



## **REGULAR MONTHLY BOARD MEETING**

**May 26, 2009  
7:00 P.M.**

**Educational Support Center  
Board Meeting Room  
3600-52<sup>nd</sup> Street  
Kenosha, Wisconsin**



## KENOSHA UNIFIED SCHOOL BOARD

### REGULAR SCHOOL BOARD MEETING

Educational Support Center

May 26, 2009

7:00 P.M.

### AGENDA

- I. Pledge of Allegiance – Boy Scout Troop #505
- II. Roll Call of Members
- III. Awards, Board Correspondence, Meetings and Appointments
  - AAUW Educational Excellence Awards
  - School Crossing Guards
  - DECA International School Based Enterprise Presentation & DECA State Competition
  - Northwestern University's Midwest Academic Talent Search
  - State German Day Forensics Competition
  - SkillsUSA State of Wisconsin
  - Wisconsin State Science Olympiad
  - FBLA State Leadership Conference
  - 2009 WIAA Scholar Athlete
  - Wisconsin Youth Art Month Celebration
  - Mental Math Competition
  - Battle of the Books
  - School Board Resolution No. 280 – Resolution of Appreciation to Marc Hujik ..... Page 1
  - School Board Resolution No. 281 – Resolution Of Appreciation to Eric Olson ..... Page 2
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Response and Comments by the Board of Education
- IX. Remarks by the President
- X. Superintendent's Report

## SCHOOL BOARD AGENDA

Page 2

May 26, 2009

### XI. Consent Agenda

- A. Consent/Approve Recommendations  
Concerning Appointments,  
Leaves of Absence,  
Retirements and Resignations ..... Page 3
- B. Consent/Approve Minutes of 4/27/09 and 5/12/09  
Special Meetings and Executive  
Sessions, 4/27/09 Organizational  
Meeting, 4/27/09 Regular Meeting  
And 5/12/09 and 5/14/09  
Special Meetings..... Pages 4-15
- C. Consent/Approve Summary of Receipts, Wire  
Transfers and Check Registers..... Pages 16-17
- D. Consent/Approve Waiver of Policy 1330 – Use of  
School District Facilities ..... Pages 18-23

### XII. Old Business

- A. Discussion/Action Paideia Academy Charter  
School Contract ..... Page 24-39
- B. Discussion/Action Kenosha eSchool Update and  
Request for Full-Time Principal..... Pages 40-59
- C. Discussion/Action Algebra Enhancement  
Partnership (A<sup>o</sup>P) ..... Pages 60-63
- D. Discussion/Action Head Start/Middle School  
Waivers for 2009/10  
School Year ..... Page 64
- E. Discussion/Action Policy 8850 – School Board  
Committees ..... Pages 65-70
- F. Discussion/Action Year Round School Study  
Committee ..... Page 71
- G. Discussion/Action Board Approved Fees for the  
2009-2010 School Year ..... Pages 72-84

# SCHOOL BOARD AGENDA

Page 3

May 26, 2009

## XII. Old Business - Continued

- H. Discussion/Action Resolution Authorizing the Borrowing of not to Exceed \$8,500,000 and Providing for the Issuance and Sale of General Obligation Promissory Therefor ..... Pages 85-90

## XIII. New Business

- A. Discussion/Action Development of a Conflict of Interest Policy Relative to Board Participation in Negotiations ..... Page 91
- B. Discussion/Action Donations to the District ..... Page 92

## XIV. Other Business as Permitted by Law

- Tentative Schedule of Reports, Events and Legal Deadlines For School Board (May-June).....Page 93

## XV. Predetermined Time and Date of Adjourned Meeting, If Necessary

*This page intentionally left blank*

# ***KENOSHA UNIFIED SCHOOL DISTRICT NO. 1***

## ***Kenosha, Wisconsin Resolution of Appreciation to Marc Hujik***

*WHEREAS*, Marc Hujik served two elected three-year terms on the Board of Education of the Kenosha Unified School District No. 1, and

*WHEREAS*, he has been a key negotiator of numerous employee contracts and a strong supporter of quality educational programs and facilities for all children, and

*WHEREAS*, he has been a strong supporter of quality educational programs and facilities for all children, and

*WHEREAS*, his service was characterized by conviction, determination, attention to detail and in-depth knowledge of financial and educational issues, and

*WHEREAS*, during his tenure as a Board Member, he was an active proponent of curricular improvements and policy changes designed to improve academic achievement and District financial and program accountability, and

*WHEREAS*, during his term of office, the District made significant progress in the expansion of athletic facilities, the establishment of Ameche Field, the construction of three new schools and school additions, the expansion of District charter schools, and in garnering community support for two successful school building referenda, and

*WHEREAS*, his service was highlighted by his in-depth knowledge of the world of business and finance, and

*NOW, THEREFORE, BE IT RESOLVED*, that this expression of appreciation for service as a Board Member be adopted, and

*BE IT FURTHER RESOLVED*, that a true copy of this resolution be spread upon the official minutes of the Board of Education, and that a signed copy be presented to Marc Hujik in recognition of his service to the Kenosha Unified School District No. 1.

---

*President, Board of Education*

---

*Superintendent of Schools*

---

*Secretary, Board of Education*

*Members of the Board:*

---

---

---

---

---

---

*Resolution No. 280  
May 26, 2009*

# ***KENOSHA UNIFIED SCHOOL DISTRICT NO. 1***

## ***Kenosha, Wisconsin Resolution of Appreciation To Eric Olson***

*WHEREAS*, Eric Olson served three elected three-year terms on the Board of Education of the Kenosha Unified School District No. 1, and

*WHEREAS*, he has been a key negotiator of numerous employee contracts and a strong supporter of quality educational programs and facilities for all children, and

*WHEREAS*, his service was characterized by genuine concern, in-depth knowledge of issues, conviction and accomplishment, and

*WHEREAS*, during his tenure as a Board Member, he was an active proponent of curricular improvements and policy changes designed to strengthen academic achievement and District financial and program accountability, and

*WHEREAS*, during his term of office, the District made significant progress in securing the Anderson Park Football Stadium in honor of Mr. Alan Ameche, in establishing the Kenosha Simmons Baseball Organization, in Strategic Planning and program development, in the construction of four new schools and school renovations, in garnering community support for three successful school building referenda and in the expansion of District charter schools, and

*WHEREAS*, his service was highlighted by his knowledge, business experience and community leadership, and

*NOW, THEREFORE, BE IT RESOLVED*, that this expression of appreciation for service as a Board Member be adopted, and

*BE IT FURTHER RESOLVED*, that a true copy of this resolution be spread upon the official minutes of the Board of Education, and that a signed copy be presented to Eric Olson in recognition of his service to the Kenosha Unified School District No. 1.

---

*President, Board of Education*

---

*Superintendent of Schools*

---

*Secretary, Board of Education*

*Members of the Board:*

---

---

---

---

---

---

*Resolution No. 281  
May 26, 2009*

**Kenosha Unified School District No. 1**  
**Kenosha, Wisconsin**

Human Resources recommendations concerning the following actions:

**May 26, 2009**

Action	Board Date	Code	Staff	Employee Last Name	Employee First Name	School/Dept	Position	Effective Date	Yrs of Svc	Salary or Hourly Rate	Reason	Step / Level	Letter or Contract
Resignation	5/12/09		Instructional	Belot	Justin	Bradford High School	English Teacher	06/12/09	2	37,277.00	Resignation	B12 Step 4	Contract
Early Early Retirement	5/12/09		Instructional	Sorensen	Diane D	Bradford High School	Library Media Specialist	06/12/09	19	69,361.00	Early Early Retirement	M30 Step 15	Contract
Resignation	5/12/09		Instructional	Demske - Tomas	Trisha	Washington Middle School	Cross Categorical Special Education	06/12/09	1	34,600.00	Resignation	B Step 3	Contract
Resignation	5/12/09		Instructional	Conlon	Brenna	Stocker Elementary School	Speech Therapist	06/12/09	3	39,840.00	Resignation	M Step 4	Contract
Leave of Absence	5/12/09		Instructional	Pahl	Nicole	Mahone Middle School	English Teacher	08/27/09		39,330.00	Child Rearing	B Step 6	Contract
Appointment	5/12/09		Service Empl	Biggs	Ronald	Brass Community School	Night Custodian Grade 4	04/27/09		17.37	Appointment		Contract
Appointment	5/12/09		Service Empl	Leese	Rachel	Bose Elementary School / Bullen Middle	Night Custodian Grade 4	04/27/09		17.37	Appointment		Contract
Appointment	5/26/09	**	Instructional	Jones	Roxana	EBSOLA	Math Interventionist	01/05/09		47,161.00	Appointment	M Step 8	Letter
Appointment	5/26/09	**	Instructional	Gotz	Courtney	Southport Elementary	Grade 3 Teacher	01/27/09		34,600.00	Appointment	B Step 3	Letter
Retirement	5/26/09	**	Secretarial	Smith	Susan	Bradford High School	Secretary I	06/26/09		17.41	Retirement		Contract
Leave of Absence	5/26/09	**	Instructional	Zematis	Erin	LakeView Technology Academy	English	08/27/09			Child Rearing Yr. 2	M Step 7	Contract
Appointment	5/26/09	**	Administration	Brown	Vickie	Educational Support Center	Executive Director Curriculum and Instructional	06/01/09		115,306.00	Appointment	25 Step 3	Contract
Leave of Absence	5/26/09	**	Instructional	Donald	Jennifer	Roosevelt Elementary School	Grade 4 Teacher	08/27/09		43,772.00	Child Rearing Yr. 2	B+12 Step 0	Contract
Resignation	5/26/09	**	Instructional	Powell	Nancy	Somers Elementary School	Grade 5 Teacher	06/12/09		69,361.00	Resignation	M30 Step 15	Contract
Resignation	5/26/09	**	Secretarial	Walek	Judith	Professional Development	Secretary I	07/07/09	6	17.41	Resignation		Contract
Resignation	5/26/09	**	Instructional	Martin	Kathy	Whittier Elementary School	Music Teacher	05/08/09	13	64,361.00	Resignation	M18 Step 14	Contract
Resignation	5/26/09	**	Instructional	Wilson	Debra	Tremper High School	Security	05/08/09		12,859.00	Resignation/Personal		Contract



*This page intentionally left blank*

ORGANIZATIONAL MEETING OF THE  
KENOSHA UNIFIED SCHOOL BOARD  
HELD APRIL 27, 2009

An organizational meeting of the Kenosha Unified School Board was held on Monday, April 27, 2009, at 6:30 P.M. in the Board Meeting Room at the Educational Support Center. Mrs. P. Stevens, President, presided.

Mrs. P. Stevens called the meeting to order at 6:30 P.M. with the following members present: Mrs. R. Stevens, Mr. Ostman, Ms. Taube, Mr. Fountain and Mrs. P. Stevens.

Mrs. P. Stevens opened the meeting by announcing that this was the organizational meeting of the School Board of Kenosha Unified School District No. 1. Notice of this organizational meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's Office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's Office.

Mrs. P. Stevens passed the gavel to Mrs. R. Stevens, Vice President, and Mrs. R. Stevens formally swore in Mr. Bryan, Mrs. Snyder, and Mrs. P. Stevens who were elected to three-year terms at the April 7, 2009 election. Mrs. R. Stevens asked Mr. Bryan, Ms. Snyder and Mrs. P. Stevens to step forward and repeat the Oath of Office.

Nominations were then in order for Board President, Vice-President, Treasurer, Clerk and Secretary.

Ms. Taube moved to nominate Mrs. P. Stevens for President. Mr. Fountain seconded the motion. There were no further nominations and Mrs. P. Stevens was unanimously selected as President.

Mrs. P. Stevens presided for the remainder of the meeting.

Mr. Bryan moved to nominate Mrs. R. Stevens for Vice-President. Mr. Ostman seconded the motion. There were no further nominations and Mrs. R. Stevens was unanimously selected as Vice-President.

Mr. Bryan moved to nominate Ms. Taube for Treasurer. Mr. Ostman seconded the motion. There were no further nominations and Ms. Taube was unanimously selected as Treasurer.

Mr. Bryan moved to nominate Mr. Ostman for Clerk. Mrs. R. Stevens seconded the motion. There were no further nominations and Mr. Ostman was unanimously selected as Clerk.

Mr. Taube moved to nominate Mrs. Busby for Board Secretary. Mr. Fountain seconded the motion. There were no further nominations and Mrs. Busby was unanimously selected as Board Secretary.

Mr. Fountain moved that the School Board meetings continue to be held at 7:00 P.M. on the fourth Tuesday of each month at the Educational Support Center and school sites to be determined. Ms. Taube seconded the motion. Unanimously approved.

Ms. Taube moved that the School Board adopt the Revised Schedule of Authorized Public Depositories as contained in the agenda. Mrs. R. Stevens seconded the motion. Unanimously approved.

Mrs. R. Stevens moved that the School Board approve the Legal Services as contained in the agenda. Mr. Fountain seconded the motion. Unanimously approved.

The voting order will be Mrs. R. Stevens, Mr. Fountain, Mr. Bryan, Mrs. Snyder, Mr. Ostman, Ms. Taube and Mrs. P. Stevens.

Meeting adjourned at 6:38 P.M.

Stacy Schroeder Busby  
School Board Secretary

REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD APRIL 27, 2009

A regular meeting of the Kenosha Unified School Board was held on Monday, April 27, 2009, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. P. Stevens, President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Mrs. R. Stevens, Mr. Fountain, Mr. Bryan, Mrs. Snyder, Mr. Ostman, Ms. Taube and Mrs. P. Stevens. Dr. Mangi was also present.

Mrs. P. Stevens, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District No. 1. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Dr. Mangi presented the 2009 Wisconsin PTA Teacher of the Year Award, State Battle of the Books Awards, 2009 Spelling Bee Competition Awards, Math State 9-5 Awards, State PTA Reflections Awards, Girls' Wrestling Association Championship Awards, Forensics Southeast Conference Awards, Junior Achievement Business Competition Awards, Word Master Competition Awards, Student Builder of the Year Award and the 2009 District-Wide Student Art Exhibit Awards.

There were no Administrative or Supervisory Appointments.

Mrs. P. Stevens introduced the student ambassador, Viktor Savitskiy, from Harborside Academy and he made his comments.

Mr. Johnston gave the Legislative Report.

Views and comments were expressed by members of the public and Board members made their responses and/or comments.

Dr. Mangi gave his Superintendent's report.

The Board then considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leave of Absence, Retirements and Resignations as presented in the agenda.

Consent-Approve item XI-B – Minutes of the 3/24/09, 3/27/09, 3/28/09 and 4/07/09 Special Meeting and Executive Sessions and the 3/24/09 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Mr. William L. Johnston, Executive Director of Business; Ms. Eileen Coss, Accounting Manager; and Dr. Mangi, excerpts follow:

“It is recommended that receipt numbers CR036603 through CR037132 that total \$540,648.95 be approved.

Check numbers 429194 through 430615 totaling \$7,040,477.67 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that wire transfers to First National Bank of Chicago and Nations Bank dated March 2, 13, 16, 26, and 31, 2009 totaling \$2,945,159.10; to US Bank of Milwaukee dated March 2, 5, 16, 19, and 31, 2009 totaling \$905,605.56 and to the Wisconsin Retirement System dated March 31, 2009 totaling \$1,114,319.19 be approved.”

Mr. Fountain moved to approve the consent agenda as presented. Mrs. R. Stevens seconded the motion. Unanimously approved.

Mr. Fountain presented the Donations to the District as submitted in the agenda.

Mr. Fountain moved to approve the Donations to the District as presented in the agenda. Mrs. R. Stevens seconded the motion. Unanimously approved.

Meeting adjourned at 8:20 P.M.

Stacy Schroeder Busby  
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD APRIL 27, 2009

A special meeting of the Kenosha Unified School Board was held on Monday, April 27, 2009, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 8:30 P.M. with the following members present: Mrs. R. Stevens, Mr. Fountain, Mr. Bryan, Mrs. Snyder, Mr. Ostman, Ms. Taube and Mrs. P. Stevens. Dr. Mangi was also present.

Mrs. P. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. P. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Board Deliberations or Negotiations for Investing Public Funds; Review Findings/Orders by Independent Hearing Officers; Personnel: Employment Relationship, Position Assignments, and Compensation and/or Contracts; and Collective Bargaining Deliberations.

Mrs. R. Stevens moved that this executive session be held. Mr. Olson seconded the motion.

Roll call vote. Ayes: Mrs. R. Stevens, Mr. Fountain, Mr. Bryan, Mrs. Snyder, Mr. Ostman, Ms. Taube and Mrs. P. Stevens. Noes: None. Unanimously approved.

Mr. Ostman moved to adjourn to executive session. Mr. Fountain seconded the motion. Unanimously approved.

1. Review Findings/Orders by Independent Hearing Officers

Mr. Jones arrived at 8:31 P.M. and provided Board members with information regarding two expulsions.

Dr. Mangi and Mr. Jones were excused at 8:42 P.M.

Mrs. R. Stevens moved to modify the length of the expulsion through the end of 2011-2012 school year and also prohibit the student from returning to the same school as the victim of the September 16, 2008 incident and concur with the recommendation of the hearing officer as modified in respect to the first expulsion. Mr. Fountain seconded the motion. Unanimously approved.

Ms. Taube moved to concur with the recommendation of the hearing officer with respect to the second expulsion. Mrs. R. Stevens seconded the motion. Unanimously approved.

Dr. Mangi returned to the meeting at 8:50 P.M.

2. Personnel: Employment Relationship, Position Assignments, and Compensation and/or Contracts

Ms. Brown arrived at 8:51 P.M. and responded to Board members' questions. She was excused at 9:30 P.M.

3. Collective Bargaining Deliberations

Mrs. Glass and Mr. Johnston arrived at 9:31 P.M. and updated Board members on collective bargaining deliberations relating to Administrative, Supervisory and Technical personnel. A brief discussion followed.

4. Board Deliberations or Negotiations for Investing Public Funds

Mr. Johnston provided Board members with an update on the OPEB investments. A brief discussion followed.

Mrs. Glass and Mr. Johnston were excused at 10:15 P.M.

5. Personnel: Employment Relationship, Position Assignments, and Compensation and/or Contracts

Board members discussed the status of the Superintendent search and a brief discussion followed.

Meeting adjourned at 10:45 P.M.

Stacy Schroeder Busby  
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD MAY 12, 2009

A special meeting of the Kenosha Unified School Board was held on Tuesday, May 12, 2009, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:20 P.M. with the following members present: Mr. Fountain, Mr. Bryan, Mrs. Snyder, Mr. Ostman, and Mrs. Taube. Dr. Mangi was also present. Mrs. R. Stevens and Mrs. P. Stevens arrived later.

Mr. Ostman, Clerk, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mr. Ostman announced that an executive session had been scheduled to follow this special meeting for the purpose of Reviewing Findings/Orders by Independent Hearing Officers; and Personnel: Employment Relationship, Position Assignments, and Compensation and/or Contracts.

Mr. Fountain moved that this executive session be held. Mrs. Taube seconded the motion.

Roll call vote. Ayes: Mr. Fountain, Mr. Bryan, Mrs. Snyder, Mr. Ostman, and Mrs. Taube. Noes: None. Unanimously approved.

Mrs. Taube moved to adjourn to executive session. Mr. Fountain seconded the motion. Unanimously approved.

Mrs. R. Stevens and Mrs. P. Stevens arrived at 5:23 P.M. Mrs. P. Stevens chaired the remainder of the meeting.

1. Review Findings/Orders by Independent Hearing Officers

Mr. Jones arrived at 5:24 P.M. and provided Board members with information regarding four expulsions.

Dr. Mangi and Mr. Jones were excused at 5:39 P.M.

Mr. Fountain moved to concur with the recommendation of the hearing officer with respect to the first expulsion. Mrs. R. Stevens seconded the motion. Motion carried. Mrs. Taube and Mrs. P. Stevens dissenting.

Mrs. Taube moved to concur with the recommendation of the hearing officer with respect to the second expulsion. Mrs. R. Stevens seconded the motion. Motion carried. Mr. Ostman dissenting.



Mr. Fountain moved to concur with the recommendation of the hearing officer with respect to the third expulsion. Mr. Bryan seconded the motion. Motion carried. Mr. Ostman dissenting.

Mr. Fountain moved to concur with the recommendation of the hearing officer with respect to the fourth expulsion. Mrs. Taube seconded the motion. Unanimously approved.

Dr. Mangi returned to the meeting at 5:46 P.M.

2. Personnel: Employment Relationship, Position Assignments, and Compensation and/or Contracts

Ms. Knight arrived at 5:50 P.M. and responded to Board members' questions. She was excused at 6:00 P.M.

Meeting adjourned at 6:04 P.M.

Stacy Schroeder Busby  
School Board Secretary

SPECIAL MEETING  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD MAY 12, 2009

A special meeting of the Kenosha Unified School Board was held on Tuesday, May 12, 2009, in the Board Room at the Educational Support Center. The purpose of this meeting was for discussion/action regarding an Administrative Appointment.

