



## **REGULAR MONTHLY BOARD MEETING**

**May 21, 2013**

**7:00 P.M.**

**Educational Support Center  
Board Meeting Room  
3600-52<sup>nd</sup> Street  
Kenosha, Wisconsin**

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Regular School Board Meeting  
May 21, 2013  
Educational Support Center  
7:00 P.M.

- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards/Recognition
  - 2013 District Wide Student Art Exhibit Awards
  - High School Art Contest at Sterling House of Kenosha
  - 2012-13 Continental Math Competition
  - PTA State Reflections Winners
  - Juvenile Diabetes Research Foundation Children's Congress
  - Battle of the Books Competition
  - American Association of University Women Award
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Response and Comments by Board Members (Three Minute Limit)
- IX. Remarks by the President
- X. Superintendent's Report
- XI. Consent Agenda
  - A. Consent/Approve Recommendations  
Concerning Appointments,  
Leaves of Absence,  
Retirements and Resignations.....Page 1
  - B. Consent/Approve Minutes of 4/23/13  
and 5/13/13 Special  
Meetings and Executive  
Sessions, 4/30/13  
Special Meeting,  
4/22/13 Organizational  
Meeting and 4/22/13  
Regular Meeting .....Pages 2-13

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## XI. Consent Agenda - Continued

- C. Consent/Approve Summary of Receipts, Wire Transfers and Check Registers .... Pages 14-15

## XII. Old Business

- A. Discussion/Action Resolution No. 293 – Request to Increase State Aid and Support For Public Schools ..... Page 16
- B. Discussion/Action Policy and Rule 6633 - Student Technology Acceptable Use..... Pages 17-20 (First Reading)
- C. Discussion/Action Policy and Rule 1212 - Non-English Language Version Printed Materials..... Pages 21-23 (First Reading)
- D. Discussion/Action Policy and Rule 1220 - Cable Television ..... Pages 24-26 (First Reading)
- E. Discussion/Action Policy and Rule 1520 – Notification of Materials And Literature to Students ..... Pages 27-30 (First Reading)
- F. Discussion Middle School Honors Report ..... Pages 31-39

## XIII. New Business

- A. Discussion/Action Open Enrollment Applicants For School Year 2013-2014 ..... Page 40-43
- B. Discussion/Action Policy 6300 – Curriculum Development And Improvement ..... Pages 44-45 (First Reading)

# SCHOOL BOARD AGENDA

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## XIII. New Business - Continued

C. Discussion/Action Employee Benefits  
Recommendation.....Page 46-47

D. Discussion/Action Donations to the  
District .....Page 48

XIV. Other Business as Permitted by Law  
Tentative Schedule of Reports, Events and Legal  
Deadlines For School Board (May-June) .....Page 49

XV. Predetermined Time and Date of Adjourned Meeting, If Necessary

XVI. Adjournment

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**Kenosha Unified School District**  
**Kenosha, WI**  
**May 21, 2013**

The Human Resources recommendations regarding the following actions:

<b>ACTION</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL/DEPT</b>	<b>POSITION</b>	<b>STAFF</b>	<b>DATE</b>	<b>SERVICE</b>	<b>FTE</b>	<b>SALARY</b>
Appointment	Sorenson	Scott	EBSOLA	Night Custodian - Grade 3	Service	4/15/2013	0	1	19.5
Early Retirement	Beth	Patricia	Forest Park Elementary	Special Education	ESP	6/11/2013	23	1	16.21
Early Retirement	Dowse	Susan	Whittier Elementary School	Special Education	ESP	6/11/2013	20	1	17.21
Early Retirement	Fremarek	Patricia	Tremper High School	Guidance	Instructional	6/12/2013	25	1	76934
Early Retirement	Giggy	Susan	Bullen Middle School	Library Assistant	Secretarial	6/26/2013	23	1	19.11
Early Retirement	Martin	Theresa	Bullen Middle School	Secretary 1 - 10 Month	Secretarial	6/26/2013	17	1	18.92
Early Retirement	Nickerson	Claudia	Tremper High School	Special Education	ESP	6/11/2013	17	1	16.21
Early Retirement	Peratt	Carol	Bullen Middle School	Head Secretary - 12 Month	Secretarial	6/26/2013	19	1	20.73
Early Retirement	Rutchik	Mary	Roosevelt Elementary School	Health/Info Clerk	ESP	8/24/2013	25	1	17.21
Early Retirement	Stehlik	Judith	Indian Trail Academy	Infant Lab	ESP	6/11/2013	25	1	17.21
Resignation	Andreoli	Linda	Tremper High School	Secretary I (10 Month)	Secretarial	6/30/2013	11	1	18.54
Resignation	Franklin	James	Nash Elementary School	Cross Categorical	Instructional	6/12/2013	6	1	48550
Resignation	Galan	Maria	Cesar Chavez Learning Station	Family Literacy Service Provider	Miscellaneous	6/12/2013	2	1	14.17
Retirement	Azarian	Ned	Human Resources	Teacher on Leave	Instructional	5/21/2013	22	1	76934
Appointment	Williams	Floyd	School Leadership - Elementary	Assistant Superintendent - School Leadership, Elementary	Administration	07/01/2013		1	\$130,000.00
Appointment	Smith	Carrie	Food Services	Food Service Helper	Service	05/13/2013		1	\$17.03
Early Retirement	Kersten	Debbie	Hillcrest Academy	Head Secretary - 10 Month	Secretarial	06/30/2013	18	1	\$20.73
Early Retirement	Abrahamson	Connie	Lance Middle School	Secretary 1 (10 month)	Secretarial	06/30/2013	16	1	\$18.92
Resignation	Thompson	Nina	Office of Student Engagement & Equity	Student Support Specialist	Miscellaneous	05/08/2013		0.63	\$15.64
Resignation	Schwark	Jennifer	Human Resources	Teacher on Leave	Instructional	06/12/2013	13	1	\$67,377.00
Resignation	Floyd	Patricia	Reuther High School		Instructional				

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ORGANIZATIONAL MEETING OF THE  
KENOSHA UNIFIED SCHOOL BOARD  
HELD APRIL 22, 2013

An organizational meeting of the Kenosha Unified School Board was held on Monday, April 22, 2013, at 6:30 P.M. in the ESC Board Meeting Room. Mrs. Snyder, President, presided.

Mrs. Snyder called the meeting to order at 6:32 P.M. with the following members present: Ms. Stevens, Mrs. Taube, Mr. Nuzzo, Mr. Flood, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder.

Mrs. Snyder opened the meeting by announcing that this was the organizational meeting of the School Board of Kenosha Unified School District No. 1. Notice of this organizational meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's Office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's Office.

Mrs. Taube, School Board Clerk, asked Ms. Stevens and Mr. Flood to step forward and repeat the Oath of Office. Mrs. Taube formally swore in Ms. Stevens and Mr. Flood who were elected to three-year terms at the April 2, 2013, election.

Nominations were then in order for Board President, Vice-President, Treasurer, Clerk and Secretary.

Mrs. Taube nominated Ms. Stevens for President. Mr. Bryan seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mrs. Taube, Mr. Flood, Mr. Nuzzo, and Mr. Bryan. Noes: Mrs. Coleman and Mrs. Snyder. Motion carried.

Ms. Stevens having been appointed President chaired the remainder of the meeting.

Mr. Bryan nominated Mrs. Taube for Vice-President. Mr. Flood seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Noes: None. Unanimously approve.

Mrs. Taube nominated Mr. Bryan for Treasurer. Mr. Flood seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Noes: None. Unanimously approve.

Mr. Bryan nominated Mr. Flood for Clerk. Mrs. Taube seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Noes: None. Unanimously approve.

Mrs. Snyder nominated Ms. Busby for Board Secretary. Mrs. Taube seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Noes: None. Unanimously approve.

Mr. Bryan moved that the School Board meetings continue to be held at 7:00 P.M. on the fourth Tuesday of each month at the Educational Support Center and school sites to be determined. Mrs. Coleman seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Noes: None. Unanimously approve.

Mrs. Taube moved that the School Board 1) adopt the attached Schedule of Authorized Public Depositories, 2) assign the Chief Financial Officer the authority to approve debt as needed, in the form of the \$1,000,000 Line of Credit through Johnson Bank, and 3) approve the continued relationship with Johnson Bank extending their contract for another three years through 2016 with the option to extend for an additional two 2-year terms. Mr. Nuzzo seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Noes: None. Unanimously approve.

Mrs. Snyder moved that the School Board approve the Legal Services as contained in the agenda. Mrs. Coleman seconded the motion.

Mrs. Taube moved to amend the motion to approve the Legal Services as contained in the agenda and that a Request for Proposal (RFP) for Legal Services be pursued. Mrs. Snyder seconded the motion.

Roll call vote on the amendment. Ayes: Ms. Stevens, Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Noes: None. Unanimously approve.

Roll call vote on the original motion as amended. Ayes: Ms. Stevens, Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Noes: None. Unanimously approve.

Ms. Busby conducted a drawing of names for the new voting order. The voting order will be Mrs. Taube, Mr. Flood, Mrs. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mrs. Bryan, and Ms. Stevens.

Mr. Bryan moved that the Board authorize the President's signature to appear on all checks as the third signature with the Clerk and Treasurer and authorize the use of

facsimile signatures of the President, Clerk and Treasurer on all checks. Mr. Nuzzo seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mrs. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mrs. Bryan, and Ms. Stevens. Noes: None. Unanimously approve.

Meeting adjourned at 6:55 P.M.

Stacy Schroeder Busby  
School Board Secretary

REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD APRIL 22, 2013

A regular meeting of the Kenosha Unified School Board was held on Monday, April 22, 2013, at 7:00 P.M. in the Board Room of the Educational Support Center. Ms. Stevens, President, presided.

The meeting was called to order at 7:02 P.M. with the following Board members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present.

Ms. Stevens, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District No. 1. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the Scholastic Art Awards, the High School Art Contest at Sterling House of Kenosha, the Science Olympiad Award, the Project Lead the Way Master Teacher for Design and Modeling Award, and the Veteran Diploma.

There were no Administrative or Supervisory appointments.

Mrs. Coleman introduced the Student Ambassador, Abbey Alfredson from Indian Trail High School and Academy, and she made comments.

Mr. Bryan gave the Legislative Report.

There were views and comments by the public.

Mr. Stevens made her remarks.

Dr. Hancock gave her Superintendent's Report.

The Board then considered the following Consent-Approve items:

Consent-Approve item X-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Consent-Approve item X-B – Minutes of 3/26/13 and 4/09/13 Special Meetings and Executive Sessions and 3/26/13 Regular Meeting.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Ms. Heather Kraeuter, Accounting & Payroll Supervisor; Mrs. Tina Schmitz, Chief Financial Officer; and Dr. Hancock, excerpts follow:

"It is recommended that the March 2013 cash receipts deposits totaling \$481,488.56 and cash receipt wire transfers-in totaling \$42,748,746.87, be approved.

