



REGULAR MONTHLY BOARD MEETING

March 27, 2012

REVISED

7:00 P.M.

**Educational Support Center
Board Meeting Room
3600-52nd Street
Kenosha, Wisconsin**



Regular School Board Meeting
Tuesday, March 27, 2012
Educational Support Center
7:00 P.M.

- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards
 - Scholastic Writing Awards Regional Winners
 - American Choral Director's Association Winner
 - National Scholastic Art Awards Regional Winners
 - Wisconsin National Geographic Bee Semi-Finalist
 - Tremper Battle of the Books Team
 - National Honors for Tremper German Students
 - Academic Showcase Logo Design Winner
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Remarks by the President
- IX. Superintendent's Report
- X. Consent Agenda
 - A. Consent/Approve Recommendations
Concerning Appointments,
Leaves of Absence,
Retirements and Resignations..... Page 1
 - B. Consent/Approve Minutes of 2/28/12 and
3/13/12 Special Meetings
and Executive Sessions and
2/28/12 Regular Meeting..... Pages 2-12
 - C. Consent/Approve Summary of Receipts, Wire
Transfers and Check Registers Pages 13-14

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X. Consent Agenda - Continued

- D. Consent/Approve Head Start Federal Grant
Request for the 2012-2013
School Year Pages 15-18
- E. Consent/Approve Request to Submit 21st
Century Community
Learning Center (CLC)
Program Grant Application
For 2012-2013 SY..... Pages 19-23

XI. Old Business

- A. Discussion/Action Proposed Middle School
Boundary Change – Closing
McKinley Middle School..... Pages 24-31
- B. Discussion/Action Kenosha County Easement -
60th Street Project Pages 32-41
- C. Discussion/Action Kenosha County Wireless
Network Easement..... Pages 42-69
- D. Discussion/Action Policy/Rule 6456 - Graduation
Requirements..... Pages 70-77
(First Reading)
- E. Discussion/Action Service Animals in District
Facilities (New) Pages 78-87
(First and Second Reading)
- F. Discussion/Action Policy/Rule and Administrative
Regulation 6620 - Library
Resources Pages 88-92
(First Reading)
- G. Discussion/Action Policy/Rule 6460 - Testing
Programs Pages 93-97
(First Reading)
- H. Discussion/Action Policy/Rule 6461 – Parental
Consent for Testing and
Policy/Rule 6462 – Non-
Discrimination Testing/
Assessment Pages 98-102
(First Reading)

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XI. Old Business - Continued

- I. Discussion/Action Policy/Rule 4310 -
Instructional Staffing Pages 103-107
- J. Discussion/Action Policy/Rule 4340 -
Substitute Personnel
Employment - Removal..... Pages 108-110
- K. Discussion/Action Policy/Rule 4350 -
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and Transfers - Removal Pages 111-113

XII. New Business

- A. Discussion/Action Open Enrollment Changes -
2011 Wisconsin Act 114
(Senate Bill 2) Pages 114-116
- B. Discussion/Action Worker's Compensation
Reauthorization of
Self-Insurance..... Pages 117-118
- C. Discussion/Action Donations to the District..... Page 119

XIII. Other Business as Permitted by Law

- Tentative Schedule of Reports, Events and Legal
Deadlines For School Board (March-April)..... Page 120

XIV. Predetermined Time and Date of Adjourned Meeting, If Necessary

XV. Adjournment

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Kenosha Unified School District No. 1
Kenosha, WI
March 14, 2012

The Human Resources recommendations regarding the following actions:

Action	Board Date	code	Staff	Last Name	First Name	School/Dept	Position	Effective Date	Yrs of Svc	Salary	Reason	Step / Level	Letter or Contract
Resignation	3/13/12		Secretarial	Jankowski	Cheryl	Lance Middle School	Library Clerical Assistant	6/12/12	5	\$24,716.40	Resignation	No	Contract
Early, Early Retirement	3/13/12		Instructional	Sikora	Christine	Roosevelt Elementary School	Grade 3	6/12/12	23	\$74,693.00	Early, Early Retirement	No	Contract
Early Retirement	3/13/12		Administration	Fair	Geraldine	School Leadership - High School	Assistant Principal	6/30/12	22	\$108,878.00	Early Retirement	No	Contract
Early Retirement	3/13/12		Administration	Schlais	Jean	School Leadership - High School	Assistant Principal	6/30/12	23	\$110,123.00	Early Retirement	No	Contract
Early, Early Retirement	3/13/12		Instructional	Nolan	Joan	Vernon Elementary School	Grade 3	6/12/12	20	\$74,693.00	Early, Early Retirement	No	Contract
Early, Early Retirement	3/27/12	**	Instructional	Matalas	Janet	Bradford High School	Guidance	6/12/12	21	\$74,693.00	Early, Early Retirement	No	Contract
Early, Early Retirement	3/27/12	**	Instructional	Schultz	Patricia	Strange Elementary School	C.B.D.	6/12/12	19	\$61,935.00	Early, Early Retirement	No	Contract
Early Retirement	3/27/12	**	ESP	Springer	Josephine	Tremper High School	Special Education	6/11/12	15	\$17.21	Early Retirement	No	Contract
Appointment	3/27/12	**	Miscellaneous	Peregini	Nelly	Bradford High School	Student Support Specialist	3/12/12		\$15.64	Appointment		
Early Retirement	3/27/12	**	Service	Thompson	Allan	Facility Services	HVAC Crew Leader	5/25/12	32	\$26.52	Early Retirement	No	Contract
Resignation	3/27/12	**	Instructional	Devine	Thomas	Bradford High School	Science	6/12/12	13	\$61,935.00	Resignation	No	Contract
Resignation	3/27/12	**	Secretarial	Brown	Corey	Human Resources	Senior Fiscal Clerk	3/30/12	5	\$20.32	Resignation	No	Contract
Resignation	3/27/12	**	Secretarial	Faria	Sharon	Business Services	Business Service Clerk	5/30/12	6	\$20.32	Resignation	No	Contract
Resignation	3/27/12	**	Service	Nelson	Gary	Facility Services	Custodian	3/31/12	8	\$42,640.00	Resignation	No	Contract
Early, Early Retirement	3/27/12	**	Instructional	Adams	Jack	Athletics	Physical Education	6/12/12	28	\$73,301.00	Early, Early Retirement	No	Contract
Early, Early Retirement	3/27/12	**	Instructional	Kirsch	Sharon	Vernon Elementary School	Kindergarten	6/12/12	23	\$74,693.00	Early, Early Retirement	No	Contract
Early Retirement	3/27/12	**	Instructional	Schumaker-Kotten	Sandra	Pleasant Prairie Elementary School	Grade 2	6/12/12	28	\$74,693.00	Early Retirement	No	Contract
Early, Early Retirement	3/27/12	**	Instructional	King	Deborah	Tremper High School	Math	6/12/12	20	\$74,693.00	Early, Early Retirement	No	Contract
Early, Early Retirement	3/27/12	**	Instructional	Dubaniewicz	Linda	Whittier Elementary School	Grade 5	6/12/12	35	\$61,935.00	Early, Early Retirement	No	Contract
Retirement	3/27/12	**	Instructional	Fergus	James	Bullen Middle School	Instructional Technology	6/12/12	22	\$74,693.00	Retirement	No	Contract
Early, Early Retirement	3/27/12	**	Instructional	Sipprell	Roxanne	Vernon Elementary School	Grade 1	6/12/12	23	\$67,186.00	Early, Early Retirement	No	Contract
Early, Early Retirement	3/27/12	**	Instructional	Lee	Judith	Bose Elementary School	Grade 1	6/12/12	27	\$74,693.00	Early, Early Retirement	No	Contract
Early, Early Retirement	3/27/12	**	Instructional	Kirby	Judith	Lance Middle School	Choir	6/12/12	32	\$74,693.00	Early, Early Retirement	No	Contract
Separation	3/27/12	**	Instructional	Barbour	Benjamin	Human Resources	Teacher on Leave	2/20/12	9	\$55,882.00	Separation: Medical Leave Expired	No	Contract
Resignation	3/27/12	**	Administration	Hochevar	Lisa	Food Services	Production Manager	6/30/12	4	\$63,125.00	Resignation	No	Contract
Resignation	3/27/12	**	Instructional	Fromm	Elissa	Grant Elementary School	Grade 4/5 Split	6/12/12	9	\$57,737.00	Resignation	No	Contract
Early, Early Retirement	3/27/12	**	Instructional	Talbert	Barbara	Southport Elementary School	Grade 1	6/12/12	38	\$61,935.00	Early, Early Retirement	No	Contract
Early Retirement	3/27/12	**	ESP	Pollocoff	Dawn	Whittier Elementary School	Special Education	6/11/12	18	\$17.21	Early Retirement	No	Contract
Retirement	3/27/12	**	Instructional	Wattles	Susan	Whittier Elementary School	Kindergarten	6/12/12	36	\$74,693.00	Retirement	No	Contract
Retirement	3/27/12	**	Instructional	Damm	Pamela	Edward Bain School of Language & Art	Grade 3	6/12/12	23	\$61,935.00	Retirement	No	Contract
Resignation	3/27/12	**	Instructional	Geb	Noah	Washington Middle School	Cross Categorical	6/12/12	2	\$38,959.00	Resignation	No	Contract
Separation	3/27/12	**	Interpreter	Cadd	Sherrie	Bradford High School	Interpreter	1/30/12	12	\$42,666.75	Separation	No	Contract
Separation	3/27/12	**	ESP	Maxcy	Melissa	Washington Middle School	Special Education (IDEA)	3/6/12	5	\$13.13	Separation	No	Contract
Early, Early Retirement	3/27/12	**	Instructional	Becker	Ellen	Paideia Academy	Charter Director	6/12/12	35	\$74,693.00	Early, Early Retirement	No	Contract
Early Retirement	3/27/12	**	Instructional	Perrine	Nicholas	Bradford High School	Physical Education	6/12/12	22	\$61,935.00	Early Retirement	No	Contract
Leave of Absence	3/27/12	**	Instructional	Weitzel	Jaime	Lance Middle School	Science	8/29/12	20	\$46,445.00	Child Rearing Yr. 2	No	Contract
Early, Early Retirement	3/27/12	**	Instructional	Pascucci	Lori	Southport Elementary School	Grade 5	6/12/12	20	\$74,693.00	Early, Early Retirement	No	Contract
Separation	3/27/12	**	ESP	Lees	Kathleen	Forest Park Elementary	Special Education	3/13/12	14	\$20,016.36	Separation	No	Contract

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SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD ON FEBRUARY 28, 2012

A special meeting of the Kenosha Unified School Board was held on Tuesday, February 28, 2012, in the Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:00 P.M. with the following members present: Ms. R. Stevens, Mrs. Taube, Mr. Nuzzo, Mr. Gallo, Ms. P. Stevens, Mr. Bryan, and Mrs. Snyder. Dr. Hancock was also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Snyder announced that an executive session had been scheduled to follow this special meeting for the purpose of Collective Bargaining Deliberations.

Ms. P. Stevens moved that this executive session be held. Mr. Gallo seconded the motion.

Roll call vote. Ayes: Ms. R. Stevens, Mrs. Taube, Mr. Nuzzo, Mr. Gallo, Ms. P. Stevens, Mr. Bryan, and Mrs. Snyder. Noes: None. Unanimously approved.

Ms. P. Stevens moved to adjourn to executive session. Mr. Bryan seconded the motion. Unanimously approved.

1. Collective Bargaining Deliberations

Mrs. Glass, Mrs. Schmitz, and Mrs. Osborne-Short arrived at 6:04 P.M. and discussed collective bargaining issues with the Board members.

Meeting adjourned at 6:45 P.M.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD ON MARCH 13, 2012

A special meeting of the Kenosha Unified School Board was held on Tuesday, March 13, 2012, in the Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 4:33 P.M. with the following members present: Ms. R. Stevens, Mrs. Taube, Mr. Nuzzo, Mr. Gallo, Ms. P. Stevens, Mr. Bryan, and Mrs. Snyder. Dr. Hancock, Mrs. Glass, Mrs. Osborne-Short, Mrs. Schmitz, Mr. Vaillancourt, along with representatives from Burkwald & Associates, Inc., Mr. Daniel Burkwald, Mr. Kamal Shah, and Mr. Kyle Pionek, were also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Snyder announced that an executive session had been scheduled to follow this special meeting for the purpose of Collective Bargaining Deliberations.

Mr. Nuzzo moved that this executive session be held. Mr. Gallo seconded the motion.

Roll call vote. Ayes: Ms. R. Stevens, Mrs. Taube, Mr. Nuzzo, Mr. Gallo, Ms. P. Stevens, Mr. Bryan, and Mrs. Snyder. Noes: None. Unanimously approved.

Mr. Bryan moved to adjourn to executive session. Mrs. Taube seconded the motion. Unanimously approved.

1. Collective Bargaining Deliberations

Mr. Burkwald updated Board members on health care issues.

Ms. Kathryn McGowan and Mr. Eugene Dunk, representatives from WEA Trust, arrived at 4:45 P.M. and presented health insurance information to Board members.

Ms. McGowan and Mr. Dunk were excused at 5:05 P.M.

Ms. Joanne Szymaszek and Ms. Kristine Mullen, representatives from Humana, arrived at 5:06 P.M. and presented health insurance information to Board members.

Ms. Szymaszek and Ms. Mullen were excused at 5:29 P.M.

Meeting adjourned at 5:40 P.M.

Stacy Schroeder Busby
School Board Secretary

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD FEBRUARY 28, 2012

A regular meeting of the Kenosha Unified School Board was held on Tuesday, February 28, 2012, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Snyder, President, presided.

The meeting was called to order at 7:02 P.M. with the following Board members present: Mrs. R. Stevens, Mrs. Taube, Mr. Nuzzo, Mr. Gallo, Ms. P. Stevens, Mr. Bryan, and Mrs. Snyder. Dr. Hancock was also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District No. 1. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Dr. Robert Wells, Coordinator of Fine Arts, presented the Festival of Arts and Flowers Superintendent and Board of Education Collection Awards.

There were no Administrative or Supervisory Appointments.

Ms. P. Stevens introduced the Student Ambassador, Trina Capelli, from Bradford High School and she made her comments.

There was no Legislative Report.

View and comments were made by the public.

Mrs. Snyder made her remarks.

Dr. Hancock gave the Superintendent's Report which included a presentation entitled "Preliminary Transformation Budget Recommendations" that covered the following topics: Where We've Been, We Are Listening, Let Us Not Forget, Now, Strategies, Samples, What About Class Size?, SAGE Results, Secretaries and Miscellaneous Employees, Service Employees, Administrative Staff, Reality, Where We Stand, and In the News.

The Board considered the following Consent-Approve items:

Consent-Approve item X-A – Revised Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations as presented.

Consent-Approve item X-B – Minutes of the 1/24/12 and 1/31/12 Special Meetings and Executive Sessions, 1/24/12 Regular Meeting, and the 1/31/12 and 2/14/12 Special Meetings as presented in the agenda.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Ms. Heather Kraeuter, Accounting Supervisor; Mrs. Tina Schmitz, Chief Financial Officer; Mrs. Sheronda Glass, Assistant Superintendent of Business Services; and Dr. Hancock, excerpts follow:

“It is recommended that the January 2012 cash receipts deposits totaling \$770,330.45, and cash receipt wire transfers-in totaling \$42,446,804.65, be approved.

Check numbers 477667 through 478732 totaling \$7,555,802.02, and general operating wire transfers-out totaling \$167,957.49, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the January 2012 net payroll and benefit EFT batches totaling \$12,679,415.34, and net payroll check batches totaling \$1,806.78, be approved.”

Consent-Approve item X-D – School Board Policy 8411- Appointment of School Board Officers submitted by Mr. Robert Nuzzo, School Board Member, excerpts follow:

“It is recommended that School Board Policy 8411 titled Appointment of School Board Officers be revised to eliminate wording regarding term limits for officers. The Board approved revised Policy 8411 as a first reading at its January 24, 2012 meeting. It is recommended that the Board approve revised Policy 8411 as a second reading this evening.”

Ms. P. Stevens moved to approve the consent agenda as presented in the agenda. Ms. R. Stevens seconded the motion. Unanimously approved.

Dr. Hancock presented the 2012-2013 Transformation/Budget Plan submitted by Mrs. Schmitz, Mrs. Glass, and Dr. Hancock, excerpts follows:

“After many months of collaborative planning, strategizing and analyzing, the District has developed an action plan under the guiding principles of the District’s Transformation Plan. To assure every child experiences high quality, personalized learning success, the Plan must achieve three major goals: improve student achievement, expand collaborative partnerships, and secure resources to support learning.

In order to create a sustainable transformation of our schools into a 21st century learning organization, the District had to incorporate the current fiscal challenges to build our new model in a cost effective manner. The District continues to be challenged with declining revenues and fixed costs. The preliminary forecast of our 2012-2013 budget includes reductions in spending to balance the budget with the anticipated revenues from state and local funding. While the District continues to pursue grants and other sources of revenue, our challenge remains to operate within the revenue limits established by the State of Wisconsin and the Department of Public Instruction. This plan was designed to meet our goals and to begin the journey of transformation with the 2012-2013 school year.

At its February 14, 2012 meeting, the Audit, Budget and Finance Committee voted to forward the proposed Transformation Plan Budget for Fiscal Year 2012-2013 to the full Board. Administration recommends that the Board approve the 2012-2013 Transformation Budget Plan as presented.”

Ms. P. Stevens moved to approve the 2012-2013 Transformation Budget Plan. Ms. R. Stevens seconded the motion.

Ms. P. Stevens moved to pull the High School Staffing Redesign and Elementary School Transformation Plan budget items for discussion. Ms. R. Stevens seconded the motion.

A vote on the motion to pull the High School Staffing Redesign and Elementary School Transformation Plan budget items for discussion was taken. Unanimously approved.

A vote to approve the 2012-2013 Transformation Budget Plan was taken. Motion carried. Mr. Bryan dissenting

Mr. Daniel Tenuta, Assistant Superintendent of Secondary School Leadership, presented the Exceptions to the 180 School Days submitted by Mr. Tenuta and Dr. Hancock, excerpts follow:

“Districts submit an annual report that defines a schedule showing 180 days of school and the required number of minutes at the elementary, middle and high school levels. If students are in attendance for part of a professional development day it can be counted, but if there is a full day of professional development the day is not counted, so an exception to this requirement is needed. Since the 2004 – 2005 school year, the School Board and Department of Public Instruction has granted KUSD a waiver to the 180 days of school requirement. This waiver allowed the high schools to have four full days of professional development in place of the four half days on the schedule. Most recently the high schools were granted this exception for four years of which 2011 - 2012 was the last year. We are asking for this exception to be continued along with several other exceptions starting with the 2012 – 2013 school year. These exceptions are requested for an additional four years. They are: 1) The high schools would be granted an additional four full days of professional development beyond the two already requested; and 2) The middle school is granted the same exceptions as the high school.

On November 4th and 5th, 2010, a team was assembled for the purpose of developing a new plan called a Transformation Design, modeled after the strategic planning process. This team consisted of 25 teachers, parents, administrators and school board member. The process resulted in the following: a set of guiding principles, a new mission statement, student results defined, and general goals were developed. On December 14, 2010, the School Board approved the Transformational Design Plan.

Simultaneously, a national initiative has been launched, which brought together teachers, content experts, parents, and community leaders for the purpose of creating what is now known as the Common Core State Standards for English Language Arts, Mathematics, and Literacy in All Content Areas. These standards have been adopted by over 40 states including Wisconsin.

The Common Core State Standards focus on core conceptual understandings and procedures starting in the early grades. The use of core standards empowers all teachers statewide the ability to focus on essential concepts, understandings and procedures. With students, parents, and teachers all on the same page, and working together for shared

goals, we can ensure that students make progress each year and graduate from school prepared to succeed in college and in a modern workforce.

The Transformational Plan for our district embraces the common core standards and personalized learning for every student. Personalized learning starts with the belief that learning can take place anytime, anywhere, and can utilize a wide variety of delivery methods. Curriculum must be dynamic, individually paced and acknowledge learner interests. It requires staff to assume new roles as individuals and as part of an instructional team. Assessment of student performance requires sophisticated systems to track data. Feedback occurs in rapid cycles and is objective, connected to learning goals, and suggests the next step in the learning process. Technological tools and innovative practices; such as, on-line or blended learning are utilized to enhance learning and provide access to courses not otherwise available. This personalized learning model requires that we change how we educate our children in our school district. The Secondary School Transformational design plan was developed with the Common Core Standards and the Personalized Learning model in mind. Intensive professional development for staff, and a fully transformed system requires an adjustment to our current student and teacher schedule.

This first exception would be to conduct full days of professional development for next year. Although students will not be in attendance during those designated professional development days, students will have the ability to participate in asynchronous online instructional activities. These online activities will focus on not only the existing curriculum for each student, but also include enrichment activities and collaboration related to the KUSD goals and strategies. We are making this request with the understanding that our students will be participating in a continuous learning environment outside of the school walls. Teachers will have requirements for part of these professional development days related to establishment, monitoring, and review services for the asynchronous online activities.

The professional development for these days will focus upon training that will directly improve student achievement. Our district and the community identified the importance of student proficiencies in information, technology, and media literacy. As the District moves forward with blended personalized learning, student knowledge and skills associated with these literacies is essential. Professional development has been identified to support these initiatives. Included in the plans are sessions that will address: 1) Establishing instructional environments that embed technology standards using best practices and instructional strategies to support success in work and life in the 21st Century, 2) Understanding safe, legal, and ethical usages of digital information and innovative uses of current and emerging technologies, 3) Expanding opportunities for students to connect with local, national, and global communities through technology resources and tools, and 4) Establishing effective online collaborative learning and working environments for all students and staff.

The KUSD professional development plan will also include training in the following areas: Research-based instructional best practices such as: co-teaching, differentiation, reading and the Common Core Standards, culturally responsive teaching, reading in the content areas, autism, behavior strategies, problem-based learning, serving ELL students, inquiry circles, talent development, problem-based learning, and disciplinary literacy. In

addition we will be providing support for training on District initiatives, such as providing MAP training.

A copy of the high school and middle school schedule is attached. The waiver days will be recommended to DPI. The details within the schedule may change depending upon the start and end times of schools and the finalized Parent Teacher conference days.

In order to qualify for an exception to the 180 days, the number of minutes needs to meet the state requirement. Currently there are enough student contact minutes to cover the full days for professional development at the middle and high school level.

Administration recommends that the Board approve requesting from the State Superintendent an exception to the 180 day requirement. At the middle and high school level, six days are requested for professional development/asynchronous learning activities.”

Ms. R. Stevens moved to approve submission of a request to the State Superintendent for an exception to the 180 school day requirement. Ms. P. Stevens seconded the motion. Unanimously approved.

Mr. Patrick Finnemore, Director of Facilities, presented the Kenosha County Easement – 60th Street Project submitted by Mr. Finnemore, Mrs. Glass, and Dr. Hancock, excerpts follow:

“Kenosha County has requested School Board approval of both a Permanent Limited Easement and a Temporary Limited Easement associated with the widening of 60th Street scheduled for this summer. The Permanent Limited Easement is associated with 0.21 acres of the KUSD property that houses Indian Trail High School and Academy and Mahone Middle School, and the Temporary Limited Easement is associated with 10.4 acres on the same property.

The Permanent Limited Easement is for land that will house the controls and transformer for the permanent traffic signal that the County will be installing to replace the temporary signal at the intersection of our school entrance and 60th Street, and for the land that a permanent storm water drainage pipe will be installed to handle water runoff from 60th Street to the retention basin on the west end of our property. The Temporary Limited Easement is for land along 60th Street that will be disturbed during the widening project and for the retention pond which a portion of will be dredged one foot deeper to support the additional storm water runoff from the widened street. Attachment 1 to this report is a series of three drawings which depict the areas covered by the easements. Attachment 2 to this report is a copy of the easement document which covers both the Permanent and Temporary Limited Easements.

The financial terms of the easement agreement between Kenosha County and KUSD are still be negotiated. A consultant for Kenosha County performed an appraisal of the property affected by the easement. Wisconsin Statutes allow landowners to obtain a second appraisal from a qualified appraiser of our choice and be reimbursed by the County for that second appraisal. KUSD and some of the other property owners opted to have a second appraisal performed in order to ensure a fair price for the value of the property. It is expected that the final value of the easement will be negotiated somewhere between the

two appraised values. In addition, we will take into account other improvements being funded as part of the road construction project when determining the financial terms. The terms will be included in the next report on this subject as detailed below.

The timeline for the reviews and consideration of approval of the easement is as follows:

- February 28, 2012 – We are requesting approval from the Board to hold a Special Meeting of the Electors in March for consideration of the easement.
- March 13, 2012 – This report along with the negotiated financial terms will be brought to the Planning, Facilities, and Equipment Committee for review.
- March 27, 2012 – The easement and associated financial terms will be brought to a Special Meeting of the Electors and later that evening to the regular School Board meeting for consideration of final approval.

This timeline is based on meeting Kenosha County's construction project schedule, allowing for an appropriate amount of time for the appraisal comparisons and negotiation of a fair value, and following the normal schedule for KUSD committee and board meetings.

Administration recommends Board approval to schedule a Special Meeting of the Electors on March 27, 2012 for the consideration of the easement agreement described in this report."

Mr. Nuzzo moved to schedule a Special Meeting of the Electors on March 27, 2012 for consideration of the easement agreement. Ms. P. Stevens seconded the motion. Unanimously approved.

Mr. Tenuta presented the Request to Participate in Year Two of the Wisconsin Safe and Supportive Schools Project and to Include Eighth Grade Student Participation submitted by Ms. Patricia Demos, Community School Relations Manager; Mr. Ernie Llanas, Principal at Lincoln Middle School; Mr. Chad Dahlk, Principal at Lance Middle School; Mr. Richard Aiello, Principal at Tremper High School; Mr. Tenuta; and Dr. Hancock, excerpts follow:

"The Wisconsin Department of Public Instruction (DPI) is currently implementing a four-year project, from October 1, 2010 to September 30, 2014, designed to improve conditions for learning in school districts selected as a result of numbers and/or rates of disruptive drug and violence-related incidents. This project, titled the Safe and Supportive Schools Project (S3 Grant Project), provides grants to support statewide measurement of, and targeted programmatic interventions to improve the conditions for learning by helping schools to reduce substance use and improve safety by managing the broad continuum of detrimental behaviors, including disruptive behaviors, violent crimes and substance abuse.

During the spring of 2011, administration requested and received Board permission to implement the Wisconsin Safe and Supportive Schools Project in the amount of \$100,000 and to administer the online Youth Risk Behavior Survey at the high school level. As a result of survey data, Kenosha Unified qualified to participate in the S3 Grant and is presently receiving significant support from DPI in the form of funding, professional development, and technical assistance.

In order to participate, all Kenosha Unified high schools administered the online Youth Risk Behavior Survey during the spring semester of 2011 and individual survey results indicated that the following schools qualified for and received additional Safe and Supportive School funds during the 2011-2012 school year:

Bradford High School	(\$90,000)
Harborside Academy	(\$60,000)
Indian Trail Academy and High School	(\$75,000)
Reuther Central High School	(\$60,000)
Tremper High School	(\$90,000)

Upon receipt of survey data, the above five high schools carefully assembled grant planning teams inclusive of key stakeholders, attended a two day June workshop in Madison, reviewed the 2011 Index of Student Engagement and Learning Environment data results as well as other district and site data sources and developed individual site plans with clear measurable objectives based on identified needs. Teams then studied evidence-based interventions and integrated them as strategies for use during year one of their site plans. All plans and strategies were integrated into school strategic plans and all are aligned to the overarching District Transformation Design.

Data results clearly indicated a need for all five high schools to focus on the following three areas in need of improvement:

1. Bullying and Harassment
2. Distribution and use of alcohol and illegal drugs and misuse of legal drug
3. Strengthening of relationships to enhance conditions for student learning.

In addition, individual schools targeted other focus goals in their efforts to enhance site conditions for learning. This includes but is not limited to educating youth and families about gang prevention and early intervention, the development of Students Against Destructive Decisions (S.A.D.D.) groups, the design and distribution of parental awareness materials, and strengthening the Prime for Life after school education program for students who have violated the AOD policy.

