



MONTHLY SCHOOL BOARD  
STANDING COMMITTEE MEETINGS

Educational Support Center  
Room 190B  
3600-52<sup>nd</sup> Street  
Kenosha, WI 53144

April 3, 2012

**REVISED**

5:30 P.M. – Personnel/Policy  
6:10 P.M. – Joint Personnel Policy and  
Curriculum/Program  
6:50 P.M. – Curriculum/Program  
7:30 P.M. – Audit/Budget/Finance

April 2012 Planning/Facilities/Equipment  
Committee Meeting Canceled

Please Note: Committee meetings may start early  
if preceding meeting adjourns early.



**PERSONNEL/POLICY – 5:30 P.M. or Immediately Following Conclusion of  
Preceding Meeting**

- A) Approval of Minutes – March 13, 2012 ..... Pages 1-2
- B) Policy and Rule 4320 – Individual Employment  
Contracts ..... Pages 3-5
- C) Information Items
  - 1) Recommendations Concerning Appointments, Leaves  
of Absence, Retirements and Resignations..... Page 6
  - 2) Policy and Rule 2410 - School Support Staffing –  
Administration ..... Pages 7-8
- D) Future Agenda Items
- E) Adjournment

**JOINT PERSONNEL/POLICY & CURRICULUM/PROGRAM – 6:10 P.M. or  
Immediately Following Conclusion of Preceding Meeting**

- A) Approval of Minutes – March 13, 2012 Joint Personnel/  
Policy and Curriculum/Program ..... Pages 9-11
- B) Information Item
  - 1) High School Update ..... Pages 12-65
- C) Adjournment of Joint Committee Meeting

**CURRICULUM/PROGRAM – 6:50 P.M. or Immediately Following Conclusion of  
Preceding Committee Meeting**

- A) Approval of Minutes – March 13, 2012 Curriculum/  
Program and March 13, 2012 Joint Audit/Budget/  
Finance and Curriculum/Program ..... Pages 66-67
- B) Brompton School Charter Contract.....Page 68-79
- C) Information Items
  - 1) World Language Program Update.....Pages 80-84
- D) Future Agenda Items
- E) Adjournment

**AUDIT/BUDGET/FINANCE – 7:30 P.M. or Immediately Following Conclusion of  
Preceding Committee Meeting**

- A) Approval of Minutes – March 13, 2012 Audit/Budget/  
Finance and March 13, 2012 Joint Audit/Budget/  
Finance and Curriculum/Program.....Page 85-86
- B) World Language Software Costs .....Page 87
- C) Information Items
  - 1) CDO Update
  - 2) Dashboard Report As of March 20, 2012 .....Page 88
  - 3) Monthly Financial Statements.....Pages 89-102
  - 4) Vacancy Dollars Estimated As of March 16, 2012 .....Page 103
  - 5) Fiscal 2012-2013 Budget Process .....Pages 104-107
- D) Future Agenda Items
- E) Adjournment

There may be a quorum of the board present at these Standing Committee meetings; however, under no circumstances will a board meeting be convened nor board action taken as part of the committee process. The three board members who have been appointed to each committee and the community advisors are the only voting members of the Standing Committees.



**KENOSHA UNIFIED SCHOOL BOARD**  
**PERSONNEL/POLICY MEETING**  
Educational Support Center – Room 110  
March 13, 2012  
**MINUTES**

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Ms. P. Stevens was called to order at 8:19 P.M. with the following Committee members present: Ms. R. Stevens, Mr. Bryan, Mrs. Lewis, Mrs. Coleman, Dr. Sconzert, Mr. Jacobs, Mr. Retzlaff, Ms. Hemken, and Ms. P. Stevens. Dr. Hancock was also present.

**Approval of Minutes – January 10, 2012 Meeting**

Mr. Bryan moved to approve the minutes as contained in the agenda. Mrs. Coleman seconded the motion. Unanimously approved.

**Policy 4310 – Instructional Staffing – Removal**

Mrs. Sheronda Glass, Assistant Superintendent of Business, presented Policy 4310 – Instructional Staffing and indicated that the information contained within the policy that pertains to instructional staffing is no longer relevant and will be addressed under a separate policy called Zero-Based Budget Timelines.

Ms. R. Stevens moved to forward removal of Policy 4310 – Instructional Staffing to the Board for a first reading on March 27, 2012 and a second reading on April 23, 2012. Mr. Jacobs seconded the motion. Unanimously approved.

**Policy 4320 – Individual Employment Contracts – Update**

Mrs. Glass indicated that this policy will be brought back to the Committee at their next meeting as further updates need to be made.

**Policy 4340 – Substitute Personnel Employment – Removal**

Mrs. Glass presented Policy 4340 – Substitute Personnel Employment and indicated that the policy would be removed as substitute teachers have a collective bargaining agreement with defines their employment, that funding for substitutes is addressed in the annual budget process, that decisions related to assignments are based on the instructional needs of the school, class and student, and that the current automated system is outlined in detail for substitutes with updates to the system being disseminated through the Office of Human Resources as needed.

Ms. R. Stevens moved to forward removal of Policy 4340 – Substitute Personnel Employment for a first reading on March 27, 2012 and a second reading on April 23, 2012. Mr. Jacobs seconded the motion. Unanimously approved.

**Policy 4350 – Instructional Staff Assignments and Transfers - Removal**

Mrs. Glass presented Policy 4350 – Instructional Staff Assignments and Transfers and indicated that the policy would be removed as the information is either no longer relevant or is addressed in another policy or District plan.

Mr. Jacobs moved to forward removal of Policy 4350 – Instructional Staff Assignments and Transfers to the Board for a first reading on March 27, 2012 and a second reading on April 23, 2012. Mr. Bryan seconded the motion. Unanimously approved.

### **Information Items**

Mr. Gary Vaillancourt, Chief Communications Officer, presented the KUSD Protocols for Personnel Addressing Media and indicated that the Superintendent is the spokesperson for the District. However, depending on the circumstances, others will address the media, i.e. the Chief Communications Officer frequently assists the Superintendent when she is not available or a school Administrator when an item is strictly school related.

### **Future Agenda Items**

Mr. Bryan requested that Policy 2410 – School Support Staffing – Administration be brought to the Committee for review.

Meeting adjourned at 8:27 P.M.

Stacy Schroeder Busby  
School Board Secretary

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

April 3, 2012  
Personnel/Policy Committee

**POLICY AND RULE 4320 – INDIVIDUAL EMPLOYMENT CONTRACTS**

Information contained within Policy and Rule 4320, was affirmed in 1991 and revised in 2000. The Policy is revised to define the issuing of employment contracts in accordance with state law, Wisconsin Statute 118.24(6) School District Administrator. The procedure outlined in Rule 4320 reflects current practice.

**Administration Recommendation:**

Administration recommends that the Personnel/Policy committee forward Policy and Rule 4320, Individual Employment Contracts to the Board for a first reading on April 23, 2012 and a second reading on May 22, 2012.

Dr. Michele Hancock  
Superintendent of Schools

Sheronda Glass  
Assistant Superintendent Business Services

Teresa Osborne-Short  
Director of Human Resources

**POLICY 4320**  
**INDIVIDUAL EMPLOYMENT CONTRACTS**

Individual employment contracts shall be issued **in accordance with District Procedures that are aligned with state law.** ~~to all regular full-time and regular part-time instructional personnel at the time of initial employment.~~

~~Instructional staff shall be re-employed in accordance with provisions of state law and District procedures.~~

**LEGAL REF.:** Wisconsin Statutes

Sections 118.21 (Teacher contracts)

118.22 (Renewal of teacher contracts)

**118.24(6) School District Administrators**

**CROSS REF.:** 4110 Equal Opportunity Employment and Affirmative Action  
4223 Staff Misconduct Reporting  
4260 Personnel Records  
~~4310 Instructional Staffing Procedures (if approved on 4-23-12)~~  
4330 Staff Recruitment and Hiring  
~~4350 Instructional Staff Assignments and Transfers (if approved on 4-23-12)~~  
4361 Employee Resignation/Retirement  
4362 Employee Discipline  
KEA Agreement

**ADMINISTRATIVE REGULATIONS:** None

**AFFIRMED:** April 22, 1991

**REVISED:** June 27, 2000

**RULE 4320**

**~~GUIDELINES FOR ISSUING INDIVIDUAL~~**  
**EMPLOYMENT CONTRACTS**

1. The ~~Personnel~~ **Human Resources** Office shall be responsible for the issuance of all instructional staff individual employment contracts.
2. Principals/department administrators shall be responsible for collecting signed/unsigned contracts from instructional staff members who have been recommended for re-employment from the time contracts are issued until ~~April~~ **June 8** annually.
3. After ~~April~~ **June 8**, instructional staff members will return signed/unsigned contracts directly to the ~~Personnel~~ **Human Resources** Office.
4. Principals/department administrators shall provide the ~~Personnel~~ **Human Resources** Office with a staff roster and appropriate supporting documents indicating compliance with District policy no later than ~~April~~ **June 10** annually.
5. Instructional staff failing to turn in signed contracts by ~~April~~ **June 15** and who thereafter desire employment with the District must reapply for employment consideration.



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**Kenosha Unified School District No. 1**  
**Kenosha, WI**  
**April 3, 2012**

The Human Resources recommendations regarding the following actions:

Action	Board Date	code	Staff	Last Name	First Name	School/Dept	Position	Effective Date	Yrs of Svc	Salary	Reason	Step / Level	Letter or Contract
Resignation	4/3/12		Instructional	Holeva	Mary	Southport Elementary School	Cross Categorical	6/12/12	10	\$70,323.00	Resignation: Relocation	No	Contract
Separation	4/3/12		Miscellaneous	Rosales	Linda E Y	Vernon Elementary School	Aims Specialist 2	2/23/12	1	\$14.17	Separation	No	Contract
Early Retirement	4/3/12		Instructional	Radewan	Mary	Roosevelt Elementary School	Grade 1	6/12/12	19	\$61,935.00	Early Retirement	No	Contract
Early, Early Retirement	4/3/12		Instructional	Skurski	Bonita	KTEC	Science	6/12/12	23	\$74,693.00	Early, Early Retirement	No	Contract
Early, Early Retirement	4/3/12		Instructional	Howell	Letha	Fine Arts	Music	6/12/12	22	\$73,301.00	Early, Early Retirement	No	Contract
Early, Early Retirement	4/3/12		Instructional	Armacher	Thomas	Human Resources	Teacher	6/12/12	27	\$71,903.00	Early, Early Retirement	No	Contract
Early, Early Retirement	4/3/12		Instructional	Reuteler	Claudia	Forest Park Elementary	Grade 1	6/12/12	26	\$74,693.00	Early, Early Retirement	No	Contract
Early Retirement	4/3/12		Service	Traux	Cheryl	Facility Services	Custodian	6/11/12	17	\$42,640.00	Early Retirement	No	Contract
Early Retirement	4/3/12		Service	Bonanno	Carmine	Facility Services	Head Custodian	5/31/12	31	\$45,739.20	Early Retirement	No	Contract
Early Retirement	4/3/12		Instructional	Ehlers	Jeanne	Strange Elementary School	Grade 1	6/12/12	17	\$61,935.00	Early Retirement	No	Contract
Early Retirement	4/3/12		Instructional	McDermott	Susan	Brompton School	Grade 2	6/12/12	15	\$61,935.00	Early Retirement	No	Contract

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**POLICY 2410**

**SCHOOL SUPPORT STAFFING - ADMINISTRATIVE**

The School Board recognizes and values the strong instructional leadership that needs to exist within each elementary, middle, and high school. The role of principals is complex and requires establishing a clear focus on student learning, internal and external interactions and relationships, positive school culture, and in-depth knowledge of instruction. The principal is accountable for the academic and social progress for every student within the building. They are the instructional leaders and disciplinarians, who advocate for students and partner with parents/guardians/caregivers. It is their responsibility to develop, implement, and evaluate a school improvement plan that establishes goals each year. The supervision and mentoring of building level staff including teachers, educational assistants, and secretarial staff is the role of principals. They are accountable for the discretionary District budgets, all grant funding, and any other revenue sources specific to their school. Daily, principals are responsible for monitoring all of the programs within the building that could range from breakfast and zero hour classes to after school and evening courses.

The District will review student enrollment trends, programs, and building level data to ensure that the expectations and responsibilities of the administrative staff can be maintained. This information will be used to determine administrative support staffing.

**LEGAL REF.: Wisconsin Statutes**

Sections 111.31 – 111.395 Fair Employment Standards – employee nondiscrimination  
118.24 Employment of administrators  
121.02(1)(a) Hiring staff with proper certification/license/permit

**CROSS REF.: 2110, Benchmarks**

2211, Recruitment and Hiring - Administrative, Supervisory, and Technical Personnel –  
2720, Shared Decision-Making  
4330, Staff Selection and Hiring Process  
6100, District Vision  
6110, Instructional Program Mission and Beliefs  
Current Employment Practices Policy for Administrative, Supervisory, and Technical  
Personnel  
Administrative, Supervisory, and Technical Personnel Position Descriptions  
Principal Position Descriptions

**ADMINISTRATIVE REGULATIONS: None**

**AFFIRMED: February 22, 2005**

**REVISED: June 26, 2007**

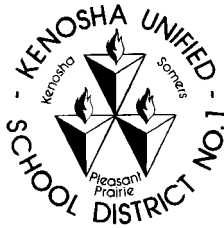
**RULE 2410**

**SCHOOL SUPPORT STAFFING - ADMINISTRATIVE**

Every school within the District will have a principal whose primary responsibility is to be the leader for that building. It is recognized that the student enrollment within a school directly impacts the ability of the principal to maintain a focus on achievement. Therefore assistance, or the addition of other responsibilities for the building principal, will be reviewed and considered based on the student enrollment trends, programs, and building level data.

1. Principals assigned to a school with a student enrollment of less than 250 may assume additional leadership responsibilities.
2. Principals assigned to a school with a student enrollment of greater than 600 may have additional staff to support the principal with serving the students and families. This may be an assistant principal, resource teacher, dean of instruction, etc.
3. Principals assigned to a school with a student enrollment of greater than 1500 may have additional staff to support the principal with serving the students and families. This may be an assistant principal, resource teacher, dean of instruction, etc.
4. Principals assigned to a school with a student enrollment of greater than 2000 may have additional staff to support the principal with serving the students and families. This may be an assistant principal, resource teacher, dean of instruction, etc.

In collaboration with the Executive Director or Director of School Leadership and the principal, the Superintendent of Schools will recommend additional staff or responsibilities that support the needs within the building and submit a recommendation for Board approval.



**KENOSHA UNIFIED SCHOOL BOARD**  
**JOINT PERSONNEL/POLICY &**  
**CURRICULUM/PROGRAM MEETING**  
Educational Support Center – Room 157  
March 13, 2012  
**MINUTES**

A joint meeting of the Kenosha Unified Personnel/Policy and Curriculum/Program Committees chaired by Ms. P. Stevens was called to order at 7:24 P.M. with the following Committee members present: Ms. R. Stevens, Mr. Bryan, Mrs. Lewis, Mrs. Coleman, Dr. Sconzert, Mr. Jacobs, Mr. Retzlaff, Ms. Hemken, Mrs. Taube, Ms. Reed, Ms. Anderson, Mrs. Daghfal, Ms. Spaay, Mr. Caracciolo, Mr. Gallo, and Ms. P. Stevens. Dr. Hancock was also present. Mr. Simpkins was excused. Mr. Martinelli was absent.

**Approval of Minutes – January 10, 2012 Meeting**

Ms. R. Stevens moved to approve the minutes as contained in the agenda. Mr. Bryan seconded the motion. Unanimously approved.

**Policy 6456 – Graduation Requirements**

Mr. Daniel Tenuta, Assistant Superintendent of Secondary School Leadership, presented Policy 6456 – Graduation Requirements and explained that the policy was being revised to add clarify language for Social Studies and Service Learning along with the online course participation requirement which will begin with the class of 2016.

*Personnel/Policy Committee motion:*

Mr. Bryan moved to forward Policy 6456 – Graduation Requirements to the full Board for a first reading on March 27, 2012 and a second reading on April 23, 2012. Mrs. Coleman seconded the motion. Unanimously approved.

*Curriculum/Program Committee motion:*

Ms. Reed moved to forward Policy 6456 – Graduation Requirements to the full Board for a first reading on March 27, 2012 and a second reading on April 23, 2012. Ms. Anderson seconded the motion. Unanimously approved.

**Recommended Policy – Service Animals**

Ms. Susan Valeri, director of Special Education and Student Support, presented the Recommended Policy – Service Animals and indicated that it was being added to conform with new Title II ADA regulations which permit the use of a service animal by an individual with a disability.

*Personnel/Policy Committee motion:*

Ms. R. Stevens moved to forward the Recommended Policy – Service Animals to the full Board for a simultaneous first and second reading at its March 27, 2012 meeting. Mrs. Coleman seconded the motion. Unanimously approved.

*Curriculum/Program Committee motion:*

Mrs. Daghfal moved to forward the Recommended Policy – Service Animals to the full Board for a simultaneous first and second reading at its March 27, 2012 meeting. Mrs. Taube seconded the motion. Unanimously approved.

### **Policy 6620 – Library Resources**

Mrs. Annie Fredriksson, Coordinator of Instructional Technology and Library Media, presented Policy 6620 - Library Resources and indicated that it was updated to reflect current information, that the Administrative Regulation was being removed, and that the procedural information from both the policy and Administrative Regulation were being relocated to the Library Services page on My Big Campus.

*Personnel/Policy Committee motion:*

Ms. R. Stevens moved to forward Policy 6620 – Library Resources to the full Board for a first reading on March 27, 2012 and a second reading on April 23, 2012. Mr. Bryan seconded the motion. Unanimously approved.

*Curriculum/Program Committee motion:*

Mrs. Taube moved to forward Policy 6620 – Library Resources to the full Board for a first reading on March 27, 2012 and a second reading on April 23, 2012. Ms. Reed seconded the motion. Unanimously approved.

### **Policy 6460 – Testing Programs**

Ms. Valeri presented Policy 6460 – Testing Programs and indicated that it was being revised to align with current practice of the Individual Educational Program Team process and renamed to Testing/Assessment.

Mrs. Daghfal requested information in relation to ACCESS testing, i.e. how much does the testing cost, how much time does the testing take, and if there are alternative testing options.

*Personnel/Policy Committee motion:*

Ms. R. Stevens moved to forward Policy 6460 – Testing Programs to the full Board for a first reading on March 27, 2012 and a second reading on April 23, 2012. Mr. Bryan seconded the motion. Unanimously approved.

*Curriculum/Program Committee motion:*

Mrs. Taube moved to forward Policy 6460 – Testing Programs to the full Board for a first reading on March 27, 2012 and a second reading on April 23, 2012. Ms. P. Stevens seconded the motion. Unanimously approved.

### **Policy 6461 – Parental Consent for Testing**

Ms. Valeri presented Policy 6461 – Parental Consent for Testing and indicated that the policy was being removed as it is better addressed and contained in the Special Education and Student Support Program Procedure Manual.

*Personnel/Policy Committee motion:*

Ms. R. Stevens moved to forward removal of Policy 6461 – Parental Consent for Testing to the full Board for a first reading on March 27, 2012 and a second reading on April 23, 2012. Mrs. Coleman seconded the motion. Unanimously approved.

*Curriculum/Program Committee motion:*

Ms. P. Stevens moved to forward removal of Policy 6461 – Parental Consent for Testing to the full Board for a first reading on March 27, 2012 and a second reading on April 23, 2012. Ms. Reed seconded the motion. Unanimously approved.

### **Policy 6462 – Non-Discrimination Testing/Assessment**

Ms. Valeri presented Policy 6462 – Non-Discrimination Testing/Assessment and indicated that the policy was being removed as it is better addressed and contained in the Special Education and Student Support Program Procedure Manual.

*Personnel/Policy Committee motion:*

Ms. R. Stevens moved to forward removal of Policy 6462 – Non-Discrimination Testing/Assessment to the full Board for a first reading on March 27, 2012 and a second reading on April 23, 2012. Mrs. Coleman seconded the motion. Unanimously approved.

*Curriculum/Program Committee motion:*

Ms. Reed moved to forward removal of Policy 6462 – Non-Discrimination Testing/Assessment to the full Board for a first reading on March 27, 2012 and a second reading on April 23, 2012. Ms. Anderson seconded the motion. Unanimously approved.