Check numbers 492304 through 493446 totaling \$7,423,877.49, and general operating wire transfers-out totaling \$318,483.08, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the March 2013 net payroll and benefit EFT batches totaling \$13,057,890.86, and net payroll check batches totaling \$2,268.49, be approved."

Mr. Nuzzo moved for approval of the Consent Agenda. Mrs. Coleman seconded the motion. Unanimously approved.

Ms. Karen Davis, Assistant Superintendent of Elementary School Leadership, presented the Kenosha School of Technology Enhanced Curriculum Charter Contract submitted by Dr. Angela Andersson, Principal at KTEC; Mrs. Davis; and Dr. Hancock, excerpts follow:

"On April 3, 2007, the initial Kenosha School of Technology Enhanced Curriculum (KTEC) school proposal was presented to the Board of Education. At that time, the Board approved a five-year charter contract with KTEC. KTEC is reaching the end of the five-year charter and is seeking a five-year extension.

The attached contract reflects current instructional and management practices at the school. Annual evaluation of the students' success is reported in the KUSD annual report. KTEC has demonstrated fiscal responsibility throughout the previous contract, and currently "exceeds expectations" according to the Department of Public Instruction school report card.

At its April 9, 2013, meeting, the Curriculum/Program Standing Committee voted to forward the KTEC Contract to the School Board for consideration. Administration recommends that the School Board approve the proposed 2013-2018 KTEC School Contract."

Mrs. Coleman moved to approve the 2013-2018 KTEC School Contract. Mr. Nuzzo seconded the motion. Unanimously approved.

Mr. Daniel Tenuta, Assistant Superintendent of Secondary School Leadership, presented the Kenosha eSchool Lease Extension presented by Mr. Patrick Finnemore, Director of Facilities; Mr. Tenuta; and Dr. Hancock, excerpts follow:

"On August 1, 2010 Kenosha Unified School District entered into a three-year lease of the property located at 6121 Green Bay Road in Kenosha to serve as the home of the Kenosha eSchool. That lease is set to expire on July 31, 2013. It was decided to pursue a one-year extension to that lease provided the financials terms remained the same or were reduced. The landlord has agreed to a one-year extension with no changes to the financial terms.

There are a couple of reasons for our recommendation to remain in the current location and to only extend the lease by one year. The first is related to not wanting to enter into a long-term commitment on a location. It is our intent to evaluate a variety of options over the course of the coming school year and make a decision regarding a permanent site for the eSchool in time for the 2014-15 school year. With that in mind we felt that it was neither cost effective nor operationally sound to move the program for what may only be one year. There is a great deal of technology necessary to support the operation of the school and any possible rent savings for a one-year move would most likely be eaten up in the cost to relocate to another facility. A copy of the proposed extension to the lease is provided as an attachment to this report.

The lease extension was reviewed by the Planning, Facilities and Equipment Committee at their April 9th meeting and the committee unanimously approved forwarding the report on to the full board for their consideration.

Administration recommends that the School Board approve a one year extension to the lease for the Kenosha eSchool at the property located at 6121 Green Bay Road in Kenosha as described in this report.”

Mrs. Snyder moved to approve a one year extension to the lease for the Kenosha eSchool at the property located at 6121 Green Bay Road in Kenosha. Mrs. Coleman seconded the motion. Unanimously approved.

Mrs. Tina Schmitz, Chief Financial Officer, presented the Fiscal 2013-2014 Budget Status submitted by Mr. Tarik Hamdan, Budget & Grant Manager; Mrs. Schmitz; and Dr. Hancock, excerpts follow:

“Per Board Policy 3100, Annual Operating Budget, the Kenosha Unified School District Administration is currently in the process of developing a preliminary budget incorporating assumptions based on information from Governor Walker’s proposed biennial budget, and the Department of Public Instruction. Those assumptions include:

#### Revenue

- No increase in per pupil funding for revenue limit
- 1% increase expected in state general/equalization aid offset by tax levy
- No change in categorical aid
- Decrease of 100 student FTE
- Unknown impact of vouchers

#### Expenses

- Savings from retirement and health insurance contributions
- Increase built in for additional school staffing
- Minimal increase in operational expenses

#### Fund Balance

- Maintain/restore operating reserves to meet the requirements of Board Policy 3323, Fund Balance, with the goal of a minimum of 15% of operational expenses

The initial budget projections were built based on conservative estimates. Administration will continue to analyze the projected student enrollment throughout the process as well as monitor the state budget process, and may make recommendations to modify projections in the coming months.

These next few months are critical to the District in ensuring a timely implementation to meet the budget timeline, and preparation for the 2013-2014 school year. The state budget is not expected to be finalized until June or even as late as July as it goes through the legislative process.

The Kenosha Unified School District's proposed budget for 2013-2014 will be prepared in accordance with the budgeting and financial operations policies for the District and will be prepared to conform to existing State of Wisconsin requirements. It is the desire of Administration to present the Board of Education an appropriate balanced budget, taking into consideration the beliefs, parameters and objectives of the Transformation Plan and the ongoing instructional and fiscal responsibilities of Administration. As always, the budget is developed and implemented with the ultimate goal of meeting the needs of all our students.

Administration is providing this update as information only. This information was also shared at the April 9, 2013 Audit, Budget and Finance Committee. These initial budget assumptions will be the basis for ongoing budget discussions to be scheduled throughout the spring and summer. Administration will bring forth a preliminary 2013-14 budget with further details at the June board meeting. Included with this report is Attachment A which includes a full timeline of activities that have occurred and those that will be initiated in the coming months. Also included is Attachment B which summarizes the District's fund balance and bond ratings over the last 10 fiscal years."

Mr. Steve Knecht, Coordinator of Athletics, Health, Physical Education and Recreation, presented the Naming of the Baseball Field submitted by Mrs. Ruder; Dr. Sue Savaglio-Jarvis; Mr. Knecht; and Dr. Hancock, excerpts follow:

"School Board approval is requested to name the baseball field at Tremper High School the "Andy Smith Field."

School Board Policy 7410 titled "Naming an Area Within or On a District Site" allows staff or community members to nominate a name, with the Board of Education then approving the naming of all District facilities. Further, this policy states, "...when a former student, staff or community member who has been deceased for more than two years has achieved national, state or local prominence, the School Board may name an area within a school or on a District site after that individual." The recommendation put forward for consideration by the Board of Education meets the criteria in Board Policy 7410. A news release was issued to area media inviting community members to serve on an ad-hoc committee. The ad-hoc committee comprised of community representatives and KUSD staff met to consider and recommend a name for the baseball field. The attached memorandum provides detailed background information regarding Andy Smith.

Administration recommends that the School Board approve the Naming Committee's recommendation that the Tremper baseball field be named the Andy Smith Field."

Mrs. Snyder moved to approve the Naming Committee's recommendation that the Tremper baseball field be named the Andy Smith Field. Mrs. Taube seconded the motion. Unanimously approved.

Mrs. Taube presented the Donations to the District as contained in the agenda.

Mrs. Taube moved to approve the Donations to the District as contained in the agenda. Mr. Bryan seconded the motion. Unanimously approved.

Meeting adjourned at 8:56 P.M.

Stacy Schroeder Busby  
School Board Secretary



SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD ON APRIL 23, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, April 23, 2013, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:04 P.M. with the following members present: Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan and Ms. Stevens. Dr. Hancock was also present. Mrs. Taube arrived later.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Reviewing Findings/Orders by Independent Hearing Officer; Personnel: Problems; and Collective Bargaining.

Mrs. Taube arrived at 5:06 P.M.

Mr. Bryan moved that the executive session be held. Mr. Nuzzo seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan and Ms. Stevens. Noes: None. Unanimously approved.

Mr. Nuzzo moved to adjourn to executive session. Mr. Flood seconded the motion. Unanimously approved.

1. Review of Findings/Orders by Independent Hearing Officer

Mr. Anderson Lattimore, Principal of Kenosha eSchool, arrived at 5:06 P.M. and provided Board members with information relating to two expulsions.

Dr. Hancock and Mr. Lattimore were excused at 5:21 P.M.

Mrs. Snyder moved to approve the recommendation of the Independent Hearing Officer regarding the first expulsion with an assessment/screening by the school prior to readmittance into the regular education program. Mr. Bryan seconded the motion. Unanimously approved.

Mr. Bryan moved to approve the recommendation of the Independent Hearing Officer regarding the second expulsion with an assessment/screening by the school

prior to readmittance into the regular education program. Mr. Nuzzo seconded the motion. Unanimously approved.

Dr. Hancock returned to the meeting at 5:49 P.M.

2. Collective Bargaining

Mrs. Sheronda Glass, Executive Director of Business Services, and Mr. Edward Kupka, Interim Director of Human Resources, arrived at 5:30 P.M. and provided information to Board members relating to collective bargaining. Mrs. Glass answered questions of Board members.

3. Personnel: Problems

Mrs. Glass provided Board members with information pertaining to several personnel issues.

Meeting adjourned at 6:53 P.M.

Stacy Schroeder Busby  
School Board Secretary

A SPECIAL MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD APRIL 30, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, April 30, 2013, at 6:00 P.M. in the Board Meeting Room at the Educational Support Center. The purpose of the meeting was for Discussion on Student Discipline Data, Procedures, and Programs.

The meeting was called to order at 6:03 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mrs. Snyder, Mrs. Coleman, Mr. Bryan and Ms. Stevens. Dr. Hancock was also present. Mr. Nuzzo was excused.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Attorney Gilbert Berthelsen, from von Briesen & Roper, S.C., was connected via telephone to the meeting at 6:06 P.M.

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation; Ms. Susan Valeri, Director of Special Education; Mr. Daniel Tenuta, Assistant Superintendent of Secondary School Leadership; and Ms. Patricia Demos, Community and School Relations Coordinator; gave a PowerPoint presentation which covered the following topics relating to student discipline data, procedures, and programs:

- a) key terms
- b) legal limits
- c) realities/challenges
- d) data/history
- e) current programs
- f) future programs

Comments were made by Mr. Richard Regner, Independent Hearing Officer; Mr. Warrington Richardson, Independent Hearing Officer; and Mr. Anderson Lattimore, Administrative Review Committee Chairperson.

Attorney Berthelsen disconnected from the meeting at 8:23 P.M.

Views and comments were made by the public.

Meeting adjourned at 8:56 P.M.

Stacy Schroeder Busby  
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD ON MAY 13, 2013

A special meeting of the Kenosha Unified School Board was held on Monday, May 13, 2013, in Room 190B at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 7:40 A.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan and Ms. Stevens. Dr. Hancock, Mrs. Glass, and Mr. Kupka were also present.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Personnel: Problems, Personnel: Position Assignments, and Collective Bargaining Deliberations.

