

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD DECEMBER 18, 2012

A regular meeting of the Kenosha Unified School Board was held on Tuesday, December 18, 2012, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Snyder, President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Ms. Stevens, Mrs. Taube, Mr. Gallo, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Dr. Hancock was also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District No. 1. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the Wisconsin High School Forensics Association's State Theatre Festival Awards.

There were no Administrative or Supervisory appointments.

Mrs. Taube introduced the Student Ambassador, Trenten Smith, from Bradford High School, and he made his comments.

Mrs. Coleman gave the Board Member Professional Development Update.

There were views and comments by the public.

Mrs. Snyder made her remarks.

Dr. Hancock gave the Superintendent's Report which included a "Rumor vs. Fact" PowerPoint presentation.

The Minutes of the 10/23/12 Regular Meeting, which were part of Consent-Approve item X-B, were pulled from the consent agenda.

The Board then considered the following Consent-Approve items:

Consent-Approve item X-A – Revised Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Consent-Approve item X-B – Minutes of 11/13/12, 11/27/12 and 12/11/12 Special Meetings and Executive Sessions and 11/27/12 Regular Meeting.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Ms. Heather Kraeuter, Accounting Supervisor; Mrs. Tina Schmitz, Chief Financial Officer; and Dr. Hancock, excerpts follow:

“It is recommended that the November 2012 cash receipts deposits totaling \$883,429.77 and cash receipt wire transfers-in totaling \$2,965,203.52, be approved.

Check numbers 487926 through 488690 totaling \$6,622,844.48, and general operating wire transfers-out totaling \$426,801.87, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the November 2012 net payroll and benefit EFT batches totaling \$14,553,352.36, and net payroll check batches totaling \$5,567.53, be approved.”

Consent-Approve item X-D – Policy and Rule 1330 – Facilities Use and Policy 1331 – Classification of Groups Using School District Facilities submitted by Mr. Patrick Finnemore, Director of Facilities; Mrs. Sheronda Glass, Executive Director of Business Services; and Dr. Hancock, excerpts follow:

“Each year, a number of not-for-profit agencies request a waiver of fees for the use of district facilities. The current approval process requires that a waiver request be submitted to the Board of Education for consideration and approval. This process is cumbersome and more often than not the request is approved at the recommendation of the administration.

To streamline the process, the administration is recommending that the Director of Facilities and/or the Building Principal approve all waiver requests. In the event a waiver is denied, the party may appeal to the Executive Director of Business Services for consideration. If it is not resolved at that level, the requester may appeal to the Board of Education for a final decision.

At its November 13, 2012 meeting, the Planning/Facilities/Equipment & Personnel/Policy Standing Committees jointly voted to forward Policies and Rules 1330 - Facilities Use and 1331 - Classification of Groups Using School District Facilities to the full Board for consideration with an additional change as follows: “The District will cover waive the rental costs fee” in #1, 2, 3, 4 and 5 of Policy 1331. At its November 27, 2012 meeting, the Board voted to approve revisions to the policies as a first reading. Administration recommends that the Board approve the revisions to Policies and Rules 1330 - Facilities Use and 1331 - Classification of Groups Using School District Facilities as a second reading this evening.”

Consent-Approve item X-E – Policy and Rule 6110 - Instructional Program Mission and Beliefs submitted by Dr. Sue Savaglio-Jarvis, Executive Director of Teaching and Learning; and Dr. Hancock, excerpts follow:

“School Board Policy 6110 Instructional Program Mission and Beliefs and Rule 6110 Instructional and Staff Objectives to Accomplish Instructional Programs Mission

was developed and affirmed in 1991 and revised in 1992 and 2002. The wording in the policy reflected the District mission and beliefs during those times; and was revised with each new district plan. The rule defined instructional objectives for the staff also aligned with the mission and curriculum guides that existed during that time. The current District vision, mission and transformation principles of learning were developed through the transformation design process which now provides direction for all departments. The current transformation goals provide specific direction for the staff and the student results define a means to monitor the students' progress.

Therefore, it is recommended to remove Policy and Rule 6110 because it does not reflect the Department of Teaching and Learning's current focus and practice. The focus of this Department is clearly established in Policy 6100 titled Mission, Principles, Goals and Results that was approved by the Board June 28, 2011 that defines the District's Transformation Plan.

