

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD MAY 22, 2018

A regular meeting of the Kenosha Unified School Board was held on Tuesday, May 22, 2018, at 7:00 P.M. in the Board Room of the Educational Support Center. Mr. Wade, President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Ms. Stevens, Mr. Garcia, Mr. Battle, Mr. Duncan, Mr. Kunich, Mrs. Modder, and Mr. Wade. Dr. Savaglio-Jarvis was also present.

Mr. Wade, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Chief Communication Officer, presented the Herb Kohl Education Foundation Award Winners, the SkillsUSA Competition Award Winners, 2017-2018 Wisconsin PTA Reflections Award Winners, and the Cast and Crew of KUSD Theatre Arts' Production of "Mama Mia!" - International Thespian Festival Performance Selection.

Dr. Savaglio-Jarvis presented one Administrative and/or Supervisory Appointment.

Mrs. Stevens moved to approve Mrs. Shannon Weyenberg as the Chief Human Resource Officer effective July 1, 2018. Mr. Garcia seconded the motion. Unanimously approved.

Mr. Kunich introduced the student ambassador, Natalie Lall from Bradford High School, and she made her comments.

Mrs. Modder gave the legislative report.

Views and/or comments were made by the public.

Board members made their responses/comments.

There were remarks by the Board President.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

Board members considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations.

Consent-Approve item XI-B – Minutes of the 4/23/18 Organizational Meeting, 4/23/18 Regular Meeting, and 4/23/18 Special and Executive Session.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the April 2018 cash receipt deposits totaling \$441,785.47, and cash receipt wire transfers-in totaling \$3,639,248.12, be approved.

Check numbers 563806 through 564997 totaling \$8,817,450.43, and general operating wire transfers-out totaling \$237,556.26, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the April 2018 net payroll and benefit EFT batches totaling \$12,343,323.37, and net payroll check batches totaling \$3,641.72, be approved.”

Consent-Approve item XI-D – 2018-2019 Employee Handbook – Revised Edition submitted by Mrs. Annie Petering, Chief Human Resources Officer, and Dr. Savaglio-Jarvis, excerpts follow:

“The 2018-2019 handbook is the fourth edition of the handbook. With each edition, we have fewer and fewer recommended changes.

This year we have a few minor housekeeping changes and no changes that alter any currently existing benefits. Therefore, we did not hold any listening sessions as there is no recommendation to alter any existing benefits.

This document was shared as a discussion item on March 27, 2018. When Administration asked, “What’s missing,” no shared thoughts were brought forth from the Board of Education, and the document was approved as presented as a first reading on April 23, 2018. Administration recommends that the School Board approve the 2018-2019 employee handbook (revised edition) as a second reading on May 22, 2018.”

Mr. Kunich moved to pull Consent/Approve item XI(A) - Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations and approve Items XI(B) – Minutes of the 4/23/18 Organizational Meeting, 4/23/18 Regular Meeting, and 4/23/18 Special and Executive Session, XI(C) - Summary of Receipts, Wire Transfers, and Check Registers, and XI(D) - 2018-2019 Employee Handbook – Revised Edition as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Wade presented Resolution 346 – Resolution of Appreciation to Mike Falkofske which read as follows:

“WHEREAS, Mike Falkofske was elected to the Board of Education of the Kenosha Unified School District in April 2015, and served one, three-year term on the Board; and

WHEREAS, he held the position of board member and served as treasurer this past year; and

WHEREAS, during his tenure on the Board he served on the Audit/Budget/Finance and Personnel/Policy Committees and chaired the Planning/Facilities/Equipment Committee; and

WHEREAS, during his term the Board approved \$1.5 million for school security improvements, approved the expansion of the Kenosha School of Technology Enhanced Curriculum, adopted the Board and Superintendent Team Charter, approved the 2015 outdoor athletic referendum for Bradford, Tremper and Indian Trail High Schools, and adopted a new mission, vision, core values and strategic goals; and

WHEREAS, he has been an advocate of providing exceptional learning opportunities to all students while being accountable to the stakeholders of the Kenosha community;

NOW, THEREFORE, BE IT RESOLVED, that the Kenosha Unified School District formally acknowledges and extends profound appreciation to Mike Falkofske for his many years of service to the critical cause of educating all students in our community, and

BE IT FURTHER RESOLVED, that a true copy of this resolution be spread upon the official minutes of the Board of Education, and that a signed copy be presented to Mike Falkofske in recognition of his service to the Kenosha Unified School District.”

