



MONTHLY SCHOOL BOARD STANDING COMMITTEE MEETINGS

Educational Support Center
Board Meeting Room
3600-52nd Street
Kenosha, WI 53144

October 9, 2012

5:30 P.M. – Personnel/Policy
6:00 P.M. – Audit/Budget/Finance
6:30 P.M. – Joint Audit/Budget/Finance &
Curriculum/Program
7:00 P.M. – Curriculum/Program

October 2012 Planning/Facilities/Equipment
Standing Committee Meeting Canceled

Please Note: Committee meetings may start early
if preceding meeting adjourns early.

**PERSONNEL/POLICY – 5:30 P.M. or Immediately Following Conclusion of
Preceding Committee Meeting**

- A) Approval of Minutes – August 14, 2012 Personnel/Policy
And Joint Personnel/Policy and Audit/Budget/Finance Pages 1-2
- B) Information Items
 - 1) Official Third Friday Enrollment Report Pages 3-5
 - 2) 2012-2013 Marks Reporting: Paperless vs. Printing
Initiative Pages 6-7
 - 3) Recommendations Concerning Appointments, Leaves
of Absence, Retirements and Resignations..... Page 8
- C) Future Agenda Items
- D) Adjournment

**AUDIT/BUDGET/FINANCE – 6:00 P.M. or Immediately Following Conclusion of
Preceding Committee Meeting**

- A) Approval of Minutes – September 11, 2012..... Pages 9-10
- B) Change in the Fiscal Year 2011-2012 Adopted Budget..... Pages 11-14
- C) 2011-2012 Budget Carryover to the 2012-2013 Budget..... Pages 15-17
- D) Information Items
 - 1) Monthly Financial Statements Pages 18-31
 - 2) Summary of Receipts, Wire Transfers and
Check Registers..... Pages 32-33
 - 3) Fiscal Year 2012-13 Budget Update
- E) Future Agenda Items
- F) Adjournment

**JOINT AUDIT/BUDGET/FINANCE & CURRICULUM/PROGRAM – 6:30 P.M. or
Immediately Following Conclusion of Preceding Meeting**

- A) Request to submit the Race to the Top Grant -
District Grant Application Pages 34-39
- B) Adjournment

**CURRICULUM/PROGRAM – 7:00 P.M. or Immediately Following Conclusion of
Preceding Meeting**

- A) Approval of Minutes – September 11, 2012..... Pages 40-41
- B) Information Item
 - 1) New DPI School Report Card Update..... Page 42
 - 2) Update on Student Email Accounts/Google Apps in Education Page 43
 - 3) Advanced Placement Update Pages 44-51
- C) Future Agenda Items
- D) Adjournment

**NOTE: The October Planning/Facilities/Equipment
Committee Meeting has been canceled.**

<p>There may be a quorum of the board present at these Standing Committee meetings; however, under no circumstances will a board meeting be convened nor board action taken as part of the committee process. The three board members who have been appointed to each committee and the community advisors are the only voting members of the Standing Committees.</p>
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KENOSHA UNIFIED SCHOOL BOARD
PERSONNEL/POLICY MEETING
Educational Support Center – Room 190B
August 14, 2012
MINUTES

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mrs. Coleman was called to order at 5:35 P.M. with the following Committee members present: Mrs. Taube, Mr. Gallo, Mrs. Lewis, Mr. Jacobs, Mr. Retzlaff, and Mrs. Coleman. Dr. Hancock was also present. Dr. Sconzert was excused.

Approval of Minutes – July 10, 2012 Personnel/Policy and July 10, 2012 Joint Personnel/Policy & Curriculum/Program Meeting

Mr. Jacobs moved to approve the minutes as contained in the agenda. Mr. Retzlaff seconded the motion. Unanimously approved.

Transition Handbook

Mrs. Teresa Osborne-Short, Director of Human Services, indicated that at the last Committee meeting, it was requested that the Transition Handbook be brought back to discuss alternative employment options. Mrs. Osborne-Short presented the definitions of “just cause”, “for cause”, and “at will” employment and discussion followed. Mrs. Sheronda Glass, Executive Director of Business Services, indicated that despite “at will” employment being noted in the current transition handbook, the District follows “just cause” employment practices as state and labor laws need to be followed. Mrs. Glass indicated that she would forward the link of labor laws to interested Committee members to better familiarize them with the employment guidelines. No action was taken on this item as it was brought forward for information/discussion only.

Information Items

Mrs. Osborne-Short presented the Recommendations Concerning Appointments, Leaves of Absences, Retirements, and Resignations and there were no questions.

Future Agenda Items

There were no future agenda items noted.

Meeting adjourned at 5:55 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
JOINT PERSONNEL/POLICY &
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 190B
August 14, 2012
MINUTES

A joint meeting of the Kenosha Unified Personnel/Policy and Curriculum/Program Committees chaired by Mrs. Coleman was called to order at 6:02 P.M. with the following Committee members present: Mrs. Taube, Mr. Gallo, Mrs. Lewis, Mr. Jacobs, Mr. Retzlaff, Mr. Nuzzo, Mr. Bryan, Ms. Marcich, Mr. Thalman, Mr. Aceto, and Mrs. Coleman. Dr. Hancock was also present. Dr. Sconzert and Mr. Kent were excused.

Policies/Rules 3110, 3112, 3121, 3230 and 3240

Mrs. Tina Schmitz, Chief Financial Officer, presented Policy/Rules 3110, 3112, 3121, 3230, and 3240 and explained that the policies were being revised to bring them in alignment with current financial, budgeting, and planning practices and procedures.

Mr. Gallo moved to forward the changes in Policies/Rules 3110, 3112, 3121, 3230, and 3240 to the full Board for a first and second reading at its August 28, 2012 and September 25, 2012 regular meetings. Mrs. Lewis seconded the motion. Unanimously approved.

Meeting adjourned at 6:07 P.M.

Stacy Schroeder Busby
School Board Secretary

Kenosha Unified School District No.1
Kenosha, Wisconsin

October 9, 2012
Personnel/Policy Standing Committee

OFFICIAL THIRD FRIDAY ENROLLMENT REPORT

(School Year 2012-13)

OVERVIEW

Annually, Administration provides the Kenosha Unified School Board with the District's *Official Third Friday Enrollment Report*. The data contained in this report are also reported to the Wisconsin Department of Public Instruction (DPI) in its designated format. The School Board should note that this report contains only *enrollment* data and does not contain student membership data that are used to develop revenue projections and budgetary planning documents.

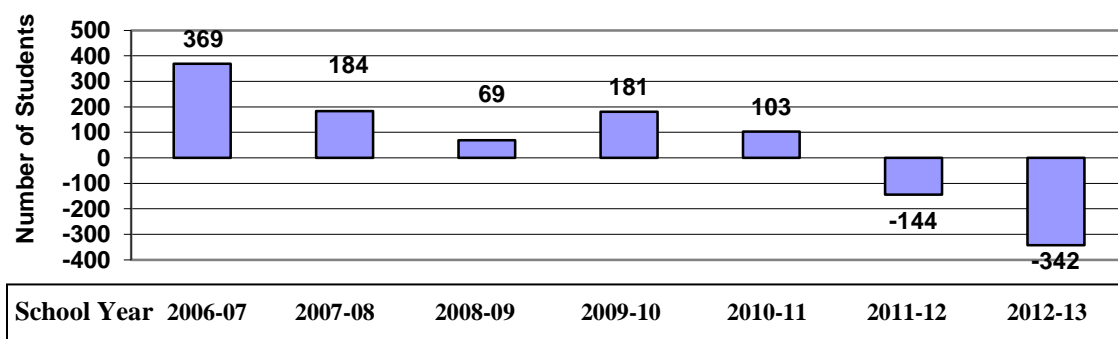
GENERAL FINDINGS

1. District-wide, enrollment decreased from 22,978 students in SY 2011-12 to 22,639 students in SY 2012-13, a drop of just over one percent. This is the second year in a row the District reported a decrease. The prior six years averaged a yearly increase of +127 students. The District's enrollment for the past seven (7) years is shown below.

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
KUSD Enrollment	22,585	22,769	22,838	23,019	23,122	22,981	22,639

2. The following chart illustrates the changes in overall student enrollment for school years 2006-07 to 2012-13.

Changes in Student Enrollment



3. The District reported a decrease in the traditional elementary, middle and high schools. There was a decrease of 269 students at the regular elementary schools, a decrease of 213 at the regular middle schools, and a decrease of 63 students at the regular high schools.

4. The total enrollment for the Special Schools, which included all charter schools, Chavez Learning Station, Kenosha 4 Year Old Kindergarten (off site centers), Hillcrest, and the Phoenix Project, reported an increase of 206 students.
5. The increase in charter school enrollment at the middle school level accounted for the majority of the loss at the traditional middle school buildings. There was expansion at Brompton, Harborside (Paideia) and Kenosha eSchool.
6. The following special schools reported increases in enrollment when compared to last year: Brompton School (+90 students), Chavez Learning Station (+2), Dimensions of Learning (+9), KTEC (+5 students), Harborside-Paidiea House (+79 students), Harborside-high school level (+6 students), Kenosha eSchool (+51) and the Phoenix Project (+12 students).
7. Pre-kindergarten, and grades 4, 8, 9, and 11 exhibited increases in enrollment when compared to the previous year, with +21, +77, +49, +83, and +19 students, respectively.
8. Kindergarten and grades 1, 2, 3, 5, 6, 7, 10 and 11 reported the decreases in enrollment when compared to the previous year, with -12, -52, -22, -123, -125, -58, -24, -164 and -8 students, respectively.
9. Elementary schools with the increases in student enrollment included Bose, Edward Bain-Creative Arts, Forest Park, Frank, Grant, Prairie Lane, and Wilson, with gains of +9, +16, +7, +15, +25, +17, and +1 students, respectively.
10. Due to the closing of McKinley Middle, enrollment increased at the remaining traditional middle schools. Bullen, Lance, Lincoln, Mahone, and Washington increased by +44, +148, +118, +118, and +15 students, respectively.
11. Indian Trail High School and Academy reported an increase of +330 students. Bradford and Tremper High Schools experienced decreases in student enrollment, with -75 and -264 students, respectively. The decreases at Bradford and Tremper, and the increase at Indian Trail were, in part, a result of the expansion of the Indian Trail Comprehensive High School to 11th graders.
12. The number of Bilingual students decreased slightly from 212 in 2011-12 to 208 this reporting period. In addition, the number of ESL students decreased from 1,869 to 1,836 students. *Please note that the Bilingual category includes only those students who are enrolled in the Dual Language Program at Edward Bain – Dual Language or Bullen and are not English proficient. All other students who are not English proficient are identified as ESL.*
13. The enrollment for “students with disabilities” (as defined by NCLB-No Child Left Behind) and IDEA-Individuals with Disabilities Act) decreased from 2,957 in SY 2011-12 to 2,737 in SY 2012-13, a decrease of -220 students.
14. Overall, the percent of enrollment represented by Hispanic students continues to increase each year, while the percent represented by White students continues to decrease. The enrollment distribution for Asian and American Indian/Alaska Native

students remains comparatively constant. In SY 2009-10, ethnic categories were expanded by the U.S. Department of Education/Wisconsin Department of Public Instruction to include “Native Hawaiian/Pacific Islander” and “Two or more Races”; therefore, reviewers of this report should be cautious when comparing SY 2007-08 and 2008-09 to the later years. It is also important to note, in SY 2010-11, student enrollment applications were *updated* to reflect the new categories, which resulted in a substantial increase in the “Two or More Races” category. The chart below reports the changes in the distribution of each ethnic category for the past six years.