Mr. Bryan moved that the executive session be held. Mrs. Coleman seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens.. Noes: None. Unanimously approved.

Mr. Nuzzo moved to adjourn to executive session. Mrs. Coleman seconded the motion. Unanimously approved.

1. Personnel: Position Assignments

Dr. Hancock presented several position assignments to Board members and discussion followed.

2. Collection Bargaining Deliberations

Mrs. Glass presented Board members with information relating to collective bargaining deliberations and discussion followed.

Meeting adjourned at 9:07 A.M.

Stacy Schroeder Busby  
School Board Secretary

Kenosha Unified School District No. 1  
Kenosha, Wisconsin  
Summary of Cash Receipts and Disbursements  
May 21, 2013

<b>CASH RECEIPTS</b>	<b>reference</b>	<b>total</b>
<b>April 2013 Wire Transfers-In, to Johnson Bank from:</b>		
WI Department of Public Instruction	<i>state aid register receipts</i>	\$ 2,135,455.64
District Municipalities	<i>tax settlement - April payment</i>	1,178,419.15
Johnson Bank	<i>account interest</i>	94.68
Bankcard Services	<i>food services credit card receipts (net of fees)</i>	120,938.26
Wind River Financial	<i>school credit card receipts (net of fees)</i>	(88.77)
5/3 Bank (RevTrak)	<i>district web store receipts (net of fees)</i>	13,996.21
Retired & Active Leave Benefit Participants	<i>premium reimbursements</i>	27,200.13
HHS	<i>head start grant</i>	190,511.90
Various Sources	<i>small miscellaneous grants / refunds / rebates</i>	65,420.44
Total Incoming Wire Transfers		\$ 3,731,947.64
<b>April 2013 Deposits to Johnson Bank - All Funds:</b>		
General operating and food services receipts	<i>(excluding credit cards)</i>	\$ 862,595.75
<b>TOTAL APRIL CASH RECEIPTS</b>		<b>\$ 4,594,543.39</b>

<b>CASH DISBURSEMENTS</b>	<b>reference</b>	<b>total</b>
<b>April 2013 Wire Transfers-Out, from Johnson Bank to:</b>		
<i>payroll &amp; benefit wires</i>		
Individual Employee Bank Accounts	<i>net payrolls by EFT (net of reversals)</i>	\$ 6,891,754.92
WI Department of Revenue	<i>state payroll taxes</i>	578,158.29
WI Department of Revenue	<i>state wage attachments</i>	3,151.11
IRS	<i>federal payroll taxes</i>	2,859,034.21
Diversified Benefits Services	<i>flexible spending account claims</i>	19,552.16
Employee Trust Funds WRS	<i>wisconsin retirement system</i>	1,388,558.31
Delta Dental WI	<i>dental &amp; vision insurance premiums</i>	80,977.47
Burkwald & Associates	<i>management fee</i>	24,544.52
Various	<i>TSA payments</i>	373,255.54
<i>general operating wires</i>		
US Bank	<i>purchasing card payment-individuals</i>	213,203.83
US Bank	<i>purchasing card payment-AP program</i>	619,195.61
Kenosha Area Business Alliance	<i>LakeView lease payment</i>	17,453.54
Various	<i>returned checks</i>	316.00
Total Outgoing Wire Transfers		\$ 13,069,155.51
<b>April 2013 Check Registers - All Funds:</b>		
Net payrolls by paper check	<i>Register# 01007DP, 01008DP, and 02008DP</i>	\$ 6,050.38
General operating and food services	<i>Check #493447 thru Check #494561 (net of void batches)</i>	6,691,098.77
Total Check Registers		\$ 6,697,149.15
<b>TOTAL APRIL CASH DISBURSEMENTS</b>		<b>\$ 19,766,304.66</b>

### **Administrative Recommendation**

It is recommended that the April 2013 cash receipts deposits totaling \$862,595.75 and cash receipt wire transfers-in totaling \$3,731,947.64, be approved.

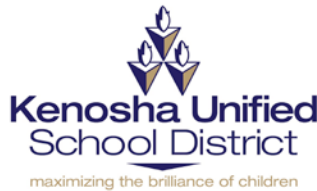
Check numbers 493447 through 494561 totaling \$6,691,098.77, and general operating wire transfers-out totaling \$850,168.98, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the April 2013 net payroll and benefit EFT batches totaling \$12,218,986.53, and net payroll check batches totaling \$6,050.38, be approved.

Dr. Michele Hancock  
Superintendent of Schools

Tina M. Schmitz  
Chief Financial Officer

Heather J. Kraeuter, CPA  
Accounting & Payroll Manager



## REQUEST TO INCREASE STATE AID AND SUPPORT FOR PUBLIC SCHOOLS

WHEREAS, Wisconsin school districts have operated under state-imposed revenue limits since the 1993-1994 school year, restricting educational opportunities for students; and

WHEREAS, state school aids to public schools were reduced by over \$800 million in the 2011-2013 budget; and

WHEREAS, most categorical aid to schools was reduced by 10 percent in the 2011-2013 budget, further reducing available resources for schools; and

WHEREAS, the 2011-2013 state budget reduced state-imposed revenue limits by \$550 per student on average statewide in the 2011-2012 school year; and

WHEREAS, the Legislative Fiscal Bureau's estimate of the 2013-2015 state revenue shows that Wisconsin is facing a budget surplus of \$484 million; and

WHEREAS, the state's economy is improving and the state budget office estimates an increase of over \$1.5 billion in increased tax collections during the biennial budget term ending June 30, 2015; and

WHEREAS, current law provides for no adjustment in the state-imposed revenue limits, yet many costs for school districts in Wisconsin continue to rise; and

WHEREAS, the demands for increased accountability have been placed on Wisconsin schools at a time when state funding and revenue limits have decreased significantly; and

WHEREAS, the Kenosha Unified School District has had to reduce its services by \$61 million over the last two years; and

WHEREAS, Governor Walker has unveiled the state's 2013-2015 budget proposal, providing no increase in the revenue limit authority of Wisconsin school districts despite the previously projected budget surplus; and

WHEREAS, the state funding system needs to be reformed to help ensure the quality of our public schools; and

WHEREAS, an appropriate investment in public education must be recommitted to ensure the state's economic health;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Kenosha Unified School District Board of Education support an increase in state resources to public schools; and

BE IT FURTHER RESOLVED, that the members of the Kenosha Unified School District Board of Education encourage Governor Walker and state legislators to support an increase in state aids and an increase in state revenue limits to cover inflationary increases in school costs.

\_\_\_\_\_  
*President, Board of Education*

\_\_\_\_\_  
*Superintendent of Schools*

\_\_\_\_\_  
*Secretary, Board of Education*

*Members of the Board:*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
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\_\_\_\_\_

*Resolution 293  
May 21, 2013*

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

May 21, 2013

**Policy and Rule 6633 – Student Technology Acceptable Use**

Policy and Rule 6633 – Student Technology Acceptable Use provides guidelines for students utilizing technology in their educational activities. Federal expectations related to student privacy and online protection help establish a framework for students to grow as a responsible 21<sup>st</sup> Century learner. Traditionally this policy has only referenced student use of district owned technology. With the increase of student owned devices, and planned progression of appropriate use regardless of the device, the policy must now reflect these additional scenarios.

This policy will be a mandatory item within our annual online student re-enrollment procedures, and also distributed electronically to each student at the start of each school year. Curriculum related to proper technology expectations is increasing each year, aligned with the district goal of “ensuring all students and staff are proficient in information, technology, and media literacy”.

At its May 14, 2013, meeting, the Joint Personnel/Policy and Curriculum/Program Committee voted to forward revised Policy 6633 to the School Board with additional changes including simplified wording in the first bolded sentence in the policy and the addition of a “catch all” phase at the end of the second bullet of the rule.

**Administrative Recommendation:**

Administration recommends that the School Board approve as a first reading proposed revisions to Policy and Rule 6633 – Student Technology Acceptable Use as presented this evening and that it be brought back for a second reading at the June 25, 2013, regular school board meetings.

Dr. Michele Hancock  
Superintendent of Schools

Kristopher Keckler  
Executive Director of Information & Accountability

POLICY 6633

STUDENT TECHNOLOGY ACCEPTABLE USE POLICY

The Kenosha Unified School District expects students to use technology in ways that promote a productive educational environment. Technology includes, but is not limited to, electronic devices, private and public networks. With this educational opportunity comes personal responsibility. Primary responsibility for appropriate use of technology resources resides with the student. School and network administrators and staff will review files and communications to maintain system integrity and to ensure that the network is being used responsibly. All communication including text and images may be disclosed to third parties and/or law enforcement without prior consent of the sender or receiver.

In accordance with requirements of the Children's Internet Protection Act (CIPA), technology protection measures shall be used, to the extent practical, to promote the safety and security of users. Access to inappropriate electronic material and communications will be filtered. ~~As part of its Internet safety practices, Kenosha Unified School District is educating students about appropriate online behavior, including interacting with other individuals on social networking websites, and chat rooms as well as cyberbullying awareness and response.~~ **Digital Media and mobile devices are dynamic and continue to increase in functionality with enriched usage by students and staff. Allowing students the opportunity to utilize their own devices within district technology networks and staff monitored environments will only expand the skillset needed to operate in a comfortable and responsible manner. Student-owned devices should only be used as a resource for learning, and strengthen the integration with curriculum and collaboration. Aligned with the Protecting Children in the 21<sup>st</sup> Century Act, KUSD will continue to reinforce the instructional practices related to Internet safety, appropriate online behavior, social networking, chat rooms, and cyberbullying issues. Review and agreement of this policy will be an annual expectation for students and parents/guardians.**

LEGAL REF.: Wisconsin Statutes

Sections 120.12(1) [Board duty; care and control of school district property]  
120.13 [Board power to do all things reasonable for the cause of education]  
121.01(1)(h) [Instructional materials standard]  
943.70 [Computer crimes]  
947.0125 [Unlawful use of computerized communication systems]  
U.S.C. 17, Federal Copyright Law [Use of copyrighted materials]  
Children's Internet Protection Act [Online safety]  
Neighborhood Children's Internet Protection Act [Online safety]  
Children's Online Privacy Act [Online privacy protection]  
**Broadband Data Improvement Act, Title II, Section 215 [Internet safe use]**  
**Protecting Children in the 21<sup>st</sup> Century Act**

CROSS REF.: 3535, Technology Acceptable Use Policy

3531.1, Copyrighted Materials  
5111, Bullying/Harassment/Hate  
5430, Student Conduct and Discipline  
5437, Threats and/or Assaults by Students  
6110, Instructional Program Mission and Beliefs  
6210, Core Values  
6470, Student Records  
6600, Instructional Resources  
6610, Selection of Instructional Materials  
6620, Library Resources

6634, Assistive Technology

AFFIRMED: November 28, 1995

REVISED: January 29, 2002  
May 22, 2007  
July 28, 2009  
June 28, 2011

RULE 6633

STUDENT TECHNOLOGY ACCEPTABLE USE POLICY

General school rules for behavior and communications apply, including the District's anti-harassment policies. Students shall abide by District guidelines governing Internet safety and acceptable use. Misuse of electronic resources including the Internet may result in loss of access privileges and school disciplinary action may be taken. Appropriate legal action may also be taken against students performing illegal activities using electronic resources.

