



MONTHLY SCHOOL BOARD STANDING COMMITTEE MEETINGS

Educational Support Center
Board Meeting Room
3600-52nd Street
Kenosha, WI 53144

January 14, 2014

5:30 P.M. – Planning/Facilities/Equipment

6:00 P.M. – Audit/Budget/Finance

6:30 P.M. – Joint Personnel/Policy &
Curriculum/Program

7:00 P.M. – Personnel/Policy

Please Note: Committee meetings may start early if
preceding meeting adjourns early.



PLANNING/FACILITIES/EQUIPMENT – 5:30 P.M.

- A) Approval of Minutes – November 12, 2013 (2 sets)
and December 3, 2013 (2 sets) Pages 1-5
- B) Proposed Outdoor Athletic Facility Evaluation Pages 6-14
- C) Information Item
 - 1) Capital Projects Update..... Pages 15-17
 - 2) Utility Budget & Energy Savings Program Update..... Pages 18-19
- D) Future Agenda Items
- E) Adjournment

**AUDIT/BUDGET/FINANCE – 6:00 P.M. OR IMMEDIATELY FOLLOWING
CONCLUSION OF PRECEDING MEETING**

- A) Approval of Minutes – November 12, 2013 (2 sets)..... Pages 20-21
- B) Information Items
 - 1) Annual Financial Report (link to full document below)
http://www.kusd.edu/docs/FY13_AFR.pdf
 - 2) Adopted 2013-2014 Budget (link to full document below)
http://www.kusd.edu/docs/KUSD_Adopted_Budget_Book_FY_2013-14.pdf
 - 3) Monthly Financial Statements Pages 22-34
- C) Future Agenda Items
- D) Adjournment

**JOINT PERSONNEL/POLICY AND CURRICULUM/PROGRAM – 6:30 P.M. OR
IMMEDIATELY FOLLOWING CONCLUSION OF PRECEDING MEETING**

- A) Approval of Minutes – December 3, 2013 (3 sets) Pages 35-40
- B) Standards Based Grading
- C) Future Agenda Items
- D) Adjournment

**PERSONNEL/POLICY – 7:00 P.M. OR IMMEDIATELY FOLLOWING
CONCLUSION OF PRECEDING MEETING**

- A) School Board Policy Regarding Registered
Sex Offenders Pages 41-43
- B) Information Item
 - 1) Recommendations Concerning Appointments, Leaves
of Absence, Retirements and Resignations..... Page 44
- C) Future Agenda Items
- D) Adjournment

<p>There may be a quorum of the board present at these Standing Committee meetings; however, under no circumstances will a board meeting be convened nor board action taken as part of the committee process. The three board members who have been appointed to each committee and the community advisors are the only voting members of the Standing Committees.</p>
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KENOSHA UNIFIED SCHOOL BOARD
PLANNING/FACILITIES/EQUIPMENT MEETING
Educational Support Center – Room 110
November 12, 2013
MINUTES

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mr. Nuzzo was called to order at 5:40 P.M. with the following Committee members present: Mrs. Coleman, Mrs. Snyder, Mr. Valeri, Mrs. Bothe, and Mr. Nuzzo. Dr. Hancock was also present. Mr. Zielinski was excused. Ms. Iqbal was absent.

Approval of Minutes – October 8, 2013 (2 sets)

Mrs. Coleman moved to approve the minutes as contained in the agenda. Mrs. Snyder seconded the motion. Unanimously approved.

Cost Estimate For eSchool Transition to the Jefferson Annex

Mr. Kristopher Keckler, Executive Director of Information & Accountability, and Mr. Patrick Finnemore, Director of Facilities, presented the Cost Estimate for the eSchool Transition to the Jefferson Annex as contained in the agenda. They indicated that due to the growth of eSchool program the recommendation is to use the first floor of the Jefferson Annex to address the needs of the program. The estimated cost for the expected renovations total \$162,500. It is proposed that \$78,000 be incurred in the current fiscal year (FY 2014) and \$84,500 be part of the 2015 fiscal year budget.

Mrs. Snyder moved to forward the eSchool transition proposal to the November 26, 2013, regular school board meeting for approval. Mr. Valeri seconded the motion. Unanimously approved.

Information Items

Mr. Finnemore presented the Utility Budget & Energy Savings Program Update as contained in the agenda and there were no questions from Committee members.

Mr. Finnemore presented the Capital Projects Update. He noted that Lance Middle School Gym Divider Project, which consist of the replacement of the wooden gym divider with a vinyl curtain, was added since the last update. He then updated the Committee on the key accomplishments over the last month and answered questions from Committee members.

Meeting adjourned at 5:54 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
JOINT PLANNING/FACILITIES/EQUIPMENT &
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
November 12, 2013
MINUTES

A joint meeting of the Kenosha Unified Planning/Facilities/Equipment and Personnel/Policy Committees chaired by Mr. Nuzzo was called to order at 5:54 P.M. with the following Committee members present: Mrs. Coleman, Mrs. Snyder, Mr. Valeri, Mrs. Bothe, Mr. Bryan, Mr. Flood, Mrs. Snyder, Ms. Burns, Ms. Butler, Ms. Hamilton, Ms. Dahl, and Mr. Nuzzo. Dr. Hancock was also present. Mr. Zielinski was excused. Ms. Iqbal, Ms. Morrison and Ms. Morgan were absent.

Proposed Changes to Facilities Policies

Mr. Patrick Finnemore, Director of Facilities, presented the Proposed Changes to Facilities Policies. He indicated that since the last time the facilities related policies were updated there have been some changes in the processes and/or terminology that the District uses; therefore, the policies were updated. He noted that discussion summaries for any additional proposed changes were included in the agenda to help explain the reasoning behind the proposed changes.

Mrs. Bothe moved to forward the facilities related policy changes to the full Board for a first reading. Mr. Flood seconded the motion. Unanimously approved.

Future Agenda Items

Mr. Finnemore indicated that he would be bringing a building related issue forward next month.

Meeting adjourned at 6:00 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
JOINT PLANNING/FACILITIES/EQUIPMENT &
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
December 3, 2013
MINUTES

A joint meeting of the Kenosha Unified Planning/Facilities/Equipment and Curriculum/Program Committees chaired by Mr. Bryan was called to order at 6:04 P.M. with the following Committee members present: Mrs. Coleman, Mrs. Snyder, Mr. Valeri, Mr. Flood, Mrs. Taube, Mrs. Coleman, Mrs. Daghfal, Mrs. Karabetsos, Ms. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, Ms. Galli, and Mr. Bryan. Dr. Hancock was also present. Ms. Bothe and Mr. Zielinski were excused.

Proposed Expansion of Kenosha School of Technology Enhanced Curriculum Charter School

Mr. Patrick Finnemore, Director of Facilities, and Dr. Angela Andersson, Principal at Kenosha School of Technology Enhanced Curriculum (KTEC), presented the Proposed Expansion of Kenosha School of Technology Enhanced Curriculum Charter School as contained in the agenda. They indicated that this past year, there were over 300 students that could not be accommodated at KTEC due to space constraint. Under this proposal, KTEC would be expanded into a two campus charter school maintaining its current location in the former Lincoln Elementary building as well as adding a second location at the former McKinley Middle School building. KTEC would be one school operating with two locations to serve students in Pre-Kindergarten through eighth grade. The second location, which would be located at the former McKinley building, would expand over time. In the 2014-2015 school year, it would serve the needs of students in Pre-Kindergarten through fifth grade. Each year after that, a grade would be added until the school reaches eighth grade in 2017-2018 with a total anticipated enrollment of 775 students. The expansion would be a replication/continuation of the KTEC program.

Ms. Galli departed the meeting at 6:21 P.M.

It is proposed that effective July 1, 2014, KTEC would pay all operating expenses and ensure upkeep on the former McKinley Middle School building. In exchange for covering the expenses of the building, KTEC would use the facility rent free as long as they continued to be an instrumentality of the District. The school would pay utility bills, custodial costs, and maintenance that is needed. To save on start-up costs, KTEC would use excess furniture already owned by the District. This furniture would include student and teacher desks, primary grade chairs, and file cabinets. All other furniture and supplies would be paid by KTEC. These funds would come from carryover dollars that have been saved in recent years, donations, and grants.

Questions from Committee members were answered by Mr. Finnemore and Dr. Andersson.

Mrs. Coleman moved to forward the Kenosha School of Technology Enhanced Curriculum revised charter to the Board for consideration. Mr. Nuzzo seconded the motion. Unanimously approved.

Future Agenda Items

There were no future agenda items noted.

Mr. Nuzzo moved to adjourn the meeting. Mrs. Coleman seconded the motion. Unanimously approved.

Meeting adjourned at 7:08 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
PLANNING/FACILITIES/EQUIPMENT MEETING
Educational Support Center – Room 110
December 3, 2013
MINUTES

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mr. Nuzzo was called to order at 7:09 P.M. with the following Committee members present: Mrs. Coleman, Mrs. Snyder, Mr. Valeri, and Mr. Nuzzo. Dr. Hancock was also present. Ms. Bothe and Mr. Zielinski were excused. Ms. Iqbal was absent.

Approval of Minutes – November 12, 2013 (2 sets)

Mr. Nuzzo indicated that due to a lack of a quorum, the minutes would be brought back next month for approval.

Information Items

Mr. Finnemore indicated that energy projects related to the Capital Projects Update were out for bid and responses are due in mid-December; therefore, he expected to have the initial cost estimates for the Committee in February.

Future Agenda Items

Mr. Finnemore indicated that he would have the 2014-2015 Major Maintenance Capital Plan ready for the February Committee meeting along with an Athletics Facility Update.

Mrs. Coleman moved to adjourn the meeting. Mr. Valeri seconded the motion. Unanimously approved.

Meeting adjourned at 7:10 P.M.

Stacy Schroeder Busby
School Board Secretary

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**Kenosha Unified School District
Kenosha, Wisconsin**

**January 14, 2014
Planning/Facilities/Equipment Standing Committee Meeting**

PROPOSED OUTDOOR ATHLETIC FACILITY EVALUATION

Background

In fall 2000 the school board authorized the formation of a Sports Advisory Committee to evaluate all aspects of the Kenosha Unified School District athletics program. One of the four primary subcommittees formed as part of the sports advisory effort focused on athletic facilities. Both Steve Knecht and Patrick Finnemore were members of that subcommittee, which was cochaired by Marc Hujik (a Kenosha Unified School District parent and former athlete) and John Ruffolo (a Kenosha Unified School District coach and teacher). The subcommittee evaluated all aspects of the Kenosha Unified School District's athletic facilities and was the primary driver of two major initiatives:

1. The inclusion of a high school competition track as part of the design and construction of Mahone Middle School
2. The successful 2005 referendum, which included athletic additions to both Bradford and Tremper High Schools

(These additions focused on the interior athletic facilities as the subcommittee determined that this was a higher priority than outdoor facilities at that time.)

