

# Mid - Quarter Conference Form 2018-2019

## Whittier Elementary School

September 27, 2018

Dear Parents and Guardians,

Our **first quarter** will conclude on November 1, 2018. Report cards will go home on November 15th. We will have Parent Teacher Conferences on October 24-26, 2018. We are looking forward to meeting with each family this quarter.

### Our Parent-Teacher conference dates are October 24, 25 and 26th.

- On Wednesday, October 24th, students attend a full day of school, with dismissal at 2:25 P.M. Conferences will be held from 3:15 P.M. to 6:15 P.M.
- On Thursday, October 25th, students attend a ½ day of school. Dismissal is at 11:21 A.M. Conferences will be from 12:15 P.M. to 3:15 P.M. and 5:00 P.M. to 7:00 P.M. There will be NO PM 4K or Speech Impact classes.
- On Friday, October 26th, conference times are 7:30 A.M. – 9:30 A.M., but there is **no school** for students.

### Directions:

- List both your first and second choice when selecting your preference for conference times. Conference times are listed below.
- Your child should return this form to his/her teacher by **Monday, October 1st**. We will do our best to accommodate your request.

Student Name \_\_\_\_\_ Teacher \_\_\_\_\_

Select **two** conference times, marking your first and second choice.

\_\_\_\_\_ Wednesday, October 24, 3:15 P.M. - 6:15 P.M.

\_\_\_\_\_ Thursday, October 25, 12:15 P.M. - 3:15 P.M.

\_\_\_\_\_ Thursday, October 25, 5:00 P.M. - 7:00 P.M.

\_\_\_\_\_ Friday, October 26, 7:30 A.M. - 9:30 A.M.

\_\_\_\_\_ Other \_\_\_\_\_

### List all Whittier siblings below:

Student Name	Room	Teacher	Grade
_____	_____	_____	_____
_____	_____	_____	_____

**Please return this letter with your child by Monday, October 1.** We will send you a note confirming your selection with your scheduled date and time for the conference. Any comments can be written on the back of this sheet.