



REGULAR MONTHLY BOARD MEETING

October 22, 2013

7:00 P.M.

**Educational Support Center
Board Meeting Room
3600-52nd Street
Kenosha, Wisconsin**

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- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards/Recognition
 - NUMATS Award Winner
 - 2014 National Merit Scholarship Competition Finalist
 - 2014 National Achievement Scholarship Program Finalists
 - Festival of Arts and Flowers School Board Collection Winner
 - Resolution No. 298 – Resolution of Commemoration - American Education Week 2013 Page 1
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Response and Comments by Board Members (Three Minute Limit)
- XI. Remarks by the President
- X. Superintendent's Report
- XI. Consent Agenda
 - A. Consent/Approve Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations..... Pages 2-3
 - B. Consent/Approve Minutes of 9/24/13, 10/03/13, 10/08/13 and 10/15/13 Special Meetings and Executive Sessions, 10/15/13 Special Meeting and 9/24/13 Regular Meeting Pages 4-13

SCHOOL BOARD AGENDA

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XI. Consent Agenda - Continued

- C. Consent/Approve Summary of Receipts, Wire Transfers and Check Registers Pages 14-22
- D. Consent/Approve Policy/Rule 5280 - Education for Homeless Children and Youth (EHCY) (Second Reading) Pages 23-28

XII. Old Business

- A. Discussion/Action Official Third Friday Enrollment Report (School Year 2013-14) Pages 29-56
- B. Discussion/Action Report of Contracts in Aggregate of \$25,000 Pages 57-60
- C. Discussion/Action Change in the Fiscal Year 2012-13 Adopted Budget Pages 61-64
- D. Discussion/Action 2012-2013 Budget Carryovers to the 2013-14 Budget Pages 65-69
- E. Discussion Formal Adoption of the 2013-2014 Budget-Update
- F. Discussion/Action School Board Policy/Rule 3110 - Annual Operating Budget..... Pages 70-73
- G. Discussion/Action School Board Policy/Rule 3112 - Budget Administration..... Pages 74-75
- H. Discussion/Action School Board Policy/Rule 3113 - Fiscal Impact Statement Pages 76-77
- I. Discussion/Action School Board Policy/Rule 3121 - Financial Accounting..... Pages 78-79
- J. Discussion/Action School Board Policy/Rule 3122 - Accounts Receivable/Uncollectible Accounts Pages 80-81

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XII. Old Business - Continued

- K. Discussion/Action School Board Policy/Rule 3323 -
Fund Balance..... Pages 82-83
- L. Discussion/Action Adoption of Employee
Handbook Pages 84

XIII. New Business

- A. Discussion/Action Resolution to Exceed
Revenue Limit On Non-
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Energy Efficiency Measures Pages 85-89
- B. Discussion/Action Employee Wage Increase..... Page 90
- C. Discussion/Action Donations to the District..... Page 91

XIV. Other Business as Permitted by Law

- Tentative Schedule of Reports, Events and Legal
Deadlines For School Board (October-November) Page 92

XV. Predetermined Time and Date of Adjourned Meeting, If Necessary

XVI. Adjournment

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KENOSHA UNIFIED SCHOOL DISTRICT

Kenosha, Wisconsin

Resolution of Commemoration

American Education Week 2013

November 18 - 22

Great Public Schools: A Basic Right and Our Responsibility

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping Kenosha's youth with both practical skills and broader intellectual abilities, we give them hope for, and access to, a productive future; and

WHEREAS, education employees, be they substitute educators, custodians, teachers, bus drivers, or librarians, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools encourage community, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE, Kenosha Unified School District does hereby proclaim November 18–22 as the 92nd annual observance of American Education Week.

BE IT FURTHER RESOLVED, that a true copy of this resolution be spread upon the official minutes of the Board of Education, and that a signed copy be printed in the school district's official newspaper of record.

President, Board of Education

Superintendent of Schools

Secretary, Board of Education

Members of the Board:

*Resolution 298
October 22, 2013*

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Kenosha Unified School District

Kenosha, WI

October 22, 2013

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Hamdan	Sireen	Lance Middle School	Math	Instructional	09/16/2013	1	\$38,377.00
Appointment	Groenke	Tamara	Curtis Strange	4K Teacher	Instructional	09/09/2013	0.5	\$19,188.50
Appointment	Bohning	Jacqueline	Library Square	4K Teacher	Instructional	09/05/2013	0.5	\$19,188.50
Appointment	VanKammen	Kimberly	Vernon Elementary School	Special Education	ESP	08/29/2013	1	\$13.02
Appointment	Englund	Sean	ITA	Security	ESP	09/16/2013	1	\$14.02
Appointment	Lawler	Emily	KTEC	Headstart	ESP	09/23/2013	1	\$14.02
Appointment	Ebner	Janelle	ITA	Special Education	ESP	09/16/2013	1	\$14.02
Appointment	Fischer	Mandy	Jeffery Elementary School	4K Teacher	Instructional	09/05/2013	0.5	\$22,143.00
Appointment		Shey	Harvey Elementary School	Grade 3	Instructional	09/20/2013	1	\$38,377.00
Appointment	Gruenke	Genesis	Jefferson Elementary School	Multi-Age 2/3	Instructional	09/20/2013	1	\$38,377.00
Appointment	Van Laanen	Trevor	Grewenow Elementary School	Grade 2	Instructional	09/16/2013	1	\$38,377.00
Appointment	Gates	Michelle	Roosevelt Elementary School	Grade 1	Instructional	09/23/2013	1	\$57,017.00
Appointment	Prondzinski	Amy	Forest Park Elementary School	Grade 5	Instructional	09/16/2013	1	\$44,285.00
Appointment	Reilson	Sara	Fine Arts	General Music/EL Band/ Middle School Choir	Instructional	09/23/2013	1	\$38,377.00
Appointment	Grimm	Christina	EBSOLA-Dual Language	Grade 3 Bilingual	Instructional	09/30/2013	1	\$46,241.00
Appointment	Freeman	Bruce	Special Education & Student Support	Program Support	Instructional	08/26/2013	0.5	\$38,467.00
Appointment	Taddy	Laura	Grewenow Elementary School	Kindergarten	Instructional	09/23/2013	1	\$38,377.00
Appointment	McCray	Nathan	Southport Elementary School	Grade 5	Instructional	09/09/2013	1	\$57,017.00
Appointment	Knuth	Jamian	Brass Community School	Grade 5	Instructional	09/17/2013	1	\$40,128.00
Appointment	Groth	Ashley	Brass Community School	4K Teacher	Instructional	09/16/2013	0.5	\$19,188.50
Appointment	Smith	Stephanie	Brass Community School	Kindergarten	Instructional	09/16/2013	1	\$38,377.00
Appointment	Conner	Elizabeth	Frank Elementary School	4K Teacher	Instructional	09/23/2013	0.5	\$19,188.50
Appointment	Dollen	April	EBSOLA-Creative Arts	4K Teacher	Instructional	09/23/2013	1	\$38,377.00
Appointment	Wilcox	Laura	Southport Elementary School	4K Teacher	Instructional	09/18/2013	0.5	\$19,188.50
Appointment	Haubrich	James	Facility Services	Assistant Electronics Technician	Service	10/07/2013	1	\$24.53
Appointment	Luckett	Jerry	Lincoln Middle School	Dean of Students	Instructional	09/30/2013	1	\$76,934.00
Appointment	Waara	Pauline	Hillcrest	Special Education-EBD	ESP	09/26/2013	0.5	\$14.13
Appointment	Quirk	Shawn	Bradford High School	Dean of Students	Instructional	09/23/2013	1	\$38,377.00
Appointment	Vanderkamp	Breeanne	Jeffery Elementary School	Kindergarten	Instructional	10/07/2013	1	\$42,266.00
Appointment	Ferguson	Jeanine	ITA	Special Education	Instructional	09/23/2013	1	\$13.02

Kenosha Unified School District

Kenosha, WI

October 22, 2013

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Early Retirement	Kreuser	Jeffrey	Facility Services	Maintenance Service Worker - Grounds	Service	09/30/2013	1	\$51,105.60
Early Retirement	Anderson	Thomas	Tremper High School	Special Education (IDEA)	ESP	10/04/2013	1	\$17.21
Resignation	Gename	Sharon	Lincoln Middle School	Special Education	ESP		1	\$15.21
Resignation	Rainer	Tiffany	Harvey Elementary School	Special Education	ESP	09/24/2013	1	\$14.02
Resignation	Limon	Janel	Southport Elementary School	Kindergarten	Instructional	09/20/2013	1	\$72,433.00
Resignation	Covelli	Jayna	Mahone Middle School	Special Education	ESP	10/04/2013	1	\$13.64
Resignation	Chairez	Sandra	Lincoln Middle School	Scheduling Secretary - 12 Months	Secretarial	10/04/2013	1	\$16.66
Resignation	Utech	Karen	Special Education Department	E.C. Diagnostics (IDEA)	Instructional	10/11/2013	1	\$65,965.00

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD ON SEPTEMBER 24, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, September 24, 2013, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 4:39 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present. Mr. Nuzzo was excused.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Personnel: Problems, Personnel: Position Assignments, and Property: Sale.

Mrs. Coleman moved that the executive session be held. Mrs. Taube seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mrs. Taube moved to adjourn to executive session. Mrs. Coleman seconded the motion. Unanimously approved.

1. Personnel: Position Assignments

Dr. Hancock updated Board members on two position assignments.

2. Property: Sale

Mr. Patrick Finnemore, Director of Facilities, arrived at 6:06 P.M. and discussed a potential property sale with Board members.

Mr. Finnemore was excused at 6:30 P.M.

3. Personnel: Problems

Mrs. Sheronda Glass, Executive Director of Business Services, arrived at 6:31 P.M.

Dr. Hancock departed the meeting at 6:32 P.M.

Mrs. Glass discussed a personnel issue with Board members.

Meeting adjourned at 6:59 P.M.

Stacy Schroeder Busby
School Board Secretary

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD SEPTEMBER 24, 2013

A regular meeting of the Kenosha Unified School Board was held on Tuesday, September 24, 2013, at 7:00 P.M. in the Board Room of the Educational Support Center. Ms. Stevens, President, presided.

The meeting was called to order at 7:10 P.M. with the following Board members present: Mrs. Taube, Mr. Flood, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present. Mr. Nuzzo was excused.

Ms. Stevens, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the Wisconsin School of Recognition Award. She also indicated that the Northwestern University Midwest Academic Talent Search (NUMAATS) Award would be presented at next month's meeting.

Dr. Hancock announced the appointment of Adam Sulko as Assistant Principal at Bradford High School effective August 28, 2013 and Tarik Hamdan as Interim Chief Financial Officer effective July 24, 2013.

Mrs. Coleman introduced the Student Ambassador, Alexa Zakutansky, from Tremper High School, and she made her comments.

There was no Legislative Report.

There were views and comments by the public.

Board members made their responses and comments.

Ms. Stevens made her remarks.

Dr. Hancock gave the Superintendent's Report which focused on Goal #1-Student Achievement of the Transformation Plan. Mr. Daniel Tenuta, Principal at Kenosha eSchool; Dr. Bethany Ormseth, Interim Assistant Superintendent of Secondary School Leadership; and Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation; assisted Dr. Hancock in a PowerPoint presentation which covered the following topics: 1) the Timeline; 2) the Facts; 3) the External Factors; 4) Strategies A-D of Goal #1: Improve Student Achievement; 5) SMART Goals; 6) SMART Goal Professional Development; 7) New State Mandated Assessments; 8) the District Report Card; and 9) What's Next?

Consent/Approve item C – Summary of Receipts, Wire Transfers, and Check Registers and item D – Report of Contracts in Aggregate of \$25,000 were pulled from the consent agenda.

The Board then considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations as contained in the agenda.

Consent-Approve item XI-B – Minutes of the 8/27/13 and 9/10/13 Special and Executive Sessions, 9/12/13 Special Meetings (2 sets), 8/27/13 Regular Meeting, and 9/12/13 Annual Meeting of Electors as contained in the agenda.

Mr. Bryan moved to approve the Consent Agenda as revised. Mr. Flood seconded the motion. Unanimously approved.

Ms. Susan Valeri, Director of Special Education and Student Support, presented Policy/Rule 5280 – Education for Homeless Children and Youth (EHCY) submitted by Ms. Pamela Black, Coordinator of Special Education and Student Support; Ms. Valeri; and Dr. Hancock, excerpts follow:

“This Policy was last adopted in May of 2004 and no longer aligns with the Wisconsin Department of Public Instruction directives regarding students who are identified under the McKinney-Vento Act. The revision of Policy and Rule 5280 is a requirement for receiving an annual grant from DPI for the purpose of the District’s implementation of our responsibilities to homeless children and unaccompanied youth.

At its September 10, 2013, meeting, the Personnel/Policy Standing Committee voted to forward Policy and Rule 5280 to the School Board for consideration. Administration recommends that the School Board approve revised Policy and Rule 5280 – Education for Homeless Children and Unaccompanied Youth (EHCY) as a first reading this evening and as a second reading at the October 22, 2013, regular board meeting.”

Mr. Bryan moved to approve revised Policy and Rule 5280 – Education for Homeless Children and Unaccompanied Youth (EHCY) as a first reading this evening and as a second reading at the October 22, 2013, regular board meeting. Mr. Flood seconded the motion. Unanimously approved.

Mr. Keckler distributed and presented the Updated Preliminary Third Friday Enrollment numbers. He noted that the enrollment numbers are still preliminary and will not be finalized until after next Friday as efforts are still being made to verify absences. An anticipated recovery of 85-90% is expected. He indicated that classroom sizes have and will continue to be monitored.

Views and comments from Board members were made in response to Dr. Hancock’s PowerPoint presentation given earlier during the Superintendent’s Report in regards to the Update of Goal #1 – Student Achievement of the Transformation Plan. Dr. Hancock reiterated her recommendation of “What’s Next” which consisted of the following:

- Establish committees to convert the strategic plan into a long-range plan that is aligned with school board policies;
- Analyze the Transformation Plan and board policies;
- Improve/design an enhanced strategic plan for KUSD containing more clearly defined measures related to SMART goals;
- Build the future strategic plan based on feedback and audit results;
- The board and administration need to align board policies to carry out strategies within the plan;
- The board needs to develop goals for expanding and implementing the future plan;
- The established committees need to create a plan to educate stakeholders on the plan to create ownership and buy-in (current and future); and
- Utilize the recommendations from the curriculum audit for strategic planning.

Mr. Keckler presented the Student Information System Transition submitted by himself and Dr. Hancock, excerpts follow:

“The state of Wisconsin and DPI had a multi-year plan to implement a statewide student information system (SSIS). Representatives had spent over a year developing a detailed RFP (May 2012) to advance a competitive bid process for the selection of a statewide system for Wisconsin schools. A team evaluated systems based upon the criteria in the RFP and issued a letter of intent to award the project to Infinite Campus (February, 2013). This past June the Joint Finance Committee made an unprecedented decision to recommend the elimination of funding for the project. Governor Walker signed the biennial budget in July, removing funding for the SSIS. The expectation from DPI to utilize a state-compatible system still exists.

Like many Wisconsin districts, Kenosha Unified’s current student information system does not readily meet the current and expected growing data requirements. The selection of a new platform needs to occur to begin the long transitional period, including accurate data conversion, piloting, and functional deployment for the 2014-15 school year.

Information Services took the additional steps to contact the vendors with the two highest scores from the state RFP, Infinite Campus and Skyward. Multiple meetings were held with representatives from both companies, including demonstrations and access to trial accounts that were shared with representatives from multiple KUSD departments. Members from Information Services, Teaching & Learning, Special Education, Finance, and building level representatives have reviewed the features. The reasons to move forward with Infinite Campus are consistent with the results of the state RFP results. Infinite Campus outscored Skyward in 29 of the 32 evaluation areas.

There are two main expense components to this transition. The first is the data conversion of our electronic student records, with training on the new platform for implementation. Expiring Cy Pres funds will be allocated for all transitional costs associated with this project. The second major expense will be the annual maintenance costs. The current budget lines items for our related services will transition to the Infinite Campus expected annual costs. KUSD should also experience a continued overall cost savings with the increase usage of automated reporting tasks.

Administration recommends that the School Board approves the adoption of the state sponsored RFP and the proposed transition to a new student information system with Infinite Campus.”

Mrs. Taube moved to approve the adoption of the state sponsored RFP and the proposed transition to a new student information system with Infinite Campus. Mrs. Coleman seconded the motion. Unanimously approved.

Mrs. Snyder presented the Donations to the District as contained in the agenda.

Mrs. Snyder moved to approve the Donation to the District as presented. Mr. Flood seconded the motion. Unanimously approved.

The Summary of Receipts, Wire Transfers, and Check Registers along with the Report of Contracts in Aggregate of \$25,000 were presented and Administration answered questions from Board members.

Mr. Flood moved to approve the Summary of Receipts, Wire Transfers, and Check Registers and the Report of Contracts in Aggregate of \$25,000 as presented. Mrs. Coleman seconded the motion. Unanimously approved.

Mrs. Taube moved to adjourn the meeting. Mrs. Snyder seconded the motion. Unanimously approved.

Meeting adjourned at 9:37 P.M.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD ON OCTOBER 3, 2013

A special meeting of the Kenosha Unified School Board was held on Thursday, October 3, 2013, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:36 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Mr. Nuzzo was excused.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Personnel: Employment Relationship, Problems, and Evaluation Consideration.

Mr. Flood moved that the executive session be held. Mrs. Coleman seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mr. Flood moved to adjourn to executive session. Mrs. Coleman seconded the motion. Unanimously approved.

1. Personnel: Employment Relationship, Problems, and Evaluation Consideration

Board members discussed a personnel issue.

The minutes were composed from notes taken by Mrs. Taube.

Meeting adjourned at 7:30 P.M.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD ON OCTOBER 8, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, October 8, 2013, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 4:37 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Mr. Nuzzo was excused.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Personnel: Employment Relationship, Problems, and Evaluation Consideration.

