



## **REGULAR MONTHLY BOARD MEETING**

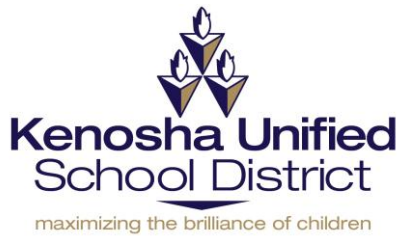
**~~January 28, 2014~~**

**Rescheduled to February 4, 2014**

**7:00 P.M.**

**Educational Support Center  
Board Meeting Room  
3600-52<sup>nd</sup> Street  
Kenosha, Wisconsin**

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Regular School Board Meeting  
February 4, 2014  
Educational Support Center  
7:00 P.M.  
(Rescheduled From January 28, 2014)

- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards/Recognition
  - Wisconsin Choral Directors Association State Conference
  - Wisconsin State Theater Festival
  - Midwest International Band and Orchestra Clinic
  - VFW Teacher of the Year Awards
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Response and Comments by Board Members (Three Minute Limit)
- XI. Remarks by the President
- X. Superintendent's Report
- XI. Consent Agenda
  - A. Consent/Approve Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations.....Page 1
  - B. Consent/Approve Minutes of 12/17/13, 1/07/14 and 1/15/14 Special Meetings and Executive and 12/17/13 Regular Meeting.....Pages 2-15
  - C. Consent/Approve Summary of Receipts, Wire Transfers and Check Registers ....Pages 16-22

SCHOOL BOARD AGENDA  
Page 2  
February 4, 2014

XII. Old Business

- A. Discussion/Action Proposed Outdoor Athletic Field Evaluation ..... Pages 23-31
- B. Discussion/Action School Board Policy/Rule 8850 - School Board Committees ..... Pages 32-37 (Second Reading)
- C. Discussion/Action Report of Contracts in Aggregate of \$25,000 ..... Pages 38-40

XIII. New Business

- ~~A. Discussion/Action Open Enrollment Allocations - 2014-115 School Year ..... Pages 41-42~~
- B. Discussion/Action School Board Policy/Rule 8712 - School Board Meeting Agenda Preparation and Dissemination ... Pages 43-45 (First Reading)
- C. Discussion/Action School Board Policy 8720 - Special School Board Meetings ..... Pages 46-47 (First Reading)
- D. Discussion/Action Resolution No. 299 - Resolution Opposing Charter School Regulation Changes Assembly Bill 549 ..... Page 48-49
- E. Discussion/Action Donations to the District..... Page 50

- XIV. Other Business as Permitted by Law  
Tentative Schedule of Reports, Events and Legal Deadlines For School Board (January-February)..... Page 51

XV. Predetermined Time and Date of Adjourned Meeting, If Necessary

XVI. Adjournment

**Kenosha Unified School District**

**Kenosha, WI**

**January 28, 2014**

The Human Resources recommendations regarding the following actions:

| <b>ACTION</b> | <b>LAST NAME</b> | <b>FIRST NAME</b> | <b>SCHOOL/DEPT</b>         | <b>POSITION</b>            | <b>STAFF</b>   | <b>DATE</b> | <b>FTE</b> | <b>SALARY</b> |
|---------------|------------------|-------------------|----------------------------|----------------------------|----------------|-------------|------------|---------------|
| Appointment   | Bolden           | Lisa              | EBSOLA                     | Student Support Specialist | Miscellaneous  | 11/18/2013  | 0.5        | \$15.64       |
| Appointment   | McKenzie         | Clifton           | EBSOLA                     | Student Support Specialist | Miscellaneous  | 11/18/2013  | 0.5        | \$15.64       |
| Appointment   | Larsen           | Nathan            | Fine Arts                  | General Music              | Instructional  | 01/02/2014  | 0.3        | \$9,594.25    |
| Appointment   | Heller           | Andrew            | Physical Education         | Elementary PE              | Instructional  | 12/09/2013  | 0.3        | \$9,594.25    |
| Appointment   | Petering         | Annie             | Human Resources            | Human Resources Specialist | Administration | 01/06/2014  | 1          | \$77,277.00   |
| Appointment   | Perry            | Nancee            | Frank Elementary School    | Art                        | Instructional  | 12/12/2013  | 0.3        | \$19,233.50   |
| Appointment   | Erickson         | Jeremy            | Finance Department         | Accounting Specialist      | Miscellaneous  | 01/06/2014  | 1          | \$20.61       |
| Resignation   | Ryan             | Terry             | Dept. of Special Education | Physical Therapist         | Instructional  | 06/12/2014  | 1          | \$76,934.00   |
| Resignation   | Miles            | Tina              | 4K Program                 | 4K Teacher                 | Instructional  | 12/31/2013  | 0.5        | \$19,188.50   |
| Resignation   | Seis             | Madelyn           | Bradford High School       | Cross Categorical          | Instructional  | 01/03/2014  | 1          | \$48,916.00   |
| Resignation   | Erickson         | Jeremy            | Finance Department         | Secretary II (12 month)    | Secretarial    | 01/06/2014  | 1          | \$18.03       |
| Resignation   | Nigro            | Jodie             | Tremper High School        | Interpreter                | Interpreter    | 01/10/2014  | 1          | \$24.37       |

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SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD ON DECEMBER 17, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, December 17, 2013, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:05 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Litigation, Personnel: Position Assignments and Compensation and/or Contracts, and Property: Lease/Rental.

Mr. Bryan moved that the executive session be held. Mr. Nuzzo seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mr. Flood moved to adjourn to executive session. Mrs. Snyder seconded the motion. Unanimously approved.

1. Property: Lease/Rental

Dr. Floyd Williams, Assistant Superintendent of Elementary School Leadership, and Mr. Kristopher Keckler, Executive Director of Information and Accountability, arrived at 5:07 P.M. and updated Board members on a property matter.

2. Personnel: Position Assignments and Compensation and/or Contracts

Dr. Hancock updated Board members on two position assignments.

Dr. Williams and Mr. Keckler were excused at 5:34 P.M.

3. Litigation

Attorney JoAnn Hart, from Boardman & Clark, LLP, and Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, arrived at 5:35 P.M.

Attorney Hart updated Board members on a litigation matter and answered questions from Board members.

Mr. Bryan left the meeting at 6:08 P.M.

Dr. Hancock, Attorney Hart, and Mrs. Ruder were excused at 6:45 P.M.

Mr. Bryan returned to the meeting at 6:45 P.M.

4. Personnel: Position Assignments and Compensation and/or Contracts

Dr. Joseph Mangi arrived at 6:46 P.M. and discussed a position assignment with Board members.

Dr. Mangi was excused at 7:01 P.M.

Meeting adjourned at 7:07 P.M.

Stacy Schroeder Busby  
School Board Secretary



REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD DECEMBER 17, 2013

A regular meeting of the Kenosha Unified School Board was held on Tuesday, December 17, 2013, at 7:00 P.M. in the Board Room of the Educational Support Center. Ms. Stevens, President, presided.

The meeting was called to order at 7:11 P.M. with the following Board members present: Mrs. Taube, Mr. Flood, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present. Mr. Nuzzo was excused.

Ms. Stevens, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, introduced Mr. Scott Plant, Coordinator of Fine Arts, who presented Wisconsin State Music Association Honors Projects for Band, Choir, and Orchestra Awards.

Ms. Stevens presented an Administrative appointment.

Mrs. Snyder moved to approve Dr. Joseph Mangi as Interim Superintendent. Mr. Bryan seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood,

Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mrs. Coleman introduced the Student Ambassador, Ina Yun, from Bradford High School, and she made her comments.

Mr. Bryan presented the Legislative Report.

There were views and comments by the public.

Board members made their responses and comments.

Ms. Stevens made her remarks.

Dr. Hancock presented the Superintendent's Report.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers and Consent – Approve item XI-E – Proposed Finance Related Policy Changes were pulled from the consent agenda.

The Board then considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations as contained in the agenda.

Consent-Approve item XI-B – Minutes of the 11/19/13 and 11/26/13 Special and Executive Sessions, 11/19/13 (2 sets) Special Meetings, and 11/26/13 Regular Meeting.

Consent-Approve item XI-D – Proposed Facilities Related Policy Changes presented by Mr. Patrick Finnemore, Director of Facilities, and Dr. Hancock, excerpts follow:

“It has been several years since the last time the facilities related Board Policies were reviewed and revised. Since that time, there have been some changes in the processes and/or terminology that the District uses. Because of this, the Board Policies should be revised to better reflect the current practices and procedures being followed.

This report was reviewed by the Planning, Facilities, and Equipment and the Personnel and Policy Committees at the November 12, 2013 meeting, and the combined Committees unanimously recommended that it be forwarded on to the full Board for consideration.

The School Board approved these facilities related policy changes as a first reading on November 26, 2013. Administration recommends that the School Board approve the facilities related policy changes as a second reading this evening.”

Mrs. Coleman moved to approve the Consent Agenda as revised. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Floyd Williams, Assistant Superintendent of Elementary School Leadership, and Dr. Angela Andersson, Principal at Kenosha School of Technology Enhanced Curriculum (KTEC) presented the Proposed Expansion of Kenosha School of Technology Enhanced Curriculum Charter School submitted by Mr. Finnemore, Dr. Andersson, Dr. Williams, and Dr. Hancock, excerpts follow:

“When McKinley Middle School was closed at the end of the 2011-12 school year, a number of options were discussed in regards to what could be done with the building. These options included selling the building, using the building for some other purpose, demolishing the building, or holding onto it for possible future use. It was decided at the time to keep all options open with the last resort being demolishing the building. We marketed the building for possible sale and have taken approximately a dozen different groups through the building in the past 16 months. A couple of groups have expressed interest in the building; however the estimated sale value of the building from an independent market analysis was only \$100,000, making any sale not very compelling from a financial perspective. The reality of a possible sale not being a major source of revenue and the fact that the building shares a common site with McKinley Elementary along with the growing interest in choice and charter schools lead to the recommendation contained in this report. Specifically, our recommendation is to expand the Kenosha School of Technology Enhanced Curriculum (KTEC) into a two campus charter school maintaining its current location in the former Lincoln

Elementary building as well as adding a second location at the former McKinley Middle School building.

Under this proposal, KTEC will be one school operating with two locations (18<sup>th</sup> Avenue Campus and 32<sup>nd</sup> Avenue Campus) to serve students in Pre-Kindergarten thru eighth grade. However, the second, 32<sup>nd</sup> Avenue, campus enrollment will expand over time. In the 2014 – 15 school year, this campus will serve the needs of students in PreK through fifth grade. Each year after that a grade will be added until the school reaches eighth grade in 2017 – 18 with a total anticipated enrollment of 775 students.

This expansion will be a replication / continuation of the KTEC program. Students will be engaged in Science, Technology, Engineering, and Math (STEM) activities and have a focus on 21<sup>st</sup> Century learning strategies as outlined in the KTEC charter agreement.

Each year applications are taken for the following school year from the day students return from Winter Break until January 31<sup>st</sup> at 3:30 p.m. The waitlist expires at the end of first semester so there is a new lottery each year. For the 2014 – 15 school year, students enrolled in PreK – 4<sup>th</sup> grade at the current location will be given the choice to transfer to the 38<sup>th</sup> Avenue campus. New applicants will be asked their preference of campus. If all the spaces are filled in their desired campus and there are spaces available in the other campus then they will be offered placement at the other campus. The Administrator at KTEC, Dr. Angela Andersson, will assign current staff to one of the two campuses to ensure the greatest level of fidelity to the KTEC curriculum and school model culture. The Governance Board of KTEC unanimously supports this expansion. The charter agreement with two revisions is in Appendix A. One revision is the facility description section. The second revision reflects the lottery changes needed with two campuses as described above.

Effective July 1, 2014, the Kenosha School of Technology Enhanced Curriculum will pay all operating expenses and ensure upkeep on the former McKinley Middle School building. In exchange for covering the expenses of the building, the KTEC school may use the facility rent free as long as they continue to be an instrumentality of Kenosha Unified School District. The school will pay utility bills, custodial costs, and maintenance that is needed. To save on start-up costs KTEC will use excess furniture already owned by Kenosha Unified. This furniture will include student and teacher desks, primary grade chairs, and file cabinets. All other furniture and supplies will be paid by KTEC. These funds will come from carryover dollars that have been saved in recent years, donations, and grants.

