

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD NOVEMBER 25, 2014

A regular meeting of the Kenosha Unified School Board was held on Tuesday, November 25, 2014, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:05 P.M. with the following Board members present: Mr. Kunich, Ms. Stevens, Mr. Flood, Mr. Bryan, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the Golf Coaches Association of Wisconsin Academic All-State Honorees Awards.

There were no Administrative or Supervisory Appointments.

Mrs. Snyder introduced the Student Ambassador, Wesley Wrzesinski, from Harborside Academy and he made his comments.

Mr. Bryan gave the Legislative Report.

There were views and comments by the public.

Board members made their responses/comments.

Mrs. Coleman made Board President remarks.

Dr. Savaglio-Jarvis presented the Superintendent's Report.

The Board considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations as contained in the agenda.

Consent-Approve item XI-B – Minutes of the 10/28/14 Special Meeting and Executive Session and the 10/28/14 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Ms. Heather Kraeuter, Accounting & Payroll Manager; Mr. Hamdan, Interim Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the October 2014 cash receipt deposits totaling \$258,632.74, and cash receipt wire transfers-in totaling \$461,529.69, be approved.

Check numbers 513780 through 515297 totaling \$9,701,885.29, and general operating wire transfers-out totaling \$235,708.56, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the October 2014 net payroll and benefit EFT batches totaling \$17,785,291.90 and net payroll check batches totaling \$17,988.86, be approved.”

Consent-Approve item XI-D – School Board Policy 5433 – Tobacco Use by Students submitted by Ms. Susan Valeri, Director of Special Education and Student Support, and Dr. Savaglio-Jarvis, excerpts follow:

“On September 9, 2014, school board member, Carl Bryan, requested a review of Policy 5433.

Mr. Bryan asked for the following changes:

- Add the words “electronic cigarette” to the policy.
- Add three definitions to the policy that were provided by the Public Health Law Center for use in Wisconsin. Definitions included tobacco products, electronic cigarette, and tobacco-related devices.

The school board approved revisions to Policy 5433 as a first reading on October 28, 2014, and it is recommended that the school board approve the revisions to Policy 5433 - Tobacco Use by Students as a second reading on November 25, 2014.”

Consent/Approve item XI-E – School Board Policy 6210 – School/Day/Year/Calendar submitted by Mr. Kristopher Keckler, Executive Director of Information & Accountability, and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 6210 – School Day/Year/Calendar is recommended for revision as the state mandates have changed. In April of 2014 Governor Walker approved Act 257. This act removed the traditional 180-day minimum instructional day requirement. The historical minute requirement was not changed. Kenosha Unified has a past practice of including the equivalent of two full days of instruction for potential school closings.

The school calendar will be developed and approved at least 16 months prior to the start of the respective school year to allow for adequate planning and preparation. Due to potential school closings, late adjustments will be made in the best interests of instructional practice while still meeting the DPI requirements.

Certain district programs such as the extended year schools, alternative schools, and approved charter schools may continue to develop alternative calendars that best meet the needs of their students and program formats.

The School Board approved revisions to Policy 6210 as a first reading on October 28, 2014, and it is recommended that the School Board approve the revisions to Policy 6210 – School Day/Year/Calendar as a second reading at its November 25, 2014 meeting.”

Ms. Stevens moved to approve the Consent Agenda as contained in the agenda. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the 2013-2014 Financial Audit Report submitted by Mr. Hamdan, Ms. Kraeuter, and Dr. Savaglio-Jarvis, excerpts follow:

“The District’s Auditor, Schenck SC, has concluded their financial audit of the District’s financial statements and major federal and state programs. The Audit, Budget and Finance Committee reviewed the audited financial reports at the November 11, 2014, meeting, and had the opportunity to ask questions. Ms. Lisa Salo from Schenck was on hand to answer questions and provided a Management Communications report to the Committee. It was the opinion of Schenck that the District’s financial statements “...present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America. The full Annual Financial Report is available on the District’s website on the Finance Department web page or by connecting through this link: http://kUSD.edu/sites/default/files/document-library/english/FY14_AFR.pdf.

Representatives from Schenck SC will be available for questions or discussion at the November 25, 2014 School Board meeting.

