



REGULAR MONTHLY BOARD MEETING

September 24, 2013

7:00 P.M.

**Educational Support Center
Board Meeting Room
3600-52nd Street
Kenosha, Wisconsin**

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Regular School Board Meeting
September 24, 2013
Educational Support Center
7:00 P.M.

- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards/Recognition
 - Northwestern University Midwest Academic Talent Search (NUMATS) Award Winner
 - Wisconsin School of Recognition
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Response and Comments by Board Members (Three Minute Limit)
- XI. Remarks by the President
- X. Superintendent's Report
- XI. Consent Agenda
 - A. Consent/Approve Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations..... Pages 1-5
 - B. Consent/Approve Minutes of 8/27/13 and 9/10/13 Special Meetings and Executive Sessions, 9/12/13 Special Meetings (2 sets), 8/27/13 Regular Meeting and 9/12/13 Annual Meeting of Electors Pages 6-20
 - C. Consent/Approve Summary of Receipts, Wire Transfers and Check Registers Pages 21-28
 - D. Consent/Approve Report of Contracts in Aggregate of \$25,000 Pages 29-32

SCHOOL BOARD AGENDA

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September 24, 2013

XII. Old Business

- A. Discussion/Action Policy and Rule 5280 –
Education for Homeless
Children and Youth (EHCY)..... Pages 33-38
(First Reading)
- B. Discussion Preliminary Third Friday
Enrollment Update
- C. Discussion Transformation Plan
Update Goal #1 –
Student Achievement

XIII. New Business

- A. Discussion/Action Student Information
System Transition Pages 39-41
- B. Discussion/Action Donations to the District..... Page 42

XIV. Other Business as Permitted by Law

- Tentative Schedule of Reports, Events and Legal
Deadlines For School Board (September-October) Page 43

XV. Predetermined Time and Date of Adjourned Meeting, If Necessary

XVI. Adjournment

Kenosha Unified School District
Kenosha, WI
September 24, 2013

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Maly	Jenimae	Brompton School	Art	Instructional	08/26/2013	0.64	\$27,207.04
Appointment	Schoenfeld	Kimberly	Bullen Middle School	Social Worker	Instructional	08/26/2013	1	\$42,266.00
Appointment	Dexter	Kelly	ITA	Business	Instructional	08/26/2013	1	\$46,114.00
Appointment	Demski	Caroleah	Lincoln Middle School	Performing Arts/Theater	Instructional	08/26/2013	1	\$38,377.00
Appointment	Sosnowski	Rebecca	Jefferson Elementary School	Multi-Age 3/4	Instructional	08/26/2013	1	\$40,710.00
Appointment	Sparks	Dena	Lincoln Middle School	Science/Social Studies	Instructional	08/26/2013	1	\$38,377.00
Appointment	Baratta	Amy	ESC-LAP	ESL Other Language	Instructional	08/26/2013	1	\$38,377.00
Appointment	Harry	Rita	Tremper High School	Special Education Assistant	ESP	08/29/2013	1	\$13.02
Appointment	Maki	Andrew	Tremper High School	Security	ESP	08/29/2013	1	\$14.02
Appointment	Elliker	Peter	Bullen Middle School	Grade 7 Social Studies	Instructional	08/26/2013	1	\$38,377.00
Appointment	Korf	Elisabeth	Frank Elementary School	Special Education-Cross Categorical	Instructional	08/12/2013	1	\$38,962.00
Appointment	Peregrini	Nelly	Tremper High School	Spanish	Instructional	08/26/2013	1	\$38,377.00
Appointment	Beem	Eric	Tremper High School	History	Instructional	08/26/2013	1	\$42,266.00
Appointment	Luisier	Lynn	Pleasant Prairie Elementary	4K Teacher	Instructional	08/26/2013	0.5	\$29,642.50
Appointment	Arbinger	Joseph	Tremper High School	History	Instructional	08/26/2013	1	\$38,377.00
Appointment	Kok	Carol	Title Programs	Private School Prgm Support	Instructional	08/26/2013	0.4	\$21,087.20
Appointment	Miles	Tina	Just Kid Inn/Early Education	4K Teacher	Instructional	08/26/2013	0.5	\$19,188.50
Appointment	Stull	Kandace	Reuther/Harborside	Clerical	ESP	08/29/2013	1	\$14.02
Appointment	Gudmundsen	Lori	Tremper High School	Clerical	ESP	08/29/2013	0.4	\$13.13
Appointment	Neff	Taryn	Facility Services	Secretary III	Secretarial	09/04/2013	1	\$18.36
Appointment	Frye	Lisa	Washington Middle School	Grade 8 Special Education	Instructional	08/26/2013	1	\$42,266.00
Appointment	Howard	Michelle	Indian Trail Academy	English	Instructional	08/26/2013	1	\$58,239.00
Appointment	Svitak	Ashley	Lincoln Middle School	Grade 8 Science	Instructional	08/26/2013	1	\$38,377.00
Appointment	Carlborg	Brenda	Lance Middle School	Math	Instructional	08/26/2013	1	\$38,377.00
Appointment	Wallace	Joshua	Lincoln Middle School	Intervention Specialist	Instructional	08/26/2013	1	\$38,377.00
Appointment	Gross	Michelle	Southport Elementary School	Multi-Age 4/5	Instructional	08/26/2013	1	\$39,545.00
Appointment	Goettge	Curtis	Bradford High School	Technology Education	Instructional	08/26/2013	1	\$38,377.00
Appointment	Alpaugh	Megan	Stocker Elementary School	4K Teacher	Instructional	08/26/2013	1	\$38,377.00
Appointment	Hill	Miranda	Growing Green	4K Teacher	Instructional	08/26/2013	0.5	\$25,543.00
Appointment	Flanagan	Katharine	Tremper High School	Special Education Cross Categorical	Instructional	08/26/2013	1	\$40,128.00
Appointment	Marso	Jana	Special Education & Student Support	Occupational Therapy	Instructional	08/26/2013	0.5	\$19,188.50
Appointment	Ambrosini	Nicole	Frank Elementary School	4K Teacher	Instructional	08/09/2013	1	\$38,377.00
Appointment	Butler	Ella	Community School Relations	Secretary I	Secretarial	09/03/2013	1	\$16.66
Appointment	Jablonicky	Melissa	Curtis Strange	4K Teacher	Instructional	08/26/2013	1	\$38,377.00

Kenosha Unified School District
Kenosha, WI
September 24, 2013

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Lampe	Hannah	Jefferson Elementary School	Multi-Age 3/4	Instructional	08/26/2013	1	\$38,377.00
Appointment	Castineyra	Kattie	Tremper High School	Math	Instructional	08/26/2013	0.92	\$40,654.80
Appointment	Miller	Patience	Pleasant Prairie Elementary	Grade 3	Instructional	08/26/2013	1	\$38,377.00
Appointment	Cavalcante	Chelsea	Indian Trail Academy	Biology	Instructional	08/26/2013	1	\$38,377.00
Appointment	Evans	Roy	Washington Middle School	At-Risk	Instructional	08/26/2013	1	\$52,310.00
Appointment	Romero	Heidi	Indian Trail Academy	Science	Instructional	08/26/2013	1	\$44,286.00
Appointment	Cook	Yvonne	Childcare Center	4K Teacher	Instructional	08/26/2013	0.5	\$29,684.50
Appointment	Pascavis	Margaret	Pleasant Prairie Elementary	4K Teacher	Instructional	08/26/2013	1	\$39,545.00
Appointment	Diaz	Tracy	Lincoln Middle School	Special Education-IDEA Assistant	ESP	08/29/2013	1	\$14.02
Appointment	Rainer	Tiffany	Harvey Elementary School	Special Education Assistant	ESP	08/29/2013	1	\$14.02
Appointment	Maki	Britni	Vernon Elementary School	Grade 2	Instructional	08/26/2013	1	\$38,377.00
Appointment	Bookstein	Kristin	Grant Elementary School	Multi-Age 3/4	Instructional	08/26/2013	1	\$38,377.00
Appointment	Ratkowski	Danielle	Indian Trail Academy	Art/English	Instructional	08/26/2013	0.83	\$31,852.91
Appointment	Wendt	Frederick	Grewenow Elementary School	Special Education Cross Categorical	Instructional	08/26/2013	1	\$65,965.00
Appointment	Ladd	Nicole	Grant Elementary School	Multi-Age 3/4	Instructional	08/26/2013	1	\$38,377.00
Appointment	Freng	Kaitlin	Lincoln Middle School	Math Grade 8	Instructional	08/26/2013	1	\$38,377.00
Appointment	Hoeksema	John	Tremper High School	Physical Education/Family Consumer Education	Instructional	08/26/2013	0.92	\$35,306.84
Appointment	Allen	Timothy	Tremper High School	Biology	Instructional	08/26/2013	0.83	\$31,852.91
Appointment	Miller	Kaitlin	Indian Trail Academy	English	Instructional	08/26/2013	1	\$38,377.00
Appointment	Weiss	Ashley	Southport Elementary School	Multi-ESL 1/2 ESL	Instructional	08/26/2013	1	\$48,877.00
Appointment	Glinski	Kirstin	Grewenow Elementary School	4K Teacher	Instructional	08/26/2013	0.5	\$29,734.50
Appointment	Truax	Samantha	Indian Trail Academy	Infant Lab	ESP	08/29/2012	1	\$14.02
Appointment	Goergen	Nicholas	Indian Trail Academy	Biology/Honors Chemistry	Instructional	08/26/2013	1	\$40,710.00
Appointment	Cutler	Autumn	Vernon Elementary School	Multi-Age 4/5	Instructional	08/26/2013	1	\$44,190.00
Appointment	Iliadis	Christina	Brompton School	Social Worker/Counselor	Instructional	08/26/2013	0.5	\$21,133.00
Appointment	Ekstrom	Elizabeth	Indian Trail Academy	Counselor	Instructional	08/13/2012	1	\$54,662.00
Appointment	Merrill	Kathleen	Hillcrest	Special Education-ED	Instructional	08/26/2013	1	\$38,377.00
Appointment	Tenner	Mylai	EBSOLA-Creative Arts	Behavior Interventionist	Instructional	08/26/2013	1	\$52,310.00
Appointment	Connelly	Bonnie	Lincoln Middle School	English Grade 6	Instructional	08/26/2013	1	\$47,838.00
Appointment	Sievert	Michael	Hillcrest	Math	Instructional	08/26/2013	1	\$76,934.00
Appointment	Vallejos	Moises	Lincoln Middle School	ESL	Instructional	08/26/2013	1	\$38,377.00
Appointment	Lange	Theresa	Nash Elementary School	Grade 5	Instructional	08/26/2013	1	\$38,377.00
Appointment	Meltz	Joan	Curtis Strange	Reading Interventionist	Instructional	08/26/2013	0.49	\$36,995.00
Appointment	Host	Sarah	Nash Elementary School	Grade 2	Instructional	08/26/2013	1	\$40,128.00
Appointment	Eisenhower	Brett	Harborside Academy	Spanish	Instructional	08/26/2013	1	\$38,377.00