The Wisconsin Youth Risk Behavior Survey (YRBS) is conducted as part of a national effort by the U.S. Centers for Disease Control and Prevention. The district has conducted this survey in 2007, 2009 and 2011. The survey monitors health-risk behaviors of the nation's high school students in grades nine through twelve. It includes one-hundred questions regarding traffic safety; weapons and violence; suicide; tobacco use; alcohol and other drug use; sexual behavior; and diet, nutrition and exercise.

Initiated in 1993, the Department of Public Instruction has administered the YRBS Survey every two years. In 2011, the Safe and Supportive Schools grant utilized this same survey. It was an online survey administered at Bradford High School, Harborside Academy, Indian Trail Academy and High School, Lakeview Technology Academy, Reuther Central High School and Tremper High School. During the upcoming spring semester, the five Kenosha Unified high schools currently participating in the Safe and Supportive Schools Project will administer the YRBS Survey to their ninth and eleventh grade students. Data gleaned from survey results will inform site teams about goal achievement and will assist them as they adjust their focus goals and related activities planned for the 2012-2013 school year. The 2012 YRBS Survey is identical to the 2011

YRBS survey with the exception of the following additional questions numbered seven, eight, eleven, thirty-one, thirty-two, thirty-three, and thirty-four.

In conjunction with high school efforts to ensure school safety, administration is requesting Board permission to administer the Success Highways survey to eighth grade students at Lance and Lincoln Middle Schools during the spring semester, 2012.

Success Highways was developed over a fifteen year period from doctoral and on-site piloting work done by Dr. V. Scott Solberg at the University of Wisconsin-Milwaukee from 1998-2006. This research, which continues today, identified the following seven resiliency skills as having a significant positive effect on student academic success in urban high schools:

- Building Confidence
- Making Connections
- Setting Goals
- Managing Stress
- Increasing Well-being and
- Understanding Motivation

Once the above skills were identified, Dr. Solberg created a resiliency skills assessment instrument consisting of 108 questions covering all six of the above skills that was revalidated for use with urban precollege populations. In 1998, the assessment instrument was coupled with the development of a resiliency skills curriculum implemented at two Milwaukee high schools.

During seven years of piloting at South Division and North Division high schools in the Milwaukee Public School District, it is estimated that over 2,500 students were exposed to Dr. Solberg's resiliency skills curriculum and three evaluation studies were conducted to determine: whether initial exposure to Success Highways methodology contributed to increased academic achievement, whether students exposed to the curriculum during the 2000 fall semester demonstrated improved attendance and academic performance and whether the effects of the resiliency skills varied for students from different racial and ethnic groups.

These studies clearly demonstrated that students exposed to the Success Highways program achieved statistically significant improvements not only in resiliency but also became more invested in their education as indicated by demonstrating better grades, higher grades, more credits earned, increased test scores and reduced dropouts.

It is administration's intention to pilot the resiliency skills assessment instrument during the 2012 school year at Lance and Lincoln Middle Schools and to forward student profile results to Tremper High School for use when planning/modifying their 2012-2013 Safe and Supportive School plan.

The approved district protocol for conducting both the YRBS Survey and the resiliency skills assessment will be followed. Informational letters will be sent to the parents of the students in grade 9 and 11 at Bradford, Indian Trail, Reuther, Harborside and Tremper. Informational letters will also be sent to parents of the students in grade 8 at Lance and Lincoln. The letters will include a Parent and Student Information document and surveys will be available at each of these schools for parents to review.

In order to gather data needed for the Safe and Supportive Schools grant, administration recommends that the Board grant permission to administer the online Youth Risk Behavior Survey at the high school level. In addition, administration requests that eighth grade students at Lance and Lincoln be granted permission to take the Success Highways resiliency skills assessment during the spring semester, 2012. Resiliency skills assessment results will generate student profile information needed to work with students beginning in their ninth grade year. Plans to administer the survey will begin with Lance and Lincoln Middle Schools and will be used for Safe and Supportive Schools planning at Tremper High School. Access to the survey will also be available to other middle schools for use by their feeder high schools. A copy of the Success Highways resiliency skills assessment as well as the 2012 Youth Risk Behavior Survey are attached for Board of Education review. Since individual standing committee meetings were not held in February, this recommendation is brought directly to the School Board for consideration. Administration will provide an informational report to the Curriculum/Program Committee at its March 13th meeting.”

Ms. R. Stevens moved to approve the Youth Risk Behavior Survey at the high school level and Success Highways resiliency skills assessment at Lance and Lincoln during the spring semester of 2012. Mr. Nuzzo seconded the motion. Motion carried. Ms. P. Stevens dissenting.

Mrs. Snyder presented the Donations to the District as contained in the agenda.

Ms. R. Stevens moved to approve the Donations to the District as presented in the agenda. Ms. P. Stevens seconded the motion. Unanimously approved.

Meeting adjourned at 10:16 P.M.

Stacy Schroeder Busby
School Board Secretary

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Kenosha Unified School District No. 1
Kenosha, Wisconsin
Summary of Cash Receipts and Disbursements
March 27, 2012

CASH RECEIPTS	reference	total
February 2012 Wire Transfers-In, to Johnson Bank from:		
WI Department of Public Instruction	<i>aids register receipts</i>	\$ 3,850,099.66
District Municipalities	<i>tax settlement - February payment</i>	22,139,341.75
Sale of Columbus School	<i>Land mark Title Corporation</i>	108,950.00
Johnson Bank	<i>account interest</i>	3.40
Bankcard Services	<i>food services credit card receipts (net of fees)</i>	195,077.43
Wind River Financial	<i>school credit card receipts (net of fees)</i>	6,698.09
Web Payments	<i>district credit card receipts (net of fees)</i>	12,738.00
Retired & Active Leave Benefit Participants	<i>premium reimbursements</i>	23,492.73
HHS	<i>head start grant</i>	163,556.17
Various Sources	<i>small miscellaneous grants / refunds / rebates</i>	19,961.71
Total Incoming Wire Transfers		\$ 26,519,918.94
February 2012 Deposits to Johnson Bank - All Funds:		
General operating and food services receipts	<i>(excluding credit cards)</i>	\$ 1,150,715.21
TOTAL FEBRUARY CASH RECEIPTS		\$ 27,670,634.15

CASH DISBURSEMENTS	reference	total
February 2012 Wire Transfers-Out, from Johnson Bank to:		
<i>payroll & benefit wires</i>		
Individual Employee Bank Accounts	<i>net payrolls by EFT (net of reversals)</i>	\$ 7,562,298.35
WI Department of Revenue	<i>state payroll taxes</i>	597,479.36
WI Department of Revenue	<i>state wage attachments</i>	3,742.15
IRS	<i>federal payroll taxes</i>	2,642,455.47
Diversified Benefits Services	<i>health retirement account claims</i>	748,684.20
Diversified Benefits Services	<i>flexible spending account claims</i>	24,807.72
Employee Trust Funds WRS	<i>wisconsin retirement system</i>	1,286,418.15
Delta Dental WI	<i>dental & vision insurance premiums</i>	91,605.29
FICA Alternative	<i>federal payroll taxes</i>	9,738.72
Burkwald & Associates	<i>management fee</i>	33,449.36
Various	<i>TSA payments</i>	423,569.46
<i>general operating wires</i>		
Elan Financial	<i>elan p-card payment</i>	111,859.23
Kenosha Area Business Alliance	<i>lease payment</i>	17,453.54
Various	<i>returned checks</i>	127.50
Total Outgoing Wire Transfers		\$ 13,553,688.50
February 2012 Check Registers - All Funds:		
Net payrolls by paper check	<i>Register# 01003-DP, 01004-DP</i>	\$ 15,038.11
General operating and food services	<i>Check #478733 thru Check #479720</i>	7,804,082.97
Total Check Registers		\$ 7,819,121.08
TOTAL FEBRUARY CASH DISBURSEMENTS		\$ 21,372,809.58

Administrative Recommendation

It is recommended that the February 2012 cash receipts deposits totaling \$1,150,715.21, and cash receipt wire transfers-in totaling \$26,519,918.94, be approved.

Check numbers 478733 through 479720 totaling \$7,804,082.97, and general operating wire transfers-out totaling \$129,440.27, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the February 2012 net payroll and benefit EFT batches totaling \$13,424,248.23, and net payroll check batches totaling \$15,038.11, be approved.

Dr. Michele Hancock
Superintendent of Schools

Sheronda Glass
Assistant Superintendent of
Business Services

Tina M. Schmitz
Chief Financial Officer

Heather J. Kraeuter, CPA
Accounting Supervisor

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

HEAD START FEDERAL GRANT REQUEST FOR THE 2012-2013 SCHOOL YEAR

Approval from the Board of Education is requested to submit and implement the Head Start Federal Grant for the 2012-2013 school year. The funding for this grant is \$1,999,031. The grant is designed to fund the operating costs of the Kenosha Unified School District Head Start Child Development Program.

Grant Title

Federal Head Start Grant

Funding Source

U.S. Department of Health and Human Services
Administration for Children and Families

Grant Time Period

July 1, 2012 to June 30, 2013

Purpose

The purpose of the Head Start program is to provide comprehensive services in the areas of health, education, social services, and parent involvement for low-income preschool children and their families. This grant will service 330 high-risk children that will be three or four years of age on or before September 1, 2012. Funds will be utilized to serve the children and their families in all program component areas as required in the Head Start Act and through the Head Start Performance Standards.

Number of Students Served

330 eligible Head Start Students

Relationship to District Plan and Goals

The Head Start approach to school readiness ensures that families and communities have the skills and knowledge necessary to support development and learning in children which directly correlates to the district's Transformational Plan and following goals:

- Improve student achievement.
- Expand collaborative partnerships with families, community, and industry.
- Secure resources to support learning.

Head Start defines school readiness as children possessing the skills, knowledge, and attitudes necessary for success in school and for later learning and life.

Fiscal Impact

See attached Fiscal Impact statement.

Changes in Program Service

At this time no changes in providing Head Start services are planned. Increased insurance costs, district layoffs and reassignments may impact the budget and require revisions to current programming. If this occurs the budget will be revised as needed.

Evaluation Plan

- The Head Start program meets a community need for the services that it provides. This will be evident through the maintenance of a Head Start waiting list of families that qualify for the program.
- Student outcomes will be monitored within the Head Start Child Development and Early Learning Framework in eight domains. The progress of every child is reported to parents/guardians three times during the school year. The outcomes measured are aligned with core standards.
- Semi-annual Program Report to the Policy Council and School Board.
- Semi-annual Program Plan Report to the Head Start Region V office in Chicago.
- Head Start monthly reports (HS 22) to the Policy Council and School Board.
- The Head Start program conducts an annual self-assessment in January to determine strengths and areas that are in need of improvement.

Staff Persons involved in preparation of the grant application:

Belinda Grantham, Pre-School Administrator

Kim Kurklis, Interim Chavez Center Director

Lynda Dower, Family & Community Coordinator

Samantha McGovern, Education and Interim Disabilities Coordinator

Carrie Young, Policy Council President

Jodee Rizzitano, Health Coordinator

Administrative Recommendation

At its March 13, 2012 meeting, the Audit/Budget/Finance and Curriculum/Program Committees voted to forward this grant request to the full Board for consideration. Administration recommends that the School Board approve submission and acceptance of the 2012-2013 Federal Head Start Grant.

Dr. Michele Hancock
Superintendent of Schools

Vickie Brown-Gurley
Assistant Superintendent of Teaching and Learning

Belinda Grantham
Pre-School Administrator

Kim Kurklis
Interim Chavez Center Director

Fiscal, Facilities and Personnel Impact Statement

Title: Head Start Federal Grant Request

Budget Year: 2012-2013

Department: Head Start

Budget Manager: Kim Kurklis

REQUEST

Approval from the Board of Education is requested to submit and implement the Head Start Federal Grant for the 2012-2013 school year. It is designed to fund the program operations with \$1,999,031.

RATIONALE/ INSTRUCTIONAL FOCUS

This grant serves the academic, social/emotional, and health needs of low-income three and four year old children and their families. Children who qualify must reside within the boundaries of KUSD. The Head Start approach provides the foundation for implementing systemic and integrated comprehensive child development services and family engagement efforts that lead to school readiness for young children and families. This supports stronger attendance rates, academic performance, and higher graduation rates in later years.

IMPACT

This Head Start grant provides:

- Funding for staffing (teachers and educational assistants) to serve 330 children within the guidelines of the Head Start Performance Standards.
- Funding for support staff (family service providers, coordinators, director) for families of Head Start children as specified in the Head Start Performance Standards.
- Funding for the lease of the Cesar Chavez Learning Station.
- Purchased services and supplies to support Head Start Performance Standards.
- All Head Start staff are employed through the Kenosha Unified School District and follow the contract agreements for their work classification.

BUDGET IMPACT

Object Level	Descriptive	Amount
100's	Salaries	\$785,948.00
200's	Fringes	\$639,096.00
300's	Purchased Services	\$181,300.00
400's	Non-Capital Objects	\$148,369.00
500's	Capital Objects	\$168,755.00

	Dues/Fees	\$75,563.00
	TOTAL	\$1,999,031.00

This is a ☐ one-time or a ☒ recurring expenditure

FUNDING SOURCES
Select Funding Sources:

Kenosha Unified School District No. 1
Kenosha, Wisconsin

March 27, 2012

Request to submit 21st Century Community Learning Center (CLC) Program
Grant Application for 2012-2013 SY

School Board approval is requested to submit the following grants:

- New five-year competitive grants: **Grewenow** (100K), **Roosevelt** (100K), and **McKinley Elementary** (100K)
- Continuation grants: **Brass** (50K), **EBSOLA** (50K), **Grant** (100K), **Jefferson** (100K), **Vernon** (100K), **Wilson** (50K) & **Lincoln Middle** (100K) and **Washington Middle** (100K)
- Third cycle grants: (newly implemented) for **Frank** Elementary (50K)
- Total amount of request: \$1M

Grant Title: Elementary and Secondary Act – Title IV, 21st Century Schools

Grant Funding Source: State of Wisconsin, Department of Public Instruction (DPI)

Grant Time Period: July 01, 2012 – June 30th, 2013 with an opportunity to maintain each funded proposal for five years pending state funding and successful completion of grant requirements

Type of Project

21st CCLC is a federally funded program where funding is funneled to states in order to facilitate competitive grant processes for school districts to offer out-of-school time programming. Activities are intended to serve students at schools with high poverty rates, concentrated numbers of students of color and English Language Learners, which are typically associated with lower achievement (per Wisconsin Knowledge and Concepts Examination scores).

All 21st CCLC programs in Kenosha will continue to provide a safe-haven for children during out-of-school time which includes: before school, after school from 3pm- 6pm, early release days, half days, and summer. The combination of academic assistance, a nutritious snack, and a host of enrichment activities allows for a great partnership with community based organizations like the Boys and Girls Club of Kenosha, the University of Wisconsin-Extension, and the Kenosha County Department of Human Services to name a few.

Program Description

Schools offer enrollment for CLC at the beginning of the year during Open House. The number of seats available fluctuate from school to school and year to year. Priority is given to students who exhibit higher needs for academic assistance as defined by the Principal and the Academic Coordinator. Students report to CLC at dismissal for attendance and a nutritious snack (provided by KUSD Food Services). Immediately following, students identified for the students attend the first hour of programming, Power Hour, where they work in small groups with certified day time teachers on planned activities that are linked to the regular school day learning. Other students attend the homework help sessions. After snack and Power Hour, students participate in enrichment activities hosted by the Boys and Girls Club of Kenosha in four of their five core areas including: The Arts, Fitness, Health & Life Skills, and Character & Leadership. Students also participate in many field trips, experience new things, and benefit from many incentive based projects around attendance, behavior, and participation (all key to academic growth).

Outcomes - 21st Century CLC Annual Performance Review 2011-2012

- Students who participate in CLC on a regular and consistent basis are exposed to a total of 54 more days of a learning environment.
- At all eleven sites, regular CLC students had a higher rate of attendance than non-CLC students. **(Transformational Goal #1)**
- CLC can serve as a Tier II intervention as certified day time teachers assist students in gaining skills through small group instruction in one-hour sessions three times per week. **(Transformational Goal #2)**
- Student Intervention Teams (SIT) with the direction from Elementary Principals regularly refer students to CLC, which demonstrates their belief that CLC helps to increase students' academic progress & behavior
- 94% of parents surveyed believed that CLC helped their students academically and 88% stated that their child completed homework and this was extremely helpful for them.
- 67% of teachers reported that students who attended CLC completed their homework more often.
- Nearly 3,000 students attended CLC last year at the elementary and middle school levels.

Budget - Sustainability of CLC Programs

- In short, it is extremely important that we consider how to sustain meaningful programs for our students. One major task for sustainability is to create a diversified funding stream. To date, we currently utilize many sources to administer the 21st CCLC program: CLC grants (DPI), district funds (Fund10), Title I, small student fees, Wisconsin Childcare Subsidy, and In-Kind contributions from our community partners such as the Boys and Girls Club of

Kenosha. **(Transformational Goal # 3)** See 2012-2013 Anticipated Funding Chart Below

- Another important factor of sustainability is to strengthen our partnerships with our community. In doing so, we are can communicate a shared vision which can leverage additional support. CLC is one of the largest demonstrations of partnerships in the district. **(Transformational Goal #3)**
- Increase and update stakeholders on the value of our program.
- Finally, we continue to seek additional funding sources and maximize current resources by writing additional small grants when feasible. We also work with our partners to extend the relationships beyond a “pay for service” model. **(Transformational Goal #3)**

2012-2013 Anticipated Funding

21 st CCLC Grants	\$1,000,000 (See Above)
District Support – Fund 10	\$80,000
Wisconsin Childcare Subsidy	\$60,000
Small Parent Fees	\$55,000
Title I	\$50,000
In Kind Support/Community Organizations	\$28,000
Total for CLC Project	\$1,273,000

Administrative Recommendation

At its March 13, 2012 meeting, the Audit/Budget/Finance and Curriculum/Program Committees voted to forward this grant application to the full Board for consideration. Administration recommends that the School Board approve submission and acceptance of the 21st Century Community Learning Center grant.

Dr. Michele Hancock
Superintendent of Schools

Vickie Brown-Gurley
Assistant Superintendent of Teaching and Learning

Lautauscha Shell, MSW
Coordinator, Student Engagement and Equity

Fiscal, Facilities and Personnel Impact Statement

Title: 21st Century Community Learning Center Grant

Budget Year: 2012-2013

Department: Student Engagement & Equity/CLC

Budget Manager: Lautauscha Shell

REQUEST

We are seeking funding from the State of Wisconsin-Department of Public Instruction, in order to provide high-quality afterschool programs to students in Kenosha.

RATIONALE/ INSTRUCTIONAL FOCUS

The 21st CCLC program allows low performing schools the opportunity to provide high-quality afterschool programs. Students who attend the program receive academic assistance and have the opportunity to build resiliency skills through activities hosted by community partner agencies like the Boys and Girls Club of Kenosha. Historically, students who attend CLC have a higher rate of attendance, receive an additional 49 days of learning environment beyond the school day, receive ample support during homework time, and experience new things.

IMPACT

This grant will provide:

**Funding for staff (Administrators, Teachers) to administer, coordinate, and implement the academic program portion

**Funding for support staff (Educational Support Professional) for the instructional portion of the program

***Funding to support purchased services through contracts with community based organizations and enrichment

***Funding for all supplies

BUDGET IMPACT

Object Level	Descriptive	Amount
100's	Salaries	\$300,000.00
200's	Fringes	\$55,000.00
300's	Purchased Services	\$475,000.00
400's	Non-Capital Objects	\$155,000.00
500's	Capital Objects	\$15,000.00
		\$0.00
	TOTAL	\$1,000,000.00

This is a ☐ one-time or a ☒ recurring expenditure

FUNDING SOURCES
Select Funding Sources:
\$300K New Funding, \$650K Reallocation, and \$50K Additional Funding

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

**PROPOSED MIDDLE SCHOOL BOUNDARY CHANGE – CLOSING OF
McKINLEY MIDDLE SCHOOL**

Background:

The planned closing of McKinley Middle School at the end of the current school year, requires a change be made to the middle school boundaries in time for the 2012-13 school year. Board Policies 5320 and 5330 govern School Attendance Areas and Assignment of Students to Schools respectively. In order to provide McKinley Middle School parents and parents of current 5th graders in the McKinley Middle School boundary with information as quickly as possible, proposed boundaries were developed and communicated during the budget development process. Even though the new boundaries have been developed and communicated, they must be formally approved by the Board which begins with a review by the Planning, Facilities and Equipment Committee.

The McKinley boundary is surrounded by all five other boundary middle schools allowing for a boundary change that only affects students in the McKinley boundary. This was one of the contributing factors in the decision to close McKinley versus other schools. A number of factors were considered when determining the new boundaries, these factors included: proximity of students to the school, transportation costs, enrollment versus capacity at each school, minimizing the number of middle school splits for each of the elementary schools that feed into McKinley, socioeconomic diversity, amongst others. In addition, we continue to use the study area concept in determining boundaries which in part keeps students living in the same neighborhoods together using major roads or other geographical features as the school boundaries. In this case the new middle school boundaries are comprised of three of the major roads in Kenosha: 22nd Avenue, 39th Avenue and 60th Street.

Attachment 1 to this report shows the proposed new boundary for the students of McKinley Middle School. The students will be assigned to one of five schools:

- Bullen Middle School – depicted in green on the attachment, the Bullen boundary would include McKinley students who live west of 22nd Avenue, East of 39th Avenue and north of 60th Street.
- Lance Middle School – depicted in orange on the attachment, the Lance boundary would include McKinley students who live west of 39th Avenue and south of 60th Street.

- Lincoln Middle School – depicted in blue on the attachment, the Lincoln boundary would include McKinley students who live east of 39th Avenue and south of 60th Street.
- Mahone Middle School – depicted in yellow on the attachment, the Mahone boundary would include McKinley students who live west of 39th Avenue and north of 60th Street.
- Washington Middle School – depicted in pink on the attachment, the Washington boundary would include McKinley students who live east of 22nd Avenue.

The table below summarizes the projected increases and total enrollments at the five middle schools based on the current student enrollment at McKinley. It also provides the program capacities for each of the 5 schools.

School	Increase in Students	Projected Enrollment	Program Capacity
Bullen	88	918	1,042
Lance	189	1,101	1,290
Lincoln	222	883	1,190
Mahone	115	1,185	1,322
Washington	41	646	978

It also should be noted that the relocation of Harborside and Paideia to Reuther provides the opportunity to double the size of the middle school which will increase its middle school capacity by 75 students. In addition, the move of Brompton School to Jane Vernon Elementary allows Brompton to expand from a K-5 to a K-8 school which will provide additional middle school options for students. These two changes will have a positive impact on the projected enrollments of the five boundary middle schools.

As mentioned earlier, one of the factors considered was the number of splits that each of the elementary schools that currently feed into McKinley as one of their middle schools had. It was our goal to not split any elementary school more than it currently is and reduce the number of splits where possible. Attachment 2 shows the proposed middle school boundaries outlined over the existing elementary school boundaries. The table on the next page summarizes this information showing each of the seven elementary schools that feed all or in part to McKinley and what other middle schools they currently feed into and what middle schools they will feed into next school year.

Elementary School	Current Middle Schools	Proposed Middle Schools	Comparison
Brass Community	Lincoln McKinley	Lincoln	Improved
EBSOLA	Bullen McKinley Washington	Bullen Washington	Improved
Forest Park	McKinley	Lance	Same
Frank	Lincoln McKinley Washington	Lincoln Washington	Improved
McKinley	Bullen McKinley	Bullen Lincoln	Same
Roosevelt	Lance McKinley	Lance Lincoln	Same
Strange	Mahone McKinley	Mahone	Improved

Attachment 3 provides a quick look at what students would be provided transportation to their new middle schools. About 371 students out of the approximately 656 students would be required to receive some type of transportation to their new school. Many students would be given City bus passes for this transportation and we would not expect this to add any additional cost with the bus pass agreement we currently have with the City of Kenosha. The remaining students who do not qualify for transportation would be required to walk or have their parents provide their transportation. We have highlighted with the City where the students would be coming from and what forms of routes both City main line and shuttle routes would be affected, and have asked them to redeploy the two shuttle buses that currently service McKinley.

Washington students from McKinley would have 3 main route options for them. Lincoln students from McKinley would be able to use 1 main route option. Bullen students from McKinley would use one of the city shuttle routes that is currently servicing McKinley. Mahone students from McKinley would be able to use a combination of 2 main routes and a City shuttle that is currently servicing McKinley. Lance students from McKinley are the only students whose transportation may result in a slight cost to the district. We are looking to provide some type of shuttle stop arrangement for these students. If we use a yellow school bus for this shuttle the cost would be about \$7,848 for the year. We are still waiting to see what the City cost for this would be. This additional cost however will be absorbed by the transportation budget through reductions in other areas.

Although we do not have to adopt any changes for the coming year, we may want to consider some changes to the high school boundaries prior to the 2013-14 school year as a result of the McKinley closure. Attachment 4 shows the high school boundaries outlined over the new middle school boundaries. We have highlighted a couple of areas

that we may want to consider moving from Indian Trail to Bradford to continue to have all of the Bullen and Washington boundaries within the Bradford boundary after the middle school boundary change is made. It is recommended that we hold off on the high school boundary adjustment until later in the year just in case there are any other boundary adjustments that are identified for the 2013-14 school year.

As one might expect, not everyone is happy with the proposed boundary changes whether it be a preference for a different school, living a few blocks closer to one school than another, or something related to an elementary or high school boundary. Because the proposed boundaries were not announced until a meeting at the school on February 6th, the deadline for parent initiated transfer requests was extended from January 21st to February 24th. The schools will work with those families and evaluate whether a school transfer is possible based on available space.

This report was reviewed by the Planning, Facilities and Equipment Committee at its March 13, 2012 meeting, and the Committee unanimously recommended that the report be forwarded to the full Board for consideration.

Administration Recommendation:

Administration recommends Board approval of the proposed new middle school boundaries as described in this report.

