



REGULAR MONTHLY BOARD MEETING

January 25, 2011

7:00 P.M.

**Educational Support Center
Board Meeting Room
3600-52nd Street
Kenosha, Wisconsin**

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Regular School Board Meeting
Tuesday, January 25, 2011
Educational Support Center
7:00 P.M.

- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards
 - Apple Distinguished School
 - Outstanding Administrator Award
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Remarks by the President
- IX. Superintendent's Report
- X. Consent Agenda
 - A. Consent/Approve Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations Page 1
 - B. Consent/Approve Minutes of 12/14/10 and 1/4/11 Special Meetings and Executive Sessions, 12/14/10 Regular Meeting and 1/11/11 Special Meeting Pages 2-10
 - C. Consent/Approve Summary of Receipts, Wire Transfers and Check Registers..... Pages 11-12
- XI. Old Business
 - A. Discussion/Action 2011-12 Capital Projects Plan Pages 13-16

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XI. Old Business - Continued

- B. Discussion/Action Wisconsin Department of
Public Instruction Wisconsin
Schools of Recognition Grant
Washington and McKinley
Middle Schools..... Pages 17-18
- C. Discussion/Action Wisconsin Department of
Public Instruction Wisconsin
Schools of Recognition Grant
Bose and Columbus
Elementary Schools Pages 19-20
- D. Discussion/Action Policy 5260 - Open
Enrollment – Full Time Pages 21-25
(**First and Second Reading**)
- E. Discussion/Action Rule 6456 - Graduation
Requirements Policy
Change Pages 26-28
(**First Reading**)
- F. Discussion/Action Policy 5111 – Harassment/
Hate Pages 29-35
(**First Reading**)
- G. Discussion/Action Policy and Rule 5534 -
Medication Pages 36-40
(**First Reading**)
- H. Discussion/Action Alcohol and Drug-Free
Workplace Pages 41-43
(**First Reading**)
- I. Discussion/Action Electronic Communication -
Policy and Rule 5435 Pages 44-46
(**First Reading**)
- J. Discussion/Actio 2009-10 Annual
Report Card Pages 47-51
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XII. New Business

A. Discussion/Action Donations to the
District Page 52

XIII. Other Business as Permitted by Law
Tentative Schedule of Reports, Events and Legal
Deadlines For School Board (January-February) Page 53

XIV. Predetermined Time and Date of Adjourned Meeting, If Necessary

XV. Adjournment

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Kenosha Unified School District No. 1
Kenosha, Wisconsin
January 25, 2011

The Human Resources recommendations regarding the following actions:

Action	Board Date	Code	Staff	Employee Last Name	Employee First	School/Dept.	Position	Effective Date	Yrs. of	Salary or Hourly Rate	Reason	Step / Level	Letter or Contract
Appointment	1/11/11		Instructional	Vernezze	Natalia	Reuther High School	Social Studies (ELOB)	11/15/10		\$36,174.00	Appointment	B Step 3	Letter
Appointment	1/11/11		Instructional	Graves	Valerie	McKinley Middle	Grade 6	11/29/10		\$39,840.00	Appointment	M Step 3	Letter
Appointment	1/11/11		Instructional	Kief	Kristen	Bradford High School	Librarian	11/1/10		\$19,521.00	Appointment	M Step 3	Letter
Resignation	1/11/11		Instructional	Marquez	Pricilla	EBSOLA	Bilingual Grade 1	11/27/10		\$47,322.00	Resignation	M30 Step 5	Contract
Leave of Absence	1/11/11		Instructional	Onsager	Ashley	Grant Elementary	Grade 2	11/23/10		\$41,120.00	Child Rearing Yr. 1	B Step 6	Contract
Retirement	11/23/10	**	Secretarial	Chianelli	Joan C	Reuther	Library Secretary	11/26/10	24	\$15.01	Retirement (correction)		Contract
Appointment	1/11/11		Secretarial	Block	Deanna	Reuther High School	Library Clerical	1/3/11		\$12.95	Appointment		Contract
Retirement	1/11/11		Secretarial	Sherfinski	Linda	Lakeview Technology Academy	Secretary I (10 month)	1/21/11		\$18.92	Retirement		Contract
Early Retirement	1/11/11		Instructional	Gilbert	Bruce	Bradford High School	Guidance Counselor	12/30/10	35	\$72,517.00	Early Retirement	M30 Step 15	Contract
Early Retirement	1/11/11		Instructional	Stamm	Ruth	Tremper High School	Library Media	1/28/11	25	\$72,517.00	Early Retirement	M30 Step 15	Contract
Early Early Retirement	1/11/11		Instructional	Marcinkus	Robert	Bradford High School	Social Studies	1/27/11	33	\$72,517.00	Early Early Retirement	M30 Step 15	Contract
Early Retirement	1/11/11		Instructional	Gilbert	Judith	Lincoln Middle	Social Worker	1/28/11	21	\$72,517.00	Early Retirement	M30 Step 15	Contract
Resignation	1/11/11		Instructional	Asonwha	Gidget	Tremper High School	School Nurse	1/28/11	9	\$49,961.00	Resignation	M Step 13	Contract
Early Early Retirement	1/11/11		Instructional	Landree	Theresa	Harvey Elementary	Kindergarten	1/31/11	20	\$60,131.00	Early Early Retirement	B24 Step 14	Contract
Early Retirement	1/11/10		Instructional	Guttenberg	Patricia	Somers Elementary	Art Teacher	1/28/11	20	\$72,517.00	Early Retirement	M30 Step 15	Contract
Resignation	1/25/11	**	Instructional	Goebel	Gary A	Bullen Middle School	Business	1/4/11	2	\$53,780.00	Resignation	M12 Step 9	Contract
Appointment	1/25/11	**	Miscellaneous	Carcia	Lilliana	Student Engagement	Improvement Specialist	1/3/11	0	\$13.92	Appointment		Contract
Appointment	1/25/11	**	Instructional	Guido	Silvana	Bradford High School	School Nurse	1/10/10	0	\$54,871.00	Instructional	B Step 25	Letter

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SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD DECEMBER 14, 2010

A special meeting of the Kenosha Unified School Board was held on Tuesday, December 14, 2010, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:15 P.M. with the following members present: Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens, Mr. Gallo and Mrs. Snyder. Dr. Hancock was also present. Ms. R. Stevens was excused.

Mrs. Snyder, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Snyder announced that an executive session had been scheduled to follow this special meeting for the purpose of Review Findings/Order by Independent Hearing Officer, Personnel: Problems; and Personnel: Evaluation Consideration.

Mrs. Taube moved that this executive session be held. Ms. P. Stevens seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens, Mr. Gallo and Mrs. Snyder. Noes: None. Unanimously approved.

Ms. P. Stevens moved to adjourn to executive session. Mr. Bryan seconded the motion. Unanimously approved.

1. Personnel: Problems

Dr. Hancock provided Board members with an update on a personnel issue. Discussion followed.

Meeting adjourned at 6:23 P.M.

Stacy Schroeder Busby
School Board Secretary

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD DECEMBER 14, 2010

A regular meeting of the Kenosha Unified School Board was held on Tuesday, December 14, 2010, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Snyder, President, presided.

The meeting was called to order at 7:01 P.M. with the following Board members present: Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens, Mr. Gallo and Mrs. Snyder. Dr. Hancock was also present. Ms. R. Stevens was excused.

Mrs. Snyder, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District No. 1. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Vickie Brown-Gurley, Executive Director of Teaching and Learning, presented the Wisconsin High School Forensics Association Awards, the State of Wisconsin Division 1 Swimming Award, the State of Wisconsin Division 1 Tennis Award and the National Board Certification Teachers Awards.

Ms. P. Stevens introduced the Student Ambassador, Patrick Gaddis, from Harborside Academy and he made his comments.

Mr. Johnston and Ms. P. Stevens gave the Legislative Report.

There were no Views and Comments by the Public.

Mrs. Snyder did not make any remarks.

Dr. Hancock gave the Superintendent's report.

The Board considered the following Consent-Approve items:

Consent-Approve item IX-A - Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations as presented in the agenda.

Consent-Approve item IX-B – Minutes of the 11/18/10 Special Meetings and Executive Session and 11/23/10 Regular Meeting as presented in the agenda.

Consent-Approve item IX-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Mrs. Eileen Coss, Accounting Manager; Mr. Johnston, Chief Financial Officer; and Dr. Hancock, excerpts follow:

"It is recommended that receipt numbers CR047332 through CR047992 that total \$536,579.03 be approved.

Check numbers 459297 through 460836 totaling \$10,404,762.88 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that wire transfers to First National Bank of Chicago and Nations Bank dated November 1, 4, 16, and 18, 2010 totaling \$3,120,532.74; to US Bank of Milwaukee dated November 1, 15, and 30, 2010 totaling \$987,515.72 and to the Wisconsin Retirement System dated November 30, 2010 totaling \$1,286,847.50 be approved."

Consent-Approve item IX-D – Revision to Board Policies/Rules 8712 – School Board meeting Agenda Preparation and Dissemination and 8870 – Public Participation at School Board Meetings submitted by Mary Snyder, School Board President, excerpts follow:

"At its November 23, 2010 Regular Meeting, the Board adopted a protocol regarding response to citizen comments during Board of Education meeting. It also voted to not include Board Member responses to citizen comments as an agenda item on Regular Meeting agendas.

The attached revisions to the rule portion of Policies 8712 and 8870 reflect the November 23rd Board action which constituted a first reading.

It is recommended that the Board approve the attached revisions to the rule portion of Policies 8712 and 8870 as a second reading this evening."

Mrs. Taube moved to approve the Consent Agenda with Item IX-D revised so as not to delete #4 from the Rule portion of Policy 8712 on page 13. Mr. Bryan seconded the motion. Motion carried. Mr. Ostman dissenting.

Mrs. Kathleen Barca, Assistant Superintendent of Strategic Planning, Innovation and Community Partnerships, presented the Kenosha Unified School District Transformation Design submitted by Mrs. Barca and Dr. Hancock, excerpts follow:

"A twenty-five member team consisting of teachers, parents and administrators developed a new plan called a Transformation Design. Upon approval from the Board, the Transformation Design will be shared within the District and throughout the community. Transformation Design Task Teams will write specific strategies for each goal followed by an action plan defining the specific steps and timeframes needed to reach the goal.

The Kenosha Unified School District has used the tool of planning to define a focus and to cause positive changes in the system throughout the years. These plans held titles such as Long Range Planning, District Goals, Effective Education, and Blue Ribbon Report. The most recent plan utilized in 2004 was called Strategic Planning.

This was a Cambridge Model used to create a focus and action plan for change. Howard Feddema was contracted to facilitate the District's plan and assist with training administrators to conduct school plans. School plans aligned with the District's plan with goals and action plans that specifically outlined the schools' priorities.

A District Team developed beliefs, parameters, mission, objectives, and strategies. Representative teams then designed action plans for each strategy. During implementation of the action plans, periodic meetings with the District Team and Board occurred to provide progress updates on the strategies. In the spring of 2010, progress was noted and a new strategy that addressed the District's finances was added. It was also recognized that many of the action steps were completed while others did not apply to current data and practices. At that time Howard Feddema, the Cambridge consultant, advised us to recognize our five year progress and develop a new plan for the future in the fall.

Following this recommendation, a new team was formed to begin developing a transformation plan for the future. Due to the familiarity with the long range planning process, it was determined that paying an outside facilitator was no longer necessary. To facilitate the new transformation process, staff members already trained in strategic planning will be used to facilitate and support District and school site planning.

On November 4th and 5th, a team of 25 consisting of teachers, parents and administrators worked together to begin developing a new plan called a Transformation Design modeled after the strategic planning process. A set of guiding principles were written, a new mission created, student results were defined and general goals were developed. These components are considered to be a draft until approved by the Board of Education.

