



MONTHLY SCHOOL BOARD STANDING COMMITTEE MEETINGS

Educational Support Center
Board Meeting Room
3600-52nd Street
Kenosha, WI 53144

April 9, 2013

5:30 P.M. – Planning/Facilities/Equipment

5:50 P.M. – Audit/Budget/Finance

6:15 P.M. – Curriculum/Program

April 2013 Personnel/Policy Standing Committee
Meeting Canceled

Please Note: Committee meetings may start early
if preceding meeting adjourns early.

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PLANNING/FACILITIES/EQUIPMENT – 5:30 P.M.

- A) Approval of Minutes – January 8, 2013 Pages 1-2
- B) Kenosha eSchool Lease Extension Pages 3-4
- C) Information Items
 - 1) Utility Budget & Energy Savings Program Update..... Pages 5-6
- D) Future Agenda Items
- E) Adjournment

AUDIT/BUDGET/FINANCE – 5:50 P.M. or Immediately Following Conclusion of Preceding Committee Meeting

- A) Approval of Minutes – March 12, 2013 Audit/Budget/Finance
And March 12, 2013 Joint Audit/Budget/Finance and
Curriculum/Program Pages 7-8
- B) Information Items
 - 1) Monthly Financial Statements Pages 9-22
 - 2) Fiscal 2013-2014 Budget Status Pages 23-25
- C) Future Agenda Items
- D) Adjournment

CURRICULUM/PROGRAM – 6:15 P.M. or Immediately Following Conclusion of Preceding Meeting

- A) Approval of Minutes – March 12, 2013 Joint Audit/Budget/
Finance and Curriculum/Program and March 12, 2013
Curriculum/Program Pages 26-28
- B) Kenosha School of Technology Enhanced Curriculum
Charter Contract Pages 29-37
- C) Information Item
 - 1) Common Core: Moving From Adoption to
Implementation and Sustainability Pages 38-50
 - 2) Middle School Science, Technology,
Engineering, and Math Project Lead
The Way Program Pages 51-53
- D) Future Agenda Items
- E) Adjournment

NOTE: The April 9, 2013, Personnel/Policy Standing Committee Meeting has been canceled.

There may be a quorum of the board present at these Standing Committee meetings; however, under no circumstances will a board meeting be convened nor board action taken as part of the committee process. The three board members who have been appointed to each committee and the community advisors are the only voting members of the Standing Committees.



KENOSHA UNIFIED SCHOOL BOARD
PLANNING/FACILITIES/EQUIPMENT MEETING
Educational Support Center – Room 110
January 8, 2013
MINUTES

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mr. Bryan was called to order at 5:33 P.M. with the following Committee members present: Mr. Nuzzo, Ms. Stevens, Mr. Valeri, Ms. Bothe, Mr. Zielinski, Ms. Iqbal, and Mr. Bryan. Dr. Hancock was also present. Ms. Dahl arrived later.

Approval of Minutes – December 4, 2012 Joint Planning/Facilities/Equipment, Personnel/Policy, and Curriculum Program Meeting

Ms. Bothe moved to approve the minutes as contained in the agenda. Mr. Valeri seconded the motion. Unanimously approved.

Ms. Dahl arrived at 5:35 P.M.

Simmons Field Lease Termination

Mr. Patrick Finnemore, Director of Facilities, presented the Simmons Field Lease Termination. He indicated that the Simmons Field responsibility (via long term lease) was an inclusion in the Brass Property agreement with the City which was approved by the School Board on July 25, 2006. Since that approval, the field has been subleased to Kenosha Post No. 21 of the American Legion. Earlier this year, the City approached both KUSD and the Kenosha Post No. 21 of the American Legion to discuss the possibility of terminating the lease between the City and KUSD and the sublease between KUSD and Kenosha Post No. 21 in order to allow the City to enter into a lease of the field with another organization for the purpose of bring a Northwoods League team to Kenosha. The arrangement would still allow for KUSD to use the field for free based on a combination of our interest and field availability. The lease termination does not include any financial considerations between any of the parties.

Mr. Valeri moved to forward the Simmons Field Lease Termination to the School Board for consideration. Ms. Stevens seconded the motion. Unanimously approved.

Information Items

Mr. Finnemore presented the Utility Budget & Energy Savings Program Update as contained in the agenda. He indicated that there are only six buildings remaining that are not energy efficient. He noted the usage increases at DOL and KTEC and indicated that both are being looked at to make sure there was not a billing error.

Future Agenda Items

Mr. Finnemore indicated that he would be presenting the Capital Plan, a Utilization Study, and changes in Facilities related policies at future committee meetings.

Meeting adjourned at 5:41 P.M.

Stacy Schroeder Busby
School Board Secretary

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

April 9, 2013

Kenosha eSchool Lease Extension

Background:

On August 1, 2010 Kenosha Unified School District entered into a three-year lease of the property located at 6121 Green Bay Road in Kenosha to serve as the home of the Kenosha eSchool. That lease is set to expire on July 31, 2013. It was decided to pursue a one-year extension to that lease provided the financials terms remained the same or were reduced. The landlord has agreed to a one-year extension with no changes to the financial terms which are:

- Rental price of \$12.00 per square foot which equates to a total cost of \$37,728 for the year
- No charge for the basement storage space
- KUSD is responsible for utility costs
- Landlord is responsible for all maintenance/association fees for common area maintenance.
- No deposit required

There are a couple of reasons for our recommendation to remain in the current location and to only extend the lease by one year. The first is related to not wanting to enter into a long-term commitment on a location. It is our intent to evaluate a variety of options over the course of the coming school year and make a decision regarding a permanent site for the eSchool in time for the 2014-15 school year. With that in mind we felt that it was neither cost effective nor operationally sound to move the program for what may only be one year. There is a great deal of technology necessary to support the operation of the school and any possible rent savings for a one-year move would most likely be eaten up in the cost to relocate to another facility. A copy of the proposed extension to the lease will be provided at the Committee meeting, a copy of the terms in the form of a letter of intent is attached to this report.

Administration Recommendation:

Administration recommends that the Planning, Facilities, and Equipment Committee forward this report on to the School Board for their consideration.

Dr. Michele Hancock
Superintendent of Schools

Mr. Daniel Tenuta
Assistant Superintendent of
Secondary School Leadership

Mr. Patrick M. Finnemore, P.E.
Director of Facilities

LETTER OF INTENT

March 5th, 2013

This is a non-binding Letter of Intent will allow the parties to proceed with the preparation of the appropriate transaction documents. This is a proposal that **KENOSHA UNIFIED and/or Assigns** is interested in extending the current lease for commercial space located at **6121 GREEN BAY ROAD, SUITE #100, KENOSHA, WI 53142**. The space shall be used for the purpose of a school.

The terms and conditions of extension are as follows:

- A) **TERM:** 1 (One) Year (8/01/2013-7/31/2014)
- B) **COMMENCEMENT:** August 1st, 2013
- C) **RENTABLE SPACE:** Office = 3144 SF and additional locked storage in basement.
- D) **RENT:** \$12.00/SF, \$37,728/YR, \$3,144/MO (GROSS), Basement Storage= No Charge
- E) **UTILITIES:** Tenant shall be responsible for all utility charges for gas & electric.
- F) **MAINTENANCE:** Landlord is responsible for all maintenance/association fees for common area maintenance.
- G) **INSURANCE:** Tenants agrees to maintain a minimum liability policy in an amount not less than \$1,000,000.00 (One Million Dollars). In addition, the Tenant is responsible for maintaining a business / tenant policy to cover loss or damage to the tenant's fixtures, equipment and or inventory.
- H) **DEPOSIT:** No additional deposit required.
- I) **REPAIRS:** Tenant is responsible for all repair and maintenance for any and all mechanicals systems. Landlord to be responsible for any replacement of mechanical systems, if necessary.
- J) **MISCELLANEOUS:** None.

This Letter of Intent is not legally binding on either party. This letter is an expression of principal terms proposed and to be incorporated in a written lease that must be mutually acceptable and executed by both parties before it creates a binding obligation on the part of either party.

ACCEPTED: March 5th, 2013

Tenant

Landlord

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

April 9, 2013

UTILITY BUDGET & ENERGY SAVINGS PROGRAM UPDATE

The purpose of this report is to provide the regular update on the 2012-13 utilities budget and the operational energy savings program from the start of the school year through the end of February.

Utilities Budget Update:

The following is a brief summary of the costs incurred for natural gas, electricity, and the entire utilities budget.

- We have spent \$127,899 less on natural gas this year as compared to last year.
- We have spent \$21,530 less on electricity this year as compared to last year.
- We have spent 56% of the overall utility budget as compared to 60% last year at this time.

Operational Energy Program Update:

The following is a brief summary of the amount of energy saved from the start of the school year through the end of February. Please see the attachment for energy savings by school:

	2012-13	2011-12
Electricity Saved (KWh)	5,188,000	4,912,747
Gas Saved (Therms)	372,433	308,054
Dollars Saved	\$731,174	\$684,516

Dr. Michele Hancock
Superintendent of Schools

Mr. Patrick M. Finnemore, P.E.
Director of Facilities

Mr. John Allen
Distribution and Utilities Manager

Mr. Kevin Christoun
Maintenance Supervisor



KENOSHA UNIFIED SCHOOL BOARD
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 110
March 12, 2013
MINUTES

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Gallo was called to order at 5:55 P.M. with the following Committee members present: Mr. Nuzzo, Mr. Bryan, Ms. Marcich, Mr. Kent, and Mr. Gallo. Dr. Hancock was also present. Mr. Coleman arrived later. Mr. Aceto was excused.

Approval of Minutes – February 12, 2013 Meeting

Mr. Bryan moved to approve the minutes as contained in the agenda. Mr. Nuzzo seconded the motion. Unanimously approved.

Information Items

Mr. Tarik Hamdan, Budget & Grant Manager, presented the Summary of Grant Activity as of February 20, 2013, as contained in the agenda and there were no questions.

Mr. Coleman arrived at 6:03 P.M.

Mr. Hamdan presented the Monthly Financial Statements as contained in the agenda. He indicated that it appeared that the budget will be met along with the three million dollar contribution to the reserve as planned.

Future Agenda Items

Mr. Kent requested an update on the voucher program.

Meeting adjourned at 6:08 P.M.

Stacy Schroeder Busby
School Board Secretary



A joint meeting of the Kenosha Unified Audit/Budget/Finance and Curriculum/Program Committees chaired by Mr. Gallo was called to order at 6:12 P.M. with the following Committee members present: Mr. Nuzzo, Mr. Bryan, Ms. Marcich, Mr. Kent, Mr. Coleman, Mrs. Taube, Ms. Stevens, Mrs. Anderson, Mrs. Daghfal, Ms. Santoro, Ms. Galli, and Mr. Gallo. Dr. Hancock was also present. Mr. Aceto and Mrs. Coleman were excused. Ms. Adams, Mrs. Reed, and Mr. Simpkins were absent.

