

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD MAY 23, 2017

A regular meeting of the Kenosha Unified School Board was held on Tuesday, May 23, 2017, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Mr. Falkofske, Mr. Kunich, Ms. Stevens, Mr. Wade, Mrs. Snyder, Mr. Garcia, and Mrs. Coleman. Mrs. Julie Housaman, Chief Academic Officer, was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Chief Communication Officer, presented the FCCLA State Award Winners, the PTA Reflections Creative Arts Contest Winners, the Fox 6 Dose of Reality Teen Video Challenge Winners, the Cast and Crew of KUSD Theatre Arts Production of 1776 - International Thespian Festival Performance Selection, the State SkillsUSA Competition Award Winners, and the Future Business Leaders of America State Leadership Conference Winners.

There were no Administrative or Supervisory Appointments.

Mr. Wade introduced the student ambassador, Caitlyn Vazquez from Bradford High School, and she made her comments.

There was no legislative report.

Views and/or comments were made by the public.

Board members made their responses/comments.

Mrs. Coleman gave the Board President remarks.

Mrs. Housaman gave the Superintendent's Report.

Consent-Approve item XI-B – Minutes of the 4/24/17 Organizational Meeting, 4/24/17 Regular Meeting, and 4/24/17 Special Meeting and Executive was pulled from the consent agenda.

Board members then considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the April 2017 cash receipt deposits totaling 449,262.95, and cash receipt wire transfers-in totaling \$2,844,760.75, be approved.

Check numbers 549868 through 550969 totaling \$7,520,190.76, and general operating wire transfers-out totaling \$271,530.37, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the April 2017 net payroll and benefit EFT batches totaling \$10,608,246.00, and net payroll check batches totaling \$5,931.02, be approved.”

Consent-Approve item XI-D – 2017-2018 Employee Handbook- Revised Addition (Second Reading) submitted by Mrs. Annie Petering, Chief Human Resources Officer, and Dr. Savaglio-Jarvis, excerpts follow:

“Kenosha Unified School District (“the District”) has an employee handbook that is in effect until June 30, 2017. Each year, the Office of Human Resources reviews and updates the employee handbook.

Below are the recommended changes for the 2017-2018 employee handbook. We presented these changes during three feedback sessions on March 14 (7:30 a.m. to 9 a.m.), March 15 (3:30 p.m. to 5 p.m.), and March 22 (4:30 p.m. to 6 p.m.). We offered three dates with varying times so that individuals from varying work shifts were accommodated for ease of attending. On March 14, 2017, we had a total of three attendees. On March 15, 2017, we had a total of five attendees and eleven attendees on March 22, 2017. There were no questions or concerns posed as to the recommended changes.

The largest clean-up of the handbook took place in the last two years. So, it is our hope that in upcoming years there will be few changes, barring any updates in Board policy or federal and state laws.

This document was shared as a discussion item on March 28, 2017. The Board reviewed the revised edition as a first reading on April 24, 2017. Administration recommends that the School Board approve the 2017-2018 employee handbook presented this evening as a second reading.”

Consent-Approve item XI-E – Policy 6423 – Talent Development Program submitted by Mrs. Patricia Clements, Coordinator of Talent Development; Mrs. Housman; and Dr. Savaglio-Jarvis, excerpts follow:

“The September 2013 Curriculum Audit conducted by Phi Delta Kappa International stated that administration should “Provide draft policy language that offers clarity of expectations where needed to meet audit criteria” (page 322). In response to this finding, Policy 6423—Talent Development Program, which was last updated on January 29, 2002, was revised.

The revisions to the policy focus on the administrative recommendation in the September 2013 Curriculum Audit of Kenosha Unified School District as follows:

Revise board Policy 6423 to require ongoing review of district equity data for developing procedures for fast tracking students who lack sufficient skills for courses such as AP, Honors, etc. (page 321).