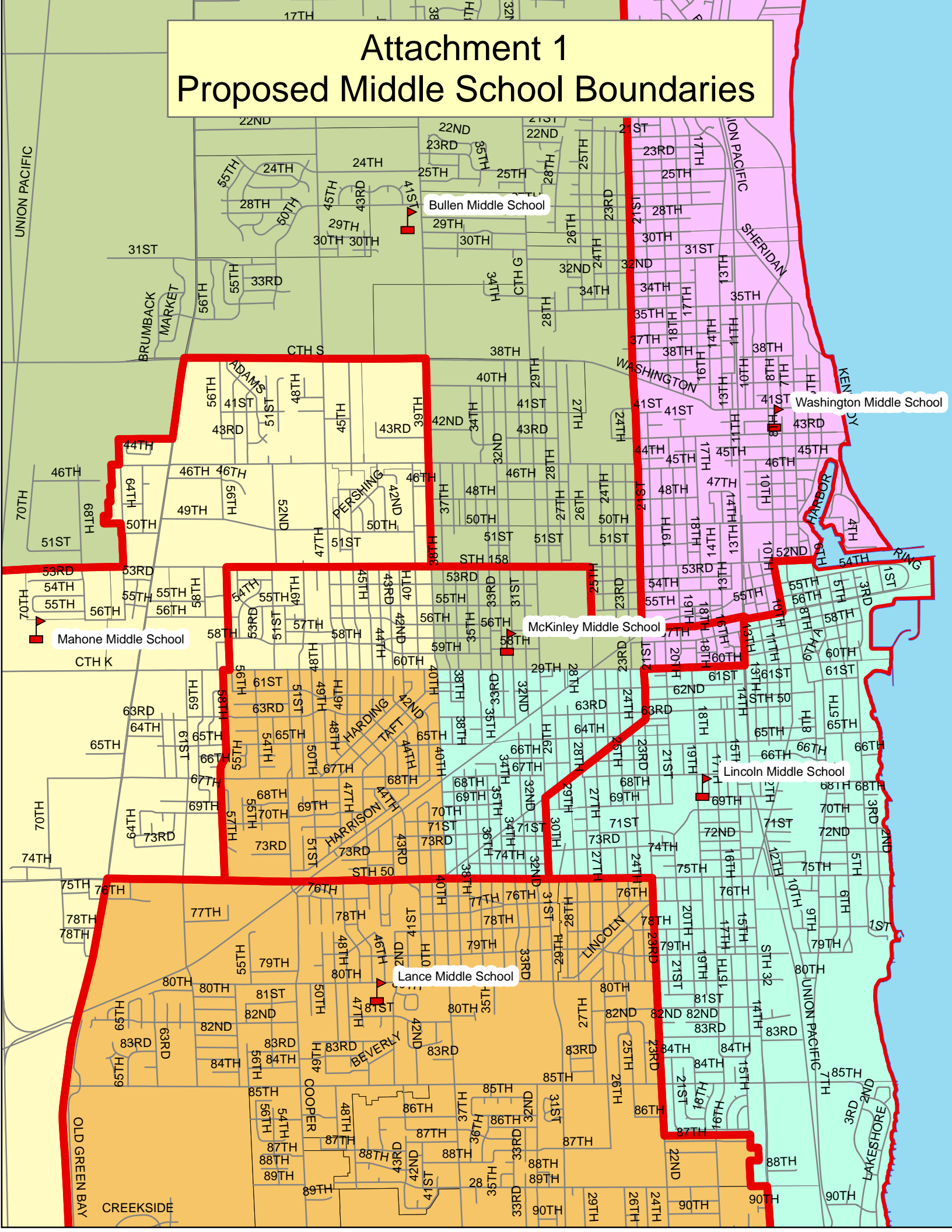
Dr. Michele Hancock
Superintendent of Schools

Mr. Daniel Tenuta
Executive Director of School Leadership

Mr. Patrick M. Finnemore, P.E.
Director of Facilities

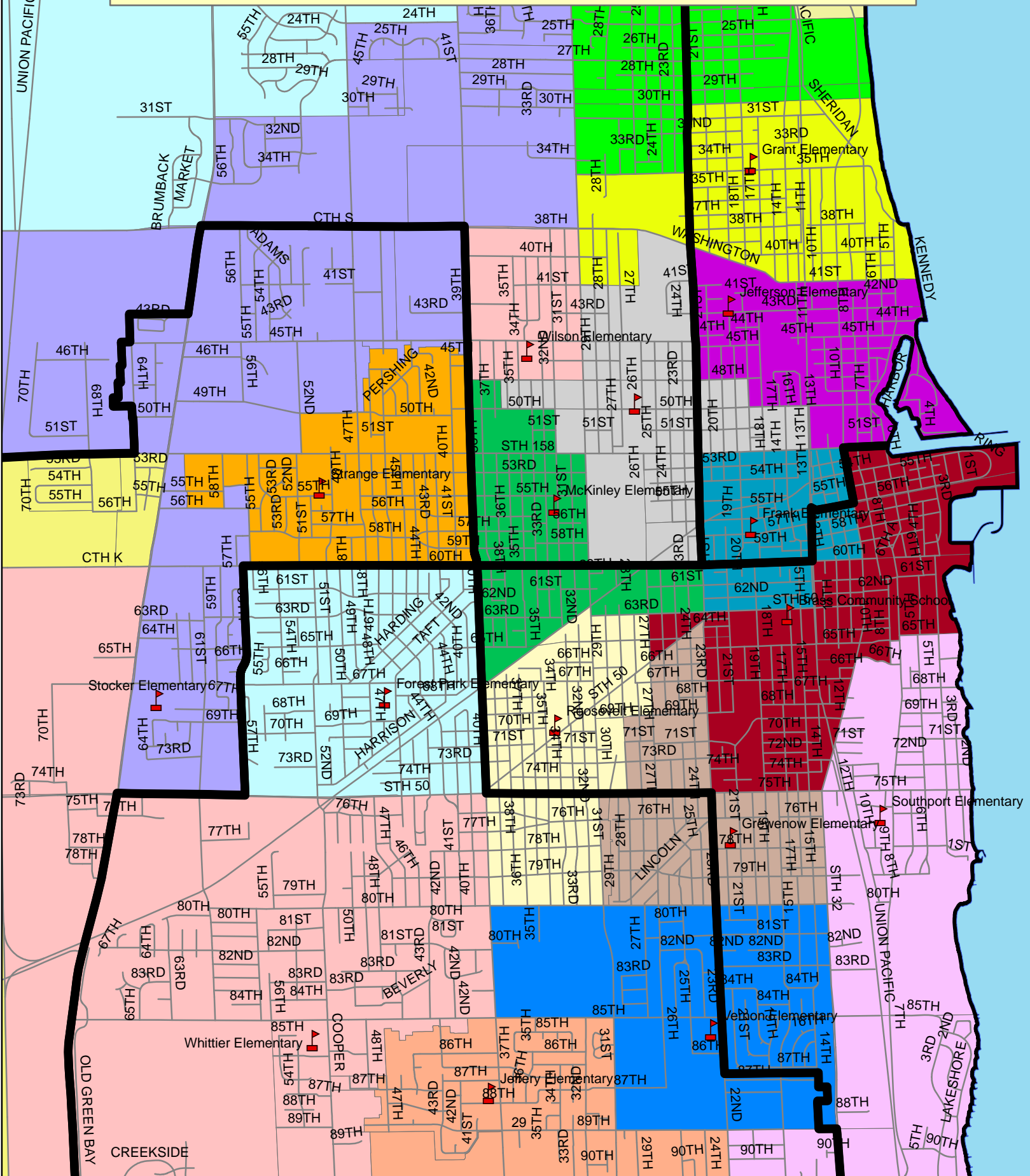
Attachment 1

Proposed Middle School Boundaries



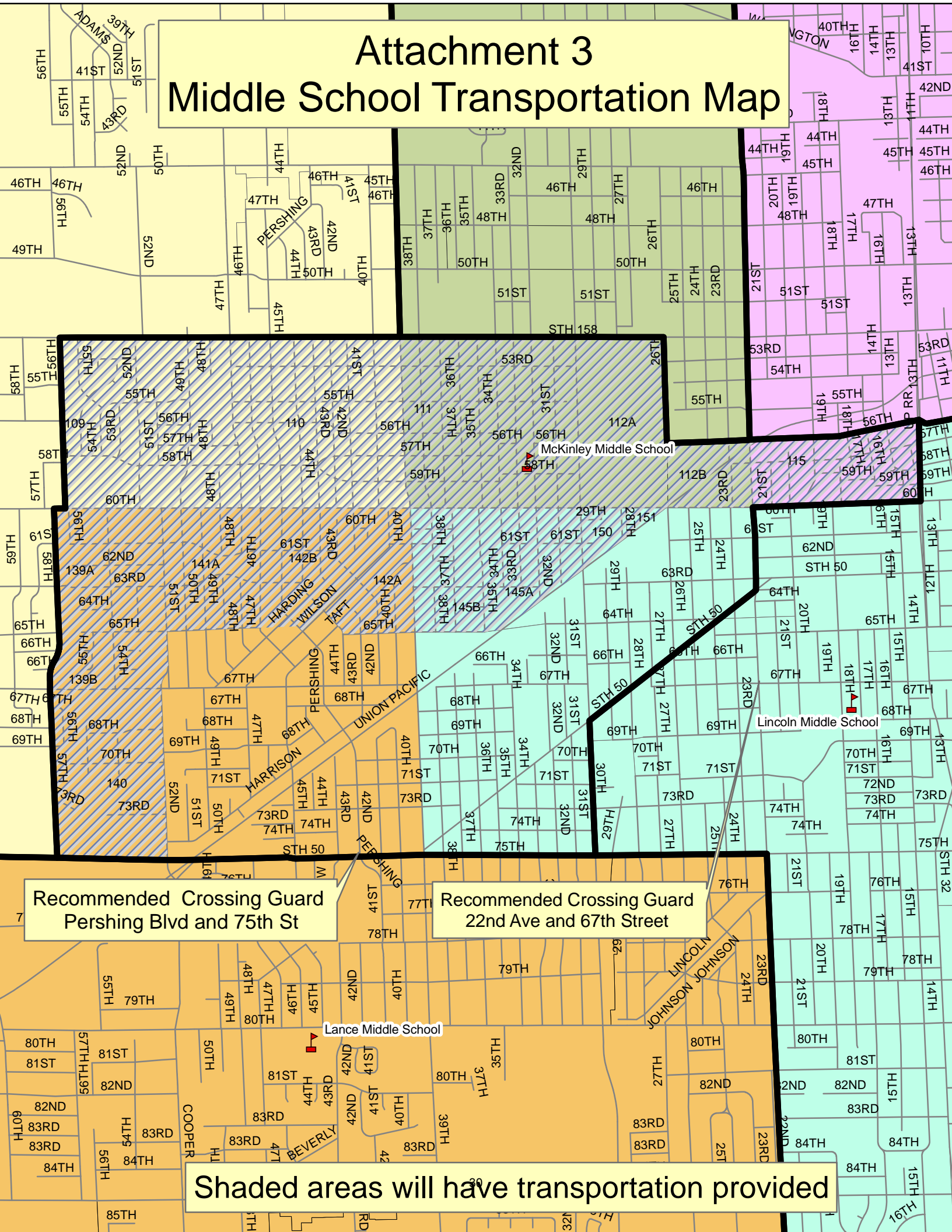
Attachment 2

Proposed Middle School Boundaries Outlined Over Existing Elementary



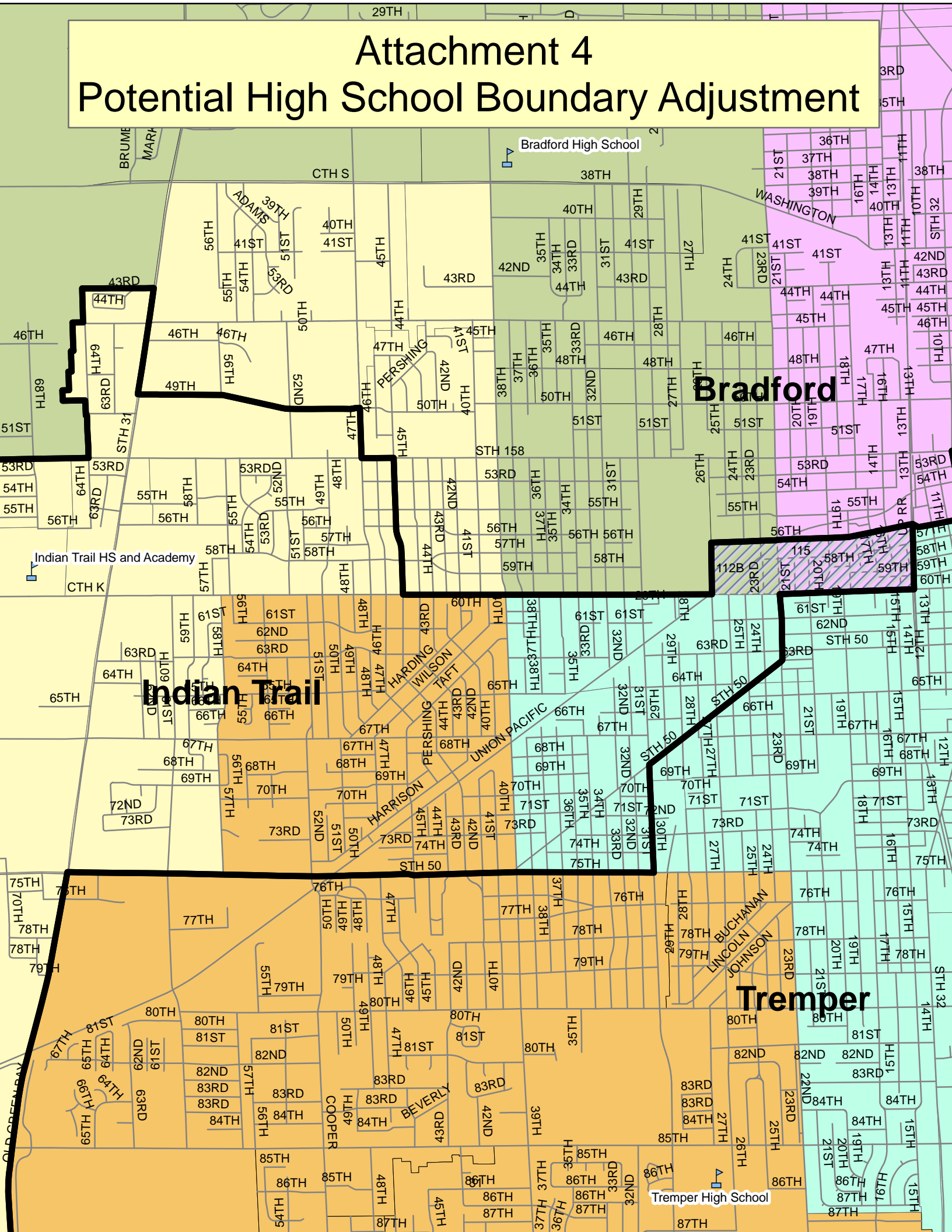
Attachment 3

Middle School Transportation Map



Attachment 4

Potential High School Boundary Adjustment



KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

March 27, 2012

KENOSHA COUNTY EASEMENT – 60th STREET PROJECT

Background:

Kenosha County has requested School Board approval of both a Permanent Limited Easement and a Temporary Limited Easement associated with the widening of 60th Street scheduled for this summer. The Permanent Limited Easement is associated with 0.21 acres of the KUSD property that houses Indian Trail High School and Academy and Mahone Middle School, and the Temporary Limited Easement is associated with 10.4 acres on the same property.

The Permanent Limited Easement is for land that will house the controls and transformer for the permanent traffic signal that the County will be installing to replace the temporary signal at the intersection of our school entrance and 60th Street, and for the land that a permanent storm water drainage pipe will be installed to handle water runoff from 60th Street to the retention basin on the west end of our property. The Temporary Limited Easement is for land along 60th Street that will be disturbed during the widening project and for the retention pond which a portion of will be dredged one foot deeper to support the additional storm water runoff from the widened street. Attachment 1 to this report is a series of three drawings which depict the areas covered by the easements. Attachment 2 to this report is a copy of the easement document which covers both the Permanent and Temporary Limited Easements.

Kenosha County has proposed the following financial terms for the easement:

- Permanent Limited Easement: \$700
- Temporary Limited Easement: \$15,600
- Total: \$16,300

The financial terms were developed as part of a three-step process. The first step was an appraisal of the property affected by the easement performed by a consultant for Kenosha County; that appraisal estimated the total value at \$9,300. Wisconsin Statutes allow landowners to obtain a second appraisal from a qualified appraiser of their choice and be reimbursed by the County for that second appraisal. KUSD and some of the other property owners opted to have a second appraisal performed in order to ensure a fair price for the value of the property. That second appraisal performed by Pitts Brothers estimated the value at \$28,000. The third step in the process was the development of a compromise between the two appraisals. That compromise includes the amount listed above along with other considerations including the County finishing the bike path on the west end of the KUSD property and recognition of the fact that the County is funding the cost to make the temporary traffic signal at our entrance and 60th Street a permanent signal.

This item minus the financial terms was brought to the School Board at their February 28, 2012 meeting to obtain approval to hold a Special Meeting of Electors in March. This report was reviewed by the Planning, Facilities and Equipment Committee at its March 13, 2012 meeting, and the Committee unanimously recommended that the report be forwarded to the Electors and full Board for consideration.

Administration Recommendation:

Administration recommends Board approval of the easement agreement with Kenosha County related to the widening of 60th Street as described in this report.

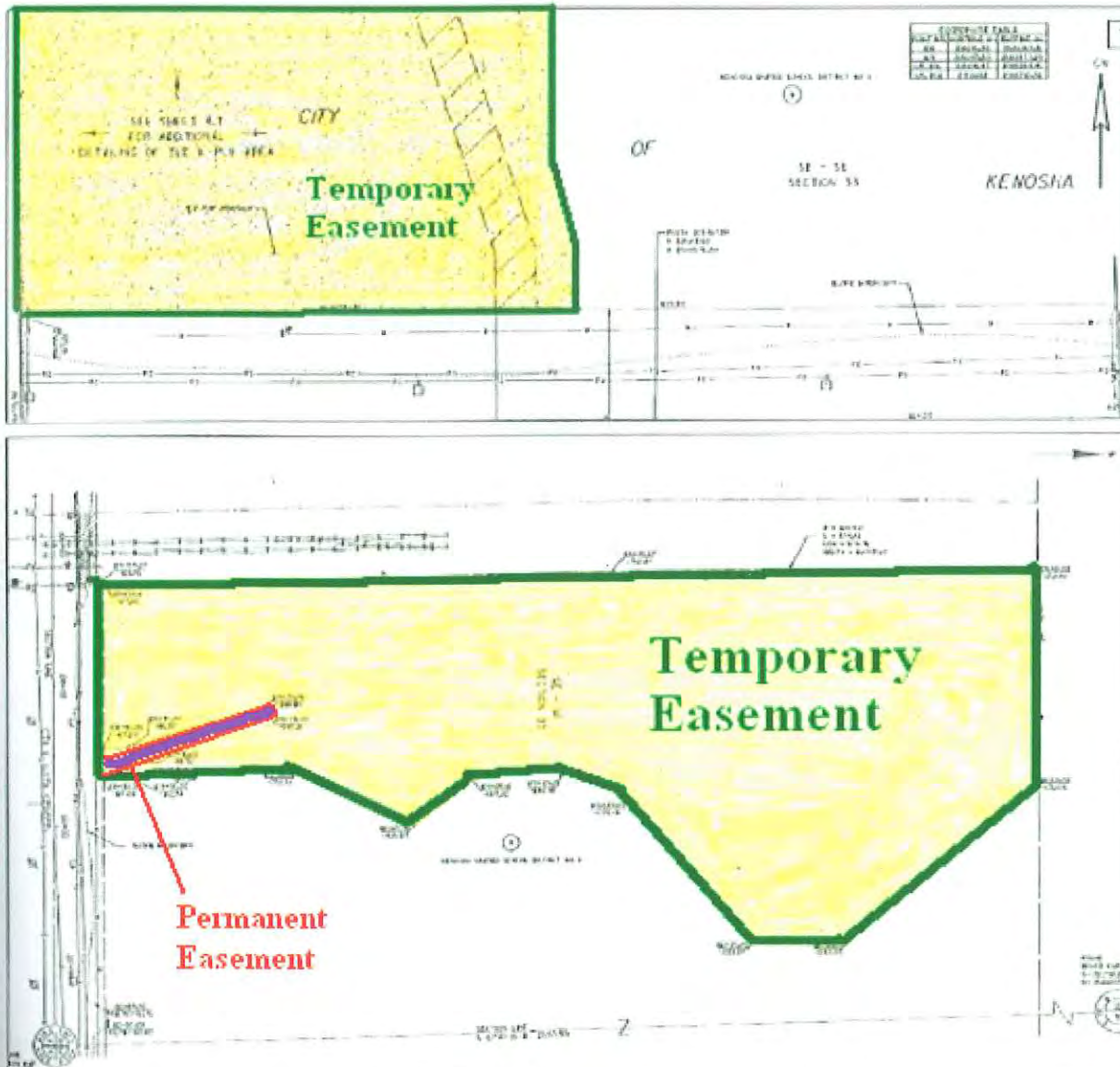
Dr. Michele Hancock
Superintendent of Schools

Ms. Sheronda Glass
Assistant Superintendent of
Business Services

Patrick Finnemore, P.E.
Director of Facilities

recognize that devaluation logically must occur with a restriction in rights even though market does not appear to place an absolute dollar amount on the easements.

Plat of Permanent Easement & Temporary Limited Easement



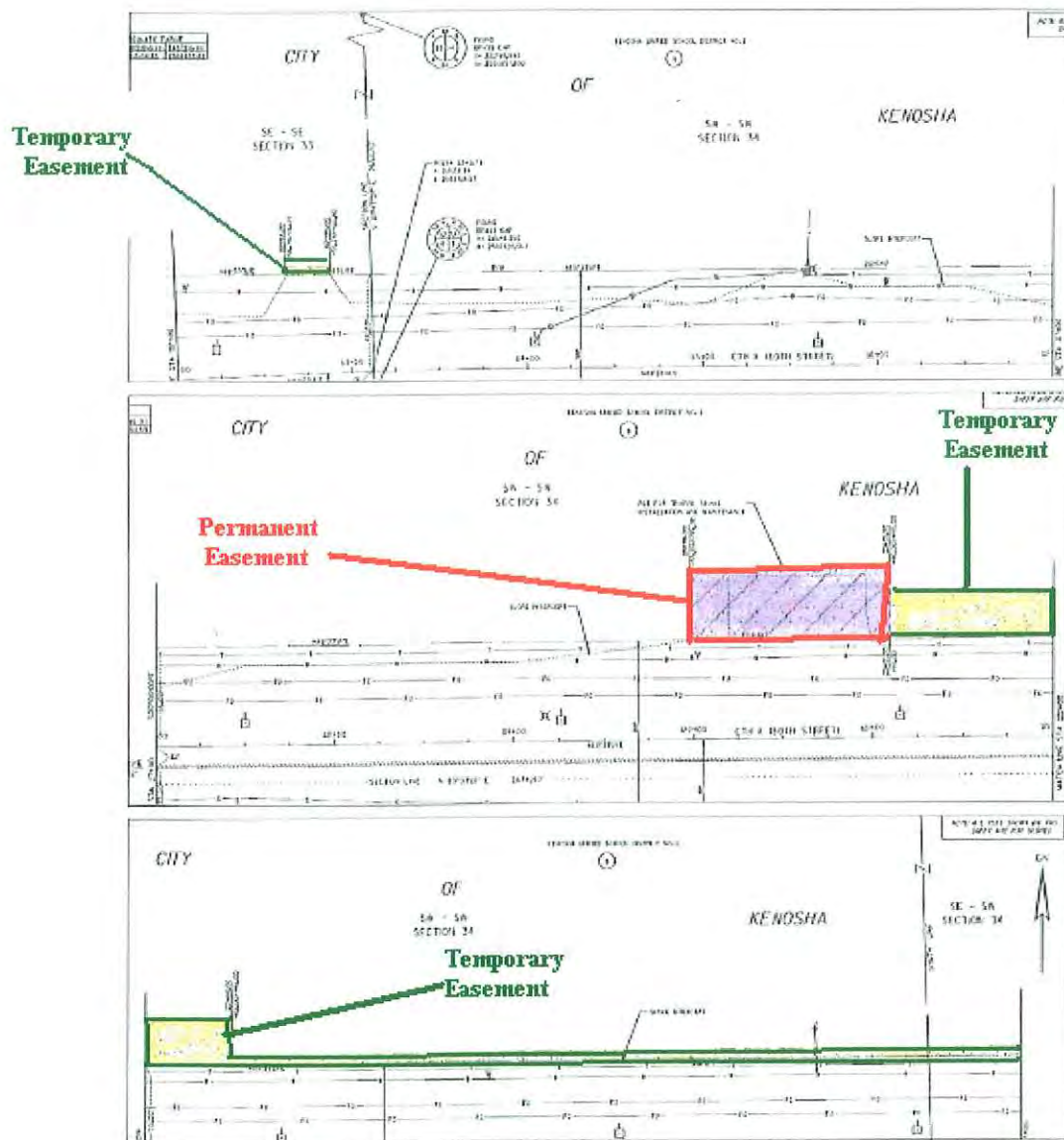
The area outlined in **green** and colored in **yellow** is the temporary limited easement area. The area outlined in **red** and colored in **purple** is the Permanent Easement area.

Southeastern Wisconsin's Premier Real Estate Appraisers, Brokers, & Consultants
6309 - 60th Street - Suite 100- Kenosha, Wisconsin 53144 • Phone: 262-654-4900 • Email: marty@pittsbros.com

Project - No. 3728- 03-03

Kenosha Unified School District No.1 - Parcel No. 9

Continued - Plat of Permanent Easement & Temporary Limited Easement



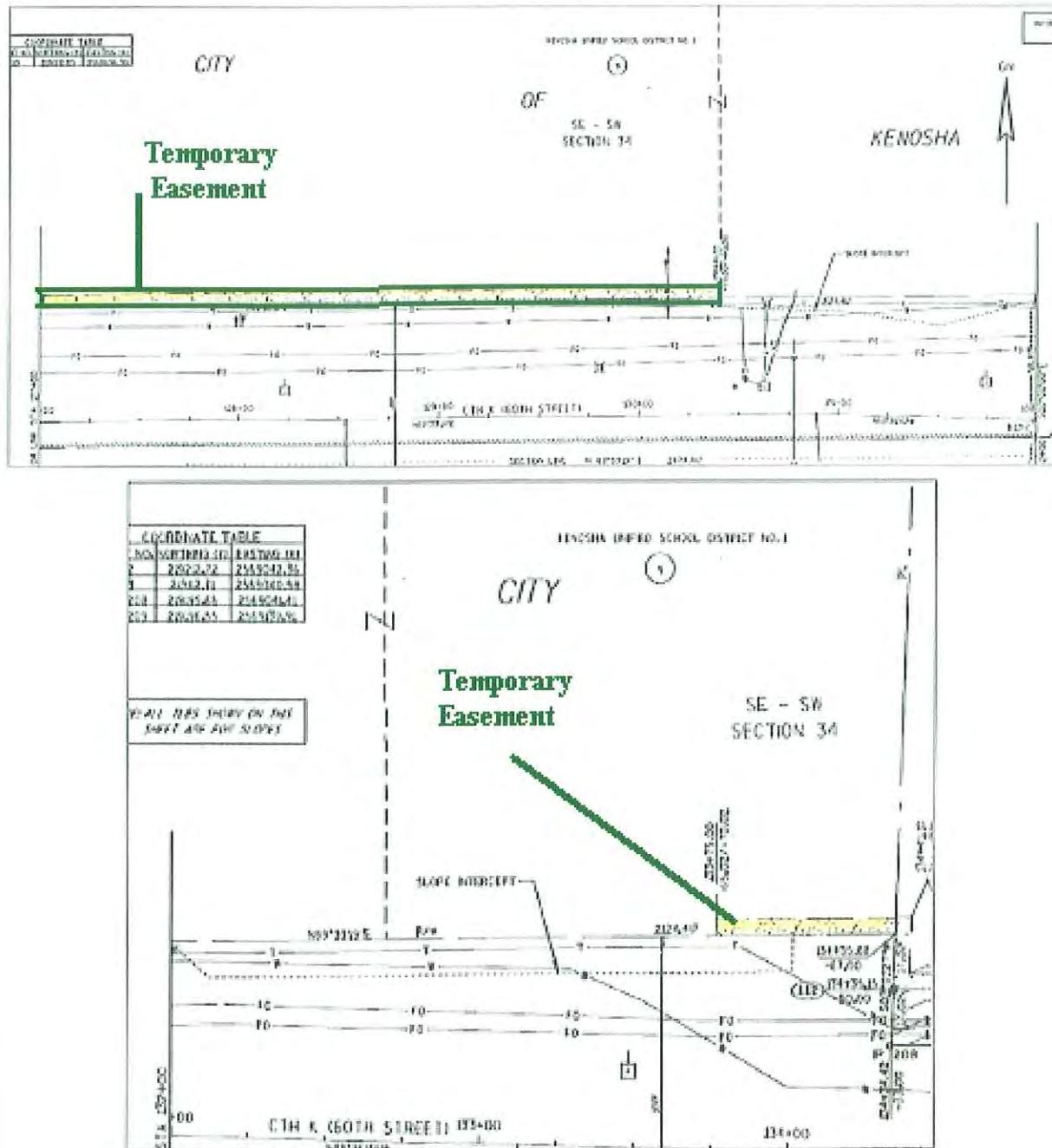
The area outlined in **green** and colored in **yellow** is the Temporary Limited Easement area. The area outlined in **red** and colored in **purple** is the Permanent Easement area.

Southeastern Wisconsin's Premier Real Estate Appraisers, Brokers, & Consultants
 6309 - 60th Street - Suite 100- Kenosha, Wisconsin 53144 • Phone: 262-654-4900 • Email: marty@pittsbros.com

Project - No. 3728- 03-03

Kenosha Unified School District No.1 - Parcel No. 9

Continued - Plat of Permanent Easement & Temporary Limited Easement



The area outlined in **green** and colored in **yellow** is the temporary limited easement area.