Ms. Stevens moved to approve Resolution 346 – Resolution of Appreciation to Mike Falkofske. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Robert Hofer, Purchasing Agent; Mrs. Julie Housaman, Chief Academic Officer; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to April 23, 2018 with approval of the purchasing agent are shown in the database in coral color.

The following contract/agreement has not been added to the Contract Management Database and is being presented for board approval:

- ClassLink for a three-year subscription including set-up and professional learning in the amount of \$171,245.”

Dr. Savaglio-Jarvis presented the Kenosha School of Technology Enhanced Curriculum (KTEC) Charter Contract Renewal submitted by Dr. Angela Andersson, Principal of KTEC; Ms. Susan Valeri, Chief of School Leadership; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

“On March 27, 2007, the initial Kenosha School of Technology Enhanced Curriculum (KTEC) charter contract was presented to the Board of Education. At that time, the Board approved a five-year charter contract with KTEC. In 2008, the KTEC charter was updated for another five years to align with the lease from the City of Kenosha of the building currently housing the East campus. In April of 2013, the School Board approved a five-year renewal charter contract. In December of 2013, the charter was updated to reflect the addition of the West Campus. The KTEC Governance Board requests that the Kenosha Unified School District Board of Education approve a charter agreement for the five year period of 2018-2023.

This current charter renewal has identified needed changes in the following areas:

1. Replacement of individual names and positions
2. Updated practices of the Governance Board
3. Note: Wisconsin DPI has made changes to requirements of charter agreements. This draft meets all the benchmarks currently required.

On March 19, 2018, the KTEC Governance Board voted on and approved the recommended changes to the contract.

The KTEC Governance Board requests that the Kenosha Unified School District Board of Education approve Kenosha School of Technology Enhanced Curriculum’s charter agreement for the five year period of 2018-2023.”

Mrs. Modder moved to approve the Kenosha School of Technology Enhanced Curriculum Charter Agreement for the five year period of 2018-2023. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Kenosha eSchool Charter Contract Renewal submitted by Mr. Daniel Tenuta, Principal at Kenosha eSchool; Mr. Hamdan, Ms. Valeri; and Dr. Savaglio-Jarvis, excerpts follow:

“On July 1, 2006, the Board of Education first approved the request for charter school approval for the Kenosha eSchool, initially for a five (5) year period. Another renewal for three (3) years was granted on August 24, 2010. The charter was also updated on September 27, 2011, mainly due to the expansion to grades 6-8. On May 22, 2012, the Kenosha eSchool Charter was brought to the Board and a three (3) year extension agreement was approved. The May 22, 2012, approval was supported for various reasons. The KUSD transformational design goal (#1) addressed expansion of online learning opportunities for all students. Due to the growing need and interest of

online learning at all grade levels, the eSchool requested to expand and offer an elementary online option, which resulted in the expansion of the Kenosha eSchool to include grades K-5. The District also needed to provide necessary educational options for secondary school students during the second year of dramatic budget cuts. In addition, the KUSD school board had requested that all of the existing charter schools align their charter contract language to a communal layout, presentation, and understanding. At the same time, the Wisconsin Department of Public Instruction utilized the Charter School Contract Reviewer Benchmarks instrument, and identified key areas that needed to be present in a charter school contract. Some of the changes were the result of the reviewers' suggestions and recommendations. On May 25, 2015, the Kenosha eSchool Charter was brought to the Board and a three (3) year extension agreement was approved. This charter renewal had identified changes based upon new state law and updated practices and procedures that reflected the current operation of the school. It also allowed the authorizing body (the Kenosha Unified School Board) flexibility to address funding of the school on an annual basis. The most recent, May 22, 2018, charter renewal has identified needed changes/additions in the following areas:

1. Replacing individual names with the position titles.
2. Updating names of organizations and groups that have changed or been eliminated.
3. Eliminating language for practices that are no longer implemented.
4. Reflecting changes in state law and charter school contract benchmark requirements.
5. Updating new programming, practices and procedures that reflect the current operation of the school.

On March 28, 2018, the Kenosha eSchool Governance Board voted on and approved the recommended changes to the contract.

The Kenosha eSchool Governance Board requests that the Kenosha Unified School District Board of Education approve the Kenosha eSchool Charter agreement for the five (5) year period of 2018-2023.”