Policy 6423—Talent Development Program—(Appendix A) was revised to reflect this recommendation as well as current best practices from the field of gifted and talented education. More specifically, Kenosha Unified School District’s updated Talent Development Program Plan is based on research findings of exemplar gifted and talented programs and best practices in gifted education. The plan is built on the Wisconsin Response to Intervention (RTI) framework service model that embeds gifted services into what is occurring throughout the school or district, and it requires administration and teachers to consider the needs of gifted students when planning. Using standardized screeners that are free from cultural and linguistic bias, students may be identified for gifted services in the following areas: general intellect, specific academic, visual arts, performing arts, leadership, and creative thinking. The policy is aligned with the Wisconsin Administrative Rule P18.01(2) (t).2 requirements.

The Talent Development Program Plan outlines a multilevel system of support. The needs of most students are addressed by the classroom teacher through curriculum extensions and curriculum compacting. When testing indicates that a student should receive intense enrichment services, a differentiated education plan is written; and this plan will recommend either subject acceleration, grade level acceleration, or a talent development program.

Identification of Students for the Elementary Gifted and Talented Program On May 27, 1997, the U.S. Department of Education, Office for Civil Rights (OCR) received a complaint filed against Kenosha Unified School District. One component of this complaint was that minority students were underrepresented in gifted and talented programs. In response on November 11, 1997, the school board passed a resolution to identify the top 10 percent of the student population by gender and ethnic group for the second through fifth grade Magnet Program. The following motion has defined the current identification process for the elementary magnet program:

“ . . . in addition to the current Talent Development Program, consistent with the existing policies and fiscal responsibility, the district shall create classrooms through the eighth grade level which meet the needs of the top 10 percent of the student population by gender and ethnic groups as identified by widely recognized intelligent measures . . .” (Appendix B). This motion was seconded and passed.

The assessments utilized for identification (i.e., the Naglieri Nonverbal Ability Test 3 [NNAT3] and the Cognitive Abilities Test [CogAT-7]) were selected because they are free from cultural and linguistic bias. Legal counsel has affirmed that the selection and use of nonbiased screening tools ensures that the district is appropriately identifying students who meet the criteria for participation in the elementary gifted and talented program.

At the April 24, 2017, regular meeting the board of education approved the revised Kenosha Unified School District Policy 6423—Talent Development Program as a first reading. Administration recommends that the board of education approve revised Policy 6423 as a second reading on May 23, 2017.”

Mr. Kunich moved to approve the revised consent agenda. Mr. Wade seconded the motion. Unanimously approved.

Mrs. Housaman introduced the Board Approved Student User Fees and Recreation Department Fees for the 2017-2018 School Year submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“As a component of the budget development process, a review of the fees charged by the District is conducted every year. The administration is not recommending any changes to the 2017-18 student user fees; however there is one recommended change to the Recreation Department fees.

On December 15, 2015, as part of the Summer School 2016 Program Recommendations report, the Board approved moving both the Kenosha Youth Performance Arts Center (KYPAC) and the Summer Marching Band programs into Community Programs and Services (Fund 80). Starting with the 2017 summer school session, there will be an additional summer theatre offering called Summer Classics for high school students.

The additional theatre offering is an expansion of an existing program and does not require separate approval; however, there is a new fee listed on the official fee schedule that now requires Board approval.

On May 9, 2017, at the regularly scheduled standing committee meeting, the Audit/Budget/Finance Committee reviewed this report. There was no quorum present. However, Administration requests that the Board of Education approve the recommended changes in order to establish the fiscal year 2017-2018 student user fees and recreation department fees with the addition of the new fee for Summer Classics theatre for high school students.”

Mr. Wade moved to approve the recommended changes in order to establish the fiscal year 2017-2018 student user fees and recreation department fees with the addition of the new fee for Summer Classics theatre for high school students. Mrs. Snyder seconded the motion. Unanimously approved.