Since that time great strides have been made in improving the outdoor athletic facilities through a combination of general fund dollars, fundraising, donations, and the Indian Trail referendum project. A brief list of the outdoor athletic facility improvements includes:

Bradford

- Creation of Wavro Field for baseball—including dugouts, press box, bullpens, fencing, and infield construction through major donations and some district financial support
- Major upgrades to the softball field including fencing, scoreboard, bullpens, and infield work through donations and some district financial support

- Addition of an irrigation system for all game and practice fields funded by district money
- Creation of three practice football fields north of the ravine through district funding
- Resurfacing of the tennis courts funded by district money

Tremper

- Creation of a new varsity softball field at Anderson Park—including fencing, infield work, batting cage, and dugouts through major donations and some district financial support
- Relocation of practice football fields to allow baseball field to become the varsity game field with addition of fence, dugouts, scoreboard, and warning tracks through major donations and some district financial support
- Addition of an irrigation system for all game and practice fields funded by district money
- Resurfacing of the tennis courts funded by district money

In addition, the Indian Trail referendum funded Jaskwhich Stadium as well as all of the competition and practice facilities at Indian Trail High School. The sale of the old Bain Elementary School lead to the installation of synthetic turf at Ameche Field. These improvements have been dramatic to the landscape of the athletic facilities but have also spurred on the community to expect even more. They have helped fuel the discussion for having a full complement of facilities for each of the three boundary high schools. One example of this is the recent success of the Bradford High School football team, which spurred greater interest in Bradford having a football stadium of its own.

One other looming need is the replacement of the bleachers and press box at Ameche Field. They were constructed by the city over 30 years ago and are both a safety concern and a pending major maintenance need.

Proposed Plan

A small team of facilities and athletics personnel toured and evaluated the exterior athletic facilities of the district's high schools and came up with a long-term conceptual plan for possible improvements. Conceptual aerial plans and a cost estimate are provided in Appendix A that detail the preliminary evaluation. This is considered to be a pretty comprehensive list of potential improvements that would bring the athletic facilities at all three boundary high schools to a common and complete state. The estimated

cost for all of the improvements identified is approximately \$13,200,000 in today's dollars. Obviously, this is a huge number and something that cannot and would not be taken lightly by anyone.

Implementation of the following plan is proposed:

1. Bring this proposal and associated recommendation to the January 14, 2014, meeting of the Planning/Facilities/Equipment Standing Committee Meeting and later the full school board to form a new Sports Advisory Committee for the purpose of evaluating and making recommendations related to the outdoor athletic facilities at the three boundary high schools with the majority of the attention being focused on Bradford and Tremper.
2. Upon approval, form a committee consisting of Steven Knecht; Patrick Finnemore; the athletic directors at the three schools; a combination of outdoor sport coaches, parents, and athletes; and community members who either are active in athletics or have expertise that can aid the committee.
3. The committee would determine the scope and timeline for their efforts and would communicate those to the board and the Planning/Facilities/Equipment Standing Committee.
4. A final report would be made to the Planning/Facilities/Equipment Standing Committee and also the Audit/Budget/Finance Committee and later the full board on recommendations related to the outdoor athletic facilities. These recommendations would include a scope of work, cost estimates, a proposed funding plan, as well as a schedule for the committees and the board to consider. It is expected that this final report would be completed no later than one year after formation of the Sports Advisory Committee.

It is expected that a large portion of the funding would have to come through a referendum, and so the timing of such will be very important. It is recommended that Tarik Hamdan be an advisor and resource to the Sports Advisory Committee in helping evaluate the debt retirement schedule and other capital borrowing issues versus the timing of a possible referendum.

Recommendation

Administration recommends that the Planning/Facilities/Equipment Standing Committee forward this report on to the full board for consideration.

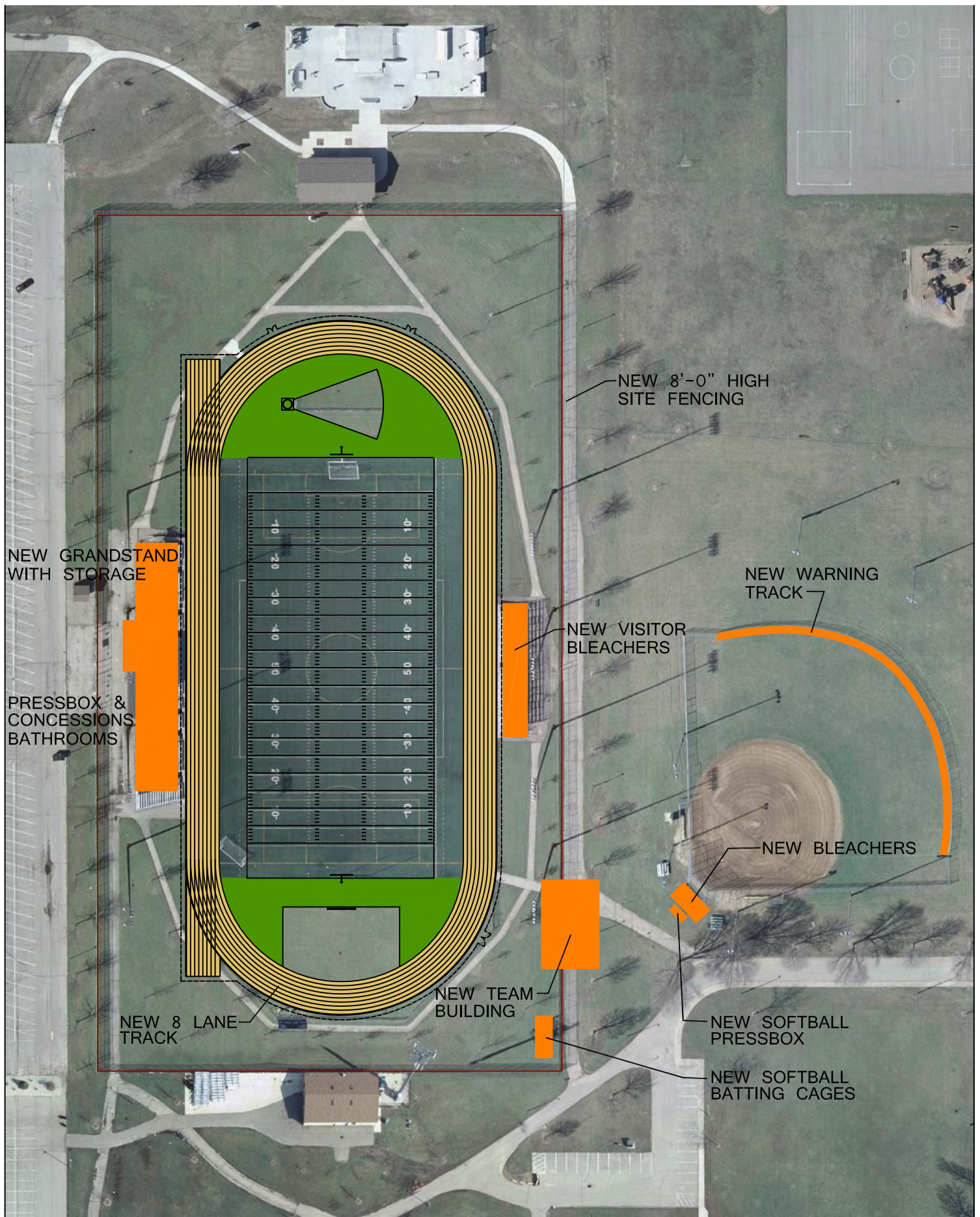
Dr. Sue Savaglio-Jarvis
Assistant Superintendent of Teaching and Learning