After the Transformation Design is approved by the Board it will be shared within the District and throughout the community. The goals are general and ideas are welcome for strategies to accomplish each goal. These ideas will be given to the Transformation Strategy Teams for consideration. All strategy suggestions are valued and anyone interested in serving on a task team will be considered.

Transformation Design Task Teams will write specific strategies for each goal followed by an action plan defining the specific steps and timeframes needed to reach the goal. The completed action plan will be presented to the District Transformation Design Team in April. Each action plan will be discussed to determine if completion of the steps will ensure accomplishing the Student Results and District Mission. Upon the Team's approval, implementation will begin immediately.

Schools are at various points with their current plans. As they move forward, the Transformation Principles, Mission and Student Results will be applied. Each school will re-establish a school mission and goals that are specific to their student data. Each goal will then have strategies and action plans to outline their work.

It is recommended that the Board approve the Mission, Principles, Results and Goals for the District Transformation Design."

Ms. P. Stevens moved to approve the District Transformation Design. Mrs. Taube seconded the motion. Unanimously approved.

Mr. Bryan presented the Donations to the District as presented in the agenda.

Mr. Bryan moved to approve the Donations to the District as presented in the agenda. Ms. P. Stevens seconded the motion. Unanimously approved.

Meeting adjourned at 8:04 P.M.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD JANUARY 4, 2011

A special meeting of the Kenosha Unified School Board was held on Tuesday, January 4, 2011, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:04 P.M. with the following members present: Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens, Mr. Gallo and Mrs. Snyder. Dr. Hancock and Ms. Glass were also present. Ms. R. Stevens arrived later.

Mrs. Snyder, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Snyder announced that an executive session had been scheduled to follow this special meeting for the purpose of Personnel: Employment Relationship; Personnel: Problems; Personnel: Position Assignments; Personnel: Compensation and/or Contracts; Personnel: Evaluation Consideration; and Collective Bargaining Deliberations.

Mr. Ostman moved that this executive session be held. Ms. P. Stevens seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens, Mr. Gallo and Mrs. Snyder. Noes: None. Unanimously approved.

Mr. Ostman moved to adjourn to executive session. Mr. Gallo seconded the motion. Unanimously approved.

Ms. R. Stevens arrived at 5:06 P.M.

1. Personnel: Employment Relationship, Problems, Position Assignments, Compensation and/or Contracts, Evaluation Consideration;

Mrs. Glass discussed a position assignment with Board members and discussion followed.

Ms. Glass provided Board members with an update on a personnel issue and discussion followed.

2. Collective Bargaining Deliberations

Mrs. Glass updated Board members on the status of the Classification, Compensation and Personnel Policy for Administrative, Supervisory and Technical personnel. A discussion followed.

Meeting adjourned at 6:24 P.M.

Stacy Schroeder Busby
School Board Secretary

A SPECIAL MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD JANUARY 11, 2011

A special meeting of the Kenosha Unified School Board was held on Tuesday, January 11, 2011, at 4:30 P.M. in the Board Meeting Room at the Educational Support Center. The purpose of the meeting was for discussion/action on the WASB Resolutions and the Fair Funding for Our Future Proposal.

The meeting was called to order at 4:38 P.M. with the following members present: Mrs. Taube, Ms. P. Stevens, Mr. Gallo and Mrs. Snyder. Dr. Hancock was also present. Mrs. R. Stevens arrived later. Mr. Ostman and Mr. Bryan were excused.

Mrs. Snyder, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. P. Stevens presented the WASB Resolutions and indicated that as the delegate to the WASB Delegate Assembly she would like direction in reference to voting on the resolutions.

Mrs. Taube moved to have the delegate observe the discussion relating to Resolution 11-01 and vote as deemed appropriate. Ms. P. Stevens seconded the motion. Unanimously approved.

Mrs. Taube moved for the delegate to vote in support of Resolution 11-02. Ms. P. Stevens seconded the motion. Unanimously approved.

Ms. P. Stevens moved to vote in support of Resolution 11-03. Mrs. Snyder seconded the motion. Unanimously approved.

Ms. R. Stevens arrived at 4:44 P.M. and sat in the audience for the remainder of the meeting.

Mrs. Taube moved for the delegate to vote in support of Resolution 11-04. Mrs. Snyder seconded the motion. Unanimously approved.

Ms. P. Stevens moved to vote in support of Resolution 11-05. Mr. Gallo seconded the motion. Unanimously approved.

Mrs. Taube moved for the delegate to vote in support of Resolution 11-06. Mr. Gallo seconded the motion. Mrs. Snyder moved to amend the motion to have the delegate observe the discussion relating to Resolution 11-06 and vote as deemed appropriate. Mrs. Taube and Mr. Gallo accepted the amendment. Unanimously approved.

Mrs. Taube moved for the delegate to vote in support of Resolution 11-07. Mrs. Snyder seconded the motion. Unanimously approved.

Mrs. Taube moved for the delegate to vote in support of Resolution 11-08. Mrs. Snyder seconded the motion. Unanimously approved.

Mrs. Taube moved for the delegate to vote in support of Resolution 11-09. Mrs. Snyder seconded the motion. Unanimously approved.

Mrs. Taube moved for the delegate to vote in support of Resolution 11-10. Mrs. Snyder seconded the motion. Unanimously approved.

Mrs. Snyder moved to have the delegate observe the discussion relating to Resolution 11-11 and vote as deemed appropriate. Ms. P. Stevens seconded the motion. Unanimously approved.

Mrs. Snyder moved to have the delegate observe the discussion relating to Resolution 11-12 and vote as deemed appropriate. Mr. Gallo seconded the motion. Unanimously approved.

Mrs. Snyder moved for the delegate to vote in support of Resolution 11-13. Ms. P. Stevens seconded the motion. Unanimously approved.

Mrs. Snyder indicated that for the remaining resolutions not addressed the delegate will observe the discussion and vote as deemed appropriate.

Mrs. Snyder presented the Fair Funding for Our Future Proposal as contained in the agenda.

Mrs. P. Stevens moved to accept endorsement of the Fair Funding for Our Future Proposal. Mr. Gallo seconded the motion. Unanimously approved.

Meeting adjourned at 5:35 P.M.

Stacy Schroeder Busby
School Board Secretary

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Kenosha Unified School District No. 1
Kenosha, Wisconsin
Summary of Receipt
January 25, 2011

	From	To	Date	Amount
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Receipts:

Total Receipts CR047993 CR048522 11/01/2010 - 11/30/2010 \$ 398,678.99

Wire Transfers from Johnson Bank to:

First Natl Bank of Chicago/NationsBank <i>(for federal payroll taxes)</i>	December 1, 2010	145,122.01
First Natl Bank of Chicago/NationsBank <i>(for federal payroll taxes)</i>	December 1, 2010	1,401,354.68
First Natl Bank of Chicago/NationsBank <i>(for federal payroll taxes)</i>	December 16, 2010	142,846.16
First Natl Bank of Chicago/NationsBank <i>(for federal payroll taxes)</i>	December 16, 2010	1,420,805.57
First Natl Bank of Chicago/NationsBank <i>(for federal payroll taxes)</i>	December 30, 2010	1,412,507.04
First Natl Bank of Chicago/NationsBank <i>(for federal payroll taxes)</i>	December 31, 2010	137,973.70
US Bank of Milwaukee <i>(for state payroll taxes)</i>	December 1, 2010	324,178.49
US Bank of Milwaukee <i>(for state payroll taxes)</i>	December 30, 2010	626,179.36
Wisconsin Retirement System	December 31, 2010	1,293,273.55
Total Outgoing Wire Transfers		\$ 6,904,240.56

Check Registers:

General	460837	460847	December 3, 2010	43,635.81
General	460848	460864	December 3, 2010	7,541.76
General	460865	461159	December 3, 2010	735,531.84
General	461160	461209	December 7, 2010	297,524.49
General	461210	461437	December 10, 2010	1,848,233.69
General	461438	461440	December 14, 2010	10,539.95
General	461441	461444	December 15, 2010	1,694.54
General	461445	461822	December 17, 2010	4,970,842.60
General	461823	461839	December 17, 2010	7,332.83
General	461840	461876	December 21, 2010	84,357.17
General	461877	462036	December 22, 2010	401,933.29

Total Check Registers **\$ 8,409,167.97**

Administrative Recommendation

It is recommended that receipt numbers CR047993 through CR048522 that total \$398,678.99 be approved.

Check numbers 460837 through 462036 totaling \$8,409,167.97 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that wire transfers to First National Bank of Chicago and Nations Bank dated December 1, (2 deposits), December 16, (2 deposits), December 30, and December 31, 2010 totaling \$4,660,609.16; to US Bank of Milwaukee dated December 1, and December 30, 2010 totaling \$950,357.85 and to the Wisconsin Retirement System dated December 31, 2010 totaling \$1,293,273.55 be approved.

Dr. Michele Hancock
Superintendent of Schools

William L. Johnston, CPA
Chief Financial Officer

Eileen Coss
Accounting Manager

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

January 25, 2011

2011-12 CAPITAL PROJECTS PLAN

Background:

Board Policy 3711 requires that a major maintenance project list be developed annually by the Department of Facilities Services and that the list be reviewed by the Planning, Facilities, and Equipment Committee and taken to the School Board for action no later than April 1st of each year. This report includes the proposed major maintenance and energy savings projects plans for 2011-12.

The overall major maintenance plan is updated on a regular basis with annual evaluations of each project on the list by the Facilities Department. The plan includes “place marks” for annual-type projects, which include roof, boiler, asphalt/concrete, and carpet replacements. Each project is prioritized by the Facilities Department based on the priority system detailed in the Board Policy. This report also includes the capacity projects for the 2011-12 school year as required by Board Policy 7210.

The 2011-12 capital project plan is provided as the attachment to this report. The plan is a continuation of the overall major maintenance plan initiated ten years ago, and the energy savings project program started eight years ago. The major maintenance plan includes a proposed contingency of \$50,000 or 2.86% of the overall budget. Board Policy 3711 recommends that a contingency of not more than 5% be reserved at the beginning of each year; contingencies have ranged from 0.86% to 4.25% over the past ten years.

Planning, Facilities, and Equipment Committee:

The plan presented in this report was reviewed by the Planning, Facilities and Equipment Committee at their January 11, 2011 meeting, and the Committee unanimously approved forwarding the report on to the full Board for approval.

Administration Recommendation:

Administration recommends Board approval of the 2011-12 Capital Plan that is summarized in this report.

Dr. Michele Hancock
Superintendent of Schools

Mr. Patrick M. Finnemore, PE
Director of Facilities

Mr. John E. Setter, AIA
Project Architect

PROPOSED 2011-12 CAPITAL PROJECTS PLAN

Asphalt/Concrete Replacement/Repair:

This is an annual project to replace asphalt and concrete in areas that are in the poorest condition or to better facilitate access to the school site or building. The proposed projects for this year include the refurbishment of the asphalt and application of a plush-tex type finish on the running tracks at Tremper High School and Bullen Middle School to make them usable as practice tracks for Bradford and Tremper. This is in lieu of replacing the tracks with a new asphalt underlayment and rubberized surface which would be on the order of \$500,000 - \$700,000. The other main project will be replacement of a large portion of the parking lot at Whittier Elementary School. In addition money in this account is reserved to pay for any City mandated or requested sidewalk or curb and gutter replacements at schools.

The estimated cost for the overall asphalt/concrete projects is \$235,000.

Flooring Projects:

We are proposing six flooring projects for this coming summer:

- Carpet replacement in the last remaining areas of the ESC that have the original 25 year old carpet.
- Carpet replacement in the auditorium at Reuther Central High School
- Asbestos abatement and replacement of tile in the second floor hallways of the music/tech wing of the school.
- Asbestos abatement and replacement of tile in the multipurpose room and associated hallway at Jeffery Elementary School
- Replacement of tile in a couple of vestibule-type areas at Vernon Elementary School
- Carpet replacement in the library of Harvey Elementary School

The estimated cost of the flooring projects is \$90,000.