The meeting was called to order at 7:20 P.M. with the following members present: Mrs. R. Stevens, Mr. Fountain, Mr. Bryan, Mrs. Snyder, Mr. Ostman, Mrs. Taube, and Mrs. P. Stevens. Dr. Mangi was also present.

Mrs. P. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Dr. Mangi recommended an administrative appointment.

Mr. Ostman moved to approve Ms. Vickie Brown as Executive Director of Curriculum and Instructional Services with an effective date of June 1, 2009. Mrs. R. Stevens seconded the motion. Unanimously approved.

Meeting adjourned at 7:25 P.M.

Stacy Schroeder Busby  
School Board Secretary

SPECIAL MEETING  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD MAY 14, 2009

A special meeting of the Kenosha Unified School Board was held on Thursday, May 14, 2009, in the Board Room at the Educational Support Center. The purpose of this meeting was for discussion/action regarding Supplemental Head Start Federal Grant – Cost of Living Adjustments & Quality Improvement and Curriculum Evaluation and Instructional Materials Adoption – Elementary Reading and Language Arts Update and Language Arts Purchase Recommendation.

The meeting was called to order at 8:31 P.M. with the following members present: Mrs. R. Stevens, Mr. Fountain, Mr. Bryan, Mrs. Snyder, Mr. Ostman, Mrs. Taube, and Mrs. P. Stevens. Dr. Mangi was also present.

Mrs. P. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Dr. Mangi and Ms. Belinda Grantham, Head Start Administrator, presented the Supplemental Head Start Federal Grant – Cost of Living Adjustments & Quality Improvement and excerpts follow:

“Approval from the Board of Education is requested to submit and implement the Supplemental Head Start Federal Grant – Cost of Living Adjustment & Quality Improvement for the 2009-10 school year. The funding for this supplement is created from both the Department of Health and Human Services and the American Recovery and Reinvestment Act. Funding from The Department of Health and Human Services (DHHS) is permanent and will be applied to the amount received in future base grants. Funding from the American Recovery and Reinvestment Act (ARRA) is only available for this one year. The funding for this grant is as follows.

Cost of Living Adjustment (COLA)	
• Permanent 3.06%	\$58,313
• ARRA 1.84%	\$35,064
Total COLA increase 4.9%	
Quality Improvement (QI)	\$124,716

The COLA monies are designed to increase the base funding levels for the Head Start program and to permanently increase Head Start pay scales. For this Head Start program, the monies will be utilized to off-set the cost of employee salaries and benefits.

All Head Start staff is employed through the Kenosha Unified School District and follows the contract agreements for their work classification. The monies that are provided in this cost of living adjustment will be dedicated toward the annual raises that are mandated in those contract agreements.

The Head Start Reauthorization Act requires that educational assistants have and maintain CDA (Child Development Accreditation) certification and that 50% of the teacher staff have a bachelor's degree. Quality Improvement funding will provide the instruction and the portfolio follow up that is needed to achieve CDA certification. Any monies remaining will be dedicated to assisting staff who are working toward their bachelor's degree in teaching or human services.

Administration recommends that the Curriculum/Program Committee forward the 2009-10 Supplemental Head Start Federal Grant Request – Cost of Living Adjustment & Quality Improvement to the School Board for approval to submit and implement for the 2009-10 school year.”

Mr. Fountain moved to concur with the recommendation of Administration for approval to submit and implement the 2009-10 Supplemental Head Start Federal Grant Request – Cost of Living Adjustment & Quality Improvement. Mrs. R. Stevens seconded the motion. Unanimously approved.

Dr. Mangi and Dr. Marguerite Sneed, Teacher Consultant: K-5 Reading/Language Arts, presented the Curriculum Evaluation and Instructional Materials Adoption – Elementary Reading and Language Arts Update and Language Arts Purchase Recommendation and excerpts follow:

“Recommendation #1: Great Source Materials and Supportive Technology Equipment

Funds in excess of \$440,000 remain from this year's K-5 Science Textbook Adoption. It is recommended that a portion of those monies be applied to the purchase of the writing/language arts materials. The publisher's representative has suggested that the District should be able to acquire all materials for Kindergarten through Grade 5 for all buildings for about \$305,000, an amount well within the remaining adoption funds.

It is also recommended that the remaining amount from the textbook adoption funds be applied to the purchase of document cameras and projectors for use in elementary classrooms. Just as other content areas include equipment as part of their adoption purchases, the purchase of document cameras and projectors would support instruction in reading and language arts. Additionally, unlike some equipment that is useful only for a specific content area, document cameras and projectors can be utilized throughout the curriculum to enhance instruction and learning. At approximately \$1100 for each document camera and projector, 100 to 110 classrooms could be outfitted with this equipment.

Recommendation #2: Great Source Materials Only

Funds in excess of \$440,000 remain from this year's K-5 Science Textbook Adoption. It is recommended that a portion of those monies be applied to the purchase of the writing/language arts materials. The publisher's representative has suggested that the District should be able to acquire all materials for Kindergarten through Grade 5 for all buildings for about \$305,000, an amount well within the remaining adoption funds.

Administration requests that the Curriculum/Program Committee forward this request for purchase and implementation of the aforementioned Great Source

writing/language arts materials and document cameras and projectors to the School Board for approval.”

Mrs. Snyder moved to concur with Administration’s recommendation for the purchase of writing/language arts Great Source materials. Mr. Bryan seconded the motion. Unanimously approved.

Mr. Ostman moved to concur with Administration’s recommendation for the purchase of document cameras and projectors as outlined in the report. Mrs. R. Stevens seconded the motion. Motion carried. Mrs. Taube dissenting.

Meeting adjourned at 8:37 P.M.

Kathleen DeLabio  
Executive Assistant to the Superintendent

Kenosha Unified School District No. 1  
Kenosha, Wisconsin  
Summary of Receipts, Wire Transfers, and Check Registers  
May 26, 2009

	From	To	Date	Amount
--	------	----	------	--------

**Receipts:**

Total Receipts	CR037133	CR037826	2/27/2009 - 3/24/2009	\$ 563,333.69
----------------	----------	----------	-----------------------	---------------

**Wire Transfers from Johnson Bank to:**

First Natl Bank of Chicago/NationsBank	(for federal payroll taxes)	April 9, 2009	1,289,450.09
First Natl Bank of Chicago/NationsBank	(for federal payroll taxes)	April 16, 2009	124,226.49
First Natl Bank of Chicago/NationsBank	(for federal payroll taxes)	April 23, 2009	1,264,565.58
First Natl Bank of Chicago/NationsBank	(for federal payroll taxes)	April 24, 2009	1,272.08
US Bank of Milwaukee	(for state payroll taxes)	April 2, 2009	600.28
US Bank of Milwaukee	(for state payroll taxes)	April 15, 2009	300,558.98
US Bank of Milwaukee	(for state payroll taxes)	April 16, 2009	629.43
US Bank of Milwaukee	(for state payroll taxes)	April 30, 2009	601.53
US Bank of Milwaukee	(for state payroll taxes)	April 30, 2009	307,082.56
Wisconsin Retirement System		April 30, 2009	1,101,531.89
Total Outgoing Wire Transfers			<b>\$ 4,390,518.91</b>

**Check Registers:**

General	430616	431171	April 3, 2009	1,132,838.22
General	431172	431334	April 9, 2009	594,002.74
General	431335	431352	April 9, 2009	6,054.68
General	431353	431368	April 15, 2009	774.00
General	431369	431769	April 15, 2009	3,913,663.19
General	431770	431979	April 20, 2009	658,224.36
General	431980	431996	April 24, 2009	5,136.73
General	431997	432323	April 24, 2009	1,193,199.99
General	432324	432330	April 27, 2009	29,889.10
General	432331	432335	April 30, 2009	41,549.33

Total Check Registers				<b>\$ 7,575,332.34</b>
-----------------------	--	--	--	------------------------

## **Administrative Recommendation**

It is recommended that receipt numbers CR037133 through CR037826 that total \$563,333.69 be approved.

Check numbers 430616 through 432335 totaling \$7,575,332.34 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that wire transfers to First National Bank of Chicago and Nations Bank dated April 9, 16, 23, and 24, 2009 totaling \$2,679,514.24; to US Bank of Milwaukee dated April 2, 15, 16, and 30, (2 deposits) 2009 totaling \$609,472.78 and to the Wisconsin Retirement System dated April 30, 2009 totaling \$1,101,531.89 be approved.

Dr. Joseph T. Mangi  
Superintendent of Schools

William L. Johnston, CPA  
Executive Director of Business

Eileen Coss  
Accounting Manager

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

May 26, 2009

WAIVER OF POLICY 1330  
USE OF SCHOOL DISTRICT FACILITIES

The Kenosha Police Department is requesting a waiver of user fees for use of the Bullen Middle School gym on 19 Thursday evenings for physical fitness activities. Building rental charges for 28.5 hours are \$1,453.50. There would be no custodial overtime hours.

The Kilties Drum & Bugle Corps is requesting a waiver of user fees for use of the Bradford Field House on Saturday and Sunday, April 25-26, 2009. The Field house would be used as a “back up” rehearsal facility in case of inclement weather that would disallow the Corp to conduct normal out-of-doors rehearsal. Building rental charges for 13 hours total \$2,106.00. Custodial overtime of 17 hours would total \$760.00.

CYT, a non-profit after-school theater arts education program for children ages 6-18, is requesting a waiver of user fees for use of the Reuther auditorium on November 8-15, 2009 and March 7-14, 2010 for practices and performances. Building rental charges would total \$2,456.00 and weekend custodial overtime costs would total \$1,671.60. Please note that rental and custodial rates are subject to change effective 7/1/09.

Board Policy 1330.2, Charges for Use of School District Facilities defines requirements for outside groups to use school district facilities. Specifically, Policy 1330.2 states that, “...the Board retains the right to waive or adjust any fees associated with use of District facilities.”

**RECOMMENDATIONS**

At its May 14, 2009 meeting, the Audit/Budget/Finance Committee approved forwarding the three waiver requests to the full Board for consideration. Administration recommends Board approval of all three requests for waivers of rental fees for use of the Bullen gym, Bradford Field house and Reuther auditorium as noted above. It is also recommended that custodial costs, the \$20 permit filing fee and the \$100 refundable clean-up deposit be the responsibility of each organization.

Dr. Joseph Mangi  
Superintendent of Schools



Kenosha Police Department  
Public Safety Building  
1000 - 55<sup>th</sup> Street  
Kenosha, WI 53140-3794  
(262) 605-5200



JOHN W. MORRISSEY  
*Chief of Police*

WILLIAM J. BRYDGES  
*Assistant Chief of Police*

THOMAS W. GENTHNER  
*Assistant Chief of Police*

To whom it may concern,

We request permission to use the gym at Bullen Middle School on Thursday nights from 10pm to 11:30pm. We are all Officers from the Kenosha Police Department and several of us work as security officers for the KUSD. We will be responsible for the putting up and taking down of the of the equipment. We thank you in advance for this opportunity to be able to utilize to gym.

Sincerely,  
Detective David Alfredson



*The mission of the Kenosha Police Department is to serve all people with respect, fairness and compassion. We are committed to preserving peace, order and safety; enforcing laws and ordinances; and safeguarding constitutional rights.*



# KILTIES

DRUM & BUGLE CORPS  
RACINE, WISCONSIN

PO Box 085235  
Racine, WI 53408

(262) 634-2100  
racinekilties@aol.com

www.kilties.com

To: Board of Education

From: The Kilties Drum and Bugle Corps, Inc.

Subject: Use of Bradford Field House

Dear members of the Board of Education,

The Kilties Drum and Bugle Corps have submitted a Use Permit (along with appropriate request fee) for use of the field house at Bradford on April 25<sup>th</sup> and 26<sup>th</sup>.

We would use the field house as an indoor "back up" (closed to the public) rehearsal facility in case of poor weather that would disallow us to conduct a normal out-of-doors rehearsal.

We would like to request from the members of the Board of Education a waiver of the hourly facility fee for use of the field house. We do understand we would be responsible for the custodial charges.

The Kilties are a state and federally recognized 501(3) c non-profit educational performing organization that has been representing the Kenosha and Racine area for over 75 years. A waiver of the hourly facility use fees would greatly assist our organization during these challenging economic times. Our federal non-profit ID number is 39-1805209.

We are in deep hope you will consider our request of a waiver of the hourly facility fee to help our organization and the students involved.

With regards,

William Roetzer  
President  
The Kilties Drum and Bugle Corps, Inc.  
Email: [kilties2004@aol.com](mailto:kilties2004@aol.com)  
Telephone: 262-634-2100

*"Wea Winnea Bea Dauted!"*



11577 32<sup>nd</sup> Ave.  
Kenosha, WI 53158  
(262) 697-2391

To the KUSD School Board.

CYT is an after-school theater arts education program for kids ages 6-18, and a non-profit 501(c)(3) educational organization which is funded primarily through its tuition, ticket sales and outside contributions. CYT does not own its facilities for classes or productions, but works through the local community, utilizing classrooms and stages in churches, schools and local theaters. (CYT is not affiliated with a church body, and people of all faiths are welcome.)

CYT offers classes in Voice, Drama, Dance, Musical Theater, Comedy, Improv, Makeup, and other theater arts. Classes are open to all kids ages 6-18 and culminate in a "Showcase" for family and friends on the last day of classes.

Those enrolled in a class are eligible to audition for a fully-staged musical production, to advance their training in the performing arts. These productions are advertised to the public, and admission is charged, but there is no profit to CYT. Ticket sales go right back into our educational programming, to pay our instructors, directors and choreographers, rental fees and other production fees.

In order to keep tuition and ticket prices low, CYT depends heavily on grants and donors, and meets all legal requirements to maintain its 501(c)(3) non-profit status.

In this spirit, I'd like to request that CYT be considered for a fee waiver for the rental fees for Reuther Auditorium, where we have applied for a permit to hold musical productions. At the least, we'd like to ensure that we receive the reduced rate for non-profit groups.

We were told that since we charge admission, we would be classified as a for-profit group, but as explained, we are legally a non-profit and our ticket sales merely cover our expenses.

You may be interested, as a school board, to know that:

Children involved in arts education\*:

- Are more likely to graduate high school
- Earn higher collegiate grades
- Score higher on the SAT
- Perform higher in math
- Are 4 times more likely to be recognized for academic achievement
- Performed better in literacy and critical thinking
- Have better fine motor and creative skills

\*Statements pulled from various reports on arts education.

According to the CHAMPS Report (The Arts Education Partnership and the President's Committee on the Arts and Humanities)

Area	High Arts Involvement	Low Arts Involvement
8 <sup>th</sup> Grade earning mostly A's and B's	82.6%	67.2%
Dropping out by Grade 10	1.4%	3.7%
Bored in school half or most the time	37.9%	45.9%
10 <sup>th</sup> Grade high level reading proficiency	61%	43.5%
10 <sup>th</sup> Grade top history/geography/ Citizenship	62.9%	47.4%
Grade 12 Math proficiency Test Scoring Level 4 and 5	51.2%	35.6%
Reads for Pleasure	56.64%	34.62%
Performs Community Service	30.07%	6.28%
Watches TV 3+ hours per day	20.6%	34.9%
Math Proficiency Test Scoring Level 4 and 5	33.1%	15.5%
Participates in Youth Groups	63.64%	16.4%

We understand that the school calendar isn't finalized until July, but we would like to know what our expenses will be so that we can plan our production dates for the '09-'10 school year accordingly.

Personally, let me add that I am so excited to be involved with bringing this program to Kenosha! My children have been taking classes and participating in productions for three years in Illinois, and it has been a wonderful experience for our whole family. I have one son who is autistic and not an up-front kind of guy, but he enjoys helping backstage or manning a spotlight, and CYT has an inclusion program for special-needs kids to have their moment onstage as well. Parents are involved too, putting in many volunteer hours with everything from marketing to makeup. It's a valuable opportunity for them to model community service and leadership skills to their children.

Community support will be an important factor of our success as a theater education group serving the youth of Kenosha County, so we hope that KUSD will be willing to consider granting us a reduced or waived rental fee. We look forward to hearing the results of that determination in order to schedule our shows for next year!

A handwritten signature in black ink, reading "Jeanne Olsen". The signature is fluid and cursive, with the first name "Jeanne" written in a larger, more prominent script than the last name "Olsen".

Jeanne Olsen  
Kenosha CYT  
11577 32<sup>nd</sup> Ave., Pleasant Prairie, WI 53158  
262 697 2391

Kenosha Unified School District No. 1  
Kenosha, Wisconsin

May 26, 2009

**PAIDEIA ACADEMY CHARTER SCHOOL CONTRACT**

The Kenosha Unified School District Board of Education approved a three-year charter for Paideia Academy on April 22, 1997. In July, 1999, the Board approved a five-year charter contract. In September, 2003, the Board approved an additional five year charter which expires June 30, 2009. Since the beginning of the 1997 school year, Paideia Academy Charter School has had a lease with St. James Parish to house the program in their school building. St. James Parish continues to honor this lease which automatically renews each year. At this time, the Paideia community is requesting an additional five year contract to continue as a KUSD middle level charter school.

The attached contract reflects current instructional and management practices at the school. Annual evaluation of the students' success is reported in the KUSD annual report. Paideia has shown fiscal responsibility throughout the previous contracts.

**Administrative Recommendation**

At its May 14, 2009 meeting, the Curriculum/Program Committee voted to forward the proposed 2009-2013 Paideia Academy Charter School Contract to the full Board for consideration at its May 26, 2009 Regular Board Meeting. Administration recommends that the Board approve the 2009-2013 Paideia Academy Charter School Contract as presented.

Dr. Joseph T. Mangi  
Superintendent of Schools

Milton Thompson  
Director of School Leadership

William Johnston  
Executive Director of Business

Ellen Becker  
Director, Paideia Academy

Kenosha Unified School District No. 1  
Kenosha, Wisconsin

**PAIDEIA ACADEMY CHARTER SCHOOL CONTRACT**

**This agreement is made as of the 1<sup>st</sup> day of July, 2009, by and between the Board of Education (“Board”) for the Kenosha Unified School District No. 1 (“District”) and the Paideia Academy (“Paideia”).**

**Term of the Contract**

The term of the Paideia Charter School Contract shall be a period of five (5) years commencing on the first day of ~~July, 2004.~~ **July, 2009.**

**Administrative Services**

Sponsors and Persons in Charge: The sponsors and persons in charge of the Paideia Academy ~~are~~ **is** Ellen Becker and ~~Judy Welke~~, Kenosha Unified School District teachers. Ms. Becker ~~and Ms. Welke~~ will serve as directors of Paideia Academy and will coordinate the daily operation of the school and work closely with the Paideia Advisory Board to ensure that the educational goals of Paideia are met. Ms. Becker ~~and Ms. Welke~~ will be responsible to the Board of Education for meeting the terms of the contract, as well as for financial accountability; overseeing the educational programs; handling student discipline; overseeing secretarial and clerical procedures including attendance, correspondence, and health records; administering assessment and evaluation programs; maintaining daily operations; and employment of staff. All records of the Paideia Academy shall be made available to and be made part of the records of the Kenosha Unified School District. ~~If either co-director would leave, the charter would fall to the responsibility of the remaining co-director.~~ Upon retirement of the current director, a succeeding director would be selected with the input of the Advisory Board, the current director and Superintendent or Designee.

Advisory Board: An Advisory Board appointed by the directors will assist in developing, implementing, and effectively using school procedures and resources. The Advisory Board is made up of parents, teachers and community members. The members of the Advisory Board shall serve one (1) expiration of their term. The Advisory Board is independent of the District Site Based Shared Decision Making Core Committee.

Nonsectarian: Paideia Academy is nonsectarian in its programs, admissions policies, employment practices, and all other operations. The school facility, staff, equipment and supplies shall be free of all religious or other sectarian symbols or influences.

**Academic Program**

Grades Covered by Paideia: Paideia will educate sixth, seventh, and eighth grade students. Enrollment will be limited to a maximum of 25 students per class with a total maximum school enrollment of 75 students.

**Mission:** The educational program at the Paideia Academy is modeled after the Paideia Program of Instruction. The learning environment stresses basic mathematic skills, complex thinking and reasoning skills, writing, communication, and reading and analyzing literature. Students use complex thinking skills to explore their environment and the arts. Students study the history of the world and the role of humans in the world from the past to the present. Students learn how to ask questions, how to seek information regarding those questions, and how to use that information to share with others what they have learned. Students examine the ways questions can be used to increase knowledge. Through experiences in Paideia, students develop the characteristics necessary to become successful citizens with high integrity, a sense of worth, and a sense of community. These are the building blocks for developing learners who are responsive, have a positive self-esteem, and are self-managing. To be competitive globally in the 21<sup>st</sup> century, each child needs to have a sense of the larger community of which they are a part, and of their importance to it. One day these learners will be part of the work force and contributing members of the community of Kenosha and others like it.

**Curriculum:** The curriculum is determined by the Content Standards set by the Kenosha Unified School District. Curriculum materials and teaching strategies are chosen independently, by the Paideia staff, in conjunction with the mission and academic program of Paideia and the mission of the Kenosha Unified School District.