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Asian	435 (1.9%)	403 (1.8%)	439 (1.9%)	384 (1.7%)	382 (1.7%)	356 (1.6%)
Black or African American	3,710 (16.3%)	3,810 (16.7%)	3,828 (16.6%)	3,636 (15.7%)	3,599 (15.7%)	3,526 (15.5%)
Hispanic of any Race	4,315 (19.0%)	4,519 (19.8%)	4,843 (21.0%)	5,202 (22.5%)	5,347 (23.3%)	5,562 (24.5%)
American Indian or Alaska Native	95 (0.4%)	106 (0.5%)	101 (0.4%)	78 (0.3%)	63 (0.3%)	50 (0.2%)
White	14,214 (62.4%)	14,000 (61.3%)	13,772 (59.8%)	13,277 (57.4%)	12,933 (56.3%)	12,353 (54.7%)
Native Hawaiian/ Pacific Islander	NA	NA	6 ($< .1\%$)	15 (0.1%)	20 (0.1%)	24 (0.1%)
Two or More Races	NA	NA	30 (0.1%)	530 (2.3%)	634 (2.8%)	768 (3.4%)
DISTRICT	22,769	22,838	23,019	23,122	22,978	22,639

NOTE: In 2009-10, ethnic categories were expanded by U.S. Department of Education and the Wisconsin Department of Public Instruction to include “Native Hawaiian/Pacific Islander” and “Two or More Races”

Administrative Recommendations

Administration recommends that the School Board Personnel/Policy Standing Committee review and accept the 2012-13 Official Third Friday Enrollment Report and forward the report to the full School Board for review and acceptance.

Dr. Michele Hancock
Superintendent of Schools

Mr. Kristopher Keckler
Executive Director, Information Systems,
Data Management & Evaluations

Ms. Renee Blise
Senior Research Analyst

Ms. Lorien Thomas
Research Analyst

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Kenosha Unified School District No.1
Kenosha, Wisconsin

October 9, 2012
Personnel/Policy Standing Committee

2012 – 2013 Marks Reporting: Paperless vs. Printing Initiative

Based on an investigation from last spring, the district spends an estimated \$47,000 annually on processing, printing, and mailing progress reports and report cards. Aligned with KUSD Transformation Goal #3, by leveraging technology and electronic delivery, and limiting the notices to those required by Board policy, an annual cost reduction could be realized of up to \$25,000-\$30,000. The majority of the savings and processing will take place from the central office, and not in any way reduce the expectations or professional responsibilities of the educator.

For the 2012-13 school year, the district will provide adequate notice and communicate options for parents regarding this proposal. To arrange for this awareness, the ESC will generate and mail a Quarter 1 progress report (mid-October) for all secondary students, and include an informational flyer with details about the changes. All other KUSD communication channels will promote these modifications as well. Quarter 1 Report Card processing would be handled consistent with last year. The changes would go into effect after the mass mailings and Quarter 1 marks reporting, starting with the Quarter 2 progress marks (mid-December). This initiative will move towards a greater integration of online reporting as more parents utilize the district assigned student information system, which should continue to decrease the overall costs while improving awareness of student progress.

KUSD Policy 6452 Student Progress Reporting:

“Teachers in grades pre-kindergarten through five shall provide written notice to the parent/guardian at mid-term of any student not making adequate progress toward grade-level expectations. Teachers are also strongly encouraged to contact the parent/guardian about lack of substantial progress at other times during the year.

Teachers in grades six through twelve shall provide written notice to the parent/guardian of a possible failing grade for a student at each midterm. Teachers are also strongly encouraged to notify the parent/guardian anytime a student is at risk of failing a subject.”

Elementary marks processing and delivery was by far the lowest cost (approximately \$2,000.00), and the only proposed change is the omission of quarterly stock copies (except quarter 4 for student CUM folders). Elementary teachers will experience no change from their expectation of submitting student marks as defined by current policy. Elementary students and parents will experience no change from their traditional notification, though more parents will continue to utilize the Parent Connect portal for greater awareness and student progress. The paperless initiative may expand to reduce the elementary paper copies after this year.

Secondary teachers will experience no change from their expectation of submitting student marks as defined by current policy. Schools will have multiple ways in which they can support students and parents who do not have reliable access to Parent Connect. Some of these options would include: on-site pick-up, public access sites, building identified kiosks for parent use, and individual mailings when necessary.

Marks Reporting Proposal (Post Quarter 1)

NC= No Change from prior practice

CSM= Cost Saving Measure

Elementary

- Teachers submit quarterly marks in Zangle (NC)
- ESC generates and prints the report cards for each school to send home with students/parents (NC)
- ESC generates a searchable PDF so that they can print an individual copy upon parent request (CSM)
- ESC only generates and prints stock copies for Q4 report cards to be placed in the cum folder by the school (CSM)

Middle School

- Teachers submit mid-quarter (progress reports) & quarterly marks (report cards) in Zangle (NC)
- ESC generates progress reports/report cards and distributes a searchable PDF to buildings so that they can print an individual copy upon parent request (CSM)
- ESC mails all progress reports and report cards-for students having a D(+/-) or F mark (CSM)
- ESC only generates and prints stock copies for Q4 (with year-end marks) report cards to be placed in the cum folder (NC)
- ESC only generates, prints, and mails Q4 (with year-end marks) report cards (CSM)
- ESC only generates and prints stock copies for Q4 (with year-end marks) report cards to be placed in the cum folder by the school (NC)

High School

- Teachers submit mid-quarter (progress reports) & quarterly marks (report cards) in Zangle (NC)
- ESC generates all progress reports/report cards and distributes a searchable PDF to buildings so that they can print an individual copy upon parent request (CSM)
- ESC mails all progress reports and Q1/Q3 report cards-for students having a D(+/-) or F mark after midterm (CSM)
- ESC will generate, print, and mail Q4 (with year-end marks) report cards (NC)
- Year-end report cards will be kept in electronic form (NC)
- Report cards will not include rank until the end of Semester 1(NC)

Administration will revise Policy 6452 and forward to the Personnel/Policy Standing Committee and the School Board for a first and second reading.

Dr. Michele Hancock
Superintendent of Schools

Mr. Kris Keckler
Executive Director of Information & Accountability

Ms. Karen Davis
Assistant Superintendent of Elementary School Leadership

Mr. Dan Tenuta
Assistant Superintendent of Secondary School Leadership

Kenosha Unified School District No. 1
Kenosha, WI
October 9, 2012

The Human Resources recommendations regarding the following actions:

Action	Board Date	code	Staff	Last Name	First Name	School/Dept	Position	Effective Date	Yrs of Svc	Salary	Reason	Step / Level	Letter or Contract
Resignation	10/9/12		Administration	Osborne-Short	Teresa	Human Resources	Director of Human Resources	9/14/12	1	\$114,107.00	Resignation/Personal	No	Contract
Resignation	10/9/12		ESP	Belkola	Robert	Tremper High School	Security	9/17/12	11	\$13.13	Resignation/Personal	No	Contract
Appointment	10/9/12		Secretarial	Bedolla	Stephanie	Indian Trail Academy	Secretary I - 12 month	9/6/12		\$16.66	Appointment	No	
Appointment	10/9/12		Miscellaneous	Rodriguez	Lorenza	Office of Student Engagement & Equity	Aims Specialist 1	9/19/12		\$13.92	Appointment		
Resignation	10/9/12		Instructional	Kasper	Marie	Tremper High School	Speech Therapist	9/14/12	9	\$72,433.00	Resignation/Personal	No	Contract
Resignation	10/9/12		Instructional	Felton	Jessica	Lance Middle School	Instructional Technology	9/24/12	5	\$28,508.50	Resignation/Personal	No	Contract
Recall	10/9/12		Instructional	Norphet	Tiffany	Bullen Middle School	Guidance	9/24/12	5	\$49,428.40	Recall from Layoff	No	Contract
Separation	10/9/12		Instructional	Gunn	Laverne	HR Leave Status	HR Teacher on Leave	9/20/12	18	\$69,202.00	Separation: Medical Leave Expired	No	Contract
Separation	10/9/12		Service	Akina	Lellani	Facility Services	Custodian	9/21/12	5	\$20.86	Separation	No	Contract
Resignation	10/9/12		ESP	Fuentes	Brenda	Wilson Elementary	Information/Health Services	9/21/12	5	\$13.64	Resignation/Personal	No	Contract
Appointment	10/9/12		ESP	Wittler	Denise	Frank Elementary School	Information/Health Services	9/24/12		\$14.13	Appointment	No	
Resignation	10/9/12		ESP	Floreani	Jeanne	Prairie Lane Elementary	Information/Health Information	10/5/12	3	\$14.13	Resignation/Personal	No	Contract
Resignation	10/9/12		Technical	Miller	Matthew	Information Services	System Support Specialist	10/5/12	5	\$74,051.00	Resignation/Personal	No	Contract

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KENOSHA UNIFIED SCHOOL BOARD
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 110
September 11, 2012
MINUTES

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Gallo was called to order at 6:08 P.M. with the following Committee members present: Mr. Nuzzo, Mr. Bryan, Ms. Marcich, Mr. Kent, Mr. Aceto, Mr. Coleman, Ms. Stricker, and Mr. Gallo. Mrs. Glass was also present.

Introductions were made and new Committee members were welcomed.

Approval of Minutes – August 14, 2012 Audit/Budget/Finance and August 14, 2012 Joint Personnel/Policy and Audit/Budget/Finance Meetings

Mr. Nuzzo moved to approve the minutes as presented in the agenda. Mr. Bryan seconded the motion. Unanimously approved.

Waiver of Policy 1330 – Use of District Facilities

Mrs. Sheronda Glass, Executive Director of Business Services, presented the request of the National Alliance on Mental Illness (NAMI) Kenosha County, Inc. for waiver of user rental fees for the Reuther High School auditorium on Saturday, September 15, 2012 for a performance of *Pieces in My Own Voice* which depicts the lives of people living with mental health diagnosis. The estimated user rental fee requested to be waived is \$288.00. The estimated custodial fee is \$117.99 which will *not* be waived and will be the responsibility of NAMI as there is no custodial coverage on that date and the District would have to have a custodian open, clean, and close the auditorium for their performance. The \$20.00 permit filing fee has been paid.

Mr. Nuzzo moved that the request from NAMI Kenosha County, Inc. for waiver of user rental fees in the estimated amount of \$288.00 for the use of the Reuther High School auditorium on Saturday, September 15, 2012 for a performance of *Pieces in My Own Voice* be forwarded to the full Board for approval. Ms. Marcich seconded the motion. Unanimously approved.

Information Items

Mrs. Schmitz presented the Monthly Financial Statements and the Summary of Grant Activity and answered questions of the Committee members.

Mrs. Schmitz presented the FY 2013 Budget Update which included a summary of the proposed operating budget along with a comparison to fiscal years 2011 and 2012, the assumptions approved in February and July, the packet with will be provided at the annual meeting of electors, and short term borrowing information. She noted that the District's financial auditors completed their field work in August and they indicated that the audit was very clean and organized requiring no adjustment to the financials. They are working to finalize the audit and will be presented in the near future along with the Comprehensive Annual Financial Report (CAFR). It was also noted that due to all of the efforts of all District staff, projected savings were

doubled and less of the fund balance was used. Lastly, Mrs. Schmitz indicated that based on the results of the 2011-2012 fiscal year and anticipated revenues and expenditure for the 2012-2013 fiscal year, short term borrowing needs are projected to be around \$46 million for the fiscal year.

Future Agenda Items

Mrs. Schmitz indicated that an update on the OPEB liability status along with the actuarial study would be coming to the Committee in the near future.

Meeting adjourned at 6:47 P.M.

Stacy Schroeder Busby
School Board Secretary

Kenosha Unified School District No. 1
Kenosha, Wisconsin

October 9, 2012

Change in the Fiscal Year 2011-12 Adopted Budget

The Board of Education adopted the 2011-2012 budget on October 25, 2011, as prescribed by Wisconsin State Statute 65.90. From time to time there is a need to modify or amend the adopted budget for a variety of reasons, including changes in individual program budgets. State Statute requires that any modifications to the adopted budget require the approval by two-thirds (2/3) majority of the Board of Education and publication of a Class 1 notice within ten (10) days of Board approval. This document identifies proposed budget modifications to the 2011-2012 Budget.

