

REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD DECEMBER 17, 2013

A regular meeting of the Kenosha Unified School Board was held on Tuesday, December 17, 2013, at 7:00 P.M. in the Board Room of the Educational Support Center. Ms. Stevens, President, presided.

The meeting was called to order at 7:11 P.M. with the following Board members present: Mrs. Taube, Mr. Flood, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present. Mr. Nuzzo was excused.

Ms. Stevens, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, introduced Mr. Scott Plant, Coordinator of Fine Arts, who presented Wisconsin State Music Association Honors Projects for Band, Choir, and Orchestra Awards.

Ms. Stevens presented an Administrative and Supervisory appointment.

Mrs. Snyder moved to approve Dr. Joseph Mangi as Interim Superintendent. Mr. Bryan seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mrs. Coleman introduced the Student Ambassador, Ina Yun, from Bradford High School, and she made her comments.

Mr. Bryan presented the Legislative Report.

There were views and comments by the public.

Board members made their responses and comments.

Ms. Stevens made her remarks.

Dr. Hancock presented the Superintendent's Report.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers and Consent – Approve item XI-E – Proposed Finance Related Policy Changes were pulled from the consent agenda.

The Board then considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations as contained in the agenda.

Consent-Approve item XI-B – Minutes of the 11/19/13 and 11/26/13 Special and Executive Sessions, 11/19/13 (2 sets) Special Meetings, and 11/26/13 Regular Meeting.

Consent-Approve item XI-D – Proposed Facilities Related Policy Changes presented by Mr. Patrick Finnemore, Director of Facilities, and Dr. Hancock, excerpts follow:

“It has been several years since the last time the facilities related Board Policies were reviewed and revised. Since that time, there have been some changes in the processes and/or terminology that the District uses. Because of this, the Board Policies should be revised to better reflect the current practices and procedures being followed.

This report was reviewed by the Planning, Facilities, and Equipment and the Personnel and Policy Committees at the November 12, 2013 meeting, and the combined Committees unanimously recommended that it be forwarded on to the full Board for consideration.

The School Board approved these facilities related policy changes as a first reading on November 26, 2013. Administration recommends that the School Board approve the facilities related policy changes as a second reading this evening.”

Mrs. Coleman moved to approve the Consent Agenda as revised. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Floyd Williams, Assistant Superintendent of Elementary School Leadership, and Dr. Angela Andersson, Principal at Kenosha School of Technology Enhanced Curriculum (KTEC) presented the Proposed Expansion of Kenosha School of Technology Enhanced Curriculum Charter School submitted by Mr. Finnemore, Dr. Andersson, Dr. Williams, and Dr. Hancock, excerpts follow:

“When McKinley Middle School was closed at the end of the 2011-12 school year, a number of options were discussed in regards to what could be done with the building. These options included selling the building, using the building for some other purpose, demolishing the building, or holding onto it for possible future use. It was decided at the time to keep all options open with the last resort being demolishing the building. We marketed the building for possible sale and have taken approximately a dozen different groups through the building in the past 16 months. A couple of groups have expressed interest in the building; however the estimated sale value of the building from an independent market analysis was only \$100,000, making any sale not very compelling from a financial perspective. The reality of a possible sale not being a major source of revenue and the fact that the building shares a common site with McKinley Elementary along with the growing interest in choice and charter schools lead to the recommendation contained in this report. Specifically, our recommendation is to expand the Kenosha School of Technology Enhanced Curriculum (KTEC) into a two campus charter school maintaining its current location in the former Lincoln Elementary building as well as adding a second location at the former McKinley Middle School building.

Under this proposal, KTEC will be one school operating with two locations (18<sup>th</sup> Avenue Campus and 32<sup>nd</sup> Avenue Campus) to serve students in Pre-Kindergarten thru eighth grade. However, the second, 32<sup>nd</sup> Avenue, campus enrollment will expand over time. In the 2014 – 15 school year, this campus will serve the needs of students in PreK through fifth grade. Each year after that a grade will be added until the school reaches eighth grade in 2017 – 18 with a total anticipated enrollment of 775 students.

This expansion will be a replication / continuation of the KTEC program. Students will be engaged in Science, Technology, Engineering, and Math (STEM) activities and have a focus on 21<sup>st</sup> Century learning strategies as outlined in the KTEC charter agreement.

Each year applications are taken for the following school year from the day students return from Winter Break until January 31<sup>st</sup> at 3:30 p.m. The waitlist expires at the end of first semester so there is a new lottery each year. For the 2014 – 15 school year, students enrolled in PreK – 4<sup>th</sup> grade at the current location will be given the choice to transfer to the 38<sup>th</sup> Avenue campus. New applicants will be asked their preference of campus. If all the spaces are filled in their desired campus and there are spaces available in the other campus then they will offered placement at the other campus. The Administrator at KTEC, Dr. Angela Andersson, will assign current staff to one of the two campuses to ensure the greatest level of fidelity to the KTEC curriculum and school model culture. The Governance Board of KTEC unanimously supports this expansion. The charter agreement with two revisions is in Appendix A. One revision is the facility description section. The second revision reflects the lottery changes needed with two campuses as described above.

