

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD APRIL 22, 2013

A regular meeting of the Kenosha Unified School Board was held on Monday, April 22, 2013, at 7:00 P.M. in the Board Room of the Educational Support Center. Ms. Stevens, President, presided.

The meeting was called to order at 7:02 P.M. with the following Board members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present.

Ms. Stevens, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District No. 1. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the Scholastic Art Awards, the High School Art Contest at Sterling House of Kenosha, the Science Olympiad Award, the Project Lead the Way Master Teacher for Design and Modeling Award, and the Veteran Diploma.

There were no Administrative or Supervisory appointments.

Mrs. Coleman introduced the Student Ambassador, Abbey Alfredson from Indian Trail High School and Academy, and she made comments.

Mr. Bryan gave the Legislative Report.

There were views and comments by the public.

Mr. Stevens made her remarks.

Dr. Hancock gave her Superintendent's Report.

The Board then considered the following Consent-Approve items:

Consent-Approve item X-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Consent-Approve item X-B – Minutes of 3/26/13 and 4/09/13 Special Meetings and Executive Sessions and 3/26/13 Regular Meeting.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Ms. Heather Kraeuter, Accounting & Payroll Supervisor; Mrs. Tina Schmitz, Chief Financial Officer; and Dr. Hancock, excerpts follow:

"It is recommended that the March 2013 cash receipts deposits totaling \$481,488.56 and cash receipt wire transfers-in totaling \$42,748,746.87, be approved.

Check numbers 492304 through 493446 totaling \$7,423,877.49, and general operating wire transfers-out totaling \$318,483.08, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the March 2013 net payroll and benefit EFT batches totaling \$13,057,890.86, and net payroll check batches totaling \$2,268.49, be approved."

Mr. Nuzzo moved for approval of the Consent Agenda. Mrs. Coleman seconded the motion. Unanimously approved.

Ms. Karen Davis, Assistant Superintendent of Elementary School Leadership, presented the Kenosha School of Technology Enhanced Curriculum Charter Contract submitted by Dr. Angela Andersson, Principal at KTEC; Mrs. Davis; and Dr. Hancock, excerpts follow:

"On April 3, 2007, the initial Kenosha School of Technology Enhanced Curriculum (KTEC) school proposal was presented to the Board of Education. At that time, the Board approved a five-year charter contract with KTEC. KTEC is reaching the end of the five-year charter and is seeking a five-year extension.

The attached contract reflects current instructional and management practices at the school. Annual evaluation of the students' success is reported in the KUSD annual report. KTEC has demonstrated fiscal responsibility throughout the previous contract, and currently "exceeds expectations" according to the Department of Public Instruction school report card.

At its April 9, 2013, meeting, the Curriculum/Program Standing Committee voted to forward the KTEC Contract to the School Board for consideration. Administration recommends that the School Board approve the proposed 2013-2018 KTEC School Contract."

Mrs. Coleman moved to approve the 2013-2018 KTEC School Contract. Mr. Nuzzo seconded the motion. Unanimously approved.

Mr. Daniel Tenuta, Assistant Superintendent of Secondary School Leadership, presented the Kenosha eSchool Lease Extension presented by Mr. Patrick Finnemore, Director of Facilities; Mr. Tenuta; and Dr. Hancock, excerpts follow:

"On August 1, 2010 Kenosha Unified School District entered into a three-year lease of the property located at 6121 Green Bay Road in Kenosha to serve as the home of the Kenosha eSchool. That lease is set to expire on July 31, 2013. It was decided to pursue a one-year extension to that lease provided the financials terms remained the same or were reduced. The landlord has agreed to a one-year extension with no changes to the financial terms.

There are a couple of reasons for our recommendation to remain in the current location and to only extend the lease by one year. The first is related to not wanting to enter into a long-term commitment on a location. It is our intent to evaluate a variety of options over the course of the coming school year and make a decision regarding a permanent site for the eSchool in time for the 2014-15 school year. With that in mind we felt that it was neither cost effective nor operationally sound to move the program for what may only be one year. There is a great deal of technology necessary to support the operation of the school and any possible rent savings for a one-year move would most likely be eaten up in the cost to relocate to another facility. A copy of the proposed extension to the lease is provided as an attachment to this report.

The lease extension was reviewed by the Planning, Facilities and Equipment Committee at their April 9th meeting and the committee unanimously approved forwarding the report on to the full board for their consideration.