This report was reviewed by the Planning, Facilities, and Equipment and the Curriculum Committees at the December 3, 2013 meeting, and the combined Committees unanimously recommended that it be forwarded on to the full Board for consideration. In addition, a community meeting was held on December 4, 2013 and the feedback from the public attending the meeting regarding the proposal was overwhelmingly positive.

Administration recommends Board approval of the expansion of the Kenosha School of Technology Enhanced Curriculum through the use of the former McKinley Middle School building and through the revised charter contract that reflects this facility addition as described in this report.”

Mr. Flood moved to approve of the expansion of the Kenosha School of Technology Enhanced Curriculum through the use of the former McKinley Middle School building and through the revised charter contract that reflects this facility addition as presented in the agenda. Mrs. Coleman seconded the motion. Unanimously approved.

Mr. Kristopher Keckler, Executive Director of Information & Accountability, presented the Four-Year Graduation Rate – Cohort Analysis submitted by Ms. Renee Blise, Research Coordinator; Mr. Keckler; and Dr. Hancock, excerpts follow:

“Administration presented the first cohort analysis of graduation trends to the Kenosha Unified School Board beginning with School Year 1994-95. This cohort analysis is the eighteenth annual report to the Kenosha Unified School Board. It provides a “base cohort” illustrating the progress of students from their initial assignment as a ninth grader on the Official Third Friday Count Day in SY 2009-10 until the end of summer school four school years later in August 2013. Additionally, the graduation “base cohort” of the Class of 2012 was examined in terms of its progress during the year following its designated graduation year (fifth year).

The cohort graduation rate presented in this report is slightly different than the rate published by the Wisconsin Department of Public Instruction (DPI). Beginning in 2009-10, DPI reported a 4-year cohort graduation rate which includes all students who have been assigned to a *Wisconsin* public school cohort and were last enrolled in KUSD during the 4-year time period, whether or not the student *began* in KUSD in their ninth grade year. Additionally, DPI’s graduation rate is a factor in two priority areas of the new Accountability School and District Report Card: Closing Gaps and On-Track and Postsecondary Readiness. For the school and district report cards, DPI provides data on the 4-year cohort and the 6-year cohort. Subsequent KUSD specific cohort reports will align with the DPI model of presenting a 4-year and 6-year analysis.

It should be noted that a few changes regarding high school completion were recently put in place. In April 2011, the Kenosha Unified Rule 6456 *Graduation Requirements* was updated. Effective for the Class of 2013 was a change in the high school graduation credit requirement from 26 to 23 credits. The minimum credits for Social Studies, Math and Science were reduced from 4 to 3 credits. Currently, Wisconsin High School Graduation Standards contain a minimum requirement of 3 credits for Social Studies, 2 credits each for Math and Science, and 21.5 credits overall. State legislators are in the process of a proposal to increase the Math and Science requirements from 2 to 3 credits. In April 2012, Rule 6456 also added a Community/Service Learning requirement beginning with the Class of 2013 and an Online Learning Experience beginning with the Class of 2016. Another change was implemented in September 2013; the standardized assessment used in the High School Competency Diploma Option transitioned from the paper and pencil Iowa Tests of Educational Development (ITED) to the Iowa Assessment, an on-line version that is aligned to the Common Core Standards.

At its December 3, 2013 meeting, the Curriculum/Program Standing Committee reviewed and accepted the 2012-13 Four Year Graduation Rate - Cohort Analysis Report and recommended that it be forwarded to the full School Board for its review and acceptance. Administration recommends that the School Board review and accept the 2012-13 Four Year Graduation Rate-Cohort Analysis Report. The Office of Information and Accountability will

continue to monitor graduation patterns and submit the 2013-14 Four Year Graduation Rate - Cohort Analysis Report to the School Board Curriculum/Program Standing Committee in the fall of 2014.”

Mrs. Snyder moved to accept the Four-Year Graduation Rate – Cohort Analysis and that the Office of Information and Accountability continue to monitor graduation patterns and submit the 2013-14 Four Year Graduation Rate - Cohort Analysis Report to the School Board Curriculum/Program Standing Committee in the fall of 2014. Mrs. Taube seconded the motion. Unanimously approved.

Ms. Stevens introduced the Formation of an Ad Hoc Dress Code Committee submitted by Dr. Hancock, excerpts follow:

“Below is an excerpt from the November 12, 2013, Personnel/Policy Standing Committee Meeting minutes:

*Flood introduced Policy/Rule 5431 – Student Dress Code and indicated that he is requesting the proposed changes as he felt it would be fair to student while reducing the burden on Administration and other staff in regards to enforcement.*

*Mr. Flood moved to approve the revisions of Policy/Rule 5431 – Student Dress Code with the additional revision of “to cover the mid-section” to “to fully cover the gluteus maximus” in the last sentence of the “Bottoms” section of the Rule. Ms. Burns seconded the motion. Discussion followed.*

*Dr. Hancock suggested that a Dress Code Ad Hoc Committee be formed, as done in the past, and that Policy/Rule 5431 – Student Dress Code be reviewed by that Committee. Mr. Bryan and Mrs. Coleman agreed with Dr. Hancock’s suggestion.*

*Mr. Flood withdrew his motion to approve the revisions of Policy/Rule 5431 – Student Dress Code with the additional revision of “to cover the mid-section” to “to fully cover the gluteus maximus” in the last sentence of the “Bottoms” section of the Rule.*

*Mr. Flood moved to forward Policy/Rule 5431 – Student Dress Code with to the full Board for approval of only the suggested changes in the last paragraph of the Rule. Mrs. Snyder seconded the motion. Unanimously approved.*

*Mr. Flood requested that the members of the Personnel/Policy Committee be invited to serve on a member of the Dress Code Ad Hoc Committee.*

Below is an excerpt from the November 26, 2013, Regular School Board Meeting Minutes:

*Ms. Stevens introduced School Board Policy 5431 – Dress Code and Formation of An Ad Hoc Student Dress Code Committee submitted by Dr. Hancock, excerpts follow:*

*It is recommended that the School Board approve the proposed revision to the rule portion of Policy 5431 – Dress Code as a first reading this evening and that it be brought*

*back for a second reading in December. It is also recommended that an ad hoc dress code committee be formed.*

*Mr. Flood moved to approve the suggested changes in the last paragraph of Rule 5431 – Student Dress Code made by the Personnel/Policy Committee as a first and second reading. Mrs. Coleman seconded the motion. Unanimously approved.*

*Mr. Flood moved to send Policy/Rule 5431 – Student Dress Code back to the Personnel/Policy Committee for further review. Ms. Stevens passed the gavel to Mrs. Taube and seconded the motion. Motion carried. Mr. Bryan dissenting. Mrs. Taube returned the gavel to Ms. Stevens.*

Below is an excerpt from the December 3, 2013, Personnel/Policy Standing Committee Meeting minutes:

*Mr. Bryan introduced Policy/Rule 5431 – Student Dress Code.*

*Mr. Flood moved to forward all of the proposed revisions to Policy/Rule 5431 – Student Dress Code, except for changes related to I.D.'s, to the full Board. Mrs. Butler seconded the motion.*

*Discussion followed pertaining to the Committee's recommendation last month for an ad hoc Committee to be formed. Several Committee members expressed the need of an ad hoc committee to allow more discussion on recommended changes and to also receive input from students, parents, and staff.*

*Mr. Flood withdrew his motion to forward all of the proposed revisions to Policy/Rule 5431 – Student Dress Code, except for changes related to I.D.'s, to the full Board.*

*Mr. Flood moved to forward Policy/Rule 5431 – Student Dress Code back to the full Board with the direction that the Board President form an ad hoc Committee by January 30th. Ms. Dahl seconded the motion. Unanimously approved.*

Included in the agenda is Policy and Rule 5431 in its current form as well as the changes suggested by Mr. Flood as contained in the December 3, 2013, Personnel/Policy Standing Committee agenda.

Administration recommends that the School Board President form an ad hoc student dress code committee by January 30, 2014, per the Personnel/Policy Committee motion approved on December 3, 2013."

Mr. Flood moved that the School Board President form an ad hoc student dress code committee by January 30, 2014, as recommended by Administration and the Personnel/Policy Committee. Mrs. Coleman seconded the motion. Unanimously approved.

Ms. Stevens introduced School Board Policy/Rule 8850 - School Board Committees.

Mr. Flood moved to approve School Board Policy/Rule 8850 - School Board Committees as a first reading. Mrs. Coleman seconded the motion. Unanimously approved.

Mr. Robert Hofer, Purchasing Agent, presented the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Hofer, Mr. Hamdan, and Dr. Hancock, excerpts follow:

“School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to November 24, 2013, with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

The following contracts/agreements have not been added to the Contract Management Database are being presented to the Board at this time for Board Approval:

Conn-Selmer via Pacetti’s Maestro of Music (5 Year lease-to-own instrument package) and OverDrive (eBook platform for hosting digital library resources).”

Mr. Bryan moved to approve the recommended contracts/agreements in aggregate of \$25,000. Mrs. Coleman seconded the motion. Unanimously approved.

Mr. Bryan presented the WASB Proposed Resolutions submitted by Dr. Hancock and the Leadership Council (Mrs. Glass, Mr. Hamdan, Mr. Keckler, Dr. Ormseth, Mrs. Ruder, Dr. Savaglio-Jarvis, Ms. Valeri, Dr. Williams), excerpts follow:

“The Superintendent and Leadership Council reviewed the 2014 WASB proposed resolutions and make the following recommendations:

- 14-01 – Access to Co-Curriculum Activities - Support
- 14-02 – Voucher School Accountability - Support
- 14-03 – Voucher School Teacher and Administrator Standards - Support
- 14-04 – Applicability of Open Meetings and Public Records Laws to Private Voucher Schools - Support
- 14-05 – Administration of Certain Required State Assessments (Explore) - Support
- 14-06 – Days of Instruction/Flexible Length of School Term - Support
- 14-07 – Educator Effectiveness - Support
- 14-08 – Common Core State Standards - Support
- 14-09 – Forced Sale of School District Buildings and Grounds - Support
- 14-10 – Fund Balance – Support
- 14-11 – Recovery School Districts - Support
- 14-12 – School Start Date - Support
- 14-13 – Safety Belts on School Buses - Support
- 14-14 – Sharing of Student by Districts - Support
- 14-15 – Weapons Possession in School Zones - Support

It is recommended that the School Board provide direction to its delegate relative to the 2014 WASB proposed resolutions and give their delegate discretionary latitude to vote on amendments or other resolutions.”

Mrs. Snyder moved to direct the delegate to vote in favor of all the proposed resolutions with the exception of resolution 14-15 and that discretionary latitude be given to the delegate on amendments or other resolutions. Mr. Flood seconded the motion. Unanimously approved.

Mrs. Snyder moved to direct the delegate to vote in favor of resolution 14-15 and that discretionary latitude be given to the delegate on amendments or other resolutions. Ms. Stevens passed the gavel to Mrs. Taube and seconded the motion. Mrs. Taube returned the gavel to Ms. Stevens. Motion carried. Mr. Flood dissenting.

Mr. Bryan presented the Donations to the District as contained in the agenda.

Mr. Bryan moved to approve the Donation to the District as presented. Mrs. Taube seconded the motion. Unanimously approved.

Mr. Hamdan presented the Summary of Receipts, Wire Transfers, and Check Registers submitted by Ms. Heather Kraeuter, Accounting & Payroll Manager; Mr. Hamdan, and Dr. Hancock, excerpts follow:

“It is recommended that the November 2013 cash receipt deposits totaling \$269,436.98 and cash receipt wire transfers-in totaling \$3,098,959.28 be approved.

Check numbers 500966 through 502376 totaling \$3,691,150.24, and general operating wire transfers-out totaling \$367,831.70 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the November 2013 net payroll and benefit EFT batches totaling \$12,436,941.10 and net payroll check batches totaling \$12,632.42 be approved.”

Mrs. Taube requested that in the future this report include a breakdown of monthly purchase card activity for hotel and airline transactions. Mr. Handan indicated that the additional information could be included in the report beginning next month.

Mrs. Taube moved to approve the Summary of Receipts, Wire Transfers, and Check Registers. Mr. Flood seconded the motion. Unanimously approved.