Effective July 1, 2014, the Kenosha School of Technology Enhanced Curriculum will pay all operating expenses and ensure upkeep on the former McKinley Middle School building. In exchange for covering the expenses of the building, the KTEC school may use the facility rent free as long as they continue to be an instrumentality of Kenosha Unified School District. The school will pay utility bills, custodial costs, and maintenance that is needed. To save on start-up costs KTEC will use excess furniture already owned by Kenosha Unified. This furniture will include student and teacher desks, primary grade chairs, and file cabinets. All other furniture and supplies will be paid by KTEC. These funds will come from carryover dollars that have been saved in recent years, donations, and grants.

This report was reviewed by the Planning, Facilities, and Equipment and the Curriculum Committees at the December 3, 2013 meeting, and the combined Committees unanimously recommended that it be forwarded on to the full Board for consideration. In addition, a community meeting was held on December 4, 2013 and the feedback from the public attending the meeting regarding the proposal was overwhelmingly positive.

Administration recommends Board approval of the expansion of the Kenosha School of Technology Enhanced Curriculum through the use of the former Mckinley Middle School building and through the revised charter contract that reflects this facility addition as described in this report.”

Mr. Flood moved to approve of the expansion of the Kenosha School of Technology Enhanced Curriculum through the use of the former Mckinley Middle School building and through the revised charter contract that reflects this facility addition as presented in the agenda. Mrs. Coleman seconded the motion. Unanimously approved.

Mr. Kristopher Keckler, Executive Director of Information & Accountability, presented the Four-Year Graduation Rate – Cohort Analysis submitted by Ms. Renee Blise, Research Coordinator; Mr. Keckler; and Dr. Hancock, excerpts follow:

“Administration presented the first cohort analysis of graduation trends to the Kenosha Unified School Board beginning with School Year 1994-95. This cohort analysis is the eighteenth annual report to the Kenosha Unified School Board. It provides a “base cohort” illustrating the progress of students from their initial assignment as a ninth grader on the Official Third Friday Count Day in SY 2009-10 until the end of summer school four school years later in August 2013. Additionally, the graduation “base cohort” of the Class of 2012 was examined in terms of its progress during the year following its designated graduation year (fifth year).

The cohort graduation rate presented in this report is slightly different than the rate published by the Wisconsin Department of Public Instruction (DPI). Beginning in 2009-10, DPI reported a 4-year cohort graduation rate which includes all students who have been assigned to a *Wisconsin* public school cohort and were last enrolled in KUSD during the 4-year time period, whether or not the student *began* in KUSD in their ninth grade year. Additionally, DPI’s graduation rate is a factor in two priority areas of the new Accountability School and District Report Card: Closing Gaps and On-Track and Postsecondary Readiness. For the school and district report cards, DPI provides data on the 4-year cohort and the 6-year cohort. Subsequent KUSD specific cohort reports will align with the DPI model of presenting a 4-year and 6-year analysis.

It should be noted that a few changes regarding high school completion were recently put in place. In April 2011, the Kenosha Unified Rule 6456 *Graduation Requirements* was updated. Effective for the Class of 2013 was a change in the high school graduation credit requirement from 26 to 23 credits. The minimum credits for Social Studies, Math and Science were reduced from 4 to 3 credits. Currently, Wisconsin High School Graduation Standards contain a minimum requirement of 3 credits for Social Studies, 2 credits each for Math and Science, and 21.5 credits overall. State legislators are in the process of a proposal to increase the Math and Science requirements from 2 to 3 credits. In April 2012, Rule 6456 also added a Community/Service Learning requirement beginning with the Class of 2013 and an Online Learning Experience beginning with the Class of 2016. Another change was implemented in September 2013; the standardized assessment used in the High School Competency Diploma Option transitioned from the paper and pencil Iowa Tests of Educational Development (ITED) to the Iowa Assessment, an on-line version that is aligned to the Common Core Standards.

At its December 3, 2013 meeting, the Curriculum/Program Standing Committee reviewed and accepted the 2012-13 Four Year Graduation Rate - Cohort Analysis Report and recommended that it be forwarded to the full School Board for its review and acceptance. Administration recommends that the School Board review and accept the 2012-13 Four Year Graduation Rate-Cohort Analysis Report. The Office of Information and Accountability will continue to monitor graduation patterns and submit the 2013-14 Four Year Graduation Rate - Cohort Analysis Report to the School Board Curriculum/Program Standing Committee in the fall of 2014.”