Administration recommends that the school board move to receive the audited 2013-2014 Annual.”

Mr. David Maccoux from Schenck, S.C. was present and gave a brief overview of the 2013-2014 Financial Audit Report. Mr. Hamdan was also present. Mr. Maccoux answered questions from Board members.

Ms. Stevens moved to receive the 2013-2014 Financial Audit Report. Mr. Flood seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Other Post-Employment Benefits Actuarial Study submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“Organizations may offer benefits to their employees that are earned during their years of service, but are not due until after their employment ends through retirement. These benefits, other than pensions, are referred to as other post-employment benefits (OPEB). Kenosha Unified offers benefits such as health insurance, dental insurance and long term care insurance for eligible employees from the date of retirement until age 65 or Medicare eligibility.

In 2004, the Governmental Accounting Standards Board (GASB) established Statement 45 to provide more complete and reliable financial reporting regarding OPEB. This accounting rule had been in place for private sector companies for many years; however public entities were not previously required to report these long term obligations.

An actuarial valuation under GASB 45 must be performed for plans with a total membership of 200 or more at least biennially. In order to comply with this requirement, KUSD administration requested that Milliman, Inc. prepare an updated report.

Attached is the new actuarial valuation report as of July 1, 2014. The report shows a significant reduction in total liabilities as compared to the last report just two years ago. Most of the reductions can be attributed to changes in the medical plan and the fact that future retirees will now pay a larger portion of the total premium (up to 12%). Administration has invited a representative from Milliman, Inc. to answer any questions and address the assumptions that were used.

This report was reviewed at the November 11, 2014, meeting of the Audit/Budget/Finance Committee, and the committee voted unanimously to forward this report to the school board for consideration.

Administration recommends that the school board move to receive the Other Post-Employment Benefits Actuarial Study as delivered by Milliman, Inc.”

Mr. Hamdan was present and distributed a terminology information sheet, a GASB 45 balance sheet liability, and a GASB exposure drafts for OPEB plans. Mr. Timothy Blake from Milliman, Inc. presented the information distributed. There were no questions from Board members.

Mrs. Snyder moved to receive the Other Post-Employment Benefits Actuarial Study. Mr. Flood seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Outdoor Athletic Improvements Referendum submitted by Mr. Steven Knecht, Coordinator of Athletics/Physical Education; Mr. Patrick Finnemore, Director of Facilities; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

“This report consists of two main sections; the first section is from the October 28, 2014 board report and is included in this report for the purpose of having one complete document on the subject. The second section is a combination of updated and new information related to the transition needed to convert the Sports Advisory Committee recommendations into a facilities project referendum.

The proposed referendum scope of work includes several major maintenance items that will need to be done with or without a referendum within the next five years. Specifically, a total of \$4,080,000 of the costs estimated in the attachment will need to be incurred whether or not we have a successful referendum. These projects include the parking lot projects, Indian Trail track resurfacing, replacement of the home and away bleachers at Ameche Field, replacement of the tennis courts at Bradford and Tremper, and removal of the tracks at Bullen and Tremper. If these projects were funded as part of major maintenance they would account for all of the available funding over the next three

years which would come at the expense of all of the other needs that exist in the district. In reality these projects would need to be spread over several more years and numerous concessions would need to be made with other pressing maintenance needs.

Unlike most referendum projects, this referendum would have minimal impact on the district's operating budget. These projects would not require any additional staffing, nor will there be any measurable impact on utility costs. There will be a relatively minor savings related to field preparation time for the varsity baseball and softball infields of approximately 20 hours per field as well as some irrigation and fertilization savings moving from natural grass to synthetic on the baseball infields. The utility costs from the lighting related to the new stadium at Bradford would be offset by the energy and maintenance savings due to the new lighting at Ameche Field.

At the October 28th board meeting, several board members brought up other benefits to the district and/or community if the referendum is successful. Some of the items mentioned were:

- The potential positive impact on tourism in the area. It is a little early to quantify what the impact might be, but members of the Sports Advisory Committee are actively evaluating what opportunities may result from this project and the overall impact of those opportunities.
- That a project this size will help employ numerous people in the construction industry both locally and regionally. KUSD has hired local construction manager/general contractors on all of our referendum type projects for the past 10 years.
- The expansion and upgrade of the Bradford parking lot related to the construction of the proposed new stadium will benefit the school and community for other events and activities outside of just athletics.