Southeastern Wisconsin's Premier Real Estate Appraisers, Brokers, & Consultants
 6309 - 60th Street - Suite 100- Kenosha, Wisconsin 53144 • Phone: 262-654-4900 • Email: marty@pittsbros.com

PERMANENT LIMITED EASEMENT

Exempt from fee: s.77.25(2r) Wis. Stats.
LPA1552 08/2011 (Replaces LPA3043) Ch. 84 Wis. Stats.

THIS EASEMENT, made by **Kenosha Unified School District No. 1**, GRANTOR, conveys a permanent limited easement as described below to the **Kenosha County**, GRANTEE, for the sum of **Nine Thousand Three Hundred and 00/100** dollars (\$9,300.00) for the purpose of: **Traffic Signal**.

Any person named in this conveyance may make an appeal from the amount of compensation within six months after the date of recording of this conveyance as set forth in s.32.05(2a) Wisconsin Statutes. For the purpose of any such appeal, the amount of compensation stated on the conveyance shall be treated as the award, and the date the conveyance is recorded shall be treated as the date of taking and the date of evaluation.

Other persons having an interest of record in the property: **None**

Legal description:

LEGAL DESCRIPTION IS ATTACHED HERETO AND MADE A PART HEREOF BY REFERENCE.

This space is reserved for recording data	
Return to	Single Source, Inc. Attn: Marc McSorley 1250 South Sunny Slope Road Brookfield, Wisconsin 53005
Parcel Identification Number/Tax Key Number	08-222-34-370-033

Signature _____ Date _____

Kenosha Unified School District No. 1
Print Name _____

Signature _____ Date _____

Print Name _____

Signature _____ Date _____

Print Name _____

Signature _____ Date _____

Print Name _____

_____ Date _____

State of Wisconsin)
County) ss.

On the above date, this instrument was acknowledged before me by the named person(s).

Signature, Notary Public, State of Wisconsin _____

Print Name, Notary Public, State of Wisconsin _____

_____ Date Commission Expires _____

A Permanent Limited Easement for the right to construct and maintain a drainage facility, including for such purpose the right to operate the necessary equipment thereon and the right of ingress and egress as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that the highway authorities may deem necessary to desirable, but without prejudice to the owner's right to make or construct improvements on said lands or to flatten the slopes, providing said activities will not impair or otherwise adversely affect the highway facilities within the right of way, in and to the following tract of land in Kenosha County, State of Wisconsin, described as:

Commencing at the Southeast corner of Section 33;
Thence S89°33'31"W along the South Line of the SE 1/4 of Section 33, 422.57 feet;
Thence N00°26'59"W, 67.00 feet to the North Right of Way of County Trunk Highway K also being the POINT OF BEGINNING;
Thence continuing N00°26'29"W, 29.49 feet;
Thence N17°38'25"W, 201.37 feet;
Thence N71°10'55"E, 20.00 feet;
Thence S17°38'25"E, 204.80 feet;
Thence S00°26'29"E, 32.51 feet to the North Right of Way of County Trunk Highway K;
Thence S89°33'31"W along the north Right of Way of County Trunk Highway K, 20.00 feet to the POINT OF BEGINNING.

Also

Commencing at the Southwest corner of Section 34;
Thence N89°33'19"E along the South Line of the SW 1/4 of Section 34, 685.22 feet;
Thence N00°26'41"W, 67.00 feet to the North Right of Way of Way of County Trunk Highway K, also being the POINT OF BEGINNING;
Thence continuing N00°26'41"W, 40.00 feet;
Thence N89°33'19"E, 112.00 feet;
Thence S00°26'41"E, 40.00 feet to the North Right of Way of Way of County Trunk Highway K;
Thence S89°33'19"W along the North Right of Way of County Trunk Highway K, 112.00 feet to the POINT OF BEGINNING;

Located in part of the of the SE 1/4 of Section 33 and the SW 1/4 of Section 34, T02N, R22E, City of Kenosha, Kenosha County, Wisconsin.

Said parcel contains 0.21 acres, more or less.

Also a Temporary Limited Easement for the right to construct cut and/or fill slopes, including for such purpose the right to operate the necessary equipment thereon and the right of ingress and egress as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that the highway authorities may deem necessary or desirable, in and to the following tract of land in Kenosha County, State of Wisconsin, described as:

Commencing at the Southeast corner of Section 33;

Thence S89°33'31"W along the South line of the SE1/4 of Section 33, 422.57 feet;

Thence N00°26'29"W, 67.00 feet to the North Right of Way of County Trunk Highway K also being the POINT OF BEGINNING;

Thence S89°33'31"W along the North Right of Way of County Trunk Highway K, 234.89 feet to the East Right of Way of the Union Pacific Railroad.

Thence N01°10'48"W, along the East Right of Way of the Union Pacific Railroad, 685.29 feet to the beginning of a curve to the right.

Thence along the East Right of Way of the Union Pacific Railroad being a curve to the right having a radius of 11409.17 feet, a chord distance of 574.76 feet bearing N00°19'53"E, thence along the arc of the curve 574.82 feet to the North Line of the SE1/4 of the SE1/4 of Section 33;

Thence N89°35'24"E along the North Line of the SE1/4 of the SE1/4 of Section 33, 300.00 feet;

Thence S40°59'13"E, 337.43 feet;

Thence S00°00'00"E, 129.39 feet;

Thence S°50'01'59"W, 259.04 feet;

Thence S28°25'34"W, 102.40 feet;

Thence S07°51'33"E, 123.66 feet;

Thence S39°19'29"E, 98.29 feet;

Thence S27°14'44"W, 174.70 feet;

Thence S00°00'00"E, 191.78 feet;

Thence S17°38'25"E, 40.10 feet;

Thence S00°26'29"E, 35.54 feet to the North Right of Way of County Trunk Highway K;

Thence S89°33'31"W along the North Right of Way of County Trunk Highway K, 20.00 feet;

Thence N00°26'29"W, 32.51 feet;

Thence N17°38'25"W, 204.80 feet;

Thence S71°10'55"W, 20.00 feet;

Thence S17°38'25"E, 201.37 feet;

Thence S00°26'29"E, 29.49 feet to the North Right of Way of County Trunk Highway K, also being the POINT OF BEGINNING.

Located in part of the SE1/4 of the SE1/4 of Section 33, T02N, R22E, City of Kenosha, Kenosha County, Wisconsin.

Also

Commencing at the Southeast corner of Section 33;

Thence N01°47'19"W along the East Line of the SE1/4, 67.02 feet to the North Right of Way of County Trunk Highway K;

Thence S89°33'31"W, along the North Right of Way of County Trunk Highway K 23.14 feet to the POINT OF BEGINNING;

Thence S89°33'31"W, along the North Right of Way of County Trunk Highway K, 26.02 feet;

Thence N02°26'29"W, 5.00 feet;

Thence N89°33'31"E, 26.02 feet;

Thence S02°26'29"E, 5.00 feet to the POINT OF BEGINNING.

Located in part of the SE1/4 of the SE1/4 of Section 33, T02N, R22E, City of Kenosha, Kenosha County, Wisconsin.

Also

Commencing at the Southwest corner of Section 34;

Thence N89°33'19"E along the South Line of the SW 1/4 of Section 34, 797.22 feet;

Thence N00°26'41"W, 67.00 feet to the North Right of Way of County Trunk Highway K, also being the POINT OF BEGINNING;

Thence continuing N00°26'41"W, 25.00 feet;

Thence N89°33'19"E, 140.00 feet;

Thence S00°26'41"E, 20.00;

Thence N89°33'19"E, 791.33 feet;

Thence S00°26'41"E, 5.00 feet to the North Right of Way of County Trunk Highway K;

Thence S89°33'19"W along the North Right of Way of County Trunk Highway K, 931.33 feet to the POINT OF BEGINNING;

Located in part of the SW1/4 Section 34, T02N, R22E, City of Kenosha, Kenosha County, Wisconsin.

Also

Commencing at the South quarter corner of Section 34;

Thence S89°33'19"W along the South Line of the SW 1/4 of Section 34, 554.40 feet;

Thence N02°01'27"E, 67.06 feet to the North Right of Way of County Trunk Highway K, also being the POINT OF BEGINNING;

Thence S89°33'19"W along the North Right of Way of County Trunk Highway K, 58.57 feet;

Thence N01°31'15"E, 5.00 feet;

Thence N89°33'19"E, 58.62 feet;

Thence S02°01'27"W, 5.00 feet to the North Right of Way of County Trunk Highway K, also being the
POINT OF BEGINNING;

Located in part of the SW1/4 Section 34, T02N, R22E, City of Kenosha, Kenosha County, Wisconsin.

Said parcels contain 10.40 acres, more or less.

KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

March 27, 2012

KENOSHA COUNTY WIRELESS NETWORK EASEMENT

Background:

In February of 2011, Kenosha County requested School Board approval of a series of five easements to install antenna relay units on the roofs of five KUSD schools to support an initiative to provide broadband communication ability for emergency services. The five schools were: Grant Elementary School, Washington Middle School, Edward Bain School of Language and Art, Jefferson Elementary School, and Columbus Elementary School. The School Board approved this request at its March 22, 2011 meeting, and the units were installed shortly thereafter. Since that time, the unit at Columbus Elementary was removed in conjunction with the sale of the building.

On January 26, 2012, the County requested that antenna relay units be installed at seven additional KUSD buildings. The attachment to this report contains a letter from Bernard Vash of the County that makes the request and also provides various documents that explain the project in detail including the proposed easements. The seven additional buildings that would be used are:

- Lincoln Middle School
- McKinley Middle School
- Educational Support Center
- Bose Elementary School
- Jeffery Elementary School
- Roosevelt Elementary School
- Whittier Elementary School

The impact on the seven buildings is negligible as the antennas are fairly small and provide no interference to anything in our facilities. In addition, we have not had any problems in the buildings that the units were installed last year. The request was reviewed by KUSD Facilities and Information Systems staff members along with our legal counsel and everything was found to be acceptable as the easements are identical to those previously approved. During the process, we did make the County aware of the planned closure of McKinley Middle School, but similar to Columbus last year, they would still like to install the unit even if it is in place for a relatively short period of time.

This report was reviewed by the Planning, Facilities and Equipment Committee at its March 13, 2012 meeting, and the Committee unanimously recommended that the report be forwarded to the full Board for consideration.

Administration Recommendation:

Administration recommends Board approval of the easement agreements related to the Kenosha County wireless network as described in this report.

Dr. Michele Hancock
Superintendent of Schools

Patrick M. Finnemore, P.E.
Director of Facilities

John E. Setter, AIA
Project Architect



COUNTY OF KENOSHA

Frank Volpintesta
Corporation Counsel

Bernard R. Vash
First Assistant Corporation Counsel

Courthouse, 912 – 56th Street
Kenosha, WI 53140-3747
Phone : (262) 925-8020
Fax : (262) 925-8028

January 26, 2012

Kenosha Unified School District No. 1
3600 – 52nd Street
Kenosha, WI 53144

RE: **Public Safety Communications Network Relay Stations at District Schools**

Dear Hon. Members of the School Board:


This letter is to request assistance in the location of a second set of small antenna/relay units to provide public emergency services the broadband communications ability for the sheriff's department, fire department, ambulance, emergency dispatch and police services. Attached please find Dr. Kenneth J. Schlager's letter of January 19, 2012 which better explains the development plan and the request.

After the Kenosha Unified School Board granted the first set of easements last year, the antenna/relay units were installed. They are working very well. Thank you for your support in this important project.

Mr. John Setter, Project Engineer, has requested easement papers for the new locations at the schools involved. I have prepared the enclosed easements, written with the language agreed upon with KUSD last year, for each location.

On behalf of the Kenosha Community's emergency response agencies mentioned above, I would request your favorable consideration of this request.

Sincerely,


Bernard R. Vash

Cc:

Mr. Martin Lacock, Director of Kenosha County Information Technology Division
Dr. Kenneth Schlager, HierComm, Inc.
Mr. John E. Setter, AIA, Facilities Division Project Engineer –w/encl.
Kenosha County Executive Jim Kreuser

HierComm, Inc.
W233 N2080 Ridgeway Parkway
Waukesha, Wisconsin 53188-1020
Phone: (262)347-3096
Fax: (262)347-3290
E-mail: ken.schlager@hiercomm.com

To: John Setter
Project Engineer
Facilities Division
Kenosha Unified School District
Kenosha, Wisconsin

Subject: **Additional Public Safety Communications Network Relay Stations at District Schools**

Date: January 19, 2012

Background

HierComm, Inc. has been contracted by Kenosha County to develop, install and maintain a 4.9/5.8 GHz broadband wireless public safety communications system for all of Kenosha County. This new system will provide high speed data and real-time video communications for county and municipal law enforcement, fire fighting and emergency medical service agencies throughout the County. The initial contract was awarded to HierComm in August, 2010 for a Phase I program area that includes a major part of the City of Kenosha out across I-94 to the Village of Bristol. The Phase I network infrastructure consists of three antenna towers: one at the Gateway Technical College, one at the County Safety Building and one east of the County Center in the Village of Bristol. Tower network coverage is supplemented by six relay stations, all in the City of Kenosha. These relay stations will assist the antenna towers in supporting near universal radio coverage throughout the County.

In July 15, 2011, HierComm received a follow-on Phase II/III contract to complete the deployment of the 4.9/5.8 GHz public safety communications network throughout Kenosha County. As part of that network expansion, additional relay stations are required at KUSD school sites. The school sites and their installation and maintenance procedures are described in the sections that follow.

Additional Relay Station Schools

The following additional seven schools have been tentatively selected as relay station sites:

1. Lincoln Middle
2. McKinley Middle
3. Educational Support Center

4. Bose
5. Jeffrey
6. Roosevelt
7. Whittier (in Pleasant Prairie)

Installation and Maintenance of Public Safety Relay Stations

A drawing and photograph of the relay station antenna package is attached to this memorandum. This compact 24.5 by 11.5 by 2.2 inches unit consists of two small antennas connected to a transceiver/router electronic module. This antenna package is linked to a backup power module near the power source with a CAT5 coaxial cable with POE capabilities. The power module box is 11.0 by 8.5 by 3.5 inches in size and contains the backup battery and a POE injector unit.

HierComm will install and maintain the relay station at no cost to the school district. The Company requests only guidance on acceptable relay station locations and on the best path to the power source. Power needs are minimal with an average power consumption of only 10 watts.

HierComm, Inc. and Kenosha County sincerely appreciate the cooperation of the Kenosha Unified School District in the deployment of this important new broadband communications network for all the people of Kenosha County.

Respectfully,



Kenneth J. Schlager, PhD, PE
President

EASEMENT **Communications Antenna & Relay Unit**

For good and valuable consideration, **KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**, a Wisconsin school district having its principal offices at 3600 52nd Street, Kenosha, WI 53144, hereinafter referred to as "grantor", owner of land, grants and warrants to **KENOSHA COUNTY**, a Wisconsin municipal corporation having its principal offices at 1010 - 56th Street, Kenosha, WI 53140, hereinafter referred to as "grantee", a permanent easement upon, within and above a part of grantor's land hereinafter described, for the sum of one dollar (\$1.00) for installing, maintaining, repairing and operating a communications antenna, relay and appurtenances.

The easement area is described as set forth in attached Exhibit A.

1. Buildings or Other Structures: The grantee agrees that no buildings or other structures will be erected in the easement area, **except as described in the attached document**, and that any unit or equipment installed will not interfere with the grantor's continuous use of the property. Further, grantee represents and warrants that all installations, maintenance, repairs and operations of the communications antenna, relay and appurtenances will be performed in a safe and prudent manner and will be in compliance with all State of Wisconsin and local building codes, and other state, federal and local regulations for the type of work, relay units, lines or service installed.

RETURN TO:
 Corporation Counsel's Office
 County of Kenosha
 912 - 56TH Street
 Kenosha, WI 53140

09-222-36-378-001
 (Parcel Identification Number)

2. Restoration: Grantee agrees after installation, maintenance and repair of the communications antenna, relay and appurtenances, to restore or cause to have restored the grantor's property, as nearly as is reasonably possible, to the condition existing prior to such entry, or to a better condition, by the grantee or its agents.

3. Binding on Approved Successor; Effective Period. This grant of easement may not be transferred or assigned by grantee without the express written consent of the grantor. If permission for assignment shall be given, the terms of this easement shall be binding upon grantee's assigns or transferees. This easement shall only be effective as long as the building upon which the installation is made remains owned by or a part of the Kenosha Unified School District No. 1.

4. Move or repair at Grantee Expense. This easement is being granted for nominal consideration, and If grantor shall need to conduct future construction, building alteration or remodeling in this easement area, grantee shall, at grantor's request, temporarily move, suspend and replace such any structures, relays, lines, or other facilities installed under this easement, at grantee's expense. Grantor agrees to reasonably consider all costs and interruptions before making such request.

Grantor: KENOSHA UNIFIED SCHOOL DISTRICT NO.1

By: _____

By: _____

(Print name and title): _____

(Print name and title): _____

Subscribed and sworn to before me in Kenosha County, Wisconsin on _____, 2012, by the above named _____ and _____.

Signature Wisconsin Notary Public; (Print name of Notary): _____; commission expires: _____.

This document was drafted by: Mr. Bernard R. Vash, Wis. State Bar No. 1017871

Exhibit A.

Description of Easement Area


Page 1 of 2 pages

McKinley Middle School of Kenosha Unified School District No. 1 at 5710 – 32nd Avenue, Kenosha, WI (the “School”); bearing Parcel No. 09-222-36-378-001 and more particularly described as:

That portion of a structure known as McKinley Middle School located on the following described lands: Lots 1 through 17 and lots 39 through 55 Lawndale subdivision also including lots 120 through 126 and 75 through 81 in Hollywood subdivision; in addition vacated 56th Street being North of lots 8 and 48 in Lawndale subdivision, South of lots 7 and 49 in Lawndale subdivision, East of the East line of 33rd Avenue, and West of the West line of 32nd Avenue; also vacated alleys lying East of the East line of 33rd Avenue, West of the West line of 32nd Avenue, North of the North line of 58th Street, and South of the North line of Lawndale subdivision; said lands being in the Southwest ¼ of Section 36, Town 2 North, Range 22 East of the Fourth Principle Meridian; said lands being in the City of Kenosha, County of Kenosha and State of Wisconsin

At and upon a 5 ft. by 5 ft. square area on the roof top of the School, centered on the point marked with an “x” inside of a circle, on the Overall Site Plan of the School shown on Page 2. of this Exhibit A, where the antenna relay unit will be located, with a 20 ft by 20 ft. buffer area around the antenna location on the rooftop, where no object or structure may be installed after the antenna relay unit is installed, if such new object would be higher in elevation than the bottom of the antenna of the relay unit installed under this easement; together with electrical lines, signal conduit, a 2 ft. by 2 ft cabinet for backup power, and other appurtenant devices.

(See attached Page 2 containing the Site Plan)


 Non Penetrating Mount
 10' PIPE
 McKinley Middle School

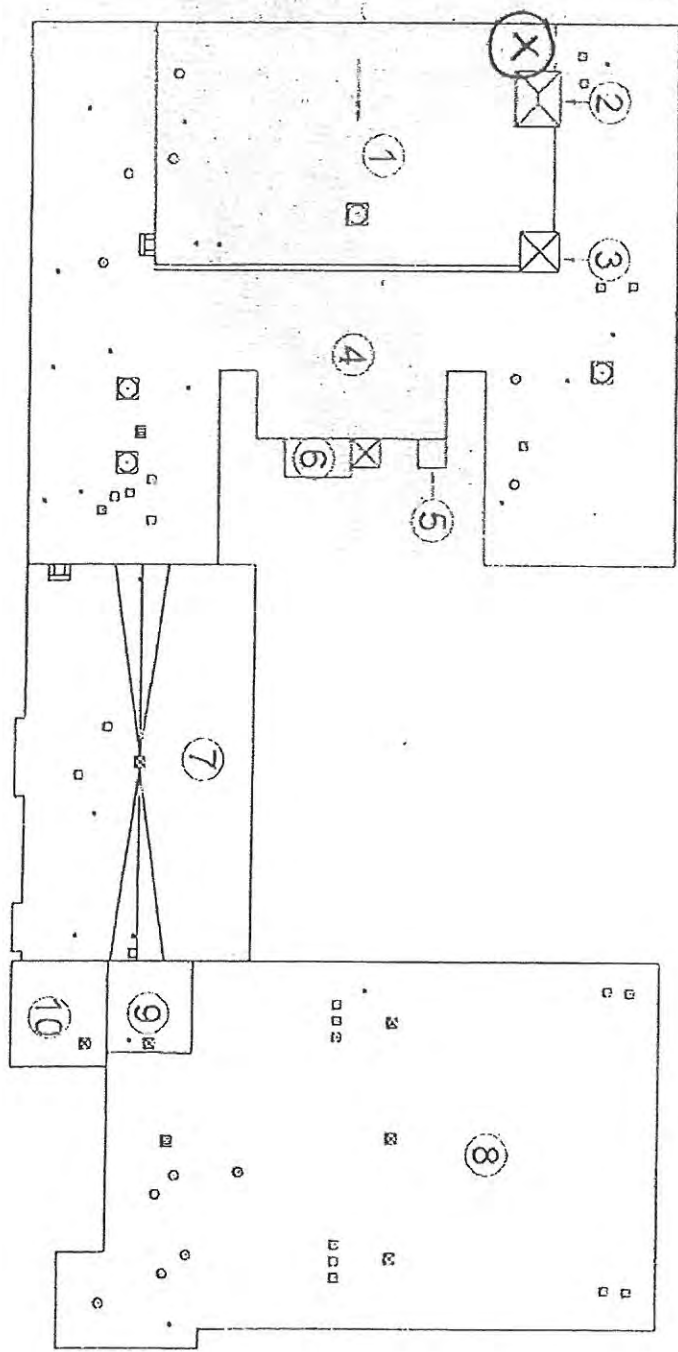


Exhibit A., Page 2 of 2,
 Site Plan of McKinley Middle School

Document Number

EASEMENT
Communications Antenna & Relay Unit

For good and valuable consideration, **KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**, a Wisconsin school district having its principal offices at 3600 52nd Street, Kenosha, WI 53144, hereinafter referred to as "grantor", owner of land, grants and warrants to **KENOSHA COUNTY**, a Wisconsin municipal corporation having its principal offices at 1010 – 56th Street, Kenosha, WI 53140, hereinafter referred to as "grantee", a permanent easement upon, within and above a part of grantor's land hereinafter described, for the sum of one dollar (\$1.00) for installing, maintaining, repairing and operating a communications antenna, relay and appurtenances.

The easement area is described as set forth in attached Exhibit A.

1. Buildings or Other Structures: The grantee agrees that no buildings or other structures will be erected in the easement area, **except as described in the attached document**, and that any unit or equipment installed will not interfere with the grantor's continuous use of the property. Further, grantee represents and warrants that all installations, maintenance, repairs and operations of the communications antenna, relay and appurtenances will be performed in a safe and prudent manner and will be in compliance with all State of Wisconsin and local building codes, and other state, federal and local regulations for the type of work, relay units, lines or service installed.

2. Restoration: Grantee agrees after installation, maintenance and repair of the communications antenna, relay and appurtenances, to restore or cause to have restored the grantor's property, as nearly as is reasonably possible, to the condition existing prior to such entry, or to a better condition, by the grantee or its agents.

3. Binding on Approved Successor; Effective Period. This grant of easement may not be transferred or assigned by grantee without the express written consent of the grantor. If permission for assignment shall be given, the terms of this easement shall be binding upon grantee's assigns or transferees. This easement shall only be effective as long as the building upon which the installation is made remains owned by or a part of the Kenosha Unified School District No. 1.

4. Move or repair at Grantee Expense. This easement is being granted for nominal consideration, and If grantor shall need to conduct future construction, building alteration or remodeling in this easement area, grantee shall, at grantor's request, temporarily move, suspend and replace such any structures, relays, lines, or other facilities installed under this easement, at grantee's expense. Grantor agrees to reasonably consider all costs and interruptions before making such request.

Grantor: KENOSHA UNIFIED SCHOOL DISTRICT NO.1

By: _____

By: _____

(Print name and title): _____

(Print name and title): _____

Subscribed and sworn to before me in Kenosha County, Wisconsin on _____, 2012, by the above named _____ and _____.

Signature Wisconsin Notary Public; (Print name of Notary): _____; commission expires: _____.

This document was drafted by: Mr. Bernard R. Vash, Wis. State Bar No. 1017871

RETURN TO:
Corporation Counsel's Office
County of Kenosha
912 – 56TH Street
Kenosha, WI 53140

09-222-36-254-004
(Parcel Identification Number)

Exhibit A.

Description of Easement Area

Page 1 of 2 pages

Educational Support Center, 3600 - 52nd Street, Kenosha WI 53144 – Parcel # 09-222-36-254-004

That portion of a structure known as the Educational Support Center on the following described lands:

Part of the Northwest $\frac{1}{4}$ of Section 36, Town 2 North, Range 22 East of the Fourth Principle Meridian, described as follows; Beginning at the Northeast corner of 52nd Street and 38th Avenue; thence North 0 degrees 10 minutes 30 seconds East along the East line of 38th Avenue 486.56 feet, thence South 88 degrees 13 minutes East 631.52 feet; thence South 0 degrees 10 minutes 30 seconds West 486.56 feet to the North line of 52nd Street; thence North 88 degrees 13 minutes West along the North line of 52nd Street 631.52 feet to the point of beginning, lying and being in the City of Kenosha, County of Kenosha and State of Wisconsin

At and upon a 5 ft. by 5 ft. square area on the roof top of the School, centered on the point marked with an "x" inside of a circle, on the Overall Site Plan of the School shown on Page 2. of this Exhibit A, where the antenna relay unit will be located, with a 20 ft by 20 ft. buffer area around the antenna location on the rooftop, where no object or structure may be installed after the antenna relay unit is installed, if such new object would be higher in elevation than the bottom of the antenna of the relay unit installed under this easement; together with electrical lines, signal conduit, a 2 ft. by 2 ft cabinet for backup power, and other appurtenant devices.

(See Exhibit A attached Page 2 containing the Site Plan)

EXISTING Tower

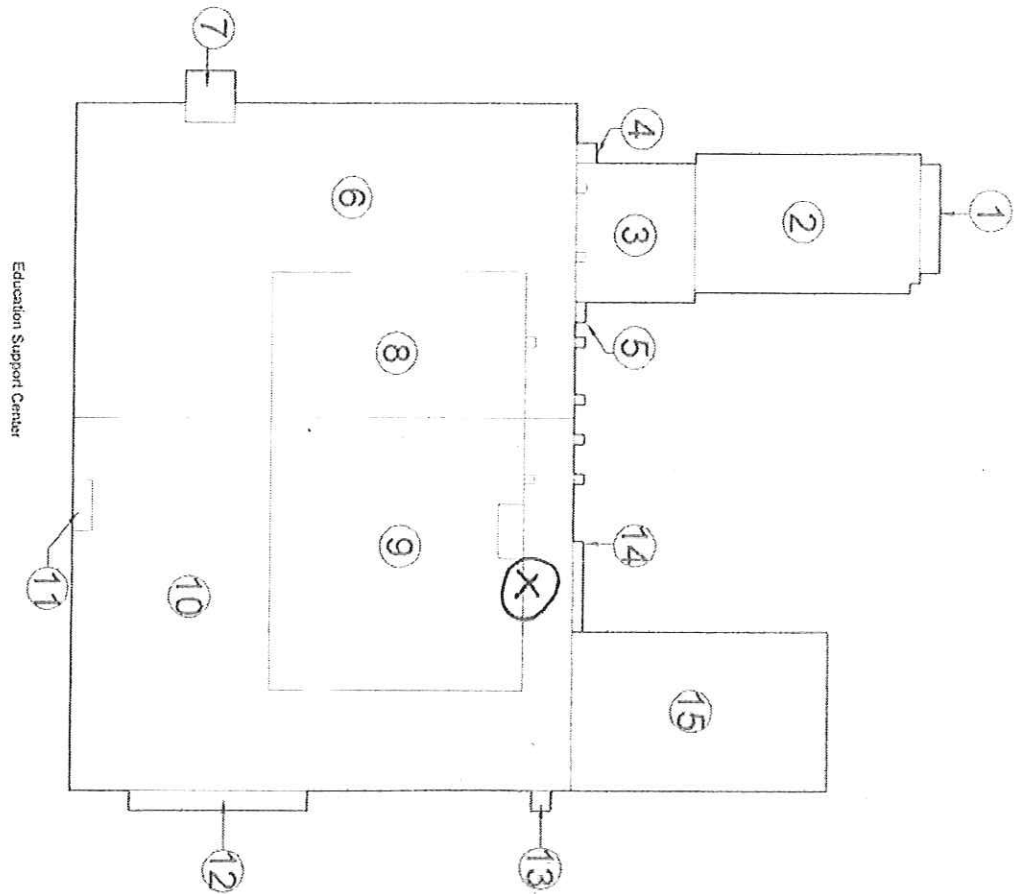


Exhibit A., Page 2 of 2,
Site Plan of Educational Support Center

EASEMENT
Communications Antenna & Relay Unit

For good and valuable consideration, **KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**, a Wisconsin school district having its principal offices at 3600 52nd Street, Kenosha, WI 53144, hereinafter referred to as "grantor", owner of land, grants and warrants to **KENOSHA COUNTY**, a Wisconsin municipal corporation having its principal offices at 1010 – 56th Street, Kenosha, WI 53140, hereinafter referred to as "grantee", a permanent easement upon, within and above a part of grantor's land hereinafter described, for the sum of one dollar (\$1.00) for installing, maintaining, repairing and operating a communications antenna, relay and appurtenances.