Attached is a copy of the Notice of Change in Adopted Budget in the proper State approved format that will need to be published in the Kenosha News after the Board has approved these budget modifications. Below is a delineation of the actual budget modifications.

Fund 10 Revenue

Decrease in Common School Library Funds	-\$25,661
Increase in Title I-D Delinquent Grant due to carryover	16,257
Increase in Title I-A Grant due to carryover	411,082
New Center for Disease Control Grant	3,000
Increase in IDEA (Flow Through) Grant Indirect Costs due to carryover and adjustments	59,942
Decrease in IDEA (CEIS) Grant allocation and adjustments	-310,483
Increase in IDEA (Pre-School) Grant Indirect Costs due to carryover and adjustments	5,503
Increase in Title II-A Teacher & Principal Training and Recruiting Grant due to carryover	19,937
Increase in Title III-A English Language Acquisition and Enhancement Grant due to carryover	10,937
New AODA Alcohol and Other Drugs Award	20,000
Increase in Carl Perkins Grant due to adjusted award	9,131
Increase in Mentoring for Initial Educator Grant due to new award	13,125
Increase in Federal Education Jobs Act Funds due to supplemental award	77,164
Increase in EFK Grants and Donations due to new awards	36,692
Increase in Mini-Grants due to new awards	90,740
Fund 10 Net Revenue Change	<u>\$437,366</u>

Fund 10 Expenditure

Decrease in Common School Library Funds	-\$25,661
Increase in Title I-D Delinquent Grant due to carryover	16,257
Increase in Title I-A Grant due to carryover	411,082
New Center for Disease Control Grant	3,000
Increase in IDEA (Flow Through) Grant Indirect Costs due to carryover and adjustments	59,942
Decrease in IDEA (CEIS) Grant allocation and adjustments	-310,483
Increase in IDEA (Pre-School) Grant Indirect Costs due to carryover and adjustments	5,503
Increase in Title II-A Teacher & Principal Training and Recruiting Grant due to carryover	19,937
Increase in Title III-A English Language Acquisition and Enhancement Grant due to carryover	10,937
New AODA Alcohol and Other Drugs Award	20,000
Increase in Carl Perkins Grant due to adjusted award	9,131
Increase in Mentoring for Initial Educator Grant due to new award	13,125
Increase in Federal Education Jobs Act Funds due to supplemental award	77,164
Increase in EFK Grants and Donations due to new awards	36,692
Increase in Mini-Grants due to new awards	90,740
Fund 10 Net Expenditure Change	<u>\$437,366</u>

Fund 27 Revenue	
Increase in IDEA (Flow Through) Grant due to carryover and adjustments	\$911,537
Increase in IDEA (Pre-School) Grant due to carryover and adjustments	112,481
Fund 27 Net Revenue Change	<u>\$1,024,018</u>
Fund 27 Expenditure	
Reclassification of budget items in Student Support operations budget (Non-Aided to Aided)	\$2,672
Reclassification of budget items in Student Support operations budget (Non-Aided to Aided)	-2,672
Increase in IDEA (Flow Through) Grant due to carryover and adjustments	911,537
Increase in IDEA (Pre-School) Grant due to carryover and adjustments	112,481
Fund 27 Net Expenditure Change	<u>\$1,024,018</u>
Fund 30 Expenditure	
Decrease in Debt Services Expenditures due to refinancing and adjustments	-\$179,325
Fund 30 Net Expenditure Change	<u>-\$179,325</u>
Fund 50 Revenue	
Increase in Fresh Fruits and Veggies Grant due to new award	\$43,035
Fund 50 Net Revenue Change	<u>\$43,035</u>
Fund 50 Expenditure	
Increase in Fresh Fruits and Veggies Grant due to new award	\$43,035
Fund 50 Net Expenditure Change	<u>\$43,035</u>
Fund 80 Revenue	
Increase in Revenues due to Academic Showcase Donations	\$4,000
Fund 80 Net Revenue Change	<u>\$4,000</u>
Fund 80 Expenditure	
Increase in Expenses due to Academic Showcase Donations	\$4,000
Increase in Expenses due to transfer of Public Info Dept staff costs	129,426
Increase in Expenses due to transfer of Public Info Dept operating costs	39,949
Transfer budget for School-Community Outreach Services contract with Kenosha County from Bridges Discretionary budget to the Dept of Community and Parent Relations	209,800
Transfer budget for School-Community Outreach Services contract with Kenosha County from Bridges Discretionary budget to the Dept of Community and Parent Relations	-209,800
Fund 80 Net Expenditure Change	<u>\$173,375</u>

The majority of the required changes are the result of notifications of carryover funds determined to be available for various grants after the budget was formally adopted in October. Other Grant awards (i.e. Ed Foundation, Mini-Grants) were also received after the adoption of the budget. These Grant awards conform to existing board policy and have been previously shared with the Board of Education through the approval of the grant as well as grant summary reports submitted to the Audit, Budget & Finance Committee.

Since State Statutes authorize the budget be adopted by function, Administration also requests approval of additional budget modifications that do not add dollars to the budget, but change functions (primarily the first two digits of the function).

These budget modifications include:

- Transfer budgets and expenditures from one salary account to another salary account resulting from a review of position control. Reclassifying the salary and benefit dollars from one account to another does not change the overall amount of the District budget.
- Transfer operational line item budget dollars from one budget account to another as a result of ongoing review and monitoring of budgets. Reclassifying budget dollars from one account to another account does not change the overall amount of the Grant or District budget.
- Transfer Grant budgets to the appropriate function or object based on formal DPI Grant Modifications. Since the budget was formally adopted, some Grant Managers have requested that expenditure budget dollars be reassigned to the function or object where the dollars would be expended. The grant budgets have now been revised and the resulting modifications may have changed the function or object of the expenditures, but they did not change the awarded amount of the grant.

Recommendation

Administration recommends that the Audit, Budget & Finance Committee review and forward to the Board for approval the 2011-2012 budget modifications as described herein and that the attached Class 1 notice be published within ten (10) days of the official Board Adoption.

Dr. Michele Hancock
Superintendent of Schools

Tina M. Schmitz
Chief Financial Officer

Tarik Hamdan
Budget & Grant Manager

**NOTICE OF CHANGE IN ADOPTED BUDGET
KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**

DRAFT

Notice is hereby given, in accordance with the provisions of Wisconsin Statute 65.90(5)(a), that the School Board of Kenosha Unified School District No.1, on October 23, 2012 adopted the following changes to previously approved budgeted 2011-2012 amounts.

LINE ITEM	ACCOUNT CODE	PREVIOUS APPROVED AMOUNT \$	AMENDED APPROVED AMOUNT \$	CHANGE \$
Fund 10 - General				
Anticipated Revenue:	Source			
Operating Transfer	100	0	0	0
Local Sources	200	79,989,694	80,036,086	46,392
Other School Districts within Wisconsin	300 & 400	300,000	300,000	0
Intermediate Sources	500	59,500	59,500	0
State Sources	600	144,510,532	144,524,036	13,504
Federal Sources	700	10,999,703	11,302,173	302,470
Other Financing Sources	800 & 900	26,669	101,669	75,000
Total Anticipated Revenue		235,886,098	236,323,464	437,366
Expenditure Appropriations:	Function			
Instruction	100000	132,556,556	131,468,770	(1,087,786)
Support Services	200000	79,616,030	81,141,182	1,525,152
Non-Program Transactions	400000	31,944,334	31,944,334	0
Total Expenditure Appropriations		244,116,920	244,554,286	437,366
Beginning Fund Balance	930000	16,809,985	16,809,985	0
Ending Fund Balance	930000	8,579,163	8,579,163	0
Fund 20 - Special Projects				
Beginning Fund Balance		0	0	0
Ending Fund Balance		0	0	0
Total Revenues & Other Financing Sources	Total	47,747,183	48,771,201	1,024,018
Expenditures & Other Financing Use	Total	47,747,183	48,771,201	1,024,018
Fund 30 - Debt Service				
Beginning Fund Balance		760,673	760,673	0
Ending Fund Balance		898,330	1,077,655	179,325
Total Revenues & Other Financing Sources	Total	17,134,876	17,134,876	0
Expenditures & Other Financing Use	Total	16,997,220	16,817,895	(179,325)
Fund 40 - Capital Projects				
Beginning Fund Balance		4,244,695	4,244,695	0
Ending Fund Balance		0	0	0
Total Revenues & Other Financing Sources	Total	34,415	34,415	0
Expenditures & Other Financing Use	Total	4,279,111	4,279,111	0
Fund 50 - Food Service				
Beginning Fund Balance		480,864	480,864	0
Ending Fund Balance		480,864	480,864	0
Total Revenues & Other Financing Sources	Total	8,011,102	8,054,137	43,035
Expenditures & Other Financing Use	Total	8,011,102	8,054,137	43,035
Fund 80 - Community Service				
Beginning Fund Balance		657,693	657,693	0
Ending Fund Balance		496,751	327,376	(169,375)
Total Revenues & Other Financing Sources	Total	2,105,965	2,109,965	4,000
Expenditures & Other Financing Use	Total	2,266,907	2,440,282	173,375

Dated this 23rd day of October 2012
Jo Ann Taube, School Board Clerk

Kenosha Unified School District No. 1
Kenosha, Wisconsin

October 9, 2012

2011-2012 Budget Carryovers to the 2012-2013 Budget

An integral part of the budget development process is the disposition of unspent budget dollars at the end of the fiscal year. Historically, Kenosha Unified School District (KUSD) has prohibited the carryover of any administrative budget dollars to the next fiscal year. Starting in the 2002-2003 budget year, the Board approved the elimination of all discretionary carryover dollars from site budgets.

Normally as a result of the outstanding purchase orders that were encumbered and not fully expended as of June 30, 2012, there would be requests to carry dollars over to the next budget year. As a result of a tremendous District-wide effort this past June, no encumbrance carryovers are being requested this year.

There are several additional items that are potentially carried over from year to year. Administration is requesting to carryover the following to the 2012-2013 fiscal year. Some of these have been previously been reviewed or approved by the Board or a Committee.

Charter School Carryover	\$1,030,593
Donation and Mini-Grant Carryover	\$ 50,880
	<u><u>\$1,081,473</u></u>

Attachment A delineates all of the requested carryover amounts by school or department. Column 3 is the requested carryover of unspent donations and mini-grants by school or department. Column 4 delineates the other requested carryovers, comprised of charter school carryover.

Charter Schools

The Charter Schools are allowed carryover of any unspent General Fund dollars, as stipulated in their individual contracts with the District. This is necessitated due to the unique funding of the school, the responsibility they have for their entire school budget, and their responsibility for future major maintenance issues or technology replacement not funded by the District. Starting fiscal year 2013, Charter School carryovers will be accounted for as reserved portions of the General Fund Balance rather than be added as additional amounts in Expense Budgets as in the past. This method will provide for more accurate year to year budgeting while preserving the Charter School's access to their surplus funds.

Donations to Sites

During the 2011-2012 school year, several schools received cash donations or mini-grants from outside organizations, most notably from the Education Foundation of Kenosha. Not all of the donated funds were completely expended by the end of the school year; therefore the schools have requested that these funds be carried over to the next year.

Administrative Recommendation

Administration recommends that the Audit, Budget & Finance Committee review the carryover requests and recommend to the full Board that these carryover dollars be incorporated into the 2012-2013 budget.

