

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD OCTOBER 23, 2012

A regular meeting of the Kenosha Unified School Board was held on Tuesday, October 23, 2012, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Snyder, President, presided.

The meeting was called to order at 7:04 P.M. with the following Board members present: Ms. Stevens, Mrs. Taube, Mr. Gallo, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Dr. Hancock was also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District No. 1. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the Exemplary Use of LEGO Education Solutions Award, OfficeMax A Day Made Better Winner Award, and the Green Ribbon School Award. Dr. Robert Wells, Coordinator of Fine Arts, presented the Festival of Arts & Flowers – Board of Education and Superintendent of Schools Awards.

Mrs. Ruder presented Resolution No. 209 - Commemoration – American Education Week 2012, which read as follows:

“WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping Kenosha's youth with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees, be they teachers, education support professionals, custodians, bus drivers, secretaries or administrators, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools encourage community, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE, Kenosha Unified School District does hereby proclaim November 11–17 as the 91st annual observance of American Education Week.

BE IT FURTHER RESOLVED, that a true copy of this resolution be spread upon the official minutes of the Board of Education, and that a signed copy be printed in the school district's official newspaper of record.”

Mrs. Taube moved to approve Resolution No. 209 - Commemoration – American Education Week 2012 as presented. Mrs. Coleman seconded the motion. Unanimously approved.

There were no Administrative or Supervisory Appointments.

Mrs. Taube introduced the Student Ambassador, Jessica Ocampo, from Reuther Central High School, and she made her comments.

Mr. Bryan gave the Legislative Report.

There were views and comments by the public.

Mrs. Snyder made her remarks.

Dr. Hancock gave the Superintendent's Report which included a school presentation from Chad Dahlk, Principal of Lance Middle School, and a presentation from DELTA Academy members from Frank Elementary, Stocker Elementary, Roosevelt Elementary, Lance Middle, Mahone Middle, and Washington Middle Schools.

The Board considered the following Consent-Approve items:

Consent-Approve item X-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Consent-Approve item X-B – Minutes of 9/25/12 Special Meeting and Executive Session and the 9/25/12 Regular Meeting.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Ms. Heather Kraeuter, Accounting Supervisor; Mrs. Tina Schmitz, Chief Financial Officer; and Dr. Hancock, excerpts follow:

“It is recommended that the September 2012 cash receipts deposits totaling \$568,689.67 and cash receipt wire transfers-in totaling \$22,267,577.96, be approved.

Check numbers 486086 through 486880 totaling \$3,215,943.92, and general operating wire transfers-out totaling \$326,538.63, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the September 2012 net payroll and benefit EFT batches totaling \$11,859,517.73, and net payroll check batches totaling \$60,373.26, be approved.”

Mr. Nuzzo moved to approve the consent-approve items as contained in the agenda. Mrs. Coleman seconded the motion. Unanimously approved.

Mr. Kristopher Keckler, Executive Director of Information and Accountability, presented the Official Third Friday Report submitted by Ms. Renee Blise, Senior Research Analyst; Ms. Lorien Thomas, Research Analyst; Mr. Keckler; and Dr. Hancock, excerpts follow:

“Annually, Administration provides the Kenosha Unified School Board with the District’s Official Third Friday Enrollment Report. The data contained in this report are also reported to the Wisconsin Department of Public Instruction (DPI) in its designated format. The School Board should note that this report contains only enrollment data and does not contain student membership data that are used to develop revenue projections and budgetary planning documents.

The following sections are included in the Appendices:

APPENDIX 1 – Official Enrollment School Year 2012-13

- District enrollment by grade span;
- District enrollment by grade level;
- Average class sizes for elementary, middle, and high school programs; and
- Total enrollment by school.

Historical information is also included from the five (5) prior school years, beginning with school year 2007-08.

APPENDIX 2 – Total Enrollment by School

- Enrollment by building, category, and grade level, grouped by Elementary, Middle, High, and Special Schools; and
- Summary recapitulation by category and grade span, with five (5) years of data.

APPENDIX 3 – Class Size Averages by School

- Average class sizes by school and program, grouped by Elementary, Middle, High, and Special Schools; and
- Summary of average class sizes by grade span and program, with six (6) years of data.

At its October 9, 2012 meeting, the School Board Personnel and Policy Standing Committee reviewed and accepted the 2012-13 Official Third Friday Enrollment Report and recommended that it be forwarded to the full School Board for review and acceptance. Administration recommends and that the School Board review and accept the 2012-13 Official Third Friday Enrollment Report.”