Mr. Patrick Finnemore, P.E.
Director of Facilities

Mr. Steven Knecht
Coordinator of Athletics/Physical Education

2013-14 ATHLETIC PLANNING

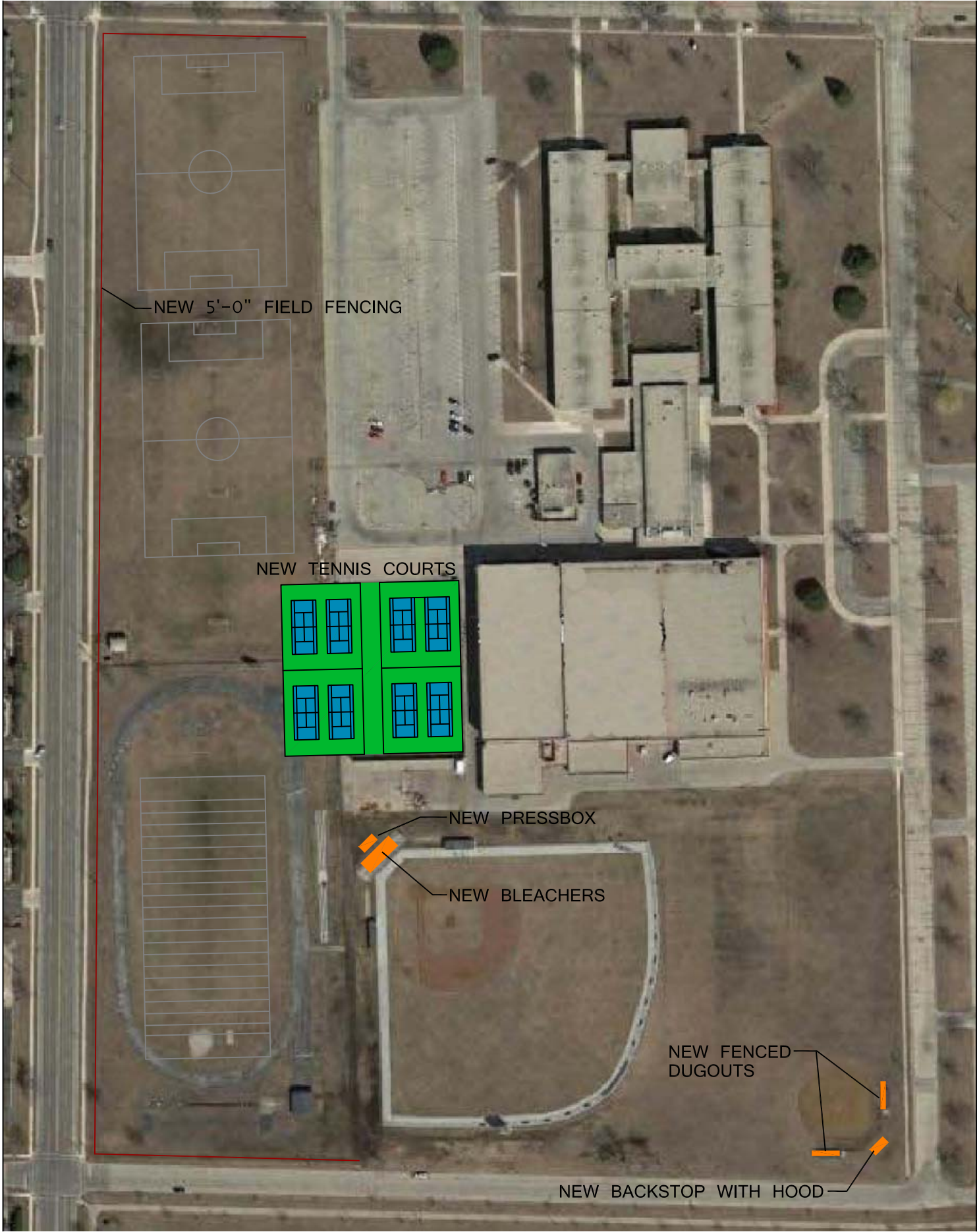
	Itemized	Budget	Estimate By
AMECHE FIELD			
New Home / Visitor Bleachers and Pressbox / Storage			
New Fenced 8-Lane Track			
Musco Lighting System			
New Public Toilet Rooms / Concessions			
Total	\$ 3,632,118.00		<i>Camosy</i>
New Field Perimeter Fencing	\$ 54,000.00		<i>Aluminum Fence Corp.</i>
New Turf [<i>Year 2020 - \$600,000.00</i>]			<i>Camosy</i>
Team Building / Ref. Lockers / Spectator Toilet / Concessions / Storage	\$ 624,556.00		<i>Camosy</i>
Total		\$ 4,310,674.00	
TREMPER HIGH SCHOOL			
Tennis			
8 Tennis Court Reconfiguration	\$ 325,000.00		<i>Frank Armstrong</i>
Relocate Sprinkler on East Soccer Field / Move Existing Tennis Building	\$ 1,000.00		<i>KUSD</i>
Spectator Seating (2) 72 seat units	\$ 8,375.00		<i>JWI</i>
Football - JV Field			
Concrete Pad for New Bleachers / Asphalt Path to Parking Lot	\$ 25,000.00		<i>KUSD</i>
Demolition of Track	\$ 38,000.00		<i>Lorenz</i>
Electrical Power for JV Football Field	\$ 1,500.00		<i>KUSD</i>
Goal Posts 20 ft uprights	\$ 11,500.00		<i>JWI</i>
New Scoreboard	\$ 15,000.00		<i>NEVCO</i>
Baseball			
Asphalt Pad for Seating	\$ 15,000.00		<i>KUSD</i>
Bleachers 200 seats (8) Tier	\$ 21,000.00		<i>JWI</i>
Entry Monument	\$ 20,000.00		<i>Camosy</i>
Pressbox - Prefabricated	\$ 100,000.00		<i>JWI</i>
Storage Containers for Sand, Clay, and Baseball Equipment	\$ 500.00		<i>KUSD</i>
Softball - JV Field			
Fenced Dugouts	\$ 4,000.00		<i>Aluminum Fence Corp.</i>
New Backstop [taller w/ angled top]	\$ 15,000.00		<i>Aluminum Fence Corp.</i>
New Benches on Concrete Pad 100 seats	\$ 3,000.00		<i>JWI</i>
Softball - Ameche			
Asphalt Path to Field/Seating from Team Building/Toilet Rooms	\$ 15,000.00		<i>KUSD</i>
Batting Cage / Concrete Slab 18 x 50 x 12 tall	\$ 6,000.00		<i>KUSD</i>
Bleachers [200 seats]	\$ 21,000.00		<i>JWI</i>
Bleacher Conc. Pad	\$ 15,000.00		<i>KUSD</i>
Foul Poles	\$ 4,500.00		<i>JWI</i>
Irrigation of Field	\$ 15,000.00		<i>KUSD</i>
Warning Track	\$ 10,000.00		<i>KUSD</i>
Site Fencing along 30th Ave 5'-0" ht.	\$ 27,000.00		<i>Aluminum Fence Corp.</i>
Total		\$ 717,375.00	
BRADFORD HIGH SCHOOL			
General			
Paint Goal Posts	\$ 75.00		<i>KUSD</i>
Replace Fening Along 39th ave.	\$ 20,000.00		<i>KUSD</i>
Baseball/Softball			
Skinned Infield with Backstop [N.E. part of site, across ravine]	\$ 25,000.00		<i>KUSD</i>
Baseball			
Containers for Sand, Clay, and Magic Mix / Clean-up First Base Dugout Area	\$ 500.00		<i>KUSD</i>
New Bleachers [237 seats]	\$ 21,000.00		<i>JWI</i>
Wavro Field Entry Monument Sign from Parking Lot	\$ 14,000.00		<i>Riley</i>
Wider Warning Track [width: 10' 0" with Traffic Bond]	\$ 10,000.00		<i>KUSD</i>
Foul Poles 30 ft / w mesh	\$ 4,500.00		<i>JWI</i>
Softball			
Asphalt Pad for Seating	\$ 15,000.00		<i>KUSD</i>
Bleachers [237 seats]	\$ 21,000.00		<i>JWI</i>
Dugouts for Softball	\$ 75,000.00		<i>Alum Fence</i>
Foul Poles 20 ft /	\$ 4,500.00		<i>JWI</i>
Pressbox [2 story] / Concession / Storage	\$ 100,000.00		<i>JWI</i>
Warning Track [width: 10' 0" limestone chip]	\$ 10,000.00		<i>Clark Dietz</i>
Physical Education			
Mile Long Walking Trail Around Site [width: 10' 0"; Traffic Bond]	\$ 60,000.00		<i>KUSD</i>
Tennis			
Relocate All 8 Courts [move north to allow for snow storage areas]	\$ 792,287.00		<i>Camosy</i>
Spectator Seating (2) 72 seat units	\$ 8,375.00		<i>JWI</i>
Total		\$ 1,181,237.00	
BULLEN MIDDLE SCHOOL			
Add 3 Practice Football / Lacrosse Fields On Site w/ Irrigation	\$ 60,000.00		<i>KUSD</i>
Bleacher Conc. Pad	\$ 15,000.00		<i>KUSD</i>
Soccer / Lacrosse Scorebaord	\$ 11,000.00		<i>Nevco</i>
Irrigation System	\$ 100,000.00		<i>KUSD</i>
Keep Storage Garage	\$ -		
Removel of Both Softball Fields	\$ 2,500.00		<i>KUSD</i>
Remove Existing Tennis Courts / Parking Area / Running Track	\$ 58,000.00		<i>Lorenz</i>
Teacher Parking Lot [rebuild w/ smaller foot print north of school]	\$ 100,000.00		<i>Clark Dietz</i>
Walkway from Bradford [work w/ City of Kenosha]			<i>City of Kenosha</i>
JV Softball Field with Back Stop	\$ 25,000.00		<i>KUSD</i>
Total		\$ 371,500.00	
NEW BRADFORD FOOTBALL STADIUM			
Synthetic Turf Football Field / 8-Lane Running Track			
Musco Lighting System			
Parking Lot for 504 cars			
Stadium Seating / Pressbox / Storage / Visitor Seating			
Team Locker Room / Concessions / Restrooms			
Ticket Booth			
Total	\$ 6,550,517.00		<i>Camosy</i>
		\$ 6,550,517.00	
INDIAN TRAIL BLEACHERS			
Softball Bleacher Seating	\$ 21,000.00		
Baseball Bleacher Seating	\$ 21,000.00		
Total		\$ 42,000.00	
BUDGET ESTIMATE TOTAL		\$ 13,173,303.00	