Ms. Stevens moved to approve the Kenosha eSchool Charter agreement for the five (5) year period of 2018-2023. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Brompton School, Dimensions of Learning Academy, and Harborside Academy Charter Revisions submitted by Mr. William Haithcock, Principal at Harborside Academy; Mr. Hamdan; Ms. Diana Pearson, Principal at Dimensions of Learning Academy; Ms. Valeri; and Mrs. Suzanne Loewen, Principal at Brompton School; and Dr. Savaglio-Jarvis, excerpts follows:

“The existing Brompton School, Dimensions of Learning Academy, and Harborside Academy charter contracts were approved in April of 2017, with the

understanding that the decision on future funding would not be made until the state budget was announced for the 2017-2019 school years.

The attached contracts indicate the revisions to amend the budget language that was previously incomplete due to this decision in 2017 to wait until the State of Wisconsin finalized the biennial budget for the budget cycles for 2017-2019.

The revised wording in each charter contract in the section titled Funding by KUSD is as follows:

Based on the official third Friday attendance count, KUSD will credit (insert name of school) eighty (80) percent of the current year maximum revenue per member as determined by the state revenue limit formula. Starting in the fall of 2017 and for subsequent years, (insert name of school) be credited with eighty (80) percent of the increases in per pupil categorical aide. Similarly, a decrease in future funding would negatively impact the funding credited to (insert name of school).

In April of 2018, the respective Governance Boards approved these recommended changes to the existing contract. These changes are in alignment with the language suggested by the KUSD administration.

The respective Governance Boards request that the Kenosha Unified School District Board of Education approve the amended versions of the charter agreements for the already approved five-year period of 2017-2022.

Administration recommends that the school board approve the amended charter contracts for Brompton School, Dimensions of Learning Academy, and Harborside Academy as presented this evening.”

Ms. Stevens moved to approve the amended charter contracts for Brompton School, Dimensions of Learning Academy, and Harborside Academy as presented. Mrs. Modder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Board Approved Student User Fees and Recreation Department Fees for the 2018-2019 School Year submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“As a component of the budget development process, a review of the fees charged by the District is conducted every year. The administration is not recommending any changes to the 2018-19 student user fees.

Administration requests that the Board of Education approve the attached schedules in order to establish the fiscal year 2018-2019 student user fees and recreation department fees.”

Mr. Kunich moved to approve the attached schedules in order to establish the fiscal year 2018-2019 student user fees and recreation department fees. Mr. Battle seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Open Enrollment Applications for School Year 2018-2019 submitted by Ms. Luann Rohde, Director of Early Education Programs; Mrs. Bridget Kotarak, Director of Special Education and Student Support; Ms. Valeri; Mrs. Housaman; Mr. Kristopher Keckler; Chief Information Officer; and Dr. Savaglio-Jarvis, excerpts follow:

“The Wisconsin Department of Public Instruction (DPI) requires school districts to allocate open enrollment allocations prior to the start of the open enrollment application period. The Wisconsin open enrollment application period began on February 5, 2018, and closed on April 30, 2018. Once the regular Open Enrollment process is over, students from a non-resident district may continue to apply for immediate admittance to a non-resident district if he/she meets one of the criteria as noted by the Alternative Open Enrollment Application process.

At the January 23, 2018, Board of Education Regular Meeting the Kenosha Unified School Board formally affirmed the availability of spaces for both general and special education students seeking entrance into the Kenosha Unified School District under the Open Enrollment Statute for School Year 2018-19. The School Board affirmed the availability of a total 205 spaces, 18 of which were designated for selected special education programs/services.

After receiving applications from the state’s Open Enrollment Applications Log (OPAL) the Offices of Educational Accountability, School Leadership, Special Education/Student Support and Early Childhood conferred to match available District spaces to the application pool of requests made by candidates seeking entrance into KUSD. Additionally, guidelines concerning student enrollment preferences and sibling preferences were also revisited.

With the close of this year’s open enrollment application window by DPI on April 30, 2018, all students in the OPAL system were listed on a master roster in alphabetical order. Each student was then assigned an applicant sequence number with the first person listed on the roster being tagged as number one and the remaining students who were on the OPAL listing were also assigned a sequence number.