The timing of this project is designed to align with the KUSD debt schedule in order to minimize the tax impact. KUSD will be experiencing a drop in debt payments starting in the 2016-2017 fiscal year. The drop in debt payments is related to the borrowings that funded past projects such as the construction of EBSOLA Elementary School and Mahone Middle School finally being paid off.

Acting as the Financial Advisors to KUSD; PMA Securities has produced an example financing plan showing that changes in the debt schedule would potentially translate into the borrowing power of approximately \$85 million dollars over the next 20 years (Attachment 3A) without raising the mill rate. The proposed \$16.7 million dollar project would only take up a portion of this debt replacement capacity; therefore there would be no effective tax increase.

In terms of actual mill rate impact, the \$16.7 million dollar borrowing itself, would average out over the twenty year term to \$.10 per every thousand dollars of property value (Attachment 3B). For the owner of a two-hundred thousand dollar home, that would be approximately \$20 per year.

Referendum language provided by Quarles and Brady is shown as Attachment 5.

The Sports Advisory Committee recommended that a referendum question be placed on the ballot in 2015 for the scope and associated cost estimate provided in this report. Discussions with the City of Kenosha Clerk indicate that 2015 is a light year for elections with the only confirmed election date being April 7, 2015 (Note that there may be a February primary associated with the April election depending on the number of candidates for those offices on the ballot in April). The following schedule is based on a referendum question being placed on the April ballot:

- November 25, 2014 – School Board review and approval of proposed April Referendum Plan.
- December through April – Referendum informational community outreach effort.
- April 7, 2015 – Public vote on referendum.

This report was reviewed at the November 11, 2014, joint meeting of the Audit/Budget/Finance and the Planning/Facilities/Equipment Committees, and the combined committees voted unanimously to forward this report to the school board for consideration.

Administration recommends school board approval to place the Outdoor Athletic Improvements Referendum on the April 7, 2015 ballot as described in this report.”

Mr. Finnemore, Mr. Knecht, and Mr. Hamdan were present to answer questions from Board members.

Ms. Stevens moved to approve the placement the Outdoor Athletic Improvements Referendum on the April 7, 2015 ballot as described in the report. Mr. Bryan seconded the motion. Unanimously approved.

Mrs. Coleman presented the Handbook Policy Updates and Changes submitted by Mrs. Tanya Ruder; Mrs. Annie Petering, Human Resources Specialist; Mr. Rade Dimitrijevic, Human Resources Coordinator; Ms. Judy Rogers, Human Resources Coordinator; Mrs. Sheronda Glass, Executive Director of Business Services; and Dr. Savaglio-Jarvis, excerpts follow:

“In order to ensure accurate policies are included in the forthcoming employee handbook, administration and Buelow Vetter attorneys reviewed and updated the policies listed below for a first reading by the board of education on September 23, 2014. At the October 28, 2014, regular school board meeting, this report and the updated policies were presented for board consideration as a second reading. However, a motion to approve the revised handbook, instead of the policies, was approved unanimously. The appropriate motion should have been to approve the updated policies as a second reading since the policies, not the handbook, were listed in the regular board meeting agenda for approval that evening.

It is the recommendation of the administration that the board of education approve the updated policies presented in the agenda as a second reading on November 25, 2014.”

Mr. Kunich moved to approve the updated policies presented in the agenda as a second reading. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Final Handbook Adoption submitted by Mrs. Tanya Ruder, Annie Petering, Mr. Rade Dimitrijevic, Ms. Judy Rogers, Mrs. Glass, and Dr. Savaglio-Jarvis, excerpts follow:

“The administration and Buelow Vetter attorneys, along with the board of education, have reviewed and updated a number of policies and essential non-policy items in the handbook since August 2014. By working together, a number of policies have been updated to provide a more solid foundation for the employees of Kenosha Unified. The goal was to develop an employee handbook that accurately communicates state and federal statutes and the employment policies of the board of education while serving as a decision-making guide for district staff. In addition, the administration invited all employees to participate in a series of focus groups that were held in October 2014. A total of 30 employees attended the four meetings that were held. The focus group participants received a draft copy of the handbook to review for clarity and their input was taken into consideration as the handbook was finalized for board review.