Mrs. Housman introduced the Talent Development Program submitted by Mrs. Clements, Mrs. Housaman, and Dr. Savaglio-Jarvis, excerpts follow:

“A special board meeting was held on Monday, February 13, 2017 to share options for a middle school program of service for identified gifted and talented students. Four options were presented along with the financial impact of each option. At the conclusion of this meeting the Board agreed that administration should proceed with Option B (2) – Cluster Grouping/Blended Learning Model. No additional funding is requested to move forward with this model. Additionally, the School Board requested information regarding the Gifted and Talented Teacher Advocate position.

In an effort to maximize the impact of a support role for gifted and talented education a teacher consultant position has been developed. An educator who has expertise around instruction and differentiation for gifted and talented students would be identified. The primary job functions for this position include working with the talent development department to facilitate identification of students and the development of differentiated learning activities for advanced learners; and to provide professional development for instructional staff.

Using standardized screeners that are free from cultural and linguistic bias, middle school students may be identified for advanced learner services. At the universal level, the needs of most students are met by the classroom teacher through differentiated core instruction. Select intervention services will be available for students identified for more specialized services. Most often these opportunities will be provided during a designated intervention/enrichment period. When testing indicates that a student should receive intense enrichment services, a GaTE plan is written to define individualized services based on what works best for each student.

Intense GaTE services will be provided through a blended learning program at Bullen, Lance, Lincoln, Mahone and Washington Middle Schools. For the 2017-2018 school year 6th grade students will be identified for the blended learning program using the fall, winter and spring MAP results and the WSAS results. Beginning with the 2018-2019 school year the identification process will also include the CoGAT and the Scales for Identifying Gifted Students (SIGS) completed by the school and home.

Administration recommends that the Board of Education approve the addition of a 1.0 Teacher Consultant – Talent Development. Administration recommends that the Board of Education approve the Talent Development Program Guide at the May 23, 2017, School Board Meeting.”

Mrs. Clements and Mrs. Brook Greno, eSchool Mathematics Teacher, gave a PowerPoint presentation which covered the following topics: talent development program philosophy, comparison of program costs, middle school site-based program, what is blended learning, a video by Heather Staker, KUSD 6th grade gifted and talented blended learning plan, 7th grade honors program, 8th grade honors program, 2017-2018 6th grade gifted and talented blended learning program, 2018 and beyond 6th grade gifted and talented blended learning program, teacher consultant - talent development, and annual program evaluation.

Mrs. Housman, Mrs. Clements, and Mrs. Greno answered questions from Board members.

Mrs. Snyder moved to approve the addition of a 1.0 Teacher Consultant – Talent Development and the Talent Development Program Guide. Mr. Kunich seconded the motion.

Roll call: Ayes: Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Garcia, and Mrs. Coleman. Noes: Mr. Falkofske and Ms. Stevens. Motion carried.

Mrs. Housaman introduced Resolution No. 332 – Authorizing the Issuance and Awarding the Sale of Approximately \$34,745,000 General Obligation Corporate Purpose Bonds, Series 2017A and Resolution No. 333 – Authorizing the Issuance of Sale of Approximately \$1,965,000 Taxable General Obligation Refunding Bonds, Series 2017B submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“At the April 25, 2016, regular School Board meeting, the Board approved a proposal to implement a Phase 2 series of energy efficiency projects using the energy efficiency revenue limit exemption based on the provisions in 2011 Wisconsin Act 32 and subsequent legislation. On May 10, 2016, the Board held a special meeting where they unanimously approved an initial resolution authorizing General Obligation Bonds in an amount not to exceed \$74,990,000 in order to fund all of these projects. The initial resolution also called for a public hearing in connection with the debt issuance. A public hearing on the matter was held on May 24, 2016, with no objections to the projects or the debt issuance being expressed.

Phase 2 consists of a series of projects as detailed in the May 10, 2016, report presented by Mr. Patrick Finnemore, Director of Facilities. These projects are being performed over a six year time period and the administration is working closely with the District financial advisor, PMA Securities, Inc. to time the issuance of debt to align with project spending needs.