Mr. Hamdan presented the Proposed Finance Related Policy Changes submitted by Dr. Hancock, excerpts follow:

“The following school board policy revisions were approved as a first reading at the November 26, 2013, regular board meeting and are brought forward this evening for consideration as a second reading:

- 3110 – Annual Operating Budget;



- 3111 – School Board Budget;
- 3112 – Budget Administration;
- 3121 – Financial Accounting;
- 3122 – Accounts Receivable/Uncollectible Accounts; and
- 3323 – Fund Balance.”

Mrs. Snyder moved to approve the Proposed Finance Related Policy Changes as a second reading. Mr. Flood seconded the motion. Unanimously approved.

Mr. Bryan moved to adjourn the meeting. Mr. Flood seconded the motion.

Meeting adjourned at 9:08 P.M.

Stacy Schroeder Busby  
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD ON JANUARY 7, 2014

A special meeting of the Kenosha Unified School Board was held on Tuesday, January 7, 2014, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:10 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Mangi and Mrs. Glass were also present.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Board Deliberations or Negotiations for Other Business, Litigation, and Personnel: Compensation and/or Contracts.

Mr. Bryan moved that the executive session be held. Mr. Nuzzo seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mr. Nuzzo moved to adjourn to executive session. Mrs. Taube seconded the motion. Unanimously approved.

1. Litigation:

Attorney David Rohrer from Boardman & Clark joined the meeting via telephone at 5:12 P.M. He updated Board members on a pending litigation matter and sought direction from Board members.

Attorney Rohrer disconnected from the meeting at 5:50 P.M.

2. Board Deliberations or Negotiations for Other Business

Board members discussed the next steps of the Superintendent Search.

Dr. Mangi was excused at 7:10 P.M.

3. Personnel: Compensation and/or Contracts

Mrs. Glass discussed the Superintendent's contract with Board members.

Meeting adjourned at 7:07 P.M.

Stacy Schroeder Busby  
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD ON JANUARY 15, 2014

A special meeting of the Kenosha Unified School Board was held on Wednesday, January 15, 2014, in the Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 4:03 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Mangi and Mrs. Glass were also present.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Personnel: Employment Relationship, Position Assignments, and Compensations and/or Contracts.

Mrs. Taube moved that the executive session be held. Mr. Bryan seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mrs. Snyder moved to adjourn to executive session. Mr. Flood seconded the motion. Unanimously approved.

1. Personnel: Employment Relationship, Position Assignments, and Compensation and/or Contracts:

Mrs. Glass updated and sought direction from the Board members relating to the Superintendent Search. Discussion followed.

Meeting adjourned at 7:07 P.M.

Stacy Schroeder Busby  
School Board Secretary

Kenosha Unified School District No. 1  
Kenosha, Wisconsin  
Summary of Cash Receipts and Disbursements  
January 28, 2014

| CASH RECEIPTS                                                 | reference                                                   | total                   |
|---------------------------------------------------------------|-------------------------------------------------------------|-------------------------|
| <b>December 2013 Wire Transfers-In, to Johnson Bank from:</b> |                                                             |                         |
| WI Department of Public Instruction                           | <i>state aids register receipts</i>                         | \$ 39,938,737.31        |
| Johnson Bank                                                  | <i>account interest</i>                                     | 113.20                  |
| Bankcard Services                                             | <i>food services credit card receipts<br/>(net of fees)</i> | 123,171.83              |
| 5/3 Bank (RevTrak)                                            | <i>district web store receipts<br/>(net of fees)</i>        | 4,450.29                |
| Retired & Active Leave Benefit Participants                   | <i>premium reimbursements</i>                               | 23,615.56               |
| HHS                                                           | <i>head start grant</i>                                     | 182,617.13              |
| Various Sources                                               | <i>small miscellaneous grants / refunds / rebates</i>       | 10,249.22               |
| Total Incoming Wire Transfers                                 |                                                             | \$ 40,282,954.54        |
| <b>December 2013 Deposits to Johnson Bank - All Funds:</b>    |                                                             |                         |
| General operating and food services receipts                  | <i>(excluding credit cards)</i>                             | \$ 264,494.72           |
| <b>TOTAL DECEMBER CASH RECEIPTS</b>                           |                                                             | <b>\$ 40,547,449.26</b> |

| CASH DISBURSEMENTS                                             | reference                                                         | total                   |
|----------------------------------------------------------------|-------------------------------------------------------------------|-------------------------|
| <b>December 2013 Wire Transfers-Out, from Johnson Bank to:</b> |                                                                   |                         |
| <i>payroll &amp; benefit wires</i>                             |                                                                   |                         |
| Individual Employee Bank Accounts                              | <i>net payrolls by EFT<br/>(net of reversals)</i>                 | \$ 6,871,848.91         |
| WI Department of Revenue                                       | <i>state payroll taxes</i>                                        | 530,534.01              |
| WI Department of Revenue                                       | <i>state wage attachments</i>                                     | 2,500.32                |
| IRS                                                            | <i>federal payroll taxes</i>                                      | 2,687,632.08            |
| Diversified Benefits Services                                  | <i>flexible spending account claims</i>                           | 22,877.91               |
| Employee Trust Funds                                           | <i>wisconsin retirement system</i>                                | 1,406,421.77            |
| NVA                                                            | <i>vision insurance premiums</i>                                  | 10,418.12               |
| Various                                                        | <i>TSA payments</i>                                               | 438,609.13              |
| <i>general operating wires</i>                                 |                                                                   |                         |
| US Bank                                                        | <i>purchasing card payment-individuals</i>                        | 182,505.56 *            |
| US Bank                                                        | <i>purchasing card payment-AP program</i>                         | 67,122.28 *             |
| Aegis                                                          | <i>workers' compensation payment</i>                              | 150,000.00              |
| Kenosha Area Business Alliance                                 | <i>LakeView lease payment</i>                                     | 17,453.54               |
| Johnson Bank                                                   | <i>banking fees</i>                                               | 1,242.08                |
| Various                                                        | <i>returned checks</i>                                            | 255.00                  |
| Total Outgoing Wire Transfers                                  |                                                                   | \$ 12,389,420.71        |
| <b>December 2013 Check Registers - All Funds:</b>              |                                                                   |                         |
| Net payrolls by paper check                                    | <i>Register# 01025DP and 01026DP</i>                              | \$ 9,513.17             |
| General operating and food services                            | <i>Check# 502377 thru Check# 503364<br/>(net of void batches)</i> | 11,547,659.65           |
| Total Check Registers                                          |                                                                   | \$ 11,557,172.82        |
| <b>TOTAL DECEMBER CASH DISBURSEMENTS</b>                       |                                                                   | <b>\$ 23,946,593.53</b> |

\*See attached supplemental report for purchasing card transaction information

**KUSD Purchasing Card Program - Individual Cardholders**

## Transaction Summary by Merchant

Billing Cycle Ending December 16, 2013

| Merchant/Vendor           | Total Charge (Credit) |
|---------------------------|-----------------------|
| HOTEL                     | \$12,807.40           |
| NELSON ELECTRIC SUPPLY    | \$9,471.04            |
| SIEMENS INDUSTRY INC      | \$6,628.00            |
| HALOGEN SUPPLY COMPANY    | \$6,337.94            |
| WW GRAINGER               | \$6,265.83            |
| J W PEPPER                | \$6,239.03            |
| INDUSTRIAL CONTROLS       | \$5,978.88            |
| AMAZON.COM                | \$5,924.39            |
| FIRST SUPPLY LLC #2033    | \$5,922.79            |
| MENARDS                   | \$5,016.97            |
| EXPEDIA*EXPEDIA.COM       | \$4,427.04            |
| EDS ARCHITECTURAL OPENING | \$4,195.00            |
| VEHICLE EXPENSE           | \$4,049.27            |
| SOLUTION TREE INC         | \$3,774.00            |
| THE TRANE COMPANY         | \$3,666.20            |
| RESTAURANTS & CATERING    | \$3,619.21            |
| HIGHWAY C SVC             | \$3,606.80            |
| BUY AND LARGE INC         | \$3,577.00            |
| MARKS PLUMBING PARTS      | \$2,921.70            |
| DW DAVIES COMPANY INC     | \$2,480.80            |
| JOHNSON CONTROLS SS       | \$2,368.00            |
| VIKING ELECTRIC - KENOSHA | \$2,350.03            |
| PROFESSIONAL SERVICES     | \$2,170.00            |
| ULINE *SHIP SUPPLIES      | \$2,018.37            |
| HAINAN AIRLINES CO., LTD  | \$2,000.00            |
| AIRLINE                   | \$1,946.35            |
| HESCO INC                 | \$1,863.99            |
| BUREAU OF EDU & RESEARCH  | \$1,845.00            |
| JOHNSTONE SUPPLY          | \$1,823.96            |
| AMAZON MKTPLACE PMTS      | \$1,775.62            |
| AC RADIO SUPPLY INC       | \$1,631.47            |
| ADVANCED DOOR CONTROL SOL | \$1,589.57            |
| GAPPA SECURITY SOLUTIONS, | \$1,584.91            |
| OBSERVINT TECHNOLOGIES    | \$1,497.97            |
| CHESTER ELECTRONIC SUPPLY | \$1,482.43            |
| SSI*SPORTMSPRKABILITAT    | \$1,376.55            |
| SCHOLASTIC INC. KEY 22    | \$1,376.00            |
| PATS SERVICES INC         | \$1,300.00            |
| A BEEP, LLC               | \$1,191.98            |
| MAYFAIR RENT A CAR - KENO | \$1,093.91            |
| HALLMAN LINDSAY PAINTS    | \$1,092.32            |
| AMERICAN TIME & SIGNAL    | \$1,084.60            |
| USPS                      | \$1,047.25            |
| GLENROY INC               | \$999.00              |
| FOLLETT EDUCATIONAL SERVI | \$976.05              |
| 3654 INTERSTATE           | \$945.94              |
| WAL-MART                  | \$944.47              |
| NATL CCL TEACHERS OF MATH | \$863.90              |
| ORIENTAL TRADNG CO        | \$838.54              |
| SDE INC                   | \$836.00              |

**KUSD Purchasing Card Program - Individual Cardholders**

## Transaction Summary by Merchant

Billing Cycle Ending December 16, 2013

| Merchant/Vendor           | Total Charge (Credit) |
|---------------------------|-----------------------|
| GSU MARKETPLACE           | \$770.00              |
| OFFICE MAX                | \$759.49              |
| HYDRO-FLO PRODUCTS INC    | \$750.97              |
| BROADWAY IN CHICAGO       | \$720.00              |
| PIONEER REVERE 8008771500 | \$700.00              |
| ARING EQUIPMENT COMPANY   | \$668.77              |
| IVIE ENTERPRISES INC      | \$638.58              |
| ARC*SERVICES/TRAINING     | \$636.00              |
| ACT*AWSA                  | \$600.00              |
| BARNES & NOBLE #2037      | \$598.00              |
| SCRIPPS SPELLING BEE      | \$585.00              |
| MINVALCO INC              | \$582.48              |
| TRAVRES*TRAVEL RESERVA    | \$578.52              |
| SCHOLASTIC BOOK CLUB      | \$564.00              |
| MSOE - STUDENT ACCOUNTS   | \$525.00              |
| APC GROUP INC             | \$509.53              |
| CHESTNUT PUBLISHING GR    | \$506.81              |
| ROC*ROCKLER WDWRK HDWE    | \$502.92              |
| NCS PEARSON               | \$500.00              |
| ASSOC SUPERV AND CURR     | \$485.75              |
| WISCONSIN SCHOOL MUSIC AS | \$485.00              |
| LOWES                     | \$481.93              |
| CDW GOVERNMENT            | \$469.48              |
| HOLLAND SUPPLY INC        | \$466.21              |
| SKILLPATH SEMINARS MAIN   | \$461.19              |
| PAYPAL *COOPERATIVE       | \$450.00              |
| WSRA                      | \$434.00              |
| HARBOR FREIGHT TOOLS 358  | \$431.86              |
| CINEMARK THEATRES 244     | \$425.00              |
| G2 PRINTING               | \$397.17              |
| SEARS ROEBUCK 2200        | \$388.26              |
| THE HOME DEPOT 4926       | \$382.64              |
| OFFICE DEPOT #1105        | \$349.41              |
| SELECT SOUND SERVICE INC  | \$318.50              |
| ROTH PUMP CO              | \$316.60              |
| STUDENT SUPPLY            | \$314.50              |
| MEETINGS ETC INC          | \$313.00              |
| BEACON ATHLETICS          | \$304.40              |
| PICK N SAVE               | \$286.97              |
| PROGRESSIVE BUSIN         | \$284.95              |
| NAESP.ORG                 | \$280.00              |
| DISCOUNT MEDIA PRODUCT    | \$277.56              |
| HAPPY TURF                | \$275.00              |
| MOTION INDUSTRIES WI04    | \$272.46              |
| THE ANTENNA FARM          | \$271.25              |
| AED SUPERSTORE            | \$263.00              |
| UW MADISON SWAP           | \$252.00              |
| ANIMOTO INC               | \$249.00              |
| FASTENAL COMPANY01        | \$245.06              |
| TCT*ANDERSON'S            | \$243.91              |