Approval of Minutes – February 12, 2013 Meeting

Mr. Bryan moved to approve the minutes as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Head Start Federal Grant Request for the 2013-2014 School Year

Dr. Sue Savaglio-Jarvis, Assistant Superintendent of Teaching and Learning, and Ms. Belinda Grantham, Director of Early Education, presented the Head Start Grant Request for 2013-2014 School Year as contained in the agenda.

Ms. Stevens moved to forward the Head Start Federal Grant Request for the 2013-2014 School Year to the full Board for approval. Mr. Nuzzo seconded the motion. Unanimously approved.

Physical Education Program Grant Application

Dr. Savaglio-Jarvis, Mr. Steven Knecht, Coordinator of Athletics/Physical Education, and Ms. Judith Vanderford, Elementary Physical Education Teacher Program Support, presented the Physical Education Program Application as contained in the agenda.

Ms. Stevens moved to forward the Physical Education Program Grant Application to the Board for consideration. Ms. Marcich seconded the motion. Unanimously approved.

Meeting adjourned at 6:23 P.M.

Stacy Schroeder Busby
School Board Secretary

Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 10 General Fund

Source	----- 2013 -----				----- 2012 -----				
	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	15,683,728	15,683,728			16,814,885	16,814,885			
100 Operating Transfers In	0	0	0		0	0	0		0
200 Local revenues	77,610,338	76,708,577	901,762	98.84	80,036,086	78,629,611	1,406,476	98.24	80,127,839
300 Interdistrict revenues	300,000	0	300,000	0.00	300,000	0	300,000	0.00	337,666
500 Intermediate revenues	32,500	4,471	28,029	13.76	59,500	71,927	-12,427	120.89	60,065
600 State aid	150,466,803	58,346,289	92,120,514	38.78	144,524,036	56,348,477	88,175,559	38.99	144,534,847
700 Federal aid	10,029,430	819,196	9,210,234	8.17	11,302,173	4,515,389	6,786,785	39.95	11,174,078
800 Debt proceeds	0	0	0		0	190,129	-190,129		191,989
900 Revenue adjustments	570,800	869,998	-299,198	152.42	101,669	27,022	74,647	26.58	368,510
Total Revenues	239,009,871	136,748,531	102,261,340	57.21	236,323,464	139,782,553	96,540,911	59.15	236,794,994

Object	----- 2013 -----					----- 2012 -----					
	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	112,001,434	63,983,513	0	48,017,921	57.13	116,466,586	71,247,968	408	45,218,210	61.17	116,612,881
200 Benefits	59,687,655	32,360,702	307	27,326,647	54.22	63,310,488	36,660,879		26,649,609	57.91	63,039,281
300 Purchased Services	18,979,334	8,695,144	2,115,933	8,168,258	56.96	18,366,656	9,806,547	2,302,128	6,257,981	65.93	16,479,618
400 Supplies	9,819,372	4,394,481	1,017,181	4,407,710	55.11	9,688,282	4,437,473	1,201,102	4,049,708	58.20	8,561,733
500 Capital Outlay	1,913,200	1,304,025	603,502	5,672	99.70	2,346,937	1,739,964	103,938	503,035	78.57	2,208,243
600 Debt Services	450,000	405,093	0	44,907	90.02	450,000	284,637		165,363	63.25	374,169
700 Insurance	2,326,707	1,257,271	0	1,069,436	54.04	1,326,707	1,169,591	0	157,116	88.16	1,334,928
800 Operating Transfers Out	30,515,305	15,491,617		15,023,687	50.77	30,759,834	500,000		30,259,834	1.63	27,136,588
900 Other objects	316,865	78,494	1,096	237,275	25.12	1,838,797	31,520	22,319	1,784,958	2.93	2,173,809
Total Expenditures	236,009,871	127,970,339	3,738,019	104,301,513	55.81	244,554,287	125,878,580	3,629,895	115,045,812	52.96	237,921,251
Net Revenue/Expenses	3,000,000	8,778,191				-8,230,823	13,903,974				-1,126,257
Fund Balance - Ending	18,683,728	24,461,919				8,584,063	30,718,859				15,683,728

Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 21 Special Revenue Trust

Source	----- 2013 -----				----- 2012 -----				
	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0			0	0			
200 Local revenues	0	0	0		0	0	0		0
Total Revenues	0	0	0		0	0	0		0
Net Revenue/Expenses	0	0			0	0			0
Fund Balance - Ending	0	0			0	0			0

Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 25 Head Start

----- 2013 -----						----- 2012 -----					
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal	
Fund Balance - Beginning	0	0				0	0				
700 Federal aid	1,956,394	739,804	1,216,590	37.81		1,968,420	971,832	996,588	49.37	1,800,201	
Total Revenues	1,956,394	739,804	1,216,590	37.81		1,968,420	971,832	996,588	49.37	1,800,201	
----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	904,480	536,251		368,230	59.29	893,487	531,434		362,053	59.48	822,771
200 Benefits	609,556	355,006		254,550	58.24	671,131	365,951		305,180	54.53	602,153
300 Purchased Services	135,369	44,851	43,694	46,824	65.41	155,449	59,281	28,461	67,708	56.44	140,644
400 Supplies	129,321	18,304	2,513	108,505	16.10	70,686	29,189	4,765	36,731	48.04	70,633
500 Capital Outlay	177,667	41,000		136,667	23.08	177,667	123,000		54,667	69.23	164,000
900 Other objects	0	1,482	0	-1,482		0	0		0		0
Total Expenditures	1,956,394	996,893	46,207	913,294	53.32	1,968,420	1,108,855	33,226	826,339	58.02	1,800,201
Net Revenue/Expenses	0	-257,090				0	-137,023				0
Fund Balance - Ending	0	-257,090				0	-137,023				0

Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 27 Special Education

----- 2013 -----						----- 2012 -----				
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0				0	0			
100 Operating Transfers In	29,983,235	14,991,617	14,991,617	50.00		29,292,741	0	29,292,741	0.00	26,362,325
200 Local revenues	10,064	5,324	4,740	52.90		7,000	7,220	-220	103.14	10,064
300 Interdistrict revenues	20,000	0	20,000	0.00		20,000	0	20,000	0.00	20,601
600 State aid	10,405,000	6,241,728	4,163,272	59.99		10,555,000	6,195,901	4,359,099	58.70	10,535,821
700 Federal aid	7,710,576	1,963,793	5,746,783	25.47		6,928,040	2,305,577	4,622,463	33.28	8,492,167
900 Revenue adjustments	0	0	0			0	0	0		0
Total Revenues	48,128,875	23,202,463	24,926,412	48.21		46,802,781	8,508,698	38,294,083	18.18	45,420,978

----- 2013 -----						----- 2012 -----						
Object	Budget	Actual	Encumbered	Balance	% Used		Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	27,124,930	15,629,048		11,495,882	57.62		25,858,619	15,437,551		10,421,068	59.70	25,448,012
200 Benefits	17,136,466	9,450,772		7,685,694	55.15		16,481,360	9,332,390		7,148,971	56.62	16,311,467
300 Purchased Services	3,157,806	2,517,758	225,376	414,672	86.87		3,356,575	2,102,043	116,322	1,138,209	66.09	3,239,388
400 Supplies	575,302	94,802	52,863	427,637	25.67		1,059,136	224,968	33,056	801,112	24.36	374,580
500 Capital Outlay	8,500	4,355	2,569	1,576	81.45		47,091	38,438	9,093	-440	100.93	47,531
900 Other objects	125,871	0		125,871	0.00		0	0		0		0
Total Expenditures	48,128,875	27,696,734	280,809	20,151,332	58.13		46,802,781	27,135,390	158,471	19,508,920	58.32	45,420,978
Net Revenue/Expenses	0	-4,494,271					0	-18,626,692				0
Fund Balance - Ending	0	-4,494,271					0	-18,626,692				0

Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 30-39 Debt Services Fund

----- 2013 -----					----- 2012 -----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	24,177	24,177			760,673	760,673			
100 Operating Transfers In	500,000	500,000	0	100.00	985,925	500,000	485,925	50.71	774,264
200 Local revenues	15,626,548	15,632,462	-5,915	100.04	14,631,273	14,628,781	2,492	99.98	14,634,375
800 Debt proceeds	0	0	0		0	9,275,000	-9,275,000		9,275,000
900 Revenue adjustments	966,723	947,403	19,321	98.00	1,517,678	280,000	1,237,678	18.45	7,249,136
Total Revenues	17,093,271	17,079,865	13,406	99.92	17,134,876	24,683,781	-7,548,905	144.06	31,932,775

----- 2013 -----					----- 2012 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
600 Debt Services	16,908,485	2,485,103		14,423,382	14.70	16,817,894	12,112,290		4,705,604	72.02	32,223,360
900 Other objects	184,786	184,786		0	100.00	0	0		0		445,912
Total Expenditures	17,093,271	2,669,889		14,423,382	15.62	16,817,894	12,112,290		4,705,604	72.02	32,669,272
Net Revenue/Expenses	0	14,409,976				316,982	12,571,490				-736,497
Fund Balance - Ending	24,177	14,434,152				1,077,655	13,332,164				24,177

Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 40-49 Capital Project Fund

----- 2013 -----						----- 2012 -----					
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal	
Fund Balance - Beginning	341,397	341,397				4,244,696	4,244,696				
100 Operating Transfers In	32,070	0	32,070	0.00		0	0	0		0	
200 Local revenues	300	0	300	0.00		34,415	34,415	0	100.00	34,415	
800 Debt proceeds	0	0	0			0	0	0		0	
900 Revenue adjustments	184,786	184,786	0	100.00		0	0	0		445,912	
Total Revenues	217,156	184,786	32,370	85.09		34,415	34,415	0	100.00	480,327	

----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
300 Purchased Services	558,553	581,733	460,711	-483,891	186.63	4,279,111	4,277,050	508,481	-506,420	111.83	4,383,626
Total Expenditures	558,553	581,733	460,711	-483,891	186.63	4,279,111	4,277,050	508,481	-506,420	111.83	4,383,626
Net Revenue/Expenses	-341,397	-396,947				-4,244,696	-4,242,635				-3,903,299
Fund Balance - Ending	0	-55,550				0	2,060				341,397

Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 50 Food Service

----- 2013 -----						----- 2012 -----				
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	560,079	560,079				480,864	480,864			
200 Local revenues	2,834,551	1,696,876	1,137,675	59.86		2,857,631	1,939,827	917,804	67.88	3,099,592
600 State aid	142,370	0	142,370	0.00		142,370	0	142,370	0.00	134,928
700 Federal aid	5,142,850	2,299,306	2,843,544	44.71		5,054,136	2,629,321	2,424,815	52.02	5,575,097
Total Revenues	8,119,771	3,996,182	4,123,589	49.22		8,054,137	4,569,148	3,484,989	56.73	8,809,617

----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	2,121,141	1,146,259		974,882	54.04	2,146,618	1,176,102		970,515	54.79	2,317,410
200 Benefits	1,193,987	427,821		766,166	35.83	1,193,987	619,834		574,153	51.91	1,043,863
300 Purchased Services	213,097	72,880	154,985	-14,768	106.93	213,097	79,513	72,261	61,324	71.22	117,245
400 Supplies	4,369,552	2,560,016	1,742,836	66,700	98.47	4,278,441	2,722,531	1,845,345	-289,435	106.76	4,989,429
500 Capital Outlay	151,264	2,560	1,440	147,264	2.64	151,264	164,749	2,100	-15,586	110.30	165,512
900 Other objects	70,730	42,325		28,405	59.84	70,730	43,723	0	27,007	61.82	96,944
Total Expenditures	8,119,771	4,251,861	1,899,261	1,968,649	75.75	8,054,137	4,806,452	1,919,706	1,327,979	83.51	8,730,402
Net Revenue/Expenses	0	-255,679				0	-237,305				79,215
Fund Balance - Ending	560,079	304,400				480,864	243,559				560,079

Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 60 Student Activity Fund

----- 2013 -----					----- 2012 -----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0			0	0			
200 Local revenues	0	0	0		0	0	0		0
Total Revenues	0	0	0		0	0	0		0

----- 2013 -----					----- 2012 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	0	5,886		-5,886		0	4,999		-4,999		0
200 Benefits	0	1,043		-1,043		0	931		-931		0
300 Purchased Services	0	0		0		0	0		0		0
400 Supplies	0	-336,424	39,729	296,694		0	-308,410	41,245	267,165		0
500 Capital Outlay	0	0		0		0	0		0		0
Total Expenditures	0	-329,495	39,729	289,766		0	-302,480	41,245	261,235		0
Net Revenue/Expenses	0	329,495				0	302,480				0
Fund Balance - Ending	0	329,495				0	302,480				0

Kenosha Unified School District No 1 Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 70-79 Trust Funds

----- 2013 -----						----- 2012 -----					
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal	
Fund Balance - Beginning	8,351,869	8,351,869				-20,647,112	-20,647,112				
200 Local revenues	4,398,798	1,662,666	2,736,132	37.80		4,682,760	9,457	4,673,303	0.20	32,406,180	
900 Revenue adjustments	0	0	0			0	6,331,061	-6,331,061		2,370,122	
Total Revenues	4,398,798	1,662,666	2,736,132	37.80		4,682,760	6,340,518	-1,657,758	135.40	34,776,302	
----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
200 Benefits	3,370,000	3,029,467	2,185,001	-1,844,468	154.73	3,370,000	2,446,999		923,001	72.61	3,130,609
300 Purchased Services	310,000	14,914	0	295,086	4.81	310,000	766,077		-456,077	247.12	2,644,705
400 Supplies	0	473		-473		0	786		-786		1,377
600 Debt Services	0	0		0		0	6,000		-6,000		6,000
900 Other objects	0	0		0		0	0		0		15
Total Expenditures	3,680,000	3,044,854	2,185,001	-1,549,856	142.12	3,680,000	3,219,863		460,137	87.50	5,782,706
Net Revenue/Expenses	718,798	-1,382,188				1,002,760	3,120,656				28,993,596
Fund Balance - Ending	9,070,667	6,969,680				-19,644,352	-17,526,456				8,350,297

Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 81 Recreation Services Program

----- 2013 -----						----- 2012 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	241,277	241,277				257,109	257,109				
200 Local revenues	428,000	395,670		32,330	92.45	452,419	386,842		65,577	85.51	418,098
Total Revenues	428,000	395,670		32,330	92.45	452,419	386,842		65,577	85.51	418,098

----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	291,773	157,221		134,552	53.88	323,925	165,249		158,676	51.01	257,717
200 Benefits	141,719	82,859		58,859	58.47	137,621	77,741		59,880	56.49	126,534
300 Purchased Services	45,400	21,516	4,128	19,756	56.48	48,700	19,402	4,484	24,813	49.05	32,212
400 Supplies	15,300	3,371	286	11,643	23.90	19,900	3,900	950	15,050	24.37	9,341
500 Capital Outlay	7,000	3,870	2,130	1,000	85.71	17,800	4,935	4,505	8,360	53.03	5,295
900 Other objects	4,000	1,217	0	2,783	30.44	4,000	1,267		2,733	31.67	2,831
Total Expenditures	505,192	270,054	6,544	228,594	54.75	551,946	272,494	9,939	269,513	51.17	433,930
Net Revenue/Expenses	-77,192	125,616				-99,527	114,348				-15,832
Fund Balance - Ending	164,085	366,893				157,582	371,456				241,277

Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 82 Athletic Venues

----- 2013 -----						----- 2012 -----				
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	7,999	7,999				7,630	7,630			
200 Local revenues	29,125	26,610	2,515	91.37		29,125	20,863	8,262	71.63	25,014
Total Revenues	29,125	26,610	2,515	91.37		29,125	20,863	8,262	71.63	25,014

----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	10,000	6,535		3,465	65.35	10,000	7,527		2,473	75.27	14,383
200 Benefits	0	971		-971		0	1,127		-1,127		2,131
300 Purchased Services	10,000	16,573	0	-6,573	165.73	10,000	3,704		6,296	37.04	5,747
400 Supplies	2,148	0		2,148	0.00	2,148	0		2,148	0.00	2,384
500 Capital Outlay	0	0		0		0	0		0		0
Total Expenditures	22,148	24,080	0	-1,932	108.72	22,148	12,358		9,790	55.80	24,645
Net Revenue/Expenses	6,977	2,530				6,977	8,505				369
Fund Balance - Ending	14,976	10,529				14,607	16,135				7,999

Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 83 Community Services Program

----- 2013 -----						----- 2012 -----					
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal	
Fund Balance - Beginning	-6,293	-6,293				68,391	68,391				
200 Local revenues	1,680,267	1,683,767	-3,500	100.21		1,628,421	1,628,421	0	100.00	1,629,861	
Total Revenues	1,680,267	1,683,767	-3,500	100.21		1,628,421	1,628,421	0	100.00	1,629,861	

----- 2013 -----						----- 2012 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	389,766	233,283		156,482	59.85	508,805	207,799		301,006	40.84	426,556
200 Benefits	161,389	103,731		57,658	64.27	212,603	81,717		130,886	38.44	165,679
300 Purchased Services	331,607	151,382	171,496	8,729	97.37	325,890	32,569	256,362	36,959	88.66	307,380
400 Supplies	41,686	24,021	11,486	6,179	85.18	57,870	9,150	5,502	43,219	25.32	45,485
500 Capital Outlay	755,819	361,363		394,456	47.81	761,019	2,273	0	758,746	0.30	759,446
900 Other objects	0	0		0		0	0		0		0
Total Expenditures	1,680,267	873,780	182,982	623,505	62.89	1,866,187	333,507	261,864	1,270,817	31.90	1,704,546
Net Revenue/Expenses	0	809,987				-237,766	1,294,914				-74,684
Fund Balance - Ending	-6,293	803,694				-169,375	1,363,305				-6,293

Budget to Actual Comparison Report by Fund Groups

2012 - 2013 Fund Summary Budget

For the Period Ended 2/28/2013

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Fund 85 CLC After School Program

----- 2013 -----					----- 2012 -----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	34,756	34,756			324,563	324,563			
200 Local revenues	0	35,997	-35,997		0	4,954	-4,954		34,418
500 Intermediate revenues	0	22,261	-22,261		0	20,370	-20,370		55,157
Total Revenues	0	58,258	-58,258		0	25,324	-25,324		89,576

----- 2013 -----					----- 2012 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	0	0		0		0	-55		55		146,449
200 Benefits	0	72		-72		0	0		0		18,769
300 Purchased Services	0	0		0		0	0		0		182,756
400 Supplies	0	0		0		0	0		0		31,409
Total Expenditures	0	72		-72		0	-55		55		379,383
Net Revenue/Expenses	0	58,186				0	25,379				-289,807
Fund Balance - Ending	34,756	92,942				324,563	349,941				34,756

Kenosha Unified School District No 1
Budget to Actual Comparison Report
 2012 - 2013 District Summary Budget
 For the Period Ended 2/28/2013

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All Funds

Source	----- 2013 -----					----- 2012 -----				
	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	25,238,988	25,238,988				2,311,699	2,311,699			
100 Operating Transfers In	30,515,305	15,491,617	15,023,687	50.77		30,278,666	500,000	29,778,666	1.65	27,136,588
200 Local revenues	102,617,991	97,847,950	4,770,041	95.35		104,359,130	97,290,390	7,068,740	93.23	132,419,858
300 Interdistrict revenues	320,000	0	320,000	0.00		320,000	0	320,000	0.00	358,267
500 Intermediate revenues	32,500	26,732	5,768	82.25		59,500	92,297	-32,797	155.12	115,223
600 State aid	161,014,173	64,588,017	96,426,156	40.11		155,221,406	62,544,378	92,677,028	40.29	155,205,596
700 Federal aid	24,839,250	5,822,099	19,017,151	23.44		25,252,769	10,422,119	14,830,651	41.27	27,041,543
800 Debt proceeds	0	0	0			0	9,465,129	-9,465,129		9,466,989
900 Revenue adjustments	1,722,310	2,002,187	-279,877	116.25		1,619,347	6,638,083	-5,018,736	409.92	10,433,680
Total Revenues	321,061,528	185,778,602	135,282,926	57.86		317,110,818	186,952,395	130,158,423	58.95	362,177,744