### **Information Items**

Information pertaining to the High School Update was distributed to Committee members. A brief video presentation encompassing the student's perspective, guest speakers, college readiness, and endless opportunities surrounding Seminar was played for the Committee. The Committee requested that this item be brought to the April Committee meeting to enable them to review the material distributed.

Mrs. Vickie Brown-Gurley, Assistant Superintendent of Teaching and Learning, presented the Teaching and Learning Handbook Informational Update as contained in the agenda and explained that the handbook is an ongoing project.

Meeting adjourned at 8:17 P.M.

Stacy Schroeder Busby  
School Board Secretary



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Kenosha Unified School District No. 1  
Kenosha, Wisconsin

March 13, 2012 & April 3, 2012  
Personnel/Policy and Curriculum/Program Committees

**HIGH SCHOOL UPDATE**

**INTRODUCTION**

After the 2010 – 2011 school year the Kenosha Unified School District budget was reduced by \$33 million. The challenge for the District was to maintain the quality and varieties of programming offered to our community and still address our monetary shortfall. The budget shortfalls of this past school year forced us to creatively staff and organize our resources at every grade level to help us reduce the budget and maintain our current level of programming for our families. This report is our second update on programming at our high school level. The first update was provided on October 11, 2011.

**BACKGROUND**

At the High School level Kenosha Unified has offered more options, extra-curricular activities and educational opportunities than any School District in Wisconsin. Almost 40% of our students do not attend a boundary area school, and students are encouraged to participate in programming at different sites and locations. Historically, in the block schedule, a high school had been staffed for students to take 32 credits, or 8 classes a year. In reality many of these students did not actually take all of the courses they signed up for during the school year. Many students opted for a release or study hall in lieu of a credited class. Since students withdrew from classes after they were staffed, some high schools ended-up running classes with lower class sizes.

To compound this problem of inefficiency, we created a system that encouraged students to take more than 8 credits per year. In some instances students signed up for 8 credits during the school year and additional credits at eSchool. KUSD paid to staff full-time students at high schools and as part-time students at eSchool. If a student elected for a release during the school day and took an eSchool course online, the District double staffed for that student. This included students who registered for classes and dropped them for Youth Options courses.

Furthermore, it was not uncommon for students to maximize their ability to take as many credits as they could during their high school career. Many students would take their PE requirement during summer school or eSchool courses to take advantage of post-secondary opportunities earlier in high school. Since college tuition is expensive, it is appealing for parents to allow the school district to cover the cost of these courses. The School District did this while enduring the staffing costs of high school classes, eSchool classes and Youth Options classes to allow unlimited credit acquisition.

This staffing practice was an obvious area of budgetary concern and a plan was developed to manage our costs and still offer the tremendous array of programming to our students. This plan required a more deliberate and thoughtful selection of courses and a restriction of choices for students. On April 26, 2011, the Kenosha Unified Board of Education addressed this issue and changed the graduation requirements for students and limited the maximum amount of courses students could take each year.

## **UPDATE**

This year despite the massive reduction of staff, we have successfully maintained all of the district course offerings, programs and opportunities for students at the high school level without sacrificing the safety of students and staff or dramatically increasing the size of classes. We actually increased the offering of AP courses this year and have maintained critical support and engagement activities for all of our students. All of our High Schools have implemented a seminar block for students as the key organizational tool that allowed us to continue the current level of programs we offer. A summary of the seminar activities and class sizes at our high schools will be distributed to committee members at the meeting and our high school principals will make a presentation that evening.

Dr. Michele Hancock  
Superintendent of Schools

Daniel Tenuta  
Asst. Superintendent of Secondary School Leadership

Dr. Susan Savaglio-Jarvis  
Principal, Bradford High School

Richard Aiello  
Principal, Tremper High School

Dr. Bethany Ormseth  
Principal, Indian Trail High School and Academy

Kristopher Keckler  
Principal, Kenosha eSchool

William Haithcock  
Principal, Harborside

William Hittman  
Principal, LakeView Technology Academy

## **Bradford High School Seminar Options and Student enrollment**

### **2011-2012 / Quarter 1**

<b>Seminar Title</b>	<b>Overall Emphasis</b>	<b>Description</b>	<b>When</b>	<b>Presenter</b>	<b>Number of students</b>
Read your way to success.	Academic Support	Reading is not just pronouncing words—it requires understanding. Most experienced readers use a variety of strategies to understand text. Research has shown that teachers can, and should, teach various reading strategies to beginning readers. Mr. Ralph Annina teaches our students' strategies that can help them understand any text in any subject.	Q1 T & Th	Ralph Annina – Teacher	7
Physical Activity Boys & Girls Club	Physical Activity	Boys and Girls Club-Bradford High School is very excited to be part of a partnership with Kenosha's newly built Boys and Girls Club. We are pleased that on Monday, Wednesday and Friday, Mr. Bryan Mogensen our PE staff member is able to shuttle approximately 15	Q1 M, W, and F	Bryan Mogensen – Teacher	14

		students over to the club. For a total of 70 minutes the students engage in games such as: soccer, volleyball, health and fitness activities, basketball and football all under the direction of a highly qualified staff member.			
Sylvan State Test Prep	Academic Support	Sylvan Learning Center offered tutoring in math.	Q1 M – F	Shauna Hodges – Student Engagement Specialist Sylvan Learning Center representatives	
Graphing Calculators	Academic Support	Graphing Calculators seminar presented by Mr. Tom Lockhart. Students learn to use all the things the graphing calculator has to offer, it's not just adding and subtracting. The Graphing calculator can help students in any math class, in Chemistry & Physics. Students will learn how to use all its Apps, graph all the different kinds of graphs, and do some drawing and some programming. Students could use this calculator on the ACT. Tools for success.	Q1 T & F	Tom Lockhart-Teacher	4
Computer Lab	Academic Support	Tom Lockhart opened up his computer lab on a daily basis to service our students. Students can go in and work	Q1 M-F	Tom Lockhart – teacher	30-35

		on one of the many computers or they could get additional math tutoring from Mr. Lockhart.			
SEGA Program	Academic Support  Career & College Readiness  Physical Activity	Gary Vargas along with various students led a presentation on SEGA and all that it entails. Students learned about various after school activities, community service opportunities, leading ladies, summer youth employment, etc.	Q1 9/7/11	Gary Vargas & students	All seminar students
Culinary Career Exploration	Academic Support  Career & College Readiness	<p>The International Culinary Schools is the largest system of culinary programs offered at over 35 Art Institutes across North America. Michelle Goggins spoke to our students about college and career exploration.</p> <p>The presentation and food demonstration was aimed at illustrating the important connection between food safety and sanitation, knife technique, and others skills and career paths they might be considering, especially in the culinary arts. Presentation featured outstanding new recipes</p>	Q1 9/9/11	Michelle Goggins Culinary Specialist Art Institute	40

		<p>relating to the over 20 international cuisines they teach at The Art Institutes schools.</p> <p>The presentation was very interactive, loaded with current and past-student work and is beneficial to all your students.</p>			
GTC	Career & College Readiness	AJ Laird, the retention and recruiting specialist presented to our students all that GTC has to offer. He also highlighted the various courses that students could take under YOP.	Q1 9/13/11	AJ Laird GTC Representative	All seminar students
Leadership	Career & College Readiness  Leadership	Lou Molitor spoke with the students about the definition of Leadership. The students learned/discussed the characteristics about the great leaders of the world, defined leadership, discussed personal qualities that make people effective leaders, the greatest strengths and limitations that might affect them (students) as leaders, and passions that motivate them.	Q1 9/15/11	Lou Molitor – Executive Director of The Chamber of Commerce	All seminar students
Nutrition Education	Academic Support	UW- Extension agency's Nutrition Education Program	Q1 9/15/11 –	Cindy Armstrong UW-Extension Representative	80

		<p>is currently working with our seminar students on Thursdays. They are funded through the USDA to provide nutrition education to individuals who receive or are eligible to receive Foodshare and/or in schools where at least 50% of the students receive free- or reduced-lunch.</p> <p>Each student needed to have a permission slip signed which covers photos and permission to cook and sample food as well as an opportunity for the parent to indicate allergies.</p> <p>They provide a 3 oz. food sample to all individuals participating in our classes. Each lesson is intended to build on each other and we will plan on having a final project where we will video tape the students in small groups and ask them to prepare a mini-food network TV show. Students will have criteria that they need to include in their session which</p>	Every Thursday		
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		would include talking about the nutritional value of the food they are preparing.			
UW-Parkside	Career & College Readiness	Joel Bushmann presented to our students all that UW-Parkside has to offer. He also highlighted the various courses that students could take under YOP.	Q1 9/19/11	Joel Buschmann UW-Parkside Representative	All seminar students
Academic Support	Academic Support	Greg Karvelas is offering academic assistance to all students in seminar.	Q1 T & Th	Greg Karvelas - teacher	Varied
Academic Support	Academic Support	Tina Wozniak is offering academic assistance to all students in seminar.	Q1 T & Th	Tina Wozniak-teacher	Varied

Bradford Library Aide program	Leadership  Community Service	<p>The Bradford Library Aide program is designed to build leadership skills for our students and service to our school community.</p> <p>Some of the tasks our Library Aides perform include:</p> <ul style="list-style-type: none"> <li>*assisting staff and students with computers, scanning and finding books</li> <li>*checking books in and out</li> <li>*shelving books and straightening shelves</li> <li>*cleaning tables, computers, shelves</li> <li>*creating relevant book displays and bulletin boards</li> <li>*writing library announcements</li> </ul>	Q1 M-F	Susan Siel-Librarian	32
Clean up the Peace Garden	Physical Activity	<p>Tina Niemi is working with 6-10 of our students on cleaning up the Peace Garden and the front entrance of BHS. Gardening is fun, lots of work, and, for many students, the first time of actually planting a seed and having it grow.</p> <p>The Peace Garden is a wonderful place for students</p>	Q1 T & Th	Tina Niemi-teacher	6-10

		<p>to learn about the joy of working in the soil and watching plants grow.</p> <p>Students are working on cleaning up the grounds by weeding and turning the soil.</p> <p>Students are going to learn:</p> <ul style="list-style-type: none"> <li>• weeding is so much easier if you mulch</li> <li>• gardening is a great hobby for anyone of any age.</li> </ul>			
Youth Quest	<p>Leadership</p> <p>Career &amp; College Readiness</p>	<p>The Youth Quest program provides resources to high school students in order to help them plan for a successful future. In order to properly make use of these resources Youth Quest asks young people to answer these three highly important questions: <i>Should I Go On?</i>, <i>What Do I Want?</i>, and <i>Where Should I Go?</i></p>	<p>Q1</p> <p>9/30/11</p>	<p>John de Montmollin</p> <p>UW-Extension Agency</p> <p>Youth Quest</p>	<p>All seminar students</p>
Living and Going Green	<p>Academic</p> <p>Enrichment</p>	<p>Stephanie Sklba is coming in to talk with the students about Green collar jobs, going green &amp; how they can get involved, saving money</p>	<p>Q1</p> <p>10/7/11</p>	<p>Stephanie Sklba</p> <p>GTC</p> <p>Community and Government Relationships Department</p>	<p>All seminar students</p>

		by going green, & some eco-friendly products.			
Barber Cosmetology Apprenticeship	Academic support  Career & College Readiness	Shelly Gauthier and her team from GTC will be here to talk with our students about the Barber/Cosmetology program offered through Gateway. They will also be discussing how students could enter the apprenticeship program and what that entails.	Q1 10/14/11	Shelley Gauthier GTC Barber/Cosmetology Apprenticeship Program	All in attendance
School Counselors	Academic support  Career & College Readiness	Counselors will be coming in and meeting with all the students. Discussions will be centered around future aspirations, college readiness, program of study, etc.	Q1 9/26/11 & 9/28/11	BHS Counselors	All seminar students
College Application: The Essay Section	College Readiness  Academic Support	Chris LiVolsi will be working with our students on successfully completing the College Application: the Essay Section.  Going blank on the essay section--learn what writing skills the colleges expect to see and what content makes a student most likely to get accepted. Brainstorming activities included.	Q1 T-Th	Chris LiVolsi-Teacher	15

Instrumental Practice	Academic Enrichment	Our band director, Paul Taylor will be working with various students on their instrumental performance. Practice rooms will be open during fourth block every day for students to practice their instruments for personal enjoyment, competitions, and recitals.	Q1 M-F	Paul Taylor-Teacher	8
So you want to be a doctor?	Academic Enrichment  Career & College Readiness	So you want to be a doctor? *Broad discussion of health-related career options. * Detailed discussion of specific careers	Q1 9/23/11	Dr. Bryan Lewis UW-Parkside Pre-Health Advisor	10
Essay Writing Made Easier	College Readiness  Academic Support	Learn how to capture and organize your brainstorming ideas to make essay writing less tedious on your brain.	Q1 T and Th	Chris LiVolsi -teacher	15
Library Aides	Academic Enrichment	Susie Siel recruits students to assist with library related activities.	Q1 M-F	Susie Siel-librarian	16

## **Bradford High School Seminar Options and Student enrollment**

### **2011-2012 / Quarter 2**

<b>Seminar Title</b>	<b>Overall Emphasis</b>	<b>Description</b>	<b>When</b>	<b>Presenter</b>	<b>Number of students</b>
Academic Assistance	Academic Support	R. Annina went into seminar and helped any student who asked. He assisted students with math, English, world language, etc.	Q2 T & Th	Ralph Annina – Teacher	Varied
Physical Activity Boys & Girls Club	Physical Activity	Boys and Girls Club- Bradford High School is very excited to be part of a partnership with Kenosha's newly built Boys and Girls Club. We are pleased that on Monday, Wednesday and Friday, Mr. Bryan Mogensen our PE staff member is able to shuttle approximately 15 students over to the club. For a total of 70 minutes the students engage in games such as: soccer, volleyball, health and fitness activities, basketball and football all under the direction of a highly qualified staff member.	Q2 W	Bryan Mogensen – Teacher	14

Computer Lab	Academic Support	Tom Lockhart opened up his computer lab on a daily basis to service our students. Students can go in and work on one of the many computers or they could get additional math tutoring from Mr. Lockhart.	Q2 M – F	Tom Lockhart – teacher	30-35
Culinary Career Exploration	Academic Support  Career & College Readiness	<p>The International Culinary Schools is the largest system of culinary programs offered at over 35 Art Institutes across North America. Michelle Goggins spoke to our students about college and career exploration.</p> <p>The presentation and food demonstration was aimed at illustrating the important connection between food safety and sanitation, knife technique, and others skills and career paths they might be considering, especially in the culinary arts. Presentation featured outstanding new recipes relating to the over 20 international cuisines they teach at The Art Institutes schools.</p>	Q2 11/30/12	Michelle Goggins Culinary Specialist Art Institute	40

		The presentation was very interactive, loaded with current and past-student work and is beneficial to all your students.			
GTC	Career & College Readiness	AJ Laird, the retention and recruiting specialist presented to our students all that GTC has to offer. He also highlighted the various courses that students could take under YOP.	Q2 2/7/12	AJ Laird GTC Representative	All seminar students
Walking for Life	Physical Activity	Walking Club-Bradford High School has an energetic staff member who has enlisted 6-10 students for five days a week. During this morning activity, the students along with the staff member quickly walk through the halls promoting wellness through fitness.	Q2 M-F	Cheryl Johnson –dean of students	14



Bradford Library Aide program	Leadership  Community Service	<p>The Bradford Library Aide program is designed to build leadership skills for our students and service to our school community.</p> <p>Some of the tasks our Library Aides perform include:</p> <ul style="list-style-type: none"> <li>*assisting staff and students with computers, scanning and finding books</li> <li>*checking books in and out</li> <li>*shelving books and straightening shelves</li> <li>*cleaning tables, computers, shelves</li> <li>*creating relevant book displays and bulletin boards</li> <li>*writing library announcements</li> </ul>	Q2 M-F	Susan Siel-Librarian	32
English Tutoring	Academic Support	C. LiVolsi assists students in writing reports, researching, organizing, and various other information that is taught in an English course. She even helps students with math, science, etc.	Q2 M-F	Chris LiVolsi – teacher	15
Weight lifting	Physical Activity	Becky opens up the weight lifting room. Students have the opportunity to work out using weights.	Q2 M-F	Rebecca Djurickovic-Teacher	10

Chemistry Study Group	Academic Support	Are you taking a chemistry class? Are you worried you might not pass? Chemistry is a subject many students prefer to avoid, even if they have an interest in science, because of its reputation for lowering grade point averages. However, it isn't as bad as it seems, especially if you join the Chemistry Study Group.	Q2 T	David Speaks-Teacher	varies
Herzing University	College Readiness	General overview of Herzing and what they have to offer to the students as they near graduation mostly focusing on their High School transitions program that allows students to start taking College courses for College credit!	Q2 11/15/11	Kate Kerner Director of Admissions Herzing University 4006 Washington Road Kenosha, WI 53144 Phone: (262) 671-0675 x 60462 Fax: (262) 653-1434 <a href="http://www.herzing.edu">www.herzing.edu</a>	All in attendance
Baseball history	Academic Enrichment	H. Lugo offered a mini course on the history of baseball	Q2 W	Hansel Lugo-counselor	1
Salsa Dancing	Physical Fitness	H. Lugo offered lessons on salsa dancing	Q2 Th	Hansel Lugo-counselor	varied
Ping Pong/Weight Lifting	Physical Fitness	Kevin Guttormsen offered ping pong and weight lifting seminars to promote physical fitness.	Q2 M-F	Kevin Guttormsen-teacher	14
Math Tutoring	Academic Support	Suzanne Jarmakowicz offered math tutoring quarter 2. Laptops were available.	Q2 T and Th	Susanne Jarmakowicz-teacher	14

Digital Media	Academic Enrichment	Susie Siel and the library staff are working with various students on becoming media savvy.	Q2 M, W, & F	Susie Siel-librarian	8
Library Aides	Academic Enrichment	Susie Siel recruits students to assist with library related activities.	Q2 M-F	Susie Siel-librarian	16
Street Outreach	Social Growth	Introduction to Street Outreach <ul style="list-style-type: none"> <li>• Program information</li> <li>• Mission</li> <li>• Prevention of runaways</li> <li>• Crisis intervention program</li> </ul> Teen support groups on Wed	Q2 11/21/11	Dominick Pritchett Kenosha Human Development Services 262-818-9678 <a href="mailto:Dpritchett1913@yahoo.com">Dpritchett1913@yahoo.com</a>	All seminar students
German Credit Recovery	Academic Support	Michelle Ishmael worked with various students on German credit recovery	Q2 T and Th	Michelle Ishmael-teacher	4
Scrabble	Academic Enrichment	Michelle Ishmael worked with various students who wanted to play scrabble. Promoted teamwork and vocabulary building.	Q2 T and Th	Michelle Ishmael-teacher	4-8
Business and IT Majors	College Readiness	Do your students want a future career that includes working with interesting people, being part of a team, and solving problems in a fast paced environment? Do you envision some of your	Q2 12/2/12	Trudy Biehn, M.S. Academic Advisor School of Business & Technology UW-Parkside 900 Wood Road, Box 2000 Kenosha, WI 53141-2000 ph: 262.595.2449 *fax: 260.595.2680	All seminar students

		<p>students as entrepreneurs or future business owners? Maybe they're better suited to working with a big business in a global economy? Do any of your students like working with computers? If these are among their career interests, please consider letting them hear more about acquiring a Bachelor of Science degree in Business Management or Computer Science.</p> <p><i>A team of four students will present the following:</i></p> <p><b><i>What attracted them to Business and IT majors.</i></b></p> <p><b><i>What it's like being a student at the University.</i></b></p> <p><b><i>How to balance course work, extra-curricular activities, jobs, and personal life. What they expect to do when they graduate.</i></b></p> <p>How the University has prepared them for a career <b><i>Answer questions that you (as a teacher) have</i></b> Answer questions from your students</p>		<a href="http://www.uwp.edu/departments/business.technology/">http://www.uwp.edu/departments/business.technology/</a>	
Six Flags - Employment	Employment Prep	Six Flags Great America Summer Employment Presentation	Q2 12/9/11	Six Flags representatives & Gary Vargas	All seminar students

Computer Systems Institute	College Readiness	Taking the High Road after High School Medical/Business/Computer Networking Interactive presentation – end of presentation discusses Computer Systems Institute offerings. <a href="mailto:shawnamorrow@csinow.com">shawnamorrow@csinow.com</a> 1-708-275-2377	Q2 12/8/11	Shawna Morrow Computer Systems Institute Gurnee, IL	All seminar students
Life after high School	College Readiness/Military	College Prep – Life after high school. Military/college related.	Q2 12/15/11	PFC Mark McEvoy Recruiting & Retention Battalion Cell: 716-940-9298 Fax: 262-653-68041 <a href="mailto:mark.a.mcevoy@us.army.mil">mark.a.mcevoy@us.army.mil</a>	All seminar students