The first bond sale was unanimously approved by the Board on June 28, 2016, in the amount of \$28,495,000 to provide the necessary funds to complete the first project which includes Bullen Middle School and Lance Middle School. Coinciding with project progression, on March 28, 2017, the Board approved funding projects two and three with a combination of General Obligation School Improvement Bonds and a State Trust Fund Loan. The State Trust Fund Loan was approved by the Board of Commissioners of Public Lands in the amount of \$16,355,000 at their meeting held on April 18, 2017. The final piece of funding will be in the form of General Obligation School Improvement Bonds, Series 2017. These bonds complete the debt issuance needed to complete the Phase 2 series of energy efficiency projects and also refinance some existing debt that has been deemed advantageous to the District by the administration and the District financial advisors from PMA Securities, Inc.

Administration requests that the Board (1) approve Resolution No. 332 Authorizing the Issuance and Awarding the Sale of Approximately \$34,745,000 General Obligation Corporate Purpose Bonds, Series 2017A and Resolution No. 333 Authorizing the Issuance and Sale of Approximately \$1,965,000 Taxable General Obligation Refunding Bonds, Series 2017B provided at the May 23, 2017, regular School Board meeting, and (2) authorize the Board Officers and the District administration to execute all documents relating to the sale and issuance.”

Mr. Hamdan distributed revised copies of the resolutions along with a copy of the sale summary and then introduced Ms. Michele Wiberg, Vice President of PMA Financial Network, Inc. Ms. Wiberg noted that the final borrowing amounts will be \$34,510,00 and \$1,895,000. She then presented the bid summaries, issue structures, energy efficiency financing plan, and the re-financing analysis.

Mr. Kunich moved to approve Resolution No. 332 Authorizing the Issuance and Awarding the Sale of \$34,510,000 General Obligation Corporate Purpose Bonds, Series 2017A, and Resolution No. 333 Authorizing the Issuance and Sale of \$1,895,000 Taxable General Obligation Refunding Bonds, Series 2017B, and authorize the Board Officers and the District administration to execute all documents relating to the sale and issuance. Mr. Falkofske seconded the motion. Unanimously approved.

Mrs. Housman introduced the Brompton School Charter Contract Renewal submitted by Mrs. Suzanne Loewen, Principal of Brompton, Dr. Bethany Ormseth, Chief of School Leadership; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

“On May 13, 1997, the initial Brompton school proposal was presented to the Board of Education. At that time, the Board approved a three-year charter contract with the Brompton School. On May 23, 2000, the School Board approved a two-year renewal charter contract with the Brompton School. The two-year contract matched the time frame of the Brompton lease with Saint Elizabeth Parish. On February 26, 2002, the School Board approved a five-year charter renewal with a lease agreement with the Baptist Tabernacle Church. On May 22, 2007, the School Board approved a five-year charter renewal with a lease agreement with The Baptist Tabernacle. At this time, The Brompton School Governance Board requested an additional five-year charter renewal to continue as a KUSD charter school. The Governance Board requested approval to expand from a K-5 elementary school to a K-8 school. On April 23, 2012, The School Board approved a five-year charter renewal with a lease agreement inside a KUSD school and allowed the Brompton School Governance Board to expand the school from a K-5 school to a K-8 school.

The most recent charter renewal has identified needed changes in the following areas:

1. Replacement of individual names and positions
2. Updated practices of the Governance Board
3. Updated changes to the academic program
4. Updated description of the project based learning model
5. Added language regarding special education
6. Added language to teacher qualifications

On February 13, 2017, The Brompton School Governance Board voted on and approved the recommended changes to the contract.

The Brompton School Governance Board request that the Kenosha Unified School District Board of Education approve The Brompton School charter agreement for the five year period of 2017-2022 with the agreement to review the funding portion of the charter after the State of Wisconsin has finalized the biennial budget for the budget cycle 2017-2019 and 2019-2021.”