Object	----- 2013 -----						----- 2012 -----					
	Budget	Actual	Encumbered	Balance	% Used		Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	142,843,524	81,697,996	0	61,145,528	57.19		146,208,040	88,778,575	408	57,429,057	60.72	146,046,180
200 Benefits	82,300,772	45,812,443	2,185,308	34,303,021	58.32		85,377,191	49,587,568		35,789,622	58.08	84,440,487
300 Purchased Services	23,741,167	12,116,751	3,176,324	8,448,092	64.42		27,065,478	17,146,186	3,288,499	6,630,793	75.50	27,533,321
400 Supplies	14,952,680	6,759,043	2,866,894	5,326,743	64.38		15,176,463	7,119,587	3,131,964	4,924,911	67.55	14,086,369
500 Capital Outlay	3,013,450	1,717,173	609,641	686,636	77.21		3,501,778	2,073,359	119,636	1,308,783	62.63	3,350,026
600 Debt Services	17,358,485	2,890,196	0	14,468,289	16.65		17,267,894	12,402,927		4,864,967	71.83	32,603,529
700 Insurance	2,326,707	1,257,271	0	1,069,436	54.04		1,326,707	1,169,591	0	157,116	88.16	1,334,928
800 Operating Transfers Out	30,515,305	15,491,617		15,023,687	50.77		30,759,834	500,000		30,259,834	1.63	27,136,588
900 Other objects	702,253	308,305	1,096	392,851	44.06		1,913,527	76,510	22,319	1,814,698	5.16	2,719,511
Total Expenditures	317,754,342	168,050,796	8,839,263	140,864,283	55.67		328,596,911	178,854,305	6,562,827	143,179,780	56.43	339,250,940
Net Revenue/Expenses	3,307,186	17,727,806					-11,486,093	8,098,091				22,926,804
Fund Balance - Ending	28,546,174	42,966,794					-9,174,394	10,409,790				25,237,416

Kenosha Unified School District
Kenosha, Wisconsin

April 9, 2013
Audit/Budget/Finance Committee

Fiscal 2013-2014 Budget Status

Per Board Policy 3100, Annual Operating Budget, the Kenosha Unified School District Administration is currently in the process of developing a preliminary budget incorporating assumptions based on information from Governor Walker's proposed biennial budget, and the Department of Public Instruction. Those assumptions include:

- Revenue
 - No increase in per pupil funding for revenue limit
 - 1% increase expected in state general/equalization aid offset by tax levy
 - No change in categorical aid
 - Decrease of 100 student FTE
 - Unknown impact of vouchers

- Expenses
 - Savings from retirement and health insurance contributions
 - Increase built in for additional school staffing
 - Minimal increase in operational expenses

- Fund Balance
 - Maintain/restore operating reserves to meet the requirements of Board Policy 3323, Fund Balance, with the goal of a minimum of 15% of operational expenses

The initial budget projections were built based on conservative estimates. Administration will continue to analyze the projected student enrollment throughout the process as well as monitor the state budget process, and may make recommendations to modify projections in the coming months.

These next few months are critical to the District in ensuring a timely implementation to meet the budget timeline, and preparation for the 2013-2014 school year. The state budget is not expected to be finalized until June or even as late as July as it goes through the legislative process.

The Kenosha Unified School District's proposed budget for 2013-2014 will be prepared in accordance with the budgeting and financial operations policies for the District and will be prepared to conform to existing State of Wisconsin requirements. It is the desire of Administration to present the Board of Education an appropriate balanced budget, taking into consideration the beliefs, parameters and objectives of the Transformation Plan and the ongoing instructional and fiscal responsibilities of Administration. As always, the budget is

developed and implemented with the ultimate goal of meeting the needs of all our students.

Administration is providing this update as information only and requests that the Audit, Budget and Finance Committee review these initial budget assumptions that will be the basis for ongoing budget discussions to be scheduled throughout the spring and summer. Included with this report is Attachment A which includes a full timeline of activities that have occurred and those that will be initiated in the coming months.

Dr. Michele Hancock
Superintendent of Schools

Tina M. Schmitz
Chief Financial Officer

Tarik Hamdan
Budget & Grant Manager

2013-14 Budget Calendar – Preliminary

- | | |
|---------------|--|
| December 2012 | <ul style="list-style-type: none"> • Assumptions and calendar reviewed by Leadership • Budget Council planning begins • Enrollment projections |
| January 2013 | <ul style="list-style-type: none"> • Budget managers develop department budgets • Staffing budget development – requests due January 25th • Leadership Council to review staff requests on January 30th |
| February | <ul style="list-style-type: none"> • Staffing budget development continues • Initial staffing costs determined • State preliminary budget is released to the public |
| March | <ul style="list-style-type: none"> • Preliminary operating budget developed • State budget monitored; watching for “Fair Funding” changes, if any • Update operating budget for any changes from DPI/State |
| April | <ul style="list-style-type: none"> • Preliminary operating budget status presented to Finance Committee • Preliminary operating budget status presented to Board |
| May | <ul style="list-style-type: none"> • Updates made to operating budget as staffing progresses, and for any DPI/State budget changes |
| June | <ul style="list-style-type: none"> • Preliminary budget presented to Finance Committee • Preliminary budget presented to Board |
| July | <ul style="list-style-type: none"> • Estimated revenue limit and state aid allocations released • Budget updated for DPI/State changes • Preliminary allocations distributed to budget managers |
| August | <ul style="list-style-type: none"> • Updated operating budget presented to Board at regular board meeting; <i>approval requested</i> • Detailed budget schedules developed |
| September | <ul style="list-style-type: none"> • Annual public meeting on the proposed budget; legal notice • Final allocations determined based on 3rd Friday counts; budget revised accordingly |
| October | <ul style="list-style-type: none"> • Certification of state aid eligibility is received • Formal adoption of the budget occurs at the regular school board meeting (budget must be adopted by November 1st) |
| November | <ul style="list-style-type: none"> • Tax levy information sent to municipalities (City of Kenosha, Somers, and Pleasant Prairie) • Budget book development |
| December | <ul style="list-style-type: none"> • Detailed budget reports due to DPI • Budget book developed and published |

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KENOSHA UNIFIED SCHOOL BOARD
JOINT AUDIT/BUDGET/FINANCE AND
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
March 12, 2013
MINUTES

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Curriculum/Program Committees chaired by Mr. Gallo was called to order at 6:12 P.M. with the following Committee members present: Mr. Nuzzo, Mr. Bryan, Ms. Marcich, Mr. Kent, Mr. Coleman, Mrs. Taube, Ms. Stevens, Mrs. Anderson, Mrs. Daghfal, Ms. Santoro, Ms. Galli, and Mr. Gallo. Dr. Hancock was also present. Mr. Aceto and Mrs. Coleman were excused. Ms. Adams, Mrs. Reed, and Mr. Simpkins were absent.

Approval of Minutes – February 12, 2013 Meeting

Mr. Bryan moved to approve the minutes as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Head Start Federal Grant Request for the 2013-2014 School Year

Dr. Sue Savaglio-Jarvis, Assistant Superintendent of Teaching and Learning, and Ms. Belinda Grantham, Director of Early Education, presented the Head Start Grant Request for 2013-2014 School Year as contained in the agenda.

Ms. Stevens moved to forward the Head Start Federal Grant Request for the 2013-2014 School Year to the full Board for approval. Mr. Nuzzo seconded the motion. Unanimously approved.

Physical Education Program Grant Application

Dr. Savaglio-Jarvis, Mr. Steven Knecht, Coordinator of Athletics/Physical Education, and Ms. Judith Vanderford, Elementary Physical Education Teacher Program Support, presented the Physical Education Program Application as contained in the agenda.

Ms. Stevens moved to forward the Physical Education Program Grant Application to the Board for consideration. Ms. Marcich seconded the motion. Unanimously approved.

Meeting adjourned at 6:23 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Taube was called to order at 6:27 P.M. with the following Committee members present: Ms. Stevens, Mrs. Anderson, Mrs. Daghfal, Ms. Santoro, Ms. Galli, and Mrs. Taube. Dr. Hancock was also present. Mrs. Coleman was excused. Mrs. Reed and Mr. Simpkins were absent.

Approval of Minutes – February 12, 2013 Meeting

Ms. Stevens moved to approve the minutes as presented in the agenda. Ms. Santoro seconded the motion. Unanimously approved.

Information Items

Dr. Sue Savaglio-Jarvis, Assistant Superintendent of Teaching and Learning, and Mr. Paris Echoles, Coordinator of Student Engagement and Equity, presented the Attendance Improvement Means Success (AIMS) Follow-Up Response as contained in the agenda. They indicated that the report was for informational purposes only and in response to a request made at the November 12, 2012, committee meeting for an update on truancy numbers of kindergarten through eighth grade students. Information on the goals of the program, funding, and students served through the program were shared with the Committee.

Ms. Stevens and Ms. Daghfal requested information on the success rate of the program. Dr. Savaglio-Jarvis indicated that the request would be included in the end of the year report of the program.

Dr. Savaglio-Jarvis and Mr. Kristopher Keckler, Executive Director of Information & Accountability, presented the Middle School Honors Report. It was noted that the report was for informational purposes only and in response to a request made at a previous Committee meeting. Mr. Keckler presented and answered questions of Committee members on the following data reports provided in the agenda:

- A data report which included the number of students enrolled last year in the middle school honors program by grade and subject area and a breakdown by grade of which classes/subjects were offered. (Two versions of this data: number of student enrollments and the percentage of student enrollments).
- A data report of ethnicity and gender by grade level and subject participation.
- A data report of marks distribution for prior and current year.

Ms. Lorena Rasmussen, Teacher at Lincoln Middle School, was present and spoke to how the Middle School Honors Program has been implemented at Lincoln Middle School and she answered questions from Committee members.

Views and comments by the public were made in regards to the Middle School Honors Report.

Future Agenda Items

Dr. Savaglio-Jarvis indicated that she would be presenting an update on Project Lead the Way next month.

Meeting adjourned at 8:20 P.M.

Stacy Schroeder Busby
School Board Secretary

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Kenosha Unified School District
Kenosha, Wisconsin

April 9, 2013
Curriculum/Program Standing Committee

**KENOSHA SCHOOL OF TECHNOLOGY ENHANCED CURRICULUM
CHARTER CONTRACT**

On April 3, 2007, the initial Kenosha School of Technology Enhanced Curriculum (KTEC) school proposal was presented to the Board of Education. At that time, the Board approved a five-year charter contract with KTEC. KTEC is reaching the end of the five-year charter and is seeking a five-year extension.

The attached contract reflects current instructional and management practices at the school. Annual evaluation of the students' success is reported in the KUSD annual report. KTEC has demonstrated fiscal responsibility throughout the previous contract, and currently "exceeds expectations" according to the Department of Public Instruction school report card.

Administration Recommendation

Administration recommends that the Curriculum/Program Committee forward the proposed 2013-2018 KTEC School Contract to the full Board for consideration at its April 22, 2013, Regular School Board Meeting.