**KUSD Purchasing Card Program - Individual Cardholders**

## Transaction Summary by Merchant

Billing Cycle Ending December 16, 2013

| Merchant/Vendor           | Total Charge (Credit) |
|---------------------------|-----------------------|
| ADAFRUIT INDUSTRI00 OF 00 | \$241.83              |
| TOYS R US #6051           | \$226.42              |
| SQ *MCGRATH TRAINING SYST | \$218.73              |
| AT&T*BILL PAYMENT         | \$215.55              |
| WASBO FOUNDATION INC      | \$210.00              |
| WORLDPOINT ECC            | \$209.14              |
| COASTAL BUSINESS SPLY     | \$206.69              |
| WI SCHOOL COUNSELORS ASC  | \$205.00              |
| TOOLUP.COM                | \$202.21              |
| DRI*LOGITECH STORE        | \$199.98              |
| INTERSTATE PLASTICS       | \$197.62              |
| RESEARCH PRESS CO.        | \$189.15              |
| SHOPTRN*AMACO             | \$178.88              |
| REYNOLDS ADVANCEED MAT    | \$173.69              |
| FITNESS FINDERS INC       | \$164.64              |
| SQ *TECH HELP             | \$160.00              |
| TPP*THATPETPLACE          | \$159.98              |
| DEAL MED                  | \$149.89              |
| WUFOO.COM/CHARGE          | \$149.75              |
| ZORO TOOLS INC            | \$148.90              |
| SAGE PUBLICATIONS INC.    | \$146.76              |
| MCMASTER-CARR             | \$145.95              |
| THE UPS STORE 3860        | \$144.96              |
| AAA CLUB/INSUR 2700505R   | \$137.00              |
| ANTON'S GREENHOUSE        | \$132.00              |
| KENOSHA FRESH MARKE       | \$126.44              |
| AMAZON DIGITAL SVCS       | \$125.55              |
| STATE OF WI DPI REGONLINE | \$125.00              |
| THE BETTY MILLS COMPANY I | \$123.69              |
| A&B HARDWARE & LOCK SH    | \$118.31              |
| COUNCIL FOR PROFESSIONAL  | \$117.00              |
| DG HARDWARE               | \$107.44              |
| ROMO, INC                 | \$107.29              |
| WALGREENS                 | \$107.04              |
| TOOLPARTSDIRECT.COM       | \$105.08              |
| AUER STEEL & HEATING SUPP | \$105.00              |
| FESTIVAL FOODS            | \$103.62              |
| TARGET 00022517           | \$101.75              |
| LEARNING A-Z              | \$99.95               |
| DOLRTREE                  | \$97.75               |
| SPARKFUN ELECTRONICS      | \$95.50               |
| ATLAS PEN & PENCIL        | \$92.44               |
| PLAYSCRIPTS INC           | \$91.90               |
| MMK ENTERPRISES INC       | \$90.72               |
| BARNES&NOBLE*COM          | \$89.90               |
| TOWN & COUNTRY GLASS CO   | \$89.26               |
| VETCO ELECTRONICS         | \$88.00               |
| NCSM                      | \$85.00               |
| COST PLUS WLD #275        | \$82.60               |
| STU*STUMPS                | \$81.93               |



**KUSD Purchasing Card Program - Individual Cardholders**

## Transaction Summary by Merchant

Billing Cycle Ending December 16, 2013

| Merchant/Vendor                                      | Total Charge (Credit) |
|------------------------------------------------------|-----------------------|
| B & H PHOTO-VIDEO.COM                                | \$81.89               |
| AMAZONPRIME MEMBERSHIP                               | \$80.56               |
| AIRGAS USA LLC N506                                  | \$79.22               |
| MOBYMAX                                              | \$79.00               |
| STUDENT ASSURANCE SERVICE                            | \$79.00               |
| DRI*AVERYSUPPLIES                                    | \$78.20               |
| GFS MKTPLC #1919                                     | \$77.86               |
| HARBOR MODELS INC                                    | \$76.95               |
| FIRST BOOK                                           | \$76.05               |
| RGS PAY*                                             | \$70.85               |
| AIRGASS NORTH                                        | \$63.84               |
| AIELLO MIDTOWN FLORIST                               | \$63.30               |
| PETCO #618 63506182                                  | \$62.89               |
| PAYPAL *AEROMARINE                                   | \$60.46               |
| JCPENNEY.COM                                         | \$58.02               |
| VZWRLSS*IVR VN                                       | \$58.01               |
| CIRCUITS AT HOME                                     | \$56.00               |
| PARKSIDE TRUE VALUE                                  | \$55.97               |
| ALZHEIMERS MUSIC CONNECT                             | \$55.90               |
| PARAGON INTERNATIONAL                                | \$54.49               |
| AMERICAN DATABANK.COM                                | \$54.00               |
| STEIN GARDENS & GIFTS 14                             | \$49.90               |
| 1ST ABC TRANSPORTATION IN                            | \$46.00               |
| JONES SCHOOL SUPPL                                   | \$45.43               |
| QUILL CORPORATION                                    | \$44.37               |
| BADWOLF PRESS                                        | \$43.70               |
| HOERNEL LOCK & KEY                                   | \$42.45               |
| AMAZON SERVICES-KINDLE                               | \$38.87               |
| GROTH MUSIC                                          | \$34.95               |
| TRAVELOCITY.COM                                      | \$34.94               |
| PETSMART INC 1636                                    | \$34.14               |
| FACTORY CARD OUTLET #174                             | \$33.88               |
| PAYPAL *JSTOR                                        | \$33.50               |
| RAYMOND GEDDES                                       | \$31.20               |
| APL*APPLE ITUNES STORE                               | \$27.39               |
| SHEETMUSICPLUS.COM                                   | \$26.95               |
| PAYPAL *TAYDAELECTR                                  | \$24.59               |
| SURPLUS SALES OF NEBRASKA                            | \$20.75               |
| BEST BUY 00011916                                    | \$19.98               |
| WERNER ELECTRIC SUPPLY-RA                            | \$19.41               |
| CROWN TROPHY                                         | \$19.15               |
| PRAIRIE SIDE TRUE VALUE                              | \$17.89               |
| AMERICA'S BLOOD CENTERS                              | \$14.99               |
| A2 HOSTING, INC.                                     | \$12.95               |
| KABA YLINK                                           | \$10.00               |
| PACETTIS MAESTRO MUSIC                               | \$9.20                |
| GOOGLE *IR REMOTE S4                                 | \$3.99                |
| BATTERIES PLUS KEN                                   | (\$125.95)            |
| <b>US Bank Purchasing Card Payment - Individuals</b> | <b>\$182,505.56</b>   |

**KUSD Purchasing Card Program - Accounts Payable**

**Transaction Summary**

Billing Cycle Ending December 16, 2013

| Check #                                                   | Vendor ID | Vendor Name                  | Total              |
|-----------------------------------------------------------|-----------|------------------------------|--------------------|
| 99000277                                                  | V01124    | WIL-KIL PEST CONTROL COMPANY | \$1,398.75         |
| 99000313                                                  | V01058    | FIRST STUDENT                | \$65,723.53        |
| <b>US Bank Purchasing Card Payment - Accounts Payable</b> |           |                              | <b>\$67,122.28</b> |

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, WI

January 28, 2014

**Administrative Recommendation**

It is recommended that the December 2013 cash receipt deposits totaling \$264,494.72 and cash receipt wire transfers-in totaling \$40,282,954.54, be approved.

Check numbers 502377 through 503364 totaling \$11,547,659.65, and general operating wire transfers-out totaling \$418,578.46 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the December 2013 net payroll and benefit EFT batches totaling \$11,970,842.25 and net payroll check batches totaling \$9,513.17 be approved.

Dr. Joseph Mangi  
Interim Superintendent of Schools

Tarik Hamdan  
Interim Chief Financial Officer

Heather Kraeuter, CPA  
Accounting & Payroll Manager

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**Kenosha Unified School District  
Kenosha, Wisconsin**

**January 28, 2014**

**PROPOSED OUTDOOR ATHLETIC FACILITY EVALUATION**

**Background**

In fall 2000 the school board authorized the formation of a Sports Advisory Committee to evaluate all aspects of the Kenosha Unified School District athletics program. One of the four primary subcommittees formed as part of the sports advisory effort focused on athletic facilities. Both Steve Knecht and Patrick Finnemore were members of that subcommittee, which was cochaired by Marc Hujik (a Kenosha Unified School District parent and former athlete) and John Ruffolo (a Kenosha Unified School District coach and teacher). The subcommittee evaluated all aspects of the Kenosha Unified School District's athletic facilities and was the primary driver of two major initiatives:

1. The inclusion of a high school competition track as part of the design and construction of Mahone Middle School
2. The successful 2005 referendum, which included athletic additions to both Bradford and Tremper High Schools

(These additions focused on the interior athletic facilities as the subcommittee determined that this was a higher priority than outdoor facilities at that time.)

Since that time great strides have been made in improving the outdoor athletic facilities through a combination of general fund dollars, fundraising, donations, and the Indian Trail referendum project. A brief list of the outdoor athletic facility improvements includes:

**Bradford**

- Creation of Wavro Field for baseball—including dugouts, press box, bullpens, fencing, and infield construction through major donations and some district financial support
- Major upgrades to the softball field including fencing, scoreboard, bullpens, and infield work through donations and some district financial support
- Addition of an irrigation system for all game and practice fields funded by district money

- Creation of three practice football fields north of the ravine through district funding
- Resurfacing of the tennis courts funded by district money

### Tremper

- Creation of a new varsity softball field at Anderson Park—including fencing, infield work, batting cage, and dugouts through major donations and some district financial support
- Relocation of practice football fields to allow baseball field to become the varsity game field with addition of fence, dugouts, scoreboard, and warning tracks through major donations and some district financial support
- Addition of an irrigation system for all game and practice fields funded by district money
- Resurfacing of the tennis courts funded by district money

In addition, the Indian Trail referendum funded Jaskwhich Stadium as well as all of the competition and practice facilities at Indian Trail High School. The sale of the old Bain Elementary School led to the installation of synthetic turf at Ameche Field. These improvements have been dramatic to the landscape of the athletic facilities but have also spurred on the community to expect even more. They have helped fuel the discussion for having a full complement of facilities for each of the three boundary high schools. One example of this is the recent success of the Bradford High School football team, which spurred greater interest in Bradford having a football stadium of its own.

One other looming need is the replacement of the bleachers and press box at Ameche Field. They were constructed by the city over 30 years ago and are both a safety concern and a pending major maintenance need.

### **Proposed Plan**

A small team of facilities and athletics personnel toured and evaluated the exterior athletic facilities of the district's high schools and came up with a long-term conceptual plan for possible improvements. Conceptual aerial plans and a cost estimate are provided in Appendix A that detail the preliminary evaluation. This is considered to be a pretty comprehensive list of potential improvements that would bring the athletic facilities at all three boundary high schools to a common and complete state. The estimated cost for all of the improvements identified is approximately \$13,200,000 in today's

dollars. Obviously, this is a huge number and something that cannot and would not be taken lightly by anyone.