- Students shall not engage in an electronic activity that disrupts, distracts, or compromises the learning process or the environment.
- Electronic activities must not contain profanity, obscene comments, sexually explicit material, or expressions of bigotry, racism, or hate, **or be disorderly in nature or cause another to be disturbed or distracted.**
- Students shall not use District technology resources for personal commercial activities not related to instruction. Personal purchase or sale of products or services is prohibited.
- **Students shall have the ability to use their own devices within communicated instructional guidelines and practices while on school grounds.**
- Students must abide by all applicable copyright and licensing laws when using technology resources within the District.
- Students shall maintain confidentiality of their usernames and passwords and shall not utilize usernames and passwords of others.
- All Student produced web pages are subject to approval and ongoing review by staff. All web communication should reflect the mission and character of the school and District.
- Students shall not breach or disable network security mechanisms or compromise network stability or security in any way. Student shall refrain from utilizing proxy gateways to bypass monitoring or filtering.
- Students are responsible for reporting any inappropriate media or resources they encounter, **regardless of who owns the device.**

**The District's technology resources are District assets. While the District respects the privacy and security needs of all individuals, authorized District representatives may review, audit, intercept, access and/or disclose all communications created, received or sent using District technology.**

**Use of Personally Owned Technology Equipment Connected to District Network Infrastructure**

- 1. Personal technology may be used to connect to the District infrastructure, when authorized.**
- 2. The use of personal technology must not interfere with legitimate educational purposes and must be used in accordance with the overall Technology Acceptable Use Policy.**
- 3. Personal technology devices and applications must not interfere with the operation and integrity of the District's internal wired and wireless network.**
- 4. The District is not responsible for the support, safety, or security of personal technology devices that students choose to bring into the District.**

Electronic information, including the Internet, is dynamic. This makes it challenging to predict or reliably control what information students may encounter. District staff makes every reasonable effort to filter inappropriate content.

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

May 21, 2013

**POLICY/RULE 1212 – NON-ENGLISH LANGUAGE VERSION**  
**PRINTED MATERIALS**

Policy and Rule 1212 - Non-English Language Version Printed Materials was reviewed and updated to align with current District practice to ensure that translation of documents is provided when such documents require parent/guardian signature related to the health, welfare and safety of students. The Rule portion of 1212 is being eliminated as it is no longer relevant.

**Administrative Recommendation:**

At its May 14, 2013, meeting, the Personnel/Policy Committee voted to forward revised Policy and Rule 1212 – Non-English Language Version Printed Materials to the School Board for consideration. Administration recommends that the School Board approved revised Policy 1212 and elimination of Rule 1212 as a first reading this evening and that it be brought back for a second reading on June 25, 2013.

Dr. Michele Hancock  
Superintendent of Schools

Tanya Ruder  
Executive Director of Community Partnerships & Media Relations

POLICY 1212

NON-ENGLISH LANGUAGE VERSION PRINTED MATERIALS

Based on the belief that core to the successful education of any student is open dialogue, inclusion and communication with the family-, tThe District will translate any documents that meets the District's prescribed diversity ratio requirements, and requires parental/guardian signature, and relates to the health, welfare and safety of a student for every non-English speaking parents/guardians **when the documents require parental/guardian signature and/or relate to the health, welfare and safety** of students in the District. **To meet this need, Kenosha Unified School District will translate documents for all minority populations exceeding 5% of the student population.**

LEGAL REF.: Wisconsin Statutes

Section 120.13 [Board power to do all things reasonable for the cause of education]

CROSS REF.: 1120, Parent/Guardian/Caregiver Involvement

1200, Public ~~Relations~~ **Information** Program

1210, Communication – School Sponsored (Including Crisis)

1211, ~~Parent/Guardian/Caregiver~~ **Use of Students in Public** Information Program

6330, Privacy Rights in District Programs/~~Activities~~

6610, Selection of Instructional Materials

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: February 25, 2003

December 19, 2006

**RULE 1212**

**NON-ENGLISH LANGUAGE VERSION PRINTED MATERIALS**

1. ~~Student policies and rules (Series 6000) as well as relevant academic and instructional policies and rules (Series 5000) generated at the District level shall be available in non-English language versions for all minority populations exceeding 5% of the total student District population.~~
2. ~~Informational handouts, student handbooks and notices of community and school activities generated at the site level shall be available in non-English language versions for English Language Learners (ELL) specific populations exceeding 3% of the total student enrollment of the site.~~
3. ~~Schools that meet the 3% ELL criterion shall establish guidelines for library material purchases of non-English language materials.~~
4. ~~Schools that meet the 3% ELL criterion and participate in book fair fundraisers shall offer non-English language materials as available.~~
5. ~~If the school ratio is less than 3%, reasonable effort will be made to connect non-English speaking parents with appropriate resources.~~

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

May 21, 2013

**POLICY/RULE 1220 – CABLE TELEVISION**

Policy and Rule 1220, Cable Television was reviewed and found to be aligned with current practice within the District. Changes were made to reflect the administrative organizational structure of personnel assigned as deputies responsible for the operating and programming of the District's subscriber cable channel and the addition of a cross reference to Policy 1213, Web Publication.

**Administrative Recommendation:**

At its May 14, 2013, meeting, the Personnel/Policy Committee voted to forward revised Policy and Rule 1220 to the School Board for consideration. Administration recommends that the School Board approve revised Policy and Rule 1220, Cable Television, as a first reading this evening and that it be brought back for a second reading on June 25, 2013.

Dr. Michele Hancock  
Superintendent of Schools

Tanya Ruder  
Executive Director of Community Partnerships & Media Relations

POLICY 1220  
CABLE TELEVISION

The cable television channels provided by the local cable television company shall be utilized by the District to provide educational and informational programming to the community and schools. - All programs cablecast shall be consistent with the mission of the District and supportive of the goals approved by the School Board.

The ~~Specialist for Library Media and Instructional Technology~~ **Interactive Communications Specialist** is responsible for the operating and programming of the District's subscriber cable channel.

~~The Specialist for Library Media and Instructional Technology is also responsible for coordinating all programming on the District access channel distributed to the community on the subscriber network.~~

LEGAL REF.: Wisconsin Statutes

Sections 120.13 [Board power to do all things reasonable for the cause of education]  
120.13(22) [Board power; cable television]

CROSS REF.: 1200, Public Relations Program

1210, Communication - School Sponsored (Including Crisis)

**1213, Web Publication**

1510, Advertising/Promotions

3220, Funding Proposals and Grants

3643, Emergency **School** Closings (Inclement Weather)

6100, Mission, Principles, Goals, Results

~~6110, Instructional Program Mission and Beliefs~~

8860, Citizen Advisory Committees

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: December 28, 1990

REVISED: February 9, 1999  
February 25, 2003  
December 19, 2006

RULE 1220  
CABLE TELEVISION

1. Students may elect to be involved in production of cable television programs under the supervision of qualified staff members.
2. Diverse programming will be provided to avoid overemphasis upon any one portion of the District's curriculum-activities or personnel.
3. No student, staff member or anyone else appearing on a program will be exploited for private commercial purposes. Each individual's right to privacy will be protected at all times. The acquisition of signed release forms, where required, will be the responsibility of the program producer.
4. Obtaining the necessary royalty and/or copyright clearances, prior to scheduling of a broadcast, will be the responsibility of the program producer.
5. Program sponsorships will be permitted, except that no sponsorship promoting the use of alcohol, drugs, tobacco or other harmful substances will be permitted. Any sponsorship inferring or endorsing any other product, process or activity that is inconsistent with the District mission or educational objectives of the District is prohibited. Acknowledgment of acceptable sponsorship will be limited to the "Kenosha Community Television Commission" guidelines, "This program was made possible through funding provided by appropriate sponsors." No slogans or other descriptions of a commercial nature will be used.
6. Funding for District programs may be sought from outside sources, including grants, trusts and funding from governmental and other sources. Acceptance of such funding shall require approval of the Superintendent of Schools.
7. Live cable casting of District activities that may have an impact upon participation, spectatorship or revenues will require the approval of the Superintendent.
8. Federal, state and local cable regulations will be honored at all times; where District policies are more restrictive, the latter will take precedence.
9. The District will be responsible for the maintenance of all District-owned equipment. All persons using District production equipment will be required to attend training sessions and/or demonstrate competency in its use. All persons using equipment will exercise sound, careful judgment when operating equipment.
10. When working on a cable production, students will be expected to abide by all school rules and are to exercise good judgment in regard to dress and behavior.
11. All program media becomes the property of the Kenosha Unified School District. The District maintains the right to apply for copyright through the U.S. Office of Copyright. Copies of media will not be made for private individual use. Exceptions to these guidelines will require the approval of the **Interactive Communications Specialist** ~~Specialist for Library Media and Instructional Technology~~.

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

May 21, 2013

**POLICY AND RULE 1520 - NOTIFICATION OF MATERIALS  
AND LITERATURE TO STUDENTS**

Policy 1520 - Notification of Material and Literature to Students is being updated to include Kenosha Unified Community Partners as an organization which educationally benefits students and reduce the length of the disclaimer due to space limitations on fliers. KUSD will be used in place of Kenosha Unified School District on fliers throughout the District.

This information will continue to be monitored by the Executive Director of Community Partnerships and Media Relations and the District Web Specialist.

**Administrative Recommendation:**

At its May 14, 2013, meeting, the Personnel/Policy Committee voted to forward revised Policy and Rule 1520 to the School Board for consideration. Administration recommends that the School Board approve revised Policy and Rule 1520 – Notification of Material and Literature to Students as a first reading this evening that it be brought back for a second reading on June 25, 2013, meeting.

Dr. Michele Hancock  
Superintendent of Schools

Tanya Ruder  
Executive Director of Community Partnerships & Media Relations

POLICY 1520

NOTIFICATION OF MATERIALS AND LITERATURE TO STUDENTS

Students or others may wish to notify students of upcoming events at District schools. Any individual, group of individuals, or organization that wishes to notify students of upcoming events is subject to this policy.

This policy does not apply to material that is intended to be a private communication between two individuals. (e.g., a written note or greeting card passed from one student to another, graded comments from a teacher to a student, an electronic or digital message, or a note from the school office to a student)

Notification of materials to students shall be determined by classification of the materials as either school sponsored or non-school sponsored. Notification of materials will be posted on any or all of the following; District ~~wWeb-S~~ite, School ~~wWeb-S~~ site, Channel 20, **social media sites** or as approved by the Superintendent. Principals shall determine if copies of materials shall be made available to families who do not have access to the internet.