AMECHE FIELD

OCTOBER 28, 2013

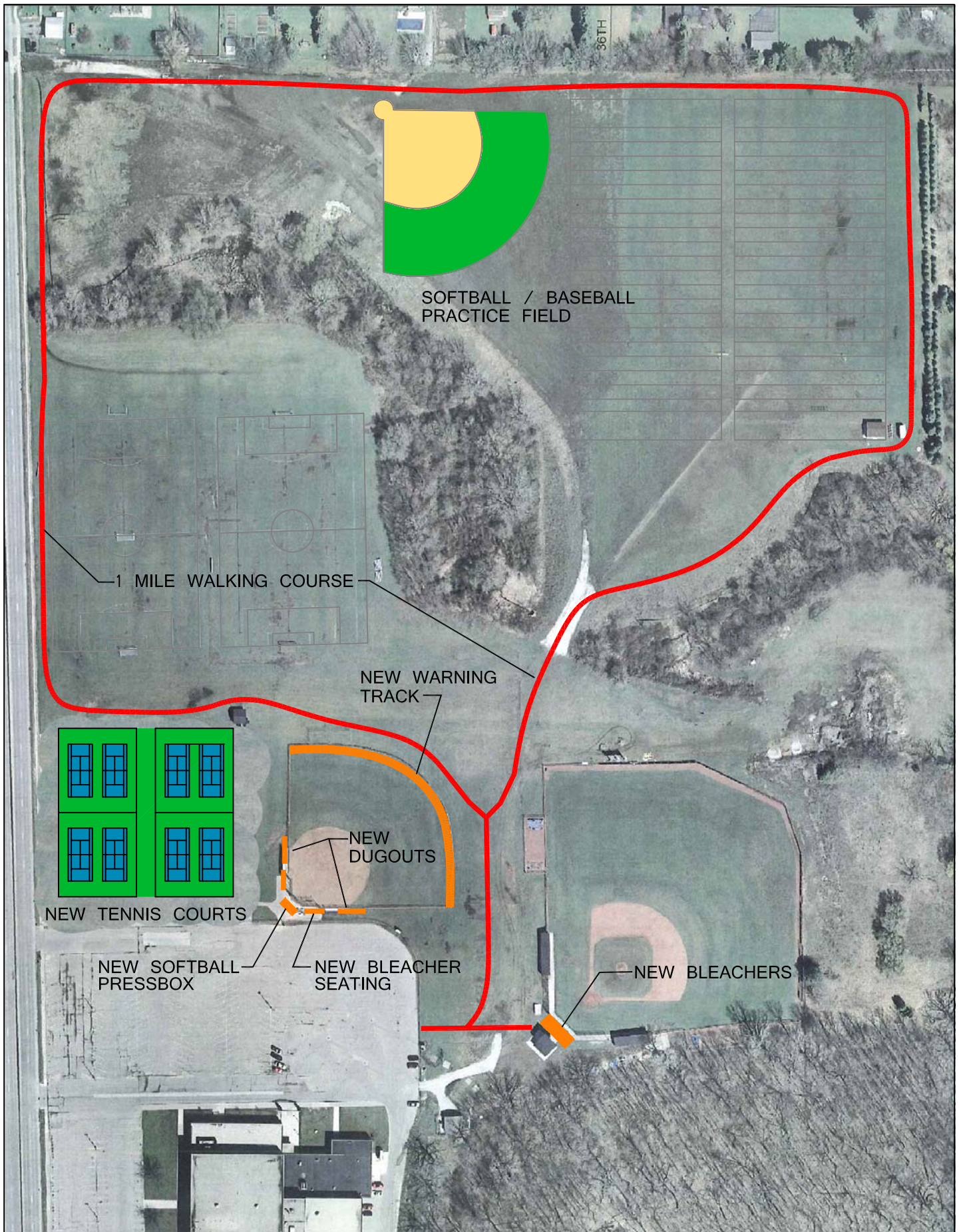




TREMPER HIGH SCHOOL

OCTOBER 28, 2013

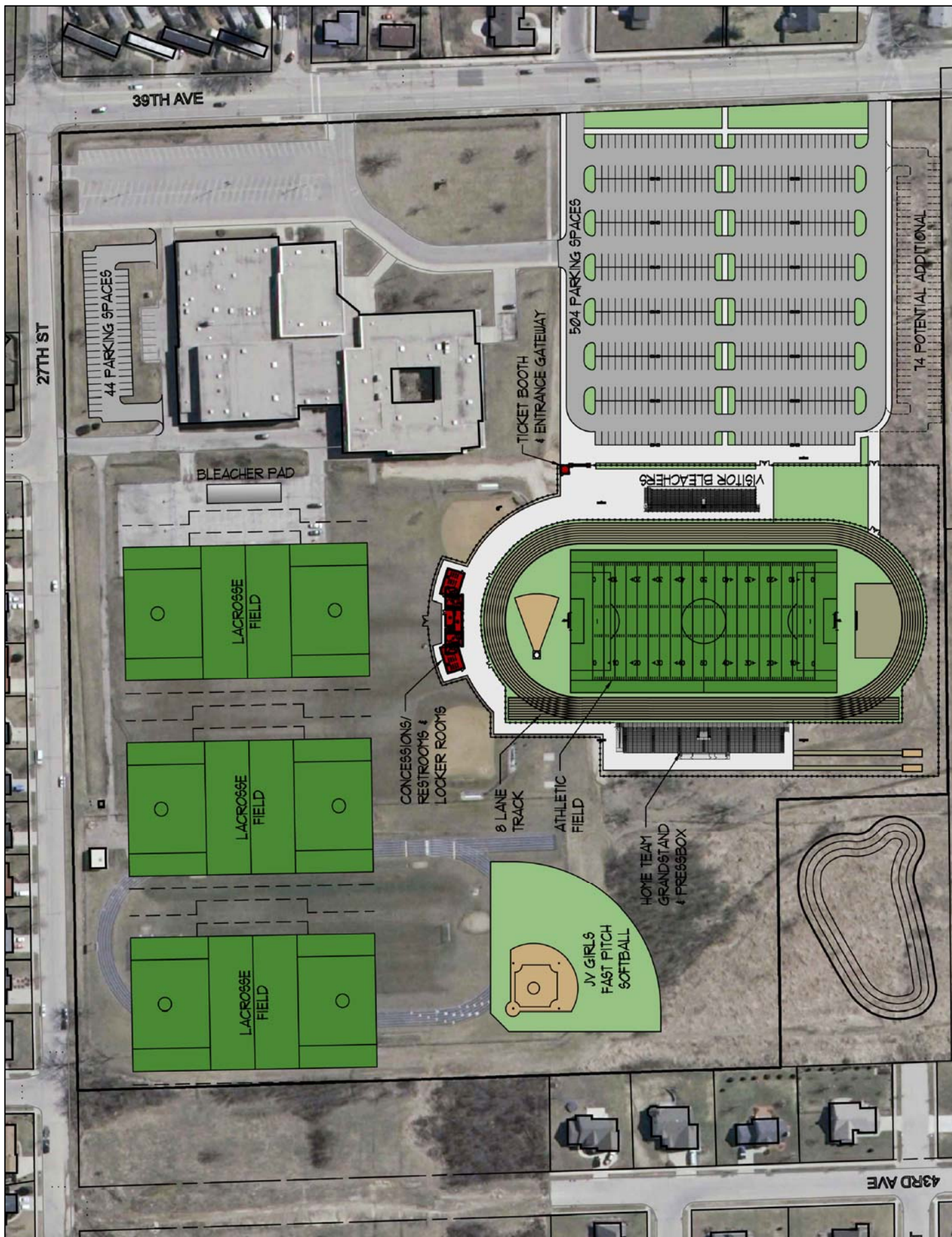




BRADFORD HIGH SCHOOL

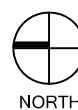
OCTOBER 28, 2013





BULLEN MIDDLE SCHOOL

OCTOBER 28, 2013



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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

January 14, 2014

Informational Report

CAPITAL PROJECTS UPDATE

2013-14 Major Maintenance Projects:

The majority of the major maintenance projects for the 2013-14 fiscal year have been completed. We have finished the development of the major maintenance plan for next year, and will be bringing that to the Planning, Facilities, and Equipment Committee in February.

Act 32 Energy Efficiency Projects:

The School Board approved implementation of energy efficiency projects at nine elementary schools over the course of the next two years at the August 27, 2013 regular Board meeting. No costs have been billed as of the date this report was written, so a financial update is not being included at this time but that will become a regular feature of this report starting in February or March.

In regards to key accomplishments in the last month, a number of things have happened including the following:

- Bids were received for the following key scope areas of the projects for the 5 schools scheduled for this summer: HVAC improvements, roof replacements, and HVAC control systems. The bids for these three major scope areas have come in under the total amount budgeted for them. As of the date this report was written, we were in the process of notifying the low-bid contractors. We will begin ordering equipment after the first of the year.
- We also received bids and selected a firm to perform the associated asbestos abatement plan development. As mentioned previously, that work will be funded as part of the major maintenance plan for 2014-15 outside of our agreement with Performance Services per our RFP.
- The exterior wall/window project at Harvey and the window replacement projects at Forest Park and Grewenow will be going out to bid on January 6, 2014. We may implement the window project at Grewenow in 2015 instead of 2014 because of cash flow purposes and better balancing the amount of work scheduled for each of the two years.

- The lighting designs for the 2014 projects have been completed and are also out to bid. We have included an alternate to obtain pricing for LED lighting at both Bose and Grant schools since both schools have conventional lay-in fixtures which is the segment of the LED market that has become the most competitive pricing-wise with fluorescent fixtures. The exterior wall pack lighting at all nine schools will be LED which is an initiative we are in the process of converting all district schools to. Note that through a generous donation from Ohyama Lights, which is a division of Iris USA, Inc., we have implemented our largest LED project to date. That project was the replacement of all of the light fixtures in the Whittier Elementary School library.

Security Projects:

Implementation of the security related improvements associated with this first year of a three-year plan approved by the Board at the June 25, 2013 meeting continues to move at a rapid pace. Some of the key accomplishments since the last project update include:

- Installation of the Network Video Recorders (NVRs) at each building by the district maintenance department was completed by the end of the winter break. The principals all now have access to the integrated system and are actively using it. The remainder of the camera purchases and installations will occur in the second and third year of the project.
- The doorbell installation for the elementary schools that did not have them to support pick-up of students from the after school programs has been completed.
- We continue to install the VoIP gateways at all of the schools that did not have VoIP. The installations are going well and we will have VoIP phones for the main offices for all of the schools installed and operating by the end of January with the majority of schools completed by the end of winter break.
- The Informacast notification system has been ordered and we will begin system design as soon as we receive the software. The system design will include how the notification system is triggered, who will be authorized and trained on how to trigger the system, who will be notified, and how those notifications will take place. The KUSD Safety/Security Advisory Committee which includes local law enforcement and fire protection professionals as well as KUSD staff will serve as the expert review panel for the design of the system.

Special Projects:

This is a new category to this update and will include updates on other projects either approved or being contemplated by the Board. Specifically, this will

include the eSchool relocation to the Jefferson Annex, the expansion of KTEC to the former McKinley Middle School building, and the proposed expansion to Lakeview Technology Academy. The remodeling to the former Jefferson Annex will begin in earnest this month. Work to empty the first floor began over the winter break and will be complete by the date of this meeting, and construction work will most likely be underway. The focus at McKinley the next two months is related to consolidating the useful furniture and equipment into the gym including excess furniture being relocated from the former Jefferson Annex (which has been a storage building for the district the past couple of years). Construction work will begin on or around March 1st to minimize utility costs during the heart of the winter. In regards to the proposed project at Lakeview, we have begun to draft new proposed lease agreements amongst the three parties (KUSD, KABA, and GTC) and will be meeting within the next month to review the drafts and get them ready for review by the three respective Boards.

Dr. Joseph Mangi
Interim Superintendent of Schools

Mr. Patrick Finnemore, PE
Director of Facilities

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

January 14, 2014

UTILITY BUDGET & ENERGY SAVINGS PROGRAM UPDATE

The purpose of this report is to provide the regular update on the 2013-14 utilities budget and the operational energy savings program through November.

Utilities Budget Update:

The following is a brief summary of the costs incurred for natural gas, electricity, and the entire utilities budget.

- We have spent \$6,981 less on natural gas this year as compared to last year.
- We have spent \$97,112 more on electricity this year as compared to last year.
- We have spent 33% of the overall utility budget as compared to 31% last year at this time.

Operational Energy Program Update:

The following is a brief summary of the amount of energy saved through November. Please see the attachment for energy savings by school:

	2013-14	2012-13
Electricity Saved (KWh)	2,466,080	2,671,560
Gas Saved (Therms)	92,509	122,286
Dollars Saved	\$313,671	\$331,603