Implementation of the following plan is proposed:

1. Bring this proposal and associated recommendation to the January 14, 2014, meeting of the Planning/Facilities/Equipment Standing Committee Meeting and later the full school board to form a new Sports Advisory Committee for the purpose of evaluating and making recommendations related to the outdoor athletic facilities at the three boundary high schools with the majority of the attention being focused on Bradford and Tremper.
2. Upon approval, form a committee consisting of Steven Knecht; Patrick Finnemore; the athletic directors at the three schools; a combination of outdoor sport coaches, parents, and athletes; and community members who either are active in athletics or have expertise that can aid the committee.
3. The committee would determine the scope and timeline for their efforts and would communicate those to the board and the Planning/Facilities/Equipment Standing Committee.
4. A final report would be made to the Planning/Facilities/Equipment Standing Committee and also the Audit/Budget/Finance Committee and later the full board on recommendations related to the outdoor athletic facilities. These recommendations would include a scope of work, cost estimates, a proposed funding plan, as well as a schedule for the committees and the board to consider. It is expected that this final report would be completed no later than one year after formation of the Sports Advisory Committee.

It is expected that a large portion of the funding would have to come through a referendum, and so the timing of such will be very important. It is recommended that Tarik Hamdan be an advisor and resource to the Sports Advisory Committee in helping evaluate the debt retirement schedule and other capital borrowing issues versus the timing of a possible referendum.

At its January 14, 2014, meeting, the Planning/Facilities/Equipment Standing Committee voted to forward this report to the School Board for consideration.

### **Recommendation**

Administration recommends that the School Board approve formation of a new Sports Advisory Committee for the purpose of evaluating and making recommendations related to the outdoor athletic facilities at the three boundary high schools with the majority of the attention being focused on Bradford and Tremper.

Dr. Joseph Mangi  
Interim Superintendent of Schools

Dr. Sue Savaglio-Jarvis  
Assistant Superintendent of Teaching and Learning

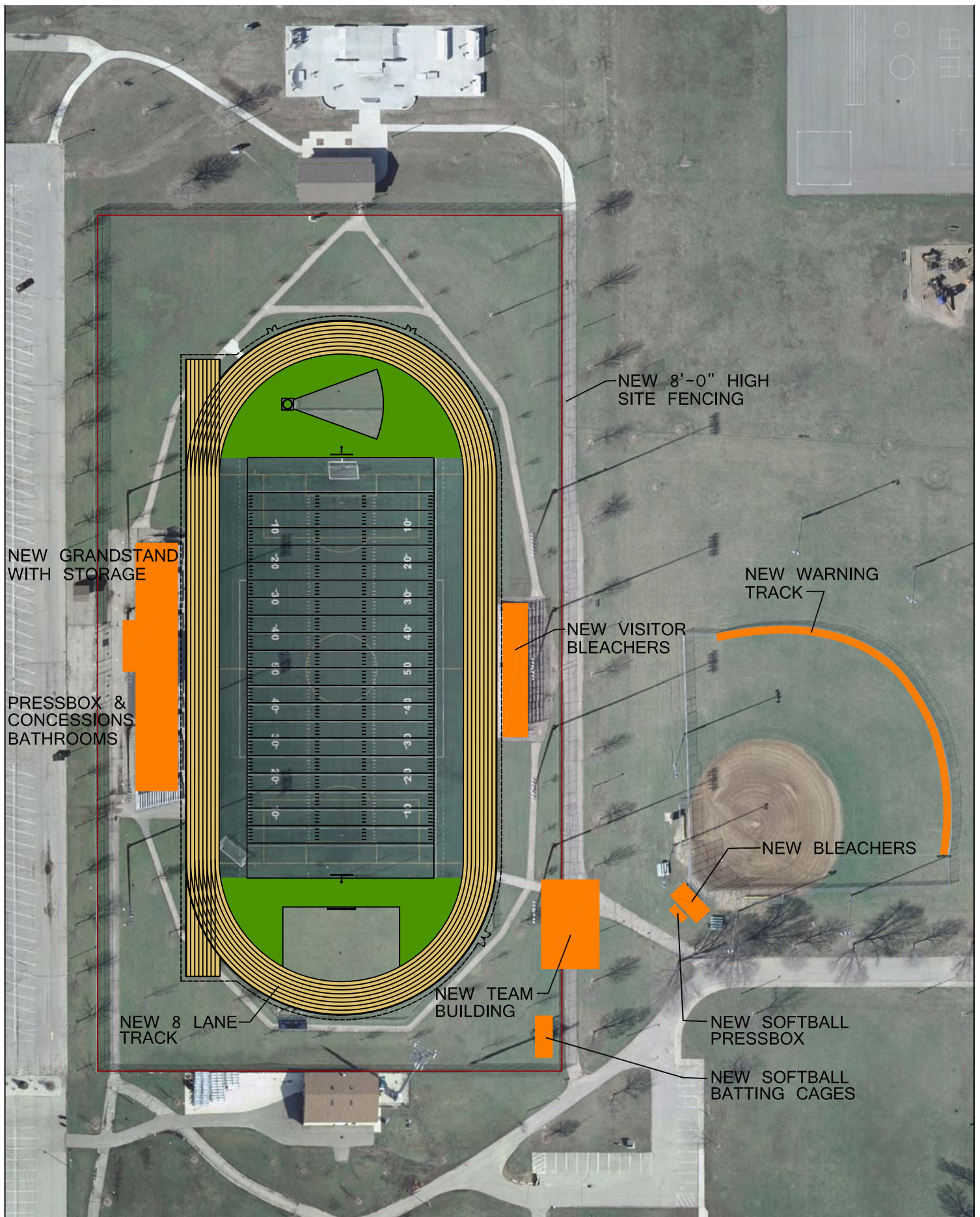
Mr. Patrick Finnemore, P.E.  
Director of Facilities

Mr. Steven Knecht  
Coordinator of Athletics/Physical Education



2013-14 ATHLETIC PLANNING

|                                                                            | Itemized        | Budget                  | Estimate By                 |
|----------------------------------------------------------------------------|-----------------|-------------------------|-----------------------------|
| <b>AMECHE FIELD</b>                                                        |                 |                         |                             |
| New Home / Visitor Bleachers and Pressbox / Storage                        |                 |                         |                             |
| New Fenced 8-Lane Track                                                    |                 |                         |                             |
| Musco Lighting System                                                      |                 |                         |                             |
| New Public Toilet Rooms / Concessions                                      |                 |                         |                             |
| Total                                                                      | \$ 3,632,118.00 |                         | <i>Camosy</i>               |
| New Field Perimeter Fencing                                                | \$ 54,000.00    |                         | <i>Aluminum Fence Corp.</i> |
| New Turf [Year 2020 - \$600,000.00]                                        |                 |                         | <i>Camosy</i>               |
| Team Building / Ref. Lockers / Spectator Toilet / Concessions / Storage    | \$ 624,556.00   |                         | <i>Camosy</i>               |
| Total                                                                      |                 | \$ 4,310,674.00         |                             |
| <b>TREMPER HIGH SCHOOL</b>                                                 |                 |                         |                             |
| <b>Tennis</b>                                                              |                 |                         |                             |
| 8 Tennis Court Reconfiguration                                             | \$ 325,000.00   |                         | <i>Frank Armstrong</i>      |
| Relocate Sprinkler on East Soccer Field / Move Existing Tennis Building    | \$ 1,000.00     |                         | <i>KUSD</i>                 |
| Spectator Seating (2) 72 seat units                                        | \$ 8,375.00     |                         | <i>JWI</i>                  |
| <b>Football - JV Field</b>                                                 |                 |                         |                             |
| Concrete Pad for New Bleachers / Asphalt Path to Parking Lot               | \$ 25,000.00    |                         | <i>KUSD</i>                 |
| Demolition of Track                                                        | \$ 38,000.00    |                         | <i>Lorenz</i>               |
| Electrical Power for JV Football Field                                     | \$ 1,500.00     |                         | <i>KUSD</i>                 |
| Goal Posts 20 ft uprights                                                  | \$ 11,500.00    |                         | <i>JWI</i>                  |
| New Scoreboard                                                             | \$ 15,000.00    |                         | <i>NEVCO</i>                |
| <b>Baseball</b>                                                            |                 |                         |                             |
| Asphalt Pad for Seating                                                    | \$ 15,000.00    |                         | <i>KUSD</i>                 |
| Bleachers 200 seats (8) Tier                                               | \$ 21,000.00    |                         | <i>JWI</i>                  |
| Entry Monument                                                             | \$ 20,000.00    |                         | <i>Camosy</i>               |
| Pressbox - Prefabricated                                                   | \$ 100,000.00   |                         | <i>JWI</i>                  |
| Storage Containers for Sand, Clay, and Baseball Equipment                  | \$ 500.00       |                         | <i>KUSD</i>                 |
| <b>Softball - JV Field</b>                                                 |                 |                         |                             |
| Fenced Dugouts                                                             | \$ 4,000.00     |                         | <i>Aluminum Fence Corp.</i> |
| New Backstop [taller w/ angled top]                                        | \$ 15,000.00    |                         | <i>Aluminum Fence Corp.</i> |
| New Benches on Concrete Pad 100 seats                                      | \$ 3,000.00     |                         | <i>JWI</i>                  |
| <b>Softball - Ameche</b>                                                   |                 |                         |                             |
| Asphalt Path to Field/Seating from Team Building/Toilet Rooms              | \$ 15,000.00    |                         | <i>KUSD</i>                 |
| Batting Cage / Concrete Slab 18 x 50 x 12 tall                             | \$ 6,000.00     |                         | <i>KUSD</i>                 |
| Bleachers [200 seats]                                                      | \$ 21,000.00    |                         | <i>JWI</i>                  |
| Bleacher Conc. Pad                                                         | \$ 15,000.00    |                         | <i>KUSD</i>                 |
| Foul Poles                                                                 | \$ 4,500.00     |                         | <i>JWI</i>                  |
| Irrigation of Field                                                        | \$ 15,000.00    |                         | <i>KUSD</i>                 |
| Warning Track                                                              | \$ 10,000.00    |                         | <i>KUSD</i>                 |
| Site Fencing along 30th Ave 5'-0" ht.                                      | \$ 27,000.00    |                         | <i>Aluminum Fence Corp.</i> |
| Total                                                                      |                 | \$ 717,375.00           |                             |
| <b>BRADFORD HIGH SCHOOL</b>                                                |                 |                         |                             |
| <b>General</b>                                                             |                 |                         |                             |
| Paint Goal Posts                                                           | \$ 75.00        |                         | <i>KUSD</i>                 |
| Replace Fening Along 39th ave.                                             | \$ 20,000.00    |                         | <i>KUSD</i>                 |
| <b>Baseball/Softball</b>                                                   |                 |                         |                             |
| Skinned Infield with Backstop [N.E. part of site, across ravine]           | \$ 25,000.00    |                         | <i>KUSD</i>                 |
| <b>Baseball</b>                                                            |                 |                         |                             |
| Containers for Sand, Clay, and Magic Mix / Clean-up First Base Dugout Area | \$ 500.00       |                         | <i>KUSD</i>                 |
| New Bleachers [237 seats]                                                  | \$ 21,000.00    |                         | <i>JWI</i>                  |
| Wavro Field Entry Monument Sign from Parking Lot                           | \$ 14,000.00    |                         | <i>Riley</i>                |
| Wider Warning Track [width: 10' 0" with Traffic Bond]                      | \$ 10,000.00    |                         | <i>KUSD</i>                 |
| Foul Poles 30 ft / w mesh                                                  | \$ 4,500.00     |                         | <i>JWI</i>                  |
| <b>Softball</b>                                                            |                 |                         |                             |
| Asphalt Pad for Seating                                                    | \$ 15,000.00    |                         | <i>KUSD</i>                 |
| Bleachers [237 seats]                                                      | \$ 21,000.00    |                         | <i>JWI</i>                  |
| Dugouts for Softball                                                       | \$ 75,000.00    |                         | <i>Alum Fence</i>           |
| Foul Poles 20 ft /                                                         | \$ 4,500.00     |                         | <i>JWI</i>                  |
| Pressbox [2 story] / Concession / Storage                                  | \$ 100,000.00   |                         | <i>JWI</i>                  |
| Warning Track [width: 10' 0" limestone chip]                               | \$ 10,000.00    |                         | <i>Clark Dietz</i>          |
| <b>Physical Education</b>                                                  |                 |                         |                             |
| Mile Long Walking Trail Around Site [width: 10' 0"; Traffic Bond]          | \$ 60,000.00    |                         | <i>KUSD</i>                 |
| <b>Tennis</b>                                                              |                 |                         |                             |
| Relocate All 8 Courts [move north to allow for snow storage areas]         | \$ 792,287.00   |                         | <i>Camosy</i>               |
| Spectator Seating (2) 72 seat units                                        | \$ 8,375.00     |                         | <i>JWI</i>                  |
| Total                                                                      |                 | \$ 1,181,237.00         |                             |
| <b>BULLEN MIDDLE SCHOOL</b>                                                |                 |                         |                             |
| Add 3 Practice Football / Lacrosse Fields On Site w/ Irrigation            | \$ 60,000.00    |                         | <i>KUSD</i>                 |
| Bleacher Conc. Pad                                                         | \$ 15,000.00    |                         | <i>KUSD</i>                 |
| Soccer / Lacrosse Scorebaord                                               | \$ 11,000.00    |                         | <i>Nevco</i>                |
| Irrigation System                                                          | \$ 100,000.00   |                         | <i>KUSD</i>                 |
| Keep Storage Garage                                                        | \$ -            |                         |                             |
| Removel of Both Softball Fields                                            | \$ 2,500.00     |                         | <i>KUSD</i>                 |
| Remove Existing Tennis Courts / Parking Area / Running Track               | \$ 58,000.00    |                         | <i>Lorenz</i>               |
| Teacher Parking Lot [rebuild w/ smaller foot print north of school]        | \$ 100,000.00   |                         | <i>Clark Dietz</i>          |
| Walkway from Bradford [work w/ City of Kenosha]                            |                 |                         | <i>City of Kenosha</i>      |
| JV Softball Field with Back Stop                                           | \$ 25,000.00    |                         | <i>KUSD</i>                 |
| Total                                                                      |                 | \$ 371,500.00           |                             |
| <b>NEW BRADFORD FOOTBALL STADIUM</b>                                       |                 |                         |                             |
| Synthetic Turf Football Field / 8-Lane Running Track                       |                 |                         |                             |
| Musco Lighting System                                                      |                 |                         |                             |
| Parking Lot for 504 cars                                                   |                 |                         |                             |
| Stadium Seating / Pressbox / Storage / Visitor Seating                     |                 |                         |                             |
| Team Locker Room / Concessions / Restrooms                                 |                 |                         |                             |
| Ticket Booth                                                               |                 |                         |                             |
| Total                                                                      | \$ 6,550,517.00 |                         | <i>Camosy</i>               |
|                                                                            |                 | \$ 6,550,517.00         |                             |
| <b>INDIAN TRAIL BLEACHERS</b>                                              |                 |                         |                             |
| Softball Bleacher Seating                                                  | \$ 21,000.00    |                         |                             |
| Baseball Bleacher Seating                                                  | \$ 21,000.00    |                         |                             |
| Total                                                                      |                 | \$ 42,000.00            |                             |
| <b>BUDGET ESTIMATE TOTAL</b>                                               |                 | <b>\$ 13,173,303.00</b> |                             |