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Kenosha, WI
September 24, 2013

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ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Fendry	Michael	Fine Arts	Elementary Art	Instructional	08/26/2013	1	\$75,500.00
Appointment	O'Hara	Erin	Fine Arts	Elementary Art	Instructional	08/26/2013	1	\$40,710.00
Appointment	Masterson	Jack	Indian Trail Academy	History	Instructional	08/26/2013	1	\$52,310.00
Appointment	Huck	Amy	Washington Middle School	Math Grade 8	Instructional	08/26/2013	1	\$38,377.00
Appointment	Conyers	Deborah	McKinley Elementary School	Special Education Assistant	ESP	08/29/2013	1	\$14.02
Appointment	Barnard	Adam	Indian Trail Academy	Security	ESP	08/29/2013	1	\$14.02
Appointment	Hogard	Carrie	Mahone Middle School	Online Learning	ESP	08/29/2013	1	\$13.02
Appointment	Madson	Theresa	Prairie Lane Elementary School	Special Education Assistant	ESP	08/29/2013	1	\$14.02
Appointment	Gonzales	Erica	Indian Trail Academy	Security	ESP	08/29/2013	1	\$14.02
Appointment	Muratore	Joyce	Cesar Chavez Learning Station	Early Education-Headstart	ESP	08/29/2013	1	\$14.02
Appointment	Capobianco	Rachel	Washington Middle School	Special Education-IDEA Assistant	ESP	08/29/2013	1	\$14.02
Appointment	Otwaska	Melissa	Bradford High School	Library Clerical Assistant (10 month)	Secretarial	08/26/2013	1	\$12.50
Appointment	Sulko	Adam	Bradford High School	Assistant Principal	Administration	08/26/2013	1	\$87,921.00
Appointment	Steren	Lynn	EBSOLA-Creative Arts	Math Intervention Specialist	Instructional	08/26/2013	1	\$76,934.00
Appointment	Rosales Y	Linda	Grant/Vernon/Southport	ESL	Instructional	08/26/2013	1	\$38,377.00
Appointment	Malloy	Alainna	Bradford High School	English	Instructional	08/26/2013	1	\$38,377.00
Appointment	Niespodziany	Rosalia	Bradford High School	Italian	Instructional	08/26/2013	1	\$40,128.00
Appointment	Kusch	Lauren	Wilson Elementary School	Multi-Age 4/5	Instructional	08/20/2013	1	\$42,266.00
Appointment	Becker	Brandon	Vernon Elementary School	Grade 4	Instructional	08/26/2013	1	\$38,377.00
Appointment	Kohlenberg-Irwin	Linda	Jefferson Elementary School	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$72,433.00
Appointment	Page	June	Brompton School	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$52,310.00
Appointment	Bartel	Amanda	Vernon Elementary School	Multi-Age 1/2	Instructional	08/26/2013	1	\$38,377.00
Appointment	Boston	Erin	Southport Elementary School	Multi-Age 4/5	Instructional	08/26/2013	1	\$49,804.00
Appointment	Hotchkiss	Keith	Information Services	Technology Support Technician	Miscellaneous	08/29/2013	1	\$19.44
Appointment	Escobedo	Mariano	EBSOLA-Dual Language	Grade 2	Instructional	08/26/2013	1	\$38,377.00
Appointment	Mildenberg	Corinn	Mahone Middle School	Grade 8-Special Education-Cross Categorical	Instructional	08/26/2013	1	\$42,266.00
Appointment	McCoy	Ricco	EBSOLA-Creative Arts	Grade 5	Instructional	08/26/2013	1	\$43,625.00
Appointment	Aiello	Natalee	Special Education & Student Support	Occupational Therapy	Instructional	08/26/2013	1	\$47,127.00
Appointment	Beiser	Danette	Food Services	Unit Manager	Service	08/19/2013	1	\$17.94
Appointment	Bishop	Raymond	EBSOLA-Creative Arts	Grade 4	Instructional	08/26/2013	1	\$60,485.00
Appointment	Pingitore	Deborah	EBSOLA-Creative Arts	Grade 5	Instructional	08/26/2013	1	\$38,377.00
Appointment	McCall	Jennifer	KTEC	Intervention Specialist	Instructional	08/26/2013	1	\$40,735.00
Appointment	Sack	Peter	Indian Trail Academy	Astronomy/Geology/Matter Energy	Instructional	08/26/2013	1	\$38,377.00
Appointment	Schwenk	Alex	Lance Middle School	Online Learning	ESP	08/29/2013	1	\$14.02
Appointment	Young	Heather	Title Programs	Secretary I-12 Months	Secretarial	09/04/2013	1	\$16.66
Appointment	Markiewicz	Jason	Bradford High School	Security	ESP	08/29/2013	1	\$13.02

Kenosha Unified School District

Kenosha, WI

September 24, 2013

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ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Abbott	Daniel	Information Services	Technology Support Technician	Miscellaneous	09/09/2013	1	\$19.44
Appointment	Wied-Vincent	Kathleen	Roosevelt Elementary School	Grade 4 Enrichment	Instructional	08/28/2013	1	\$70,934.00
Appointment	Nelson	Marsha	Teaching & Learning	Interim Career & Tech Ed Coordinator	Administration	08/28/2013	0.5	\$43,960.50
Appointment	Smithyman	Stacy	Somers Elementary School	Early Education 4K Teacher	Instructional	08/27/2013	0.5	\$23,722.00
Appointment	Kloiber	Julia	1st United Daycare/Early Education	4K Teacher	Instructional	08/27/2013	0.5	\$22,688.50
Appointment	Cassity	Angela	Bradford High School	Special Education Cross Categorical	Instructional	08/26/2013	1	\$50,176.00
Appointment	Szewczyk	Lauren	Every Child's Place	4K Teacher	Instructional	08/26/2013	0.5	\$19,188.50
Appointment	Carr	Elizabeth	EBSOLA-Creative Arts	Grade 3	Instructional	08/26/2013	1	\$38,377.00
Appointment	Diderrich	Justin	Reuther High School	Business	Instructional	08/26/2013	1	\$38,377.00
Appointment	Bochnovic	James	Bullen Middle School	Grade 6	Instructional	08/26/2013	1	\$38,377.00
Appointment	Lennertz	Jenna	Roosevelt Elementary School	Multi-Age K/1	Instructional	08/27/2013	1	\$42,266.00
Appointment	Gallo	Marcus	Tremper High School	History	Instructional	08/26/2013	0.83	\$36,048.56
Appointment	Lepley	Elizabeth	Bullen Middle School	Grade 6,7,8, Dual Language	Instructional	08/26/2013	1	\$41,877.00
Appointment	Schork	Pauline	Lance Middle School	Science	Instructional	08/26/2013	1	\$40,128.00
Appointment	Pitts	Joseph	Washington Middle School	Online Learning	ESP	08/29/2013	1	\$14.02
Appointment	Maegaard	Jennifer	Nash Elementary School	ESL	Instructional	08/26/2013	0.5	\$29,129.50
Appointment	Lequia	JOhn	Lance Middle School	Special Education Cross Categorical	Instructional	08/26/2013	1	\$38,377.00
Appointment	Escobedo	Julio	EBSOLA-Dual Language	Grade 3	Instructional	08/26/2013	1	\$38,377.00
Appointment	LcCombe	Elizabeth	Fine Arts	Elementary Orchestra	Instructional	09/03/2013	0.3	\$12,679.80
Appointment	Venem	Cindie	Bradford High School	Math	Instructional	08/26/2013	1	\$63,793.00
Appointment	Yowell	Patricia	Forest Park Elementary School	Special Education Assistant	ESP	08/29/2013	1	\$13.02
Appointment	Spalla	Bryan	ITA	Technology Education	Instructional	09/03/2013	0.93	\$64,357.86
Appointment	Matteucci	Joseph	Facility Services	Master Plumber	Service	09/09/2013	1	\$33.55
Appointment	Burke	Steve	ITA	Operational Custodial Worker	Service	09/11/2013	1	\$20.72
Appointment	Hill	Lori	Kid's Castle	4K Teacher	Instructional	08/26/2013	0.5	\$21,425.00
Appointment	Nosek	Krystal	Fine Arts	Elementary Art	Instructional	08/29/2013	1	\$38,377.00
Appointment	Lesnik	Jeana	Almost Home	4K Teacher	Instructional	08/28/2013	0.5	\$22,399.50
Appointment	LeMay	Katelyn	Bose Elementary School	4K Teacher	Instructional	08/28/2013	0.5	\$19,188.50
Appointment	Crawford	Renee	Hillcrest	Special Education-ED	Instructional	09/16/2013	1	\$63,793.00
Appointment	Evans	Karen	McKinley Elementary School	4K Teacher	Instructional	08/29/2013	0.5	\$38,467.00
Appointment	Singer	Kristen	Bullen Middle School	Music/Performing Arts	Instructional	08/26/2013	1	\$40,128.00
Appointment	Foulke	Michelle	Kenosha YMCA	4K Teacher	Instructional	08/29/2013	0.5	\$19,188.50
Appointment	Rizzo	Mark	Bradford High School	Chemistry	Instructional	08/26/2013	1	\$44,190.00
Appointment	Thorson	Christine	Mahone Middle School	Guidance Counselor	Instructional	09/03/2013	1	\$44,419.00
Appointment	Roders	Thomas	Bradford High School	Social Studies	Instructional	09/03/2013	0.42	\$26,793.06
Appointment	Kachur	Jessica	Bradford High School	Math	Instructional	08/26/2013	0.83	\$41,646.08
Appointment	Roberts	Jennifer	Bradford High School	English	Instructional	08/29/2013	0.51	\$21,555.66
Appointment	Mangelsdorf	Jackie	Whittier Elementary School	Grade 4	Instructional	09/03/2013	1	\$38,377.00
Appointment	Riley	Shannon	Bradford High School	Special Education-Cross Categorical	Instructional	08/28/2013	1	\$42,566.00
Appointment	Padlock	Jennifer	Step West	Special Education Assistant	ESP	09/03/2013	0.5	\$14.13

