

REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD FEBRUARY 28, 2013

A regular meeting of the Kenosha Unified School Board was held on Thursday, February 28, 2013, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Snyder, President, presided.

The meeting was called to order at 7:01 P.M. with the following Board members present: Ms. Stevens, Mrs. Taube, Mr. Gallo, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Dr. Hancock was also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District No. 1. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Snyder announced that the Awards noted in the agenda would be presented at next month's meeting.

There were no Administrative or Supervisory appointments.

Mrs. Snyder introduced the Student Ambassador, Kaitlin Kentala, from Bradford High School, and she made her comments.

There were views and comments by the public.

Mrs. Snyder made her remarks.

Dr. Hancock gave the Superintendent's Report which included a PowerPoint presentation covering information pertaining to revenue, enrollment, and voucher financial impact.

Consent-Approve item X-B – Minutes of 1/29/13 Special Meeting and Executive session and 1/29/13 Regular Meeting was pulled from consent agenda.

The Board then considered the following Consent-Approve items:

Consent-Approve item X-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Ms. Heather Kraeuter, Accounting Supervisor; Mrs. Tina Schmitz, Chief Financial Officer; and Dr. Hancock, excerpts follow:

"It is recommended that the January 2013 cash receipts deposits totaling \$1,028,161.14 and cash receipt wire transfers-in totaling \$39,332,880.29, be approved.

Check numbers 489940 through 491249 totaling \$3,756,954.50, and general operating wire transfers-out totaling \$481,759.84, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the January 2013 net payroll and benefit EFT batches totaling \$10,403,392.11, and net payroll check batches totaling \$10,171.52, be approved.”

Consent-Approve item X-D – Policy/Rule 1240 – Access to Public Records submitted by Mrs. Sheronda Glass, Executive Director of Business Services, and Dr. Hancock, excerpts follow:

“Policy/Rule 1240 – Access to Public Records designates the Superintendent of Schools as the legal custodian of records. The policy also defines a “record” and provides guidance regarding records requests and records retention. Recommended changes to the policy include clearly stating that District records shall be retained for periods of time specific in the Wisconsin Records Retention Schedule for School Districts provided by the Wisconsin Department of Public Instruction and updating position titles in the “Legal Custodian(s) of Records” portion of the rule.

At the December 4, 2012 Personnel/Policy Standing Committee meeting, a committee member requested that this item be returned to the Committee in January to allow time to compare the policy with the Wisconsin Records Retention Schedule for School Districts and Wisconsin State Statutes. There were no objections from other Committee members or Administration. At its January 8, 2013 meeting, the Committee voted to forward the proposed revisions to Policy 1240 to the School Board for a first and second reading.

The Board approved the revisions as a first reading at its January 29, 2013, regular meeting. Administration recommends that the School Board approve revisions to Policy/Rule 1240 - Access to Public Records as a second reading this evening.”

Consent-Approve item X-E – Policy/Rule 5260 – Open Enrollment – Full Time presented by Mr. Kristopher Keckler, Executive Director of Information and Accountability; and Dr. Hancock, excerpts follow:

“Policy/Rule 5260 – Open Enrollment - Full Time addresses the state mandate of providing open enrollment opportunities to nonresident students. As the practice of open enrollment has grown over the past several years, especially in the area of virtual charter school enrollments, school districts have experienced cases of habitual truancy. State Statute 118.16 speaks to the school attendance enforcement and notification procedures for all students. Updated guidelines, as communicated from the Department of Public Instruction, declare that termination of open enrollment students due to habitual truancy must now be included in any district open enrollment policy. The definitions, notifications, and interventions that currently apply to resident students will now be consistent and apply to open enrolled students.

At its January 8, 2013, meeting, the Personnel/Policy Committee voted to forward the proposed revisions to Policy 5260 to the School Board for a first and second reading. The Board approved the revisions as a first reading at its January 29, 2013, regular meeting.

Administration recommends that the School Board approve revisions to Policy 5260 – Open Enrollment - Full Time as a second reading this evening.”

Mr. Bryan moved to approve the consent-approve items as revised. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Sue Savaglio-Jarvis, Assistant Superintendent of Teaching and Learning, presented the Hockey Cooperative Team Expansion submitted by Mr. Steven Knecht, Coordinator of Athletics/Physical Education; Dr. Savaglio-Jarvis; and Dr. Hancock, excerpts follow:

“In 1982 the Wisconsin Interscholastic Athletic Association (WIAA) made an amendment to their constitution, bylaws, and rules of eligibility which permitted member schools to have cooperative teams (co-op teams). Co-op teams permitted member schools to join together and support an athletic program in order to have a team exist.