## Bradford High School Seminar Options and Student enrollment

### 2011-2012 / Quarter 3

<b>Seminar Title</b>	<b>Overall Emphasis</b>	<b>Description</b>	<b>When</b>	<b>Presenter</b>	<b>Number of students</b>
Physical Activity Boys & Girls Club	Physical Activity	Boys and Girls Club-Bradford High School is very excited to be part of a partnership with Kenosha's newly built Boys and Girls Club. We are pleased that on Monday, Wednesday and Friday, Mr. Bryan Mogensen our PE staff member is able to shuttle approximately 15 students over to the club. For a total of 70 minutes the students engage in games such as: soccer, volleyball, health and fitness activities, basketball and football all under the direction of a highly qualified staff member.	Q 3 W	Bryan Mogensen – Teacher	14
Computer Lab	Academic Support	Tom Lockhart opened up his computer lab on a daily basis to service our students. Students can go in and work on one of the many	Q3 M – F	Tom Lockhart – teacher	30-35

		computers or they could get additional math tutoring from Mr. Lockhart.			
Academic Support	Academic Support	Tina Wozniak is offering academic assistance to all students in seminar.	Q3 T & Th	Tina Wozniak-teacher	Varied
Bradford Library Aide program	Leadership  Community Service	<p>The Bradford Library Aide program is designed to build leadership skills for our students and service to our school community.</p> <p>Some of the tasks our Library Aides perform include:</p> <ul style="list-style-type: none"> <li>*assisting staff and students with computers, scanning and finding books</li> <li>*checking books in and out</li> <li>*shelving books and straightening shelves</li> <li>*cleaning tables, computers, shelves</li> <li>*creating relevant book displays and bulletin boards</li> <li>*writing library announcements</li> </ul>	Q3 M-F	Susan Siel-Librarian	32
Youth Quest	Leadership  Career & College Readiness	The Youth Quest program provides resources to high school students in order to help them plan for a successful future. In order to properly make use of these	Q3 2/21/12	John de Montmollin UW-Extension Agency Youth Quest	All seminar students

		resources Youth Quest asks young people to answer these three highly important questions: <i>Should I Go On?</i> , <i>What Do I Want?</i> , and <i>Where Should I Go?</i>			
English Tutoring	Academic Support	C. LiVolsi assists students in writing reports, researching, organizing, and various other information that is taught in an English course. She even helps students with math, science, etc.	Q3 M-F	Chris LiVolsi – teacher	15
Weight lifting	Physical Activity	Becky opens up the weight lifting room. Students have the opportunity to work out using weights.	Q3 M-F	Rebecca Djurickovic-Teacher	10
Chemistry Study Group	Academic Support	Are you taking a chemistry class? Are you worried you might not pass? Chemistry is a subject many students prefer to avoid, even if they have an interest in science, because of its reputation for lowering grade point averages. However, it isn't as bad as it seems, especially if you join the Chemistry Study Group.	Q3 T	David Speaks-Teacher	varies
What are MREs?	Academic Enrichment	PFC Mark McEvoy came to the culinary classrooms and showed a glimpse of what it is like to live a military	Q3 2/6/12	PFC Mark McEvoy Recruiting & Retention Battalion Cell: 716-940-9298 Fax: 262-653-68041	15



		lifestyle. MREs were a huge hit. What do they look like? Taste like? How do you warm them up?		mark.a.mcevoy@us.army.mil	
Youth Options/UW-Parkside	College Readiness	College Connection, Youth Options & questions about UW-Parkside	Q3 2/10/12	Cassie Vosters Assistant Director of Admissions University of Wisconsin - Parkside Office: (262) 595-2495 Fax: (262) 595-2008	All seminar students
Dating/Relationships	Game of life. Building relationships	Social Worker, Kelley Wynstra meets with girls about the realities of dating.	Q3 F	Kelly Wynstra, Social Worker	8
Mentoring Program	Academic Enrichment	Social Worker, Jill Schwenzen takes high school students to mentor elementary students at a nearby elementary school.	Q3 M	Jill Schwenzen, Social Worker	5
Yoga/Stretching	Physical Fitness	Joyce Dohnal, former dance instructor offers yoga and stretching classes.	Q3 T, W, and TH	Joyce Dohnal-counselor	14
Digital Media	Academic Enrichment	Susie Siel and the library staff are working with various students on becoming media savvy.	Q3 M, W, & F	Susie Siel-librarian	8
Library Aides	Academic Enrichment	Susie Siel recruits students to assist with library related activities.	Q3 M-F	Susie Siel-librarian	16

Street Outreach	Social Growth	Introduction to Street Outreach <ul style="list-style-type: none"> <li>• Program information</li> <li>• Mission</li> <li>• Prevention of runaways</li> <li>• Crisis intervention program</li> </ul> Teen support groups on Wed	Q3 2/22/12	Dominick Pritchett Kenosha Human Development Services 262-818-9678 <a href="mailto:Dpritchett1913@yahoo.com">Dpritchett1913@yahoo.com</a>	All seminar students
Mechanical & Soft skills	College Readiness/Life	Show off the humvee's. Talk about the importance of mechanical and soft skills. Showed them another option other than your 4 years of college speech.	Q3 2/14/12	PFC Mark McEvoy Recruiting & Retention Battalion Cell: 716-940-9298 Fax: 262-653-68041 <a href="mailto:mark.a.mcevoy@us.army.mil">mark.a.mcevoy@us.army.mil</a>	14
Academic Tutoring	Academic Support	G. Fisher tutors students in that need assistance in various subjects.	Q3 M, Th, & F	Gina Fisher – Counselor	Varies
School Resource Officer Presentation	Life College/Readiness	-Juvenile Laws -“Hosting a Party” ordinance - Curfew times	Q3 Th	Oscar Villalobos – Bradford School Resource Officer	All Seminar Students

**BRADFORD HIGH SCHOOL AUDITED CLASSES QUARTER 2, 2011-2012 SCHOOL YEAR**

Student Partnership	1 junior
Concert Band	3 sophomores
Symphonic Band	5 students – 3 sophomores and 2 seniors
A Cappella Choir	1 junior
Symphonic Orchestra H	2 juniors
Acting I	1 senior
Theater Practicum	28 students – 11 freshmen, 5 sophomores, 6 juniors, and 6 seniors
Theater Practicum H	2 juniors
Musical Theater Voc Tech	1 freshman
Stage Management Practicum	6 students – 1 freshman, 4 juniors, and 1 senior
Intro to Dance	1 junior
Construction Systems	1 freshman
Total:	52 students

## **BRADFORD HIGH SCHOOL SEMINAR OPTIONS FOR QUARTER 2 - AUDITING**

### **BLOCK 1**

Literature	3 seats
PE 3	5 seats
Personal Finance	3 seats
Career Foods	7 seats
Student Partnership (Seniors)	Unlimited
Concert Choir (A Days)	30 seats
Concert Orchestra (A Days)	30 seats
Concert Band (B Days)	30 seats
Treble Choir (B Days)	30 seats
Symphonic Orchestra (B Days)	30 seats

### **BLOCK 2**

Economics (H)	8 seats
Probability and Stats	6 seats
Trigonometry	3 seats
Business and Personal Law	5 seats
Culinary Skills	4 seats
Consumer Auto	7 seats
Student Partnerships (Seniors)	Unlimited
A Cappella Choir (B Days)	30 seats

**BLOCK 3**

PE 3	3 seats
Computer Aided Design	5 seats
Consumer Auto	5 seats
Taking Care of Business	1 seat
Student Partnership (Seniors)	Unlimited
Symphonic Band (B Day)	30 seats
Wind Ensemble (A Day)	30 seats

**BLOCK 4**

Debate/Forensics	13 seats
Psychology	4 seats
World Issues	2 seats
World Issues (H)	4 seats
PE 3	4 seats
PE 3 Elective	2 seats
Lifeguarding	4 seats
Word Processing	14 seats
Student Partnership (Seniors)	Unlimited

**BRADFORD HIGH SCHOOL AUDITED CLASSES QUARTER 3, 2011-2012 SCHOOL YEAR**

Student Partnership	2 juniors
Semantics H	1 junior
Algebra 1	1 freshman
Human Anatomy	1 junior
AP Biology	1 senior
Concert Band	3 sophomores
Symphonic Band	4 students – 3 sophomores and 1 senior
Treble Choir	1 freshman
Concert Choir	1 junior
A Cappella	2 juniors
Concert Orchestra	1 freshman
Symphonic Orchestra H	2 juniors
Acting I H	1 senior
Acting II	3 students – 2 freshmen and 1 senior
Musical Theater Voc Tech	3 students – 2 freshmen and 1 sophomore
Musical Theater Voc Tech H	2 freshmen
Intro to Dance	1 sophomore
Dance 2	1 freshman
French 102	1 freshman
French 202	1 sophomore
Italian 101	1 freshman
Spanish 202	1 sophomore
Spanish 302	1 junior
Small Engine Repair	2 students – 1 sophomore and 1 junior
Intro Design, Engineering	3 freshmen
Total:	41 students

## **BRADFORD HIGH SCHOOL SEMINAR OPTIONS FOR QUARTER 3 - AUDITING**

### **BLOCK 1**

Small Engine Repair	2 seats
Child Development	2 seats
Career Foods	11 seats
Spanish 101	6 seats
Spanish 102	3 seats
Spanish 201	6 seats
German 102	17 seats
Drawing/Painting I	7 seats
Student Partnership (Seniors)	Unlimited
Concert Choir (A Days)	30 seats
Concert Orchestra (A Days)	30 seats
Concert Band (B Days)	30 seats
Treble Choir (B Days)	30 seats
Symphonic Orchestra (B Days)	30 seats

### **BLOCK 2**

Leadership	1 seat
Culinary Skills	7 seats
Child Development	1 seat
Intro to Art	2 seats
Ceramics I, II, or III	19 seats
French 102	11 seats

Italian 101	1 seat
Spanish 202	11 seats
Construction Systems	5 seats
Intro to Design, Eng., Technology	5 seats
Student Partnership (Seniors)	Unlimited
A Cappella Choir (B Days)	30 seats

### **BLOCK 3**

Interior Design	4 seats
French 202	21 seats
Acting 2	17 seats
Student Partnership (Seniors)	Unlimited
Symphonic Band (B Day)	30 seats
Wind Ensemble (A Day)	30 seats

### **BLOCK 4**

Lifeguarding	9 seats
Keyboarding	16 seats
Food and Nutrition	2 seats
Intro to Medical Terminology	8 seats
Computer Aided Design I	6 seats
Consumer Auto and Car Care	5 seats
Fundamentals of Art	20 seats
Musical Theater/Vocal Technique	10 seats
Italian 201	10 seats



Italian 202	10 seats
Spanish 101	4 seats
AP Spanish	14 seats
Construction Systems 2	12 seats
Marketing	8 seats
Student Partnership (Seniors)	Unlimited

**Bradford High School Credit/non-credit course updates**

**Quarter 2**

Block	Students in Seminar	Students released	Students Auditing Classes	Teacher’s assistants	Student Partnership	Youth Options	Release to e-school, ITA , Tremper, Reuther
1	117	233	6	8	1	2- Parkside	3 e-school 8 Reuther
2	77	96	1	10	7	2 - Parkside	5 e-school 7 Reuther
3	94	177	6	4	11	1-Carthage	3 – e-school 2-Reuther
4	69	228	4	2	3	1 - Carthage	5 e-school 2 Reuther
			35-theater				
*Teacher Assistants – Teachers select a student who works/with for them during class within the building – no credit **Student Partnership – Students select a teacher/school in the district to partner with - .5 credit *** Youth Options – Students apply, are accepted, and attend college classes during the day - .75 -1 credit ****Students take courses at one of the other high schools or work at home through e-school – credit upon completion							

**Quarter 3**

Block	Students in Seminar	Students released	Students Auditing Classes	Teacher's assistants	Student Partnership	Youth Options	Release to e-school, ITAk, Tremper, Reuther
1	54	246	16	16	8	0	6-e-school 14-Reuther
2	88	111	9	13	12	0	3-e-school 12 -Reuther
3	113	151	10	12	8	1-Parkside	3-eschool 5 Reuther
4	50	243	6	7	8	1-Parkside	3- ITA 4-Reuther 5-e-school
*Teacher Assistants – Teachers select a student who works/with for them during class within the building – no credit **Student Partnership – Students select a teacher/school in the district to partner with - .5 credit *** Youth Options – Students apply, are accepted, and attend college classes during the day - .75 -1 credit ****Students take courses at one of the other high schools or work at home through e-school – credit upon completion							

**BRADFORD HIGH SCHOOL**  
**SMALLEST AND LARGEST CLASSES IN EACH DEPARTMENT**  
**QUARTER 2, 2011-2012 SCHOOL YEAR**

DEPARTMENT	CLASS ENROLLMENT			
	<i>Class/Lowest Number of Students</i>		<i>Class/Highest Number of Students</i>	
Art	Ceramics	11	Intro to High School Art	25
Business	Word Processing	13	Taking Care of Business	28
English	AP Language/Composition	11	American Lit/Comp H	33
Family and Consumer Science	Career Foods 3	14	Child Development	29
Math	Algebra 2 /Trig H	16	Pre-Calculus Honors	32
Music	Music Theory H	9	A Cappella Choir	69
Physical Education/Health	Lifeguarding	11	Physical Ed	39
Science	AP Physics Honors	14	Human Biology	28
Social Studies	AP US History	11	AP US Govt. and Politics	33
Technology Education	Construction Systems	7	Small Engine Repair	23
Theater	Stagecraft 2	13	Drama 1	30
World Language	German 101	14	Spanish 201 Honors	29

**BRADFORD HIGH SCHOOL**  
**SMALLEST AND LARGEST CLASSES IN EACH DEPARTMENT**  
**QUARTER 3, 2011-2012 SCHOOL YEAR**

DEPARTMENT	CLASS ENROLLMENT			
	<i>Class/Lowest Number of Students</i>		<i>Class/Highest Number of Students</i>	
Art	Fundamentals of Art	10	Intro to High School Art	28
Business	Keyboarding	12	Leadership	29
English	AP Lang/Comp	11	World Lit and Comp H	34
Family and Consumer Science	Career Foods 3	13	Child Development	29
Math	Geometry	17	Geometry H	34
Music	Concert Orchestra	11	A Cappella Choir	63
Physical Education/Health	Lifeguarding	11	Physical Ed	36
Science	AP Physics Honors	12	Biology and Ecology	29
Social Studies	AP US History	11	AP US Gov't & Politics	34
Technology Education	Construction Systems 2	10	Small Engine Repair	25
Theater	Acting 2	8	Musical Theatre Vocal Tec	22
World Language	French 202	9	Italian 101	30

## **Tremper High School Seminar Report-Quarter 1, 2, & 3**

### **Student Options Within Seminar**

#### **Internet Café:**

The internet café in Room 408. Students choosing this option can get on our District Internet service with our technology and explore filtered information from the internet for academic and or personal purposes. This is intended to be a relaxed setting under the supervision of an Educational Assistant. The supervisor is funded from our Seminar support budget.

#### **Book Club:**

The book club meets in our school library. Students choosing this option will read common books monthly and discuss the book guided by our librarian.

#### **Intramurals:**

Intramurals will take place in any of our Physical Education areas. Students choosing this options will participate in various physically activities. These activities maybe recreational, competitive, and team building in nature. These activities are planned and supervised by our Intramural Activity Advisor funded through Seminar support budget. Our Intramurals Advisor is a Licensed Physical Education Instructor.

#### **Math Center:**

The Math Center is located in Room 409. A fully certified high school Math teacher is assigned to tutor students in their area of need. Computers and online capabilities are available if needed. Students can choose this option or be assigned by their regular Math teacher to attend. The funding of the Math teacher is from our building teacher allocation. Math Center has also taken on the role of credit recovery for any student who is in that program and has a seminar.

#### **Study Groups:**

Study groups are located in the Room 408 with the Internet Café' students. Students who have similar classes can form study groups with their peers and work together on a specific subject. These students are supervised by same Educational Assistant that supervises Internet Café'.

#### **Independent Study:**

Independent Study allows students to work in our cafeteria in a quiet setting to complete school assignments, study, or read. These students are supervised by an Educational Assistant. The Educational Assistant assigned is from our security staff which is consistent with how we supervised study hall in the past.

## Seminar Options Report

	Block	Number of Students			Number of Seats Available
		Qtr1	Qtr2	Qtr3	
Internet Café	1	14	7	10	14
	2	12	4	12	14
	3	14	12	8	14
	4	14	8	7	14
Book Club	1	11	3	4	11
	2	4	1	-	11
	3	10	4	1	11
	4	6	0	2	11
Intramurals	1	19	13	15	30
	2	20	26	13	30
	3	26	16	15	30
	4	30	15	16	30
Math Center	1	7	12	6	15
	2	5	5	4	15
	3	5	9	6	15
	4	1	11	6	15
Study Group	1	37	36	23	40
	2	22	31	29	40
	3	7	35	30	40
	4	33	34	16	40
Independent Study	1	59	52	65	N/A
	2	81	72	64	N/A
	3	104	94	42	N/A
	4	83	69	60	N/A
Library	1	?	7	12	14
	2	?	2	1	14
	3	?	12	10	14
	4	?	3	2	14

## **Student Options Alternative to Seminar**

### **Teacher's Aide**

Students apply to work for a teacher. Upon teacher approval, the student reports directly to their teacher and is supervised by that teacher.

### **Audit**

Students can apply to audit a class that has available seats during their seminar block. Students awarded an Audit will attend the class, do the work for the class, and receive a grade in that class. Students will not earn credit for the course and the grade does not affect their Grade Point Average but the course and grade is listed on the student's transcript. Audited classes do not count toward graduation requirements.

### **Release**

Students approved for a release during Seminar receive the approval of their parents and their Counselor. Students use this option to take YOP classes, e-school classes, work, volunteer, and additional personal purposes.

#### **Qtr 1**

Block	Seminar *	Release	Teacher Aide	Audit
1	147	145	25	3
2	144	96	48	13
3	159	149	45	14
4	167	191	22	2
Total	617	581	140	32

#### **Qtr 2**

Block	Seminar *	Release	Teacher Aide	Audit**
1	116	180	25	3
2	135	110	42	15
3	158	176	35	14
4	129	313	34	4
Total	538	779	136	36

#### **Qtr 3**

Block	Seminar *	Release	Teacher Aide	Audit**
1	113	206	43	11
2	110	110	47	18
3	94	163	35	17
4	100	297	24	5
Total	417	776	149	51

**\*This break down can be found in the Seminar Options Report.**

**\*\*This break down can be found in Audit Report Quarter 2&4 2011-2012**

**Audit Report Quarter 2 2011-2012****35 Students taking 16 classes**

<u>Name of Class</u>	<u># of</u>
<u>Students</u>	

Music Theory Honors	2
Acting Honors	1
Introductory Italian	1
Symphonic Winds	7
Symphonic Winds Honors	2
Wind Ensemble	4
Concert Choir	1
Symphonic Band	2
Symphonic Band Honors	1
Concert Orchestra	1
Concert Band	7
Concert Band Honors	2
Math Analysis	1
Drama 2	2
Manufacturing Processes	1

Block 1: **3** Students auditing classesBlock 2: **15** Students auditing classesBlock 3: **14** Students auditing classesBlock 4: **4** Students auditing classes**Audit Report Quarter 3 2011-2012****51 Students taking 27 classes**

<u>Name of Classes</u>	<u># of</u>
<u>Students</u>	

Student Partner Ship	1
Fundamentals of Art	1
AP Music Theory	1
Acting	2
Intermediate Italian	1
Introductory Spanish 101	2
Computer Aided Design	2
Pre-Calculus	1
Symphonic Winds	6
Symphonic Winds Honors	2
Intermediate Spanish	2
Journalism 2 Honors	1
Wind Ensemble	4
Wind Ensemble Honors	1
Concert Choir	1
Symphonic Band	2
Symphonic Band Honors	2
Concert Orchestra	1
AP World History	1
Concert Band	7
Concert Band Honors	3
Women's Choir	1
Algebra 2	1
Ecology	1
Introductory French 101	2

Block 1: **11** Students auditing classesBlock 2: **18** Students auditing classesBlock 3: **17** Students auditing classesBlock 4: **5** Students auditing classes



**TREMPER HIGH SCHOOL**  
**SMALLEST AND LARGEST CLASSES IN EACH DEPARTMENT**  
**Quarter 3**

DEPARTMENT	CLASS ENROLLMENT			
	<i>Class/Lowest Number of Students</i>		<i>Class/Highest Number of Students</i>	
<b>Art</b>	AP Studio Art Drawing ** and AP Studio Art 2D** Draw/Paint/Printmaking*	1 3	Fundamentals of Art/Design	21
<b>Business</b>	Sportainment Honors*	2	Personal Finance	29
<b>English</b>	Digital Production Design* Yearbook Journalism 2 Honors	1 3 11	Survey Literature and Composition	30
<b>Family and Consumer Science</b>	Exploring Health Occ.	16	Food and Nutrition/Foods 1	30
<b>Math</b>	Algebra 1B	14	Algebra 2/Trig – Honors	31
<b>Music</b>	Concert Choir Honors* Wind Ensemble* and Concert Band Honors*	1 11	Treble Choir	58
<b>Physical Education/Health</b>	Physical Education 2 *	11	Weight Training	37
Science	Principles of Engineering	21	Physics-Honors	33
<b>Social Studies</b>	AP Psychology Economics	17 17	AP U.S. Gov & Politics	34
<b>Technology Education</b>	Construction Systems 2 Building Trades	11 11	Consumer Auto Car Care Automotive Tech 1	24 24
Theater	Drama 2/3	16	Acting 1- Honors	27
<b>World Language</b>	Advanced Italian 302 * Advanced German 302*	4 4	Advance Spanish 301	30

## Advisory Programing

Tremper Advisory is twenty minute time period between 1<sup>st</sup> and 2<sup>nd</sup> block. This time period is where an average group of 25 students of the same cohort year meet daily with the same advisory teacher. This will allow those students and teacher to create a yearlong relationship to connect with student s at a variety of levels: personal, academic guidance, and academic progress. Each Advisory is also connected to a specific Guidance Counselor.