Ms. Stevens moved to approve the Brompton School charter agreement for the five year period of 2017-2022 with the agreement to review the funding portion of the charter after the State of Wisconsin has finalized the biennial budget for the budget cycle 2017-2019 and 2019-2021. Mr. Kunich seconded the motion. Unanimously approved.

Mrs. Housman introduced the Head Start State Supplemental Grant for the 2017-2018 School Year submitted by Ms. Lisa KC, Assistant Director of Head Start; Ms. Luanne Rohde, Director of Early Education; Mr. Martin Pitts, Regional Coordinator of Leadership and Learning Elementary; Dr. Ormseth; and Dr. Savaglio-Jarvis, excerpts follow:

“The Head Start program provides comprehensive services in the areas of health, education, social services, and parent involvement for low-income preschool children and their families. This state grant provides funding for 59 high-risk children that will be three or four years of age on or before September 1, 2017. Funding for the Head Start State Supplemental Grant for the 2017-2018 school year is \$335,954. Funds will be utilized to serve the children and their families in all program component areas as required in the Head Start Act and the Head Start Performance Standards.

This grant serves the social/emotional, academic, and health needs of low-income three and four year old children and their families. Children who qualify must reside within the boundaries of Kenosha Unified School District. Head Start provides the foundation for implementing systemic and integrated comprehensive child development services and family engagement efforts that lead to school readiness for young children and families. This supports stronger attendance rates, academic performance, and higher graduation rates in later years.

Funding received through the 2017-2018 Head Start State Supplement Grant will remain the same as the previous year, sustaining the funding reduction that occurred for the 2014-15 school year. At this time no revisions to program services are anticipated. The number of Head Start children served will remain at 59 children. This state grant will cover the cost for:

- 2 teachers
- 2.5 educational assistants
- 1 family service provider
- Meals and snacks for state funded Head Start children
- Supplies
- Software (Teaching Strategies GOLD™) that is used to assess the children's progress
- Bus monitors for busses that transport Head Start children (required by Head Start Performance Standards).

Administration recommends that the school board approve the 2017-2018 Head Start State Supplemental Grant.”

Mr. Kunich moved to approve the 2017-2018 Head Start State Supplemental Grant. Ms. Stevens seconded the motion. Unanimously approved.

Mrs. Housaman presented the Open Enrollment Applicants for the 2017-2018 School Year submitted by Mrs. Renee Blise, Research Coordinator; Ms. Rohde; Ms. Susan Valeri, Chief of Special Education and Student Support; Dr. Ormseth; Mrs. Housaman; Mr. Kristopher Keckler, Chief Information Officer; and Dr. Savaglio-Jarvis, excerpts follow:

“The Wisconsin Department of Public Instruction (DPI) requires school districts to allocate open enrollment allocations prior to the start of the open enrollment application period. The Wisconsin open enrollment application period began on February 6, 2017, and closed on April 28, 2017. Once the regular Open Enrollment process is over, students from a non-resident district may continue to apply for immediate admittance to a non-resident district if he/she meets one of the criteria as noted by the Alternative Open Enrollment Application process.

At the January 24, 2017, Board of Education Regular Meeting the Kenosha Unified School Board formally affirmed the availability of spaces for both general and special education students seeking entrance into the Kenosha Unified School District under the Open Enrollment Statute for School Year 2017-18. The School Board affirmed the availability of a total 205 spaces, 23 of which were designated for selected special education programs/services.

After receiving applications from the state’s Open Enrollment Applications Log (OPAL) the Offices of Educational Accountability, School Leadership, Special Education/Student Support and Early Childhood conferred to match available District spaces to the application pool of requests made by candidates seeking entrance into KUSD. Additionally, guidelines concerning student enrollment preferences and sibling preferences were also revisited.

With the close of this year’s open enrollment application window by DPI on April 28, 2017, all students in the OPAL system were listed on a master roster in alphabetical order. Each student was then assigned an applicant sequence number with the first person listed on the roster being tagged as number one and the remaining students who were on the OPAL listing were also assigned a sequence number.