Dr. Michele Hancock
Superintendent of Schools

Karen E. Davis
Assistant Superintendent of Elementary School Leadership

Dr. Angela Andersson
Principal, KTEC

Kenosha Unified School District
Kenosha, WI

Kenosha School of Technology Enhanced Curriculum Contract

This agreement is made as of the 22nd day of April, 2013 by and between the Board of Education for the Kenosha Unified School District No. 1 (“Board”) and the Kenosha School of Technology Enhanced Curriculum (“KTEC”).

Terms of the Contract

The term of the Kenosha School of Technology Enhanced Charter Contract shall be a period of five (5) years commencing of the 1st day of July 2013.

It is understood and agreed that the Kenosha School of Technology Enhanced Curriculum will follow all of the established district policies and procedures unless stipulated differently in other provisions in this contract or provided by law.

Sponsors

The sponsors of this contract are the KTEC Governance Board and founding members. The Governance Board is composed of parent and community members. The founding members are Dr. Angela Andersson, Lynette Powers and Sarah McMillian.

Person in Charge and Administrative Services

The person responsible for administrative leadership of the Kenosha School of Technology Enhanced Curriculum is Dr. Angela Andersson. She serves as the full-time principal/director of the school. She is responsible to the Board of Education for meeting the terms of the contract, maintaining financial accountability, serving as an instructional leader, overseeing student achievement, managing the building, hiring all personnel, and handling student discipline. Dr. Andersson will also be responsible for overseeing secretarial-clerical procedures such as attendance and health records. She oversees the administration of assessment and evaluation programs. If the Principal should leave her position, central office personnel in consultation with the KTEC Governance Board will choose a replacement. The KUSD Superintendent will make the recommendation of a replacement to the KUSD Board of Education for approval.

Governance

Dr. Andersson will work closely with the KTEC Governance Board to ensure that this charter contract and the mission of the school are fulfilled. The KTEC Governance Board is made up of seven members. In order to protect the autonomy of the Governance Board, none of the members may be KTEC employees and only one position can be held by an employee of Kenosha Unified School District.

Nonsectarian

The Kenosha School of Technology Enhanced Curriculum is nonsectarian in its programs, admission policies, employment practices, and all other operations. The KTEC faculty, staff,

equipment, supplies, curriculum, and teaching content shall be free of all religious or other sectarian symbols or influences.

Educational Program

Grades Served: KTEC will serve the educational needs of students from 4 year old preschool through eighth grade.

Mission: The mission of the Kenosha School of Technology Enhanced Curriculum is to develop lifelong learners who achieve academic excellence by integrating technology with 21st Century Skills and innovative curriculum.

Curriculum: The staff of the Kenosha School of Technology Enhanced Curriculum will design a program that aligns with Common Core State Standards. Curriculum materials will be chosen by the staff in conjunction with the mission/educational program of the school and aligned with mission of the Kenosha Unified School District.

Methods of Attaining Educational Goals

Instructional Framework: As the mission states, the instructional framework at KTEC focuses on academic excellence, technology integration, 21st Century skills, and innovation.

All students at KTEC are expected to achieve academic excellence and are held to rigorous standards. Students are expected to be readers and writers of literature and informational texts. Information literacy strategies are also integrated into each grade level in many ways including research projects each year.

Students use computerized programs and assessments in literacy and numeracy to ensure that each student is getting practice on the appropriate level of skills daily to promote the greatest level of academic growth.

At KTEC, STEM is more than an acronym for science, technology, engineering, and math. STEM education removes the traditional barriers erected between the four disciplines by integrating the subjects into one cohesive means of teaching and learning. An effective STEM program is important because increasing student opportunities for STEM learning can improve the chances of post-secondary success for all students. Equipping students with STEM skills will also prepare them for the high-demand jobs of the future and improve student learning in other subjects.

STEM education results in the development of skills in critical thinking, problem solving, innovation and creativity. As a school KTEC will use students' natural disposition toward technology to engage in learning that requires higher order thinking skills.

Instructional Practice: Technology integration is achieved when technology tools support the curriculum and help students reach their goals. These tools provide students and teachers with the following:

- Access to up-to-date, primary source material
- Methods of collecting and recording data
- Ways to collaborate with students, teachers, and experts around the world
- Opportunities for expressing understanding via images, sound, and text
- Learning that is relevant and assessment that is authentic
- Training for publishing and presenting their new knowledge

The school will use instructional materials consistent with Common Core State Standards. The curriculum will include literacy, science, engineering, and math. Social science concepts will be taught through literacy instruction. Technology will be integrated into the curricular program to provide practice, to assess learning, provide information, as a tool to complete advanced problems, and provide high-quality presentations.

Students often engage in cooperative learning experiences to enhance higher order thinking skills within the curriculum. Through working in collaborative teams, students develop communication, leadership, and teamwork. The school has high expectations for student academic progress and behavior.

All teachers at KTEC attend professional development sessions to build an understanding of the curricular program and culture of KTEC. This training includes information on teaching 21st Century Skills and character education as well as KTEC's literacy and STEM programs

Co-curricular Courses: Technology will be used in each co-curricular area to enhance student learning and engagement.

Art: Each KTEC student will receive a comprehensive art education that includes art making, aesthetics, art history and culture, as well as art criticism. To promote learning in the six Wisconsin Standards categories of knowledge, skills, communication, thinking, understanding, and innovation, students will participate in a variety of artistic activities and projects. Technology will be integrated in art through projects related to graphic design. Cross-curricular connections will be made when appropriate.

Health: KTEC requires each middle school student participates in health lessons each year. The lessons focus on the standards set by the Wisconsin Department of Public Instruction and strives to present material with a personalized and individualized approach. Topics include personal wellness, fitness, hygiene, nutrition, stress management and life stages.

Physical Education: A quality physical education program is offered to students as part of the KTEC curriculum. Embracing the Standards and Benchmarks set forth by the Wisconsin Department of Public Instruction and the National Association of Sports and Physical Education, lessons are designed to provide activities that are inclusive, highly active, and challenging.

KTEC employs current best practices and technology to integrate physical, academic and wellness concepts. Students participate in instructional units designed to develop motor, cognitive and social skills through sports, recreation, dance and fitness, in order to build a strong foundation for lifelong health and wellness. Recess is an extension of the KTEC physical education program.

Music: Each student at KTEC receives musical instruction through a variety of programs. Students in Kindergarten through fifth grade receive general music instruction twice per week while students in grades 6 -8 participate in choir. Students in grades 5 – 8 have the option of participating in band; the option for Orchestra instruction is open to students beginning in grade 4. Collaboration across subject areas promotes innovative learning and academic excellence. These music classes are taught in alignment with the Wisconsin State Music Standards for Performance, Creativity, Literacy, Response, and Connections.

Spanish: Students in Kindergarten through eighth grade have instruction in Spanish language and culture. Intercultural understanding is a critical 21st Century Skill both for life and the workplace. Globalization, with its accompanying free trade agreements, is shrinking the business world and those who know more than one language will definitely have the edge over a monolingual counterpart. The world language teacher will focus on grammar skills and cultural components in order to enrich the understanding of the language.

KTEC will infuse technology into the instructional process to enhance students' speaking, listening, reading, and writing skills in the target language, as well as their knowledge and appreciation for cultural diversity. This technology will also be utilized in the regular education classroom and available for home use as well.

School Calendar: KTEC will generally follow the KUSD calendar. However, the unique educational program of the charter school may necessitate flexibility when scheduling the school day and calendar.

Methods of Measuring Student Progress

Student Evaluation: Students will be assessed on their mastery of Common Core State Standards.

Annual Testing: Students at KTEC will participate in annual state standardized assessments as well as district assessments such as Measures of Academic Progress (MAPs).

Report Cards: Report cards will be completed quarterly in grades Kindergarten through eight. Progress reports will be completed three times per year for students in preschool. Students in preschool through second grade will not receive letter grades, but will receive rubric scores. Students in grades 3 through 8 will receive letter grades. The staff of KTEC will continue to use reporting systems that reflect assessment of mastery of Common Core State Standards as well as 21st Century Skills.

Governance Structure/Methods to Insure Parental involvement

Governance Method: The Kenosha School of Technology Enhanced Curriculum Governance Board oversees the attainment of the educational outcomes of the charter school and ensures that the school is in compliance with this Contract and the mission of KTEC. The Governance Board will also assist in securing grant monies and other sources of revenue to deepen the capabilities of the school, approve the annual budget for KTEC, build community relations, and make policies that govern the operations of the school.

The KTEC Governance Board will consist of 7 voting members. The Governance Board will include an ex-officio member which will be the principal of the school. Members shall serve 3 year terms which will begin on May 1st and conclude April 30th. There will be no term limit. The Board will reorganize on April 30th of each year which will include swearing in of new Governance Board members and electing new positions. Governance Board members must let the President know by the 2nd Tuesday in January if they will be serving an additional term.

Methods to Ensure Parental Involvement: Parents are important partners in the educational program at KTEC. The governance structure of the school addresses parent involvement. Parents are involved in the school's Governance Board making them a critical part of the decision making process. Parents are also involved through an active Parent, Teacher, and Student Organization. Parents volunteer in many ways at KTEC. The Governance Board conducts surveys parents about satisfaction with the educational program of their students.

Discrimination: The Kenosha Unified School District and by extension Kenosha School of Technology Enhanced Curriculum is an Equal Opportunity Educator/Employer with established policies prohibiting discrimination on the basis of age, race, creed, religion, color, sex, national origin, disability or handicap, sexual orientation, or political affiliation in any educational program, activity, or employment in the District.

Teacher Qualifications

Teachers at KTEC must meet all KUSD qualifications for employment as well as the requirements established by the Wisconsin Department of Public Instruction. In addition, teachers must demonstrate technical competency and an understanding of 21st Century Skills and Science, Technology, Engineering, and Math integration. Some positions require additional, specialized training such as Project Lead the Way.

Employee Status: Employees are considered KUSD employees and therefore are entitled to same salary and benefits as other KUSD teachers.

Student Health and Safety

All health and safety policies will be adhered to including fire and safety drills. OSHA safety procedures will be in place.

Racial/Ethnic Balance Goals and Methods

KTEC will not deny access to any student based on race, religion, gender, national origin, ancestry, pregnancy, marital or parental status, sexual orientation, or disability status. Admission decisions are based on a random lottery. Siblings and children of staff members may be exempted from the lottery.

Admission Requirements

Application Required: In order to join the KTEC lottery, an enrollment form and questionnaire must be submitted during the month of January each year.

Discontinuance of Student Enrollment: Non-compliance with the KUSD policies and Code of Conduct may result of the discontinuance of student enrollment.