Mrs. Snyder moved to accept the Four-Year Graduation Rate – Cohort Analysis and that the Office of Information and Accountability continue to monitor graduation patterns and submit the 2013-14 Four Year Graduation Rate - Cohort Analysis Report to the School Board Curriculum/Program Standing Committee in the fall of 2014. Mrs. Taube seconded the motion. Unanimously approved.

Ms. Steven introduced the Formation of an Ad Hoc Dress Code Committee submitted by Dr. Hancock, excerpts follow:

“Below is an excerpt from the November 12, 2013, Personnel/Policy Standing Committee Meeting minutes:

*Flood introduced Policy/Rule 5431 – Student Dress Code and indicated that he is requesting the proposed changes as he felt it would be fair to student while reducing the burden on Administration and other staff in regards to enforcement.*

*Mr. Flood moved to approve the revisions of Policy/Rule 5431 – Student Dress Code with the additional revision of “to cover the mid-section” to “to fully cover the gluteus maximus” in the last sentence of the “Bottoms” section of the Rule. Ms. Burns seconded the motion. Discussion followed.*

*Dr. Hancock suggested that a Dress Code Ad Hoc Committee be formed, as done in the past, and that Policy/Rule 5431 – Student Dress Code be reviewed by that Committee. Mr. Bryan and Mrs. Coleman agreed with Dr. Hancock’s suggestion.*

*Mr. Flood withdrew his motion to approve the revisions of Policy/Rule 5431 – Student Dress Code with the additional revision of “to cover the mid-section” to “to fully cover the gluteus maximus” in the last sentence of the “Bottoms” section of the Rule.*

*Mr. Flood moved to forward Policy/Rule 5431 – Student Dress Code with to the full Board for approval of only the suggested changes in the last paragraph of the Rule. Mrs. Snyder seconded the motion. Unanimously approved.*

*Mr. Flood requested that the members of the Personnel/Policy Committee be invited to serve on a member of the Dress Code Ad Hoc Committee.*

Below is an excerpt from the November 26, 2013, Regular School Board Meeting Minutes:

*Ms. Stevens introduced School Board Policy 5431 – Dress Code and Formation of An Ad Hoc Student Dress Code Committee submitted by Dr. Hancock, excerpts follow:*

*It is recommended that the School Board approve the proposed revision to the rule portion of Policy 5431 – Dress Code as a first reading this evening and that it be brought back for a second reading in December. It is also recommended that an ad hoc dress code committee be formed.*

*Mr. Flood moved to approve the suggested changes in the last paragraph of Rule 5431 – Student Dress Code made by the Personnel/Policy Committee as a first and second reading. Mrs. Coleman seconded the motion. Unanimously approved.*

*Mr. Flood moved to send Policy/Rule 5431 – Student Dress Code back to the Personnel/Policy Committee for further review. Ms. Stevens passed the gavel to Mrs. Taube and seconded the motion. Motion carried. Mr. Bryan dissenting. Mrs. Taube returned the gavel to Ms. Stevens.*

Below is an excerpt from the December 3, 2013, Personnel/Policy Standing Committee Meeting minutes:

*Mr. Bryan introduced Policy/Rule 5431 – Student Dress Code.*

*Mr. Flood moved to forward all of the proposed revisions to Policy/Rule 5431 – Student Dress Code, except for changes related to I.D.'s, to the full Board. Mrs. Butler seconded the motion.*

*Discussion followed pertaining to the Committee's recommendation last month for an ad hoc Committee to be formed. Several Committee members expressed the need of an ad hoc committee to allow more discussion on recommended changes and to also receive input from students, parents, and staff.*

*Mr. Flood withdrew his motion to forward all of the proposed revisions to Policy/Rule 5431 – Student Dress Code, except for changes related to I.D.'s, to the full Board.*

*Mr. Flood moved to forward Policy/Rule 5431 – Student Dress Code back to the full Board with the direction that the Board President form an ad hoc Committee by January 30th. Ms. Dahl seconded the motion. Unanimously approved.*

Included in the agenda is Policy and Rule 5431 in its current form as well as the changes suggested by Mr. Flood as contained in the December 3, 2013, Personnel/Policy Standing Committee agenda.

Administration recommends that the School Board President form an ad hoc student dress code committee by January 30, 2014, per the Personnel/Policy Committee motion approved on December 3, 2013.”

Mr. Flood moved that the School Board President form an ad hoc student dress code committee by January 30, 2014, as recommended by Administration and the Personnel/Policy Committee. Mrs. Coleman seconded the motion. Unanimously approved.

Ms. Stevens introduced School Board Policy/Rule 8850 - School Board Committees.

Mr. Flood moved to approve School Board Policy/Rule 8850 - School Board Committees as a first reading. Mrs. Coleman seconded the motion. Unanimously approved.