Mr. Nuzzo moved to accept the 2012-13 Official Third Friday Enrollment Report. Mr. Gallo seconded the motion. Unanimously approved.

Mr. Keckler presented the Request to Submit the Race to the Top – District Grant Application submitted by Mrs. Julie Housaman, Coordinator of Title I and Grants; Mr. Keckler; Dr. Savaglio-Jarvis; and Dr. Hancock, excerpts follow:

“School Board approval is requested to submit the Race to the Top grant. This nearly \$400 million, district level grant competition for local education agencies (LEAs) is intended to encourage and reward LEAs with the vision and leadership to implement personalized, student-focused approaches to learning and teaching that will ensure excellence and equity for all students. The Department of Education anticipates awarding 15-25 grants in December 2012.

This grant is focused on the classroom and the relationship between educators and students. Applicants are invited to demonstrate how they can personalize education for all students in their schools. Successful applicants will provide teachers with the information, tools and supports that enable them to meet the needs of each student. In doing so each student's learning will be substantially deepened and accelerated. The LEA will ensure that policies, systems, infrastructure, capacity, and culture are established to enable teams of educators and school leaders to continuously focus on improving student achievement and closing the achievement gaps. In addition, successful applicants will include proposals to extend their reforms beyond the brick and mortar of the school buildings and partner with public or private entities to address the social, emotional, and behavioral needs of students, particularly those in high-need schools.

The grant will support the KUSD vision and mission to maximize the brilliance of children to assure every child experiences high quality personalized learning. KUSD's transformation principles: Blended Personalized Learning, Multi-Dimensional Life and Career Skills, and Relevant Global Knowledge are key focus areas in this grant. Additionally, the grant projects will align with the three district transformation goals: Improve Student Achievement, Expand Collaborative Partnerships with Families, Community and Industry, and Secure Resources (time, people, finances, and operating processes) to support learning.

At its October 9, 2012 meeting, the Joint Audit/Budget/Finance and Curriculum/Program Committee voted to forward the Race To The Top – District Grant Application to the School Board for consideration. Administration recommends that the School Board approve the application for the Race to the Top – District Grant and approve implementation if received.”

Mrs. Coleman moved to approve the application for the Race to the Top – District Grant and implementation, if received. Mr. Gallo seconded the motion. Unanimously approved.

Mrs. Schmitz presented the Change in the Fiscal Year 2011-12 Adopted Budget submitted by Mr. Tarik Hamdan, Budget & Grant Manager; Mrs. Schmitz; and Dr. Hancock, excerpts follow:

“The Board of Education adopted the 2011-2012 budget on October 25, 2011, as prescribed by Wisconsin State Statute 65.90. From time to time there is a need to modify or amend the adopted budget for a variety of reasons, including changes in individual program budgets. State Statute requires that any modifications to the adopted budget require the approval by two-thirds (2/3) majority of the Board of Education and publication of a Class 1 notice within ten (10) days of Board approval. This document identifies proposed budget modifications to the 2011-2012 Budget.

The majority of the required changes are the result of notifications of carryover funds determined to be available for various grants after the budget was formally adopted in October. Other Grant awards (i.e. Ed Foundation, Mini-Grants) were also received after the adoption of the budget. These Grant awards conform to existing board policy and have been previously shared with the Board of Education through the approval of the grant as well as grant summary reports submitted to the Audit, Budget & Finance Committee.

Since State Statutes authorize the budget be adopted by function, Administration also request approval of additional budget modifications that do not add dollars to the budget, but change functions (primarily the first two digits of the function). These budget modifications include:

- Transfer budgets and expenditures from one salary account to another salary account resulting from a review of position control. Reclassifying the salary and benefit dollars from one account to another does not change the overall amount of the District budget.
- Transfer operational line item budget dollars from one budget account to another as a result of ongoing review and monitoring of budgets. Reclassifying budget dollars from one account to another account does not change the overall amount of the Grant or District budget.
- Transfer Grant budgets to the appropriate function or object based on formal DPI Grant Modifications. Since the budget was formally adopted, some Grant Managers have requested that expenditure budget dollars be reassigned to the function or object where the dollars would be expended. The grant budgets have now been revised and the resulting modifications may have changed the function or object of the expenditures, but they did not change the awarded amount of the grant.

The Audit, Budget & Finance Committee reviewed the summary at their October 9, 2012 meeting. Administration recommends that the Board approve the 2011-2012 budget modifications as described herein and that the attached Class 1 notice be published within ten (10) days of the official Board Adoption.”