Mr. Flood moved that the executive session be held. Mrs. Taube seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mr. Flood moved to adjourn to executive session. Mr. Bryan seconded the motion. Unanimously approved.

1. Personnel: Employment Relationship, Problems, and Evaluation Consideration

Mrs. Sheronda Glass, Executive Director of Business, arrived at 4:39 P.M. and discussed a personnel issue with the Board members.

Meeting adjourned at 5:26 P.M.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD ON OCTOBER 15, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, October 15, 2013, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:00 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Mrs. Glass was also present.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Personnel: Employment Relationship, Problems, and Evaluation Consideration.

Mr. Nuzzo moved that the executive session be held. Mr. Flood seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mr. Nuzzo moved to adjourn to executive session. Mrs. Snyder seconded the motion. Unanimously approved.

1. Personnel: Employment Relationship, Problems, and Evaluation Consideration

Mrs. Sheronda Glass, Executive Director of Business, discussed a personnel issue with the Board members.

The Board recessed at 5:30 P.M. and reconvened at 6:00 P.M.

Meeting adjourned at 7:06 P.M.

These minutes were composed from notes taken by Mrs. Taube.

Stacy Schroeder Busby
School Board Secretary

A SPECIAL MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD OCTOBER 15, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, October 15, 2013, at 5:30 P.M. in the Board Meeting Room at the Educational Support Center. The purpose of this meeting was for Discussion/Update on Staffing and the 2013-2014 Budget.

The meeting was called to order at 5:34 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan and Ms. Stevens. Mrs. Glass was also present.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mr. Tarik Hamdan, Interim Chief Financial Officer, distributed and presented information pertaining to current outstanding budget positions along with additional 2014 staffing needs. Questions from Board members were answered by Administration.

Mrs. Sheronda Glass, Executive Director of Business Services, distributed a timeline of staff additions for informational purposes.

Mr. Nuzzo moved to adjourn the meeting. Mrs. Coleman seconded the motion. Unanimously approved.

Meeting adjourned at 5:57 P.M.

Stacy Schroeder Busby
School Board Secretary

Kenosha, Wisconsin

October 22, 2013

Administrative Recommendation

It is recommended that the September 2013 cash receipt deposits totaling \$409,813.89 and cash receipt wire transfers-in totaling \$23,726,146.51 be approved.

Check numbers 498929 through 499896 totaling \$11,330,125.16, and general operating wire transfers-out totaling \$349,800.09 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the September 2013 net payroll and benefit EFT batches totaling \$11,829,444.06 and net payroll check batches totaling \$49,662.13 be approved.

Dr. Michele Hancock
Superintendent of Schools

Tarik Hamdan
Interim CFO

Heather Kraeuter, CPA
Accounting & Payroll Manager

Kenosha Unified School District No. 1
Kenosha, Wisconsin
Summary of Cash Receipts and Disbursements
October 22, 2013

CASH RECEIPTS	reference	total
September 2013 Wire Transfers-In, to Johnson Bank from:		
WI Department of Public Instruction	<i>state aids register receipts</i>	\$ 23,221,486.40
Johnson Bank	<i>account interest</i>	140.06
US Treasury	<i>interest refund - ITHSA bond issue</i>	255,640.00
Bankcard Services	<i>food services credit card receipts (net of fees)</i>	179,627.80
5/3 Bank (RevTrak)	<i>district web store receipts (net of fees)</i>	32,046.28
Retired & Active Leave Benefit Participants	<i>premium reimbursements</i>	22,649.49
Various Sources	<i>small miscellaneous grants / refunds / rebates</i>	14,556.48
Total Incoming Wire Transfers		<u>\$ 23,726,146.51</u>
September 2013 Deposits to Johnson Bank - All Funds:		
General operating and food services receipts	<i>(excluding credit cards)</i>	\$ 409,813.89
TOTAL SEPTEMBER CASH RECEIPTS		<u>\$ 24,135,960.40</u>

CASH DISBURSEMENTS	reference	total
September 2013 Wire Transfers-Out, from Johnson Bank to:		
<i>payroll & benefit wires</i>		
Individual Employee Bank Accounts	<i>net payrolls by EFT (net of reversals)</i>	\$ 6,688,442.96
WI Department of Revenue	<i>state payroll taxes</i>	811,385.49
WI Department of Revenue	<i>state wage attachments</i>	3,514.44
IRS	<i>federal payroll taxes</i>	2,712,998.69
Diversified Benefits Services	<i>flexible spending account claims</i>	26,269.04
Employee Trust Funds	<i>wisconsin retirement system</i>	1,274,360.32
NVA	<i>vision insurance premiums</i>	10,971.97
Various	<i>TSA payments</i>	301,501.15
<i>general operating wires</i>		
US Bank	<i>purchasing card payment-individuals</i>	229,174.64 *
US Bank	<i>purchasing card payment-AP program</i>	1,977.22 *
Aegis	<i>workers' compensation payment</i>	100,000.00
Kenosha Area Business Alliance	<i>LakeView lease payment</i>	17,453.54
Johnson Bank	<i>banking fees</i>	914.69
Various	<i>returned checks</i>	280.00
Total Outgoing Wire Transfers		<u>\$ 12,179,244.15</u>
September 2013 Check Registers - All Funds:		
Net payrolls by paper check	<i>Register# 01018DP, 01019DP, 01918DP</i>	\$ 49,662.13
General operating and food services	<i>Check #498929 thru Check #499896 (net of void batches)</i>	11,330,125.16
Total Check Registers		<u>\$ 11,379,787.29</u>
TOTAL SEPTEMBER CASH DISBURSEMENTS		<u>\$ 23,559,031.44</u>

*See attached supplemental report for purchasing card transaction information

KUSD Purchasing Card Program - Individual Cardholders

Transaction Summary by Merchant

Billing Cycle Ending September 16, 2013

Merchant/Vendor	Total Charge (Credit)
NELSON ELECTRIC SUPPLY	\$12,104.80
RESTAURANTS & CATERING	\$7,422.75
AIRLINE	\$7,233.70
MENARDS	\$6,962.77
MARKS PLUMBING PARTS	\$6,526.87
HOTELS	\$6,142.81
HALLMAN LINDSAY PAINTS	\$5,657.79
AMAZON.COM	\$5,524.57
KROMER CO. LLC	\$5,476.13
PACIFIC EDUCATIONAL GR	\$5,390.00
VIKING ELECTRIC-CREDIT DE	\$5,292.93
MAYFAIR RENT A CAR - KENO	\$5,116.11
AMAZON MKTPLACE PMTS	\$4,956.65
KITCHEN CUBES LLC	\$4,707.00
OBSERVINT TECHNOLOGIES	\$4,283.78
HIGHWAY C SVC	\$4,271.84
JOHNSTONE SUPPLY	\$4,146.84
DIETZ ELECTRIC CO INC	\$3,826.70
OFFICE MAX	\$3,679.66
3654 INTERSTATE	\$3,388.54
WW GRAINGER	\$3,283.13
A BEEP, LLC	\$3,196.49
FIRST SUPPLY LLC	\$3,101.49
KOSS CORPORATION	\$2,999.00
VEHICLE MAINT. & FUEL	\$2,986.51
MCMASTER-CARR	\$2,796.63
SOLUTION TREE INC	\$2,720.65
MENTORING MINDS, L.P.	\$2,563.01
ACCESSDISPLAYGROUP	\$2,550.00
GAPPA SECURITY SOLUTIONS,	\$2,518.20
SQ *TECH HELP	\$2,514.00
EDS ARCHITECTURAL OPENING	\$2,440.00
ULINE *SHIP SUPPLIES	\$2,334.00
SHIFFLER EQUIPMENT SAL	\$2,030.58
WAL-MART	\$1,975.69
IMSE	\$1,950.00
LOWES #02560*	\$1,929.78
CLASS 1 AIR INC	\$1,904.46
RMA*RAND MCNALLY	\$1,711.95
VIKING ELECTRIC - KENOSHA	\$1,536.11

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending September 16, 2013

Merchant/Vendor	Total Charge (Credit)
THE WANASEK CORP	\$1,533.00
CDW GOVERNMENT	\$1,508.81
RGS PAY*	\$1,490.11
REI*GREENWOODHEINEMANN	\$1,422.50
ACT*WATG	\$1,400.00
INT*BACCALAUREATE ORG	\$1,398.00
KEN-CRETE PRODUCTS CO	\$1,342.00
INSTY-PRINTS	\$1,312.50
BATTERIES PLUS KEN	\$1,297.02
GIH*GLOBALINDUSTRIALEQ	\$1,277.21
BESTBUY.COM 00009944	\$1,243.89
DASH MEDICAL GLOVES	\$1,186.20
HESCO INC	\$1,144.32
SCHOOL OUTFITTERS	\$1,136.75
CLASSROOM PRODUCTS WH	\$1,124.91
CONNEY SAFETY	\$1,121.24
SHERWIN WILLIAMS #3180	\$1,042.13
DRI*EMCO SOFTWARE	\$1,039.50
TOWN & COUNTRY GLASS CO	\$1,034.06
WALGREENS	\$1,028.99
STAPLES DIRECT	\$959.86
GAMETIME	\$896.95
BLANK SHIRTS, INC.	\$873.47
KENNY PRODUCTS, INC.	\$812.50
TARGET	\$802.50
CHESTER ELECTRONIC SUPPLY	\$799.48
EMA*EMMA EMAIL MARKETING	\$751.20
KIDWIND INC	\$718.82
MHE*MCGRAW-HILL ECOMM	\$713.85
SIGN A RAMA KENOSHA	\$713.00
M G & S SALES, INC.	\$694.25
BESTBUYMKTPLACE	\$694.13
BKL*BOOKFACTORY.COM	\$682.71
PICK N SAVE	\$676.43
ROTH PUMP CO	\$672.78
DICKOW CYZAK TILE CARP	\$670.13
WUFOO.COM/CHARGE	\$658.76
IVIE ENTERPRISES INC	\$649.78
GRAND APPLIANCE & TV KENO	\$648.00
OFFICE DEPOT	\$630.23

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending September 16, 2013

Merchant/Vendor	Total Charge (Credit)
GOT SOCCER.COM	\$625.00
THE TRANE COMPANY	\$605.97
UNIVERSAL PUBLISHING	\$602.25
BAUDVILLE INC.	\$600.70
REINDERS - BRISTOL	\$558.83
GTM SPORTSWEAR	\$552.00
WASDA 00 OF 00	\$548.00
DOLLARTREE.COM	\$538.00
AWL*PEARSON EDUCATION	\$513.00
MOBYMAX	\$499.00
CUSTOM LANYARDS	\$495.00
GFS MKTPLC #1919	\$492.42
MILWAUKEE BREWERS BOX OFF	\$492.00
THE RED BELL	\$482.74
HALOGEN SUPPLY COMPANY	\$481.86
ORIENTAL TRADING CO	\$452.00
CPM EDUCATIONAL PROGRAM	\$451.56
PAYPAL *SPECTRONICS	\$441.02
STU*STUMPS	\$438.24
SEVILLE CLASSICS INC.	\$423.61
DOVER FLAG & MAP LLC	\$417.46
GANDER MOUNTAIN	\$409.93
WILLIAM H. SADLIER, INC.,	\$409.32
LINCOLN CONTRACTOR	\$404.74
USPS POSTAL ST66100207	\$401.95
FASTENAL COMPANY01	\$390.45
ZORO TOOLS INC	\$381.24
BOOMERANG PROJECT (831) 4	\$375.00
SIGN DEPOT	\$350.00
MARTEN S TRILLING TRUE V	\$349.07
THE HOME DEPOT 4926	\$337.32
BECKER BOILER CO., INC	\$330.88
NEX*XHOSE	\$329.55
STATE OF WI DPI REGONLINE	\$325.00
J W PEPPER	\$322.95
WATERTRONICS INC	\$319.56
RESOURCES FOR READING	\$307.12
BEST BUY 00000299	\$299.96
DRI*ORBIS SOFTWARE	\$294.99
WORDMASTERS	\$285.00

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending September 16, 2013

Merchant/Vendor	Total Charge (Credit)
BARNES&NOBLE*COM	\$279.78
LRP PUBLICATIONS	\$274.00
FARM & FLEET STURTEVANT	\$249.00
BLUE STEEL	\$240.81
PAYPAL *WI ASCD	\$239.00
IMPRINT COM	\$236.93
KMART 3088	\$229.25
A.R.T. STUDIO CLAY	\$223.13
GISOLUTIONS COM	\$222.86
CRICKET VENTURES	\$221.92
FABCO RENTS	\$221.70
ATT*838594024 NBI	\$215.39
BURRIS EQUIPMENT CO	\$212.00
HOBBY LOBBY #350	\$208.96
BARNES & NOBLE #2037	\$207.20
THE READING WAREHOUSE, IN	\$199.77
ASSOC SUPERV AND CURR	\$191.45
SECURITY METRICS	\$189.96
VZWRLSS*IVR VN	\$184.03
BATTERIES PLUS RAC	\$183.90
WESCO - # 6337	\$182.28
DISCOUNT SCHOOL SUPPLY	\$173.74
AMERICAN LOCKSMITH	\$170.00
GREENFIELD NEWS &	\$163.94
DW DAVIES COMPANY INC	\$161.76
INDUSTRIAL CONTROLS	\$156.99
INTERFLORA 4127396	\$154.02
GOLF TEAM PRODUCTS	\$151.00
B AND L OFFICE FURNITURE	\$150.00
DOLRTREE	\$149.01
FACTORY CARD OUTLET #174	\$146.47
USPS 56428002632502569	\$143.65
DG HARDWARE	\$143.44
PIGGLY WIGGLY #004	\$141.06
AEI*TEACH DISCOVERY SS	\$134.38
S2 DISTRIBUTION INC	\$134.12
PODS #58	\$131.50
ATLAS PEN & PENCIL	\$126.45
WALMART.COM 8009666546	\$125.48
THRIFT BOOKS, LLC	\$123.45

KUSD Purchasing Card Program - Individual Cardholders

Transaction Summary by Merchant

Billing Cycle Ending September 16, 2013

Merchant/Vendor	Total Charge (Credit)
CONSOVIP.NET 9200432	\$120.76
WWW.NEWEGG.COM	\$119.98
RODES CAMERA LLC	\$114.80
DSGN SCIENCE MATH TYPE	\$114.00
IKEA	\$110.60
HAJOCA ABLE DIST 353	\$110.19
EDVOTEK	\$108.95
ENERGY LIGHT INC	\$107.95
HOLLAND SUPPLY INC	\$106.74
MARKERTEK VIDEO SUPPLY	\$105.56
LAKESHORE LEARNING MATER	\$103.47
MOTION INDUSTRIES WI04	\$100.80
PAYPAL *PASSPORTMUS	\$99.99
LEARNING A-Z	\$99.95
COLLEGEBOARD*PRODUCTS	\$97.89
SUB EXEC LEADERSHIP	\$96.00
KENOSHA CITY OTH	\$90.00
BULK OFFICE SUPPLY	\$89.84
EXPEDIA*EXPEDIA.COM	\$88.90
AUER STEEL & HEATING SUPP	\$84.96
AMAZON PRIME	\$79.00
THE CORPORATE CONNECTI	\$78.67
PAYPAL *ZORO TOOLS	\$77.79
R-K NEWS INC	\$75.96
AMERICAN BLINDS&WALLPAPER	\$75.95
PAYPAL *CESA 2	\$75.00
USPS 56064502332505877	\$74.91
THE 2 SISTERS/THEDAILY	\$69.00
FESTIVAL FOODS	\$65.84
JIM CLIFT DESIGN, INC	\$61.87
TARGET.COM *	\$59.05
SHOPKO 00200311	\$56.94
THE LEARNING SHOP	\$56.16
SUBURBAN ELECTRONIC WHOLE	\$55.35
THE BETTY MILLS COMPANY I	\$53.84
ROC*ROCKLER WDWRK HDWE	\$53.74
SUB BMD ADMINPRO TODAY	\$48.00
CHICAGO SUBURBAN EXPRESS	\$45.54
SPANISH JOURNAL	\$45.00
CARL S PLACE	\$44.95

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending September 16, 2013

Merchant/Vendor	Total Charge (Credit)
SCHOOL TECH INC	\$42.15
GLOGSTER	\$39.00
NSPRA	\$38.95
AIRGASS NORTH	\$35.45
BED BATH & BEYOND #1374	\$35.14
A&B HARDWARE & LOCK SH	\$35.00
SWIMOUTLET.COM	\$32.89
WTEA	\$30.00
SUBURBAN GARDEN AND PE	\$29.96
MOUSER ELECTRONICS DIS	\$27.31
AMERICAN DATABANK.COM	\$27.00
RAINBOW RESOURCE CENTER	\$25.60
USPS 56768001732525594	\$25.56
PAYPAL *REGISTRY	\$25.00
PAYPAL *AIRSERVER	\$23.94
HOERNELL LOCK & KEY INC	\$21.25
AMAZON SERVICES-KINDLE	\$16.74
THE ENCOMPASS GAS CO	\$14.90
APL*APPLE ITUNES STORE	\$14.74
TEACHERSPAYTEACHERS	\$11.00
SEARS ROEBUCK 2342	\$5.69
OPAY KENOSHA CITY OTH	\$2.50
PETCO #618 63506182	-\$1.06
UPS*2927I0542PB	-\$6.96
LEARNING RESOURCES	-\$27.50
HARBOR FREIGHT CATALOG	-\$47.05
HARBOR FREIGHT TOOLS 358	-\$105.09
MCGRAW-HILL E-COMMERCE	-\$205.72
US Bank Purchasing Card Payment - Individuals	\$229,174.64

KUSD Purchasing Card Program - Accounts Payable

Transaction Summary

Billing Cycle Ending September 16, 2013

Check #	Vendor ID	Vendor Name	Total
debit	V01229	APPLE COMPUTER	\$ 1,977.22
US Bank Purchasing Card Payment - Accounts Payable			\$ 1,977.22

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KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

October 22, 2013

Policy and Rule 5280 – Education for Homeless Children and Youth (EHCY)

Kenosha Unified has in place Policy 5280 and Rule 5280, Homeless Students. This Policy was last adopted in May of 2004 and no longer aligns with the Wisconsin Department of Public Instruction directives regarding students who are identified under the McKinney-Vento Act. Federal expectations related to a school district's responsibilities to children and unaccompanied youth identified as homeless are detailed in the McKinney-Vento Act. The attached change in policy was written to address the updated law.

