



**KENOSHA UNIFIED SCHOOL BOARD**  
**PERSONNEL/POLICY MEETING**  
Educational Support Center – Room 110  
September 10, 2013  
**MINUTES**

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Bryan was called to order at 5:40 P.M. with the following Committee members present: Mr. Flood, Mrs. Snyder, Ms. Burns, Ms. Butler, Mrs. Morrison, Mrs. Dahl, and Mr. Bryan. Dr. Hancock was also present. Mr. Wamboldt was excused. Ms. Hamilton and Ms. Morgan were absent.

**Approval of Minutes – August 13, 2013 (2 sets)**

Mrs. Snyder moved to approve the minutes as contained in the agenda. Mr. Flood seconded the motion. Unanimously approved.

**Policy/Rule 5280 – Education for Homeless Children and Youth (EHCY)**

Ms. Susan Valeri, Director of Special Education, presented Policy/Rule 5280 – Education for Homeless Children and Youth and indicated that the policy was updated to align with Wisconsin Department of Public Instruction's directives regarding students who are identified under the McKinney-Vento Act which details a District's responsibilities to students identified as homeless.

Mr. Flood moved to forward Policy/Rule 5280 – Education for Homeless Children and Youth to the full Board for a first reading on September 24, 2013 and a second reading on October 22, 2013. Mrs. Morrison seconded the motion. Unanimously approved.

**Update – Enrollment/Class Size**

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation, distributed an updated enrollment spreadsheet for kindergarten through grade 5 to Board members to keep them aware and informed of enrollment and class sizes as requested.

He noted that Administration is in the process of adding an additional teacher at Brass Community School to rectify the two kindergarten classrooms with high enrollment.

**Information Items**

There were no questions or comments on the Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

**Future Agenda Items**

Mrs. Dahl requested information on how the elementary grading policy is being communicated to parents. Mr. Bryan indicated that the information would be emailed to the Committee members.

Meeting adjourned at 5:46 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
**AUDIT/BUDGET/FINANCE MEETING**  
Educational Support Center – Room 110  
September 10, 2013  
**MINUTES**

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mrs. Taube was called to order at 5:52 P.M. with the following Committee members present: Mr. Nuzzo, Mr. Bryan, Mr. Aceto, Ms. Dawson, Mr. Holdorf, and Mrs. Taube. Dr. Hancock was also present. Mr. Kent and Mr. Coleman were excused. Ms. Butts was absent.

**Approval of Minutes – August 13, 2013 (4 sets)**

Mr. Bryan moved to approve the minutes as contained in the agenda. Mr. Nuzzo seconded the motion. Unanimously approved.

**Information Items**

Mr. Tarik Hamdan, Interim Chief Financial Officer, introduced the Monthly Financial Statements and noted that the statements were marked “preliminary” due to the fact that they have not been certified by the auditors, but that he did not anticipate any changes. He indicated that analyzing factors which impact the results of each fiscal year is important and would be helpful in understanding the outcome. He gave a PowerPoint presentation which noted: 1) the \$6.8 million deficit in fiscal year 2010-2011 (Year of the Deficit) resulting primarily from staffing issues, 2) the corrective actions which were taken in fiscal year 2011-2012 (Year of the Crisis), and 3) the cautious approach to rebuilding staff, restoring the fund balance, and improving the credit rating in fiscal year 2012-2013 (Year of Recovery) which resulted in an unanticipated variance. Mr. Hamdan also distributed and presented a 10-year fund balance history chart. Mrs. Taube requested that the copies of the PowerPoint presentation and handouts be sent electronically to the Board and Committee members.

Mr. Hamdan presented the 2013 Public Hearing on Budget/Annual Meeting of Electors Published Notice as contained in the agenda and noted that the meeting will be at 7:00 P.M. on September 12<sup>th</sup> at Mahone Middle School.

Mr. Hamdan presented the Moody’s Investors Service rating issuance document and noted an A1 stable outlook rating for the District. He explained that the rating could go up with the restoration of balanced operations, increased reserve and liquidity levels, the strengthening of residential income indices. He also cautioned that the rating could go down with operating deficits leading to further deterioration of General Fund reserves, substantial tax base deterioration, enrollment declines, and/or weakening of the District’s resident income indices.

**Future Agenda Items**

Ms. Stevens indicated that she would like a special meeting of the Board to be held jointly with the Committee after the third Friday count to receive an update on the budget.

Meeting adjourned at 6:37 P.M.

Stacy Schroeder Busby  
School Board Secretary