Building Exterior Wall Major Maintenance:

The biggest component of this category is payment of a portion of the Reuther Central exterior masonry project. Other projects include chimney removal at Reuther, wall flashing in the tech ed. area of Bradford High School, lintel replacement in the gym walls at Roosevelt Elementary School, rebuilding of parapet walls and lintel replacement near the library at McKinley Middle School, repair of the ramp wall at Southport Elementary School, improvements to the

large wall louver details at Edward Bain School of Language and Art, and wall and stone repair work at the front entry to Grant Elementary School

The estimated cost for the overall building exterior wall project is \$965,000.

Roof Replacements and Major Repairs:

This is an annual project to replace the oldest and most troublesome roofs in the District. The roof sections in need of replacement or major repair are determined by the comprehensive roof assessment program that the District initiated ten years ago. The roof sections that will be replaced or repaired in 2011-12 are at McKinley Middle School and Curtis Strange Elementary School along with some roof drain work at Prairie Lane Elementary School.

The estimated cost is \$200,000 for engineering and survey fees, roofing replacement, and other repair work that will be determined after the spring surveys are completed.

Capacity Projects:

Capacity projects are those directly related to enrollment growth in the District. This year we have three projects, removal of the portable classrooms at Bradford and Tremper High Schools and Bose Elementary School, creation of permanent art and music classrooms in the multipurpose area of Bose, and the purchase of any necessary student or teacher furniture related to any enrollment growth.

The estimated cost for the capacity related projects is \$110,000.

Locker Painting:

This is also an annual type project and will continue until we are able to get all of the older school lockers painted. We will be painting the lockers at Washington Middle this year at an estimated cost of \$10,000.

Security Projects:

This is also an annual-type project and includes the installation of card access systems and cameras in buildings around the District. The estimated cost of this project is \$10,000.

High School Athletic Field Irrigation Systems:

This is another annual-type project that will continue until we have all of the high school athletic fields sprinklered. This year we intend on continuing work at Tremper High. The estimated cost of the work this year is \$25,000, which will fund the pipe and materials needed for our crews to install the system.

Toilet Partition Projects:

This project includes replacement of toilet partitions with solid-core plastic partitions at specific restrooms at Lance Middle School and Harvey Elementary School. The estimated cost for these projects is \$10,000.

Ceiling Replacement Project:

This project will replace the ceilings of the art and music rooms at McKinley Elementary School. These two rooms are the only teaching spaces in the basement at McKinley and the ceilings are very old (probably original to the 1950's building) surface mounted acoustical panels that have been falling off over the past few years. This project will be performed in-house but the materials will exceed the threshold of a capital project and are estimated at \$5,000.

Exterior Door Replacement Projects:

This is another annual-type project that replaces the oldest wood and steel exterior doors in the District with well-insulated, vandal-resistant doors. The estimated cost for the exterior door replacement projects for this year is \$40,000.

Energy Saving Projects:

We are still developing the final project list for the coming year, but expected projects include classroom lighting projects at Bullen Middle School, Forest Park Elementary School, and Roosevelt Elementary School taking advantage of the Wisconsin Focus on Energy Whole Building Lighting rebate program. We are also evaluating an upgrade of the hardware and software backbone behind the Johnson Controls Metasys building automation systems at over 20 schools originally installed in the early to mid 1990's. We will not know the full extent of the energy saving project budget until the end of the fiscal year as these projects are funded by the energy saving programs we have in place.

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

January 25, 2011

**WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
WISCONSIN SCHOOLS OF RECOGNITION GRANT
WASHINGTON AND MCKINLEY MIDDLE SCHOOLS**

The Department of Public Education offered funding for Schools of Recognition to apply for a competitive grant to enhance their educational program. Washington and McKinley Middle were eligible and choose to work together on the design and implementation of a grant. Due to the timing of the grant submission, School Board approval was not able to be obtained prior to the grant application deadline. Therefore, School Board approval is requested to accept and implement, if awarded.

Grant Title: Department of Public Instruction, Wisconsin
Schools of Recognition Grant

Grant Funding Source: Funds are dispersed by the Wisconsin Department of Public Instruction (DPI)

Grant Time Period: January 1, 2011 through June 30, 2012

Grant Propose: The purpose of this project is to increase the academic rigor in mathematics courses at two middle schools in Kenosha Unified School District. McKinley Middle School and Washington Middle School are two schools that have been awarded the Wisconsin Promise Award based on their efforts and results with educating children of poverty.

To support these efforts, these two middle schools would like to increase the number of students in their advanced mathematics courses in 7th and 8th grades. This will be accomplished by including students that have not traditionally been selected for these advanced courses. By carefully identifying students with the potential to succeed, McKinley Middle School and Washington Middle School will contact with AVID (Advancement Via Individual Determination) to provide one elective support class at each grade level. (6th, 7th and 8th) AVID is a college readiness system that begins as low as the 4th grade and extends into post secondary classrooms to prepare students for college eligibility and success.

The driving theory behind the AVID program is that students will succeed in rigorous courses and be college-ready if provided the proper support and access to that rigor. In addition to enrolling AVID students in their school's most demanding classes, they are also enrolled in the AVID elective. For one period daily, AVID students are taught organizational and study skills. They learn how to think critically and ask probing questions, while getting academic help from peers and college tutors. By creating school-based peer groups for AVID students, the AVID program changes those students' attitudes and perceptions and instills a sense of power and ability to successfully attend and complete college. Sixth and seventh grade students will be selected in the spring of 2011 to receive support in an AVID elective for the 2011/2012 school year with the plan that they will enroll in the pre-algebra and algebra courses concurrently with their AVID support class. Fifth grade students will be selected with the support of feeder elementary school staff, to receive the AVID support course with the plan of enrollment in advanced math courses when they reach seventh grade.

The contract with AVID will include extensive professional development for existing teachers including critical thinking and problem solving strategies. One teacher in each building will be hired that will be specifically designated as an avid teacher. College tutors will provide additional support in the AVID elective classrooms. Staff members from each location will be fully trained by attending the AVID Sumer Institute prior to implementation of the project, and again the following summer so that both schools will keep fidelity to the designed program. In addition, two trainings will be provided locally focused specifically on mathematics. A district director will be designated to ensure that the program is well supported at that level.

Relationship to District Transformation Design: The purpose of this grant directly aligns with the district mission of "high quality" personalized learning. Advancing student achievement in math at the middle school level will significantly impact their opportunity to be successful in honors and AP high school math courses.

Grant Budget:

Instruction Salaries	\$215,928.00
Instruction Benefits	\$ 83,432.00
Instruction Non Capital	\$ 26,500.00
Instruction, Purchased Services	\$ 84,000.00
Support, Purchased Services	\$ 16,000.00
Indirect Cost	\$ 12,546.00
Total	\$438,406.00

Relationship to District Budget: These funds cover items over and above the District budget. There is not a district match to these funds.

District Staff Persons Involved in Developing/Implementing the Grant: Sharon Miller, Principal, McKinley Middle School; Nancy Weirick, Principal, Washington Middle School; Kelly Llanas, Technology Resource Teacher, Washington Middle School; Daniel Tenuta, Assistant Superintendent of Secondary Education; Kathleen Barca, Assistant Superintendent of Strategic Planning, Innovation and Community Partnerships; Vickie Brown-Gurley; Assistant Superintendent of Teaching and Learning; Geri Santarelli, Math Coordinator

Administrative Recommendation:

At its January 11, 2011 meeting, the Curriculum/Program Committee voted to forward the Washington and McKinley Middle Schools of Recognition Grant to the School Board for approval. Administration recommends that the Board grant approval to submit and implement the Washington and McKinley Middle Schools of Recognition Grant if received.

Dr. Michele Hancock
Superintendent of Schools

Nancy Weirick
Principal, Washington Middle

Kathleen M. Barca
Assistant Superintendent of Strategic
Planning, Innovation and Community
Partnerships

Sharon Miller
Principal, McKinley Middle

Kelly Llanas
Technology Resource Teacher
Washington Middle School

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

January 25, 2011

**WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
WISCONSIN SCHOOLS OF RECOGNITION GRANT
BOSE AND COLUMBUS ELEMENTARY**

The Department of Public Education offered funding for Schools of Recognition to apply for a competitive grant to enhance their educational program. Columbus and Bose were eligible and choose to work together on the design and implementation of a grant. Due to the timing of the grant submission, School Board approval was not able to be obtained prior to the grant application deadline. Therefore, School Board approval is requested to accept and implement, if awarded.

Grant Title: Department of Public Instruction, Wisconsin
Schools of Recognition Grant

Grant Funding Source: Funds are dispersed by the Wisconsin Department of Public Instruction (DPI)

Grant Time Period: January 1, 2011 through June 30, 2012

Grant Propose: The purpose of this project is to address ongoing, sustained professional development at two elementary schools in the Kenosha Unified School District through collaborative instructional teams focusing on the following three objectives: 1) improving reading achievement for all students through the use of integrated technologies; 2) differentiated reading instructional strategies utilizing and embedding 21st Century Tools to bridge the gap between curriculum and students; 3) improving assessment practices through effective utilization of formative assessments in reading.

Bose Elementary School and Columbus Elementary School are two schools that have been awarded the the Wisconsin Schools of Recognition award based on their efforts in improving instruction for all students in reading and mathematics. To support their efforts, these two elementary schools are proposing enhancing student engagement by increasing the number of classrooms to use interactive technologies and improving assessment practices by implementing the use of formative assessments in reading instruction. These goals will be accomplished through ongoing, sustained professional development on the effective development and utilization of formative assessments and the implementation of integrated technologies. Teachers at the two elementary schools will participate in book studies to build the background knowledge of formative assessment strategies and connecting interactive technologies with classroom instruction. Additionally, teachers in both schools will participate in trainings on effective uses of integrated technologies in classroom instruction.

To support the implementation of the skills and strategies gained through professional development, interactive whiteboards and wireless student response devices will be funded through the grant for six classrooms at Bose Elementary School and four classrooms at Columbus Elementary Schools. Laptops and document cameras are funded by other district funding for twenty classrooms at Bose Elementary School and twelve classrooms at Columbus Elementary School. Collaborative teams at the two schools will develop and implement formative assessments to make instructional decisions that will impact student achievement in reading.

Relationship to District Transformation Design: The purpose of this grant directly aligns with the district mission of "high quality" personalized learning. Through the tool of interactive boards teachers will be able to conduct frequent assessments to alter their instruction to meet the differing needs of their students.

Grant Budget:

Instruction Non Capital	\$ 777.00
Instruction Capital	\$38,950.00
Support Salaries	\$ 1,500.00
Support Purchased Services	\$26,800.00
Support Non Capital	\$ 5,540.00
Indirect Cost	\$ 2,574.00

Total \$76,134.00

Relationship to District Budget: These funds cover items over and above the District budget. There is not a district match to these funds.

District Staff Persons Involved in the Developing/Implementing the Grant: Margaret Zei, Principal of Bose Elementary; Luanne Rhode, Principal of Columbus Elementary; Karen Davis, Assistant Superintendent of Elementary Education; Kathleen Barca, Assistant Superintendent of Strategic Planning, Innovation and Community Partnerships; Vickie Brown-Gurley, Assistant Superintendent of Teaching and Learning; Annie Frederickson, Coordinator Instructional Technology; Mary Salani, Teacher Consultant Instructional Technology

Grant Title: Department of Public Instruction, Wisconsin
Schools of Recognition Grant

Grant Funding Source: Funds are dispersed by the Wisconsin Department of Public Instruction (DPI)

Grant Time Period: January 1, 2011 through June 30, 2012

Administrative Recommendation:

At its January 11, 2011 meeting, the Curriculum/Program Committee voted to forward the Columbus and Bose School of Recognition Grant to the School Board for approval. Administration recommends that the Board grant approval to submit and implement the Columbus and Bose School of Recognition Grant if received.