As required by Wisconsin statute and Board policy, preference was given to students currently attending Kenosha Unified and their siblings. Each student was provided a lottery ranking even though a student’s denial may have been recommended in the application review process. This is done because some special education or expulsion records may not have been received from the resident district at the time of the selection process. A lottery ranking selection process was conducted separately for each grade. If there are more applicants than spaces available at a given grade then lottery rank is used to select which student gets their preference. School placements are also made on a random basis when no school preference or restriction is indicated on the OPAL application.

On May 9, 2017, a lottery meeting was conducted in the Office of Educational Accountability to assign petitioning students to available District spaces. A representative from the Instructional Technology Services Department served as the

“unbiased” witness to the student assignment process and drew lots during the lottery process.

200 resident students from the Kenosha Unified School District have applied for admission to schools outside of KUSD under the guidelines of Open Enrollment. 93 non-resident students have applied for admission to the Kenosha Unified School District under the guidelines of Open Enrollment. Below is a listing of the applicants by grade level.

Administration recommends approval of applicants identified as numbers 01, 02, 04, 05, 06, 08, 09, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 24, 25, 26, 27, 31, 32, 35, 36, 37, 38, 39, 41, 42, 45, 46, 50, 52, 57, 58, 59, 61, 62, 63, 64, 66, 68, 69, 70, 71, 72, 73, 74, 77, 78, 79, 80, 81, 82, 83, 84, 86, 87, 88, 89, 91, 92 due to available space at the grade level and/or school requested or special education or related services required by the IEP.

Administration recommends denial of applicants identified as numbers 03, 07, 19, 22, 23, 28, 29, 30, 33, 34, 40, 43, 44, 47, 48, 49, 51, 53, 54, 55, 56, 60, 65, 67, 75, 76, 85, 90, 93 due to overcapacity at the grade level, special education related services required by the IEP, or school requested and/or expulsion or habitual truancy in the current or preceding two years.”

Ms. Stevens moved to approve Administration’s recommendation for approval of applicants identified as numbers 01, 02, 04, 05, 06, 08, 09, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 24, 25, 26, 27, 31, 32, 35, 36, 37, 38, 39, 41, 42, 45, 46, 50, 52, 57, 58, 59, 61, 62, 63, 64, 66, 68, 69, 70, 71, 72, 73, 74, 77, 78, 79, 80, 81, 82, 83, 84, 86, 87, 88, 89, 91, 92 due to available space at the grade level and/or school requested or special education or related services required by the IEP and deny the applicants identified as numbers 03, 07, 19, 22, 23, 28, 29, 30, 33, 34, 40, 43, 44, 47, 48, 49, 51, 53, 54, 55, 56, 60, 65, 67, 75, 76, 85, 90, 93 due to overcapacity at the grade level, special education related services required by the IEP, or school requested and/or expulsion or habitual truancy in the current or preceding two years. Mr. Kunich seconded the motion. Unanimously approved.

Mrs. Snyder presented the Donations to the District.

Mrs. Snyder moved to approve the Donations to the District. Ms. Stevens seconded the motion. Unanimously approved.

Mrs. Coleman introduced the Minutes of the 4/24/17 Organizational Meeting, 4/24/17 Regular Meeting, and 4/24/17 Special and Executive Session.

Mr. Falkofske noted that the adjournment motion contained in the 4/24/17 Regular Meeting Minutes notes Mr. Kunich as making and seconding the motion. He indicated that he seconded the motion and that the motion should be changed.

Mr. Falkofske moved to approve the Minutes of the 4/24/17 Organizational Meeting, 4/24/17 Regular Meeting, and 4/24/17 Special and Executive Session with the change of the adjournment motion in the 4/24/17 Regular Meeting Minutes to reflect Mr.

Falkofske as the person who seconded it. Mr. Kunich seconded the motion.
Unanimously approved.

Meeting adjourned at 9:38 P.M.

Stacy Schroeder Busby
School Board Secretary