The proposed changes to Policy and Rule 5280 include:

- Changing the current name from Homeless Students to The Education for Homeless Children and Youth (EHCY). The proposed name is aligned with the Wisconsin Department of Public Instruction's program name.
- The District is required to identify a Homeless Program Liaison. Policy 5280 previously identified the Executive Director of School Leadership as the District Liaison for Homeless Students. This position no longer exists in KUSD so this title is being removed. The District has identified and designated a Homeless Program Liaison per Wisconsin Department of Instruction (DPI requirements).
- The revised Rule 5280 provides a link to the Wisconsin Department of Public Instruction's website. Information is available on the DPI link regarding school districts' specific responsibilities for students who are eligible for services under the McKinney-Vento Act. These include means of identification, enrollment, dispute resolution, academic achievement, school selection and transportation.

This proposed change in policy, Kenosha Unified Education for Homeless Children and Youth policy will be in alignment with the McKinney-Vento Act and the Department of Public Instruction EHCY guidelines.

The revision of Policy and Rule 5280 is a requirement for receiving an annual grant from DPI for the purpose of the District's implementation of our responsibilities to homeless children and unaccompanied youth.

Administrative Recommendation:

At its September 10, 2013, meeting, the Personnel/Policy Standing Committee voted to forward Policy and Rule 5280 to the School Board for consideration. The Board approved Policy and Rule 5280 as a first reading on September 24, 2013.

Administration recommends that the School Board approve revised Policy and Rule 5280 – Education for Homeless Children and Unaccompanied Youth (EHCY) as a second reading this evening.

Dr. Michele Hancock
Superintendent of Schools

Dr. Sue Savaglio-Jarvis
Assistant Superintendent of Teaching and Learning

Susan Valeri
Director of Special Education and Student Support

Pamela Black
Coordinator of Special Education and Student Support

POLICY 5280

~~HOMELESS STUDENTS~~ **EDUCATION FOR HOMELESS CHILDREN AND YOUTH (EHCY)**

The Kenosha Unified School District will **implement the *McKinney-Vento Homeless Education Assistance Act* to ensure that homeless individuals and unaccompanied youth (youth not in the physical custody of a parent/guardian) initially residing in the District are provided with equal access to the same free appropriate public education. This includes comparable service provided to other students and youth who reside in the district. Homeless children and youth shall have equal opportunities to meet state and district academic achievement standards and are free from discrimination, segregation, stigmatization and harassment.**

Students qualifying under the *McKinney-Vento Homeless Education Assistance Act* shall be placed in District schools in accordance with the legal requirements of the Act. ~~ensure that homeless children and youth are provided with equal access to its educational programs, have an opportunity to meet the same challenging State of Wisconsin and District academic standards, are not segregated on the basis of their status as homeless, are protected from discrimination on the basis of their homelessness and are not stigmatized by school personnel.~~

~~The Executive Director of Educational Accountability will be the local educational agency liaison for homeless children and youths. The liaison will serve as one of the primary contacts between homeless families and school staff, District personnel, shelter workers and other service providers. The liaison will coordinate services to ensure that homeless children and youth enroll in school and have the opportunity to succeed academically.~~

~~Homeless children and youth shall be placed in District schools in accordance with established procedures and legal requirements. The District's assignment of students to schools policy shall not be applied as long as the student is homeless for purposes of school selection or continued school placement.~~ **children or youth qualifies under the *McKinney-Vento Act*.**

Section 118.13 [Student nondiscrimination]

McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et. seq.) [School placement options for homeless children and youth]

Section 504, Rehabilitation Act of 1973

Individuals with Disabilities Education Act (20 U.S.C. ss 1400 et. seq.)

Title I, Part A of the Elementary and Secondary Education Act (20 U.S.C. ss 6311-64515)

Title IX, Education Amendment of 1972

Title VI, Civil Rights Act of 1964

Civil Rights Act of 1991

CROSS REF.: 3280 Student Fees, ~~Fines and Charges~~

3511 Transportation

3520 School Nutrition Programs

5110 Equal Educational Opportunities/~~Student Discrimination Complaint Procedure~~

5200 School Admissions

5250 ~~Admission of~~ Emancipated Minors

POLICY 5280

~~HOMELESS STUDENTS~~ **EDUCATION FOR HOMELESS CHILDREN AND YOUTH (EHCY)**

Page 2

5310 Student Attendance

5320 School Attendance Areas

5330 Assignment of Students to Schools

5532 ~~Student~~ Immunizations

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: May 25, 2004

RULE 5280

~~HOMELESS STUDENTS~~ EDUCATION FOR HOMELESS CHILDREN AND YOUTH (EHCY)

1. ~~The term “homeless children and youth” (twenty one years of age and younger) means individuals who lack a fixed, regular, and adequate nighttime residence due to economic hardship and includes children and youths who are:~~
 - a. ~~Temporarily sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometimes referred to as doubled-up)~~
 - b. ~~Living in motels, hotels, or camping grounds due to the lack of alternative adequate accommodations~~
 - c. ~~Living in emergency or transitional shelters~~
 - d. ~~Abandoned in hospitals~~
 - e. ~~Awaiting foster care placement~~
 - f. ~~Have a nighttime residence that is a public or private place not designed for, or ordinarily used as a regular sleeping accommodation for human beings~~
 - g. ~~Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings~~
 - h. ~~Migratory children who qualify as homeless because they are living in circumstances described above.~~
2. ~~School Placement~~
 - a. ~~Any parent, guardian or person in loco parentis who has legal or physical custody of a homeless child or youth shall enroll that child or youth directly in a District school. Homeless children or youth who do not live with their parents/guardians may enroll themselves in school. Once a child or youth is enrolled in and attending a District school, “Guardian Responsibilities” form must be completed within a reasonable period of time for those children or youth who are not accompanied by a parent or guardian.~~
 - b. ~~Parents/guardians may request that their child attend any school in the District and, to the extent feasible, the District will try to comply with these requests. The school selected shall immediately enroll the child or youth, even if the child or youth lacks records normally required for enrollment. Records will immediately be requested from the previous school. If the child/youth needs to obtain immunizations, or immunization or medical records, the enrolling school shall immediately refer the parent/guardian or unaccompanied homeless youth to the Executive Director of Educational Accountability, as the local educational agency liaison for homeless children and youths, who is expected to assist in obtaining the necessary immunization or medical records.~~
 - c. ~~Placement of homeless children or youth in a school shall be according to the child’s/youth’s best interest. In determining the best interests of a child/youth, the District shall:~~
 - ~~Continue the child's or youth's education in the school of origin for the duration of homelessness in any case in which a family becomes homeless between academic years, during an academic year, or for the duration of the academic year, if the child or youth becomes permanently housed during an academic year.~~
~~Enroll the child or youth in any school that non-homeless students, who live in the attendance area in which the child or youth is actually living, are eligible to attend.~~

Once permanent housing is found, the family has a choice to stay in the school of origin or attend the school where they have found housing.

RULE 5280

HOMELESS STUDENTS EDUCATION FOR HOMELESS CHILDREN AND YOUTH (EHCY)

Page 2

- ~~— d. If a dispute arises over school selection or enrollment in a school, the child or youth shall be immediately admitted to the school in which enrollment is sought, pending resolution of the dispute. The Executive Director of Educational Accountability, as the local educational liaison for homeless children and youths, shall carry out the dispute process as expeditiously as possible after receiving the notice of the dispute. The parent or guardian of the homeless child or youth, unaccompanied homeless youth, shall be provided with a written explanation of the appealed decision regarding school selection or enrollment, including the rights of the parent, guardian, or youth to appeal the decision to the office of Coordinator for Education of Homeless Children and Youths in the Wisconsin Department of Public Instruction.~~
- ~~3. Programs and Services Each homeless child or youth shall be provided services comparable to services offered to other students in the school selected. These comparable services include public preschool programs and educational programs or services for which a homeless student meets the eligibility criteria, such as programs for students with disabilities, programs for students with limited English proficiency, vocational education, programs for gifted and talented students, before and after school programs, school nutrition programs and transportation. In addition, all fees should be waived for each homeless child or youth, and they should receive free lunch by automatically being enrolled in the federal lunch program.~~
- ~~4. Transportation~~
 - ~~— a. The District will provide transportation for homeless children or youth, at the request of the parent/guardian or unaccompanied youth, to the school of origin, school attendance area school or school requested for the duration of homelessness. Transportation shall be provided in accordance with District transportation guidelines. In the case where the school of origin and current residence are in different school districts, the two districts will agree on a method for transportation and share costs.~~
 - ~~— b. If a family chooses to stay in the school of origin after permanent housing has been found, transportation (when possible) will be provided for the duration of that school year.~~

The Wisconsin Department of Public Instruction provides current information on each of the federal requirements under the McKinney Vento Homeless Education Act (EHCY). The link to the EHCY homepage is <http://homeless.dpi.wi.gov/>.

Information specific to procedural guidance is found at http://homeless.dpi.wi.gov/hmls_guidance. Topics include, but are not limited to, the following items:

1. Identification for information on Definition and Identification
2. McKinney –Vento at a Glance for the Topic of Enrollment.
 - Dispute Resolution
 - Academic Achievement --Programs and Services
3. School Selection for School Placement
4. Transportation



Official Third Friday Enrollment Report

School Year 2013 - 14



Kenosha Unified School District
Kenosha, Wisconsin

October 22, 2013

OFFICIAL THIRD FRIDAY ENROLLMENT REPORT

(School Year 2013-14)

OVERVIEW

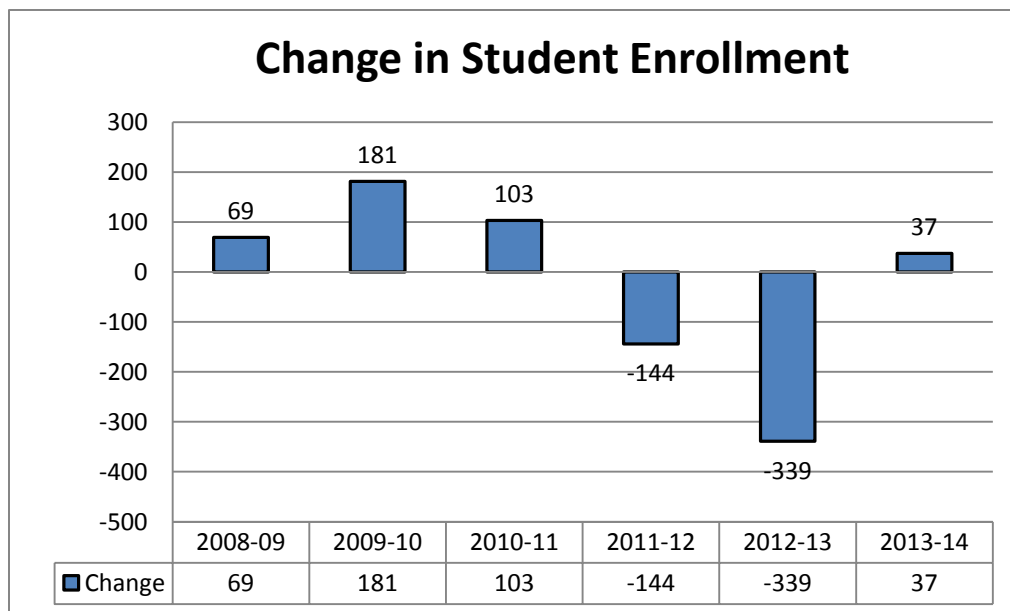
Annually, Administration provides the Kenosha Unified School Board with the District's *Official Third Friday Enrollment Report*. The data contained in this report are also reported to the Wisconsin Department of Public Instruction (DPI) in its designated format. The School Board should note that this report contains only *enrollment* data and does not contain student membership data that are used to develop revenue projections and budgetary planning documents.

GENERAL FINDINGS

1. District-wide, enrollment increased from 22,639 students in 2012-13 to 22,676 students in 2013-14. After two years of declining enrollment, the current year has shown a slight increase. The District's enrollment for the past six (6) years is shown below.

	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
KUSD Enrollment	22,838	23,019	23,122	22,978	22,639	22,676

2. The following chart illustrates the changes in overall student enrollment for School Years 2008-09 to 2013-14.



3. The District reported an increase of 269 students in the elementary schools, though this increase was mainly due to the universal expansion of the four-year old kindergarten (4K) program. Middle school enrollment decreased by 183 students, and high school enrollment increased by 23 students.
4. The total enrollment for the Special Schools, which included all charter schools, Chavez Learning Station, Kenosha 4 Year Old Kindergarten, Hillcrest, and the Phoenix Project, reported a decrease of 72 students. The number of community-based child care centers at Kenosha 4 Year Old Kindergarten was reduced from 15 in 2012-13 to 10 in 2013-14 due to the universal expansion of the K4 program in the traditional elementary schools.
5. The following special schools reported increases in enrollment when compared to last year: Brompton School (+17 students), Chavez Learning Station (+5), KTEC (+3 students), Harborside (+1 student), Hillcrest (+1 student) and Kenosha eSchool (+10).
6. Pre-kindergarten, and grades 1, 5, 9, and 10 exhibited increases in enrollment when compared to the previous year, with +330, +20, +79, +114, and +5 students, respectively.
7. Kindergarten and grades 2, 3, 4, 6, 7, 8, 11, and 12 reported the decreases in enrollment when compared to the previous year, with -14, -49, -21, -155, -113, -47, -8, -82 and -22 students, respectively.
8. Elementary schools with increases in student enrollment included Brass, Curtis Strange, Edward Bain-Creative Arts, Frank, Grant, Grewenow, Jefferson, Jeffery, McKinley, Nash, Pleasant Prairie, Roosevelt, Somers, Southport, Stocker, and Whittier with gains of +12, +66, +13, +38, +2, +27, +16, +7, +36, +23, +70, +40, +32, +11, +36, and + 16 students respectively.
9. All comprehensive middle schools experienced a decrease in enrollment. Bullen, Lance, Lincoln, Mahone, and Washington decreases of -27, -71, -14, -39, and -32 students, respectively. A decrease at the middle school level was expected due to the smaller 5th grade class in 2012-13.
10. Indian Trail High School and Academy reported an increase of +256 students. Bradford and Tremper High Schools experienced decreases in student enrollment, with -169 and -48 students, respectively. The decreases at Bradford and Tremper, and the increase at Indian Trail were, in part, a result of the final expansion of the Indian Trail Comprehensive High School to 12th graders.
11. The number of Bilingual students decreased from 208 in 2012-13 to 193 this reporting period. In addition, the number of ESL students decreased from 1,835 to 1,811 students. *Please note that the Bilingual category includes only those students who are enrolled in the Dual Language Program at Edward Bain – Dual Language or Bullen **and** are **not** English proficient. All other students who are not English proficient are identified as ESL.*
12. The enrollment for “students with disabilities” (as defined by NCLB-No Child Left Behind) and IDEA-Individuals with Disabilities Act) decreased from 2,737 in 2012-13 to 2,599 in 2013-14, a decrease of 138 students.

13. Overall, the percent of enrollment represented by Hispanic students continues to increase each year, while the percent represented by White students continues to decrease. The enrollment distribution for Asian and American Indian/Alaska Native students remains comparatively constant. In 2009-10, ethnic categories were expanded by the U.S. Department of Education/Wisconsin Department of Public Instruction to include “Native Hawaiian/Pacific Islander” and “Two or more Races”; therefore, reviewers of this report should be cautious when comparing 2008-09 to the later years. The chart below reports the changes in the distribution of each ethnic category for the past six years.

	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
Asian	403 (1.8%)	439 (1.9%)	384 (1.7%)	382 (1.7%)	356 (1.6%)	335 (1.5%)
Black or African American	3,810 (16.7%)	3,828 (16.6%)	3,636 (15.7%)	3,599 (15.7%)	3,526 (15.5%)	3,508 (15.4%)
Hispanic of any Race	4,519 (19.8%)	4,843 (21.0%)	5,202 (22.5%)	5,347 (23.3%)	5,562 (24.5%)	5,819 (25.6%)
American Indian or Alaska Native	106 (0.5%)	101 (0.4%)	78 (0.3%)	63 (0.3%)	50 (0.2%)	57 (0.2%)
White	14,000 (61.3%)	13,772 (59.8%)	13,277 (57.4%)	12,933 (56.3%)	12,353 (54.7%)	12,056 (53.3%)
Native Hawaiian/ Pacific Islander	NA	6 ($< .1\%$)	15 (0.1%)	20 (0.1%)	24 (0.1%)	24 (0.1%)
Two or More Races	NA	30 (0.1%)	530 (2.3%)	634 (2.8%)	768 (3.4%)	877 (3.9%)
DISTRICT	22,838	23,019	23,122	22,978	22,639	22,676

NOTE: In 2009-10, ethnic categories were expanded by U.S. Department of Education and the Wisconsin Department of Public Instruction to include “Native Hawaiian/Pacific Islander” and “Two or More Races”

14. The average class size for students in Kindergarten through grade 5 decreased by 3.9 students from 2012-13 to 2013-14, from 27.6 to 23.7 students. The average kindergarten class size decreased, from 25.6 to 22.7 students (-2.9). The average class size for students in grades 1 through 3 also decreased from 27.7 to 23.8 students (-3.9), and the average class size for students in grades 4 and 5 decreased from 28.8 to 24.0 students (-4.8). The class sizes in 4K, however, reported an increase (on the count day) from 13.2 to 16.1 (+2.9).
15. Middle schools reported an average class size of 27.9 students for the overall academic area, a decrease of 2.1 when compared to last year’s average of 30.0. The overall elective average class size decreased to 24.2 from 26.5 in SY 2012-13 or a net decrease of -2.3. A decrease of 1.8 students was observed in the overall activities class average size, from 31.2 to 29.4 students.
16. The average class size in the overall academic areas at the high schools decreased from 27.1 to 25.3 students (-1.8). The overall elective area class size decreased from 24.4 to 23.1 or a net decrease of -1.3. The average class size in the overall activities area also decreased from 38.5 to 35.3 students (-3.2).