At Tremper High school Advisory is also used as an organizing and planning period for the Office of Student Services. Class Assemblies where all students attend either by grade level or advisory will be presented information on topics that impact high school students. These assemblies will take place during the scheduled Advisory time.

### Topics for the Advisory Assemblies

Career and College Readiness	WKCE Preparation	ACT Prep	Safe Internet Practices
Community Relations	College Financial Aid	College Scholarships	AODA Issues
Introduction to YOP	Tremper Student Services	Signs of Suicide (SOS)	Registration
ACT Plan	PSAT Test	Homecoming	College Visits
Surveys (DPI,S3)			

Indian Trail High School & Academy  
Seminar Options and Enrollment  
Quarter 3 – 2011-2012

Quarter 3 Data

<b>Block</b>	<b>Student Enrollment: Seminar</b>	<b>Student Enrollment: Release</b>	<b>Students Auditing</b>
<b>1</b>	125	42	4
<b>2</b>	58	48	6
<b>3</b>	131	102	9
<b>4</b>	119	237	9

Quarter 4 Data

<b>Block</b>	<b>Student Enrollment: Seminar</b>	<b>Student Enrollment: Release</b>	<b>Students Auditing</b>
<b>1</b>	131	26	2
<b>2</b>	68	41	4
<b>3</b>	134	97	9
<b>4</b>	132	206	11

Activates During Seminar

Internet Café – It is located in the library and each student has the opportunity to surf the web or do school work using the internet in a relaxed setting under the supervision of the library staff.

Academic Support – Students in need of academic support can access both teachers and peer tutors within their classroom or in our Academic Center.

Guidance – There were presentations from our guidance counselors to our seminar students. Topics include or will include: Improve Study Skills/Decrease Test Anxiety, Planning for Success: Freshman Four Year Planning, Career Interest Inventory, and WISCareers.

Guest Speakers – Every Thursday we have presentations from the Community available to our seminar students. Guest speakers have included Dominique Pritchert, Kelley Bellin, and Zoli. Scheduled speakers for 3<sup>rd</sup> and 4<sup>th</sup> quarter include Brian Sharkey, Donna Papke, Bill Althaus,

Intramurals – Every Friday, intramurals are available for interested students in seminar.

Parkside Discussion Circles – We have planned to have Parkside come over and work with our students in discussion circles. This will start beginning of Quarter 4

College Visit/Prep – Colleges are scheduled to come in and present information on college application and admission processes. What colleges are looking for in writing an essay, financial aid, ACT scores and tips for success.

Credit Recovery – Students who are credit deficient are pulled out to complete work from the class that was failed or not completed yet.

#### Semester 1 Data

<b>Block</b>	<b>Student Enrollment: Seminar</b>	<b>Student Enrollment: Release</b>	<b>Students Auditing</b>
<b>1</b>	N/A	73	36
<b>2</b>	N/A	N/A	8
<b>3</b>	N/A	N/A	4
<b>4</b>	N/A	N/A	15

#### Semester 2 Data

<b>Block</b>	<b>Student Enrollment: Seminar</b>	<b>Student Enrollment: Release</b>	<b>Students Auditing</b>
<b>1</b>	N/A	76	36
<b>2</b>	N/A	N/A	8
<b>3</b>	N/A	N/A	4
<b>4</b>	N/A	N/A	15

	<b>Student Enrollment: CR Seminar</b>	<b>Credit .5 Recovered by Content</b>	<b>Total Credit .5 Recovered</b>
	139		67
<b>Social Studies</b>		23	
<b>English</b>		18	
<b>Science</b>		16	
<b>Math</b>		10	

**INDIAN TRAIL HIGH SCHOOL and ACADEMY  
SMALLEST AND LARGEST CLASSES IN EACH DEPARTMENT  
QUARTER 2, 2011-2012 SCHOOL YEAR**

DEPARTMENT	CLASS ENROLLMENT			
	<i>Class/Lowest Number of Students</i>		<i>Class/Highest Number of Students</i>	
Art	Intro to HS Art	7	Foundations Design and Draw	28
Business	Trail Mix Intern	9	Internship	45
English	Yearbook	5	American Lit/Comp	33
Family and Consumer Science	Interior Design 1	20	Exploring Health Occupations	28
Math	Probability and Statistics	17	Geometry	33
Music	Women's Choir	30	Symphonic Band/Honors	67
Physical Education/Health	Physical Ed 1	18	Physical Ed 2	41
Science	AP Biology	11	Geoscience and Astronomy	32
Social Studies	World History	7	US History Honors	30
Technology Education	Multimedia Production	17	Construction Planning	24
Theater	N/A		N/A	
World Language	Intermediate Spanish 202	13	Intro Spanish 101	33

**INDIAN TRAIL HIGH SCHOOL and ACADEMY  
SMALLEST AND LARGEST CLASSES IN EACH DEPARTMENT  
QUARTER 3, 2011-2012 SCHOOL YEAR**

DEPARTMENT	CLASS ENROLLMENT			
	<i>Class/Lowest Number of Students</i>		<i>Class/Highest Number of Students</i>	
Art	Ceramics/Sculpture/Metal and Honors	7	Intro to High School Art	28
Business	Trail Mix Internship	9	Keyboarding	30
English	Yearbook	5	Survey Lit/Comp	32
Family and Consumer Science	Culinary Skills/Foods 2	7	Child Development 1	32
Math	AP Statistics	18	Algebra 2	32
Music	Concert Choir	11	Concert Band	65
Physical Education/Health	Physical Ed 2	27	Physical Ed 1 and 3	44
Science	AP Biology	9	Biology Honors and Genetics	31
Social Studies	World History	8	US History	33
Technology Education	Intro to Engineering Design	10	Consumer Auto and Car Care	30
Theater	Drama 1	20	Acting 1/Honors	36
World Language	French 201/ 202 Honors	15	Intro Spanish 101	29

### **LakeView Technology Academy Seminar/Study Hall Program**

Total Enrollments as of 1/30/12= 108 students

Services:- Offered every day of the school week all four blocks: COW (computer on wheels) with Internet access and printing services

-Paid Student Tutorial Services offer every day of the week all four blocks: Mathematics, Science, and Language Arts

-Seminar- Two days a week all four blocks covering various topics with students attending on a voluntary basis: Speakers and Presenters for employment opportunities, carrier planning, health and safety issues, volunteering opportunities, apprenticeship programs, student partnership opportunities, subject area specialists, college and post-secondary opportunities, arm forces opportunities, financial literacy, community service opportunities, leadership opportunities, community agency programs, numeracy literacy, and topics of students' suggestions.

-Literature: Various magazines, periodicals, and reference materials will be available each day all four blocks.

-Study Hall- Students may attend Study Hall every day of the week all four blocks if he or she so chooses or he/she may attend a combination of Study Hall and Seminar.



## LakeView Tech Academy

**non-credit course updates As of Monday, January 30, 2012**

Block	Students in Seminar	Students Released	Students Auditing classes	Teacher's assistants *	Student Partnership **	Youth Options ***	Release to e-school, ITA, Tremper, Reuther ****
1	25	46	10	3	0	0	ITHS-19; BHS-38; THS-32; eSchool- 10
2	35	14	2	3	1	0	THS-3; eSchool-5
3	32	6	1	5	1	0	BHS-1; eSchool- 3
4	16	64	2	4	1	0	THS-14; BHS-9; eSchool-6

\*Teacher Assistants - Teachers select a student who works with/for them during class in the building - no credit

\*\*Student Partnership - Students select a teacher/school in the district to work with - .5 credit

\*\*\*Youth Options - Students are accepted and attend college classes during the day - .75 - 1 credit

\*\*\*\*Students take courses at one of the other high schools or work at home for e school - credit upon completion

**LakeView Technology Academy**  
**SMALLEST AND LARGEST CLASSES IN EACH DEPARTMENT**

DEPARTMENT	CLASS ENROLLMENT			
	<i>Class/Lowest Number of Students</i>		<i>Class/Highest Number of Students</i>	
Art	NA		NA	
Business	NA		NA	
English	17		35	
Family and Consumer Science	NA		NA	
Math	12		29	
Music	NA		NA	
Physical Education/Health	NA		NA	
Science	19		27	
Social Studies	23		31	
Technology Education	16		25	
Theater	NA		NA	
World Language	NA		NA	

Gateway classes are not included

## **Reuther Central High School – Seminar Update 2011-2012**

Seminar at RCHS is set up for Expeditionary Learning School students for the last 45 minutes of the school day. The school day has been scheduled so that teachers will be working directly with students during this time for the purposes of intervention on skills and credits, academic and behavioral/character development and enrichment. The time period was intentionally set up next to the Crew period to allow for occasional other EL school-wide activities and to allow juniors and seniors to be excused based upon parent consent and educational plans.

Skills-focused teaching for reading and mathematics has been designed for 9th and 10th grade students based on their individual need. Seminar time is also used to help students that need learning target completion, study skills support, or credit recovery (11th and 12th grade).

The school year began with an all-school rotation series of school culture and character learning that allowed students to meet and interact with all teachers. All EL students were expected to attend. During the first three weeks, test and credit data was reviewed to determine recommendations for the follow up Seminar groups and students. Data sources include, but are not limited to, 8th grade WKCE, SRI, Algebra Aptitude, and 9th grade ITED pre and post results from 2010-11 (current sophomores) and transcripts.

In second semester, the MAPS Test results were available as it was given midyear during the all district testing window. Data from this assessment were analyzed and 9<sup>th</sup> and 10<sup>th</sup> grade students were again placed in either Math or Reading Seminars that are focused on skills determined to be in need of development based on the MAPS test. Students are engaged in book clubs and Math activities using Khan Academy (free internet math lessons) that teachers supervise, evaluate and assign.

Enrichment opportunities are available depending on completion of academic work and skills proficiency. Enrichment options include, but are not limited to, physical activity components, volunteering as tutors, developing a school store, school activities student groups. In addition we have a Seminar working with students on post-secondary planning skills, one for Art, and another for creating events using Marketing skills. Also offered on a periodic basis are groups for social skills development.

# Kenosha eSchool 2011-12 School Year Audit Summary

## Quarter 1 Completions:

Spanish 1, Segment 1	1	LakeView (All)
Spanish 2, Segment 1	2	LakeView (All)
Sociology	1	LakeView (All)
Web Design, Segment 1	1	LakeView (All)

## Quarter 2 Completions:

Spanish 1, Segment 1	4	LakeView (3), ITHS (1)
Spanish 2, Segment 2	2	LakeView (All)
Web Design, Segment 2	1	LakeView (All)

## Quarter 3 (Current Enrollments)

Pre-Calculus, Segment 1:	1	ITHS (All)
Spanish 1, Segment 1:	4	LakeView (All)
Spanish 1, Segment 2:	2	LakeView (1), ITHS (1)
Web Design, Segment 1	1	LakeView (All)

## Harborside Academy Seminar Options and Student Enrollment

### *(Semester 1 Accomplishments)*

Activities	Overall Emphasis	Presenter	Description	Number of Students
ELL Support	Academic Support	Teachers	Provide ELL support to students. – This happened on a daily basis.	All in Attendance – ELL teachers provide services daily through Seminar.
Expert Speakers	Academic Support Career & College Readiness Leadership	Speakers	Throughout the year there will be multiple speakers coming in to speak to seminar groups about different subjects from community service to the college application process.	Harborside has hosted several guest speakers who presented to all in attendance
9 <sup>th</sup> /10 <sup>th</sup> Grade Math Circles supported by Sylvan	Academic Support Career & College Readiness	Sylvan Learning Center	Harborside has partnered with Sylvan Learning Center to come in and assist students with math literacy. All 9 <sup>th</sup> and 10 <sup>th</sup> grade students have taken the Algebra Aptitude test and skill interventions will be happening this spring.	All students have been tested. Students involved in the intervention will start this spring.
Tutoring/Mentoring	Academic Support Leadership	Student Lead	Students will assist other students in achievement and understanding of materials and lessons being learned in core classes. The mentoring aspect will focus on not only academics but also social adjustments and friendships.	140 students are participating. (70 student <i>(Literacy or belonging) mentors</i> . 67 mentees at Harborside and 3 mentees at Paideia). ---Much of this is happening in Seminar. Lunch, intervention time and after school meetings also happen. Planning to do some mentoring at Washington and with incoming kids to Harborside next year.
Analyzing Current Events	Academic Support Career & College Readiness	Seminar Teachers and Students	Projects and presentations surrounding current events.	This happens weekly in our seminar classes for all in attendance.
Harborside Character Traits	Leadership	Seminar teachers	Lessons in how to bring Harborside Character Traits into everyday life, both in school and out.	Covered regularly in seminar classes for all in attendance. (Weekly, a different trait is covered.)
Understanding EL Design Principles	Leadership	Seminar Teachers	Ensuring that students have a thorough knowledge of the EL Design Principles.	Happened at the start of the year for all in Attendance – Revisited a couple of times near semester.
Student Academic Progress	Determine strength areas for improvement.	Student Teams	Students will be grouped into teams and work to keep track of assignments and attendance. The main goals are to pass all classes and qualify for Renaissance Club.	Happens daily.

Study Skills	Academic Support Career & College Readiness	Seminar Teachers	Assisting students in developing study skills that will help them not only in high school, but also in college.	Quarterly of all in attendance.
Understand and Create long- and short-term goals.	Academic Support Career & College Readiness	Guidance Dept. Seminar Teachers	Ensuring students know how to set realistic goals and how to achieve them.	Monthly updates. – Discusses about long term goals.
Bully Prevention	Leadership	Guidance Department	Teaching students how to prevent bullying in and out of school settings.	Three concentrated efforts per year.
College Requirements for Seniors	Career & College Readiness	Guidance Department	Understanding what steps need to be taken to make the college application process smooth.	4 times <ul style="list-style-type: none"> <li>- Gateway TC</li> <li>- Great Lakes</li> </ul> (Have each visited twice) -We have also started a Diversity Scholars club to talk about college readiness with students who are from low income families, 1 <sup>st</sup> generation college students and minority students.
Applying for college	Career & College Readiness	Guidance Department	How to find the right college, apply, and what to expect.	2-3 times depending on the grade of the seminar.
Students Against Destructive Decisions	Leadership	Guidance Department	Educating students about what destructive decisions are and how to avoid them by standing up and making the right decisions regardless of peer pressure.	SADD has presented in seminar 3 times.  SADD club itself is meeting outside of school time.
Suicide Prevention	Leadership	Guidance Department	Teach signs that students can look for in order to determine when there may be an issue with peers and how to proceed in reporting concerns.	We did it at the beginning of the year and have another presentation coming up.
Community Service Awareness	Community Service	Seminar Teachers	Raising awareness about the importance of community service, community service opportunities and designing opportunities together.	Quarterly
Cooperation with others for the common good.	Leadership	Seminar Teachers	Communicating the importance of working together to achieve goals and better ourselves and community.	Once a month with 11 <sup>th</sup> and 12 <sup>th</sup> grade.
Scholarships	Career & College Readiness	Guidance Department	Help provide understanding about scholarships including what scholarships are out there and how to apply.	In 11 <sup>th</sup> - 12 <sup>th</sup> grade during fall semester. (1 time presentation)
FAFSA	Career & College Readiness	Dan Buschmann	Support and educate students on what FAFSA is, how to use it, forms of financial aid, and options for funding.	Great Lakes and Gateway both covered it in seminar. Our advisory teachers also covered this skill in CREW.

Respect my Body and Mind	Leadership	Officer Deates	Educating students about the importance of respecting themselves and keeping themselves safe.	Hoping to schedule for 2 <sup>nd</sup> semester. ( <i>1<sup>st</sup> semester was cancelled.</i> )
WISCAREERS or Career Pathways	Career & College Readiness	Dan Buschmann	To provide an idea for students to be able to guide themselves toward certain careers to assist them in finding the right post-secondary options.	Covered 1 <sup>st</sup> semester for all students during seminar. – Also covered in CREWs.
Relationships: The Good/The Bad/the Abusive	Leadership	Officer Deates	Teaching students how to determine whether a relationship is healthy or unhealthy and what steps to take to make the correct, and safe, decisions.	Dominique from KHDS has done this in every seminar class. Mr. Buschmann scheduled for April to follow up.
Dress Code Handbook	Academic Support	Seminar Students	Provide a descriptive book, including pictures, so that there can be no confusion regarding dress code and dress code violations.	Concepts have been reviewed with all in attendance on a regular basis. Creating a dress code booklet.
<u>Alternatives to Seminar Class selected by students</u>				
Teacher's Aide	Academic Support Career & College Readiness	Teacher	Provide students with real-world experience for the work place and has lessons surrounding the student's future career plans. – Several students chose this as an option rather than taking a Seminar course.	Many students have participated in this, but most are still listed in a Seminar Class so that we remember to include them with guest speakers. Exact numbers are not available right now. (Approximately 15 per semester have participated.)
Student Partnership	Academic Support Career & College Readiness	Teacher	Provide students with real-world experience for the work place and has lessons surrounding the student's future career plans.	Semester 1 – 23 students selected this option. Semester 2 – 25 students selected this option.
Audited Courses	Educational Opportunity	Teachers	Students chose to take an audited course in place of a seminar class.	Semester 1 – 31 students audited a class. Semester 2 – 25 students auditing classes.



**KENOSHA UNIFIED SCHOOL BOARD**  
**CURRICULUM/PROGRAM MEETING**  
Educational Support Center – Room 110  
March 13, 2012  
**MINUTES**

A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mr. Gallo was called to order at 6:45 P.M. with the following Committee members present: Ms. P. Stevens, Mrs. Taube, Ms. Reed, Ms. Anderson, Mrs. Daghfal, Ms. Spaay, Mr. Caracciolo and Mr. Gallo. Dr. Hancock was also present. Mr. Simpkins was excused. Mr. Martinelli was absent.

**Approval of Minutes – January 10, 2012 Meeting**

Ms. P. Stevens moved to approve the minutes as contained in the agenda. Ms. Reed seconded the motion. Unanimously approved.

**Information Items**

Mr. Daniel Tenuta, Assistant Superintendent of Secondary School Leadership, presented the Wisconsin Department of Health Services Youth Tobacco Survey and indicated that two District schools have been randomly selected to participate in the survey. He explained that parents have the opportunity to sign and return a form indicating that they do not want their child participating in the survey, students can decline to participate, can skip questions, and/or may stop participating in the survey at any point.

