



KENOSHA UNIFIED SCHOOL BOARD
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 110
November 1, 2016
MINUTES

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mrs. Coleman was called to order at 5:32 P.M. with the following committee members present: Mr. Aceto, Mr. Holdorf, Mr. Kent, Mr. Leipski, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mr. Kunich arrived later. Ms. Stevens and Mr. Wade were excused. Mr. Battle, Mrs. Dawson, Mr. Balk, and Mr. Potineni were absent.

Mrs. Coleman noted that there was not a quorum present; therefore, no action could be taken.

Approval of Minutes – October 11, 2016 Audit/Budget/Finance

Mrs. Coleman indicated that the October 11, 2016, minutes will be included on the agenda for the next meeting for approval due to lack of a quorum.

Information Items

Mr. Tarik Hamdan, Chief Financial Officer, introduced Mr. Timothy Bleick from Milliman, Inc. and he presented the Other Post-Employment Benefits Actuarial Study. He noted that an actuarial valuation under GASB 45 must be performed for plans with a total membership of 200 or more at least biennially. In order to comply with this requirement, the District requested that Milliman, Inc. prepare the updated report as of July 1, 2016. The report shows a significant reduction in total liabilities as compared to the last report just two years ago. Most of the reductions can be attributed to changes in the medical plan and the fact that future retirees will now pay a larger portion of the total premium (up to 12%). Mr. Bleick answered questions from Committee members.

Mr. Kunich arrived at 5:38 P.M.

Mr. Hamdan presented the Monthly Financial Statements. He noted that the month of September was the first month where health and dental insurance expenditures were recorded on the general ledger as the benefits run for 20 pay periods between September and June, that the first equalization aid installment payment was received, and that the maximum tax levy allowed without a referendum was approved by the Board at their October 25 meeting. There were no questions from Committee members.

Mr. Hamdan presented the Summary of Grant Activity and answered questions from Committee members.

Mr. Hamdan presented the Cash and Investment Quarterly Report and answered questions from Committee members.

Future Agenda Items

Mrs. Coleman indicated that the Monthly Financial Statements, the 2015-2016 Financial Audit Report, and 2016-2017 Adopted Budget Book would be presented in December.

Meeting adjourned at 5:53 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
JOINT AUDIT/BUDGET/FINANCE AND
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
November 1, 2016
MINUTES

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Personnel/Policy Committees chaired by Mrs. Coleman was called to order at 7:34 P.M. with the following committee members present: Mr. Kunich, Mr. Aceto, Mr. Holdorf, Mr. Kent, Mr. Leipski, Mr. Falkofske, Mrs. Dahl, Mr. Moore, Mrs. Shane, Mr. Fellman, and Mrs. Coleman. Dr. Savaglio-Jarvis was present. Mrs. Snyder, Mrs. Stephens, Mrs. Stevens, and Mr. Wade were excused. Mrs. Marks, Mr. Wojciechowicz, Mr. Godspodarek, Mr. Battle, Mr. Dawson, Mr. Balk, and Mr. Potineni were absent.

Mrs. Coleman noted that there was not a quorum present; therefore, no action could be taken.

Approval of Minutes – October 11, 2016 Joint Audit/Budget/Finance and Personnel/Policy

Mrs. Coleman indicated that the October 11, 2016, minutes will be included on the agenda for the next committee meeting for approval due to lack of a quorum.

Information Items

Dr. Bethany Ormseth, Chief of School Leadership, introduced the Strategic Direction Planning Overview–Teams 1 & 2. She explained that the process of expanding the five strategic directions began in February 2016 with a district and community-wide meeting where design teams, made up of district staff and community members, were created for each of the five strategic directions. The goal of each design team included the development of objectives, initiatives and a draft timeline of implementation. The design teams held working meetings from February through June 2016 and reactor group sessions were held from June through October 2016. Dr. Ormseth indicated that the information prepared by the design teams for the first two strategic directions would be presented at this meeting with the remaining three strategic directions being presented at the December/January meeting(s).

Dr. Ormseth and Mrs. Julie Housaman, Chief Academic Officer, presented Strategic Direction 1 and the correlating objectives and initiatives and then asked Committee members to note their self-reflection thoughts, pair up with another Committee member and share input and/or feedback, and report out comments to the entire Committee.

Mr. Kent departed the meeting at 7:08 P.M.

Mrs. Shane left the meeting at 7:25 P.M.

Mr. Tarik Hamdan, Chief Financial Officer, and Mr. Kristopher Keckler, Chief Information Officer, presented Strategic Direction 2 and the correlating objectives and initiatives and then asked Committee members to note their self-reflection thoughts, pair up with another Committee member, and share input and/or feedback, and report out comments to the entire Committee.

Future Agenda Items

Mrs. Coleman indicated that Strategic Directions Planning Overview - Teams 3, 4, and 5 would be presented in December/January.

Meeting adjourned at 7:34 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
November 1, 2016
MINUTES

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mrs. Coleman was called to order at 7:34 P.M. with the following committee members present: Mr. Falkofske, Mr. Kunich, Mrs. Dahl, Mr. Moore, Mr. Fellman, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mrs. Snyder, Mrs. Stevens, and Mrs. Shane were excused. Mrs. Marks, Mr. Wojciechowicz, and Mr. Gospodarek were absent.

Mrs. Coleman noted that there was not a quorum present; therefore, no action could be taken.

Approval of Minutes – October 11, 2016 Personnel/Policy and October 11, 2016 Joint Personnel/Policy and Curriculum/Program

Mrs. Coleman indicated that the October 11, 2016, Personnel/Policy and October 11, 2016, Joint Personnel/Policy and Curriculum/Program minutes will be included on the agenda for the next committee meeting for approval due to lack of a quorum.