The following sections are included in the Appendices:

APPENDIX 1 – Official Enrollment School Year 2013-14

- District enrollment by grade span
- District enrollment by grade level
- Average class sizes for district elementary, middle, and high school programs
- Total enrollment by school

Historical information is also included from the five (5) prior school years, beginning with School Year 2008-09.

APPENDIX 2 – Total Enrollment by School

- Enrollment by building, category, and grade level, grouped by elementary, middle, high, and special schools
- Summary recapitulation by category and grade span, with six (6) years of data

APPENDIX 3 – Class Size Averages by School

- Average class sizes by school and program, grouped by elementary, middle, high, and special schools
- Summary of average class sizes by grade span and program, with six (6) years of data

Administrative Recommendations

At its October 8, 2013 meeting, the School Board Joint Audit/Budget/Finance & Personnel/Policy Standing Committee reviewed and accepted the 2013-14 Official Third Friday Enrollment Report and recommended that it be forwarded to the full School Board for review and acceptance. Administration recommends that the School Board review and accept the 2013-14 Official Third Friday Enrollment Report.

Dr. Michele Hancock
Superintendent of Schools

Mr. Kristopher Keckler
Executive Director
Information and Accountability

Ms. Renee Blise
Research Coordinator

Ms. Lorien Thomas
Research Analyst

APPENDIX 1

Official Enrollment
School Year 2013-14

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1

Official Third Friday Enrollment Report for the 2013-14 School Year

I. DISTRICT ENROLLMENT

DISTRICT ENROLLMENT BY GRADE SPAN							
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2013-14 Difference
Elementary Schools	9,999	9,970	10,063	9,998	9,729	9,998	+ 269
Middle Schools	4,513	4,499	4,588	4,734	4,521	4,338	-183
High Schools	6,704	6,623	6,518	6,309	6,246	6,269	+ 23
Special Schools	1,622	1,927	1,953	1,937	2,143	2,071	-72
District Total	22,838	23,019	23,122	22,978	22,639	22,676	+ 37

DISTRICT ENROLLMENT BY GRADE LEVEL							
GRADE LEVEL	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2013-14 Difference
Pre-kindergarten	952	1,143	1,238	1,151	1,172	1,502	+ 330
Kindergarten	1,676	1,580	1,603	1,612	1,600	1,586	-14
1	1,594	1,689	1,592	1,619	1,567	1,587	+ 20
2	1,693	1,571	1,667	1,606	1,584	1,535	-49
3	1,682	1,703	1,615	1,690	1,567	1,546	-21
4	1,734	1,675	1,723	1,608	1,685	1,530	-155
5	1,646	1,726	1,691	1,691	1,566	1,645	+ 79
6	1,537	1,647	1,693	1,688	1,630	1,517	-113
7	1,645	1,528	1,661	1,711	1,687	1,640	-47
8	1,623	1,634	1,538	1,645	1,694	1,686	-8
9	2,028	1,919	1,904	1,785	1,868	1,982	+ 114
10	1,722	1,764	1,723	1,735	1,571	1,576	+ 5
11	1,899	1,882	2,058	1,918	1,937	1,855	-82
12	1,407	1,558	1,416	1,519	1,511	1,489	-22
District Total	22,838	23,019	23,122	22,978	22,639	22,676	+ 37

II. DISTRICT AVERAGE CLASS SIZES

	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
Elementary (K-5) *	19.1	19.5	19.8	24.5	27.6	23.7
Middle (Academic)	24.3	24.6	24.5	25.9	30.0	27.9
Middle (Elective)	22.8	23.1	23.1	24.4	26.5	24.2
Middle (Activities-- Music & Phy Ed)	26.9	27.1	27.4	30.0	31.2	29.4
High (Academics)	24.3	23.8	23.3	24.9	27.1	25.3
High (Elective)	21.9	21.8	21.8	21.5	24.4	23.1
High (Activities)	37.5	36.3	36.7	36.9	38.5	35.3
Elementary Grades *						
Kindergarten	17.7	16.9	17.6	22.1	25.6	22.7
1 through 5	19.4	20.2	20.3	25.0	28.0	23.8
1 through 3	18.0	18.7	18.9	24.3	27.7	23.8
4 through 5	21.9	22.8	22.7	26.0	28.8	24.0
Kindergarten through 3	18.0	18.2	18.6	23.8	27.2	23.6
Kindergarten through 5	19.1	19.5	19.8	24.5	27.6	23.7

* Includes multi-age classrooms

III. ENROLLMENT BY SCHOOL

ENROLLMENT BY ELEMENTARY SCHOOLS							
SCHOOL	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2013-14 Difference
Bose EL	366	356	385	410	419	381	-38
Brass Community	442	426	469	461	443	455	+ 12
Brompton School	101	102	106	109	199	216	+ 17
Chavez Learning Station	398	390	297	164	166	171	+ 5
Columbus EL	258	235	278	NA	NA	NA	NA
Dimensions of Learning Academy	207	213	210	217	226	226	0
Edward Bain School of Language & Art	714	771	807	877	NA	NA	NA
Edward Bain - Creative Arts	NA	NA	NA	NA	528	541	+ 13
Edward Bain - Dual Language	NA	NA	NA	NA	348	338	-10
Forest Park EL	457	458	476	466	473	465	-8
Frank EL	465	435	429	457	472	510	+ 38
Grant EL	274	280	252	245	270	272	+ 2
Grewenow EL	334	348	345	392	384	411	+ 27
Harvey EL	403	390	357	358	311	283	-28
Jefferson EL	327	334	325	299	289	305	+ 16
Jeffery EL	375	364	357	344	336	343	+ 7
Kenosha 4 Year K	84	225	235	255	246	139	-107
KTEC	391	418	449	462	467	470	+ 3
McKinley EL	257	274	261	344	331	367	+ 36
Nash EL	618	620	647	645	641	664	+ 23
Pleasant Prairie EL	552	573	573	622	595	665	+ 70
Prairie Lane EL	492	487	488	477	494	437	-57
Roosevelt EL	367	364	395	464	442	482	+ 40
Somers EL	483	470	469	497	448	480	+ 32
Southport EL	456	483	501	475	453	464	+ 11
Stocker EL	539	535	571	573	512	548	+ 36
Strange EL	496	513	502	512	503	569	+ 66
Vernon EL	481	436	422	388	381	357	-24
Whittier EL	571	560	516	482	445	461	+ 16
Wilson EL	272	258	238	210	211	200	-11

III. ENROLLMENT BY SCHOOL

ENROLLMENT BY SECONDARY SCHOOLS							
SCHOOL	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2013-14 Difference
Bullen MS	774	741	802	830	874	847	-27
Lance MS	932	907	925	912	1,060	989	-71
Lincoln MS	650	689	653	661	779	765	-14
Mahone MS	954	970	990	1,070	1,188	1,149	-39
McKinley MS	582	581	618	656	NA	NA	NA
Paideia Academy	71	66	69	74	NA	NA	NA
Washington MS	621	611	600	605	620	588	-32
Bradford HS	2,285	2,232	2,003	1,720	1,645	1,476	-169
Harborside Academy	223	332	433	447	606	607	+ 1
Hillcrest School	68	70	48	69	57	58	+ 1
Indian Trail HS & Academy	1,045	1,013	1,312	1,581	1,911	2,167	+ 256
Indian Trail Academy	1,045	1,013	973	942	867	733	-134
Indian Trail HS	NA	NA	339	639	1,044	1,434	+ 390
Kenosha eSchool	57	90	90	90	141	151	+ 10
Kenosha STEP	NA	NA	NA	27	NA	NA	NA
LakeView Tech Academy	370	376	357	391	421	427	+ 6
Phoenix Project	22	21	16	23	35	33	-2
Reuther HS	550	572	546	534	450	428	-22
Tremper HS	2,454	2,430	2,300	2,083	1,819	1,771	-48
DISTRICT	22,838	23,019	23,122	22,978	22,639	22,676	+ 37

APPENDIX 2

Total Enrollment by School School Year 2013-14

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1

Official Enrollment Statistics for 2013-14 School Year
As of September 20, 2013

I. TOTAL ENROLLMENT: ELEMENTARY SCHOOLS

Bose									Brass									
Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/HS/ EC Peers	TOTAL	Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/HS/ EC Peers	TOTAL	
Pre-K					9	15	36	60	Pre-K						11	0	42	53
K	35	0	7	0	6	0	0	48	K	50	0	14	0	12	0	0	75	
1	46	0	6	0	7	1	0	59	1	47	0	12	0	6	0	0	64	
2	45	0	1	0	6	0	0	52	2	42	0	14	0	6	0	0	61	
3	42	0	4	0	6	1	0	52	3	55	0	9	0	12	0	0	75	
4	36	0	5	0	7	0	0	48	4	45	0	13	0	7	0	0	64	
5	53	0	3	0	6	0	0	62	5	51	0	6	0	8	0	0	63	
K-3	168	0	18	0	25	2	0	211	K-3	194	0	49	0	36	0	0	275	
4-5	89	0	8	0	13	0	0	110	4-5	96	0	19	0	15	0	0	127	
1-5	222	0	19	0	32	2	0	273	1-5	240	0	54	0	39	0	0	327	
TOTAL	257	0	26	0	47	17	36	381	TOTAL	290	0	68	0	62	0	42	455	

Edward Bain - Creative Arts									Edward Bain - Dual Language									
Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/HS/ EC Peers	TOTAL	Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/HS/ EC Peers	TOTAL	
Pre-K					11	0	91	102	Pre-K						0	0	0	0
K	54	0	18	0	6	0	0	78	K	25	34	0	0	4	0	0	61	
1	50	0	13	0	9	0	0	69	1	16	37	0	0	3	0	0	53	
2	44	0	14	0	5	0	0	62	2	24	37	0	0	4	0	0	62	
3	59	0	16	0	5	1	0	81	3	41	14	0	0	3	0	0	58	
4	47	0	15	0	6	1	0	68	4	32	21	0	0	3	0	0	54	
5	70	0	5	0	4	2	0	81	5	35	14	0	0	1	0	0	50	
K-3	207	0	61	0	25	1	0	290	K-3	106	122	0	0	14	0	0	234	
4-5	117	0	20	0	10	3	0	149	4-5	67	35	0	0	4	0	0	104	
1-5	270	0	63	0	29	4	0	361	1-5	148	123	0	0	14	0	0	277	
TOTAL	324	0	81	0	46	4	91	541	TOTAL	173	157	0	0	18	0	0	338	

NOTE: Total counts by school may not add up horizontally because students may be counted in multiple columns.

I. TOTAL ENROLLMENT: ELEMENTARY SCHOOLS

Forest Park									Frank								
Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL	Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL
Pre-K					10	0	36	46	Pre-K					12	0	63	75
K	54	0	9	0	10	0	0	73	K	58	0	15	0	2	0	0	75
1	49	0	9	0	11	0	0	69	1	49	0	24	0	10	0	0	80
2	61	0	4	0	6	0	0	71	2	58	0	12	0	7	0	0	76
3	53	0	9	0	6	0	0	68	3	47	0	19	0	6	0	0	70
4	57	0	8	0	6	0	0	69	4	44	0	15	0	10	0	0	68
5	62	0	4	0	4	0	0	69	5	41	0	17	0	11	0	0	66
K-3	217	0	31	0	33	0	0	281	K-3	212	0	70	0	25	0	0	301
4-5	119	0	12	0	10	0	0	138	4-5	85	0	32	0	21	0	0	134
1-5	282	0	34	0	33	0	0	346	1-5	239	0	87	0	44	0	0	360
TOTAL	336	0	43	0	53	0	36	465	TOTAL	297	0	102	0	58	0	63	510

Grant									Grewenow								
Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL	Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL
Pre-K					7	0	22	29	Pre-K					12	0	41	53
K	31	0	10	0	3	0	0	44	K	48	0	5	0	10	0	0	63
1	27	0	9	0	6	0	0	41	1	50	0	7	0	10	0	0	67
2	32	0	7	0	3	0	0	41	2	46	0	6	0	8	0	0	59
3	30	0	4	0	4	0	0	38	3	40	0	5	0	5	0	0	50
4	31	0	3	0	2	0	0	36	4	44	0	4	0	12	0	0	59
5	36	0	2	0	5	0	0	43	5	53	0	1	0	6	0	0	60
K-3	120	0	30	0	16	0	0	164	K-3	184	0	23	0	33	0	0	239
4-5	67	0	5	0	7	0	0	79	4-5	97	0	5	0	18	0	0	119
1-5	156	0	25	0	20	0	0	199	1-5	233	0	23	0	41	0	0	295
TOTAL	187	0	35	0	30	0	22	272	TOTAL	281	0	28	0	63	0	41	411

NOTE: Total counts by school may not add up horizontally because students may be counted in multiple columns.

I. TOTAL ENROLLMENT: ELEMENTARY SCHOOLS

Harvey									Jefferson								
Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL	Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL
Pre-K					3	0	27	30	Pre-K					2	0	29	31
K	28	0	4	0	6	0	0	37	K	35	0	16	0	11	0	0	60
1	29	0	4	0	8	0	0	41	1	33	0	10	0	1	0	0	44
2	36	0	4	0	8	0	0	48	2	21	0	14	0	2	0	0	37
3	24	0	3	0	8	0	0	34	3	19	0	10	0	6	0	0	35
4	37	0	4	0	5	0	0	46	4	39	0	11	0	3	0	0	53
5	39	0	0	0	8	0	0	47	5	33	0	8	0	5	0	0	45
K-3	117	0	15	0	30	0	0	160	K-3	108	0	50	0	20	0	0	176
4-5	76	0	4	0	13	0	0	93	4-5	72	0	19	0	8	0	0	98
1-5	165	0	15	0	37	0	0	216	1-5	145	0	53	0	17	0	0	214
TOTAL	193	0	19	0	46	0	27	283	TOTAL	180	0	69	0	30	0	29	305

Jeffery									McKinley								
Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL	Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL
Pre-K					3	0	37	40	Pre-K					15	0	44	59
K	52	0	2	0	8	0	0	62	K	48	0	10	0	6	0	0	63
1	36	0	5	0	7	0	0	47	1	35	0	10	0	6	0	0	51
2	39	0	7	0	5	0	0	49	2	36	0	6	0	7	0	0	48
3	37	0	5	0	4	0	0	45	3	37	0	4	0	2	0	0	42
4	43	0	1	0	7	0	0	50	4	43	0	4	0	3	0	0	50
5	42	0	1	0	7	0	0	50	5	45	0	8	0	2	0	0	54
K-3	164	0	19	0	24	0	0	203	K-3	156	0	30	0	21	0	0	204
4-5	85	0	2	0	14	0	0	100	4-5	88	0	12	0	5	0	0	104
1-5	197	0	19	0	30	0	0	241	1-5	196	0	32	0	20	0	0	245
TOTAL	249	0	21	0	41	0	37	343	TOTAL	244	0	42	0	41	0	44	367

NOTE: Total counts by school may not add up horizontally because students may be counted in multiple columns.

I. TOTAL ENROLLMENT: ELEMENTARY SCHOOLS

Nash									Pleasant Prairie									
Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL	Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL	
Pre-K					12	0	50	62	Pre-K						11	0	51	62
K	73	0	17	0	7	0	0	97	K	74	0	11	0	7	0	0	91	
1	83	0	10	0	3	0	0	96	1	87	0	11	0	8	0	0	105	
2	89	0	11	0	9	0	0	108	2	85	0	10	0	8	0	0	103	
3	88	0	10	0	6	0	0	103	3	87	0	6	0	5	0	0	98	
4	95	0	2	0	8	0	0	104	4	85	0	3	0	6	0	0	93	
5	82	0	1	0	11	0	0	94	5	99	0	4	0	11	0	0	113	
K-3	333	0	48	0	25	0	0	404	K-3	333	0	38	0	28	0	0	397	
4-5	177	0	3	0	19	0	0	198	4-5	184	0	7	0	17	0	0	206	
1-5	437	0	34	0	37	0	0	505	1-5	443	0	34	0	38	0	0	512	
TOTAL	510	0	51	0	56	0	50	664	TOTAL	517	0	45	0	56	0	51	665	

Prairie Lane									Roosevelt									
Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL	Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL	
Pre-K					12	0	36	48	Pre-K						7	0	30	37
K	52	0	4	0	3	0	0	59	K	47	0	9	0	9	0	0	65	
1	72	0	5	0	7	0	0	83	1	52	0	10	0	9	0	0	70	
2	48	0	6	0	4	0	0	57	2	38	0	5	24	6	0	0	73	
3	50	0	1	0	5	0	0	56	3	49	0	4	26	7	0	0	83	
4	55	0	3	0	2	0	0	60	4	45	0	4	14	11	0	0	73	
5	70	0	0	0	4	0	0	74	5	51	0	5	20	6	0	0	81	
K-3	222	0	16	0	19	0	0	255	K-3	186	0	28	50	31	0	0	291	
4-5	125	0	3	0	6	0	0	134	4-5	96	0	9	34	17	0	0	154	
1-5	295	0	15	0	22	0	0	330	1-5	235	0	28	84	39	0	0	380	
TOTAL	347	0	19	0	37	0	36	437	TOTAL	282	0	37	84	55	0	30	482	

NOTE: Total counts by school may not add up horizontally because students may be counted in multiple columns.