Ms. Belinda Grantham, Pre-School Administrator, presented the Update on the Early Education Assessment Tool and explained that while Teaching Strategies GOLD continues to be the implemented common assessment tool in the Early Education Program, it does not meet the needs of all in the program; however, the group remains alert to revisions that improve the quality of the tools and for any new tools that may better meet the needs of all in the program.

Mrs. Vickie Brown-Gurley, Assistant Superintendent of Curriculum, and Ms. Susan Mirsky, Coordinator of Literacy, presented a PowerPoint presentation entitled Opening the Door to the Common Core which covered the following topics: Common Core State Standards Initiative, Apply What They Know in Meaningful Ways, There's an App for That, Read the Common Core State Standards, The Standards' Mode of Text Complexity, Standards for Mathematical Practice, What does this Mean for KUSD?, Five Facets of Instructional Framework, A Model for Curriculum Design, Launching the Standards, and The Promise of Standards.

**Future Agenda Items**

No future agenda items were noted.

Meeting adjourned at 7:21 P.M.

Stacy Schroeder Busby  
School Board Secretary





**KENOSHA UNIFIED SCHOOL BOARD**  
**JOINT AUDIT/BUDGET/FINANCE &**  
**CURRICULUM/PROGRAM MEETING**  
Educational Support Center – Room 157  
March 13, 2012  
**MINUTES**

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Curriculum/Program Committees chaired by Mr. Gallo was called to order at 6:35 P.M. with the following Committee members present: Mr. Nuzzo, Mr. Gallo, Ms. Marcich, Mr. Thalman, Mr. Fredriksson, Mr. Kent, Mr. Aceto, Ms. R. Stevens, Ms. P. Stevens, Mrs. Taube, Ms. Reed, Ms. Anderson, Mrs. Daghfal, Ms. Spaay, Mr. Caracciolo, and Mr. Gallo. Dr. Hancock was also present. Mr. McNair and Mr. Simpkins were excused. Mr. Martinelli was absent.

**Head Start Federal Grant Request for the 2012-2013 School Year**

Ms. Belinda Grantham, Pre-School Administrator, presented the Head Start Federal Grant Request for the 2012-2013 School Year as contained in the agenda.

*Audit/Budget/Finance Committee motion:*

Mr. Nuzzo moved to forward the Head Start Federal Grant Request for the 2012-2013 School Year to the full Board for approval. Mr. Fredriksson seconded the motion. Unanimously approved.

*Curriculum/Program Committee motion:*

Ms. P. Stevens moved to forward the Head Start Federal Grant Request for the 2012-2013 School Year to the full Board for approval. Mrs. Taube seconded the motion. Unanimously approved.

**Request to Submit 21<sup>st</sup> Century Community Learning Center (CLC) Program Grant Application for the 2012-2013 School Year**

Ms. Lautauscha Shell, Coordinator of Student Engagement and Equity, presented the Request to Submit the 21<sup>st</sup> Century Community Learning Center (CLC) Program Grant Application for the 2012-2013 School Year as contained in the agenda.

*Audit/Budget/Finance Committee motion:*

Mr. Nuzzo moved to forward the Request to Submit the 21<sup>st</sup> Century Community Learning Center (CLC) Program Grant Application for the 2012-2013 School Year to the full Board for approval. Mr. Kent seconded the motion. Unanimously approved.

*Curriculum/Program Committee motion:*

Ms. P. Stevens moved to forward the Request to Submit the 21<sup>st</sup> Century Community Learning Center (CLC) Program Grant Application for the 2012-2013 School Year to the full Board for approval. Ms. Reed seconded the motion. Unanimously approved.

Meeting adjourned at 6:40 P.M.

Stacy Schroeder Busby  
School Board Secretary

Kenosha Unified School District No. 1  
Kenosha, WI

April 3, 2012  
Curriculum/Program Standing Committee

**BROMPTON SCHOOL CHARTER CONTRACT**

On May 13, 1997, the initial Brompton school proposal was presented to the Board of Education. At that time, the Board approved a three-year charter contract with the Brompton School. On May 23, 2000, the School Board approved a two-year renewal charter contract with the Brompton School. The two-year contract matched the time frame of the Brompton lease with Saint Elizabeth Parish. On February 26, 2002, the School Board approved a five-year charter renewal with a lease agreement with the Baptist Tabernacle Church. On May 22, 2007, the School Board approved a five-year charter renewal with a lease agreement with The Baptist Tabernacle. On December 20, 2011, the School Board approved the relocation of The Brompton School to Vernon Elementary School. At this time, The Brompton School Governance Board is requesting an additional five-year charter renewal to continue as a KUSD charter school, and is also requesting approval to expand from a K-5 elementary school to a K-8 school.

The attached contract reflects current instructional and management practices at the school. Annual evaluation of the students' success is reported in the KUSD annual report. The Brompton School has shown fiscal responsibility throughout the previous contracts.

**Administration Recommendation**

Administration recommends that the Curriculum/Program Committee forward the proposed 2012-2017 Brompton School Contract to the full Board for consideration at its April 23, 2012, Regular School Board Meeting.

Dr. Michele Hancock  
Superintendent of Schools

Karen Davis  
Assistant Superintendent of Elementary School Leadership

Tina Schmitz  
Director of Finance

Suzanne Loewen  
Principal, The Brompton School

Kenosha Unified School District No.1  
Kenosha, Wisconsin

**The Brompton School Charter Contract**

**This agreement is made as of the ~~22<sup>nd</sup> day of May, 2007~~ 1st day of July 2012, by and between the Board of Education for the Kenosha Unified School District No. 1 (“Board” or “KUSD Board”) and The Brompton School (“Brompton”).**

**Term of the Contract**

The term of The Brompton School Charter Contract shall be a period of five (5) years commencing on the 1<sup>st</sup> day of July, 2012.

**Administrative Services**

**Sponsors and Persons in Charge:** The sponsors and persons in charge of the Brompton School ~~Patricia Jones~~ are **Suzanne Loewen** and the Brompton School Governance Board. **Suzanne Loewen** will be responsible for the operation of The Brompton School and will serve as the ~~Director/Principal~~ of the school. She will seek guidance from the ~~Advisory Board~~ **The Brompton School Governance Board (“Governance Board”)** to ensure that the educational goals of the school are met. **In collaboration with the Governance Board, Mrs. Jones Loewen** will be responsible for **implementing** the terms of the Charter Contract and for financial accountability **to the KUSD Board**. **Mrs. Loewen** will oversee and evaluate the educational program, instruction and staff development, **including** interviewing, hiring and evaluating all Brompton staff. ~~Patricia Jones~~ **Mrs. Loewen** will oversee the administration of standardized student assessments. She will manage student discipline and oversee secretarial/clerical procedures including attendance, health records and correspondence.

**The Governance Board:** The Governance Board will work to support the educational philosophy of The Brompton School and will conduct all activities consistent with its mission to manage, operate, guide, direct and promote The Brompton School. The Governance Board will be incorporated as a Wisconsin nonstock, nonprofit corporation and will establish and maintain compliance with all legal and financial requirements under federal, state and local laws.

**Academic Program**

The Brompton School serves students in Kindergarten through grade 5 **with the addition of grades 6 -8 in Fall 2012**. The Brompton School offers a challenging, academically focused curriculum. The Brompton School program is based on the **Schoolwide Enrichment Model** **with the** belief that a solid foundation in basic skills and content knowledge is the cornerstone of academic success, ~~that~~ reading is the key to educational achievement, ~~that~~ education should be a ~~sequential~~ **systematic** process which builds upon previous knowledge, ~~and that~~ structured learning experiences and development of study skills are essential, **and all students should be academically challenged**. The Schoolwide Enrichment Model allows students the platform

**to not only secure core skills but apply the skills in their daily lives while enriching and extending their knowledge through personalized learning opportunities.**

**Mission: The Brompton School Mission is to engage and inspire our students to become independent learners, critical thinkers, and contributing citizens through an emphasis on core skills, rigorous curricula and innovative learning experiences.** It is the philosophy of The Brompton School that small class size, a challenging basic skills program, high expectations for student achievement and a high degree of parental involvement are essential components for student success. We believe success earned through hard work will develop self-worth, confidence, and ensure future achievement; the success children achieve through their own efforts cultivates a desire to achieve greater success. We believe students learn best when they are challenged to set high goals, are prepared to work hard to achieve their goals and experience success in attaining them. For a positive learning experience, teachers must provide a structured and ~~sequenced~~ **systematic** instruction that builds step by step. When these needs are met, students gain confidence and are motivated to accept the challenges of increasingly demanding goals.

**Curriculum:** Curriculum materials will be chosen by the staff of each school in conjunction with the mission and educational program of the school and aligned with the mission of the Kenosha Unified School District.

### **Methods of Attaining Educational Goals**

#### **Kindergarten through Grade 3**

The full-day Kindergarten offers an age appropriate academically focused program. The reading/language arts program employs phonics based systemic instruction and practice in decoding letter-sound correspondence. Other subjects in the Kindergarten curriculum include math, science, social studies, classic literature, art, music, physical education, and ~~Spanish~~ **world language**.

**Primary Grades (K-3):** The primary grade instruction focuses on development of reading skills. Considerable time is spent on reading instruction. The reading program utilizes intensive phonics instruction, classical literature and use of basal readers. The math curriculum emphasizes knowledge and application of facts and operations and utilizes a systemic approach to the procedures and concepts of math through consistent instruction and practice. The primary curriculum also includes science, social studies, English, writing, art, music, physical education and ~~Spanish~~ **world language**.

**Intermediate Grades (4-58):** At the intermediate level the primary focus switches from the learning to read emphasis of the primary grades to a reading to learn emphasis. Students in grade four through ~~five~~ **eight** are expected to become independent, responsible learners who practice and apply grade level skills. **Through collaborative learning experiences, students will apply the basic skills they have acquired. Students will improve their critical thinking, problem solving and analytical skills through problem, project and inquiry based learning.** The intermediate curriculum includes science, math, social studies, writing, English, classic literature, reading, art, music, physical education and ~~Spanish~~ **word language**.

The focus of the program will be personalized learning to extend the education foundation of the K-53 program into the intermediate grades 4-8. The curriculum focus will utilize the Kenosha Unified Standards, the National Common Core Standards and the 21<sup>st</sup> Century Skills. This program will prepare Brompton students to enter any of the Kenosha Unified School District high schools equipped to enroll in honors courses in all four content areas as freshmen. Students will work in various group and individual structures through a problem, inquiry, and project based approach to learning. Service learning hours will be incorporated in community-based, problem-based learning. Technology will be one instructional tool present in the courses.

The instructional and logistical approach to the intermediate program is working to ensure students are well prepared for rigorous, honors level coursework in high school.

Brompton will attain its educational goals through:

- Use of curriculum materials and teaching strategies that support its philosophy
- Involving parents in all aspects of their child's educational experience at Brompton.
- Employing qualified staff that believe and support the Brompton philosophy.
- Maintaining small class and school size that allows for effective instruction and learning experiences while providing opportunity for individual student attention as needed.
- Maintaining high expectations for student academic progress and behavior
- Exercising some flexibility in scheduling the school day.

#### Curriculum Materials

~~We~~ **The Brompton School** offer a rigorous and fast-paced academically focused curriculum that challenges our students and encourages them to put forth their best effort. ~~Curriculum materials which reflect the philosophy of the school are chosen by the Principal and staff to support the mission and academic program of The Brompton School. Though in a reordered sequence, the curriculum used at Brompton covers the District Standards and Benchmarks.~~ Current curriculum materials include:

Reading: Strong emphasis is placed on phonics based reading instruction **in K-2**, integration of reading instruction across the curriculum and strong use of literature with the intent to develop confident readers who will become confident students in other subjects. The reading program provides phonics instruction through use of the Saxon Program **in grades K-5**. ~~Our~~ **The Classic Literature** provides a broad range of literature chosen for its depth, imagination and example. ~~The McGraw Hill basal readers and the third component of our reading curriculum.~~

English: Grammar usage and writing skills are emphasized in the English curriculum component. ~~The McGraw Hill Language Arts program is used. at all grade levels.~~

Math: ~~We~~ **The Brompton School** uses a solid sequential presentation of math through the Saxon math program **in grades K-5**. The program is built upon a systemic approach to the procedures and concepts of math, uses manipulatives when appropriate while requiring knowledge and application of facts.

World Language: ~~We~~ **The Brompton School** believes that instruction in a second language should take place at an early age. The benefits of learning a language other than one's native language are immeasurable. World language is taught to all students, Kindergarten through grade eight. The world language program at Brompton was developed as an age appropriate, progressive program that incorporates curriculum content at all grade levels.

Art : ~~Our~~ **The Brompton School** Art program focuses on the four core art disciplines: aesthetic, history, criticism, and making. Study of great works of art, integration of art within the curriculum and age appropriate art activities enable teachers to provide a meaningful art education experience. ~~We use the Connections in Art program in grade one through five.~~

Science: ~~The McGraw Hill Science program has been adopted for use in Kindergarten through grade five. This science program easily adapts to our direct instructional methods and provides hands on learning experiences for our students.~~ **The science curriculum will be standards based and will use hands on learning as appropriate.**

Social Studies: ~~Our~~ **The** Social Studies program incorporates a strong geography and history emphasis with study of government, citizenship and cultures. ~~We use McGraw Hill Social Studies, Weekly Reader Map Skills and National Geographic Eyewitness in all grades.~~

Handwriting : Formal handwriting instruction takes place in all K-3 grades. ~~We~~ **The Brompton School** uses the Zaner-Bloser modified program.

Computer: Technology instruction in our computer lab and in the classroom helps insure that ~~our~~ **the** students are able to compete in an expanding technological world. Internet access is available in the lab and each classroom. ~~We currently use the SRA computer curriculum for basic computer skill instruction and Paws in Typing Town for keyboarding instruction at every grade level.~~ Technology is used at all grade levels to supplement curriculum and to reinforce study and research skills.

Music: Students in Kindergarten through grade ~~five~~ **eight** receive instruction from our music teacher ~~up to during~~ two 40 45 minute classes each week. Choir is offered to students in grades three through ~~five~~ **eight**. Group band/instrument instruction is offered ~~before school~~ as an optional program for students in grades four ~~and five~~ through **eight**.

Physical Education: ~~Our students enjoy physical education in classes in the school gym.~~ All students receive **up to** 45 minutes of physical education instruction and **up to** 30 minutes of Health instruction from their P.E. teacher **each week**.

Character Education: Infused in the curriculum and in the expectations for student behavior, character education is delivered school-wide through use of a school-wide yearly theme. The theme is identified by the Principal and staff who select instructional materials and activities that help them develop and nurture character education in an age-appropriate manner.

Instructional Methods: Instructional methods based on a ~~sequential~~ **systematic** approach to instruction and student learning are used at The Brompton School. ~~The Saxon math and phonics~~

~~programs use scripted direct instruction. Instruction in other curriculum areas, though not scripted,~~ **The Schoolwide Enrichment Model follows is a sequentially systematically structured model approach.** This approach model provides a structure to instruction and learning that ~~complements~~ **supports** ~~our~~ the belief that students must develop a base upon which to build future learning and helps students learn how to learn as it builds upon specific skills. Through this ~~approach~~ **program,** ~~our~~ students are able to master increasingly complex material, building confidence along with ability.

Parental involvement in the educational process is an important component to student success. For the benefit of ~~our~~ **the** students, ~~we believe~~ a mutually supportive parent-teacher relationship must be maintained. A close parent-teacher partnership is nurtured at Brompton through frequent parent-teacher communication and involvement. Brompton parents are active in monitoring their child's academic progress, invited to volunteer as teacher helpers and tutors, provide classroom activities that support the curriculum and monthly school-wide family social activities. ~~Our~~ **The** parent organization (BCP) is a strong, active, vital part of the school community that fulfills its mission to "...Support educational opportunities, nurture social experiences for students and to foster a sense of community spirit and pride among students, parents and staff of the Brompton School." Parent involvement in all aspects of the school adds a sense of community to the student's educational experience.

**School Calendar:** All charters will generally follow the KUSD calendar. However, the unique educational program of each school may necessitate flexibility when scheduling the school day and calendar.

### **Methods of Measuring Student Progress**

**Annual Testing:** Brompton students will participate in the statewide assessment program, Wisconsin Knowledge and Concept Examination, as do all students of the District. Using the same standardized norm referenced tests that are used throughout the District will assist the Board in assessing the academic progress of Brompton students.

**Student Evaluation:** Student progress toward learning goals will be measured through use of both the state standardized test and through local measures. **Students will be assessed on their mastery of KUSD standards and benchmarks.** To provide local measures, teachers closely monitor student progress through written and oral quizzes on a regular basis. Brompton students are assessed informally on a daily basis and regularly take curriculum content-based tests. ~~Due to school specific curriculum content/materials and their order of presentation, Brompton does not administer all district Common Assessments.~~

**Report Cards:** Students receive report cards at the end of each academic quarter and receive a mid-term report at the middle point of each quarter. The report card, developed by Brompton Principal and staff to reflect curriculum content, provides parents with information on student progress. Following Board policy, students in Kindergarten through grade two will not receive letter grades. Students in grades three through ~~five~~ **eight** will receive letter grades. The District grading scale will be followed.

Students are expected to successfully complete grade level work and to demonstrate that successful completion through formal and informal assessment as a condition of promotion.

Academic performance standards generated by the KUSD ~~Department~~ **Office** of Educational Accountability have been developed for Brompton as they have for all KUSD schools.

### **Governance Structure/Methods to Insure Parental Involvement**

**Governance Method:** Instrumentality of KUSD – Each school has an independent governance/advisory board. Parents are important partners in the educational programs at all charter schools. The governance structure of the school must address parent involvement. Parents are involved in each school's Governance or Advisory Board making them a critical part of the decision making process. Brompton is an instrumentality of the Kenosha Unified School District and, as such, will be governed in accordance with the established policies and procedures of the District, unless stipulated differently in other provisions in this contract or provided by law. The Brompton School is nonsectarian in its programs, admission policies, employment practices and all operations. **The Brompton School faculty, staff, equipment, supplies, curriculum, and teaching content shall be free of all religious or other sectarian symbols or influences.**

Parental involvement is encouraged on many levels; involvement in the daily academic progress of their child, working in partnership with teachers and school staff, volunteer involvement and support in the classroom and in school-wide activities and programs, participation in the parent organization and membership on its board. ~~and as a member of the Advisory Committee.~~ Positive parental support of a child's school has a strong impact upon student achievement. For the benefit of the students, a positive and mutually supportive relationship will be maintained. Enrollment at Brompton is completely voluntary. Parents who choose to send their children to the school are expected to support its educational philosophy. **The Brompton School Governance Board is another opportunity for parents to become involved. Parents may also become active, contributing members of the Governance Board committees and task forces as well as contribute to the Transformational Design process done on a yearly basis.**

The ~~Director~~ Principal is responsible to the Board for **implementing** the terms of this contract. The ~~Director~~ Principal will meet regularly with **The Brompton School Advisory Governance Board** to insure that the school remains compliant with the terms of this contract and the philosophy of the school. ~~The Advisory committee~~ **Governance Board** will be comprised of five members; ~~the Director along with parents, staff, or community members who are appointed by current committee members who may be elected as provided by the Governance Board Bylaws.~~ **The initial members of the Governance Board will consist of an accountant, an attorney, a Gateway Technical College representative, a Carthage College representative, a parent volunteer coordinator, a parent public relations coordinator, a grant writer, a fundraising coordinator and one or more teachers from The Brompton School. The Governance Board, may from time to time, include other parents, staff or community members as determined by the Principal and/or the Governance Board in accordance with the Governance Board Bylaws . Members of the ~~committee~~ **Governance Board** may serve ~~one year~~ **one to three-year** terms, and ~~are eligible for reappointment~~ may be**



**re-elected or re-appointed for additional terms as provided by the Governance Board Bylaws.**

### **Teacher Qualifications**

~~Qualifications for Individuals to be employed in the School:~~ All Brompton staff members will meet the requirements for Charter School Personnel established by the State of Wisconsin and by District policy. All Brompton staff will be employees of the District and interviewed and recommended for hire by the ~~Director~~ **Principal** following the established hiring guidelines of the District and are entitled to all of the rights and benefits of other similar employees of KUSD following already established salary schedules and benefit programs. As a condition for working at Brompton, staff must share the philosophy of the school and work toward fulfilling its goals. Appendix A contains the teacher job description used for hiring. Any teacher wishing to transfer to Brompton must agree to the philosophy and expectations as outlined in the job description. ~~The Director~~ **Principal** ~~must agree that the teacher can and will meet the expectations.~~ **Teachers will possess skills in instructing learners with learning and behavioral disabilities in the general education classroom. Specific competencies will include designing instruction for blended groups of learners, implementing individual accommodations or modifications provided in an Individualized Educational Program (IEP), and implementing effective classroom and behavior management strategies. Teachers will be expected to collaborate effectively with parents and related services professionals.**

### **Pupil-Student Health and Safety**

All local and state health and safety regulations will be followed including, but not limited to fire drills and tornado safety practice. OSHA safety procedures will be in place.

