

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD SEPTEMBER 25, 2012

A regular meeting of the Kenosha Unified School Board was held on Tuesday, September 25, 2012, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Snyder, President, presided.

The meeting was called to order at 7:04 P.M. with the following Board members present: Ms. Stevens, Mrs. Taube, Mr. Gallo, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Dr. Hancock was also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District No. 1. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the Kenosha Area Convention & Visitors Bureau Third Grade Essay Contest Grand Champions Awards, the Wisconsin Schools of Recognition Awards, and the State Skills USA Competition Award.

There were no Administrative or Supervisory Appointments.

Mrs. Taube introduced the Student Ambassador, Kendra Richter from Tremper High School, and she made her comments.

Mr. Bryan gave the Legislative Report.

There were views and comments by the public.

Mrs. Snyder made her remarks.

Dr. Hancock gave the Superintendent's Report which included a school presentation from Jolene Schneider, Principal of Whittier Elementary School, and a presentation from Heather Connolly and Yolanda Jackson, Principals of the two extended year schools, Frank and Wilson Elementary Schools.

Consent-Approve item X-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations and Consent-Approve item X-D – Policies/Rules 3100, 3112, 3121, 3230, and 3240 were pulled from the consent agenda.

The Board then considered the following Consent-Approve items:

Consent-Approve item IX-B – Minutes of 8/27/12 and 9/12/12 Special Meetings, 8/28/12 Regular Meeting, and 9/12//12 Annual Meeting of Electors.

Consent-Approve item IX-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Ms. Heather Kraeuter, Accounting Supervisor; Mrs. Tina Schmitz, Chief Financial Officer; Mrs. Sheronda Glass, Assistant Superintendent of Business Services; and Dr. Hancock, excerpts follow:

“It is recommended that the August 2012 cash receipts deposits totaling \$790,849.79 and cash receipt wire transfers-in totaling \$23,473,828.04, be approved.

Check numbers 485460 through 486085 totaling \$12,324,509.73, and general operating wire transfers-out totaling \$170,592.89, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the August 2012 net payroll and benefit EFT batches totaling \$11,513,391.92, and net payroll check batches totaling \$6,768.79, be approved.”

Ms. Stevens moved to approve the consent agenda as revised. Mr. Nuzzo seconded the motion. Unanimously approved.

Mrs. Sheronda Glass, Executive Director of Business Services, presented Waiver of Policy 1330 – Use of District Facilities submitted by Mrs. Glass and Dr. Hancock, excerpts follow:

“The National Alliance on Mental Illness (NAMI) Kenosha County, Inc. is requesting a waiver of user rental fees for the Reuther High School auditorium on Saturday, September 15, 2012 for a performance of *Pieces in My Own Voice* which depicts the lives of people living with mental health diagnosis.

NAMI performed *Pieces* last year on October 5th and felt it was very well received and helped educate the community about mental illness; therefore, NAMI is once again asking for wavier of user rental fees.

The estimated user rental fee being which is being requested to be waived for use of the Reuther auditorium is \$288.00. The estimated custodial fee is \$117.99 which will *not* be waived and will be the responsibility of NAMI as there is no custodial coverage on that date and the District would have to have a custodian open, clean, and close the auditorium for their performance. The \$20.00 permit filing fee has been paid.

Board Policy 1333, Facility Charges, states that the Board retains the right to waive or adjust any fees associated with use of District facilities; therefore, the following recommendation is being brought forward for consideration.

At its September 11, 2012 meeting, the Audit/Budget/Finance Committee voted to forward this waiver request to the full Board for approval. Administration recommends that the Board approve of the request from NAMI Kenosha County for waiver of user rental fees in the estimated amount of \$288.00 for the use of the Reuther High School auditorium on Saturday, September 15, 2012 for a performance of *Pieces in My Own Voice*.”

Ms. Stevens moved for approval of the request from NAMI Kenosha County for waiver of user rental fees in the estimated amount of \$288.00 for the use of the Reuther High School

auditorium on Saturday, September 15, 2012 for a performance of *Pieces in My Own Voice*. Mr. Bryan seconded the motion. Unanimously approved.

Mrs. Taube read the Donations to the District as presented in the agenda.

Mrs. Taube moved to approve the Donations to the District as presented in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Mrs. Glass presented the Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations as contained in the agenda.

Mrs. Taube moved to approve the Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Mrs. Schmitz presented Policies/Rules 3110, 3112, 3121, 3230, and 3240 submitted by Mrs. Schmitz and Dr. Hancock, excerpts follow:

“Kenosha Unified School District Policies/Rules, 3110 Annual Operating Budget, 3112 Budget Administration, 3121 Financial Accounting, 3230 Borrowing, Bonds and Promissory Notes, and 3240 Investments all are due for updated information. As part of the District’s transformation design, all policies and procedures that impact the finances of the District are considered for improvement in an effort to tighten controls and improve processes. Policy/Rule 3110 Annual Operating Budget Aside from personnel title updates, the proposed changes bring the policy in alignment to current financial, budgeting and planning practices. The proposal includes eliminating the detailed Annual Operating Budget Calendar in its entirety. Each year the budget calendar, budget process and parameters are presented to the board during regular updates or presentations on the budget. The process and calendar are also discussed in the annual Budget Book. While timing is fairly consistent, some task items may vary due to new state laws or initiatives in place where the calendar is updated accordingly to meet all deadlines. The major update to these policies reflects a personnel title change and minor adjustments for current practices.

Administration reviewed the proposed changes to the above policies with the Personnel/Policy and Audit, Budget and Finance Committees at their August 14, 2012 meeting and agreed to forward said changes to the full Board. The Board approved the proposed changes at their first reading on August 28, 2012. There have been no other recommendations or changes. Administration recommends that the Board approve these changes at its second reading, September 25, 2012.”

Mr. Nuzzo moved to approve the proposed changes to Policies/Rules 3110, 3112, 3121, 3230, and 3240 as a second reading. Mr. Gallo seconded the motion. Unanimously approved.

Meeting adjourned at 7:33 P.M.

Stacy Schroeder Busby
School Board Secretary