It is the recommendation of the administration that the board of education adopt the updated Kenosha Unified School District Employee Handbook in its entirety effective November 26, 2014.”

Attorney Joel Aziere from Buelow, Vetter, Buikema, Olson & Vliet, LLC, Ms. Rogers, and Mr. Dimitrijevic were present and answered questions from Board members.

Mr. Bryan moved that reconsideration be given to the Reduction in Workforce section at a later date with recommendations from district staff. Mr. Wade seconded the motion. Unanimously approved.

Mr. Bryan moved to approve the Employee Handbook in its entirety. Mr. Wade seconded the motion. Motion carried. Mr. Flood dissenting.

Dr. Savaglio-Jarvis introduced School Board Policy 1131 – Memorials and Dedications Within Schools submitted by Mr. Finnemore, Mrs. Glass, and Dr. Savaglio-Jarvis, excerpts follow:

“At the August 12, 2014, Personnel/Policy Standing Committee meeting proposed revisions to Policy 1131 – Memorials/Dedications Within Schools were offered by school board member Kyle Flood. The committee voted to forward Policy 1131 to the school board for a first and second reading as proposed by Mr. Flood.

At the September 23, 2014, Regular School Board meeting, administration recommended that school board Policy 1131 - Memorials/Dedications Within Schools be referred back to the Personnel/Policy Standing Committee to allow administration the

opportunity to review the policy and present any additional recommended revisions to the committee for consideration prior to being forwarded to the board for a first and second reading.

After reviewing the policy with Mr. Flood, the following changes are recommended to Policy and Rule 1131 - Memorials and Dedications Within Schools:

- Change the name from Memorials/Dedications to Memorials.
- Remove the term dedication plates. Recommend using the term plaques.
- Provide clarification that memorials are for the deceased.
- Recommend removing approval by the school board to be consistent with past practice which has been to seek approval from the superintendent.
- Eliminate rule “b” as it is not clear.
- Add language related to maintaining or relocating memorials in the event of a major building project.

At its November 11, 2014 meeting, the Personnel/Policy Standing Committee voted to forward Policy 1131 to the school board for a first and second reading.

Administration recommends that the school board approve Policy and Rule 1311 – Memorials Within Schools as a first reading on November 25, 2014 and a second reading on December 16, 2014.”

Mr. Flood moved to approve Policy and Rule 1311 – Memorials Within Schools as a first reading. Mr. Wade seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced School Board Policy 1950 – Relations With Wisconsin Interscholastic Athletics Association and School Board Policy 6770 – Interscholastic Athletics submitted by Mr. Knecht; Mrs. Julie Housaman, Interim Assistant Superintendent of Teaching and Learning; and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 1950, Relations with Wisconsin Interscholastic Athletics Association, describes the relationship Kenosha Unified School District has with the Wisconsin Interscholastic Athletic Association. At the June 24, 2014, regular school board meeting, Kenosha Unified School District Board of Education voted to break ties with the Wisconsin Interscholastic Athletic Association at the middle school level. Therefore, middle school athletics needs to be stricken from the policy.

Policy 6770, Interscholastic Athletics, contains a set of rules titled “Guidelines for Interscholastic Athletics.” Rule 3 needs clarity as to who is eligible to compete on athletic teams in the Kenosha Unified School District. Adding the phrase “full-time Kenosha Unified School District” to this rule clarifies the interpretation of Rule 3 and illustrates that

the privilege of participation in athletics shall be awarded to Kenosha Unified School District students.

On November 11, 2014 the joint Curriculum/Program and Personnel/Policy Standing Committees voted to forward Policies 1950 and 6770 to the school board for a first and second reading.

Administration recommends that the school board approve Policy 1950 – Relations With Wisconsin Interscholastic Athletics Association and Policy 6770 – Interscholastic Athletics as a first reading on November 25, 2014 and a second reading on December 16, 2014.”

Mr. Knecht and Mrs. Housaman were present to answer questions from Board members but there were none.