Dr. Joseph Mangi
Interim Superintendent of Schools

Mr. Patrick M. Finnemore, P.E.
Director of Facilities

Mr. John Allen
Distribution and Utilities Manager

Mr. Kevin Christoun
Maintenance Supervisor

Monthly Energy Efficiency Program Tracking Summary

UTILITY INFORMATION

Energy Tracking: September 2013 Through June 2014

End of FY - 2014 - 06		Current Month: 2013 - 11															
BUILDING		ACTUAL				BASEYEAR				SAVINGS vs. BASEYEAR				% Savings Relative to Base Year	Facility Avg Sq Ft	Weather Adjusted 5Yr Avg Energy Use	1yr Avg Energy Use
		kWh	kW	therms	\$	kWh	kW	therms	\$	kWh	kW	therms	\$	%	sq ft	kBtu/sqft	kBtu/sqft
Bradford H		665,830	2,178	28,979	\$93,472	897,056	2,587	37,489	\$119,137	231,226	409	8,510	\$25,665	21.5%	300,401	78.4	82.0
Hillcrest H		20,840	-	3,043	\$4,718	24,074	-	3,171	\$5,205	3,234	0	128	\$487	9.4%	22,405	75.6	81.7
Indian Trail H		810,400	3,200	20,036	\$115,559	1,273,023	5,081	22,165	\$178,290	462,623	1,881	2,129	\$62,731	35.2%	408,519	55.6	52.4
Lakeview H		102,720	488	1,388	\$15,770	211,047	566	2,304	\$24,454	108,327	78	916	\$8,684	35.5%	40,000	55.6	51.3
Reuther H		238,740	1,186	30,700	\$49,529	300,397	1,411	34,112	\$58,659	61,657	225	3,412	\$9,129	15.6%	143,366	105.0	123.3
Tremper H		526,284	1,515	33,306	\$72,757	782,484	1,950	40,401	\$97,230	256,200	435	7,095	\$24,473	25.2%	313,802	84.7	75.9
HS Subtotal:		2,364,814	8,567	117,452	\$351,805	3,488,081	11,595	139,642	\$482,974	1,123,267	3,028	22,190	\$131,169	27.2%			
Bullen M		165,433	618	5,776	\$24,737	283,669	729	13,095	\$37,739	118,236	111	7,319	\$13,002	34.5%	121,962	64.1	51.2
Lance M		145,700	600	9,195	\$24,878	169,769	674	10,071	\$27,812	24,069	74	876	\$2,934	10.6%	137,290	55.4	52.4
Lincoln M		271,038	1,160	11,482	\$43,052	332,317	1,189	18,240	\$50,435	61,279	29	6,758	\$7,383	14.6%	134,038	76.2	71.7
Mahone M		390,000	1,794	12,467	\$60,514	444,751	1,811	18,611	\$67,556	54,751	17	6,144	\$7,042	10.4%	175,053	65.2	66.5
McKinley M		17,400	47	335	\$2,661	182,137	680	3,422	\$24,727	164,737	632	3,087	\$22,065	89.2%	101,622	54.1	2.9
Washington M		113,834	479	7,294	\$19,852	157,547	688	7,653	\$26,006	43,713	208	359	\$6,155	23.7%	99,643	68.5	69.1
MS Subtotal:		1,103,405	4,698	46,549	\$175,694	1,570,190	5,771	71,092	\$234,276	466,785	1,072	24,543	\$58,582	25.0%			
Bain E		165,900	1,110	2,921	\$29,286	225,358	1,166	9,872	\$38,266	59,458	56	6,951	\$8,980	23.5%	126,900	34.9	34.5
Bose E		52,800	230	4,085	\$9,744	92,577	305	6,049	\$15,257	39,777	74	1,964	\$5,513	36.1%	45,109	74.9	73.9
Brass E		102,480	535	1,578	\$16,919	136,275	801	5,061	\$24,522	33,795	266	3,483	\$7,603	31.0%	72,887	46.4	44.3
Dimensions E		21,509	-	3,185	\$4,918	23,448	-	1,901	\$4,485	1,939	0	(1,284)	(\$433)	-9.6%	30,509	66.7	73.9
Forest Park E		49,982	195	7,880	\$11,376	62,233	213	6,088	\$11,830	12,251	18	(1,792)	\$454	-3.8%	53,830	100.5	100.1
Frank E		164,220	773	2,909	\$25,668	226,586	753	3,919	\$30,213	62,366	(20)	1,010	\$4,545	15.0%	82,956	56.1	57.4
Grant E		37,680	152	4,291	\$7,650	44,109	195	5,465	\$9,234	6,429	43	1,174	\$1,583	17.1%	43,040	84.5	72.4
Grewenow E		50,960	187	4,545	\$9,334	77,167	241	6,366	\$13,320	26,207	54	1,821	\$3,986	29.9%	49,230	87.2	79.6
Harvey E		37,757	161	5,015	\$8,204	63,193	242	7,102	\$12,495	25,436	81	2,087	\$4,291	34.3%	47,980	84.9	78.4
Jefferson E		39,185	142	5,386	\$8,657	63,953	196	6,580	\$12,449	24,768	54	1,194	\$3,792	30.5%	49,528	81.0	66.6
Jeffery E		48,290	216	5,180	\$9,810	89,050	319	5,196	\$14,832	40,760	103	16	\$5,022	33.9%	45,209	65.6	62.0
Ktech (Lincoln)		60,000	244	1,977	\$9,308	51,880	238	2,926	\$9,018	(8,120)	(6)	949	(\$290)	-3.2%	43,390	18.5	18.5
McKinley E		41,680	184	3,632	\$7,877	47,298	188	4,434	\$8,995	5,618	4	802	\$1,117	12.4%	35,085	79.7	75.9
Nash E		111,360	540	2,322	\$18,215	138,333	738	7,940	\$25,676	27,973	198	5,618	\$7,460	29.1%	73,636	61.1	50.2
Pleasant Prairie E		169,600	646	3,127	\$23,716	196,050	613	3,504	\$25,076	26,450	(33)	377	\$1,360	5.4%	73,306	53.5	64.2
Prairie Lane E		68,750	304	2,099	\$10,771	100,773	349	3,083	\$15,060	32,023	45	984	\$4,290	28.5%	65,778	47.7	47.0
Roosevelt E		45,240	175	4,377	\$8,728	61,515	239	4,119	\$10,596	16,275	64	(258)	\$1,868	17.6%	47,994	79.9	74.9
Somers E		109,440	386	2,989	\$15,256	147,981	497	5,412	\$21,210	38,541	111	2,423	\$5,954	28.1%	69,100	57.4	56.6
Southport E		60,640	349	3,002	\$10,740	88,585	372	3,533	\$13,987	27,945	24	531	\$3,247	23.2%	53,200	65.1	64.2
Stocker E		109,760	382	1,854	\$15,147	179,578	665	3,157	\$24,559	69,818	282	1,303	\$9,412	38.3%	80,621	40.7	42.1
Strange E		69,313	264	2,317	\$10,737	105,158	333	3,012	\$14,963	35,845	69	695	\$4,246	28.3%	57,192	50.6	59.7
Vernon E		101,836	398	11,762	\$19,801	134,831	523	16,149	\$25,811	32,995	125	4,387	\$6,010	23.3%	88,280	101.0	96.4
Whittier E		93,480	511	3,817	\$17,264	175,800	763	5,132	\$26,962	82,320	252	1,315	\$9,697	36.0%	63,888	53.7	48.0
Wilson E		34,800	119	0	\$5,055	58,516	226	5,721	\$12,017	23,716	107	5,721	\$6,962	57.9%	38,200	75.5	66.0
ELEM Subtotal:		1,846,662	8,203	90,250	\$314,180	2,591,247	10,174	131,721	\$420,854	744,585	1,971	41,471	\$106,673	25.3%			
Cesar Chavez		34,120	158	702	\$5,757	56,088	209	1,317	\$8,537	21,968	51	615	\$2,780	32.6%	20,500	69.5	56.6
ESC		285,840	964	7,978	\$38,600	392,554	1,283	11,549	\$51,698	106,714	319	3,571	\$13,098	25.3%	128,000	72.8	70.2
Recreation		19,627	130	1,266	\$3,931	22,388	145	1,385	\$5,300	2,761	15	119	\$1,369	25.8%	13,090	79.4	76.7
Other Subtotal:		339,587	1,253	9,946	\$48,288	471,830	1,638	14,251	\$65,535	131,443	385	4,305	\$17,247	26.3%			
Totals:		5,654,468	22,721	264,197	\$889,968	8,120,548	29,177	356,706	\$1,203,639	2,466,080	6,456	92,509	\$313,671	26.1%			



KENOSHA UNIFIED SCHOOL BOARD
JOINT PERSONNEL/POLICY AND
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 110
November 12, 2013
MINUTES

A joint meeting of the Kenosha Unified Personnel/Policy and Audit/Budget/Finance Committees chaired by Mr. Bryan was called to order at 6:27 P.M. with the following Committee members present: Mr. Flood, Mrs. Snyder, Ms. Burns, Ms. Butler, Ms. Hamilton, Ms. Dahl, Mrs. Taube, Mr. Nuzzo, Mr. Kent, Mr. Aceto, Mr. Dawson, Mr. Holdorf, Ms. London, and Mr. Bryan. Dr. Hancock was also present. Ms. Marcich was excused. Ms. Morrison, Ms. Morgan, and Mr. Coleman were absent.

Policy/Rule 3110 – Annual Operating Budget, Policy/Rule 3111 – School Board Budget, Policy Rule 3112 – Budget Administration, Policy/Rule 3113 – Fiscal Impact Statement, Policy/Rule 3121 – Financial Accounting, Policy/Rule 3122 – Account Receivable/Uncollectible Accounts, and Policy/Rule 3323 – Fund Balance

Mr. Tarik Hamdan, Interim Chief Financial Officer, indicated that per Board request the Finance management team reviewed the foregoing policies. He indicated that other than Policy 3323 – Fund Balance, which added the Governmental Accounting Standards Board Statement 54 (GASB 54) classifications for fund balance designation, the recommended changes consisted of minor changes to update the policy to align with current processes and/or terminology that the District currently uses.

Mr. Flood moved to forward agenda items A-G (Policy/Rule 3110 – Annual Operating Budget, Policy/Rule 3111 – School Board Budget, Policy Rule 3112 – Budget Administration, Policy/Rule 3113 – Fiscal Impact Statement, Policy/Rule 3121 – Financial Accounting, Policy/Rule 3122 – Account Receivable/Uncollectible Accounts, and Policy/Rule 3323 – Fund Balance) to the full Board for approval. Mrs. Snyder seconded the motion. Unanimously approved.

Information Items

Mrs. Sheronda Glass, Executive Director of Business Services, indicated that at the October 8, 2013 Committee meeting information was requested regarding the Procedure for Food Service Negative Lunch Balances and that a summary of the information requested along with the answers are included in the agenda. Ms. Cindy Gossett, Director of Food Services, answered questions from Committee members.

Future Agenda Items

There were no future agenda items noted.

Meeting adjourned at 6:42 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 110
November 12, 2013
MINUTES

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mrs. Taube was called to order at 6:44 P.M. with the following Committee members present: Mr. Nuzzo, Mr. Bryan, Mr. Kent, Mr. Aceto, Ms. Dawson, Mr. Holdorf, Ms. London, and Mrs. Taube. Dr. Hancock was also present. Ms. Marcich was excused. Mr. Coleman was absent.

Approval of Minutes – October 8, 2013 (3 sets)

Mr. Nuzzo moved to approve the minutes as contained in the agenda. Mr. Holdorf seconded the motion. Unanimously approved.

Information Items

Mr. Tarik Hamdan, Interim Chief Financial Officer, presented the Monthly Financial Statements and answered questions from Committee members.

Future Agenda Items

Mr. Hamdan indicated that he would have the Financial Audit Report and an Other Post Employment Benefit Actuary Study on the agenda in January.

Meeting adjourned at 6:51 P.M.