Mr. Nuzzo moved to approve the 2011-2012 budget modifications as described herein and that the attached Class 1 notice be published within ten (10) days of the official Board Adoption. Mrs. Taube seconded the motion. Unanimously approved.

Mrs. Schmitz presented the 2011-12 Budget Carryovers to the 2012-13 Budget submitted by Mr. Hamdan, Mrs. Schmitz, and Dr. Hancock, excerpts follow:

“An integral part of the budget development process is the disposition of unspent budget dollars at the end of the fiscal year. Historically, Kenosha Unified School District (KUSD) has prohibited the carryover of any administrative budget dollars to the next fiscal year. Starting in the 2002-2003 budget year, the Board approved the elimination of all discretionary carryover dollars from site budgets.

Normally as a result of the outstanding purchase orders that were encumbered and not fully expended as of June 30, 2012, there would be requests to carry dollars over to the next budget year. As a result of a tremendous District-wide effort this past June, no encumbrance carryovers are being requested this year.

There are several additional items that are potentially carried over from year to year. Administration is requesting to carryover the following to the 2012-2013 fiscal year. Some of these have been previously been reviewed or approved by the Board or a Committee. Charter School Carryover.

Charter School Carryover	\$1,030,593
Donation and Mini-Grant Carryover	<u>\$ 50,880</u>
	\$1,081,473

Attachment A delineates all of the requested carryover amounts by school or department. Column 3 is the requested carryover of unspent donations and mini-grants by school or department. Column 4 delineates the other requested carryovers, comprised of charter school carryover.

The Audit, Budget & Finance Committee reviewed the carryover requests at their October 9, 2012 meeting. Administration recommends that the Board approve these carryover dollars and that they be incorporated into the 2012-2013 budget.”

Mrs. Taube moved to approve the carryover dollars and that they be incorporated into the 2012-2013 budget. Mrs. Coleman seconded the motion. Unanimously approved.

Mrs. Schmitz presented the Formal Adoption of the 2012-2013 Budget submitted by Mr. Hamdan, Mrs. Schmitz, and Dr. Hancock, excerpts follow:

“The Public Hearing on the 2012-2013 Budget and the Annual Meeting was held on Wednesday, September 12, 2012 in the Auditorium at Indian Trails High School and Academy. In addition, the Board of Education has reviewed the District’s budget assumptions and received public input at their meetings held in July. The Board approved the preliminary budget assumptions on February 28, 2012 (See Attachment A) and July 24, 2012 (see Attachment B). Since the Public Hearing and Annual Meeting, Administration has updated the assumptions based on final equalized state aid announced October 15, 2012, and needs within the school district. Since our Third Friday September student counts, the District has added back teaching positions, strategically addressing the need in certain areas. The 2012-2013 Budget includes the District’s effort to restore fund balance with an approximate contribution of \$3 million expected at June 30, 2013. Earlier in the year we had estimated a \$4 million contribution. However, final budget adjustments including restoring certain teaching positions, the District’s planned contribution is now \$3 million.

The 1.34% decrease in total tax levy includes a decrease of \$1.3 million in 2012-2013 for Kenosha Unified School District over last year. Due to the final pupil counts and the Certified State Aid that was released by the Department of Public Instruction on October 15, 2012, the District’s overall revenue limit (including all exemptions) was increased from 2011-2012 by \$2.8 million. General state aid increased over last year by approximately \$5 million. However, because the revenue limit only increased by \$2.8 million and after deducting the general aid portion, the District was limited to a lower tax levy amount. The levy shown above for the General Fund is the maximum amount allowable within State law without going to referendum. This represents a decrease of \$2.4 million in tax levy to the General Fund from last year. Because of the declining enrollment the District is seeing this year, a non-recurring declining enrollment exemption was applied to the District’s revenue limit calculation by DPI. Because of this exemption, the District has not absorbed the full financial impact of the enrollment decrease. The declining enrollment exemption is designed so that Districts are able to plan for the decrease over a period of time, by decreasing relative expenses in the following years. The total loss of revenue due to the decline in 2012-2013 is approximately \$30,000. The full effect of the revenue decrease will be seen in the next few years because of

how DPI averages our student FTE (full-time equivalent) over three years. The chart below is an indication of what we might expect with the decline of 241 FTE this year and held flat for the next two years.