I. TOTAL ENROLLMENT: ELEMENTARY SCHOOLS

Somers									Southport								
Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL	Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL
Pre-K					11	0	47	58	Pre-K					7	0	41	48
K	60	0	11	0	8	0	0	77	K	55	0	5	0	10	0	0	70
1	57	0	4	0	5	1	0	67	1	38	0	14	0	16	0	0	65
2	62	0	5	0	6	3	0	76	2	54	0	10	0	6	0	0	70
3	63	0	5	0	7	0	0	73	3	57	0	10	0	7	0	0	73
4	53	0	0	0	2	2	0	57	4	49	0	3	0	8	0	0	59
5	64	0	4	0	5	0	0	72	5	62	0	10	0	9	0	0	79
K-3	242	0	25	0	26	4	0	293	K-3	204	0	39	0	39	0	0	278
4-5	117	0	4	0	7	2	0	129	4-5	111	0	13	0	17	0	0	138
1-5	299	0	18	0	25	6	0	345	1-5	260	0	47	0	46	0	0	346
TOTAL	359	0	29	0	44	6	47	480	TOTAL	315	0	52	0	63	0	41	464

Stocker									Strange								
Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL	Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL
Pre-K					19	0	46	65	Pre-K					15	0	67	82
K	65	0	6	0	6	0	0	77	K	42	0	20	0	7	0	0	68
1	69	0	9	0	6	0	0	84	1	50	0	26	0	8	0	0	80
2	53	0	11	0	14	0	0	78	2	50	0	15	0	8	0	0	72
3	52	0	9	0	10	0	0	70	3	64	0	25	0	8	0	0	93
4	57	0	14	0	8	0	0	75	4	66	0	14	0	11	0	0	90
5	87	0	3	0	10	0	0	99	5	62	0	16	0	7	0	0	84
K-3	239	0	35	0	36	0	0	309	K-3	206	0	86	0	31	0	0	313
4-5	144	0	17	0	18	0	0	174	4-5	128	0	30	0	18	0	0	174
1-5	318	0	46	0	48	0	0	406	1-5	292	0	96	0	42	0	0	419
TOTAL	383	0	52	0	73	0	46	548	TOTAL	334	0	116	0	64	0	67	569

NOTE: Total counts by school may not add up horizontally because students may be counted in multiple columns.

I. TOTAL ENROLLMENT: ELEMENTARY SCHOOLS

Vernon									Whittier									
Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL	Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/H/S/ EC Peers	TOTAL	
Pre-K					8	0	28	36	Pre-K						8	20	24	52
K	39	0	4	0	11	0	0	53	K	56	0	6	0	10	0	0	72	
1	47	0	9	0	8	0	0	62	1	55	0	4	0	3	0	0	62	
2	38	0	6	0	9	0	0	52	2	56	0	5	0	3	0	0	64	
3	34	0	4	0	8	0	0	46	3	67	0	2	0	8	0	0	77	
4	39	0	2	0	7	0	0	48	4	60	0	2	0	6	0	0	67	
5	53	0	1	0	6	0	0	60	5	62	0	0	0	5	0	0	67	
K-3	158	0	23	0	36	0	0	213	K-3	234	0	17	0	24	0	0	275	
4-5	92	0	3	0	13	0	0	108	4-5	122	0	2	0	11	0	0	134	
1-5	211	0	22	0	38	0	0	268	1-5	300	0	13	0	25	0	0	337	
TOTAL	250	0	26	0	57	0	28	357	TOTAL	356	0	19	0	43	20	24	461	

Wilson									ELEMENTARY RECAPITULATION									
Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/Hs/ EC Peers	TOTAL	Grade Level	Regular Ed	Bilingual	ESL	Enrichment	Special Ed - Inclusion	Special Ed - Self-contained	4 Yr K/Hs/ EC Peers	TOTAL	
Pre-K					3	0	29	32	Pre-K						208	35	917	1,160
K	19	0	5	0	4	0	0	28	K	1,100	34	208	0	166	0	0	1,496	
1	19	0	12	0	2	0	0	32	1	1,096	37	223	0	159	2	0	1,491	
2	11	0	11	0	2	0	0	23	2	1,068	37	184	24	142	3	0	1,442	
3	17	0	8	0	3	0	0	26	3	1,112	14	172	26	141	2	0	1,446	
4	18	0	12	0	3	0	0	33	4	1,120	21	142	14	143	3	0	1,424	
5	20	0	4	0	2	0	0	26	5	1,272	14	103	20	143	2	0	1,539	
K-3	66	0	36	0	11	0	0	109	K-3	4,376	122	787	50	608	7	0	5,875	
4-5	38	0	16	0	5	0	0	59	4-5	2,392	35	245	34	286	5	0	2,963	
1-5	85	0	47	0	12	0	0	140	1-5	5,668	123	824	84	728	12	0	7,342	
TOTAL	104	0	52	0	19	0	29	200	TOTAL	6,768	157	1,032	84	1,102	47	917	9,998	

NOTE: Total counts by school may not add up horizontally because students may be counted in multiple columns.

II. TOTAL ENROLLMENT: MIDDLE SCHOOLS

Bullen						Lance						Lincoln					
Grade Level	Regular Education	Special Education	Bilingual	ESL	TOTAL	Grade Level	Regular Education	Special Education	Bilingual	ESL	TOTAL	Grade Level	Regular Education	Special Education	Bilingual	ESL	TOTAL
6	208	25	9	19	257	6	263	23	0	12	296	6	183	22	0	24	228
7	227	41	12	33	299	7	308	30	0	16	349	7	197	39	0	33	265
8	229	24	15	27	291	8	309	26	0	11	344	8	206	36	0	36	272
TOTAL	664	90	36	79	847	TOTAL	880	79	0	39	989	TOTAL	586	97	0	93	765

Mahone						Washington					
Grade Level	Regular Education	Special Education	Bilingual	ESL	TOTAL	Grade Level	Regular Education	Special Education	Bilingual	ESL	TOTAL
6	313	45	0	19	375	6	152	26	0	17	191
7	299	54	0	31	379	7	144	21	0	21	184
8	328	47	0	25	395	8	158	35	0	21	213
TOTAL	940	146	0	75	1,149	TOTAL	454	82	0	59	588

MIDDLE SCHOOL RECAPITULATION					
Grade Level	Regular Education	Special Education	Bilingual	ESL	TOTAL
6	1,119	141	9	91	1,347
7	1,175	185	12	134	1,476
8	1,230	168	15	120	1,515
TOTAL	3,524	494	36	345	4,338

NOTE: Total counts by school may not add up horizontally because students may be counted in multiple columns.

III. TOTAL ENROLLMENT: HIGH SCHOOLS

Bradford						Indian Trail						LakeView Technolgy					
Grade Level	Regular Education	Special Education	Bilingual	ESL	TOTAL	Grade Level	Regular Education	Special Education	Bilingual	ESL	TOTAL	Grade Level	Regular Education	Special Education	Bilingual	ESL	TOTAL
9	327	68	0	55	442	9	525	79	0	81	672	9	101	7	0	1	109
10	256	42	0	24	317	10	458	52	0	23	528	10	110	5	0	0	115
11	338	67	0	21	419	11	456	54	0	28	533	11	91	9	0	0	100
12	239	47	0	19	298	12	371	57	0	6	434	12	92	11	0	0	103
TOTAL	1,160	224	0	119	1,476	TOTAL	1,810	242	0	138	2,167	TOTAL	394	32	0	1	427

Reuther						Tremper					
Grade Level	Regular Education	Special Education	Bilingual	ESL	TOTAL	Grade Level	Regular Education	Special Education	Bilingual	ESL	TOTAL
9	50	15	0	10	74	9	431	73	0	25	519
10	67	15	0	6	87	10	333	44	0	14	388
11	132	16	0	10	156	11	390	72	0	8	466
12	91	7	0	17	111	12	345	48	0	6	398
TOTAL	340	53	0	43	428	TOTAL	1,499	237	0	53	1,771

HIGH SCHOOL RECAPITULATION					
Grade Level	Regular Education	Special Education	Bilingual	ESL	TOTAL
9	1,434	242	0	172	1,816
10	1,224	158	0	67	1,435
11	1,407	218	0	67	1,674
12	1,138	170	0	48	1,344
TOTAL	5,203	788	0	354	6,269

NOTE: Total counts by school may not add up horizontally because students may be counted in multiple columns.

IV. TOTAL ENROLLMENT: SPECIAL SCHOOLS

Chavez Learning Station				
Grade Level	Regular Education	Special Education	ESL	TOTAL
Preschl	168	3	0	171
TOTAL	168	3	0	171

Headstart (All Schools)				
Grade Level	Regular Education	Special Education	ESL	TOTAL
Preschl	377	19	0	396
TOTAL	377	19	0	396

Kenosha 4 Yr Kindergarten				
Grade Level	Regular Education	Special Education	ESL	TOTAL
Preschl	136	3	0	139
TOTAL	136	3	0	139

Brompton School				
Grade Level	Regular Education	Special Education	ESL	TOTAL
K	21	0	1	22
1	20	2	0	22
2	21	1	0	22
3	24	0	0	24
4	22	2	0	24
5	22	2	0	24
6	23	2	1	26
7	26	0	0	26
8	22	4	0	26
TOTAL	201	13	2	216

Dimensions of Learning				
Grade Level	Regular Education	Special Education	ESL	TOTAL
K	20	0	2	22
1	20	1	2	23
2	22	0	4	26
3	23	2	2	26
4	26	0	0	26
5	23	3	2	27
6	24	1	1	26
7	23	1	1	25
8	24	1	0	25
TOTAL	205	9	14	226

KTEC				
Grade Level	Regular Education	Special Education	ESL	TOTAL
Preschl	30	2	0	32
K	32	2	6	40
1	39	2	4	45
2	34	4	6	44
3	38	5	7	49
4	48	2	2	52
5	46	4	2	52
6	47	4	1	52
7	46	6	0	52
8	41	10	1	52
TOTAL	401	41	29	470

Harborside Academy				
Grade Level	Regular Education	Special Education	ESL	TOTAL
6	55	3	0	58
7	42	4	5	51
8	43	4	5	51
9	103	10	4	117
10	105	10	0	115
11	93	9	5	106
12	99	10	0	109
TOTAL	540	50	19	607

Hillcrest									
Grade Level	TIME				BRIDGES			TOTAL	GRAND TOTAL
	Regular Education	Special Education	ESL	TOTAL	Regular Education	Special Education	ESL		
6	0	2	0	2	0	0	0	0	2
7	0	1	0	1	1	0	1	2	3
8	1	0	0	1	4	0	1	5	6
9	0	5	1	5	10	3	1	14	19
10	0	1	0	1	3	0	0	3	4
11	0	9	0	9	8	0	3	11	20
12	0	2	0	2	1	1	0	2	4
TOTAL	1	20	1	21	27	4	6	37	58

NOTE: Total counts by school may not add up horizontally because students may be counted in multiple columns.

IV. TOTAL ENROLLMENT: SPECIAL SCHOOLS

<i>Kenosha eSchool</i>				
Grade Level	Regular Education	Special Education	ESL	TOTAL
K	5	1	0	6
1	5	1	0	6
2	1	0	0	1
3	1	0	0	1
4	3	1	0	4
5	3	0	0	3
6	5	1	0	6
7	5	1	1	7
8	9	2	0	11
9	26	2	1	29
10	17	2	2	21
11	29	4	2	35
12	20	0	1	21
TOTAL	129	15	7	151

<i>Phoenix Project</i>				
Grade Level	Regular Education	Special Education	ESL	TOTAL
9	0	1	0	1
10	0	0	1	1
11	16	3	1	20
12	5	6	0	11
TOTAL	21	10	2	33

<i>Special Schools Recapitulation</i>				
Grade Level	Regular Education	Special Education	ESL	TOTAL
Preschl	334	8	0	342
K	78	3	9	90
1	84	6	6	96
2	78	5	10	93
3	86	7	9	100
4	99	5	2	106
5	94	9	4	106
6	154	13	3	170
7	143	13	8	164
8	144	21	7	171
9	139	21	7	166
10	125	13	3	141
11	146	25	11	181
12	125	19	1	145
TOTAL	1,829	168	80	2,071

V. DISTRICT ENROLLMENT: SPECIAL EDUCATION

SPECIAL EDUCATION	
Elementary (includes Preschool)	1,149
Middle Schools	494
High Schools	788
Special Schools	168
TOTAL	2,599

NOTE: Total counts by school may not add up horizontally because students may be counted in multiple columns.

VI. SUMMARY RECAPITULATION: TOTAL ENROLLMENT

Elementary	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
2. Regular Education Kindergarten	1,296	1,226	1,218	1,187	1,129	1,100
3. Regular Education Grades 1-5	5,912	5,997	5,989	5,951	5,780	5,668
4. Bilingual	371	330	127	147	149	157
5. ESL	802	803	961	967	1,008	1,032
6. Enrichment	138	110	100	74	85	84
7. Pre-Kindergarten Special Education	232	235	197	251	250	243
8. 4 Yr K/Head Start/EC Peers	242	335	479	452	479	917
9. Special Education K-5	1,146	1,112	1,127	1,105	977	906
ELEMENTARY SCHOOL TOTAL	9,997	9,970	10,063	9,998	9,729	9,998
Middle School	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
1. Regular Education Grades 6-8	3,616	3,533	3,566	3,721	3,621	3,524
2. Bilingual	134	70	72	65	59	36
3. ESL	305	389	444	431	385	345
4. Special Education	514	563	587	599	532	494
MIDDLE SCHOOL TOTAL	4,513	4,499	4,588	4,734	4,521	4,338
High School	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
1. Regular Education Grades 9-12	5,514	5,427	5,311	5,150	5,157	5,203
2. Bilingual	0	0	0	0	0	0
3. ESL	357	412	402	412	362	354
4. Special Education	878	837	855	809	795	788
HIGH SCHOOL TOTAL	6,704	6,623	6,518	6,309	6,246	6,269
Special Schools	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
1. Chavez Learning Station	398	390	297	164	166	171
2. Head Start Program	381	368	381	388	389	396
3. Kenosha 4 Yr Old K (off-site centers)	84	225	235	255	246	139
4. Charters	1,050	1,221	1,357	1,399	1,639	1,670
5. Hillcrest	68	70	48	69	57	58
6. Kenosha STEP	NA	NA	NA	27	NA	NA
7. Phoenix Project	22	21	16	23	35	33
8. Special Education	155	182	188	193	183	168
9. ESL	32	44	44	59	80	80
SPECIAL SCHOOLS TOTAL	1,622	1,927	1,953	1,937	2,143	2,071
DISTRICT ENROLLMENT	22,836	23,019	23,122	22,978	22,639	22,676

APPENDIX 3

Class Size Averages by School School Year 2013-14

KENOSHA UNIFIED SCHOOL DISTRICT
Official Class Size Statistics for the 2013-14 School Year
As of September 20, 2013

I. CLASS SIZE AVERAGES: ELEMENTARY SCHOOLS

School	K*	1-5*	1-3*	4-5*	K-3*	K-5*	Dual Lang	Enrich.	Pre-Schl (HS, EC, K4)	Pre-Schl (Speech Impact)
Bose	24.0	22.6	21.8	23.2	22.2	22.8	NA	NA	15.3	5.0
Brass	25.0	21.8	22.2	21.2	22.9	22.3	NA	NA	17.8	NA
Edward Bain - Creative Arts	26.0	21.0	21.1	20.9	22.2	21.8	NA	NA	17.0	NA
Edward Bain - Dual Language	20.3	27.7	28.8	26.0	26.0	26.0	26.0	NA	NA	NA
Forest Park	24.3	23.1	23.1	23.0	23.4	23.3	NA	NA	11.5	NA
Frank	25.0	22.5	22.6	22.3	23.2	22.9	NA	NA	18.8	NA
Grant	22.0	22.1	22.3	23.4	22.2	22.1	NA	NA	14.5	NA
Grewenow	21.0	22.7	22.0	23.8	21.7	22.4	NA	NA	18.3	NA
Harvey	18.5	24.0	23.8	24.5	22.5	23.0	NA	NA	15.0	NA
Jefferson	20.0	26.8	28.2	26.6	25.4	24.9	NA	NA	15.5	NA
Jeffery	20.7	24.1	23.5	25.0	22.6	23.3	NA	NA	13.3	NA
McKinley	21.0	24.5	23.5	26.0	22.7	23.7	NA	NA	18.8	NA
Nash	24.3	25.3	25.6	24.8	25.3	25.1	NA	NA	15.5	NA
Pleasant Prairie	22.8	25.6	25.5	25.8	24.8	25.1	NA	NA	15.5	NA
Prairie Lane	19.7	23.6	22.9	23.8	22.1	22.9	NA	NA	12.0	NA
Roosevelt	25.7	27.9	26.7	30.0	26.8	27.8	NA	21.0	18.5	NA
Somers	25.7	24.2	23.6	25.4	24.1	24.5	NA	NA	14.5	NA
Southport	23.3	23.1	23.1	23.0	23.2	23.1	NA	NA	16.5	NA
Stocker	22.0	24.4	24.0	24.9	23.8	24.2	NA	NA	16.3	NA
Strange	22.7	26.2	25.6	26.7	24.9	25.6	NA	NA	20.5	NA
Vernon	23.3	22.7	23.4	21.6	23.7	22.9	NA	NA	18.0	NA
Whittier	24.0	22.5	22.6	22.3	22.9	22.7	NA	NA	16.0	6.7
Wilson	20.0	21.0	21.8	19.7	21.8	21.0	NA	NA	16.0	NA
OVERALL AVERAGE	22.7	23.8	23.8	24.0	23.6	23.7	26.0	21.0	16.1	5.8

* Includes multi-age classrooms

NOTE: Pre-Schl (HS, EC, K4) averages reflect HS (Headstart), EC (Early Childhood) and K4 (4Yr Kindergarten) blended classrooms.