Mr. Robert Hofer, Purchasing Agent, presented the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Hofer, Mr. Hamdan, and Dr. Hancock, excerpts follow:

“School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to November 24, 2013, with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

The following contracts/agreements have not been added to the Contract Management Database are being presented to the Board at this time for Board Approval:

Conn-Selmer via Pacetti’s Maestro of Music (5 Year lease-to-own instrument package) and OverDrive (eBook platform for hosting digital library resources).”

Mr. Bryan moved to approve the recommended contracts/agreements in aggregate of \$25,000. Mrs. Coleman seconded the motion. Unanimously approved.

Mr. Bryan presented the WASB Proposed Resolutions submitted by Dr. Hancock and the Leadership Council (Mrs. Glass, Mr. Hamdan, Mr. Keckler, Dr. Ormseth, Mrs. Ruder, Dr. Savaglio-Jarvis, Ms. Valeri, Dr. Williams), excerpts follow:

“The Superintendent and Leadership Council reviewed the 2014 WASB proposed resolutions and make the following recommendations:

- 14-01 – Access to Co-Curriculum Activities - Support
- 14-02 – Voucher School Accountability - Support
- 14-03 – Voucher School Teacher and Administrator Standards - Support
- 14-04 – Applicability of Open Meetings and Public Records Laws to Private Voucher Schools - Support
- 14-05 – Administration of Certain Required State Assessments (Explore) - Support
- 14-06 – Days of Instruction/Flexible Length of School Term - Support
- 14-07 – Educator Effectiveness - Support
- 14-08 – Common Core State Standards - Support
- 14-09 – Forced Sale of School District Buildings and Grounds - Support
- 14-10 – Fund Balance – Support
- 14-11 – Recovery School Districts - Support
- 14-12 – School Start Date - Support
- 14-13 – Safety Belts on School Buses - Support
- 14-14 – Sharing of Student by Districts - Support
- 14-15 – Weapons Possession in School Zones - Support

It is recommended that the School Board provide direction to its delegate relative to the 2014 WASB proposed resolutions and give their delegate discretionary latitude to vote on amendments or other resolutions.”

Mrs. Snyder moved to direct the delegate to vote in favor of all the proposed resolutions with the exception of resolution 14-15 and that discretionary latitude be given to

the delegate on amendments or other resolutions. Mr. Flood seconded the motion. Unanimously approved.

Mrs. Snyder moved to direct the delegate to vote in favor of resolution 14-15 and that discretionary latitude be given to the delegate on amendments or other resolutions. Ms. Stevens passed the gavel to Mrs. Taube and seconded the motion. Mrs. Taube returned the gavel to Ms. Stevens. Motion carried. Mr. Flood dissenting.

Mr. Bryan presented the Donations to the District as contained in the agenda.

Mr. Bryan moved to approve the Donation to the District as presented. Mrs. Taube seconded the motion. Unanimously approved.

Mr. Hamdan presented the Summary of Receipts, Wire Transfers, and Check Registers submitted by Ms. Heather Kraeuter, Accounting & Payroll Manager; Mr. Hamdan, and Dr. Hancock, excerpts follow:

“It is recommended that the November 2013 cash receipt deposits totaling \$269,436.98 and cash receipt wire transfers-in totaling \$3,098,959.28 be approved.

Check numbers 500966 through 502376 totaling \$3,691,150.24, and general operating wire transfers-out totaling \$367,831.70 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the November 2013 net payroll and benefit EFT batches totaling \$12,436,941.10 and net payroll check batches totaling \$12,632.42 be approved.”

Mrs. Taube requested that in the future this report include a breakdown of monthly purchase card activity for hotel and airline transactions. Mr. Handan indicated that the additional information could be included in the report beginning next month.

Mrs. Taube moved to approve the Summary of Receipts, Wire Transfers, and Check Registers. Mr. Flood seconded the motion. Unanimously approved.

Mr. Hamdan presented the Proposed Finance Related Policy Changes submitted by Dr. Hancock, excerpts follow:

“The following school board policy revisions were approved as a first reading at the November 26, 2013, regular board meeting and are brought forward this evening for consideration as a second reading:

- 3110 – Annual Operating Budget;
- 3111 – School Board Budget;
- 3112 – Budget Administration;
- 3121 – Financial Accounting;
- 3122 – Accounts Receivable/Uncollectible Accounts; and
- 3323 – Fund Balance.”

Mrs. Snyder moved to approve the Proposed Finance Related Policy Changes as a second reading. Mr. Flood seconded the motion. Unanimously approved.

Mr. Bryan moved to adjourn the meeting. Mr. Flood seconded the motion.

Meeting adjourned at 9:08 P.M.

Stacy Schroeder Busby  
School Board Secretary