In all cases, notification of the following is not permitted:

1. Material that is insulting to or violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, infringes on a copyright or is in any way prohibited by state or federal law
2. Material that is socially inappropriate or inappropriate due to the maturity level of the students, including but not limited to material that is obscene, pornographic or lewd, vulgar or indecent, or is insulting to any group or individual
3. Material that may incite (lead) persons to commit illegal acts or violate School Board policy
4. Material that is primarily of a commercial nature, including but not limited to, material that primarily seeks to advertise for sale, the products or services of outside businesses
5. Material that is likely to cause substantial disruption to or materially interfere with the proper and orderly operation and discipline of the school or school activities

LEGAL REF.: Wisconsin Statutes

Section 118.12(1) [Promotions in the schools]

120.12(2) [Board duty; supervision over the schools]

CROSS REF.: 1330, Facilities Use

1410, **Use of Free Materials**

1510, Advertising/Promotions

Current Employee Agreements

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: February 25, 2003

REVISED: March 25, 2003

December 19, 2006

September 28, 2010

RULE 1520

NOTIFICATION OF MATERIALS AND LITERATURE TO STUDENTS

I. Notification of School Sponsored Materials

School sponsored materials may be placed for notification by school personnel with the approval of the Superintendent/designee. Notification of such materials shall be in accordance with adopted policies, rules and procedures. Materials are considered “school sponsored” when intended to be an extension of the school’s curriculum and notification is given under the direction of school personnel. School sponsored materials must be consistent with the District’s curriculum or programs. Such notification is intended to be informational in nature and may include information about the school’s operations, programs and events. School sponsored materials may include information about a school sponsored or co-sponsored community event that is related to the school’s mission, is an extension of the District’s curriculum, and will educationally benefit students.

II. Non-School Sponsored Materials

Non-school sponsored materials may be placed for notification in accordance with adopted policies, rules and procedures. Notification shall not be construed as an endorsement or approval of the materials by the District. Recognizing that the primary mission of the District is to meet the educational needs of its students, the District reserves the right to disallow notification that is inconsistent or interferes with this mission.

A. Requests to Provide Notification of Materials by Students

Students requesting materials to be placed for notification shall submit a copy of the materials and a request to the Superintendent/designee prior to publication. The material must contain the following:

1. The name of the sponsoring student or organization, and detailed information regarding the event to include; date, time, cost and location of event.
2. A clear and bold statement using front size 12 or larger on the front of the notice stating. “This material and/or activity is not sponsored by ~~the School District~~ **KUSD** or its personnel.”

The Superintendent/designee shall provide a timely response to the student’s request. All materials placed for notification are not sponsored by the school district or its personnel.

B. Requests to Provide Notification of Materials by Non-Students

It is the policy of this Board to provide notification to students by outside individuals or organizations under limited circumstances. Non-school sponsored materials may be placed for notification for students only if the following are true:

1. The group or organization requesting to have their material placed for notification is a School Related Activity Group (e.g., PTA), a Recreation Department Sponsored Group, **a Kenosha Unified Community Partner**, or a Kenosha Unified Community Youth Group, as those terms are defined in Policy 1330.1.
2. The group or organization follows the procedure for notification of the materials.
3. The notification does not interfere with classroom instruction.
4. The materials meet the following criteria:
  - a. The materials must provide information regarding a non-profit Kenosha Unified Community Youth Group sponsored activity that promotes the health, education and/or welfare of District school age children.
  - b. The materials must provide information regarding a specific activity/event for students, but the material to be placed for notification must not seek to indoctrinate or convert.
  - c. The activity/event does not violate the law.

RULE 1520  
NOTIFICATION OF MATERIALS AND LITERATURE TO STUDENTS  
Page 2

- d. The program/activity must be considered age-appropriate by the Superintendent/ designee.
- e. The materials must contain the name of the sponsoring group, detailed information regarding the event to include; date, time, cost and location of event and a clear and bold statement using font size 12 or larger on the front of the notice stating: "This material and/or activity is not sponsored by ~~the School District~~ **KUSD** or its personnel."

An electronic copy of the materials and a request must be submitted to the Superintendent/designee prior to the proposed notification. The Superintendent/designee shall provide a timely response to the request. No student may be required, coerced or harassed to accept the materials. All materials placed for notification are not sponsored by the school district or its personnel.

III. Special Consideration for Notification in District Elementary Schools

The District recognizes that elementary school children are highly impressionable due to their relative age and less developed cognitive, emotional and psychological development. For this reason, elementary school children are vulnerable and more susceptible to outside influences than are middle and high school age children. Due to their underdeveloped ability to distinguish the source of written materials and weight to be given to any messages contained therein, notifications of materials in elementary schools will be given closer scrutiny for age-appropriateness. Materials that seek to market, solicit money, recruit, indoctrinate or convert shall not be placed for notification in the elementary schools to elementary school students.

IV. Notification Guidelines

Permission must be received from the Superintendent/designee for notification of materials on the District ~~w~~Web-Site at least one month prior to the scheduled event. A general rule to be followed for notification of materials to students is that information disseminated should be an extension of the curriculum of the School District. Requests for notification of advertising materials for businesses will not be approved. All requests for notification must be in accordance with the District School Board Policies. An electronic copy of the item to be posted on the District/School website must be submitted to [youthevents@kUSD.edu](mailto:youthevents@kUSD.edu) for review along with a description of intent for approval. Approval will be sent along with dates posted. All information posted will be removed 30 days after posting.



**Kenosha Unified School District  
Kenosha, Wisconsin**

**May 21, 2013**

**MIDDLE SCHOOL HONORS REPORT**

The following report was presented as an information item at the May 14, 2013, Curriculum/Program Standing Committee meeting.

On March 12, 2013, the Curriculum/Program Committee requested an update regarding the clustering of students in middle school courses. As the historical perspective points out, honors offerings have been prevalent at the middle school level, namely in math and English.

A specific request was made at the March 12, 2013, standing committee meeting for Teaching and Learning—in conjunction with the middle school principals—to revisit the possibility of tighter clusters and to consider offering a more advanced level of math and English to ensure that students are accelerated and challenged.

**Background**

**HISTORY OF GRADE 7 AND 8 HONORS COURSES**

**School Year 2010-11 Core Courses Offered.**

- Grade 7 Mathematics
- Grade 7 Pre-Algebra—Honors offering
- Grade 8 Mathematics—Pre-Algebra
- Grade 8 Algebra 1—Honors offering
- Grades 7 and 8 English—Coded honors courses offered at Lance, Mahone, McKinley, and Washington Middle Schools

(Lincoln Middle School did not have a coded honors class but did separate students by performance levels. Bullen Middle School did not offer honors English.)

- No middle school offered honors in science or social studies

### **School Year 2011-12 Core Courses Offered.**

- Grade 7 Pre-Algebra for all students
  - A few students took an advanced math course outside their grade level in their home building (Algebra 1) or at another location (i.e., Kenosha eSchool).
- Grade 8 Mathematics—Pre-Algebra
- Grade 8 Algebra 1—Honors offering
- Grades 7 and 8 English—Continuance of 2010-11
- No middle school offered honors in science or social studies.

### **School Year 2012-13 Core Courses Offered.**

- Grade 7 Pre-Algebra—Offered for all students
- Grade 8 Algebra 1—Offered for all students
- Grades 7 and 8 English—No separate honors sections
- Honors distinction options are now offered in math, English, science, and social studies in grades 7 and 8.

### **Outcomes**

A meeting occurred with all middle school principals, the assistant superintendent of Secondary School Leadership, and members of Teaching and Learning to address the request noted by the March 12, 2013, Curriculum/Program Standing Committee. The outcomes are provided below:

- Seventh grade math
  - Advanced Pre-Algebra for seventh grade students
  - Pre-Algebra for seventh grade students
- Eighth grade math
  - Advanced Algebra for eighth grade students
  - Algebra for eighth grade students

- English/Language arts will remain; no advanced classes will be added for the 2013-14 school year. Students will be heterogeneously grouped.
- Science and social studies will remain; no advanced classes will be added for the 2013-14 school year. Students will be heterogeneously grouped.
- The honors distinction opportunity will continue, and the opportunity for honors distinction will be offered in all core classes: science, social studies, English/language arts, and math.
- Grouping of students for advanced math courses will be as follows:
  - Based on the top 1/3 of each class (7, 8) for each middle school
  - If a child is below the designated 1/3, every parent has the right to set an appointment with the building administration team to review all necessary data to ensure appropriate placement is considered for the child and may result in placement for the Advanced Pre-Algebra or Advanced Algebra course.
  - Appendix A for Top One-Third of Each Middle School
  - Appendix B for information RIT score
  - Appendix C for information on standard deviation
  - Appendix D for DesCartes: A Continuum of Learning

Dr. Michele Hancock  
Superintendent of Schools

Dr. Sue Savaglio-Jarvis  
Assistant Superintendent of Teaching and Learning

## APPENDIX A

### KENOSHA UNIFIED SCHOOL DISTRICT 2012-13 Winter MAP Scores Top One-Third of each Middle School Grades 6 and 7

	<u>Total Enrollment</u>	<u>Number of Students</u>	<u>Low RIT</u>	<u>High RIT</u>	<u>Average RIT</u>	<u>Standard Deviation</u>
<u>Grade 6</u>						
Bullen	274	91	222	244	229.8	5.8
Lance	332	111	228	257	235.1	5.6
Lincoln	248	89	221	247	227.9	6.3
Mahone	369	125	227	253	233.5	5.6
Washington	<u>203</u>	<u>73</u>	221	250	228.7	6.1
	1,426	489				
<u>Grade 7</u>						
Bullen	254	95	229	259	236.1	6.5
Lance	338	122	235	260	242.4	6.0
Lincoln	254	89	228	256	236.9	6.8
Mahone	380	132	234	257	242.1	6.2
Washington	<u>225</u>	<u>75</u>	228	260	236.6	7.9
	1,451	513				

## What is a RIT score?

- RIT stands for **R**asch un**IT**, which is a unit of measure that uses individual item difficulty values to estimate student achievement. RIT scores create an equal-interval scale.
- Equal interval means that the difference between scores is the same regardless of whether a student is at the top, bottom, or middle of the RIT scale; it has the same meaning regardless of grade level.
- The RIT Scale is a curriculum scale that uses individual item difficulty values to estimate student achievement.
- An advantage of the RIT scale is that it can relate the numbers on the scale directly to the difficulty of items on the tests. In addition, the RIT scale is an equal interval scale.
- Equal interval means that the difference between scores is the same regardless of whether a student is at the top, bottom, or middle of the RIT scale, and it has the same meaning regardless of grade level.
- RIT scales, like scales underlying most educational tests, are built from data about the performance of individual examinees on individual items. The theory governing scale construction is called Item Response Theory (IRT). NWEA uses a specific IRT model conceived by Danish mathematician, Georg Rasch, (1901-1980). Rasch is best known for his contributions to psychometrics, and his model is used extensively in assessment in education, particularly for skill attainment and cognitive assessments.