II. CLASS SIZE AVERAGES: MIDDLE SCHOOLS

	Bullen	Lance	Lincoln	Mahone	Washington	Overall
English	28.0	27.0	26.7	31.5	25.2	28.0
World Language	23.5	23.7	19.1	20.2	18.7	20.8
Math	28.1	26.8	27.1	30.9	25.3	27.9
Science	28.1	27.0	27.3	31.6	26.0	28.7
Social Studies	28.1	27.0	27.2	31.6	24.3	28.6
Academic Average	27.9	26.8	26.6	30.9	24.9	27.9
Art	32.2	27.9	30.3	25.4	25.8	27.9
Business and Information	26.8	17.3	20.0	25.7	16.2	21.6
Family Education	NA	NA	NA	NA	NA	NA
Technology and Engineering	28.7	16.3	27.0	23.2	20.3	22.1
Elective Average	29.2	21.6	25.8	24.6	20.8	24.2
Music	27.2	40.5	25.8	38.1	24.5	31.5
Physical Education/Health	35.4	26.1	31.2	24.2	24.1	27.5
Activity Average	31.1	32.2	28.2	29.9	24.3	29.4
Guided Learning	13.5	20.0	11.5	18.0	NA	15.8
Special Education*	10.9	8.5	10.7	12.5	10.7	10.7
Dual Language/ESL	21.0	Integrated*	Integrated*	8.2	Integrated*	14.6
Theater Arts	24.8	31.5	24.5	25.0	26.0	25.9

*NOTES

Special education class sizes are based on case loads.

Integrated: Support provided in regular classrooms.

III. CLASS SIZE AVERAGES: HIGH SCHOOLS

	Bradford	Indian Trail	LakeView Technology	Reuther	Tremper	Overall
English	27.1	24.1	22.0	16.1	28.8	25.4
World Language	26.4	21.5	NA	NA	27.8	24.1
Math	25.1	25.1	21.3	16.2	28.8	25.3
Science	25.4	24.1	22.0	16.5	27.3	24.9
Social Studies	25.3	24.7	30.0	16.7	29.0	26.2
U.S. History	27.3	25.3	27.5	16.7	28.1	26.3
Academic Average	26.0	24.1	23.2	16.3	28.3	25.3
Art	24.1	23.7	NA	18.3	23.6	23.5
Business and Information	23.2	23.6	19.5	16.5	28.1	24.3
Family and Consumer	24.8	20.8	NA	17.0	22.8	22.5
Government/Politics	27.6	27.9	20.0	15.3	28.1	25.9
Publications	24.0	18.2	21.0	NA	28.0	21.3
Technology and Engineering	23.4	19.7	17.4	NA	23.2	21.1
Elective Average	24.3	22.6	18.2	16.8	25.0	23.1
Music	30.6	52.1	NA	12.0	50.3	42.0
Physical Education	34.0	36.9	29.0	20.3	32.8	33.2
Activity Average	32.3	39.8	32.0	17.0	38.1	35.3
Accelerated Ind. Study	21.4	17.3	NA	15.7	8.7	15.9
Bilingual/ESL	*Integrated	*Integrated	*Integrated	*Integrated	*Integrated	*Integrated
Health	30.4	29.4	38.0	NA	28.9	29.9
*Special Education	10.1	12.9	15.0	13.3	10.2	11.2
Theatre Arts	23.5	16.9	NA	NA	32.5	22.4

*NOTES

Special education class sizes are based on case loads.

Integrated: Support provided in regular classrooms.

IV. CLASS SIZE AVERAGES: SPECIAL SCHOOL

Hillcrest - TIME	3.4
Hillcrest - Bridges	9.3
OVERALL SPECIAL SCHOOL AVG.	6.8

V. CLASS SIZE AVERAGES: CHARTER SCHOOLS

Brompton	24.0
Dimensions of Learning Academy	25.1
KTEC	23.5
Harborside Academy	23.5
Kenosha eSchool	28.6
OVERALL CHARTER SCHOOL AVG. (does not include Kenosha eSchool)	23.6

VI. CLASS SIZE AVERAGES: SPECIAL PRE-SCHOOL

Chavez Learning Station	15.5
Kenosha 4 Yr Kindergarten (off site centers)	13.9
OVERALL SPECIAL PRE-SCHOOL AVG.	14.8

VII. CLASS SIZE AVERAGES: RECAPITULATION

Elementary Schools		Middle Schools		High Schools	
Kindergarten	22.7	Academics	27.9	Academics	25.3
1 - 5	23.8	Electives	24.2	Electives	23.1
1 - 3	23.8	Activities	29.4	Activities	35.3
4 - 5	24.0	Special Education	10.7	Special Education	11.2
Kindergarten - 3	23.6	ESL/Dual Language	14.6	Bilingual/ESL	Integrated
Kindergarten - 5	23.7				
Dual Language	26.0				
Enrichment	21.0				
Pre-Schl (HS,EC,K4)	16.1				
Pre-Schl (Speech Impact)	5.8				
Special Schools					
Hillcrest	6.8	Charter Schools	23.6	Special Pre-Schools	14.8

VIII. CLASS SIZE AVERAGES: SUMMARY RECAPITULATION

Cluster/Classroom Type	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2013-14 Difference
Elementary School Enrollment	9,997	9,970	10,063	9,998	9,729	9,998	+269
Grade K	17.7	16.9	17.6	22.1	25.6	22.7	-2.9
Grades 1-5	19.4	20.2	20.3	25.0	28.0	23.8	-4.2
Grades 1-3	18.0	18.7	18.9	24.3	27.7	23.8	-3.9
Grades 4-5	21.9	22.8	22.7	26.0	28.8	24.0	-4.8
Grades K-3	18.0	18.2	18.6	23.8	27.2	23.6	-3.6
Grades K-5	19.1	19.5	19.8	24.5	27.6	23.7	-3.9
Dual Language/ESL	15.1	15.1	17.2	22.8	26.8	26.0	-0.8
Enrichment	17.3	15.7	16.7	18.5	28.3	21.0	-7.3
Pre-kindergarten (Reg. Ed)	8.0	10.0	11.5	13.2	13.2	16.1	+2.9
Pre-kindergarten (Special Ed)	13.2		8.7	7.3	7.2	5.8	-1.4
Middle School Enrollment	4,513	4,499	4,588	4,734	4,521	4,338	-183
Academic	24.3	24.6	24.5	25.9	30.0	27.9	-2.1
Elective	22.8	23.1	23.1	24.4	26.5	24.2	-2.3
Activity	26.9	27.1	27.4	30.0	31.2	29.4	-1.8
Dual Language/ESL	17.1	20.2	24.8	19.0	18.8	14.6	-4.2
Special Education*	5.9	6.9	7.1	6.6	4.1	10.7	+6.6
High School Enrollment	6,704	6,623	6,518	6,309	6,246	6,269	+23
Academic	24.3	23.8	23.3	24.9	27.1	25.3	-1.8
Elective	21.9	21.8	21.8	21.5	24.4	23.1	-1.3
Activity	37.5	36.3	36.7	36.9	38.5	35.3	-3.2
Special Education*	9.7	10.5	10.4	10.6	8.7	11.2	+2.5
Special School Enrollment	1,622	1,927	1,953	1,937	2,143	2,071	-72
Hillcrest	6.1	7.8	5.3	6.2	6.3	6.8	+0.5
Charter Schools	24.3	24.2	23.8	22.8	25.6	23.6	-2.0
Special Pre-Schools	14.1	12.3	12.7	15.5	15.8	14.8	-1.0
District Enrollment	22,836	23,019	23,122	22,978	22,639	22,676	+37

*NOTE: 2013-14 special education class sizes were calculated based on case loads.

In prior years, Zangle scheduling was used to calculate special education class sizes.

Kenosha Unified School District
Kenosha, Wisconsin

October 22, 2013

Report of Contracts in Aggregate of \$25,000

School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to October 18, 2013, with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

Link to Contract Management Database (Link will be updated on 10/18/13)

Approval of Contracts in Aggregate of \$25,000

The following contracts/agreements have not been added to the Contract Management Database and are being presented to the Board at this time for Board Approval.

Solution Tree – Professional Learning Coaching Academy

1. What is the purpose of the proposed purchase?

The fourth professional learning focus area of the 2013-2014 board approved Professional Learning Plan is to incorporate Professional Learning Communities to foster collaboration that focuses on results. Through focusing on results of student learning, student engagement and achievement increases.

The Professional Learning Coaching Academy is structured to train teacher teams to lead buildings in collaborating through an ongoing process of collective inquiry and action research to achieve better results for the students they serve. Collaborative teams focus on four essential questions: what do we want students to know?, how do we know if they have learned it?, what do we do if they do not learn it?, and what do we do if they do learn it? Each session of the academy builds the capacity of the participants to understand the concepts and attributes of a professional learning community along with examining best practices, standards, processes, and products of reflective practice. Participants will acquire strategies and tools for designing, implementing, and evaluating professional learning communities in their buildings and to design a sustainability plan of action.

2. What is the funding source for this purchase?

The entire amount of \$75,000 will be funded through Title IIA funds.

3. What is the educational outcome of this purchase?

As a result of effective coaching in this process, staff members will work collaboratively within their buildings to focus on the four critical questions that address essential learnings, common assessments, interventions, and extensions to enrichment to ensure all students achieve at high levels within their school buildings.

4. When is the anticipated start date?

This is a six day training that will start on December 11, 2013 and end May 21, 2014.
December 11, February 5, February 24, March 3, March 24, April 9, May 21

Recommendation

It is recommended that the Board of Education approve the Solution Tree – Professional Learning Coaching Academy contract in aggregate of \$25,000 described above.

Dr. Michele Hancock
Superintendent of Schools

Tarik Hamdan
Interim Chief Financial Officer

Robert Hofer
Purchasing Agent

PURCHASE/CONTRACT RATIONALE

Per School Board Policy 3420, please complete the following to be attached to your purchase order/contract. Additional information may be required and presented before the District's School Board for approval. Your submission must allow for adequate time for the Board to approve.

Vendor: Solution Tree

Purchased Good/Program: Professional Learning Coaching Academy

Start Date/Date Needed: December 2013- May 2014

PURPOSE – What is the purpose of the proposed purchase?

The fourth professional learning focus area of the 2013-2014 board approved Professional Learning Plan is to incorporate Professional Learning Communities to foster collaboration that focuses on results. Through focusing on results of student learning, student engagement and achievement increases.

The Professional Learning Coaching Academy is structured to train teacher teams to lead buildings in collaborating through an ongoing processes of collective inquiry and action research to achieve better results for the students they serve. Collaborative teams focus on four essential questions: what do we want students to know?, how do we know if they have learned it?, what do we do if they do not learn it?, and what do we do if they do learn it? Each session of the academy builds the capacity of the participants to understand the concepts and attributes of a professional learning community along with examining best practices, standards, processes, and products of reflective practice. Participants will acquire strategies and tools for designing, implementing, and evaluating professional learning communities in their buildings and to design a sustainability plan of action.

1. FUNDING – What is the funding source for this purchase?

This will be funded through Title II A funds.

2. REQUEST FOR PROPOSAL (RFP) – indicate if an RFP has been completed

YES ☒

NO ☐

If no, please request an RFP packet

3. EDUCATIONAL OUTCOME – What is the educational outcome of this purchase?

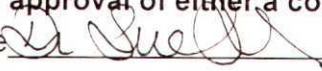
As a result of effective coaching in this process, staff members will work collaboratively within their buildings to focus on the four critical questions that address essential learnings, common assessments, interventions, and extensions to enrichment to ensure all students achieve at high levels within their school buildings.

4. START DATE – When is the anticipated start date?

This is a six day training that will start on December 11, 2013 and end May 21, 2014.

December 11, February 5, February 24, March 3, March 24, April 9, May 21

Your response does not establish approval of either a contract or a purchase order.

Appropriate Leadership Signature  Date 10-10-2013

Kenosha Unified School District No. 1
Kenosha, Wisconsin

October 22, 2013

Change in the Fiscal Year 2012-13 Adopted Budget

The Board of Education adopted the 2012-2013 budget on October 23, 2012, as prescribed by Wisconsin State Statute 65.90. From time to time there is a need to modify or amend the adopted budget for a variety of reasons, including changes in individual program budgets. State Statute requires that any modifications to the adopted budget require the approval by two-thirds (2/3) majority of the Board of Education and publication of a Class 1 notice within ten (10) days of Board approval. This document identifies proposed budget modifications to the 2012-2013 Budget.

Attached is a copy of the Notice of Change in Adopted Budget in the proper State approved format that will need to be published in the Kenosha News after the Board has approved these budget modifications. Below is a delineation of the actual budget modifications.

Fund 10 Revenue

Decrease in Common School Library Funds	-\$37,984
Increase in Title I-D Delinquent Grant due to carry over	2,836
Increase in Title I-A Grant due to carry over	409,788
Center for Disease Control Grant	250
Increase in IDEA (Flow Through) Grant Indirect Costs due to carry over and adjustments	25,249
Increase in IDEA (Pre-School) Grant Indirect Costs due to carry over and adjustments	1,135
Increase in Title III-A English Language Acquisition and Enhancement Grant due to carry over	33,570
Increase in Carl Perkins Grant due to adjusted award	10,729
Childhood Fitness Grant	2,000
Increase in Safe Supportive Schools Grant due to carry over and adjustments	112,528
Increase in EFK Grants and Donations due to new awards	58,670
Increase in Mini-Grants due to new awards	93,660
Fund 10 Net Revenue Change	<u><u>\$712,431</u></u>

Fund 10 Expenditure

Decrease in Common School Library Funds	-\$37,984
Increase in Title I-D Delinquent Grant due to carry over	2,836
Increase in Title I-A Grant due to carry over	409,788
Center for Disease Control Grant	250
Increase in IDEA (Flow Through) Grant Indirect Costs due to carry over and adjustments	25,249
Increase in IDEA (Pre-School) Grant Indirect Costs due to carry over and adjustments	1,135
Increase in Title III-A English Language Acquisition and Enhancement Grant due to carry over	33,570
Increase in Carl Perkins Grant due to adjusted award	10,729
Increase for Childhood Fitness Grant	2,000
Increase in Safe Supportive Schools Grant due to carry over and adjustments	112,528
Increase in EFK Grants and Donations due to new awards	58,670
Increase in Mini-Grants due to new awards	93,660
Fund 10 Net Expenditure Change	<u><u>\$712,431</u></u>

Fund 27 Revenue

Increase in IDEA (Flow Through) Grant due to carry over and adjustments	\$666,571
Increase in IDEA (Pre-School) Grant due to carry over and adjustments	155,890
Fund 27 Net Revenue Change	\$822,461

Fund 27 Expenditure

Reclassification of budget items in Student Support operations budget (Aidable to Non-Aidable)	-\$1,650
Reclassification of budget items in Student Support operations budget (Aidable to Non-Aidable)	1,650
Increase in IDEA (Flow Through) Grant due to carry over and adjustments	666,571
Increase in IDEA (Pre-School) Grant due to carry over and adjustments	155,890
Fund 27 Net Expenditure Change	\$822,461

Fund 30 Revenue

Increase in Debt Services Revenues due to refinancing and adjustments	\$656,895
Fund 30 Net Revenue Change	\$656,895

Fund 42 Revenue

Increase in Capital Project Revenues to offset additional expenditures	\$116,974
Fund 42 Net Revenue Change	\$116,974

Fund 42 Expenditure

Increase in Capital Project Expenditures	\$116,974
Fund 42 Net Expenditure Change	\$116,974

Fund 50 Revenue

Increase in Fresh Fruits and Veggies Grant	\$206,865
Fund 50 Net Revenue Change	\$206,865

Fund 50 Expenditure

Increase in Fresh Fruits and Veggies Grant	\$206,865
Fund 50 Net Expenditure Change	\$206,865

Fund 80 Expenditure

Decrease due to reclassification for WI Act 20	-\$515,115
Fund 80 Net Expenditure Change	-\$515,115

The majority of the required changes are the result of notifications of carryover funds determined to be available for various grants after the budget was formally adopted in October. Other Grant awards (i.e. Ed Foundation, Mini-Grants) were also received after the adoption of the budget. These Grant awards conform to existing board policy and have been previously shared with the Board of Education through the approval of the grant as well as grant summary reports submitted to the Audit, Budget & Finance Committee.

Since State Statutes authorize the budget be adopted by function, Administration also requests approval of additional budget modifications that did not add or subtract dollars to the overall budget, but may have changed the function or purpose of the funding.

These budget modifications include:

- Transferred budgets and expenditures from one salary account to another salary account resulting from a review of position control. Reclassifying the salary and benefit dollars from one account to another does not change the overall amount of the District budget.
- Transferred operational line item budget dollars from one budget account to another as a result of ongoing review and monitoring of budgets. Reclassifying budget dollars from one account to another account does not change the overall amount of the Grant or District budget.
- Transferred Grant budgets to the appropriate function or object based on formal DPI Grant Modifications. Since the budget was formally adopted, some Grant Managers have requested that expenditure budget dollars be reassigned to the function or object where the dollars would be expended. The grant budgets have now been revised and the resulting modifications may have changed the function or object of the expenditures, but they did not change the awarded amount of the grant.

Recommendation

Administration recommends that the Board approve the 2012-2013 budget modifications as described herein and that the attached Class 1 notice be published within ten (10) days of the official Board Adoption.

Dr. Michele Hancock
Superintendent of Schools

Tarik Hamdan
Interim Chief Financial Officer

**NOTICE OF CHANGE IN ADOPTED BUDGET
KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**

Notice is hereby given, in accordance with the provisions of Wisconsin Statute 65.90(5)(a), that the School Board of Kenosha Unified School District No.1, on October 22, 2013 adopted the following changes to previously approved budgeted 2012-2013 amounts.