As required by Wisconsin statute and Board policy, preference was given to students currently attending Kenosha Unified and their siblings. Each student was provided a lottery ranking even though a student’s denial may have been recommended in the application review process. This is done because some special education or expulsion records may not have been received from the resident district at the time of the selection process. A lottery ranking selection process was conducted separately for each grade. If there are more applicants than spaces available at a given grade then lottery rank is used to select which student gets their preference. School placements are also made on a random basis when no school preference or restriction is indicated on the OPAL application. 153

On May 8, 2018, a lottery meeting was conducted in the Office of Educational Accountability to assign petitioning students to available District spaces. A representative from the Information Services Department served as the “unbiased” witness to the student assignment process and drew lots during the lottery process.

Administration recommends approval of applicants identified as numbers [1, 2, 3, 4, 6, 7, 8, 9, 10, 12, 14, 15, 17, 18, 19, 20, 21, 22, 25, 26, 27, 29, 30, 31, 32, 34, 35, 36, 37, 38, 39, 40, 41, 43, 44, 45, 46, 49, 50, 51, 53, 54, 55, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 71, 72, 73, 74, 75, 76, 77, 79, 80, 81, 83, 84, 85, 87, 88, 90, 91, 93, 94, 96, 97, 98, 103, 106, 107, 108, 110] due to one or available space at the grade level, school requested and special education or related services required by the IEP.

Administration recommends denial of applicants identified as numbers [5, 11, 13, 16, 23, 24, 28, 33, 42, 47, 48, 52, 56, 70, 78, 82, 86, 89, 92, 95, 99, 100, 101, 102, 104, 105, 109] due to one of the following reasons: overcapacity at the grade level, special education related services required by the IEP, limitation of school requested, age ineligibility, habitual truancy, or expulsion in the current or preceding two years.”

Mr. Keckler noted that applicant identified as number 30 has since been changed from an approval to a denial.

Ms. Stevens moved to approve Administration’s recommendation for open enrollment applicants as noted in the agenda with the exception of applicant number 30 being changed from approved to denied. Mr. Duncan seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented Policy and Rule 3643 – Emergency School Closings (Inclement Weather) submitted by Mrs. Ruder and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 3643 was developed to give the superintendent and/or his/her designee guidance when determining whether or not to close schools due to inclement weather. The rule currently outlines the operations of the district if and when school is closed due to inclement weather. This information is shared with families in the annual district wall calendar, online and via social media.

Policy and Rule 3643 have been updated to be more inclusive by adding emergency/crisis closings in addition to inclement weather. In recent years, non-weather related decisions regarding school closings have occasionally occurred, so the policy was updated to align with any possible school closings. The policy and rule were also updated to align with the current decision-making process. This ensures that families and community members are aware of what is considered and when they can expect decisions to be shared.

Administration recommends that the board approve revised Policy and Rule 3643 – Emergency School Closings as a first reading on May 22, 2018, and a second reading on June 26, 2018.”

Ms. Stevens moved to approve revised Policy and Rule 3643 – Emergency School Closings as a first reading. Mr. Garcia seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Head Start State Supplemental Grant – 2018-2019 School Year submitted by Ms. Rohde; Mr. Martin Pitts, Regional Coordinator of

Leadership and Learning – Elementary; Ms. Valeri; and Dr. Savaglio-Jarvis, excerpts follow:

The Head Start program provides comprehensive services in the areas of health, education, social services, and parent involvement for low-income preschool children and their families. This state grant provides funding for 59 high-risk children that will be three or four years of age on or before September 1, 2018. Funding for the Head Start State Supplemental Grant for the 2018-2019 school year is \$336,005. Funds will be utilized to serve the children and their families in all program component areas as required in the Head Start Act and the Head Start Performance Standards.

This grant serves the social/emotional, academic, and health needs of low-income three and four year old children and their families. Children who qualify must reside within the boundaries of Kenosha Unified School District. Head Start provides the foundation for implementing systemic and integrated comprehensive child development services and family engagement efforts that lead to school readiness for young children and families. This supports stronger attendance rates, academic performance, and higher graduation rates in later years.

Funding received through the 2018-2019 Head Start State Supplement Grant will remain the same as the previous year. At this time no revisions to program services are anticipated. The number of Head Start children served will remain at 59 children. This state grant will cover the cost for 1.7 teachers, two educational assistants, one family service provider, 15% of the staff costs for a health assistant, ERSEA coordinator, and data specialist, meals and snacks for state funded Head Start children, supplies, and software licenses (My Teaching Strategies and ChildPlus) that are used to assess the children's progress and report data for Head Start.

Administration recommends that the school board approve the 2018-2019 Head Start State Supplemental Grant.”