Dr. Michele Hancock
Superintendent of Schools

Tina M. Schmitz
Chief Financial Officer

Tarik Hamdan
Budget & Grant Manager

Kenosha Unified School District No. 1
Carryover Requested from the 2011-2012 to 2012-2013 Budget

Attachment A

DRAFT

Loc # Location		Site Open Purchase Order Carryover	Site Donation and Mini-Grant Budget Carryover	Other Budget Carryover*	Total of Carryover from 2011-12 for 2012-13
145	Forest Park				\$ -
146	Frank		472		472
147	Grant				-
150	Harvey				-
153	Jefferson		1,791		1,791
155	McKinley		1,283		1,283
156	Pleasant Prairie				-
157	Prairie Lane				-
158	Roosevelt				-
160	Somers		528		528
161	Southport		2,693		2,693
162	Strange				-
163	Grewenow				-
164	Vernon				-
165	Brass		465		465
166	Whittier		43		43
167	Wilson		3,293		3,293
168	Bose		116		116
169	Stocker				-
170	Jeffery		744		744
173	EBSOLA				-
178	Nash		339		339
Elementary Subtotal		\$ -	\$ 11,767	\$ -	\$ 11,767
330	Lance		85		85
331	Lincoln MS		1,974		1,974
332	McKinley MS				-
333	Washington		2,004		2,004
334	Bullen		265		265
337	Mahone				-
Middle School Subtotal		\$ -	\$ 4,328	\$ -	\$ 4,328
424	Indian Trail		139		139
425	Bradford		819		819
426	Tremper		1,382		1,382
427	Reuther		589		589
428	Lakeview				-
High School Subtotal		\$ -	\$ 2,929	\$ -	\$ 2,929
102	Brompton		4,167	2,213	6,380
112	DOL			170,267	170,267
113	KTEC		1,000	596,166	597,166
272	4K Program				-
421	E-School			3,375	3,375
422	Harborside		21,120	258,572	279,692
852	Hillcrest		428		428
871	Headstart		272		272
Other Schools Subtotal		\$ -	\$ 26,987	\$ 1,030,593	\$ 1,057,580
Total Schools		\$ -	\$ 46,011	\$ 1,030,593	\$ 1,076,604

Kenosha Unified School District No. 1
Carryover Requested from the 2011-2012 to 2012-2013 Budget

Attachment A

DRAFT

Loc # Location		Site Open Purchase Order Carryover	Site Donation and Mini-Grant Budget Carryover	Other Budget Carryover*	Total of Carryover from 2011-12 for 2012-13
801	Board of Education				-
802	Superintendent				-
803	Special Projects				-
804	Human Resources				-
805	Information Services				-
806	Exec. Director of Business				-
807	Facilities Department				-
808	Finance Department				-
809	School To Career				-
810	Athletics/PE/Health		1,882		1,882
811	Dept. of Instruction				-
812	Fine Arts				-
815	Special Ed Instruction				-
816	Title 1/P-5/Bilingual				-
817	Instructional Media Center				-
818	Student Services		254		254
819	Staff Development				-
820	Purchasing				-
822	Transportation & Safety				-
823	Distribution and Utilities				-
824	Food Service				-
825	Copy Center				-
837	Community & Parent Relations		2,733		2,733
838	Public Information				-
839	School Leadership Middle & High				-
840	Student Engagement Office				-
841	School Leadship Elementary				-
851	Educational Accountability				-
871	Head Start				-
874	Education Support Center				-
880	Recreation				-
999	Summer School				-
Total Departments		\$ -	\$ 4,869	\$ -	\$ 4,869
Grand Total		\$ -	\$ 50,880	\$ 1,030,593	\$ 1,081,473

* Starting FY13, Charter School Carryover will be held in Reserved Fund Balances rather than be added to Expense Budgets.

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Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 10 General Fund

----- 2013 -----					----- 2012 -----						
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	15,683,728	15,683,728				16,809,985	16,809,985				
100 Operating Transfers In	0	0		0		0	0		0		0
200 Local revenues	74,594,300	727,092		73,867,207	0.97	80,036,086	667,472		79,368,614	0.83	80,127,839
300 Interdistrict revenues	300,000	0		300,000	0.00	300,000	0		300,000	0.00	337,666
500 Intermediate revenues	10,000	299		9,701	2.99	59,500	0		59,500	0.00	60,065
600 State aid	152,203,241	0		152,203,241	0.00	144,524,036	0		144,524,036	0.00	144,534,847
700 Federal aid	9,199,357	811		9,198,545	0.01	11,302,173	2,031		11,300,142	0.02	11,174,078
800 Debt proceeds	0	0		0		0	0		0		191,989
900 Revenue adjustments	500,000	163		499,837	0.03	101,669	60		101,609	0.06	368,510
Total Revenues	236,806,897	728,366		236,078,531	0.31	236,323,464	669,563		235,653,901	0.28	236,794,994
----- 2013 -----					----- 2012 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	108,898,608	4,195,638		104,702,970	3.85	116,466,586	5,839,019	185	110,627,382	5.01	116,612,881
200 Benefits	58,873,498	835,370		58,038,128	1.42	63,310,488	1,068,953		62,241,535	1.69	63,039,281
300 Purchased Services	16,389,472	1,193,303	1,533,915	13,662,255	7.28	18,366,656	1,559,442	3,848,272	12,958,942	8.49	16,479,618
400 Supplies	12,291,338	747,042	1,475,030	9,969,266	6.13	9,688,282	930,353	1,251,029	7,506,900	9.60	8,561,733
500 Capital Outlay	1,506,888	159,483	417,308	930,096	10.58	2,346,937	321,656	197,700	1,827,582	13.71	2,208,243
600 Debt Services	450,000	44,766	826	404,408	9.95	450,000	0		450,000	0.00	374,169
700 Insurance	2,326,707	661,257	275	1,665,175	28.42	1,326,707	903,103	0	423,604	68.07	1,334,928
800 Operating Transfers Out	30,154,592	0		30,154,592	0.00	30,759,834	500,000		30,259,834	1.63	27,136,588
900 Other objects	2,051,693	58,329	909	1,992,455	2.84	1,838,797	37,945	536	1,800,316	2.06	2,173,809
Total Expenditures	232,842,795	7,895,187	3,428,263	221,519,345	3.39	244,554,287	11,160,469	5,297,722	228,096,095	4.56	237,921,251
Net Revenue/Expenses	3,964,102	-7,166,821				-8,230,823	-10,490,906				-1,126,257
Fund Balance - Ending	19,647,830	8,516,907				8,579,163	6,319,079				15,683,728

Preliminary FY13 Budget

Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 21 Special Revenue Trust

-----2013-----					-----2012-----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0			0	0			
200 Local revenues	0	0	0		0	0	0		0
Total Revenues	0	0	0		0	0	0		0
Net Revenue/Expenses	0	0			0	0			0
Fund Balance - Ending	0	0			0	0			0

Preliminary FY13 Budget

Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 25 Head Start

----- 2013 -----						----- 2012 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0				0	0				
700 Federal aid	1,968,420	166,929		1,801,491	8.48	1,968,420	0		1,968,420	0.00	1,800,201
Total Revenues	1,968,420	166,929		1,801,491	8.48	1,968,420	0		1,968,420	0.00	1,800,201
----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	893,487	24,380		869,106	2.73	893,487	38,643		854,843	4.33	822,771
200 Benefits	671,131	4,105		667,026	0.61	671,131	8,011		663,120	1.19	602,153
300 Purchased Services	155,449	4,074	3,007	148,369	2.62	155,449	4,166	1,716	149,567	2.68	140,644
400 Supplies	70,686	6,058	6,844	57,784	8.57	70,686	4,103	7,989	58,594	5.80	70,633
500 Capital Outlay	177,667	41,000		136,667	23.08	177,667	41,000		136,667	23.08	164,000
900 Other objects	0	1,482	0	-1,482		0	0		0		0
Total Expenditures	1,968,420	81,099	9,851	1,877,470	4.12	1,968,420	95,923	9,705	1,862,792	4.87	1,800,201
Net Revenue/Expenses	0	85,830				0	-95,923				0
Fund Balance - Ending	0	85,830				0	-95,923				0

Preliminary FY13 Budget

Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 27 Special Education

----- 2013 -----					----- 2012 -----						
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal		
Fund Balance - Beginning	0	0			0	0					
100 Operating Transfers In	28,687,499	0	28,687,499	0.00	29,292,741	0	29,292,741	0.00	26,362,325		
200 Local revenues	10,064	1,352	8,712	13.43	7,000	2,124	4,876	30.34	10,064		
300 Interdistrict revenues	20,000	0	20,000	0.00	20,000	0	20,000	0.00	20,601		
600 State aid	10,555,000	0	10,555,000	0.00	10,555,000	0	10,555,000	0.00	10,535,821		
700 Federal aid	6,730,735	0	6,730,735	0.00	6,928,040	0	6,928,040	0.00	8,492,167		
900 Revenue adjustments	0	0	0		0	0	0		0		
Total Revenues	46,003,298	1,352	46,001,946	0.00	46,802,781	2,124	46,800,657	0.00	45,420,978		
----- 2013 -----					----- 2012 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	26,176,547	314,068		25,862,479	1.20	25,858,619	346,914		25,511,705	1.34	25,448,012
200 Benefits	16,548,052	61,332		16,486,720	0.37	16,481,360	57,439		16,423,922	0.35	16,311,467
300 Purchased Services	2,767,434	121,853	293,660	2,351,921	4.40	3,356,575	5,093	212,509	3,138,973	0.15	3,239,388
400 Supplies	504,264	31,880	13,141	459,243	6.32	1,059,136	120,462	41,376	897,298	11.37	374,580
500 Capital Outlay	7,000	0	1,436	5,564	0.00	47,091	1,678	17,208	28,205	3.56	47,531
900 Other objects	0	0		0		0	0		0		0
Total Expenditures	46,003,298	529,134	308,237	45,165,927	1.15	46,802,781	531,585	271,093	46,000,103	1.14	45,420,978
Net Revenue/Expenses	0	-527,782				0	-529,461				0
Fund Balance - Ending	0	-527,782				0	-529,461				0

Preliminary FY13 Budget

Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 30-39 Debt Services Fund

----- 2013 -----					----- 2012 -----						
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	24,177	24,177				760,673	760,673				
100 Operating Transfers In	0	0		0		985,925	500,000		485,925	50.71	774,264
200 Local revenues	15,941,761	1,130		15,940,631	0.01	14,631,273	1,260		14,630,013	0.01	14,634,375
800 Debt proceeds	0	0		0		0	0		0		9,275,000
900 Revenue adjustments	966,723	0		966,723	0.00	1,517,678	0		1,517,678	0.00	7,249,136
Total Revenues	16,908,485	1,130		16,907,354	0.01	17,134,876	501,260		16,633,616	2.93	31,932,775
----- 2013 -----					----- 2012 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
600 Debt Services	16,908,485	0		16,908,485	0.00	16,817,894	0		16,817,894	0.00	32,223,360
900 Other objects	0	184,786		-184,786		0	0		0		445,912
Total Expenditures	16,908,485	184,786		16,723,698	1.09	16,817,894	0		16,817,894	0.00	32,669,272
Net Revenue/Expenses	0	-183,656				316,982	501,260				-736,497
Fund Balance - Ending	24,177	-159,479				1,077,655	1,261,933				24,177

Preliminary FY13 Budget

Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 40-49 Capital Project Fund

----- 2013 -----						----- 2012 -----					
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal	
Fund Balance - Beginning	341,397	341,397				4,244,696	4,244,696				
200 Local revenues	300	184,786	-184,486	61,595.4		34,415	34,389	26	99.92	34,415	
800 Debt proceeds	0	0	0			0	0	0		0	
900 Revenue adjustments	216,856	0	216,856	0.00		0	0	0		445,912	
Total Revenues	217,156	184,786	32,370	85.09		34,415	34,389	26	99.92	480,327	
----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
300 Purchased Services	558,553	8,518	87,238	462,798	1.52	4,279,111	1,186,917	3,532,249	-440,055	27.74	4,383,626
Total Expenditures	558,553	8,518	87,238	462,798	1.52	4,279,111	1,186,917	3,532,249	-440,055	27.74	4,383,626
Net Revenue/Expenses	-341,397	176,269				-4,244,696	-1,152,528				-3,903,299
Fund Balance - Ending	0	517,666				0	3,092,167				341,397