In the 2001-02 school year, Kenosha Unified School District began sponsoring hockey as a co-op team. The original members of the co-op team were Tremper and Bradford High Schools. Since then Indian Trail High School was added to the co-op. Since the existence of the program, the team has been recognized as the Kenosha Thunder.

During the 2011-12 school year, interest in expanding the co-op was explored as the number of participants had dipped; and citizens from the neighboring communities of Wilmot and Westosha expressed interest in joining the Kenosha Thunder. However, there are date requirements for applications into the co-op team agreements; and timing proved to be an obstacle. Additionally, specific information surrounding the agreement in a co-op needed to be ascertained. As a result, students from Wilmot and Westosha did not join the co-op in 2011-12.

Since then appropriate information has been shared (financials, code of conducts, etc.), and Wilmot Union School District has approved Wilmot Union High School to co-op in hockey with Kenosha Unified School District and the Kenosha Thunder hockey team. Now that this process has been approved by Wilmot School District, the WIAA application process requires Kenosha Unified School District approval before it can act upon the request.

At its February 12, 2013, meeting, the Curriculum/Program Committee voted to forward this report to the School Board for consideration. Administration recommends that the School Board grant approval to expand the district’s hockey program into a co-op agreement with Wilmot Union School District.”

Ms. Stevens moved to approve the expansion of the District’s hockey program into a cooperative agreement with Wilmot Union School District. Mr. Bryan seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented Policy/Rule 6421 – Programs for Students with Disabilities presented by Ms. Susan Valeri, Director of Special Education and Student Support; Dr. Savaglio-Jarvis; and Dr. Hancock, excerpts follow:

“The Kenosha Unified School District is required by state and federal law to follow all of the included requirements in Policy 6421. This policy (6421) describes the district’s commitment to serving students with special education needs. The district’s Transformation Plan encompasses servicing all students, ensuring every child experiences high quality personalized learning success. As noted in this policy, the word “program” has been eliminated. The new wording will be reflected through the word “services.”

Services and procedures the district is required to provide by state and federal law are noted below:

- Services for Students with Disabilities (Policy 6421)
- Child Find Activities (Policy 6421.1)
- Least Restrictive Environment (Policy 6421.2)
- Individualized Education Program (Policy 6421.3)
- Due Process Procedural Safeguards for Special Education Students and for Students Referred for IEP Evaluation and Their Parent/Guardian (Policy 6421.4)

These policies appear in Appendices A through E.

In addition, the five different policies (noted above) and their respective requirements will be incorporated into one policy—6421. A link to the Wisconsin Department of Public Instruction (DPI) for these required services will be provided in this policy.

At their February 12, 2013, meetings, the Personnel/Policy and Curriculum/Program Standing Committees voted to forward revised Policy 6421, Services for Students with Disabilities and the recommendation for elimination of policies 6421.1, 6421.2, 6421.3, and 6421.4 to the School Board for a first reading and second reading. Administration recommends that the School Board approve revised Policy 6421 and the recommendation for elimination of policies 6421.1, 6421.2, 6421.3, and 6421.4 as a first reading this evening and a second reading on March 26, 2013.”

Mrs. Taube moved to approve revised Policy 6421 and the recommendation for elimination of policies 6421.1, 6421.2, 6421.3, and 6421.4 as a first reading and a second reading on March 26, 2013. Mr. Nuzzo seconded the motion. Unanimously approved.

Ms. Patricia Demos, Community School Relations Coordinator, presented the Mary Frost Ashley Charitable Trust submitted by Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations; Ms. Demos; and Dr. Hancock, excerpts follow:

“The District applied and received funding from the Mary Frost Ashley Charitable Trust in 2010 and 2011 for the Back to School – A Celebration of Family and Community Event, and parent and student programs. In 2012 the District was invited to apply and received funding from the Trust for Back to School supplies that were distributed at Elementary School Open Houses, parent and student education and learning experiences, parent leadership training, and support for the District’s Recognition Program, Academic Showcase, and annual Alcohol, Tobacco, and Other Drugs Awareness Student Recognition Brunch.

During the 2013-2014, the District plans to further develop and strengthen the comprehensive parent education training program, family interactive learning experiences, and expand student learning opportunities through support with a high school group, expand the District's Recognition Program, support the Academic Showcase, and strengthen the annual Alcohol Tobacco, and Other Drugs Awareness Student Recognition Brunch. This comprehensive program is developed with the framework of Search Institute's "40 Developmental Assets," Joyce Epstein's School, Family and Community Partnerships guide, and the District's Transformation Design. The design plan includes improving student achievement, personalized learning, expanding collaborative partnerships with families, the community and industry as well as implementing Joyce Epstein's "Ten Steps to Success: School-Based Programs of Family, School, and Community Partnerships" and securing resources to support student learning.