Dr. Michele Hancock
Superintendent of Schools

Margaret Zei
Principal, Bose Elementary

Kathleen M. Barca
Assistant Superintendent of Strategic
Planning, Innovation and Community
Partnerships

Luanne Rohde
Principal, Columbus Elementary

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1

Kenosha, Wisconsin

January 25, 2011

KUSD Policy 5260: Open Enrollment – Full Time

The management of the state-mandated Open Enrollment Program in the Kenosha Unified School District has transitioned from the Office of School Leadership – Secondary to the Office of Educational Accountability (OEA). Additionally, in late November 2010, the Wisconsin Department of Public Instruction (DPI) informed all school districts throughout the state that local open enrollment policies should be updated to reflect current DPI guidance and guidance from the Office of the State Attorney General.

Pursuant to this advisory from DPI the Office of Educational Accountability reviewed KUSD Policy 5260 and prepared appropriate changes to the existing policy. The proposed changes were reviewed by the Superintendent's Leadership Council and additional modifications were made to the existing policy to ensure its alignment with current state guidance.

It should be noted that the DPI Open Enrollment Office indicated during its most recent workshop for school districts that any proposed changes to local policies needed to be staffed and ratified by the local school board prior to the start of the statewide open enrollment window which is from February 7 thru February 25, 2011 (inclusive).

Should a school district fail to modify their existing policy(ies) by the beginning of the open enrollment window, DPI would have to rule in favor of an appealing applicant should an appeal center on one of the newly surfaced areas of concern. DPI rulings on appeals by petitioning applicants would as always be decided based upon existing local policies which were in effect as of the start date of the state's open enrollment cycle. To that end it is critical that local KUSD school policy reflect the necessary revisions prior to the acceptance of open enrollment applications at the state level.

The proposed changes being included in the revised policy are as follows:

- Deletion of all references to subchapter VI of Chapter 121 of the state statutes (Chapter 220) which centers on transfers for controlling increasing racial imbalance in a school district (Due to State Attorney General Legal Opinion)
- Specificity that students meeting the current definition of being "habitually truant" students will not be permitted to be enrolled into KUSD as an open enrollment student (Consistent student attendance is an expectation of all students gaining entrance into KUSD through the open enrollment system).

- Expansion of the definition for conditions under which students that were expelled now include not only bomb threats but also “any threat(s) made to destroy any school property by means of explosives...”
- Assigning attending nonresident open enrollment students on a lottery basis to WIAA athletic schools for sports, extra-curricular activities and fine arts
- Eliminating resident courses and extra-curricular activities for resident students who are attending nonresident open enrollment schools/programs
- Changes in the language used for “students with disabilities” (NCLB) who require special education services to reflect current educational practices and terminology

Administrative Recommendation:

Based upon approval by the Personnel/Policy Standing Committee, Administration recommends that the full School Board approve the proposed new changes to KUSD Policy 5260, and that the School Board approve the recommendations as both a “first” and “second” reading at the Regular School Board Meeting on January 25, 2011.

Dr. Michele Hancock
Superintendent of Schools

Anderson J. Lattimore
Assistant Superintendent
of Educational Accountability

Renee Blise
Research Analyst

POLICY 5260
OPEN ENROLLMENT – FULL TIME

Nonresident Students Attending School in the District

A nonresident student residing within the State of Wisconsin may apply for full-time enrollment in a Kenosha Unified School District school under the public school open enrollment program in accordance with state law and established procedures. The District shall use the following criteria when accepting or rejecting a nonresident student's application for full-time enrollment:

- ~~1. Open enrollment applications shall not be accepted until all requests for student transfers under subchapter VI of Chapter 121 of the state statutes (Chapter 220) have been accepted or rejected. The District shall reject an application if the transfer would increase racial imbalance.~~
- ~~2.~~ 1. The District shall consider the availability of space in the schools and classrooms within the District, student-teacher ratios including educational assistant ratios, and enrollment projections. Space availability decisions shall be made in accordance with District policies and procedures.
2. **The District shall not enroll a student if that student was habitually truant from the nonresident school district during any semester of attendance at the nonresident district in the current or previous school year.**
3. The District shall not enroll a student during the term of the student's expulsion from another school district. Further, the District shall not enroll a student who has been expelled from another district during the preceding two school years or has disciplinary proceedings pending for endangering the health, safety, or property of others, conveying or causing to be conveyed ~~a bomb~~ **any threat involving made to destroy any** school property **by means of explosives**, or possessing a dangerous weapon while at school or under the supervision of a school authority. If any of these disciplinary actions occur after initial acceptance of the student and prior to the beginning of the school year in which the student first enrolls in the Kenosha Unified School District, the student's enrollment shall be denied.
4. A student with **special education** ~~exceptional educational needs (EEN)~~ will be considered for enrollment only if the special education program or services described in the student's individual educational program (IEP) are currently available in the District and there is space available in the required program. When determining space availability, consideration shall be given to class size limits, teacher-student ratios and enrollment projections. If a nonresident student's IEP changes after the student begins attending school in the Kenosha Unified School District and the special education program or services required by the IEP are not available in the District or there is no space available in the special education program identified in the IEP, the District shall deny the student's continued enrollment in the District.
5. A student who has been screened for possible ~~EEN~~ **disability and need for special education** by the student's resident district or who has been identified or reported as ~~EEN~~ **a student with a disability and need for special education**, but not yet evaluated by an **IEP Team** ~~multidisciplinary (M-team)~~ in the resident district, shall be considered for enrollment only after the student's resident district completes the **M-team evaluation** process. Upon completion of the **M-team IEP Team evaluation** process, the District shall consider the open enrollment application as per item (4) above.

The Kenosha Unified School District shall give preference in accepting full-time open enrollment applications to nonresident students already attending school in the District and their siblings. If the District receives more nonresident student applications for a particular grade, program or school than there are available spaces, students will be accepted for enrollment on a random basis.

POLICY 5260
OPEN ENROLLMENT FULL TIME
Page 2

Once accepted for enrollment, the District shall assign the nonresident student to a school or program in accordance with District policies and procedures. The District shall give preference in attendance at a school, program, class or grade to resident students who live outside the school's attendance area.

No nonresident open enrollment student shall be required to reapply more than one time, **except for:**

All nonresident open enrollment students attending elementary school in the District shall be required to reapply for enrollment prior to admission to middle school.

All nonresident open enrollment students who come into the district on open enrollment at the middle school level will need to reapply for open enrollment at the high school level. This requirement becomes effective in the year 2009 and beyond for applicants who wish to enroll in the fall of 2009.

Student transportation shall be the responsibility of the student's parent(s)/guardian(s) or the adult student except as otherwise required by law. ~~The District shall provide transportation when required in the student's IEP.~~

Nonresident open enrollment students attending a school or program in the District have all the rights and privileges of resident students and are subject to the same rules and regulations as resident students.

Nonresident students that attend a school that does not offer WIAA athletics will be assigned, on a lottery basis, a WIAA-eligible school for sports, extra-curricular activities and fine arts.

Resident Students Attending School Outside the District

Except as otherwise provided, any student residing in the Kenosha Unified School District shall be allowed to attend public school in another district on a full-time basis if the student has filed the appropriate application with that school district and has been accepted for enrollment. The District shall deny a student's enrollment in another district only under the following conditions:

- ~~1. The District shall deny a student's enrollment if the transfer would increase racial imbalance.~~
- ~~2.~~ **1.** The District shall deny a student from attending school in another district, or continuing to attend school in another district, if the costs of special education services required in the student's IEP would place an undue financial burden on the District. The Kenosha Unified School District will provide an appropriate educational program to meet the student's needs in such cases.

The student's parent(s)/guardian(s) or the adult student shall be responsible for providing student transportation to and from the nonresident district.

POLICY 5260
OPEN ENROLLMENT FULL TIME
Page 3

A resident student attending school outside the district under open enrollment may not be allowed to take courses or participate in extra curricular activities in the resident district.

LEGAL REF.: Wisconsin Statutes

Sections 118.13 (Student discrimination prohibited)
118.51 (Full-time open enrollment)
Chapter 115, Subchapter V (Special education program requirements)
~~Chapter 121, Subchapter VI (Special transfer aid)~~

CROSS REF.:

4310 Instructional Staffing
4351.1 Teaching Load
5110 Equal Educational Opportunities
5120 Student Enrollment Reporting
5200 School Admissions
5210 Entrance Age
5220 Admissions of Nonresident Students (Other than Open Enrollment Students)
5250 Admission of Emancipated Minors
5270 Part-time Public High School Open Enrollment
5320 School Attendance Areas
5330 Assignment of Students to Schools
6151 Class Size
5119.1 Graduation Requirements
~~EEN Policy and Procedure Handbooks~~
Program and Procedure Manual for Special Education and Student Support

AFFIRMED: January 27, 1998
May 27, 2008

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Kenosha Unified School District No. 1
Kenosha, Wisconsin

January 25, 2011

RULE 6456 GRADUATION REQUIREMENTS POLICY CHANGE

Background

In April 2010 the School Board approved an exception to Rule 6456 for a select number of students and a new course proposal to add an Honors U. S. Government and Politics course. The purpose of the course addition was to provide a one-half credit choice for students desiring a rigorous honors course to meet the graduation requirement.

Rationale for Change

Students who seek to take an honors level course to satisfy the government and politics portion of the social studies graduation requirement were in need of an honors U.S. government and politics course. In the past, students seeking this option were required to take Advanced Placement U.S. Government and Politics since no other honors level course was in existence. This is the only advanced placement course connected to a graduation requirement. The revision of this policy will now provide an honors level course option. This may also better prepare some students who choose to participate in the Advanced Placement U. S. Government and Politics course at a later date.

Some students, parents, and even counselors, interpreted the policy with the understanding that only one-half credit of the Advanced Placement U.S. Government and Politics course was needed to meet the graduation requirement. Unfortunately, if a student completed the first half of the course and chose not to continue with the second half of the course, for whatever reason, under the interpretation of the current policy, the student has not met the graduation requirement. Students who chose the advanced placement option for meeting the graduation requirement will now be expected to complete the course. In the event that a student does not, the student will be required to take the (1/2 credit) regular or honors level course to meet the graduation requirement.

Additional Change

The line below the graduation requirement box indicated by an asterisk (*) is a remnant of a previous policy change. The line was in reference to the Integrated Science course at the freshman level. This course no longer exists and any reference to it no longer applies.

Recommendations

It is proposed that the School Board accept the addition of ½ credit of U.S. Government & Politics-Honors to the Social Studies portion of Rule 6456 Graduation Requirements. Addendum A reflects the changes made to the rule.

It is proposed that the School Board accept the removal of the required science course sequence that does not apply to those courses in the honors program. This asterisk line at the bottom of Rule 6456 addressed the freshman level Integrated Science course that is no longer a science course offering.

At its January 11, 2011 meeting, the Personnel/Policy and Curriculum/Program Committees voted to forward revised Rule 6456 to the Board for approval. Administration recommends that the Board approve revised Rule 6456 – Graduation Requirements as a first reading at its January 25, 2011 meeting and as a second reading on February 22, 2011.