Stacy Schroeder Busby
School Board Secretary

Budget to Actual Comparison Report by Fund Groups**2013 - 2014 Fund Summary Budget**

For the Period Ended 11/30/2013

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Fund 10 General Fund

----- 2014 -----						----- 2013 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	27,109,475	27,109,475				15,683,728	15,683,728				
200 Local revenues	77,730,000	1,281,431		76,448,569	1.65	77,667,217	76,297,415		1,369,802	98.24	77,070,376
300 Interdistrict revenues	350,000	0		350,000	0.00	300,000	0		300,000	0.00	351,557
500 Intermediate revenues	24,376	271		24,106	1.11	32,500	1,092		31,408	3.36	25,950
600 State aid	151,614,835	21,784,140	118,320	129,712,375	14.45	150,466,803	20,985,438		129,481,365	13.95	150,545,880
700 Federal aid	9,356,957	285,534		9,071,423	3.05	10,439,218	58,376		10,380,842	0.56	9,236,820
800 Debt proceeds	0	350		-350		0	0		0		0
900 Revenue adjustments	647,102	3,949		643,153	0.61	575,887	395,248		180,640	68.63	2,373,538
Total Revenues	239,723,270	23,355,674	118,320	216,249,276	9.79	239,481,625	97,737,568		141,744,057	40.81	239,604,121
----- 2014 -----						----- 2013 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	118,042,451	39,142,789	1,760	78,897,901	33.16	110,915,026	36,176,771	14,503	74,723,752	32.63	107,314,036
200 Benefits	54,008,440	14,982,063	1,470	39,024,906	27.74	59,763,460	16,931,543	0	42,831,918	28.33	57,761,038
300 Purchased Services	22,221,942	6,854,194	2,507,902	12,859,846	42.13	19,225,971	4,665,612	2,559,317	12,001,043	37.58	17,468,737
400 Supplies	10,440,572	4,759,049	1,075,364	4,606,159	55.88	9,821,192	2,844,296	1,025,020	5,951,876	39.40	8,105,801
500 Capital Outlay	2,183,694	943,249	153,422	1,087,024	50.22	2,500,522	633,864	528,217	1,338,441	46.47	2,529,750
600 Debt Services	506,588	200,120	17,000	289,468	42.86	450,093	232,176	0	217,917	51.58	636,843
700 Insurance	970,207	530,675		439,532	54.70	2,326,707	1,090,621	0	1,236,086	46.87	1,342,151
800 Operating Transfers Out	30,002,283	7,375,521		22,626,762	24.58	31,289,473	9,994,412		21,295,062	31.94	32,416,742
900 Other objects	1,347,094	122,365	3,052	1,221,677	9.31	189,180	70,123	9,331	109,727	42.00	603,275
Total Expenditures	239,723,270	74,910,025	3,759,970	161,053,275	32.82	236,481,625	72,639,417	4,136,388	159,705,820	32.47	228,178,374
Net Revenue/Expenses	0	-51,554,351				3,000,000	25,098,151				11,425,747
Fund Balance - Ending	27,109,475	-24,444,875				18,683,728	40,781,879				27,109,475

Budget to Actual Comparison Report by Fund Groups**2013 - 2014 Fund Summary Budget**

For the Period Ended 11/30/2013

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Fund 25 Head Start

----- 2014 -----						----- 2013 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0				0	0				
700 Federal aid	1,857,747	442,069		1,415,678	23.80	1,956,394	410,645		1,545,749	20.99	1,736,967
Total Revenues	1,857,747	442,069		1,415,678	23.80	1,956,394	410,645		1,545,749	20.99	1,736,967
----- 2014 -----						----- 2013 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	905,838	348,273		557,565	38.45	944,729	297,155		647,573	31.45	880,040
200 Benefits	671,766	209,596		462,170	31.20	605,818	179,287		426,531	29.59	610,889
300 Purchased Services	174,395	16,098	55,436	102,861	41.02	132,170	12,548	59,043	60,578	54.17	123,385
400 Supplies	104,266	28,096	1,000	75,170	27.91	94,529	15,960	4,186	74,383	21.31	80,170
500 Capital Outlay	0	0		0		177,667	41,000		136,667	23.08	41,000
900 Other objects	1,482	1,404		78	94.73	1,482	1,482	0	0	100.00	1,482
Total Expenditures	1,857,747	603,467	56,436	1,197,845	35.52	1,956,394	547,432	63,229	1,345,732	31.21	1,736,967
Net Revenue/Expenses	0	-161,398				0	-136,787				0
Fund Balance - Ending	0	-161,398				0	-136,787				0

Budget to Actual Comparison Report by Fund Groups**2013 - 2014 Fund Summary Budget**

For the Period Ended 11/30/2013

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Fund 27 Special Education

----- 2014 -----						----- 2013 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0				0	0				
100 Operating Transfers In	29,502,083	7,375,521		22,126,562	25.00	29,983,235	9,994,412		19,988,823	33.33	31,110,504
200 Local revenues	10,000	2,616		7,384	26.16	10,064	3,146		6,918	31.26	8,681
300 Interdistrict revenues	20,000	0		20,000	0.00	20,000	0		20,000	0.00	0
600 State aid	10,390,000	1,565,857		8,824,143	15.07	10,405,000	1,539,540		8,865,460	14.80	11,019,398
700 Federal aid	5,952,246	326,734		5,625,512	5.49	7,710,576	54,019		7,656,557	0.70	4,578,040
Total Revenues	45,874,329	9,270,728		36,603,601	20.21	48,128,875	11,591,116		36,537,759	24.08	46,716,623

----- 2014 -----						----- 2013 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	27,478,903	8,944,090		18,534,813	32.55	27,124,930	8,479,233		18,645,697	31.26	26,352,529
200 Benefits	14,582,399	3,967,389		10,615,010	27.21	17,136,466	4,829,381		12,307,085	28.18	16,818,598
300 Purchased Services	3,420,080	1,438,478	456,566	1,525,035	55.41	3,158,312	1,106,071	332,381	1,719,860	45.54	3,280,623
400 Supplies	386,046	146,935	13,611	225,500	41.59	574,796	51,863	27,411	495,523	13.79	256,548
500 Capital Outlay	6,900	8,543	0	-1,643	123.82	8,500	3,031	0	5,469	35.65	8,248
900 Other objects	0	0		0		125,871	0		125,871	0.00	78
Total Expenditures	45,874,329	14,505,436	470,178	30,898,715	32.64	48,128,875	14,469,578	359,791	33,299,505	30.81	46,716,623

Net Revenue/Expenses	0	-5,234,708				0	-2,878,462				0
Fund Balance - Ending	0	-5,234,708				0	-2,878,462				0

Budget to Actual Comparison Report by Fund Groups**2013 - 2014 Fund Summary Budget**

For the Period Ended 11/30/2013

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Fund 30-39 Debt Services Fund

----- 2014 -----					----- 2013 -----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	950,971	950,971			24,177	24,177			
100 Operating Transfers In	500,000	0	500,000	0.00	1,156,895	0	1,156,895	0.00	1,156,895
200 Local revenues	16,159,147	1,142	16,158,004	0.01	15,626,548	15,628,896	-2,348	100.02	15,635,768
800 Debt proceeds	6,616,812	6,616,812	0	100.00	0	0	0		0
900 Revenue adjustments	1,772,817	951,607	821,210	53.68	966,723	282,027	684,697	29.17	1,227,403
Total Revenues	25,048,776	7,569,561	17,479,215	30.22	17,750,166	15,910,923	1,839,244	89.64	18,020,066

----- 2014 -----					----- 2013 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
600 Debt Services	24,059,106	9,008,457		15,050,649	37.44	16,908,485	2,485,103		14,423,382	14.70	16,908,485
900 Other objects	0	0		0		184,786	184,786		0	100.00	184,786
Total Expenditures	24,059,106	9,008,457		15,050,649	37.44	17,093,271	2,669,889		14,423,382	15.62	17,093,271
Net Revenue/Expenses	989,670	-1,438,896				656,895	13,241,033				926,794
Fund Balance - Ending	1,940,641	-487,925				681,072	13,265,210				950,971

Budget to Actual Comparison Report by Fund Groups**2013 - 2014 Fund Summary Budget**

For the Period Ended 11/30/2013

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Fund 40-49 Capital Project Fund

----- 2014 -----						----- 2013 -----					
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal	
Fund Balance - Beginning	0	0				341,397	341,397				
100 Operating Transfers In	0	0	0			149,343	0	149,343	0.00	149,343	
200 Local revenues	12,000	794	11,206	6.62		0	0	0		0	
800 Debt proceeds	16,690,000	16,690,000	0	100.00		0	0	0		0	
900 Revenue adjustments	0	0	0			184,786	184,786	0	100.00	184,786	
Total Revenues	16,702,000	16,690,794	11,206	99.93		334,130	184,786	149,343	55.30	334,130	
----- 2014 -----						----- 2013 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
300 Purchased Services	4,350,000	0		4,350,000	0.00	675,527	101,210	135,055	439,261	34.97	675,527
Total Expenditures	4,350,000	0		4,350,000	0.00	675,527	101,210	135,055	439,261	34.97	675,527
Net Revenue/Expenses	12,352,000	16,690,794				-341,397	83,576				-341,397
Fund Balance - Ending	12,352,000	16,690,794				0	424,973				0

Budget to Actual Comparison Report by Fund Groups**2013 - 2014 Fund Summary Budget**

For the Period Ended 11/30/2013

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Fund 50 Food Service

----- 2014 -----						----- 2013 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	1,646,432	1,646,432				560,079	560,079				
200 Local revenues	2,640,239	826,783		1,813,456	31.31	2,834,551	909,848		1,924,703	32.10	2,652,744
600 State aid	140,000	0		140,000	0.00	142,370	0		142,370	0.00	140,005
700 Federal aid	5,719,761	658,393		5,061,368	11.51	5,142,850	650,910		4,491,940	12.66	5,757,694
Total Revenues	8,500,000	1,485,176		7,014,824	17.47	8,119,771	1,560,758		6,559,013	19.22	8,550,443
----- 2014 -----						----- 2013 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	1,982,202	639,037		1,343,166	32.24	2,121,141	659,864		1,461,277	31.11	1,928,908
200 Benefits	668,345	217,596		450,750	32.56	1,193,987	228,669		965,318	19.15	704,882
300 Purchased Services	257,275	67,894	29,640	159,741	37.91	213,097	54,045	165,842	-6,789	103.19	112,396
400 Supplies	5,363,177	1,313,512	2,697,230	1,352,436	74.78	4,369,552	1,420,877	2,371,212	577,463	86.78	4,607,228
500 Capital Outlay	104,000	398	8,668	94,934	8.72	151,264	1,614	386	149,264	1.32	18,089
900 Other objects	125,000	20,025		104,975	16.02	70,730	20,615		50,115	29.15	92,589
Total Expenditures	8,500,000	2,258,461	2,735,537	3,506,001	58.75	8,119,771	2,385,685	2,537,439	3,196,646	60.63	7,464,090
Net Revenue/Expenses	0	-773,285				0	-824,927				1,086,353
Fund Balance - Ending	1,646,432	873,147				560,079	-264,848				1,646,432

Budget to Actual Comparison Report by Fund Groups**2013 - 2014 Fund Summary Budget**

For the Period Ended 11/30/2013

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Fund 60 Student Activity Fund

----- 2014 -----					----- 2013 -----						
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal		
Fund Balance - Beginning	0	0			0	0					
200 Local revenues	0	0	0		0	172	-172		0		
Total Revenues	0	0	0		0	172	-172		0		
----- 2014 -----					----- 2013 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	0	0		0		0	5,506		-5,506		0
200 Benefits	0	0		0		0	987		-987		0
300 Purchased Services	0	0		0		0	0		0		0
400 Supplies	0	-301,282	44,048	257,234		0	-363,458	66,182	297,276		0
Total Expenditures	0	-301,282	44,048	257,234		0	-356,965	66,182	290,783		0
Net Revenue/Expenses	0	301,282				0	357,137				0
Fund Balance - Ending	0	301,282				0	357,137				0

Budget to Actual Comparison Report by Fund Groups**2013 - 2014 Fund Summary Budget**