Financial and Programmatic Operations

Tuition: No tuition will be charged. Charter schools choose whether to collect student fees to defray costs of instructional materials, field trips/activities or consumable materials.

Budgeted Items: Salaries, benefits, facilities fee, equipment, supplies, and similar items will be included in the school budget. Budgeting practices will adhere to district and state requirements. The building principal will approve all purchases.

Financial Records: All operational and personnel funds will flow through the district and follow all KUSD policies and procedures.

Payment by KUSD: Eighty (80) percent of the per member cost, as determined the state will go to the local charter school site. Carryover funds are permitted.

Offsets: KUSD may offset part or all of any amount that charter exceeds the Direct Cost Budget that it is liable for. (No charter is authorized to expend any amounts in excess of the Direct Cost Budget.)

Purchasing: All supplies and equipment shall be requisitioned and purchased following standard financial procedures and KUSD purchasing procedures.

Student Records: Copies of standardized testing results and all records required by KUSD policy or law will be maintained in the school office. Administrative and student records will be maintained and available for review as permitted by Board policy and law.

Transportation: Transportation is not provided by the Kenosha School of Technology Enhanced Curriculum; it is the responsibility of the parents / guardians of students.

Other Services: KUSD Services: As part of the 20 percent of per member cost, KUSD will provide agreed upon services. These services include district-wide services such as textbook and software adoption, professional development, instructional consultation, federal and district

breakfast / lunch program, minor facility repairs, and inclusion in all federal and state grant programs at the school's discretion.

Student Discipline

All KUSD student behavior policies and the Code of Conduct will be followed. In addition, other rules and regulations may be developed. All students and families will receive notification of unique rules and regulations.

Students who have excessive expectation violations of the behavior plan will go before the KTEC Governance Board for behavior monitoring, action plan, and case file review.

Public School Alternatives

No student is required to attend KTEC. Students who do not attend will attend their attendance area school or other choice schools.

Description of Facilities/Liability Insurance

Description of School Facility: The Kenosha School of Technology Enhanced Curriculum is housed at 6811 18th Avenue. This facility is the former Lincoln Elementary School and is leased from the City of Kenosha.

Liability Insurance: Liability coverage is provided by KUSD and is the same that is provided for all district schools.

Effect on the Liability of the School District

The Kenosha School of Technology Enhanced Curriculum will adhere to all federal, state, and local regulations (pertaining to liability) and to the Board's insurance and risk management requirements. All charter schools will adhere to the KUSD Code of Ethics.

Termination of Contract

This contract may be terminated if any of the following conditions are met:

Mutual Agreement: Both parties (KUSD and KTEC) agree in writing to termination.

Contract Violation: If the KUSD Board determines that the school is in violation of this charter contract.

Educational Goals: If the KUSD Board determines that the charter students have failed to make sufficient progress towards educational goals. If an extension of time to attain such goals is requested in writing, such requests shall include a written plan (which is acceptable to the district) that sets out the additional steps that the school will take to attain such educational goals within a reasonable time. The determination of the Board as to the acceptability of the school's written plan for attaining educational goals shall be final.

Fiscal Management: If the KUSD Board determines that the charter school has failed to comply with generally accepted accounting standards and Board policy.

Violation of WI Stat 118.40: If the KUSD Board determines that the charter is in violation of Wisconsin Statute 118.40.

Insolvency: If the KUSD Board determines that charter's revenues are insufficient to pay its expenses.

Notice

Whenever under this contract notice must or may be given to the other party, (KUSD or Charter) or whenever information may or must be provided to the other party, the party who may or must give notice or provide information shall fulfill any such responsibility under this contract if notice is given or information is provided:

To: the Board

To: Kenosha School of Technology Enhanced Curriculum

Dr. Michele Hancock
Superintendent of Schools
Kenosha Unified School District
3600 – 52nd Street
Kenosha, WI 53144
Telephone: 262-359-6320
Facsimile: 262-359-7672

Dr. Angela Andersson
Principal
Kenosha School of Technology Enhanced Curriculum
6811 18th Ave
Kenosha, WI 53143
Telephone: 262-359-3800
Facsimile: 262-359-2194

In witness whereof, the parties have caused this contract to be executed by their duly authorized representatives as of the date first above written.

**The Board of Education for the
Kenosha Unified School District**

**Kenosha School of Technology
Enhanced Curriculum**

By: _____

By: _____

Date: _____

Date: _____

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**Kenosha Unified School District
Kenosha, Wisconsin**

**April 9, 2013
Curriculum/Program Standing Committee**

**COMMON CORE: MOVING FROM ADOPTION
TO IMPLEMENTATION AND SUSTAINABILITY**

Background

Global interconnectedness and competitiveness define today's environment, and this new age has challenged the economic vitality of the United States to a degree unseen since the industrial age. Kindergarten through twelfth grade education drives the preparedness of the future workforce, and a common set of high, internationally benchmarked college- and career-readiness standards makes more sense than ever before.

First launched in April 2009, the Common Core State Standards Initiative was conceived to identify and develop college- and career-readiness standards that address what students are expected to know and be able to do when they have graduated from high school.

The initiative introduced the final version of the standards in June 2010; and by September 2012, 46 states, the District of Columbia, and other U.S. territories had adopted the Common Core State Standards. States also organized themselves to design and develop next-generation assessments to measure student learning aligned with the Common Core Standards, with the target of the assessments being administered by the 2014–15 school year.

To support the teachers in the classroom and advance the understanding and implementation of the Common Core State Standards, Teaching and Learning is providing a multifaceted program of information and professional learning. Teaching and Learning, over the course of several phases, recommends the following *general* priorities within the department to move the Common Core implementation forward:

- Ensure educators deeply understand the standards and the key instructional shifts they require.
- Vet instructional resources for quality and alignment with the standards.
- Transform principals and instructional coaches.
- Transform key classroom and instructional coaches as leaders in each building to sustain the work.
- Listen to educators about their professional learning needs.

- Maximize opportunities for collaboration and capacity building through professional learning.
- Engage higher education partners.
- Understand and plan for the coming common assessments in spring 2015.
- Adopt technology with the priorities being meeting teaching and learning and working with the new on line assessments.
- Align initiatives into comprehensive reforms.

The 2012–13 school year is a pivotal time for implementing the Common Core State Standards as critical masses of teachers begin to integrate the standards in their classrooms and as some are just beginning to understand the shift that has occurred. This provides an unprecedented opportunity for professional learning and collaboration because the initiative is new to everyone.

Impact

Although the rapid adoption of the standards showed states’ support for students becoming college and career ready, it also created a number of challenges in implementing the new standards. At the same time, the 46 states are trying to implement the Common Core Standards. Educators are unclear about where to focus their instructional efforts, and many school leaders are overwhelmed by trying to lead multiple major reform efforts and uncertain about where to direct professional development. Furthermore, the simultaneous reforms have exceeded the capacity of most state and local education agencies, compromising educators’ ability to best implement any reform.

Association for Supervision and Curriculum Development executive director, Gene R. Carter, summarized the situation in the field: “Rapid adoption of the Common Core Standards has outstripped both professional and public understanding of the standards and their potential for changing the learning and teaching paradigm. It is essential that district and school leaders have the opportunity to learn about the standards and raise questions that will help guide their transition, implementation, and communication strategies.”

A common consequence is a crosswalk approach in which educators compare the Common Core Standards side by side with the state’s current math and English/language arts/literacy standards, looking for similar or matching verbiage so that they can deem those standards as already taught. However, the crosswalk approach fails to adequately capture the level of content mastery, rigor, and depth of change necessary to meet the expectations of college and career readiness in the Common Core Standards. Kenosha Unified School District will be focused on the adopted Common Core State Standards in math, English/language arts, and grades 6 through 12 literacy.

Over the course of time, what educators have learned best is to focus on facilitating the Common Core Standards implementation process and determine what resources and professional development educators need to have in order make the transition a reality. *It is imperative to identify and promote educators' awareness, understanding of the Common Core State Standards, and practice.*

Timeline Overview

<p style="text-align: center;">2011-12 PHASE I: AWARENESS</p>	<p style="text-align: center;">2012-13 PHASE II: UNDERSTANDING</p>	<p style="text-align: center;">2013-14 PHASE III: PRACTICE</p>
<p>The Common Core State Standards were introduced as an awareness implemented on a wide scale within Kenosha Unified School District. There were opportunities to learn from professional development workshops provided by Teaching and Learning to each school. This overview was provided by the Office of Teaching and Learning.</p>	<p>The Common Core State Standards are implemented in math, English/language arts, and grades 6 through 12 literacy. There is a shift in application of the standards in most, if not all, schools. Schools continued to build on the knowledge and learning from the prior school year. Educators across Kenosha Unified School District identified their professional learning needs and continued to encourage collaboration as an avenue to support the shift within the standards. In addition, Teaching and Learning partnered with Evans Newton, Inc., to go deeper into the Common Core. Teaching and Learning began a pilot group of two schools and asked the question, “What does teaching and learning look like in a solid Common Core classroom?”</p>	<p>During the upcoming school year, this phase is driven around understanding implementation, and putting the standards into classrooms across Kenosha Unified School District. This level of practice is an extension from Phase II. Teaching and Learning will increase the number of schools involved in the professional learning of “What does teaching and learning look like in a solid Common Core Classroom?”</p> <p>In this phase principals become those instructional leaders, and identified key classroom leaders and/or instructional coaches begin to carry on the work from both Phase I and Phase II to help sustain the work being driven by the Office of Teaching and Learning. Schools will be aligned to deliver high quality instruction necessary to help each child achieve college and career readiness.</p> <p>In this phase educators will begin to focus on modules</p>

		<p>that provide the learning to increase the rigor in the classroom. In this phase classroom observations will be conducted by members of Teaching and Learning and by school team members to measure effectiveness and provide feedback to educators regarding instructional practices. Within this phase, the professional learning will also focus around the Smarter Balanced Assessment coming in 2014-2015.</p>
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Phase IV will be developed as the Office of Teaching and Learning monitors and adjusts the 2013-14 plan in accordance with the literature and in working in collaboration with schools within Kenosha Unified School District and around the country. Schools will have identified key instructional leaders, grade level classroom teachers, instructional coaches, and others to continue to build on the knowledge provided. Each school will need to continue, with the support of Teaching and Learning, to enhance professional learning via workshops and/or financial support to send staff to classroom strategies for increased rigor (going deeper into each standard). Phase IV will need to ensure that Common Core is a major portion of each school's professional learning community's sustainable practice with a clear focus on increased collaboration amongst educators.