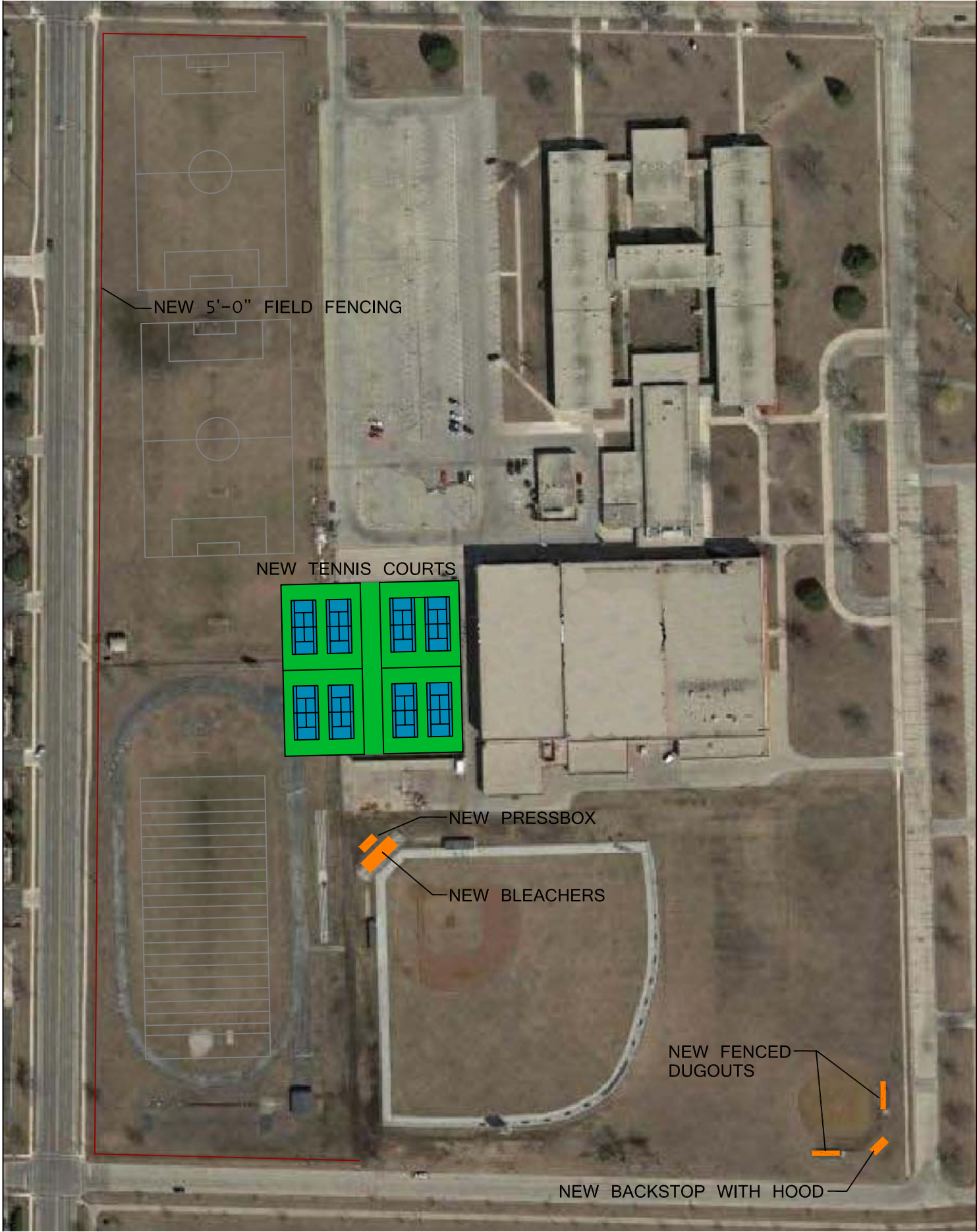


# AMECHE FIELD

OCTOBER 28, 2013







NEW 5'-0" FIELD FENCING

NEW TENNIS COURTS

NEW PRESSBOX

NEW BLEACHERS

NEW FENCED  
DUGOUTS

NEW BACKSTOP WITH HOOD

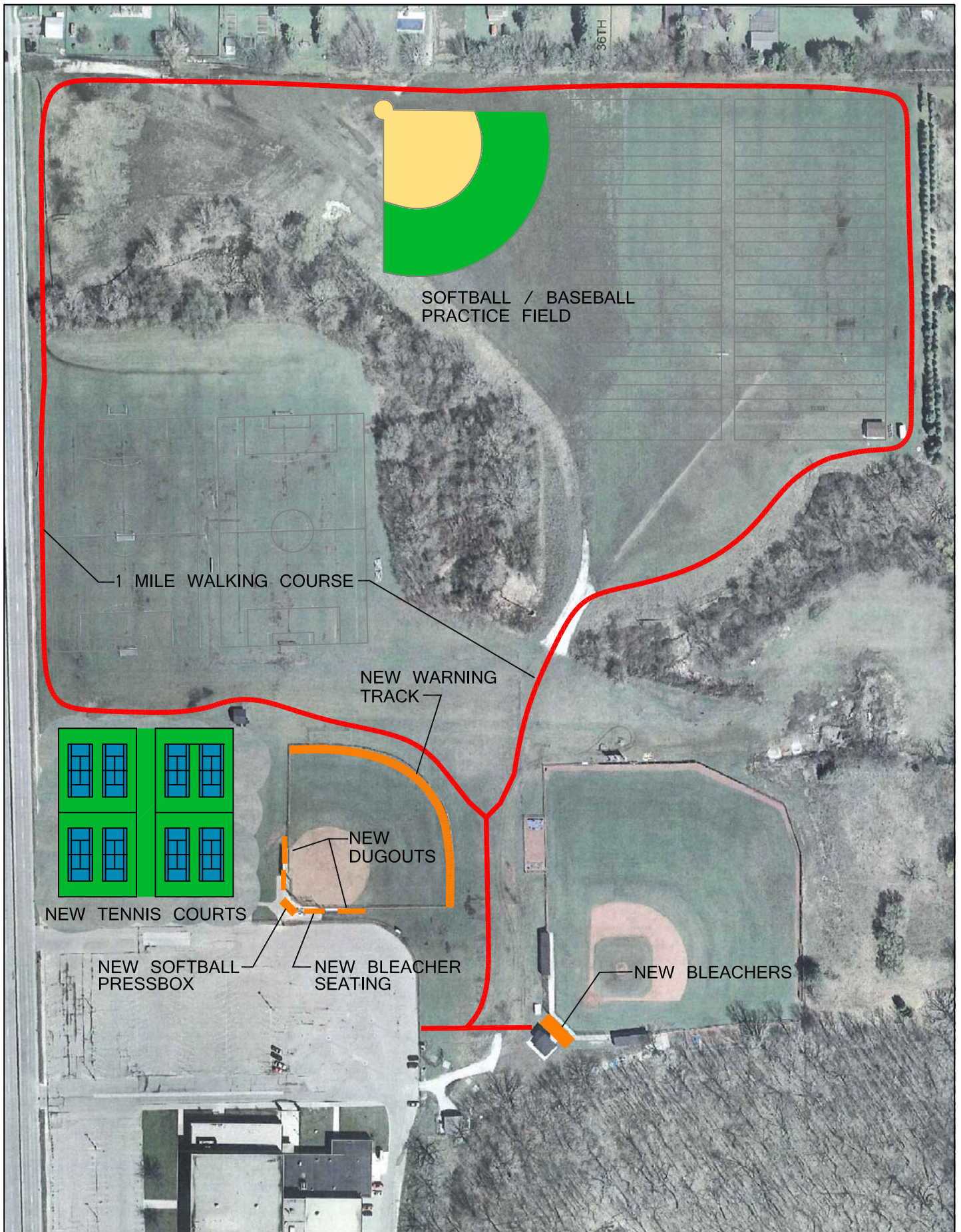
# TREMPER HIGH SCHOOL

OCTOBER 28, 2013



NORTH



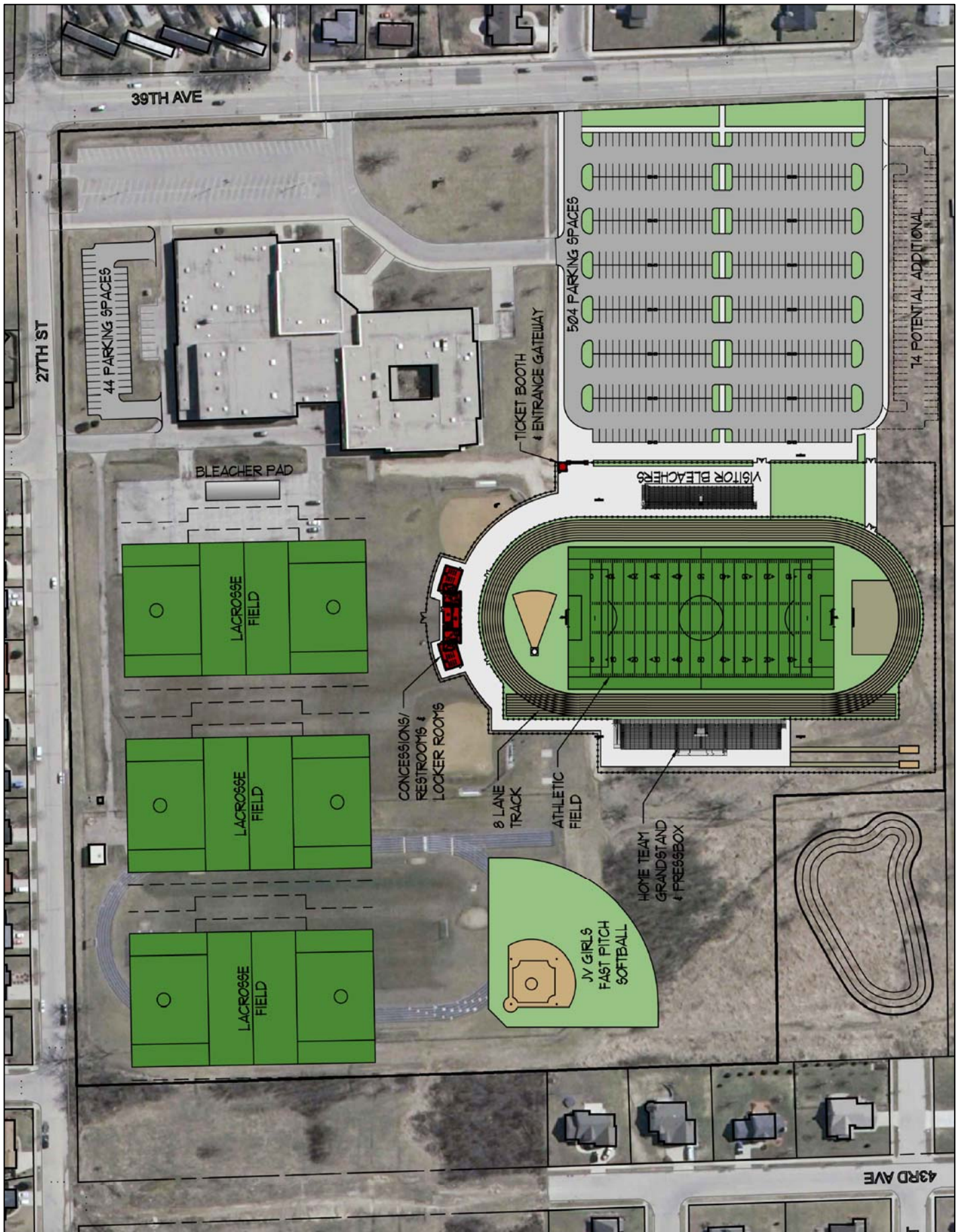


# BRADFORD HIGH SCHOOL

OCTOBER 28, 2013







# BULLEN MIDDLE SCHOOL

OCTOBER 28, 2013



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Kenosha Unified School District  
Kenosha, Wisconsin

January 28, 2014

**School Board Policy/Rule 8850 – School Board Committees**

Mr. Flood's Rationale: Students are largest stakeholder in the district and should therefore have a large say in the districts issues. I am proposing these policy changes in order to support the strength of the student voice and opinion.

At the December 3, 2013 Personnel/Policy Standing Committee meeting, a motion was approved to forward proposed revisions to Policy 8850 to the school board for consideration as a first and second reading.

At the December 17, 2013 Regular School Board Meeting, revised Policy/Rule 8850 was approved as a first reading.

Policy 8850 – School Board Committees is presented for a second reading this evening.

Dr. Joseph Mangi  
Interim Superintendent of Schools

POLICY 8850  
SCHOOL BOARD COMMITTEES

The School Board believes committees can be useful in the decision-making process and in the conducting of Board business. By using a Board committee structure, the Board is able to conduct its business in an efficient and effective manner, study issues facing the District more in depth, and take more ownership in things happening in the District. The committee structure is designed to assist the Board in the conducting of Board business; it is not intended to take away a Board member's opportunity to ask questions or to be involved in the decision-making process.

The Board shall have four standing committees: (1) Audit, Budget and Finance, (2) Curriculum and Program, (3) Planning, Facilities and Equipment, and (4) Personnel and Policy. Each standing committee shall consist of three Board members. A quorum of the committee shall be a minimum of two (2) Board members. The Board President shall appoint Board members to standing committees in accordance with established procedures. No Board member may serve on more than two standing committees. The Board President shall select the committee chair. The committee chair may seek ~~to~~ six qualified community members and, ~~at the discretion of the chair one non-voting~~ **two students to serve on the committee** ~~advisor to serve in an advisory capacity~~. Every attempt will be made to have these committees reflect the diversity of the District. Community member appointments shall be made in accordance with established procedures. The term of appointment to a standing committee will be for two years for community ~~members~~ and student ~~advisors~~ **members**, with option of renewal at the chair's discretion.

Whenever possible, terms will be staggered. It is expected that ~~community~~ **all committee** members will attend at least 80% of the meetings of the standing committee to which they have been appointed. Consistent with Board policy concerning Board officers, the chair of each committee may not serve as committee chair for more than two consecutive years.

The Board may establish other standing and temporary ad-hoc committees from time to time as needed. The Board President shall make such committee appointments in the same manner as other standing committee appointments.

The Board President shall serve as an ex-officio member of all standing and temporary committees of the Board.

The function of all Board committees should be fact-finding, deliberating and advising, but not legislating or policymaking. Each Board committee shall be assigned specific duties. All policymaking actions taken by a Board committee shall be subject to ratification and approval of the Board. For policy-related items, the Board will have a first and second reading of the recommended policy before final policy adoption. The policy readings shall occur at separate Board meetings.

Public notice shall be given for all Board committee meetings in accordance with state law and Board policy.



POLICY 8850  
SCHOOL BOARD COMMITTEES  
Page 2

LEGAL REF.: Wisconsin Statutes  
Sections 19.82 [Open meeting law definitions]  
19.84 [Public notice requirement]  
19.85 [Reasons for closed session]  
19.89 [Exclusion of members from meetings]

CROSS REF.: 8412, School Board Officer Duties  
8510, School Board Policy Development and Revision  
8711, Public Notification of School Board Meetings  
8810, Rules of Order  
8860, Citizen Advisory Committees  
8870, Public Participation at School Board Meetings

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: June 8, 1993

REVISED: April 21, 1998  
July 13, 1999  
February 22, 2000  
July 10, 2001  
July 28, 2009

DELETED: June 25, 2002

REAFFIRMED: May 13, 2003  
December 19, 2006  
June 22, 2010

RULE 8850  
SCHOOL BOARD COMMITTEES

A. Committee Appointment Process

1. The Board President shall appoint Board members to standing committees immediately following the School Board's annual organizational meeting. Such appointments shall be made, in order, as follows:
  - a. by seeking volunteers and making appointments based on Board member interest
  - b. by direct appointment of Board members to specific committees
2. Community members may be appointed to serve as members on standing committees as outlined in Board policy. Such appointments shall be made, in order, as follows:
  - a. by encouraging volunteers that reflect the diverse student population
  - b. by seeking volunteers and making appointments based on citizen interest
  - c. by direct appointment of the committee chair with approval of the Board President
  - d. by appointment of the Board President

B. Standing Committee Operating Procedures

1. Whenever possible, policy items to be considered by the Board shall be introduced to the standing committee at a monthly committee meeting. Any item referred to a standing committee must come back to the full Board within 30 days, unless a motion by the standing committee to further review the item is determined.
2. Standing committees, unless canceled by the committee Chair or Board President shall meet once each month. Additional meetings will be scheduled by the chair as necessary. Meetings shall be limited in length to one hour or less.
3. The committee chairs, the Superintendent of Schools and designated administrators shall meet to establish meeting agendas for standing committees. This process will ensure the orderly flow of information and the effective operation of the Board and committees. Committee agenda items are limited to those referred by the Board President, committee chairs and designated administrators. Meeting agendas must be published at least five working days prior to a scheduled meeting.