The easement area is described as set forth in attached Exhibit A.

RETURN TO:
 Corporation Counsel's Office
 County of Kenosha
 912 – 56TH Street
 Kenosha, WI 53140

10-223-18-251-001
 (Parcel Identification Number)

1. **Buildings or Other Structures:** The grantee agrees that no buildings or other structures will be erected in the easement area, **except as described in the attached document**, and that any unit or equipment installed will not interfere with the grantor's continuous use of the property. Further, grantee represents and warrants that all installations, maintenance, repairs and operations of the communications antenna, relay and appurtenances will be performed in a safe and prudent manner and will be in compliance with all State of Wisconsin and local building codes, and other state, federal and local regulations for the type of work, relay units, lines or service installed.
2. **Restoration:** Grantee agrees after installation, maintenance and repair of the communications antenna, relay and appurtenances, to restore or cause to have restored the grantor's property, as nearly as is reasonably possible, to the condition existing prior to such entry, or to a better condition, by the grantee or its agents.
3. **Binding on Approved Successor; Effective Period.** This grant of easement may not be transferred or assigned by grantee without the express written consent of the grantor. If permission for assignment shall be given, the terms of this easement shall be binding upon grantee's assigns or transferees. This easement shall only be effective as long as the building upon which the installation is made remains owned by or a part of the Kenosha Unified School District No. 1.
4. **Move or repair at Grantee Expense.** This easement is being granted for nominal consideration, and If grantor shall need to conduct future construction, building alteration or remodeling in this easement area, grantee shall, at grantor's request, temporarily move, suspend and replace such any structures, relays, lines, or other facilities installed under this easement, at grantee's expense. Grantor agrees to reasonably consider all costs and interruptions before making such request.

Grantor: KENOSHA UNIFIED SCHOOL DISTRICT NO.1

By: _____

By: _____

(Print name and title): _____

(Print name and title): _____

Subscribed and sworn to before me in Kenosha County, Wisconsin on _____, 2012, by the above named _____ and _____.

Signature Wisconsin Notary Public; (Print name of Notary): _____; commission expires: _____.

This document was drafted by: Mr. Bernard R. Vash, Wis. State Bar No. 1017871

Exhibit A.

Description of Easement Area

Page 1 of 2 pages

Bose Elementary School, 1900 15th Street, Kenosha, WI 53140 – Parcel # 10-223-18-251-001

That portion of a structure known as Bose School located on the following described lands: Part of the Northwest $\frac{1}{4}$ of Section 18, Township 2 North, Range 23 East of the Fourth Principle Meridian, lying and being in the City of Kenosha, County of Kenosha and State of Wisconsin being more particularly described as : Commencing on the South line of said $\frac{1}{4}$ Section at a point 660 feet East from the Southwest corner of said $\frac{1}{4}$ Section; thence North parallel to the West line of said $\frac{1}{4}$ section 955.02 feet; thence East parallel to the South line of said $\frac{1}{4}$ section 510 feet; thence South parallel to the West line of said $\frac{1}{4}$ Section 955.02 feet to the South line of said Quarter Section; thence West along the South line 510 feet to the point of beginning, containing 11.18 acres more or less. Reserving therefrom the entire 30 feet on the East, West, and North sides and 40 feet on the South side of property for public highway purposes. Also excepting right of way known as 18th Avenue.

At and upon a 5 ft. by 5 ft. square area on the roof top of the School, centered on the point marked with an "x" inside of a circle, on the Overall Site Plan of the School shown on Page 2. of this Exhibit A, where the antenna relay unit will be located, with a 20 ft by 20 ft. buffer area around the antenna location on the rooftop, where no object or structure may be installed after the antenna relay unit is installed, if such new object would be higher in elevation than the bottom of the antenna of the relay unit installed under this easement; together with electrical lines, signal conduit, a 2 ft. by 2 ft cabinet for backup power, and other appurtenant devices.

(See Exhibit A attached Page 2 containing the Site Plan)



TRACO Mount

Bose Elementary School

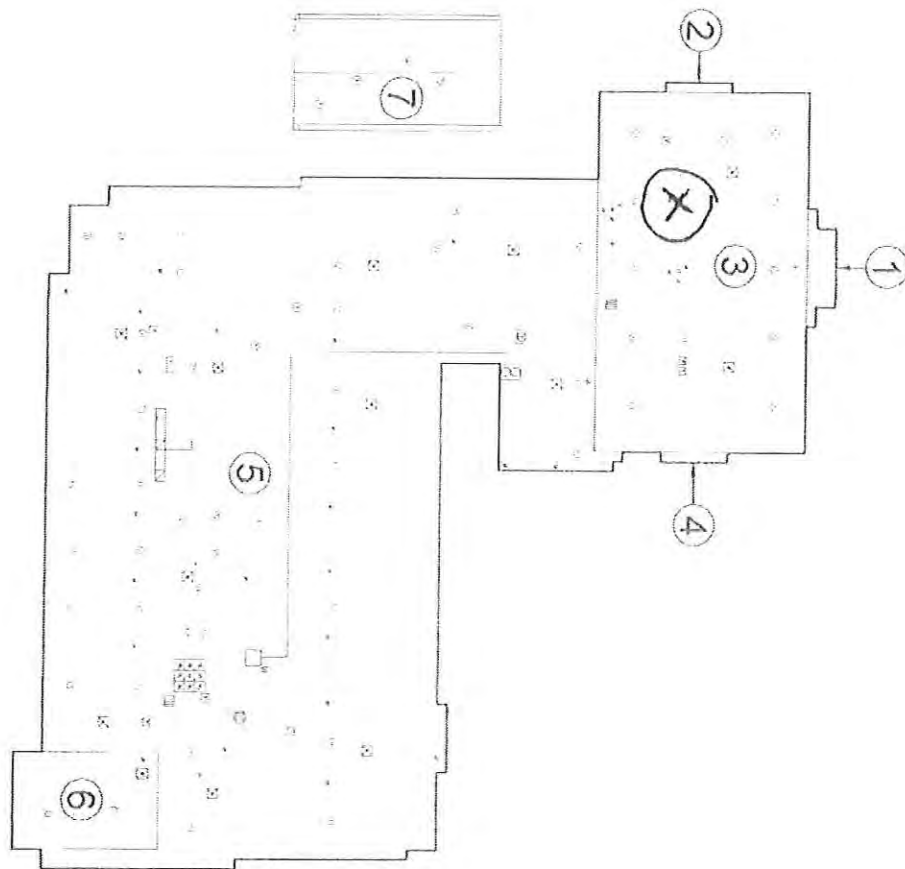


Exhibit A., Page 2 of 2,
Site Plan of Bose Elementary School

Document Number

EASEMENT
Communications Antenna & Relay Unit

For good and valuable consideration, **KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**, a Wisconsin school district having its principal offices at 3600 52nd Street, Kenosha, WI 53144, hereinafter referred to as "grantor", owner of land, grants and warrants to **KENOSHA COUNTY**, a Wisconsin municipal corporation having its principal offices at 1010 - 56th Street, Kenosha, WI 53140, hereinafter referred to as "grantee", a permanent easement upon, within and above a part of grantor's land hereinafter described, for the sum of one dollar (\$1.00) for installing, maintaining, repairing and operating a communications antenna, relay and appurtenances.

The easement area is described as set forth in attached Exhibit A.

1. **Buildings or Other Structures:** The grantee agrees that no buildings or other structures will be erected in the easement area, **except as described in the attached document**, and that any unit or equipment installed will not interfere with the grantor's continuous use of the property. Further, grantee represents and warrants that all installations, maintenance, repairs and operations of the communications antenna, relay and appurtenances will be performed in a safe and prudent manner and will be in compliance with all State of Wisconsin and local building codes, and other state, federal and local regulations for the type of work, relay units, lines or service installed.

2. **Restoration:** Grantee agrees after installation, maintenance and repair of the communications antenna, relay and appurtenances, to restore or cause to have restored the grantor's property, as nearly as is reasonably possible, to the condition existing prior to such entry, or to a better condition, by the grantee or its agents.

3. **Binding on Approved Successor; Effective Period.** This grant of easement may not be transferred or assigned by grantee without the express written consent of the grantor. If permission for assignment shall be given, the terms of this easement shall be binding upon grantee's assigns or transferees. This easement shall only be effective as long as the building upon which the installation is made remains owned by or a part of the Kenosha Unified School District No. 1.

4. **Move or repair at Grantee Expense.** This easement is being granted for nominal consideration, and If grantor shall need to conduct future construction, building alteration or remodeling in this easement area, grantee shall, at grantor's request, temporarily move, suspend and replace such any structures, relays, lines, or other facilities installed under this easement, at grantee's expense. Grantor agrees to reasonably consider all costs and interruptions before making such request.

Grantor: KENOSHA UNIFIED SCHOOL DISTRICT NO.1

By: _____

By: _____

(Print name and title): _____

(Print name and title): _____

Subscribed and sworn to before me in Kenosha County, Wisconsin on _____, 2012, by the above named _____ and _____.

Signature Wisconsin Notary Public; (Print name of Notary): _____; commission expires: _____.

This document was drafted by: Mr. Bernard R. Vash, Wis. State Bar No. 1017871

RETURN TO:
Corporation Counsel's Office
County of Kenosha
912 - 56TH Street
Kenosha, WI 53140

04-122-14-180-001
(Parcel Identification Number)

Exhibit A.

Description of Easement Area

Page 1 of 2 pages

Jeffery Elementary School, 4011 87th Street, Kenosha, WI 53142 – Parcel # 04-122-14-180-001

That portion of a structure known as Jeffery School located on the following described lands:

Part of the Northeast Quarter of Section 14, Town 1 North, Range 22 East of the Fourth Principle Meridian, lying and being in the City of Kenosha, County of Kenosha and State of Wisconsin more particularly described as: Beginning on the East line of said ¼ section at a point 645.23 feet North from the Southeast corner of said ¼ section, which point is the intersection of the center of 39th Avenue with the center of 88th Street; thence North along the East line of said ¼ section, 535.63 feet to a point that is 150.14 feet South from the North line of the South Half of said ¼ Section; thence West parallel to the North line of the South Half of said ¼ Section, and along the proposed centerline of 87th Street, 916.17 feet; thence South at right angles to the last course and along the proposed centerline of 42nd Avenue 535.14 feet; thence East parallel to the North line of the South Half of said ¼ section, and along the proposed centerline of 88th Street, 939.87 feet to the point of beginning; excepting therefrom the entire East 33 feet, which is the right of way of existing 39th Avenue.

At and upon a 5 ft. by 5 ft. square area on the roof top of the School, centered on the point marked with an "x" inside of a circle, on the Overall Site Plan of the School shown on Page 2. of this Exhibit A, where the antenna relay unit will be located, with a 20 ft by 20 ft. buffer area around the antenna location on the rooftop, where no object or structure may be installed after the antenna relay unit is installed, if such new object would be higher in elevation than the bottom of the antenna of the relay unit installed under this easement; together with electrical lines, signal conduit, a 2 ft. by 2 ft cabinet for backup power, and other appurtenant devices.

(See Exhibit A attached Page 2 containing the Site Plan)

TRIPPO Mount
10' PIPE

Jeffery Elementary School

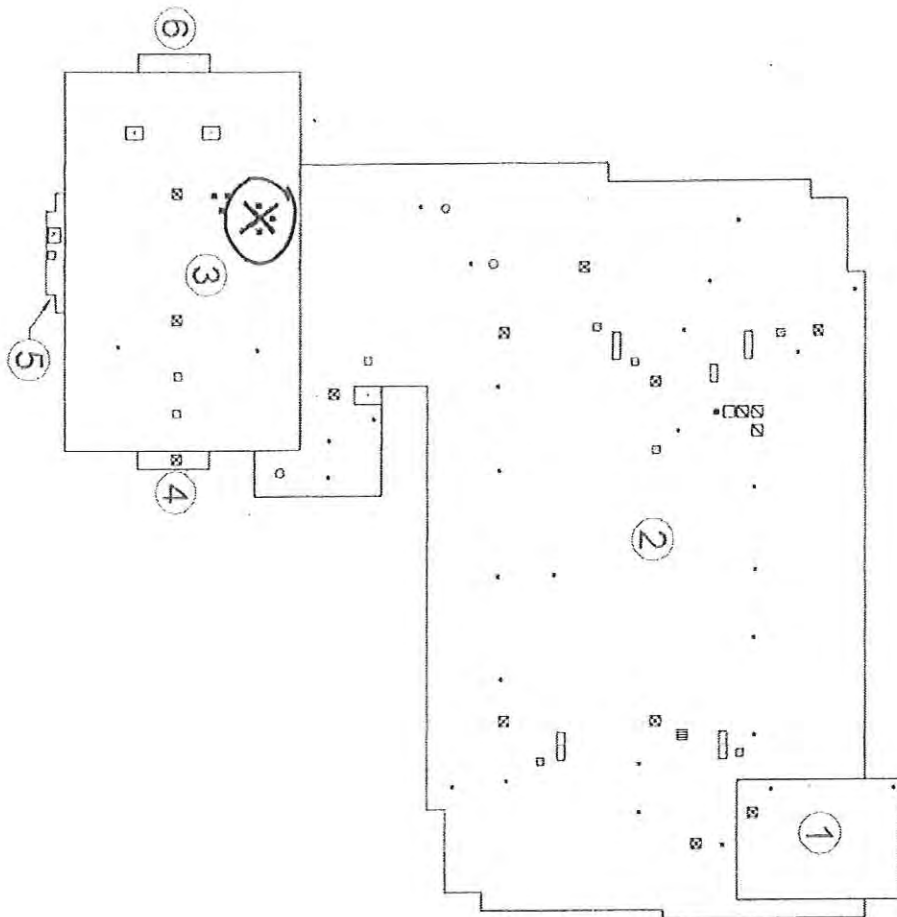


Exhibit A., Page 2 of 2,
Site Plan of Jeffery Elementary School

Document Number

EASEMENT
Communications Antenna & Relay Unit

For good and valuable consideration, **KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**, a Wisconsin school district having its principal offices at 3600 52nd Street, Kenosha, WI 53144, hereinafter referred to as "grantor", owner of land, grants and warrants to **KENOSHA COUNTY**, a Wisconsin municipal corporation having its principal offices at 1010 – 56th Street, Kenosha, WI 53140, hereinafter referred to as "grantee", a permanent easement upon, within and above a part of grantor's land hereinafter described, for the sum of one dollar (\$1.00) for installing, maintaining, repairing and operating a communications antenna, relay and appurtenances.

The easement area is described as set forth in attached Exhibit A.

1. **Buildings or Other Structures:** The grantee agrees that no buildings or other structures will be erected in the easement area, **except as described in the attached document**, and that any unit or equipment installed will not interfere with the grantor's continuous use of the property. Further, grantee represents and warrants that all installations, maintenance, repairs and operations of the communications antenna, relay and appurtenances will be performed in a safe and prudent manner and will be in compliance with all State of Wisconsin and local building codes, and other state, federal and local regulations for the type of work, relay units, lines or service installed.

2. **Restoration:** Grantee agrees after installation, maintenance and repair of the communications antenna, relay and appurtenances, to restore or cause to have restored the grantor's property, as nearly as is reasonably possible, to the condition existing prior to such entry, or to a better condition, by the grantee or its agents.

3. **Binding on Approved Successor; Effective Period.** This grant of easement may not be transferred or assigned by grantee without the express written consent of the grantor. If permission for assignment shall be given, the terms of this easement shall be binding upon grantee's assigns or transferees. This easement shall only be effective as long as the building upon which the installation is made remains owned by or a part of the Kenosha Unified School District No. 1.

4. **Move or repair at Grantee Expense.** This easement is being granted for nominal consideration, and If grantor shall need to conduct future construction, building alteration or remodeling in this easement area, grantee shall, at grantor's request, temporarily move, suspend and replace such any structures, relays, lines, or other facilities installed under this easement, at grantee's expense. Grantor agrees to reasonably consider all costs and interruptions before making such request.

Grantor: **KENOSHA UNIFIED SCHOOL DISTRICT NO.1**

By: _____

By: _____

(Print name and title): _____

(Print name and title): _____

Subscribed and sworn to before me in Kenosha County, Wisconsin on _____, 2012, by the above named _____ and _____.

Signature Wisconsin Notary Public; (Print name of Notary): _____; commission expires: _____.

This document was drafted by: Mr. Bernard R. Vash, Wis. State Bar No. 1017871

RETURN TO:
Corporation Counsel's Office
County of Kenosha
912 – 56TH Street
Kenosha, WI 53140

01-222-01-303-003
(Parcel Identification Number)

Exhibit A. Description of Easement Area

Page 1 of 3 pages

Roosevelt Elementary School, 3322 Roosevelt Rd, Kenosha WI 53142 – Parcel # 01-122-01-303-003


That portion of a structure known as Roosevelt School located on the following described lands: Part of the Southwest $\frac{1}{4}$ of Section 1, Town 1, Range 22 East of the Fourth Principle Meridian beginning at the point on the North line of Salem Avenue which is 128.169 feet Easterly of the Northeast corner of Salem Avenue and Fourth Avenue, if extended North from said Salem Avenue; thence North parallel with the East line of said Fourth Avenue, so extended North from Salem Avenue as aforesaid, a distance of 132 feet; thence Easterly, parallel with the North line of Salem Avenue, a distance of 170.892 feet and to the West line of Third Avenue, if said Third Avenue as now platted be extended North from Salem Avenue; thence South along and upon the West line of said Third Avenue, so extended as aforesaid, a distance of 132 feet, and to the North line of Salem Avenue as aforesaid; thence Westerly along and upon the North line of Salem Avenue a distance of 170.892 feet to the place of beginning, lying and being in the City of Kenosha, County of Kenosha, State of Wisconsin. ALSO Part of the Southwest $\frac{1}{4}$ of Section 1, Town 1 Range 22 East of the Fourth Principle Meridian beginning at a point on the North line of Salem Avenue which is 126.169 feet Easterly of the Northeast corner of Salem Avenue and Fourth Avenue, if extended North from said Salem Avenue; thence North, parallel with the East line of said Fourth Avenue, so extended North from Salem Avenue as aforesaid, a distance of 132 feet; thence Easterly, parallel with the North line of Salem Avenue, a distance of 170.892 feet and to the West line of Third Avenue, if said Third Avenue as now platted be extended North from Salem Avenue; thence North along and upon the West line of Third Avenue, so extended as aforesaid, to the Southwest corner of said Third Avenue, so extended North as aforesaid, and Keating Avenue extended East from the East line of Rategan's Ridgeland Heights Subdivision as platted and recorded in the office of the Register of Deeds; thence West along and upon the South line of Keating Avenue so extended East as aforesaid, to the Southeast corner of said Keating Avenue, so extended, and Fourth Avenue, extended North from the North line of said Salem Avenue; thence South along and upon the East line of said Fourth Avenue so extended North as aforesaid, to the Northeast corner of said Fourth Avenue and said Salem Avenue; thence Easterly along and upon the North line of said Salem Avenue, a distance of 128.169 feet to the point of beginning lying and being in the City of Kenosha, County of Kenosha and State of Wisconsin: Also Part of the Southwest $\frac{1}{4}$ of Section 1, Town 1, Range 22 East of the Fourth Principle Meridian beginning at the point on the North line of Roosevelt Road (formerly Salem Avenue) which is about 357.56 feet Northeast of the Southeast corner of Ratigan's Ridgeland Heights Subdivision, as platted measured along the North line of Roosevelt Road, which point of beginning shall be on the extension North of the West line of 33rd Avenue (formerly Third Avenue) as laid out to the South of Roosevelt Road; thence North along the West line of 33rd Avenue, if extended North from Roosevelt Road, as aforesaid, to the Southwest corner of said 33rd Avenue, so extended North, as aforesaid and 68th Street (formerly Keating Avenue) extended East from the East line of said Ratigan's Ridgeland Heights Subdivision; thence West along and upon the

Exhibit A. Description Page 2 of 3 pages

South line of said 68th Street so extended East as aforesaid to the Southeast corner of 68th Street so extended and 34th Avenue (formerly Fourth Avenue) extended North from the North line of Roosevelt Road; thence North along and upon the East line of 34th Avenue so extended as aforesaid to the North line of said Quarter Section; thence East along and upon the North line of said Quarter Section to the point being 11 chains and 59 links West of the Northeast corner of said Quarter Section and the Northwest corner of a parcel of land deeded by William E. Rategan to one Ellen F. Toner in June 1893; thence South along and upon the West line of said Toner property to the North line of Roosevelt Road; thence Southwesterly along and upon the North line of Roosevelt Road to the place of beginning. Said land being in the City of Kenosha, County of Kenosha and State of Wisconsin: Also Part of the Southwest Quarter of Section 1, Town 1 North, Range 22 East of the Fourth Principle Meridian; commencing at a point on the North line of Salem Avenue (now Roosevelt Road) where the East line of 34th Avenue (Formerly Fourth Avenue) extended Northerly intersects said North line; thence Southwesterly along and upon the North line of Roosevelt Road 46.79 feet and to the East line of Rategan's Ridgeland Heights Subdivision; thence North along and upon the East line of said subdivision 1,424.85 feet and to the North line of said Quarter Section, thence East along and upon the North line of said Quarter Section 37.69 feet and to its intersection with the aforesaid extension of the East line of 34th Avenue (formerly Fourth Avenue); thence South along and upon said extension 1,397.12 feet and to the place of beginning being in the City of Kenosha, County of Kenosha, and State of Wisconsin: Also Part of the Southwest Quarter of Section 1, Town 1 North, Range 22 East of the Fourth Principle Meridian; beginning at a point on the West line of Harry L. Goldberg's subdivision which is 630 feet South of the North line of said Quarter section; thence West parallel with the North line of said Quarter Section 91.58 feet and to the East line of Third Avenue, extended North from Salem Avenue; thence South along said East line of Third Avenue so extended 40 feet; thence East parallel with the North line of said Quarter Section 91.58 feet and to the West line of said Harry L. Goldberg's Subdivision; thence North along said last mentioned line 40 feet to the place of beginning. Said land being in the City of Kenosha, County of Kenosha, and State of Wisconsin.

At and upon a 5 ft. by 5 ft. square area on the roof top of the School, centered on the point marked with an "x" inside of a circle, on the Overall Site Plan of the School shown on Page 3. of this Exhibit A, where the antenna relay unit will be located, with a 20 ft by 20 ft. buffer area around the antenna location on the rooftop, where no object or structure may be installed after the antenna relay unit is installed, if such new object would be higher in elevation than the bottom of the antenna of the relay unit installed under this easement; together with electrical lines, signal conduit, a 2 ft. by 2 ft cabinet for backup power, and other appurtenant devices.

(See Exhibit A. attached Page 3 containing the Site Plan)


 No PENETRANT Mount
 10' PIDE
 Roosevelt Elementary School

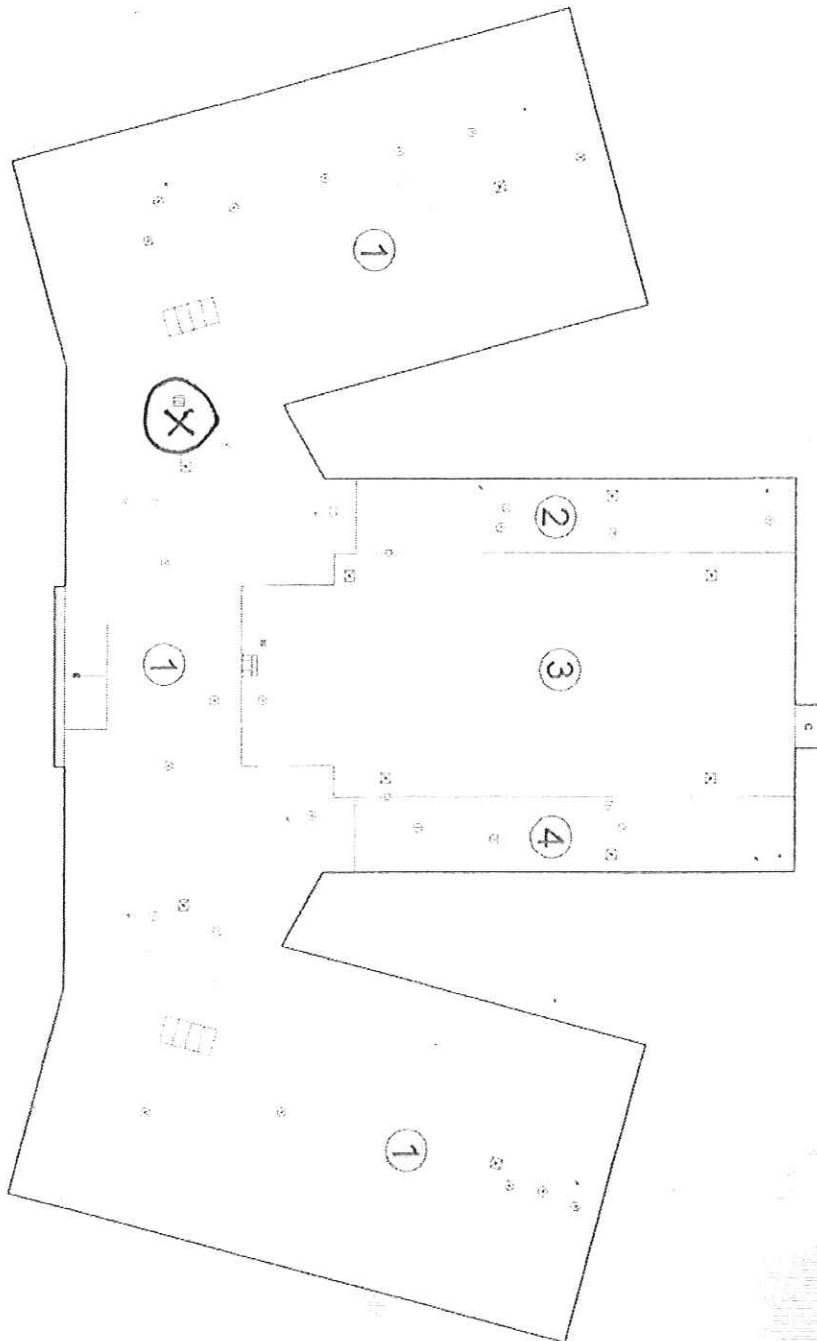


Exhibit A., Page 3 of 3,
 Site Plan of Roosevelt Elementary School

EASEMENT
Communications Antenna & Relay Unit

For good and valuable consideration, **KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**, a Wisconsin school district having its principal offices at 3600 52nd Street, Kenosha, WI 53144, hereinafter referred to as "grantor", owner of land, grants and warrants to **KENOSHA COUNTY**, a Wisconsin municipal corporation having its principal offices at 1010 – 56th Street, Kenosha, WI 53140, hereinafter referred to as "grantee", a permanent easement upon, within and above a part of grantor's land hereinafter described, for the sum of one dollar (\$1.00) for installing, maintaining, repairing and operating a communications antenna, relay and appurtenances.