Kenosha Unified School District
Kenosha, WI
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ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	McDowell	Peggy	Vernon Elementary School	Special Education Assistant	ESP	09/03/2013	1	\$14.02
Appointment	Montclair	Lauren	Lincoln Middle School	Spanish	Instructional	09/03/2013	1	\$57,741.00
Appointment	Martinelli	Diane	Whittier Elementary School	Speech Impact	ESP	08/29/2013	0.8	\$14.13
Appointment	Alexander	Adriana	Bullen Middle School	Special Education	ESP	08/29/2013	0.5	\$14.13
Appointment	Russell	Michael	Information Services	Technology Support Technician	Miscellaneous	09/09/2013	1	\$19.44
Appointment	Gierach	Suzanne	Roosevelt Elementary School	Special Education Assistant	ESP	09/03/2013	1	\$14.02
Appointment	Gerou	Kaley	Somers Elementary School	Special Education Assistant	ESP	08/29/2013	1	\$14.02
Appointment	Gabris	John	Lance Middle School	Science	Instructional	09/03/2013	1	\$42,266.00
Appointment	Kaupila	Jamie	Washington Middle School	Special Education-Grade 8	Instructional	09/06/2013	1	\$38,377.00
Appointment	Booker	Leon	Hillcrest	AIS Alt Ed	Instructional	08/29/2013	1	\$58,213.00
Appointment	Braden	Jamie	Whittier Elementary School	Kindergarten	Instructional	09/03/2013	1	\$38,377.00
Appointment	Erickson	Jeremy	Finance Department	Secretary II	Secretarial	08/30/2013	1	\$16.66
Appointment	Nealy	Carolyn	Chavez Learning Station	Family Service Provider	Miscellaneous	09/09/2013	1	\$14.45
Appointment	Carlyle	Kaci	Roosevelt Elementary School	Grade 5	Instructional	09/11/2013	1	\$38,377.00
Appointment	Hamilton	Zachary	Fine Arts	Elementary General Music	Instructional	09/23/2013	1	\$38,377.00
Appointment	Grover	Michael	Tremper High School	Special Education Assistant	ESP	09/10/2013	1	\$13.02
Appointment	Bradley	Kelly	EBSOLA-Creative Arts	Grade 5	Instructional	08/26/2013	1	\$57,741.00
Appointment	Horton	Kenneth	EBSOLA-Creative Arts	Student Support Specialist	Miscellaneous	09/11/2013	1	\$15.64
Appointment	Soberanes	Sandra	ITA	Secretary I	Secretarial	09/16/2013	1	\$16.66
Appointment	Hallebach	Rebecca	McKinley Elementary School	Kindergarten	Instructional	09/11/2013	1	\$38,377.00
Appointment	Duet	Nichole	Bullen Middle School	Science Grade 6	Instructional	09/09/2013	1	\$38,377.00
Appointment	Dial	Kristine	Headstart	Pre School Associate	Miscellaneous	8/26/2013	1	17.09
Layoff	Clark Jr.	William	Tremper High School	Interpreter	Interpreter	08/30/2013	1	\$28.05
Layoff	Simpkins	Jennifer	Prairie Lane Elementary School	Interpreter	Interpreter	08/30/2013	1	\$24.34
Resignation	Lorbach	Jessica	Cesar Chavez	Pre School Associate	Miscellaneous	06/11/2013	1	\$17.09
Resignation	Irizarry	Ana	Bradford High School	Special Ed Assistant	ESP	08/17/2013	1	\$14.02
Resignation	Parker	Patricia	Whittier Elementary School	Special Ed Assistant	ESP	06/11/2013	0.8	\$14.13
Resignation	DeKeuster	Lisa	Harvey Elementary School	Grade 3	Instructional	08/26/2013	1	\$76,934.00
Resignation	Cowen	Lori	EBSOLA-Creative Arts	Grade 3	Instructional	08/22/2013	1	\$44,419.00
Resignation	Fortney Jr	Brad	Bradford High School	Study Hall	ESP	08/22/2013	1	\$14.02
Resignation	Fetisoff	Kira	Edward Bain School of Language & Art	Dual Spanish	Instructional	8/27/2013	1	\$69,797.00
Resignation	Pinter	Cassandra	Roosevelt Elementary School	Grade 5	Instructional	08/29/2013	1	\$54,614.00
Resignation	Truax	Samantha	Indian Trail Academy	Infant Lab	ESP	09/04/2013	1	\$14.02
Resignation	Page	June	Brompton School	Cross Categorical	Instructional	09/10/2013	1	\$57,017.00
Resignation	James	Damon	Bradford High School	E.D.	Instructional	09/13/2013	1	\$57,017.00
Separation	Lanman	Cynthia	Human Resources	HR Teacher on Leave	Instructional	08/27/2013	1	\$43,419.00
Separation	Covelli	Laura	Human Resources	HR Teacher on Leave	Instructional	08/29/2013	1	\$53,070.00
Separation	Cheema	Parveen	Indian Trail Academy	Special Education	ESP	09/06/2013	1	\$14.64

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SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD ON AUGUST 27, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, August 27, 2013, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:02 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Items Relating to Students Requiring Confidentiality by Law, Personnel: Problems, Personnel: Position Assignments, and Property: Lease/Rental.

Mrs. Taube moved that the executive session be held. Mr. Flood seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mr. Flood moved to adjourn to executive session. Mrs. Snyder seconded the motion. Unanimously approved.

1. Property Lease/Rental

Mr. Patrick Finnemore, Director of Facilities, arrived at 6:04 P.M. and updated Board members on the status of several property lease/rental issues.

Mr. Finnemore was excused at 6:17 P.M.

2. Items Relating to Students Requiring Confidentiality by Law

Mr. Daniel Tenuta, Principal at Kenosha eSchool, arrived at 6:18 P.M. and presented Board members with an expulsion modification request.

Mr. Tenuta and Dr. Hancock were excused at 6:23 P.M.

Mrs. Coleman moved to approve the expulsion modification request to add the option of consideration for the Hillcrest Bridge Program. Mr. Nuzzo seconded the motion. Unanimously approved.

Dr. Hancock returned at 6:25 P.M.

3. Personnel: Problems and Position Assignments

Dr. Hancock updated Board members on several position assignments.

Dr. Hancock was excused at 6:28 P.M.

Mrs. Sheronda Glass, Executive Director of Business Services, arrived at 6:29 P.M. and discussed personnel issues with Board members.

Meeting adjourned at 7:00 P.M.

Stacy Schroeder Busby
School Board Secretary

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD AUGUST 27, 2013

A regular meeting of the Kenosha Unified School Board was held on Tuesday, August 27, 2013, at 7:00 P.M. in the Board Room of the Educational Support Center. Ms. Stevens, President, presided.

The meeting was called to order at 7:08 P.M. with the following Board members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present.

Ms. Stevens, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the Spring Creative Communications Poetry Contest Winner and she shared her poem. Ms. Diane Wood, teacher at Roosevelt Elementary School, introduced the Roosevelt Chinese teacher and host family.

Dr. Hancock announced Jenny Schmidt as Interim Coordinator of Special Education and Student Support effective August 1, 2013 and Marsha Nelson as Interim .5 Coordinator of Career and Technical Education effective August 28, 2013.

Dr. Hancock presented an Administrative Appointment.

Mr. Flood moved to approve Jennifer Lawler as Coordinator of Mathematics effective August 28, 2013. Mrs. Coleman seconded the motion. Unanimously approved.

Mr. Bryan gave the Legislative Report.

There were views and comments by the public.

Board members made their responses and comments.

Ms. Stevens made her remarks.

There was no Superintendent's Report.

The Board considered the following Consent-Approve items:

Consent-Approve item X-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations as contained in the agenda.

Consent-Approve item X-B – Minutes of the 7/23/13 and 8/16/13 Special and Executive Sessions, 7/30 and 8/19/13 Special Meetings, and 7/23/13 Regular Meeting as contained in the agenda.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Ms. Heather Kraeuter, Accounting & Payroll Supervisor; Mr. Tarik Hamdan, Interim Chief Financial Officer, and Dr. Hancock, excerpts follow:

“Supplement reports have been added to the monthly Summary of Cash Receipts and Disbursements report this month in order to provide greater transparency in financial reporting.

The District purchasing card program has grown steadily over the last couple years in an effort by the Finance Department to create operational efficiencies and increase rebate revenue while still maintaining solid internal controls over transactions. As noted on the monthly cash report, there are two purchasing card accounts. The first is used by the Accounting Department to pay for accounts payable invoices and the other is setup for administrators to make incidental purchases. The two accounts are reported separately in the supplemental information.

The new reports provide greater detail on the transactions that comprise the amount of the purchasing card payments made monthly and reported on the Summary of Cash Receipts and Disbursement report.

It is recommended that the July 2013 cash receipt deposits totaling \$713,477.67 and cash receipt wire transfers-in totaling \$3,939,182.77 be approved.

Check numbers 497514 through 498133 totaling \$6,867,460.93, and general operating wire transfers-out totaling \$218,647.05, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the July 2013 net payroll and benefit EFT batches totaling \$12,090,537.69 and net payroll check batches totaling \$6,171.86 be approved.”

Mrs. Taube moved to approve the Consent Agenda as presented. Mr. Bryan seconded the motion. Unanimously approved.

Mr. Patrick Finnemore, Director of Facilities, presented the Energy Efficiency Project – Performance Contractor Selection submitted by Mr. Finnemore, Mrs. Sheronda Glass, Executive Director of Business Services; and Dr. Hancock, excerpts follow:

“KUSD issued a Request for Proposal (RFP) on June 26, 2013 for the purpose of hiring a performance contractor and received proposals on July 23, 2013. A total of four firms responded to the RFP.

As we evaluated the proposals, our number one priority was obtaining the best fee possible for the district. We felt comfortable in making fee such a large component of the selection process because it is our opinion that each of the four firms has an excellent reputation and is well qualified to perform the work. Other items did factor in the decision and

they included the quality and completeness of the proposal, experience and reference feedback, the technical approach proposed by the firm, the quality of the energy report each firm provided, and a legal review by our attorneys.

Based on our evaluation, Administration is recommending that we contract with Performance Services, Inc. (PSI) to provide performance contracting services for the energy and operational efficiency projects at the nine schools.

Administration recommends final School Board approval of the energy efficiency projects and entering into a contract with Performance Services, Inc. for implementation of the projects as described in this report.”

Mr. Nuzzo moved to approve the energy efficiency projects and the entering into a contract with Performance Services, Inc. for implementation of the projects as described in the report. Mrs. Coleman seconded the motion. Unanimously approved.