### **Methods of Attaining Educational Goals**

**Paideia Program Methods:** The Paideia Program of Instruction is used at the Academy. The goal is to provide a rigorous, liberal arts education, and teach the skills of lifelong learning, successful employment, and responsible citizenship. Technology and multimedia resources are also important aspects of the instructional program. The ability to adapt curriculum materials that enhance and match the Paideia program will be available.

**Teaching Techniques:** The teaching techniques to be used are didactic instruction, coaching, and seminars. The didactic mode is the acquisition of organized knowledge through direct teacher instruction using textbooks, lectures, and videos. Flexible scheduling in blocks of time will allow students to use newly acquired knowledge immediately.

**Coaching Techniques:** The coaching technique is a way for students to begin to use the intellectual skills they have in meaningful ways. Working in labs, cooperative teams, creating projects and researching for further information to questions the students have generated is part of the coaching portion of instruction. Students begin to take more responsibility for their learning by setting goals and sharing what each has learned with other students, teachers, parents, and community members.

**Seminars:** Seminars are used to help students attach meaning to the ideas they have been studying. Through discussions and problem solving, students see connections between what has been learned and their own lives. Benefits of the seminar method include that students learn to respect and listen to the different opinions of others; develop mutual respect for the uniqueness of others; solve problems as part of a group; and learn conflict



resolution strategies. Each student is expected to think critically and show understanding of concepts by applying their knowledge and skills to new situations. Being able to clearly communicate, listen to others, ask critical questions, and understand how to find information are important components of Paideia. Discussion is generated by literature and books related to mathematics, science, social studies, works of art, and music. Excursions out of the building provide reinforcement of the content covered in class.

Electives: The Paideia Program of Instruction stresses the importance of electives as an integrated part of all learning for every student. It is the quality, not only the quantity of learning experiences that is important. The electives are designed using the Paideia Program. The blocks of time and design of Paideia allow the different electives to complement the three methods of instruction. Art is integrated with the academic areas. Visual and verbal art portfolios contain photographs, drawings, individual goals, research projects, and art/aesthetic assessments.

Wellness Program: A Wellness Program is offered on a weekly basis through the Kenosha Youth Foundation. The Wellness Program covers areas of strength training, weight training appropriate to the age level, court sports, fitness testing, aerobics, and health and nutrition. In addition, Paideia students will be walking each day during lunch.

Curriculum Standards: The Wisconsin Educational Goals and Expectations for academic skills and knowledge, vocational skills, citizenship, and personal development goals will be met as part of the basic curriculum content.

School Calendar: Paideia Academy will generally follow the Kenosha Unified School District calendar. However, the unique program of the school may necessitate flexibility in scheduling the school day. Any changes to the school calendar will be endorsed by the Advisory Board, with notice sent to parents and the District.

### **Methods of Measuring Student Progress**

Student Evaluations: The achievement of students is evaluated in terms of their own competencies and not solely related to the achievements of other students.

Annual Testing: ~~The Iowa Tests of Basic Skills/Wisconsin Student Assessment System~~ **WKCE, Wisconsin Knowledge and Concepts Exam**, will be administered annually as a way to track and monitor student achievement. Using the same standardized norm referenced tests that are used throughout the District will assist the Board of Education in assessing the progress of Paideia.

Benchmarks: Benchmarks reflecting building goals for student achievement, student attendance, and faculty attendance have been established for Paideia Academy. The Academy's goals include achieving the benchmarks to the greatest degree possible.

Portfolio Assessments: Portfolio assessment is ongoing for consecutive years and will include projects, video taping of oral presentations, personal goal setting, and student achievement based on growth as a learner. Student-led parent conferences are held three (3) times per year. An eighth grade oral thesis presentation is made whereby each student

poses a question, researches, organizes and develops information based on the question and presents his or her findings.

Report Cards: A formal report card is issued at the end of each quarter. Grades are given for each subject. ~~The report card is individually developed by Paideia to meet the specific educational requirements of the curriculum.~~ **Grade reporting follows the format as established for secondary schools as set by the Kenosha School Board.**

### **Governance Method/Parental Involvement**

Governance Method: Paideia is an instrument of the Kenosha Unified School District and except as otherwise set forth is governed in accordance with the standard policies and procedures of the District. The teachers and other staff of Paideia are subject to the direction and control of Kenosha Unified School District. In addition, the teachers shall report to and consult regularly with the Advisory Board on the operation of Paideia.

Parental Involvement: Parents and the business community of Kenosha will be invited to share in the process of educating the students, as well as to share ideas with the teachers and the Advisory Board. As needed, other ad hoc advisory and support groups including teachers, students, parents and community members will be created to assist the teachers and the Advisory Board with the development of school procedures and programs, including the development of student and parent contracts. Parent, business community, and retiree volunteering are encouraged.

Discrimination: Paideia Academy will not discriminate or deny participation in any program or activity on the basis of a person's sex, race, religion, national origin, ancestry, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability.

### **Teacher Qualifications**

Teacher Qualifications: All ~~Paideia instructional staff~~ **members of Paideia** will meet the ~~employment~~ requirements for instructional personnel as set by the State of Wisconsin and **by District policy the parameters established for Charter Schools.** **Teachers will be expected to have an aptitude for this particular model of teaching.** In addition to instructional staff, all persons employed or working at Paideia will be screened as required by law.

Employee Status: All **full-time Paideia** staff members ~~of Paideia shall~~ **will** be employees of KUSD and **are** entitled to all of the rights and benefits of other similarly situated employees of KUSD **following already established salary schedules and benefit programs.**

### **Student Health and Safety**

All local and state health and safety regulations and building code standards will be followed, including but not limited to, fire drills held monthly and tornado procedures reviewed and practiced annually. OSHA safety procedures will be in place.

### **Racial/Ethnic Balance Goals and Methods**

Enrollment is open to all students in the covered grades throughout the District. No student will be denied admission to Paideia based on race or ethnic heritage. Information regarding the school will be disseminated throughout the community through flyers via public mailing. Enrollment information meetings will be publicized through newspaper advertisement and cable television.

### **Admission Requirements**

**Applications Required:** Students are required to apply for admission. The application (copy attached as Exhibit A) requires a statement regarding learning goals and commitment to Paideia, positive qualities, and how these positive qualities will help Paideia. Students are asked to explain why they want to be part of a learning team.

**Parental Statement:** A written parental statement will be part of the application process. Parents will be asked to explain why they would like their child to attend Paideia, indicate the strengths of their child both academically and non-academically, and describe special needs of their child.

**Student Acceptance:** Students will be accepted through a lottery based on applications filed during the official enrollment period. If more students apply than can be accepted during the enrollment period, selections will be made through a lottery system supervised by the Office of School Leadership. No enrollment preferences will be made for siblings or families who attended the school in the past. A waiting list will be maintained for students who cannot be accommodated during the enrollment period.

**Commitment to Learning:** No special requirements for admission will be mandated with the exception that students will specify in a written contract that the student is committed to the educational program standards of Paideia and agrees to meet attendance and non-tardy standards of Paideia. Parents will be required to complete an Enrollment/Student Information Card for the child upon acceptance and enrollment. As part of the enrollment process, parents are required to sign an agreement pledging adherence to the standards and requirements of the academy.

**Discontinuance of Student Enrollment:** Since acceptance at Paideia Academy is contingent on students upholding their Commitment to Learning and parents upholding their signed agreement, and since enrollment is a choice decision for the students and their families, non-compliance with the Commitment to Learning will serve as grounds for examining if Paideia Academy can meet the needs of the student. Due process procedures will be

followed in reaching any decision for removal. Students will be assisted in enrolling in their attendance area school.

Public School Alternatives: ~~No child will~~ student shall be ~~required~~ **compelled** to attend Paideia. Students who ~~do not apply or~~ are not admitted to Paideia will attend their regular school in the District **attendance area middle school, or another choice school.**

### **Student Discipline Disciplining Pupils**

Behavior Policies: All KUSD student behavior policies **and Code of Conduct** will be followed. In addition, other rules and regulations, ~~including the establishment of a dress code to establish a proper learning climate, have been~~ **may be** developed. All students and their families will receive a copy of ~~the~~ **any** rules, ~~and~~ regulations, **student expectations, and** ~~along with the issuance of the “Commitment to Learning” of Paideia.~~

Discipline Procedures: ~~Discipline rules and regulations address (1) being on time with no tardies or truanancies, (2) being courteous to staff and peers, (3) respecting self and others, (4) no profanity, fighting or destruction of property, (5) cooperating with learning teams, (6) respecting the Paideia Code of Conduct, (7) treating others as you desire to be treated, (8) participating in a positive manner, and (9) volunteering to take care of Paideia property. Individual behavior agreements will be provided and must be signed by both parent and student in order to complete the Paideia registration process.~~ **Due process procedures will be followed in reaching any discipline decision including removal from Paideia.**

### **Financial and Programmatic Operations**

Tuition: Paideia Academy ~~shall~~ **will** not charge any tuition. **The school will collect** ~~provided that activity and other fees of the type and amount charged by to other KUSD to similarly situated students in other District schools shall not be considered tuition~~ **following the District Student Fee Schedule. Paideia will collect and expend student fees at the building level for the purpose of defraying the costs of some instructional materials.**

Budgeted Items: The cost of all salaries, benefits, rents, utilities, supplies, equipment, and similar items shall be detailed and included in the approved budget of **the school Paideia.** Paideia’s budgeting practices will adhere to District **and State** requirements for budget preparation **and administration.**

Financial Records: All operational and personnel funds will flow through the District. A record ~~of~~ **for** all transactions will, therefore, be available as financial records of the District. Financial records, including an activity account, will be maintained at Paideia and will be available ~~at all times for Board review.~~ **All of the financial and programmatic operations of Paideia will be available for review by District staff or any outside auditor employed by the District.**

Payment by KUSD: For each student enrolled at Paideia **on the official third Friday in September membership count**, KUSD will credit Paideia’s account ~~for~~ **with** eighty percent (80%) of the **average per member cost determined by the State per student in the entire District** for the applicable school year (“Direct Cost Budget”). The remaining twenty

percent (20%) of the ~~average per member cost per student in the District shall~~ **will** be allocated directly to KUSD as reimbursement for administrative **or other** services furnished to Paideia ~~and shall be otherwise unavailable to KUSD~~. KUSD will pay, and offset against the Direct Cost Budget, all teacher and staff salaries and benefits, rents, equipment, and supplies, and other miscellaneous direct expenses of Paideia, ~~provided the total of such expenses may not exceed the Direct Cost Budget~~. Expenses other than **established** salaries, benefits, and rents shall be paid only upon written requisition to KUSD by Paideia. Any other funds raised by Paideia from outside sources shall be delivered to and maintained by KUSD in a separate account subject to ~~the primary~~ **sole** discretion of Paideia ("Discretionary Account") **following established District policy**. **Unspent discretionary funds can be carried over from one year to the next.** ~~not spent in a given year may be used to pay ahead in rent for the following year or put into an emergency fund to be used for variation in staff salaries and benefits because of a lower enrollment than expected~~. The annual amount of the Direct Cost Budget shall be periodically allocated by KUSD for use by Paideia in the operation of the school as follows:

- a) **(1) Twenty-five (25) percent** ~~(25%)~~ on the ~~1<sup>st</sup>~~ **first** day of July ~~immediately~~ preceding the school year;
- b) **(2) An additional fifty (50) percent** ~~(50%)~~ on the ~~1<sup>st</sup>~~ **first** day of October during the school year; ~~and~~
- c) **(3) The remaining twenty-five (25) percent** ~~(25%)~~ on the ~~1<sup>st</sup>~~ **first** day of ~~April~~ **January** during the school year.

Offsets: KUSD may offset part or all of any amounts in the Discretionary Accounts against any amounts by which Paideia exceeds the Direct Cost Budget in any school year and for which KUSD is liable. Notwithstanding the foregoing, Paideia is not authorized to expend or otherwise obligate the District for any amounts in excess of the Direct Cost Budget plus any amounts in the Discretionary Accounts.

Purchasing: All supplies and equipment of Paideia shall be requisitioned and purchased ~~through normal KUSD~~ **following standard financial** procedures ~~applicable to other schools in the~~ **and District policy**.

Student Records: Copies of standardized testing results and all records required by Board policy or law will be maintained in the Paideia Office. Administrative and student records will be maintained and available for review as permitted by Board policy and law.

Transportation: Transportation is the responsibility of the parent(s) **or guardian(s) of the student(s)**.

**KUSD Services:** As part of the District's twenty percent (20%) portion of the per member cost, KUSD will provide agreed upon services in addition to purchasing and other services described in this contract. These may include, at the District's discretion, services such as inclusion in district-wide textbook and software adoption, professional development, federal and district breakfast/lunch program, facilities services, maintenance and repairs and instructional consultation.

**Paideia will be included in any federal or state programs on the same basis as other eligible District schools, based on the requirements and stipulations outlined by the applicable program.**

### **Description of School Facilities/Liability Insurance**

Description of School Facility: The Paideia Academy is located at 5821 10<sup>th</sup> Avenue, Kenosha, Wisconsin 53140.

Liability Insurance: Liability Insurance coverage for Paideia is provided by the District and is the same as that which is provided for all District schools.

### **Effect on the Liability of the School District**

**The charter school will adhere to all federal, state, and local laws and regulations and to the Board's insurance and risk management requirements. Paideia and the Governing Board will comply with the KUSD Code of Ethics.**

### **Termination of Contract**

The Paideia Academy Charter School Contract may be terminated by the Board of Education at any time upon the happening of any of the following circumstances:

- a) Mutual Agreement: Both parties agree in writing to the termination.
- b) Contract Violation: The Board determines that Paideia has violated this contract.
- c) Educational Goals: The Board determines that the students enrolled in Paideia have failed to make sufficient progress toward attaining the educational goals under Wis. Stat. 118.01 (the Wisconsin statute defining public school educational goals and expectations). If an extension of time to attain such goals is requested in writing, such request shall include a written plan, acceptable to the District, setting out the additional steps Paideia will take to attain such educational goals within a reasonable time. The determination of the Board as to the acceptability of Paideia's written plan for attaining its educational goals shall be final. If the Board accepts such written plan, or a modified plan, Paideia shall be allowed a reasonable time in which to correct such progress deficiencies.
- d) Fiscal Management: The Board determines that Paideia has failed to comply with generally accepted accounting standards of fiscal management **and Board policy**.
- e) Violation of Wis. Stat. 118.40: The Board determines that Paideia has otherwise violated Wis. Stat. 118.40 (the Wisconsin statute authorizing and governing charter schools).

- f) Insolvency: The Board determines that Paideia revenues are insufficient to pay its expenses as they come due.

In the event of contract termination, the Board of Education shall recover all funds advanced to Paideia under that contract to which Paideia is not entitled. The decision of the Board shall be final.

### **Notice**

Whenever under this contract notice must or may be given to the other party, or whenever information may or must be provided to the other party, the party who may or must give notice or provide information shall fulfill any such responsibility under this contract if notice is given or information is provided to:

**To the Board:**

Dr. ~~R. Scott Pierce~~ **Joseph T. Mangi**  
Superintendent of Schools  
Kenosha Unified School District No 1  
Educational Support Center  
3600 52<sup>nd</sup> Street  
Kenosha, WI 53144

Telephone: (262)653-6320

**To Paideia:**

~~Judy Welke~~ or Ellen Becker  
Directors  
Paideia Academy  
5821 10<sup>th</sup> Avenue  
Kenosha, WI 53140

Telephone: (262)658-4540

**In Witness Whereof**, the parties have caused this contract to be executed by their duly authorized representatives as of the date first above written.

**THE BOARD OF EDUCATION FOR  
THE KENOSHA UNIFIED SCHOOL  
DISTRICT NO. 1**

**PAIDEIA ACADEMY**

By:\_\_\_\_\_

By:\_\_\_\_\_

Date:\_\_\_\_\_

Date:\_\_\_\_\_



(School use only: Student ID Number \_\_\_\_\_)

**EXHIBIT A**

Student Application for Admission - due January 30, 2009.

Please be sure teacher recommendation is in by January 30, 2009.

**"Teaching your children, our future"**

5821 10TH AVE, KENOSHA WI 53140  
658 - 4540

Student Name \_\_\_\_\_ Birth date \_\_\_\_\_ Grade next year \_\_\_\_\_

Male \_\_\_\_\_ Female \_\_\_\_\_ School Currently Attending \_\_\_\_\_

Student Racial/Ethnic Heritage (please check one) : American Indian \_\_\_\_\_ Asian \_\_\_\_\_

White (Non Hispanic) \_\_\_\_\_ Hispanic \_\_\_\_\_ Black \_\_\_\_\_ Other \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Emergency Phone \_\_\_\_\_

Teacher Reference: Name \_\_\_\_\_ School \_\_\_\_\_

**STUDENT STATEMENT for ADMISSION:**

You are applying to the Paideia Academy. The academy expects you, as a member, to be part of a learning team and work hard to always give your best. Please answer the questions below.

What do you like to do in your free time? \_\_\_\_\_

What are your best subjects in school and why? \_\_\_\_\_

In two sentences describe your strengths as a group member. \_\_\_\_\_

Why do you want to come to Paideia Academy? \_\_\_\_\_

What do you expect to add to Paideia Academy as a member of this school? \_\_\_\_\_



Parent/Guardian Name \_\_\_\_\_ Phone \_\_\_\_\_

Child's full name \_\_\_\_\_

**PARENT STATEMENT for YOUR CHILD'S ADMISSION:** Please answer the questions below .  
Why do you want your child to attend Paideia Academy?

What are your child's strengths in school?

What areas do you want your child to improve in?

What are your child's interests and strengths outside of school?

In order to continue supporting the academic needs of your child, please check which items below apply to your child's learning needs based on recommendations from the school your child presently attends.

\_\_\_\_ IEP ( Individual Educational Plan) \_\_\_\_\_ / \_\_\_\_\_  
team teacher to contact school

\_\_\_\_ ADEPT (Learning Plan for ADD, ADHD) \_\_\_\_\_ / \_\_\_\_\_  
teacher contact for supporting information school

\_\_\_\_ 504 Plan (Other Health Plan) \_\_\_\_\_ / \_\_\_\_\_  
teacher contact for supporting information school

\_\_\_\_ Other - Were there other strategies used and implemented for your child's success in school?  
(for example - signed daily notebook, extra help after school)

If you check other, please write what was done and a possible teacher contact for additional suggestions.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What medications does your child take? Please include special health alerts we should be aware of. (ie. asthma....) These will be held in confidence. If there is medication, we need to give you the correct forms in advance so we can keep the medication at school. Our school nurse will review all information to be sure we are following procedures.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PAIDEIA ACADEMY COMMITMENT TO LEARNING  
STUDENT AGREEMENT

As a student of Paideia Academy, I, \_\_\_\_\_  
Student's name

understand, accept and agree to the following responsibilities for our child ,

\_\_\_\_\_  
Student's Name

- to have good attendance.
- to be on time to school and each class.
- to follow the dress code standard for school and physical education class
- to complete my homework on time.
- to bring my materials to class and be prepared each day.
- to have helpful toward each student of Paideia Academy
- to be courteous and positive to each student of Paideia Academy
- to help in cleaning and maintaining of the Academy classrooms and school building during Team and when assigned as part of detention consequence
- to act, at all times, in a way which shows respect to others and respect for myself
- to follow the Paideia Academy standards for positive classroom behavior
- to to give my best at all times

I understand the consequences for my behavior if I do not follow the Behavior Code. I agree to support my teachers and parents/guardians when we implement the steps outlined in the Progressive Discipline Plan.

I have read and understand the Dress Standard for Paideia Academy. I will see that I try to follow the guidelines established by the Dress Standard for both academic classes and physical education and swimming class.

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_ I would like a copy of this signed document keep with my parent's copy.

PAIDEIA ACADEMY COMMITMENT TO LEARNING  
PARENT / GUARDIAN AGREEMENT

As parents of Paideia Academy, we/I, \_\_\_\_\_  
Parent/ guardian's name

understand, accept and agree to the following responsibilities for our child ,

\_\_\_\_\_  
Child's Name

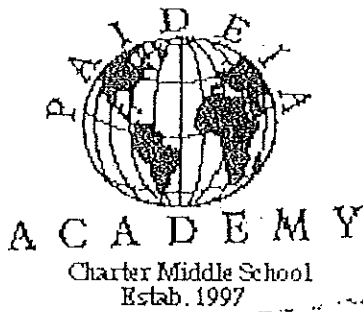
- to see that my child has good attendance.
- to see that my child is on time to school.
- to see that my child follows the dress code standard for school and physical education class
- to check the daily planner and make sure homework is completed on time.
- to provide basic school supplies, on a regular basis, for my child.
- to expect my child, at all times, in a way which shows respect to themselves and all members and staff of Paideia Academy.
- to support the Paideia Academy Progressive Discipline Plan and uphold the procedures set for Paideia Academy with this plan. We recognize service to the school during detention is part of this plan.

I understand the consequences if my child does not follow the Behavior Code. I agree to support the teacher/directors when they implement the steps outline in the Progressive Discipline Plan.