At its November 13, 2012 meeting, the Personnel/Policy and Curriculum/Program Standing Committees voted to forward the recommendation for removal of Policy and Rule 6110 to the School Board for consideration. At its November 27, 2012 meeting, the Board voted to approve elimination of Policy and Rule 6110 as a first reading. Administration recommends that the School Board approve elimination of Policy 6110 – Instructional Program Mission and Beliefs as a second reading this evening.”

Mr. Nuzzo moved to approve the consent-approve items with the Revised Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations. Mrs. Coleman seconded the motion. Unanimously approved.

Mrs. Schmitz introduced Mr. David Maccoux and Ms. Lisa Salo of Schenck Solutions who answered questions regarding the 2011-2012 Financial Audit Report submitted by Mrs. Schmitz and Dr. Hancock, excerpts follow:

“The District's Auditor, Schenck Solutions, has concluded their financial audit of the District's financial statements. The Audit, Budget and Finance Committee reviewed the audited financials at their December 4, 2012 meeting, and had the opportunity to ask questions. Mr. David Maccoux from Schenck was on hand to answer questions and provide a report to the committee. It was the opinion of Schenck that, “the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2012, and the respective changes in financial position and cash flows, where applicable, thereof for the year ended in conformity with accounting principles generally accepted in the United States of America”. The full Comprehensive Annual Financial Report (CAFR) is available on the District's website at <http://www.kusd.edu/departments/budget/cafr.pdf>.

Starting in 2000-2001, the District began presenting the financial statements in the form of a CAFR. This process is considerably more involved than preparing the basic financial statements that were previously prepared and presented to the Board of Education by our auditor. This report includes comprehensive financial statements, a statistical section, and statements of achievements over the past year.

The audit documents were presented at the December 4, 2012 Audit, Budget and Finance committee meetings where Dave Maccoux of Schenck Solutions was on hand to answer questions. No formal action is required other than acknowledgement of receipt of the audit results.”

Mr. Gallo moved to accept the 2011-2012 Financial Audit Report. Mr. Nuzzo seconded the motion. Mr. Gallo withdrew his motion and Mr. Nuzzo his second as no action was necessary. Mr. Gallo acknowledged receipt of the 2011-2012 Financial Audit Report.

Mrs. Savaglio-Jarvis presented Policy and Rule 6311 – Elementary School Classroom Utilization submitted by Ms. Karen Davis, Assistant Superintendent of Elementary School Leadership; Mr. Finnemore; Dr. Savaglio-Jarvis; and Dr. Hancock, excerpts follow:

“Elementary School Classroom Utilization, Policy 6311 and Guidelines for Classroom Utilization, Rule 6311 was affirmed in 2000 and revised in 2002. Currently, the Long-Range Facilities Planning Policy and Rule 7200 (copy attached) defines our District’s protocol for facilities planning. The rule refers to site councils and staffing allocation from federal and state efforts that are no longer implemented. Currently, utilization of space within a school is defined to maximize all students’ learning while meeting their educational needs. Therefore, it is recommended to remove policy and rule 6311.

At its December 4, 2012 meeting, the Joint Personnel/Policy, Planning/Facilities/Equipment and Curriculum/Program Committees voted to forward the recommendation for elimination of Policy and Rule 6311 to the School Board for consideration. Administration recommends that the School Board approve removal of Policy/Rule 6311 as a first reading this evening and second reading on January 22, 2013.”

Mr. Nuzzo moved to approve removal of Policy/Rule 6311 as a first reading. Mrs. Coleman seconded the motion. Unanimously approved.

Policy 8710 – Regular School Board Meetings and Policy 8810 – Rules of Order were deferred until the Special School Board Meeting in January.

Mr. Bryan presented the Donations to the District as contained in the agenda.

Mr. Bryan moved to approve the Donations to the District as contained in the agenda. Mrs. Coleman seconded the motion. Unanimously approved.

Mrs. Snyder presented the Minutes of the 10/23/12 Regular Meeting.

Mrs. Taube moved to approve the Minutes of the 10/23/12 Regular Meeting with the addition of an excerpt under the Formal Adoption of the 2012-2013 Budget agenda item stating that the motion to call the question did not follow the parliamentary rules of Robert’s Rules of Order and should have been called out of order. Ms. Stevens seconded the motion. Unanimously approved.

Meeting adjourned at 9:01 P.M.

Stacy Schroeder Busby
School Board Secretary