Preliminary FY13 Budget

Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 50 Food Service

----- 2013 -----						----- 2012 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	560,079	560,079				480,864	480,864				
200 Local revenues	2,834,551	3,147		2,831,404	0.11	2,857,631	10,479		2,847,152	0.37	3,099,592
600 State aid	142,370	0		142,370	0.00	142,370	0		142,370	0.00	134,928
700 Federal aid	4,928,344	27,615		4,900,729	0.56	5,054,136	0		5,054,136	0.00	5,575,097
Total Revenues	7,905,265	30,762		7,874,503	0.39	8,054,137	10,479		8,043,658	0.13	8,809,617
----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	2,123,538	76,217		2,047,321	3.59	2,146,618	91,760		2,054,858	4.27	2,317,410
200 Benefits	1,193,987	12,969		1,181,018	1.09	1,193,987	20,070		1,173,917	1.68	1,043,863
300 Purchased Services	213,097	14,721	85,570	112,806	6.91	213,097	9,405	122,993	80,699	4.41	117,245
400 Supplies	4,152,649	110,616	3,219,764	822,270	2.66	4,278,441	51,850	4,436,774	-210,182	1.21	4,989,429
500 Capital Outlay	151,264	643	1,357	149,264	0.42	151,264	48,922	113,531	-11,190	32.34	165,512
900 Other objects	70,730	2,106		68,624	2.98	70,730	2,635	30	68,065	3.72	96,944
Total Expenditures	7,905,265	217,271	3,306,691	4,381,303	2.75	8,054,137	224,642	4,673,328	3,156,167	2.79	8,730,402
Net Revenue/Expenses	0	-186,509				0	-214,163				79,215
Fund Balance - Ending	560,079	373,570				480,864	266,701				560,079

Preliminary FY13 Budget

Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 60 Student Activity Fund

----- 2013 -----					----- 2012 -----						
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal		
Fund Balance - Beginning	0	0			0	0					
200 Local revenues	0	0	0		0	150	-150		0		
Total Revenues	0	0	0		0	150	-150		0		
----- 2013 -----					----- 2012 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	0	1,626		-1,626		0	3,347		-3,347		0
200 Benefits	0	342		-342		0	644		-644		0
300 Purchased Services	0	0		0		0	0		0		0
400 Supplies	0	-351,587	46,995	304,592		0	-330,683	14,368	316,315		0
500 Capital Outlay	0	0		0		0	0		0		0
Total Expenditures	0	-349,618	46,995	302,623		0	-326,692	14,368	312,323		0
Net Revenue/Expenses	0	349,618				0	326,842				0
Fund Balance - Ending	0	349,618				0	326,842				0

Preliminary FY13 Budget

Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 70-79 Trust Funds

----- 2013 -----					----- 2012 -----							
Source		Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal		
	Fund Balance - Beginning	8,353,497	8,353,497			-20,643,868	-20,643,868					
200	Local revenues	4,475,373	32	4,475,341	0.00	4,682,760	318	4,682,442	0.01	32,406,180		
900	Revenue adjustments	0	0	0		0	0	0		2,370,122		
Total Revenues		4,475,373	32	4,475,341	0.00	4,682,760	318	4,682,442	0.01	34,776,302		
----- 2013 -----					----- 2012 -----							
Object		Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
200	Benefits	3,370,000	1,018,406		2,351,594	30.22	3,370,000	980,575		2,389,425	29.10	3,130,609
300	Purchased Services	310,000	1,110		308,890	0.36	310,000	31,523		278,477	10.17	2,644,705
400	Supplies	0	282		-282		0	0		0		1,377
600	Debt Services	0	0		0		0	0		0		6,000
900	Other objects	0	0		0		0	0		0		15
Total Expenditures		3,680,000	1,019,798		2,660,202	27.71	3,680,000	1,012,097		2,667,903	27.50	5,782,706
Net Revenue/Expenses		795,373	-1,019,766				1,002,760	-1,011,779				28,993,596
Fund Balance - Ending		9,148,870	7,333,731				-19,641,108	-21,655,647				8,350,297

Preliminary FY13 Budget

Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 81 Recreation Services Program

----- 2013 -----						----- 2012 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	241,277	241,277				257,109	257,109				
200 Local revenues	465,600	7,279		458,321	1.56	452,419	6,781		445,638	1.50	418,098
Total Revenues	465,600	7,279		458,321	1.56	452,419	6,781		445,638	1.50	418,098
----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	323,925	46,514		277,411	14.36	323,925	53,706		270,219	16.58	257,717
200 Benefits	137,621	5,637		131,984	4.10	137,621	6,677		130,944	4.85	126,534
300 Purchased Services	48,700	3,755	12,586	32,360	7.71	48,700	3,220	10,763	34,717	6.61	32,212
400 Supplies	19,900	469	841	18,590	2.36	19,900	706	1,252	17,943	3.55	9,341
500 Capital Outlay	17,800	0	6,000	11,800	0.00	17,800	0	1,440	16,360	0.00	5,295
900 Other objects	4,000	359	0	3,641	8.97	4,000	200		3,800	5.01	2,831
Total Expenditures	551,946	56,734	19,427	475,785	10.28	551,946	64,509	13,454	473,983	11.69	433,930
Net Revenue/Expenses	-86,346	-49,455				-99,527	-57,728				-15,832
Fund Balance - Ending	154,931	191,822				157,582	199,381				241,277

Preliminary FY13 Budget

Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 82 Athletic Venues

----- 2013 -----						----- 2012 -----							
Source		Budget	Actual	Balance	% Rec	Budget		Actual	Balance	% Rec	Fiscal		
200	Fund Balance - Beginning	7,999	7,999			7,630	7,630						
	Local revenues	29,125	7,907	21,218	27.15	29,125	0	29,125	0.00	25,014			
	Total Revenues	29,125	7,907	21,218	27.15	29,125	0	29,125	0.00	25,014			
----- 2013 -----						----- 2012 -----							
Object		Budget	Actual	Encumbered	Balance	% Used	Budget		Actual	Encumbered	Balance	% Used	Fiscal
100	Salaries	10,000	1,239		8,761	12.39	10,000	2,074		7,926	20.74	14,383	
200	Benefits	0	181		-181		0	326		-326			2,131
300	Purchased Services	10,000	560		9,440	5.60	10,000	475		9,525	4.75		5,747
400	Supplies	2,148	0		2,148	0.00	2,148	0		2,148	0.00		2,384
500	Capital Outlay	0	0		0		0	0		0			0
Total Expenditures		22,148	1,980		20,168	8.94	22,148	2,874		19,274	12.97		24,645
Net Revenue/Expenses		6,977	5,927				6,977	-2,874					369
Fund Balance - Ending		14,976	13,926				14,607	4,756					7,999

Preliminary FY13 Budget

Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 83 Community Services Program

----- 2013 -----						----- 2012 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	-6,293	-6,293				68,391	68,391				
200 Local revenues	1,634,000	0		1,634,000	0.00	1,628,421	0		1,628,421	0.00	1,629,861
Total Revenues	1,634,000	0		1,634,000	0.00	1,628,421	0		1,628,421	0.00	1,629,861
----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	508,805	32,279		476,526	6.34	508,805	47,419		461,386	9.32	426,556
200 Benefits	212,603	5,404		207,199	2.54	212,603	9,527		203,077	4.48	165,679
300 Purchased Services	325,890	4,432	22,276	299,183	1.36	325,890	4,259	18,425	303,206	1.31	307,380
400 Supplies	57,870	91	268	57,512	0.16	57,870	1,512	7,275	49,083	2.61	45,485
500 Capital Outlay	761,019	0		761,019	0.00	761,019	0		761,019	0.00	759,446
900 Other objects	-33,818	0		-33,818	0.00	0	0		0		0
Total Expenditures	1,832,369	42,206	22,543	1,767,620	2.30	1,866,187	62,715	25,700	1,777,772	3.36	1,704,546
Net Revenue/Expenses	-198,369	-42,206				-237,766	-62,715				-74,684
Fund Balance - Ending	-204,662	-48,499				-169,375	5,676				-6,293

Preliminary FY13 Budget

Budget to Actual Comparison Report by Fund Groups**2012 - 2013 Fund Summary Budget**

For the Period Ended 8/31/2012

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Fund 85 CLC After School Program

----- 2013 -----					----- 2012 -----						
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal		
Fund Balance - Beginning	34,756	34,756			324,563	324,563					
200 Local revenues	0	3,811	-3,811		0	-28,256	28,256		34,418		
500 Intermediate revenues	0	0	0		0	0	0		55,157		
Total Revenues	0	3,811	-3,811		0	-28,256	28,256		89,576		
----- 2013 -----					----- 2012 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	0	0		0		0	0		0		146,449
200 Benefits	0	72		-72		0	0		0		18,769
300 Purchased Services	0	0		0		0	0		0		182,756
400 Supplies	0	0		0		0	0		0		31,409
Total Expenditures	0	72		-72		0	0		0		379,383
Net Revenue/Expenses	0	3,739				0	-28,256				-289,807
Fund Balance - Ending	34,756	38,494				324,563	296,307				34,756

Preliminary FY13 Budget

Kenosha Unified School District No 1
Budget to Actual Comparison Report
2012 - 2013 District Summary Budget
For the Period Ended 8/31/2012

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All Funds

----- 2013 -----					----- 2012 -----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	25,240,616	25,240,616			2,310,043	2,310,043			
100 Operating Transfers In	28,687,499	0	28,687,499	0.00	30,278,666	500,000	29,778,666	1.65	27,136,588
200 Local revenues	99,985,074	936,537	99,048,537	0.94	104,359,130	694,717	103,664,414	0.67	132,419,858
300 Interdistrict revenues	320,000	0	320,000	0.00	320,000	0	320,000	0.00	358,267
500 Intermediate revenues	10,000	299	9,701	2.99	59,500	0	59,500	0.00	115,223
600 State aid	162,900,611	0	162,900,611	0.00	155,221,406	0	155,221,406	0.00	155,205,596
700 Federal aid	22,826,856	195,355	22,631,501	0.86	25,252,769	2,031	25,250,738	0.01	27,041,543
800 Debt proceeds	0	0	0		0	0	0		9,466,989
900 Revenue adjustments	1,683,579	163	1,683,416	0.01	1,619,347	60	1,619,287	0.00	10,433,680
Total Revenues	316,413,618	1,132,354	315,281,264	0.36	317,110,818	1,196,808	315,914,010	0.38	362,177,744

----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	138,934,910	4,691,962		134,242,948	3.38	146,208,040	6,422,882	185	139,784,973	4.39	146,046,180
200 Benefits	81,006,893	1,943,819		79,063,073	2.40	85,377,191	2,152,220		83,224,971	2.52	84,440,487
300 Purchased Services	20,778,595	1,352,324	2,038,251	17,388,021	6.51	27,065,478	2,804,500	7,746,927	16,514,052	10.36	27,533,321
400 Supplies	16,998,855	544,850	4,762,882	11,691,123	3.21	15,176,463	778,302	5,760,063	8,638,098	5.13	14,086,369
500 Capital Outlay	2,621,638	201,126	426,102	1,994,410	7.67	3,501,778	413,256	329,879	2,758,644	11.80	3,350,026
600 Debt Services	17,358,485	44,766	826	17,312,893	0.26	17,267,894	0		17,267,894	0.00	32,603,529
700 Insurance	2,326,707	661,257	275	1,665,175	28.42	1,326,707	903,103	0	423,604	68.07	1,334,928
800 Operating Transfers Out	30,154,592	0		30,154,592	0.00	30,759,834	500,000		30,259,834	1.63	27,136,588
900 Other objects	2,092,605	247,062	909	1,844,634	11.81	1,913,527	40,780	566	1,872,181	2.13	2,719,511
Total Expenditures	312,273,279	9,687,167	7,229,244	295,356,867	3.10	328,596,911	14,015,041	13,837,620	300,744,251	4.27	339,250,940
Net Revenue/Expenses	4,140,340	-8,554,813				-11,486,093	-12,818,233				22,926,804
Fund Balance - Ending	29,380,956	16,685,804				-9,176,050	-10,508,189				25,237,416

