

Second Quarter Conference Form 2018-2019

Whittier Elementary School

January 17, 2019

Dear Parents and Guardians,

Our **second quarter** will conclude on January 24, 2019. Report cards will go home on February 7, 2019. We will have Parent Teacher Conferences on February 27-28 and March 1, 2019. We are looking forward to meeting with each family this quarter.

Our Parent-Teacher conference dates are February 27-28 and March 1, 2019.

- On Wednesday, February 27th, students attend a full day of school, with dismissal at 2:25 p.m.. Conferences will be held from 3:15 p.m. to 6:15 p.m.
- On Thursday, February 28th, students attend a ½ day of school. Dismissal is at 11:21 a.m. Conferences will be from 12:15 p.m. to 3:15 p.m. and 5:00 p.m. to 7:00 p.m. There will be NO PM 4K or Speech Impact classes.
- On Friday, March 1st, conference times are 7:30 a.m. – 9:30 a.m., but there will be *no school* for students.

Directions:

- List both your first and second choice when selecting your preference for conference times.
- Your child should return this form to his/her teacher by **Monday, January 28th**. We will do our best to accommodate your request.

Student Name _____ Teacher _____

Select **two** conference times, marking your first and second choice.

_____ Wednesday, February 27th, 3:15 p.m. - 6:15 p.m.

_____ Thursday, February 28th, 12:15 p.m. - 3:15 p.m.

_____ Thursday, February 28th, 5:00 p.m. - 7:00 p.m.

_____ Friday, March 1st, 7:30 a.m. - 9:30 a.m.

_____ Other _____

List all Whittier siblings below:

Student Name	Room	Teacher	Grade
_____	_____	_____	_____
_____	_____	_____	_____

Please return this letter with your child by Monday, January 28th. We will send you a note confirming your selection with your scheduled date and time for the conference. Any comments can be written on the back of this sheet.