Mrs. Sarah Schnoor, Senior Portfolio Advisor from PMA Securities, Inc., was present and provided information in regards to the Resolution Authorizing the Issuance and Sale of \$23,300,000 General Obligation Corporate Purpose Bonds, Series 2013 submitted by Ms. Kraeuter, Mr. Hamdan, and Dr. Hancock, excerpts follow:

“At the June 25, 2013, Board meeting the Board voted to approve a resolution authorizing the sale of general obligation bonds not to exceed \$17,000,000 in order to finance the Energy Efficiency and Security Project, also previously approved by the Board. The Project involves energy efficiency and operational savings projects at District Buildings, including HVAC system upgrades, HVAC control system improvements, lighting improvements, roof, window and wall repairs and replacement, and constructing vestibules at building entrances.

This bond issue will also refund existing debt consisting of General Obligation Bonds, Series 2002C, dated December 10, 2002, as part of the overall financing plan recommended by the District’s financial advisors, PMA Securities Inc. By refinancing the outstanding obligations in conjunction with the Project financing, the District is working to ease the impact to the taxpayers by reducing overall debt service cost and corresponding debt service tax levy.

On August 13, 2013 the Audit/Budget/Finance Committee reviewed the Project and financing plan. Michele Wiberg of PMA Securities was on hand to answer questions and provide further detail. Administration requests that the Board (1) approve the attached resolution for the issuance and sale of bonds, and (2) authorize the Board Officers and District Administration to execute all documents relating to the sale and issuance.”

Mrs. Schnoor distributed and presented the Sale Summary pertaining to the \$23,100,000 G.O. Corporate Purpose Bonds, Series 2013. It was noted that the final par amount was \$23,100,000 not \$23,300,000 as originally anticipated. The winning bidder was William Blair & Company with an interest cost of 3.96%. Gross savings are \$304,097 with a \$0.03 mill rate impact.

Mrs. Schnoor distributed and presented the Moody's Investors Service rating issuance document and noted an A1 stable outlook rating for the District. She explained that the rating could go up with the restoration of balanced operations, increased reserve and liquidity levels, the strengthening of residential income indices, and/or local economic expansions. She also explained that the rating could go down with operating deficits leading to further deterioration of General Fund reserves, substantial tax base deterioration, enrollment declines, and/or weakening of the District's resident income indices.

Mrs. Taube moved that the Board approve the attached resolution for the issuance and sale of bonds in the amount of \$23,100,000 and authorize the Board Officers and District Administration to execute all documents relating to the sale and issuance. Mr. Nuzzo seconded the motion. Unanimously approved.

Mr. Robert Hofer, Purchasing Agent, presented revised Policy/Rule 3420. He noted that at the August 13, 2013 Joint Audit/Budget/Finance and Personnel/Policy Committee meeting, the first sentence of C(2) of Rule 3420 was amended to read, "All contracts and renewal of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency and shall be based on three price quotations, whenever possible or advertised bids." Mr. Hofer discussed and provided some examples of emergency instances for clarification.

Mr. Bryan moved to approve revised Policy/Rule 3420 – Purchasing with the addition of "as determined and reported to the School Board monthly by the Purchasing Agent" after "in the event of an emergency" in paragraph C(2) of Rule 3420. Mr. Nuzzo seconded the motion. Motion passed. Mrs. Snyder and Mr. Nuzzo dissenting.

Ms. Susan Valeri, Director of Special Education and Student Support, presented Policy/Rule 5534 – Medication and Policy/Rule 5534.1 – Anaphylaxis submitted Ms. Valeri, Dr. Sue Savaglio-Jarvis, Assistant Superintendent of Teaching and Learning; and Dr. Hancock, excerpts follow:

"Policy and Rule 5534 has been reviewed by the School District attorney and updated. Some minor wording changes have been made such as practitioner replaces the word physician. Policy and Rule 5534.1, Anaphylaxis is an extension of the Medication policy. Anaphylaxis is always a medical emergency following exposure to an allergen. For severe reactions, epinephrine should be administered to a student. This policy would allow District Personnel to administer epinephrine through an epi-pen to a student suspected of having an allergic reaction without a prescription from their physician. Epinephrine buys time for individuals experiencing a severe allergic reaction to get to an emergency room. Before a staff member would be able to administer epinephrine to any student, they would have to be trained by a nurse or physician on the administration of an epi-pen. This training takes about 5 to 10 minutes.

At its August 13, 2013, meeting, the Personnel/Policy Standing Committee voted to forward proposed revisions the Policy and Rule 5534 and Rule 5534.1 to the School Board for consideration.

Administration recommends that the School Board approve proposed revisions to Policy and Rule 5534 – Medication and Policy and Rule 5534.1 - Anaphylaxis as a

simultaneous first and second reading this evening in order to have the policy in place for the start of the 2013/14 school year.”

Mr. Bryan moved to approve the proposed revisions to Policy and Rule 5534 – Medication and Policy and Rule 5534.1 - Anaphylaxis as a simultaneous first and second reading this evening in order to have the policy in place for the start of the 2013/14 school year. Mr. Nuzzo seconded the motion. Unanimously approved.

Ms. Stevens introduced the Renewal of Southeastern Wisconsin School Alliance Membership submitted by Mrs. Glass and Dr. Hancock, excerpts follow:

“For the past ten (10) years, the District has participated in the Southeastern Wisconsin School Alliance (SWSA) which provides school officials and parents with objective, non-partisan information and training needed to be strong advocates for educational excellence. The SWSA serves over 30 urban and suburban school districts with a combined enrollment of more than 240,000 students.

The SWSA meets at least once a month and the annual membership fee is \$3,000. Attached is the required resolution to be approved by the Board to participate in the Alliance and the 66.0301 Agreement that authorizes the School District of South Milwaukee as the fiscal agent to manage the SWSA funds. Also included is the proposed budget for the SWSA and the current participating member school districts.

At its August 13, 2013 meeting, the Audit/Budget/Finance Standing Committee voted to forward the Renewal of the Southeastern Wisconsin School Alliance Membership to the full Board. Administration recommends that the Board approve the attached resolution and membership in SWSA for the 2013-2014 fiscal year and of authorization of Board Officers and District Administration to execute any and all documents related to the renewal.”

Mrs. Taube moved to approve the attached resolution and membership in SWSA for the 2013-2014 fiscal year and of authorization of Board Officers and District Administration to execute any and all documents related to the renewal. Mr. Bryan seconded. Unanimously approved.

Mr. Bryan moved to table agenda items XI-F – Transformation Plan Update Goal #1 – Student Achievement and XI-G – Elementary Enrollment/Class Size Update until next month. Mrs. Coleman seconded the motion. Unanimously approved.

Mr. Kristopher Keckler, Executive Director of Information & Accountability presented the Seclusion and Restraint Requirement Report: WI Act 125 submitted by Mr. Keckler, Ms. Valeri, and Dr. Hancock, excerpts follow:

“Wisconsin Act 125 requires each school to report the district seclusion and restraint data annually, by September 1st, to the school board. The principal or designee must submit a report of the number of incidents of seclusion and physical restraint in the school during the previous school year, the total number of students involved in the incidents, and the number of students with disabilities who were involved in the incidents. The annual report to the school board contains the same data as is required in the U.S. Department of Office of Civil Rights cyclical data collection on seclusion and physical restraint.

Districts are required to report on two (2) types of restraint; mechanical and physical, and seclusion, detailing both the number of students (by disability status) and number of incidents. Both a summary report and a full building level report are attached. For the 2012-13 school year, KUSD had zero (0) reports of mechanical restraint, 71 students who had a total of 212 incidents of physical restraint, and 36 students had a total of 140 incidents of seclusion. This report is for informational purposes only.”

Mr. Flood moved to table agenda item XII-C Approval of Contracts in aggregate of \$25,000 until next month and that it be placed on the Consent Agenda. Mrs. Taube seconded the motion. Unanimously approved.

Mrs. Coleman presented the Donations to the District as presented in the agenda.

Mrs. Coleman moved to approve the Donation to the District as presented. Mr. Bryan seconded the motion. Unanimously approved.

Mr. Nuzzo moved to adjourn the meeting. Mrs. Coleman seconded the motion. Unanimously approved.

Meeting adjourned at 8:46 P.M.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD ON SEPTEMBER 10, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, September 10, 2013, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 4:39 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Board Deliberations or Negotiations Regarding Specific Public Business Where Competitive or Bargaining Reasons Require Closed Session, Personnel: Compensation and/or Contracts, and Collective Bargaining Deliberations.

Mr. Nuzzo moved that the executive session be held. Mr. Bryan seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mrs. Taube moved to adjourn to executive session. Mr. Nuzzo seconded the motion. Unanimously approved.

1. Board Deliberations or Negotiations Regarding Specific Public Business Where Competitive or Bargaining Reasons Require Closed Session

Dr. Hancock updated Board members on an issue involving a District contract.

2. Collective Bargaining Deliberations

Mrs. Sheronda Glass, Executive Director of Business Services, arrived at 4:50 P.M. and updated Board members on the status of collective bargaining deliberations and sought guidance from the Board members on how to proceed.

The Board recessed at 5:35 P.M.

The Board reconvened at 6:44 P.M. Dr. Hancock was not present for the remainder of the meeting.

Discussion continued on the status of collective bargaining and how to proceed.

3. Personnel: Compensation and/or Contracts

The Board discussed employment contracts.

Meeting adjourned at 7:37 P.M.

Stacy Schroeder Busby
School Board Secretary

A SPECIAL MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD SEPTEMBER 12, 2013

A special meeting of the Kenosha Unified School Board was held on Thursday, September 12, 2013, at 7:00 P.M. in the Auditorium at Mahone Middle School. The purpose of this meeting was for the presentation and public hearing on the proposed 2013-14 District budget.

The meeting was called to order at 7:04 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan and Ms. Stevens.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mr. Tarik Hamdan, Interim Chief Financial Officer, gave a presentation regarding the District's 2013-14 budget which included information on fiscal year 2010-11 (Year of the Deficit), fiscal year 2011-12 (Year of the Crisis), fiscal year 2012-13 (Year of the Recovery), fiscal year 2013-14 (Year of Stability), budget variables, enrollment trends, allowable per member increase/decrease, revenue limit calculation, revenue limit history, fund structure, trust funds (Fund 70), OPEB trust funds (Fund 73), community service funds (Fund 80), tax levy history, and the tax levy comparison.

There were citizen comments regarding the proposed 2013-14 budget.

Meeting adjourned at 7:36 P.M.

Stacy Schroeder Busby
School Board Secretary

A SPECIAL MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD SEPTEMBER 12, 2013

A special meeting of the Kenosha Unified School Board was held on Thursday, September 12, 2013, at 8:50 P.M. in the Auditorium at Mahone Middle School. The purpose of this meeting was for Discussion/Action on Resolution No. 297 – Resolution Authorizing Temporary Borrowing in Amount Not to Exceed \$45,000,000.