Ms. Stevens moved to approve School Board Policy 1950 – Relations With Wisconsin Interscholastic Athletics Association and School Board Policy 6770 – Interscholastic Athletics as a first reading. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Reuther Central High School – Bradford High School Athletic Cooperative Agreement submitted by Ms. Karen Walters, Principal at Reuther; Dr. Kurt Sinclair, Principal at Bradford High School; Mr. Knecht; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“Reuther Central High School and Bradford High School are both members of the Wisconsin Interscholastic Athletic Association (WIAA) and provide opportunities for students to play sports at their school. When a school becomes a member of the WIAA and has at least one sport that it sponsors that school has then dedicated its athletic program as a stand-alone membership. Therefore, athletes at member schools are only eligible at the school that they attend.

In 1982 the WIAA made an amendment to their constitution, bylaws, and rules of eligibility which permitted member schools to have cooperative teams. Cooperative teams permitted member schools to join together and support an athletic program in order to have a team exist.

To date, Reuther participates with no other school on a cooperative team and provides only a boys’ and a girls’ basketball program for its students. Over the past three years, more students at Reuther are becoming interested in participating in sports other than basketball, and no other opportunity is available to them for participation. In order to provide its students with extra-curricular opportunities beyond basketball, Reuther administration is requesting a cooperative agreement with Bradford in all sports other than boys’ and girls’ basketball.

Every high school student in the Kenosha Unified School District has the opportunity to participate in any athletic program the district offers, except for students attending Reuther. Pro-viding a cooperative team opportunity with Bradford in all sports,

except for girls' and boys' basketball, would provide all of the district's high school students with athletic opportunities.

The Reuther principal has brought the idea of cooperative team expansion to her colleagues, and they agreed that the best school to partner with in the district is Bradford. Currently, when considering the three comprehensive high schools, Bradford has the lowest population of students in its school; and a cooperative team partnership with Reuther would not only provide an opportunity for Reuther students to participate but it would increase the participation numbers on the teams at Bradford.

At its November 11, 2014 meeting, the Curriculum/Program Standing Committee voted for forward this report to the school board for consideration.

Administration recommends that the school board approve the request to apply for a cooperative membership between Reuther Central High School and Bradford High School for all sports except for boys' and girls' basketball."

Mr. Knecht was present and answered questions from Board members.

Mr. Flood moved to approve the request to apply for a cooperative membership between Reuther Central High School and Bradford High School for all sports except for boys' and girls' basketball. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Summer School 2014 Update and Summer School 2015 Program Recommendations submitted by Mrs. Debra Giorno, Assistant Principal at Bullen Middle School; Mrs. Jennifer Navarro, Coordinator of Organization Training and Development; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

"The goal of the Summer School program was to provide interventions and enrichment consistent with the approved curriculum of the Kenosha Unified School District. In the pro-grams at the elementary and middle school levels, the objective was to provide opportunities for personalized learning in reading and math that encompassed collaboration, creativity, critical thinking, and communication around meaningful learning targets. At the high school level, the objective was to provide high school students credit recovery opportunities and to improve the graduation rate. In addition, Summer School provided learning opportunities in the areas of music, theater, and Recreation Department Summer Activities for Children programs.

The district continued to use a regional site partner school plan at the elementary level. Elementary schools either held Summer School at their site or used the partner school plan.

Middle level programs were held at each of the buildings and included future sixth graders enrolled in the Forward Progress program. High school programs were offered at Bradford High School, Indian Trail High School and Academy, Reuther Central High School, and Tremper High School. The high school program included future ninth graders enrolled in the Early Start program.

The number of classroom teachers varied by site based on enrollment averages for the past three years. Recommended class size was an 18-to-1 student-to-teacher ratio. In 2014 an interventionist position was added to each elementary site. The interventionist provided focused interventions to individual students and small groups. Additionally, the interventionist worked with teachers on developing intervention strategies for the classroom teacher and helped with assessments and data reviews. Also new in 2014 was the addition of a library media teacher to each elementary site. The library media teacher's primary role was to help students locate, evaluate, and use resources for their inquiry processes as well as assist students in selecting appropriate independent choice reading books. The library media teacher worked as an instructional partner with teachers during the inquiry-based learning units.