The easement area is described as set forth in attached Exhibit A.

RETURN TO:
 Corporation Counsel's Office
 County of Kenosha
 912 – 56TH Street
 Kenosha, WI 53140

05-123-06-305-003

(Parcel Identification Number)

1. **Buildings or Other Structures:** The grantee agrees that no buildings or other structures will be erected in the easement area, **except as described in the attached document**, and that any unit or equipment installed will not interfere with the grantor's continuous use of the property. Further, grantee represents and warrants that all installations, maintenance, repairs and operations of the communications antenna, relay and appurtenances will be performed in a safe and prudent manner and will be in compliance with all State of Wisconsin and local building codes, and other state, federal and local regulations for the type of work, relay units, lines or service installed.
2. **Restoration:** Grantee agrees after installation, maintenance and repair of the communications antenna, relay and appurtenances, to restore or cause to have restored the grantor's property, as nearly as is reasonably possible, to the condition existing prior to such entry, or to a better condition, by the grantee or its agents.
3. **Binding on Approved Successor; Effective Period.** This grant of easement may not be transferred or assigned by grantee without the express written consent of the grantor. If permission for assignment shall be given, the terms of this easement shall be binding upon grantee's assigns or transferees. This easement shall only be effective as long as the building upon which the installation is made remains owned by or a part of the Kenosha Unified School District No. 1.
4. **Move or repair at Grantee Expense.** This easement is being granted for nominal consideration, and If grantor shall need to conduct future construction, building alteration or remodeling in this easement area, grantee shall, at grantor's request, temporarily move, suspend and replace such any structures, relays, lines, or other facilities installed under this easement, at grantee's expense. Grantor agrees to reasonably consider all costs and interruptions before making such request.

Grantor: KENOSHA UNIFIED SCHOOL DISTRICT NO.1

By: _____

By: _____

(Print name and title): _____

(Print name and title): _____

Subscribed and sworn to before me in Kenosha County, Wisconsin on _____, 2012, by the above named

_____ and _____.

Signature Wisconsin Notary Public; (Print name of Notary): _____; commission expires: _____.

This document was drafted by: Mr. Bernard R. Vash, Wis. State Bar No. 1017871

Exhibit A.

Description of Easement Area

Page 1 of 2 pages

Lincoln Jr. High School , 6729 18th Avenue, Kenosha 53143 – Parcel # 05-123-06-305-003

That portion of a structure known as Lincoln Jr. High School located on the following described lands. Part of Southwest quarter of Section 6, Town 1 North , Range 23 East of the Fourth Principal Meridian, being more particularly described as: Beginning at the intersection of the North line of 68th Street and the East line of 18th Avenue; thence North along the East line of 18th Avenue 456.07 feet; thence S 89 degrees 54 minutes 48 seconds E along the south face of a chain-link fence 138.34 feet and to the centerline of the South face of a chain-link fence corner post; thence N 0 degrees 5 minutes 28 seconds W 3.00 feet; thence N 89 degrees 05 minutes, 17 seconds East 104.62 feet and to the West line of 17th Avenue; thence S 0 degrees 07 minutes 48 seconds W along the said West line 467.86 feet and to the North line of 68th Street; thence N 88 degrees 15 minutes 50 seconds W along said North line 242.00 feet and to the point of beginning. Said land being in the City of Kenosha, County of Kenosha and State of Wisconsin.

At and upon a 5 ft. by 5 ft. square area on the roof top of the School, centered on the point marked with an "x" inside of a circle, on the Overall Site Plan of the School shown on Page 2. of this Exhibit A, where the antenna relay unit will be located, with a 20 ft by 20 ft. buffer area around the antenna location on the rooftop, where no object or structure may be installed after the antenna relay unit is installed, if such new object would be higher in elevation than the bottom of the antenna of the relay unit installed under this easement; together with electrical lines, signal conduit, a 2 ft. by 2 ft cabinet for backup power, and other appurtenant devices.

(See Exhibit A attached Page 2 containing the Site Plan)



Lincoln Middle School

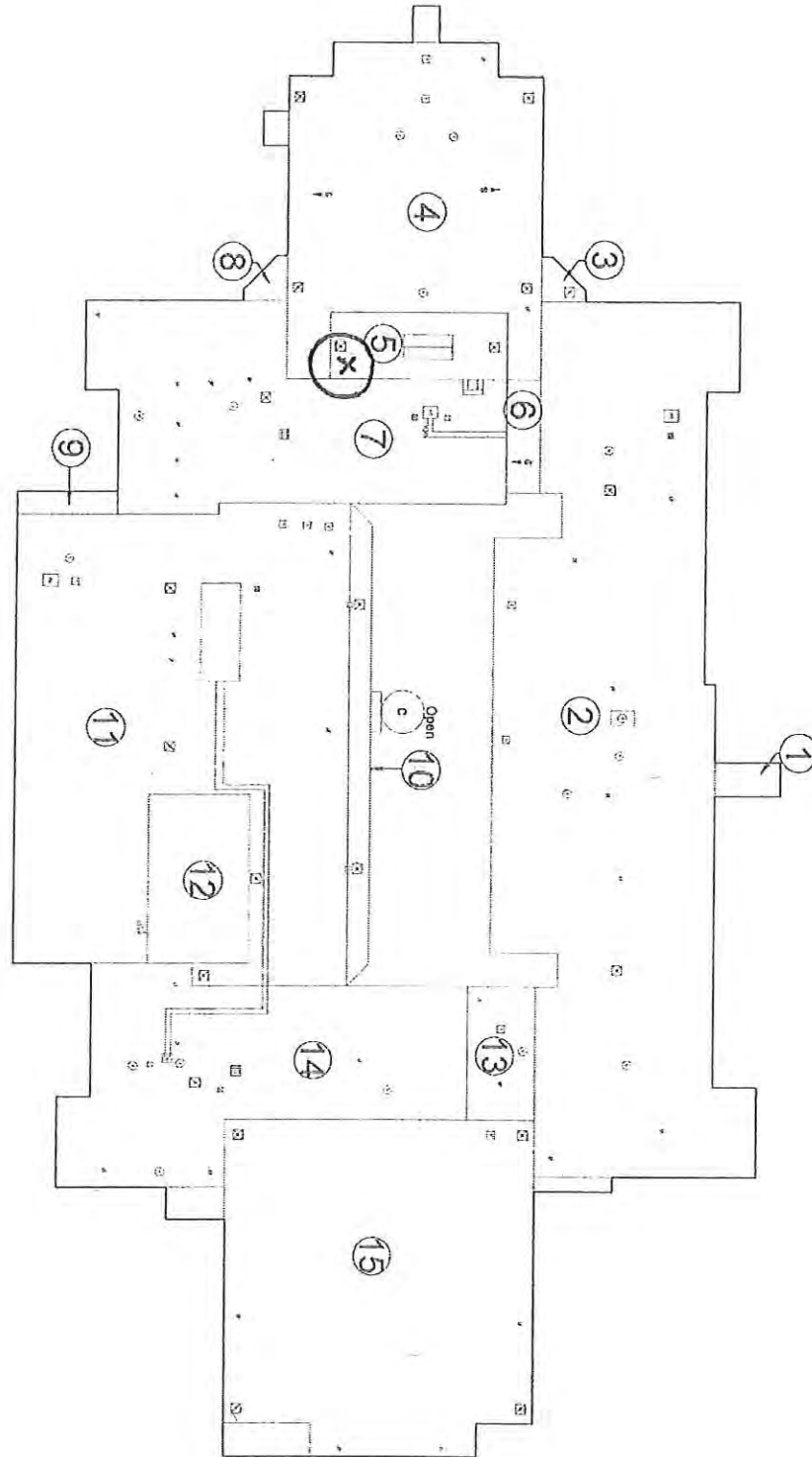


Exhibit A., Page 2 of 2,
Site Plan of Lincoln Middle School

Document Number

EASEMENT
Communications Antenna & Relay Unit

For good and valuable consideration, **KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**, a Wisconsin school district having its principal offices at 3600 52nd Street, Kenosha, WI 53144, hereinafter referred to as "grantor", owner of land, grants and warrants to **KENOSHA COUNTY**, a Wisconsin municipal corporation having its principal offices at 1010 – 56th Street, Kenosha, WI 53140, hereinafter referred to as "grantee", a permanent easement upon, within and above a part of grantor's land hereinafter described, for the sum of one dollar (\$1.00) for installing, maintaining, repairing and operating a communications antenna, relay and appurtenances.

The easement area is described as set forth in attached Exhibit A.

RETURN TO:
Corporation Counsel's Office
County of Kenosha
912 – 56TH Street
Kenosha, WI 53140

92-4-122-142-0582
(Parcel Identification Number)

1. **Buildings or Other Structures:** The grantee agrees that no buildings or other structures will be erected in the easement area, **except as described in the attached document**, and that any unit or equipment installed will not interfere with the grantor's continuous use of the property. Further, grantee represents and warrants that all installations, maintenance, repairs and operations of the communications antenna, relay and appurtenances will be performed in a safe and prudent manner and will be in compliance with all State of Wisconsin and local building codes, and other state, federal and local regulations for the type of work, relay units, lines or service installed.
2. **Restoration:** Grantee agrees after installation, maintenance and repair of the communications antenna, relay and appurtenances, to restore or cause to have restored the grantor's property, as nearly as is reasonably possible, to the condition existing prior to such entry, or to a better condition, by the grantee or its agents.
3. **Binding on Approved Successor; Effective Period.** This grant of easement may not be transferred or assigned by grantee without the express written consent of the grantor. If permission for assignment shall be given, the terms of this easement shall be binding upon grantee's assigns or transferees. This easement shall only be effective as long as the building upon which the installation is made remains owned by or a part of the Kenosha Unified School District No. 1.
4. **Move or repair at Grantee Expense.** This easement is being granted for nominal consideration, and If grantor shall need to conduct future construction, building alteration or remodeling in this easement area, grantee shall, at grantor's request, temporarily move, suspend and replace such any structures, relays, lines, or other facilities installed under this easement, at grantee's expense. Grantor agrees to reasonably consider all costs and interruptions before making such request.

Grantor: **KENOSHA UNIFIED SCHOOL DISTRICT NO.1**

By: _____

By: _____

(Print name and title): _____

(Print name and title): _____

Subscribed and sworn to before me in Kenosha County, Wisconsin on _____, 2012, by the above named _____ and _____.

Signature Wisconsin Notary Public; (Print name of Notary): _____; commission expires: _____.

This document was drafted by: Mr. Bernard R. Vash, Wis. State Bar No. 1017871

Exhibit A.
Description of Easement Area

Page 1 of 3 pages

Whittier School, 8542 Cooper Road, Pleasant Prairie, WI 53158 – Parcel # 92-4-122-142-0582

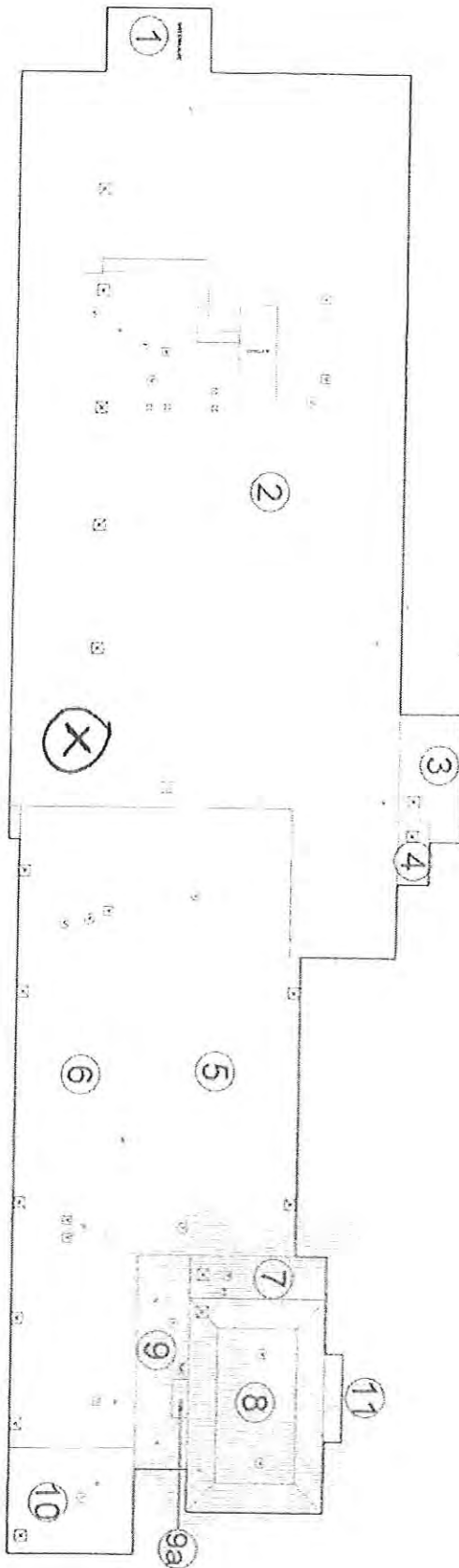
That portion of a structure known as Whittier School located on the following described lands: Part of the Northwest Quarter of Section 14, Town 1 North, Range 22 East of the Fourth Principle Meridian being the South 208 feet of the North 558.8 feet of the East 208.8 feet of the West half of the Northwest Quarter said land being in the Village of Pleasant Prairie, County of Kenosha and State of Wisconsin: Also Part of the Northwest Quarter of Section 14, Town 1 North, Range 22 East of the Fourth Principle Meridian beginning on the East line of the Northwest Quarter of the Northwest Quarter of said Section at a point 330 feet South from the Northeast corner of the Northwest Quarter of said Quarter Section thence South along the East line of the Northwest Quarter of said Quarter Section 20 feet; thence West Parallel to the North line of said Quarter Section 208.8 feet; thence North parallel to the East line of said Northwest Quarter of said Quarter section 20 feet thence East parallel to the said North line of said Northwest Quarter of said Quarter section 208.8 feet to the point of beginning said land being in the Village of Pleasant Prairie, County of Kenosha and State of Wisconsin: Also : Part of the Northwest Quarter of Section 14, Town 1 North, Range 22 East of the Fourth Principle Meridian beginning at a point that is located by starting on the East line of the Northwest quarter of the Northwest quarter of said section 350 feet South from the Northeast corner of the Northwest Quarter of said Quarter Section; thence West parallel to the North line of said Quarter Section 208.8 feet to the point of beginning of the property to be herein described; thence South parallel to the East line of the Northwest Quarter of said Quarter Section 208.5 feet; thence West parallel to the North line of said Quarter Section 208.8 feet; thence North parallel to the East line of the Northwest Quarter of said Quarter Section 208.5 feet; thence East parallel to the North line of said Quarter Section 208.8 feet to the point of beginning said land being in the Village of Pleasant Prairie, County of Kenosha and State of Wisconsin: Also : Part of the Northwest Quarter of Section 14, Town 1 North, Range 22 East of the Fourth Principle Meridian beginning at a point which is 330 feet South of the North line of the Northwest Quarter of the Northwest Quarter of said Section and 208.8 feet West of the East line of the Northwest Quarter of said Quarter Section; thence West parallel to the North line of said Quarter Section 553.6 feet; thence South parallel to the East line of said Northwest Quarter of said Quarter Section 228.5 feet; thence East parallel to the North line of said Quarter Section 344.8 feet; thence North parallel to the East line of said Northwest Quarter of said Quarter Section 208.5 feet; thence East parallel to the North line of said Quarter Section 208.8 feet ; thence North 20 feet to the place of beginning said land being in the Village of Pleasant Prairie, County of Kenosha and State of Wisconsin: Also; Part of the Northwest Quarter of Section 14, Town 1 North, Range 22 East of the Fourth Principle Meridian beginning on the East line of the West ½ of said Quarter section 558.5 feet South from the Northeast corner of the West ½ of said Quarter Section, which point is 1,030 feet North from the Northeast corner of the South 32.5 acres of the West ½ of said Quarter Section and on the South boundary line of Whittier School property; thence

Exhibit A. Description Page 2 of 3 pages

West parallel to the North line of the W1/2 of said Quarter Section and along the South boundary of said school 396 feet; thence South parallel to the East line of the West ½ of said Quarter Section 165 feet; thence East parallel to the North line of the West ½ of said Quarter Section 396 feet to the East line of the West ½ of said Quarter Section; thence North along the East line of the West ½ of said Quarter Section 165 feet to the point of beginning. Said land being in the Village of Pleasant Prairie, County of Kenosha and State of Wisconsin: Also: Part of the Northwest Quarter of Section 14, Town 1 North, Range 22 East of the Fourth Principle Meridian beginning at the Northeast corner of lot 30 Whittier Heights thence Westerly along the North line of lots 29 and 30 of Whittier Heights to the Northwest corner of lot 29 Whittier Heights; thence North along the extension of the Westerly line of lot 29, 40 feet; thence Easterly parallel to the North lines of lots 29, and 30 of Whittier Heights to a point which is 40 feet North of the extension of the East line of lot 30 of said subdivision; thence South 40 feet to the place of beginning. Said land being in the Village of Pleasant Prairie, County of Kenosha and State of Wisconsin: Also: Part of the Northwest Quarter of Section 14, Town 1 North, Range 22 East of the Fourth Principle Meridian being the South 80 feet of the following: Commencing at the Northwest corner of the Northwest Quarter of said Quarter section thence Easterly along the North line of said Quarter Section to a point being the Northwest corner of Certified Survey Map 2562 extended; thence South parallel to the West line of said Quarter Section 330 feet; thence Westerly parallel with the North line of said Section 288 feet; thence Northerly parallel with the West line of said Quarter Section 330 feet thence Easterly to the place of beginning. Said land being in the Village of Pleasant Prairie, County of Kenosha and State of Wisconsin: Also Part of the Northwest Quarter of Section 14, Town 1 North, Range 22 East of the Fourth Principle Meridian being all of Parcel B in Certified Survey Map 484 as recorded in the Kenosha County Register of Deeds Office and also including the South 80 feet of Parcel 2 of Certified Survey Map 1001. Also that part of Parcel 1 of Certified Survey Map 1001 beginning at the Southwest corner of said Certified Survey parcel; thence Easterly along the South line of said Parcel 1 38.13 feet; to the place of beginning of land conveyed; thence continue Easterly along said parcel 45.87 feet; thence North along the East line of said parcel 80 feet; thence West parallel with the South line of said parcel 1, 45.84 feet; thence Southerly 80 feet to the place of beginning. Said land being in the Village of Pleasant Prairie, County of Kenosha and State of Wisconsin.

At and upon a 5 ft. by 5 ft. square area on the roof top of the School, centered on the point marked with an "x" inside of a circle, on the Overall Site Plan of the School shown on Page 3. of this Exhibit A, where the antenna relay unit will be located, with a 20 ft by 20 ft. buffer area around the antenna location on the rooftop, where no object or structure may be installed after the antenna relay unit is installed, if such new object would be higher in elevation than the bottom of the antenna of the relay unit installed under this easement; together with electrical lines, signal conduit, a 2 ft. by 2 ft cabinet for backup power, and other appurtenant devices.

(See Exhibit A. attached Page 3 containing the Site Plan)



Whittier Elementary School
Non Penetrating Mount
10' PIPE

Exhibit A., Page 3 of 3,
 Site Plan of Whittier Elementary School

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

POLICY/RULE 6456 – GRADUATION REQUIREMENTS

Background

Kenosha Unified School District Policy/Rule 6456, Graduation Requirements, addresses academic credits for mastery of standards to award a Kenosha Unified School District Diploma. Last school year this policy was reviewed to determine the financial impact on the district budget. High School Principals, Teaching and Learning Coordinators and Assistant Superintendents studied the high school graduation requirements and practices and recommended changes. These changes were approved by the Board of Education on April 26, 2011.

Proposal

During the 2010/2011 school year our School District developed a Transformational Design Plan which was approved by the Board of Education on December 14, 2010. Various implementation components of this plan were presented and approved by the Board of Education as part of preliminary consideration of the 2012/2013 budget on February 28, 2012. Within this Transformation Plan was a change in the Graduation Requirements for students starting with the class of 2016. This change requires all students to participate in an online course or participate in an approved class with a high quality online component. In addition to this change, clarification language is also being added to the policy for Social Studies and Service learning.

At its March 13, 2012 meeting, the Personnel/Policy and Curriculum/Program Committees voted to forward proposed changes to Policy/Rule 6456 to the full Board for a first and second reading.

Recommendation

Administration recommends that the School Board approve revised Policy/Rule 6456 – Graduation Requirements as a first reading this evening and as a second reading on April 23, 2012.

Dr. Michele Hancock
Superintendent of Schools

Daniel Tenuta
Assistant Superintendent of Secondary School Leadership

POLICY 6456
GRADUATION REQUIREMENTS

Academic credits shall be awarded for mastery of standards in grades nine through twelve. A student must earn 23 with a maximum 28 high school credits as described in Rule 6456 to graduate from the Kenosha Unified School District No. 1 and a student must also complete one of the following:

1. Earn a score of basic or above in three of five subtests on the high school Wisconsin Knowledge and Concepts Exam (WKCE)
2. Earn a cumulative grade point average (GPA) of at least 1.5 on an unweighted scale through the seventh semester of high school; i.e., January of senior year
3. Meet one of the following test scores requirements:
 - a. ACT Assessment - 18 or above
 - b. SAT I Exam - 870 or above
4. Successfully complete an approved Individual Education Plan (IEP), Limited Language Plan (LLP), and/or Section 504 Plan

Students may audit classes, enroll in Youth Option courses, or enroll in summer school offerings in excess of the 28 credits. A procedure describing how these options can be accessed will be established by administration.

Beginning with the class of 2016, all KUSD students must fulfill the online learning graduation requirement along with the existing KUSD graduation criteria.

A student may complete the online learning requirement for graduation through one of the following options:

- 1. Participate in an online course (earned mark must appear on the transcript).**
- 2. Participate in a course with approved online components (as listed below).**

A credit deficient student who is at least 17 years of age who has been in a high school cohort group for all four years (a student with a July birthday would be able to take the exam with the June testing group if they attended high school for four years with their peers) may also successfully complete the District Competency Graduation Requirements or a comparable program to earn a District diploma. In addition, a District diploma may be earned by a transfer student through an academic review of the student's transcript by a building administrator.

All students shall be required to take a full schedule except junior and senior year when students may be allowed to have one release per quarter or semester. In addition, four years of high school attendance shall be required unless early graduation is applied for and approved pursuant to established District procedures. **Each year a student is required to enroll in no less than six courses.** Students are eligible for early graduation when they have completed the requirements for receipt of a diploma.

The Board may award a high school diploma to certain veterans, notwithstanding District and statutory high school graduation standards. To be awarded a diploma, a person must be at least 65 years of age, attended high school in the District or attended high school in Wisconsin and resides in the District, left high school before graduation to join the U.S. armed forces during a war period as defined in state law, and served on active duty under honorable conditions in the U.S. armed forces or in forces incorporated as part of the U.S. armed forces. War periods include, among others, World War II, the Korean Conflict, Vietnam War, and Persian Gulf War.

POLICY 6456
GRADUATION REQUIREMENTS
PAGE 2

The Board may also award a high school diploma to a person who received a high school equivalency diploma after serving on active duty in the U.S. armed forces or in forces incorporated as part of the U.S. armed forces if the person meets the other conditions outlined in this paragraph and to a veteran who is deceased, but who, has satisfied the conditions outlined in this paragraph prior to death.

LEGAL REF.: Wisconsin Statutes

Sections	115.787	[Individualized education programs]
	115.915	[Program or curriculum modifications for school-age parents]
	118.15(1)(b)-(cm)	[16 and 17 year old student participation in program leading to high school graduation or high school equivalency]

LEGAL REF.: Wisconsin Statutes, continued

	118.153	[Programs for children at risk of not graduating]
	118.30	[Student assessment; state requirements]
	118.33	[High school graduation standards]
	118.35	[Programs for gifted and talented students]
	118.52(3)(d)2	[Part-time public school open enrollment]
	118.55	[Youth Options Program]
	120.13	[Board power to do all things reasonable for the cause of education]
	120.13(37)	[Board power to issue diplomas to veterans]
	121.02(1)(p)	[School district standard; graduation requirements]
PI 18	Wisconsin Administrative Code	[High school graduation standards]
PI 40		[Determining and awarding high school credit for Youth Options Program courses]

CROSS REF.: 5110, Equal Educational Opportunity/Student Discrimination Complaint

5118.1, Promotion

5120, Student Enrollment Reporting

5240, Accommodation of Private School and Home-Based Private Education Program Students

5260, Full-Time Public School Open Enrollment

5270, Part-Time Public School Open Enrollment

5310, Student Attendance

6423, Talent Development Program

6460, Testing Programs

Youth Options Programs

Special Education Program and Procedure Manual

POLICY 6456
GRADUATION REQUIREMENTS
PAGE 3

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: August 13, 1991

REVISED: August 22, 1995
May 28, 1996
July 30, 1996
September 11, 1996
June 17, 1997
June 9, 1998
August 11, 1998
September 14, 1999
October 23, 2001
May 27, 2003
November 22, 2005
August 26, 2008
November 25, 2008
April 26, 2011

GRADUATION REQUIREMENTS

A. Credit Requirements

1. Specific Credits Required out of 23

ENGLISH	4 credits
SOCIAL STUDIES	3 credits* 1 credit - U.S. History 1 credit - World History * ½ credit U.S. Government & Politics ½ credit Behavioral Science
MATHEMATICS	3 credits
SCIENCE	3 credits
PHYSICAL EDUCATION	1 ½ credits**
HEALTH	½ credit
CONSUMER EDUCATION	½ credit***
COMMUNITY/SERVICE LEARNING	Required of all students (10 hours)
ONLINE LEARNING EXPERIENCE	Participate in an online course or participate in a course with a high quality online component. (class of 2016 and beyond).
DIPLOMA WITH SERVICE DISTINCTION	1 Credit Service Learning Project 100 Service Hours
DIPLOMA WITH HONORS DISTINCTION	4 Advanced Placement credits
<p>* Note: Students selecting the Advanced Placement U.S. Government and Politics option will be required to satisfactorily complete the entire course. Failure to do so will require students to take either U.S. Government and Politics or U.S. Government and Politics – Honors in order to satisfy the requirement. In the instance where a student successfully completes one credit of AP government and politics and has completed one credit of U.S. History and one credit of world history, the student has met the required 3 credits of social studies for graduation. Students planning on attending an institution of higher education are encouraged to take a behavioral science course.</p> <p>Note: Economics can be applied towards satisfying the consumer education requirement.</p> <p>**Unless exempted pursuant to Wisconsin Statutes, exemption shall be granted for medical reasons upon presentation of a physician's statement. Students excused from physical education for all four years of high school for medical reasons shall be required to make up ½ credit in another elective subject for each semester excused from physical education.</p> <p>***Waived for students who successfully complete ½ credit Honors Economics, ½ credit Economics, 1 credit Advanced Placement Economics, or 1 credit Marketing.</p>	

2. The District will provide access to honors, advanced placement, and post-secondary courses in accordance with state law requirements.

RULE 6456
GRADUATION REQUIREMENTS
PAGE 2

3. Summer school credit is awarded on the basis of one-half credit for each class successfully completed based on standards. Prior approval by the principal is required to earn credit for summer school courses taken outside of the District.
4. Credit deficient students who are at least 17 years of age who have been in a high school cohort group for all four years (a student with a July birthday would be able to take the exam with the June testing group if they attended high school for four years with their peers) and are current residents of the District may be issued a District diploma if they satisfy the following Competency Graduation Requirements.
 - a. Are enrolled members of a District cohort group, which means that students must have been enrolled members of a particular Kenosha Unified School District graduating class. Eligible students must have been enrolled in the District prior to the end of their cohort year graduation date. Non-KUSD cohort students 18 yrs of age or older whose graduation year has expired will not be eligible to participate in the program.
 - b. Score at or above the fourth stanine on all predetermined subtests including core areas of the District's adopted standardized achievement tests.
 - c. Demonstrate competency in writing, which can be accomplished by scoring at a level 4.0 or higher on the WKCE writing assessment or scoring at a level 3.0 or higher on the WorkKeys writing assessment.
 - d. Complete consumer education/economics, health, government and politics, or approved comparable courses.
 - e. Meet employability standards in one of the following ways:
 - Successful employment for a six-month period of time and can provide validation; or
 - Meet an employability component established by the District in the form of a work readiness portfolio.
 - f. Students will be required to assume any associated costs for the administration and scoring of District adopted standardized assessments.

