



KENOSHA UNIFIED SCHOOL BOARD
PLANNING/FACILITIES/EQUIPMENT MEETING
Educational Support Center – Room 110
August 11, 2015
MINUTES

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mr. Flood was called to order at 5:32 P.M. with the following committee members present: Ms. Stevens, Mr. Zielinski, Mr. Thomey, and Mr. Flood. Dr. Savaglio-Jarvis was also present. Mr. Falkofske, Mrs. Bothe, and Mr. Schaffrick were excused. Mr. Valeri and Mr. Butts were absent.

Mr. Flood indicated that no action would be taken on any agenda items due to lack of a quorum.

Approval of Minutes – April 14, 2015 Planning/Facilities/Equipment

Mr. Flood indicated that due to lack of a quorum the minutes would be addressed at next month's Committee meeting.

EBSOLA Adjacent Vacant Parcel

Mr. Patrick Finnemore, Director of Facilities, presented the EBSOLA Adjacent Vacant Parcel. He indicated that when the district purchased the land which Edward Bain School of Language and Art (EBSOLA) was constructed on, the southeast four acre corner of the property was not purchased due to the fact of a localized area of groundwater contamination. Despite the four acre portion of land not being purchased by the district, an agreement was developed for the district to maintain the right to someday acquire the land. Approximately three years ago, representatives from the city, county, Wisconsin DNR, and the district met with the intent on developing a plan to clean up and find a use for the four acre property. It was agreed that if outside funding was obtained, the county would take ownership of the property and then transfer ownership to the city at no cost. The city would oversee the clean-up of the property with the DNR through final closure of the remediate by the DNR. The city would then transfer ownership of the property to the district at no cost. The district, in turn, would be responsible for costs associate with the improvements of the property, i.e. parking lot and/or green space.

Ms. Stephens requested a copy of the land development plans for the four acre corner of property that was not purchased. Mr. Finnemore indicated that he would get that information to Ms. Stephens.

Dr. Savaglio-Jarvis indicated that this item would be forwarded to the doard for consideration at the August board meeting.

Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2015-2016 Year

Mr. Finnemore presented the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2015-2016 Year. He noted that this is an annual report and there were no changes in the areas covered by transportation. He informed the

committee that a new five year contract agreement with First Student and the District has been reached.

Mr. Flood noted that no action would be taken on this item due to lack of a quorum and that it would be forwarded to the Board for consideration.

Information Items

Mr. Finnemore presented the Pella Window Problem at Three Schools. He informed the committee members of the window problems at Pleasant Prairie, Somers, and Stocker elementary schools which began to emerge as early as 2008. The issues, which are continuing to expand in scope, are consistent with the progressive modes of failure of wood due to excessive and unabated moisture. In 2010, a class action lawsuit was filed and approved against the window manufacturer, subsequently thrown out in 2014, and then since refiled. Best case scenario would be to obtain all or a portion of the funding for the replacement of the windows from the manufacturer and/or others either through a negotiation settlement or via a lawsuit. If adequate funding from the manufacturer and/or others cannot be obtained through negotiation or the legal process, the district will need to fund the replacement projects through other means. The two most likely options would be our Major Maintenance budget or via the Energy Efficiency Revenue Limit Exemption. In either case, the absolute earliest that work could start on any of these projects would be the summer of 2016. At this point, there is no certainty on how the situation will end up; therefore, the item is just informational. Finnemore will present a recommendation once more information is known.

Mr. Finnemore presented the Capital Projects Update which included the status of the outdoor athletic referendum project, energy efficiency projects, and the security projects as noted in the agenda. There were no questions by committee members.

There were no questions by the committee members on the Utility and Energy Savings Program Report. Mr. Finnemore indicated that he would have the year-end utility and energy savings summary next month.

Future Agenda Items

There were no future agenda items noted.

Meeting adjourned at 6:06 P.M.