The meeting was called to order at 8:50 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan and Ms. Stevens.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Michele Wiberg, Director of Wisconsin Public Finance at PMA Financial Network, Inc., distributed and presented a 2013-14 Cash Flow Borrowing Overview which included the amount and maturity date of the anticipated promissory notes along with a three year (2011, 2012 and 2013) comparison of tax and revenue anticipation promissory notes.

Mr. Nuzzo moved to approve the authorization for issuance and sale of the revenue anticipation promissory notes for \$39,300,000. Mrs. Coleman seconded the motion. Unanimously approved.

Meeting adjourned at 8:54 P.M.

Stacy Schroeder Busby
School Board Secretary

ANNUAL MEETING OF ELECTORS
OF THE KENOSHA UNIFIED SCHOOL DISTRICT
HELD SEPTEMBER 12, 2013

The annual meeting of the Kenosha Unified School District was held on Thursday, September 12, 2013, at 7:00 P.M. in the Auditorium at Mahone Middle School.

Ms. Rebecca Stevens, School Board President, called the meeting to order at 7:38 P.M. and opened nominations for chairperson of the meeting.

Mrs. Jo Ann Taube nominated Rebecca Stevens for chairperson. Mr. James Perez seconded the motion. There was a show of hands, motion carried.

Ms. Stevens asked for a motion to approve the Rules of Order.

Mr. Carl Bryan moved to approve the Rules of Order as contained in the Agenda. Mr. Kyle Flood seconded the motion. There was a show of hands, motion carried.

Ms. Stevens asked for a motion to approve the Agenda.

Mrs. Taube moved to approve the Agenda as contained in the packet. Mrs. Tamarra Coleman seconded the motion. There was a show of hands, motion carried.

Ms. Stevens asked for a motion regarding salaries for School Board members.

Mr. John Prijic moved that School Board members be paid \$1 per year and that a limit of \$60 continued to be paid per day to Board members for loss of actual earnings when on school business as set forth in District Policy 8640, School Board Member Compensation and Expenses. Ms. Raydene Edenhofer seconded the motion.

Mrs. Mary Modder moved to amend the motion to continue to pay School Board members \$4,500 per year and that a limit of \$60 continued to be paid per day to Board members for loss of actual earnings when on school business as set forth in District Policy 8640, School Board Member Compensation and Expenses. The effective period is from Annual Meeting to Annual Meeting. Ms. Evelyn Pizzala seconded the amendment.

Mr. William Hittman moved to call the question. Mrs. Modder seconded the motion. There was a show of hands, motion carried.

There was a show of hands on the proposed amendment to continue to pay School Board members \$4,500 per year and that a limit of \$60 continued to be paid per day to Board members for loss of actual earnings when on school business as set forth in District Policy 8640, School Board Member Compensation and Expenses. The effective period is from Annual Meeting to Annual Meeting. Amendment approved.

There was a show of hands on the amended motion to continue to pay School Board members \$4,500 per year and that a limit of \$60 continued to be paid per day to Board members for loss of actual earnings when on school business as set forth in District

Policy 8640, School Board Member Compensation and Expenses. The effective period is from Annual Meeting to Annual Meeting. Amended motion carried.

Ms. Stevens asked for a motion regarding reimbursement of School Board members' expenses.

Mr. Prijic moved that School Board members not be reimbursed for actual and necessary expenses incurred when traveling in the performance of their duties as a member of the School Board. Ms. Edenhofer seconded the motion.

Mrs. Modder moved to amend the motion to allow School Board members to be reimbursed for actual and necessary expenses incurred when traveling in the performance of their duties as a member of the School Board. Mr. Blake Toppel seconded the motion. Mr. Berthelsen, parliamentarian, indicated that the amendment was out of order. Ms. Stevens ruled the amendment out of order.

Mr. William Hittman moved to call the question. Mr. Toppel seconded the motion. There was a show of hands, motion carried.

There was a show of hands on the motion that School Board members not be reimbursed for actual and necessary expenses incurred when traveling in the performance of their duties as a member of the School Board. Motion failed.

Mrs. Modder moved that School Board members be reimbursed for actual and necessary expenses incurred when traveling in the performance of their duties as a member of the School Board. Mr. Toppel seconded the motion. There was a show of hands, motion carried.

Mrs. Stevens asked for a motion regarding the approval of the 2013-14 tax levy.

Mr. Prijic moved that the 2013-2014 tax levy be frozen at the same rate as the 2012-13 tax levy amount and be approved at approximately \$74,748,494 for the General Fund, \$15,626,547 for the Debt Service Funds, and \$1,500,000 for the Community Service Fund. Mr. Dirk Daniels seconded the motion.

Ms. Mary Butler moved to amend the motion to approve the tax levy as recommended by the School Board. Mr. Nuzzo seconded the motion.

Mr. John Miller moved to amend the amendment to approve a 1.34% decrease in the 2013-14 tax levy. Mr. Berthelsen, parliamentarian, indicated that the proposed amendment to the amendment was out of order. Ms. Stevens ruled the amendment to the amendment out of order.

Mr. William Taylor moved to call the question. Mr. Nuzzo seconded the motion. There was a show of hands, motion carried.

There was a show of hands on the proposed amendment to approve the tax levy as recommended by the School Board. Amendment approved.

There was a show of hands on the amended motion to approve the tax levy as recommended by the School Board. Amended motion carried.

Ms. Stevens asked for a motion authorizing the School Board to establish the date for the 2013 annual meeting.

Mrs. Taube moved to authorize the School Board, pursuant to Section 120.08(1) of the Wisconsin Statutes, to establish a date and time between August 1 and October 31 for the District's Annual Meeting. Ms. Joyce Behlke seconded the motion. There was a show of hands, motion carried.

Mr. Bryan moved to adjourn the meeting. Mr. Flood seconded the motion. There was a show of hands, motion carried.

Meeting adjourned at 8:46 P.M.

Stacy Schroeder Busby
School Board Secretary

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, WI

September 24, 2013

Administrative Recommendation

It is recommended that the August 2013 cash receipt deposits totaling \$351,960.56 and cash receipt wire transfers-in totaling \$23,046,666.75 be approved.

Check numbers 498134 through 498928 totaling \$2,942,771.15, and general operating wire transfers-out totaling \$721,783.01 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the August 2013 net payroll and benefit EFT batches totaling \$11,204,037.72 and net payroll check batches totaling \$37,140.26 be approved.

Dr. Michele Hancock
Superintendent of Schools

Tarik Hamdan
Interim CFO

Heather Kraeuter, CPA
Accounting & Payroll Manager

Kenosha Unified School District No. 1
Kenosha, Wisconsin
Summary of Cash Receipts and Disbursements
September 24, 2013

CASH RECEIPTS	reference	total
August 2013 Wire Transfers-In, to Johnson Bank from:		
WI Department of Public Instruction	state aids register receipts	\$ 1,875,693.47
District Municipalities	tax settlement - June payment	20,592,940.36
Johnson Bank	account interest	139.49
Bankcard Services	food services credit card receipts (net of fees)	15,928.85
5/3 Bank (RevTrak)	district web store receipts (net of fees)	354,891.63
Retired & Active Leave Benefit Participants	premium reimbursements	34,079.49
HHS	head start grant	167,770.32
Various Sources	small miscellaneous grants / refunds / rebates	5,223.14
Total Incoming Wire Transfers		\$ 23,046,666.75
August 2013 Deposits to Johnson Bank - All Funds:		
General operating and food services receipts	(excluding credit cards)	\$ 351,960.56
TOTAL AUGUST CASH RECEIPTS		\$ 23,398,627.31

CASH DISBURSEMENTS	reference	total
August 2013 Wire Transfers-Out, from Johnson Bank to:		
payroll & benefit wires		
Individual Employee Bank Accounts	net payrolls by EFT (net of reversals)	\$ 6,655,918.54
WI Department of Revenue	state payroll taxes	270,347.09
WI Department of Revenue	state wage attachments	2,764.65
IRS	federal payroll taxes	2,669,640.64
Diversified Benefits Services	flexible spending account claims	28,441.22
Employee Trust Funds	wisconsin retirement system	1,251,850.45
NVA	vision insurance premiums	21,240.73
Various	TSA payments	303,834.40
general operating wires		
US Bank	purchasing card payment-individuals	217,107.06 *
US Bank	purchasing card payment-AP program	385,691.95 *
Aegis	workers' compensation payment	100,000.00
Kenosha Area Business Alliance	LakeView lease payment	17,453.54
Banking Fees	Johnson Bank	712.46
Various	returned checks	818.00
Total Outgoing Wire Transfers		\$ 11,925,820.73
August 2013 Check Registers - All Funds:		
Net payrolls by paper check	Register# 01016DP, 01916DP, 01017DP, 01917DP	\$ 37,140.26
General operating and food services	Check #498134 thru Check #498928 (net of void batches)	2,942,771.15
Total Check Registers		\$ 2,979,911.41
TOTAL AUGUST CASH DISBURSEMENTS		\$ 14,905,732.14

*See attached supplemental report for purchasing card transaction information

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending August 15, 2013

Merchant / Vendor	Total Charge (Credit)
TRAVEL - HOTELS	\$25,502.12
OBSERVINT TECHNOLOGIES	\$12,368.64
MENARDS 3127	\$9,997.50
HALLMAN LINDSAY PAINTS	\$8,471.98
SHINERETROF	\$8,283.78
MONROE TRUCK EQUIP	\$7,495.42
FIRST SUPPLY LLC #2033	\$7,063.00
AMAZON.COM	\$6,710.54
LOWES #02560*	\$5,075.80
NELSON ELECTRIC SUPPLY	\$5,042.66
PINGEL EXCHANGER SERVICE	\$4,966.00
WW GRAINGER	\$4,803.89
VIKING ELECTRIC - KENOSHA	\$4,475.90
3654 INTERSTATE	\$4,242.95
MARKS PLUMBING PARTS	\$4,200.72
EDS ARCHITECTURAL OPENING	\$3,892.50
DW DAVIES COMPANY INC	\$3,707.85
RESTAURANTS & CATERING	\$3,657.62
HIGHWAY C SVC	\$3,454.34
A BEEP, LLC	\$3,304.40
MOORE OIL COMPANY INC	\$3,163.09
BECKER BOILER CO., INC	\$3,155.19
CRAIG FRAMES	\$2,825.78
AMERICAN TIME & SIGNAL	\$2,427.35
ULINE *SHIP SUPPLIES	\$2,277.00
AIRLINE	\$2,043.00
JOHNSTONE SUPPLY	\$1,919.80
SOLUTION TREE INC	\$1,888.38
SHIFFLER EQUIPMENT SAL	\$1,789.83
CHESTER ELECTRONIC SUPPLY	\$1,624.25
HESCO INC	\$1,514.21
WATERTRONICS INC	\$1,502.25
AMERICAN OUTFITTERS LTD	\$1,498.99
MOTION INDUSTRIES WI04	\$1,472.41
IVIE ENTERPRISES INC	\$1,468.23
THOMAS C. WILSON	\$1,411.24
KROMER CO. LLC	\$1,410.43
MENARDS 3043	\$1,338.61
AMAZON MKTPLACE PMTS	\$1,297.46
WINGFOOT COMMERCIAL TI	\$1,273.74
MCMMASTER-CARR	\$1,212.13
VIKING ELECTRIC-CREDIT DE	\$1,202.28
BADGER THERMAL UNLIMITED	\$1,179.00
REINDERS - BRISTOL	\$1,173.83