I have read and understand the Dress Standard for Paideia Academy. I will see that my child follows the guidelines established by the Dress Standard for both academic classes and physical education and swimming class. I will see to it my child is prepared for gym and swimming class with the required apparel.

\_\_\_\_\_  
PARENT / GUARDIAN SIGNATURE

\_\_\_\_\_  
DATE

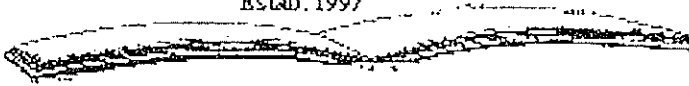


Date \_\_\_\_\_

Teacher Recommendation for Paideia Academy

Attention: Ellen Becker

**\*\*Teacher is presently the applicant's teacher**  
Please return to Paideia *as soon as possible.*



**"Teaching your children, our future"**

5821 10th Avenue, Kenosha WI 53140

658 - 4540

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Name of Teacher making recommendation \_\_\_\_\_

Phone number \_\_\_\_\_ Best times to call \_\_\_\_\_

School teaching at \_\_\_\_\_

How long have you known this student? \_\_\_\_\_

What strengths does this student possess:

Academics \_\_\_\_\_

---

---

---

---

Classroom \_\_\_\_\_

---

---

---

---

Extra curricular \_\_\_\_\_

---

---

---

---

Peers/Classwork \_\_\_\_\_

---

---

---

---

What strategies would you suggest we follow through with at Paideia Academy which you have implemented in your classroom to assist this student's progress? (Examples - Student is ADD and a daily note is helpful. Organization and checking book each morning for materials. Continue giving longer time frame for completing a test as indicated in the ADEPT plan. If student is Special Needs, please indicate strategies which were most beneficial for the child.)

---

---

---

---

---

---

---

---

---

---

Additional Insights/Information:

---

---

---

---

---

---

Kenosha Unified School District No. 1  
Kenosha, Wisconsin

May 26, 2009

**Kenosha eSchool Update and Request For Full-Time Principal**

**Background**

The Kenosha eSchool, a virtual high school, officially opened July 1, 2006, when the Board of Education entered into a five year charter contract with the Governance Board of the eSchool and Mr. William Hittman, principal of LakeView Technology Academy, who was appointed as the school's supervisor. The eSchool also received a federal grant for two years beginning July 1, 2006 to begin and implement a fully accredited and certified high school. Dr. Pierce asked Mr. Hittman to take on this responsibility because he co-chaired the Strategic Planning Subcommittee on Strategy 3, Overcrowding. Mr. Hittman graciously agreed to accept this responsibility and informed Dr. Pierce that at some time in the near future the eSchool would need a full time Principal in order for the school to be successful.

During the initial 2006-2007 school year, Mr. Hittman spent on average five hours a week on eSchool business. This current year he is spending about fifteen hours a week on eSchool business due to increased enrollment. Mr. Hittman feels he does not have the extra time needed since his responsibilities at LakeView Technology Academy have also increased with the addition of Biomedical Engineering. Mr. Hittman also supervises the Principal at K-TEC Charter School. The Governance Board of the eSchool has decided that the eSchool needs more time than Mr. Hittman has available and, as a result, they have decided to budget for a full time Principal. Mr. Hittman worked with Sheronda Glass, Executive Director of Human Resources, and determined the responsibility and compensation level for this position, and the Governance Board of the eSchool has concurred.

Attached are graphs which illustrate the growth and projected growth of the eSchool. In the 2006-2007 school year, the eSchool serviced 12 full time and 27 part time students. In 2007-2008 the eSchool serviced 72 full time students and 217 part time students, and this current school year the eSchool is servicing or has serviced 133 full time students and 380 part time students. You will also see that the eSchool has reported a growth in Special Education students served. The graphs also illustrate the projected growth over the next three years in both full and part time students.

**Request**

The Kenosha eSchool is very successful and is functioning as a fully accredited high school, no longer just a program. There presently are 88 students from around the state who have requested enrollment in the eSchool under open enrollment. The status of these students will be determined in early June.

The Governance Board of Kenosha eSchool is requesting that the Board of Education allow the eSchool Charter to be modified to indicate that the eSchool has a full time Principal and that this person be someone other than Mr. Hittman at his request. The budget of the eSchool is fully capable of supporting a full time principal. The eSchool Governance Board is very appreciative of Mr. Hittman and his dedication to the eSchool and appreciates his continued support.

#### Recommendation

At its May 12, 2009 meeting, the Personnel/Policy Committee moved to concur with Administration's recommendation to modify the principal language in the eSchool charter contract by replacing Mr. Hittman's name with "a certified administrator" and forward to the full Board for approval.

In light of the significant growth of the eSchool and its growth potential, and considering the responsibilities of administering to a high school, as well as respecting the judgment of the eSchool Governance Board, it is recommended that the Board concur with modification to the eSchool Charter by replacing Mr. Hittman's name with "a certified administrator."

Dr. Joseph T. Mangi  
Superintendent of Schools

William R. Hittman  
Principal, Kenosha eSchool  
and LakeView Technology Academy

Mr. Tim Miller  
Executive Director of  
School Leadership

Mr. Jeff Robshaw  
President eSchool Governance Board

# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

### **General Information**

#### **1) What individuals, names and titles are seeking to establish a charter school?**

Mr. Joseph Mangi, Superintendent, Mr. Tim Miller, Executive Director of School Leadership, Mr. William R. Hittman, Supervising Principal/Director, and Ms. Diane Blackmon, Teacher Consultant, are requesting the Kenosha Board of Education establish the Kenosha eSchool.

#### **2) Who will have administrative responsibilities for the charter school?**

~~Mr. William R. Hittman, Principal/Director~~ **A certified administrator** will be in charge of the charter School

#### **3) How will administrative services be provided to the charter school?**

~~William R. Hittman, Principal/Director~~ **A certified administrator** is in charge of the Kenosha eSchool and has administrative authority to carry out the provisions of the charter. Administrative services and funding will be provided to the Kenosha eSchool at the same level and frequency as indicated in Section 2 of the Financial/Operational Criteria section of this contract.

#### **4) What is the status of the charter school as an instrumentality or non-instrumentality of the District?**

The Kenosha eSchool will be an instrumentality charter that assumes authorization by the Kenosha Unified School District Board of Education and all personnel involved in the Kenosha eSchool will be employees of the Kenosha Unified School District. Kenosha Unified School District as well as Kenosha eSchool are not connected or affiliated with any religious denomination or organization and thus our practices, programs, admission policies, employment practices, and all other operations and practices are not directed or influenced by any religious denomination or organization.

#### **5) What KUSD Board or District policies or procedures need to be waived?**

Kenosha Unified School District policy 5310-Student Attendance is waived as it relates to a student's physical presence in a KUSD building at prescribed times of the day. KUSD policy 4280-Employee Attendance and Punctuality is waived as it relates to a teacher's daily attendance for instructional purposes. The waiver does not apply to attendance at an IEP, ADEP, 504, District professional development, curriculum, and/or staff meetings. KUSD policy 4351- Staff Work Schedule is waived and modified to the extent that regular work hours are limited by specific time of the day. All KUSD policies must be in agreement with the collective bargaining agreement of the Kenosha Education Association. The requirement to develop a site strategic plan or action plan is waived and in place of it will be developed assured learner outcomes.

#### **6) What are the graduation/diploma requirements of the Kenosha eSchool?**

Students applying for graduation and diploma from the Kenosha eSchool will meet all the requirements as set forth in KUSD Board Policy 6456-Graduation Requirements. Kenosha eSchool students must earn four credits in each Social Studies, Science, Mathematics, and English. He/she must also earn .5 credit in Consumer Education, 1.5 credits in Physical Education, .5 credit in Health, and 7.5 credits in electives for a total of 26 credits.



# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

### **Student Program**

#### **1) What are the school's program alternatives and how will they provide for parent and student needs?**

Kenosha eSchool will use new and emerging technologies that expand the boundaries of space and time to provide high quality standards-driven curriculum. The staff, in collaboration with parents and guardians, will endeavor to empower all students to develop their potential to the fullest, while taking ownership of their individual academic progress. Kenosha eSchool will create a learning environment that is self-paced and able to accommodate students' varying physical locations and timeframes. The eSchool allows parents/guardians one more option to consider when determining their child's individual educational needs.

#### **2) Is there a community need for the option?**

Our community, through work on the Board approved Strategic Plan, has determined that there is a need for choice schools in our district. Creating Kenosha eSchool provides one option for answering Strategy #3. Kenosha eSchool provides seats in numerous online courses. These courses do not have a need for physical classroom space since students can access their courses from anywhere there is Internet access. Some students could utilize computers on campus.

Kenosha eSchool offers students in the district additional choices for them to take ownership of their education and schedule. For a significant number of students the traditional curriculum, calendar, and school day do not meet their needs. For some students, various obstacles may interfere with the normal progression of educational experiences. For others, the eSchool can provide unique opportunities to enrich or expand their educational experiences. As part of the research activities a survey was done of all 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grade students in the district. 57% of those surveyed indicated they would like to take one or more online classes. That comes to approximately 2,800 students. This is a very significant number of potential online learners.

The survey is attached as Appendix A.

Any students involved in the eSchool would benefit from the individualization and flexibility that can exist in a virtual school environment. Although it is expected that a majority of the students would complete courses within a traditional semester time frame, the eSchool makes it possible to compress or expand the time to best meet their needs.

The community has also shown a need through discussions with local employers as to how they fulfill their staff development and training needs. A small survey of six employers in the WISPARK industrial complex indicated that five of six preferred to utilize on-line learning as the preferred mode of training and education for their employees.

#### **3) What will be the make up of the enrollment?**

##### **a) What total enrollment is targeted?**

For the spring of 2007 the Kenosha eSchool in partnership with Appleton eSchool anticipates providing approximately 80 course enrollments with that number expected to increase to 240 course enrollments for the fall 2007 semester. These courses would serve at least 240 students who may be taking one or more courses simultaneously. As the staff develops additional skills in this unique environment, more courses are approved for use, and our partnership with Wisconsin eSchool Network grows, the course offerings and students served are expected to increase each semester.

# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

The Kenosha eSchool will operate both as a full school program for some students and as a school within a school model for others. Kenosha eSchool will target the following age groups:

- Any high school age students living in Kenosha Unified School District.
- Any high school age students that have applied for open enrollment during the allowed time
- Home school students of high school age.
- Drop out students who have not turned 21, but are within 6 credits of graduation.

It is the intention that students can enroll full time in the Kenosha eSchool. As the Wisconsin eSchool Network continues to grow, so will the course offerings.

### **b) What process will be used to enroll students?**

Kenosha eSchool will have a continuous enrollment in courses. During enrollment all students will be expected to complete the Kenosha eSchool enrollment form. Kenosha eSchool staff will review these forms to match individual student needs with available eSchool options. KUSD students currently attending a district school will also be expected to complete a counselor form to ensure that their counselor is aware of the students' interest in eSchool classes. District residents who are not currently attending a KUSD school will complete an enrollment form and submit their course requests directly to Kenosha eSchool. A transcript should accompany all student enrollment forms. Out of district students must have successfully applied for Open Enrollment during the state's window of opportunity and been accepted by the district before they submit an enrollment form. Once the enrollment form has been received, all students will participate in a mini-course (about 3 hours work) designed specifically for orientation. The program leader—to ensure their proper orientation—will monitor this. Finally, the students' coach/mentor and parent/guardian will attend a mandatory content area orientation that is offered once a month, or as needed. If the coach/mentor and/or parent/guardian do not attend the required meetings, a new coach/mentor will be strongly encouraged. The Kenosha eSchool will have a list of possible mentors.

During this meeting the Goals and Learning Plan for the individual student will be developed and approved by the group. Enrollments for each course will be filled on a first come first served basis and a waiting list will be kept for any additional requests for that course. Students from the waiting list would be allowed to begin the course if feasible for them whenever an opening becomes available. In the future if more students enroll who meet the criteria than openings would allow, Kenosha eSchool would look to enroll the students in another network eSchool. If the enrollments during the open enrollment period exceed the slots allocated a lottery will be held. If a lottery is held, the ESEA guidelines under Title I will be followed and a "weight" will be given to low-income, and credit deficient students. If enrollments exceed the student load of 4.34 FTE's (full-time equivalent) teachers, then a lottery will be held

When a course is over subscribed a waiting list will be established for students who can not be accommodated during the enrollment period. The enrollment period is June to April 1<sup>st</sup> of the current school year. The waiting list will be maintained up to April 1<sup>st</sup> of the current school year. If more students apply than can be placed in the eSchool by the end of the enrollment period, students will be selected through a lottery system. The lottery will be conducted by a sitting Judge from Kenosha County and a Pleasant Prairie Police Officer.

### **c) Public school alternatives for resident students not attending the eSchool**

Students not admitted to the eSchool or not choosing to attend the eSchool have other options or alternatives. They may apply to enroll in Harborside Academy, another 9-12 charter school. They

# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

may choose to enroll in one of Kenosha Unified School District's high schools of choice, Reuther Central High School, Indian Trail Academy, or LakeView Technology Academy. They may also return to her/his home high school, Kenosha Bradford or Tremper.

The Kenosha eSchool, Harborside Academy, as well as the high schools of choice are schools of voluntary attendance. No student is required to attend these schools.

The Kenosha eSchool does not charge tuition. Students at the eSchool pay regular school fees the same as do all other Kenosha Unified School District students. There are no additional fees or charges to attend the eSchool.

### **d) What are the plans for marketing to students and parents?**

- Website link from the KUSD home page with application forms and contact information
- Informational brochures distributed to high school and other community agencies
- Community Meetings
- Articles in high school and district newsletters
- Articles in the Kenosha News
- News releases to area radio stations
- Personal contacts with key individuals such as Cluster Leaders, Guidance staff, School Board Members, etc.
- Will be part of the School Choice Presentations during registration weeks.
- Personal mailings to students who have left school without a diploma who have not yet turned 21

### **e) How will the charter reflect the diversity of the community?**

Every effort will be made to provide information to diverse populations about the opportunities that the Kenosha eSchool may have that could meet their individual needs. Additional efforts will be made to market Kenosha eSchool to low income students and their families. It will also be marketed to students at risk. ESchool will collaborate with the Director of Title I and the Minority Academic Affairs Specialist regarding enrollment and awareness. Personal contacts will be made with the KUSD, community, and home-site guidance counselors to be sure that they are familiar with the Kenosha eSchool options. The Minority Academic Affairs Specialist will be consulted regarding minority enrollments and awareness.

### **f) Will a special segment of school population be targeted?**

Although the Kenosha eSchool opportunities will be available to any high school student, particular efforts will be made to recruit students who are not currently being served or are being served on a minimal basis. The population could include, but not be limited to, any of the following categories:

- Students who are voluntarily withdrawn, are on a long- term suspension, expulsion, or are seen as a safety risk to the traditional school site
- Students who feel uncomfortable or unsafe in a traditional setting due to school phobia, anxiety disorders, or other mental or emotional health issues
- Homebound students with extended medical issues
- Incarcerated students who will be confined for an extended period of time
- Transient students who may be residing in a group home or other residence particularly if they are entering the district at other than the beginning of a new semester

# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

- Students in treatment programs for an extended period of time
- School age parents, married students, and self-supporting students
- Students who left school without completing their diploma requirements, but are within 6 credits of graduation
- Students with extraordinary needs for acceleration or remediation
- Students schooled at home
- Free and reduced lunch students
- Students whose personal or family activities preclude traditional daily attendance such as temporary job relocations, involvement in professional level athletics, or other endeavors
- Students not on target to graduate with her/his cohort group

### **g) How will special needs students be accommodated?**

Successful online students have specific characteristics defining how they operate. These skills are: time management, organization, ownership for learning, self-advocacy, problem solving, computer literacy, reads and follows detailed directions, and has effective writing skills. The students in conjunction with their instructor and mentor/coach must work on any weakness in these skills. Since students will have an Individual Learning Plan based on their needs and goals, the learning team can determine whatever accommodations are needed for individual students, and the planning can occur to best provide for those needs.

Special education students are also eligible for Kenosha eSchool. They must have an updated IEP. A special face-to-face meeting with the course instructor, special education teacher, student, and mentor/coach will occur to determine if the eSchool is the student's LRE. Appleton eSchool has also found online learning to be successful for students diagnosed with ADD or ADHD. The following is a list of accommodations for special education students or students with ADD or ADHD in an eSchool:

- Extended time on lessons and tests
- Flexibility in start and end dates
- Prepared notes and reviews of lessons
- Non-threatening means of communication with the instructor
- Clear rubrics for assessments
- Regular communication with parents on course progress
- Opportunity to revise and resubmit assignments
- No lost assignments

### **h) What are the requirements for admission to the school?**

Students must be Kenosha Unified School District students, reside in the Kenosha Unified School District, or have completed an Open Enrollment application within the state window of opportunity. Students must complete the application process and mini-course, which include a self-evaluation of the initiative, motivation, and self-discipline needed to have a reasonable expectation for success in this virtual environment. Students are required to identify, on their enrollment form, a learning coach/mentor who will be the liaison between the students and the teacher in the monitoring process and an essential part of the communication process. The mentor/coach should be someone that has influence with the students and their learning. The students, parent/guardian, and the learning coach/mentor (if other than the parent) would attend a mandatory orientation session held to ensure that the students' goals fit with the opportunities available at that time in the

# Kenosha eSchool Charter Contract

## Contractual Guidelines for School Board Review

eSchool. At this time the processes, procedures, and expectations for all parties will be explained and discussed.

### **4) What are the educational goals of the charter school/program?**

#### **a) Describe the curriculum content and method of instruction that will be used with students?**

In order to provide high-quality, standards-driven, proven curriculum, courses will be provided through shared resources with other virtual school providers or organizations that have developed and aligned these courses. Kenosha eSchool will be doing this in conjunction with Appleton eSchool by using its research and present course list to provide the best eSchool product for our students. Courses will only be considered that have the ability to be modified to comply with the existing KUSD curriculum, KUSD standards and benchmarks, and allow for local teacher flexibility in the course delivery. Courses must also be ADA (American Disabilities Act) and SCORM (Shareable Content Object Reference Model) compliant. As the skill level and experience of the virtual teachers develops, additional locally developed courses will become available.

In most cases students would be expected to have a home computer able to run Windows 98 or later and Internet access. Students may use community computer facilities (local libraries), or computers of friends or relatives. Minimal technical support will be available for initial setup on private computers. District support would not be available for hardware and software on their personal computer. Students will be liable for any improper use of the Internet and/or email. If using a district Internet access, the email and Internet will be tracked. Any improper use will result in loss of use of district equipment and services and possible dismissal from the eSchool program.

The curriculum is designed to address the educational goals as described in Wisconsin Statutes 118.01(2). The curriculum course requirements and instructional programs will be consistent with the previously mentioned goals. Administrators, teachers, parent/guardians, and mentors share responsibilities for students meeting the goals and expectations as described in 118.01(2).

#### **b) What will a typical student day schedule look like?**

There is the potential for enrolling full time in Kenosha eSchool. Schedules for students enrolled part time and students enrolled full time will be different. Whether students are enrolled full or part time, they may take a maximum of 4 courses at once. The continuous enrollment gives students numerous options for a schedule. Below are a few of these options:

Part Time Students	Full Time Students
Students would be enrolled in 3 classes in a traditional setting. This means they have an early release or a late start. They would choose to work on their eSchool course at home during this time. Their pace chart has them completing the eSchool course in one semester.	Students would be enrolled in 1 eSchool course. They create a pace chart that allows them to finish the class in 6 weeks. At that time they enroll in another course that is paced to finish in 6 weeks. For the final 6 weeks of the semester they take two eSchool courses.
Students would be enrolled in 3 classes in a traditional setting. They have an open period in which they use the school's computer labs to complete their eSchool work. Their pace chart has them completing the eSchool course in one semester.	Students would enroll in 2 eSchool courses. They create a pace chart that allows them to finish both courses in 9 weeks. They enroll in another 2 courses to finish in the last 9 weeks of the semester.