Dr. Michele Hancock
 Superintendent of Schools

Dr. Sue Savaglio-Jarvis
 Assistant Superintendent of Teaching and Learning

APPENDIX A

**Extending the Common Core Cadre
2013-2014**

High School	Middle School	Elementary School
<ul style="list-style-type: none"> Bradford Dept. Leaders (9)* Indian Trail Dept. Leaders and Current Cadre Members (10) LakeView Dept. Leaders (3) Reuther Lead Teachers (4) Tremper Dept. Leaders (9) 	<p><i>Lead Teachers from Each Grade Level**</i></p> <ul style="list-style-type: none"> Bullen (12) Lance (12) Lincoln (12) Mahone (12) Washington (12) 	<p><i>Instructional Coach and 2 Lead Teachers**</i></p> <ul style="list-style-type: none"> Bose (3) EBSOLA-DL (3) EBSOLA-CA (3) Forest Park (3) Grewenow (3) Jeffery (3) McKinley (3) Nash (3) Pleasant Prairie (3) Prairie Lane (3) Roosevelt (3) Somers (3) Southport (3) Stocker (3) Strange (3) Vernon (3) Whittier (3)

***() = Department Leaders from core content areas and special education.**

**** One teacher from each school must be a special education teacher.**

Professional Learning for Cadre

Module 1 (Early Sept)	Module 2 (Early Dec.)	Module 3 (Early Jan.)	Module 4 (Late Feb.)
<ul style="list-style-type: none"> Learning Activities to support the Common Core Lesson Hooks Assessment Instructional Strategies for Academic Vocabulary 	<ul style="list-style-type: none"> Determining Criteria for Success Lesson Planning Using Data to Inform Discussion 	<ul style="list-style-type: none"> Required Classroom Observations between cadre members Evaluation: Are the learning targets "living"? 	<ul style="list-style-type: none"> Required Classroom Observations between cadre members Evaluation: Common Core "standardized" classroom.

Cadre Expectations

- Apply new learning in their classrooms.
- Keep a learning reflection journal.
- Work as a member of the Common Core Cadre PLC.
- Work with building administrator to cultivate Professional Learning Communities at the site.
- Plan whole school and content/grade level professional learning sessions (with administrator).

Timeline for Common Core Cadre		
Month	Topic	Designer
March 2013	Outline and create Module 1 content and format	ENI/T&L
April 2013	Action Plan presented to district administrators Administrators select cadre teachers	T&L
	Continue to create content and format for Module 1	ENI/T&L
May 2013	Notification sent to Common Core Cadre members Welcome meetings set (after school)	T&L
June/July 2013	Common Core Workshops	T&L with 2012-13 Cadre Members
August 2013	Cadre members plan and implement a Common Core learning session at their site using the content from the CCSS workshops held in June/July.	T&L and Cadre
September 2013	CCSS Cadre Session, Module 1	T&L
October 2013	Cadre members plan and implement CC learning session using content from Module 1	Cadre
November 2013	Grade level/department meeting focused on implementation of Module 1 content	Cadre with T&L
December 2013	CCSS Cadre Session, Module 2	T&L
	Cadre Members facilitate Module 2 content at their site	Cadre
January 2014	CCSS Cadre Session, Module 3	T&L
February 2014	Cadre Members facilitate Module 3 content at their site	Cadre
	Grade level/department meeting focused on implementation of Module 2 & 3 content	Cadre with T&L
March 2014	CCSS Cadre Session, Module 4	T&L
April 2014	Grade level/department meeting focused on implementation of Module 2 & 3 content	Cadre with T&L
May 2014	Grade level/department meeting focused on implementation of Module 3 & 4 content	Cadre with T&L

Teaching and Learning Coordinator Observation Schedule

	Observation of Cadre Lessons	½ day Site Visits	Month
Science	Indian Trail Science Bradford Science Tremper Science LakeView Science Reuther Science	Bullen Pleasant Prairie Roosevelt Prairie Lane Grant	October
	Indian Trail Science Bradford Science Tremper Science LakeView Science Reuther Science	Washington Pleasant Prairie Roosevelt Prairie Lane Grant	November
Advanced Placement	Bradford Math Bradford Science Bradford English Bradford Social Studies	Lance McKinley Jeffery EBSOLA-CA Harvey	October
	Reuther Math Reuther Science Reuther English Reuther Social Studies	Lance McKinley Jeffery EBSOLA-CA Harvey	November
Social Studies	Indian Trail Social Studies Bradford Social Studies Tremper Social Studies LakeView Social Studies Reuther Social Studies	Mahone Grewenow Forest Park Bose EBSOLA-DL	October
	Indian Trail Social Studies Bradford Social Studies Tremper Social Studies LakeView Social Studies Reuther Social Studies	Bullen Grewenow Forest Park Bose EBSOLA-DL	November
Student Engagement	LakeView Math LakeView Science LakeView Social Studies LakeView English	Southport Vernon C. Strange Somers Nash	October
	Tremper Math Tremper Science Tremper English Tremper Social Studies	Southport Vernon C. Strange Somers Nash	November

Literacy	Indian Trail English Bradford Social English Tremper Social English LakeView Social English Reuther Social English	Lincoln Jefferson Southport Whittier Stocker	October
	Indian Trail English Bradford Social English Tremper Social English LakeView Social English Reuther Social English	Mahone Jefferson Southport Whittier Stocker	November
Math	Indian Trail Math Bradford Social Math Tremper Social Math LakeView Social Math Reuther Social Math	Washington Frank Wilson Brass Grant	October
	Indian Trail Math Bradford Social Math Tremper Social Math LakeView Social Math Reuther Social Math	Lincoln Frank Wilson Brass Grant	November
Science	Indian Trail Science Bradford Science Tremper Science LakeView Science Reuther Science	Washington Frank Wilson Brass Grant	February
	Indian Trail Science Bradford Science Tremper Science LakeView Science Reuther Science	Lincoln Frank Wilson Brass Grant	March
Advanced Placement	LakeViewMath LakeView Science LakeView Social Studies LakeView English	Bullen Pleasant Prairie Roosevelt Prairie Lane Grant	February
	Tremper Math Tremper Science Tremper English Tremper Social Studies	Bullen Pleasant Prairie Roosevelt Prairie Lane Grant	March
Social Studies	Indian Trail Social Studies Bradford Social Studies Tremper Social Studies LakeView Social Studies Reuther Social Studies	Lance McKinley Jeffery EBSOLA-CA Harvey	February

Social Studies	Indian Trail Social Studies Bradford Social Studies Tremper Social Studies LakeView Social Studies Reuther Social Studies	Washington McKinley Jeffery EBSOLA-CA Harvey	March
Student Engagement	Bradford Math Bradford Science Bradford English Bradford Social Studies	Grewenow Forest Park Bose EBSOLA-DL	February
	Reuther Math Reuther Science Reuther English Reuther Social Studies	Grewenow Forest Park Bose EBSOLA-DL	March
Literacy	Indian Trail English Bradford Social English Tremper Social English LakeView Social English Reuther Social English	Mahone Southport Vernon C. Strange Somers Nash	February
	Indian Trail English Bradford Social English Tremper Social English LakeView Social English Reuther Social English	Bullen Southport Vernon C. Strange Somers Nash	March
Math	Indian Trail Math Bradford Social Math Tremper Social Math LakeView Social Math Reuther Social Math	Lincoln Jefferson Southport Whittier Stocker	February
	Indian Trail Math Bradford Social Math Tremper Social Math LakeView Social Math Reuther Social Math	Mahone Jefferson Southport Whittier Stocker	March

**The Department of Teaching and Learning:
Implementation of the Common Core State Standards in KUSD
Timeline**

Phase I: Creating Readiness 2011-2012		Phase II: Building Understanding 2012-2013		Phase III: Putting Standards into Practice 2013-2014	
Building Awareness		Understanding the Implications of CCSS		Understanding Implementation of CCSS	
January-March 2011	<i>Facilitators</i> <ul style="list-style-type: none"> • Literacy & Math Coordinators <i>Audience</i> <ul style="list-style-type: none"> • Teachers at each school • Principals • Instructional Coaches <i>Topics</i> <ul style="list-style-type: none"> • Presentations at each building • Understand the impetus of the CCSS • Identify the major shifts in instruction • Connections between CCSS and KUSD transformation plan • Study of Understanding by Design 	July-September 2012	<i>Facilitators</i> <ul style="list-style-type: none"> • Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> • 7th and 8th grade teachers at each middle school <i>Topics</i> <ul style="list-style-type: none"> • Rigor For All • Development of Honors Distinction Work 	June-August 2013	<i>Facilitators</i> <ul style="list-style-type: none"> • Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> • 2012-13 Cadre Members <i>Topics</i> <ul style="list-style-type: none"> • Trainer-of-the-trainers • Developing Leadership through Common Core Cadre Workshops • Literacy Workshop • Math Workshop • Content Literacy Workshop
			September 2012- March 2013	<i>Facilitators</i> <ul style="list-style-type: none"> • T & L Asst. Superintendent • Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> • Principals • Report Card Committee (Teachers selected by Principals) <i>Topics</i> <ul style="list-style-type: none"> • Professional learning focused on standards-based grading • Creation of Standards-based report cards K-5 	September 2013- May 2014
Understanding Common Core Curriculum Frameworks		Seeing the Shifts in Common Core Curriculum		Implementing a Common Core Curriculum	
February-April 2012	<i>Facilitators</i> <ul style="list-style-type: none"> • Math, Literacy & Social Studies Coordinators <i>Audience</i> <ul style="list-style-type: none"> • Selected K-12 teachers • Vertical teams of teachers K-12 <i>Topics</i> <ul style="list-style-type: none"> • Provide big ideas, guiding questions for groups of standards 	September- December 2012	<i>Facilitators</i> <ul style="list-style-type: none"> • Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> • Building Principals • Instructional Coaches • Department Leaders as requested <i>Topics</i> <ul style="list-style-type: none"> • Essential Components of a Standards-based Classroom • Defined & demonstrated learning targets • Presented guidelines for classroom observations 	June-July 2013	<i>Facilitators</i> <ul style="list-style-type: none"> • Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> • Selected teachers <i>Topics</i> <ul style="list-style-type: none"> • KUSD Common Core Curriculum Documents • Create exemplars for the KUSD curriculum framework • Review and revise documents previously created

