

	QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4	
FOCUS	Close Reading		Working with Evidence		Research and Forming Positions		Determining Perspectives	
TITLE	Culture and Belonging		Looking Back: *Investigating History*		The Ideal Life		Courageous Characters	
DESCRIPTION	The purpose of this unit is to enable students to identify themselves and others with regard to many complex factors, including race, ethnicity, physical appearance and ability, gender, and family structure.		Students read texts that reference historical periods in order to analyze how the lens of time shapes historical perspective and social beliefs.		This study of dystopian literature offers the opportunity to explore common themes, characters, and contrasting points of view to ultimately answer the question: Is perfection worth the sacrifice?		Students analyze and discuss positive and negative character traits to identify characters' motivations and the impact on both the story and the audience. **Text analysis, using common "annotation codes" is a critical part of the unit.**	
CENTRAL TEXTS	*The Breadwinner* (630L) *The Reason I Jump* (730L) *Three Cups of Tea* (810L)		*The Book Thief* (730L) *My Brother Sam is Dead* (770L) *Jesse* (900L)		*The Giver* (760L) *The Uglies* (770L) *Divergent* (700L)		*Number the Stars* (670L) *Anne Frank* (1080L)	
HONORS LEVEL TEXTS	*Give a Boy a Gun* (760L) *Vanishing* (980L) *Muckers* (860)		*We Fought Back* (1070L) 1776 (1300L) *Summer of My German Soldier*(800L)		*Article 5* (660L) *Legend* (710L) *War of the Worlds* (1040L) *Off the Road* (700L)		*Speak* (970L) *You Don't Know Me* (970L) *I Know Why The Caged Bird Sings* (1070L)	
STANDARDS	**W.3 Narrative & W.1 Opinion**		**W.2 Informative Writing**		**W.1 Opinion**		**W.1 Opinion & W.2 Informative**	
	RL/RI.1 RL/RI.2 RL.9	W.5-6 W.7 W.9 SL.3	RL/RI.1 RL/RI.2 RL.5 RL.6 RL.7	RL/RI.1 RL/RI.2 RL/RI.6 RL/RI.7 RI.8	RL/RI.1 RL/RI.2 RL/RI.3 RL/RI.5 RI.6	RL/RI.7 RI.9 W.4-6 W.7 W.8 SL.6	RL/RI.1 RL/RI.2 RL/RI.6 RL/RI.7 RI.8	RL.9 W.4-6 W.7 W.8 SL.4-5

Alternate Unit: The Road Not Taken (Memoir)

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