## Kenosha eSchool Charter Contract

### Contractual Guidelines for School Board Review

Students would be enrolled in 2 classes in a traditional setting. They have a job that requires them to work mornings. The students are enrolled in one eSchool course in which they agree to a pace chart that has them completing the course in 9 weeks. Then they register for another course to complete in the final 9 weeks of the semester. They attend school in the afternoons, and then work on their eSchool work at night.	Students could enroll in 3 courses with a pace chart of 18 weeks. Then they may sign up for 1-2 summer courses.
--	---

There will be an initial learner period of two to four weeks. During that period a student may only be enrolled in one eSchool class. At the discretion of the eSchool Teacher Consultant, when students demonstrate success in the online learning environment they will no longer be considered an initial learner and the number of courses will be increased. The flexibility of on-line learning allows students and their family the opportunity to determine what type of schedule is most feasible in their particular situation. Although the time and place where students work may be very different, their coursework and expectations will have significant structure. When students embark on an on-line course, goals for completing that course(s) would be set with input from the students, an eSchool staff member, and the designated adult contact (parent/coach/mentor). In most cases students would be taking one or two courses simultaneously. For example, students seeking to be full-time virtual students or who only need a few courses to graduate might set a completion date of 6 weeks for their two courses. The expectation would be that they would begin another course as soon as one of them is completed. Other students might only be taking one course and plan to complete it within a traditional calendar semester. Yet still other students with extenuating circumstances might need to have an extension beyond the traditional semester in order to complete their work. Virtual students have a great deal of flexibility in this way. Students would access their assignments on-line, communicating regularly with the teacher for clarification, explanation, or revisions in their work. Students would be able to work on their assignments at any time that is convenient for them. For example:

- Teen parents might do their coursework while their child or children are napping or in bed for the night.
- Self-supporting students might work full-time and do their course work in the evening or on weekends.
- Voluntarily withdrawn or homebound students might work 6 hours one day and 3 hours the next.
- Students in a treatment program, or who are incarcerated, may be told when they will be working on their assignments.
- Other students might work on their course(s) at the same time every day from the LMC or another location in their local building where they might be cross enrolled.
- Students who are not effective at 7:30 a.m. might take one on-line course and begin school at 9:15 a.m.

The students would communicate with their teacher in several ways, though mostly electronically. The most typical method would be through emails. Some projects may have 3-



# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

dimensional components. Students can take pictures and send them electronically. Simple questions or clarifications on assignments would most often occur using this method. However, secondary forms of communication are used: chat rooms, white boards, telephone, and face-to-face contact.

Teachers would post office hours each week, at which time they would be available to students via a discussion group where several students could participate in a discussion or tutoring session synchronously. This option includes a white board that would be visible to all in the discussion group at that time. Teachers can call on individual students to solve a math problem or demonstrate an idea using a mapping or graphing technique. The teachers would be able to make changes or suggestions as the students are working on the white board and at the end of the session the students could print out all of the notes that would have been created on the white board during that session. Several students might work on a group project in this manner. Course discussions could also occur asynchronously. The teachers might start a discussion stream and students would be expected to participate over a week or two and be graded on the quality of their responses. Assignments might be submitted directly on-line, as email attachments, via the postal service, or some projects might actually be hand delivered to the virtual school office. Students would be expected to demonstrate regular progress with their work.

Student/teacher contacts would be expected at a minimum of 2-3 times per week. Contacts include feedback on assignments, responding to questions, clarifying assignments, or other grade reports. These contacts would typically be in the form of emails or phone calls. Minimally, once each month, the students, as well as the designated adult (parent/mentor/coach) for the students would receive a written report of the students' progress as compared to the benchmarks showing whether or not their progress was on track to meet their course completion goals. If the teacher has not been able to contact students or see any signs of progress in their work, the designated adult would be contacted. This adult would also have on-line access to an individual student's current grade and progress. Students may forfeit their on-line opportunities if regular progress does not occur and they are not communicating any special needs to the teacher.

### **c) What assessment tools will be used to evaluate student progress?**

Students, parents/guardians, or mentor/coaches will have access to their student's electronic grade book 24 hours a day, 7 days a week. A portfolio of each course for each student will be developed. This portfolio may include data collected and recorded within the on-line course system and/or projects that the student completed in the form of reports, power point presentations, audio and videotapes etc. It may include district-developed end-of-course tests as they become available. Other individual testing and assessments will be available on an as needed basis. Some of the assessments included in Kenosha eSchool will be: auto-graded quizzes, threaded discussions, worksheets, research papers, PowerPoint presentations, letters, or brochures created as part of a project. A proctor will administer all course finals and a passing grade on the final exam must be achieved to receive credit for the course.

### **d) How will student progress be communicated to parents/guardians and/or mentor/coaches?**

Students' progress is based on their pace chart. Their progress will be communicated to parents on an informal basis via emails and phone calls. On a monthly basis, progress will be reported more formally via a written report that compares the students' status with the benchmarks that would indicate whether or not the pace was appropriate to meet the goals set in the Individual Learning Plan.

### **e) Describe how discipline will be dealt with at the school. What is the discipline plan?**

# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

Discipline in an eSchool setting would be much different than in a traditional school. Discipline issues and concerns are likely to center on appropriate use of emails and discussion rooms as well as the pacing of student work. If students have not completed any work in a week without prior arrangements with the instructor, a phone call and/or letter would be sent to the parent to discuss the situation. Expectations would be made clear, and if the students still do not meet expectations, they may lose their opportunity to continue working in the eSchool.

Kenosha eSchool also recognizes Wisconsin Compulsory Attendance Laws. Because students do not attend a classroom, habitual truancy for the eSchool must be defined. Students not meeting the requirements of their personalized pace chart will be subject to discipline.

### **f) How will you assess whether the educational goals of the charter school are being met?**

After completing a full semester of operation, the Online Program Perceiver Instrument (OPPI) will be used to review the 8 components of quality online schools and programs. Information will be gathered from the Governance Board, students, mentor/coach/parent, and online teachers to identify the strengths and effectiveness of the school and assist in future planning and goals. OPPI training will be provided through our partnership with Appleton eSchool.

### **5) What is the relationship with District goals?**

#### **a) In what manner and how often will a report on student progress in mandated State testing, as well as specific charter measurements, be communicated to the Board of Education and the community?**

The eSchool Board of Governance is fairly independent of the KUSD Board of Education in that the Governance Board may make policies and rules that are independent of the KUSD Board as long as those policies are not in conflict. The Governance Board may also request of the KUSD Board a variance from or absolution from various Board policies. The Governance Board has control over the staffing of the eSchool. The instructional staff are extended day contracts for current teachers or new part time staff. In all situations the decision as to who teaches for the eSchool rests with the Governance Board. New hires are decided by the Governance Board and extended contracts are at the discretion of management and thus are at the discretion of the Governance Board. The discretionary operational budget of the eSchool is administered by the Governance Board and staff. The Governance Board will participate in the evaluation of Principal/Director and Teacher Consultant. The Governance Board will report twice a year or as the situation arises to the KUSD Board regarding the academic progress and behavioral activities of the eSchool students.

### **6) Financial/Operational Criteria**

#### **1) Describe the anticipated budget line items (not all categories may apply or there may be added categories) and if there is an anticipated need for District or private contract services.**

##### **a) Personnel**

1.0 FTE's are required initially consisting of the following responsibilities: The eSchool Teacher Consultant will be responsible for the day-to-day operations of the eSchool dealing with coordination activities and teaching. She will also be responsible to promote and communicate information about Kenosha eSchool to the community, School Board, Guidance Counselors, and any other educational staff. All teachers in Kenosha eSchool will be required to successfully complete an online teacher-training course. Appleton eSchool will provide this training through a dissemination grant. The eSchool Teacher Consultant should have at least 5 years of teaching experience. A background in alternative education is extremely useful.



# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

Other positions will be needed based on the growth of the eSchool.

### **b) Administration**

The eSchool Teacher Consultant will handle daily coordination activities for Kenosha eSchool with oversight by **a certified administrator.** ~~Principal/Director Mr. William Hittman.~~

### **c) Curriculum**

**\$2500** for additional course development and alignment to bring these nationally aligned courses in line with the state and district standards.

Curriculum selection has been researched and reviewed by Appleton eSchool. Through our partnership with Appleton eSchool, at least 25 courses will be available for KUSD students. Florida Virtual School has developed standards based curriculum available for purchase. This would be the main vendor KUSD and AASD would use to provide new eSchool courses. A curriculum committee as arranged by the eSchool Teacher Consultant will review all courses. The committee will determine how the virtual courses meet local standards and what course codes will be assigned to each class.

### **d) Instructional Supplies and Equipment**

Combination answering machine, fax machine, and scanner. \$800.00

### **e) Contract Services**

**\$30.00 per enrollment**—To alleviate the need to purchase and develop our own Course Management System, we will share a pro-rated cost with Appleton eSchool to provide this system to our students. This is an operational cost that will not be able to be paid out of grant funds. The future may require other administrative costs once Wisconsin eSchool Network is fully operational. This will be a shared expense with the Network based on our course enrollments.

**f) No expenses are anticipated in the following areas:** Facilities, Liability Insurance, Pupil Services, Testing and Assessment

**g) Other** \$10,000 for miscellaneous expenses such as: office expenses: paper, toner, postage, printing, phone, and supplies for meetings

### **2) Describe the anticipated financial support from District and outside sources.**

For each student enrolled at the eSchool on the official third Friday in September membership count, KUSD will credit Kenosha eSchool with eighty (80%) percent of the per membership cost determined by the State for the applicable school year (“Direct Cost Budget”). The remaining twenty (20%) percent of the per member cost will be allocated directly to KUSD as reimbursement for administrative or other services furnished to the Kenosha eSchool. KUSD will pay the offset against the Direct Cost Budget, all teacher and staff salaries and benefits, rents, equipment and supplies, and other miscellaneous direct expenses of Kenosha eSchool. Expenses other than established salaries, benefits, and rent shall be paid only upon written requisition to KUSD by the Kenosha eSchool. Any other funds raised by Kenosha eSchool from outside sources shall be delivered to and maintained by KUSD in a separate account subject to sole discretion of Kenosha eSchool (“Discretionary Account”) following established District policies. Unspent discretionary funds can be carried over funds from one year to the next. The annual amount of the Direct Cost Budget shall be periodically allocated by KUSD for use by the Kenosha eSchool in the operation of the school as follows:

- (A) Twenty-five (25%) percent on the first day of July preceding the school year
- (B) An additional fifty (50%) percent on the first day of October during the school year
- (C) The remaining twenty-five (25%) percent on the first day of January during the

# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

School year.

KUSD may offset part of any amount in the Discretionary Account against any amount by which the Kenosha eSchool exceeds the Direct Cost Budget in any school year and for which KUSD is liable. Notwithstanding the foregoing, Kenosha eSchool is not authorized to expend or otherwise obligate the district for any amounts in excess of the Direct Cost Budget plus any amount in the Discretionary Accounts.

The eSchool will be included in any federal or state programs on the same basis as other eligible district schools, based on the requirements and stipulations outlined by the applicable program.

### **3) In what manner will the financial operations be audited and communicated to the Board of Education?**

Kenosha eSchool will be subject to the same audit processes and reporting procedures currently in place in the Kenosha Unified School District.

### **4) Personnel**

#### **a) How will personnel for the charter be recruited and selected?**

The posting of positions will follow the present format for Kenosha Unified School District. The eSchool Teacher Consultant will recruit teachers through site based faculty meetings describing Kenosha eSchool as well as district wide emails. The Kenosha eSchool will adhere to all Human Resource posting and hiring policies. Instructional staff for the eSchool will be either by extended day contracts for existing teachers or new part time instructors. The selection of these instructors will be governed and decided by the Governance Board and eSchool staff.

#### **b) What qualifications will be required of the individuals employed at the school?**

Qualified and certified staff will be employed for this endeavor. Due to the need to evaluate, modify and develop coursework, as well as performing teaching tasks, staff will be sought with 5 or more years of experience. Successful completion of on-line training is required for employment in the Kenosha eSchool.

#### **c) What is the anticipated relationship with the Kenosha Education Association?**

Kenosha eSchool staff is employed teaching staff of the Kenosha Unified School District and will be members of the Kenosha Education Association.

#### **c) How will salary and benefits be structured?**

As members of the Kenosha Education Association, the terms established by the collective bargaining unit will apply to all staff.

#### **e) How will parents and staff be involved in the recruitment of staff?**

The Kenosha eSchool Teacher Consultant, overseeing principal, and parents may interview certified teachers. The team's recommendations will be sent to the Board of Education for approval.

#### **f) What policies and procedures will govern charter school personnel?**

All district policies and procedures will be followed to the greatest extent possible. The Kenosha eSchool Governance Board is responsible for program development and policymaking. The Board may consist of a cluster leader, principal, Board of Education member, eSchool Teacher Consultant, guidance counselor, high school teacher, parent/community representatives, college/tech school representative, and a present charter school representative. On occasion an eSchool student will be asked to participate in Governance Board meetings to provide the student perspective. Once the school is fully operational a student will be sought to become a part of the Governance Board. When the unique nature of a virtual high school brings forth situations that do

# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

not fit the existing protocols, the Kenosha eSchool personnel will work through the issues in good faith with the district and KEA utilizing existing processes until appropriate contractual language can be developed.

### **7) Operations**

#### **a) What facility will be used for the school?**

An office for Kenosha eSchool is currently housed in the Educational Support Center. Students will primarily be working from their home so numerous classrooms will not be necessary. Some of the students may also work in areas of district buildings that are currently available and supervised. This might include scheduled open evening hours in any of the high schools, IMC's, a study hall for a cross-enrolled student, or other open computer lab areas.

#### **1) What lease or purchase arrangements are made or expected?**

No lease or purchase arrangements have been made nor are they expected.

#### **2) What ADA assurances will be made?**

All ADA requirements will be met.

#### **3) What insurance and liability plans are made?**

When students, staff, and parents are using district facilities they are covered by KUSD policies. When working from their home, their personal insurance and liability will apply. The eSchool will be housed at the Educational Support Center of the School District. The eSchool is a named entity of the District's present liability insurance. The instructional staff working from her/his home or off campus site are covered by the District's liability insurance but not for liability of the condition of her/his individual work place. The Kenosha eSchool will adhere to all federal, state, and local laws and regulations and to the KUSD Board's insurance and risk management requirements. The Kenosha eSchool and Governance Board will comply with the KUSD Code of Ethics.

#### **4) What procedures will be used to ensure the health and safety of students and staff? (i.e., nursing procedures, illness, medications)**

When students are using district facilities or district equipment such as a computer, the appropriate staff at that facility or the district IT staff will provide these support services. The budget should include payment of the appropriate staff at the facility. When working at home, the family will be responsible for these issues. As mandated, Kenosha eSchool teachers would be legally bound to report suspected abuse or neglect for any students. Equipment will need to be in compliance with the requirements of the programs. Accessibility is an issue to be discussed.

#### **B) How will the program be administered and what structure will be used to deal with operational issues?**

1) The Kenosha School Board will be our chartering agent, thus will be considered an instrumentality charter. State exemptions for charter schools which Kenosha eSchool will take advantage of are as follows: flexible school day, flexible calendar, no designated holidays or inclement weather days, student created personal schedule, the definition of habitual truancy, teacher workload description, maximum age of student, and disciplinary process for removal. No Charter policies or procedures will be in conflict with existing School Board policies and rules or State and Federal laws and regulations. Where any of the above are silent the eSchool's Governance Boards policies, rules, and regulations will prevail.

#### **2) How will issues and concerns involving students, parent/guardians, and staff be resolved?**

# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

Issues and concerns involving students, parent/guardians, and staff will be resolved following the same basic procedures as other staff in the district. The parties involved would first seek to resolve the issues amongst themselves. If this does not resolve the issues/concerns, they would be taken to the administrator of record and/or the Governance Board. If resolution is still not found, the issues/concerns can be referred to the KUSD administration and/or Board of Education.

### **3) What is the expected governance structure of the school?**

Kenosha eSchool will be governed by the Governance Board in conjunction with two non voting advisors, the Principal/Director and Teacher Consultant. The Governance Board will consist of seven (7) members. Five (5) of the members must be parents while one member may be from a community organization or higher education and one member may be a KUSD employee but not an employee at the eSchool. A Kenosha eSchool student will serve in a non voting advisory capacity to the Governance Board. The Governance Board may be seven parents.

### **4) How will parents/guardians be involved in the school?**

Since all students and parents will have email connections to the school, this will be a primary source of disseminating general information to them. Information will also be provided via the Kenosha eSchool website. Opportunities for parent interaction with staff are planned in an on-line discussion format similar to that which students in the same course might have with their instructor. Formal and informal face-to-face meetings such as an orientation session may be planned as deemed appropriate.

### **C) Describe how public school status will be maintained regarding:**

#### **1) Non-discrimination**

All non-discrimination policies will be enforced.

#### **2) Due Process**

Kenosha eSchool will follow all KUSD due process procedures.

**\*\*Please see the attachment with the KUSD Complaint Procedure as it applies to Kenosha eSchool.**

### **D) Partnerships – relationships**

#### **1) What private sector participation is expected?**

Kenosha eSchool will identify one or more community organizations and/or businesses that would be interested in providing an on-going relationship with the Kenosha eSchool. These relationships may provide any of the following: mentors, assistance in securing needed resources, and opportunities for community experiences for Kenosha eSchool students.

#### **2) What relationships will the Governance Board have with the District Board of Education?**

Kenosha eSchool Governance Board will be accountable to the District Board of Education in seeing that the District policies, rules, and academic and behavioral standards are adhered to and maintained. The Governance Board will be independent as it relates to policies, procedures, rules, and programming not required by Board of Education policies, rules, and/or directives. The Governance Board and Board of Education will jointly meet annually to discuss student achievement, behavioral activities, parental involvement, reporting, and autonomy issues.

#### **3) How will parent/community relationships be developed to benefit the school and students?**

Information regarding Kenosha eSchool will be provided on a link from the district website. This site will be updated on a regular basis. Articles will be provided to the district newsletter and other appropriate district-wide publications.

### **8) Term and Termination of this Contract**

The term of this contract will be for a period of five (5) years commencing on the 22nd day of May 2007, with a revised agreement for a successive five (5)-year period.

# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

Changes or modifications can only be made by mutual agreement of both parties. The contract can be terminated within the initial five (5) year period if one of the following circumstances occurs:

### **A) Mutual Agreement.**

Both parties agree in writing to the termination.

### **B) Contract Violation**

Kenosha eSchool has materially breached this contract, and has failed to cure such breach within thirty- (30) days following written notification of such breach from the KUSD.

### **C) Educational Goals**

Students enrolled in Kenosha eSchool have failed to make sufficient progress toward attaining the educational goals of their curriculum. If an extension of time to attain such goals is requested by the Governance Board and/or Administration in writing, such request shall include a written plan, acceptable to the District. This plan will set out the additional steps Kenosha eSchool will take to attain such educational goals within a reasonable time- frame. If the Board accepts the written plan, or a modified plan, Kenosha eSchool shall be allowed a reasonable time in which to correct the progress deficiencies.

### **D) Fiscal Management**

Kenosha eSchool materially fails to comply with generally accepted accounting standards of fiscal management.

### **E) Violation of Wisconsin Statute 118.40**

Kenosha eSchool otherwise violates Wisconsin Statute 118.40 (the Wisconsin Statute authoring and governing charter schools).

### **F) Insolvency**

Kenosha eSchool's revenues are insufficient to pay its expenses as they come due.

### **G) Sponsors**

The Governance Board for the Kenosha eSchool notifies the Board that it desires to terminate this contract at the end of any school year. In the event of termination of this contract, written notice by certified or registered mail, return receipt requested, shall be provided and shall list the reason(s) for termination and the effective date of the termination. In the event of termination of this contract, the KUSD Board shall recover all funds advanced to Kenosha eSchool under this contract to which Kenosha eSchool is not entitled. Materials and equipment purchased with Charter School Funds will remain the property of the Kenosha Unified School District in accordance with State Statute.

### **Notices**

Whenever under this contract notice must or may be given to the other party, or whenever information must or may be provided to the other party, the party who must or may give notice or provide information shall fulfill any such responsibility under this contract if notice is given or information is provided:

#### **To the Board: Kenosha eSchool Governance Board**

President

KUSD Board of Education

3600 52<sup>nd</sup> Street

Kenosha, WI 53144

Phone: 262.653.6300

# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

In witness whereof, the parties have caused this contract to be executed by their duly authorized representatives on May 26, 2009:

### **For Kenosha Unified School District**

---

Pam Stevens, President  
Board of Education

---

Dr. Joseph T. Mangi  
Superintendent Of Schools

### **For Kenosha eSchool**

---

Diane Blackmon  
eSchool Teacher Consultant

### **For Kenosha eSchool Governance Board**

---

Jeff Robshaw, President/Higher Education Representative

# Kenosha eSchool Charter Contract

## Contractual Guidelines for School Board Review

### Appendix A for #2 Student Survey



Memo

To: All High School Students  
From: Dr. Scott Pierce  
Date:  
Re: Interest Survey for On-Line Learning

---

#### **Kenosha eSchool**

Kenosha Unified School District is considering starting an on-line virtual high school also known as an eSchool. Kenosha eSchool will offer continuous enrollments throughout the course of the semester. Below are some of the characteristics of on-line learning courses for an eSchool.

- Courses would be fully accredited and taught by certified teachers
- Courses include: Algebra IA, Algebra I, Algebra II, 2D Art, American History, Biology, Creative Writing, Earth/Space Science, Computer Applications, English, Fitness/Lifestyle Design, Global Studies, Government, Health, Personal Financial Management, Personal Fitness, Pre-Calc, Spanish I, Thinking and Learning Strategies, Webmasters, and World History.
- You must have Internet access (it is not provided by the district for eSchool). Internet may be accessed through public libraries, home, on a school campus, or homes of friends and relatives.
- Doing an online course does not mean that you have to be online and connected to the Internet to complete all coursework. You can print off pages or cut and paste to work in Microsoft Word offline.
- Initial course involvement is made during a mandatory orientation. These sessions include on-line and face-to-face activities.
- Students have access to their courses 24 hours a day, 7 days a week and will work according to their individual pace chart based on completion goals. Not showing adequate progress each week may result in being marked truant for that week of class.
- Communication must be made with your teacher primarily via email
- All assignments are submitted and progress reports received electronically
- Finals are to be taken in person by an approved proctor
- You must start with only one on-line course and pass with a C+ or better. Then, you may take up to two eSchool courses at any given time
- There is no additional cost for taking an eSchool course

We would like to know if you would be interested in participating in an eSchool course through Kenosha Unified (see page 2).