Preliminary FY13 Budget

Kenosha Unified School District No. 1
Kenosha, Wisconsin
Summary of Cash Receipts and Disbursements
September 25, 2012

CASH RECEIPTS	reference	total
August 2012 Wire Transfers-In, to Johnson Bank from:		
WI Department of Public Instruction	state aids register receipts	\$ 2,073,339.49
District Municipalities	tax settlement - August payment	20,904,931.80
Johnson Bank	account interest	105.46
Bankcard Services	food services credit card receipts (net of fees)	10,029.29
Wind River Financial	school credit card receipts (net of fees)	18,611.23
Meridian Bank (RevTrak)	district web store receipts (net of fees)	249,774.69
Retired & Active Leave Benefit Participants	premium reimbursements	40,340.88
HHS	head start grant	166,928.94
Various Sources	small miscellaneous grants / refunds / rebates	9,766.26
Total Incoming Wire Transfers		\$ 23,473,828.04
August 2012 Deposits to Johnson Bank - All Funds:		
General operating and food services receipts	(excluding credit cards)	\$ 790,849.79
TOTAL AUGUST CASH RECEIPTS		\$ 24,264,677.83

CASH DISBURSEMENTS	reference	total
August 2012 Wire Transfers-Out, from Johnson Bank to:		
<i>payroll & benefit wires</i>		
Individual Employee Bank Accounts	net payrolls by EFT (net of reversals)	\$ 7,034,048.84
WI Department of Revenue	state payroll taxes	557,526.92
WI Department of Revenue	state wage attachments	1,741.06
IRS	federal payroll taxes	2,505,837.12
Diversified Benefits Services	health retirement account claims	15,617.23
Diversified Benefits Services	flexible spending account claims	40,380.05
Employee Trust Funds WRS	wisconsin retirement system	917,446.26
Delta Dental WI	dental & vision insurance premiums	86,003.42
FICA Alternative	federal payroll taxes	2,808.83
Burkwald & Associates	management fee	26,665.50
Various	TSA payments	325,316.69
<i>general operating wires</i>		
US Bank	purchasing card payment-individuals	4,131.25
US Bank	purchasing card payment-AP program	147,132.60
Kenosha Area Business Alliance	lease payment	17,453.54
Various	returned checks	1,875.50
Total Outgoing Wire Transfers		\$ 11,683,984.81
August 2012 Check Registers - All Funds:		
Net payrolls by paper check	Register# 01916-DP, 01016-DP, 01017-DP	\$ 6,768.79
General operating and food services	Check #485460 thru Check #486085	12,324,509.73
Total Check Registers		\$ 12,331,278.52
TOTAL AUGUST CASH DISBURSEMENTS		\$ 24,015,263.33

Administrative Recommendation

It is recommended that the August 2012 cash receipts deposits totaling \$790,849.79 and cash receipt wire transfers-in totaling \$23,473,828.04, be approved.

Check numbers 485460 through 486085 totaling \$12,324,509.73, and general operating wire transfers-out totaling \$170,592.89, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the August 2012 net payroll and benefit EFT batches totaling \$11,513,391.92, and net payroll check batches totaling \$6,768.79, be approved.

Dr. Michele Hancock
Superintendent of Schools

Tina M. Schmitz
Chief Financial Officer

Heather J. Kraeuter, CPA
Accounting Supervisor

KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

October 9, 2012

Joint Personnel/Policy & Audit/ Budget/ Finance Standing Committee

**WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
REQUEST TO SUBMIT THE RACE TO THE TOP – DISTRICT
GRANT APPLICATION**

School Board approval is requested to submit the Race to the Top grant. This nearly \$400 million, district level grant competition for local education agencies (LEAs) is intended to encourage and reward LEAs with the vision and leadership to implement personalized, student-focused approaches to learning and teaching that will ensure excellence and equity for all students. The Department of Education anticipates awarding 15-25 grants in December 2012.

Grant Title

Race to the Top - District

Grant Funding Source

Funds are dispersed by the U.S. Department of Education

Grant Time Period

The Department of Education must obligate funds by December 31, 2012. Districts must plan to complete all approved activities and obligate all funds by the end of the four-year grant period. If awarded, grant implementation must begin within 100 days.

Type of Project

The Race to the Top program is authorized under the American Recovery and Reimbursement Act. It is focused on four educational reform areas:

1. Adopting standards and assessments that prepare students to succeed in college, the workplace and to compete in a global economy;
2. Building data systems that measure student growth and success and inform staff about how they can improve instruction;
3. Recruiting, developing, rewarding and retaining effective teachers and principals in the schools where they are most needed; and
4. Turning around the lowest achieving schools in the Nation.

Purpose

This grant is focused on the classroom and the relationship between educators and students. Applicants are invited to demonstrate how they can personalize education for all students in their schools. Successful applicants will provide teachers with the information, tools and supports that enable them to meet the needs of each student. In doing so each student's learning will be substantially deepened and accelerated. The LEA will ensure that policies, systems, infrastructure, capacity, and culture are established to enable teams of educators and school leaders to continuously focus on improving student achievement and closing the achievement

gaps. In addition, successful applicants will include proposals to extend their reforms beyond the brick and mortar of the school buildings and partner with public or private entities to address the social, emotional, and behavioral needs of students, particularly those in high-need schools.

Relationship to District Transformation Plan and Program Description

The grant will support the KUSD vision and mission to maximize the brilliance of children to assure every child experiences high quality personalized learning. KUSD's transformation principles: Blended Personalized Learning, Multi-Dimensional Life and Career Skills, and Relevant Global Knowledge are key focus areas in this grant. Additionally, the grant projects will align with the three district transformation goals: Improve Student Achievement, Expand Collaborative Partnerships with Families, Community and Industry, and Secure Resources (time, people, finances, operating processes) to support learning.

Following is an initial outline of proposed grant projects.

Project	Connection to Transformation Plan	Description
Academic Achievement and Growth	1B (7) 1C (1), (2), (4), (5), (6), (7) 1D (4) (5) (6) 2B (5) 2D (1)	<p><u>Literacy</u></p> <p><i>Year 1:</i></p> <ul style="list-style-type: none"> • Train all personnel in special education, ELL, and grades K, 1 during summer institute • Offer 316 licensure (pay ½ tuition or \$2,000 stipend to teachers) • 14 Literacy Coaches and 2 Lead Coaches, (for Tier 1) are hired and trained • 23 Interventionists (for Tier 2 and 3) • Materials and Progress Monitoring System are purchased <p><i>Year 2:</i></p> <ul style="list-style-type: none"> • On-going summer institute for identified individuals • Addition: Parental programs/work within homes • Salary of coaches and interventionists (same as Year 1) • License for progress monitoring <p><i>Year 3:</i></p> <ul style="list-style-type: none"> • On-going summer institute for identified individuals • Parental programs/work within homes • 7 Literacy Coaches • 12 Interventionists • 1 Lead Literacy Coach • License for progress monitoring <p><u>Numeracy</u></p> <p><i>Year 1 –</i></p> <ul style="list-style-type: none"> • Elementary - Content Knowledge training based on Common Core Standards for one instructional coach, one K-2 teacher and one 4-5 teacher at the lead teachers

Project	Connection to Transformation Plan	Description
		<p>(primary and intermediate)</p> <ul style="list-style-type: none"> • Middle - Content Knowledge training based on Common Core Standards for one instructional coach, and all 6th grade math teachers • Increase accessibility to ALEKS for secondary students <p><i>Year 2-4</i></p> <ul style="list-style-type: none"> • Offer 400 licensure (pay ½ tuition or \$2,000 stipend to teachers) • Implement and/or increase opportunities for to provide parents with the skills and tools to assist their students <p><u>Progress Monitoring</u></p> <ul style="list-style-type: none"> • Select and implement the use of a data warehouse to provide timely access to data • Implement Mastery Connect K-12 • Explore e-Portfolios accessible to students, parents and teachers <p><u>Summer School</u></p> <ul style="list-style-type: none"> • Develop plan to increase accessibility and engaging programs for students targeted for additional support in math and literacy • Create a variety of 2-6 week mini-academies offering instruction that enhances reading and math skills through the integration of academic content knowledge.
Addressing and Changing Behavior in Our Schools	1A (1) (3) 1C (2) (5) 2A (1)	<p><u>Addressing Behavior K-12</u></p> <p><i>Year 1:</i> All schools complete two 3 hour courses – Changing Mindset, Phase 1 and Phase 2</p> <p><i>Year 2:</i></p> <ul style="list-style-type: none"> • Schools select a behavioral model (e.g. PBIS, Capturing Kid's Hearts, Love and Logic, etc.) • Train the trainer model for up to 10 schools including the Social Workers, Counselors and 1-3 teachers from each school to develop school-based RtI structures for behavior <p><i>Year 3 and 4:</i></p> <ul style="list-style-type: none"> • Add 10-15 schools each year of the grant • Wrap Around Services - partnership with Kenosha County to provide a Mobile Response Treatment Team <p><u>Alternatives to Suspension – Secondary Schools</u></p> <p>CAAAD program – (changing attitudes, agendas, actions and direction) – partnership with Second Baptist and Mount Hebron – churches adopting the CAAAD program – students who are suspended and participate in the CAAD program do not have a documented suspension</p>

Project	Connection to Transformation Plan	Description
		<p><i>Year 1:</i></p> <ul style="list-style-type: none"> • 20 wireless laptops • Carol Miller Lieber – training counselors and deans in secondary schools • Book study – <u>Getting Classroom Management Right: Guided Discipline</u> and <u>personalized Support in Secondary Schools</u> and <u>Making Learning REAL: Reaching and Engaging All Learners in Secondary Schools</u> (\$75 for set of both books, need 53 sets) <p><i>Year 2:</i></p> <ul style="list-style-type: none"> • Expansion to 3-5 additional community sites (church-based) • 10 computers for each site <p><i>Year 3 & 4:</i></p> <ul style="list-style-type: none"> • Maintaining annual fees
College and Career Ready	1B (4) 2A (1)	<ul style="list-style-type: none"> • ACT Prep at the high schools • AVID – contracted college readiness system that accelerates student learning using research-based methods of effective instruction. Meaning and motivational professional development is provided for teachers and is the basis for systematic reform and change. • Develop business partnerships to determine the employment needs in the community, provide internships for students and foster relationships between business leaders and teachers to work side-by-side with students. • Develop a Career Readiness Course resulting in a National Career Readiness Certificate (NCRC) connected to CTE curriculum. • Increase options in career pathways including, but not limited to: Welding and C&C Operators to meet an industry need.
Personalized Instruction	1A (5) 1B (1), (2), (3), (5), (8) 1C (4), (5), (6), (7) 2A (4) 2D (3)	<p><u>Professional Development</u></p> <ul style="list-style-type: none"> • Provide coaching and professional development to support teachers in meeting the personalized learning needs of each student. • Develop a systematic approach to professional development for all staff that ensures every school and every teacher meets baseline criteria. Licensure programs in reading, math, special education, ESL and Gifted/Talented education would be available to staff K-12. Additional areas of focus include: autism, trauma, Skillful Teacher, Inclusion, Common Core, suicide prevention, social justice, changing mindset, PBIS and RtI.

Project	Connection to Transformation Plan	Description
		<u>Technology</u> <ul style="list-style-type: none"> • Increase access to technology for students and teachers through the purchase of computers and tablets to assist teachers in differentiating instruction to meet the needs of all learners. <u>Learning Centers</u> <ul style="list-style-type: none"> • Develop learning centers in secondary schools to offer extended day educational resources and access to technology to increase asynchronous learning opportunities • Expand e-School classroom based sites (currently at Whittier).

Evaluation Plan

The recommendation is to contract with an outside evaluator to appraise each component of the grant and complete grant reporting requirements provided by the Department of Education.

Number of Students Served

This grant will serve all schools, all students, all teachers, all administrators, and all support staff.

Race to the Top Budget

Kenosha Unified School District anticipates requesting the maximum amount permitted, \$30 million, for LEAs serving 10,001-25,000 participating students. In addition the district has the option to apply for an unlimited number of special projects, each with a budget of up to \$2 million dollars.