For the Period Ended 11/30/2013

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Fund 70-79 Trust Funds

----- 2014 -----					----- 2013 -----						
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	8,791,235	8,791,235				8,351,297	8,351,297				
200 Local revenues	14,000	10,552		3,448	75.37	4,398,798	980,828		3,417,970	22.30	13,709
900 Revenue adjustments	9,986,000	0		9,986,000	0.00	0	0		0		8,574,740
Total Revenues	10,000,000	10,552		9,989,448	0.11	4,398,798	980,828		3,417,970	22.30	8,588,450

----- 2014 -----					----- 2013 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
200 Benefits	0	861,823	2,924,626	-3,786,449		3,370,000	1,686,954	3,558,234	-1,875,187	155.64	0
300 Purchased Services	0	0		0		310,000	13,860		296,140	4.47	14,914
400 Supplies	0	0		0		0	473		-473		0
900 Other objects	9,500,000	0		9,500,000	0.00	0	0		0		8,134,626
Total Expenditures	9,500,000	861,823	2,924,626	5,713,551	39.86	3,680,000	1,701,287	3,558,234	-1,579,521	142.92	8,149,540
Net Revenue/Expenses	500,000	-851,271				718,798	-720,459				438,910
Fund Balance - Ending	9,291,235	7,939,964				9,070,095	7,630,838				8,790,735

Budget to Actual Comparison Report by Fund Groups**2013 - 2014 Fund Summary Budget**

For the Period Ended 11/30/2013

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Fund 81 Recreation Services Program

----- 2014 -----						----- 2013 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	232,729	232,729				241,277	241,277				
200 Local revenues	428,000	20,255		407,745	4.73	428,000	387,568		40,432	90.55	426,470
Total Revenues	428,000	20,255		407,745	4.73	428,000	387,568		40,432	90.55	426,470
----- 2014 -----						----- 2013 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	306,652	113,602		193,049	37.05	291,773	106,422		185,352	36.47	246,246
200 Benefits	141,205	44,676		96,529	31.64	141,719	44,763		96,956	31.59	135,991
300 Purchased Services	45,400	11,262	7,858	26,280	42.11	45,400	11,706	8,257	25,437	43.97	36,895
400 Supplies	24,113	2,364	120	21,629	10.30	15,300	2,283	575	12,443	18.68	9,388
500 Capital Outlay	7,680	0	7,680	0	100.00	7,000	0	6,000	1,000	85.71	3,870
900 Other objects	4,000	976		3,024	24.40	4,000	827	0	3,173	20.66	2,628
Total Expenditures	529,050	172,880	15,658	340,511	35.64	505,192	166,000	14,831	324,361	35.79	435,018
Net Revenue/Expenses	-101,050	-152,625				-77,192	221,568				-8,548
Fund Balance - Ending	131,679	80,104				164,085	462,845				232,729

Budget to Actual Comparison Report by Fund Groups**2013 - 2014 Fund Summary Budget**

For the Period Ended 11/30/2013

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Fund 82 Athletic Venues

----- 2014 -----						----- 2013 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	4,117	4,117				7,999	7,999				
200 Local revenues	29,125	14,074		15,051	48.32	29,125	27,610		1,515	94.80	32,452
Total Revenues	29,125	14,074		15,051	48.32	29,125	27,610		1,515	94.80	32,452
----- 2014 -----						----- 2013 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	10,000	4,698		5,302	46.98	10,000	5,067		4,933	50.67	15,326
200 Benefits	0	559		-559		0	740		-740		2,384
300 Purchased Services	10,000	2,602		7,398	26.02	10,000	14,570	0	-4,570	145.70	18,624
400 Supplies	380	667		-287	175.42	2,148	0		2,148	0.00	0
Total Expenditures	20,380	8,527		11,853	41.84	22,148	20,377	0	1,771	92.00	36,334
Net Revenue/Expenses	8,745	5,547				6,977	7,233				-3,882
Fund Balance - Ending	12,862	9,665				14,976	15,232				4,117

Budget to Actual Comparison Report by Fund Groups**2013 - 2014 Fund Summary Budget**

For the Period Ended 11/30/2013

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Fund 83 Community Services Program

----- 2014 -----						----- 2013 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	1,249,488	1,249,488				-6,293	-6,293				
200 Local revenues	1,130,000	0		1,130,000	0.00	1,680,267	1,680,267		0	100.00	1,685,342
900 Revenue adjustments	0	30		-30		0	0		0		230
Total Revenues	1,130,000	30		1,129,970	0.00	1,680,267	1,680,267		0	100.00	1,685,572
----- 2014 -----						----- 2013 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	232,009	98,592		133,417	42.49	96,372	125,995		-29,623	130.74	99,519
200 Benefits	68,279	28,811		39,468	42.20	20,101	51,575		-31,474	256.58	21,718
300 Purchased Services	294,585	14,983	70,289	209,313	28.95	284,291	17,306	283,896	-16,911	105.95	281,998
400 Supplies	29,249	16,589	3,774	8,885	69.62	21,768	8,559	8,282	4,927	77.37	25,789
500 Capital Outlay	397,173	0		397,173	0.00	742,019	233,106		508,913	31.42	0
900 Other objects	0	0		0		602	0		602	0.00	767
Total Expenditures	1,021,295	158,975	74,063	788,257	22.82	1,165,152	436,540	292,178	436,434	62.54	429,791
Net Revenue/Expenses	108,705	-158,945				515,115	1,243,727				1,255,782
Fund Balance - Ending	1,358,194	1,090,543				508,822	1,237,434				1,249,488

Budget to Actual Comparison Report by Fund Groups**2013 - 2014 Fund Summary Budget**

For the Period Ended 11/30/2013

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Fund 85 CLC After School Program

----- 2014 -----						----- 2013 -----					
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal	
Fund Balance - Beginning	78,344	78,344				34,756	34,756				
200 Local revenues	0	4,629	-4,629			0	13,449	-13,449		55,464	
500 Intermediate revenues	0	315	-315			0	6,113	-6,113		31,934	
Total Revenues	0	4,944	-4,944			0	19,561	-19,561		87,398	
----- 2014 -----						----- 2013 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
200 Benefits	0	0		0		0	72		-72		72
300 Purchased Services	16,400	0		16,400	0.00	0	0		0		43,738
Total Expenditures	16,400	0		16,400	0.00	0	72		-72		43,810
Net Revenue/Expenses	-16,400	4,944				0	19,489				43,588
Fund Balance - Ending	61,944	83,288				34,756	54,245				78,344

Kenosha Unified School District
Budget to Actual Comparison Report
 2013 - 2014 District Summary Budget
 For the Period Ended 11/30/2013

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All Funds

----- 2014 -----						----- 2013 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	40,062,793	40,062,793				25,238,416	25,238,416				
100 Operating Transfers In	30,002,083	7,375,521		22,626,562	24.58	31,289,473	9,994,412		21,295,062	31.94	32,416,742
200 Local revenues	98,152,511	2,162,277		95,990,234	2.20	102,674,570	95,929,198		6,745,372	93.43	97,581,006
300 Interdistrict revenues	370,000	0		370,000	0.00	320,000	0		320,000	0.00	351,557
500 Intermediate revenues	24,376	586		23,791	2.40	32,500	7,205		25,295	22.17	57,885
600 State aid	162,144,835	23,349,997	118,320	138,676,518	14.47	161,014,173	22,524,978		138,489,195	13.99	161,705,283
700 Federal aid	22,886,711	1,712,729		21,173,982	7.48	25,249,038	1,173,950		24,075,088	4.65	21,309,522
800 Debt proceeds	23,306,812	23,307,162		-350	100.00	0	0		0		0
900 Revenue adjustments	12,405,919	955,586		11,450,334	7.70	1,727,397	862,061		865,336	49.91	12,360,697
Total Revenues	349,293,247	58,863,857	118,320	290,311,070	16.89	322,307,151	130,491,803		191,815,348	40.49	325,782,692

----- 2014 -----						----- 2013 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	148,958,055	49,291,082	1,760	99,665,213	33.09	141,503,971	45,856,012	14,503	95,633,455	32.42	136,836,604
200 Benefits	70,140,435	20,312,512	2,926,096	46,901,826	33.13	82,231,550	23,953,969	3,558,234	54,719,347	33.46	76,055,572
300 Purchased Services	30,790,077	8,405,512	3,127,691	19,256,874	37.46	24,054,768	5,996,928	3,543,790	14,514,049	39.66	22,056,837
400 Supplies	16,347,803	5,965,929	3,835,148	6,546,726	59.95	14,899,285	3,980,854	3,502,866	7,415,565	50.23	13,084,924
500 Capital Outlay	2,699,448	952,191	169,769	1,577,488	41.56	3,586,971	912,614	534,603	2,139,754	40.35	2,600,956
600 Debt Services	24,565,694	9,208,577	17,000	15,340,117	37.55	17,358,577	2,717,279	0	14,641,298	15.65	17,545,327
700 Insurance	970,207	530,675		439,532	54.70	2,326,707	1,090,621	0	1,236,086	46.87	1,342,151
800 Operating Transfers Out	30,002,283	7,375,521		22,626,762	24.58	31,289,473	9,994,412		21,295,062	31.94	32,416,742
900 Other objects	10,977,576	144,770	3,052	10,829,754	1.35	576,651	277,833	9,331	289,487	49.80	9,020,230
Total Expenditures	335,451,576	102,186,769	10,080,517	223,184,291	33.47	317,827,954	94,780,523	11,163,328	211,884,103	33.33	310,959,344
Net Revenue/Expenses	13,841,670	-43,322,912				4,479,196	35,711,280				14,823,348
Fund Balance - Ending	53,904,463	-3,260,119				29,717,613	60,949,696				40,062,293

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A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mr. Flood was called to order at 5:30 P.M. with the following Committee members present: Mrs. Taube, Mrs. Coleman, Mrs. Daghfal, Mrs. Karabetsos, Ms. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, Ms. Galli, and Mr. Flood. Dr. Hancock was also present.

Approval of Minutes – November 12, 2013

Mrs. Coleman moved to approve the minutes as contained in the agenda. Mrs. Karabetsos seconded the motion. Unanimously approved.

Four-Year Graduation Rate – Cohort Analysis

Mr. Kristopher Keckler, presented the Four-Year Graduation Rate – Cohort Analysis as contained in the agenda. He explained that the report provides a base cohort illustrating the progress of students from their initial ninth grade entry until graduation. The report shows that at the end of the four-year cycle, the District achieved an overall graduation rate of 82.3%, an increase of 3.1% over last year's rate of 79.2% when excluding ITED graduates, and 87.2% when including ITED graduates, an increase of 3.2% when compared to last year's rate of 84.0%. He noted that the cohort graduation rate presented in the report is slightly different than what is published by the Wisconsin Department of Public Instruction (DPI) as at the beginning of the 2009-2010 school year, DPI's 4-year cohort graduation rate report included all students who have been assigned to a *Wisconsin* public school cohort and were last enrolled in the District during the 4-year time period, whether or not the student *began* in KUSD in their ninth grade year.