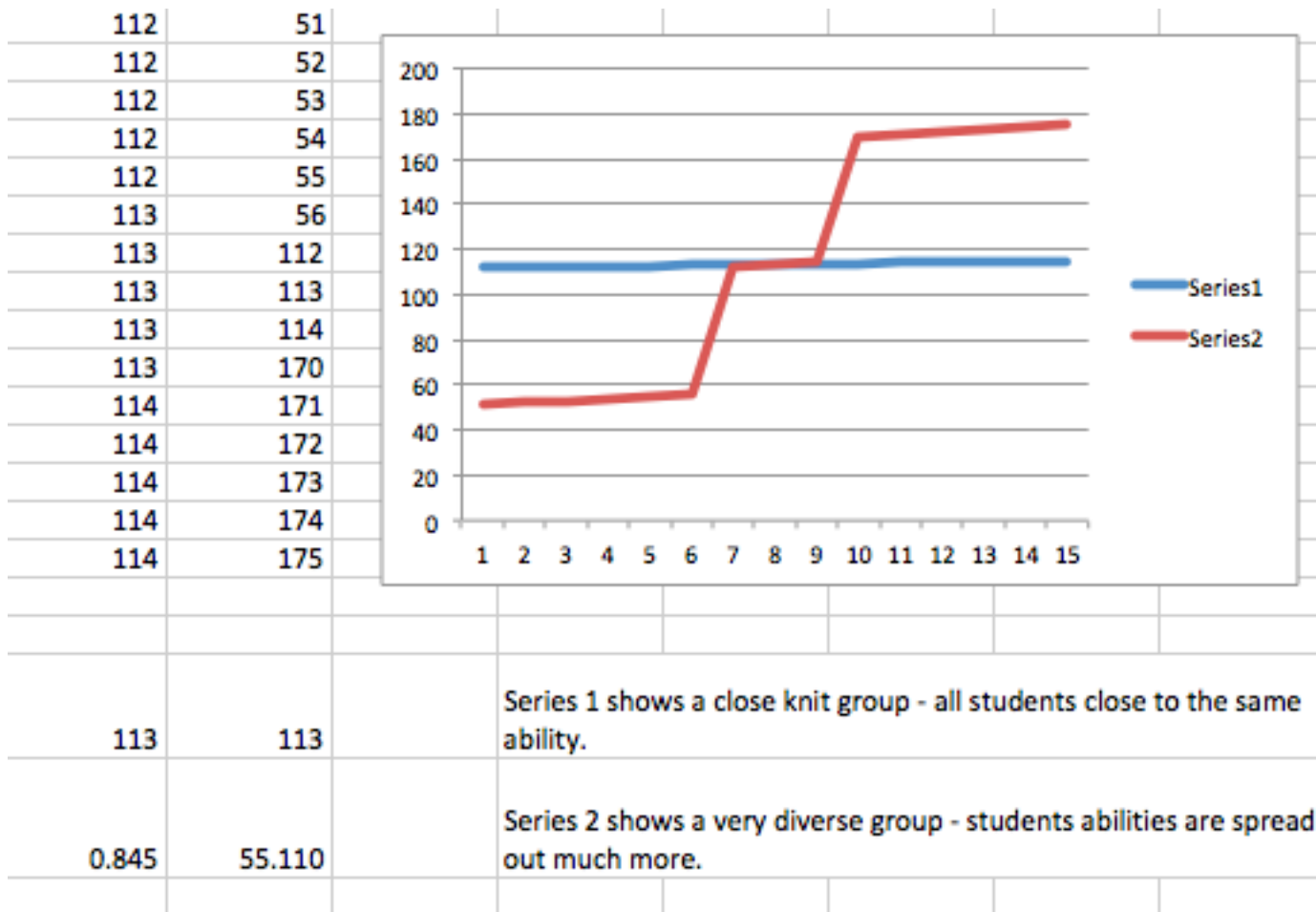
Characteristics of the RIT Scale include:

- It is an accurate scale.
- It is an equal interval scale.
- It helps to measure growth over time.
- It has the same meaning regardless of grade or age of the student.

The **standard deviation** is a statistic that tells you how tightly all the various examples are clustered around the mean in a set of data.

When the examples are pretty *tightly bunched together*, the *standard deviation is small*.

When the examples are *spread apart*, it means that you have a relatively *large standard deviation*.





# DesCartes: A Continuum of Learning®

## Mathematics

Goal: Algebra, Functions, Expressions, & Equations

RIT Score Range: 241 - 250  
Statements Last Updated: Mar 21, 2013

Skills and concepts to Enhance (73% Probability*) 231 - 240	Skills and Concepts to Develop (50% Probability*) 241 - 250	Skills and Concepts to Introduce (27% Probability*) 251 - 260
<b>Expressions &amp; Properties of Operations</b> <ul style="list-style-type: none"> <li>Calculates the power of a number (e.g., <math>8 = 2^3</math>)</li> <li>Evaluates expressions containing powers (e.g., <math>3^2 \times 2^3</math>)</li> <li>Solves problems with scientific notation</li> <li>Describes and uses a variable with whole numbers, multiplication, and division in a contextual situation</li> <li>Uses expressions to represent situations that involve variable quantities with exponents</li> <li>Uses basic operations on algebraic expressions (substituting for unknowns)</li> <li>Recognizes commutative, associative, distributive, symmetric, transitive, and reflexive properties</li> <li>Uses basic operations on algebraic expressions (combining like terms)</li> <li>Uses basic operations on algebraic expressions (expanding - monomial by a binomial)</li> <li>Writes equivalent forms of algebraic expressions (e.g., <math>(x + 3)/2 = x/2 + 3/2</math>)</li> <li>Represents relationships of quantities in the form of an expression</li> <li>Uses basic operations on algebraic expressions (uses correct order of operations)</li> <li>Writes a whole number in scientific notation</li> <li>Determines the prime factorization of a number</li> <li>Models algorithms using place value concepts (multiplication and division with whole numbers)</li> <li>Evaluates numerical expressions using the order of operations (whole numbers only)</li> <li>Evaluates expressions using the order of operations, including exponents (whole numbers only)</li> <li>Evaluates numerical expressions using the order of operations (using integers)</li> <li>Divides rational expressions in <math>a/b</math> form</li> <li>Uses the distributive property</li> </ul>	<b>Expressions &amp; Properties of Operations</b> <ul style="list-style-type: none"> <li>Determines the prime factorization of a number using powers</li> <li>Writes a whole number in scientific notation</li> <li>Writes a decimal in scientific notation</li> <li>Evaluates expressions using the order of operations, including exponents (whole numbers only)</li> <li>Evaluates numerical expressions using the order of operations (using integers)</li> <li>Simplifies expressions containing square roots</li> <li>Simplifies rational expressions with scientific notation</li> <li>Solves problems with scientific notation</li> <li>Describes and uses a variable with whole numbers, multiplication, and division in a contextual situation</li> <li>Uses expressions to represent situations that involve variable quantities with exponents</li> <li>Evaluates expressions by substituting with rational numbers</li> <li>Simplifies polynomial expressions</li> <li>Multiplies binomials</li> <li>Factors trinomials in the form <math>x^2 + bx + c</math></li> <li>Factors polynomials using difference of squares</li> <li>Uses basic operations on algebraic expressions (uses correct order of operations)</li> </ul>	<b>Expressions &amp; Properties of Operations</b> <ul style="list-style-type: none"> <li>Simplifies monomials</li> <li>Simplifies polynomial expressions</li> <li>Simplifies algebraic expressions with integer exponents</li> <li>Multiplies binomials</li> <li>Multiplies a polynomial by a polynomial</li> <li>Uses expressions to represent situations that involve variable quantities with exponents</li> <li>Factors polynomials by identifying common factors</li> <li>Factors trinomials in the form <math>x^2 + bx + c</math></li> <li>Factors polynomials using difference of squares</li> <li>Simplifies expressions containing square roots</li> <li>Solves problems with scientific notation</li> <li>Describes and uses a variable with whole numbers, multiplication, and division in a contextual situation</li> <li>Divides a polynomial by a monomial</li> <li>Evaluates expressions by substituting with rational numbers</li> </ul>
<b>Solve Problems and Use Equations &amp; Inequalities</b> <ul style="list-style-type: none"> <li>Solves difficult real-world problems involving decimals (e.g., multiple multiplications, conversions)</li> <li>Uses estimation to solve problems involving proportional reasoning (decimals only)</li> <li>Solves real-world problems involving addition and subtraction of fractions where converting both denominators is necessary</li> <li>Uses models to multiply and divide fractions and mixed fractions and connect the actions to algorithms</li> </ul>	<b>Solve Problems and Use Equations &amp; Inequalities</b> <ul style="list-style-type: none"> <li>Uses reasoning strategies to solve problems</li> <li>Solves real-world problems involving rate of pay with time and a half</li> <li>Uses the multiplicative inverse property with rational numbers</li> <li>Solves linear equations with fractions</li> <li>Solves problems involving simple interest rates without the formula</li> <li>Solves 2-step open sentences with missing factors (variables on both sides of the sentence)</li> </ul>	<b>Solve Problems and Use Equations &amp; Inequalities</b> <ul style="list-style-type: none"> <li>Uses graphs to solve systems of linear inequalities</li> <li>Determines the length of the side of a square, given the area</li> <li>Uses reasoning strategies to solve problems</li> <li>Writes equivalent forms of algebraic equations using multiplication and division</li> <li>Solves linear equations using rational numbers</li> </ul>

### Explanatory Notes

\* At the range mid-point, this is the probability students would correctly answer items measuring these concepts and skills. Both data from test items and review by NWEA curriculum specialists are used to place Learning Continuum statements into appropriate RIT ranges. Blank cells indicate data are limited or unavailable for this range or document version.