The total amount budgeted for Summer School was \$1,241,336. The decentralized Summer School budget gave sites and departments control of their own budgets. The budget amount was based on each school's Summer School attendance from the previous year. It was up to each site administrator to determine how much to allocate for salaries and benefits for both certified and noncertified staff, supplies, and purchased services.

In order to meet the growing needs in the Life, Learning, and Leisure classroom, an additional ten educational support personnel positions are requested. This staffing request will ensure that the same support provided for students with special needs (including medically fragile students) throughout the school year is maintained during the summer program. The total amount requested for this proposal is \$12,000.

Strange Elementary School and McKinley Elementary School have provided summer programs through the Regional Site Partner School Plan, and Strange has been the host school. Both schools have requested to provide programming at their individual sites for the 2015 summer session. Students at both schools are walking distance from their respective sites, and offering summer programs at each school will ensure that all students have equal access to summer programs.

It is proposed that the 2015 Summer School budget be increased by \$12,000 for a total of \$1,253,336. With this amount schools will be able to continue to offer summer programs that are personalized meeting the needs of all learners.

At its November 11, 2014 meeting, the Curriculum/Program Standing Committee voted to forward the proposed dates and budget for Summer School 2015 to the school board for consideration.

Administration recommends that the school board approve the proposed dates and budget for Summer School 2015 as presented in the Summer School 2014 Update and Summer School 2015 Program Recommendations."

Mrs. Housman; Mrs. Giorno; and Mrs. Keri Heusdens, Summer School Coordinator; were present to answer questions from Board members.

Mrs. Snyder moved to approve the proposed dates and budget for Summer School 2015 as presented in the Summer School 2014 Update and Summer School 2015 Program Recommendations. Mr. Wade seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Change in the Fiscal Year 2013-2014 Adopted Budget submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“The Board of Education adopted the 2013-2014 budget on November 4, 2013, as prescribed by Wisconsin State Statute 65.90. From time to time there is a need to modify or amend the adopted budget for a variety of reasons. State Statute requires that official modifications to the adopted budget be approved by two-thirds (2/3) majority of the Board of Education and that there be a publication of a Class 1 notice within ten (10) days of board approval. This document identifies budget modifications to the 2013-2014 Budget.

The majority of the changes are the result of notifications of carryover funds determined to be available for various grants after the budget was formally adopted. Other grant awards (i.e. Ed Foundation, mini-grants) were also received after the adoption of the budget. These grant awards conform to existing board policy and have been previously shared with the Board of Education through the approval of the grant as well as grant summary reports submitted to the Audit/Budget/Finance Committee.

Since State Statutes authorize the budget to be adopted by function; administration also requests approval of additional budget modifications that did not add or subtract dollars to the overall budget, but may have changed the function or purpose of the funding.

Attached is a copy of the Notice of Change in Adopted Budget in the proper State approved format that will need to be published in the Kenosha News after the Board has approved these budget modifications.

This report was reviewed at the November 11, 2014, meeting of the Audit/Budget/Finance Committee, and the committee voted unanimously to forward this report to the school board for consideration.

Administration recommends school board approval of the 2013-2014 budget modifications as described, and that the attached Class 1 notice be published within ten (10) days of the official board approval.”

Mr. Hamdan was present to answer questions from Board members but there were none.

Mr. Bryan moved to approve the 2013-2014 budget modifications as described and that the attached Class 1 notice be published within ten (10) days of the official board approval. Mr. Flood seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Hofer; Mr. Hamdan; Mr. Robert Neu, Interim Director of Title I/CLC Programs; Mrs. Glass; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to October 28, 2014, with approval of the purchasing agent are shown in the database in coral color.

The following contract/agreement has not been added to the Contract Management Database and is being presented for Board Approval. A Purchase/Contract Rationale forms is attached for the vendor.

- Compass Learning – \$33,725.”

Mr. Hofer was present and provided Board members information in regards to the contract/agreement with Compass Learning. There were no questions from Board members.

Mr. Kunich moved to approve the contract/agreement with Compass Learning. Mr. Wade seconded the motion. Unanimously approved.

Ms. Stevens presented the Donations to the District as contained in the agenda.

Mr. Bryan moved to approve the Donations to the District as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Bryan moved to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 8:59 P.M.

Stacy Schroeder Busby
School Board Secretary