Mrs. Coleman moved to forward the Four-Year Graduation Rate – Cohort Analysis to the full Board for review and acceptance. Ms. Kenefick seconded the motion. Unanimously approved.

Information Items

Dr. Sue Savaglio-Jarvis, Assistant Superintendent of Teaching and Learning, presented the Common Core State Standards Implementation and Staff Development Update as contained in the agenda. She explained that Teaching and Learning has been providing information and professional learning to teachers and administrators to ensure deep understanding of the Standards and the key instructional shifts they require. In order to deliver on providing the necessary information and professional development, Teaching and Learning has conducted intensive research, communicated with experts in the field, and has included the implementation of the Standards in the District's Professional Learning Three-Year Plan (2013-2016) of which year one was approved by the Board on August 27, 2013. Phase IV of the implementation will be guided by years two and three of the District's Professional Learning Three-Year Plan, if approved. The plan will be adjusted, as needed, based on feedback and data from the professional learning modules. To sustain the work of Modules I, II, and III, building administrators and instructional leaders will monitor professional learning

community conversations, conduct learning walks, provide support for their colleagues, and monitor student academic progress. This will ensure that appropriate instructional strategies align to the Standards and are embedded in classroom practice.

Questions from Committee members were answered by Dr. Savaglio-Jarvis.

Future Agenda Items

Dr. Savaglio-Jarvis indicated that an Athletics Facilities Update would be presented in January.

Ms. Kenefick inquired about an update on Middle School Honors. Dr. Savaglio-Jarvis indicated that an update would be presented in February.

Mrs. Coleman moved to adjourn the meeting. Mrs. Renish-Ratelis seconded the motion. Unanimously approved.

Meeting adjourned at 6:02 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
JOINT PLANNING/FACILITIES/EQUIPMENT &
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
December 3, 2013
MINUTES

A joint meeting of the Kenosha Unified Planning/Facilities/Equipment and Curriculum/Program Committees chaired by Mr. Bryan was called to order at 6:04 P.M. with the following Committee members present: Mrs. Coleman, Mrs. Snyder, Mr. Valeri, Mr. Flood, Mrs. Taube, Mrs. Coleman, Mrs. Daghfal, Mrs. Karabetsos, Ms. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, Ms. Galli, and Mr. Bryan. Dr. Hancock was also present. Ms. Bothe and Mr. Zielinski were excused.

Proposed Expansion of Kenosha School of Technology Enhanced Curriculum Charter School

Mr. Patrick Finnemore, Director of Facilities, and Dr. Angela Andersson, Principal at Kenosha School of Technology Enhanced Curriculum (KTEC), presented the Proposed Expansion of Kenosha School of Technology Enhanced Curriculum Charter School as contained in the agenda. They indicated that this past year, there were over 300 students that could not be accommodated at KTEC due to space constraint. Under this proposal, KTEC would be expanded into a two campus charter school maintaining its current location in the former Lincoln Elementary building as well as adding a second location at the former McKinley Middle School building. KTEC would be one school operating with two locations to serve students in Pre-Kindergarten through eighth grade. The second location, which would be located at the former McKinley building, would expand over time. In the 2014-2015 school year, it would serve the needs of students in Pre-Kindergarten through fifth grade. Each year after that, a grade would be added until the school reaches eighth grade in 2017-2018 with a total anticipated enrollment of 775 students. The expansion would be a replication/continuation of the KTEC program.

Ms. Galli departed the meeting at 6:21 P.M.

It is proposed that effective July 1, 2014, KTEC would pay all operating expenses and ensure upkeep on the former McKinley Middle School building. In exchange for covering the expenses of the building, KTEC would use the facility rent free as long as they continued to be an instrumentality of the District. The school would pay utility bills, custodial costs, and maintenance that is needed. To save on start-up costs, KTEC would use excess furniture already owned by the District. This furniture would include student and teacher desks, primary grade chairs, and file cabinets. All other furniture and supplies would be paid by KTEC. These funds would come from carryover dollars that have been saved in recent years, donations, and grants.

Questions from Committee members were answered by Mr. Finnemore and Dr. Andersson.

Mrs. Coleman moved to forward the Kenosha School of Technology Enhanced Curriculum revised charter to the Board for consideration. Mr. Nuzzo seconded the motion. Unanimously approved.

Future Agenda Items

There were no future agenda items noted.

Mr. Nuzzo moved to adjourn the meeting. Mrs. Coleman seconded the motion. Unanimously approved.

Meeting adjourned at 7:08 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
December 3, 2013
MINUTES

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Bryan was called to order at 7:13 P.M. with the following Committee members present: Mr. Flood, Mrs. Snyder, Ms. Burns, Ms. Butler, Ms. Hamilton, Ms. Morrison, Mrs. Dahl, and Mr. Bryan. Dr. Hancock was also present. Ms. Morgan was absent.

Approval of Minutes – November 12, 2013 (3 sets)

Mr. Flood moved to approve the minutes as contained in the agenda. Ms. Morrison seconded the motion. Unanimously approved.

School Board Policy/Rule 8850 – School Board Committees

Mr. Flood presented School Board Policy/Rule 8850 – School Board Committees. He indicated that he requested the proposed changes to policy/rule as his goal is to give students a voice where it can be given. The proposed changes would increase student representation to two, give student representatives voting rights, and hold them to the same attendance standards.

Mr. Flood moved to forward Policy/Rule 8850 – School Board Committees to the full board for approval. Ms. Snyder seconded the motion. Unanimously approved.

School Board Policy/Rule 5431 – Student Dress Code

Mr. Bryan introduced Policy/Rule 5431 – Student Dress Code.

Mr. Flood moved to forward all of the proposed revisions to Policy/Rule 5431 – Student Dress Code, except for changes related to I.D.'s, to the full Board. Mrs. Butler seconded the motion.

Discussion followed pertaining to the Committee's recommendation last month for an ad hoc Committee to be formed. Several Committee members expressed the need of an ad hoc committee to allow more discussion on recommended changes and to also receive input from students, parents, and staff.

Mr. Flood withdrew his motion to forward all of the proposed revisions to Policy/Rule 5431 – Student Dress Code, except for changes related to I.D.'s, to the full Board.

Mr. Flood moved to forward Policy/Rule 5431 – Student Dress Code back to the full Board with the direction that the Board President form an ad hoc Committee by January 30th. Ms. Dahl seconded the motion. Unanimously approved.

Future Agenda Items

Ms. Dahl indicated that she has been hearing teacher and parent complaints pertaining to the elementary standard based report card and believed it should be discussed. Mr. Bryan noted that that item would go to the Curriculum/Program Committee.

Mr. Flood moved to adjourn the meeting. Ms. Butler seconded the motion. Unanimously approved.

Meeting adjourned at 7:27 P.M.

Stacy Schroeder Busby
School Board Secretary

**Kenosha Unified School District
Kenosha, Wisconsin**

**January 14, 2014
Personnel/Policy Standing Committee**

School Board Policy Regarding Registered Sex Offenders

2013 Wisconsin Act 88 (Act 88) requires the registered sex offender to notify the District Administrator (Superintendent) or his/her designee (Administrator) of the specific date, time and place of the visit and his/her status as a registered sex offender. This new law, which is effective as of December 15, 2013, prohibits registered sex offenders from being in any school building, on any school grounds, school recreation area, or school athletic field, or on any school property owned, used, or operated for school administration unless the registered sex offender notifies the Administrator.

Recommendation

Administration recommends that the Personnel/Policy Committee forward School Board Policy XXXX to the full Board for a first and second reading.

Dr. Joseph Mangi
Interim Superintendent of Schools

Sheronda Glass
Executive Director, Business Services

DRAFT

Policy XXXX
Registered Sex Offender

The Kenosha Unified School District (“the District”) recognizes its responsibility for the health and safety of all students. Therefore, the Board is mindful of taking appropriate precautionary measures in situations where the District has been notified that a registered sex offender (“Registrant”) wishes to visit a school building or other school premises.

With limited exceptions, a Registrant may not be on any school premises unless the Registrant has followed the procedures below and has obtained prior approval from the Superintendent.

All Contractors who provide services to the District must certify to the District that they have reviewed all of their employees who will be on district property for any reason and that none of the employees appear on any sex offender registry. This certification must be renewed annually and provided to the Superintendent. Each contract will contain the requirements as stated herein.

Procedures:

1. Before visiting school premises, a Registrant shall notify the Principal in writing of the specific date, time, and place of the visit, and of the Registrant’s status as a registered sex offender. [*Optional*: Notice must be given at least _____ days in advance of each visit.]
2. The Principal shall forward the Registrant’s notice to the Superintendent or his or her designee for review and approval.
3. The Superintendent of Schools will notify the Registrant and Principal in writing of whether the Registrant’s visit is approved, and what conditions will apply to the visit, if any. Any approval by the Superintendent will only apply to the specific date, time, and place referenced in the Registrant’s notice.
4. The Principal may notify additional school personnel of the visit as necessary, including, but not limited to: appropriate administrative and teaching staff; security personnel; volunteers or paraprofessionals with in the student’s classroom; counselors; coaches; advisors; nurses; bus drivers; custodians; district daycare providers; and playground supervisors.

Exceptions:

1. A Registrant who is a voter may to visit school premises without providing advance notice or obtaining prior approval if: (a) an election is being held that day; (b) the Registrant’s polling place is on school premises; and (c) the Registrant is visiting school premises for the sole purpose of voting.
2. A Registrant may visit school premises without providing advance notice or obtaining prior approval if the Registrant is attending an event or activity that is not sponsored by the school.
3. A Registrant who is the parent or guardian of a child enrolled at the school must notify the Principal of his or her status as a registered sex offender only as follows: (a) at the beginning of each school year; or (b) if the child is not enrolled at the beginning of the school year, when the child is first enrolled; or (c) if the parent/guardian is not a registered sex offender at the beginning of the school year or when the child first enrolls,

when the parent/guardian first becomes a registered sex offender.

4. A Registrant who is a student enrolled in the District must notify the Principal of his or her status as a registered sex offender only upon first enrolling in the school, as long as the department, child welfare agency, or other person supervising the student under a dispositional order works with the Principal and Superintendent to ensure the safety of other students.

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Kenosha Unified School District

Kenosha, WI

January 14, 2014

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Bolden	Lisa	EBSOLA	Student Support Specialist	Miscellaneous	11/18/2013	0.5	\$15.64
Appointment	McKenzie	Clifton	EBSOLA	Student Support Specialist	Miscellaneous	11/18/2013	0.5	\$15.64
Appointment	Larsen	Nathan	Fine Arts	General Music	Instructional	01/02/2014	0.3	\$9,594.25
Appointment	Heller	Andrew	Physical Education	Elementary PE	Instructional	12/09/2013	0.3	\$9,594.25
Resignation	Ryan	Terry	Dept. of Special Education	Physical Therapist	Instructional	06/12/2014	1	\$76,934.00
Resignation	Miles	Tina	4K Program	4K Teacher	Instructional	12/31/2013	0.5	\$19,188.50