---



# Kenosha eSchool Charter Contract

## Contractual Guidelines for School Board Review

Please fill out the following form and return it to your Guidance office no later than 5/15/06.

Student Name: \_\_\_\_\_

Grade Level at this time: \_\_\_\_\_

1. Yes, I would like to take at least \_\_\_\_\_ one on-line eSchool course or \_\_\_\_\_ more than one on-line eSchool course.

2. No, I would not like to take an on-line eSchool course \_\_\_\_\_

3. From the list below, check **any** courses you would be interested in taking:

\_\_\_\_\_ Algebra I      \_\_\_\_\_ Algebra II      \_\_\_\_\_ Algebra IA      \_\_\_\_\_ Pre-Calc

\_\_\_\_\_ Geometry      \_\_\_\_\_ Biology      \_\_\_\_\_ Earth Science      \_\_\_\_\_ Health

\_\_\_\_\_ English      \_\_\_\_\_ English II      \_\_\_\_\_ English III      \_\_\_\_\_ English IV

\_\_\_\_\_ Creative Writing

\_\_\_\_\_ Global Studies      \_\_\_\_\_ Government      \_\_\_\_\_ American History      \_\_\_\_\_ World History

\_\_\_\_\_ Personal Financial Management      \_\_\_\_\_ Personal Fitness      \_\_\_\_\_ Fitness/Lifestyle

\_\_\_\_\_ 2D Art      \_\_\_\_\_ Spanish I      \_\_\_\_\_ Webmasters      \_\_\_\_\_ Computer Applications

\_\_\_\_\_ Thinking and Learning Strategies      \_\_\_\_\_ Other \_\_\_\_\_

4. What makes the concept of an eSchool appealing to you?

5. What makes the concept of an eSchool NOT appealing to you?

6. What kind of Internet Service Provider would you use the most? Please check only one.

\_\_\_\_\_ Phone modem

\_\_\_\_\_ DSL

\_\_\_\_\_ Cable modem

\_\_\_\_\_ Other \_\_\_\_\_



# **Kenosha eSchool Charter Contract**

## **Contractual Guidelines for School Board Review**

### **Appendix B for #3b Due Process**

The Kenosha Unified School District and the Kenosha eSchool are committed to working closely with students, parents and guardians to resolve issues and concerns in a way that is mutually agreeable.

**These are the steps to follow if there is a concern, question, or problem that needs attention.**

#### **KUSD Complaint Procedure**

##### **Step One**

Contact the teacher. If it is a serious issue, you may wish to schedule a meeting, rather than discuss it on the phone.

##### **Step Two**

If no resolution has been reached, or if your concern is broader than a single course issue contact William Hittman the Administrator of Record for KUSD eSchool at 262.947.8155.

##### **Step Three**

If resolution is still not reached, please contact Tim Miller the Executive director of School Leadership at 262.653.6008.

##### **Step Four**

Unresolved issues may be appealed to the Superintendent of Schools at 262.653.6320.

##### **Step Five**

The final step in the district appeal process is the Board of Education. Appeal requests should be submitted in writing to:

President KUSD Board Of Education

Education Support Center

3600-52<sup>nd</sup> Street

Kenosha, Wisconsin 53144-2697

262.653.6300

Kenosha Unified School District No.1  
Kenosha, Wisconsin

May 26, 2009

**ALGEBRA ENHANCEMENT PARTNERSHIP (A<sup>e</sup>P)**

We are requesting permission to accept and implement funding from the Algebra Enhancement Partnership grant. This funding will be received in the form of a grant awarded to Kenosha Unified School District to pay for all training, tuition, and materials costs related to the training of 20 selected Algebra teachers.

**Title of the Grant**

The title of the grant is the Algebra Enhancement Partnership (A<sup>e</sup>P). The application date is May 16, 2009.

**Funding Source**

The funding source is the Mathematics and Science Partnership Program, which is the competitive portion of Title IIB. This program is designed to improve students' academic achievement in mathematics as it provides competitive grants to partnerships for professional development and curriculum redesign in mathematics and science. Kenosha Unified schools has partnered with Carthage College in the development and design of the grant.

**Time Period Covered by the Grant**

The time period for the grant is the fall semester of 2009 to the summer of 2011.

**Purpose of Grant Application**

A<sup>e</sup>P addresses the needs of KUSD Algebra teachers to improve the quality of their instruction as they increase their skills in content and application. It is expected that A<sup>e</sup>P will increase the number of teachers who participate in professional development in mathematics and the percentage of students who are proficient or advanced on state-standardized exams, and the percentage of students prepared to enroll in regular or advanced mathematics courses. The A<sup>e</sup>P will also enhance and strengthen the collaboration between the Kenosha Unified School District and Carthage College in preparing highly qualified teachers who enable students to increase their performance in mathematics.

**How the Grant Meets the Strategic Plan and Goals of the District**

The ultimate goal of KUSD is "to empower all students to reach their unique capabilities...by providing diverse and challenging opportunities to learn through the collaborative efforts of students, families, community and staff." The KUSD Strategic Plan delineates the districts' dedicated intent as stated in Strategy #4, "We will ensure that staff is implementing the District

curriculum and using effective instructional strategies as well as data to help students demonstrate proficiency on District and standardized assessments.” The proposed Algebra Enhancement Partnership grant (A<sup>e</sup>P) plans to positively impact students learning by increasing the content and instructional knowledge and application of the KUSD teachers who teach Algebra. As a result the student achievement of the program participants will increase as measured by WKCE test results and the Iowa Algebra Aptitude Test (IAAT).

### **Budget**

The budget includes funding for Carthage and KUSD teaching staff to plan and prepare for pre-course meetings and meetings throughout the duration of the grant. The total requested for this portion is \$54,300. All tuition costs for 20 participants to attend two year-long Carthage sessions and Chiwaukee Academy during the summer as well as dollars to pay for instructor costs and textbooks/supplies total \$187,522. Indirect costs totaling \$7,736 have also been included. The total grant request amounts to \$249,558.

### **Explanation of any District Resources that would be committed as a Result of Receiving the Grant**

All funds requested cover total expenses for the Algebra Enhancement partnership project. However, if the grant is not totally funded, all efforts will be suspended.

### **Evaluation Plan with Indication of its Impact on District Benchmarks**

The evaluation of A<sup>e</sup>P will include pre and post tests indicating the change in the level of content knowledge for the A<sup>e</sup>P participants. The Office of Educational Accountability will collect baseline eighth grade WKCE achievement data and Iowa Algebra Aptitude Test data on students of teachers in the program and will compare this data to tenth grade WKCE testing results and IAAT each spring for the next two years. It is expected that as A<sup>e</sup>P teacher participants proceed in the program, the percentage of students assigned to program teacher participants who score proficient/advanced in mathematics on the WKCE will increase each year.

### **Define whether it is a Continuation or a New Project**

This will be a continuation of the 2005-2007 Mathematics Mobilization Project (M<sup>3</sup>P).

### **Define whether the Grant covers any Items Already part of the District’s Budget**

The district does support professional development activities for Algebra in the content areas through targeted site and district sponsored activities.

**Staff Person(s) in Charge of the Program/Project**

Ms. Terri Huck  
Coordinator of Professional Development

Ms. Linda Langenstroer  
Research Coordinator, Educational  
Accountability

Ms. Geraldine Santarelli  
Math Consultant 6-12

**Staff Person(s) who were involved in the Preparation of the Grant**

Ms. Terri Huck  
Coordinator of Professional Development

Ms. Linda Langenstroer  
Research Coordinator, Educational  
Accountability

Ms. Geraldine Santarelli  
Math Consultant 6-12

**Recommendations**

At its May 14, 2009 meeting, the Curriculum/Program Committee approved forwarding the grant to the full Board for consideration. Administration recommends Board approval to accept and implement the A<sup>e</sup>P grant if received.

Dr. Joseph Mangi  
Superintendent of Schools

Ms. Sheronda Glass  
Executive Director of  
Human Resources

Ms. Terri Huck  
Coordinator of Professional Development

Ms. Linda Langenstroer  
Research Coordinator, Educational  
Accountability

Ms. Geraldine Santarelli  
Math Consultant 6-12

Dr. Barbara Short  
Associate Professor Education  
Carthage College

## Fiscal, Facilities and Personnel Impact Statement

Title: Algebra Enhancement Partnership

Budget Year: 2009-2011

Department: Professional Development

Budget Manager: Terri Huck

### REQUEST

The District is requesting approval to accept and implement funding from the Department of Public Instruction to fully fund the implementation of the Title IIB Competitive Math grant aimed at (1) increase the instructional knowledge, beliefs and practices of math teachers to enable students to be successful in the application of algebra (2) improving student achievement in mathematics. The grant will be implemented in conjunction with Carthage College.

### RATIONALE/ INSTRUCTIONAL FOCUS

This grant supports the District mission "to empower all students to reach their unique capabilities by providing diverse and challenging opportunities to learn through the collaborative efforts of students, families, community and staff." It directly aligns with Strategies #4 & #7 of the Strategic Plan.

### IMPACT

All grant funding will be monitored and distributed through the District's Office of Professional Development.

### BUDGET IMPACT

Object Level	Descriptive	Amount
100's	Salaries	\$13,000.00
200's	Fringes	\$3,250.00
300's	Purchased Services	\$181,572.00
400's	Non-Capital Objects	\$44,000.00
500's	Capital Objects	\$0.00
900's		\$7,736.00
	<b>TOTAL</b>	<b>\$249,558.00</b>

This is a ☒ one-time or a ☐ recurring expenditure

### FUNDING SOURCES

Select Funding Sources: \_\_\_\_\_ New funds requested \_\_\_\_\_

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

May 26, 2009

**HEAD START/ MIDDLE SCHOOL WAIVERS**  
**FOR 2009/10 SCHOOL YEAR**

School Board approval is requested to implement the following waivers for the 2009-2010 school year. These waiver requests do not negatively impact student contact time, District budget, transportation or food service. These requests support the District's focus as defined in the Strategic Plan as it relates to professional development, community involvement and student achievement.

The Head Start Performance Standards mandate 448 hours of student-teacher contact time. To achieve this and the mandated initial and final home visits, Head Start Staff must work eight hours per day during the school year. Staff is paid for 7.5 hours with a 30-minute duty free lunch period. We are requesting a waiver from the contracted 7 hours to 7.5 hours per day for Head Start employees, in order to meet the Head Start Performance Standards. The Head Start Waiver was signed and approved 100% by Head Start Staff.

Lance, Lincoln and Washington Middle Schools are requesting a waiver to extend their first three Wednesday staff development days until 4:30 p.m. and allow the teachers to leave at 3:10 p.m. on the fourth and fifth Wednesday of the month. This will provide a longer block of time for quality staff development, discussion of school governance issues, examination of school data, and planning and implementing the School and District Strategic Plan. Administration supports this change in staff development times. Washington and Lincoln Middle Schools voted 100% in support of the waiver and Lance was at 85% in support.

Administrative Recommendation

At its May 12<sup>th</sup> meeting, the Personnel/Policy Standing Committee recommended that these waivers be forwarded to the full Board pending an affirmative vote by the sites. Administration recommends that the Board approve the waiver requests for Head Start and Lance/Lincoln/Washington Middle Schools as submitted.

Dr. Joseph Mangi  
Superintendent of Schools

Kathleen Barca  
Executive Director of School Leadership

Kim Fischer  
Bullen Middle School Principal

Chad Dahlk  
Lance Middle School Principal

Ernest Llanas  
Lincoln Middle School Principal

Elizabeth Sabo  
Washington Middle School Principal

Belinda Grantham  
Head Start Administrator

*This page intentionally left blank*

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

May 26, 2009

**POLICY 8850 - SCHOOL BOARD COMMITTEES**

Previously a number of Board members requested that the current one-year appointment to a standing committee be changed to a three-year term for community advisors. It was also noted that revised wording was necessary to address Board members serving on more than two standing committees when service on the PR/Goals/Legislative is factored in. This proposed change was presented at the March 10, 2009 Personnel/Policy Committee meeting and it was voted to bring it back to the next Committee meeting for further discussion.

**Recommendation**

At its May 12, 2009 meeting, the Personnel/Policy Committee voted to refer revised Policy/Rule 8850, School Board Committees to the full Board for a first reading at its May 26, 2009 regular meeting and second reading at its June 23, 2009 regular meeting.

Subsequent to the May 12<sup>th</sup> Personnel/Policy Committee meeting, Administration added proposed wording to reflect an 80% attendance expectation for community members.

Administration recommends that the Board approve revisions to Policy/Rule 8850 as a first reading this evening and as a second reading at the June 23, 2009 regular meeting.

Dr. Joseph Mangi  
Superintendent of Schools

Kathleen M. Barca  
Executive Director, School Leadership #1



POLICY 8850  
SCHOOL BOARD COMMITTEES

The School Board believes committees can be useful in the decision-making process and in the conducting of Board business. By using a Board committee structure, the Board is able to conduct its business in an efficient and effective manner, study issues facing the District more in depth, and take more ownership in things happening in the District. The committee structure is designed to assist the Board in the conducting of Board business; it is not intended to take away a Board member's opportunity to ask questions or to be involved in the decision-making process.

The Board shall have five standing committees: (1) Audit, Budget and Finance, (2) Curriculum and Program, (3) Planning, Facilities and Equipment, (4) Personnel and Policy, and (5) PR/Goals/Legislative Committee. Each standing committee shall consist of three Board members. A quorum of the committee shall be a minimum of two (2) Board members. The Board President shall appoint Board members to standing committees in accordance with established procedures. No Board member may serve on more than two of the following standing committees. **(1) Audit, Budget and Finance, (2) Curriculum and Program, (3) Planning, Facilities and Equipment, and (4) Personnel and Policy. However, Board members may serve on the PR/Goals/Legislature Committee as a third committee assignment.** The Board President shall select the committee chair. The committee chair may seek up to two community members to serve in an advisory capacity on the Audit, Budget and Finance Committee, The Curriculum and Program Committee, The Planning, Facilities and Equipment Committee and the Personal and Policy committee. The committee chair may seek up to six community members to serve on the PR/Goals/Legislative committee. Every attempt will be made to have these committees reflect the diversity of the District. Community member appointments shall be made in accordance with established procedures. The term of appointment to a standing committee will be for ~~one~~ **three** years **for community members**, unless otherwise arranged. **It is expected that community members will attend at least 80% of the meetings of the standing committee to which they have been appointed.** Consistent with Board policy concerning Board officers, the chair of each committee may not serve as committee chair for more than two consecutive years.

The Board may establish other standing and temporary ad-hoc committees from time to time as needed. The Board President shall make such committee appointments in the same manner as other standing committee appointments.

The Board President shall serve as an ex-officio member of all standing and temporary committees of the Board.

The function of all Board committees should be fact-finding, deliberating and advising, but not legislating or policymaking. Each Board committee shall be assigned specific duties. All policymaking actions taken by a Board committee shall be subject to ratification and approval of the Board. For policy-related items, the Board will have a first and second reading of the recommended policy before final policy adoption. The policy readings shall occur at separate Board meetings.

Public notice shall be given for all Board committee meetings in accordance with state law and Board policy.

LEGAL REF.: Wisconsin Statutes

Sections 19.82 [Open meeting law definitions]

19.84 [Public notice requirement]

19.85 [Reasons for closed session]

19.89 [Exclusion of members from meetings]

POLICY 8850  
SCHOOL BOARD COMMITTEES  
Page 2

CROSS REF.: 8412, School Board Officer Duties  
8510, School Board Policy Development and Revision  
8711, Public Notification of School Board Meetings  
8810, Rules of Order  
8860, Citizen Advisory Committees  
8870, Public Participation at School Board Meetings

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: June 8, 1993

REVISED: April 21, 1998  
July 13, 1999  
February 22, 2000  
July 10, 2001

DELETED: June 25, 2002

REAFFIRMED: May 13, 2003  
December 19, 2006

RULE 8850  
SCHOOL BOARD COMMITTEES

A. Committee Appointment Process

1. The Board President shall appoint Board members to standing committees immediately following the School Board's annual organizational meeting. Such appointments shall be made, in order, as follows:
  - a. by seeking volunteers and making appointments based on Board member interest
  - b. by direct appointment of Board members to specific committees
2. Community members may be appointed to serve as members on standing committees as outlined in Board policy. Such appointments shall be made, in order, as follows:
  - a. by encouraging volunteers that reflect the diverse student population
  - b. by seeking volunteers and making appointments based on citizen interest
  - c. by direct appointment of the committee chair with approval of the Board President
  - d. by appointment of the Board President

B. Standing Committee Operating Procedures

1. Whenever possible, policy items to be considered by the Board shall be introduced to the standing committee at a monthly committee meeting. Any item referred to a standing committee must come back to the full Board within 30 days, unless a motion by the standing committee to further review the item is determined.
2. Standing committees, unless canceled by the committee Chair or Board President shall meet once each month. Additional meetings will be scheduled by the chair as necessary. Meetings shall be limited in length to one and one half hours or less.
3. Unless arranged by a standing committee for a special meeting other than the designated night, all standing committees will meet on the same evening in a rotating schedule.
4. The committee chairs, the Superintendent of Schools and designated administrators shall meet to establish meeting agendas for standing committees. This process will ensure the orderly flow of information and the effective operation of the Board and committees. Committee agenda items are limited to those referred by the Board President, committee chairs and designated administrators. Meeting agendas must be published at least five working days prior to a scheduled meeting.
5. Administrators and other District staff, as appropriate, will be requested to serve in an advisory capacity to standing committees and/or to provide necessary support resources.
6. Committee meetings shall be conducted in accordance with *Robert's Rules of Order Revised*.
7. Any Board member or citizen may attend a standing committee and may speak to any item on the agenda. However, only committee members may vote on agenda items.
8. Minutes shall be kept of all standing committee meetings. The minutes shall be distributed to all Board members in order to keep the full Board informed of matters discussed at committee meetings. Committee meeting minutes shall also be made available for inspection by the public in accordance with state law and the Board's policy on access to public records.
9. Standing Committee updates will be included as an agenda item for all regular Board meetings.
10. Motions that have come from committee shall appear on a regular meeting agenda, and shall contain the committee's recommendation, and include comments of dissent, in addition to Administration's recommendation.

RULE 8850  
SCHOOL BOARD COMMITTEES  
Page 2

C. Specific Duties of Standing Committees

BOARD OF EDUCATION  
ORGANIZATIONAL CHART – COMMITTEES

<u>Audit, Budget and Finance Committee</u>	<u>Curriculum and Program Committee</u>	<u>Planning, Facilities and Equipment Committee</u>
<ul style="list-style-type: none"><li>• Assist in the preparation and development of the Board and District's annual budget</li><li>• Review all monthly budget expenditures and all budget modifications, changes, etc., throughout the year</li><li>• Review all budgets related to grants submitted and/or awarded</li><li>• Review all proposed Board policies related to budget and finance matters</li><li>• Assist in the planning and completion of the District's management, financial, and program audits, including the AASA audit</li><li>• Review any audit findings and prepare recommended action plans</li><li>• Strategic Plan – Strategic planning will have a financial impact as the plan proceeds toward implementation. The Audit, Budget and Finance Committee will review the strategic planning budget and implications to overall District budget.</li></ul>	<ul style="list-style-type: none"><li>• Review all matters related to existing or new curriculum and programs</li><li>• Review survey, test and evaluation results of the District</li><li>• Monitor curriculum adoption and implementation schedule</li><li>• Review all grant proposals in terms of program components</li><li>• Review teaching materials, book selections, etc.</li><li>• Review all proposed Board policies related to education, teaching or support programs</li><li>• Review comprehensive staff development plan and implementation</li><li>• Strategic Plan – Many initiatives of Strategic Plan will have significant curriculum implications. As initiatives are identified and implemented, it is appropriate that the Curriculum and Program Committee be kept apprised of their process.</li></ul>	<ul style="list-style-type: none"><li>• Assist in the preparation and updating of the District's five-year capital improvement budget</li><li>• Review the implementation of all expenditures related to facilities and equipment</li><li>• Assist in establishing of building standards for each type of educational facility</li><li>• Review and update the District's comprehensive technology and administrative computer plan</li><li>• Work with community groups to develop a financial plan to accommodate the implementation of the District's physical plant plans</li><li>• Review all proposed Board policies related to planning facilities and equipment</li><li>• Strategic Plan – A portion of the strategic plan that involves facilities or accommodations within facilities will be reviewed by this committee.</li></ul>

BOARD OF EDUCATION  
ORGANIZATIONAL CHART – COMMITTEES

<u>Personnel and Policy Committee</u>	<u>PR/Goals/Legislative Committee</u>	<u>Ad-Hoc Committee</u>
<ul style="list-style-type: none"><li>• All employment of staff and related issues concerning staff would be addressed through this committee</li><li>• Bargaining of Labor Contracts – All contracts that are bargained would be reviewed with recommendations forwarded to the full Board</li><li>• Review all personnel transactions, job descriptions, hiring, etc.</li><li>• Prepare and update annual student enrollment projections</li><li>• Policy Development – All policy development would receive first readings through Personnel and Policy Committee</li><li>• Strategic Plan – Any issues of personnel or policy that may come out of plan will be reviewed by this committee. Those issues endorsed by this committee would be forwarded to the full Board for approval.</li></ul>	<p>A formal systematic way of improving our public relations can be realized through the PR/Goals/Legislative Committee. Among the responsibilities of this committee would include:</p> <ul style="list-style-type: none"><li>• Establish and oversee a comprehensive Public Relations Plan</li><li>• District goals identified annually will be coordinated and reviewed through this committee</li><li>• Promotion of referendum would be coordinated through this committee</li><li>• Annual Performance Disclosure Report will be reviewed and approved by this committee</li><li>• Ongoing review of state and federal legislation would be discussed through this committee</li><li>• Strategic Plan – 55% of successful strategic planning comes from community. Promotion of the Strategic Plan will come through the PR Committee.</li></ul>	<ul style="list-style-type: none"><li>• Ad-hoc committee(s) are appointed by the Board President</li><li>• Their responsibilities are based on the task(s) for which they are assigned</li><li>• Ad-hoc committees are not standing committees and have a limited term</li></ul>

Kenosha Unified School District No. 1  
Kenosha, Wisconsin

May 26, 2009

**Year Round School Study Committee**

The year round school model has been in existence across our nation for a number of years. Kenosha Unified established a Year Round School Committee in 1990 and again in December of 1998 to research the possibility of the year round school concept for Kenosha Unified. Several principals, teachers and community members attended a Year Round School Conference in San Diego in February, 1999. It was decided at that time to receive the year round school report because generally, parents were not in favor of the concept due to the difficulty of rescheduling vacation time for their children, especially if brothers and sisters were attending elementary, middle and high schools at the same time.