## DesCartes: A Continuum of Learning®

### Mathematics

Goal: Algebra, Functions, Expressions, & Equations

**RIT Score Range:** 241 - 250  
**Statements Last Updated:** Mar 21, 2013

Skills and concepts to Enhance (73% Probability*) 231 - 240	Skills and Concepts to Develop (50% Probability*) 241 - 250	Skills and Concepts to Introduce (27% Probability*) 251 - 260
<b>Solve Problems and Use Equations &amp; Inequalities</b> <ul style="list-style-type: none"> <li>Divides a fraction by a fraction</li> <li>Divides a fraction by a whole number</li> <li>Divides a mixed fraction by a whole number</li> <li>Divides a whole number by a mixed fraction</li> <li>Divides a mixed fraction by a fraction</li> <li>Solves 2- or more step real-world problems involving fractions with multiplication and division</li> <li>Solves problems involving fractions (e.g., multiple operations, conversions)</li> <li>Solves real-world problems involving rate of pay with time and a half</li> <li>Solves problems involving addition and subtraction of integers</li> <li>Expresses a simple linear equation from a contextual situation</li> <li>Solves 2-step open sentences with missing factors (variables on both sides of the sentence)</li> <li>Solves 2-step linear equations</li> <li>Solves linear equations with integers</li> <li>Solves linear equations with fractions</li> <li>Solves linear equations using rational numbers</li> <li>Applies algebraic methods to solve real-world problems</li> <li>Determines slope from a linear equation</li> <li>Uses polynomial equations to solve complex real-world problems (e.g., using distributive property, variables on both sides)</li> <li>Uses graphs to solve simple systems of linear equations</li> <li>Solves simple one-step inequality open sentences</li> <li>Expresses a simple linear inequality from a contextual situation</li> <li>Solves simple linear inequalities using graphs</li> <li>Converts from Celsius to Fahrenheit, given conversion ratios</li> </ul>	<b>Solve Problems and Use Equations &amp; Inequalities</b> <ul style="list-style-type: none"> <li>Solves linear equations using rational numbers</li> <li>Solves open sentences with fractions</li> <li>Applies algebraic methods to solve real-world problems</li> <li>Applies algebraic methods to solve a variety of real-world and theoretical problems</li> <li>Solves problems involving consecutive numbers</li> <li>Uses polynomial equations to solve complex real-world problems (e.g., using distributive property, variables on both sides)</li> <li>Uses algebraic methods to solve systems of linear equations</li> <li>Solves simple one-step inequality open sentences</li> <li>Solves single variable linear inequalities with the variable in only one member using number lines</li> <li>Solves linear inequalities using graphs</li> <li>Solves complex real-world problems involving capacity</li> <li>Converts from Celsius to Fahrenheit, given conversion ratios</li> </ul>	<b>Solve Problems and Use Equations &amp; Inequalities</b> <ul style="list-style-type: none"> <li>Applies algebraic methods to solve complex real-world and theoretical problems</li> <li>Rewrites a complex formula to solve for a specific variable</li> <li>Solves quadratic equations by factoring</li> <li>Solves quadratic equations by completing the square</li> <li>Solves polynomial equations (e.g., <math>ax = b + cx</math>, <math>a(x + b) = c</math>, <math>ax + b = cx + d</math>, <math>a(bx + c) = d(ex + f)</math>, <math>a/x = b</math>)</li> <li>Uses polynomial equations to solve area and perimeter problems</li> <li>Uses the Multiplication Property of Equality as a first step in solving systems of linear equations</li> <li>Uses substitution as a first step in solving systems of linear equations</li> <li>Uses algebraic methods to solve systems of linear equations</li> <li>Uses graphs to solve systems of linear equations</li> <li>Solves real-world systems of linear equations</li> <li>Solves single variable linear inequalities with the variable in only one member using number lines</li> <li>Solves single variable linear inequalities with variable in both members using number lines</li> </ul>
<b>Use Functions to Model Relationships</b> <ul style="list-style-type: none"> <li>Recognizes and extends arithmetic sequences (predicts nth term)</li> <li>Recognizes and extends the Fibonacci sequence</li> <li>Writes linear equations when given ordered pairs</li> <li>Writes the equation of a horizontal or vertical line when given the graph of the line</li> <li>Represents real-world functions using an equation</li> <li>Uses mapping diagrams to represent functions</li> <li>Uses tables to determine function equations</li> <li>Identifies the graph type, given equations of linear and nonlinear functions</li> </ul>	<b>Use Functions to Model Relationships</b> <ul style="list-style-type: none"> <li>Represents growing arithmetic patterns using algebraic expressions or equations</li> <li>Uses linear equations to represent situations involving variable quantities</li> <li>Writes linear equations when given ordered pairs</li> <li>Writes the equation of a horizontal or vertical line when given the graph of the line</li> <li>Determines x- or y-intercept of a given linear equation</li> <li>Identifies and describes situations with varying rates of change</li> <li>Solves quadratic equations using concrete models and tables</li> </ul>	<b>Use Functions to Model Relationships</b> <ul style="list-style-type: none"> <li>Analyzes the properties and characteristics of exponential functions</li> <li>Uses an algebraic expression to represent a triangular number pattern</li> <li>Rewrites an equation for a line in standard form</li> <li>Determines x- or y-intercept of a given linear equation</li> <li>Writes the equation of the line when given the graph of the line</li> <li>Determines the graph of a line when given the equation</li> <li>Writes linear equations, given two points on a line</li> <li>Determines slope from graphs</li> <li>Determines slope from ordered pairs and tables</li> </ul>

#### Explanatory Notes

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## DesCartes: A Continuum of Learning®

### Mathematics

Goal: Algebra, Functions, Expressions, & Equations

**RIT Score Range:** 241 - 250  
**Statements Last Updated:** Mar 21, 2013

Skills and concepts to Enhance (73% Probability*) 231 - 240	Skills and Concepts to Develop (50% Probability*) 241 - 250	Skills and Concepts to Introduce (27% Probability*) 251 - 260
<b>Use Functions to Model Relationships</b> <ul style="list-style-type: none"> <li>Solves problems involving simple functions</li> <li>Solves problems involving complex functions</li> <li>Interprets data given in line graphs to solve problems</li> <li>Represents geometric sequences using written descriptions in recursive terms (present term, next term)</li> </ul>	<b>Use Functions to Model Relationships</b> <ul style="list-style-type: none"> <li>Uses tables to determine function equations</li> <li>Represents a real-world function using a complex equation (e.g., variables on both sides, distributive, rational)</li> <li>Models real life functions using function notation</li> <li>Determines the minimum and maximum of a quadratic function</li> <li>Analyzes the properties and characteristics of exponential functions</li> <li>Determines the x- and/or y-intercept of an equation of a function</li> <li>Performs operations on functions</li> <li>Solves problems involving complex functions</li> <li>Determines the domain and range of a function</li> </ul>	<b>Use Functions to Model Relationships</b> <ul style="list-style-type: none"> <li>Interprets the meaning of slope and intercepts in problem solving situations</li> <li>Identifies and describes situations with varying rates of change</li> <li>Identifies discriminants and roots</li> <li>Solves polynomial equations with integers as exponents</li> <li>Represents a real-world function using a complex equation (e.g., variables on both sides, distributive, rational)</li> <li>Models real life functions using function notation</li> <li>Distinguishes between linear and nonlinear functions (analysis)</li> <li>Uses graphs to represent functions and interpret slope</li> <li>Identifies the equation of a parabola</li> <li>Determines the vertex of a parabola</li> <li>Determines the minimum and maximum of a quadratic function</li> <li>Investigates, describes, and predicts the effects of parameter changes on the graphs of exponential functions</li> <li>Determines the effects of parameter changes on functions</li> <li>Determines the domain and range of a function</li> </ul>
<i>New Vocabulary:</i> algebraic sentence, arithmetic progression, depreciate, discount, equation of a line, is less than, regression equation, time-and-a-half	<i>New Vocabulary:</i> exponential, identity, inverse, polynomial, reciprocal, solution set, y-intercept	<i>New Vocabulary:</i> coordinate plane, quadratic equation, undefined, wider, x-coordinate, y-coordinate
<i>New Signs and Symbols:</i> $\leq$ , $\geq$ , ( ) ordered pair, $f(x)$ the value of the function $f$ at $x$ , $>$ greater than, $>$ greater than, $\geq$ greater than or equal to, kg kilogram, km kilometer/kilometre, $\leq$ less than or equal to, $\cdot$ multiplication symbol (dot), % percent, - subtraction	<i>New Signs and Symbols:</i> None	<i>New Signs and Symbols:</i> [ ] square brackets, { } set notation, P perimeter

#### Explanatory Notes

\* At the range mid-point, this is the probability students would correctly answer items measuring these concepts and skills. Both data from test items and review by NWEA curriculum specialists are used to place Learning Continuum statements into appropriate RIT ranges. Blank cells indicate data are limited or unavailable for this range or document version.

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

May 21, 2013

**Open Enrollment Applicants for School Year 2013-2014**

**Background**

The Wisconsin Department of Public Instruction (DPI) requires school districts to allocate open enrollment allocations prior to the start of the open enrollment application period. The Wisconsin open enrollment application period began on February 4<sup>th</sup>, 2013, and closed on April 30<sup>th</sup>, 2013. Students from a non-resident district may still apply for immediate admittance to another district if he/she meets one of the following criteria per Act 114.

The criteria for entrance outside of the usual enrollment period are as follows:

- The pupil has been a victim of a violent criminal offense as defined by the DPI rule
- The pupil is or has been a homeless pupil in the current or immediately preceding school year
- The pupil has been the victim of *repeated* bullying or harassment. This criterion requires that the parent has reported the bullying or harassment to the resident school board and, despite reporting the circumstances, the repeated bullying or harassment continues
- The place of residence of the pupil's parent or guardian and of the pupil has changed as a result of military orders
- The pupil has moved into this state
- The place of residence of the pupil has changed as a result of a court order or custody agreement or because the pupil was placed in a foster home or with a person other than the pupil's parent, or removed from a foster home or from the home of a person other than the pupil's parent
- The parent of the pupil and nonresident school board agree that attending school in the nonresident school district is in the best interest of the pupil

**Process**

At the January 29, 2013, Board of Education Regular Meeting the Kenosha Unified School Board formally affirmed the availability of spaces for both general and special education students seeking entrance into the Kenosha Unified School District under the Open Enrollment Statute for School Year 2013-14. **The School Board affirmed the availability of 58 general education spaces and 7 special education spaces.**

After receiving applications from the state's Open Enrollment Applications Log (OPAL) the Offices of Educational Accountability, Elementary School Leadership, Secondary School

Leadership, Teaching and Learning – Special Education/Student Support and Early Childhood met on May 3, 2013, to match available District spaces to the application pool of requests made by candidates seeking entrance into KUSD. Additionally, guidelines concerning student enrollment preferences and sibling preferences were also revisited.

On May 6, 2013, a lottery meeting was conducted in the Office of Educational Accountability to assign petitioning students to available District spaces. A representative from the Facilities Services Department served as the “unbiased” witness to the student assignment process and drew lots during the lottery proceeding.

With the close of this year’s open enrollment application window by DPI on April 30<sup>th</sup>, 2013, all students in the OPAL system were listed on a master roster in alphabetical order. Each student was then assigned an applicant sequence number with the first person listed on the roster being tagged as number one and the remaining students who were on the OPAL listing were also assigned a sequence number.

As required by Wisconsin statute and Board policy, preference was given to students currently attending Kenosha Unified and their siblings. Each student was provided a lottery ranking even though a student’s denial may have been recommended in the application review process. This is done because some special education or expulsion records may not have been received from the resident district at the time of the selection process. A lottery ranking selection process is conducted separately for each grade. If there are more applicants than spaces available at a given grade then lottery rank is used to select which student gets their preference. School placements are also made on a random basis when no school preference or restriction is indicated on the OPAL application.