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending August 15, 2013

Merchant / Vendor	Total Charge (Credit)
WAL-MART #1167	\$1,108.64
THE BETTY MILLS COMPANY I	\$1,087.24
234 WISC- MILWAUKEE	\$1,031.04
AMSTERDAM PRNT & LITHO	\$926.49
WAYFAIR*WAYFAIR	\$869.56
WASBO FOUNDATION 00 OF 00	\$840.00
AIRGASS NORTH	\$825.76
AUER STEEL & HEATING SUPP	\$796.07
PARENTMAGIC INC.	\$750.00
HYDRO-FLO PRODUCTS INC	\$747.00
INDUSTRIAL CONTROLS	\$736.04
HOMEDEPOT.COM	\$723.85
SIGN A RAMA KENOSHA	\$713.00
BEST BUY 00011916	\$704.94
SEARS ROEBUCK 2342	\$685.48
HARBOR FREIGHT CATALOG	\$669.79
NAEYC CONF 8004242460	\$660.00
LAPEER COMMUNITY SCHOOL	\$625.00
MASTER TRUCK & TRAILER	\$610.30
HARBOR FREIGHT TOOLS 358	\$568.90
MILLS FLEET FARM #1,600	\$556.88
PBP*PEACHTREE BUS PROD	\$553.88
ADVANTAGE CAR # 070101	\$534.24
VISTAPR*VISTAPRINT.COM	\$531.58
THRIFTY CAR RENTAL - MKE	\$531.55
LEARNING RESOURCES	\$527.49
FASTENAL COMPANY01	\$518.16
GOOD ARMSTRONG TRAINING	\$510.00
BANE NELSON INC	\$491.50
MASTER BUILDERS SOLUTIONS	\$476.42
WI DHFS LEAD AND ASBESTOS	\$475.00
HALOGEN SUPPLY COMPANY	\$423.18
LINCOLN CONTRACTOR	\$415.99
SEEBECK GALLERY INC	\$367.90
MILWAUKEE BREWERS BOX OFF	\$365.00
BOSCH PACKAGING SERVICE	\$363.66
LAKESHORE LEARNING MATER	\$355.81
ARC*SERVICES/TRAINING	\$352.00
KENOSHA TIRE INC	\$350.00
BDL DOLLAR RENT A CAR	\$345.85
REI*GREENWOODHEINEMANN	\$335.20
MARCO MEETING	\$324.06
CARQUEST 01027275	\$310.55
STAPLS3144676142000	\$309.69

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending August 15, 2013

Merchant / Vendor	Total Charge (Credit)
GYPSUM SUPPLY CO.-ELKHORN	\$307.90
JMB & ASSOCIATES, LLC	\$295.00
ZORN COMPRESSOR	\$289.02
WOLF RINKE ASSOCIATES INC	\$284.90
I D WHOLESALERS	\$284.00
COUNCIL FOR PROFESSIONAL	\$280.00
KOHL'S #0175	\$276.92
B AND L OFFICE FURNITURE	\$275.00
ROC*ROCKLER WDWRK HDWE	\$274.44
GLOBALGOLF.COM	\$273.87
NAPA PARTS - KEN 0027844	\$272.65
HOLCOMB HATHAWAY INC	\$272.07
INT*BRAINSTORM, INC.	\$270.37
OFFICE MAX	\$265.15
PLASTICCARD	\$253.00
RGS PAY*	\$252.87
AC RADIO SUPPLY INC	\$252.30
DG HARDWARE	\$241.07
DECLENE TRUCK REPAIR	\$234.00
JWS*WILEY PUBLISHERS	\$233.16
ATT*838594024 NBI	\$215.39
CWPUBLICATI	\$209.00
TARGET 00022517	\$208.88
COASTAL BUSINESS SPLY	\$206.69
DICKOW CYZAK TILE CARP	\$205.20
MANSION	\$201.63
WCASS 00 OF 00	\$200.00
EZ RENT A CAR MCO	\$197.70
PICK N SAVE 00068916	\$183.51
KMART 3088	\$181.34
SHOPKO 00200311	\$176.49
PETCO 00069997	\$172.61
NYC-TAXI	\$163.86
ORIENTAL TRADING CO	\$161.25
646 BUMPER TO BUMPER KENO	\$156.38
JOANN STORE INTERNET	\$154.96
MHE*MCGRRAW-HILL ECOMM	\$151.11
SUCCESSORIES	\$150.99
NAME TAG	\$149.57
PODS #58	\$144.00
ATIA	\$139.65
WALGREENS #3617	\$133.63
MENARDS 3212 BURLINGTON	\$132.72
WWW.NEWEGG.COM	\$129.99

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending August 15, 2013

Merchant / Vendor	Total Charge (Credit)
FARM & FLEET STURTEVANT	\$128.48
ENTERPRISE RENT-A-CAR	\$126.47
WUFOO.COM/CHARGE	\$119.80
THE VIDEO PROJECT	\$108.95
JAI*JERRYS CATALOG	\$107.25
MEDICBATTERIES.COM	\$105.99
APL*APPLE ONLINE STORE	\$104.45
STUDICA INC	\$103.33
SHERWIN WILLIAMS #3180	\$101.31
CEACHSTONE TRAINING LLC	\$100.00
HOLLAND SUPPLY INC	\$99.98
NATL CCL TEACHERS OF MATH	\$84.00
THE HOME DEPOT 4926	\$79.00
ANDY'S ON GOOD HOPE	\$78.50
KENOSHA CITY OTH	\$75.00
U-HAUL OF KENOSHA	\$72.87
LUCKY CLOVER TRADING	\$69.77
WI ASSN SCHOOL BOARDS	\$68.00
MICHAELS STORES 9192	\$61.37
US GOLF ASSOCIATION	\$54.02
CONCRETE SOLUTIONS AND	\$51.25
LOVES TRAVEL S00004598	\$50.00
TAXI-VETERANS CAB	\$48.30
FEDEX 874733356635	\$45.36
DOLRTREE 752 00007526	\$42.00
JOANN FABRIC #0576	\$41.86
BELKIN CORPORATION	\$40.03
THE ENCOMPASS GAS CO	\$37.95
FAS 304 MART	\$35.83
SHELL OIL 57444110001	\$35.12
UPS*1Z9F41T30390020818	\$34.83
USPS 56428002632502569	\$33.00
SUPERSHUTTLE EXECUCARBWI	\$32.68
LEES RENT IT	\$30.64
DELIVERY EXPRESS	\$30.30
SQ *EDUCATIONAL ACHIEVEME	\$30.00
PARKSIDE TRUE VALUE	\$28.66
PRAIRIE SIDE TRUE VALUE	\$27.93
OFFICE DEPOT #3260	\$25.92
RADIOSHACK COR00199281	\$25.20
GFS MKTPLC #1919	\$24.98
HISTORIC SHIPS IN BALT	\$24.00
REINDERS T&I - KEYED	\$22.76
MENARDS 3052	\$21.95

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending August 15, 2013

Merchant / Vendor	Total Charge (Credit)
KRANZ INC	\$20.00
VILLAGE FOOD MART	\$20.00
BED BATH & BEYOND #1374	\$17.59
PACETTIS MAESTRO MUSIC	\$16.09
REPLACEMENTLPKEY	\$14.69
A&B HARDWARE & LOCK SH	\$12.19
YELLOW TRANSPORATION	\$11.50
ANTON'S GREENHOUSE	\$10.40
USPS 56661001532563942	\$7.80
SHOPKO 00200311	\$5.00
IL TOLLWAY-MISS TOLL PYMT	\$3.70
APL*APPLE ITUNES STORE	\$3.15
OPAY KENOSHA CITY OTH	\$2.50
POTTERY BARN E-COMMERC	-\$11.66
US Bank Purchasing Card Payment - Individuals	\$217,107.06

KUSD Purchasing Card Program - Accounts Payable**Transaction Summary**

Billing Cycle Ending August 15, 2013

Check #	Vendor ID	Vendor Name	Total
99000243	V01124	WIL-KIL PEST CONTROL COMPANY	\$ 1,066.75
99000245	V01229	APPLE COMPUTER	\$ 353,954.90
99000246	V01229	APPLE COMPUTER	\$ 31,235.00
CM99000240	V00718	RICOH AMERICAS CORPORATION	\$ (564.70)
US Bank Purchasing Card Payment - Accounts Payable			\$ 385,691.95

Kenosha Unified School District
Kenosha, Wisconsin

September 24, 2013

Report of Contracts in Aggregate of \$25,000

School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to August 28, 2013, with approval of the Purchasing Agent are shown in the database in coral color. Board members may access this database while on district property.

[Link to Contract Management Database](#)

Approval of Contracts in Aggregate of \$25,000

The following contracts/agreements in aggregate of \$25,000 have not been added to the Contract Management Database and are being presented to the Board at this time for Board Approval.

Authentic Education – Bradford High School

1. What is the purpose of the continued work with Authentic Education?

Authentic Education came in for a two day workshop on August 28th and August 29th. Through the overview and design philosophy, our staff was exposed to the Backward design model. Teachers will work to implement this framework into their daily teaching practices. Authentic Educations will come back in November and February to check on the work that has been implemented.

This will give teachers an opportunity for professional collaborative dialogue with one another working in common course teams creating purposeful units of instruction. This works aligns nicely to the district's professional development plan.

2. What is the funding source for this purchase?

We are using Title 1 dollars

3. What is the educational outcome of this purchase?

Understanding by Design® (UbD™) is a framework for improving student achievement. Emphasizing the teacher's critical role as a designer of student learning, UbD™ works within the standards-driven curriculum to help teachers clarify learning goals, devise revealing assessments of student understanding, and craft effective and engaging learning activities.