The year round school concept is being considered primarily to help students who loose ground academically the two to three month block of time in the summer without instruction and without teacher contact. Student achievement, especially in reading and math, is adversely affected and the months of September and October are often devoted to catching up for valuable time lost, especially in consideration of the WKCE state tests which are usually administered in early November. The benefits of continuity of instruction would potentially improve achievement for economically disadvantaged students, special needs students as well as our ELL students, and would hopefully serve as a positive strategy to close the achievement gap.

**Recommendation**

At its May 14, 2009 meeting, the Curriculum/Program Committee voted to forward to the Board Administration's recommendation that the Board authorize formation of a District Year Round School Study Committee comprised of teachers, principals, parents, and interested community members to look into the feasibility of beginning a year round school program with our Kenosha Unified Schools.

Dr. Joseph T. Mangi  
Superintendent of Schools

Year Round School Study Committee

*This page intentionally left blank*

Kenosha Unified School District No. 1  
Kenosha, Wisconsin

May 26, 2009

**Board Approved Fees for the 2009-2010 School Year**

Each year, as a component of the budget development process, a review of the fees charged (i.e., student fees, building use fees and recreation fees) is conducted. Consistent with past years, Finance has met with the stakeholders that administer fees to review the procedures and adequacy of established fees. Finance has met with representation of each cluster (i.e., elementary, middle and high school) and selected curricular departments to ensure that everyone was involved and had an opportunity to communicate issues that had not previously been addressed.

As indicated last year, the implementation of the Zangle student information system and the redesigned Student Accounting Module (controls the student fees and payments), has shown that the student fee structure, as presently employed by KUSD, creates a difficult administration and maintenance environment in Zangle. Zangle assigns fees based on a course number and KUSD's course structure is very comprehensive with over 161 courses that require an additional fee at just the high school level.

Another concern that was discovered is the lack of consistency in what school's charge for workbooks and other supplemental materials that are allowed under the current student fee policy. State Statute indicates that only the actual cost of materials required or used for the student to complete the course can be assessed. Additionally, State Statute does allow a school district to charge for the cost of textbooks, but our Policy 3280, Student Fees, Fines and Charges indicate that textbooks will be provided to students at no charge.

With the above concerns, last year Finance approached the Middle School and High School Principals about a simplified approach to student fees that attempts to create one academic fee for all students, based on the average current fees charged for the typical courses taken in an annual track. Based on the track, each grade level might have a different required fee. This would eliminate the additional core fees, some of the elective fees and all of the honors and advanced fees. The Middle School Principals were willing to explore this option and an elective fee (\$15 6<sup>th</sup> grade, \$20 7<sup>th</sup> & 8<sup>th</sup> grade) replaced the other course fees for this year. To date, there have not been any concerns raised by the Middle Schools regarding the elective fee approach.

With the one (1) year of revenue history at the middle schools and with the continued desire to make the fee structure simpler, Finance again had several discussions with the high school principals. Based on those discussions a less complex high school fee structure is being recommended. The elective fee at the middle school and the individual course fees at the high school remain at the school to purchase the additional materials necessary to teach these courses.



Part of the rationale for reducing the number of components of the fee structure is that the data from the middle school show that total fees collected and provided to the middle schools increased by 16.5% between the 2007-2008 school year and the 2008-2009 school year. The increase appears to be due, in part, to only two (2) components of the fee (based fee and elective fee) versus up to five (5) different components included in the prior middle school fee.

Another component that might be necessary, in order for the schools to not be negatively impacted by this change is an allocation of dollars from the Curriculum budget to supplement the materials purchased by the schools for these elective, honors and advanced placement courses might be required. Administration is still trying to determine what amount, if any, would be required and what funding source might be available to fund this component.

A positive by-product not charging the student and funding these supplemental materials from the Curriculum and Instruction Department is that the Curriculum Department will be involved in the selection and approval of all supplemental curriculum materials prior to any dollars being provided to the schools. This would ensure consistency of materials in the high schools for like classes. As indicated last year, there was a concern that what the schools charge may not always correlate to the cost of the workbook and materials, especially if the supplemental materials are prepared and produced by the teacher.

Because of these difficult economic times and because the District is in a good budget position, Finance is recommending that the above modifications to the 2009-2010 student fee structure be implemented. These modifications will cost families less and simplify the overall fee structure and make it easier to allocate, process and apply student fee payments. At this time, it is difficult to quantify the amount of school and central office hours that are involved in administering the many fees, but it is huge. Additionally, this simplified fee structure should reduce the amount of outstanding fees payable and the subsequent collection of outstanding student fees.

Through meetings with all principal groups and the student fee review committee, the following changes to the 2009-2010 fee structure are being provided to the Audit, Budget and Finance Committee and then the full Board of Education for consideration.

## **Student Fees**

Administration is not recommending any substantive increases over what has previously been communicated through the budget discussions this spring. The recommended changes for the student fees in 2009-2010 are, as follows:

- ❑ No change to the Base Student Fee at the Elementary level.
- ❑ Add a fee for the four (4) year old Kindergarten, Early Childhood and Peer students at one half of the elementary school base fee. The fees collected for the community based 4K students will be provided back to the day cares.
- ❑ Add the current \$15 elective fee at the Middle School level to the base fee, thus eliminating a separate elective fee that is charged to all middle school students.

- ❑ Increase the Base Student Fee at the High School level by \$10 to basically transfer the separate science fee to the Base Fee. All students are required to take four (4) credits of science in high school.
- ❑ Eliminate the separate High School fees for Art, Family and Consumer Science (FACS) and Technology Education, Art and Family and Consumer Science (FACS) courses and create a single elective fee of \$20. Add this elective fee to the base fee, thus eliminating a separate elective fee that is charged to all high school students.
- ❑ Increase the Writer's Inc. book fee for 9<sup>th</sup> graders from \$18 to \$24, as a result of the increased cost of the book. The actual cost of the book for the 2009-2010 school year is \$33.50, but it was felt that this was too big an increase for one year. Students use this book for all four (4) years.
- ❑ Eliminate the \$20 Language Arts Fee for the students transferring into the middle schools since the number of students that actually transfer in after 6<sup>th</sup> grade are minimal. Any additional material costs will be absorbed by the schools.
- ❑ Eliminate the \$5 Schedule Change Fee for those changes to schedules for courses that are not required for graduation. This was piloted during the 2008-2009 school year and the recommendation of the High School Principals is to eliminate the fee.
- ❑ Add the \$25 fee per Advanced Placement exam that the board has previously approved for those students who are not free and reduced lunch eligible to the fee schedule. This fee will be reimbursed or added to their account balance if the student successfully passes the exam with a grade of 3 or better.

The High School Principals met and recommended that the \$20 elective fee be added to the base fee of \$42 to create a new base fee of \$62 for all high school students. This entire amount would be included in the school's discretionary budget per pupil allocation. It was also recommended that this same method be implemented at the Middle School level to combine the base fee and elective fee.

Attachment A delineates the proposed 2009-2010 student fee schedule compared to the previous four (4) year's student fees with this year's modifications in bold.

Some procedures that have been implemented over the last five (5) years that bear reaffirmation are:

- ❑ Maintain a procedure where students leaving the District will have a portion of the paid fees reimbursed based on when they leave. Students withdrawing from the District during the first semester (after the first month), will have 50% of the Base Fee and any fee for classes not taken yet reimbursed or applied toward any outstanding balance. Students withdrawing from the District after 30 days of the second semester will not have any fees reimbursed.

- ❑ Students entering the District after the start of the school year will only be charged a prorated Base Fee based on full quarters that they are in the District. All other fees will be assessed based on the actual usage during that school year.
- ❑ Reaffirm the practice of not assessing a new Required Student Fee for a student transferring from one District school to another.
- ❑ Require all schools to submit all collected student fees to the Finance Department. Finance will make all reimbursement of fees after the receipt of a completed and approved Request for Payment form. It is felt that while this will create more work for Finance, the accountability of the fees collected will increase from not refunding student fees from the school.
- ❑ Require the Charter Schools to collect the District required student fees for the appropriate grade level and allow them to retain the fees to assist with the increase costs of operating a charter school with the same level of funding from the District.
- ❑ Require Hillcrest School to collect the appropriate required student fee and remit the fee to Finance for those students who begin the school year at Hillcrest. Any student who transfers into Hillcrest after the start of school should have remitted the required student fee to the school where they began the year.
- ❑ Require all students participating in any Middle and High School co-curricular programs to have all outstanding student fees and fines paid in full or a plan in place to make payment prior to any participation in contests or games. This approach has implemented in the 2005-2006 school year for athletic co-curricular activities and was expanded in the 2007-2008 school year to all other co-curricular activities. This requirement to have all fees paid is also included in the Co-Curricular Code of Conduct for the District.
- ❑ Require all students graduating a District school to have all outstanding fees and fines paid prior to receiving their diploma. The School District will not prohibit a student from participating in the Graduation Ceremony, but will withhold the actual diploma until all fees are paid in full.

With the implementation of Zangle, the following procedures were implemented last year.

- ❑ The administration and maintenance for all academic and athletic student fees will reside with the Curriculum Department based on approved course offerings.
- ❑ All requests from the schools for workbook and supplemental materials must be reviewed and approved by the Curriculum Department prior to the allocation of any funds for the purchase of these materials by the schools.
- ❑ All fees and payments a student is responsible for will be maintained in Zangle with the school having access to create the fee based on the circumstances (e.g., field trips, yearbook, clubs and activity accounts).

- ❑ All payment of these fees will be posted in Zangle so an accurate record of the charges and payments made by a student can be maintained and a complete invoice can be printed for parents.
- ❑ When a fee reimbursement is requested due to a dropped class, the reimbursement of the fees will only be made when the amount is greater than \$50. All reimbursement amounts less than \$50 will be maintained on the student's account and used to pay additional fees (i.e., academic fees, fieldtrips, fundraisers and fines) during the school year or the next school year. Reimbursement will be made to seniors for any credit balances at the time of graduation.

Based on District practice, it is the expectation that all students be able to pay the student fees. A fee payment procedure has been implemented to allow families to make periodic payments until the fees are paid in full. Only in extreme circumstances shall the current year's required student fees be waived with a recommendation of the Principal. The District also has a long-standing practice of not charging student fees for foster children and students housed in a homeless facility.

The collection of all non-waived fees will continue to be aggressively reinforced to all schools and those fees that remain unpaid will be forwarded to Finance for more serious collection efforts. Finance will then begin the collection process and a \$25 late fee charge will be added to the student's outstanding balance. Additionally, the Finance Department has initiated steps to take individuals who owe the District significant dollars to Small Claims Court to seek payment, if necessary.

## **Building Use Fees**

In the 2001-2002 school year, the Board of Education approved a process that each year the building rental fee will be increased by the consumer price index (CPI) for the Chicago, Kenosha and Milwaukee urban area for the last twelve (12). The twelve month CPI for the Chicago, Kenosha and Milwaukee Urban area at the end of March 2009 was a reduction of 1.9%. In lieu of reducing the Building Use fee, due to other factors that would normally increase the fee, Administration is recommending that the Building Use Fee not change for the 2009-2010 school year. Attachment B is a comparison of the prior two (2) year's building use fees to the proposed building use fees.

## **Recreation Fees**

At the same time, the Board of Education approved standardization of the individual participant fee and also directed Administration to apply a CPI type adjustment factor to the adult programs each year, thereafter, to keep up with the rate of inflation to strive to make all Adult Programs self-sufficient. Again, the twelve month CPI rate at the end of March 2009 was a negative 1.9% and Administration and the Recreation Department leadership are recommending that this fee not change for the 2009-2010. Attachment C is a spreadsheet indicating the recreation fees for the last four (4) years and the proposed fees for fiscal year 2009-2010. 76

The Audit, Budget and Finance Committee reviewed these recommended fees at the May 14<sup>th</sup> meeting and unanimously approved forwarding this fee structure to the full Board for approval. The High School Principals met the day of the Committee Meeting and agreed to review the \$6 fee for a replacement ID card and the \$2 replacement lanyard fee. A recommendation will be made prior to approval of the fee schedule to adjust these two (2) fees to account for only the actual replacement costs.

### **Administrative Recommendation**

Administration requests that the Board of Education concur with the Administration and the Audit, Budget and Finance Committee recommendation to establish the fiscal year 2009-2010 fees for students, Building Use and Recreation at the indicated rates. It is also recommended that the student fee structure be reflected in the General Fund's revenue and expenditures for the 2009-2010 District budget.

Dr. Joseph T. Mangi  
Superintendent of Schools

William L. Johnston, CPA  
Executive Director of Business

Eileen Coss  
Accounting Manager

Tarik Hamdan  
Financial & Budget Analyst

## KENOSHA UNIFIED SCHOOL DISTRICT NO. 1

HISTORICAL SCHEDULE OF STUDENT FEES

FOR 2009-2010

	2005/2006	2006/2007	2007/2008	2008/2009	Proposed 2009/2010
	Fees	Fees	Fees	Fees	Fees
<u>BASE STUDENT FEES</u>					
High Schools	30.00	30.00	31.00	32.00	<b>62.00</b>
Middle Schools	52.00	52.00	53.00	55.00	<b>70.00</b>
Elementary Schools	40.00	40.00	41.00	43.00	43.00
<b>4K, EC and Peers</b>					<b>22.00</b>
(Base fee includes individual project materials and workbooks)					
<u>GRADE LEVEL FEES</u>					
Language Art Fee for 7th & 8th Grade Transfer Student *	20.00	20.00	20.00	20.00	
Writer's Inc. (9th Grade) *	17.00	17.00	17.00	18.00	<b>24.00</b>
<u>PROGRAM FEES</u>					
1:1 Laptop Program *				30.00	30.00
Kenosha Military Academy Leadership *				25.00	25.00
<b>Advanced Placement Exam (refundable with a score of 3 or better)</b>					<b>25.00</b>
<u>COURSE FEES</u>					
Art (6th grade)	5.00	5.00	5.00		
Art (7th and 8th grade only)	8.00	8.00	8.00		
Art (High School Advanced Placement Classes)	35.00	35.00	35.00	35.00	
Art (High School Regular Classes)	15.00	15.00	18.00	18.00	
Extended Day Class (\$1 earmarked for Building) *	10.00	10.00	10.00	10.00	
Family and Consumer Science (High School)	15.00	20.00	20.00	25.00	
Family and Consumer Science (6th Grade) *	5.00	5.00	5.00		
Family and Consumer Science (7th Grade) *	8.00	8.00	8.00		
Family and Consumer Science (8th Grade) *	8.00	8.00	8.00		
Health Class Fee (HS) for Red Cross Workbook/materials		1.50	2.00	3.00	
Physical Education Fee (High School)	19.00	19.00	24.00	24.00	24.00
Physical Education Fee (Middle School)	15.00	15.00	15.00	15.00	15.00
Science (Advanced Placement HS Classes)	25.00	25.00	25.00	25.00	
Science (Honors HS Classes)	15.00	15.00	15.00	15.00	
Science (Regular HS Classes)	10.00	10.00	10.00	10.00	
Technology Education (High School)	15.00	15.00	20.00	20.00	
Technology Education (LakeView Academy) *	25.00	25.00	30.00	30.00	30.00
Technology Education (Seventh & Eighth Grades)	8.00	8.00	8.00		
Technology Education (Sixth Grade)	5.00	5.00	5.00		
<u>ATHLETIC FEES</u>					
Athletic Catastrophic Insurance (MS, HS)	3.00	3.10	3.25	3.25	3.25
Athletic Fee High School	40.00	50.00	55.00	55.00	55.00
(per sport, \$10 earmarked for Building Athletic Uniforms, \$110 max. per student, \$220 max. per family)					
Athletic Fee Middle School	10.00	20.00	25.00	25.00	25.00
(per sport, \$5 earmarked for Building Athletic uniforms, \$50 max. per student, \$100 max. per family)					

Changes are identified in bold

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1

**HISTORICAL SCHEDULE OF STUDENT FEES**

**FOR 2009-2010**

	2005/2006	2006/2007	2007/2008	2008/2009	Proposed 2009/2010
	Fees	Fees	Fees	Fees	Fees
<b><u>OTHER SCHOOL FEES</u></b>					
Activity Fee (HS, \$30 max. per student, \$60 max. per family; for debate, forensics, academic decathlon, cheerleading, robotics and other competitive events) *	15.00	15.00	15.00	15.00	15.00
Music Activity Fee (HS, \$60 max. per student; \$120 max. per family; for jazz ensemble, chamber orchestra, madrigal singers, golden strings, theater and drama) *		30.00	30.00	30.00	30.00
Instrument Usage (MS, HS - \$50 max. per student, \$100 max. per family)	50.00	50.00	50.00	50.00	50.00
Parking (HS, \$30 for only second semester)	50.00	50.00	50.00	50.00	50.00
After School Program (per day)	5.00	5.00	5.00	5.00	5.00
<b><u>SUMMER SCHOOL FEES</u></b>					
Elementary and Middle Schools <del>(per section)</del>	20.00	20.00	20.00	20.00	20.00
High Schools <del>(per course)</del>	20.00	20.00	20.00	20.00	20.00
Gear-Up (MS, HS <del>-per course</del> )	20.00	10.00	10.00	10.00	10.00
<b><u>MISCELLANEOUS SCHOOL FEES *</u></b>					
Fines for Lost or Damaged Locks (MS, HS)	8.00	8.00	9.00	9.00	9.00
Copy of Student Records (per page)	0.50	0.50	0.50	0.50	0.50
Copy of Student Transcripts	3.00	3.00	5.00	5.00	5.00
Lost I.D./Library Card					
Middle School	5.00	5.00	6.00	6.00	6.00
High School	5.00	5.00	6.00	6.00	6.00
I.D. Card Lanyard Replacement			2.00	2.00	2.00
Schedule Change (not required for Graduation)				5.00	
Library Fines and Breakage Charges	At Cost	At Cost	At Cost	At Cost	At Cost
Students Unable to Pay		Per School Board Policy			

\*Allocated to Building

Changes are identified in bold

## RECREATION DEPARTMENT FEES

<b>Adult</b>		<b>2005/2006</b>	<b>2006/2007</b>	<b>2007/2008</b>	<b>2008/2009</b>	<b>Projected 2009/2010</b>
Basketball	Team Fee	\$339.00	\$348.00	\$359.00	\$374.00	\$374.00
	Player Fee	\$35.00	\$36.00	\$37.00	\$38.00	\$38.00
	Trophy Fee	\$7.00	\$7.00	\$8.00	\$8.00	\$8.00
Softball	Team Fee	\$261.00	\$268.00	\$276.00	\$288.00	\$288.00
	Player Fee	\$35.00	\$36.00	\$37.00	\$38.00	\$38.00
	Trophy Fee	\$7.00	\$7.00	\$8.00	\$8.00	\$8.00
Volleyball	Team Fee	\$111.00	\$114.00	\$117.00	\$122.00	\$122.00
	Player Fee	\$20.00	\$21.00	\$22.00	\$23.00	\$23.00
	Trophy Fee	\$7.00	\$7.00	\$8.00	\$8.00	\$8.00
Employee Swim		N/C	N/C	N/C	N/C	N/C
Family Swim		\$ 42.00/Family \$ 26.00/Single	\$ 43.00/Family \$ 27.00/Single	\$ 46.00/Family \$ 28.00/Single	\$ 48.00/Family \$ 29.00/Single	\$ 48.00/Family \$ 29.00/Single