The total mill rate per \$1,000 of equalized valuation is \$11.54, a 4.75% increase over the prior year. The Equalized Property Values decreased by 5.81% from last year which contributes to the overall mill rate increase. Attachment C delineates this tax levy scenario and the last 21 years equalized values and tax levies.

It is requested that the Board of Education accept the following recommendations:

1. Approval of the 2012-2013 Budget with an approximate contribution of \$3 million to fund balance;
2. Formally adopt the District's 2012-2013 Budget using the accompanying Budget Adoption Motion in Attachment D;
3. Direct Administration to prepare a class one legal notice to be published within ten (10) days of the modification whenever this Adopted Budget is modified;
4. Direct the Clerk of the Kenosha Unified School District to certify the property tax levy to be collected from the municipalities with the School District in the amount of \$74,684,161 for the General Fund, \$15,626,547 for the Debt Service Fund, and \$2,050,267 for the Community Service Fund.
5. Direct Administration to certify the Board approved tax levy on or before November 1, 2012; and
6. Designate the portion of the General Fund's fund balance at June 30, 2012 as Unassigned for working capital that is not classified as Nonspendable (for inventories and prepaids)."

Mr. Gallo moved to call the question. Mr. Nuzzo seconded the motion. Motion failed. Ms. Stevens, Mrs. Taube, and Mr. Bryan dissenting.

The previous motion to call the question did not follow the parliamentary rules of Robert's Rules of Order and should have been called out of order.

Mr. Nuzzo moved to approve the 2012-2013 Budget with an approximate contribution of \$3 million to fund balance; formally adopt the District's 2012-2013 Budget using the accompanying Budget Adoption Motion in Attachment D, direct Administration to prepare a class one legal notice to be published within ten (10) days of the modification whenever this Adopted Budget is modified, direct the Clerk of the Kenosha Unified School District to certify the property tax levy to be collected from the municipalities with the School District in the amount of \$74,684,161 for the General Fund, \$15,626,547 for the Debt Service Fund, and \$2,050,267 for the Community Service Fund, direct Administration to certify the Board approved tax levy on or before November 1, 2012; and designate the portion of the General Fund's fund balance at June 30, 2012 as Unassigned for working capital that is not classified as Nonspendable (for inventories and prepaids). Mr. Gallo seconded the motion.

Roll call vote on Mr. Nuzzo's motion: Ayes: Mr. Gallo, Mr. Nuzzo, Mrs. Coleman, and Mrs. Snyder. Noes: Ms. Stevens, Mrs. Taube, and Mr. Bryan. Motion carried.

Mr. Keckler presented the Update on New DPI School Report Cards submitted by Mr. Keckler and Dr. Hancock, and indicated that once additional information is available it will be provided at the next Committee and Board meetings, excerpts follow:

"As outlined by the Wisconsin waiver to No Child Left Behind, Wisconsin school districts will be assigned a new School Report Card. The Preliminary Report Cards were available to schools on September 24th, embargoed until a public release expected during the October 22nd. The School Report Cards are just one part of a new, statewide accountability system for schools. This system will continue to evolve in future years.

Each school will earn a "score," called an accountability index score, from 0 to 100. This score is displayed on the report card. The accountability index score that each school receives is based on the school's performance in four priority areas:

- Student Achievement in reading and mathematics on state tests;
- Starting in 2014, this area will utilize the Smarter Balanced Assessment. KUSD was recently provided the opportunity to allow Lance the opportunity to participate in the first Small Scale Trial;
- Student Growth measured by year-to-year improvements in achievement;
- Closing Gaps in performance between specific student groups (comparing English language learners, low-income students, students with disabilities, and members of racial or ethnic group with their peers); and
- On-track/Postsecondary Readiness, including graduation or attendance rates, reading and math achievement, and ACT participation and performance.

In addition, the School Report Card displays the school's performance on three areas of student engagement:

- Test Participation Rate in reading and mathematics state tests;
- Absenteeism Rate measuring chronic absenteeism; and
- Dropout rate measuring the number of students dropping out of school.

The Office of Educational Accountability has provided trainings to building administrators regarding data interpretation and the public awareness of their respective report cards. Due to the timing of the public release, further details should be available for the full board meeting."

Mrs. Taube presented the Donations to the District as contained in the agenda.

Mrs. Coleman moved to approve the Donations to the District as contained in the agenda. Mr. Gallo seconded the motion. Unanimously approved.

Meeting adjourned at 9:33 P.M.

Stacy Schroeder Busby
School Board Secretary