Developed by nationally recognized educators Grant Wiggins and Jay McTighe, and published by the Association for Supervision and Curriculum Development (ASCD), Understanding by Design® is based on the following key ideas:

- A primary goal of education should be the development and deepening of student understanding.
- Students reveal their understanding most effectively when they are provided with complex, authentic opportunities to explain, interpret, apply, shift perspective, empathize, and self-assess. When applied to complex tasks, these "six facets" provide a conceptual lens through which teachers can better assess student understanding.
- Effective curriculum development reflects a three-stage design process called "backward design" that delays the planning of classroom activities until goals have been clarified and assessments designed. This process helps to avoid the twin problems of "textbook coverage" and "activity-oriented" teaching, in which no clear priorities and purposes are apparent.
- Student and school performance gains are achieved through regular reviews of results (achievement data and student work) followed by targeted adjustments to curriculum and instruction. Teachers become most effective when they seek feedback from students and their peers and use that feedback to adjust approaches to design and teaching.
- Teachers, schools, and districts benefit by "working smarter" through the collaborative design, sharing, and peer review of units of study.

In practice, Understanding by Design® offers:

- a three-stage "backward planning" curriculum design process anchored by a unit design template
- a set of design standards with attendant rubrics
- a comprehensive training package to help teachers design, edit, critique, peer-review, share, and improve their lessons and assessments.

4. When is the anticipated start date?

As previously stated, Authentic Education has already been here for two days. We look forward to having to have return for two more sessions during this school year: The November and February in-service days.

Compass Learning – McKinley Elementary School

1. What is the purpose of the continued work with Compass Learning?

McKinley Elementary was placed on Focus School status in Spring 2012. During 2012-2013 school year there was significant growth of student performance on MAPS assessment. McKinley Elementary Staff are working hard to accelerate student growth. Compass Learning will serve as a comprehensive assessment process used in every classroom as a method of mediation in response to RTI. Coupled with MAP testing compass learning will create individual learning paths that will assess and pinpoint skill gaps and accurately provide students with intervention material that will individually address skills they need to develop. Students will be able to utilize the program during their daily computer

time as well as, intervention centers on computers that are currently in the classroom. Teacher schedules have blocked intervention times for both literacy and math on a daily basis.

2. What is the funding source for this purchase?

The program will be funded out of Title dollars.

3. What is the educational outcome of this purchase?

The educational outcome for this program is supported by a tiered intervention model.

Benchmarking, tier 1 students who generally make good progress often experience temporary or minor instructional difficulties. This program will engage and reteach skills to provide continual growth and progress while informing teachers of the progress through immediate progress monitoring tools and reporting.

Strategic, tier 2 students who are functioning below grade-level standards will receive additional systematic and explicit support based on their individual learning gaps and skills needed.

Intensive, tier 3 students who are at risk of failure and have demonstrated chronically low performance will receive support on multiple measures of instructional proficiency, systematic support based on individual needs, and explicit instructional support for all levels of deficiency in ELA and Math.

4. When is the anticipated start date?

The anticipated start date is September 30, 2013 after teachers are trained Thursday, September 24.

My Learning Plan – Professional Development Department

1. What is the purpose of the continued work with My Learning Plan?

MyLearningPlan is the data management system that KUSD uses for professional learning in the District. This system allows us to effectively manage all professional learning including workshops, courses, and conferences. This web-based system allows users to track their professional learning individually, by building, departments, or at the District level. Additionally, the system allows users to complete professional learning evaluations and surveys that provide data on the effectiveness of the learning activity.

2. What is the funding source for this purchase?

This was paid out of Organizational Training and Development's operational budget.

3. What is the educational outcome of this purchase?

All activities are aligned in the system with the Wisconsin Administrator and Teaching standards. This system assists the district, schools, and departments to

improve student growth through effective management and support of educator professional learning.

4. When is the anticipated start date?

The annual contract for services is from July 1 to June 30.

Pacific Education Group – Professional Development Department

1. What is the purpose of the proposed purchase of Pacific Education Group?

Professional Learning surrounding cultural proficiency provides all staff with the knowledge, skills, and ability to reach and teach all students in multiple environments. As an organization that believes in academic success for all, Kenosha Unified School District must proactively build a system that encompasses cultural proficiency. Through changes to the policies and practices of Kenosha Unified School District along with the values and behaviors of all staff, Kenosha Unified School District will become an organization that promotes inclusiveness and has an internal process for learning about and responding to differences. By promoting inclusiveness and creating a process for learning and responding to differences, Kenosha Unified School District will meet the social, emotional, and academic needs of all students.

2. What is the funding source for this purchase?

Funding for this professional learning will be through Title IIA.

3. What is the educational outcome of this purchase?

- Relationships are created with all students and their families
- Staff understands culture
- The classroom environment is welcoming and engaging
- Culture is embedded into teaching practices

4. When is the anticipated start date?

Affiliate Program will begin in September

Recommendation

It is recommended that the Board of Education approve the contracts in aggregate of \$25,000 described above.

Dr. Michele Hancock
Superintendent of Schools

Tarik Hamdan
Interim Chief Financial Officer

Robert Hofer
Purchasing Agent

KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

September 24, 2013

Policy and Rule 5280 – Education for Homeless Children and Youth (EHCY)

Kenosha Unified has in place Policy 5280 and Rule 5280, Homeless Students. This Policy was last adopted in May of 2004 and no longer aligns with the Wisconsin Department of Public Instruction directives regarding students who are identified under the McKinney-Vento Act. Federal expectations related to a school district's responsibilities to children and unaccompanied youth identified as homeless are detailed in the McKinney-Vento Act. The attached change in policy was written to address the updated law.

The proposed changes to Policy and Rule 5280 include:

- Changing the current name from Homeless Students to The Education for Homeless Children and Youth (EHCY). The proposed name is aligned with the Wisconsin Department of Public Instruction's program name.
- The District is required to identify a Homeless Program Liaison. Policy 5280 previously identified the Executive Director of School Leadership as the District Liaison for Homeless Students. This position no longer exists in KUSD so this title is being removed. The District has identified and designated a Homeless Program Liaison per Wisconsin Department of Instruction (DPI requirements).
- The revised Rule 5280 provides a link to the Wisconsin Department of Public Instruction's website. Information is available on the DPI link regarding school districts' specific responsibilities for students who are eligible for services under the McKinney-Vento Act. These include means of identification, enrollment, dispute resolution, academic achievement, school selection and transportation.

This proposed change in policy, Kenosha Unified Education for Homeless Children and Youth policy will be in alignment with the McKinney-Vento Act and the Department of Public Instruction EHCY guidelines.

The revision of Policy and Rule 5280 is a requirement for receiving an annual grant from DPI for the purpose of the District's implementation of our responsibilities to homeless children and unaccompanied youth.

Administrative Recommendation:

At its September 10, 2013, meeting, the Personnel/Policy Standing Committee voted to forward Policy and Rule 5280 to the School Board for consideration. Administration recommends that the School Board approve revised Policy and Rule 5280 – Education for Homeless Children and Unaccompanied Youth (EHCY) as a first reading this evening and as a second reading at the October 22, 2013, regular board meeting.

Dr. Michele Hancock
Superintendent of Schools

Dr. Sue Savaglio-Jarvis
Assistant Superintendent of Teaching and Learning

Susan Valeri
Director of Special Education and Student Support

Pamela Black
Coordinator of Special Education and Student Support

~~HOMELESS STUDENTS~~ EDUCATION FOR HOMELESS CHILDREN AND YOUTH (EHY)

The Kenosha Unified School District will **implement the *McKinney-Vento Homeless Education Assistance Act* to ensure that homeless individuals and unaccompanied youth (youth not in the physical custody of a parent/guardian) initially residing in the District are provided with equal access to the same free appropriate public education. This includes comparable service provided to other students and youth who reside in the district. Homeless children and youth shall have equal opportunities to meet state and district academic achievement standards and are free from discrimination, segregation, stigmatization and harassment.**

Students qualifying under the *McKinney-Vento Homeless Education Assistance Act* shall be placed in District schools in accordance with the legal requirements of the Act. ~~ensure that homeless children and youth are provided with equal access to its educational programs, have an opportunity to meet the same challenging State of Wisconsin and District academic standards, are not segregated on the basis of their status as homeless, are protected from discrimination on the basis of their homelessness and are not stigmatized by school personnel.~~

~~The Executive Director of Educational Accountability will be the local educational agency liaison for homeless children and youths. The liaison will serve as one of the primary contacts between homeless families and school staff, District personnel, shelter workers and other service providers. The liaison will coordinate services to ensure that homeless children and youth enroll in school and have the opportunity to succeed academically.~~

~~Homeless children and youth shall be placed in District schools in accordance with established procedures and legal requirements. The District's assignment of students to schools policy shall not be applied as long as the student is homeless for purposes of school selection or continued school placement.~~ **children or youth qualifies under the *McKinney-Vento Act*.**

LEGAL REF.: Wisconsin Statutes

Section 118.13 [Student nondiscrimination]

McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et. seq.) [School placement options for homeless children and youth]

Section 504, Rehabilitation Act of 1973

Individuals with Disabilities Education Act (20 U.S.C. ss 1400 et. seq.)