**Student Player Fees**

Inst. Swim	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Comp. Swim	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Diving	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Golf	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Basketball	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Recreation	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Tennis	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Weight Training	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00



## BUILDING USE FEES

Swimming Pools			2007-2008	2008-2009	Projected 2009-2010
Reuther		Initial charge	\$ 103.00	\$ 106.00	\$ 106.00
		Rental fee per hour	\$ 29.00	\$ 30.00	\$ 30.00
Tremper		Initial charge	\$ 152.00	\$ 156.00	\$ 156.00
		Rental fee per hour	\$ 37.00	\$ 38.00	\$ 38.00
Bradford		Initial charge	\$ 208.00	\$ 213.00	\$ 213.00
		Rental fee per hour	\$ 58.00	\$ 59.00	\$ 59.00
Vernon		Initial charge	\$ 60.00	\$ 62.00	\$ 62.00
		Rental fee per hour	\$ 17.00	\$ 17.00	\$ 17.00
Gymnasiums					
Bradford	w/ lockers	Rental fee per hour	\$ 173.00	\$ 177.00	\$ 177.00
	w/o lockers	Rental fee per hour	\$ 158.00	\$ 162.00	\$ 162.00
Tremper	full gym	Rental fee per hour	\$ 77.00	\$ 79.00	\$ 79.00
	small gym	Rental fee per hour	\$ 60.00	\$ 62.00	\$ 62.00
Reuther		Rental fee per hour	\$ 43.00	\$ 44.00	\$ 44.00
Bullen Middle School		Rental fee per hour	\$ 50.00	\$ 51.00	\$ 51.00
Lance Middle School		Rental fee per hour	\$ 44.00	\$ 45.00	\$ 45.00
Lincoln Middle School		Rental fee per hour	\$ 41.00	\$ 42.00	\$ 42.00
Mahone Middle School		Rental fee per hour	\$ 54.00	\$ 55.00	\$ 55.00
McKinley Middle School		Rental fee per hour	\$ 46.00	\$ 47.00	\$ 47.00
Washington Middle School		Rental fee per hour	\$ 46.00	\$ 47.00	\$ 47.00
Brass, EBSOLA, Nash & Stocker Elementaries		Rental fee per hour	\$ 39.00	\$ 40.00	\$ 40.00
Whittier Elementary		Rental fee per hour	\$ 37.00	\$ 38.00	\$ 38.00
Frank, Pleasant Prairie & Somers Elementaries		Rental fee per hour	\$ 33.00	\$ 34.00	\$ 34.00
Bose Elementary		Rental fee per hour	\$ 33.00	\$ 34.00	\$ 34.00

<b>Gymnasiums (Cont.)</b>			<b>2007-2008</b>	<b>2008-2009</b>	<b>Projected 2009-2010</b>
Grewenow, Harvey, Jeffery, Strange, Vernon Elementaries	Rental fee per hour	\$	32.00	\$ 33.00	\$ 33.00
Columbus, Forest Park, Southport Elementaries & Jefferson Annex	Rental fee per hour	\$	31.00	\$ 32.00	\$ 32.00
Durkee, Jefferson, Roosevelt, Wilson, Lincoln Elementaries	Rental fee per hour	\$	30.00	\$ 31.00	\$ 31.00
McKinley & Prairie Lane Elementaries	Rental fee per hour	\$	29.00	\$ 30.00	\$ 30.00
Grant Elementary	Rental fee per hour	\$	28.00	\$ 29.00	\$ 29.00
<b>Auditoriums</b>					
Bradford	Performance	Rental fee per hour	\$ 94.00	\$ 96.00	\$ 96.00
	Rehearsal	Rental fee per hour	\$ 64.00	\$ 66.00	\$ 66.00
Reuther	Performance	Rental fee per hour	\$ 83.00	\$ 85.00	\$ 85.00
	Rehearsal	Rental fee per hour	\$ 66.00	\$ 68.00	\$ 68.00
Tremper	Performance	Rental fee per hour	\$ 87.00	\$ 89.00	\$ 89.00
	Rehearsal	Rental fee per hour	\$ 68.00	\$ 70.00	\$ 70.00
Tremper-Room 120	Rental fee per hour	\$	35.00	\$ 36.00	\$ 36.00
Use of Grand Piano- Bradford & Tremper	Per Activity	\$	45.00	\$ 46.00	\$ 46.00
Bullen Middle School	Rental fee per hour	\$	73.00	\$ 75.00	\$ 75.00
Lance Middle School	Rental fee per hour	\$	58.00	\$ 59.00	\$ 59.00
Lincoln Middle School	Rental fee per hour	\$	58.00	\$ 59.00	\$ 59.00
Mahone Middle School	Rental fee per hour	\$	73.00	\$ 75.00	\$ 75.00
McKinley Middle School	Rental fee per hour	\$	50.00	\$ 51.00	\$ 51.00
Washington Middle School	Rental fee per hour	\$	50.00	\$ 51.00	\$ 51.00

Miscellaneous Areas			2007-2008	2008-2009	Projected 2009-2010
Bradford	Cafeteria	Rental fee per hour	\$ 49.00	\$ 63.00	\$ 63.00
Indian Trail	Cafeteria	Rental fee per hour	\$ 40.00	\$ 41.00	\$ 41.00
Reuther	Cafeteria	Rental fee per hour	\$ 39.00	\$ 40.00	\$ 40.00
Tremper	Cafeteria	Rental fee per hour	\$ 52.00	\$ 53.00	\$ 53.00
LakeView Tech	Cafeteria	Rental fee per hour	\$ 36.00	\$ 37.00	\$ 37.00
Hillcrest School	Cafeteria	Rental fee per hour	\$ 29.00	\$ 30.00	\$ 30.00
Bullen Middle School	Cafeteria	Rental fee per hour	\$ 31.00	\$ 32.00	\$ 32.00
Lance Middle School	Cafeteria	Rental fee per hour	\$ 31.00	\$ 32.00	\$ 32.00
Mahone Middle School	Cafeteria	Rental fee per hour	\$ 32.00	\$ 37.00	\$ 37.00
Lincoln Middle School	Cafeteria	Rental fee per hour	\$ 35.00	\$ 36.00	\$ 36.00
McKinley Middle School	Cafeteria	Rental fee per hour	\$ 34.00	\$ 35.00	\$ 35.00
Washington Middle School	Cafeteria	Rental fee per hour	\$ 33.00	\$ 34.00	\$ 34.00
Frank Elementary	Café/Multi-Purp	Rental fee per hour	\$ 44.00	\$ 45.00	\$ 45.00
Somers Elementary	Café/Multi-Purp	Rental fee per hour	\$ 41.00	\$ 42.00	\$ 42.00
Pleasant Prairie, Whittier	Café/Multi-Purp	Rental fee per hour	\$ 37.00	\$ 38.00	\$ 38.00
Brass, Stocker, Nash, EBSOLA	Café/Multi-Purp	Rental fee per hour	\$ 35.00	\$ 36.00	\$ 36.00
Jefferson Elementary	Café/Multi-Purp	Rental fee per hour	\$ 31.00	\$ 32.00	\$ 32.00
Bose, Grewenow, Southport & Strange Elementaries	Café/Multi-Purp	Rental fee per hour	\$ 32.00	\$ 33.00	\$ 33.00
Columbus Elementary	Café/Multi-Purp	Rental fee per hour	\$ 29.00	\$ 30.00	\$ 30.00
Durkee, Jeffrey, Roosevelt, Vernon & Wilson	Café/Multi-Purp	Rental fee per hour	\$ 30.00	\$ 31.00	\$ 31.00
Other Elementary	Multi-Purpose	Rental fee per hour	\$ 29.00	\$ 30.00	\$ 30.00

<b>Miscellaneous Areas (Cont.)</b>			<b>2007-2008</b>	<b>2008-2009</b>	<b>Projected 2009-2010</b>
Education Support Center	Board Room	Rental fee per hour	\$ 35.00	\$ 36.00	\$ 36.00
Education Support Center	Computer Room	Rental fee per hour	\$ 69.00	\$ 71.00	\$ 71.00
Tremper	Commons	Per Activity/Per Day	\$ 33.00	\$ 34.00	\$ 34.00
Bradford	Commons	Per Activity/Per Day	\$ 40.00	\$ 41.00	\$ 41.00
High School/Middle School	Classrooms	Per Activity/Per Day	\$ 38.00	\$ 39.00	\$ 39.00
Lakeview Tech	Classrooms	Per Activity/Per Day	\$ 39.00	\$ 40.00	\$ 40.00
EBSOLA Frank, Pleasant Prairie, Nash, Somers,	Classrooms	Per Activity/Per Day	\$ 38.00	\$ 39.00	\$ 39.00
Other Elementary Schools	Classrooms	Per Activity/Per Day	\$ 34.00	\$ 35.00	\$ 35.00
Bradford, Reuther, Tremper, Bullen & Lance	Kitchen	Per Activity/Per Day	\$ 44.00	\$ 45.00	\$ 45.00
Various Outdoor Facilities		Per Activity/Per Day	\$ 19.00	\$ 19.00	\$ 19.00
Bong Outdoor Center		Per Activity/Per Day	\$ 33.00	\$ 34.00	\$ 34.00
Permit Fee (per request)			\$ 20.00	\$ 20.00	\$ 20.00
Refundable Cleanup Deposit (based on event type)				\$ 100.00	\$ 100.00

*This page intentionally left blank*

Kenosha Unified School District No. 1  
Kenosha, Wisconsin

May 26, 2009

**Resolution Authorizing the Borrowing of not to Exceed \$8,500,000 and  
Providing for the Issuance and Sale of General Obligation Promissory  
Notes Therefor**

In May 2008, the Board of Education approved a plan to explore the extent of any damage to the outside masonry of Reuther Central High School. At the time, \$900,000 was allocated to conduct the investigatory work. The outcome of the investigation was presented to the Facilities Committee on January 13, 2009. The net affect is that some of the masonry was in better condition that anticipated and in other areas it was worse. The consultants assisting with the project and the contractor doing the preliminary scope work both were independently asked to provide a cost estimate for the entire project. The consultant's estimate is \$8.2 million and the contractor's estimate is \$8.5 million. Both parties have indicated that because of the uncertainty in what may be encountered in each area of the building, that the District should maintain a fairly large contingency.

Based on other information gathered and the two estimates, the Facilities Department recommended that the funding for the project be planned at the \$8.5 million estimate from the contractor but that contingency plans need to be developed and the District needs to be prepared to spend as much as \$10.0 million, if required. Funding for a project of this magnitude is well beyond the annual major maintenance budget; therefore, outside funding will be necessary to pay for the project. The Facilities Department has indicated that if a loan payback could be established to take only a portion of the major maintenance budget, then this budget could repay the loan. This means that a large portion of the \$1.75 million major maintenance budget each year would not be available for the ongoing other major maintenance needs of the District.

The Committee recommended forwarding the project to the full Board of Education and to explore all funding options, including the potential availability of Stimulus funding. On March 24, 2009, the Board of Education approved the project, subject to a review of funding options at a future Audit, Budget and Finance Committee meeting.

When the final American Recovery and Reinvestment Act (ARRA) was signed into law in February, it did not contain any construction funding for school projects that were ready to break ground, as originally publicized. It did, however, contain several other options for school districts to fund school construction, modernization, renovation and repairs.

One new funding method is the Qualified School Construction Bond (QSCB) program. This a new tax credit program that provides tax credits, in lieu of interest payments to lenders who issue bonds to eligible school districts. Theoretically, since the federal government provides for the "interest" payments (actually tax credits), the district is only responsible for the payment of the bond principal.

Another option is an existing program that the ARRA expanded called the Qualified Zone Academy Bond (QZAB) program. There are certain requirements of school districts to be eligible for this program. One is that the free and reduced lunch population must be at least 35% (KUSD's is 42.9%). In addition, there must be commitments from private entities for "qualified contributions", such as equipment, technical assistance or volunteer services that have a present value of at least 10% of the bond issue. The bondholder will receive tax credits, instead of tax-exempt interest payments.

The ARRA also created a new program, the Build America Bond (BAB) program, allowing state and local governments to issue taxable bonds for capital projects and to receive a new direct federal subsidy payment for a portion of their borrowing costs. Qualified entities are authorized to issue these Build America Bonds as taxable bonds in only 2009 and 2010 to finance capital expenditures for which they otherwise could issue tax-exempt governmental bonds. They receive a direct federal subsidy payment for a portion of their borrowing costs equal to 35% of the total coupon interest paid to investors.

The deadline to submit applications to the Department of Public Instruction (DPI) for the QSCB and QZAB funding is June 15<sup>th</sup>. The District will be submitting applications to receive the maximum amount of these funds possible, but the DPI has indicated that they would probably only fund 33% of the requested amount. If this is the case more than one funding method might be required. The allocation of these funds is made on August 1<sup>st</sup>.

If these funds do not materialize, the option is to issue the traditional tax exempt notes with varying repayment options and terms that would compliment the current other non-referendum repayments and potentially provides some flexibility to the Facilities Department budget.

Since all of these borrowing options are considered non-referendum debt, a thirty (30) day petition period as stipulated in State Statue 67.12 (12) is required. If the required number of signatures (at least 7,500) is not obtained within the thirty (30) day period, the District is authorized to sell the notes. Additionally, non-referendum debt can only be issued for up to 10 years in the form on Notes. If the repayment period needs to be greater than 10 years in order to meet the Facilities Department's desire for a repayment amount, these notes may need to be reissued into longer term bonds, up to 20 years.

Our financial advisor, PMA, presented to the Audit, Budget and Finance Committee the pros and cons of each option and a tentative timeline to take advantage of these funding options for the Reuther projection and also the balance of the Indian Trail High School expansion project. The Committee recommended that the attached resolution authorizing the issuance and sale of general obligation promissory notes in the amount not to exceed \$8.5 million be sent to the full Board for approval. This will start the thirty (30) day petition period. The Committee also recommended that Administration submit the appropriate applications to take advantage of the new bond programs that were authorized by the American Recovery and Reinvestment Act, based on the most advantageous funding method for the District.

### **Administration's Recommendation**

Administration requests that the Board of Education concur with the Audit, Budget and Finance Committee's recommendation and approve the resolution authorizing the issuance and sale of general obligation promissory notes in the amount not to exceed \$8.5 million.

Dr. Joseph T. Mangi  
Superintendent of Schools

William L. Johnston, CPA  
Executive Director of Business

Patrick Finnemore  
Director of Facilities

Eileen Coss  
Accounting Manager



RESOLUTION AUTHORIZING THE BORROWING  
OF NOT TO EXCEED \$8,500,000; AND  
PROVIDING FOR THE ISSUANCE AND SALE OF  
GENERAL OBLIGATION PROMISSORY NOTES THEREFOR

WHEREAS, it is necessary that funds be raised by the Kenosha School District No. 1, Kenosha County, Wisconsin (the "District") for the purpose of paying the cost of masonry repair work on Reuther Central High School (the "Project"), and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the Project is within the District's power to undertake and serves a "public purpose" as that term is defined in Section 67.04(1)(b) of the Wisconsin Statutes; and

WHEREAS, school districts are authorized by the provisions of Section 67.12(12) of the Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District that:

Section 1. Authorization of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12) of the Wisconsin Statutes, the principal sum of not to exceed EIGHT MILLION FIVE HUNDRED THOUSAND DOLLARS (\$8,500,000) from a purchaser to be determined by subsequent resolution of this School Board (the "Purchaser").

Section 2. Sale of the Notes. To evidence such indebtedness, the District President and District Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of not to exceed EIGHT MILLION FIVE HUNDRED THOUSAND DOLLARS (\$8,500,000).

Section 3. Notice to Electors. Pursuant to Section 67.12(12)(e)2 of the Wisconsin Statutes, the District Clerk shall, within ten (10) days of adoption of this Resolution, cause public notice of such adoption to be given to the electors of the District by publishing a notice in the Kenosha News, the official newspaper of the District. The notice to electors shall be in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

Section 4. Prior Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 26th day of May, 2009.

---

Pam Stevens  
District President

(SEAL)

Attest:

---

Gilbert Ostman  
District Clerk

[TO BE PUBLISHED NO LATER THAN JUNE 5, 2009]

EXHIBIT A

NOTICE TO THE ELECTORS  
OF THE  
KENOSHA SCHOOL DISTRICT NO. 1  
KENOSHA COUNTY, WISCONSIN

NOTICE IS HEREBY GIVEN that the School Board of the above-named School District, at a regular meeting duly called, noticed, held and conducted on the 26th day of May, 2009, adopted a resolution entitled:

RESOLUTION AUTHORIZING THE BORROWING  
OF NOT TO EXCEED \$8,500,000; AND  
PROVIDING FOR THE ISSUANCE AND SALE OF  
GENERAL OBLIGATION PROMISSORY NOTES THEREFOR

Said Resolution was adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes to authorize a borrowing for the purpose of paying the cost of masonry repair work on Reuther Central High School (the "Project").

Copies of said Resolution and a detailed breakdown of the Project to be financed with the proceeds of the proposed Note issue are on file in the District Office located at 3600 52nd Street, Kenosha, Wisconsin 53141-0340 and may be inspected weekdays except holidays, between the hours of 9:00 a.m. and 4:00 p.m.

Section 67.12(12)(e)2 of the Wisconsin Statutes provides in part that a referendum is required on the question of this borrowing if a petition is filed within 30 days after this publication by 7,500 District electors or 20% of the District electors voting for Governor at the last general election, whichever is the lesser.

Dated this 26th day of May, 2009.

BY THE ORDER OF THE  
SCHOOL BOARD

Gilbert Ostman  
District Clerk

**Policy 8000 SERIES**  
**CONFLICTS OF INTEREST**  
**(Negotiating and Voting on Contracts)**

In order to avoid actual or potential conflicts of interest, no school board member shall deliberate, negotiate or vote on any provision or section of a contract presented to the Board where there is a conflict of interest by voting on such section or provision of the contract.

A conflict of interest in this situation is defined as a direct or indirect benefit to the school board member based on present or former employment or that of the board member's spouse or parent. For example, no board member shall deliberate, negotiate or vote on a provision in a contract by virtue of the board member's current or former employment or spouse's employment, or parents' employment where the board member would financially benefit. In such a case the school board shall segregate those provisions where board members have conflicts and the remaining board members shall deliberate, negotiate and vote on those provisions. The balance of the contractual provisions shall be voted upon by all board members.

*This page intentionally left blank*

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

May 26, 2009

DONATIONS TO THE DISTRICT

The District has received the following donations:

1. Gateway Technical College donated \$500.00 in support of the Kenosha eSchool eBots robotic team.
2. Breezy Hill Nursery donated a maple tree valued at \$300.00 to the Girl's Soccer Team at Tremper High School. The tree will be dedicated at the Annual Scott Procknow Tournament and will be planted close to the memorial plaque honoring Scott Procknow.
3. Air Flow Technology, Inc. donated \$50.00 to the robotics teams at Kenosha eSchool and LakeView Technology Academy.

Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 3280, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Joseph T. Mangi  
Superintendent of Schools

*This page intentionally left blank*

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

May 26, 2009

**Tentative Schedule of Reports, Events,  
and Legal Deadlines for School Board  
May-June**

**May**

- May 12, 2009 – Standing Committee Meetings
- May 13, 2009 – Professional Inservice - Half Day for Students
- May 25, 2009 – Memorial Day – Schools and ESC Closed
- May 26, 2009 – Regular Board of Education Meeting at Educational Support Center  
(PR/Goals/Legislative Standing Committee Meeting Cancelled)

**June**

- June 1, 2009 – MAARC Ceremony – 6:30 P.M. in the Bradford Fieldhouse
- June 4, 2009 – LakeView Technology Academy Graduation – 7:00 P.M. in Reuther Auditorium
- June 5, 2009 – Reuther High School Graduation – 7:00 P.M. in Reuther Auditorium
- June 6, 2009 – Indian Trail Academy Graduation – 1:00 P.M. in Bradford Fieldhouse; Kenosha eSchool Graduation – 4:00 P.M. in Lincoln Middle School Auditorium; Bradford High School Graduation – 7:30 P.M. in Bradford Fieldhouse
- June 7, 2009 – Tremper High School Graduation – 2:00 P.M. at Bradford Fieldhouse
- June 9 and 11, 2009 – Standing Committee Meetings
- June 12, 2009 – Last Day of School for Students (early release)
- June 15, 2009 – Teacher Work Day
- June 23, 2009 – Regular Board of Education Meetings at Educational Support Center
- June 24, 2009 – Education Foundation of Kenosha (EFK) Golf-a-Thon at Bristol Oaks