Informational Items

There were no informational items.

Future Agenda Items

There were no future agenda items.

Meeting adjourned at 7:35 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Coleman was called to order at 7:38 P.M. with the following committee members present: Mr. Garcia, Dr. Evans, Mrs. Hamilton, Mrs. Karabetsos, Dr. Werwie, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mr. Wade, Mrs. Snyder, and Ms. Riese were excused. Mr. Ghouse was absent.

Approval of Minutes – October 11, 2016 Joint Personnel/Policy and Curriculum/Program and October 11, 2016 Curriculum/Program

Mrs. Coleman indicated that the October 11, 2016, Joint Personnel/Policy and Curriculum/Program and October 11, 2016, Curriculum/Program minutes will be included on the agenda for the next committee meeting for approval due to lack of a quorum.

Information Item

Dr. Savaglio-Jarvis introduced the ALiCE Lesson Plan Feedback. She indicated that during the summer of 2016, school leadership and district staff drafted lesson plans for ALiCE student training, differentiated for each level - elementary, middle and high school, which focus on the instructional and procedural aspects of ALiCE; there are no plans for physical role playing of students. The information was being presented to the Committee in order for them to provide feedback/input. Copies of the lesson plans for each level (elementary, middle, and high school) and a copy of the ALiCE Lesson Plan Feedback PowerPoint presentation were distributed to Committee members.

Mr. Martin Pitts, Regional Coordinator of School Leadership and Learning – Elementary, presented the following ALiCE Lesson Plan Feedback PowerPoint topics to the Committee: what is ALiCE?, ALiCE information, why ALiCE?, why prepare staff and students, staff training, parent information, student training, and lesson plan feedback. He asked Committee members to provide feedback/input on the student training and parent information timelines and then answered questions.

Mr. Scott Kennow, Regional Coordinator of School Leadership and Learning - Elementary, presented the ALiCE pre-kindergarten–grade 12 lesson plans and lesson plan orientation. He asked Committee members to provide feedback/input and then answered questions from Committee members.

Mrs. Kimberly Fischer, Interim Regional Coordinator of Leadership and Learning – Secondary, presented the ALiCE middle and high school lesson overviews and then answered questions from Committee members.

Mrs. Coleman indicated that the ALiCE Lesson Plan Feedback agenda item would be brought back next month to allow Committee members to review the information presented.

Future Agenda Items

Mrs. Coleman indicated that the Summer School Report would be presented in December and that the Building Lifelong Trust and the Gifted and Talented Report would be presented in January.

Meeting adjourned at 8:38 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
PLANNING/FACILITIES/EQUIPMENT MEETING
Educational Support Center – Room 110
November 1, 2016
MINUTES

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mrs. Coleman was called to order at 8:40 P.M. with the following committee members present: Mr. Falkofske, Mr. Garcia, Mr. Flood, Mr. Thomey, Mr. Butts, Mr. Schaffrick, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Ms. Stevens and Mrs. Bothe were excused. Mr. Cardinali and Mr. Wicklund were absent.

Approval of Minutes – October 11, 2016 Planning/Facilities/Equipment

Mr. Falkofske moved to approve the minutes as contained in the agenda. Mr. Garcia seconded the motion. Unanimously approved.

Information Items

Dr. Savaglio-Jarvis presented the Traffic/Parking at Roosevelt Elementary School and explained that issues had been reported relative to the traffic flow during the morning drop-off and afternoon pick-up times of the day. A recommendation was made during the September Committee meeting to investigate the matter; therefore, a group met on September 20, 2016, to observe and discuss the traffic flow issues. The following solutions have been agreed upon:

- installation of “No Parking” signs on the east sign of 34th Avenue adjacent to the school’s playground to allow for parent drop off and pick up;
- adjustments to garbage pick-up routes would be made so that trucks are not proceeding down 34th Avenue during morning drop-off or afternoon pick-up times;
- elimination of the approach just north of the school building onto 34th Avenue with replacement of a curb which would extend the drop off zone by approximately 20 feet;
- purchase of two yield cones to be placed daily in the center line of 34th Avenue at both 69th and 70th Streets to alert traffic of the student crossing areas and for the safety of safety patrol students; and
- assignment of six additional safety patrol students along the east 34th Avenue vehicle exit area to assist with student transitions in and out of vehicles to improve efficiency which would likely reduce the line of parked cars extending into Roosevelt Road.

Mr. Patrick Finnemore, Director of Facilities, presented the Capital Project Update. In regards to the Outdoor Athletics Project, he noted the work at Bradford was essentially complete with the exception of a few punch list items, the bleachers at Indian Trail have been completed, the press box building at Bullen is almost complete, and the installation of the synthetic turf at Tremper is underway. He noted that the 50% design review documents meeting for Phase 2 projects was held, that the 95% plans and specs review meeting is scheduled for late December, and that final construction bids should be issued in January, 2017. He noted that the Major Maintenance Projects were all complete.

Mr. Thomey asked if water/sewer utility usage/conservation was ever considered. Mr. Finnemore indicated he will add a quarterly water/sewer utility usage/conservation component to the Energy Efficiency Projects

Future Agenda Items

Mrs. Coleman indicated that the Capital Project Update and the Utility & Energy Savings Program Report would be presented in January.

Mr. Falkofske moved to adjourn the meeting. Mr. Garcia seconded the motion. Unanimously approved.

Meeting adjourned at 8:52 P.M.

Stacy Schroeder Busby
School Board Secretary