### **Racial/Ethnic Balance Goals and Methods**

#### **Equity of Opportunity**

In an effort to reach all parents of our community's diverse population, information regarding enrollment will be widely disseminated throughout the community using local media, community agencies, KUSD informational outlets, our web site and through an annual school open house. Enrollment is open to all students in the Kenosha Unified School District in grades Kindergarten through grade ~~five~~ **eight**. ~~No student will be denied admission to Brompton based on race, gender, national origin, ancestry, pregnancy or parental status, sexual orientation, religion, physical, mental, emotional or learning disability. However, a full continuum of special education services will not be provided. The availability of certain special education services will be determined by the support provided by the district. The Brompton School is nonsectarian in its programs, admission policies, employment practices and all operations.~~

### **Admission Requirements**

**Application Required:** Parents must apply for admission to The Brompton School. Application requires completion of the ~~current~~ KUSD enrollment form; **and** Brompton ~~informational~~ **registration** form; ~~kindergarten informational form if applicable, Parent Contract, Uniform~~

~~Policy agreement form for students in grades one to five eight, Immunization Card, Emergency Information form, Certificate of age form, birth certificate, proof of Kenosha residency, Permission to retain records form and release of records request if applicable. Students must meet age and residency requirements as established by law.~~ Enrollment is open to all students of the District with the expectation that the parents/guardians who choose Brompton agree with the philosophy of the school. Parents are encouraged to consider the expectations of Brompton for academic commitment when choosing the school. The academic demands of the curriculum require completion of homework on a daily basis.

**Student Acceptance:** Admission will be ~~on a first come, first served basis, or by lottery if more students apply during the enrollment period than can be accepted.~~ Siblings of currently enrolled students and children of staff will be admitted prior to open registration. No enrollment preferences will be made for siblings of students who attended the school in the past. A waiting list will be maintained for students who cannot be accommodated. The list will be maintained through the end of the first quarter; the waiting list will not be carried over to the next year. ~~Since Brompton is a choice for parents, non-compliance with the contract, district policies and code of conduct will serve as considerations for transfer from Brompton.~~

### **Financial and Programmatic Operations**

**Tuition:** ~~The Brompton School will not charge tuition. Fees collected will be the type and amount charged to similarly situated students in other District schools following the District Student Fee Schedule.~~ **No tuition will be charged. Charter schools choose whether to collect student fees to defray costs of instructional materials, field trips/activities or consumable materials. Brompton will collect and expend such fees at the building level to help defray costs for instructional materials.**

**Budgeted Items:** The cost of all salaries, benefits, rents, utilities, supplies, equipment and similar items shall be detailed and included in the approved budget of Brompton School. Brompton budgeting practices will adhere to District and state requirements for budget preparation and administration. **The building Principal will approve all purchases. The Brompton School Childcare Program supports the school families' needs for extended care before and after school. The revenue from the program will offset the childcare expenses. Any expenses that exceed the revenue will be extracted from the Brompton School's annual budget.**

**Financial Records:** All operational and personnel funds will flow through the District. Brompton will follow the same financial policies and practices required by the District for all other District schools. A record of all transactions will, therefore, be available as financial records of the District. Financial records, including an activity account, will be maintained at the Brompton School and will be available for review. All of the financial and programmatic operations of Brompton will be available for review by District staff or any outside auditor employed by the District.

**Payment by KUSD:** For each student enrolled at Brompton on the official third Friday in September membership count day, KUSD will credit Brompton with eighty (80%) of the per member cost ("Direct Cost Budget") determined by the State for the applicable school year. The

remaining twenty percent (20%) of the per member cost shall be retained by KUSD for administrative and other services furnished to Brompton. ~~KUSD will pay and offset against the Direct Cost Budget, all teacher and staff salaries and benefits, rent, equipment and supplies and other direct expenses of Brompton.~~ Expenses other than salaries, benefits and rent shall be paid upon written request to KUSD by Brompton. Any funds raised by Brompton from outside sources shall be ~~delivered to and maintained by KUSD in an account subject to the sole discretion of Brompton School (“Discretionary Account”)~~ following established District policy. **be deposited into the school’s Johnson Bank checking account.** Unspent allocated and discretionary funds can be carried over from one year to the next. The annual amount of the Direct Cost Budget shall be allocated by KUSD for Brompton use as follows:

Twenty-five (25) percent on the first day of July preceding the school year

Fifty (50) percent on the first day of October during the school year

Twenty-five (25) percent on the first day of January during the school year

Offsets: KUSD may offset part, or all, of the amount in the discretionary accounts against any amounts by which Brompton exceeds the Direct Cost Budget in any one school year for which KUSD is liable. Notwithstanding the forgoing, Brompton is not authorized to expend or otherwise obligate the District for any amounts in excess of the Direct Cost Budget plus any money in the discretionary accounts.

Purchasing: Supplies and equipment shall be requisitioned and purchased following standard financial procedures and District policy. This would include the periodic audit of the school capital assets in conformance with District policy.

Student Records: ~~Student records will be maintained at Brompton and available for review as permitted by Board policy and law. Copies of all standardized testing results are maintained and available through the District.~~ **Copies of standardized testing results and all records required by KUSD policy or law will be maintained in the school office. Administrative and student records will be maintained and available for review as permitted by Board policy and law.**

Transportation: Transportation is the responsibility of the parent/guardian of the student.

Other Services: KUSD Services: ~~As part of the District’s twenty percent (20%) portion of the per member cost, KUSD will provide agreed upon services in addition to purchasing and other services such as inclusion in district-wide textbook and software adoption, professional development, federal and district breakfast/lunch program, facilities services, maintenance and repairs, instructional consultation and inclusion in applicable federal or state programs.~~ **As part of the 20 percent of per member cost, KUSD will provide agreed upon services these include district-wide services such as textbook and software adoption, professional development, instructional consultation, federal and district breakfast / lunch program, minor facility repairs, and inclusion in all federal and state programs at the school’s discretion.**

Student Discipline

All students have a right to receive instruction in a safe and orderly environment. The District Code of Conduct will be followed. School rules and procedures have been developed that reflect the school's high expectations for behavior. Brompton discipline practice is based on the premise that self-discipline rather than external control is the aim of true discipline. A climate of respect and understanding does much to promote discipline. Brompton will strive to maintain such a climate during discipline procedures. Discipline is handled first by the teacher or supervisor. If a child's behavior does not change because of those interventions, the Principal will meet with the teacher and/or child. The parent/guardian will be notified by the teacher/supervisor of discipline problems. Every effort will be made by the staff and Principal to resolve problems in cooperation with the student and family.

**Public School Alternatives:** No student will be required to attend Brompton. Students who ~~do not apply or~~ are not admitted will ~~attend their attendance area school in the District~~ follow school district attendance policies.

### **Description of School Facilities/Liability Insurance**

**Description of the School Facility:** The Brompton School shall be located at ~~7951-36<sup>th</sup> Avenue~~ **8518- 22<sup>nd</sup> Avenue** Kenosha, Wisconsin 53142, **in Jane Vernon Elementary School.** The school ~~leases space~~ **pays usage fees for** space for ~~8~~ **12** rooms, ~~computer lab, school library,~~ administrative offices, cafeteria/gym, teacher lounge, ~~permanent storage areas,~~ and occasional use of other building areas.

**Liability Insurance:** Liability insurance coverage for Brompton is provided by the District and is the same as that which is provided for all District schools.

### **Effect on the Liability of the School District**

The Brompton School will adhere to ~~applicable~~ **all** Federal, State and local laws and regulations (pertaining to liability) and to the Board's insurance and risk management requirements. ~~The KUSD Code of Ethics will be followed.~~ **All charter schools will adhere to the KUSD Code of Ethics.**

### **Termination of Contract**

This contract may be terminated by the Board upon happening of any of the following circumstances:

- a). **Mutual Agreement:** Both parties (**KUSD and charter**) agree in writing to termination.
- b). **Contract Violation:** The Board has determined that Brompton has violated its contract.
- c). **Educational Goals:** The Board has determined that the students enrolled in Brompton School have failed to make sufficient progress toward attaining the educational goals

under Wis. Stat. 118.10. If an extension of time to attain such goals is requested in writing, such a request shall include a written plan, acceptable to the District, setting out the additional steps Brompton will take to attain such educational goals within a reasonable time. The determination of the Board as to the acceptability of Brompton's written plan for attaining its educational goals shall be final. If the Board accepts such written or modified plan, Brompton shall be allowed reasonable time in which to correct such progress deficiencies.

- d). Fiscal Management: The Board determines that Brompton School has failed to comply with generally accepted standards of fiscal management and Board policy.
- e). Violation of Wis. Stat. 118.40: The Board determines that Brompton School has otherwise violated Wis. Stat. 118.40 (Charter School Law).
- f). Insolvency: The Board determines that Brompton revenues are insufficient to pay its expenses as they come due. In the event of termination of this contract, the Board will recover all funds advanced to Brompton under this contract to which Brompton School is not titled. The decision of the Board is final.

### **Notice**

Whenever under this contract notice must or may be given to the other party, (**KUSD or Charter**) or whenever information may or must be provided to the other party, the party who may or must give notice or provide information shall fulfill any such responsibility under this contract if notice is given or information is provided to:

#### **To: the Board**

**Dr. Michele Hancock**  
Superintendent of Schools  
Kenosha Unified School District  
3600- 52 Street  
Kenosha, WI 53144  
Telephone: 262 359-6320  
Facsimile: 262 359-7672

#### **To: The Brompton School**

**Suzanne Loewen**  
~~Director~~ **Principal**  
The Brompton School  
7951-36 Avenue  
Kenosha, WI 53142  
Telephone: 262 359-2191  
Facsimile: 262 359-2194

In Witness Whereof, the parties have caused this contract to be executed by their duly authorized representatives as of the date first above written.

**The Board of Education for the  
Kenosha Unified School District No.1**

**By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**The Brompton School**

**By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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Kenosha Unified School District No. 1  
Kenosha, Wisconsin

April 3, 2012  
Curriculum/Program Committee

**WORLD LANGUAGE PROGRAM UPDATE**

**Background and Rationale**

The Kenosha Unified School District Transformation Plan calls for improved student achievement. Part of the mission of that plan and one of the agreed transformational principals is to assure that blended, personalized learning experiences are provided for students. In order to adequately prepare students for the future, all learners must be provided with twenty-first century skills. One of those skills is to be fluent in more than one language. To that end, the current middle school world language program will be enhanced and world language opportunities for elementary school students will be provided.

**Overview of Changes**

A blended personalized learning world language exploratory opportunity will be offered to all elementary students through the use of Rosetta Stone, an interactive, adaptive language software program. Each student in kindergarten through fifth grade (kindergarten through eighth grade at K-Tech and Dimensions of Learning) will have the opportunity to select one of five languages to study in throughout their elementary years.

At the middle school level a blended, personalized world language exploratory opportunity will be offered to all sixth through eighth grade students using Tell Me More, an interactive, adaptive language software program. Each student in grades sixth through eighth (excluding K-Tech and Dimensions of Learning) will have the opportunity to select one of five languages to study throughout their middle school years.

**Elementary School World Language Program**

Throughout the 2011-12 school year, a group of building principals and central office administrators have researched and discussed methods of bringing a world language experience to their schools in a fiscally responsible manner. The administrators also were interested in providing a personalized, blended model in which world language instruction could occur in their classrooms. Rosetta Stone was selected to be the tool/resource used to bring an exploratory world language program to the elementary schools. Rosetta Stone teaches language using a fully-interactive immersion process that requires the student to indicate comprehension of the new language and provides immediate feedback by personalizing learning.



Students and their families will choose one language to study for all of their elementary years. The languages available for selection are Chinese, French, German, Italian and Spanish. All students will use Rosetta Stone a minimum of sixty minutes per week in school and are able to use the program twenty-four hours per day, seven days a week pending available internet access.

Schools will provide enhanced knowledge and appreciation of the languages by incorporating authentic language and cultural experiences/activities throughout the week into instruction. Experiences and activities may range from virtual or face to face communication opportunities, exposure to a variety of web sites from target countries, and virtual or real field trips requiring the use of the target language and culture. Each school will have an individual assigned to work with teacher family teams to facilitate these experiences and activities. This will be part of the individuals' assigned duty and will not require additional pay.

### **Middle School World Language Program**

Currently each middle school offers one or more languages for study in their program wheel. For the 2012-13 school year, a blended, personalized world language exploratory will be used to enhance the current world language program at the middle school level. Tell Me More will be the tool used to supplement the middle school world language program. Tell Me More is an interactive, adaptive language learning software program that provides personalized learning for students. It leverages an advance immersion method for developing all the skills needed to successfully master a language including reading, writing, listening, speaking, vocabulary, grammar and culture. Tell Me More provides support for beginning to advanced students and includes the ability to learn and practice professional, business specific content. Additional opportunities for authentic communication and cultural components will be embedded in classroom instruction.

Students and their families will select one language to learn for all three middle school years. The five languages available are Chinese, French, German, Italian, and Spanish. Tell Me More also provides students with an opportunity to explore an additional language if they so choose. The Teaching and Learning department is currently working with Middle School principals to determine the specific courses/times that would provide the world language exploratory opportunity for students.

### **Professional Development**

Professional development for program implementation will be a combination of web-based and face-to-face sessions. The companies will provide district level training as a part of the contracted fees. The companies will also use the "train-the-trainer" model to build the capacity of district staff for successful implementation of the programs. District leadership, building leadership and teaching staff will all receive the professional development to implement the program prior to the start of the 2012-13 school year. Ongoing training support will occur during the 2012-13 school year as well.

### **Funding**

The Kenosha Unified School District Transformation Plan, Goal #3; Strategy A calls for the reduction of use of textbooks and a move to use more on-line and computer resources. In support of Transformation Goal #3 central office textbook monies from the 2011-12 school year have been reallocated to support blended, personalized world language opportunities all kindergarten through eighth grade students. Making the financial commitment this year provides the opportunity to train staff before the school year ends in June. It also allows sufficient time for buildings to begin planning the cultural and authentic learning that will supplement the language programs. Each program requires that students have access to a headset with a microphone for usage. The budget includes the price for one set of thirty-five headphones for each elementary site for the Rosetta Stone program. Headsets with microphones are included in the Tell Me More pricing. The budget information is included in the appendix.

Dr. Michele Hancock  
Superintendent of Schools

Mrs. Vickie Brown-Gurley  
Assistant Superintendent of Teaching and Learning

Mrs. Iva Plumley  
Coordinator of Language Acquisition Programs and Summer School

## World Language Program Enhancement 2012-13

<b>Product Description</b>	<b>Grades</b>	<b>Total Price</b>
<b>Tell Me More</b> Online Delivery License, Training, and USB Headsets	6-8	\$125,000.00
<b>Rosetta Stone</b> License and Training	K-5	\$211,915.00
USB Headsets (For Rosetta Stone)	K-5	\$13,709.00
<b>Total amount</b>	<b>K-8</b>	<b>\$350,624.00</b>



**KENOSHA UNIFIED SCHOOL BOARD**  
**AUDIT/BUDGET/FINANCE MEETING**  
Educational Support Center – Room 110  
March 13, 2012  
**MINUTES**

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Ms. R. Stevens was called to order at 6:15 P.M. with the following Committee members present: Mr. Nuzzo, Mr. Gallo, Ms. Marcich, Mr. Thalman, Mr. Fredriksson, Mr. Kent, Mr. Aceto, and Ms. R. Stevens. Dr. Hancock was also present. Mr. McNair was excused.

**Approval of Minutes – January 10, 2012 and February 14, 2012 Meetings**

Mr. Fredriksson moved to approve the minutes as presented in the agenda. Mr. Gallo seconded the motion. Unanimously approved.

**Information Items**

Mrs. Tina Schmitz, Chief Financial Officer, presented the 2012-2013 Budget Development Timeline, the Cash and Investment Quarterly Report, and the Grants Summary Quarterly Report as contained in the agenda and answered questions of Committee members.

Mrs. Schmitz presented the Financial Dashboard Report as contained in the agenda and indicated that this is a new report which will be presented to the Committee monthly to provide a financial summary of the operations of the District along with a forecast of how the year will end compared to budget.

Mrs. Schmitz presented the Monthly Financial Statements and noted that the District's unemployment expenses are projected to exceed budget by approximately \$300,000.

**Future Agenda Items**

No future agenda items were noted.

Meeting adjourned at 6:30 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
**JOINT AUDIT/BUDGET/FINANCE &**  
**CURRICULUM/PROGRAM MEETING**  
Educational Support Center – Room 157  
March 13, 2012  
**MINUTES**

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Curriculum/Program Committees chaired by Mr. Gallo was called to order at 6:35 P.M. with the following Committee members present: Mr. Nuzzo, Mr. Gallo, Ms. Marcich, Mr. Thalman, Mr. Fredriksson, Mr. Kent, Mr. Aceto, Ms. R. Stevens, Ms. P. Stevens, Mrs. Taube, Ms. Reed, Ms. Anderson, Mrs. Daghfal, Ms. Spaay, Mr. Caracciolo, and Mr. Gallo. Dr. Hancock was also present. Mr. McNair and Mr. Simpkins were excused. Mr. Martinelli was absent.

**Head Start Federal Grant Request for the 2012-2013 School Year**

Ms. Belinda Grantham, Pre-School Administrator, presented the Head Start Federal Grant Request for the 2012-2013 School Year as contained in the agenda.

*Audit/Budget/Finance Committee motion:*

Mr. Nuzzo moved to forward the Head Start Federal Grant Request for the 2012-2013 School Year to the full Board for approval. Mr. Fredriksson seconded the motion. Unanimously approved.

*Curriculum/Program Committee motion:*

Ms. P. Stevens moved to forward the Head Start Federal Grant Request for the 2012-2013 School Year to the full Board for approval. Mrs. Taube seconded the motion. Unanimously approved.

**Request to Submit 21<sup>st</sup> Century Community Learning Center (CLC) Program Grant Application for the 2012-2013 School Year**

Ms. Lautauscha Shell, Coordinator of Student Engagement and Equity, presented the Request to Submit the 21<sup>st</sup> Century Community Learning Center (CLC) Program Grant Application for the 2012-2013 School Year as contained in the agenda.

*Audit/Budget/Finance Committee motion:*

Mr. Nuzzo moved to forward the Request to Submit the 21<sup>st</sup> Century Community Learning Center (CLC) Program Grant Application for the 2012-2013 School Year to the full Board for approval. Mr. Kent seconded the motion. Unanimously approved.

*Curriculum/Program Committee motion:*

Ms. P. Stevens moved to forward the Request to Submit the 21<sup>st</sup> Century Community Learning Center (CLC) Program Grant Application for the 2012-2013 School Year to the full Board for approval. Ms. Reed seconded the motion. Unanimously approved.

Meeting adjourned at 6:40 P.M.

Stacy Schroeder Busby  
School Board Secretary

Kenosha Unified School District No. 1  
Kenosha, Wisconsin

April 3, 2012  
Audit/Budget/Finance Committee

**World Language Software Costs**

Administration at its April 3, 2012 Curriculum/Program Committee presented an update on the World Language program included in the Transformation Plan. The funding to support this program was outlined in that update. An excerpt from the Curriculum/Program Committee report is as follows:

*“The Kenosha Unified School District Transformation Plan, Goal #3; Strategy A calls for the reduction of use of textbooks and a move to use more on-line and computer resources. In support of Transformation Goal #3 central office textbook monies from the 2011-12 school year have been reallocated to support blended, personalized world language opportunities all kindergarten through eighth grade students. Making the financial commitment this year provides the opportunity to train staff before the school year ends in June. It also allows sufficient time for buildings to begin planning the cultural and authentic learning that will supplement the language programs. Each program requires that students have access to a headset with a microphone for usage. The budget includes the price for one set of thirty-five headphones for each elementary site for the Rosetta Stone program. Headsets with microphones are included in the Tell Me More pricing. The budget information is included in the appendix.”*

Product Description	Grades	Total Price
Tell Me More: Online Delivery License, Training, and USB Headsets	6-8	\$125,000.00
Rosetta Stone: License and Training	K-5	\$211,915.00
USB Headsets (For Rosetta Stone)	K-5	\$ 13,709.00
<b>Total Amount</b>	<b>K-8</b>	<b>\$350,624.00</b>

The Teaching and Learning Department has committed the total expected cost of \$350,624 from its current year (2011/2012) budget and will continue to allocate a budget amount to support the ongoing annual cost of the Tell Me More and Rosetta Stone software. Annual costs are expected to be approximately \$315,000 (\$125k Tell Me More and \$190k Rosetta Stone).