District Resources Committed as a Result of Acceptance of These Funds

Due to the size and scope of the project the grant application will include additional central office staff to provide: grant manager, secretary, data analyst, technology and fiscal support. The resources received through this grant will be used to provide planned activities. No additional district resources will be requested. All staffing positions will exist only for the duration and capacity of the grant.

Relationship to District Budget

The district and schools may plan to combine grant funded activities with other district or grant funds in order to reach common goals of personalized instruction for all students provided by highly qualified teachers and principals.

As part of their administrative role, principals will provide administrative support in relationship to grant activities and instructional leadership. Teachers will be asked to participate in professional development opportunities to increase their areas of expertise. School facilities, such as classrooms, gymnasiums, libraries, and computer labs may be used daily after school (and before school in some cases) depending on planned program activities.

Administrative Recommendation

Administration requests that the joint Personnel/Policy & Audit/ Budget/ Finance Committee recommend that the School Board approve the application for the Race to the Top – District Grant and to implement if received.

Dr. Michele Hancock
Superintendent of Schools

Kristopher Keckler
Executive Director of Information and
Accountability

Dr. Sue Savaglio-Jarvis
Assistant Superintendent of
Teaching and Learning

Julie Housaman
Coordinator of Title I and Grants



KENOSHA UNIFIED SCHOOL BOARD
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
September 11, 2012
MINUTES

A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Taube was called to order at 6:53 P.M. with the following Committee members present: Ms. Stevens, Mrs. Coleman, Mrs. Reed, Mrs. Daghfal, Ms. Santoro, Ms. Galli, and Mrs. Taube. Mrs. Glass was also present. Ms. Anderson was excused. Mr. Simpkins was absent.

Introductions were made and new Committee members were welcomed.

Approval of Minutes – August 14, 2012

Mrs. Coleman moved to approve the minutes as presented in the agenda. Mrs. Reed seconded the motion. Unanimously approved.

Information Items

Mr. Kris Keckler, Executive Director of Information Services, Data Management & Evaluation, gave a PowerPoint presentation on the DPI Report Card and Assessment which included the following topics: DPI waiver request, a video presentation by Dr. Evers, the 2017 agenda, key points, target goals, standards and instruction, the technical high school diploma, assessments and data systems, school and educator effectiveness, school finance reform, the timeline, standards and assessments, overall accountability score, the priority areas (student achievement, student growth, closing gaps, on track and postsecondary readiness), how priority area scores contribute to the base accountability score, and student engagement indicators. He distributed and presented a sample of the new DPI Report Card and noted some of the changes.

Dr. Sue Savaglio-Jarvis, Assistant Superintendent of Teaching and Learning, gave a PowerPoint presentation on Common Core which included the following topics: purpose, key components, initiatives, standards, math, english language arts – four strands, writing strand, speaking and listening, assessing/reporting, and building leader role.

Mrs. Glass indicated that she was aware that a substantial amount of information was provided by Mr. Keckler and Dr. Savaglio-Jarvis. She indicated that any questions should be directed to Mrs. Taube, chairperson, and she will get them to the Superintendent's Office. The number of questions will let Administration know if any of the information needs to be broken down and represented to the Committee.

Dr. Savaglio-Jarvis presented the Honors Distinction – Middle School Level as presented in the agenda. She indicated that by opening the honors experience to all students, more students may elect a challenging opportunity that previously was not available to them. Student will be able to select areas in which they want to attempt the honors challenge. The students will be expected to show advanced levels of creativity, leadership, innovation, technological skills,

and/or academic performance. The overall all goal of the honors distinction is to provide choice and opportunity for all students to take more control of their learning and encourage them to find areas of interest and expertise.

Future Agenda Items

No future agenda items were noted.

Meeting adjourned at 8:40 P.M.

Stacy Schroeder Busby
School Board Secretary

Kenosha Unified School District No. 1
Kenosha, Wisconsin

October 9, 2012
Curriculum/Program Standing Committee

Update on New DPI School Report Cards

As outlined by the Wisconsin waiver to No Child Left Behind, Wisconsin school districts will be assigned a new School Report Card. The Preliminary Report Cards were available to schools on September 24th, embargoed until a public release expected during the week of October 8th. The School Report Cards are just one part of a new, statewide accountability system for schools. This system, and the report cards, will continue to evolve in future years.

Each school will earn a “score,” called an accountability index score, from 0 to 100. This score is displayed on the report card. The accountability index score that each school receives is based on the school’s performance in four priority areas:

- **Student Achievement** in reading and mathematics on state tests
 - Starting in 2014, the area will utilize the Smarter Balanced Assessment. KUSD was recently provided the opportunity to allow Lance the opportunity to participate in the first Small Scale Trial.
- **Student Growth** measured by year-to-year improvements in achievement
- **Closing Gaps** in performance between specific student groups (comparing English language learners, low-income students, students with disabilities, and members of racial or ethnic group with their peers)
- **On-track/Postsecondary Readiness**, including graduation or attendance rates, reading and math achievement, and ACT participation and performance

In addition, the School Report Card displays the school’s performance on three areas of student engagement:

- **Test Participation Rate** in reading and mathematics state tests
- **Absenteeism Rate** measuring chronic absenteeism
- **Dropout rate** measuring the number of students dropping out of school

The following is the expected DPI timeline, which we will update as dates are confirmed:

Date	Item	Condition	Delivery Method
September 24	Preliminary School Report Cards	Embargoed (Confidential)	PDF posted on DPI Secure Site
Week of Oct. 8	Preliminary School Report Cards	Public (Redacted)	PDF posted on DPI Site
Late Oct/ Early Nov	Final School Report Card	Embargoed (Confidential)	PDF posted on DPI Secure Site
Late Oct/ Early Nov	Final School Report Card	Public (Redacted)	PDF posted on DPI Site

The Office of Educational Accountability has provided trainings to building administrators regarding data interpretation and the public awareness of their respective report cards. Due to the timing of the public release, further details should be available for the October 9, 2012, regular board meeting.

Dr. Michele Hancock
Superintendent of Schools

Mr. Kris Keckler
Executive Director of Information & Accountability

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Kenosha Unified School District No.1
Kenosha, Wisconsin

October 9, 2012
Curriculum/Program Standing Committee

Update on Student Email Accounts/ Google Apps in Education

The interest of providing KUSD students with a central student email system has been growing over the past several years. As more online resources were integrated with classroom instruction, both in and out of the traditional environment, students and teachers have had limited capabilities. Access to free email systems (Yahoo) are not allowed within the district filter, so usage was regulated to areas outside of school. As the principal of the eSchool, each student was required to have an email account. These were necessary to function in an online program, but sometimes frustrating for a teacher when the email address wasn't readily noticeable or signed properly (i.e. SeahawksRule@aol.com). As the district wasn't able to support a broad student email/ multi-utility system, teachers were left to create a "patchwork" solution. One example was for part-time eSchool students. Select students participated in trial accounts supported by Microsoft but with limited capabilities. The full potential wasn't realized, as the support was limited, both internally and externally. Last Spring, aligned with the Transformation Plan, KUSD announced that by September 2012, all students in Grades 4-12 would have access to Google Apps for Education (Google Docs), which included an email account. Though the service for these accounts are provided by Google, the accounts are created at our end, and authenticated from KUSD prior to going to Google's end. This process does allow for additional security and protection.

The main purpose of providing student email accounts is to enhance student communication and collaboration, and to also utilize the ever growing amount of apps and utilities within the Google Site, such as Google Docs (Office Suite) and online student portfolios. These additional tools are part of a planned expansion throughout this year and beyond when deemed appropriate and able to be supported, both from a technical and instructional standpoint.

With the majority of the review work completed during the early summer, the final steps included building notifications (Aug. 20 and beyond) and the distribution of resources that schools and staff could share to help promote this project. These resources included login instructions, a student email expectation/ usage policy, an instructional PowerPoint on appropriate email use, a student guide, a teacher guide, suggested implementation procedures, and a parent notification to distribute at the building level. Each building controls the rollout and instructional integration with these accounts. The student email accounts are completely optional, and parents may request to opt-out (disable) the student account at any time. The IS department and Teaching and Learning will continue to promote positive and educationally responsible practices and 21st Century experiences for KUSD students.

Dr. Michele Hancock
Superintendent of Schools

Mr. Kris Keckler
Executive Director of Information & Accountability

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KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

October 9, 2012
Curriculum/Program Standing Committee

ADVANCED PLACEMENT UPDATE

Background

In past years, an annual report has been presented to the school board to review the Advanced Placement Program in Kenosha Unified School District. This report is intended to summarize the past year's performance and review the history of the program, particularly over the past five years.

Some changes have occurred in the past year both at the College Board level and the district level. Advanced Placement exam fees had been paid by the district prior to the 2009-10 school year. During the 2009-2010 and 2010-2011 school years, students and parents were asked to pay \$25 per exam, which was refunded to the student for a passing exam score of 3 or higher.

Last year, students and parents were asked to pay the full exam fee of \$87 per exam. Students who qualify for Free or Reduced Lunch status were not required to pay per state statute. The costs were and still are covered through district funds.

Action Steps

INCREASE THE RIGOR OF ADVANCED PLACEMENT CLASSES

Advanced Placement Program Course Audits are reviewed yearly. New courses require teachers to submit their syllabi to the College Board to receive authorization to teach the courses. Building administrators renew the AP course audit for the courses that will continue from year to year. College Board adheres to strict guidelines, and all of the district's teachers and courses have been approved. Kenosha Unified School District teachers are expected to attend a weeklong training before teaching Advanced Placement courses. One-day workshops are also available for teachers yearly in the fall for continued staff development and to learn best practices in each content area.

INCREASE THE NUMBER OF STUDENTS TAKING EXAMINATIONS

The number of students taking the advanced placement examination continues to grow. Data reflects that in 2004-05, 407 examinations were administered to 278 students. This past year (2011-12), 1,031 examinations were administered to 626 students. The Kenosha Unified School District has significantly increased the number of students taking the examinations over the last five years and the number of examinations administered. Schools hold parent meetings to encourage students to take AP courses and challenge themselves with the more rigorous coursework found in AP courses.

INCREASE THE NUMBER OF STUDENTS PASSING EXAMINATIONS

Students passed 703 of the 1,031 exams taken in May 2012, receiving a score of 3, 4, or 5. The Kenosha Unified School District has increased the actual number of students passing the examinations, and has also increased the percentage of students passing the examination. An increase of approximately 10 percent was seen over the past three years and an increase of 19 percent was seen over the past five years. Many teachers have investigated best practices through discussions at the AP Fall Workshops. Several have administered practice examinations with their students with extremely positive results. With a broader and more diverse group of students taking the examination, the district has been able to maintain and further improve its success rate. The district success rate has almost matched the state average and exceeded the national and global averages, reaching the highest success rate and participation level in the history of the district. We will continue to make improvements that are visible and attempt to reach and surpass current averages.

WORK WITH PARENTS TO PROMOTE THE VALUE OF PASSING ADVANCED PLACEMENT EXAMINATIONS VERSUS TAKING ADVANCED PLACEMENT COURSES

High schools continue to host advanced placement evenings to help the parents understand advanced placement. Parents need to be informed that students may receive college credit and/or higher placement by passing the AP examinations. While it is encouraging that students are willing to take the challenging AP courses, it is also important for the students to be able to reap the benefits of the courses through advanced placement and/or credit.

IDENTIFY TEACHERS WILLING TO MAKE THE COMMITMENT TO TAKE TRAINING AND TEACH ADVANCED PLACEMENT COURSES

We continue to work with the building principals to increase the number of advanced placement teachers in each building. In fall 2012 Kenosha Unified School District expanded the AP courses available for students, primarily at Indian Trail High School and Academy. For the 2012-13 school year, there are 12 new AP teachers and 3 school have new AP (building) Coordinators. Courses that can challenge students and teachers dedicated to take the training and teach the challenging advanced placement courses continue to be identified.