Dr. Michele Hancock
Superintendent of Schools

Mrs. Vickie Brown-Gurley
Assistant Superintendent of Teaching and Learning

Mr. Mark Hinterberg
Coordinator of Social Studies

Mr. David Tuttle
Coordinator of Talent Development

Addendum A

Kenosha Unified School District No. 1
Kenosha, Wisconsin

School Board Policies
Rules and Regulations

RULE 6456 GRADUATION REQUIREMENTS

A. Credit Requirements

1. Specific 26 Credits Required

ENGLISH	4 credits
SOCIAL STUDIES	4 credits: 3 credits of required courses- 1 credit U.S. History 9th-grade , 1 credit World History 10th-grade , ½ credit U.S. Government & Politics, or U.S. Government & Politics-Honors or 1 credit Advanced Placement Government & Politics *, ½ credit Behavioral Science (e.g. psychology, sociology, American Society); plus 1 credit elective course
MATHEMATICS	4 credits
SCIENCE	4 credits: 2 credits of required courses including one credit of Biology or Biotechnology in grade 9 and one credit in a course that incorporates physical science (e.g., Chemistry, Physics, or Matter and Energy), plus 2 credits of elective courses.
PHYSICAL EDUCATION	1 ½ credits**
HEALTH	½ credit
CONSUMER EDUCATION	½ credit***
ELECTIVES	7 ½ credits
SPECIAL DIPLOMA REQUIREMENTS	For Honors with Distinction Diploma: 16 credits in honors courses are required along with completion of all other specified requirements.

~~*The required science course sequence does not apply to those in the honors program.~~

***Note: Students selecting the Advanced Placement U.S. Government & Politics option will be required to satisfactorily complete the entire course. Failure to do so will require students to take either U.S. Government & Politics or U.S. Government & Politics-Honors in order to satisfy the requirement.**

**Unless exempted pursuant to Wisconsin Statutes, exemption shall be granted for medical reasons upon presentation of a physician's statement. Students excused from physical education for all four years of high school for medical reasons shall be required to make up ½ credit in another elective subject for each semester excused from physical education.

***Waived for students who successfully complete ½ credit Honors Economics, ½ credit Economics, 1 credit Advanced Placement Economics, or 1 credit Marketing.

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

January 11, 2010

POLICY 5111 HARASSMENT/HATE

The District has received notification from WASB that School Boards are required by a new state law to revise or develop a policy prohibiting bullying by students. Our current Policy 5111 which addresses harassment/hate was reviewed and updated to reflect current terminology and issues. Changes made to Policy 5111 include a title change “BULLYING/HARASSMENT/HATE” and suggested DPI policy language.

It was requested that Policy 5111 be returned to the Personnel/Policy Committee at its January 11, 2010 meeting and include information regarding Bullying programs in place in the schools, training for staff and copies of Policy 4111, Employee Harassment.

Bullying prevention information was requested from School Principals, Assistant Principals, Deans, and Counselors. The information is sorted by high school, middle school and elementary. Charter Schools and Academies; as well as Pre-School.

The information summarizes activities performed at each level by:

- District wide activities;
- School wide activities;
- Small Group Activities.

Underlined Activities/Programs are delivered consistently throughout the District.

Senior High School

District Wide

Mediation and individual counseling (Counselors and Social Workers)

School Wide Activities:

Assemblies

Advisory presentations related to bullying (Counselors)

Small Group Activities:

Service Learning project by Bradford Senior Football Players (Student Liaison)

Service Learning project by "Leading Ladies at Bradford" (Freshman Intervention Specialist)

‘Bully Beware’ ongoing girls’ small group guidance (Dean at Bradford)

“Positive Bradford Men”, (Bradford Counselors)

Freshman Transition Coaches (upperclassmen coaching new students) Bradford and Tremper

Freshman Academy (Tremper)

Student Government/Peer Helpers (Tremper, Bradford)

Resources and Activities

“Dare to Move” video

Middle School

District Wide

Mediation and individual counseling (Counselors and Social Workers)

Mentoring

Motivational Speakers

DPI program, “It’s Time to React” Lessons 1&2 - all 6th graders

Beginning 2nd Semester: "Second Step Student Success through Prevention" will be delivered to all 6th grade students

Project Alert 7th and 8th grade Drug and Alcohol Awareness Program

Signs of Suicide

School wide philosophies/activities toward positive student behavior:

Mahone: “Reclaiming Youth at Risk” Treating violations as learning opportunities while explicitly following the KUSD Code of Conduct.

Bullen: Olweus Bully Prevention Program Preventive measures on school wide; classroom, parent, bully, and victim levels.

PBIS: District Initiative that focuses on teaching positive behaviors to students. (This was only mentioned once.)

Daily announcements with character words or thought provoking messages

Advisory Bully Presentation by teacher twice a week

Small Group/Advisory Topics and Activities:

(This data for this item is interesting because of the wide variety of providers: Counselors, Social Workers, teachers, Dean of Students, Parent Liaison, At-Risk Intervention Teacher, representative of the Boy’s and Girl’s Club.)

Topics:

Internet Safety

Social skills

Self Assertiveness Training for victims

Anger Management

Stress Management

“Boys’ Club”

Resources and Activities:

“Youth Life Skills workbooks and videos

Extreme Etiquette software

Ripple Effect software (change behavior)

“Don’t Laugh at Me” video

“Signs of Suicide”

“Project Alert”

Second Step Student Success Through Prevention

Elementary School

District Wide

Mediation and individual counseling (Counselors and Social Workers)

Second Step A Violence Prevention Curriculum Grade 5 (Counselors)

PBIS in schools adopting model this year

Comprehensive School Counseling Program (designed by staff w/DPI consultant)

Grades K-5 (Counselors)

Includes; social skills, communication skills, self-knowledge, diversity, tolerance, self management, safety skills

DPI Counseling Lessons Grades 3-5 (Counselors)

Mentoring

School wide philosophies/activities toward positive student behavior:

Several schools use variations of “Character Traits” as a school wide philosophy.

Traits include: caring, responsibility, citizenship, trustworthiness, respect, and fairness. The materials are delivered by announcements, school-wide and individual pledges, and reward programs.

Second Step Grade K-3 Violence Prevention Program

“Soar Like an Eagle”

Chat & Chew Programs

A few schools use;

“Terrific Kids” another reward program for positive behavior

The TRIBES Program for positive school-wide and classroom environment

Peace Learning Circles of Kenosha and Racine, sponsored by UW-Parkside

Reported by a single school:

District “3 School Rules”

“Bucket Filler” program

Steps to Respect anti-bullying program Grades 3 – 4

Teacher book: “Bully Busters, A Teacher’s Manual for Helping Bullies, Victims and Bystanders” Grade K-5

Small Group Topics and Activities

Anger Management (Counselor and Social Worker)

Youth Empowerment Program, (Community Agency)

Self-respect and conflict resolution skills (Community Agency and Counselors)

Friendship groups (Counselors)

Social Skills groups (Counselors)

Resources and Materials

Books for classroom, individual and small group use

Games related to bullying, self esteem, self-management

AV materials related to bully prevention and character education

Second Step Kits K-3 and Grade 5
DPI Bullying Curriculum
Tribes Curriculum

Pre-School

District Wide

Second Step Pre-K

Charter Schools and Academies

Various School Programs

Cyber bullying Prevention (2 schools)

Character Education (2 schools)

One School gives students character grades along with an academic grade
for each class.

Classroom Presentations by Principal Grades 6-8

Sticks and Stones (DPI curriculum) Grades 3-8

Second Step a Violence Program Grades 5-6

In 2009-2010, Bullying/Safety Programs were offered for parents in conjunction with the Office of Community and School Relations at 15 schools. To date, eleven schools have been scheduled for the 2010-2011 school.

Administration Recommendation: The Personnel/Policy Committee reviewed and approved the revisions to Policy/Rule 5111 at its January 11, 2011 meeting and recommended that the Board approve on a first reading at its January 25, 2011 regular meeting and on a second reading at its February 22, 2011 regular meeting.

Dr. Michele Hancock
Superintendent of Schools

Kathleen Barca
Assistant Superintendent of Strategic
Planning, Innovation and Community
Partnerships

Kathy Lauer
Executive Director of Special Education
and Student Support

Joseph Kucak
Coordinator of Student Support

POLICY 5111
BULLYING/HARASSMENT/HATE

Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation or harm. Bullying, harassment/hate, may be repeated behavior and involves an imbalance of power. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age; sex, ancestry, creed, pregnancy, marital, parental status,; race; ethnicity; religion; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic or family status. Bullying, harassment/hate has a harmful social, physical, psychological and academic impact on children, targets of bullying and bystanders.

The Kenosha Unified School District strives to provide a safe, secure and respectful learning environment for all students in school buildings, on school grounds, school buses and at school-sponsored activities. Bullying, harassment/hate behavior is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased or used by the school district. This includes public transportation regularly used by students to go to and from school. Educational environments include, but are not limited to, every activity under school supervision.

Bullying behavior can be:

- 1. Physical (e.g. assault, hitting or punching, kicking, theft, threatening behavior)**
- 2. Verbal (e.g. threatening or intimidating language, teasing or name-calling, racist remarks)**
- 3. Written (e.g. graffiti, notes, signs, epithet)**
- 4. Indirect (e.g. spreading cruel rumors, intimidation through gestures, social exclusion)**
- 5. Electronic (e.g. Cyber bullying, mean vulgar messages, images, video, posting sensitive private information)**

~~Students are prohibited from sexually harassing other students or staff as defined by the Board's policy on sexual harassment.~~

~~The District also prohibits other all forms of student harassment and/or hate activities, actions, or speech on school premises, at school activities, or on sites normally considered to be under school control. Harassment and/or hate activities, actions and/or speech are defined as any acts or attempted acts of speech intended to cause physical injury, emotional suffering, or property damage through intimidation, hazing, harassment, stress, bigoted epithets, vandalism, force or threat of any of the above, motivated all or in part out of hostility to the victim's real or perceived race, ethnicity, religion, sexual orientation, **disability**, or individual circumstances— such as appearance, social, economic or family status.~~

~~Students, parents and staff employees shall be informed of this policy and it's implementing procedures annually. Staff—Employee training shall also be provided as necessary/appropriate to help employees implement the District's policy and procedures.~~

POLICY 5111
BULLYING/HARASSMENT/HATE
PAGE 2

LEGAL REF.: Wisconsin Statutes
Sections **118.01(2)(d)8** **Instructional Programs**
118.02 (9t) **Special observance days**
118.13 Student discrimination, including harassment, prohibited
118.46(2) **Policy on bullying**
120.13 (1) Board power to set student conduct rules
813.125 Harassment restraining order
947.0125 Unlawful use of computerized communication systems
947.013 Harassment prohibited
~~947.51 Hazing prohibited~~
948.51 (2) **Hazing**
Wisconsin Administrative Code
PI 9, Wisconsin Administrative Code (Rules implementing student nondiscrimination law)
Title IX, Educational Amendments of 1972 (Sex discrimination, including sexual harassment, prohibited)

CROSS REF.: 2810, Incident Reporting
4111, Employee Harassment
4226, On-Line Forum
5110, Equal Educational Opportunities
5430, Student Conduct and Discipline
5435, Electronic Devices
5437, Threats and/or Assaults by Students
5438, Gangs and Gang-Related Activities
5473, Student Suspensions
5474, Student Expulsions
5475, Discipline of Students with Disabilities
5540, Abused/Neglected Students

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: January 11, 1994

REVISED: October 8, 1996
January 29, 2002

RULE 5111
BULLYING/HARASSMENT/HATE

All school employees and school officials who observe an act are expected to intervene. Following an observation or becoming aware of acts of bullying, harassment/hate employees are required to report these acts to an administrator/designee. Any other person, including a student who is either a target of the bullying or is aware of the bullying of any other concerned individual is encouraged to report the conduct to a school staff member or administrator/designee.

Reports of bullying may be made verbally or in writing and may be made confidentially. All such documented reports, whether verbal or in writing, will be taken seriously, investigated, and a clear account of the incident is to be documented. A written record of the report, including all pertinent details, will be made by the receipt of the report.

~~The District will act to investigate all /harassment/hate complaints, either formal or informal, verbal or written, and to discipline any student involved in such behaviors, activities, actions, or speech.~~

If it is determined that a student(s) someone participated in bullying, harassment/hate acts or retaliated against anyone due to the reporting of bullying acts, the school district administration/school board will take disciplinary action, including but not limited to: suspension, expulsion and/or referral to law enforcement officials for possible legal action as appropriate. Student Support staff will provide support for the identified targets and follow-up interventions as needed, for the students who bullied.