Example: If the highest-ranked lottery student at a particular grade level indicates a preference for a particular school and that school has space available, then the student will be granted their preference. If there is no space available at the preferred school, then the school assignment is randomly drawn from the existing list of school vacancies (provided by School Leadership/Special Education/Early Childhood) available at the applicant’s specified grade level.

As indicated earlier, the Office of Educational Accountability (OEA) always provides an independent witness to the lottery process by requesting a Kenosha Unified staff member outside of the managing or affected department(s) draw the lottery ranks and school assignments for each open enrollment applicant.

### **Important Timelines**

Nonresident school districts must mail notices of approval or denial by June 7, 2013. If the application is approved, the school district must notify the parents of the *specific school* to which the student applicant will be assigned. Resident districts must notify applicants if their application is being denied by June 14, 2013. If an application is denied, parent(s)/guardian(s) have 30 days to file an appeal. Parents of accepted applicants must notify the nonresident district if their student will be attending the non-resident district in the 2013-14 school year by June 28, 2013.

## **Summary Statistics**

Three hundred (**300**) resident students from the Kenosha Unified School District have applied for admission to schools outside of KUSD under the guidelines of open enrollment. Below is a listing of the applicants by grade level.

### **KUSD Resident Students Applying to Schools Outside the District:**

<b>Grade Level</b>	<b>Number of Students</b>
Pre-Kindergarten	15
Kindergarten	52
1	27
2	18
3	18
4	17
5	17
6	42
7	15
8	21
9	23
10	11
11	14
12	10
<b>Total</b>	<b>300</b>

One hundred ten (**110**) non-resident students have applied for admission to the Kenosha Unified School District under the guidelines of open enrollment. Below is a listing of the applicants by grade level.

### **Non-resident Students Applying into Kenosha Unified**

<b>Grade Level</b>	<b>Number of Students</b>
Pre- Kindergarten	9
Kindergarten	11
1	4
2	3
3	0
4	2
5	2
6	12
7	4
8	11
9	16
10	12
11	16
12	8
<b>Total</b>	<b>110</b>

The following table provides an administrative listing of the applicants recommended for approval and denial by grade level for School Year 2013-14.

### **Administrative Recommendation on Non-resident Applicants**

<b>Grade Level</b>	<b>Approval Recommended (Regular / SPED)</b>		<b>Denial Recommended (Regular / SPED)</b>		<b>Total Number of Students (Regular / SPED)</b>	
Pre - Kindergarten	3	0	5	1	8	1
Kindergarten	10	1	0	0	10	1
1	4	0	0	0	4	0
2	0	0	3	0	3	0
3	0	0	0	0	0	0
4	0	0	2	0	2	0
5	0	0	2	0	2	0
6	8	0	0	4	8	4
7	2	0	1	1	3	1
8	2	0	7	2	9	2
9	5	0	9	2	14	2
10	3	0	8	1	11	1
11	4	0	12	0	16	0
12	2	0	6	0	8	0
<i>Category Totals</i>	43	1	55	11	98	12
<b>DISTRICT TOTALS</b>	<b>44</b>		<b>66</b>		<b>110</b>	

### **Administration Recommendation**

Administration recommends **approval** of applicants identified as numbers (2,3,4,5,7,10,12,14,15,16,20,21,24,27,29,32,33,36,42,44,46,47,49,50,51,53,57,63,75, 80,83,91,93,94,95,98,99,100,103,105,106,108,109,112) due to available space at the grade level or school requested.

Administration recommends **denial** of applicants identified as numbers (1,6,8,9,11,13,17,18,19,22,23,25,26,30,31,34,35,37,38,39,40,41,43,45,48,52,54,55,56, 58,59,60,61,62,64,65,66,67,68,69,70,71,72,73,74,76,77,78,79,81,82,84,85,86,87,88, 89,90,92,96,97,101,102,104,107,114) due to overcapacity at the grade level or school requested and/or expulsion or habitual truancy in the current or preceding two years.

Dr. Michele Hancock  
Superintendent of Schools

Kristopher Keckler  
Executive Director  
of Information & Accountability

Karen Davis  
Assistant Superintendent  
of Elementary School Leadership

Daniel Tenuta  
Assistant Superintendent  
of Secondary School Leadership

Susan Valeri  
Director of Special Education  
and Student Support

Belinda Grantham  
Director of Early Education Programs

Renee Blise  
Senior Research Analyst

KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

May 21, 2013

**Policy 6300 – Curriculum Development and Improvement**

Revision to Policy 6300 – Curriculum Development and Improvement is offered by Ms. Rebecca Stevens, School Board President.

POLICY 6300

CURRICULUM DEVELOPMENT AND IMPROVEMENT

A PK-12 curriculum shall be established and maintained in accordance with state law, the needs of society, the local community, and the individual student.

The District's academic content and the state's academic standards adopted by the School Board shall serve as the basis for all curriculum and instructional program development in the District.

Recommendation for additions or deletions to the established curriculum shall be reviewed by the Assistant Superintendent of Teaching and Learning and provided to **be subject to Board approval, following review and recommendations** by the Superintendent of Schools for approval.

LEGAL REF: Wisconsin Statutes

Sections 118.01 (Instructional program goal requirements)  
118.30 (Academic standards and assessment requirements)  
120.13 (Board power to do all things reasonable for the cause of  
education)  
121.02(1)(k) &(L) (Rules implementing curriculum state standard)  
Wisconsin Administrative Code  
PI 8.01(2)(k) & (l) Rules implementing curriculum program standards

CROSS REF:

6100, Principles, Goals, Results  
6110, Instructional Program Mission and Beliefs  
6310, Elementary School Curriculum  
6610, Selection of Instructional Materials  
6620, Library Resources  
6630, Use of Internet System  
Board-Adopted Academic Standards  
District Learning and Content Standards  
Teaching and Learning Handbook

AFFIRMED: September 24, 1991

REVISED: November 8, 1994  
October 13, 1998  
January 29, 2002  
December 20, 2011



Kenosha Unified School District  
May 21, 2013

**Employee Benefits Recommendation**

In January 2013, Burkwald, the District Benefit Consultants, went out to bid on all lines of employee benefits. Below is a summary of the process, the findings and recommendations.

**Process:**

Quotes were requested from a number of carriers. The chart below provides a summary of the number of carriers approached, the responses received and declines.

Benefit	Carriers Approached	Responses Received	Declines
Health	17	5	12
Dental	19	7	12
Life	16	3	13
Short Term Disability	16	2	14
Long Term Disability	16	2	14
Vision	14	12	2

**\* These numbers include fully funded and self-funded quotes.**

**Health Insurance**

Of the five who quoted, only two of the bids were competitive, WEA and Humana. Although the bids were competitive, they came in higher than expected, both projecting a 7.7% increase over current rates. This increase in premium was based on the fact that the District had higher than normal benefit utilization (average claims utilization of approximately 110%). This significantly impacts pricing in the market, thus reducing the number of carriers willing to respond to the RFP.

During the process, the district conducted an employee survey requesting feedback from all employees about health benefits. The results showed that employees overwhelmingly preferred the current plan, preferring to retain low copays and deductibles.

The information was presented to the Benefit Task Force in April and it was requested that we go back to market and request plan modifications as well as additional options for employees. Both WEA and Humana submitted modified plan information. WEA presented the most competitive offer, providing two benefit options for employees.

**Dental**

The most competitive quotes came from WEA and Delta Dental; both are current carriers for the District. Based on the information received, WEA offered an enhanced plan design, offering a **6.3% rate reduction** (under current rates) for all employees.

### **Life Insurance**

Minnesota Life Insurance presented the most competitive pricing, offering a **4.51% rate reduction** (under current rates) for all employee groups.

### **Long Term Disability**

Based on our utilization experience, WEA is no longer a competitive option. National Insurance offered the most competitive option, offering a three year commitment at **38.9% rate reduction** (under current rates), holding rate for three years.

### **Short Term Disability and Vision**

Short Term Disability and Vision are being offered as voluntary benefits.

### **Long Term Care**

Based on utilization and experience, and the changing nature of the industry, the district will experience a **91% rate increase** for Long Term Care benefits. The District can no longer afford to offer this benefit.

### **Recommendation:**

The Administration recommends that the Board of Education approve the following, effective July 1, 2013:

- 1) WEA Trust Base Design Option 2 Health Plan, with an option to purchase up to Base Design Option 1, **with an active employee contribution of 12% for all employee groups and a retiree premium contribution of 12% for all employee groups.**
- 2) WEA Trust Essential Dental PPO, **with an employee contribution of 10%.**
- 3) Minnesota Life as the life insurance provider, an employer paid option **at one (1) times employee salary.**
- 4) National Insurance Services as the Long Term Disability provider, **a 100% employer paid option.**
- 5) Cancellation of Long Term Care policy for all active employees. Recommend a six month transition period for retirees and provide a District “paid up” policy for the 186 retirees currently covered by the plan.

Dr. Michele Hancock  
Superintendent of Schools

Ms. Sheronda Glass  
Executive Director, Business Services

Mr. Edward Kupka  
Director, Human Resources

KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

May 21, 2013

DONATIONS TO THE DISTRICT

The District has received the following donations:

1. Aiello Family Dental donated \$500.00 to the Bradford Theatre Arts program. The donation is to be used for the International Thespian Festival.
2. Car-Min Construction Company donated \$500.00 to the Bradford Softball program. The donation is to be used for field improvements.
3. The Kenosha Education Association donated \$500.00 to the Bradford Theatre Arts program. The donation is to be used for the International Thespian Festival.
4. The Kenosha Professional Police Benevolent Association donated \$200.00 to the Bradford Theatre Arts Program. The donation is to be used for the International Thespian Festival.
5. Rogers Memorial Hospital donated \$200.00 to the Bradford Theatre Arts program. The donation is to be used for the "Next to Normal" musical.

Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Michele Hancock  
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

May 21, 2013

**Tentative Schedule of Reports, Events,  
and Legal Deadlines for School Board**  
**May - June**

**May**

- May 14, 2013 - Standing Committee Meetings in ESC Board Room
- May 21, 2013 – Special School Board Meeting – 4:00 P.M. and Regular Board of Education Meeting –7:00 P.M. in ESC Board Meeting Room
- May 27, 2013 – Memorial Day – Schools and ESC Closed

**June**

- June 3, 2013 – Special School Board Meeting – 5:00 P.M. in ESC Board Room
- June 11, 2013 – Standing Committee Meetings – 5:30 P.M. in ESC Board Room
- June 25, 2013 –Regular Board of Education Meetings – 7:00 P.M. in ESC Board Room
- April 30, 2013 – Special School Board Meeting – 6:00 P.M. in ESC Board Room

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