4. Administrators and other District staff, as appropriate, will be requested to serve in an advisory capacity to standing committees and/or to provide necessary support resources.
5. Committee meetings shall be conducted in accordance with *Robert's Rules of Order Revised*.
6. Any Board member or citizen may attend a standing committee and may speak to any item on the agenda. However, only committee members may vote on agenda items.
7. Minutes shall be kept of all standing committee meetings. The minutes shall be distributed to all Board members in order to keep the full Board informed of matters discussed at committee meetings. Committee meeting minutes shall also be made available for inspection by the public in accordance with state law and the Board's policy on access to public records.
8. Standing Committee updates will be included as an agenda item for all regular Board meetings.
9. Motions that have come from committee shall appear on a regular meeting agenda, and shall contain the committee's recommendation, and include comments of dissent, in addition to Administration's recommendation.

RULE 8850  
SCHOOL BOARD COMMITTEES  
Page 2

C. Specific Duties of Standing Committees

BOARD OF EDUCATION  
ORGANIZATIONAL CHART – COMMITTEES

| <u>Audit, Budget and Finance Committee</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <u>Curriculum and Program Committee</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <u>Planning, Facilities and Equipment Committee</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Assist in the preparation and development of the Board and District's annual budget</li><li>• Review all monthly budget expenditures and all budget modifications, changes, etc., throughout the year</li><li>• Review all budgets related to grants submitted and/or awarded</li><li>• Review all proposed Board policies related to budget and finance matters</li><li>• Assist in the planning and completion of the District's management, financial, and program audits, including the AASA audit</li><li>• Review any audit findings and prepare recommended action plans</li><li>• Strategic Plan – Strategic planning will have a financial impact as the plan proceeds toward implementation. The Audit, Budget and Finance Committee will review the strategic planning budget and implications to overall District budget.</li></ul> | <ul style="list-style-type: none"><li>• Review all matters related to existing or new curriculum and programs</li><li>• Review survey, test and evaluation results of the District</li><li>• Monitor curriculum adoption and implementation schedule</li><li>• Review all grant proposals in terms of program components</li><li>• Review teaching materials, book selections, etc.</li><li>• Review all proposed Board policies related to education, teaching or support programs</li><li>• Review comprehensive staff development plan and implementation</li><li>• Strategic Plan – Many initiatives of Strategic Plan will have significant curriculum implications. As initiatives are identified and implemented, it is appropriate that the Curriculum and Program Committee be kept apprised of their process.</li></ul> | <ul style="list-style-type: none"><li>• Assist in the preparation and updating of the District's five-year capital improvement budget</li><li>• Review the implementation of all expenditures related to facilities and equipment</li><li>• Assist in establishing of building standards for each type of educational facility</li><li>• Review and update the District's comprehensive technology and administrative computer plan</li><li>• Work with community groups to develop a financial plan to accommodate the implementation of the District's physical plant plans</li><li>• Review all proposed Board policies related to planning facilities and equipment</li><li>• Strategic Plan – A portion of the strategic plan that involves facilities or accommodations within facilities will be reviewed by this committee.</li></ul> |

BOARD OF EDUCATION  
ORGANIZATIONAL CHART – COMMITTEES

| <u>Personnel and Policy Committee</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <u>Ad-Hoc Committee</u>                                                                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• All employment of staff and related issues concerning staff would be addressed through this committee</li><li>• Bargaining of Labor Contracts – All contracts that are bargained would be reviewed with recommendations forwarded to the full Board</li><li>• Review all personnel transactions, job descriptions, hiring, etc.</li><li>• Prepare and update annual student enrollment projections</li><li>• Policy Development – All policy development would receive first readings through Personnel and Policy Committee</li><li>• Strategic Plan – Any issues of personnel or policy that may come out of plan will be reviewed by this committee. Those issues endorsed by this committee would be forwarded to the full Board for approval.</li></ul> | <ul style="list-style-type: none"><li>• Ad-hoc committee(s) are appointed by the Board President</li><li>• Their responsibilities are based on the task(s) for which they are assigned</li><li>• Ad-hoc committees are not standing committees and have a limited term</li></ul> |

Kenosha Unified School District  
Kenosha, Wisconsin

January 28, 2014

**Report of Contracts in Aggregate of \$25,000**

School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to December 17, 2013, with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

[Link to Contract Management Database](#)

**Approval of Contracts in Aggregate of \$25,000**

The following contracts/agreements have not been added to the Contract Management Database are being presented to the Board at this time for Board Approval.

**Flippen Company – Capturing Kids Hearts (CKH) and CKH Momentum – Professional development for staff**

**1. What is the purpose of the proposed purchase?**

Reuther Central High School began working with Capturing Kids Hearts professional development in the 2012-2013 school year. This is a research based set of practices to build classroom engagement for students and to improve school culture and climate. Teachers learn specific strategies and instructional practice and create wide practices. The contract for 2013-2014 is to first train new staff and in the second semester build on practices for school wide consistency and planning for year 3.

**2. What is the total cost of purchase and the funding source?**

The funding source is the S3 Grant. This is a specific research based product that was reviewed and recommended by the State for S3 grant recipients. The total purchase for 2013-2014 is \$5,000.