LINE ITEM	ACCOUNT CODE	PREVIOUS APPROVED AMOUNT \$	AMENDED APPROVED AMOUNT \$	CHANGE \$
Fund 10 - General				
Anticipated Revenue:	Source			
Operating Transfer	100	0	0	0
Local Sources	200	77,580,774	77,667,217	86,443
Other School Districts within Wisconsin	300 & 400	300,000	300,000	0
Intermediate Sources	500	32,500	32,500	0
State Sources	600	150,502,787	150,466,803	(35,984)
Federal Sources	700	9,843,133	10,439,218	596,085
Other Financing Sources	800 & 900	510,000	575,887	65,887
Total Anticipated Revenue		238,769,194	239,481,625	712,431
Expenditure Appropriations:	Function			
Instruction	100000	119,744,736	120,737,955	993,219
Support Services	200000	84,224,653	83,140,697	(1,083,956)
Non-Program Transactions	400000	31,799,805	32,602,974	803,169
Total Expenditure Appropriations		235,769,194	236,481,625	712,431
Beginning Fund Balance	930000	15,683,728	17,090,004	1,406,276
Ending Fund Balance	930000	18,683,728	20,090,004	1,406,276
Fund 20 - Special Projects				
Beginning Fund Balance		0	0	0
Ending Fund Balance		0	0	0
Total Revenues & Other Financing Sources	Total	49,262,808	50,085,269	822,461
Expenditures & Other Financing Use	Total	49,262,808	50,085,269	822,461
Fund 30 - Debt Service				
Beginning Fund Balance		24,177	24,177	0
Ending Fund Balance		24,177	681,072	656,895
Total Revenues & Other Financing Sources	Total	17,093,271	17,750,166	656,895
Expenditures & Other Financing Use	Total	17,093,271	17,093,271	0
Fund 40 - Capital Projects				
Beginning Fund Balance		341,397	341,397	0
Ending Fund Balance		0	0	0
Total Revenues & Other Financing Sources	Total	217,156	334,130	116,974
Expenditures & Other Financing Use	Total	558,553	675,527	116,974
Fund 50 - Food Service				
Beginning Fund Balance		560,079	560,079	0
Ending Fund Balance		560,079	560,079	0
Total Revenues & Other Financing Sources	Total	7,912,906	8,119,771	206,865
Expenditures & Other Financing Use	Total	7,912,906	8,119,771	206,865
Fund 80 - Community Service				
Beginning Fund Balance		277,738	277,738	0
Ending Fund Balance		207,523	722,638	515,115
Total Revenues & Other Financing Sources	Total	2,137,392	2,137,392	0
Expenditures & Other Financing Use	Total	2,207,607	1,692,492	(515,115)

Subtotals contain calculated fields and formulas which may result in rounded values

Dated this 22nd day of October 2013
Kyle Flood, School Board Clerk

Kenosha Unified School District No. 1
Kenosha, Wisconsin

October 22, 2013

2012-2013 Budget Carryovers to the 2013-2014 Budget

Historically, Kenosha Unified School District (KUSD) has prohibited the carryover of any administrative budget dollars to the next fiscal year. Starting in the 2002-2003 budget year, the Board approved the elimination of all carryover dollars from site budgets.

In previous years, outstanding purchase orders that were encumbered and not fully paid as of June 30th could lead to a request to carry dollars over to the next budget year. Due to stricter internal controls and scrutiny of late year purchase orders, no encumbrance carryovers are being requested this year.

However, there are several exceptional items that are potentially carried over from year to year. Administration is requesting to carryover the following to the 2013-2014 fiscal year:

Site Requested Carryover	\$ 22,832
Donation and Mini-Grant Carryover	\$ 81,111
	<hr/>
	\$103,943
	<hr/>

Site Requested Carryovers

Prairie Lane Elementary School has submitted a request to carryover \$1,900 in due to a misunderstanding related to the Professional Learning Communities training that took place in August 2013. The school budgeted and initially paid for registrations during the FY13 budget, however they did not plan for those expenses being reclassified into FY14 as required. Being a non-Title I school with limited resources, the effect of this transaction is magnified.

Reuther High School began working on a plan for improving their implementation of Blended Learning approaches last year and had budgeted a significant amount of funds in their school operating budget to help create enhanced digital content by working with Education Elements. By late spring, it became apparent that the planning, approval, and implementation was going to cross over into the next fiscal year and the Principal made the request to have a carryover exception considered for the following year.

The KUSD Recognition Committee, who has pass through budget accounts under the Department of Human Resources, is requesting to carryover the remaining balance from the 2012-2013 events (25 Year Reception, Recognition Dinner, and the Retirement Reception). Annually, plaques are given out to honorees at the 25 Year Reception and the Recognition Dinner. The cost of these plaques was included in the budget which is generated by ticket sales. However, the Committee was not aware that there were a considerable amount of plaques in storage which were available to use at no additional cost. The Committee is requesting to carryover the balance of \$932 to help with costs affiliated with the three programs this year.

Charter Schools

The Charter Schools are allowed carryover of any unspent General Fund dollars, as stipulated in their individual contracts with the District. This is necessitated due to the unique funding of the schools, the responsibility they have for their entire budget, and their responsibility for future major maintenance issues or technology replacement not funded by the District. Starting fiscal year 2013, Charter School carryovers were accounted for as reserved portions of the General Fund Balance rather than be added as additional amounts in Expense Budgets as in the past. This method provides for more accurate year to year budgeting while preserving the Charter School's access to their surplus funds. The schedule at the bottom of Attachment A shows the total balance in the Charter Fund Balance Reserve accounts.

Donations and Mini-Grants

During the 2012-2013 school year several schools/departments received cash donations or mini-grants from outside organizations, most notably from the Education Foundation of Kenosha. Not all of the donated funds were completely spent by the end of the school year; therefore they have requested that these funds be carried over to the next year.

Administrative Recommendation

Administration recommends that the Board approve these carryover dollars and that they be incorporated into the 2013-2014 budget.

Dr. Michele Hancock
Superintendent of Schools

Tarik Hamdan
Interim Chief Financial Officer

Kenosha Unified School District No. 1
Attachment A
Carryover Requested from the 2012-2013 to 2013-2014 Budget

Loc #	Location	Site Requested Carryover	Site Donation and Mini-Grant Budget Carryover	Total of Carryover from 2012-2013 for 2013-2014
145	Forest Park	\$ -	-	\$ -
146	Frank	-	203.29	203
147	Grant	-	-	-
150	Harvey	-	-	-
153	Jefferson	-	4,502.97	4,503
155	McKinley	-	1,262.24	1,262
156	Pleasant Prairie	-	2,092.41	2,092
157	Prairie Lane	1,900	-	1,900
158	Roosevelt	-	-	-
160	Somers	-	5,896.69	5,897
161	Southport	-	2,563.04	2,563
162	Strange	-	-	-
163	Grewenow	-	-	-
164	Vernon	-	295.61	296
165	Brass	-	2,064.36	2,064
166	Whittier	-	89.96	90
167	Wilson	-	3,293.00	3,293
168	Bose	-	3,541.05	3,541
169	Stocker	-	-	-
170	Jeffery	-	744.00	744
173	EBSOLA	-	-	-
178	Nash	-	14,563.40	14,563
Elementary Subtotal		\$ 1,900.00	41,112.02	\$ 43,012
330	Lance	-	85.00	85
331	Lincoln MS	-	1,062.30	1,062
333	Washington	-	3,004.00	3,004
334	Bullen	-	2,939.74	2,940
337	Mahone	-	-	-
Middle School Subtotal		\$ -	7,091.04	\$ 7,091
424	Indian Trail	-	139.00	139
425	Bradford	-	4,194.00	4,194
426	Tremper	-	1,583.30	1,583
427	Reuther	20,000	613.17	20,613
428	Lakeview	-	7,000.00	7,000
High School Subtotal		\$ 20,000.00	13,529.47	\$ 33,529
102	Brompton	-	-	-
112	DOL	-	-	-
113	KTEC	-	2,318.62	2,319
272	4K Program	-	-	-
421	E-School	-	26.30	26
422	Harborside	-	-	-
852	Hillcrest	-	225.32	225
871	Headstart	-	-	-
Other Schools Subtotal		\$ -	2,570.24	\$ 2,570

Loc #	Location	Site Requested Carryover	Site Donation and Mini-Grant Budget Carryover	Total of Carryover from 2012-2013 for 2013-2014
Total Schools		\$ 21,900.00	64,302.77	\$ 86,203

801	Board of Education	-	-	-
802	Superintendent	-	5,969.45	5,969
803	Special Projects	-	-	-
804	Human Resources	932	-	932
805	Information Services	-	-	-
806	Exec. Director of Business	-	-	-
807	Facilities Department	-	-	-
808	Finance Department	-	-	-
809	School To Career	-	-	-
810	Athletics/PE/Health	-	6,967.00	6,967
811	Dept. of Instruction	-	-	-
812	Fine Arts	-	-	-
815	Special Ed Instruction	-	-	-
816	Title 1/P-5/Bilingual	-	-	-
817	Instructional Media Center	-	1,000.00	1,000
818	Student Services	-	254.00	254
819	Staff Development	-	-	-
820	Purchasing	-	-	-
822	Transportation & Safety	-	-	-
823	Distribution and Utilities	-	-	-
824	Food Service	-	-	-
825	Copy Center	-	-	-
837	Community & Parent Relations	-	2,460.35	2,460
838	Public Information	-	-	-
839	School Leadership Middle & High	-	-	-
840	Student Engagement Office	-	-	-
841	School Leadship Elementary	-	-	-
851	Educational Accountability	-	-	-
871	Head Start	-	157.04	157
874	Education Support Center	-	-	-
880	Recreation	-	-	-
999	Summer School	-	-	-

Total Departments	\$ 932.00	16,807.84	\$ 17,740
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Grand Total	\$ 22,832.00	81,110.61	\$ 103,943
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Site Requested Carryovers:

- 157 Prairie Lane Carryover Request for Conference Items budgeted in FY13, paid from FY14
- 427 Reuther Carryover Request for Blended Learning Education Elements Software
- 804 Recognition Committee Carryover Request for Event revenues over expenses (Retirement/Recognition/25 Year Member)

Charter Fund Balance Reserves 2013-2014

	102-Brompton	112-Dimensions	113-KTEC	422-Harborside	Totals
Beginning Balance	2,213.25	170,266.61	596,166.39	258,572.38	1,027,218.63

Loc # Location		Site Requested Carryover	Site Donation and Mini-Grant Budget Carryover	Total of Carryover from 2012-2013 for 2013-2014	
2013 Net Rev(Exp)	50,405.66	71,258.39	140,411.69	230,105.66	492,181.40
2013 Ending Balance	52,618.91	241,525.00		488,678.04	1,519,400.03

POLICY 3110
ANNUAL OPERATING BUDGET

The School Board shall establish an annual operating budget in accordance with state law. This budget is the financial plan for the operation of the District. It provides the framework for both expenditures and revenues for the year and translates into financial terms the educational programs and priorities for the District. The purpose of the annual operating budget is to identify financial resources for the educational program of the District and to provide a basis for accountability in fiscal management. Budgets will be developed to include funds categorized under the Wisconsin Uniform Financial Accounting Requirements (WUFAR).

The Superintendent of Schools and staff will assume responsibility for the preparation of the budget for presentation and review by the Board. The budget shall be developed in accordance with established guidelines and within the time frame outlined in the annual decision-making and budget calendar.

The Board shall hold a public hearing on the proposed budget and annual meeting with sufficient advance notice. The Chief Financial Officer shall be responsible for providing this notice and for publishing a summary of the proposed budget in accordance with state law requirements. The Board shall adopt the final operating budget at a Board meeting held after the budget hearing and annual meeting, no later than November 1st of each year.

Following adoption, the Chief Financial Officer shall be responsible for the administration of the budget in accordance with state law and District policies. The Board expects the administrative staff to manage the District within the budget amounts established for their particular school, department, or program.

LEGAL REF.: Wisconsin Statutes

- Sections 65.90 (School district) budgets
- 125.08(1) (Annual meeting)
- 120.10 (Annual meeting powers)
- 120.11(3) Board review of district accounts/report to annual meeting)

CROSS REF.: Exhibit 3110 Annual Operating Budget (Calendar)

- 3111 School Board Budget
- 3112 Budget Administration
- 3113 Fiscal Impact Statement
- 3121 Financial Accounting3220Funding Proposals and Grants
- 3230 Borrowing, Bonds and Promissory Notes
- 3323 Fund Balance
- 3420 Purchasing
- 3711 Improvement for Maintenance Projects
- 8750 Annual School District Meeting

POLICY 3110
ANNUAL OPERATING BUDGET
Page 2

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: March 26, 1991

REVISED: February 14, 1995
December 17, 1996
March 24, 1998
November 9, 1999
November 26, 2002
October 28, 2003
December 18, 2007
September 25, 2012

RULE 3110
ANNUAL OPERATING BUDGET

The District shall adhere to the following guidelines and decision-making procedures and develop an annual budget based on an annual budget calendar. The following administrative decision-making and budget development responsibilities shall be completed according to the prescribed time frame.

A. Budget Document(s)

1. The annual operating budget shall be the financial plan for the operation of the District and shall provide authority for the obligation of funds, except for School Board expenditures and all major maintenance projects. Separate budgets shall be developed for the Board and major maintenance projects.
2. The budget document shall include all existing indebtedness, anticipated revenues, proposed appropriations for the following year, and include all anticipated unexpended or un-appropriated balances and surpluses for each budgetary fund. It also must show actual revenues and expenditures for the preceding year.

B. Budget Preparation

1. The Chief Financial Officer shall be responsible to the Superintendent for the preparation of the budget.
3. All major maintenance projects, shall be submitted to the School Board in priority order for approval. Any subsequent changes to the ranking of priorities must be communicated to the Board in writing and approved by a majority vote of the Board before any work begins except emergency maintenance conditions which may endanger persons, land, physical plant or equipment. Emergency maintenance may be carried out with the approval of the Director of Facilities and timely reporting to the Board at the next regular School Board meeting.

C. Budget Review/Adoption

1. The Superintendent shall review the proposed budget with the Board according to the time line listed on the annual operating budget calendar. The District will account for all eligible activities within the community service fund 80. Administration will annually designate the services/programs that are eligible. A fiscal report will be attached to recommendations for new programs or revisions of existing programs.
2. A summary of the proposed budget, notice of the place where the detailed budget may be examined, and notice of the time and place of the public hearing on the proposed budget will be published as a Class I notice (one insertion) at least 10 days prior to the time of the public hearing on the budget and the annual meeting. The Chief Financial Officer is responsible to the Superintendent for providing this notice.

RULE 3110
ANNUAL OPERATING BUDGET
Page 2

3. The budget hearing and annual meeting shall be conducted in accordance with state law. Only those residents of the Kenosha Unified School District who attend may speak, make or second motions, and vote at the annual meeting of the District electors.
 4. The Board shall, after the public hearing and annual meeting, adopt the annual operating budget for the District by November 1st of each year. Certification of the tax levy required by the budget shall be made to the clerks of the District's municipalities, in accordance with state law. The Chief Financial Officer will prepare the necessary tax levy certification forms for the signature of the School District Clerk and deliver them to the appropriate municipal clerks.
 5. Following adoption of the budget, the Finance Office shall prepare and publish the adopted budget and supporting detail as soon as possible.
- D. Budget Implementation
1. The Chief Financial Officer will be responsible to the Superintendent for the supervision of the adopted budget.

POLICY 3112
BUDGET ADMINISTRATION

The Superintendent of Schools and/or designee is granted authority by the School Board to make transfers of budgetary appropriations within similar account types such as salary or non-salary items within the control group.

Transfers of budgetary appropriations between dissimilar account types may be made only by a two-thirds vote of the full Board. Notice of such transfer shall be published as required by state law.

LEGAL REF.: Wisconsin Statutes
Section 65.90(5)(a) [Budget appropriation transfer requirements]

CROSS REF.: 3110 Annual Operating Budget
3111 School Board Budget
3113 Fiscal Impact Statement
3121 Financial Accounting
3323 Fund Balance
3420 Purchasing

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: March 26, 1991

REVISED: March 24, 1998
June 12, 2001
October 22, 2002
October 28, 2003
March 22, 2005
December 18, 2007
September 25, 2012

RULE 3112
BUDGET ADMINISTRATION

Budget transfers within control groups, commonly budgetary locations, may be approved by the Chief Financial Officer, within salary/benefit and non-salary/benefit categories, with the exception of capital appropriation budgets.

Administering Capital Appropriations

For purposes of this rule, capital appropriation budgets shall be defined as those items budgeted and accounted for in budgetary codes that require capitalization under rules, policies or guidelines of the District, Department of Public Instruction and/or United States Government. Transfers to or from such budgetary accounts would be approved using the process for transferring between dissimilar account types.

All capital appropriation budgets must maintain a three year plan that shall be reviewed, amended and approved by the Superintendent or designee as necessary as part of the annual budget process. The Chief Financial Officer shall establish guidelines in the development of such plans and approve changes throughout the year that have a financial impact on the District. Any plan modifications require the approval of the Superintendent.

All budgeted and planned capital appropriations must be made by January 1st of each budget year.

POLICY 3113
FISCAL IMPACT STATEMENT

The District annually prepares and approves annual operating, capital improvement, special projects and grant budgets. Once approved by the School Board, these budgets are regularly monitored to ensure the appropriate and timely expenditure of District funds. During this budget preparation and approval period, the Board evaluates the various budget assumptions, alternative funding recommendations, and current programs to allocate the available financial, human and physical resources to effectively implement the policies and programmatic objectives of the District. After the budget is approved, the Board periodically, on an as needed basis, considers various resolutions and programmatic recommendations related to the current budget year and future annual budgets.

To ensure that each of these recommendations is evaluated in a consistent manner, and in terms of its specific budgeting impact on the current and future District budgets, it is recommended that all such actions include a fiscal note prepared by administration. Said fiscal note will delineate, in detail, the fiscal impact of the recommended action and the recommended source or sources, currently and prospectively. The fiscal note should include the cost of staffing, facilities, administration, etc. No recommendations shall be presented to the Board without the fiscal note.

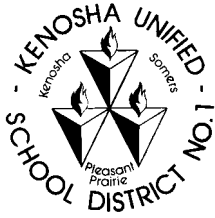
LEGAL REF.: Wisconsin Statutes
Section 65.90 [School district budgets]

CROSS REF.: 3110 Annual Operating Budget
3111 School Board Budget
3112 Budget Administration
3121 Financial Accounting

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: March 13, 2001

REVISED: October 28, 2003



Fiscal, Facilities and Personnel Impact Statement

Title: **Budget Year:**

Department: **Budget Manager:**

REQUEST

RATIONALE/ INSTRUCTIONAL FOCUS

Insert narrative (*relate to District goals, student achievement and student population served*)

IMPACT

Enter Impact (*Programmatic, personnel, fiscal and/or facility*)

BUDGET IMPACT

Object Level	Descriptive	Amount
100's	Salaries	\$
200's	Fringes	\$
300's	Purchased Services	\$
400's	Non-Capital Objects	\$
500's	Capital Objects	\$
	TOTAL	\$ 0.00

*Note: To calculate the Total in the Amount column, select the Total Amount and press the F9 key.