Title I, Part A of the Elementary and Secondary Education Act (20 U.S.C. ss 6311-64515)

Title IX, Education Amendment of 1972

Title VI, Civil Rights Act of 1964

Civil Rights Act of 1991

CROSS REF.: 3280 Student Fees, ~~Fines and Charges~~

3511 Transportation

3520 School Nutrition Programs

5110 Equal Educational Opportunities/~~Student Discrimination Complaint Procedure~~

5200 School Admissions

5250 ~~Admission of~~ Emancipated Minors

POLICY 5280

~~HOMELESS STUDENTS~~ EDUCATION FOR HOMELESS CHILDREN AND YOUTH (EHCY)

Page 2

5310 Student Attendance

5320 School Attendance Areas

5330 Assignment of Students to Schools

5532 ~~Student~~ Immunizations

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: May 25, 2004

RULE 5280

~~HOMELESS STUDENTS~~ EDUCATION FOR HOMELESS CHILDREN AND YOUTH (EHCY)

1. ~~The term “homeless children and youth” (twenty one years of age and younger) means individuals who lack a fixed, regular, and adequate nighttime residence due to economic hardship and includes children and youths who are:~~
 - a. ~~Temporarily sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometimes referred to as doubled-up)~~
 - b. ~~Living in motels, hotels, or camping grounds due to the lack of alternative adequate accommodations~~
 - c. ~~Living in emergency or transitional shelters~~
 - d. ~~Abandoned in hospitals~~
 - e. ~~Awaiting foster care placement~~
 - f. ~~Have a nighttime residence that is a public or private place not designed for, or ordinarily used as a regular sleeping accommodation for human beings~~
 - g. ~~Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings~~
 - h. ~~Migratory children who qualify as homeless because they are living in circumstances described above.~~
2. ~~School Placement~~
 - a. ~~Any parent, guardian or person in loco parentis who has legal or physical custody of a homeless child or youth shall enroll that child or youth directly in a District school. Homeless children or youth who do not live with their parents/guardians may enroll themselves in school. Once a child or youth is enrolled in and attending a District school, “Guardian Responsibilities” form must be completed within a reasonable period of time for those children or youth who are not accompanied by a parent or guardian.~~
 - b. ~~Parents/guardians may request that their child attend any school in the District and, to the extent feasible, the District will try to comply with these requests. The school selected shall immediately enroll the child or youth, even if the child or youth lacks records normally required for enrollment. Records will immediately be requested from the previous school. If the child/youth needs to obtain immunizations, or immunization or medical records, the enrolling school shall immediately refer the parent/guardian or unaccompanied homeless youth to the Executive Director of Educational Accountability, as the local educational agency liaison for homeless children and youths, who is expected to assist in obtaining the necessary immunization or medical records.~~
 - c. ~~Placement of homeless children or youth in a school shall be according to the child’s/youth’s best interest. In determining the best interests of a child/youth, the District shall:~~
 - ~~Continue the child's or youth's education in the school of origin for the duration of homelessness in any case in which a family becomes homeless between academic years, during an academic year, or for the duration of the academic year, if the child or youth becomes permanently housed during an academic year.~~
 - ~~Enroll the child or youth in any school that non-homeless students, who live in the attendance area in which the child or youth is actually living, are eligible to attend.~~

Once permanent housing is found, the family has a choice to stay in the school of origin or attend the school where they have found housing.

RULE 5280

HOMELESS STUDENTS EDUCATION FOR HOMELESS CHILDREN AND YOUTH (EHCY)

Page 2

- ~~— d. If a dispute arises over school selection or enrollment in a school, the child or youth shall be immediately admitted to the school in which enrollment is sought, pending resolution of the dispute. The Executive Director of Educational Accountability, as the local educational liaison for homeless children and youths, shall carry out the dispute process as expeditiously as possible after receiving the notice of the dispute. The parent or guardian of the homeless child or youth, unaccompanied homeless youth, shall be provided with a written explanation of the appealed decision regarding school selection or enrollment, including the rights of the parent, guardian, or youth to appeal the decision to the office of Coordinator for Education of Homeless Children and Youths in the Wisconsin Department of Public Instruction.~~
- ~~3. Programs and Services Each homeless child or youth shall be provided services comparable to services offered to other students in the school selected. These comparable services include public preschool programs and educational programs or services for which a homeless student meets the eligibility criteria, such as programs for students with disabilities, programs for students with limited English proficiency, vocational education, programs for gifted and talented students, before and after school programs, school nutrition programs and transportation. In addition, all fees should be waived for each homeless child or youth, and they should receive free lunch by automatically being enrolled in the federal lunch program.~~
- ~~4. Transportation~~
 - ~~— a. The District will provide transportation for homeless children or youth, at the request of the parent/guardian or unaccompanied youth, to the school of origin, school attendance area school or school requested for the duration of homelessness. Transportation shall be provided in accordance with District transportation guidelines. In the case where the school of origin and current residence are in different school districts, the two districts will agree on a method for transportation and share costs.~~
 - ~~— b. If a family chooses to stay in the school of origin after permanent housing has been found, transportation (when possible) will be provided for the duration of that school year.~~

The Wisconsin Department of Public Instruction provides current information on each of the federal requirements under the McKinney Vento Homeless Education Act (EHCY). The link to the EHCY homepage is <http://homeless.dpi.wi.gov/>.

Information specific to procedural guidance is found at http://homeless.dpi.wi.gov/hmls_guidance. Topics include, but are not limited to, the following items:

1. Identification for information on Definition and Identification
2. McKinney –Vento at a Glance for the Topic of Enrollment.
 - Dispute Resolution
 - Academic Achievement --Programs and Services
3. School Selection for School Placement
4. Transportation

KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

September 24, 2013

Student Information System Transition

The state of Wisconsin and DPI had a multi-year plan to implement a statewide student information system (SSIS). Representatives had spent over a year developing a detailed RFP (May 2012) to advance a competitive bid process for the selection of a statewide system for Wisconsin schools. A team evaluated systems based upon the criteria in the RFP and issued a letter of intent to award the project to Infinite Campus (February, 2013). This past June the Joint Finance Committee made an unprecedented decision to recommend the elimination of funding for the project, though the RFP is still valid. An independent legal firm (Dewitt, Ross, & Stevens) analyzed the entire RFP process and reported the following conclusions.

- The SSIS procurement, evaluation and selection process was open, fair, impartial and objective, and consistent with the RFP criteria;
- The State and the Evaluation Team carefully followed the statutory and regulatory requirements applicable to the procurement process;
- All proposing vendors were afforded an equal opportunity to compete for the contract award;
- The procurement, evaluation and selection process satisfied the goals and objectives of Wisconsin's public contracting requirements.

Like many Wisconsin districts, Kenosha Unified's current student information system does not readily meet the current and expected growing data requirements. The selection of a new platform needs to occur to begin the long transitional period, including accurate data conversion, piloting, and functional deployment for the 2014-15 school year. Here are some of the prominent benefits that are expected from adopting a statewide system:

- Fully web-based, with access to historical records
- Significant cost savings for large and especially small districts in labor/reporting costs
- Significant cost savings for statewide reporting collections
- Significant cost savings for the annual license fees due to statewide purchasing power
- Significant cost savings due to cooperation on professional development
- Improved product based upon "state of the art" requirements in the RFP
- Improved data accuracy for all school districts leading to improved decision making by local school boards as well as the state government
- Improved ability for districts to share and transfer data of increasing student mobility
- Enhanced disaster recovery

Governor Walker signed the biennial budget in July, removing funding for the SSIS. The expectation from DPI to utilize a state-compatible system still exists. Information Services took the additional steps to contact the vendors with the two highest scores from the state RFP, Infinite Campus and Skyward. Multiple meetings were held with representatives from both companies, including demonstrations and access to trial accounts that were shared with representatives from

multiple KUSD departments. Members from Information Services, Teaching & Learning, Special Education, Finance, and building level representatives have reviewed the features. The reasons to move forward with Infinite Campus are consistent with the results of the state RFP results. Infinite Campus outscored Skyward in 29 of the 32 evaluation areas.

There are two main expense components to this transition. The first is the data conversion of our electronic student records, with training on the new platform for implementation. Expiring Cy Pres funds will be allocated for all transitional costs associated with this project. The second major expense will be the annual maintenance costs. The current budget lines items for our related services will transition to the Infinite Campus expected annual costs. KUSD should also experience a continued overall cost savings with the increase usage of automated reporting tasks.

Estimated Implementation/ Conversion Costs

Project Management	\$12,000
Process Consulting	\$6,000
Data Conversion	\$28,800
On-Site Support	\$3,600
On-site Training	\$28,800
WebEx Training	\$8,400
Estimated Travel Costs	\$9,600
Prior History Conversion	\$8,000
Internal conversion support (est.)	\$30,000
Total	\$135,200

Estimated Annual Costs

Product	Current Annual Cost	Infinite Campus	Notes:
Zangle	\$76,500	\$118,500	The base product of Infinite Campus includes the SPED component.
Oasys (SPED)	\$42,400		
Online Enrollment	\$8,000-\$10,000	\$7,500	IC provides new features (which are currently handled in house) with increased benefits. Portions of the current costs are from staff work hours.
On-Site hosting	Approx. \$20,000	\$33,855	
Data Export Utility	\$4,000-\$5,000	\$2,500	
Total	Approx. \$152,400	\$162,355	

Administrative Recommendation:

Administration recommends that the School Board approves the adoption of the state sponsored RFP and the proposed transition to a new student information system with Infinite Campus.

Dr. Michele Hancock
Superintendent of Schools

Kristopher Keckler
Executive Director of Information & Accountability

PURCHASE/CONTRACT RATIONALE

Per School Board Policy 3420, please complete the following to be attached to your purchase order/contract. Additional information may be required and presented before the District's School Board for approval. Your submission must allow for adequate time for the Board to approve.

Vendor: Infinite Campus

Purchased Good/Program: Student Information System (SIS) and Support

Start Date/Date Needed: Mid to late October, 2013

1. **PURPOSE** – What is the purpose of the proposed purchase?

The main purpose is to contract with Infinite Campus regarding our student information system requirements. Cost considerations will be larger during this implementation period as we work through conversion of our historical student data.

2. **FUNDING** – What is the funding source for this purchase?

The full costs of the conversion and annual maintenance will be handled within the Information Systems operating budget. The conversion costs will be funded by the expiring Cy Pres allocations, with the future annual costs covered by the existing SIS allocations.

3. **REQUEST FOR PROPOSAL (RFP)** – indicate if an RFP has been completed
YES X* NO If no, please request an RFP packet

*DPI developed the RFP in May, 2012. DPI selected Infinite Campus in Dec, 2013.

4. **EDUCATIONAL OUTCOME** – What is the educational outcome of this purchase?

The educational outcome is to utilize a student information system that should have high level monitoring and reporting features. The SIS will be accessible for all respective district staff, students, and parents. Enhanced features will greatly improve the collaboration, support, and reporting requirements.

5. **START DATE** – When is the anticipated start date?

Initial contracted services are anticipated to start by late October, 2013. Conversion services and support will last approximately nine to ten months. Annual continuance of the student information system is expected thereafter.

Your response does not establish approval of either a contract or a purchase order.

Signature_____

Date_____

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September 24, 2013

DONATIONS TO THE DISTRICT

The District has received the following donations:

1. The City of Kenosha employees donated \$350.00 and 3 boxes of school supplies to KUSD students.
2. Somers United Church and Community Foundation, Inc., donated 50 new books to the Somers Elementary School Learning Commons. The value of this donation is unknown.

Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Michele Hancock
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

September 24, 2013

**Tentative Schedule of Reports, Events,
and Legal Deadlines for School Board
September - October**

September

- September 3, 2013 – First Day of School for Students
- September 10, 2013 – Standing Committee Meetings – 5:30 P.M. in ESC Board Room
- September 12, 2013 – Public Hearing on Budget/Annual Meeting of Electors – 7:00 P.M. in Mahone Middle School Auditorium
- September 24, 2013 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room

October

- October 8, 2013 – Standing Committee Meetings – 5:30 P.M. in ESC Board Room
- October 22, 2013 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room