The policy will be disseminated annually to all students enrolled in the school district, their parents and/or guardians, and employees. It will also be distributed to organizations in the community having cooperative agreements with the schools and any person who requests it. Records will be maintained on the number and types of reports made, and intervention or sanctions imposed for incidents found to be in violation of this policy.

~~Student(s) involved in harassment of staff or other students or in any other harassment and/or hate activities, actions or speech will face disciplinary action including notification to parents, participation in the Harassment/Hate Educational Intervention, possible suspension, and/or possible expulsion from school. When appropriate, the Department of Children and Family Services and law enforcement officials will be notified.~~

~~Student(s) involved in activities, actions, or speech referenced above, are prohibited from repeating these behaviors and/or retaliating against those who report such activities, actions, or speech.~~

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

January 25, 2011

Policy and Rule 5534 Medication

On March 15, 2010, Governor Doyle signed into law Act 160. This legislation update, Wis. Stat ch. 118.29, or the Administration of Drugs to Pupils and Emergency Care. The legislation is intended to improve the safety of medication administration to students in Wisconsin schools. As a result of this Act, Kenosha's Policy and Rule 5534 was reviewed and required revisions are attached.

These changes define the District's responsibility to provide medication administration training. School personnel and administrators must receive the DPI approved medication training to be eligible for civil liability exemption. All drugs except for prescription medication are referred to as "nonprescription medication". This includes all over the counter medications.

District medication authorization form, criteria for dispensing medication, and recording system will be revised to include terminology and DPI training.

Administrative Recommendation:

At its January 11, 2011 meeting, the Personnel/Policy Committee voted to forward Policy and Rule 5534 to the Board for approval. Administration recommends that Policy and Rule 5534 - Medication be approved for a first reading on January 25, 2011 and a second reading on February 22, 2011.

Dr. Michele Hancock
Superintendent of Schools

Kathleen Barca
Assistant Superintendent of Strategic Planning,
Innovation and Community Partnerships

Kathy Lauer
Executive Director
Special Education and Student Support

POLICY 5534
MEDICATION

~~Medication~~ **Nonprescription** and ~~prescription~~ **prescription** drugs shall be taken by students and administered by authorized school employees in accordance with this policy, established District procedures, and state law requirements.

~~Authorized school employees may administer any drug which may lawfully be sold over the counter without a prescription in compliance with the written instructions on the container and with the written consent of the student's parent/guardian.~~

“Administer” means the direct application of a nonprescription drug product or prescription drug, whether by injection, ingestion or other means, to the human body. **“Drugs”** means any substance recognized as a drug in the official U.S. pharmacopoeia and national formulary or official homeopathic pharmacopoeia of the United States or any supplement to either of them. **“Drug product”** means a specific drug or drugs in a specific dosage form and strength from a known source of manufacture. **“Nonprescription drug product”** means any nonnarcotic drug product which may be sold without a prescription order and which is prepackaged for use by consumers and labeled in accordance with the requirements of state and federal law.

Authorized school employees may administer a prescription drug to a student in compliance with the written directions of a physician if the student's parent/guardian consents in writing. **The nonprescription drug product is supplied by the pupil's parent or guardian in the original manufacturer's package and the package lists the ingredients and recommended therapeutic dose in a legible format.**

A copy of all written directions by a physician and written consent by a parent/guardian shall be on file in the school office. These directions shall be renewed annually or more frequently if there is a change in medication or dosage. Primary responsibility for the medical management and welfare of the children rests with the parent. The District's intention will be to administer as few doses as possible during the school day without impacting the health care of any student.

No school employee, except a health care professional (e.g. physician, registered nurse, or licensed practical nurse), shall be required to administer medication to a student by injection. Each principal shall arrange to have volunteer employees for administration of medication by injection for emergency situations or situations in which the well-being of a student is involved. Such employee volunteers may administer medication by injection in accordance with the written directions of a physician, written consent of a student's parent/guardian, and the written authorization of the principal. Training and periodic monitoring of the employee volunteer shall be completed by a health care professional prior to the administration of any medication to a student by injection.

LEGAL REF.: Wisconsin Statutes

Sections	118.125	Confidentiality/maintenance of student records
	118.29	Medication administration by school personnel; policy/procedure requirements
	121.02(1)(g)	Emergency nursing services standard
	146.81 - 146.83	Confidentiality of patient health care records]
PI 8.01(2)(g)	Wisconsin Administrative Code	Emergency nursing services requirements; medication administration procedures required

PI 34.01 (52m) Wisconsin Administrative Code
160 Wisconsin Act, 2009

POLICY 5534
MEDICATION
Page 2

CROSS REF.: 5434 Student Alcohol and Other Drug Use
 5531 Emergency Care Services

AFFIRMED: August 13, 1991

REVISED: January 23, 1996
 February 10, 1998
 September 26, 2000

RULE 5534
MEDICATION

A. Required Written Statements

1. Copies of all required written directions of a physician and written consent of a parent/guardian pertaining to administration of medication to a student shall be filed in the school nurse's or principal's office.
2. The physician providing the direction and prescribing the medication must state in writing, either on the prescription or in a letter, the name of the student, the name of the drug including strength, dosage, time indications, and duration of the prescription; the specific conditions under which he/she should be contacted regarding the condition or reactions of the student receiving the prescription medication. The physician must also express a willingness to accept communication from the person dispensing or administering the prescription medication.

B. Medication Administration

1. Designated school employees i.e. health/information assistants, principals, secretaries, teachers, counselors, will dispense and administer medication at the elementary and middle school level.
2. Senior high school students will be allowed to administer their own medication with written parent/guardian permission. Any secondary school student needing prescription medication during school hours must have **the prescription** on file in the nurse's office. ~~or in his/her possession the direction slip signed by the student's physician indicating the name of the medication, the dose, time, and indication (reason for medication).~~ If a student is unable to administer his/her own medication, a designated school employee will assume this responsibility.
3. Parents/guardians of students taking medications labeled twice daily shall administer these at home, unless otherwise ordered by a physician.
4. Parents/guardians of students taking medications labeled three times daily shall administer the first and last dosage, unless otherwise ordered by a physician - designated personnel shall administer the middle dosage.
5. Parents/guardians of students taking medications labeled four times daily shall administer the first, third and fourth dosage and the school shall administer the second.
6. **WI School Meds on line training course for school personnel will be provided.**

C. Medication Storage and Recordkeeping

- ~~1. Medication must be in a clean pharmaceutical container which has the name and unit quantity, student's name, strength, dosage, and times or situations to be administered affixed to the container. Such medication shall be stored in a locked cabinet or drawer. It shall be kept in the nurse's or school office or other appropriate office.~~
1. **All medication must be supplied in the original container. The label on the bottle must contain the name and telephone number of the pharmacy, the pupil's identification, name of the physician, medication name, number dispensed, strength, dose, route, times or circumstances for medication to be given, special directions for storage or dispensing. Non-prescription medication must be in the original container with the directions on the container including pupil's name. The prescribed medication shall be kept in a locked cubicle or drawer. Taking the medication shall be supervised by the designated school personnel at the time conforming with the indicated schedule.**
2. Anyone dispensing or administering medication under Board policy and these procedures shall record such action in a log kept in the school nurse's or school office. This log will contain the recorded time the medication was administered and the initials of the person who was responsible for the administration of the medication.
3. Any unused medication at the end of the period for which it was prescribed shall be picked up by the parent/guardian after notification to the parent/guardian, or the medication shall be destroyed.

RULE 5534
MEDICATION
PAGE 2

D. Liability Exemption

School employees, except health care professionals, shall be immune from civil liability for any acts or omissions in administering medication to students in accordance with Board policy, these procedures and state law requirements unless the act or omission constitutes a high degree of negligence.

School employees and volunteers, other than health care professionals, who in good faith render emergency care to a student, are immune from civil liability for any of their acts or omissions in rendering such emergency care.

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

January 25, 2011

Alcohol and Drug-Free Workplace

Kenosha Unified School District is committed to protecting the safety, health and well-being of all employees and other individuals in our workplace. To this end, we understand that alcohol abuse and drug use pose a threat to our goal. Therefore, we suggest significant changes be made to the existing policy. The changes to the policy will help to establish a drug-free workplace expectation that balances our respect for all individuals with the need to maintain an alcohol and drug-free environment.

This policy recognizes that employee involvement with alcohol and other drugs can be very disruptive, adversely affect the quality of work and performance of employees, pose serious health risks to users and others, and have a negative impact on productivity, morale and the students we serve.

Recommendation:

At its January 11, 2011 meeting, the Personnel/Policy Committee voted to forward Policy and Rule 4221 to the Board for approval. Administration recommends that the Board approve Policy/Rule 4221 – Alcohol and Drug-Free Workplace on a first reading at its January 25, 2011 regular meeting and as a second reading at its February 22, 2011 meeting.

Dr. Michele Hancock
Superintendent of Schools

Sheronda Glass
Assistant Superintendent of Business Services

Martha Gutierrez
Director, Human Resources

POLICY 4221
ALCOHOL AND DRUG-FREE WORKPLACE

The District recognizes alcohol and other drug abuse as a potential health, safety and security problem, and it is the District's intent and obligation to provide a drug-free, healthful, safe and secure work environment. Therefore, the ~~use, unlawful sale, purchase,~~ manufacture, distribution, dispensation, possession or ~~use~~ **presence in one's system** of alcohol or a controlled substance on District premises or while conducting District business off premises (e.g., **overnight trips, chaperoning or supervising students, athletic events**) is absolutely prohibited by the District. **The policy is applied in a manner which is consistent with the District's obligations under state and federal disability laws.**

All employees are advised that remaining drug and alcohol free is a condition of continued employment with the District. Any employee who fails to remain alcohol and drug free will be terminated.

Employees must, as a condition of employment, abide by terms of this policy. **In addition, an employee must** ~~and~~ notify the District of any criminal drug statute conviction for a violation occurring on District premises or while conducting District business off premises. Anyone violating this policy **will be terminated.** ~~shall be subject to disciplinary action in accordance with established procedures.~~

~~Employees shall be given a copy of this policy as required by law.~~

LEGAL REF.: Wisconsin Statutes

111.35 (Use of lawful products during working and non-working hours)
125.09 (Alcohol possession prohibited on school grounds)
Chapter 961 (Controlled Substances Act)
Drug-Free Workplace Act of 1988

CROSS REF.: 4223 - Staff Misconduct
4231 - Staff Physical Examinations
4233 - Employee Assistance Program
4362 - Employee Discipline
Current Employee Agreements

ADMINISTRATIVE REGULATIONS: None

REVISED: June 27, 2000

RULE 4221

~~PROCEDURES FOR IMPLEMENTING~~
ALCOHOL AND DRUG-FREE WORKPLACE POLICY

1. Employees are expected and required to report to work on time and in an alcohol and ~~other~~ drug free condition and to remain that way while at work.
2. The District recognizes alcohol and other drug dependency **can be a** ~~as an illness and a major~~ health problem. Employees needing help in dealing with **alcohol or** controlled substances are encouraged to use the District's Employee Assistance Program. Conscientious efforts to seek such help will not jeopardize an employee's job, and self-referrals will not be noted in any personnel record. ~~Supervisory referrals will be noted in the employee's personnel record.~~
3. Violations of the District's alcohol and other drug-free workplace policy will result in ~~disciplinary action up to and including~~ termination, and may have legal consequences.
4. **If there is a reason to suspect that an employee has reported to work or is at work in a condition which is not drug or alcohol free, the employee will be required to submit to both drug and alcohol tests.**
5. Employees must report any conviction under a criminal drug statute for policy violations occurring on or off District premises while conducting District business. A report of a conviction must be made within five days after the conviction to the Office of the Superintendent of Schools/designee. The Superintendent or designee shall notify the appropriate federal agency within 10 days after receiving a report of a drug conviction involving an employee engaged in the performance of a federal grant.