Is this a ☐ one time or ☐ recurring expenditure?

FUNDING SOURCES

Enter Funding Sources (*Additional revenues, re-allocation of existing budgeted funds, donations and/or request for new funds*)

POLICY 3121
FINANCIAL ACCOUNTING

The Chief Financial Officer shall be responsible for maintaining accurate and current financial accounts for the District and making necessary changes to those accounts. The accounts shall be maintained to meet the needs of the District. In addition to providing financial information for the District, the accounts will also provide necessary information for state and federal reports and for budgeting purposes.

District accounts shall be maintained in such a way as to meet all the requirements of the Department of Public Instruction and give assurance to the School Board and its constituents that funds are being accounted for and administered in a proper manner. The accounts will show the appropriated budgetary amount, actual revenues, actual expenditures, encumbrances and the account fund balances.

Periodic reports of the financial condition of the District and status of the expenditure of funds shall be provided to the Board by the Superintendent of Schools.

LEGAL REF.: Wisconsin Statutes

Sections 115.28(13) [Uniform financial fund accounting]
115.30(1) [Uniform recording of accounts]
120.18 [Annual school district report]
121.05 [Budget and membership report]

CROSS REF.: 3110 Annual Operating Budget

3112 Budget Administration
3122 Accounts Receivable
3124 Annual Financial Audit
3240 Investments
3430 Payments for Supplies, Equipment and Services
3440 Fixed Charges
3800 District Asset Management
WUFAR Accounting Handbook

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: March 26, 1991

REVISED: October 28, 2003
December 18, 2007
September 25, 2012

RULE 3121
FINANCIAL ACCOUNTING

The Chief Financial Officer shall be responsible for providing the School Board, and staff with monthly financial reports. The financial reports will show the appropriated amount for each District financial account, the expenditure to date, encumbrances and the account balance. These reports will be prepared as soon after the close of the month as possible.

POLICY 3122

ACCOUNTS RECEIVABLE/UNCOLLECTIBLE ACCOUNTS

A central accounts receivable system shall be maintained to meet the needs of the District and provide necessary accounting information for financial reports. The Superintendent of Schools shall have the authority to declare any accounts receivable uncollectible and direct such to be properly recorded in all account books. All accounts so declared shall be reported to the School Board.

LEGAL REF.: Wisconsin Statutes

Sections 115.28(13) [Uniform financial fund accounting]
115.30(1) [Uniform recording of accounts]

CROSS REF.: 3121 Financial Accounting
3280 Student Fees, Fines and Charges

3321 Student Activity Funds
3340 Monies in the Schools
5126.4 School Sale of Student Supply Items
WUFAR Accounting Handbook

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: April 9, 1991

REVISED: October 28, 2003
December 18, 2007

RULE 3122

ACCOUNTS RECEIVABLE/UNCOLLECTIBLE ACCOUNTS

1. Financial Services shall invoice and maintain accurate and appropriate accounts receivable records on a current basis. District staff authorized to create accounts receivable transactions shall provide necessary information to the Director of Finance for invoicing purposes.
2. Uncollectible Accounts – The Executive Director of Business Services shall be responsible to the Superintendent of Schools for handling all uncollectible accounts receivable cancellations from financial records.
 - a. The Accounting Manager shall review and investigate outstanding accounts receivable. After all reasonable attempts to collect accounts receivable fail, the Accounting Manager may recommend to the Executive Director of Business Services that collection procedures be discontinued and the unpaid items be recorded in all account books as uncollectible.
 - b. The debtor may be required to advance pay in the future and/or make payment for previous uncollected accounts receivable.

POLICY 3323
FUND BALANCE

Kenosha Unified School District recognizes that an adequate operating fund balance (unrestricted net assets) is necessary to maintain a strong fiscal position in order to meet unanticipated expenditures or emergencies and to reduce the costs of borrowed funds. Operating fund balance is defined as total assets minus total liabilities of the General Fund.

As part of the budget development process, the administration shall annually review and determine the amount to be designated for appropriate encumbrances, outstanding contractual commitments, and the carryover of unexpended funds for specific projects as approved by the Superintendent of Schools. The Administration's recommended budget to the School Board will include a reserve fund balance recommendation for carryover of unexpended funds for specified projects, a reserve for encumbrances, and a designated fund balance for cash flow purposes.

LEGAL REF.: Wisconsin Statutes
Section 65.90 [School district budgets]

CROSS REF.: 3110 Annual Operating Budget
3111 School Board Budget
3711 Improvement of Maintenance Projects

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: January 12, 1999

REVISED: December 12, 2000
October 28, 2003
December 14, 2004
December 18, 2007

RULE 3323
FUND BALANCE

The District will strive to maintain a fund balance in the operating fund equal to a minimum of 15% of budgeted appropriation, representing approximately 45 days of operations. At most, Kenosha Unified will maintain a maximum fund balance in the operating fund equal 20% of budgeted appropriation, representing approximately 90 days of operations.

These unrestricted net assets are to provide for:

- Adequate working cash for budgeted operating activities without cash flow borrowing.
- Unanticipated expenditures.
- Orderly adjustment resulting from termination or reduction of revenue sources.
- Unanticipated fluctuations in revenues.

To maintain the required operating fund balance at the desired level, the District shall:

- Eliminate the budgeted use of fund balance (deficit spending) if said use would reduce fund balance below established minimums.
- Require a one million dollar budget surplus in the annual operating budget if the fund balance is below ten percent.
- Apply remaining unexpected general fund resources at the end of each fiscal year to add the cash flow portion of to the reserve for designation for operations, if necessary to meet established minimums.
- Designate a portion of the annual operating budget to add to the reserve for operations, if necessary to meet policy minimums.
- Designate a portion of the annual operating budget to reduce the general fund tax levy, if necessary to meet policy maximums.

To provide the best fiscal management of the operating fund balance, any appropriation of expenditures from fund balance must be adopted by, at least, a majority of the Board present at the meeting that the appropriation is considered.

Kenosha Unified School District
Kenosha, Wisconsin

October 22, 2013

Adoption of Employee Handbook

Effective July 1, 2013, the collective bargaining agreements between Kenosha Unified School District and the Kenosha Education Association (Teachers, Educational Support Professionals, Interpreters, Carpenters and Painters and Substitute Teachers) and Local 2382 (Secretary Union) expired. Therefore, with the implementation of Act 10, which prohibits unions and employers from bargaining over conditions of employment other than base wages, the Administration is recommending the adoption of a district-wide employee handbook.

Although the handbook was originally adopted in January 2013, in July of 2013, the Board of Education directed the Administration to “meet and confer” with employees groups regarding concerns associated with the original handbook. A series of meetings were held and recommendations from those meetings were incorporated into the draft handbook which will be available on the KUSD website by noon on Tuesday, October 22, 2013.

Kenosha Unified School District
Kenosha, Wisconsin

October 22, 2013

**Resolution to Exceed Revenue Limit on Non-Recurring Basis
(Debt Service Payments on Energy Efficiency Measures)**

At the June 25, 2013, Board meeting the Board voted to approve a resolution authorizing the sale of general obligation bonds not to exceed \$17,000,000 in order to finance the Energy Efficiency Project, also previously approved by the Board. The Project involves energy efficiency and operational savings projects at District Buildings, including HVAC system upgrades, HVAC control system improvements, lighting improvements, roof, window and wall repairs and replacement, and constructing vestibules at building entrances.

Section 121.91(4)(o)1. of the Wisconsin Statutes provides that, upon the adoption by a school board of a resolution to do so, the District's revenue limit may be increased by the amount spent in that school year on a project to implement energy efficiency measures or to purchase energy efficiency products, including the payment of debt service on bonds or notes issued to finance an Energy Efficiency Project. The Board must pass a resolution to exceed revenue limit for the net debt service amount each and every year of the debt service.

Administrative Recommendation

Administration requests that the Board approve the attached resolution to exceed revenue limit for the 2013-2014 fiscal year, on a non-recurring basis, for the purpose of servicing debt issued to finance the current Energy Efficiency Project.

Dr. Michele Hancock
Superintendent of Schools

Tarik Hamdan
Interim CFO

Heather Kraeuter, CPA
Accounting & Payroll Manager

Kenosha Unified School District

Resolution to Exceed Revenue Limit on Non-Recurring Basis

(Debt Service Payments on Energy Efficiency Measures)

WHEREAS, Section 121.91(4)(o)1. of the Wisconsin Statutes provides that, upon the adoption by a school board of a resolution to do so, the revenue limit otherwise applicable to a school district under Section 121.91(2m) of the Wisconsin Statutes (the “Revenue Limit”) in any school year may be increased by the amount spent by the school district in that school year on a project to implement energy efficiency measures or to purchase energy efficiency products (an “Energy Efficiency Project”) including the payment of debt service on bonds or notes issued to finance an Energy Efficiency Project (“Qualified Debt Service Payments”), provided that (i) the Energy Efficiency Project results in the avoidance of, or reduction in, energy costs or operational costs, (ii) the Energy Efficiency Project is governed by a performance contract entered into under Section 66.0133 of the Wisconsin Statutes, and (iii) the bonds or notes issued to finance the Energy Efficiency Project, if any, are issued for periods not exceeding twenty years;

WHEREAS, the Kenosha Unified School District, Kenosha County, Wisconsin (the “District”) has approved a performance contract under Section 66.0133 of the Wisconsin Statutes with **Performance Services, Inc.** (the “Performance Contract”);

WHEREAS, the Performance Contract sets forth an Energy Efficiency Project for the District (the “Project”) designed to result in the avoidance of, or reduction in, energy costs or operational costs; and

WHEREAS, the District has elected to finance the cost of the Project with funds appropriated in its 2013-14 budget and/or proceeds of its Bonds or Notes issued in an amount of \$16,690,000 that have a maturity not exceeding twenty years.

BE IT RESOLVED, that the School Board of the Kenosha Unified School District hereby exercises its authority under s. 121.91(4)(o), Wis. Stats., to exceed the revenue limit on a non-recurring basis by an amount the District will spend on principal and interest payments for calendar year 2014 for debt issued for new energy efficiency measures for the 2013-2014 school year. The debt issued was the \$16,690,000 G.O. Corporate Purpose Bond Series 2013, dated September 17, 2013. The amount to be levied is \$379,858, net of bond premium proceeds, and the total amount to be expended is \$779,858.

The School Board has identified the following required performance indicators that will measure the energy savings and/or energy cost avoidance in an amount equal to the exemption request and will include a timeline:

1. Bose Elementary School – Hot water boiler replacement, HVAC control system upgrades and improvements, lighting retrofits, vestibule door installation and roof replacement • Projected Cost: \$TBD • Performance Indicator (based on preliminary study data): 91,612 Kilowatt-hour savings, 15,011 therm savings • Timeline: October, 2013 – October 2015 • Consultant: Performance Services, Energy Control & Design • Projected Annual Energy Cost Savings: \$22,661 (operational savings TBD) • Projected Payback Period: TBD Years
2. Forest Park Elementary School – Steam boiler replacement, hot water piping installation, multi-zone air handling unit replacement with VAV system, HVAC control system upgrades and improvements, T-12 lighting replacement and roof replacement • Projected Cost: \$TBD • Performance Indicator (based on preliminary study data): 49,736 Kilowatt-hour savings, 19,930 therm savings • Timeline: October, 2013 – October 2015 • Consultant: Performance Services, Energy Control & Design • Projected Annual Energy Cost Savings: \$17,662 (operational savings TBD) • Projected Payback Period: TBD Years
3. Grant Elementary School – Steam boiler replacement, hot water piping installation, unit ventilator replacement, HVAC control system upgrades and improvements, lighting retrofits and roof replacement • Projected Cost: \$TBD • Performance Indicator (based on preliminary study data): 31,193 Kilowatt-hour savings, 9,925 therm savings • Timeline: October, 2013 – October 2015 • Consultant: Performance Services, Energy Control & Design • Projected Annual Energy Cost Savings: \$9,972 (operational savings TBD) • Projected Payback Period: TBD Years
4. Grewenow Elementary School – Constant speed hot water pump replacement, HVAC control system upgrades and improvements, T-12 lighting replacement and roof replacement • Projected Cost: \$TBD • Performance Indicator (based on preliminary study data): 91,612 Kilowatt-hour savings, 15,011 therm savings • Timeline: October, 2013 – October 2015 • Consultant: Performance Services, Energy Control & Design • Projected Annual Energy Cost Savings: \$22,661 (operational savings TBD) • Projected Payback Period: TBD Years

5. Harvey Elementary School – Steam boiler replacement, hot water piping installation, HVAC control system upgrades and improvements, constant volume air handling unit system conversion to VAV, lighting retrofits, window replacement and vestibule door installation • Projected Cost: \$TBD • Performance Indicator (based on preliminary study data): 11,206 Kilowatt-hour savings, 11,675 therm savings• Timeline: October, 2013 – October 2015 • Consultant: Performance Services, Energy Control & Design• Projected Annual Energy Cost Savings: \$8,241 (operational savings TBD) • Projected Payback Period: TBD Years
6. Jefferson Elementary School – Steam boiler replacement, hot water piping installation, unit ventilator replacement, HVAC control system upgrades and improvements, lighting retrofits and roof replacement • Projected Cost: \$TBD • Performance Indicator (based on preliminary study data): 30,727 Kilowatt-hour savings, 10,722 therm savings• Timeline: October, 2013 – October 2015 • Consultant: Performance Services, Energy Control & Design• Projected Annual Energy Cost Savings: \$10,441 (operational savings TBD) • Projected Payback Period: TBD Years
7. Jeffery Elementary School – Hot water boiler replacement, HVAC control system upgrades and improvements, vestibule door installation and roof replacement • Projected Cost: \$TBD • Performance Indicator (based on preliminary study data): 33,199 Kilowatt-hour savings, 7,190 therm savings• Timeline: October, 2013 – October 2015 • Consultant: Performance Services, Energy Control & Design• Projected Annual Energy Cost Savings: \$9,588 (operational savings TBD) • Projected Payback Period: TBD Years
8. Roosevelt Elementary School – Steam boiler replacement, hot water piping installation, unit ventilator replacement, HVAC control system upgrades and improvements, lighting retrofits, window replacement and roof replacement • Projected Cost: \$TBD • Performance Indicator (based on preliminary study data): 52,098 Kilowatt-hour savings, 12,990 therm savings• Timeline: October, 2013 – October 2015 • Consultant: Performance Services, Energy Control & Design• Projected Annual Energy Cost Savings: \$14,994 (operational savings TBD) • Projected Payback Period: TBD Years

9. Vernon Elementary School – Steam boiler replacement, hot water piping installation, HVAC control system upgrades and improvements, constant volume air handling unit system conversion to VAV, lighting retrofits, window replacement and vestibule door installation • Projected Cost: \$TBD • Performance Indicator (based on preliminary study data): 116,618 Kilowatt-hour savings, 26,907 therm savings • Timeline: October, 2013 – October 2015 • Consultant: Performance Services, Energy Control & Design • Projected Annual Energy Cost Savings: \$31,938 (operational savings TBD) • Projected Payback Period: TBD Years

An evaluation of the energy performance indicators will be included as an addendum in the required 2014-2015 published budget summary document per s. 65.90, Wis. Stats., and in the school district's newsletter or in the published minutes of the school board meeting.

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Kenosha Unified School District
Kenosha, Wisconsin

October 22, 2013

Employee Wage Increase

After discussions with employee groups, approval from the Board of Education is requested for proposed salary increases to the salary schedules for all employee groups, effective July 1, 2013 as follows:

Administrative, Supervisory and Technical Group

Budgeted salary increase of 2.07% (CPI) distributed among steps for eligible employees. Remaining dollars to be applied to salary schedule.

Teachers

Budgeted salary increase of \$1,500,000 to be distributed among all employees in a lump sum payment. No step or lane movement.

Secretaries

Budgeted salary increase of 2.07% (CPI) increase to salary schedule. No step and or lane movement.

Service Employees

Budgeted salary increase of 2.07% (CPI) to salary schedule.

Carpenters and Painters

Budgeted salary increase of 2.07% (CPI) to salary schedule. No step or lane movement.

Interpreters

Budgeted salary increase of 2.07% (CPI) to salary schedule. No step or lane movement.

Educational Support Professionals

Each cell will be increased by an additional \$0.75/hr. and then 2.07% increase will be applied to the salary schedule. No step or lane movement.

Substitute Teachers

Budgeted salary increase of 2.07% (CPI) to salary schedule.

Miscellaneous Staff

Budgeted salary increase of 2.07% (CPI) to salary schedule.

Part-time/Temporary/Seasonal Worker

Budgeted salary increase of 2.07% increase to salary schedule.

Extra Assignment and Athletic Salary Schedule

In addition to approval of salary increases, the Administration is recommending approval of the extra assignment and athletic salary schedules.

Recommendation:

It is the recommendation of the Administration that the Board of Education approve salary increases as outlined above.

Dr. Michele Hancock
Superintendent of Schools

Sheronda Glass
Executive Director of Business Services

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October 22, 2013

DONATIONS TO THE DISTRICT

The District has received the following donations:

1. Linda and James Lynch donated \$50.00 to the LakeView Technology Academy Sailing Team.
2. Oak Creek Urgent Care donated 6 Apple iMac computers to be used within KUSD schools. The value of this donation is unknown.

Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Michele Hancock
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

October 22, 2013

**Tentative Schedule of Reports, Events,
and Legal Deadlines for School Board
October - November**

October

- October 8, 2013 – Standing Committee Meetings – 5:30 P.M. in ESC Board Room
- October 22, 2013 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room

November

- November 1, 2013 – First Quarter Ends – No School for Students
- November 12, 2013 – Standing Committee Meetings – 5:30 P.M. in ESC Board Room
- November 26, 2013 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room
- November 27, 2013 – ½ Day for Students and Teachers
- November 28-29, 2013 – Thanksgiving Recess