Stacy Schroeder Busby
School Board Secretary



**KENOSHA UNIFIED SCHOOL
BOARD**
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 110
August 11, 2015
MINUTES

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Wade was called to order at 6:08 P.M. with the following committee members present: Mr. Flood, Mrs. Marcich, Mr. Aceto, Mr. Battle, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Falkofske, Mr. Kent, Mrs. Dawson, and Mr. Holdorf were excused. Ms. London and Mr. Castle were absent.

Mr. Wade indicated that no action would be taken on any agenda items due to lack of a quorum.

Approval of Minutes – June 9, 2015 Audit/Budget/Finance and June 9, 2015 Joint Audit/Budget/Finance and Curriculum/Program

Mr. Wade indicated that due to lack of a quorum the minutes would be addressed at next month's Committee meeting.

Information Items

Mr. Tarik Hamdan, Chief Financial Officer, distributed and presented updated Monthly Financial Statements. He noted an anticipated \$5.6 million dollar surplus. He indicated that the information is still considered preliminary and unaudited at this point.

Mr. Hamdan presented the Cash and Investment Quarterly Report. He noted that the report contained the interest earned on cash and investments through June 30th.

Mr. Hamdan gave a Fund Balance PowerPoint presentation which covered the following topics: account concepts, accounting components, how can recorded be different than received?, what is a fund balance?, when does a fund balance change?, why is a sufficient fund balance important?, what is a sufficient fund balance?, cash flow needs, revenue collection calendar, fund balance classifications, what is our KUSD general fund balance?, and considerations before spending down fund balance.

Future Agenda Items

Mr. Hamdan noted that he would have an update on the budget next month which is a regular monthly item.

Meeting adjourned at 6:35 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Kunich was called to order at 6:39 P.M. with the following committee members present: Ms. Stevens, Mrs. Snyder, Mrs. Burns, Mrs. Stephens, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mrs. Butler, Mrs. Hamilton, Mrs. Dahl, Mr. Riley, and Ms. Connor were absent.

Mr. Kunich indicated that no action would be taken on any agenda items due to lack of a quorum.

Approval of Minutes – June 9, 2015 Joint Curriculum/Program & Personnel/Policy and June 9, 2015 and July 14, 2015 Personnel/Policy

Mr. Kunich indicated that due to lack of a quorum the minutes would be addressed at next month's Committee meeting.

School Board Policy and Rule 1520 – Notification of Materials and Literature to Students

Mrs. Tanya Ruder, Executive director of Community Partnerships and Media Relations, presented School Board Policy and Rule 1520 – Notification of Materials and Literature to Students. She explained that the policy has been updated to provide a more definitive guideline of what may and may not be sent home with students and the language simplified for outside organizations seeking to distribute materials to students. There were no questions from committee members.

Mr. Kunich noted that no action would be taken on this item due to lack of a quorum and that it would be forwarded to the board for consideration.

School Board Policy and Rule 3643 – Emergency School Closing (Inclement Weather)

Dr. Savaglio-Jarvis presented School Board Policy and Rule 3643 – Emergency School Closing (Inclement Weather). She noted that the policy has been updated to reflect current staff requirements regarding who reports to work, what items are taken into consideration when deciding to close due to the inclement weather, and the notification time changed to 5:30 a.m. in an effort to better meet parental needs when scheduling childcare, etc. when the district closes. There were no questions from Committee members.

Mr. Kunich indicated that no action would be taken due to lack of a quorum, and the item would be forwarded to the board for consideration

School Board Policy 5471 – Corporal Punishment/Use of Physical Force and Resolution for Off Duty Law Enforcement Officers Who Serve as Security Officers in Schools

Ms. Susan Valeri, Director of Special Education and Student Support, presented School Board Policy 5471 – Corporal Punishment/Use of Physical Force and Resolution for Off Duty Law Enforcement Officers Who Serve as Security Officers in Schools. She indicated that the policy was being updated to align with new requirements outlined in Wisconsin State Statute

Section 118.305, Seclusion and Restraint Law. There were no questions by committee members.

Mr. Kunich indicated that no action would be taken due to lack of a quorum, and the item would be forwarded to the board for consideration

Information Items

There were no questions on the Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations.

Future Agenda Items

Mr. Kunich noted that Policy 4332 - Criminal Background Checks would be coming to the committee as noted on the agenda.