**The Department of Teaching and Learning:
Implementation of the Common Core State Standards in KUSD
Timeline**

Phase I: Creating Readiness 2011-2012		Phase II: Building Understanding 2012-2013		Phase III: Putting Standards into Practice 2013-2014	
June-July 2012	<i>Facilitators</i> <ul style="list-style-type: none"> Math, Literacy & Social Studies Coordinators <i>Audience</i> <ul style="list-style-type: none"> Participants in PD course offering Teachers attended in teams <i>Topics</i> <ul style="list-style-type: none"> Developing units of study 	November 2012- Present	<i>Facilitators</i> <ul style="list-style-type: none"> Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> Selected teachers formed a Common Core Cadre <i>Topics</i> <ul style="list-style-type: none"> Observation and coaching of teachers Monthly meetings Support of cadre members as they lead building-level CCSS conversations at department mtgs. 	September 2013-May 2014	<i>Facilitators</i> <ul style="list-style-type: none"> Cadre Members supported by Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> Teachers and Building Principals <i>Topics</i> <ul style="list-style-type: none"> Exemplary lesson and unit plans are published Cadre members provide professional learning opportunities at their site using the documents
June-July 2012	<i>Facilitators</i> <ul style="list-style-type: none"> Math, Literacy & Social Studies Coordinators <i>Audience</i> <ul style="list-style-type: none"> Selected K-12 teachers Teachers worked in teams <i>Topics</i> <ul style="list-style-type: none"> Reviewed curriculum framework documents Determined effect on instruction Began developing the local curriculum 	January 2013- Present	<i>Facilitators</i> <ul style="list-style-type: none"> Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> All KUSD staff <i>Topics</i> <ul style="list-style-type: none"> “Maximizing the Brilliance” Info-Bursts <ul style="list-style-type: none"> Illustrate Common Core shifts Feature CCSS cadre teachers Form a chain of information 	September 2013	<i>Facilitators</i> <ul style="list-style-type: none"> Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> Cadre Members <i>Topics</i> <ul style="list-style-type: none"> PD Module 1 <ul style="list-style-type: none"> Lesson “hooks” Assessment Academic vocabulary
		January-May 2013	<i>Facilitators</i> <ul style="list-style-type: none"> Math and Literacy Coordinators with presentation team (instructional coach, lead teacher) <i>Audience</i> <ul style="list-style-type: none"> Building Principals Instructional Coaches Lead Teachers <i>Topics</i> <ul style="list-style-type: none"> “Deeper Dive into the Common Core” Workshops Explain required shifts in curriculum Demonstrate CCSS-based instruction Providing administrators with essential criteria for observations 	September 2013	<i>Facilitators</i> <ul style="list-style-type: none"> Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> Building Principals Instructional Coaches Lead Teachers <i>Topics</i> <ul style="list-style-type: none"> “Deeper Dive into the Common Core – Literacy in All Content Areas” Workshop Explain required shifts in curriculum Demonstrate CCSS-based instruction Providing administrators with essential criteria for observations
				October 2013	<i>Facilitators</i> <ul style="list-style-type: none"> Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> All Grades 6-12 Teachers except ELA <i>Topics</i>

**The Department of Teaching and Learning:
Implementation of the Common Core State Standards in KUSD
Timeline**

Phase I: Creating Readiness 2011-2012		Phase II: Building Understanding 2012-2013		Phase III: Putting Standards into Practice 2013-2014	
					<ul style="list-style-type: none"> “Deeper Dive into the Common Core – Literacy in All Content Areas” Workshop Explain required shifts in curriculum Demonstrate CCSS-based instruction
		February 2013 April 2013	<i>Facilitators</i> <ul style="list-style-type: none"> Math and Literacy Coordinators <i>Audience</i> <ul style="list-style-type: none"> All Grades 6-12 Math, English Language Arts, and Special Education Teachers <i>Topics</i> <ul style="list-style-type: none"> “Deeper Dive into the Common Core” Workshops Explain required shifts in curriculum Demonstrate CCSS-based instruction 	December 2013	<i>Facilitators</i> <ul style="list-style-type: none"> Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> Cadre Members <i>Topics</i> <ul style="list-style-type: none"> PD Module 2 <ul style="list-style-type: none"> Rubrics Lesson Planning Using Data
		March-August 2013	<i>Facilitators</i> <ul style="list-style-type: none"> Math and Literacy Coordinators <i>Audience</i> <ul style="list-style-type: none"> Selected Lead Teachers <i>Topics</i> <ul style="list-style-type: none"> Common Core Curriculum Teams Teachers will create a framework for instruction (i.e. examples of lesson plans, units, essential questions, and suggestions for resources) Roll out of the planning guide will take place during the 2013-2014 school year. 	January 2014	<i>Facilitators</i> <ul style="list-style-type: none"> Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> Cadre Members <i>Topics</i> <ul style="list-style-type: none"> PD Module 3 <ul style="list-style-type: none"> Lesson study Observation and coaching between cadre members
				February 2014	<i>Facilitators</i> <ul style="list-style-type: none"> Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> Cadre Members <i>Topics</i> <ul style="list-style-type: none"> PD Module 4 <ul style="list-style-type: none"> Lesson study Coaching between cadre members
Implications for Instruction		Seeing the Shifts in District Instruction		Changing Instructional Practices	
August 2012	<i>Facilitators</i> <ul style="list-style-type: none"> Math, Literacy & Social Studies Coordinators <i>Audience</i> <ul style="list-style-type: none"> Building Administrators <i>Topics</i> <ul style="list-style-type: none"> Building Leadership Kick-Off 	January 2013	<i>Facilitators</i> <ul style="list-style-type: none"> Math Coordinator and EM3 Rep <i>Audience</i> <ul style="list-style-type: none"> Building Principals and Lead Teachers <i>Topics</i> <ul style="list-style-type: none"> Connecting Curriculum Resources to the CCSS 	September 2013- May 2014	<i>Facilitators</i> <ul style="list-style-type: none"> Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> Cadre Members <i>Topics</i> <ul style="list-style-type: none"> Coaching and Observation of Cadre Members

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Phase I: Creating Readiness 2011-2012		Phase II: Building Understanding 2012-2013		Phase III: Putting Standards into Practice 2013-2014	
	<ul style="list-style-type: none"> • Provided curriculum resources and guides • Critical points of instruction 		<ul style="list-style-type: none"> • Specific examples connecting current resources to the CCSS-Math • Participants received hands-on learning opportunities 		<ul style="list-style-type: none"> • Observe lessons • Record lessons • Use lessons as exemplars
		September 2012 -Present	<i>Facilitators</i> <ul style="list-style-type: none"> • Special Education, Math, & Literacy Coordinators <i>Audience</i> <ul style="list-style-type: none"> • Support Staff <i>Topics</i> <ul style="list-style-type: none"> • Identifying Accommodations for the CCSS: Serving Students with Special Needs • Tier 1 supports for each content area • State-level resources reviewed 	April-May 2014	<i>Facilitators</i> <ul style="list-style-type: none"> • Content Coordinators <i>Audience</i> <ul style="list-style-type: none"> • Selected teachers <i>Topics</i> <ul style="list-style-type: none"> • Teacher Focus Groups • Provide feedback on curriculum tools • Provide feedback on level of CCSS awareness

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**Kenosha Unified School District
Kenosha, Wisconsin**

**April 9, 2013
Curriculum/Program Standing Committee**

**MIDDLE SCHOOL SCIENCE, TECHNOLOGY, ENGINEERING, AND MATH
PROJECT LEAD THE WAY PROGRAM**

Background

The middle school technical education program began implementation of the Paxton Action Labs in 2004-05. The program offers technology content in ten-day instructional cycles. The Paxton modules are becoming dated where the equipment is in need of repair or needs to be replaced. To support the first transformation goal (Improve Student Achievement, Strategy C: Establish authentic learning environments that require research-based instructional strategies to promote student use of communication, creativity, collaboration, and critical thinking skills), Kenosha Unified School District is moving to implement the Project Lead the Way middle school program—Gateway to Technology—to meet the goal.

Rationale

Project Lead the Way is a science, technology, engineering, and math (STEM) -focused curriculum and teacher professional development program designed to prepare middle and high school students for the global economy. Project Lead the Way (PLTW) is the leading provider of rigorous and innovative STEM education programs used in schools. PLTW's curriculum provides activities, projects, and problem-based learning opportunities that focus on real-world scenarios to help students understand how the information and skills learned in the classroom are applied in everyday life. Research of PLTW programs across the U.S. offers evidence that PLTW contributes to raising student achievement and motivation in science, mathematics, and engineering. In addition to a strong curriculum, a clear strength of the PLTW program is the intensive teacher professional development program. The organized, focused, comprehensive instructor training plays an essential role in the success of the PLTW students. PLTW is among the few programs to include engineering faculty as instructors.

Implementation Plan

The middle school PLTW program—Gateway to Technology—offers nine-week units that explore aerospace, energy, the environment, modeling, robotics, technology, and other STEM-related topics. Gateway to Technology has two mandatory foundation units: 1) Design and Modeling and 2) Automation and Robotics. In addition to the foundation units are six specialized units of:

- 1) Green Architecture,

- 2) Energy and the Environment,
- 3) Flight and Space,
- 4) Medical Detectives,
- 5) Magic of Electrons, and
- 6) Science of Technology.

The first phase implementation for the 2013-14 school year includes offering Design and Modeling at all three grades, Green Architecture at grade 7, and Automation and Robotics at grade 8. Design and Modeling is offered at all grade levels in year 1 to give all students the opportunity to take the unit.

The second phase implementation for 2014-15 includes Design and Modeling at grade 6 only, Green Architecture plus an additional specialized unit at grade 7, and Automation and Robotics plus an additional specialized unit at grade 8. The goal is to provide all of the Gateway to Technology units after a three-year cycle. The following chart outlines the implementation:

	2013-14	2014-15	2015-16
GRADE	STEM GATEWAY TO TECHNOLOGY UNITS	STEM GATEWAY TO TECHNOLOGY UNITS	STEM GATEWAY TO TECHNOLOGY UNITS
6	Design and Modeling	Design and Modeling	Design and Modeling + New Unit
7	Design and Modeling + Green Architecture	Green Architecture + New Unit	Green Architecture + Unit + New Unit
8	Design and Modeling + Automation and Robotics	Automation and Robotics + New Unit	Automation and Robotics + Unit + New Unit

Summary

The Carl Perkins Grant and the Office of Career and Technical Education’s budget will provide the funding for this STEM initiative. The total expenditure for all five middle schools is approximately \$153,000; this includes participation fees, class supplies, and teacher training.

The Carl Perkins Grant is the primary funding source, and approximately \$110,000 of this grant will be allocated to the project. The Office of Career and Technical Education's budget will be earmarked for the remaining \$43,000 expenditures.

This is an informational report.

Dr. Michele Hancock
Superintendent of Schools

Dr. Sue Savaglio-Jarvis
Assistant Superintendent of Teaching and Learning

Mr. Mark Hinterberg
Coordinator of Social Studies and Career and Technical Education