CONTINUE TRACKING ENROLLMENT, TEST TAKING, AND TEST PASSING

The Kenosha Unified School District continues to track advanced placement enrollment, exam participation, and exam success (passing) rates. A complete score report by district and by school may be viewed in the attached Addendums.

ADVANCED PLACEMENT SCHOLARS IN KUSD

One of the measures of a successful Advanced Placement program is the number of students who receive the Advanced Placement Scholar Awards. The district is fortunate to have a significant increase in the number of students receiving these awards. This year, 2012, Kenosha Unified School District has 131 AP Scholars, including an AP National Scholar. The attachment shows the breakdown of the scholars by level and school. There are three levels of the AP Scholar Awards. The AP Scholar award was granted to 73 students who received scores of 3 or higher on three or more AP Exams. There were 33 AP Scholar with Honors award which was granted to students who received an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams. The AP Scholar with Distinction award was granted to 25 students who received an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams. The AP National Scholar award was granted to 1 student in the district who received an average score of at least 4 on all AP Exams taken, and scores of 4 or higher on eight or more of these exams. All of these students are to be congratulated for their achievements.

Next Steps

The Assistant Superintendent of Teaching and Learning and the Coordinator of Talent Development will observe a number of AP classes this year to gather information on strategies to increase the rigor.

We will explore strategies to increase the number of students of color in AP courses.

We will plan for opportunities for teachers to work collectively to develop common course syllabi and pacing guides.

We will work with administrators, counselors and teachers to help expand the opportunities for all students to participate and be successful in the Advanced Placement program courses.

Follow-Up

The staff of Teaching and Learning will continue to pursue implementation of the Talent Development Long-Range Plan.

Dr. Michele Hancock
Superintendent of Schools

Dr. Sue Savaglio-Jarvis
Assistant Superintendent of Teaching and Learning

Mr. David Tuttle
Coordinator of Talent Development

Group	Score/Descriptor	Music Theory	Studio Art 2D	Studio Art 3D	Studio Art Drawing	English Lang/Comp	English Lit/Comp	Human Geog	MacroEcon	Psychology	US Gov't/Politics	US History	World History	Calculus AB	Calculus BC	Comp Sci A	Statistics	Biology	Chemistry	Enviro Science	Physics B	French Lang	German Lang	Italian Lang	Spanish Lang	KUSD TOTAL EXAMS *
Bradford	Score																									
	5		1		1	2	1			13	5				11			4			2				3	43
	4		2		1		4			16	5	4			1			6			6				1	46
	3				3	5	16			5	17	3			2		7	8			3				2	71
	2					3	9			2	10	1					1	6			1				1	34
	1									2	7						4	5								18
	Number of Exams		3		5	10	30			38	44	8			14		12	29			12				7	212
	Mean Score		4.33		3.60	3.10	2.90			3.95	2.80	3.38			4.64		2.25	2.93			3.75				3.86	3.29
	Passing Rate		100%		100%	70.0%	70.0%			89.5%	61.4%	87.5%			100%		58.3%	62.1%			91.7%				85.7%	75.5%
Harborside	Score																									
	5					3				1	4			2						1					2	13
	4		1			1	1				3		1	1						4						12
	3		2			8				1	2			2						6						21
	2					8					16			1						7						32
	1									1	2			6						4						13
	Number of Exams		3			20	1			3	27		1	12						22					2	91
	Mean Score		3.33			2.95	4.00			3.00	2.67		4.00	2.33						2.59					5.00	2.78
	Passing Rate		100%			60.0%	100%			66.7%	33.3%		100%	41.7%						50.0%					100%	50.5%
Indian Trail	Score																									
	5						1				3	1						2								7
	4						9				3	3	4					1	3							23
	3						12				6	5	20					1								44
	2						9				1	5	28					3	2							48
	1						1				1	1	7						1							11
	Number of Exams						32				14	15	59					5	8							133
	Mean Score						3.00				3.43	2.87	2.36					2.60	3.38							2.75
	Passing Rate						68.8%				85.7%	60.0%	40.7%					40.0%	62.5%							55.6%
Lakeview	Score																									
	5					2					1				3				4						1	7
	4					8									4				2							12
	3					10					7			1	1	1			4							20
	2					6					5								2							11
	1																		3							0
	Number of Exams					26					13			1	8	1			15						1	50
	Mean Score					3.23					2.77			3.00	4.25	3.00			3.13						5.00	3.30
	Passing Rate					76.9%					61.5%			100%	100%	100%			67%						100%	78.0%
Tremper	Score																									
	5	1				7	6			14	9	5	1		22	1		15							1	86
	4	2	1		4	10	22		1	47	9	2	1		7		6	15				1			2	132
	3	1	2	1	2	26	22	1		34	34	3	6		9		5	6				2	1	1	4	164
	2	1				10	10			28	36	7	1	1	1		4	4				2			3	110
	1									16	14	2	2		6		3	2							3	51
	Number of Exams	5	3	1	6	53	60	1	1	139	102	19	11	1	38	1	18	42				5	1	1	13	382
	Mean Score	3.60	3.33	3.00	3.67	3.26	3.40	3.00	4.00	3.11	2.64	3.05	2.82	2.00	3.84	5.00	2.78	3.88				2.80	3.00	3.00	2.62	3.17
	Passing Rate	100%	100%	100%	100%	81.1%	83.3%	100%	100%	68.3%	51.0%	52.6%	72.7%	0.0%	84.4%	100%	61.1%	85.7%				60.0%	100%	100%	53.8%	70.3%

[illegible]

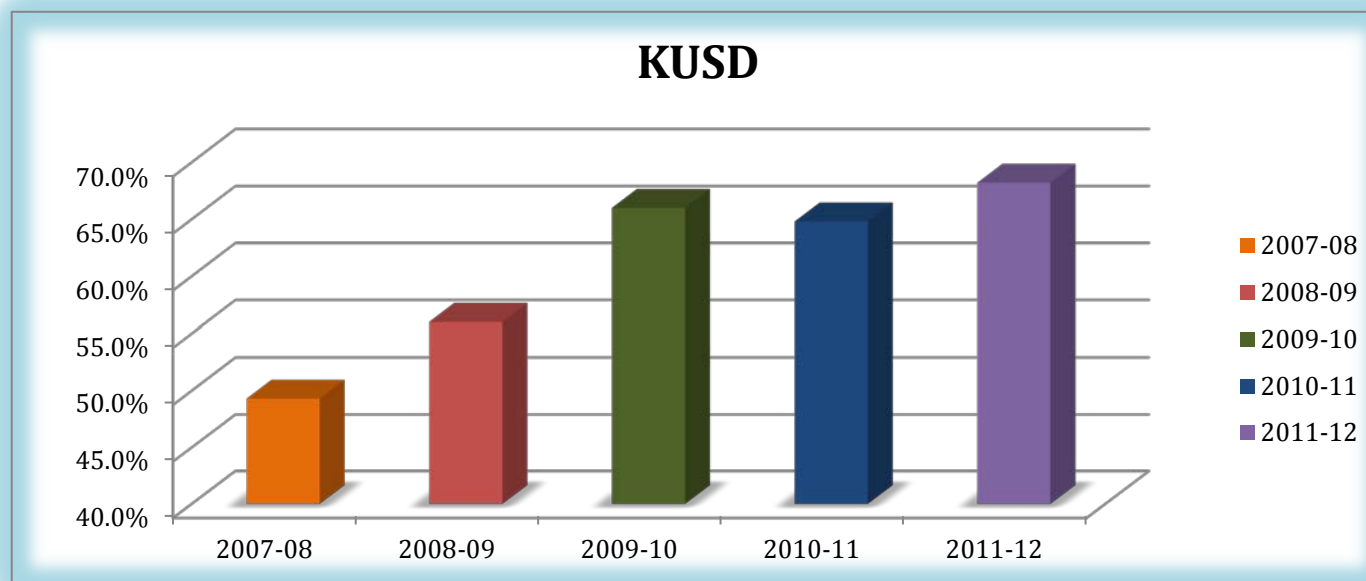
KUSD AP Scholars 2012

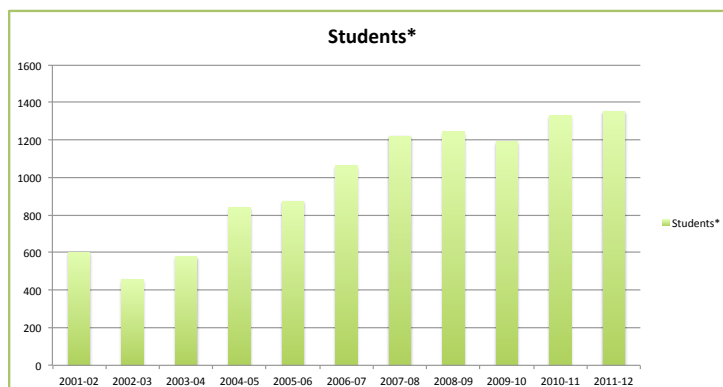
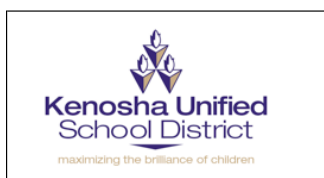
School	Scholar Designation	Scholar with Honors Designation	Scholar with Distinction Designation	National Scholar Designation *	ALL KUSD AP Scholars
Bradford HS	14	6	4	1	24
Harborside Academy	6	3	2	0	11
Indian Trail HS and Academy	9	3	0	0	12
Lakeview Academy	5	2	0	0	7
Tremper HS	39	19	19	0	77
KUSD Totals	73	33	25	1	131

* National Scholar Distinction is included as a Scholar with Distinction.

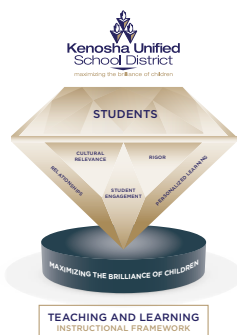
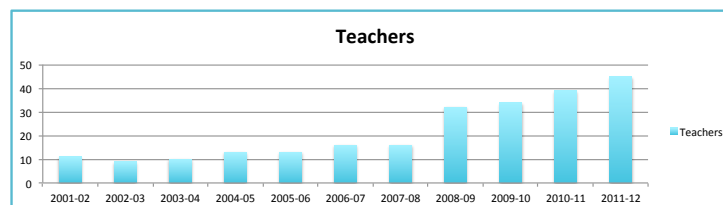
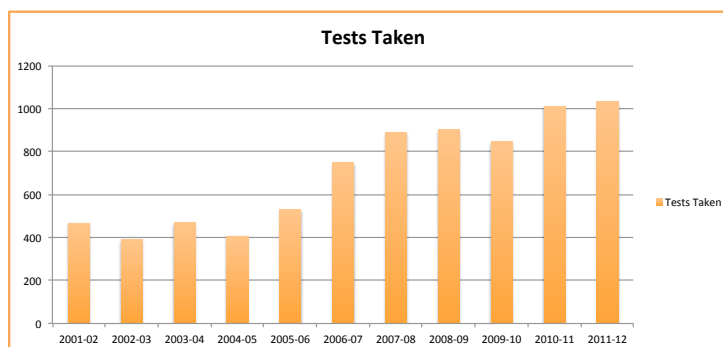
KUSD Advanced Placement Exam Success (Passing) Rates

Exam Success Rate	2007-08	2008-09	2009-10	2010-11	2011-12
KUSD	49.3%	56.0%	66.0%	64.8%	68.2%





KUSD AP Facts 2001 - 2012



Year	Students*	Tests Taken	Teachers
2001-02	603	467	11
2002-03	455	390	9
2003-04	580	468	10
2004-05	839	407	13
2005-06	873	529	13
2006-07	1062	747	16
2007-08	1221	888	16
2008-09	1243	903	32
2009-10	1191	849	34
2010-11	1328	1011	39
2011-12	1351	1031	45

* Students represents the seats occupied or total enrollment in AP classes, and reflects some students taking multiple AP classes.