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

January 25, 2011

ELECTRONIC COMMUNICATION – POLICY AND RULE 5435

The Electronic Communication Policy and Rule 5435 was reviewed with the understating that use of electronic devices may contribute to learning and educational experiences.

Revisions will allow student use for instruction during the school day. This would be directed by the staff as authorized by the principal.

Administrative Recommendation:

The Superintendent and Personnel/Policy Committee revised and discussed Policy and Rule 5435 at its January 11, 2011 meeting. Administration recommends Board approval for a first reading at the January 25, 2011 regular meeting and a second reading at the February 22, 2011 regular meeting.

Dr. Michele Hancock
Superintendent of Schools

Kathleen M. Barca
Assistant Superintendent Strategic Planning,
Innovation and Community Partners

Vickie Brown-Gurley
Assistant Superintendent of
Teaching and Learning

POLICY 5435

ELECTRONIC COMMUNICATION DEVICES

The School Board recognizes that student ~~possession use and possession use~~ of personal electronic devices ~~are- may be~~ disruptive **but also may in the contribute to their learning and** educational experience. ~~Use and possession of cellular telephones by students will be allowed as defined by board policy and rule. Under no circumstances will personal electronic communication devices with photographic capabilities be in possession or used in any school or during school activities.~~

Students who bring electronic ~~communication~~ devices to school are responsible for keeping them turned off and out of sight during the school day, within the school building. This includes the full period of time between the beginning of the first class and the end of the last class of the school day. **Students may use electronic devices for learning during the school day when directed by a staff member as authorized by the principal.**

~~Students who violate this policy will be subject to disciplinary action.~~

Use of E electronic ~~communication~~ **devices** during school activities beyond the school day may be monitored by the principal/designee. **In emergency situations where that jeopardize the safety of students, staff, chaperones, or the bus driver is in jeopardy, use of personal electronic devices is permitted.** ~~are exceptions to this policy.~~

Students shall not use electronic devices in a manner that poses a threat to academic integrity, disrupts the learning environment, or violates the privacy right of others. Students shall not send, share, view, or possess pictures, text messages, emails, or other material depicting sexually explicit or offensive content in electronic or any other form on a cell phone or other electronic device, while the student is on school grounds, at school sponsored events or on school buses or vehicles provided by the District.

The District ~~shall~~ **is not be** responsible for the safety or security of personal electronic ~~equipment~~ **devices** that students choose to bring to school.

LEGAL REF.: Wisconsin Statutes

Section: 118.258 Electronic communication devices prohibited

CROSS REF.: 5430 Student Conduct and Discipline

5473 Student Suspension

5474 Student Expulsion

5475 Discipline of Students with Exceptional Educational Needs

AFFIRMED:

REVISED: September 9, 1997

December 14, 2004

RULE 5435

ELECTRONIC COMMUNICATION

~~No student shall be permitted to use an electronic communication device on school premises, except as specifically outlined in this policy. Use of electronic communication devices during school hours is strictly forbidden unless authorized by the principal/designee.~~

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1

January 25, 2011

2009-10 Annual Report Card

Executive Summary

The 2009-10 Kenosha Unified School District Annual Report Card is being submitted by the Office of Educational Accountability to comply with School Board Policy 2110, State Statute 115.38, and the No Child Left Behind (NCLB) Act of 2001. NCLB seeks to raise the bar for school districts by demonstrating adequate yearly progress in terms of meeting learning expectations for all students. The Kenosha Unified School District (KUSD) is consistently striving to reach academic success for all students at every grade level and is committed to high student performance on all measures of academic achievement.

The Annual Report Card (ARC) disaggregates the following items by NCLB student sub-groups: student enrollment and demographic information, standardized testing, mobility and stability rates, and other performance indicators (including attendance, suspension, retention, truancy, dropout, expulsion, graduation, Advanced Placement, Youth Options, and Mandatory Extended Year Summer School). The report further summarizes student achievement by NCLB objectives and School Board approved academic indicators. *Please note that student subgroup names (i.e. "African American", "Students With Disabilities", "Economically Disadvantaged", etc.) are consistent with those reported by the Wisconsin Department of Public Instruction (DPI) and are required by the NCLB.*

The reviewer of this report is advised that the data used to report student achievement in the Annual Report Card are time sensitive. For example, enrollment data were based on the official Third Friday enrollment count collected every year in September and may have changed since that time. Other data, such as test results, were collected at the time the data were available. In addition, numerous performance indicators were extracted from the SPR (School Performance Report), ISES (Individual Student Enrollment System), and WSLS (Wisconsin Student Locator System), which have been submitted to the Wisconsin DPI but have not yet been verified by DPI. *Therefore, reviewers should note that there may be some slight variances in the reported student achievement data when the SPR is returned in its verified form to KUSD.*

Significant Findings

- Hispanic students registered the largest increase in the percent of the total student enrollment, from 10.9% in SY 1999-00 (2,138 students) to 21.0% (4,843 students) in SY 2009-10. African American students also reported a significant increase in the percent of the total student enrollment, from 12.8% (2,511 students) to 16.6% (3,828 students).
- For SY 2009-10, 46.30% of KUSD students were eligible to participate in the federally funded Free/Reduced Lunch Program, an increase of +3.41% when compared to the previous year. *(NOTE: These figures were calculated based on the Official Second Friday Enrollment Count on January 8, 2010.)*

- At every grade level, “students of color”, students with disabilities, economically disadvantaged students, and ELL students reported lower percents of students who were proficient or advanced in both Reading and Mathematics on the WSAS (Wisconsin Student Assessment System) - Wisconsin Knowledge and Concepts Examination (WKCE) and the Wisconsin Alternate Assessment (WAA). Only FAY (full academic year) students were included for these comparisons.

WKCE/WAA - Percent of FAY Students Proficient/Advanced – 2009-10											
Reading											
	African Am	Hispanic	White	Student w/Dis	Not Disabled	Econ Disadv	Not Econ Disadv	ELL	Not ELL	KUSD	STATE
Grade 3	64.2%	64.5%	83.4%	39.7%	81.0%	62.7%	88.1%	57.0%	78.8%	75.6%	79.2%
Grade 4	69.1%	72.5%	89.1%	45.7%	86.7%	70.4%	92.3%	64.1%	85.0%	82.2%	81.4%
Grade 5	68.2%	64.9%	86.3%	37.9%	84.2%	66.7%	89.7%	56.6%	82.3%	78.9%	80.2%
Grade 6	75.3%	74.6%	88.0%	42.1%	89.2%	73.7%	91.6%	66.5%	85.6%	83.4%	84.3%
Grade 7	73.6%	77.3%	92.4%	51.1%	91.1%	78.5%	92.6%	64.0%	88.5%	86.1%	86.2%
Grade 8	67.3%	75.6%	91.0%	41.5%	90.4%	74.0%	92.0%	60.5%	86.8%	84.7%	84.0%
Grade 10	48.6%	57.8%	79.8%	31.5%	76.6%	57.0%	80.1%	30.9%	73.6%	71.1%	76.3%
Mathematics											
	African Am	Hispanic	White	Student w/Dis	Not Disabled	Econ Disadv	Not Econ Disadv	ELL	Not ELL	KUSD	STATE
Grade 3	54.6%	64.5%	85.1%	47.1%	79.1%	61.7%	87.5%	58.8%	77.6%	74.9%	76.3%
Grade 4	59.8%	71.9%	88.9%	54.9%	83.5%	67.6%	91.4%	65.1%	82.7%	80.4%	80.5%
Grade 5	62.7%	71.9%	87.7%	53.3%	83.9%	72.0%	87.9%	66.0%	82.7%	80.5%	78.2%
Grade 6	62.0%	76.2%	87.4%	43.6%	86.5%	69.4%	91.2%	71.0%	82.4%	81.1%	78.0%
Grade 7	64.0%	75.9%	90.1%	49.4%	87.7%	74.1%	90.3%	63.2%	85.1%	82.9%	81.0%
Grade 8	56.6%	74.2%	87.9%	42.6%	85.7%	68.0%	89.3%	67.2%	81.8%	80.7%	78.0%
Grade 10	27.3%	46.7%	71.1%	27.9%	64.6%	41.3%	72.2%	29.8%	62.0%	60.2%	69.8%

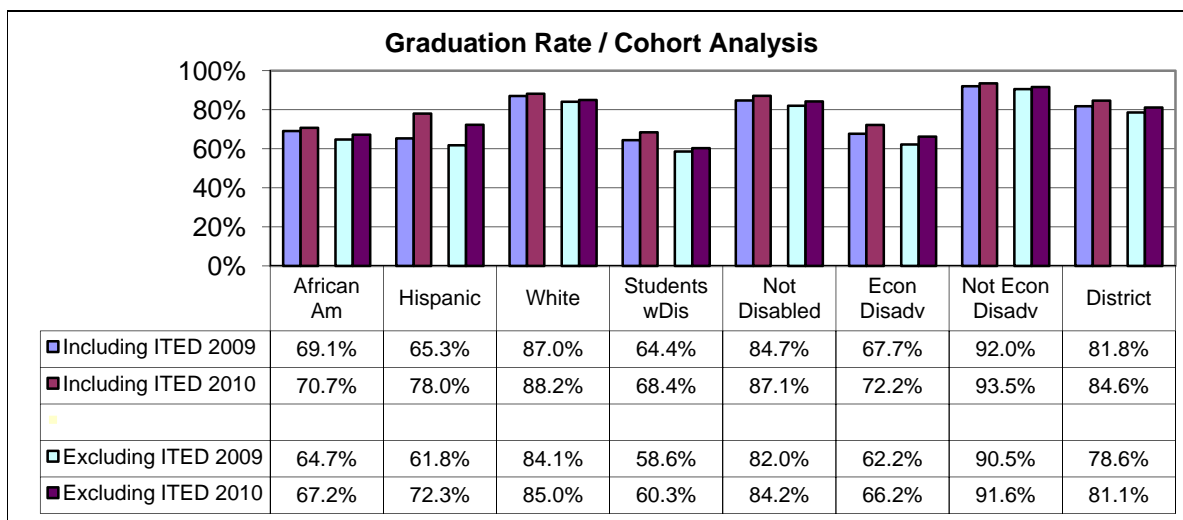
(WKCE – Wisconsin Knowledge and Concepts Examination, WAA – Wisconsin Alternate Assessment, FAY – Full academic year)

- In Reading, the greatest decreases in the achievement gap occurred in grade 6 (from 21.1% to 12.7% between African American and White Students), in grade 7 (from 21.0% to 14.1% between economically disadvantaged and not economically disadvantaged students), and in grade 10 (from 32.8% to 23.1% between economically disadvantaged and not economically disadvantaged students). In Mathematics, the greatest decreases in the gap occurred in grade 5 (from 40.6% to 30.6% between students with disabilities and not disabled students), in grade 6 (from 34.7% to 25.4% between African American and White students, from 21.5% to 11.2% between Hispanic and White students, and from 23.2% to 11.4% between ELL and not ELL students), in grade 7 (from 25.4% to 16.2% between economically disadvantaged and not economically disadvantaged students), and in grade 10 (from 47.8% to 36.7% between students with disabilities and not disabled students).