**Administrative Recommendation**

Administration recommends that the Audit/Budget/Finance committee consider these costs and forward this report to the full Board for consideration at the April 23, 2012 Board Meeting.

Dr. Michele Hancock  
Superintendent of Schools

Vickie Brown-Gurley  
Assistant Superintendent  
of Teaching and Learning

Tina M. Schmitz  
Chief Financial Officer

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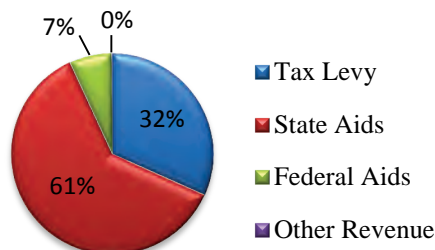
## Operations Summary

(General & Special Education Funds)

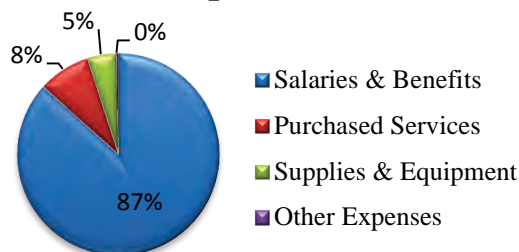
Stated in Thousands	FY11 Prior Year	FY12 Budget	FY12 Forecast	Percent of Total
Tax Levy	\$ 82,431	\$ 79,997	\$ 79,997	32%
State Aids	164,779	155,066	155,066	61%
Federal Aids	21,438	16,904	16,904	7%
Other Revenue	1,785	406	515	0%
<b>Total Revenues</b>	<b>\$ 270,433</b>	<b>\$ 252,372</b>	<b>\$ 252,481</b>	<b>100%</b>
Salaries & Benefits	237,684	222,475	223,335	87%
Purchased Services	22,101	22,792	21,572	8%
Supplies & Equipme	16,213	14,461	11,880	5%
Other Expenses	1,259	876	876	0%
<b>Total Expenses</b>	<b>\$ 277,257</b>	<b>\$ 260,603</b>	<b>\$ 257,662</b>	<b>100%</b>
<b>NET CHANGE</b>	<b>\$ (6,824)</b>	<b>\$ (8,231)</b>	<b>\$ (5,181)</b>	

**Summary:** Included in the forecast are expected reductions totaling \$3.4 million taken to date by leadership. Detail of those reductions were presented at the February 14th special Board meeting. Since that date, \$300k of additional expense for increased costs in unemployment compensation has been added.

## Revenue



## Expense



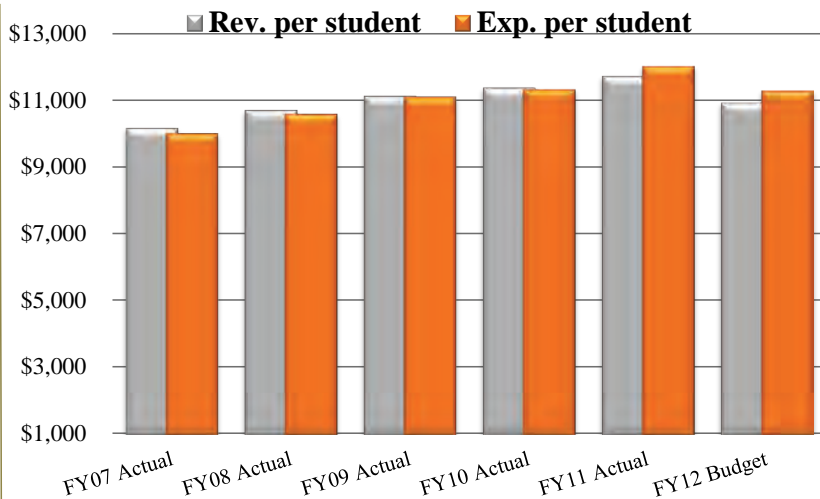
## A1 Rating-Moody's Investors Service

In November 2011 Moody's downgraded the District's rating to A1 from Aa3 with a negative outlook.

## General Operating Revenues and Expenses per Student

This chart and data below represent the revenues and expenses from Fund 10 (General Fund) and Fund 27 (Special Education). These two funds make up general operations where all revenues and costs tied to instruction and operations are recorded.

Student membership is the actual student count used in the state equalization aid formula.



Operations	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget
Total Revenue	\$ 228,547,041	\$ 241,405,470	\$ 252,986,435	\$ 261,488,881	\$ 270,432,913	\$ 250,905,027
Total Expense	\$ 225,014,722	\$ 238,868,813	\$ 252,405,286	\$ 260,461,835	\$ 277,256,623	\$ 259,135,850
Net Change	\$ 3,532,319	\$ 2,536,657	\$ 581,149	\$ 1,027,046	\$ (6,823,710)	\$ (8,230,823)
Rev. per student	\$ 10,192	\$ 10,729	\$ 11,161	\$ 11,402	\$ 11,755	\$ 10,957
Exp. per student	\$ 10,035	\$ 10,616	\$ 11,135	\$ 11,357	\$ 12,051	\$ 11,316
Membership	22,424	22,500	22,668	22,934	23,006	22,900



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**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

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**Fund 10 General Fund**

----- 2012 -----						----- 2011 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	16,814,885	16,814,885				23,633,695	23,633,695				
100 Operating Transfers In	0	0		0		0	0		0		0
200 Local revenues	80,030,529	78,629,611		1,400,918	98.25	82,665,228	80,955,483		1,709,745	97.93	82,430,823
300 Interdistrict revenues	300,000	0		300,000	0.00	306,000	0		306,000	0.00	315,958
500 Intermediate revenues	59,500	71,927		-12,427	120.89	81,517	50,461		31,056	61.90	78,481
600 State aid	144,536,572	56,348,477		88,188,095	38.99	154,213,513	60,992,113		93,221,400	39.55	154,334,277
700 Federal aid	11,303,642	4,515,389		6,788,254	39.95	16,662,847	4,336,759		12,326,089	26.03	13,724,132
800 Debt proceeds	0	190,129		-190,129		0	0		0		0
900 Revenue adjustments	26,669	27,022		-353	101.33	157,732	293		157,438	0.19	1,361,022
<b>Total Revenues</b>	<b>236,256,912</b>	<b>139,782,553</b>		<b>96,474,358</b>	<b>59.17</b>	<b>254,086,837</b>	<b>146,335,109</b>		<b>107,751,728</b>	<b>57.59</b>	<b>252,244,694</b>
----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	116,953,063	71,247,968	408	45,704,687	60.92	119,575,975	76,175,664	9,867	43,390,444	63.70	123,812,685
200 Benefits	63,502,676	36,660,879		26,841,797	57.73	67,820,540	39,158,850	1,200	28,660,490	57.74	70,460,944
300 Purchased Services	17,938,885	9,806,547	2,275,388	5,856,950	54.67	20,141,131	10,669,106	2,043,415	7,428,610	52.97	17,557,602
400 Supplies	10,073,658	4,437,473	1,071,853	4,564,332	44.05	13,817,453	7,728,508	982,410	5,106,536	55.93	12,902,112
500 Capital Outlay	2,304,914	1,739,964	86,996	477,954	75.49	2,029,044	1,586,208	367,162	75,674	78.18	2,598,800
600 Debt Services	450,000	284,637		165,363	63.25	450,000	371,814		78,186	82.63	459,197
700 Insurance	1,326,707	1,169,591	0	157,116	88.16	596,707	482,776	0	113,931	80.91	568,192
800 Operating Transfers Out	30,759,834	500,000		30,259,834	1.63	29,269,597	500,000		28,769,597	1.71	30,498,836
900 Other objects	1,177,999	31,520	22,319	1,124,159	2.68	386,391	88,749	8,744	288,898	22.97	210,037
<b>Total Expenditures</b>	<b>244,487,734</b>	<b>125,878,580</b>	<b>3,456,964</b>	<b>115,152,191</b>	<b>51.49</b>	<b>254,086,837</b>	<b>136,761,675</b>	<b>3,412,798</b>	<b>113,912,364</b>	<b>53.82</b>	<b>259,068,404</b>
<b>Net Revenue/Expenses</b>	<b>-8,230,823</b>	<b>13,903,974</b>				<b>0</b>	<b>9,573,434</b>				<b>-6,823,710</b>
<b>Fund Balance - Ending</b>	<b>8,584,063</b>	<b>30,718,859</b>				<b>23,633,695</b>	<b>33,207,129</b>				<b>16,809,985</b>

**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

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**Fund 21 Special Revenue Trust**

----- 2012 -----					----- 2011 -----						
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal		
Fund Balance - Beginning	0	0			0	0					
200 Local revenues	0	0	0		0	0	0		0		
Total Revenues	0	0	0		0	0	0		0		
----- 2012 -----					----- 2011 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
300 Purchased Services	0	0		0		0	0		0		0
500 Capital Outlay	0	0		0		0	0		0		0
Total Expenditures	0	0		0		0	0		0		0
Net Revenue/Expenses	0	0				0	0				0
Fund Balance - Ending	0	0				0	0				0

**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

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**Fund 25 Head Start**

----- 2012 -----						----- 2011 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0				0	0				
700 Federal aid	1,968,420	971,832		996,588	49.37	2,047,632	722,853		1,324,779	35.30	2,047,632
<b>Total Revenues</b>	<b>1,968,420</b>	<b>971,832</b>		<b>996,588</b>	<b>49.37</b>	<b>2,047,632</b>	<b>722,853</b>		<b>1,324,779</b>	<b>35.30</b>	<b>2,047,632</b>
----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	944,502	531,434		413,068	56.27	955,280	614,454		340,826	64.32	986,014
200 Benefits	690,712	365,951		324,761	52.98	711,374	406,656		304,718	57.16	659,201
300 Purchased Services	116,428	59,281	28,461	28,687	50.92	54,815	38,340	131	16,343	69.95	81,866
400 Supplies	48,003	29,189	4,765	14,049	60.81	157,388	43,518	1,933	111,937	27.65	156,552
500 Capital Outlay	168,775	123,000		45,775	72.88	168,775	123,000		45,775	72.88	164,000
900 Other objects	0	0		0		0	0		0		0
<b>Total Expenditures</b>	<b>1,968,420</b>	<b>1,108,855</b>	<b>33,226</b>	<b>826,339</b>	<b>56.33</b>	<b>2,047,632</b>	<b>1,225,969</b>	<b>2,065</b>	<b>819,598</b>	<b>59.87</b>	<b>2,047,632</b>
<b>Net Revenue/Expenses</b>	<b>0</b>	<b>-137,023</b>				<b>0</b>	<b>-503,116</b>				<b>0</b>
<b>Fund Balance - Ending</b>	<b>0</b>	<b>-137,023</b>				<b>0</b>	<b>-503,116</b>				<b>0</b>

**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

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**Fund 27 Special Education**

----- 2012 -----					----- 2011 -----						
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0				0	0				
100 Operating Transfers In	29,292,741	0		29,292,741	0.00	28,283,672	0		28,283,672	0.00	29,512,911
200 Local revenues	7,000	7,220		-220	103.14	0	4,212		-4,212		8,138
300 Interdistrict revenues	20,000	0		20,000	0.00	0	0		0		21,740
600 State aid	10,555,000	6,195,901		4,359,099	58.70	10,163,463	6,060,973		4,102,490	59.63	10,444,563
700 Federal aid	6,932,616	2,305,577		4,627,039	33.26	8,824,280	2,333,681		6,490,598	26.45	7,713,778
900 Revenue adjustments	0	0		0		0	0		0		0
Total Revenues	46,807,357	8,508,698		38,298,659	18.18	47,271,415	8,398,866		38,872,549	17.77	47,701,130
----- 2012 -----					----- 2011 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	25,582,441	15,437,551		10,144,890	60.34	26,428,767	16,317,350		10,111,417	61.74	26,907,462
200 Benefits	16,352,846	9,332,390		7,020,457	57.07	16,502,979	9,416,232		7,086,747	57.06	16,502,479
300 Purchased Services	2,758,112	2,102,043	116,198	539,871	76.21	3,367,515	2,744,372	207,465	415,678	81.50	3,515,973
400 Supplies	2,106,957	224,968	27,849	1,854,140	10.68	676,459	240,893	48,024	387,541	35.61	504,417
500 Capital Outlay	7,000	38,438	9,093	-40,531	549.11	295,695	264,041	6,334	25,320	89.29	270,527
900 Other objects	0	0		0		0	-75	75	0		273
Total Expenditures	46,807,357	27,135,390	153,141	19,518,826	57.97	47,271,415	28,982,813	261,898	18,026,704	61.31	47,701,130
Net Revenue/Expenses	0	-18,626,692				0	-20,583,946				0
Fund Balance - Ending	0	-18,626,692				0	-20,583,946				0

**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

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**Fund 30-39 Debt Services Fund**

----- 2012 -----						----- 2011 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	760,673	760,673				1,161,315	1,161,315				
100 Operating Transfers In	985,925	500,000		485,925	50.71	985,925	500,000		485,925	50.71	985,925
200 Local revenues	14,631,273	14,628,781		2,492	99.98	13,528,038	13,526,503		1,535	99.99	13,528,038
800 Debt proceeds	0	9,275,000		-9,275,000		9,500,000	0		9,500,000	0.00	9,500,000
900 Revenue adjustments	1,517,678	280,000		1,237,678	18.45	1,104,081	814,831		289,250	73.80	1,104,081
<b>Total Revenues</b>	<b>17,134,876</b>	<b>24,683,781</b>		<b>-7,548,905</b>	<b>144.06</b>	<b>25,118,044</b>	<b>14,841,334</b>		<b>10,276,710</b>	<b>59.09</b>	<b>25,118,044</b>
----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
600 Debt Services	16,817,894	12,112,290		4,705,604	72.02	25,518,686	3,061,482		22,457,204	12.00	25,518,686
<b>Total Expenditures</b>	<b>16,817,894</b>	<b>12,112,290</b>		<b>4,705,604</b>	<b>72.02</b>	<b>25,518,686</b>	<b>3,061,482</b>		<b>22,457,204</b>	<b>12.00</b>	<b>25,518,686</b>
<b>Net Revenue/Expenses</b>	<b>316,982</b>	<b>12,571,490</b>				<b>-400,642</b>	<b>11,779,852</b>				<b>-400,642</b>
<b>Fund Balance - Ending</b>	<b>1,077,655</b>	<b>13,332,164</b>				<b>760,673</b>	<b>12,941,167</b>				<b>760,673</b>

**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

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**Fund 40-49 Capital Project Fund**

----- 2012 -----						----- 2011 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	4,244,696	4,244,696				20,571,141	20,571,141				
200 Local revenues	34,415	34,415		0	100.00	35,000	112,690		-77,690	321.97	219,553
800 Debt proceeds	0	0		0		0	0		0		0
<b>Total Revenues</b>	<b>34,415</b>	<b>34,415</b>		<b>0</b>	<b>100.00</b>	<b>35,000</b>	<b>112,690</b>		<b>-77,690</b>	<b>321.97</b>	<b>219,553</b>
----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	0	0		0		0	1,806		-1,806		1,806
200 Benefits	0	0		0		0	351		-351		351
300 Purchased Services	4,279,111	4,277,050	477,663	-475,603	99.95	17,868,691	12,039,268	8,083,016	-2,253,594	67.38	16,303,722
500 Capital Outlay	0	0		0		0	0		0		0
600 Debt Services	0	0		0		0	120,060		-120,060		240,120
800 Operating Transfers Out	0	0		0		0	0		0		0
<b>Total Expenditures</b>	<b>4,279,111</b>	<b>4,277,050</b>	<b>477,663</b>	<b>-475,603</b>	<b>99.95</b>	<b>17,868,691</b>	<b>12,161,486</b>	<b>8,083,016</b>	<b>-2,375,811</b>	<b>68.06</b>	<b>16,545,999</b>
<b>Net Revenue/Expenses</b>	<b>-4,244,696</b>	<b>-4,242,635</b>				<b>-17,833,691</b>	<b>-12,048,796</b>				<b>-16,326,446</b>
<b>Fund Balance - Ending</b>	<b>0</b>	<b>2,060</b>				<b>2,737,450</b>	<b>8,522,345</b>				<b>4,244,696</b>

**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

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**Fund 50 Food Service**

----- 2012 -----						----- 2011 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	480,864	480,864				354,952	354,952				
200 Local revenues	2,857,631	1,939,827		917,804	67.88	3,315,380	1,830,421		1,484,960	55.21	2,963,644
600 State aid	142,370	0		142,370	0.00	144,200	139,790		4,410	96.94	139,790
700 Federal aid	5,054,136	2,629,321		2,424,815	52.02	3,841,631	1,955,315		1,886,316	50.90	5,215,700
900 Revenue adjustments	0	0		0		0	20,000		-20,000		20,000
<b>Total Revenues</b>	<b>8,054,137</b>	<b>4,569,148</b>		<b>3,484,989</b>	<b>56.73</b>	<b>7,301,211</b>	<b>3,945,525</b>		<b>3,355,686</b>	<b>54.04</b>	<b>8,339,134</b>
----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	2,146,618	1,176,102		970,515	54.79	1,791,908	1,144,591		647,317	63.88	2,170,942
200 Benefits	1,193,987	619,834		574,153	51.91	1,023,341	638,227		385,114	62.37	1,071,645
300 Purchased Services	213,097	79,513	65,761	67,824	37.31	155,100	103,143	17,676	34,281	66.50	162,734
400 Supplies	4,278,441	2,722,531	1,280,345	275,565	63.63	4,105,740	2,614,447	1,145,016	346,277	63.68	4,711,104
500 Capital Outlay	151,264	164,749	2,100	-15,586	108.92	244,500	977	8,023	235,500	0.40	8,038
800 Operating Transfers Out	0	0		0		0	0		0		0
900 Other objects	70,730	43,723	0	27,007	61.82	0	40,125		-40,125		88,759
<b>Total Expenditures</b>	<b>8,054,137</b>	<b>4,806,452</b>	<b>1,348,206</b>	<b>1,899,479</b>	<b>59.68</b>	<b>7,320,589</b>	<b>4,541,510</b>	<b>1,170,714</b>	<b>1,608,365</b>	<b>62.04</b>	<b>8,213,222</b>
<b>Net Revenue/Expenses</b>	<b>0</b>	<b>-237,305</b>				<b>-19,378</b>	<b>-595,985</b>				<b>125,912</b>
<b>Fund Balance - Ending</b>	<b>480,864</b>	<b>243,559</b>				<b>335,574</b>	<b>-241,032</b>				<b>480,864</b>



**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

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**Fund 60 Student Activity Fund**

----- 2012 -----					----- 2011 -----						
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0				0	0				
200 Local revenues	0	0		0		0	0		0		0
Total Revenues	0	0		0		0	0		0		0
----- 2012 -----					----- 2011 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	0	4,999		-4,999		0	2,478		-2,478		306
200 Benefits	0	931		-931		0	374		-374		8
300 Purchased Services	0	0		0		0	201		-201		0
400 Supplies	0	-308,410	34,697	273,712		0	-344,208	28,644	315,564		-314
500 Capital Outlay	0	0		0		0	0		0		0
Total Expenditures	0	-302,480	34,697	267,783		0	-341,156	28,644	312,512		0
Net Revenue/Expenses	0	302,480				0	341,156				0
Fund Balance - Ending	0	302,480				0	341,156				0