Ms. Stevens moved to approve the 2018-2019 Head Start State Supplemental Grant. Mr. Garcia seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Request to Submit the School-Based Mental Health Services Grant to the Wisconsin Department of Public Instruction submitted by Mrs. Bridget Kotarak, Director of Special Education and Student Support; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“The Wisconsin Department of Public Instruction will award this competitive grant to eligible applicants who demonstrate a need for better mental health access and services for children and youth. Applicants must demonstrate a clear and measurable plan of collaboration with community health providers and agencies.

The School-Based Mental Health Services Grant will focus on three primary areas: early intervention, education of parents and youth, and expansion of existing services.

According to the National Alliance on Mental Illness, one in five children ages 13 to 18 have or will have a serious mental illness, including mood, behavioral, or anxiety disorders. This has become an ever-increasing challenge for students, families, and schools, presenting an additional barrier for many students to learning and future success. According to the American Psychological Association, of the 20 percent of students with mental health challenges, less than half get treatment, services, or support.

Because of this, addressing barriers to learning, including mental health challenges, through comprehensive learning, social, emotional, and mental health supports has become an essential function of schools. College-and-career readiness requires that graduates are not only academically prepared but also socially and emotionally competent. Therefore, addressing these challenges and the barriers to learning cannot be optional as social-emotional development, mental health, and academic achievement have a critical connection in the success of all students.

The project period covered by this application is July 1, 2018, through June 30, 2019. If funding for the grant does not continue beyond the 2018-19 school year, it will be difficult, without community financial partnerships, to continue funding the portion of the grant dedicated to supporting the indirect time of community-based therapists for collaboration and consultation with Kenosha Unified School District school staff; therefore, if funds are not available, this opportunity will dissolve.

Administration recommends that the school board approve the application for the School-Based Mental Health Services Grant in the amount of \$75,000 and implement it if received from the Wisconsin Department of Public Instruction.”

Mr. Kunich moved to approve the application for the School-Based Mental Health Services Grant in the amount of \$75,000 and implement it if received from the Wisconsin Department of Public Instruction. Mr. Battle seconded the motion. Unanimously approved.

Mr. Finnemore presented the School Safety Grant Application submitted by Mr. Finnemore; Mr. Hamdan; Ms. Valeri, and Dr. Savaglio-Jarvis, excerpts follow:

“On March 26, 2018, Governor Walker signed the Wisconsin School Safety Bill which created a new Office of School Safety in the Department of Justice (DOJ), and provided \$100M in one-time funding for school safety initiatives in Wisconsin schools amongst other things. The DOJ issued the detailed grant application including specifics on what types of projects or initiatives could or could not be funded through grant dollars on April 24, 2018.

In regards to our application for the Primary Security Category, KUSD will be pursuing funding for the protective film for the glass at main entrances. The cost estimate for this portion of the grant funding is \$28,860.

The Advanced Security Grant is essentially capped at \$20,000 per building if we want priority consideration. The DOJ has since provided further definition for the cap, and for KUSD this will equate to \$880,000. These funds can be used for a variety of

security related training such as the ALICE training that we have already completed, and they can be used for a specified list of physical enhancements to the schools. We are proposing that the Advanced Security Grant funds be used for the following:

- Trauma Informed Care and Non-violent Crisis Intervention training;
- Threat Assessment training;
- Replacement of the video intercom systems at the main entrances at every school;
- Implementation of a visitor screening systems that provide structure and better oversight to the management of visitors in their schools;
- Installation of the blue lights visual component to the Informacast Alert system in all schools;
- Installation of the Informacast notification system that detects gunshots and then automatically triggers the system;
- Installation of protective film on other exterior glass entrances (beyond the main entrance) at our high schools.

Administration recommends Board approval to allow KUSD to apply for the State of Wisconsin Department of Justice School Safety Grant in order to expend the funds as described in this report if awarded the grant.”

Ms. Stevens moved to approve the application of the State of Wisconsin Department of Justice School Safety Grant in order to expend the funds as described in this report if awarded the grant. Mr. Garcia seconded the motion. Unanimously approved.

Mr. Kunich presented the Donations to the District.

Mr. Kunich moved to approve the Donations to the District. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Kunich moved to approve the Revised Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations. Mrs. Modder seconded the motion. Unanimously approved.

Mr. Duncan moved to adjourn the meeting. Mr. Garcia seconded the motion. Unanimously approved.

Meeting adjourned at 8:41 P.M.

Stacy Schroeder Busby
School Board Secretary