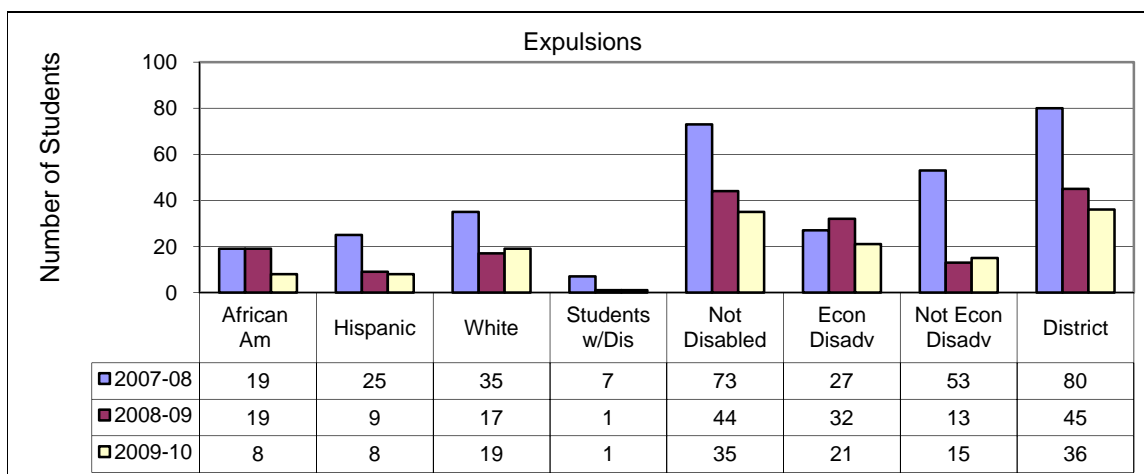
WKCE/WAA - Minority/Majority Achievement Gap					
Based on the Percent of Students Proficient or Above					
		Reading		Math	
		<u>2008-09</u>	<u>2009-10</u>	<u>2008-09</u>	<u>2009-10</u>
Grade 3	Gap - Afr Am/White	-19.9%	-19.2%	-27.9%	-30.5%
	Gap - Hisp/White	-20.0%	-18.9%	-20.8%	-20.6%
	Gap - Student wDis/Not Dis	-34.9%	-41.3%	-24.6%	-32.0%
	Gap - Econ Dis/Not Econ Dis	-26.1%	-25.4%	-25.7%	-25.8%
	Gap - ELL/Not ELL	-23.0%	-21.8%	-18.7%	-18.8%
Grade 4	Gap - Afr Am/White	-18.9%	-20.0%	-28.1%	-29.1%
	Gap - Hisp/White	-22.2%	-16.6%	-16.2%	-17.0%
	Gap - Student wDis/Not Dis	-44.0%	-41.0%	-30.4%	-28.6%
	Gap - Econ Dis/Not Econ Dis	-20.9%	-21.9%	-19.0%	-23.8%
	Gap - ELL/Not ELL	-23.8%	-20.9%	-15.0%	-17.6%
Grade 5	Gap - Afr Am/White	-21.5%	-18.1%	-25.7%	-25.0%
	Gap - Hisp/White	-10.1%	-21.4%	-14.1%	-15.8%
	Gap - Student wDis/Not Dis	-51.0%	-46.3%	-40.6%	-30.6%
	Gap - Econ Dis/Not Econ Dis	-21.7%	-23.0%	-21.0%	-15.9%
	Gap - ELL/Not ELL	-13.2%	-25.7%	-14.2%	-16.7%
Grade 6	Gap - Afr Am/White	-22.1%	-12.7%	-34.7%	-25.4%
	Gap - Hisp/White	-18.2%	-13.4%	-21.5%	-11.2%
	Gap - Student wDis/Not Dis	-48.5%	-47.1%	-38.4%	-43.3%
	Gap - Econ Dis/Not Econ Dis	-21.2%	-17.9%	-25.4%	-21.8%
	Gap - ELL/Not ELL	-24.9%	-19.1%	-23.2%	-11.4%
Grade 7	Gap - Afr Am/White	-22.9%	-18.8%	-31.8%	-26.1%
	Gap - Hisp/White	-17.1%	-15.1%	-21.8%	-14.2%
	Gap - Student wDis/Not Dis	-39.3%	-40.0%	-45.0%	-38.3%
	Gap - Econ Dis/Not Econ Dis	-21.0%	-14.1%	-25.4%	-16.2%
	Gap - ELL/Not ELL	-27.9%	-24.5%	-23.8%	-21.9%
Grade 8	Gap - Afr Am/White	-21.4%	-23.7%	-30.1%	-31.3%
	Gap - Hisp/White	-13.7%	-15.4%	-21.3%	-13.7%
	Gap - Student wDis/Not Dis	-51.7%	-48.9%	-43.1%	-43.1%
	Gap - Econ Dis/Not Econ Dis	-21.1%	-18.0%	-25.5%	-21.3%
	Gap - ELL/Not ELL	-16.8%	-26.3%	-21.3%	-14.6%
Grade 10	Gap - Afr Am/White	-30.5%	-31.2%	-41.1%	-43.8%
	Gap - Hisp/White	-24.5%	-22.0%	-23.6%	-24.4%
	Gap - Student wDis/Not Dis	-49.7%	-45.1%	-47.8%	-36.7%
	Gap - Econ Dis/Not Econ Dis	-32.8%	-23.1%	-35.0%	-50.9%
	Gap - ELL/Not ELL	-46.0%	-42.7%	-35.4%	-32.2%

- On the ACT Assessment college entrance examination, KUSD (21.7) continued to outperform the nation (21.0) in the average composite score. White students (22.3), not disabled students (21.8), and not economically disadvantaged students (22.3) exhibited higher scores than the African American students (18.5), Hispanic students (19.9), students with disabilities (17.2), and economically disadvantaged students (19.5). However, African American, Hispanic, students with disabilities, and economically disadvantaged students improved their scores by +0.2, +0.1, +1.4, and +0.5, respectively. The District goal of 21.8 was slightly missed for this reporting period.

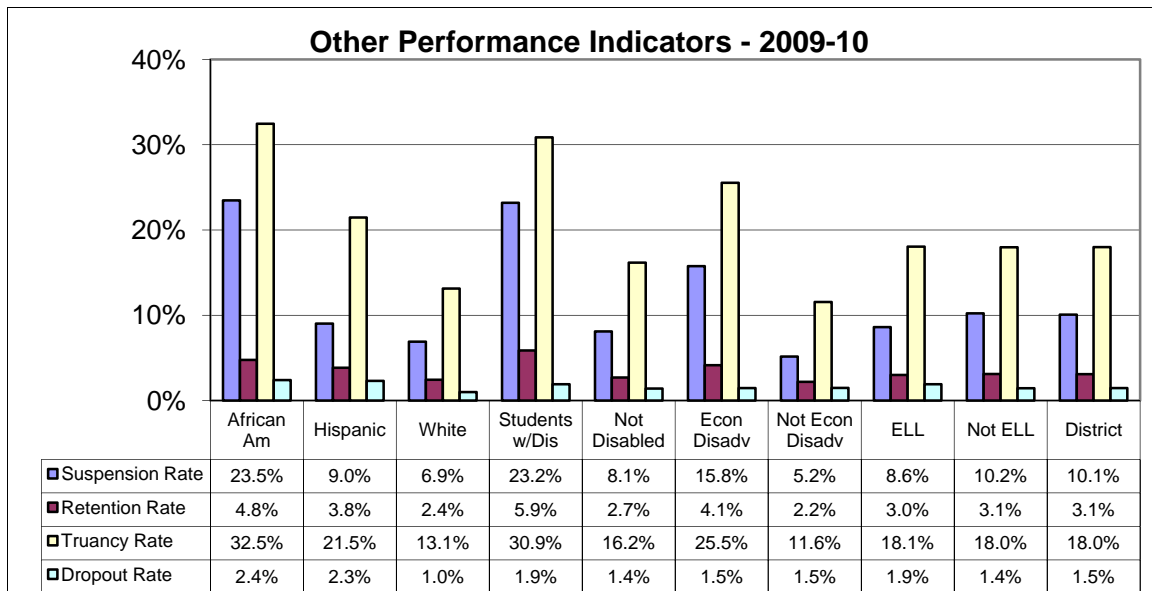
- Average daily attendance for students increased slightly, from 93.4% in SY 2008-09 to 93.5% in SY 2009-10. Additionally, the rates had a declining trend as students progressed from elementary to middle school and again when students moved on to high school. The district did not meet the School Board approved goal of 94.47%.
- Federal Title I regulations were revised in October 2008 establishing a 4-Year Adjusted Cohort Graduation Rate formula that must be used nationally beginning with the SY 2009-10 graduation rates. The new rate will be a true cohort graduation rate, calculating the percent of students who have graduated by the end of their 4th year in high school. *However, DPI has not yet provided the graduation rate for SY 2009-10.*
- The District-wide cohort graduation rate increased from 78.6% to 81.1% when “ITED” graduates were *excluded* and increased from 81.8% to 84.6% when “ITED” graduates were *included*. Additionally, all student subgroups reported increases in their rates when compared to the prior school year, both when *excluding* and *including* “ITED” graduates. The goals of 95.4% when *excluding* “ITED” graduates and 96.9% when *including* “ITED” graduates were not met.



- The number of expulsions continued to decrease each year in each of the reported student subgroups, with the exception of White students and not economically disadvantaged students. Overall, the number of students expelled from KUSD decreased from 80 students in SY 2007-08 to 36 students in SY 2009-10.



- African American students reported the highest suspension, truancy, and dropout rates. Students with disabilities reported the highest retention rate. White, not disabled, and not economically disadvantaged students achieved the lowest suspension, retention, truancy, and dropout rates.



Please note that the rates above have not yet been verified by DPI and may be slightly different when official rates are published by DPI.

Administrative Recommendation

On January 11, 2011, both the Personnel/Policy and the Curriculum/Program Standing Committees accepted the 2009-10 Annual Report Card and recommended that it be forwarded to the full School Board for approval. Administration recommends that the School Board review and accept the 2009-10 Annual Report Card. Additionally, Administration recommends that the Office of Educational Accountability (OEA) continue to monitor student achievement related to academic indicators and submit the 2010-11 Annual Report Card to the School Board in January 2012.

Dr. Michele Hancock
Superintendent of Schools

Mr. Anderson Lattimore
Assistant Superintendent of
Educational Accountability

Ms. Linda Langenstroer
Coordinator of Research

Ms. Renee Blise
Research Analyst

[LINK TO COMPLETE REPORT](#)

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

January 25, 2011

DONATIONS TO THE DISTRICT

The District has received the following donations:

1. Mr. Pat Hicks from Horizon Milling donated \$2,650.00 to Paideia Academy to be used for technology in the classroom.
2. Brass Community School received an anonymous donation of clothing and furniture valued at \$1,500.00.
3. Mr. Robert K. Webb donated a Benny Goodman BT model wooden clarinet to Bradford High School. The estimated value of this donation is \$850.00.
4. Wislitalia donated \$500.00 to the Bradford Italian Club to be used for school materials and field trips.
5. Cellular Connections donated \$500.00 to the Girls Basketball Team.
6. St. Therese Catholic Church donated \$200.00 worth of school supplies to Brass Community School.
7. PLS Loan Store donated \$150.00 worth of school supplies to Brass Community School.
8. The Women's Club of Kenosha donated \$150.00 worth of school supplies to Brass Community School.
9. Ms. LuAnn Mitchell donated \$75.00 worth of school supplies to Brass Community School.
10. The Neighborhood Alliance donated \$75.00 worth of school supplies to Brass Community School.
11. First Presbyterian Church donated \$75.00 worth of school supplies to Brass Community School.

Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 3280, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Michele Hancock
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

January 25, 2011

**Tentative Schedule of Reports, Events,
and Legal Deadlines for School Board
January-February**

January

- January 11, 2011 – Standing Committee Meetings – 5:30, 6:20, 7:10 and 8:00 P.M. in ESC Board Meeting Room
- January 17, 2011 – Martin Luther King, Jr. Day – ½ Day for Students & Staff
- January 25, 2011, – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Meeting Room
- January 28, 2011 – Teacher Workday – No School for Students

February

- February 8, 2011 - Standing Committee Meetings – 5:30, 6:20, 7:10 and 8:00 P.M. in ESC Board Meeting Room
- February 9, 2011 – Professional Inservice – ½ Day for Students
- February 22, 2011 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Meeting Room