Mr. Kunich thanked Mrs. Burns for her service as a community member.

Meeting adjourned at 6:52 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
JOINT PERSONNEL/POLICY AND
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
August 11, 2015
MINUTES

A joint meeting of the Kenosha Unified Personnel/Policy Committee and Curriculum/Program Committees chaired by Mr. Kunich was called to order at 6:54 P.M. with the following committee members present: Ms. Stevens, Mrs. Snyder, Mrs. Burns, Mrs. Stephens, Mr. Wade, Mrs. Karabetsos, Mrs. Santoro, Mrs. Wickersheim, Mr. Wojciechowicz, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mrs. Daghfal, Mrs. Kenefick, and Mrs. Renish-Ratelis were excused. Mrs. Butler, Mrs. Hamilton, Mrs. Dahl, Mr. Riley, and Ms. Connor were absent.

Mr. Kunich indicated that no action would be taken on any agenda items due to lack of a quorum.

Athletics for Physical Education Credit Waiver

Mr. Steven Knecht, Coordinator of Athletics/Physical Education, gave an Athletics for Physical Education Credit Waiver PowerPoint presentation which covered the following topics: the charge, basis of option, physical education sub-committee, the work of the committee, committee recommendation, pros, cons, and right v. privilege.

Committee members along with Mr. Flood made their views and comments.

Mr. Knecht and Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning, answered questions from Committee members.

Ms. Stevens requested a list of high school coaches which notes if they are certified or uncertified teachers.

Mr. Kunich noted that this item was for informational only and no action would be taken.

School Board Policy 4370 – Professional Development Opportunities

Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning, and Ms. Jennifer Navarro, Coordinator of Organizational training and Development, presented School Board Policy 4370 – Professional Development Opportunities. They noted that the policy was outdated and that the last revisions to the policy were made 13 years ago. A professional learning steering committee was composed, consisting of 32 members, which focused on the administrative recommendations in the curriculum audit and Learning Forward's learning system components to update the policy.

There were no questions from Committee members.

Mr. Kunich noted that no action would be taken on this item due to lack of a quorum and that it would be forwarded to the Board for consideration.

Future Agenda Items

Mr. Kunich noted that Policy 6320 – Instructional Program Adoptions and Review would be presented to the committee in October as noted on the agenda.

Meeting adjourned at 8:08 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Snyder was called to order at 8:12 P.M. with the following committee members present: Mr. Kunich, Mr. Wade, Mrs. Karabetsos, Mrs. Santoro, Mrs. Wickersheim, Mr. Wojciechowicz, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mrs. Daghfal, Mrs. Kenefick, and Mrs. Renish-Ratelis were excused.

Approval of Minutes – July 14, 2015 Curriculum/Program

Mr. Wade moved to approve the minutes as presented in the agenda. Mr. Kunich seconded the motion. Unanimously approved.

New Course Proposals: Writing About Sports and Arts, Rhetoric, and Swing

Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning, presented the New Course Proposals: Writing About Sports and Arts, Rhetoric, and Swing. She indicated that approval is requested for the two new Kenosha eSchool elective courses for the 2015-2016 school year.

Mr. Kunich moved to forward the proposal for the addition of the eSchool elective courses entitled Writing About Sports and Art, Rhetoric, and Swing to the full board for consideration. Mrs. Santoro seconded the motion. Unanimously approved.

New Course Proposal: Scripting

Mrs. Housaman presented the New Course Proposal: Scripting. She indicated that the requested course is a Gateway Technical College contracted service course which is complementary to the already offered Network Administration-Microsoft course needed by students seeking to become network administrators and/or network security professionals.

Mr. Kunich moved to forward the proposal for the addition of the Gateway Technical College contracted service course entitled Scripting to the full board for consideration. Mrs. Santoro seconded the motion. Unanimously approved.

Future Agenda Items

Mrs. Snyder noted that an Advanced Placement Update would be coming to the committee in October as noted on the agenda.

Meeting adjourned at 8:18 P.M.

Stacy Schroeder Busby
School Board Secretary