Administration recommends that the School Board approve a one year extension to the lease for the Kenosha eSchool at the property located at 6121 Green Bay Road in Kenosha as described in this report.”

Mrs. Snyder moved to approve a one year extension to the lease for the Kenosha eSchool at the property located at 6121 Green Bay Road in Kenosha. Mrs. Coleman seconded the motion. Unanimously approved.

Mrs. Tina Schmitz, Chief Financial Officer, presented the Fiscal 2013-2014 Budget Status submitted by Mr. Tarik Hamdan, Budget & Grant Manager; Mrs. Schmitz; and Dr. Hancock, excerpts follow:

“Per Board Policy 3100, Annual Operating Budget, the Kenosha Unified School District Administration is currently in the process of developing a preliminary budget incorporating assumptions based on information from Governor Walker’s proposed biennial budget, and the Department of Public Instruction. Those assumptions include:

Revenue

- No increase in per pupil funding for revenue limit
- 1% increase expected in state general/equalization aid offset by tax levy
- No change in categorical aid
- Decrease of 100 student FTE
- Unknown impact of vouchers

Expenses

- Savings from retirement and health insurance contributions
- Increase built in for additional school staffing
- Minimal increase in operational expenses

Fund Balance

- Maintain/restore operating reserves to meet the requirements of Board Policy 3323, Fund Balance, with the goal of a minimum of 15% of operational expenses

The initial budget projections were built based on conservative estimates. Administration will continue to analyze the projected student enrollment throughout the process as well as monitor the state budget process, and may make recommendations to modify projections in the coming months.

These next few months are critical to the District in ensuring a timely implementation to meet the budget timeline, and preparation for the 2013-2014 school year. The state budget is not expected to be finalized until June or even as late as July as it goes through the legislative process.

The Kenosha Unified School District's proposed budget for 2013-2014 will be prepared in accordance with the budgeting and financial operations policies for the District and will be prepared to conform to existing State of Wisconsin requirements. It is the desire of Administration to present the Board of Education an appropriate balanced budget, taking into consideration the beliefs, parameters and objectives of the Transformation Plan and the ongoing instructional and fiscal responsibilities of Administration. As always, the budget is developed and implemented with the ultimate goal of meeting the needs of all our students.

Administration is providing this update as information only. This information was also shared at the April 9, 2013 Audit, Budget and Finance Committee. These initial budget assumptions will be the basis for ongoing budget discussions to be scheduled throughout the spring and summer. Administration will bring forth a preliminary 2013-14 budget with further details at the June board meeting. Included with this report is Attachment A which includes a full timeline of activities that have occurred and those that will be initiated in the coming months. Also included is Attachment B which summarizes the District's fund balance and bond ratings over the last 10 fiscal years."

Mr. Steve Knecht, Coordinator of Athletics, Health, Physical Education and Recreation, presented the Naming of the Baseball Field submitted by Mrs. Ruder; Dr. Sue Savaglio-Jarvis; Mr. Knecht; and Dr. Hancock, excerpts follow:

"School Board approval is requested to name the baseball field at Tremper High School the "Andy Smith Field."

School Board Policy 7410 titled "Naming an Area Within or On a District Site" allows staff or community members to nominate a name, with the Board of Education then approving the naming of all District facilities. Further, this policy states, "...when a former student, staff or community member who has been deceased for more than two years has achieved national, state or local prominence, the School Board may name an area within a school or on a District site after that individual." The recommendation put forward for consideration by the Board of Education meets the criteria in Board Policy 7410. A news release was issued to area media inviting community members to serve on an ad-hoc committee. The ad-hoc committee comprised of community representatives and KUSD staff met to consider and recommend a name for the baseball field. The attached memorandum provides detailed background information regarding Andy Smith.

Administration recommends that the School Board approve the Naming Committee's recommendation that the Tremper baseball field be named the Andy Smith Field."

Mrs. Snyder moved to approve the Naming Committee's recommendation that the Tremper baseball field be named the Andy Smith Field. Mrs. Taube seconded the motion. Unanimously approved.

Mrs. Taube presented the Donations to the District as contained in the agenda.

Mrs. Taube moved to approve the Donations to the District as contained in the agenda. Mr. Bryan seconded the motion. Unanimously approved.

Meeting adjourned at 8:56 P.M.

Stacy Schroeder Busby
School Board Secretary