5. Standards of a Quality Online Learning Course

A high quality online course is defined as a structured learning environment that utilizes technology, consistently and regularly (lasting 10 hours or more) throughout the course.

An online component involves the use of a variety of media. This includes Intranet and Internet based tools and resources as delivery methods for the following:

- **Instruction**
- **Research**
- **Assessment**
- **Communication**
- **Collaboration**

An online course/learning management system should be utilized to promote an understanding of progress monitoring systems, support universal learning opportunities, and facilitate the management of online experiences.

RULE 6456
GRADUATION REQUIREMENTS
PAGE 3

6. Accelerated/alternative high school credit attainment is an option for high school students aged 16 and above who may earn high school credit based upon satisfactory completion of individual portions of a District or state-approved criterion referenced test at 85 percent mastery or on norm referenced tests at the 4th stanine or above, normed at 12th grade, 7th month, independent of length of time required; completion of performance-based assignments, and attainment of minimum required credits.

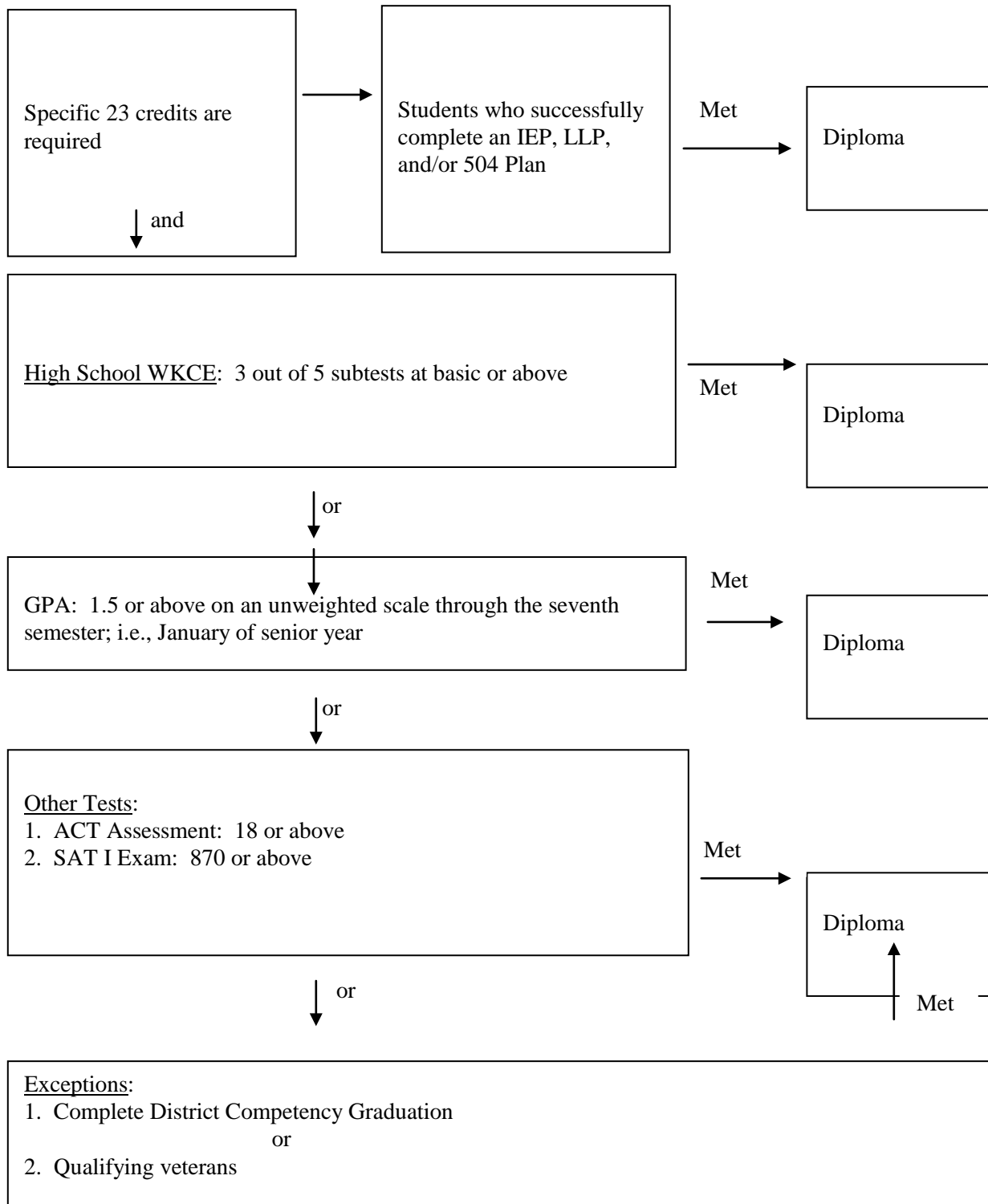
B. Early Graduation

To be considered for early graduation, the student and the parent/guardian shall submit a written request to the principal no later than the end of the first marking period of the school year in which the student plans to graduate early.

The student's course of study, earned grades in such courses, grade point average, and other performance indicators shall be made part of the student's transcript.

- C. Students enrolled in a middle school who complete high school courses may be awarded high school credit toward the overall district credit requirement, but not for the credit specified in WI State Statues.

RULE 6456
GRADUATION REQUIREMENTS
Page 3



KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

SERVICE ANIMALS IN DISTRICT FACILITIES (NEW)

On March 15, 2011, new Title II ADA regulations applicable to public schools went into effect. A public entity shall modify its policies, practices and procedures to permit the use of a service animal by an individual with a disability. Although the District currently has an animal in schools policy, it does not address the complexity of the use of a service animal.

At its March 13, 2012 meeting, the Personnel/Policy and Curriculum/Program Committees voted to forward the proposed new Service Animals in District Facilities policy to the full Board for a first and second reading.

Administrative Recommendation:

Administration recommends that the School Board approve the attached new Service Animals in District Facilities policy as a simultaneous first and second reading this evening. The policy will be formatted and numbered per current KUSD policy format upon approval.

Dr. Michele Hancock
Superintendent of Schools

Ms. Vickie Brown-Gurley
Assistant Superintendent of Teaching and Learning

Susan Valeri
Director of Special Education and Student Support

RECOMMENDED POLICY FOR SERVICE ANIMALS **IN DISTRICT FACILITIES**

The Kenosha School District acknowledges its responsibility to permit individuals with disabilities to be accompanied by a service animal in its facilities as required by the Americans with Disabilities Act.

Definitions

Service animal: Any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition.

Work or tasks performed: The work or tasks performed by a service animal must be directly related to the individual's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effect of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for purposes of this definition.

Procedure

1. A request for an individual with a disability to be accompanied by a service animal in a District facility must be made in writing (using the District's "Service Animal Request Form") to the Director of Special Education and delivered to the Director of Special Education at least twenty-one (21) days prior to bringing the service animal to the District facility.
2. Requests to permit a service animal to accompany an individual with a disability in a District facility will be handled on a case-by-case basis, considering the following:
 - a. The type, size, and weight of the service animal and whether the facility can accommodate those features;
 - b. Whether the handler has sufficient control of the service animal;

- c. Whether the service animal is house broken;
 - d. Whether the service animal's presence in a specific facility compromises legitimate safety requirements that are necessary for the safe operation of the facility.
- 3. The individual requesting to be accompanied by a service animal is responsible for the following:
 - a. Providing annual proof of the following vaccinations for service animals: DHLPPC (Distemper, Hepatitis, Leptospirosis, Parainfluenza, Parvovirus, Coronavirus), Bordetella, and Rabies. Providing annual proof of the following vaccinations for: Equine Infectious Anemia (Coggins Test), Rabies, Tetanus, Encephelomyelitis, Rhinopneumonitis, Influenza, and Strangles;
 - b. Ensuring that the service animal is spayed or neutered;
 - c. Treating for and keeping the service animal free from fleas and ticks;
 - d. Ensuring that the service animal is housebroken;
 - e. Grooming and keeping the service animal clean to avoid shedding and dander;
 - f. Any and all liability for any harm or injury caused by the service animal to other students, staff, visitors, and/or property. The individual requesting to be accompanied by a service animal should provide the District with information regarding current liability insurance coverage if the individual has liability insurance that would cover harm or injury caused by the service animal;
 - g. Using a harness, leash or other tether, unless either the handler is unable because of a disability to use the tether, or the use of the tether would interfere with the service animal's or the handler's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control; and
 - h. Care and supervision of the service animal, including walking the animal or responding to the animal's need to relieve itself. If an individual with a service animal is unable to care for or supervise the animal, then the individual must designate another person to be responsible for providing care to and supervision of the animal. The District is not responsible for providing any care to or supervision of the service animal.
- 4. A service animal may be required to be removed from a District facility under any of the following circumstances:
 - a. The service animal is out of control and the animal's handler does not take effective action to control it;

- b. The service animal is not housebroken; or
- c. The service animal's presence would fundamentally alter the nature of the service, program, or activity.

If a service animal has been required to be removed from a District facility, the owner may request reinstatement of the use of the service animal or in the District facility. The request for reinstatement should be in writing to the Director of Special Education and should state the training or other measures that have been taken to address the reason(s) that the service animal was removed.

- 5. A "Service Animal/Decision/Appeal Form" stating whether the request for a service animal to accompany an individual with a disability in a District facility has been approved or denied will be provided to the Requester or Parent/Guardian of the Requester if the Requester is a minor. If a request for a service animal to accompany an individual with a disability in a District facility is denied, that decision may be appealed to the Superintendent of the District by completing Part II of the "Service Animal/ Decision/Appeal Form" and delivering the completed "Service Animal/ Decision/Appeal Form" to the Superintendent of the District.
- 6. If a service animal is properly excluded as provided above, then the individual with a disability will have the opportunity to participate in the service, program, or activity without having the service animal on the premises.

Nothing in this policy is intended to limit any right a student may have under any other federal or state law.

Legal Ref.: Section 106.52, Wisconsin Statutes
Americans with Disabilities Act (ADA), 28 CFR Part 35 (as amended, 2010)

Cross Ref.: 5110 Equal Educational Opportunity

RECOMMENDED SERVICE ANIMAL REQUEST FORM

(To Be Completed by the Requester or Parent/Guardian Except for Question 16)

**MUST BE COMPLETED AND DELIVERED TO THE DIRECTOR OF SPECIAL
EDUCATION AT LEAST TWENTY-ONE (21) DAYS PRIOR TO BRINGING THE
SERVICE ANIMAL TO THE DISTRICT FACILITY**

1. Name of Requester:

2. Is the Requester a current student?

3. Name of Parent/Guardian if Requester is a Minor:

4. Phone # of Requester or Parent/Guardian:

5. Type of Animal Being Requested: _____ (dog)

6. Breed, Size, and Weight of Animal:

7. Please list the District facilities at which the service animal will accompany the Requester, the school activities at which the service animal will accompany the Requester, and the dates on which the service animal will accompany the Requester (i.e. Home Bradford High School Basketball Game on March 9, 2012 or Bradford High School Instructional Program during the 2012-2013 school year):

8. Documentation of proof of the following vaccinations must be provided prior to the consideration of your request:

For service animals: DHLPPC (Distemper, Hepatitis, Leptospirosis, Paroninfluenze, arvovirus, Coronavirus), Bordetella, and Rabies

Fs: Equine Infectious Amemia (Coggins Test), Rabies, Tetanus, Encephelomyelitis, Rhinoneumonitis, Influenza, and Strangles

Is documentation of proof of the required vaccinations attached?

YES _____ NO _____ Date Proof Will Be Provided _____

9. Is the service animal spayed or neutered?

YES _____ Date Spayed/Neutered _____ NO _____

10. The service animal is treated for and kept free from fleas and ticks through the following measures:

11. Is the service animal housebroken?

YES _____ NO _____

12. The service animal is kept clean to avoid shedding and dander through the following measures:

13. Any and all liability for any harm or injury caused by the service animal to other students, staff, visitors, and/or property is assumed by the Requester. Please provide the following information if the Requester has liability insurance that would cover harm or injury caused by the service animal.

Insurance Company: _____ Policy Limit: \$ _____

Coverage Summary:

14. The service animal is under the Requester's control by the following means (check one):

_____ Use of a harness, leash or other tether

_____ If the Requester is unable because of a disability to use a tether, or the use of the tether would interfere with the service animal's safe, effective performance of work or tasks, then the service animal is otherwise under the Requester's control, which can be described as follows:

15. Name and phone number of the person who will be responsible for providing the care and supervision of the service animal, including walking the animal or responding to the animal's need to relieve itself:
- _____

16. **TO BE COMPLETED BY SCHOOL OR DISTRICT PERSONNEL:** Is it readily apparent that the animal being requested is trained to do work or perform tasks for an individual with a disability?

YES _____ NO _____

Name and Title of the School or District Personnel Who Answered this Question:

Signature of Person Answering this Question: _____

Date: _____

17. **TO BE COMPLETED BY THE REQUESTER OR PARENT/GUARDIAN:** If the School or District Personnel answered "NO" to the above question, then please answer the following two questions:

Is the service animal required because of a disability?

YES _____ NO _____

Please describe the work or task the service animal has been trained to perform:

I state that the information that I have provided in this request is true and correct and that the District may rely on this information to determine whether the Americans with Disabilities Act

requires the District to permit the Requester to be accompanied by a service animal in the District's facilities. I have read and fully understand the procedures set forth in Board Policy #_____ titled "Policy for Service Animals in District Facilities." I acknowledge, understand, agree to, and accept the responsibilities that are described in Board Policy #_____. I acknowledge, understand, agree, and accept that any and all liability for any harm or injury caused by the service animal to other students, staff, visitors, and/or property is assumed by the Requester.

Name of Requester or Parent/Guardian Completing this Form:

Requester or Parent/Guardian Signature: _____

Date: _____

RECOMMENDED SERVICE ANIMAL DECISION/APPEAL FORM

PART I - TO BE COMPLETED BY SCHOOL OR DISTRICT PERSONNEL:

Name of Requester _____

Name of Parent/Guardian if Requester is a Minor:

Type of Animal Requested: _____ (dog)

Date of Request Form: _____

Has the required documentation been provided?

Proof of vaccinations: YES _____ NO _____

The Request is:

Approved _____ Denied _____

Reason for Denial _____

Name and Title of the School or District Personnel Completing this Form:

Signature of Person Completing this Form: _____

Date: _____

IF THE REQUEST FOR A SERVICE ANIMAL TO ACCOMPANY AN INDIVIDUAL WITH A DISABILITY IN A DISTRICT FACILITY IS DENIED, THAT DECISION MAY BE APPEALED TO THE SUPERINTENDENT OF THE DISTRICT. IF YOU

INTEND TO APPEAL THE DECISION, WHICH IS STATED ABOVE, THEN PLEASE COMPLETE PART II OF THIS FORM AND RETURN THIS FORM TO THE SUPERINTENDENT OF THE DISTRICT.

PART II - TO BE COMPLETED BY THE REQUESTER OR PARENT/GUARDIAN TO APPEAL THE DECISION:

Reason for the Appeal: _____

Name of Requester or Parent/Guardian Completing this Form:

Requester or Parent/Guardian Signature: _____

Date: _____

PART III - TO BE COMPLETED BY THE SUPERINTENDENT OF THE DISTRICT:

The Request on Appeal Is:

Approved _____ Denied _____

Reason for Denial: _____

Name of Superintendent: _____

Signature of Superintendent: _____

Date: _____

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

POLICY/RULE AND ADMINISTRATIVE REGULATIONS 6620
LIBRARY RESOURCES

Students and Staff throughout the district utilize dynamic student-centered library media resources that are designed to promote and support information literacy. Policy and Rule 6620, Library Resources, has been reviewed and updated by the Department of Library Media to reflect current information. The Administrative Regulation 6620 is being removed, and the procedural information from both this Administrative Regulation and Policy has been relocated to the Library Services page on My Big Campus.

At its March 13, 2012 meeting, the Personnel/Policy and Curriculum/Program Committees voted to forward proposed changes to Policy/Rule 6620 to the full Board for a first and second reading.

Administrative Recommendation:

Administration recommends that the School Board approve the changes to Policy and Rule 6620 Library Resources as a first reading this evening and as a second reading on April 23, 2012.

Dr. Michele Hancock
Superintendent of Schools

Vickie Brown-Gurley
Assistant Superintendent of Teaching and Learning

Annie Fredriksson
Coordinator of Instructional Technology and Library Media

POLICY 6620
LIBRARY RESOURCES

The Board of Education recognizes the importance of a dynamic, student-centered library media ~~center~~ **resources** designed to ~~assist all~~ **support** students and staff in becoming active and creative locators, evaluators and users of information to solve problems and satisfy their own curiosity. It further recognizes that information must be current, relevant to the curriculum, cultural diversity and available through a variety of formats.

All patrons shall have equal and open access to materials.

LEGAL REF.: Wisconsin Statutes

Sections **43.70** **Common School Fund added as it defines how monies are allocated for libraries from the state.**

118.13 [Student discrimination prohibited]

120.13 [Board power to do all things reasonable for cause of education]

120.13(5) [Board power to purchase books, equipment and materials for use in schools]

121.02(1)(h) [Instructional materials standard]

Wisconsin Administrative Code

PI 8.01(2) [Rules governing the selection of instructional/library materials]

CROSS REF.: 1410, Use of Free Materials

~~2110, Accountability~~

3100, Annual Operating Budget

5110, Equal Educational Opportunities

6300, Curriculum Development and Improvement

6110, Instructional Program Mission and Beliefs

6600, Instructional Resources

6610, ~~Instructional Materials Selection~~ **of Instructional Materials**

~~6810, Teaching About Controversial Issues~~

Board-Adopted Academic Standards

District Learning and Content Standards

~~ADMINISTRATIVE REGULATIONS: 6620, Guidelines for Library Resources~~

AFFIRMED: January 25, 2000

REVISED: January 29, 2002

RULE 6620
~~PROCEDURES FOR LIBRARY RESOURCES~~

~~The District shall provide selected online resources including, but not limited to, electronic labs, encyclopedias, reference materials, and magazine and newspaper databases that shall be available to all staff and students within the library media center, individual classrooms, and from remote sites.~~

~~All students and staff shall have equal access to materials located in any KUSD library media center through the interlibrary loan process of the District networked online library catalog.~~

~~Each library media center shall be staffed to allow the library media specialist to function in the capacities of library manager, master teacher, and information specialist.~~

~~The school's information collection shall be regularly evaluated in order to maintain a library media center that promotes equitable access to information in all formats and to determine the strengths of the collection and needs for resources to meet the demands of the curriculum. A variety of qualitative and quantitative measures shall be used in the ongoing process that includes evaluation, selection, replacement, and removal of library resources.~~

~~The library media center shall foster an atmosphere that promotes the collaborative design, preparation, implementation, and assessment of instructional units to assist students in the understanding and use of a variety of information resources, especially as they relate to the implementation of District information literacy standards and benchmarks.~~

~~The library media center shall provide leadership and expertise in acquiring and evaluating information resources in all formats; in bringing an awareness of information issues into collaborative relationships with teachers, administrators, students, and others; in the methods for locating, accessing, and evaluating information within and beyond the library media center; and in mastering sophisticated electronic information resources.~~

The District library media collection shall not discriminate in the selection and evaluation of library materials or media on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. Materials purchased shall be supported by professional journal reviews indicating the age appropriateness of material/online subscriptions and/or the review of a certified library media teacher.

Selection of materials for the library shall be based upon information value as a whole and not in part. Incidents of sexual reference, profanity, or alternative life styles shall not automatically disqualify materials from library collections.

The District recognizes that library media ~~centers~~ **resources** at the middle school will **may** contain some materials written at an adult level. The majority of materials in the high school ~~will~~ **may** be written at an adult reading level.

Citizens with specific requests, which cannot be satisfied by telephone or conference at the school level, shall be given the opportunity to complete a "Citizens Request for Reconsideration of a Book", which is available from the Office of the Superintendent. Upon receipt of a signed complaint, the Superintendent shall appoint an ad hoc committee of teachers, administrators, and citizens to consider this request. The committee shall reevaluate the book in question against selection criteria for library media centers, supplementary reading lists, in-class presentation, and textbooks. The committee may invite the complainant for conferences so that all facets of the complaint can be explored.

RULE 6620
~~PROCEDURES FOR~~ LIBRARY RESOURCES
PAGE 2

The committee shall make a recommendation to the Superintendent concerning the disposition of the complaint, the book in question, or both. The Superintendent shall inform the complainant detailing the decision concerning the complaint.

Appeals related to the decision may be directed to the School Board.

ADMINISTRATIVE REGULATION

ADMINISTRATIVE REGULATION 6620 GUIDELINES FOR LIBRARY RESOURCES

District online resources should be selected to equitably meet the needs of the broad spectrum of the KUSD student population. A committee of library media specialists and other appropriate curriculum resource specialists should be appointed to evaluate and select those materials on an annual basis.

An ongoing plan for the management of library information resources will be developed and maintained for each library media center. Such a plan will include a process for evaluating the collection to identify strengths and needs, for developing a long range plan that includes short term goals for removal, replacement, and acquisition of new materials, and that will provide direction for securing and allocating library funds.

In order to provide appropriate resources to students and staff, the following criteria will be considered in administering the library management plan. The resources available to staff and students will be:

- appropriate for the age, developmental levels, and cultural needs of the school population;
- current and in good physical condition;
- accurate and contain valid information;
- relative to current curricular initiatives;
- available in a variety of currently acceptable formats;
- sensitive to diverse perspectives and points of view.

Information Literacy Standards and Benchmarks will serve as the basis for collaborative instructional planning for use of the library media center. Instructional planning should include:

- suggestions for a variety of resource formats to be used in instruction;
- assistance to staff and students for planning and developing projects that take advantage of current resources;
- suggestions for mediums that allow students to best demonstrate understanding;
- assistance with assessment relative to the research process.

Ongoing instruction and assistance should be provided to students and staff in the use of library resources to:

- define the problem or need;
- plan search strategies to locate and access information;
- evaluate resources for usefulness and quality;
- retrieve information;
- organize and apply information to problems;
- use electronic resources;
- respect copyright laws;
- appreciate literature

The library media center will continue to provide innovative approaches to information resources, provide instruction and access to community and other resources, and serve as an instructional center for electronic information access.

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

POLICY AND RULE 6460 – TESTING PROGRAMS

Information contained within Policy and Rule 6460, Testing Programs was affirmed in 1990 and revised in 2008. The Policy is revised to align with current practice and the Individual Educational Program Team process and renamed Testing/Assessment.

At its March 13, 2012 meeting, the Personnel/Policy and Curriculum/Program Committees voted to forward proposed changes to Policy/Rule 6460 to the full Board for a first and second reading.

Administration Recommendation:

Administration recommends that the School Board approve Policy and Rule 6460 - Testing/Assessment as a first reading this evening and as a second reading on April 23, 2012.

Dr. Michele Hancock
Superintendent of Schools

Vickie Brown-Gurley
Assistant Superintendent of Teaching and Learning

Susan Valeri
Director of Special Education
and Student Support

-POLICY 6460

TESTING/ASSESSMENT PROGRAMS

The District shall establish and maintain a program of testing for the purposes of diagnosis, assessment, instruction and accountability. The testing program will provide:

- an assessment of the educational program of the District for purposes of reporting the overall status of the District and charting the growth of its students, by grade level and by school from year to year.
- appropriate reports to the School Board, parents/guardians and the public, disaggregating all test data by ethnicity, gender, special education, and socio-economic status.
- District and building Report Cards including disaggregated data by student group as required by federal law.
- interpretation and use by teachers, administrators and other professional staff members so that the test findings will influence the positive educational growth and development of individual students.
- data for planning effective teaching and curriculum development and reform.
- ~~Foreign language~~ **World language** versions of widely recognized tests, when available **and necessary**.

Academic testing in the District may include, but not necessarily be limited to: standardized achievement tests, ~~career interest surveys,~~ **behavior assessments**, performance assessment measures, **language proficiency assessments** and subject area diagnostic tests. Decisions regarding the testing of students with disabilities as defined under the Individuals with Disabilities Education Act (IDEA), students covered by Section 504 of the Vocational Rehabilitation Act, or English Language Learners (ELL) shall be made on an individual basis in accordance with established procedures and applicable state and federal laws.

The District shall not discriminate in the methods, practices and materials used for testing and evaluating students on the basis of sex, race, national origin, religion, color, ancestry, creed, ~~pregnancy, marital or parental status,~~ sexual orientation or physical, mental, emotional or learning disability or handicap. This does not, however, prohibit the use of special testing materials or techniques to meet the individual needs of the students. Discrimination complaints shall be processed in accordance with established procedures.

Testing and evaluation of students to determine eligibility for special education programming shall be governed by the Individual Educational Program Team process. The Individual Education Program (IEP) Team shall ensure the testing and evaluation materials and procedures used for the purpose of evaluation and placement of children with disabilities are selected and administered so as not to be racially or culturally discriminatory.

State and federal education laws require identification and annual assessments of Limited English Proficient (LEP), also known as English Language Learners (ELLs) be conducted to determine student's English language proficiency. The assessment team is governed by federal and state regulations.

Upon the written request of a student's parent/guardian/caregiver, and in accordance with federal and state laws, a student shall be excused from taking a state-required test with the exception of the annual English language proficiency examination for English Language Learners (ELLs). These students are required to have their English language proficiency level tested annually with no exceptions.

LEGAL REF.: Wisconsin Statutes

Sections 115.77(1m)(bg) [Testing of students with disabilities]
115.78(2) (Individualized education program (IEP) requirements)

POLICY 6460
TESTING/ASSESSMENT PROGRAMS
PAGE 2

115.78(2) (Assessment tools and strategies for students with disabilities)
118.13 [Student discrimination prohibited]
118.30 [Student assessment; state requirements]
121.02(1)(r) & (s) [State required tests]

Wisconsin Administrative Code

PI 8.01(2)(r) & (s) [Rules implementing testing standards; policy/procedure

requirement related to the testing of students with disabilities and
ELL students]

PI 9.03(1) [Student nondiscrimination policy requirement]

PI 13.03 [Identification of ELL students]

PI 13.05 and 13.09 (ELL policy requirements related to student testing)

CROSS REF.: 2110, Benchmarks

5110, Equal Educational Opportunities

6100, Mission, Beliefs and Learning Objectives **Principles, Goals, Results**

6330, Curriculum Development and Improvement

6421, Programs for Students with Disabilities

6452, Student Progress Reporting

~~6461, Parental Consent for Testing~~ **(as approved)**

~~6462, Nondiscriminatory Testing/Assessment~~ **(as approved)**

6634, Assistive Technology

Special Education Program and Procedure Manual

Bilingual-Bicultural (ELL) Program Plan

Section 504 Educational Program Plan

LAP Program Plan

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: November 13, 1990

REVISED: September 24, 1991

October 12, 1993

September 14, 1999

January 29, 2002

August 26, 2008

RULE 6460

TESTING PROGRAM EXEMPTIONS

Upon the written request of a student's parent/guardian/caregiver, and in accordance with federal and state laws, a student shall be excused from taking a state-required test.