**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

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**Fund 70-79 Trust Funds**

----- 2012 -----						----- 2011 -----					
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal	
Fund Balance - Beginning	-20,647,112	-20,647,112				-21,847,340	-21,847,340				
200 Local revenues	4,682,760	9,457	4,673,303	0.20		4,949,239	464	4,948,775	0.01	5,025,440	
900 Revenue adjustments	0	6,331,061	-6,331,061			0	0	0		0	
<b>Total Revenues</b>	<b>4,682,760</b>	<b>6,340,518</b>	<b>-1,657,758</b>	<b>135.40</b>		<b>4,949,239</b>	<b>464</b>	<b>4,948,775</b>	<b>0.01</b>	<b>5,025,440</b>	
----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
200 Benefits	3,370,000	2,446,999		923,001	72.61	3,370,000	2,494,534		875,466	74.02	3,368,164
300 Purchased Services	310,000	766,077		-456,077	247.12	310,000	255,366	78,717	-24,083	82.38	451,552
400 Supplies	0	786		-786		0	0		0		0
600 Debt Services	0	6,000		-6,000		0	6,000		-6,000		6,000
900 Other objects	0	0		0		0	0		0		5
<b>Total Expenditures</b>	<b>3,680,000</b>	<b>3,219,863</b>		<b>460,137</b>	<b>87.50</b>	<b>3,680,000</b>	<b>2,755,900</b>	<b>78,717</b>	<b>845,383</b>	<b>74.89</b>	<b>3,825,721</b>
<b>Net Revenue/Expenses</b>	<b>1,002,760</b>	<b>3,120,656</b>				<b>1,269,239</b>	<b>-2,755,436</b>				<b>1,199,719</b>
<b>Fund Balance - Ending</b>	<b>-19,644,352</b>	<b>-17,526,456</b>				<b>-20,578,101</b>	<b>-24,602,776</b>				<b>-20,643,868</b>

**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

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**Fund 81 Recreation Services Program**

----- 2012 -----						----- 2011 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	257,109	257,109				298,389	298,389				
200 Local revenues	452,419	386,842		65,577	85.51	452,419	388,944		63,476	85.97	432,730
<b>Total Revenues</b>	<b>452,419</b>	<b>386,842</b>		<b>65,577</b>	<b>85.51</b>	<b>452,419</b>	<b>388,944</b>		<b>63,476</b>	<b>85.97</b>	<b>432,730</b>
----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	323,925	165,249		158,676	51.01	317,610	180,834	0	136,776	56.94	276,837
200 Benefits	137,621	77,741		59,880	56.49	123,030	85,218	0	37,812	69.27	138,086
300 Purchased Services	48,700	19,402	4,484	24,813	39.84	48,700	20,425	4,485	23,791	41.94	36,032
400 Supplies	19,900	3,900	750	15,250	19.60	19,900	4,839	1,826	13,235	24.32	12,391
500 Capital Outlay	17,800	4,935	4,505	8,360	27.72	17,800	7,305	9,135	1,360	41.04	7,665
900 Other objects	4,000	1,267		2,733	31.67	4,000	1,334		2,666	33.35	2,999
<b>Total Expenditures</b>	<b>551,946</b>	<b>272,494</b>	<b>9,739</b>	<b>269,713</b>	<b>49.37</b>	<b>531,040</b>	<b>299,955</b>	<b>15,446</b>	<b>215,640</b>	<b>56.48</b>	<b>474,010</b>
<b>Net Revenue/Expenses</b>	<b>-99,527</b>	<b>114,348</b>				<b>-78,621</b>	<b>88,989</b>				<b>-41,280</b>
<b>Fund Balance - Ending</b>	<b>157,582</b>	<b>371,456</b>				<b>219,768</b>	<b>387,378</b>				<b>257,109</b>

**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

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**Fund 82 Athletic Venues**

----- 2012 -----						----- 2011 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	7,630	7,630				2,187	2,187				
200 Local revenues	29,125	20,863		8,262	71.63	29,125	18,810		10,315	64.58	23,544
<b>Total Revenues</b>	<b>29,125</b>	<b>20,863</b>		<b>8,262</b>	<b>71.63</b>	<b>29,125</b>	<b>18,810</b>		<b>10,315</b>	<b>64.58</b>	<b>23,544</b>
----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	10,000	7,527		2,473	75.27	10,000	8,841		1,159	88.41	12,431
200 Benefits	0	1,127		-1,127		0	1,776		-1,776		2,424
300 Purchased Services	10,000	3,704		6,296	37.04	10,000	3,710		6,290	37.10	5,879
400 Supplies	2,148	0		2,148	0.00	2,148	1,396		752	65.01	2,367
500 Capital Outlay	0	0		0		0	-5,000		5,000		-5,000
<b>Total Expenditures</b>	<b>22,148</b>	<b>12,358</b>		<b>9,790</b>	<b>55.80</b>	<b>22,148</b>	<b>10,723</b>		<b>11,425</b>	<b>48.42</b>	<b>18,101</b>
<b>Net Revenue/Expenses</b>	<b>6,977</b>	<b>8,505</b>				<b>6,977</b>	<b>8,087</b>				<b>5,443</b>
<b>Fund Balance - Ending</b>	<b>14,607</b>	<b>16,135</b>				<b>9,164</b>	<b>10,274</b>				<b>7,630</b>

**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

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**Fund 83 Community Services Program**

----- 2012 -----						----- 2011 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	68,391	68,391				53,749	53,749				
200 Local revenues	1,628,421	1,628,421		0	100.00	1,624,421	1,624,422		-1	100.00	1,624,422
<b>Total Revenues</b>	<b>1,628,421</b>	<b>1,628,421</b>		<b>0</b>	<b>100.00</b>	<b>1,624,421</b>	<b>1,624,422</b>		<b>-1</b>	<b>100.00</b>	<b>1,624,422</b>
----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	419,928	207,799		212,130	49.48	330,160	191,009		139,151	57.85	306,402
200 Benefits	174,923	81,717		93,206	46.72	150,229	90,990		59,238	60.57	147,253
300 Purchased Services	301,372	32,569	256,202	12,601	10.81	304,978	129,732	151,431	23,815	42.54	287,948
400 Supplies	39,570	9,150	3,975	26,445	23.12	26,126	5,058	75	20,993	19.36	15,970
500 Capital Outlay	761,019	2,273	735	758,011	0.30	866,677	0		866,677	0.00	852,207
<b>Total Expenditures</b>	<b>1,696,812</b>	<b>333,507</b>	<b>260,913</b>	<b>1,102,393</b>	<b>19.65</b>	<b>1,678,170</b>	<b>416,790</b>	<b>151,506</b>	<b>1,109,874</b>	<b>24.84</b>	<b>1,609,779</b>
<b>Net Revenue/Expenses</b>	<b>-68,391</b>	<b>1,294,914</b>				<b>-53,749</b>	<b>1,207,632</b>				<b>14,643</b>
<b>Fund Balance - Ending</b>	<b>0</b>	<b>1,363,305</b>				<b>0</b>	<b>1,261,380</b>				<b>68,391</b>

**Budget to Actual Comparison Report by Fund Groups****2011 - 2012 Fund Summary Budget**

For the Period Ended 2/29/2012

/Bitech-gl\_bs\_mgmt02\_rpt

**Fund 85 CLC After School Program**

----- 2012 -----					----- 2011 -----					
Source		Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
	Fund Balance - Beginning	324,563	324,563			396,141	396,141			
200	Local revenues	0	4,954	-4,954		0	28,780	-28,780		90,066
500	Intermediate revenues	0	20,370	-20,370		0	30,699	-30,699		61,442
Total Revenues		0	25,324	-25,324		0	59,479	-59,479		151,508

----- 2012 -----					----- 2011 -----							
Object		Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100	Salaries	0	-55		55		0	0		0		89,766
200	Benefits	0	0		0		0	0		0		7,043
300	Purchased Services	0	0		0		0	0		0		86,073
400	Supplies	0	0		0		0	0		0		40,205
Total Expenditures		0	-55		55		0	0		0		223,087
Net Revenue/Expenses		0	25,379				0	59,479				-71,579
Fund Balance - Ending		324,563	349,941				396,141	455,620				324,563

# Kenosha Unified School District No 1

## Budget to Actual Comparison Report

2011 - 2012 District Summary Budget

For the Period Ended 2/29/2012

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### All Funds

----- 2012 -----						----- 2011 -----					
Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
Fund Balance - Beginning	2,311,699	2,311,699				24,624,230	24,624,230				
100 Operating Transfers In	30,278,666	500,000		29,778,666	1.65	29,269,597	500,000		28,769,597	1.71	30,498,836
200 Local revenues	104,353,573	97,290,390		7,063,183	93.23	106,598,850	98,490,728		8,108,123	92.39	106,346,398
300 Interdistrict revenues	320,000	0		320,000	0.00	306,000	0		306,000	0.00	337,698
500 Intermediate revenues	59,500	92,297		-32,797	155.12	81,517	81,160		357	99.56	139,924
600 State aid	155,233,942	62,544,378		92,689,564	40.29	164,521,176	67,192,876		97,328,300	40.84	164,918,630
700 Federal aid	25,258,814	10,422,119		14,836,696	41.26	31,376,390	9,348,609		22,027,782	29.80	28,701,242
800 Debt proceeds	0	9,465,129		-9,465,129		9,500,000	0		9,500,000	0.00	9,500,000
900 Revenue adjustments	1,544,347	6,638,083		-5,093,736	429.83	1,261,813	835,124		426,688	66.18	2,485,103
<b>Total Revenues</b>	<b>317,048,842</b>	<b>186,952,395</b>		<b>130,096,447</b>	<b>58.97</b>	<b>342,915,344</b>	<b>176,448,496</b>		<b>166,466,847</b>	<b>51.46</b>	<b>342,927,831</b>

----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	146,380,477	88,778,575	408	57,601,494	60.65	149,409,701	94,637,026	9,867	54,762,808	63.34	154,564,651
200 Benefits	85,422,765	49,587,568		35,835,197	58.05	89,701,493	52,293,209	1,200	37,407,083	58.30	92,357,597
300 Purchased Services	25,975,705	17,146,186	3,224,158	5,605,361	66.01	42,260,930	26,003,663	10,586,335	5,670,931	61.53	38,489,379
400 Supplies	16,568,677	7,119,587	2,424,235	7,024,855	42.97	18,805,214	10,294,452	2,207,927	6,302,834	54.74	18,344,804
500 Capital Outlay	3,410,772	2,073,359	103,429	1,233,983	60.79	3,622,490	1,976,531	390,654	1,255,306	54.56	3,896,236
600 Debt Services	17,267,894	12,402,927		4,864,967	71.83	25,968,686	3,559,356		22,409,330	13.71	26,224,003
700 Insurance	1,326,707	1,169,591	0	157,116	88.16	596,707	482,776	0	113,931	80.91	568,192
800 Operating Transfers Out	30,759,834	500,000		30,259,834	1.63	29,269,597	500,000		28,769,597	1.71	30,498,836
900 Other objects	1,252,728	76,510	22,319	1,153,900	6.11	390,391	130,133	8,819	251,439	33.33	302,073
<b>Total Expenditures</b>	<b>328,365,560</b>	<b>178,854,305</b>	<b>5,774,549</b>	<b>143,736,706</b>	<b>54.47</b>	<b>360,025,208</b>	<b>189,877,147</b>	<b>13,204,803</b>	<b>156,943,259</b>	<b>52.74</b>	<b>365,245,771</b>
<b>Net Revenue/Expenses</b>	<b>-11,316,718</b>	<b>8,098,091</b>				<b>-17,109,865</b>	<b>-13,428,651</b>				<b>-22,317,940</b>
<b>Fund Balance - Ending</b>	<b>-9,005,019</b>	<b>10,409,790</b>				<b>7,514,365</b>	<b>11,195,579</b>				<b>2,310,043</b>

**Kenosha Unified School District No. 1**  
**Kenosha WI**

**April 3, 2012**

**VACANCY DOLLARS ESTIMATED AS OF MARCH 16, 2012**

	Jul-2011	Aug-2011	Sep-2011	Oct-2011	Nov-2011	Dec-2011	TOTAL ESTIMATED VACANCY DOLLARS
ED ASSIST.	-	-	27,107	2,756	-	-	29,862
TEACHER	-	-	25,427	2,615	-	-	28,042
SECRETARY	26,346	11,856	5,269	2,635	-	-	46,106
SERVICE EMP.	12,264	16,863	26,061	4,599	-	-	59,787
CARPENTER/PAINTER	-	-	-	-	-	-	0
INTERPRETER	-	-	-	-	-	-	0
ADMINISTRATION	40,274	15,496	20,269	11,414	6,614	18,887	112,953
<b>TOTAL</b>	<b>78,884</b>	<b>44,215</b>	<b>104,132</b>	<b>24,019</b>	<b>6,614</b>	<b>18,887</b>	<b>276,749</b>

	Jan-2012	Feb-2012	Mar-2012	Apr-2012	May-2012	Jun-2012	TOTAL ESTIMATED VACANCY DOLLARS
ED ASSIST.	-	-	-	-	-	-	0
TEACHER	-	-	-	-	-	-	0
SECRETARY	-	-	-	-	-	-	0
SERVICE EMP.	-	-	-	-	-	-	0
CARPENTER/PAINTER	-	-	-	-	-	-	0
INTERPRETER	-	-	-	-	-	-	0
ADMINISTRATION	7,555	-	-	-	-	-	7,555
<b>TOTAL</b>	<b>7,555</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,555</b>
<b>Total Estimated Vacancy Dollar Allowance</b>							<b>284,304</b>



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Kenosha Unified School District No. 1  
Kenosha, Wisconsin

April 3, 2012  
Audit/Budget/Finance Committee

**Fiscal 2012-2013 Budget Status**

The Kenosha Unified School District budget is in the preliminary stages of development by Administration based on Board Policy 3100, Annual Operating Budget.

Administration presented the preliminary recommendations supporting the 2012/2013 Budget at the Special Meeting held February 14, 2012, and were approved by a 6 to 1 vote at the February 28, 2012 regular Board meeting. The 2012-2013 budget calendar was presented at the March 13, 2012 Audit, Budget and Finance Committee.

The initial projection of revenue was built based on a conservative estimate of no change in state aid or change in operating tax levy. Administration will continue to analyze the projected student enrollment throughout the process as well as monitor state aid and revenue limits and may make recommendations to modify the revenue projection in the coming months.

The initial projections of expenditure increases total \$20.2 million and includes an estimation of increases in salary, step and benefits for existing staff and other contractual obligations. The salary and benefit projections are based on actual known contracts. Health insurance costs are budgeted to increase by 10%. The actual WEA premium increase for July will not be provided until late April/early May.

The current net budget variance between the expected revenue and the expenditure increases is an initial negative variance of \$20.2 million before reductions. Through the efforts of the Administration, the Budget Council and School Leadership, the District has identified approximately \$25 million in reductions that will balance the 2012/2013 Budget as well as restore fund balance by \$5 to \$8 million. These reductions were outlined in the Preliminary Recommendations approved February 28, 2012 (attached).

The District continues to work through the approved recommendations and is in the process of implementing the necessary changes to meet our goal of reducing expenses by \$25 million. These next few months are critical to the District in ensuring a timely implementation to meet the budget timeline, contract obligations, and preparation for the 2012/2013 school year.

The Kenosha Unified School District's proposed budget for 2012-2013 will be prepared in accordance with the budgeting and financial operations policies for the District and will be prepared to conform to existing State of Wisconsin requirements. It is the desire of Administration to present the Board of Education an appropriate balanced budget, taking into consideration the beliefs, parameters and objectives of the Transformation Plan and the ongoing instructional and fiscal responsibilities of Administration. As always, the budget is developed and implemented with the ultimate goal of meeting the needs of all our students.

Administration is providing this update as information only and requests that the Audit, Budget and Finance Committee review these initial budget assumptions that will be the basis for ongoing budget discussions to be scheduled throughout the spring and early summer.

Dr. Michele Hancock  
Superintendent of Schools

Sheronda Glass  
Assistant Superintendent of Business Services

Tina M. Schmitz  
Chief Financial Officer

Tarik Hamdan  
Budget & Grant Manager

**Kenosha Unified School District**  
**Transformation Plan - 2012/2013 Budget**  
**Preliminary Recommendations Approved February 28, 2012**

*Note: \$'s and FTE are ESTIMATES*

STUDENT ACHIEVEMENT/CORE STANDARDS		Estimated Savings		Notes
		Annual \$	FTE	
1	High School Staffing Redesign	\$ 5,600,000	65-80	Flexible block day; avg. academic class size=32; comprehensive only; excludes charter schools
2	Middle School Options	\$ 4,145,000	45-60	Avg. academic class size=32
3	Elementary School Redesign	\$ 4,675,000	52-68	School redesigns; families; avg. class size=30
<b>Sub-Total</b>		<b>\$ 14,420,000</b>	<b>162-203</b>	

LEVERAGE TECHNOLOGY		Estimated Savings		Notes
		Annual \$	FTE	
4	Stop Printing Report Cards and Progress Reports (except for final report cards)	\$ 27,000		ESC copy center
5	Technology Support Redesign	\$ 448,000	15-20	Redesign technology support and teacher prof. dev.
6	Online Student Enrollment	\$ 6,000		Reduce printed forms; staff efficiencies
7	Printing Cost Reduction	\$ 40,000		Efficient utilization of print devices
<b>Sub-Total</b>		<b>\$ 521,000</b>	<b>15-20</b>	

OPERATIONAL EFFICIENCIES		Estimated Savings		Notes
		Annual \$	FTE	
8	Suspend Major Maintenance Projects	\$ 1,400,000	-	Postpone projects to FY13/14
9	Close McKinley Middle School	\$ 1,000,000	4-10	Facility costs incl 4 custodians-\$445k; other staff \$555k
10	Charter School Combination Savings	\$ 345,000	-	Paideia & Harborside
11	Charter School Rental Revenue (District Buildings)	\$ 210,000	-	Brompton moves to Vernon, Paideia and Harborside move to Reuther
12	Optimize Transportation Routes	\$ 350,000	-	First Student study; reduce dual language busing, some HS shuttles; synchronize program bell times
<b>Sub-Total</b>		<b>\$ 3,305,000</b>	<b>4-10</b>	

**Kenosha Unified School District**  
**Transformation Plan - 2012/2013 Budget**  
**Preliminary Recommendations Approved February 28, 2012**

*Note: \$'s and FTE are ESTIMATES*

MANAGE RESOURCES		Estimated Savings		Notes
		Annual \$	FTE	
13	Restructure Service Employee Contracts	\$ 875,000	-	12% employee contribution to health; 5.8% employee contribution to WRS (also see line 34)
14	Chargeback Custodial Costs to Food Service Fund	\$ 200,000	-	Kitchen custodial services; increase in fees
15	Shift Community Costs to Fund 83	\$ 40,000	-	Channel 20/community service
16	Increase Building and Field Use Fees	\$ 10,000	-	3% increase being considered
17	Pcard Rebate Program	\$ 50,000	-	Misc revenue/based on purchases
18	Reduce Custodial Staff	\$ 675,000	9	Reductions through attrition
19	ESC Staff Reductions	\$ 1,580,000	21	Reductions and attrition-administrative and secretarial
<b>Sub-Total</b>		<b>\$ 3,430,000</b>	<b>30</b>	
FY 2011-2012 POST-BUDGET ADJUSTMENTS		Estimated Savings		Notes
		Annual \$	FTE	
20	Retiree Benefits Under-budgeted	\$ (1,000,000)	-	Retirement sick/vac day payouts
21	Increase in Unemployment Benefits	\$ (700,000)	-	Due to increase in June 2011 retirements
22	Proceeds from Sale of Columbus Building	\$ 109,000	-	Closed February 7, 2012 (\$108,950)
23	Administration - Reduction in Operating Budgets	\$ 414,000	-	
24	Transportation Budget Reduction	\$ 700,000	-	Lowered based on last year actuals
25	Teaching & Learning (ESC) Budget Reduction	\$ 500,000	-	Eliminate adoption of K-5 social studies book
26	Reduction in District Utilities Budget	\$ 520,000	-	Lowered based on last year actuals
27	Reduction to School Operating Budgets	\$ 1,547,000	-	
28	Freeze Open Positions	\$ 500,000	10	
29	Transfer of Expenses to Fund 50	\$ 200,000	-	Custodial services for food service
30	Transfer of Expenses to Fund 83	\$ 40,000	-	Community service activities
31	Information Services Budget Reduction	\$ 70,000	-	Suspend capital equipment purchases
32	Educational Accountability Budget Reduction	\$ 50,000	-	Reduction of prof. development/equipment
33	Reduction in Employee Benefits Costs	\$ 400,000	-	Service employees MOU Jan 2012 (see line 14)
<b>Sub-Total</b>		<b>\$ 3,350,000</b>	<b>10</b>	

**Grand Total of Estimated Savings \$ 25,026,000** 213-263 FTE Estimated

**Transformation Goal \$ 28,000,000**

**Balance \$ (2,974,000)** 45-55 FTE Possible