

REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD AUGUST 23, 2016

A regular meeting of the Kenosha Unified School Board was held on Tuesday, August 23, 2016, at 7:01 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:05 P.M. with the following Board members present: Ms. Stevens, Mrs. Snyder, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

There were no awards and/or recognitions.

There were no administrative and/or supervisory appointments.

There was no Legislative Report.

Views and/or comments by the public were made.

Responses and/or comments were made by Board members.

Mrs. Coleman gave the Board President remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

Board members considered the following Consent-Approve items:

Consent-Approve item X-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations.

Consent-Approve item X-B – Minutes of the 7/26/16, 7/27/16, and 8/9/16 Special Meetings and Executive Sessions, 7/26/16 Regular Meeting, and 8/9/16 Special Meeting.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the July 2016 cash receipt deposits totaling \$731,887.11, and cash receipt wire transfers-in totaling \$7,550,323.47, be approved.

Check numbers 539296 through 540193 totaling \$15,374,418.60, and general operating wire transfers-out totaling \$215,496.14, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the July 2016 net payroll and benefit EFT batches totaling \$16,792,694.34, and net payroll check batches totaling \$3,465.56, be approved.”

Mr. Kunich moved to approve the Consent Agenda as presented in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Hamdan presented Policy 3420 – Purchasing submitted by Mrs. Salo; Mr. Robert Hofer, Purchasing Agent; Mr. Hamdan, and Dr. Savaglio-Jarvis, excerpts follow:

“The Kenosha Unified School District receives approximately \$23 million dollars in Federal grant reimbursements annually. As the recipient of significant Federal funds, we are required to follow the new Federal Uniform Grant Guidance (OMB CFR Section 200) which became effective during the 2015-16 fiscal year. The guidance includes changes to procurement (purchasing) requirements. Non-Federal entities, such as Kenosha Unified School District, were provided with one year to adopt the new procurement standards. The required Federal standards will be effective for the District’s 2016-17 fiscal year and will require some revisions to School Board Policy and Rule 3420 – Purchasing in order to reflect the new requirements and to ensure compliance.

At the August 9, 2016, Joint Audit/Budget/Finance and Personnel/Policy Committee meeting, the committee voted to forward revised Policy 3420 to the School Board for consideration. Administration recommends that the School Board approve revised Policy 3420 – Purchasing as a first reading on August 23, 2016, and a second reading on September 27, 2016.”

Mr. Hamdan and Mr. Hofer were present and answered questions from Board members.

Ms. Stevens moved to approve revised Policy 3420 – Purchasing as a first reading. Mr. Wade seconded the motion. Unanimously approved.

Mrs. Coleman presented the Motion to Rescind Action Taken at the August 9, 2016 Special Meeting, Policy 7410 – Naming an Area Within or on a District Site, submitted by herself, excerpts follow:

“On Tuesday, August 9, 2016, the Board of Education held a special meeting to vote on naming the Bradford Stadium. Administration recommended that the School Board approve the Naming Committee’s recommendation that the stadium being

constructed north of Bradford High School be named Mary D. Bradford Stadium. The motion and vote follow:

“Ms. Stevens moved that the stadium being constructed north of Bradford High School be named the Olen Arrington, Jr. Stadium. Mrs. Snyder seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mrs. Snyder, and Mrs. Coleman. Noes: Mr. Kunich and Mr. Garcia. Motion carried.”

Per Board Policy 8810, number 5, I recommend that the Board rescind action taken at the August 9, 2016, meeting. I will be making a motion that the Board of Education accept the recommendation of the Stadium Naming Committee and name the stadium Mary D. Bradford Stadium. In addition I am requesting that the Board of Education review and/or update Policy 7400 – Naming or Renaming District Buildings and 7410 – Naming an Area Within or on a District Site by May 2017.”

Mrs. Coleman passed the gavel to Mrs. Snyder.