**3. What is the educational outcome of this purchase?**

To improve teacher skills in social contract building, student engagement in classrooms, increased student academic achievement and improved school culture.

**4. When is the anticipated start date?**

Second Semester – January 31, 2014 (March 14, 2014 actual training)

Dr. Joseph Mangi  
Interim Superintendent of Schools

Mr. Tarik Hamdan  
Interim Chief Financial Officer

Mr. Robert Hofer  
Purchasing Agent

## PURCHASE/CONTRACT RATIONALE

Per School Board Policy 3420, please complete the following to be attached to your purchase order/contract. Additional information may be required and presented before the District's School Board for approval. Your submission must allow for adequate time for the Board to approve.

Vendor: Flippen Company

Purchased Good/Program: Capturing Kids Hearts (CKH) and CKH Momentum – Professional development for staff

Start Date/Date Needed: 2013-14 School Year – Update to School Board for 2<sup>nd</sup> Semester revised contract (date needed – January 31, 2014)

1. **PURPOSE** – What is the purpose of the proposed purchase?

Reuther Central High School began working with Capturing Kids Hearts professional development in the 2012-13 school year. This is a research based set of practices to build classroom engagement for students and to improve school culture and climate. Teachers learn specific strategies and instructional practice and create school wide practices. The contract for 2013-14 is to first train new staff and in the second semester build on practices for school wide consistency and planning for year 3.

2. **FUNDING** – What is the total cost of purchase and the funding source?

Funding Source – S3 Grant Total Purchase for 2013-14 \$5,000

3. **REQUEST FOR PROPOSAL (RFP)** – indicate if an RFP has been completed

YES ☐ NO ☐ If no, please request an RFP packet

This is a specific research based product that was reviewed and recommended by the state for S3 grant recipients.

4. **EDUCATIONAL OUTCOME** – What is the educational outcome of this purchase?

Improve teacher skills in social contract building, student engagement in classrooms, increased student academic achievement and improved school culture.

5. **START DATE** – When is the anticipated start date?

Second Semester – January 31, 2014 (March 14, 2014 actual training)

**Your response does not establish approval of either a contract or a purchase order.**

Appropriate Leadership Signature [Signature] Date 1/14/14

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Kenosha Unified School District  
Kenosha, Wisconsin

January 28, 2014

**School Board Policy/Rule 8712 – School Board Meeting  
Agenda Preparation and Dissemination  
First Reading**

Mr. Flood's Rationale: This change will reduce the feeling of being unprepared to vote by Board members.

Kyle Flood  
School Board Clerk

POLICY 8712

SCHOOL BOARD MEETING AGENDA PREPARATION AND DISSEMINATION

The agenda shall be prepared by the Superintendent of Schools under the direction of the Board President. Except as otherwise specifically provided by Board policy or rule, the Board President may require a majority written request or vote of the Board prior to granting agenda requests by individual Board members.

~~Insofar as possible, a~~ Advance information and recommendations **from Administration** on matters requiring action shall be supplied to all Board members for study **at least 24 hours** before the meeting.

Complete agendas for regular Board meetings shall be distributed to each Board member, local news medium, division administrator and to those selected administrators requiring agenda information. A copy of the agenda shall also be sent to each building principal, to the school attorney and to those employee organizations designated by negotiated agreements. A copy of the complete meeting agenda shall be available for public inspection at the Superintendent of School's office and each building principal's office prior to the Board meeting, and six copies made available for inspection at the Board meeting itself. Copies of the complete agenda shall be available at the Superintendent's office, on a single meeting basis, for those persons who make application by the Tuesday before the meeting, and who can demonstrate a need for the material. Such reserved copies shall not be distributed but may be picked up at the Superintendent's office starting on the Friday before the meeting.

LEGAL REF.: Wisconsin Statutes  
Section 19.84 [Public notice of subject matter of board meeting]  
Chapter 19, Subchapter II [Access to public records]

CROSS REF.: 1240, Access to Public Records  
8510, School Board Policy Development and Revision  
8620, New School Board Member Orientation  
8710, Regular School Board Meetings  
8711, Public Notification of School Board Meetings  
8720, Special School Board Meetings  
8810, Rules of Order  
8870, Public Participation at School Board Meetings

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: May 25, 1993 and June 8, 1993

REVISED: November 11, 1999  
March 28, 2000  
July 10, 2001  
November 13, 2001  
June 25, 2002  
June 24, 2003  
December 14, 2010

RULE 8712

SCHOOL BOARD MEETING AGENDA PREPARATION AND DISSEMINATION

The regular School Board meeting agenda shall normally provide for the following order of business:

1. Pledge of Allegiance
2. Roll Call of Members
3. Awards
4. Administrative and Supervisory Appointments
5. Legislative Report
6. Views and Comments by the Public
7. **Response and Comments by Board Members**
8. Remarks by the President
9. Superintendent's Report
10. Consent Agenda
11. Approval of Minutes of Previous Meeting(s)
12. Approval of Lists of Bills
13. Old Business
14. New Business
15. Other Business as Permitted by Law
16. Tentative Schedule of Reports and Legal Deadlines for Board
17. Predetermined Time and Date of Adjourned Meeting, If Necessary
18. Adjournment

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Kenosha Unified School District  
Kenosha, Wisconsin

January 28, 2014

**School Board Policy 8720 – Special School Board Meetings  
First Reading**

Mr. Flood's Rationale: Bob Nuzzo and myself tried this at a board meeting and were told that it was against policy. This will increase communication, transparency and accountability for the Board.

Kyle Flood  
School Board Clerk

POLICY 8720  
SPECIAL SCHOOL BOARD MEETINGS

Special meetings of the School Board shall be held upon written request of any School Board member. The request shall be filed with the School Board Clerk, or in his/her absence, the School Board President. Special meetings shall be scheduled to take place on School District property, except meetings held jointly with other school boards.

Each School Board member shall be notified in writing of the time and place of a special School Board meeting at least 24 hours before such meeting, except as otherwise specifically provided by law. Notice shall be delivered to Board members personally or at their place of abode, or by mail.

Advanced public notice shall be given for all special Board meetings in accordance with state law and School Board policy.

**At any Special Board Meeting a Board member may make a motion to open up the floor to public comments concerning only the item that is being discussed at the Special Meeting. This motion must be approved by a two-thirds vote of the School Board members present at the meeting. Public comments will follow the rules and process outlined in Policy 8870.**

Business transacted at special Board meetings shall be confined to the purpose(s) for which it was called. The order of business shall be consistent with that of a regular meeting. A majority of School Board members may determine the adjournment time of a special meeting in advance of or at the start of the meeting, which time may not be changed except by two-thirds vote of those School Board members present at the meeting.

LEGAL REF.: Wisconsin Statutes

|                |                                    |
|----------------|------------------------------------|
| Sections 19.84 | [Public notification requirements] |
| 19.85          | [Open meeting exemptions]          |
| 120.11(2)      | [Special board meetings]           |

CROSS REF.: 8710, Regular Board Meetings  
8711, Public Notification of Board Meetings  
8712, Agenda Preparation and Dissemination  
8730, Executive Sessions (Closed Sessions)  
8810, Rules of Order  
8820, Quorum  
8840, Board Minutes  
8870, Public Participation at Board Meetings

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: June 8, 1993

REVISED: November 11, 1999  
March 28, 2000  
July 10, 2001



## **RESOLUTION OPPOSING CHARTER SCHOOL REGULATION CHANGES ASSEMBLY BILL 549**

WHEREAS, public school districts in the State of Wisconsin accept and educate children regardless of race, ethnicity, gender, religion or academic talents, as opposed to those institutions that are able to reject applicants based on low academic performance, discipline issues, special needs, or any number of other factors; and

WHEREAS, public schools in the State of Wisconsin are held to strict accountability standards in an effort to measure student achievement and academic progress, and recommends all schools that receive any public funding be held to the same standards; and

WHEREAS, the Wisconsin Legislature will convene in February, 2014, and may consider aggressive expansion of the charter authorizer program and elimination of instrumentality charter schools, against the wishes of the governing body of the School District; and

WHEREAS, the Kenosha Unified School District currently presents its students with a broad range of outstanding educational options, including instrumentality charter schools, specialty schools, and open enrollment, and is not, therefore, in need of expansion of the proposed charter authorizer modifications; and

WHEREAS, Kenosha's instrumentality charter instructors are included in the district professional evaluation standards and opposes alternative evaluation procedures for non-instrumentality and magnet schools; and

WHEREAS, Kenosha's instrumentality charters presently provide multiple successful options for parents and children and would be seriously jeopardized by this aggressive expansion; and

WHEREAS, the forceful expansion of charter and magnet schools that take any financial resources away from public schools and diminishes the great strides that have been made in those schools is unacceptable; and

WHEREAS, Wisconsin public school funding is subject to mandated revenue limits driven by enrollment counts that will be negatively impacted by independent charter school enrollment expansion; and

WHEREAS, the Kenosha Unified School District Board of Education believes that any expansion of a state charter program in the District has the potential to reduce state aid distribution to public schools which will result in a corresponding increase in the District property tax levy; and

WHEREAS, the School District Board wishes to maximize its available resources for the support of its operating programs, without the need to remove local control of instrumentality charter schools; and

WHEREAS, the Kenosha Unified School District is not in a position to evaluate or assess the benefits/detriments which magnet schools may create in other Wisconsin School Districts; and

WHEREAS, the Kenosha Unified School District does not wish to assert or present a position which might create harm or disadvantage to the educational options which are offered to their students by other Wisconsin School Districts; and

WHEREAS, the Kenosha Unified School District Board of Education believes that each Wisconsin School District must individually determine whether an expansion of its charter program is beneficial, or detrimental, to its students and educational programs.

NOW, THEREFORE, BE IT RESOLVED that the Kenosha Unified School District opposes any legislation or other effort by the Wisconsin Legislature to aggressively expand the non-instrumentality charter program in the Kenosha Unified School District or any other program that would have an effect similar to that of a program, and encourages its elected officials to oppose the same.

BE IT FURTHER RESOLVED that the Kenosha Unified School District directs its Superintendent to take immediate action to alert the District's state legislators, Senators Robert Wirth and John Lehman and Representatives Peter Barca, Samantha Kerkman and Tod Ohnstad about the need to oppose aggressive charter legislation in the Kenosha Unified School District and the negative consequences on the school district and the public education system and to provide a copy of this resolution to them.

BE IT FURTHER RESOLVED that the Kenosha Unified School District will encourage others, including parents, students and District taxpayers, to recognize the detrimental effect of a rapid and unfair charter expansion on public education in the Kenosha Unified School District and to contact elected legislators to convey the importance of supporting quality public education in the State of Wisconsin.

Adopted this 4<sup>th</sup> day of February, 2014.

\_\_\_\_\_  
*President, Board of Education*

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*Superintendent of Schools*

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*Secretary, Board of Education*

*Members of the Board:*

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January 28, 2014

### DONATIONS TO THE DISTRICT

The District has received the following donations:

1. The Kenosha Symphony donated \$24,530.00 to the Instrumental Music Programs. The donation will be used to purchase additional instruments for the scholarship instrument program.
2. Harbor Machining donated \$300.00 to the Bradford Wrestling team. The donation is to be used to improve the program.
3. The Blast Shop, Inc. donated powder coating services to a vehicle frame for the LakeView Supermileage Vehicle Club. The estimated value of this donation is \$200.00.
4. The Zion Grand Appliance store donated a washing machine to Jefferson Elementary School. The estimated value of this donation is \$199.00.
5. The Catholic Woman's Club donated hats, mittens and scarves that they collected for KUSD students in need.

### Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Joseph Mangi  
Interim Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

January 28, 2014

**Tentative Schedule of Reports, Events,  
and Legal Deadlines for School Board**  
**January - February**

**January**

- January 2, 2014 – Schools Reopen
- January 14, 2014 – Standing Committee Meetings – 5:30 p.m. in ESC Board Room
- January 20, 2014 – Dr. Martin Luther King Jr. Day - Schools & ESC Closed
- January 24, 2014 – Staff Workday – No School for Students (Except for Frank & Wilson)
- January 28, 2014 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room

**February**

- February 11, 2014 – Standing Committee Meetings – 5:30 P.M. in ESC Board Room
- February 18, 2014 – School Board Primary Election
- February 25, 2014 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room
- February 28, 2014 – Mid-Winter Break – Schools Closed