The all-encompassing program will continue to build on the framework of Joyce Epstein's research from John Hopkins University. The framework includes the Six Types of Family-School-Community Partnerships; Parenting, Communication, Learning at Home, Volunteering, Decision Making, and Community Collaboration. Within that research (Epstein & Sheldon 2006), Epstein indicates, "School, Family and Community Partnerships is a better term than parental involvement. The concept of "partnership" recognizes that parents, educators, and others in the community share responsibility for students' learning and development." This model provides significant support to moving the Transformational Design Goal #2 forward.

At their February 12, 2013, joint meeting, the Audit/Budget/Finance and Curriculum/Program Standing Committees voted to forward to the Board of Education this one-year grant proposal. Administration recommends that the Board approve submission of the grant titled Framework for Healthy Youth Development: Expanding Family Learning and Student Engagement Program in the amount of \$119,250.89 to the Mary Frost Ashley Charitable Trust."

Mrs. Coleman moved to approve submission of the grant titled Framework for Healthy Youth Development: Expanding Family Learning and Student Engagement Program in the amount of \$119,250.89 to the Mary Frost Ashley Charitable Trust. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Request to Submit 21<sup>st</sup> Century Community Learning Center (CLC) Program Grant Application for 2013-2014 School Year submitted by Mr. Paris Echoles, Coordinator of Student Engagement and Equity; Dr. Savaglio-Jarvis; and Dr. Hancock, excerpts follow:

"The 21<sup>st</sup> Century Community Learning Center (CLC) Program is a federally funded grant program. Federal guidelines state that funds for the CLC program are distributed to the state level and then allocated to communities based on an extremely competitive process to offer out-of-school time programming. Grants awarded under this competition will range from \$50,000 up to \$100,000 per CLC site. Activities are intended to serve students at schools with high poverty rates and schools in need of improvement based on the results of the Wisconsin Knowledge and Concepts Examination. Funds are allocated to the school district for fiscal and program management.

All CLC programs within the Kenosha Unified School District will continue to provide a safe-haven for children during out-of-school time. Out-of-school time includes before school, after school, early release days, and half days. The combination of academic support, a nutritious snack, and a host of enrichment activities allows for a great partnership with community based organizations like the Boys and Girls Club of Kenosha, the University of Wisconsin-Extension, and the Kenosha County Department of Human Services. Each of these primary partners participates in a CLC Advisory Council.

Schools offer enrollment for the CLC program at the beginning of the academic year during Open House. The number of seats available fluctuates from school to school and year to year. Priority is given to students who exhibit a need for academic support as defined by the Principal and the Academic Coordinator of CLC sites. Students report to the CLC program at dismissal for attendance and a nutritious snack, which is provided by KUSD Food Services. Immediately following their snack, "targeted" students attend the first hour of programming, Power Hour, where they work in small groups with certified teachers and/or highly qualified staff on planned academic activities that are linked to the school's curriculum. Other students attend homework help/tutoring sessions. After Power Hour, students participate in a variety of enrichment activities hosted by the Boys and Girls Club of Kenosha. These enrichment activities focus on the arts, fitness, health & life skills, and character & leadership. Students also benefit from many incentive based projects surrounding attendance, behavior, and active participation.

At their February 12, 2013, joint meeting, the Audit/Budget/Finance and Curriculum/Program Standing Committees voted to forward this grant request to the Board of Education for approval. Administration recommends that the Board grant approval to submit the 21<sup>st</sup> Century Community Learning Center (CLC) Program Grant Application for the 2013-2014 School Year."

Ms. Stevens moved to approve submission of the 21<sup>st</sup> Century Community Learning Center (CLC) Program Grant Application for the 2013-2014 School Year. Mrs. Coleman seconded the motion. Unanimously approved.

Mrs. Snyder presented the Donations to the District as contained in the agenda.

Mr. Bryan moved to approve the Donations to the District as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

The Minutes of 1/29/13 Special Meeting and Executive session and 1/29/13 Regular Meeting were presented.

Mr. Bryan moved to approve the Minutes of 1/29/13 Special Meeting and Executive session and 1/29/13 Regular Meeting. Mrs. Taube seconded the motion. Motion carried. Ms. Stevens dissenting.

Meeting adjourned at 7:55 P.M.

Stacy Schroeder Busby  
School Board Secretary