Mrs. Coleman moved to rescind the action taken at the August 9, 2016 meeting naming the stadium being constructed north of Bradford High School the Olen Arrington, Jr. Stadium. Mr. Wade seconded the motion.

Roll call: Ayes: Ms. Stevens, Mrs. Snyder, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Noes: None. Unanimously approved.

Mrs. Coleman moved to accept the recommendation of the Stadium Naming Committee and name the stadium being constructed north of Bradford High School the Mary D. Bradford Stadium and that the Board of Education review and/or update policies 7400 and 7410 by May 2017. Mr. Wade seconded the motion.

Roll call: Ayes: Mrs. Snyder, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Noes: Ms. Stevens. Motion carried.

Mrs. Snyder passed the gavel back to Mrs. Coleman and she chaired the remainder of the meeting.

Mr. Patrick Finnemore, Director of Facilities, presented the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2016-2017 Year submitted by Mr. Finnemore; Dr. Bethany Ormseth, Chief of School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

“The provisions for the transporting of students attending public and private schools will become effective from and after the fifteenth day of August 2016. (These provisions relate to Board Policies 3511 and 3514.)

Interviews for the Transportation Supervisor vacancy were scheduled for late July with the hope to have someone in place by mid-August. In light of the timing of this transition, First Student was contracted to develop all large bus routes for the 2016-17

school in addition to the special education bus routing that First Student normally provides. In addition, KUSD will be transitioning bus routing software to the Windows-based Versatrans software product in time for the 2017-18 school year.

Administration recommends school board approval of the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2016-2017 year.”

Mr. Wade moved to approve the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2016-2017 year. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Hofer; Mrs. Julie Housaman, Chief Academic Officer; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to July 26, 2016 with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

The following contracts/agreements have not been added to the Contract Management Database and are being presented for board approval:

- Ellevation, LLC in the amount of \$31,000; and
- International Center for Leadership in Education in the amount of \$30,000.”

Mrs. Housaman was present and answered questions from Board members.

Mr. Kunich moved to approve the contract/agreement with Ellevation, LLC in the amount of \$31,000. Mr. Wade seconded the motion. Unanimously approved.

Mr. Wade move to approve the contract/agreement with the International Center for Leadership in Education in the amount of \$30,000. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Keckler presented the Annual Restraint and Seclusion Requirement Report submitted by Mr. Keckler; Ms. Susan Valeri, Chief of Special Education and Pupil Services; and Dr. Savaglio-Jarvis, excerpts follow:

“By September 1, Wisconsin requires each school to report the district restraint and seclusion data annually, to the school board. Districts must submit the number of

incidents of physical restraint and seclusion, the total number of students involved in the incidents, and the number of students with disabilities who were involved in the incidents. The report to the school board contains the same data as required in the U.S. Department Office of Civil Rights Cyclical Data Collection (CRDC) on physical restraint and seclusion.

Districts are required to report on two (2) types of restraint: mechanical and physical, and seclusion, detailing both the number of students (by disability status) and number of incidents. For example, the use of handcuffs by police officers would constitute a mechanical restraint and schools are required to fully document identified instances. Both a summary report and a full building level report are attached. For the 2015-16 school year, KUSD had 1 report of a mechanical restraint, 89 students who had a total of 233 incidents of physical restraint, and 72 students who had a total of 249 incidents of seclusion. The recent trends still demonstrate an overall increase in incidents, but not as high an increase rate over the previous period. The factors that contribute to these increases can be traced to the continued and prolonged efforts to properly train and record these accurately and appropriately. The Chief of Special Education and Pupil Services practices proper accountability by reviewing each documented report with respective follow-up on a case by cases basis.

This report is for informational purposes only.”

Ms. Valeri was present and answered questions from Board members.

Mr. Kunich presented the Donations to the District.

Mr. Kunich moved to approve the Donations to the District. Mrs. Snyder seconded the motion. Unanimously approved.

Mr. Wade move to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 8:45 P.M.

Stacy Schroeder Busby  
School Board Secretary