Students with special needs (which includes students with disabilities, students with a 504 Plan and English Language Learners—ELL) will be tested using the following guidelines:

~~A. Testing Students with Disabilities as Defined Under the Individuals with Disabilities Education Act (IDEA)~~

- ~~1. Students with disabilities are to be included in state and District-wide testing programs with appropriate accommodations, where necessary and as indicated in their individualized education program (IEP). Students who are unable to participate in state and District-wide testing are to be provided with an alternative assessment.~~
- ~~2. The IEP Team process shall be used as a means for determining whether and/or how each student with a disability is to be tested. The IEP shall specify whether and/or under what conditions group achievement tests shall be administered to each student. Necessary modification of the testing environment will also be documented in the IEP.~~
- ~~3. A student with a disability may be excluded from testing, or portions of the test, if the IEP Team determines the testing is not appropriate for that student after taking into consideration the student's present level of educational performance, IEP goals and other characteristics permitted by law.~~
- ~~4. All decisions regarding testing of students with disabilities shall be determined according to stipulations identified in the student's IEP. No exemptions or modifications will occur unless specified in the IEP.~~
- ~~5. Test results shall be provided to the parent/guardian/caregiver. Test results will not be used as the sole criterion in determining grade promotion, eligibility for courses or programs, eligibility for graduation or eligibility for participation in postsecondary education opportunities. If a student with a disability is exempted from taking the required tests, the District may not penalize the student by denying grade promotion, eligibility for courses or programs, eligibility for graduation or eligibility for participation in postsecondary education opportunities.~~

~~B. Testing Students with a 504 Plan~~

- ~~1. Under normal circumstances, students with a 504 Plan should participate in district and state required tests.~~
- ~~2. Students qualifying under Section 504 but not under IDEA are entitled to accommodations and services necessary to benefit from state and District assessment activities. Appropriate accommodations and services must be documented in an Individualized Accommodation Plan (IAP). Students receiving accommodations under Section 504 are eligible for the same range of accommodations as students under IDEA or ELL students.~~

C. Testing English Language Learners (ELL)

1. For purposes of these procedures, an “English Language Learner” is a student whose ability to use the English language is limited because of the use of a non-English language in the student’s family or in daily non-school surroundings, and who has difficulty performing ordinary classwork in English as a result of such limited English proficiency.
2. ELL students are expected to participate in state and District-wide testing programs as soon as they achieve an English proficiency level that allows them to demonstrate their knowledge and skills on these tests. Students who are unable to participate in state and District-wide testing are to be provided with alternative assessment.
3. When determining whether to administer District-required tests to ELL students, school staff shall use the following criteria:
 - whether the student has had an opportunity to master the competencies being tested
 - whether the student demonstrates test-taking skills
 - whether a teacher of the student has attested that the student has sufficient academic and English proficiency to take the required test with or without modifications; and
 - the student’s English proficiency score on a DPI approved assessment instrument.
4. When determining whether to administer state-required tests to ELL students, school staff shall follow federal and state guidelines based on the student’s English proficiency score on a DPI approved assessment instrument.
5. Decisions regarding testing will be made on an individual basis for each ELL student and information on both academic and English proficiency data shall be documented.
6. If it is determined that an ELL student should take the required test, the format and administration of the test may be modified based on the individual student’s needs and in accordance with acceptable accommodations. Test results will not be used as the sole criterion in re-classifying an ELL student from a bilingual-bicultural education program or in determining grade promotion, eligibility for courses or programs, eligibility for graduation or eligibility for participation in post secondary education opportunities.
7. Any ELL student who is exempted from taking the required test shall be evaluated to determine his/her achievement level in all core subjects based on federal and state requirements and will be assisted in career development and postsecondary education decisions.
8. Exemption of an ELL student from taking a test may not be used as the sole criterion in determining grade promotion, eligibility for courses or programs, eligibility for graduation or eligibility for participation in postsecondary education opportunities.
9. Based on federal and state considerations, the parent/guardian/caregiver of an ELL student shall be notified at least 30 days prior to administration of the test regarding the student’s inclusion in the test, alternative assessment or both, the criteria used in determining how the student will participate in state testing, and, an explanation of how the results of the test will be used. The test results shall be given to the student’s parent/guardian/caregiver.
10. All notice and test result information provided to parents/guardians/caregivers shall be given in such manner so as to ensure understanding of the notices and test results. They should be provided in English, the parent/guardian/caregiver’s native language or any other necessary means.

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

POLICY AND RULE 6461 – PARENTAL CONSENT FOR TESTING
And
POLICY AND RULE 6462 NON-DISCRIMINATION TESTING/ASSESSMENT

Policy/ Rule 6461, Parental Consent for Testing and Policy/Rule 6462 Non-Discrimination Testing/Assessment have been reviewed by the Special Education Department. It was determined that the information in these policies be eliminated as they are better addressed and contained in the Special Education and Student Support Program and Procedure Manual.

At is March 13, 2012 meeting, the Personnel/Policy and Curriculum/Program Committees voted to forward the recommendation for removal of Policy/Rule 6461 and 6462 to the full Board for a first and second reading.

Administrative Recommendation:

Administration recommends that the School Board approve the recommendation for removal of Policy and Rule 6461, Parental Consent for Testing, and Policy and Rule 6462, Non-Discrimination Testing/Assessment as a first reading this evening and as a second reading on April 23, 2012.

Dr. Michele Hancock
Superintendent of Schools

Vickie Brown-Gurley
Assistant Superintendent of Teaching and Learning

Susan Valeri
Director of Special Education
and Student Support

POLICY 6461

PARENTAL CONSENT FOR TESTING

~~Student and parental rights shall be respected in all testing, screening, and evaluation of students. Various types of District testing, including formal pre-school screening procedures, shall require prior written consent of parents or guardians. Exceptions to this requirement include academic testing and health screening programs. Academic testing shall include such items as standardized achievement tests, group-administered mental aptitude tests, career interest surveys and various subject area diagnostic tests.~~

~~The parent/guardian shall be informed of the content of any testing information, which is to be shared outside the School District. Such sharing of information shall require prior written consent of the parent/guardian.~~

~~No student shall be required, as part of any District program, to submit to psychiatric or psychological examination, testing or treatment directed toward any purposes not directly related to educational placement or program. Any such examination or testing for placement or program purposes shall require prior written approval of the parent/guardian.~~

~~No student shall be required to submit to psychiatric or psychological examination, testing, or treatment in which the primary purpose is to reveal information concerning:~~

- ~~1. Political affiliations~~
- ~~2. Mental and psychological problems potentially embarrassing to the student or his family~~
- ~~3. Sex behavior and attitudes~~
- ~~4. Illegal, anti-social, self-incriminating and demeaning behavior~~
- ~~5. Critical appraisals of other individuals with whom respondents have close family relationships~~
- ~~6. Legally recognized privileged and analogous relationships, such as those of lawyers, physicians, and ministers~~
- ~~7. Income (other than that required by law to determine eligibility for participation in a program for receiving financial assistance under such program), without the prior consent of the student (if the student is an adult or emancipated minor, or without the written consent of the parent/guardian)~~

~~LEGAL REF.: Wisconsin Statutes~~

~~Sections 118.125 [Confidentiality of student records]~~

~~20 U.S.C. 1232h [Protection of Pupil Rights provision of the General Education Provisions Act]~~

~~Family Educational Rights and Privacy Act [Student and parent rights regarding student records]~~

~~CROSS REF.: 5910, Children of Divorced/Separated Parents~~

~~6330, Privacy Rights in District Programs~~

~~6460, Testing Programs~~

~~ADMINISTRATIVE REGULATIONS: None~~

~~AFFIRMED: September 24, 1991~~

~~REVISED: January 29, 2002~~

RULE 6461

~~GUIDELINES FOR PARENTAL CONSENT FOR
HEALTH SCREENING TESTING~~

~~Parents/guardians not wishing to have their children participate in health screening programs may indicate this decision in a note to the principal. Notice of health screening testing shall be given at the beginning of the school year and again two weeks before the actual testing.~~

POLICY 6462

~~NON DISCRIMINATORY TESTING/ASSESSMENT~~

~~The evaluation of students for special education programs shall be governed by the I.E.P Team process. The I.E.P. Team shall ensure that testing and evaluation materials and procedures used for the purpose of evaluation and placement of children with disabilities are selected and administered so as not be racially or culturally discriminatory.~~

~~LEGAL REF.: Wisconsin Statutes~~

~~Sections 115.77(1m)(bg) [Testing of students with disabilities]~~

~~118.13 [Student discrimination prohibited]~~

~~118.30 [Student assessment state requirements]~~

~~121.02(1)(r) & (s) [State required tests standard]~~

~~Wisconsin Administrative Code~~

~~PI 8.01(2)(r) & (s) [Rules implementing testing standards; policy/procedure requirement related to the testing and exclusion from testing of students with disabilities]~~

~~PI 9.03(1) [Student nondiscrimination policy requirement]~~

~~PI 16 [Policy/procedure requirement related to testing of students with disabilities; state required tests]~~

~~CROSS REF.: 5110, Equal Educational Opportunities~~

~~6421, Programs for Students with Disabilities~~

~~6461, Parental Consent for Testing~~

~~*Special Education Program and Procedure Manual*~~

~~ADMINISTRATIVE REGULATIONS: None~~

~~AFFIRMED: September 24, 1991~~

~~REVISED: September 14, 1999~~

~~January 29, 2002~~

RULE 6462

~~NON-DISCRIMINATORY TESTING/ASSESSMENT PROCEDURES~~

The evaluation process shall ensure that:

- ~~1. Procedural safeguards for informed consent and due process are provided.~~
- ~~2. Tests and other evaluation materials:~~
 - ~~a. are provided and administered in the child's native language or other mode of communication where appropriate~~
 - ~~b. have been validated for the specific purpose for which they are used~~
 - ~~c. are administered by trained personnel using the instructions provided by their producer.~~
- ~~3. Tests and other evaluation materials which are adopted shall be designed to assess specific areas of educational need.~~
- ~~4. Tests shall be selected and administered to ensure that a test administered to a child with impaired sensory, manual, or speaking skills, yields results which accurately reflect the child's aptitude or achievement level or whatever other factors the test purports to measure, rather than the child's impairment.~~
- ~~5. Data from a variety of sources shall be gathered and considered in the placement decision.~~
- ~~6. The evaluation and assessment shall be made by an I.E.P. Team, including teacher or other specialists, with knowledge in the area of suspected disability and shall encompass all areas related to the suspected disability.~~
- ~~7. Deliberations of the I.E.P. Team will include participation by the child's parent/guardian.~~

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

POLICY AND RULE 4310 - INSTRUCTIONAL STAFFING

Information contained within Policy and Rule 4310 that pertains to instructional staffing is no longer relevant and will be addressed under a separate policy called Zero-Based Budget Timelines.

At its March 13, 2012 meeting, the Personnel/Policy committee voted to forward the recommendation for removal of Policy/Rule 4310 to the full Board for a first and second reading.

Administration Recommendation:

Administration recommends that the School Board approve the recommendation for removal of Policy and Rule 4310, Instructional Staffing as a first reading this evening and as a second reading on April 23, 2012.

Dr. Michele Hancock
Superintendent of Schools

Sheronda Glass
Assistant Superintendent of Business Services

Teresa Osborne-Short
Director of Human Resources

POLICY 4310
INSTRUCTIONAL STAFFING

~~Staff allocation is a function of the Office of Personnel. This includes requests for new staff, replacement staff, and all staffing authorized on the basis of ratio/allocations.~~

AFFIRMED: ~~July 15, 1997~~

REVISED: ~~June 27, 2000~~

RULE 4310

INSTRUCTIONAL STAFFING PROCEDURES

Enrollment projections and reports will be provided by the Office of Educational Accountability. All administrators are expected to be thoroughly familiar with School Board Policy 4115, Assignment and Transfer. All administrators are expected to understand and observe the Staffing Time Line and the Assignment Practices which are contained in this rule. Note: The deadline dates listed below are adjusted annually as per calendar.

STAFFING TIME LINE

DEADLINE	PERSON(S) RESPONSIBLE	ACTION
November 30	Office of Educational Accountability	Provide projected enrollments to Personnel by this date.
January 15	Personnel and Office of Educational Accountability	Recommend enrollment projections and staffing ratio to Board of Education.
February 15	Board of Education	Authorize staffing based on previously approved enrollment projections and staffing ratios.
February 28	Personnel	Obtain Board approval regarding employment of all teachers recommended for continued employment.
February 28	Instructional Administrators	Complete initial student registrations for the next school year.
March 15	Instructional Administrators and Personnel	Determination of number of excess staff by teaching areas.
March 15 through April 30	Immediate Supervisor	Notification to staff of need for reassignment.
March 15-April 30	Personnel	Send to instructional administrators a list of teachers who must be reassigned; list is to contain information regarding current assignment and certification.
March 15-April 30	Personnel	Determine the number of layoffs which may be necessary based upon projected attrition. This step will identify two groups: 1) Those unlikely to be recalled; 2) Those whose layoff is probably unnecessary according to projected attrition.

March 15-April 30	Personnel	Determine if Group I teachers hold Appendix D assignments. Determine if Group I Teachers have the ability to qualify for other subject area positions under Article II, E, 3.
March 15	Personnel	Issue contracts approved by Board.
March 15 (Earlier, if possible, or as soon thereafter as possible depending on circumstances)	Personnel	First posting of vacancies.
March 15	Instructional Administrators and Personnel	Begin employment for vacancies in areas not having teachers to be reassigned. (Interviews may be held on weekends or evenings if necessary.)
March 30	Personnel	Obtain Board approval regarding reemployment of teachers employed after 2/1 if appropriate.
April 8	Principals	Principals and department administrators will collect signed contracts from staff members who have been recommended for employment from the time of issuance until this date indicating compliance with Policy 4118.
April 10	Principals and Department Administrators	Principals and department administrators shall provide Personnel with a staff roster and appropriate supporting documents (signed/unsigned contracts), indicating compliance with Policy 4320.
April 15	Personnel	The Personnel Office will accept signed contracts up to and including this date. Instructional staff who fail to turn in signed contracts by this date and who thereafter desire employment with the District must reapply for employment consideration.
May 31	Instructional Administrators	All teacher evaluations are due including those for persons hired during the school year.

May 31	Personnel	Post Appendix D assignments held by teachers who are being laid off.
June 15	Superintendent	Assign Appendix D positions as necessary under Article II, E, 1.
July 15	Personnel	Give preliminary notice of layoff for Group II.
July 31	Personnel	Give final notice of layoff for Group II.
July 31	Superintendent	Finalize all voluntary and involuntary transfers. (A teacher will be returned to the building from which her/his position was eliminated provided that a vacancy occurs in the building prior to the finalization of all assignments.)

Assignment Practices

Teachers employed will be assigned in order of the following priorities:

1. Teachers approved by the Board for re-employment on a continuing basis.
2. Teachers returning from leaves of absence to their previous assignment or to equivalent assignments within buildings which they left.
3. Voluntary transfers of teachers who must be reassigned.
4. Involuntary transfers of teachers who must be reassigned.
5. Voluntary transfers of teachers other than teachers who have to be reassigned.
6. Recall of teachers previously laid off.
7. Consideration of teachers working on letters of appointment.
8. Consideration of substitute teachers.
9. New teachers.

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

POLICY AND RULE 4340 – SUBSTITUTE PERSONNEL EMPLOYMENT

Information contained within Policy and Rule 4340 - Substitute Personnel Employment was affirmed in 1991 and revised in 2000 to include the new call in system at that time. Currently, substitute teachers have a collective bargaining agreement that defines their employment, and funding for substitutes is addressed in the annual budget process. Decisions related to assignments of substitutes are based on the instructional needs of the school, class and student. The current automated system is outlined in detail for substitutes and administrators. Information regarding updates to the system is disseminated through the office of Human Resources as needed.

Therefore, removal of Policy and Rule 4340 is recommended.

At its` March 13, 2012 meeting, the Personnel/Policy Committee voted to forward the recommendation for removal of Policy and Rule 4340 to the full Board for a first and second reading.

Administration Recommendation:

Administration recommends that the School Board approve the recommendation for removal of Policy and Rule 4340 - Substitute Personnel Employment as a first reading this evening and a second reading on April 23, 2012.

Dr. Michele Hancock
Superintendent of Schools

Sheronda Glass
Assistant Superintendent Business Services

Teresa Osborne-Short
Director of Human Resources

—POLICY 4340

~~SUBSTITUTE PERSONNEL EMPLOYMENT~~

~~When personnel are absent from their regular duties, available substitutes shall be assigned in accordance with established procedures.~~

~~All substitute teachers shall have the necessary certification, license and/or permit required by state law to serve in substitute teaching assignments.~~

~~LEGAL REF.:~~ Wisconsin Statutes

~~Sections 111.31—111.395 (Fair employment standards—employee discrimination)~~
~~—— 118.19 —— (Teacher certificate and licenses)~~
~~—— 118.195 —— (Handicapped teacher discrimination)~~
~~—— 118.20 —— (Teacher discrimination)~~
~~—— 121.02(1)(a) (Hiring staff with proper certification/license/permit)~~
~~PI 3.03(8), Wisconsin Administrative Code (Substitute teacher license/permit~~
~~—— requirements)~~

~~CROSS REF.:~~ ~~4110 —— Equal Opportunity and Affirmative Action~~
~~4231 —— Staff Physical Examinations~~
~~4332 —— Pre-Employment Criminal Background Checks~~
~~Current Employee Agreements~~
~~Substitute Teaching Handbook~~

~~ADMINISTRATIVE REGULATIONS:~~ ~~None~~

~~AFFIRMED:~~ ~~April 22, 1994~~

~~REVISED:~~ ~~June 27, 2000~~

RULE 4340

~~GUIDELINES FOR ASSIGNING SUBSTITUTE TEACHERS~~

~~All substitute teacher assignments shall be made from the approved list of substitute teachers and through the Substitute Teacher Answering Service, which operates out of the Personnel Office, except in emergency circumstances. Established procedures for making such assignments are found in the Substitute Teaching Handbook, which is available in the Personnel Office.~~

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

**POLICY AND RULE 4350 - INSTRUCTIONAL STAFF ASSIGNMENTS AND
TRANSFERS**

Information contained within Policy and Rule 4350 that pertains to instructional staff assignments and transfers is no longer relevant or is addressed in another Policy or District Plan.

At its March 13, 2012 meeting, the Personnel/Policy Committee voted to forward the recommendation for removal of Policy/Rule 4310 to the full Board for a first and second reading.

Administration Recommendation:

Administration recommends that the School Board approve the recommendation for removal of Policy and Rule 4350 - Instructional Staff Assignments and Transfers as a first reading this evening and as a second reading on April 23, 2012.

Dr. Michele Hancock
Superintendent of Schools

Sheronda Glass
Assistant Superintendent Business Services

Teresa Osborne-Short
Director of Human Resources

POLICY 4350

~~INSTRUCTIONAL STAFF ASSIGNMENTS AND TRANSFERS~~

The Superintendent of Schools or designee shall be responsible for the assignment of instructional personnel. Secondary teachers may not be assigned to teach outside their area of certification, except for an emergency situation determined by the Superintendent or designee and which complies with state laws. Transfers shall be made in accordance with the established District policies and procedures.

~~In making involuntary assignments and transfers due to the need for staff reduction within a given school and/or department, the convenience and wishes of the individual teacher will be honored to the extent they do not conflict with the District's goal of providing the best possible educational program for the students of the District. Toward this end, the District will make grade, subject and activity assignments and transfers between schools as necessary in the best interests of the District and its students.~~

Volunteers for reassignment may be considered but generally, following consultation with the teaching staff, an assessment of the following factors will be made in determining who will be involuntarily transferred:

1. ~~Length of District-wide seniority.~~
2. ~~Teaching certification of total staff in relation to existing instructional needs.~~
3. ~~Assignment of Appendix D and E positions exclusive of assistant coaching positions and hourly rate positions.~~

~~Decisions regarding specific teachers to be reassigned shall be approved by the Superintendent or designee prior to implementation.~~

LEGAL REF.: ~~Wisconsin Statutes~~

~~Sections 118.19 (Teacher certificates and licenses)~~

~~118.21 (Teacher contracts)~~

~~118.24 (District administrator duties outlined)~~

~~121.02(1)(a) (Hiring staff with proper certification/license/permit)~~

CROSS REF.: ~~4110 Equal Opportunity Employment and Affirmative Action~~

~~4310 Instructional Staffing~~

~~4320 Individual Employment Contracts~~

~~4330 Staff Recruitment and Hiring~~

~~KEA Agreement~~

ADMINISTRATIVE REGULATIONS: ~~_____~~

AFFIRMED: ~~April 22, 1991~~

REVISED: ~~June 27, 2000~~

~~RULE 4350~~

~~GUIDELINES FOR INSTRUCTIONAL STAFF TRANSFERS~~

- ~~1. Beginning approximately May 1 each year, the District will compile a bi-weekly listing of known vacancies for the ensuing school year and a listing of teachers who must be reassigned.~~
 - ~~a. If the possibility of layoff exists, teachers who must be reassigned will be given preference in transfer assignments over teachers seeking voluntary transfers.~~
 - ~~b. Teachers who are to be involuntarily transferred may follow the voluntary transfer procedure until the end of the school year. At that time, unassigned teachers will submit to the Director of Personnel a listing of their assignment preferences, three if possible, in order of priority. When two or more teachers request placement in the same position, the teacher with the greatest District-wide seniority shall be placed provided such placement does not conflict with the instructional requirements and best interests of the District and its students.~~
- ~~2. The Director of Personnel will recommend to the Superintendent of Schools a listing of recommended assignments for the ensuing school year for approval. All assignments will be finalized by August 1.~~
- ~~3. In the event a vacancy occurs in the building/department from which the teacher is being transferred prior to August 1, the teacher to be reassigned will be returned to the building/department provided certification is consistent with the demands of the position.~~
- ~~4. Nothing in these procedures may be construed to be in opposition to the practice of reassigning teachers for reasons related to professional advantage or to Article XIII of the Kenosha Education Association Agreement.~~

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

Open Enrollment Changes – 2011 Wisconsin Act 114 (Senate Bill 2)

Effective February 15, 2012 the landscape for Open Enrollment in the State of Wisconsin changed drastically because of the new specifications contained in 2011 Wisconsin Act 114 (Senate Bill 2). The Wisconsin Department of Public Instruction (DPI) advised school districts of the new changes in early February 2012 and mandated that at the next available School Board meeting that Districts should have their School Boards affirm the available space in the district for open enrollment students for School Year 2012-13.

Because of the lateness of the advisory from DPI the March 2012 Regular School Board Meeting was the first time that this formal affirmation could occur for the Kenosha Unified School District. Attached at Appendix "A" is a listing by grade of available open enrollment seats for both regular and special education for School Year 2012-13. DPI has indicated that the District's affirmation must specifically delineate both regular and special education seats by grade and not just an overall number of available seats.

As indicated above, with the passage of the new Open Enrollment Act, new changes were also incorporated into the process of open enrollment. The following is a summary of the significant changes now resident in the newly modified open enrollment process.

- The open enrollment application window has been expanded for the usual three (3) week period of time in early February of each year to the current timeframe beginning on the first Monday in February and ending on the last weekday in April. The application time frame has been effectively expanded from three weeks to approximately three months.
- Open Enrollment applicants can also now apply for immediate admittance into a non-resident district (i.e. KUSD) during the current school year if the applicant can demonstrate that he/she meets one of the following criteria per Act 114. The criteria are as follows:
 - The pupil has been a victim of a violent criminal offense as defined by the DPI by rule
 - The pupil is or has been a homeless pupil in the current or immediately preceding school year
 - The pupil has been the victim of *repeated* bullying or harassment. This criterion requires that the parent has reported the bullying or harassment to the resident school board and, despite reporting the circumstances, the repeated bullying or harassment continues

- The place of residence of the pupil's parent or guardian and of the pupil has changed as a result of military orders
- The pupil has moved into this state
- The place of residence of the pupil has changed as a result of a court order or custody agreement or because the pupil was placed in a foster home or with a person other than the pupil's parent, or removed from a foster home or from the home of a person other than the pupil's parent
- The parent of the pupil and nonresident school board agree that attending school in the nonresident school district is in the best interest of the pupil
- Act 114 also made procedural changes for other open enrollment acceptance factors such as space availability determinations, transfer of pupil disciplinary records and response to inquiry timelines for both resident and nonresident school districts as relates to open enrollment determinations.

In terms of available spaces for School Year 2012-13 within the Kenosha Unified School District, the Offices of Educational Accountability, Elementary School Leadership, Secondary School Leadership and Teaching and Learning (Special Education/Student Support and Early Education) met on three separate occasions (February 29, 2012, March 7, 2012 and March 14, 2012) to gather, delineate and refine information related to this issue. After reflection and critical self-analysis this collaborative team with the endorsement of the Superintendent of Schools makes the recommendation contained in Appendix "A" to the School Board for formal affirmation. The affirmation is only applicable to space availability for School Year 2012-13.

Administrative Recommendation:

Administration recommends that the Kenosha Unified School Board affirm and approve the space availability for open enrollment students (both regular and special education) as noted herein for School Year 2012-13.

Dr. Michele Hancock
Superintendent of Schools

Anderson J. Lattimore
Assistant Superintendent
of Educational Accountability

Daniel Tenuta
Assistant Superintendent
of Secondary School Leadership

Karen Davis
Assistant Superintendent
of Elementary School Leadership

Susan Valeri
Director of Special Education
and Student Support

Belinda Grantham
Director of Preschool

Renee Blise
Senior Research Analyst

APPENDIX “A”
Number of Regular and Special Education Open Enrollment Spaces
School Year 2012-13

<u>Grade Level</u>	<u>Regular Education</u>	<u>Special Education</u>
Pre-kindergarten	0	0
Kindergarten	5	1
Grade 1	0	0
Grade 2	2	1
Grade 3	5	1
Grade 4	10	2
Grade 5	5	2
Grade 6	9	3
Grade 7	11	0
Grade 8	9	0
Grade 9	8	0
Grade 10	5	0
Grade 11	14	0
Grade 12	18	0
Total	101	10

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

WORKER'S COMPENSATION REAUTHORIZATION OF SELF-INSURANCE

On July 1, 2003, the District approved using Community Insurance Company for its Worker's Compensation program. In order to establish the self-insured program a resolution was approved at the May 27, 2003 School Board Meeting, the May 23, 2006 School Board Meeting, and again at the March 24, 2009 School Board Meeting.

The Wisconsin Administrative Code requires each political subdivision to re-authorize their self-insurer status once every three years.

Recommendation

Administration recommends that the School Board approve Resolution No. 288 (attached) to continue the Worker's Compensation Self-Insured Program.

Dr. Michele Hancock
Superintendent of Schools

Teresa Osborne-Short
Director of Human Resources

RESOLUTION NO. 288

RESOLUTION FOR REAUTHORIZATION OF SELF-INSURANCE

March 27, 2012

WHEREAS, the Kenosha Unified School District is a qualified political subdivision of the State of Wisconsin; and

WHEREAS, the Wisconsin Worker's Compensation Act (Act) provides that employers covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment; and

WHEREAS, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development (Department) if they agree to report faithfully all compensable injuries and agree to comply with the Act and rules of the Department; and

WHEREAS, the School Board approve the continuation of the self-insured worker's compensation program, in compliance with Wisconsin Administrative Code DWD 80.60(3); and

NOW, THEREFORE, BE IT RESOLVED that the School Board of Kenosha Unified School District does ordain as follows:

- (1) Provide for the continuation of a self-insured worker's compensation program that is currently in effect.
- (2) Authorize Jennifer Miller to forward certified copies of this resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

President, Board of Education

Clerk, Board of Education

Superintendent of Schools

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

DONATIONS TO THE DISTRICT

The District has received the following donations:

1. The Kenosha Area Business Alliance donated \$3,500.00 to the LakeView Legends Robotics Team.
2. The Kenosha School Administrators Association donated \$2,000.00 to the KUSD Academic Showcase.
3. The Milwaukee School of Engineering donated \$1,000.00 to the LakeView Legends Robotics Team.
4. ZF Electronics/ZF Industries donated \$1,000.00 to the LakeView Legends Robotics Team.
5. Bradshaw Medical donated \$250.00 to the LakeView Legends Robotics Team.
6. Parise Recycling Center donated \$100.00 to the LakeView Supermileage Vehicle Club.

Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Michele Hancock
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

March 27, 2012

**Tentative Schedule of Reports, Events,
and Legal Deadlines for School Board
February-March**

March

- March 13, 2012 - Standing Committee Meetings in ESC Board Meeting Room
- March 27, 2012 – Regular Board of Education Meeting –7:00 P.M. in ESC Board Meeting Room
- March 30, 2012 – Third Quarter Ends – Half Day for Students

April

- April 3, 2012 – Spring Election
- April 3, 2012 – Standing Committee Meetings in Room 190B
- April 6 – 15 – Spring Break – Schools Closed
- April 23, 2012 – Organizational Meeting and Regular Board of Education Meeting – 6:30 P.M. in ESC Board Meeting Room

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